



**Student Learning Outcomes Assessment Steering Committee  
Minutes**

TUESDAY, JANUARY 9, 2024

2:10 P.M. TO 3:00 P.M.

T-12

**Present:** Candace Duron, Paul Blake, Sharyn Eveland, Tina Mendoza, Kenneth Smith, Mallori Rossi

**Absent:** Leslie Minor, Brandy Young, Representative from Student Services, Kamala Carlson, Michelle Beasley

**Guest:** Vicki Jacobi

**Call to Order**

The meeting was called to order at 2:11 p.m.

**Public Commentary**

None

**Action Items**

- **Approval of the Minutes for:** December 11, 2023
  - Candace was misspelled in the SLOASC Charter Review paragraph– Approval by consensus with corrections.

**INFORMATION**

**Unfinished Business**

- **Student Learning Outcome (SLO's) Review Process**
  - Tina informed the committee that the curriculum committee decided that course level SLO's and GE SLO's will now be required to be listed on the COR, but the SLOASC committee still needs a process for reviewing the SLO's for the updated Local Gen. Ed. Degree. Candace reminded the committee that in December we had decided we will only look at those that are new or have changed. Paul asked what the triggers are that would send it to our committee and Candace informed everyone that the triggers would be new, updated, possibly a 3-year program review if the COR changed, and a 5-year curriculum review. Sharyn will complete a draft of the process for our committee to review and suggested that we only review those that are substantial changes. The committee members agreed.

**INFORMATION**

**New Business:**

- **Student Learning Outcomes (SLO's) for Approval**
  - Mathematical Concepts & Quantitative Reasoning
  - English Composition

- Lifelong Learning
- American History & Ideals
- Candace reminded that committee that we are reviewing these four areas because the other areas have not changed. She also reminded everyone that we will be looking at the same GE SLO when reviewing all courses under Mathematical Concepts & Quantitative Reasoning. The GE SLO that we are making sure aligns with the COR of the math courses is “Students will apply quantitative information to draw reasonable conclusions to real world situations and possess numerical literacy.” Sharyn noted concern over approving these if SLOASC hasn’t approved the GE SLO’s for the local degree. Due to the course level SLO’s not being listed, Paul made a motion to wait until we get SLO’s from Cal-GETC since they will be changing anyways. Candace informed the committee that we cannot wait for Cal-GETC because it could be years before we see those. Candace also stated that we are just making sure the GE SLO aligns with the COR of each course and that the committee will review the course level SLO’s if triggered at a later date. Paul asked why we are reviewing the GE SLO’s if curriculum has already made sure they align. Vicki noted that the SLOASC committee decided in the December meeting that they wanted to see the new SLO’s to make sure they are clear, measurable and align, and moving forward doesn’t follow what the committee stated they wanted in the last meeting. Paul stated there may have been some confusion when we decided at the December meeting to see the COR’s of the new courses as he thought we were reviewing the course level SLO’s. The committee agreed. Candace stated she understands why we wouldn’t need to see the COR’s because curriculum already made sure they align. Tina suggested that we review any new future submissions with new courses or new/updated SLO’s, and that anything prior to this point is grandfathered in. Sharyn said that we can look at Title 5 and discuss in Canvas on SLO Day. Candace stated that we will look at Title 5 next month. Paul made a motion to approve each of the General Education SLO’s in each of the corresponding courses in Mathematical Concepts & Quantitative Reasoning, English Composition, Lifelong Learning, and American History & Ideals. It was seconded by Ken. The motion was approved by unanimous consent.

## INFORMATION

### Informational/Discussion Items

- TC Website: SLOs: Resources & Quick Links
  - Assessment Guidebook
  - Process for Writing Course Level SLOs
  - Paul stated that when looking at the Assessment Guidebook, it is challenging to see how it applies to SLO’s as it is an institutional assessment. We can look at changing the title. Tina noted that the title should stay the same because it is good for the faculty to know these assessments at an institutional level and suggested that we put these in another format such as PowerPoint to make it more user friendly. Vicki shared that on pages 11 and 12 the guidebook refers to course level student learning outcomes. Sharyn also noted that this is going to show faculty how to write course level SLO’s and how to assess them. Sharyn will bring these items to the next meeting for the committee to review and welcomes all suggestions.
- Institutional Effectiveness Partnership Initiative (IEP) Interest – Candace tabled this to the next meeting.

**Other**

- None

**The next SLOASC meeting is TBA**

**Adjournment 3:12 p.m.**

Respectfully submitted by Mallori Rossi