



## FACILITIES COMMITTEE MINUTES

Tuesday, January 16, 2024

Café Conference Room

**Members Present:** Ivan Almanza, Mark Gibson, Xiaohong Li, Steve Lytle, Justin Madding, Morgan Sanchez, Richard Treece, and Sanai Gonzalez

Guest: None

**Members Absent:** Todd Hampton, Darcy Bogle, Natalie Woodall, Damon Bell, and Trudi Blanco (Recorder)

The Facilities Committee meeting of January 16, 2024, was called to order by Richard Treece at 12:08 p.m. in the Café Conference Room.

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### 1. Minutes from November 14, 2023

The minutes were reviewed and approved by consensus.

### 2. Server Room Backup Generator

UPS installation update from Mark Gibson. The project is 100% complete and project can be closed out.

### 3. PPIS Projects:

Treece reported on the current Physical Plant and Instructional Support (PPIS) projects:

- I. FACP Improvements – DLB/Independent Fire is reviewing repairs that need to be made to the FACP to finalize a five-year inspection of the fire riser.
- II. Roofing Re-Coat and Repairs – BHC getting close-out documents to AP. No leaks have been reported.
- III. Dental Flooring Replace – The restroom repairs have been completed and the restrooms have been re-opened. The final punch list walk was on 1/10/24.
- IV. Access Control Replace – Installation of all readers and control cards has been completed. Installation of the three power supplies and new wire for the three North doors at the CDC has been completed. The remaining items are:
  - testing the “Green Dot” (lockdown) readers,
  - problems with ETEC,
  - Final Punchlist.

Convergent back on site 01/22/24 – 01/23/24.

- V. NKTC Reroofing – Bid opening was conducted on 12/22/23 and approval by the Board of Trustees to award on 1/10/24. Asbestos monitoring company is under contract for the Abatement monitoring.

- VI. Marquee Sign Replacement – The presentation for selecting the replacement of the marquee sign was on 1/11/24. Submission for the DSA project is on 2/14/24. Xiaohong stated she needs a replacement because it operates on an old unprotected OS.
- VII. Door Hardware and Key Codes – NTP issued for replacing the door hardware and keying at the Cougar Sports Center, G-Buildings, Dental, and miscellaneous doors throughout the campus.

**4. Other Projects Updates:**

- ASO Park Sign – AP Architects is creating a Photoshop rendering of the sign for review and approval.

**5. Parking Lot Safety:**

- Speedbump and Signs – Speedbumps are about 90% completed. Signs are installed and painting of the “Stop” lines and letters have been completed.

**6. Other:**

- Lytle gave positive feedback on roofing. Stated this is the first time in many years with no leaks.
- Sanchez stated the Records Office has moved out of their area. Asked if that affects Cap/Loads. She stated they are converting it to a Career Center/Computer Lab. Treece replied that it depends on what the primary use will be for and provided explanations on how it could or could not affect Cap/Loads. Sanchez expressed concerns about confidential records, where they will be stored, and asked if there is some kind of process for this change.
- Sanai stated that a student is starting a petition for repairs to the ASO Park. Treece recounted a meeting he and Justin had with Alex from PTK about some ASO park improvements.

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Meeting adjourned at 12:34 p.m.

Respectfully submitted by:

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Trudi Blanco (notes from Justin Madding)