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# Taft College Career Technical Education (CTE) Committee

# MINUTES

Thursday, February 13, 2025

Taft College

29 Cougar Court, Taft CA 93268

12:10 pm - 1:00 pm

S-11

### Call to Order

12:12 p.m.

### Public Commentary

### None

### Attendance

*Members Present*: Darcy Bogle, Devin Daughtery, Kelly Kulzer, Kristi Richards, Mallori Rossi

### *Not Present:* Vicki Jacobi

### Action Items

Approval of the Minutes

* February 13th, 2024 Meeting

Motion to approve the minutes: Mallori Rossi   
Second: Kristi Richards  
Motion passed.

New Business

* Committee Charter

The committee reviewed all Areas of Focus on the current CTE Committee Charter. Recommendations were made to simplify and focus on the primary functions the committee is currently involved with. Committee members will research other charters and bring back verbiage recommendations to the next meeting for consideration.

### Information Items/Updates

(Action may be taken on any discussion item identified on the agenda)

* Workforce Workgroup and Developmental Services Master Plan Update

Kelly shared a one-year work plan was completed, which includes feedback from industry on what types of trainings are needed. TC has collaborated with KRC on non-credit certificates to support training needs to become a job coach and direct services provider. The DS certificates were submitted with plans to offer two non-credit 16 week courses, open entry/open exit for enhanced funding. Minimum qualifications to teach-must be an Independent Facilitator. The DS lead will run the Advisory Committee and lead program review.

* OSH

Devin shared an extra duty request to update OSH CORs was sent out.

* Recommendations from the Allied Health Advisory Committee:
  + Emergency Medical Responder (EMR)

Devin shared dual enrollment opportunities with TUHS and KC Fire Department are being explored.

* + Phlebotomy
  + Medical Laboratory Technician (MLT)
  + Certified Nursing Assistant

Devin shared this consists of one class.

* + Speech Language Pathology Aide/Assistant

Devin Shared this has been submitted to curriculum for approval.

* Program Updates:
  + Nursing

Devin shared an extra duty request to create nursing curriculum was sent out.

* + Paramedic

Next steps is to post one full time director position, for Allied Health, that would oversee EMT/EMR, Medical Assistant, and Paramedic programs.

* + Medical Assistant

Goal is to begin in fall 2025.

### Committee Member Comments

(Items of general interest relevant to the committee; no action. Examples: brief responses to statements or questions, ask clarifying questions, make brief announcements, suggest future agenda topics, ask CTE to look into something)

None  
  
Adjournment

1:09 p.m.

*(To request a copy of the meeting documents, please email* [*dbogle@taftcollege.edu*](mailto:dbogle@taftcollege.edu)*)*