

**Student Learning Outcomes Assessment Steering Committee
Minutes**

Wednesday, FEBRUARY 1, 2023

8:00 A.M. to 9:00 A.M.

SCIENCE – (S-11)

**Present:** Tina Mendoza, Terri Smith, Paul Blake, Kamala Carlson, Mallori Rossi

**Absent:** Leslie Minor, Lourdes Gonzalez, James May,

**Guests:** Amar Abbott

**Call to Order**The meeting was called to order at 8:10 a.m.

**Public Commentary**None

## Action Items

**Approval of the Minutes for:** January 9, 2023

No edits to the Minutes – approval by consensus.

**SLOs for Review:** There were no SLO’s for review, although Tina informed the committee that we will likely have several at the next few meetings due to Comprehensive Program Reviews.

**Reports**

None

**Informational**

SLO Symposium was on Zoom on January 27 and 28. Tina presented on how we implement our SLO Day, and someone in her discussion suggested that we need a good coder to integrate Canvas with eLumen. She will post some of the recordings from the symposium in our SLO Canvas shell. Tina is going to ask that faculty can request flex-time for submitting reflections after watching the recordings.

##  INFORMATION

## Old Business:

* The due date for the Comprehensive Program Review was changed to February. The following programs will be completing their reviews: Energy Technology, Business Administration, Management, Administrative Services, Engineering, History, Psychology, English. English is done and we will likely see their SLO’s in the April Meeting.
* Tina is working with Heather in HR to draft an Extra Duty Assignment (20 hours) for someone to edit the TC SLO Handbook. This will help update the processes, make it easier for comprehension, more accessible for on-boarding faculty, tracking, and incorporating area outcomes. Once the handbook is updated it will come back to the Student Learning Outcomes Assessment Steering Committee for approval.
* Tina is also requesting a new ‘staff’ part-time position (20 hours) starting in the Fall 2023 to be assigned to the SLO Coordinator/IR/Committee. This person will be responsible for data, tracking, website, mapping, minutes and keeping the handbook updated.
* Tina and Terri Smith will be setting up a meeting later this month to research the IEPI Grant/Application Process.
* At the March meeting, our committee will work on a ‘draft’ for the Goal Form for Governance Council.

**INFORMATION**

**New Business:**

* Tina suggested we start gathering suggestions from our divisions for SLO Day in August 2023. Even though Tina will not be the SLO Coordinator in August, she wants to make sure it is a smooth transition for the next coordinator.
	+ Kamala suggested that we do a hands-on learning activity to get some practice with eLumen, or we can have the new part-time position present on how they will be helping us. Kamala also suggested that we have each division rewrite the ILO’s and submit to our committee for review and editing. Tina recommended that divisions could meet in the morning session to review ILO’s and program level SLO’s and do an activity in the afternoon such as building rubrics since we will need them if we are going to integrate Canvas and eLumen. This would give us an opportunity to make sure the ILO’s connect with the mission.
	+ Although the SLO Day in January was productive and promoted good conversations in a safe environment, Paul believes there is still some confusion on what we are actually measuring. Tina advised us to think of SLO’s as an opportunity to see if our class is working. It gives professors an opportunity to reflect on what did and did not work. Paul suggested that we give an opportunity for each division to look at their SLO’s and we can provide good and bad examples of SLO’s. Tina informed the committee that she provides our faculty links to other college SLO’s when faculty are revising or creating new courses.
* Tina will ask Heather and Dr. Minor when the SLO Coordinator Position will be posted.
* The committee decided that SLO Meetings for the Spring 2023 Semester will be at 9:00am on the first Wednesday of every month.

**INFORMATION**

Discussion Items

* The committee received positive feedback from SLO Day on January 11, 2023. Everyone seemed to enjoy the presentation because of how transparent the presenters were. It was encouraging to our faculty to see how well we are now doing with our own SLO’s. Amar Abbott encouraged everyone to continue doing it well rather than going through the motions since SLO’s are here to stay.
* Tina informed us that she met with eLumen, and they will likely present to us soon.

 **INFORMATION**

**The next SLOASC meeting is March 1, 2023, at 9:00 a.m. in Science 11 (S11)**

**Adjournment 8:57 a.m.**

Respectfully submitted by Mallori Rossi