**Taft College**

**Student Learning Outcomes Assessment Steering Committee**

**MINUTES**

Monday December 9, 2024

12:10 pm – 1:00 pm

Cafeteria Conference Room

**Call to Order:** 12:13 pm

**Attendees:** Paul Blake, Adam Bledsoe, Kamala Carlson, Becky Roth, Terri Smith, Lori Travis

**Absent:**

**Public Commentary**

* None

**Action Items**

1. Approval of November 18, 2024, Minutes

* Minutes approved by unanimous consent.

**Information Items**

1. Insights Updates

* Insights will be moved from beta to production this week.
* Pilots have been selected for Spring: Paul Blake, Adam Bledsoe, Kamala Carlson, Mike Mayfield, Joy Reynolds, Becky Roth, Terri Smith & Lori Travis.

**Old Business**

* None

**New Business**

* None

**Discussion Items**

1. January In-service

* 10 – 12 portion of in-service will include a general update of where we are on Insights.
* Spring pilots will then receive training on how to set up rubrics and assessments in Insights. The remainder of faculty will meet with their divisions to review mapping of CSLOs to PLOs and ISOs.

**Other**

* None

**Adjournment:** 12:33 pm