

**GOVERNANCE COUNCIL MINUTES**

**January 19, 2024**

Members Present: Brock McMurray, Xiaohong Li, Todd Hampton, Mike Mayfield, Debbie Rios, Bill Devine, Kanoe Bandy, Brandy Young, Adam Bledsoe, Damon Bell, Juana Rangel-Escobedo, Justin Madding

Members Absent: Jay Cuevas, Leslie Minor, Heather del Rosario, Tina Mendoza, Candace Duron, Renae Ginther,

Guests: Sheri Horn-Bunk

Facilitator: Bill Devine

Timekeeper: Brandy Young

Recorder: Justin Madding

**Call to Order:**

The Taft College Governance Council meeting was called to order at 10:10 a.m.

**1. Approval of Minutes**

The minutes from the December 8, 2023 were approved by consensus.

**2. Committee Reports**

1. **Strategic Enrollment Management Committee (SEMCOM)** Damon Bell said that retention survey results were received, and data would be analyzed and shared. The survey is about 40 questions that seeks experience feedback from students in an effort to raise retention rates. The survey had a 30% completion rate, which is historically high. The committee is preparing a draft of the Strategic Enrollment Management plan and may be ready to submit for Board approval in May.
2. **Budget Committee**

Todd Hampton said the committee met this week and reviewed the Governor’s budget that was recently released. Dr. Hampton said there is a proposed 0.76% COLA that will apply to state funding and specific categorical funding sources. There will be claw back in certain areas and the state has disagreement of the budget deficit amount. Dr. Hampton reminded the committee that enrollment in the Student Center Funding formula is a 3-year average and that efforts to continue enrollment growth need to continue to remain fiscally strong long-term. The District is currently fiscally sound and will continue to strategize to remain so.

1. **Strategic Planning Committee**

Xiaohong Li said that the committee will meet the first week of February.

1. **Campus Safety and Security Committee**

Heather del Rosario said that the committee could not meet during inservice. Brock McMurray commended the committee for the addition of speedbumps in the parking lot, adding that they seem to be helping with traffic. Ms. del Rosario added that the project was funded using safety credits instead of district funding.

1. **Information Technology**

Dr. Li said that the committee will meet the first week of February. She also shared that switch replacements for the campus will be made in the near future.

1. **Diversity, Equity, Inclusion, Accessibility and Anti-Racism DEIAA**

Dr. Bell said the committee will meet in two weeks. They are individually completing a 40-hour certificate training program. There has been discussion about the placement of the DEIAA committee on the faculty list. The charter, if amended, will be brought to the Council once drafted.

1. **Academic Senate**

No report given.

**3. Community College Student Survey of Engagement (CCSSE)**

Dr. Li told Council members that the CCSSE is completed every three years and will be sent to students in February. It is encouraged for faculty to allow time to complete the survey to maximize participation. Data from the CCSSE is used for analyzing the College, in accreditation, and to compare the College to other colleges. Mr. McMurray added that this survey is a nationally used instrument.

**4. Program Review Report**

Dr. Li and Brandy Young said that the Program Reviews are due January 31. They have received nearly half of the reviews and will bring resource requests from the reviews to Council for ranking in a future meeting.

**5. Other**

Mr. McMurray told Council that consultant Collaborative Brain Trust will present information on the Educational Master Plan development process at the next Council meeting. The CBT team will be on campus February 8 and 9 to meet with various campus and community stakeholders to gather information that will aid in creating a draft EMP. They will return to the College in April. Mr. McMurray thanked Institutional Research staff for the work completed thus far and acknowledged the Council’s work on the project this spring.

**Next Meeting:** March 15th at 10:10 a.m.

**Facilitator:** Adam Bledsoe

**Timekeeper:** Damon Bell

**Meeting Adjourned:** 10:42 a.m.

**Respectfully submitted by**: Justin Madding

**Reminder—Please forward future recommended agenda items to Brock McMurray and Candace Duron**