



Taft College Academic Senate Council Minutes DRAFT

Wednesday, November 20, 2024

Cafeteria Conference Room

12:10 pm-1:00 pm

Call to Order

The meeting was called to order by President Duron at 12:10pm

Attendees

Role	Preferred Name	X if in Attendance
1. AS President (F2023-Sp2025)	Candace Duron	X
2. Vice President (F2022- Sp2024)	Vicki Jacobi	X
3. Secretary (F2023-Sp2025)	Michelle Oja	X
4. Past President	Geoffrey Dyer	X
5. Allied Health & Applied Technology division representative	Kanoe Bandy	X
6. Business, Arts, & Humanities division representative	Lori Travis	X
7. English & Language Arts division representative	Chris Chung-Wee	
8. Learning Support division representative	Darcy Bogle	X
9. Math & Science division representative	Nate Cahoon	X
10. Social & Behavioral Sciences division representative	Ken Smith	X
11. Career & Technical Education representative	Amar Abbott	
12. Adjunct Faculty representative	Marni Cahoon	X
Guests	Representative from Institutional Research (X. Li)	X

Public Comment

There was no public commentary.

Action Items

Approval of the Minutes

October 16, 2024, Meeting: There were no corrections, so Minutes were passed by acclimation.

New Business

- Board Policies and Administrative Procedures for review and revision: AP 2510 Participation in Local Decision-Making
 - C. Duron introduced this as being an item that the Council sent to the Senate of the Whole to create an ad hoc committee for. No Senators volunteered, so it came back to us.
 - There was a question about the “Mutual Agreement Process”, but it was clarified that this is the process. “Rely primarily on” and “Mutual consent” are the two levels of the mutual agreement process.
 - Vice President Jacobi noted that “Title V” in the first paragraph in the Faculty section should be “Title 5.”
 - With a motion by V. Jacobi and a second by K. Bandy, the motion passed to move this policy (with the Title 5 correction) to the Senate of the Whole for approval.

Discussion

- [Institutional Effectiveness Partnership Initiative \(IEPI\)](#)
 - G. Dyer shared what happened for the previous IEPI request.
 - C. Duron noted that the president of the college is the one who submits the request, and the current president is not interested right now. However, V. Jacobi noted that we might want a visit since we're having high turnover of upper management.
 - G. Dyer suggested that we could also request a Collegiality in Action visit by the state-wide Academic Senate (ASCCC) and The League (CCLC).
 - X. Li attended the meeting to share that she is considering an IEPI request for IR related to the new accreditation Standards.
 - There was discussion on how administrators are hired and how the Board of Trustees are involved. G. Dyer noted that #6 of the 10+1 seems relevant, so faculty should be involved, too.
 - Proposed topics for an IEPI include:
 - Curriculum processes
 - SEM (strategic enrollment management)
 - Accreditation Standards
 - Distance Education and the regular substantive interaction (RSI) requirements.
 - This was a discussion item, so C. Duron will bring this back to the Council to vote on moving some ideas to the Senate of the Whole.

Informational Items

- ASCCC Fall Plenary resolutions
 - C. Duron related how M. Beasley became the voting delegate at the Fall 2024 Plenary.
 - C. Duron reviewed some of the adopted resolutions, including a resolution for S. Eveland to earn emeritus status from the state-wide Academic Senate (ASCCC).
- Allied Health Course Curriculum & Program updates
 - C. Duron met with D Dougherty to learn that:
 - A Paramedics certificate should be able to be offered in Summer or Fall 2025. V. Jacobi noted that new programs should be added with a new catalog, so this would be active in Fall 2025.
 - A Director of Nursing is being hired.
 - Curriculum for Medical Assisting certificates have gone to the Chancellor's Office (CCCCO), after approve by the CTE committee and the Curriculum committee. The next step is to go through a licensing/accreditation agency.
 - A Speech/Language Pathology is being written.
 - Individual courses for CNAs and Emergency Responders are started to be created.
- [Faculty Empowerment and Leadership Academy: Michelle Beasley](#)
 - C. Duron shared that M. Beasley was selected for this program. She will be doing leadership and presentation activities for the state-wide Academic Senate (ASCCC) and at Taft College. Congratulations, Michelle!
- Common Course Numbering (CCN) Phase II:
 - C. Duron reminded the division representatives to make sure that their faculty have completed these surveys. Surveys may be accessed through the links below by December 4th.

- [Phase II Common Course Numbering Post-Development Survey: History Courses](#)
- [Phase II Common Course Numbering Post-Development Survey: English Courses](#)
- [Phase II Common Course Numbering Post-Development Survey: Economics Courses](#)
- [Phase II Common Course Numbering Post-Development Survey: Art History Courses](#)
- D. Bogle asked about updating our degrees once the course names change. V. Jacobi shared that each local degree and certificate must be updated and re-submitted; the Curriculum committee is working on the local degrees already. There is still uncertainty on if the colleges or the state will make changes for the Associate Degrees for Transfer (ADTs).
- V. Jacobi also noted that we'll have to submit each CCN course through the C-ID process.

Senator Comments

- N. Cahoon shared that everyone should look at the resolutions that were passed related to AB 1705 and the Chancellor's Office (CCCCO) to be able to keep an eye out on how the CCCCCO might overreach legislative mandates. G. Dyer shared that the next step for any adopted resolution is for the ASCCC Executive Committee will delegate each resolution's tasks.
- L. Travis asked if non-English speaking students could get a mentor. C. Duron shared that she'll be meeting with the Vice President of Instruction soon, and will bring this up. Secretary Oja also noted that student government (ASO) has a mentor program. C. Duron will invite ASO to present on their mentor program.

Adjournment

Moved by D. Bogle and seconded by L. Travel, the motion passed to adjourn the meeting at 12:57pm.