**Minutes of the Strategic Planning Committee**

**Friday, January 6, 2023**

**9:10 a.m. to 10:30 a.m.**

**Cougar Room**

**Present:** Xiaohong Li, Amar Abbott, Tina Mendoza, Paul Blake, Damon Bell, and Leslie Minor

**Absent:** Todd Hampton, Rafael Andrade, Vicki Jacobi, Sharyn Eveland and Student Representative

G**uest:** None

**Review the Minutes from December 2, 2022 -** Minutes were approved with no changes.

**Strategic Action Plan 2021-22 Updates**The Strategic Action Plan (SAP) has 7 lagging indicators (long term goals aligned with the Chancellor’s Office Vision for Success goals) and 17 leading indicators (short term annual goals that drive the lagging indicators).

The current update: Lagging Indicators

1. Degrees Awarded – On schedule to meet goal (Green) Awarded 556 up from 468.
2. Certificates Awarded – Significantly behind on meeting goal (Red) down -24%
3. Transfers – Significantly behind on meeting goal (Red) down -17%

Discussion:

* Degrees Awarded are up but transfers are down; why is this?
* TIL awards a local certificate but is not included in this count.
* Job rates have increased; students are getting jobs, not transferring?
* We need to increase student awareness for applying for certificates and deadlines for transfer applications – encourage counselors and faculty to communicate this to students via classroom discussion and Canvas postings.
1. Average units accumulated – Goal met (Green)
2. Job Placement rate – On schedule to meet goal (Green) 76.8% up from 73.6%
3. ISLO – On schedule to meet goal (Green) 76.3% proficiency rate up from 73.1.%
4. Equity gaps – Still processing the data

The current update: Leading Indicators

All indicators that have been updated are Green with the exception of # 9: FTES; down from 2445 in 2020-21 to 1914; predicted to drop more after census. All other indicators are in the process of being updated. The deadline for those responsible for updating their indicators is January 31st.

**Program Review Updates**

Annual Program Review
All APRs are due on January 31st.

Comprehensive Program Review
All Comprehensive Program Review data are complete. The data interpretation will be sent to Program Contacts at the end of this month. All Comprehensive Program Reviews are due at the end of February 2023.

**Educational Master Plan**Xiaohong will meet with Brock and Sharyn Eveland to discuss the next steps in developing the new EMP. It was voted on and agreed upon to use a consultant to help facilitate the process.

**Confirm Spring 2023 Schedule**The SPC will continue to meet on the first Friday of each month. Concerns for those who are unable to attend due to the new 10/4 schedule were shared.

**The next SPC meeting is Friday, February 3, 2023, from 9:10 a.m. to 10:30 a.m. in the Cougar Room.**

**Respectfully submitted by Brandy Young**