

Date: September 25, 2023

To: All Bidders

From: West Kern Community College District-Taft College

Subject: **Addendum #1** - RFP WKCCD Re-Bid No. 2324-111 Educational Master Plan

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**NOTICE TO PROPOSERS**

You are hereby notified of the following changes to the Request for Proposal (RFP), which shall take precedence over anything to the contrary therein.

Item #            Description

1.1                Refer to paragraph 2.4.2, the chart has been changed from:

<b>Milestone</b>	<b>Percentage of Contract Price</b>
Complete the development of the overall Educational Master Plan process	Ten Percent (15%)
Complete stake holder Meetings and Meeting reports	Fifteen Percent (20%)
Preliminary EMP Draft 1	Twenty Percent (25%)
Preliminary EMP Draft 2	Thirty Percent (30%)
Final Product	Ten Percent (10%)

Refer to paragraph 2.4.2, the chart has been changed to:

<b>Milestone</b>	<b>Percentage of Contract Price</b>
Complete the development of the overall Educational Master Plan process	Fifteen Percent (15%)
Complete stake holder Meetings and Meeting reports	Twenty Percent (20%)
Preliminary EMP Draft 1	Twenty-Five Percent (25%)
Preliminary EMP Draft 2	Thirty Percent (30%)
Final Product	Ten Percent (10%)

1.2                Refer to paragraph 2, paragraph number has been changed from:  
6.7

Refer to paragraph 2, paragraph number has been changed to:  
2.2

<u>Item #</u>	<u>Description</u>
1.3	<p>Refer to paragraph 4.3.3, sentence to be changed from: Proposals must be delivered directly to the District's Executive Vice President, Administrative Services.</p> <p>Refer to paragraph 4.3.3, sentence to be changed to: Proposals must be delivered directly to the District's Vice President, Administrative Services.</p>
1.4	<p>Refer to paragraph 4.5.1, sentence to be changed from: Each Proposal must be submitted with evidence of the Proposer's insurance in Tab 5 of each Proposal.</p> <p>Refer to paragraph 4.5.1, sentence to be changed to: Each Proposal must be submitted with evidence of the Proposer's insurance in Tab 4 of each Proposal.</p>
1.5	<p>Refer to paragraph 5.5.3, sentence to be changed from: <u>Tab 1</u>; Proposer Background Information. A completed and executed copy of the Proposer Background Information incorporated into this RFP as Attachment A.</p> <p>Refer to paragraph 5.5.3, sentence to be changed to: <u>Tab 1</u>; Proposer Background Information and Proposal Questionnaire. A completed and executed copy of the Proposer Background Information incorporated into this RFP as Attachment A and a completed and executed copy of the Proposer Questionnaire incorporated into this RFP as Attachment B.</p>
1.6	<p>Refer to paragraph 5.8, sentence to be changed from: <u>Tab 5; Fee Proposal</u>. The completed and executed form of Fee Proposal included with this RFP as Attachment B.</p> <p>Refer to paragraph 5.8, sentence changed to: <u>Tab 5; Fee Proposal</u>. The completed and executed form of Fee Proposal included with this RFP as Attachment C.</p>

1.7 Refer to paragraph 5.9, sentence changed from:  
Tab 6; Consultant Agreement Comments. Included with this RFP as Attachment C is the Consultant Agreement.

Refer to paragraph 5.9, sentence changed to:  
Tab 6; Consultant Agreement Comments. Included with this RFP as Attachment D is the Consultant Agreement.

End of addendum