Taft College Academic Senate Council Minutes

Wednesday, August 30, 2023
Cafeteria Conference Room
12:10 pm-1:00 pm

Call to Order

Meeting called to order at 12:11pm by President Duron.

Attendees

Role	Name	X if in Attendance
1. AS President (F2023-Sp2025)	Candace Duron	X
2. Vice President (F2022- Sp2024)	Victoria Jacobi	X
3. Secretary (F2023-Sp2025)	Michelle Oja	X
4. Past President	Sharyn Eveland	
5. Allied Health & Applied Technology division representative	Kanoe Bandy	
6. Business, Arts, Y Humanities division representative	Lori Travis	X
7. English & Language Arts division representative	Chris Chung-Wee	X
8. Learning Support division representative	Darcy Bogle	X
9. Math & Science division representative	Nathan Cahoon	X
10. Social & Behavioral Sciences division representative	Salvador Jimenez Murguia	X
11. Adjunct Faculty representative	VACANT	
12. Career & Technical Education representative	Michelle Beasley	X
Guests	Jaime Lopez (Assoc. Dean of Instruction)	X

Public Comment

There was no public commentary.

Action Items

Approval of the Minutes

August 15, 2023 Meeting: There were no objections; Minutes approved by consent.

New Business

- ● ZTC Acceleration Grant:
  - ○ Jaime Lopez discussed the upcoming OER Acceleration Grant that is due in mid-September. TC plans to apply to make three degrees fully ZTC (Zero Textbook Cost). Funds from a prior Planning grant are being used this year to confirm if the following are the degrees that we will work towards ZTC:
    - ■ History
    - ■ Psychology

- - - ■ Sociology
      ■ Studio Art
    ○ In addition to the required courses in a degree, we also need to ensure that GE (General Education) courses also have ZTC options for each degree.
    ○ J. Lopez continued that there is lots of money available for OER right now, and we don't want to miss out.
    ○ V. Jacobi reminded everyone that Administration of Justice has already been developed as a ZTC degree. She has the original grant materials for that degree, and will share with J. Lopez.
    ○ M. Oja mentioned that this grant opened two weeks ago and will close in 2 weeks, so we just want to turn in a plan.
    ○ V. Jacobi moved to include this grant as an Action Item on the next Senate of the Whole agenda (Sept. 11). S. Jiminez Murguia seconded. Motion passed unanimously.
- Academic Senate Council Adjunct Representative
    ○ C. Duron reminded the Council that the Bylaws state that representatives are elected in February for the upcoming academic year, but that there were no nominations for this position. At this point, we can appoint an Adjunct Representative. There are two adjunct Senators (Brian Payne and Marni Cahoon), and M. Cahoon is interested in being the Adjunct Representative on the Council.   V. Jacobi motioned to appoint M. Cahoon. C. Chung-Wee seconded. The motion passed unanimously. N. Cahoon asked if this position counts towards quorum, and it does. C. Duron said that she would reach out to M. Cahoon. C. Duron also noted that there might be problems with having a 2-year term for adjunct faculty who are not guaranteed a teaching position every semester.
- Academic Senate Council CTE Representative
    ○ C. Duron noted that Michelle Beasley was voted in as the ASCCC CTE Liaison in May 2023. A. Abbott reached out to the AS officers to let us know that the ASCCC CTE Liaison job duties are almost exactly the AS Council CTE Representative's job duties. C. Duron talked with M. Beasley, who was willing to serve on the AS Council, in addition to being the ASCCC CTE Liaison.
    ○ There was a nomination in the 08/18/23 Senate of the Whole meeting for a CTE representative on the Council, but that vote was not valid because it was an Action Item.
    ○ V. Jacobi noted that being a Liaison and on the Council makes sense to help share the information, but C. Duron mentioned that the other Liaisons aren't on the AS Council and D. Bogle wants the opportunity for two great people to be able to serve. C. Duron said that M. Beasley can give us feedback at the end of the year so that we can clarify in the Bylaws whether the ASCCC CTE Liaison is automatically also the CTE representative on the AS Council.
    ○ D. Bogle motions to appoint M. Beasley as the CTE representative on the AS Council. M. Oja seconds, and the motion passes unanimously.

- ○ There was further discussion about the Chair of the CTE sub-committee, but that is up to the sub-committee to determine.
- Ad Hoc Committee: review and recommend changes to AP 7120 Recruitment and Hiring Procedure and AP 7211 Faculty Service Areas Minimum Qualifications and Equivalencies
  - ○ C. Duron suggests an ad hoc committee (one committee to review both Procedures) with someone from each division to revise these AP's. V. Jacobi motions for an ad hoc sub-committee be created of at least six volunteers, with the suggestion that each division provide at least one volunteer. D. Bogle seconds. Motion passes unanimously.
- Resolution to add generative AI as an example to Acad Honesty policy
  - ○ There was much discussion about whether this addition is needed. L. Travis suggested to clarify what a "source" is in the Plagiarism example in the Student Handbook as a compromise.
  - ○ There was also discussion about what constitutes "artificial intelligence."
  - ○ The resolution is also not clear on whether it intends to change the Academic Dishonesty policy in the Student Handbook or the AP 5500.
  - ○ D. Bogle motioned, seconded by C. Chung-Wee, to bring this resolution to the Senate of the Whole. Motion passed with two Oppositions (M. Oja and V. Jacobi).

Informational/Discussion Items

- ASCCC Area A Meeting: October 27, 2023

Open Forum

Adjournment