# Taft College Distance Learning and Education Committee Minutes

Monday, January 13, 2023

1:10 P.M. – 2:00 P.M.

Cougar Room

**Call to Order:** 1:10 P.M.

**Attendees:** Amar Abbott, Adam Bledsoe, Candace Duron, Geoffrey Dyer, Kelly Kulzer-Reyes, Jason Page, Tabitha Raber, Joy Reynolds

**Absent:** Heather Cash, Jon Farmer, Leslie Minor

**Public Commentary:** None

## Action Items

1. Approval of December 12, 2022 Minutes **ACTION**Minutes accepted by unanimous consent.

## Discussion Items

1. CVC-OEI **DISCUSSION**Discussion of the progress we are making to become a teaching college in the CVC-OEI consortium. IT is currently working with the CVC-OEI team on the CVC Course Finder Implementation Plan. We are on track to have our course schedule and class availability automatically update on the Finish Faster website.
2. Committee Membership – Library Staff **DISCUSSION**Discussion about adding library staff to the Distance Learning and Education Committee
	* No objection to the concept voiced
	* Questions about whether the librarian and library staff were aware of the scope of the committee, as the work might not directly relate to the library staff’s role supporting online students.
	* Suggestion to invite T. Smith to the DLEC meetings to allow her to evaluate the usefulness of adding responsibilities to her staff.
	* Reminder mentioned that all subcommittees of the Academic Senate are open to all.

## Other

## Adjournment

**Next Meeting:** Friday, February 13, 2023 (12:10 P.M. -1:00 P.M.)