**Minutes of the Strategic Planning Committee**

**Friday, September 1, 2023**

**2:30 p.m. to 3:30 p.m.**

**Cougar Room**

**Present:** Xiaohong Li, Tina Mendoza, Leslie Minor, Damon Bell, Amar Abbott, Sharyn Eveland, Vicki Jacobi, and Paul Blake

**Absent:** Trudi Blanco, Rafael Andrade, and Student Representative

G**uest:** None

**Review the Minutes from April 13, 2023 -** Minutes were approved with no changes.

**Review and Approve Charter for Governance Council**Dean of Student Success to be removed. Paul questioned effectiveness analysis. Sharyn explained the Governance Council evaluates effectiveness of the committees. Charter approved.

**Committee Annual Review**

1. Review of last year’s goals: Sharyn emphasized goals 1 and 2 are complete, not in-progress as indicated.
2. Establish goals for 2023-2024: new goals suggested are Continue 10 year Educational Master Plan, continue pilot program for Comprehensive Program Review, and evaluate activities for the Strategic Action Plan.

Replace Amanda Bauer (Management) with Todd Hampton (Administrator) for committee membership. Remove Cecilia Alvarado.

**Other**

Review Student Equity Plan, add to IR webpage. Damon to send Guided Pathways Plan to Xiaohong to be posted on IR webpage. Sharyn suggested a crosswalk between the goals and plans (SAP, SEAP, etc...).

**Educational Master Plan – RFP Update**

Xiaohong sent out 6 Request for Proposals and received some positive responses. The deadline for proposals is October 13th.

**Comprehensive Program Review**Xiaohong would like to see more non-instructional programs complete the Comprehensive Program Review this cycle.

**Next Meeting: TBD**

**Respectfully submitted by Krystal Allikas**