



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Memorandum

TO: Curriculum and General Education Committee
K. Bandy, M. Mayfield, T. Mendoza, J. Rangel-Escobedo, D. Garza, T. Payne, B. Devine, A. Bledsoe, M. Oja, ASO Representative, and PTK Representative

FROM: Dr. Vicki Jacobi, Senate Co-Chairperson
Dr. Leslie Minor, V.P. of Instruction, Co-Chairperson

DATE: January 9, 2024

SUBJECT: Next Meeting’s Agenda

The next meeting of the Curriculum and General Education Committee will be held on Monday, January 13th from 10:10 a.m. to 12:00 p.m. in the Cougar Room

AGENDA

CALL TO ORDER

- I. PUBLIC COMMENTARY
- II. APPROVAL OF MINUTES: From the November 2024 Curriculum & General Education meeting (page 3)
- III. NEW BUSINESS
 - A. Introduction of new Curriculum Tech – Jason Norris
- IV. ACTION ITEMS
 - A. Course Renumbering (page 6)
- V. DISCUSSION ITEMS
 - A. Updates on AB 1111 and AB 928
 - B. Cal-GETC course status
 - C. New Degrees
 - D. Pass/No Pass List (page 10)
 - E. Other
- VI. NEXT MEETING: February 2025 TBD
- VII. Program Status, please see the table below:

Program	Tech Review Approved	C & GE Approved	Board Approved	Status
Economics ADT			June 2021	Under Review

Curriculum and General Education Committee Agenda January 13, 2025

Psychology ADT	March 14, 2024	March 22, 2024	June 12, 2024	Under Review
*Political Science ADT	March 14, 2024	March 22, 2024	June 12, 2024	Under Review
Kinesiology ADT	May 2, 2023	March 22, 2024	May 10, 2023	Under Review
Sociology ADT				Under Review

*** New Program**

VIII. Adjournment



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting November 15, 2024

Present: Curriculum and General Education Committee
K. Bandy, T. Mendoza, D. Garza, T. Payne, B. Devine, A. Bledsoe, M. Oja, V. Jacobi, L. Minor

Absent: M. Mayfield, J. Rangel-Escobedo

Recorder: Danielle Garza

Guests: Nathan Cahoon

Minutes

I. PUBLIC COMMENTARY

No public commentary.

II. APPROVAL OF MINUTES: From the October 2024 Curriculum & General Education meeting
Approved by consensus.

III. NEW BUSINESS: New Courses

A. Allied Health/Applied Technologies Division

- a. PHED 2001 Advanced Pickleball
- b. PHED 2011 Elite Pickleball

PHED 2001 and PHED 2011 were taken as a group. On a motion by A. Bledsoe, seconded by K. Bandy, and unanimously carried, PHED 2001 and PHED 2011 were approved.

B. Math/Science Division

- a. MATH 2100S Support for Analytical Geometry and Calculus I
- b. MATH 0210S Support for Analytical Geometry and Calculus I
- c. MATH 1570 Calculus Readiness
- d. MATH 1570S Support for Calculus Readiness
- e. MATH 0570S Support for Calculus Readiness

The above MATH courses were taken together as a group. On a motion by B. Devine, seconded by A. Bledsoe, and unanimously carried, MATH 2100S, MATH 0210S, MATH 1570, MATH 1570S and MATH 0570S were approved.

IV. CONSENT

A. Math & Science Division – Course Revision

- i. MATH 1520 Finite Mathematics
- ii. MATH 1530 Plane Trigonometry
- iii. MATH 1540 Precalculus Mathematics
- iv. MATH 2100 Analytic Geometry and Calculus I

B. Business Arts & Humanities – Course Revision

- i. PHIL 1620 Critical Thinking and Composition

C. Distance Learning Approvals

- i. MATH 1530 Plane Trigonometry
ii. MATH 1570S Support for Calculus Readiness
iii. MATH 2100C Support for Analytical Geometry and Calculus I

D. Course Inactivation

- i. OSH 2000 Occupational Safety and Health Capstone

On a motion by T. Payne, seconded by A Bledsoe, and unanimously carried by all, the consent agenda items were approved.

V. ACTION ITEMS

A. Medical Assisting Administration Certification of Achievement

On a motion by B. Devine, seconded by K. Bandy, and unanimously carried by all, the Medical Assisting Administration Certificate of Achievement was approved.

B. AP & BP 4050 Revision

On a motion by A. Bledsoe, seconded by B. Devine, and unanimously carried by all, the revision to AP & BP 4050 were approved.

VI. DISCUSSION ITEMS

A. Local Degree changes due to Common Course Numbering:

- AA: Business Admin
- AS: Court Reporting
- AA: Kinesiology Sports Management
- AS: Mathematics
- Liberal Arts Area of Emphasis:
 - Allied Health
 - Business & Technology
 - Communication
 - Math & Science
 - Natural Science – Life Science
 - Natural Science – Physical Science

Vicki went over the ever-changing guidance from the Chancellor's office regarding Common Course Numbering and degrees. Divisions were asked to put together memos to initiate updates to degrees that are affected by course numbering changes due to Common Course Numbering.

VII. NEXT MEETING: December 13th from 1:10-2:30pm in the Cougar Room

VIII. Program Status, please see the table below:

Curriculum and General Education Committee Agenda October 18, 2024

Program	Tech Review Approved	C & GE Approved	Board Approved	Status
*Certificate of Achievement: Administrative Medical Assisting	May 7, 2024	May 19, 2024	June 12, 2024	
*Certificate of Achievement: Clinical Medical Assisting	May 7, 2024	May 19, 2024	June 12, 2024	Submitted
Economics ADT			June 2021	Under Review
History ADT			July 2022	Under Review
Computer Science ADT			January 2023	Under Review
Psychology ADT	March 14, 2024	March 22, 2024	June 12, 2024	Under Review
*Political Science ADT	March 14, 2024	March 22, 2024	June 12, 2024	Under Review
Kinesiology ADT	May 2, 2023	March 22, 2024	May 10, 2023	Under Review
Communication Studies 2.0 ADT				Under Review
Sociology ADT				Under Review

* New Program

VIII. Adjournment

On a motion by T. Mendoza, seconded by A. Bledsoe, and unanimously carried, the group adjourned.

List of courses degree applicable and non-credit that need to change with new common course numbering system

Suggested transcript and catalog language

Course Numbering System

200-399 Non-credit courses, not degree applicable, not transferable, repeatable

400-499 Community Service Courses/Contract Educational Courses

500-999: Associate degree applicable courses that are NOT transferable to baccalaureate institutions

C1000 Associate degree applicable courses with Common Course Numbering, transferable to baccalaureate institutions C=common course number E=embedded support and assistance within the course S=support course concurrent with parent course

1500 -2999 Associate degree applicable courses, transferable to baccalaureate institutions

3000-3999: Upper division junior level bachelor degree applicable courses , not open to lower division students, maybe transferable as upper-division to baccalaureate institutions. Check with the receiving university or college.

4000-4999: Upper division senior level bachelor degree applicable courses. Not open to lower division students

? [BUSN 1050 Business Mathematics](#) [change to 0550](#)

? [BUSN 1051 General Accounting](#) [change to 0551](#)

? [BUSN 1053 Computerized Accounting](#) [change to 0553](#)

? [BUSN 1055 Office Procedures](#) [change to 0555](#)

? [BUSN 1056 QuickBooks](#) [change to 0556](#)

? [BUSN 1059 Electronic Machine Calculations](#) [change to 559](#)

[DNTL 1054 Clinical Practice IV](#) [change to 554](#)

[ENER 1025 Oil and Gas Laws and Regulations](#) [change to 525](#)

? [HLED 1059 Pediatric First Aid](#) [change to 559](#)

? [HLED 1060 Safety and Health for Child Care Providers](#) [change to 560](#)

? [NTC 1000 Career Readiness in Industrial Technology](#) [change to 500](#)

? [INTC 1100 Industrial Technology Capstone](#) [change to 510](#)

? [MATH 1050 Elementary Algebra](#) [inactivate](#)

? [MATH 1060 Intermediate Algebra](#) [inactivate](#)

[Who will notify Westec of the number changes?](#)

- ❑ [OSH 1010 OSH 1010 Safety And Health Standards For The Construction Industry/OSHA 30-Hour Construction Industry Training Program](#) [change to 510](#)
- ❑ [OSH 1055 Excavation, Trenching and Soil Mechanics](#) [change to 555](#)
- ❑ [OSH 1056 Electrical Standards](#) [change to 556](#)
- ❑ [OSH 1065 Machinery and Machine Guarding](#) [change to 565](#)
- ❑ [OSH 1100 Basic Employee Safety for General Industry](#) [change to 501](#)
- ❑ [OSH 1102 Passport Safety Training](#) [change to 502](#)
- ❑ [OSH 1104 Supervisor Safety Training](#) [change to 504](#)
- ❑ [OSH 1106 Hazardous Material \(HAZMAT\) First Responder Awareness](#) [change to 506](#)
- ❑ [OSH 1107 Medic First Aid Training/CPR](#) [change to 507](#)
- ❑ [OSH 1108 Hazardous Waste Operations Emergency Response \(HAZWOPER\) Annual Refresher](#) [change to 508](#)
- ❑ [OSH 1109 Emergency Response Technician Training](#) [change to 509](#)
- ❑ [OSH 1110 Occupational Safety and Health Standards for General Industry/OSHA 10-hour General Industry Training Program](#) [change to 510](#)
- ❑ [OSH 1112 Forklift Training for Operators](#) [change to 512](#)
- ❑ [OSH 1113 California Commercial Driver License Permit Preparation](#) [change to 513](#)
- ❑ [OSH 1114 Confined Space Entrant, Attendant, Supervisor Awareness and Rescue](#) [change to 514](#)
- ❑ [OSH 1115 California Oil Producers Confined Space Entry Training](#) [change to 515](#)
- ❑ [OSH 1116 Hazardous Waste Operations and Emergency Response \(HAZWOPER\) Training](#) [change to 516](#)
- ❑ [OSH 1119 Defensive Driving Course](#) [change to 519](#)
- ❑ [OSH 1125 Passport and Medic First Aid Refresher](#) [change to 525](#)
- [PETC 1100 Introductory Well Control](#) [change to 501](#)
- [PETC 1102 Basic Drilling and Workover Surface](#) [change to 502](#)
- [PETC 1103 Basic Drilling Surface Stack](#) [change to 503](#)
- [PETC 1104 Basic Drilling and Workover Sub-sea](#) [change to 504](#)
- [PETC 1105 Coiled Tubing for Supervisors](#) [change to 505](#)
- [STSU 1001 Educational Planning](#) [change to 501](#)
- [STSU 1016 College Survival](#) [change to 516](#)
- [STSU 1017 Becoming A Successful Online Student](#) [change to 517](#)
- [STSU 1018 Career and Major Exploration](#) [change to 518](#)

[STSU 1019 Career/Life Planning change to 519](#)

[CTRP 1010 Beginning Machine Shorthand Theory and Lab 1 change to 510](#)

[CTRP 1015 Computer-Aided Transcription change to 515](#)

[CTRP 1070 Legal Terminology I change to 570](#)

[CTRP 1075 Legal Terminology II change to 575](#)

[CTRP 1080 Court and Deposition Procedures change to 580](#)

[CTRP 1090 Punctuation and Grammar change to 590](#)

[CTRP 1131 60 WPM Machine Shorthand Speed Building: Literary and Jury Charge change to 631](#)

[CTRP 1132 100 WPM Machine Shorthand Speed Building: Literary and Jury Charge change to 632](#)

[CTRP 1133 140 WPM Machine Shorthand Speed Building: Literary and Jury Charge change to 633](#)

[CTRP 1134 180 WPM Machine Shorthand Speed Building: Literary and Jury Charge change to 634](#)

[CTRP 1141 60 WPM Machine Shorthand Speed Building: 2-Voice change to 641](#)

[CTRP 1142 100 WPM Machine Shorthand Speed Building: 2-Voice change to 642](#)

[CTRP 1143 140 WPM Machine Shorthand Speed Building: 4-Voice change to 643](#)

[CTRP 1144 180 WPM Machine Shorthand Speed Building: 4-Voice change to 644](#)

[CTRP 1151 80 WPM Machine Shorthand Speed Building: Literary and Jury Charge change to 651](#)

[CTRP 1152 120 WPM Machine Shorthand Speed Building: Literary and Jury Charge change to 652](#)

[CTRP 1153 160 WPM Machine Shorthand Building: Literary and Jury Charge change to 653](#)

[CTRP 1154 200 WPM Machine Shorthand Speed Building: Literary and Jury Charge change to 654](#)

[CTRP 1161 80 WPM Machine Shorthand Speed Building: 2-Voice change to 661](#)

[CTRP 1162 120 WPM Machine Shorthand Speed Building: 2-Voice change to 662](#)

[CTRP 1163 160 WPM Machine Shorthand Speed Building: 4-Voice change to 663](#)

[CTRP 1164 200 WPM Machine Shorthand Speed Building: 4-Voice change to 664](#)

[CTRP 1210 Proofreading for the Court Reporter change to 710](#)

[CTRP 1250 Certified Shorthand Reporter Preparation change to 750](#)

[CTRP 1260 Machine Shorthand Speed Building - Dictation/Transcription change to 760](#)

All New MEDA Medical Assisting courses not yet listed in catalog

LRSK 0910 and 0911 change to 210 and 211

Leave 200 -300-400 for non-credit courses?

Remove reference to ENGL 1000 and READ 1005 from all CORs and the catalog for fall 2025

Pass / No Pass

Fix in Banner (Yes)	Notify Vicki (No)
ART 1815, 1825,1830 BIOL 1520 ASTR 1511	ART BIOL 1510 ASTR
BUSN 1560 CHEM CIS 1532	BUSN 1513, 2280 CHEM 1520 CIS
COMM 1507, 1611 (C1000), 1607 CTRP 1131, 1132, 1133, 1134, 1141, 1142, 1143, 1144, 1164	COMM CTRP 1513
ENER DS 1501, 1502, 1503, 1504, 1505, 1506, 1507	ENER 1513, 1025, 1503, 1520, 1540, 1620, 2900 DS
ENGL 1600, 1700, 1502 HIST HLED	ENGL 1725, 1750, 1775, 1650, 2700, 2750 HIST 2216 HLED 1535,
KINE 1510, 1520, MGMT OSH 1055, 1056, 1065, 1100	KINE 1530 MGMT 1570 OSH 1010, 1110, 1500, 2061, 2900
PHED 1505, 1506, 1600, 1602, 1605, 1610, 1611, 2505, 2506	PHED 1507, 1508, 1509, 1510, 1511, 1514, 1524, 1534, 1535, 1539, 1643, 1644, 1649, 2507, 2508, 2509, 2510, 2511, 2514
SOC SPAN 2500 WELD 1500, 1510, 1520, 1530, 1540	SOC 2038 SPAN WELD

Allied Health/Applied Tech

CTRP 1010
CTRP 1015
CTRP 1070
CTRP 1075
CTRP 1090
CTRP 1131
CTRP 1132
CTRP 1133
CTRP 1134
CTRP 1141
CTRP 1142
CTRP 1143
CTRP 1144
CTRP 1151
CTRP 1152
CTRP 1153
CTRP 1154
CTRP 1161
CTRP 1162
CTRP 1163
CTRP 1164
CTRP 1250
CTRP 1260
CTRP 1513
DNTL 2025
DNTL 2134
DNTL 2240
DNTL 2241
DNTL 2245
ENER 1025
ENER 1503
ENER 1510
ENER 1513
ENER 1515
ENER 1520
ENER 1530
ENER 1540
ENER 1610
ENER 1620
ENER 1630
ENER 2900
HLED 1059
HLED 1060

HLED 1510
HLED 1531
HLED 1535
HLED 1541
HLED 1543
IES 1513
INTC 1100
OSH 1055
OSH 1056
OSH 1065
OSH 1102
OSH 1104
OSH 1106
OSH 1107
OSH 1108
OSH 1109
OSH 1112
OSH 1113
OSH 1114
OSH 1115
OSH 1116
OSH 1119
OSH 1125
OSH 1552
OSH 2000
OSH 2058
OSH 2061
OSH 2065
PETC 1102
PETC 1103
PETC 1104
PETC 1105
PHED 1505
PHED 1506
PHED 1507
PHED 1509
PHED 1510
PHED 1511
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PHED 1734
PHED 1735
PHED 1742
PHED 1823
PHED 2505
PHED 2506
PHED 2507
PHED 2509
PHED 2510
PHED 2511
PHED 2514
PHED 2734

Business, Arts & Humanities

ART	1600
ART	1800
ART	1811
ART	1820
BUSN	1051
BUSN	1053
BUSN	1055
BUSN	1056
BUSN	1510
BUSN	1513
BUSN	1536
BUSN	2001
BUSN	2002
BUSN	2003
BUSN	2280
BUSN	2900
DRAM	1535
ECON	2120
ECON	2210
HUM	2010
JRNL	1510
MGMT	1510
MGMT	1530
MGMT	1535
MGMT	1545
MGMT	1550
MGMT	1555
MGMT	1560
MGMT	1565
MGMT	1570
MGMT	2900
PHOT	1510
SPAN	1602
SPCH	1507
SPCH	1511

English

EDUC	1520
ENGL	1000
ENGL	1650
ENGL	1700
ENGL	1725
ENGL	1750
ENGL	1775
ENGL	2100
ENGL	2650
ENGL	2700
ENGL	2750

Learning Support

DS	1501
DS	1502
DS	1505
DS	1506
DS	1507
LRSK	910
LRSK	911

Math/Sci

BIOL	1510
BIOL	2202
BIOL	2203
BIOL	2258
BIOL	2259
BIOL	2265
ENGR	2200
ENGR	2300
GEOG	1510
GEOL	1500
GEOL	1501
MATH	1505
MATH	2120
MATH	2130

Social Science

CJA	2131
CJA	2133
CJA	2134
ECEF	1500
ECEF	1511
ECEF	1561
ECEF	1582
ECEF	1583
ECEF	1584
ECEF	1590
ECEF	1611
ECEF	1612
ECEF	1621
ECEF	1653
ECEF	1654
ECEF	2021
ECEF	2041
ECEF	2051
HIST	2000
POSC	1501
PSYC	1500
PSYC	2003
RECR	1510