**Taft College**

**Student Learning Outcomes Assessment Steering Committee**

**MINUTES**

Monday October 14, 2024

12:10 pm – 1:00 pm

Cafeteria Conference Room

**Call to Order:** 12:10 pm

**Attendees:** Paul Blake, Adam Bledsoe, Kamala Carlson, Becky Roth, Terri Smith, Lori Travis

**Absent:** None

**Public Commentary:** None

**Action Items**

1. Approval of September 16, 2024, Minutes
* Minutes approved by unanimous consent.

**Information Items**

1. Insights Updates
* Adam is working on the organizational structure and the course catalog is now in Insights.
* On track for pilot in Spring.

**Old Business**

* None

**New Business**

1. MATH 1570
* Motion by T. Smith to send SLOs forward to Curriculum Committee with a recommendation of approval. P. Blake seconded the motion.
	+ Motion passed unanimously.
1. MATH 1570C
* Motion by T. Smith to send SLOs forward to Curriculum Committee with a recommendation of approval. P. Blake seconded the motion.
	+ Motion passed unanimously.
1. MATH 2100C
* Motion by T. Smith to send SLOs forward to Curriculum Committee with a recommendation of approval. P. Blake seconded the motion.
	+ Motion passed unanimously.
1. PHED (Advanced Pickleball)
* Motion by T. Smith to send SLOs forward to Curriculum Committee with a recommendation of approval as long as the work Pickleball is added to SLOs. P. Blake seconded the motion.
	+ Motion passed unanimously.
1. PHED (Elite Pickleball)
* Motion by T. Smith to send SLOs forward to Curriculum Committee with a recommendation of approval as long as the work Pickleball is added to SLOs. P. Blake seconded the motion.
	+ Motion passed unanimously.

**Discussion Items**

1. Spring Inservice
* Should be a ½ day session.
	+ 1 hour to enter data into eLumen.
	+ 1 hour demo of Insights with possible guest speaker.
	+ 2 hours for division discussion and pilot training.
* Have divisions review the organizational structure in Insights to make sure SLOs and mapping of PSLOs and ISLOs is done correctly.
* Create a form that the divisions can use to indicate what changes are needed.
* Demo insights to faculty.
* Train pilots who will be using Insights for first time in Spring.

**Other**

* Adam is exploring eLumen’s Curriculum product.
	+ Creates an online workflow for our curriculum process.
* List-serv can be utilized to ask other SLO Coordinators what they are using.
* CurricUNET is another option.

**Adjournment:** 12:54 pm

**Next Meeting:** November 11, 12:10 – 1:00 in Cafeteria Conference Room