Taft College Academic Senate Council Minutes

Monday, January 8, 2024
Cafeteria Conference Room
9:10 pm-10:00 am

Call to Order

The meeting was called to order by President Duron at 9:10am.

Attendees

Role	Name	X if in Attendance
1. AS President (F2023-Sp2025)	Candace Duron	X
2. Vice President (F2022- Sp2024)	Victoria Jacobi	X
3. Secretary (F2023-Sp2025)	Michelle Oja	X
4. Past President	Sharyn Eveland	X
5. Allied Health & Applied Technology division representative	Kanoe Bandy	X
6. Business, Arts, Y Humanities division representative	Lori Travis	
7. English & Language Arts division representative	Chris Chung-Wee	X
8. Learning Support division representative	Darcy Bogle	
9. Math & Science division representative	Nathan Cahoon	X
10. Social & Behavioral Sciences division representative	Salvador Jimenez Murguia	X
11. Adjunct Faculty representative	Marni Cahoon	X
12. Career & Technical Education representative	Michelle Beasley	
Guests	A. Abbott (presenter)	X
	J. Lopez (Assoc. Dean of Instruction)	X

Public Comment

There was no public commentary.

Action Items

Approval of the Minutes

November 15, 2023 Meeting: S. Eveland has typographical suggestions. With no other corrections, the Minutes were approved.

New Business
- ● Academic Senate Subcommittee Charter Updates:
  - ○ Student Learning Outcomes Assessment Steering Committee (SLOASC):
    Secretary Oja had some suggestions for clarity and formatting. S. Eveland noted that all charters of sub-committees of the Academic Senate should note that relationship with the Academic Senate. As acting chair of the committee, C. Duron accepted these suggestions. N. Cahoon motioned to move the revised charter to the Senate of the Whole for approval. K. Bandy seconded that motion. The motion passed.

- Academic Procedures: C. Duron noted that these procedures have suggested updates from the League (Community College League of California) and are related to 10+1. The Council suggested that each procedure should be sent to specific Academic Senate sub-committees to review and provide suggestions that would then go through the Senate of the Whole.
  - Vice President Jacobi motioned that these two procedures be sent to the Curriculum and GE Committee. This motion was seconded by S. Eveland, and passed.
    - AP 4020 Program and Curriculum Development
    - AP 4100 Graduation Requirements for Degrees and Certificates
  - AP 4103 Work Experience Education: This procedure was already review and approved by the CTE Committee. M. Oja asked for a representative from the CTE Committee to explain the changes when the procedure goes through the Senate of the Whole. M. Oja motioned to move this procedure to the Senate of the Whole for approval. K. Bandy seconded. The motion passed.
  - S. Eveland motioned for AP 4105 (Distance and Correspondence Education) be reviewed by the Distance Learning and Education Committee. K. Bandy seconded the motion. The motion passed.
  - M. Oja motioned for AP 4222 (Remedial Coursework) to be reviewed by the Academic Development Committee. V. Jacobi second the motion. The motion passed.
  - The following procedures were motioned by S. Eveland to be reviewed by the Academic Policies and Procedures Committee, with AP 4225 also being reviewed by the Articulation Officer. The motion was seconded by N. Cahoon. The motion passed, with one opposition by V. Jacobi.
    - AP 4225 Course Repetition
    - AP 4230 Grading Symbols
    - AP 4232 Pass/No Pass
    - AP 4250 Probation
    - AP 4255 Dismissal and Readmission
- Speech Pathology Program & American Sign Language (ASL):
  - C. Duron introduced these reports as a result of a request from the CTE Committee to re-activate ASL courses. V. Jacobi noted that the courses were deactivated because we could not get an instructor, but that things might be different now that the courses can be taught online synchronously.
  - V. Jacobi noted that Speech Pathology requires a B.A., and that there are a few universities in the county that offer that program. She noted that an Associates degree might still result in improved employability. Other local colleges do provide an Associates degree in ASL.
  - In response to a question by M. Oja, J. Lopez noted that we are in the southern central valley region.
  - A. Abbott noted that we have had a hard time getting ASL interpreters for students, so this is a good opportunity to "grow our own."
  - M. Oja asked if this would count as a foreign language. V. Jacobi says that is does, but we would need a 2-course series to fulfill requirements in the new CalGETC pathway.
  - S. Eveland moved to have the Senate of the Whole review both reports, to the CTE Committee, and appropriate division chairs (which are probably Business,

Arts, and Humanities since that's where Communications sits). This was seconded by C. Chung-Wee. The motion passed.
- Open Education Resources (OER) Plan: M. Oja shared that a strategic plan for OER is being developed with grant money. The faculty on the planning team would like to review portions of the plan in the Senate of the Whole for feedback and suggestions. S. Eveland moved to approve this process, and V. Jacobi seconded. The motion passed.
- Accessibility Capability Maturity Model (ACMM)
  - A. Abbott shared a presentation about this model. He also shared that the facilitators have conducted this process in the UC system already. V. Jacobi agreed with A. Abbott that the model provides great guidance for our ADA committee and clear milestones. A. Abbott affirmed that the ADA Committee supports this process. It was clarified that the ADA Committee is not a sub-committee of the Academic Senate.
  - K. Bandy asked about costs to the college, and A. Abbott answered that there will not be any costs for the audits or trainings. This model is being supported by the California Community College Chancellor's Office.
  - V. Jacobi motioned to support this model being moved to the Senate of the Whole. M. Cahoon seconded this motion. The motion passed.
- 2024-2026 Academic Senate Vice President/Curriculum Chair Open Nominations:
  - C. Duron noted that elections are in February. The president and secretary start in odd-numbered years, so 2024 is when the vice president would begin their term.
  - C. Duron nominated V. Jacobi, who accepted the nomination.
  - V. Jacobi noted that there will lots of rough situations coming up for curriculum due to legislation.
  - C. Duron noted that nominations are open through the day that we vote.
- Nasa Tech Bridge Program:
  - J. Lopez introduced this grant opportunity.
  - V. Jacobi asked if this was a competitive grant. J. Lopez answered that it was competitive, but that there will be several grants awarded.
  - V. Jacobi asked about curriculum needs. J. Lopez answered that we do not need curriculum yet. As we utilize the grant to explore and plan, we will know more about what curriculum is needed.
  - V. Jacobi asked if this would be local jobs or closer to Mojave. J. Lopez answered that the jobs would mostly be in Mojave, but that is still in the county.
  - M. Oja asked if faculty in relevant areas had been approached, and J. Lopez says that they have not been contacted yet. J. Lopez is going through Academic Senate first.
  - S. Eveland motioned to move these grant opportunities to the Senate of the Whole. V. Jacobi seconded the motion. The motion pased.

Informational Items
- 2023 Fall Plenary Session: Effective Communication Strategies for Inclusive Academic Senate Leaders
  - [Effective Conflict Resolution in the Workplace with Thomas Kilmann Model Conflict Styles Assessment](#)
  - C. Duron shared the slides for this training, and a link to take the conflict style assessment yourself. She found the workshop very useful. While she was

expecting conflict between faculty and administrators, she had not expected conflict between and amongst faculty. She wanted to emphasize that we are the leaders.
- ○ K. Bandy suggested that there be a training during in-service.

Other

A. Abbott asked about the hiring AP. C. Duron noted that an ad hoc committee had worked on it, as requested by the AS Council and the Senate of the Whole. The updated procedure will go to the Senate of the Whole meeting. K. Bandy asked if that updates would take effect immediately. C. Duron said that policies take effect once the president of the college approves them.

Adjournment

The meeting was adjourned by C. Duron at 10:02am.