



Taft College Academic Senate Council Minutes **DRAFT**

Monday, January 13, 2025
 Cafeteria Conference Room
 12:10 pm - 2:00 pm

Call to Order

The meeting was called to order by President Duron at 12:10pm

Attendees

Role	Preferred Name	X if in Attendance
1. AS President (F2023-Sp2025)	Candace Duron	X
2. Vice President (F2022- Sp2024)	Vicki Jacobi	X
3. Secretary (F2023-Sp2025)	Michelle Oja	X
4. Past President	Geoffrey Dyer	X
5. Allied Health & Applied Technology division representative	Kanoe Bandy	X
6. Business, Arts, & Humanities division representative	Lori Travis	X
7. English & Language Arts division representative	Chris Chung-Wee	X
8. Learning Support division representative	Darcy Bogle	X
9. Math & Science division representative	Nate Cahoon	X
10. Social & Behavioral Sciences division representative	Ken Smith	X
11. Career & Technical Education representative	Amar Abbott	X
12. Adjunct Faculty representative	Marni Cahoon	X
Guests	Executive Director Horn-Bunk (Foundation)	X
	Student Representative Acosta (ASO)	X
	Dean Lopez (Instruction)	X

Public Comment

There were no public comments.

Action Items

Approval of the Minutes

November 20, 2024 Meeting: The 11/20/24 minutes were approved with a motion by D. Bogle and a second by K. Smith.

New Business

- IEPI request in collaboration with IR: alignment with ACCJC Standards
 - C. Duron introduced the topic, and noted that Standard 4 related to administration and Board of Trustees, and that Standard 2 related to curriculum and enrollment management.
 - Secretary Oja shared how the IEPI process works (3 visits), and that the president is the person who actually makes the request.

- There was some discussion to wait until the fall when we might have new administrators.
- G. Dyer motioned to bring the topic to the Senate of the Whole, which was seconded by Vice President Jacobi. The motion passed.
- ASCCC Fall 2024 Resolution 105.02 Encouraging Funding for Printing Lab Manuals to Achieve Zero Textbook Cost (ZTC) Status
 - MO read the resolution, and summarized it. K. Bandy and N. Cahoon suggested that we get information from the Bookstore. C. Duron decided to table this New Business until the next Academic Senate (AS) Council meeting.
- 2025-2027 Academic Senate President and Secretary nominations
 - C. Duron was nominated for AS President by G. Dyer.
 - M. Beasley was nominated for AS Secretary by M. Oja

Discussion

- ASCCC Fall 2024 Resolution 105.03 Encouraging Transparency and Eliminating Automatic Billing Practices in Course Material Access
 - M. Oja read the resolution, and explained how automatic billing costs students more money since we do have many sections with free textbooks.
- Call for faculty position presentations for ranking.
 - C. Duron shared that she will contact Division Chairs to see what positions they might be requesting. Once received, the positions will be ranked by the Senate of the Whole.
 - C. Duron also noted that we are over our Faculty Obligation Number (FON) by 7 faculty members. FON is based on FTES (full-time equivalent students).
 - In response to L. Travis's question about funding, V. Jacobi noted that we have a deficit budget.
 - There is confusion in whether or not non-teaching faculty are counted in the FON.
 - In response to N. Cahoon's question about whether faculty retirements lead to ranking positions, C. Duron stated that the AS president asks for recommendations from the division, the Senate of the Whole ranks positions to provide recommendations, but then the college president has the final decision.
 - There was also questions about how the Learning Support Director position moved from faculty to management, and C. Duron shared that the union and the college president agreed to move that faculty position to a management position. This topic is a "collegial consultation" area, not directly 10+1. D. Bogle also noted that faculty can't supervise faculty.
 - V. Jacobi noted that there is discussion of moving the Articulation Officer position to classified position.
 - There was a question about faculty retreat rights by G. Dyer, and C. Duron confirmed that faculty can retreat from administrative positions only if there is an available faculty position.
 - M. Oja asked about the Communications faculty position that was lost at the beginning of the semester. L. Travis shared that part-time faculty are filling that

role. L. Travis thought that there would be a new full-time hire in spring 2025, but then was told that there is no money. C. Duron shared that the Chancellor's Office (CCCCO) rescinded money. C. Duron encourage L. Travis to work with her Division Chair to identify needs.

- D. Bogle noted that we never know if there's money, so faculty should submit positions requests and rank on institutional need.

Informational Items

- C. Duron shared this [library guide](#) about Artificial Intelligence created by Alison Gurganus, librarian at San Diego Mesa Community College and the current president of the Council of Chief Librarians
- Education Master Plan (EMP): Thursday February 13th in lieu of Governance Council
 - C. Duron noted that there will be an all-day meeting in February on the draft EMP, and requested any feedback be sent to her. Division Chairs were asked to attend, but some must leave to attend class.
 - V. Jacobi asked that this topic be a Discussion Item in the Senate of the Whole agenda to get suggestions for goals.

Senator Comments

- N. Cahoon was thankful that the CCCCCO backtracked on some requirements related to math, and is now working with the state-wide Academic Senate (ASCCC).
- L. Travis asked if there is a standard class size to cancel low enrolled classes, and C. Duron answered that it's up to the Vice President of Instruction and the college president, but that each course's circumstances are different so there is no standard cut-off size.
- Faculty shared information about resources for the LA fires.
- S. Acosta shared the ASO special meeting on Jan. 15 which will cover some information about ICE (Immigration and Customs Enforcement) raids in Kern County. C. Duron shared that people can't come into your classroom. V. Jacobi shared that faculty should tell anyone to go to the college president for permission. J. Lopez shared that the college does have a Administrative Procedure about dealing with immigration authorities.
- L. Travis asked about mentoring students through student government, especially students learning English. S. Acosta said that student government will try to restart this project. C. Duron will bring information on ESL tutoring to the Senate of the Whole.

Adjournment

A motion to adjourn by A. Abbott was seconded by K. Smith; the motion passed as 1:25pm.