# Taft College Distance Learning and Education Committee **Minutes**

Monday, November 13th, 2023

12:10 P.M. – 1:00 P.M.

S -11

**Call to Order:** Farmer, 12:10 P.M.

**Attendees:** Becky Roth, Geoffrey Dyer, Heather Cash, Jon Farmer, Jason Page, Joy Reynolds, Wendy Berry

**Absent:** Candace Duron, Leslie Minor, Amar Abbott, Krystal Allikas

**Public Commentary/Guest:** None

## Approval of Minutes

* September 18, 2023, Minutes submitted by Heather Cash
* No Corrections were noted, Minutes approved by unanimous consent.
* October 16, 2023, Minutes submitted by Heather Cash
* Corrections noted, Minutes approved by unanimous consent.

## Information Items

* DE Updates
	1. Farmer shares with the committee information about future SkillUP: November 17th at 10 A.M. in T14 on TurnItIn and AI.

## Discussion Items

* **ASCCC:** Members ask what the purpose and context of the conversation is regarding. Dyer summarizes the purpose of the ASCCC, and the committee tables the discussion for further context.
* **DLE:** New members ask about purpose and responsibilities of the DLE Committee, Dyer shares purpose and practices of the committee.
* **Other:** Next DLE Meeting – Committee members discuss the schedule for the meeting within the upcoming month. Farmer suggested postponing the next meeting but emphasizes that committee can play by ear if there’s New Business items to attend to.
* **POCR:** Farmer updates committee on progress for Adam Bledsoe’s course that’s currently undergoing the POCR process.

## Next Meeting and Adjournment

Farmer moved to adjourn the meeting at 12:29 P.M. Next meeting on December 11th, 2023 in S-11 at 12:10 P.M.