**TAFT COLLEGE DISTANCE LEARNING AND EDUCATION COMMITTEE**

**Minutes for**

Monday, May 8th, 2023

12:10 – 1:00 pm

S-11

**Call to Order:** Farmer, 12:10 pm

**Attendees:** Amar Abbott, Adam Bledsoe, Heather Cash, Candace Duron, Jon Farmer, Jason Page, Tabitha Raber, Joy Reynolds, Kelly Kulzer-Reyes, Leslie Minor

**Absent:** Geoffrey Dyer

**Public Commentary/Guest:**

**Approval of Minutes:**

* April 17th, 2023, Minutes submitted by Heather Cash
* No Corrections were noted, Minutes approved by unanimous consent.

**Information Items:**

* **DE Updates**:
	1. Farmer announces the upcoming 3-day track for May Inservice hosted by Distance Education

**New Business:**

* Distance Learning Approval Forms
	1. HIST 2231
	2. HIST 2232
		1. Motion to combine courses and move forward to curriculum: a,b : Abbott
		2. Second: Bledsoe
		3. Motion passed unanimously
	3. SOC 2120
	4. SOC 2038
		1. Both courses are missing the addendum page, so these courses are set to the table until the next meeting.
	5. STAT 1510
		1. Motion to move forward to curriculum: Kulzer-Reyes
		2. Second: Bledsoe
		3. Motion passed unanimously.
	6. BIOL 2370
		1. Motion to move forward to curriculum: Bledsoe
		2. Second: Reynolds
		3. Motion passed unanimously.
	7. MATH 1510
		1. Motion to move forward to curriculum: Reynolds
		2. Second: Abbott
		3. Motion passed unanimously.

**Discussion Items**

* **2023/24 DLE Faculty co-chair:**

Farmer asks to move this subject to an action item at the next committee meeting in the new fiscal year. Bledsoe explains the role expectations of co-chair of the Distance Learning Committee and expressed the need for a new chair to be considered.

* **POCR Updates**:

 Bledsoe provides the committee with updates on:

* + - Timeframes
		- Process to complete in Summer 2023

**Next Meeting and Adjournment**

* Farmer moved to adjourn the meeting at 12:27 pm. Next meeting - Fall 2023.