

# AP 4050 Articulation

## Reference:

*Education Code Section 66720-66744*

*Title 5 Section 51022(b) and 55051;*

*ACCJC Accreditation Standard II.A.10 (formerly II.A.6.a)*

## Articulation with Post-Secondary Institutions

Articulation is the process of developing a formal, written and published agreement that identifies courses (or sequences of courses) on a “sending” campus that are comparable to, or acceptable in lieu of, specific course requirements at a “receiving” campus.

Successful completion of an articulated course assures the student and the faculty that the student has taken the appropriate course, received the necessary instruction and preparation, and that similar outcomes can be assured, enabling progression to the next level of instruction at the receiving institution.

Course articulation agreements are classified under the following categories:

1. Courses accepted for baccalaureate credit.
2. Transfer credit agreement.
3. General education-breadth agreements.
4. Course-to-course agreements.
5. Lower division major preparation agreements.

The process of developing and reviewing curriculum and coursework to determine course comparability between institutions rests with the faculty at the respective institutions. Faculty members in each discipline are responsible for the review of course content, the identification of comparable courses, and the authorization of acceptance of specific courses for transferring students. This may also mean that the Articulation Officer ensures any articulation of high school courses meet the rigor for transferable courses.

The Articulation Officer is responsible for the following:

1. Initiating faculty-approved articulation agreements between institutions of higher education, primarily with California State University system and University of California system.
2. Serving as a consultant to faculty and academic units, providing needed materials and information about course articulation proposals and acceptances.

3. Serving as an advocate for the faculty and campus academic programs.
4. Serving as an advocate for the articulating institution, responsible for accurately communicating and conveying information and concerns about that institution's curriculum to the faculty.
5. Serving as the campus liaison to the segmental system-wide office, often responsible for disseminating policy changes and update information.
6. Managing and updating campus articulation data and information.
7. Disseminating current, accurate articulation data to appropriate departments, staff, and students.
8. Facilitating campus participation in intersegmental programs (I.e., CIAC, C-ID, ASSIST-NG).
9. Advocating for the transfer student and seeking to ease the transfer process.