



FACILITIES COMMITTEE MINUTES

Tuesday, April 16, 2024

Café Conference Room

Members Present: Todd Hampton, Ivan Almanza, Mark Gibson, Xiaohong Li, Steve Lytle, Justin Madding, Morgan Sanchez, and Trudi Blanco (Recorder)

Guest: None

Members Absent: Damon Bell, Darcy Bogle, and Sanai Gonzalez

The Facilities Committee meeting of April 16, 2024, was called to order by Todd Hampton at 12:10 p.m. in the Café Conference Room.

1. Minutes from March 19, 2024

The minutes were reviewed and approved by consensus.

2. PPIS Projects – Justin Madding

Roofing Re-coat and Repairs –

- Library Roof- The overflow drain above Miranda's office is leaking.
- CDC Roof – The metal drip edge is leaking. The plan is to repair and reconstruct the high roof eave flashing.

All repairs have been completed and no leaks have been reported from the last rainfall.

Access Control Replace – Remaining items:

- "Green Dot" testing (lockdown) readers – The reader by the Cashier has been moved and a reader by the front desk has been added. A Convergint test will be coordinated with Kevin. Final campus-wide green dot test to follow. Final Punchlist.

Marquee Sign Replacement – The Board approved the award of the Marquee Sign to Sign Solutions. DSA project submission March 7, 2024. Comments received from DSA and AP Architects - plan to submit revisions this week. DSA will tell us if we need a backcheck appointment. After DSA we'll bid out the site work which will include electrical from the panel in G-6, quick disconnect on the exterior of G-6, new fiber and conduits to the junction box, and associated work via AP Architects and PlanetBids.

Door Hardware and key cores – Replacing door hardware and keying at the Cougar Sports Center, G-Buildings, Dental, and miscellaneous doors throughout the campus. This project has been completed.

3. Other Project Updates – Justin Madding

Speedbumps and Signs – The project has been completed.

CDC Wrought Iron Painting – The project was approved at the March Board meeting. The Notice of Award was issued on March 14th and the approval from the state was received on Friday, April 12th. NTP will be issued today and is anticipated to be completed by the end of May.

ASO Park Sign – Finalized concept for ASO sign - The goal is to solicit 3 proposals through the informal bid process and submit them to the June Board meeting for approval. The plan is to tentatively advertise the bid on 5/7 and 5/14, schedule a job walk for 5/21, open on 6/4, and submit the Notice of Award to the June Board for approval.

Allied Health – G-Building renovations and furniture modifications in preparation for the nursing program - The bid was advertised on April 15th, a job walk is scheduled for April 24th, and all bid proposals are due by April 30th. The plan is to submit the Notice of Award to the May Board for approval.

Mental Health Soundproofing – Soundproofing of the mental health office located in the Veteran’s Center. Proposals were requested with an April 1st due date. An informal bid was sent to 15 contractors. A job walk was scheduled for today but there wasn’t anyone in attendance. All bid proposals are due by April 30th. The plan is to submit the Notice of Award to the May Board for approval.

EMS Controls – The EMS controls in the ETEC, Administration, and TIL buildings are failing. A Board Agenda Item requesting the replacement of EMS controls in the three buildings went to the April Board for approval and was approved. It will take approximately 2-4 weeks to replace the controls.

4. **Other:**

- Lytle and Madding discussed logistics in regards to the G-8 room move.
- Hampton announced the implementation of PlanetBids. He stated we will now use PlanetBids for Vendor Management, Bidding, and Contracts. PlanetBids will allow us to connect to a larger audience resulting in a bigger response from local and outside vendors.
- Li asked Madding for the room capacity for each room so she could post this information on the TC website. Madding stated that he would go through the rooms.

The meeting adjourned at 12:44 p.m.

Respectfully submitted by:

Trudi Blanco