

**Taft College Academic Senate Minutes**

Monday, May 6, 2024

Cougar Room

12:10 pm-1:00 pm

**Call to Order**

The meeting was called to order at 12:17pm by President Duron once we had quorum.

**Attendees**

Based on the sign-in sheets, the following faculty members attended: Abbott, Altenhofel, Bandy, Cahoon (M), Cotto, Chung-Wee, Clark, Gonzalez, Jacobi, Kerr, Martinez (M), Nishiyama, Oja, Payne (R), Reynolds (J), Richards, Rodenhauer, and Smith (K),.

Two administrators (L. Minor and J. Lopez) signed in.

**Public Comment**

There was no public commentary.

**Action Items**

## Approval of the Minutes

The April 1, 2024 Meeting Minutes were approved by consensus but with typographical and spelling corrections.

## New Business

- **Dual Enrollment Partnerships:** C. Duron introduced the dual enrollment agreements and Memorandums of Understanding (MOUs).
  - TUHS and WKCCD and CAP 2023-2027 Partnership Agreement
    - Past President Eveland asked why PSYC 2200 was not on the list. C. Duron noted that it is not part of the CCAP (College and Career Access Pathways Partnership) agreement. L. Minor added that there is a separate MOU for math courses, which are not part of the CCAP.
    - With a motion by G. Golling and a second by D. Rodenhauer, the motion to approve this agreement passed with one opposition (S. Eveland) and two abstentions (Secretary Oja and J. Reynolds).
  - MOU between WKCCD and TUHS 2024-2025
    - Vice President Jacobi noted that PSYC 2200 is also not on this MOU. She thinks that there was a mis-communication about whether PSYC 2200 fulfills the B4 general education requirement and whether anyone who transfers must fulfill the B5 general education requirement.
    - R. Payne said that this was clarified, but that the high school still does not want to offer PSYC 2200.
    - J. Lopez added that there is also concern from the high school about low enrollment, and offering two different classes that fulfill the same requirements will only make that worse.
    - G. Golling also noted that PSYC 2200 is related to a different grant, not the CCAP. M. Cahoon noted that the StatsBridge program isn't open to everyone because of GPA requirements.
    - G. Golling also noted that another MOU can add PSYC 2200 to the high school offerings in the future.
    - G. Golling motioned and a second by K. Bandy to approve this MOU, which passed with one opposition (S. Eveland) and two abstentions (Secretary Oja and J. Reynolds).
  - MOU between WKCCD and LUSC 2024-2025: G. Golling motioned to approve this MOU, with a second by D. Kerr. The motion passed.
  - MOU between WKCCD and OUSC 2024-2025: G. Golling motioned to approve this MOU, with a second by D. Rodenhauer. The motion passed.

- MOU between WKCCD and SMJUHSD 2024-2025: G. Golling motioned to approve this MOU, with a second by D. Rodenhauser. The motion passed with one opposition (S. Eveland).
- MOU between WKCCD and SYVUHSD 2024-2025
  - G. Golling motioned to approve this MOU, with a second by D. Rodenhauser.
  - L. Travis asked how courses get chosen to be on these MOUs. It was clarified that this is a unique case because Taft College can only offer courses to this high school when the college in their district (Allan Hancock College) agrees to let us offer a course.
  - The motion passed.
- AP 4020 Program and Curriculum Development
  - C. Duron introduced this Administrative Procedure, but V. Jacobi said that it does not include the recommendations by the Curriculum and GE Committee. This committee voted to strike out the paragraph about Ethnic Studies because that course is now included as a General Education course.
  - M. Oja asked whether offering Bachelor's should be in this AP. V. Jacobi noted that those degrees could be in AP 4100.
  - D. Rodenhauser motioned to approve AP 4020 with the correction of deleting the paragraph about Ethnic Studies. This was seconded by R. Pay, and the position passed.
  - C. Duron noted that these are recommendations.
- AP 4100 Graduation Requirements for Degrees and Certificates: V. Jacobi shared that this Administrative Procedure had been substantially modified by the Curriculum and GE Committee, which was not noted in the draft shared. C. Duron tabled this vote until the Academic Senate can get a version with the suggested changes from the Curriculum Committee.
- Definition of [Low-Cost Textbook](#)
  - M. Oja shared that the college needs to start collecting data on the ZTC (Zero Textbook Cost) and LTC (Low-Textbook Cost) sections that we offer. The maximum amount that a college can consider "low cost" is determined by each college. The Student Senate for the California Community Colleges had voted for \$30 to be the maximum textbook cost that could be considered "low cost." However, she collected a small sample of data from Taft College students, and about half of the students chose \$20 as "low cost" for them (no other amounts had as many student votes). Once determined, M. Oja will bring this amount to Institutional Research to correctly code our data.
  - D. Kerr asked if this is per book or per section. M. Oja wasn't sure, but thinks that it is per section since that is how the data is set up.
  - V. Jacobi asked if this applies to rentals, too. M. Oja believes that this amount would also apply to textbook rentals.
  - J. Altenhofel motioned for a low-cost maximum amount for textbooks to be \$20, which was seconded by M. Oja. There were 12 oppositions (A. Clark, K. Bandy, C. Chung-Wee, C. Duron, S. Eveland, G. Golling, D. Kerr, M. Martinez, R. Payne, J. Reynolds, K. Smith, and L. Travis) and an abstention (A. Abbott), so the motion failed to pass.
  - S. Eveland motioned for a low-cost maximum amount for textbooks to be \$30, which was seconded by K. Smith. The oppositions were by J. Altenhofel and M. Oja. The motion pass for \$30 to be the maximum amount that a textbook could be coded as "low-cost" at Taft College.
- OER Plan & Presentation

- M. Oja motioned to pass the OER Strategic Plan, with a second by J. Altenhofel. The motion passed with one abstention (J. Reynolds).
- J. Altenhofel also presented on why OER is important.

The following Discussion and Informational Items were not discussed as we had run out of time.

- Discussion Items
  - [LibreNet Membership](#)
  - NSF Data Science Corps & NSF Engine (Type-II) Grants due June 2024
- Informational Items
  - New ZTC Grants due December 2024
  - Full-time Faculty Position Replacements
    - EOPS/Care/CalWORKS Counselor: Apolonia Cotto
    - Athletic Counselor: Pearl Daley
  - Leading from the Middle team project: Hispanic Serving Institution
  - Resolution 2023/24-06 – Faculty Appreciation Week – May 6-10, 2024

### **Senator Comments**

C. Duron thanked the Senators for attending, and adjourned the meeting at 1:01pm.

Next Academic Senate: Fall 2024 In-Service