# Taft College Distance Learning and Education Committee Minutes

Monday, May 18, 2022

12:10 P.M. – 1:00 P.M.

Via Zoom

**Call to Order:** Bledsoe, 12:10 P.M.

**Attendees:** Amar Abbott, Adam Bledsoe, Heather Cash, Geoffrey Dyer, Leslie Minor, Kelly Kulzer-Reyes, Jason Page, Joy Reynolds, Brandy Young

**Absent:** Candace Duron

**Public Commentary/Guest:** None

## New Business

* Distance Learning Approval Forms
	1. DNTL 3015, 3020, 3025, 3075, 4030, 4040, 4045, 4050, 4075, 4080

INDS 3005, 3010, 4035

* + 1. Motion by Dyer to forward to Curriculum with the following comment:
		The committee has concerns that the wording of the explanation in question #4 implies the course will always be taught synchronously online. To better convey that the course may also be taught asynchronously, the committee recommends the following wording:
		“Presentations will be given live via Zoom or Pre-recorded and viewed during a Zoom session in Canvas.”
		As amended, the committee recommends DNTL 3015 be approved for distance learning in the online and hybrid formats.
		2. Second: Abbott.
		3. Motion passed unanimously

## Next Meeting and Adjournment

Bledsoe moved to adjourn the meeting at 12:12 P.M.