



## FACILITIES COMMITTEE MINUTES

Tuesday, February 13, 2024

Café Conference Room

**Members Present:** Todd Hampton, Ivan Almanza, Steve Lytle, Justin Madding, Morgan Sanchez, Richard Treece, and Trudi Blanco (Recorder)

Guest: None

**Members Absent:** Xiaohong Li, Darcy Bogle, Mark Gibson, Damon Bell, and Sanai Gonzalez

The Facilities Committee meeting of February 13, 2024, was called to order by Richard Treece at 12:10 p.m. in the Café Conference Room.

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### 1. Minutes from January 16, 2024

The minutes were reviewed and approved by consensus.

### 2. PPIS Projects – Richard Treece & Justin Madding

FACP Improvements – Repairs to the FACP and the 5-year certification are completed. The FACP is operating normally.

Roofing Re-coat and Repairs – BHC meeting this morning at CDC and Library, leaks have been identified.

Dental Flooring Replace – The project is completed. The Board of Trustees will tour at the next Board meeting scheduled for 2/14/24. FM&O are replacing some dry-rotted exterior boards and painting doors.

Access Control Replace – Remaining items:

- Replacement of one reader in Administration (on order).
- Testing of the “Green Dot” (lockdown) readers. I.T. has the cards they just need to know how to program them. The problems with ETEC are network issues that I.T. is addressing. Treece stated a date will be determined for the testing of the “Green Dot” (lockdown) readers and an e-mail notification will be sent out.
- Final Punchlist.

NKTC Reroofing – The Pre-Construction meeting was yesterday. A review of scope, communication, staging areas, and restricted areas were discussed. Demo to begin 02/26/24 and the new roof installation on 03/04/2024 (will take approximately 5 days). This will complete the roofing replacement on the 5 buildings. Next year we'll re-coat the flat roofs around building #63 and over the catwalks. We will use the same material used on our roofs, Mule Hide.

Marquee Sign Replacement – Board of Trustees to approve the award of the Marquee Sign to Sign Solutions on 2/14/24. They will be included in the specification on the DSA drawings for the installation of the sign, signpost, footing, and connection to the junction box. The DSA project will be submitted in March of 2024. After DSA we'll bid out, via AP Architects, the site work which will include electrical from the panel

in G-6, quick disconnect on the exterior of G-6, new fiber, conduits to the junction box, and associated work. Treece stated we are looking at a May/June completion timeframe.

Door Hardware and key cores –Replacing door hardware and keying at the Cougar Sports Center, G-Buildings, Dental, and miscellaneous doors throughout the campus. Working through some key pinning conflicts with Allegion. Treece stated Montgomery Hardware is expected to complete the job in March.

### 3. **Other Project Updates – Richard Treece & Justin Madding**

Speedbump and Signs – Speedbumps are about 90% completed and only 3 locations remain. Sign installation and painting of stop lines and letters have been completed. Treece discussed the addition of a 3<sup>rd</sup> speed bump to the “circle”.

CDC Wrought Iron Painting – A job walk is scheduled for this Thursday at 9:00 am. Proposals are due by 02/27/24. The bid will go to the March Board meeting for award.

ASO Park Sign – One of the Board's goals is to have signage on Ash St indicating Taft College. Madding showed the committee a rendering of the ASO Park sign and discussed it. Options include the removal of the chain link fence and oleanders, as well as extending the grass out to the sidewalk. Sanchez asked if there are plans for the dirt field. Hampton replied they have plans to clear the field of weeds for now.

### 4. **Other:**

- Hampton briefly discussed the Facilities Master Plan (FMP) and stated we may be in discussions with the contracted party in the fall.
- Sanchez stated the air pressure in Administration is keeping the doors open and it is a safety concern due to a possible lockdown of the college. Treece replied they plan to cut the air so the doors will close properly. Sanchez asked if they can move the green dot card reader. Treece responded they can move the green dot reader to any location they want or they can install a lockdown button. Options were left on the table.

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The meeting adjourned at 12:35 p.m.

Respectfully submitted by:

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Trudi Blanco