



**Taft College Academic Senate Council Minutes**

Wednesday, April 17, 2024

Cafeteria Conference Room

12:10 pm-1:00 pm

**Call to Order**

The meeting was called to order at 12:11am by President Duron.

**Attendees**

Role	Preferred Name	X if in Attendance
1. AS President (F2023-Sp2025)	Candace Duron	X
2. Vice President (F2022- Sp2024)	Vicki Jacobi	
3. Secretary (F2023-Sp2025)	Michelle Oja	X
4. Past President	Sharyn Eveland	X
5. Allied Health & Applied Technology division representative	Kanoe Bandy	X
6. Business, Arts, Y Humanities division representative	Lori Travis	X
7. English & Language Arts division representative	Chris Chung-Wee	X
8. Learning Support division representative	Darcy Bogle	
9. Math & Science division representative	Nate Cahoon	X
10. Social & Behavioral Sciences division representative	Ken Smith	X
11. Adjunct Faculty representative	Marni Cahoon	X
12. Career & Technical Education representative	Michelle Beasley	
Guests	Jennifer Altenhofel, OER plan presenter	X
	Associate Dean of Instruction Lopez	X

**Public Comment**

There was no public commentary.

**Action Items**

**Approval of the Minutes**

March 20, 2024 Meeting: The draft Minutes from the 3/20/24 meeting were approved by consensus.

**New Business**

- Dual Enrollment Partnerships: C. Duron shared that these agreements were passed by the Dual Enrollment committee.
  - TUHS and WKCCD and CAP 2023-2027 Partnership Agreement
    - C. Duron noted that the Dual Enrollment committee realized that the Psychology courses that are offered at the high school (and are in the fall

- schedule) were not on the list. If continued, there would need to be a new MOU (Memorandum of Understanding) for those courses, and any other courses on the list.
- Secretary Oja asked about 11.1 and information going to parents. N. Cahoon noted that there's information on information sharing waivers in the agreement. M. Oja noted that it could be made more clear to the faculty teaching the courses.
  - There was a motion by M. Cahoon to move the partnership agreement to the Senate of the Whole, with a second by K. Bandy. The motion passed with one abstention (M. Oja).
  - For all of the following MOU's, M. Oja had a question about IV and providing curriculum materials. She is worried about academic freedom. It was noted that the materials are provided, but aren't required.
    - MOU between WKCCD and LUSC 2024-2025: It was moved by C. Chung-Wee to move this MOU to the Senate of the Whole, and seconded by K. Bandy. The motion passed.
    - MOU between WKCCD and OUSC 2024-2025: It was moved by C. Chung-Wee to move this MOU to the Senate of the Whole, and seconded by K. Bandy. The motion passed.
    - MOU between WKCCD and SMJUHS 2024-2025: It was moved by C. Chung-Wee to move this MOU to the Senate of the Whole, and seconded by K. Bandy. The motion passed.
    - MOU between WKCCD and SYVUHSD 2024-2025: It was moved by C. Chung-Wee to move this MOU to the Senate of the Whole, and seconded by K. Bandy. The motion passed.
  - OER Plan:
    - J. Altenhofel presented on why faculty should care about OER.
    - C. Duron complimented the presentation, and clarified that the presentation was the "why" and the plan was the "how."
    - S. Eveland asked what processes there were for making OER sustainable at Taft College. J. Altenhofel answered that that information is in the plan.
    - C. Chung-Wee moved to recommend that the plan go to the Senate of the Whole, which was seconded by K. Smith. The motion passed.
  - [LTC](#), low-cost textbook amount:
    - M. Oja presented the new data element related to course material costs, noting that Code D (low-textbook cost) is defined by each college. The Student Senate for California Community Colleges (SCCC) voted to have \$30 be the maximum of a low-cost textbook. The OER Liaison's (M. Oja) student worker created a survey and asked students what they consider low-cost. Of the 44 replies, 20 of them said \$20 was low cost.
    - In agreement with C. Duron and K. Smith, S. Eveland moved to recommend to the Senate of the Whole that our local definition of "low-textbook cost" is \$30, which was seconded by N. Cahoon. The motion passed.

### Discussion Items

- [LibreNet Membership](#): M. Oja shared information on LibreTexts and the membership options. There were questions about the cost and the yearly amount. J. Lopez requested that this be an Action Item for the Senate of the Whole. While the college could use the ZTC grant money on this without faculty approval, J. Lopez would like a formal recommendation from Academic Senate.
- [ASCCC Resolutions Packet for Spring 2024](#): C. Duron noted that the resolutions can change substantially during Plenary, and asks that folks try to answer promptly if she contacts them on Saturday.

### Informational Items

- New ZTC Grants due dates in December 2024: MO shared the email about the new ZTC grants. They should open in late April or in May, but they won't be due until December 2024. This is a heads-up to review the grants to see if there's any programs are courses in your area that might benefit from these grants.
- MOU between AHJCCD and WKCCD: C. Duron introduced this agreement. It has already been signed.
- Full-time Faculty Position Replacements: C. Duron shared that we have new faculty members due to resignations and re-assignments.
  - EOPS/Care/CalWORKS Counselor: Apolonia Cotto
  - Athletic Counselor: Pearl Daley
- Leading from the Middle team project (Hispanic Serving Institution): M. Oja is part of a team who are participating in a leadership training program. Part of the program is to work on a project together. Based on data from the Equity Plan, the team decided to focus on changing from a college that enrolls a large proportion of Hispanic students to one that actually serves Hispanic students. From student requests, the team is planning a graduation recognition ceremony for Latinx students. The planning is moving along, and the funding has been secured (mostly from areas in Student Services). There will also be an orientation day in August for students, and then a welcoming for their families in the evening.

### Senator Comments

- S. Eveland (SLO Coordinator) shared that the SLO Guidebook is in its last stage of editing. It will go to the next SLOASC meeting, and then will go live.
- C. Duron noted that the SLO Coordinator position went out again for next year. There were questions about what happens if a full-time faculty does not apply, but there are no official answers.

Next Academic Senate Council: Fall 2024 In-Service