

**Student Learning Outcomes Assessment Steering Committee
Minutes**

MONDAY, JANUARY 9, 2023

1:00 P.M. to 2:00 P.M.

TECHNICAL ARTS BUILDING – (T-12)

**Present:** Tina Mendoza, Terri Smith, Paul Blake, Kamala Carlson, Mallori Rossi, James May,

Lourdes Gonzalez

**Absent:** Leslie Minor

**Guests:** Amar Abbott

**Call to Order**The meeting was called to order at 1:10 p.m.

**Public Commentary**None

## Action Items

**Approval of the Minutes for:** December 7, 2022

No edits to the Minutes – approval by consensus.

**SLOs for Review:** ART1815**,** ART1825**,** ART1830**,** Beginning Jiujitsu**,** Beginning Dance**,** COMM1550**,** Intermediate Jiujitsu**,** Intermediate Social Dance**,** MATH1500C**,** MATH1505C**,** MATH1510C**,** MATH1520C**,** MATH1530C**,** MATH1540C

Review and discussion of the SLOs for MATH1500C**,** MATH1505C**,** MATH1510C**,** MATH1520C**,** MATH1530C**,** MATH1540C, ART1830, and COMM1550 resulted in a motion for approval by Tina Mendoza and seconded by Mallori Rossi

More clarification is needed and will be sent back to the division for updates for ART1815**,** ART1825**,** Beginning Jiujitsu**,** Beginning Dance**,** Intermediate Jiujitsu**,** Intermediate Social Dance

**Reports**

None

**Informational**

Tina will be presenting at the SLO Symposium on January 27 and 28. She will be presenting on our use of Canvas for SLO discussions as well as our implementation of SLO Day. Faculty members can request flex time for completing these Zoom meetings by requesting credit in advance. More information can be found here:

https://www.eventbrite.com/e/10th-annual-slo-symposium-tickets-479391903087

## Old Business:

* December 2022 Meeting none of the SLOs were reviewed due to printing issues and lack of time for the amount of SLOs that were presented to the committee – Professor Rossi and Blake did send their comments regarding the SLOs and they were attached to the Agenda as ‘notes’ for review of the committee.
* Tina Mendoza reminded those who are completing comprehensive reviews to send their SLO’s to Tina for review. ALL the following Programs will be completing the Comprehensive

Program Review:

* + Energy Technology, Business Administration, Management, Administrative Services, Engineering, History, Psychology, English **INFORMATION**

## New Business:

* Tina asked if anyone would be interested in helping write/draft an IEPI Grant request. If awarded, we will consider using the grant to help integrate Canvas with eLumen as well as tracking SLO’s, Service Area Outcomes, and Institutional Outcomes. The grant money can be used on any solutions within the scope of the ideas we present on the IEPI Grant request. Terri Smith has volunteered to assist with the grant writing.
* Tina will be asking for 20 hours as an Extra Duty Assignment for someone to edit the TC SLO Handbook. The purpose for updating the handbook is to update the processes, make it easier for comprehension, more accessible for on-boarding faculty, tracking, and incorporating area outcomes. Once the handbook is updated it will come back to the Student Learning Outcomes Assessment Steering Committee for approval.
* Tina will be requesting a new ‘staff’ position that is 20 hours starting in the Fall 2023 to be assigned to the SLO Coordinator/IR/Committee. This person will be responsible for data, tracking, website, mapping, minutes and keeping the handbook updated.
* A yearly SLOASC goal form needs to be submitted to Governance Council so we will continue discussing our goals as a committee.

 **INFORMATION**

## Discussion Items

* SLO Day is January, 11 2023. The committee reviewed the assignment and decided that the department assignments will be color coded. Tina will explain the assignment on SLO Day.
* Tina notified the committee that this will be her last semester as SLO Coordinator. She is volunteering to stay on as the chair to ensure a smooth transition when the new coordinator takes over.
* Amar Abbott asked if the service area outcomes will fall under SLOASC and it was noted that it has been discussed.

 **INFORMATION**

**The next SLOASC meeting is: February 1, 2023 at 8:00 a.m. in Science 11 (S11)**

**Adjournment 2:06 p.m.**

Respectfully submitted by Mallori Rossi