# Taft College Distance Learning and Education Committee Minutes

Monday, October 10th, 2022

12:10 P.M. – 1:00 P.M.

S-11

**Call to Order:** Bledsoe, 12:10 P.M.

**Attendees:** Amar Abbott, Adam Bledsoe, Heather Cash, Candace Duron, Jon Farmer, Kelly Kulzer-Reyes, Leslie Minor, Jason Page, Tabitha Raber, Joy Reynolds

**Absent:** Geoffrey Dyer

**Public Commentary/Guest:**

## Approval of Minutes

* September 19th, 2022, Minutes submitted by Heather Cash
* Corrections were noted, Minutes approved by unanimous consent

## Information Items

* DE Update:
	1. Farmer mentions the next Skill-Up campus training that will be held in T-14, Oct 28th from 9 am to 10 am. The training will cover New Quizzes.

## New Business

* Distance Learning Approval Forms
	1. BIOL 1520
		1. Motion to forward to Curriculum: Kulzer-Reyes
		2. Second: Abbott
		3. Motion passed unanimously
	2. COMM 1510
		1. Motion to forward to Curriculum: Kulzer-Reyes
		2. Second: Cash
		3. Motion passed unanimously

## Discussion Items

* POCR conversation items and concerns:
	1. Updates:
		+ 20 percent recommendation is removed and no longer required
		+ 3 courses need to be approved
	2. Minor mentions, other possible solutions to incentivize the initiative
	3. Concerns expressed, the expectations of dedicated time for the committee members
	4. Concerns expressed, appropriate models for the POCR Charter
* Questions on PopeTech, Bledsoe mentions that when it is installed that faculty be updated on how to use it
* DE Approval Forms, Committee decided to revisit this topic

## Next Meeting and Adjournment

Bledsoe moved to adjourn the meeting at 12:41 P.M. Next meeting on November 14th, 2022.