

**Student Learning Outcomes Assessment Steering Committee  
Minutes**

Monday, February 12, 2024

1:10 P.M. to 2:00 P.M.

Cafeteria Conference Room

**Present:** Michelle Beasley,Paul Blake, Sharyn Eveland, Kamala Carlson, Kenneth Smith, Mallori Rossi

**Absent:** Leslie Minor, Brandy Young, Representative from Student Services, Tina Mendoza

**Guest:** Vicki Jacobi

**Call to Order**The meeting was called to order at 1:11 p.m.

**Public Commentary**None

## Action Items

* **Approval of the Minutes for** **January 9, 2024**
  + Sharyn made a motion to approve the minutes. Paul seconded it. The motion was approved by unanimous consent.

**INFORMATION**

## Unfinished Business

* **Student Learning Outcome (SLO’s) Review Process Document Update**
  + Sharyn informed the committee that all modifications based on the discussion at the last meeting were updated on the drafts. There will be a section on eLumen that will be added once it is written. Sharyn would like the committee to email feedback on the drafts. Vicki noted that Ethnic Studies as a GE area still needs to be updated. Paul asked what yellow signifies, and Sharyn informed the committee that the yellow indicates what needs to be updated. Paul also suggested adding a non-instructional section, and Sharyn said it will be added.
* **Assessment Guidebook Update**
  + Sharyn informed the committee that all updates were made to the draft based on the discussion at the last meeting. Sharyn would like the committee to email any additional updates.

**INFORMATION**

## New Business:

* **Student Learning Outcomes (SLO’s) for Approval**
  + **New Courses**
    - Endangered Species – Paul suggested changing the word “identify” in the second and fourth SLO’s to “analyze” or “distinguish.” Sharyn suggested changing “understanding” in the third SLO to “Demonstrate an understanding of…” Vicki informed the committee that the name of the program is being changed to be more inclusive which meant the addition of two courses, with this course being one of them. Vicki also noted that the COR needs a course description added to it. Michelle reminded the committee that we are not determining the rigor, and Paul suggested that once the suggested edits are made, these SLO’s would be appropriate to the COR and measurable. Sharyn shared with the committee that when the SLO’s are put into eLumen, there has to be a rubric to show how it will be measured, but we aren’t reviewing those rubrics as a committee. Sharyn made a motion to send back for edits. Kamala seconded it. The motion passed unanimously.
    - ENGL 1502 Composition and Reading for Multilingual Students – Vicki asked if the SLO’s were the same as 1501, and Sharyn said that the SLO’s are identical, even though the courses are not identical. Kamala suggested that there should be an SLO with an emphasis on cultural and linguistic tools as stated in the course description. Vicki suggested changing the third SLO to “Create compositions with an emphasis on cultural and linguistic tools that use…” Kamala made a motion to return and ask for edits that reflect the multi-lingual aspect of this course. Ken seconded it. The motion passed unanimously.
    - PSYC 1570 Introduction to Social Psychology – Michelle will return this since there are no SLO’s listed on the COR.
  + **Reviewed/Revised Courses**
    - LRSK 0250 Improving Study Skills Strategies with Technology - Michelle will return this since there are no SLO’s listed on the COR.
    - RECR 1510 Introduction to Recreation and Leisure Service - Vicki was surprised that this came back to the committee because we decided if GE’s are the only thing being added, then the committee does not need to review it. Paul said that Vicki was correct and made a motion to approve it. Mallori seconded it. The motion passed unanimously.
    - TUTR 0260 Supervised Tutoring – Sharyn suggested that “Upon successful completion of the course” be removed from the beginning of both SLO’s. Sharyn made a motion to approve with edits. Mallori seconded it. The motion passed unanimously.
  + **Reviewed/Revised Programs**
  + **New Program**
    - Associate of Science in Environmental Health and Safety – Vicki suggested that a matrix be included so we can see that the course SLO’s are reflective of the Program SLO’s. Paul asked if the matrix is a requirement and Sharyn notified the committee that it is a requirement to make sure the course SLO’s aggregate from the program SLO’s. Michelle will send this back requesting the matrix.
    - Associate of Arts in Political Science for Transfer Degree – Michelle informed the committee that Tina requested this item be tabled to the next meeting since she was unable to attend the meeting.
* **Institutional Effectiveness Partnership Initiative (IEP) Interest –** Michelle tabled this item to the next meeting.

**INFORMATION**

## Informational/Discussion Items

* None

**INFORMATION**

**Other**

* Michelle noted that it was challenging to find the SLO’s since they are all in different places on the COR, and the committee agreed. Vicki informed everyone that the correct order should be objectives, course level SLO’s and then GE SLO’s, and this will be communicated to the different departments for future submissions.

**The next SLOASC meeting is March 11, 2024, at 1:10pm, location TBD.**

**Adjournment at 1:58 p.m. –** Paul made a motion to adjourn the meeting. Kamala seconded it.The motion passed unanimously.

Respectfully submitted by Mallori Rossi