**TAFT COLLEGE DISTANCE LEARNING AND EDUCATION COMMITTEE**

**Minutes for**

Monday, October 16th, 2023

12:10 pm – 1:00 pm

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**Call to Order:** Farmer, 12:10 pm

**Attendees:** Amar Abbott, Becky Roth, Geoffrey Dyer, Heather Cash, Jon Farmer, Jason Page, Joy Reynolds, Krystal Allikas

**Absent:** Candace Duron, Leslie Minor

**Public Commentary/Guest:** None

**Approval of Minutes**

* September 18, 2023, Minutes submitted by Heather Cash
* No Corrections were noted, Minutes approved by unanimous consent.

**2023/24 DLE Faculty co-chair**

* Joy Reynolds has volunteered to host the co-chair seat. The committee thanks her for her contribution.

**Review/Evaluate the Committee Charter**

* Committee reviews the “Membership Representation” items. Abbott suggest the committee to review and discuss the language and context of the paragraph for “MEMBERSHIP REPRESENTATION” on pg2. along with the asterisk that referenced language on pg.3.
* The committee agrees to remove and strike the “ACCJC” text on pg2. until the comma and the reference text by the asterisk made on pg.3 with replaced language in reference to “CA Code of regulation Title V.”
* Dyer First, Reynolds Seconds – motion is moved by AC.

**Information Items**

* DE Updates
  1. Farmer updates the committee on the turnout of the most recent SkillUp on AI.
  2. Farmer shares with the committee information about future SkillUP: November 17th at 10 am in T14 on TurnItIn and AI.

**New Business**

* Distance Learning Approval Forms
  1. KINE: Introduction to Sports Management
  2. KINE: Sports and Exercise Psychology
     1. Motion to combine A&B and forward to Curriculum with suggestion notes: Dyer.

Notes: Concerns regarding delivery of course materials and reference language.

* + 1. Second: Joy
    2. Motion passed unanimously
  1. KINE: Sports in Society
     1. Motion to forward to Curriculum: Joy Reynolds
     2. Second: Roth
     3. Motion passed by vase majority
  2. KINE: Women in Sports
     1. Motion to return with notes: Joy Reynolds

Notes: Committee asks for clarification on attendance expectations: how does it correlate with proposed core evaluation #2 Attendance at sporting events.

* + 1. Second: Dyer
    2. Motion passed unanimously

**Discussion Items**

* POCR Update: Vicki Jacobi’s course is complete and reviewed. Adam Bledsoe offers his course to be reviewed next.
* Committee conversate about POCR Committee purposes and rubric categories. Roth Questions if a grant fund could help with the process of reviewing and approving courses. Discussion of the possibilities are
* Dyer shares @One CVC resource is renewed for the next 3 years for professional development. Committee thanks him for the information.

**Next Meeting and Adjournment**

* Farmer moved to adjourn the meeting at 1:01 pm. Next meeting on November 13th, 2023 S11 at 12:10.