

AP 4400 Continuing Education and Workplace Training

Reference:

*Education Code Section 78300 et seq.
Title 5 Sections 55002, 55160 (b)*

The District's Continuing Education and Workplace Training policy is based on the following standards against which the Board of Trustees will measure specific requests:

Continuing Education and Workplace Training offerings and activities are not-for-credit fee based courses seen as an integral part of the district's array of educational programs, offered through the Career and Technical Education Department and/or respective divisions involved in the area of request and supported by the California Community College's mission of providing Lifelong Learning and Educational Opportunities for all Californians.

Offerings may be established and maintained in civic, vocational, literacy, health, family and consumer sciences, technical and general education, including, but not limited to classes in the fields of basic skills training, parenting, English as a second language, music, drama, art, handicraft, science, literature, nature study, sports and physical fitness, and those held for the purpose of career establishment or upgrade with approval by the Taft College District governing board.

Offerings are designed to provide instruction and to contribute to the physical, mental, moral, economic or civic development of the individuals or groups involved in them.

Offerings are open for the admission of all adults and where appropriate those minors in the community, as in the judgment of the governing board may profit.

Cooperative agreements with a wide range of civic, cultural, educational, recreational, and commercial entities within the district and the surrounding areas, where permitted, may be established for the purposes of use of facilities, or convenience of student enrollment and student attendance.

Instructors of Continuing Education and Workplace Training offerings and seminars shall be selected and hired according to procedures existing in the West Kern Community College District and carried out by the department of Continuing Education and Workplace Training and approved by the District's Board of Trustees.

Students enrolled in Continuing Education and Workplace Training fee based offerings may be charged a fee not to exceed the cost of maintaining Continuing Education and Workplace Training classes, or classes may be provided for remuneration by contract, or with contributions or donations of individuals or groups. Such offerings may not be claimed for apportionment purposes.

General fund moneys are not expended to establish and maintain Continuing Education and Workplace Training fee based classes.