TAFT COLLEGE
West Kern Community College District

Tutoring (TUTR) 0260 Supervised Tutoring (0)
[formerly Tutoring 60]

Prerequisite: None

Total Hours: Unlimited

Catalog Description: Supervised tutoring supports academic success in coursework where additional assistance is needed. To attend the course, a referral from an instructor or counselor is required. Course content is specific to each student and focuses on improving the individual's skills and ability to use reading, writing, and mathematic knowledge in problem solving. The use of homework or assignments from courses *is not* allowed in this course. Examples of problems *similar* to assigned homework are used during tutoring sessions so students may demonstrate their skills to instructors through the independent completion of assignments. Registration for this course is restricted to referred students only. This is a non-credit, positive attendance hour course. This course is offered on an open-entry, open-exit basis, meaning students can be referred at any time during the semester and can stop attending once they improve in the requested tutoring area. This course is repeatable.

Type of Class/Course: Non credit

Textbooks: In most cases, the textbooks and other materials used will be those needed in the specific course in which the student is being tutored. In addition, the Learning Center maintains computer terminals, a collection of handbooks, and special study materials which may be utilized in the tutoring process.

Course Objectives:

By the end of the course, a successful student will be able to

1. Demonstrate effective study skills in the discipline being tutored,
2. Demonstrate comprehension of studied course material(s), and
3. Articulate and self-evaluate personal learning goals.

Course Scope and Content:

Unit I   Introduction to Tutoring

      A.   Goals of tutoring
      B.   Goal of a tutor
          a. metacognition
          b. independent
      C.   Goal of a tutee
          a. getting the assignment done

Unit II   Explanation of Rules and Expectations

A. Expectations for the tutee
   a. what will happen in a session
   b. what the tutee is expected to do
   c. what a tutor is allowed to do
   d. what a tutor is NOT allowed to do
B. Tutoring process
   a. scheduling
   b. tutoring cycle
   c. success

Unit III   Working in a Session
   A.   Being prepared
   B.   Use of resources
   C.   Setting a goal
   D.   Working
   E.   Demonstrating progress

Unit IV   Evaluation

   A.   Evaluation of learning
   B.   Evaluation of session
         a. what worked
         b. what did not work
         c. what might work
   C.   Evaluation of tutor performance

Learning Activities Required Outside of Class: None

Methods of Instruction:

1.   Standard tutoring processes as identified by the American Tutoring Association
2.   Direct, guided support of problem-solving
3.   Demonstrations using problems or questions *similar* to those assigned in the courses for which the student is receiving tutoring
4.   Modeling of processes used to complete work
5.   Guided discussion of concepts to promoted understanding
6.   Modeling of use of resources available to students

Methods of Evaluation:

Students will:
1.   Demonstrate understanding of rule, expectations, and rationale for tutoring
2.   Articulate concrete goals and objectives based on learning needs
3.   Apply skills learned in tutoring sessions to course to work outside of tutoring sessions
4.   Improve performance in coursework for which the student was referred for tutoring
5.   Demonstrate skill/knowledge improvement at end of section of tutoring sessions (during evaluation)

Supplemental Data:

TOP Code:	493009 Supervised Tutoring
SAM Priority Code:	E: Non-Occupational
Classification:	L: NC- Not Eligible for Enhanced Funding
Funding Agency:	Y: Not Applicable
Program Status:	2: Stand-Alone
Noncredit Category:	C: Elementary & Secondary Basic Skill
Special Class Status:	N: Course is not a special class
Basic Skills Status:	Basic Skills
Prior to College Level:	Y: Not Applicable
Cooperative Work Experience:	N: Course is not a part of a cooperative education program
Eligible for Credit by Exam:	No
Eligible for Pass/No Pass:	No