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Taft College Academic Senate Council Minutes

Wednesday, October 18, 2023

Cafeteria Conference Room

12:10 pm-1:00 pm

Call to Order

The meeting was called to order at 12:11pm by President Duron.

Attendees

Role	Name	X if in Attendance
1. AS President (F2023-Sp2025)	Candace Duron	X
2. Vice President (F2022- Sp2024)	Victoria Jacobi	X
3. Secretary (F2023-Sp2025)	Michelle Oja	X
4. Past President	Sharyn Eveland	X
5. Allied Health & Applied Technology division representative	Kanoe Bandy	X
6. Business, Arts, Y Humanities division representative	Lori Travis	
7. English & Language Arts division representative	Chris Chung-Wee	X
8. Learning Support division representative	Darcy Bogle	X
9. Math & Science division representative	Nathan Cahoon	X
10. Social & Behavioral Sciences division representative	Salvador Jimenez Murguia	X
11. Adjunct Faculty representative	Marni Cahoon	X
12. Career & Technical Education representative	Michelle Beasley	
Guests	C. Morales (student)	X
	Jaime Lopez (Assoc. Dean of Instruction)	X

Public Comment

There was no public commentary.

Action Items

Approval of the Minutes

September 20, 2023 Meeting: C. Duron asked for clarifications to be added. Vice President Jacobi motioned for the Minutes to be passed as corrected. D. Bogle seconded the motion. The motion passed.

New Business

- Academic Senate Subcommittee Charter Updates:
 - Academic Development Committee (ADC):
 - C. Duron introduced the changes in the charter. M. Oja noted that in one section they changed information about courses being “below transfer” but not in their goals.

- M. Oja asked what the committee does now that we don't have courses that are below transfer-level. N. Cahoon said that the committee discusses AB 705 and AB 1705. C. Duron said that the committee could find use for AB 1705 funds, and were discussing an "early alert" system. D. Bogle said that the committee had reviewed the orientation for new students, as well.
- V. Jacobi motioned to move the ADC charter to the Senate of the Whole. N. Cahoon seconded the motion. The motion passed.
- Academic Policies & Procedures (AP&P)
 - C. Duron shared that she is the current chair of the committee.
 - M. Oja noted that the charter says that issues will be forwarded to the Curriculum and GE Committee, but doesn't remember that ever happening. However, C. Duron said that this would only happen if AP&P sees a pattern of exceptions that a policy change through the Curriculum Committee would help.
 - M. Oja asked why a faculty member from Disabled Student Programs and Service was a required member. V. Jacobi said that faculty often don't think about accommodations for this group of students so students end up appealing faculty decisions.
 - D. Bogle motioned to move the AP&P charter to the Senate of the Whole. K. Bandy seconded the motion. The motion passed.
- Career & Technical Education (CTE):
 - D. Bogle is the chair of this committee.
 - C. Duron said that the membership from AS was increased. K. Bandy said that faculty used to be on more than two committees.
 - It was discussed that there is no consistent format for committee charters.
 - K. Bandy motioned to move the CTE charter to the Senate of the Whole. S. Jimenez Murguia seconded the motion. The motion passed with one abstention (from M. Oja).
- Implementation of new Administrative Procedure (AP) 2325: Teleconference Meetings
 - C. Duron introduced this new AP, saying that it was language from the League (Community College League of California).
 - There will be a training on this and the updated Brown Act on January 19, 2024. Chairs of Academic Senate (sub)committees are encouraged to attend.
 - M. Oja and V. Jacobi believe that the current AP is unclear because it only mentions the Board, when all legislated committees fall under the Brown Act, not just the Board. S. Eveland suggested wording like: "Board of Trustees and all other committees that fall under the Brown Act."
 - S. Eveland noted that the Brown Act changes are law.
 - C. Duron believes that we shouldn't try to revise this AP until we've attended the training in January training.
 - V. Jacobi moved that the AP be forwarded to the Senate of the Whole.
 - M. Oja offers an amendment to change the wording so that every it says "Board" it should read "Board of Trustees and all other committees that fall under the Brown Act."
 - V. Jacobi accepts that amendment, so there is no vote on the amendment.
 - N. Cahoon seconded the original motion and the amended motion.
 - Motion passes with one opposition from K. Bandy.

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- D. Bogle asks when the AP would go to the Board. C. Duron said that after the Senate of the Whole, the AP would go to President McMurray and the Governance Council.
- Department of Developmental Services (DDS) Self-Determination Program (SDP) Independent Facilitator Certification Request for Proposal (RFP): C. Duron shared that J. Lopez learned that we cannot apply for this grant because we are a vendor from the Regional Center for our Transition to Independent Living program.
- ASR-05-01 Resolution in Support of Single User Toilet Facilities:
 - C. Duron introduced that this resolution was updated from a broader resolution that was discussed earlier this year.
 - V. Jacobi said that C. Duron helped her find the ASCCC resolution. V. Jacobi says that she would like the resolution to go to the Board of Trustees.
 - S. Eveland noted that the year should be added to the name of the resolution so it looks like: ASR-05-01-2023 Resolution in Support of Single User Toilet Facilities
 - There was discussion of the wording of the resolutions. They were changed to:
 - *Resolve, Academic Senate of Taft College urges Taft College to identify and designate space on the campus for single-user toilet facilities through collaboration with constituent groups including the Facilities Committee, Governance Council, and Associated Student 9AS); and*
 - *Resolve, Academic Senate of Taft College urges Taft College to meet the basic biological needs of our most vulnerable individuals for their better success.*
 - M. Oja motioned to move this resolution to the Senate of the Whole as amended. S. Jimenez Murguia second the amended motion. The motion passed.

Informational Items

Guidance for Implementing the New Associate Degree for Transfer Placement Requirement

- C. Duron shared this guidance, and said that it would mostly affect counselors. The implementation date is set of August 1, 2024.
- M. Oja also noted that AP&P would be involved in any exceptions (see Decision 3 on page 40. C. Duron noted that this affects students who plan to transfer out of state or to a private school, which covers a lot of athletes; in her opinion, this might be too much for the AP&P to cover.
- V. Jacobi said that this mostly only affects disciplines that have both an ADT and a local degree. The Curriculum and GE Committee will look at degrees.
- M. Oja asked if this will affect Division Chairs, particularly the division chair of the Learning Support Division (LSD). V. Jacobi said yet, and that the LSD will discuss. S. Eveland reminded M. Oja that workload issues are the purview of the union not Academic Senate.
- This was just an informational item to keep us aware.

Other

- S. Eveland said that there's been discussion of money to implement AB 1705 (and AB 705 and AB 1805). There's also been questions about prerequisites for precalculus. We got information in May, but then a transition in Academic Senate leadership happened over the summer. We need to submit a plan in September; did we? Were faculty involved?

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- V. Jacobi said that the Curriculum and GE Committee discussed this last week. Math is working with Institutional Research (IR) and Instruction, but the Math and Science Division Chair was just looped in.
- N. Cahoon said that he didn't know about a plan.
- C. Duron said that there was a survey completed on Google by her, L. Minor, and B. McMurray over the summer about what the college is currently doing.
- L. Minor said that faculty can do professional development on equity through virtual trainings that she shares, but C. Duron is unsure if that fulfills the requirements.
- V. Jacobi noted that these are two different issues:
 - Implement AB 1705 with funding and report
 - Validation study of prerequisites for Calc I
 - If there's no validation, then we can't continue to require the prerequisites.
 - UC's see Trig as remedial to Calc I so we'd need documentation.
- N. Cahoon said that students need Trig before Calc II.
 - He said that we have little data on people without Trig or prep during high school
 - They are considering hiring someone to do these validation statistics, but need funding. C. Duron suggested to send an email to L. Minor with a proposal about how to spend the AB 1705 funds on this project. She suggested the chair of the Professional Development Committee (PDC) also send an email to L. Minor and Academic Senate leadership with recommendations for using the money.
 - M. Oja suggested that someone with statistics and/or a research background could also do the work as an Alternative Committee Assignment.
- J. Lopez said that we haven't submitted a plan. ADC is working on recommendations.
- V. Jacobi asked that we request L. Minor to attend the next Senate of the Whole meeting, and that recommendations and issues can be presented.
- S. Eveland asked about the timeline. J. Lopez said that the money has already been allocated, but the plan hasn't been submitted.
- C. Duron agrees with V. Jacobi that Instruction needs to work with Academic Senate (including the ADC and PDC).

Adjournment

The meeting was adjourned at 1:01pm by C. Duron.