

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

September 11, 2024

Cougar Room
(Access Through the Library Entrance)
29 Cougar Court
Taft, California 93268

5:00 p.m.
(General Open Session begins at 6:00 p.m.)

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

- 1. Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
- 2. Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Performance Evaluations, Government Code Section 54957
 - B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - D. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - E. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
 - F. Conference with Real Property Negotiations
Property: Parkside Development, LLC (APN 032-152-34)
Agency Negotiator: Todd Hampton, VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Regular Meeting Held August 14, 2024 and Special Meetings Held August 14, 2024 and August 20, 2024
9. NEW BUSINESS
 - A. Request for Approval – 2024/25 West Kern Community College District Budget
 - B. Request for Approval – Taft College ASO Park Monument Sign Project; \$349,107.00
 - C. Request for Approval – California Commercial Real Estate Services – Engagement Letter; Effective 9/5/24

- D. Request for Approval – Proposed Compensation Increase of 2.03% to the 2024-25 Faculty Salary Schedules, Appendix B-1, B-2, and B-3
- E. Request for Approval – Proposed Compensation Increase of 2.03% to the Classified Salary Schedules, Appendix A
- F. Request for Approval – Proposed Compensation Increase of 2.03% to the Management and Confidential 2024-25 Salary Schedules
- G. Request for Approval – Amended Proposed Revisions to Classified Collective Bargaining Agreement – Vacant Positions and New Job Descriptions and Revisions
- H. Second Reading and Request for Approval – Board Policy Revisions
 - BP #2015 Student Member(s)
 - BP #2200 Board Duties and Responsibilities
 - BP #2310 Regular Meetings of the Board
 - BP #2315 Closed Sessions
 - BP #2340 Agendas
 - BP #2355 Decorum
 - BP #2410 Board Policies and Administrative Procedures
 - BP #2430 Delegation of Authority to Superintendent/President
 - BP #2431 Superintendent/President Selection
 - BP #2432 Superintendent/President Succession
 - BP #2435 Evaluation of Superintendent/President
 - BP #2510 Participation in Local Decision-Making
 - BP #2715 Code of Ethics/Standards of Practice
 - BP #2740 Board Education
 - BP #2745 Board Self-Evaluation
 - BP #6910 Housing

10. CONSENT AGENDA (Items A – P)

- A. Request for Approval – Course Revisions

Social Science Division

PSYC 2205 Introduction to Research Methods in the Social Sciences

Math/Science Division

COSC 2400 Computer Architecture and Organization

- B. Request for Approval – Signatory Update with United Security Bank

- C. Request for Approval – TimelyMD Agreement for CollegeBuys Gold Program for Student Telehealth Support; 3/1/25 – 2/28/27; See Agreement for Fee Schedule
- D. Request for Approval – Purchase of Insights by eLumen; 1/1/24 – 12/31/27; Total Cost of \$52,333.00
- E. Request for Ratification – PASKILL Agency – ADA Compliance Audit of and Remediation Plan for Accessibility Issues across the Taft College Digital Ecosystem of Eight Sites/URLS/CMS Platforms; 8/8/24 – 9/26/24
- F. Request for Approval – Contract with Strata Information Group (SIG) for Consulting Services for Financial Aid during the 2024-25 Academic Year; \$29,700.00 for 150 Remote Hours
- G. Request for Approval – Equipment Agreement with UKG Kronos Systems, LLC.; Total Cost of \$19,537.41
- H. Request for Approval – Annual Renewal of IBM SPSS Statistics Base Concurrent User Subscription and Support, Quote No. 19896979; One Year Term; \$14,370.03
- I. Request for Approval – DAI Source for IBM Cognos, Renewal Quote 125546383-1; 11/1/24 – 10/31-25; \$13,020.81
- J. Request for Approval – 2nd Floor Administration “Green Dot” Project; \$11,890.00
- K. Request for Approval – ETEC Access Control Re-Wire Project; \$10,258.00
- L. Request for Approval – TeamViewer Three-Year Subscription Renewal, Quote No. 000754503-1; 10/14/24 – 10/13/27; \$6,145.50
- M. Request for Approval – IssueTrak Software Maintenance Renewal 2024-25, Reference No. 20240715-105235000; \$3,582.00
- N. Request for Ratification – Contract for Professional Services with Chris Ruiz for Webmaster Services for the Taft College Athletics Programs/Website for 2024-2025 Academic Year; 8/1/24 – 5/31/25; \$500.00 per Month for a Total of \$5,000.00
- O. Request for Ratification – Agreement with the Yosemite Community College District, Child Development Training Consortium; 9/1/24 – 6/20/25
- P. Ratification of the August 2024 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST
12. EMPLOYMENT (Action)
 - A. Academic (Appendix I)
 - B. Classified/Confidential/Management Employment (Appendix II)
 - C. Separations (Appendix III)
13. REPORTS:
 - A. Financial Reports (For Information)
 1. Revenue Accounts (Account Level 1) FY 2023/24
 2. Expenditure Accounts (Account Level 1) FY 2023/24
 3. Expenditure Detail of \$10,000.00 or Greater, August 2024
 4. Student Organization and Special Accounts, August 2024
 5. Funds Deposited in County Treasury, August 2024
 6. Employee Travel Report – August 2024
 - B. Trustee Reports
 - C. Academic Senate Report
 - D. Reports from Staff and Student Organizations
14. REPORT OF THE SUPERINTENDENT/PRESIDENT
15. NEXT MEETING DATE
The next regular meeting is tentatively scheduled for Wednesday, October 9, 2024, at 5:00 p.m.
16. CONTINUATION OF CLOSED SESSION (If Necessary)
17. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

August 14, 2024

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:00 p.m. by President Billy White. Secretary Kathy Orrin and trustees Mike Eveland, Jeremy Gregory and Dawn Cole were also in attendance. Superintendent/President Dr. Rafe Edward Trickey, Jr. and Executive Assistant Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were made.

CLOSED SESSION

At 5:01 p.m. it was moved by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Performance Evaluations, Government Code Section 54957
- B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- D. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
- E. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
- F. Conference with Real Property Negotiations
Property: Parkside Development, LLC (APN 032-152-34)
Agency Negotiator: Todd Hampton, VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 5:56 p.m., it was moved by Trustee Gregory, seconded by Secretary Orrin and unanimously carried, to reconvene in Public Session. President White announced that there was action taken. On a motion by Trustee Gregory, seconded by Secretary Orrin and unanimously carried, a separation agreement with employee number A00324134 was approved.

PLEDGE OF ALLEGIANCE

President Billy White led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

Community member Daniel Rodela spoke on the Vice President of Student Services position.

GENERAL COMMUNICATIONS

There was no general communication.

APPROVAL OF MINUTES

On a motion by Trustee Eveland, seconded by Secretary Orrin and unanimously carried, the minutes of the Regular meeting held July 10, 2024 and the Special meeting held July 18, 2024 were approved (copy attached to official minutes).

NEW BUSINESS

Collective Bargaining – Public Hearing and Request for Approval (A-D)

On a motion by Secretary Orrin, seconded by Trustee Eveland and unanimously carried, the public hearing was opened. Ms. Criss stated that New Business items A-D and this public hearing are annually required for the collective bargaining units to continue discussions during the current fiscal year. There was no public comment. On a motion by Trustee Gregory, seconded by Trustee Cole and unanimously carried, the public hearing was closed.

Request for Approval – Presentation of the Taft College Faculty Association CTA/NEA, Reopener for FY 2024/25

On a motion by Trustee Gregory, seconded by Trustee Cole and unanimously carried, the request was approved (copy attached to official minutes).

Request for Approval – Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2024/25

On a motion by Secretary Orrin, seconded by Trustee Gregory and unanimously carried, the request was approved (copy attached to official minutes).

Request for Approval – Presentation of the WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2024/25

On a motion by Trustee Eveland, seconded by Secretary Orrin and unanimously carried, the request was approved (copy attached to official minutes).

Request for Approval – Presentation of the WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2024/25

On a motion by Trustee Cole, seconded by Trustee Eveland and unanimously carried, the request was approved (copy attached to official minutes).

Request for Approval – Proposed Revisions to Classified Collective Bargaining Agreement – Vacant Positions and Position Creation Review

Heather del Rosario, Vice President of Human Resources, shared that this request defines the process for updating and creating classified positions with CSEA Chapter #543. On a motion by Secretary Orrin, Trustee Eveland and unanimously carried, the request was approved (copy attached to official minutes).

Request for Approval – WKCCD Equal Employment Opportunity Plan 2024-27

Ms. del Rosario presented the new Equal Employment Opportunity Plan (EEO) (copy attached to official minutes). The plan includes legal updates that brings the District into compliance from the previous plan.

Trustee Gregory requested a version showing edits that have changed from the previous plan. This item will be reviewed again at a future meeting.

Request for Approval – Taft College Marquee Sign Replacement Project; Total Cost of \$122,789.18

Todd Hampton, Vice President of Administrative Services, said that the current marquee sign software reached end of life status. The College has worked with an architect and the Division of the State Architect (DSA) to plan a marquee project that will meet state guidelines and update the inoperative marquee. On a motion by Trustee Eveland, seconded by Trustee Gregory and unanimously carried, the project was approved (copy attached to official minutes).

Request for Approval – Board Policy Revision

- BP #2015 Student Member(s)
- BP #2200 Board Duties and Responsibilities
- BP #2310 Regular Meetings of the Board
- BP #2315 Closed Sessions
- BP #2340 Agendas
- BP #2355 Decorum
- BP #2410 Board Policies and Administrative Procedures
- BP #2430 Delegation of Authority to Superintendent/President
- BP #2431 Superintendent/President Selection
- BP #2432 Superintendent/President Succession
- BP #2435 Evaluation of Superintendent/President
- BP #2510 Participation in Local Decision-Making
- BP #2715 Code of Ethics/Standards of Practice
- BP #2740 Board Education
- BP #2745 Board Self-Evaluation
- BP #6910 Housing

Ms. Criss stated that the changes in language came from updated local processes and the Policy and Procedure service. The changes will align the policies to current law. Ms. Criss noted that this item is a first reading, not a second reading as it reads on the agenda.

CONSENT AGENDA:

- A. Information Item – Annual List of Board Policies and Administrative Procedures Action for 2023-2024
- B. Request for Approval – CSEA Job Creation – Short Order Cook
- C. Request for Approval - CSEA Job Creation – Assistant Athletic Trainer
- D. Request for Approval – Proposed Reclassification of the CSEA Dental Hygiene Clinic Technician and Tutor Positions
- E. Request for Approval – CSEA Job Creation – Direct Support Aid
- F. Request for Approval – CSEA Job Creation – Dental Hygiene Clinic Coordinator
- G. Request for Approval – CSEA Job Description Revisions
 - User Support Specialist
 - Skilled Maintenance Worker
 - Direct Support Aid

Direct Support Coordinator
TIL Lead Direct Support Coordinator
Senior Secretary, TIL
Library Technician I

- H. Request for Approval – Fiscal Year 2024/25 Annual Appropriations Limit (GANN)
- I. Request for Approval – AGM Digital Agreement; 9/1/24 – 1/31/25; \$100,000.00
- J. Request for Approval – KIWI-FM Radio Lobo (Lotus Bakersfield) Agreement; 9/1/24 -1/31/25; \$41,600.00
- K. Request for Approval – Sinclair Broadcast Group (SBG) and Google Paid Search Agreement; 9/1/24 – 1/31/25; \$10,000.00
- L. Request for Approval – Sinclair Broadcast Group (SBG) and KBAK/KBFX Digital Agreement; 9/1/24 – 1/31/25; \$37,500.00
- M. Request for Approval – Nexstar Media Group, LLC. Bakersfield and KGET Digital Agreement; 9/1/24 -1/31/25; \$25,000.00
- N. Request for Approval – AGM Radio Agreement; 9/1/24 – 1/31/25; \$23,100.00
- O. Request for Approval – Greg Kerr Radio Show Major Sponsorship Agreement; 8/19/24 – 6/30/25; \$15,750.00
- P. Request for Approval – Master Service Agreement with UKG Ready Time & Scheduling Leave Manager; 3-Year Contract with 10% increase in Year One and 0% in Years Two and Three
- Q. Request for Approval – Alexander Strautman Copywriting and Consulting Agreement Revision; 8/1/24 – 6/30/25; \$50.00 per Hour, Up to 150 Hours per Month, Not to Exceed \$82,500.00
- R. Request for Approval – Karen Mehoff Graphic Design Consulting Agreement; 9/1/24 – 6/30/25; \$50.00 per Hour, Up to 100 Hours per Month, Not to Exceed \$50,000.00
- S. Request for Approval – Microsoft Campus Agreement 2024 (Year 5 of 6) with Foundation for California Community Colleges (FCCC) to Provide Microsoft Campus Agreement with Computerland of Silicon Valley; 9/16/24 – 9/15/25; \$39,273.15
- T. Request for Approval – Change Order: Wireless Bridge Project for Welding Facility Quote #STDQTE104986; New Contract Price \$27,968.09 (Increase of \$5,775.00)
- U. Request for Ratification – Statement of Work Proposal – Executive Leadership Intercultural Development/Equity Training; 7/1/24 – 8/31/24; \$17,899.00 and Travel Costs Not to Exceed \$4,000.00
- V. Request for Approval – Diligent Community Governance System; Automatic Annual Renewal with 4% Increase as Negotiated by CCLC; \$14,500 for Diligent Community and Policy Publisher Packages
- W. Request for Approval – Computerland – SOPHOS Central Intercept License Renewal, Quote #188514-1; 8/30/24 – 8/29/25; \$1,160.00
- X. Request for Approval – Master Agreement Between Independent Living Center of Kern County (ILCKC) and Taft College for American Sign Language; 8/26/24 – 8/31/25; Hourly Rate Range from \$85 to \$140 per Hour
- Y. Request for Approval – Services Agreement Between Sorenson Communications and Taft College for American Sign Language (ASL) Services; 8/26/24 – 8/31/25; \$135 to \$300 per Hour
- Z. Ratification of the July 2024 Vendor Check & Purchase Order Registers

Ms. Criss shared a page to insert into item 10.C. On a motion by Secretary Orrin, seconded by Trustee Gregory and unanimously carried, items A-Z were approved as amended (materials related to the items are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments.

EMPLOYMENT

On a motion by Secretary Orrin and seconded by Trustee Gregory, the Employment Items below were approved by the following vote (Employment Items A - C are attached to official minutes):

- A. Academic Employment
- B. Classified Employment
- C. Separations

Yes: Dawn Cole, Billy White, Mike Eveland, Dr. Kathy Orrin, Jeremy Gregory

No: None

Abstain: None

Absent: None

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2023/24
2. Expenditure Accounts (Account Level 1) FY 2023/24
3. Expenditure Detail of \$10,000.00 or Greater, July 2024
4. Student Organization and Special Accounts, July 2024
5. Funds Deposited in County Treasury, July 2024
6. Employee Travel Report – July 2024

Trustee Reports

Secretary Orrin said that the home health nurse assisting her husband is a Taft College alumna. She shared that her feedback included praise for the staff and faculty for providing a great experience as a student.

Associate Student Organization

Jay Cuevas, Student Trustee, asked about a faulty accessibility button on the Student Center entrance. It was determined that staff were aware of the button issue and are in contact with a technician to address the issue. Student Trustee Cuevas then shared information about the upcoming Cougar Comeback event and a retreat that was held by ASO.

Marketing and Community Relations

Susan Groveman, Director of Marketing and Community Relations, is collaborating with staff on a Veteran's Affairs audit, which includes a plan to improve outreach efforts. Ms. Groveman is also working on web content accessibility updates and reported that Greg Kerr will serve as the moderator for the Hall of Fame event.

Instruction

Dr. Leslie Minor, Vice President of Instruction, told the Board that Fall schedule finalization is almost complete and that inservice for faculty and staff next week will provide training and communications across many topics.

Dr. Devin Daugherty, Dean of Instruction/CTE, gave the Board an update on nursing program progress and National Science Foundation grant activity. The Maintenance and Operations staff are overseeing phase 2 of the nursing facility remodel. The NSF grant is a collaboration effort and will benefit the College in some way no matter which institution is chosen as the lead.

Jaime Lopez, Associate Dean of Instruction, said that Guided Pathways will be a focus this year with more opportunities for engagement. The Open Educational Resources website is active and the District has received a \$60,000 grant for the Zero Textbook Cost initiative. The grant money will be used to help develop the website and to help communicate the resources to students. Mr. Lopez said that the College is working with the Wonderful Company and will be doing outreach on their campus.

Information Technology/Institutional Research

Dr. Xiaohong Li, Vice President of IT/IR, is working with IT staff to prepare classrooms for the Fall semester. Staff are also preparing for faculty training on two factor authentication implementation. IR staff have worked to provide data via online live dashboards.

Human Resources

Ms. del Rosario is working with staff to move timekeeping to the UKG personnel system. The campus will move to timekeeping in phases to make the transition smoother. Staff are also onboarding many student athletes into student worker positions.

Administrative Services

Dr. Hampton will be presenting the draft of the final budget prior to the regular Board of Trustees meeting in September. Staff are preparing the draft now with the final assumptions made in connection with the adopted state budget.

Student Services

Manny Campos, Interim Vice President of Student Services, recognized Lori Murphy, Athletic Secretary, and Amber Garcia, Financial Aid Director, as recent new hires in the department. Mr. Campos stated that over 360 diplomas were awarded this Spring, along with 159 certificates. Athletics is preparing to hold orientation for over 180 athletes. He also recognized Taft College teams that had earned 3C2A academic honors this school year.

Cecilia Alvarado, Dean of Student Services, provided an update of projects that includes refreshing the pantry of the Cougar Support Center, the opening of the Veteran's Center from summer break and the start of a TC peer mentor program. She also shared outreach event planning for the Cougar Comeback and Kern County College Night.

Foundation

Dr. Sheri Horn-Bunk, Executive Director of the Taft College Foundation, said that allied health interns will be honored tomorrow at a luncheon that will also recognize program sponsors. Plans for the Cougar Cookout are underway; four honor flights have been sponsored so far.

SUPERINTENDENT REPORT

Dr. Trickey updated the Board on current events including an orientation for EOPS students, a California Jobs First meeting, a retirement celebration for West Hills Community College District's Chancellor Dr. Kristin Clark, and athletic orientations. Enrollment is currently up 16% and appears to be growing. The employee of the month is Trudi Blanco, Executive Assistant of Administrative Services. Dr. Trickey was recently inducted into the Taft Rotary. He also recently participated in ASO game night and several STEM camp sessions.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, September 11, 2024.

CLOSED SESSION

On a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, the Board reconvened in closed session at 7:09 p.m.

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 9:09 p.m., it was moved by Trustee Eveland, seconded by Trustee Cole and unanimously carried, to reconvene in Public Session. President White announced that no action was taken.

ADJOURNMENT

At 9:10 p.m., on a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried the meeting was adjourned.

Respectfully Submitted:

Dr. Kathy Orrin, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

SPECIAL MEETING

August 14, 2024

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 4:45 p.m. by President Billy White. Secretary Kathy Orrin and trustees Dawn Cole, Mike Eveland and Jeremy Gregory were also in attendance. Superintendent/President Dr. Rafe Edward Trickey, Jr. and Vice President of Human Resources Heather del Rosario and Executive Assistant Sarah Criss were in attendance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were made.

NEW BUSINESS

First Presentation – Taft College Faculty Association CTA/NEA, Reopener for FY 2024/25

First Presentation – Taft College CSEA Chapter #543, Reopener for FY 2024/25

First Presentation – WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2024/25

First Presentation – WKCCD Reopener Proposal with Taft College CSEA Chapter #543 for FY 2024/25

Ms. Criss explained that items 3.A-D are the annual process for collective bargaining units and the District to continue bargaining discussions in the 2024/25 fiscal year.

First Reading – Proposed Revisions to Classified Collective Bargaining Agreement – Vacant Positions and Position Creation Review

Heather del Rosario, Vice President of Human Resources, said that this agreement outlines the process to create new and revise classified positions. It is a new process.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, August 14, 2024.

ADJOURNMENT

At 4:51 p.m., on a motion by Trustee Eveland, seconded by Trustee Gregory and unanimously carried the meeting was adjourned.

Respectfully Submitted:

Dr. Kathy Orrin, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

SPECIAL MEETING

August 20, 2024

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 4:45 p.m. by President Billy White. Secretary Kathy Orrin and trustees Mike Eveland and Jeremy Gregory were also in attendance. Trustee Dawn Cole was absent. Superintendent/President Dr. Rafe Edward Trickey, Jr. and Vice President of Human Resources Heather del Rosario and Executive Assistant Sarah Criss were in attendance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were made.

NEW BUSINESS

Request for Approval – WKCCD Equal Employment Opportunity Plan 2024-2027

Ms. del Rosario reviewed the updates from the previous Equal Employment Opportunity. The new plan includes legislative updates as well as changes required by the Chancellor's office. She noted that the membership of the committee was updated to remove the community member. Over the years it has been difficult to find a community member who could attend regularly. The inconsistent attendance of that member has impacted data that is required. The committee is open to community member participation but does not want to negatively impact data when they are not able to attend consistently. On a motion by Trustee Gregory, seconded by Secretary Orrin and unanimously carried, the plan was approved (copy attached to official minutes).

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, September 11, 2024.

ADJOURNMENT

At 4:21 p.m., on a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried the meeting was adjourned.

Respectfully Submitted:

Dr. Kathy Orrin, Secretary

BOARD AGENDA ITEM

Date: September 4, 2024 TH
TH

Submitted by: Todd Hampton, Ed.D., Vice President of Administrative Services

Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President

Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item: 2024/25 West Kern Community College District Budget

Background:

In accordance with Section 58305 of the California Code of Regulations, the tentative budget was submitted for Board approval at the June 12, 2024 meeting.

Immediately preceding the regular board meeting of September 11, 2024, the Board will meet and discuss the final draft of the 2024/25 WKCCD budget at a Budget Study Session scheduled for 4:00 p.m. I propose the final budget be adopted as presented during the budget study session.

Copies of the proposed budget are available in the President's Office by contacting Sarah Criss at 763-7711 or on the College website at the following link:

[2024/2025 Proposed Budget](#)

Terms (if applicable):

July 1, 2024 through June 30, 2025

Expense (if applicable):

Not applicable

Fiscal Impact Including Source of Funds (if applicable):

Not applicable

Approved: 
Dr. Rafe Edward Trickey, Jr., Superintendent/President

Signature: *Todd Hampton*

Email: thampton@taftcollege.edu

BOARD AGENDA ITEM

Date: August 28, 2024

Submitted by: Justin Madding, Director of Facilities & Planning *JH*

Area Administrator: Todd Hampton, Ed.D., Vice President of Administrative Services

Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item: Request for Approval of Taft College ASO Park Monument Sign Project

Background:

This is a project for the new construction of a monument sign and beautification of ASO Park at the North entrance of the main campus in alignment with the Board of Trustees goal to explore signage and beautification of entrances to enhance the position of the College in the community. The scope of work includes the building and installation of a monument sign and related site work, electrical (\$15,000 allowance), and irrigation and landscaping (\$50,000). Also included is a \$40,000 owner's allowance to address any unforeseen work connected to this project.

This project was advertised for bid on June 25, 2024, and closed on July 16, 2024. A total of three (3) bids were received, with Black/Hall Construction, Inc. being the low-responsive responsible bidder totaling \$349,107.00. S&B Sons, Inc. initially appeared to be the low bidder, but their bid was timely withdrawn on the grounds that they made an accounting error under the false assumption the \$40,000 owner's allowance was removed. Therefore, it is my recommendation that the Board of Trustees award the Taft College ASO Park Monument Sign Project to Black/Hall Construction, Inc. for a total of \$349,107.00.

Terms (if applicable): Pursuant to the bid and contract documents.

Expense (if applicable): \$349,107.00

Fiscal Impact Including Source of Funds (if applicable):

Funding for this project will be a combination of Fund 41 Capital Outlay funds and General funds.

Approved: *R. Edwards Jr.*
Dr. Rafe Trickey, Jr., Superintendent/President

QUOTE / PROPOSAL TABULATION



Project Name: ASO Park Monument Sign
Project No: TC 24-016
Owner: West Kern CCD / Taft College
Architect: AP Architects

Job Walk: Yes
Proposals Rcvd at: Taft College Facilities
Proposals Requested: 06/25/24
Proposals Due: 07/16/24

Contractor	Base Bid	Alternate	Total Bid	Bid Bond	CSLB#	DIR #	Date RCVD	Remarks
S&B Sons, Inc.	\$ 272,691.00	n/a	\$ 272,691.00	Yes	978577	1000033273	07/16/24	Withdrawn
ELH Construction, Inc.	\$ 379,000.00	n/a	\$ 379,000.00	Yes	1120361	1001169563	07/16/24	
Black / Hall Construction, Inc.	\$ 349,107.00	n/a	\$ 349,107.00	Yes	860638	1000003149	07/16/24	



S&B Sons Inc.

ENGINEERING & CONSTRUCTION

6807 Cherry Avenue, Bakersfield, CA 93314

Phone: 661-392-9100 Fax: 661-392-1901

Email: info@SBSonsUS.com

July 17, 2024

Justin Madding
West Kern Community College District
29 Cougar Court
Taft, CA 93268

Re: Request to Withdraw Bid for 430-0080 ASO Park Monument Sign, Taft College

Dear Mr. Madding,

S&B Sons is requesting to withdraw our bid for the ASO Park Monument Sign Bid that was held on July 16th, 2024 at 2pm due to a clerical error. On our Bid Forms, we accidentally crossed out the \$40,000 Owner's Allowance under the false assumption that that allowance has been removed from the project. We have since realized that the \$50,000 Allowance was intended to be in addition to the \$40,000 Owner's allowance, resulting in our bid being \$40,000 less than our intent. Due to this clerical error, we are requesting that the district deem our bid non-responsive and remove us from the bidders for this project.

Should you need any additional information, please contact S & B Sons, Inc. at (661) 391-9200.

Sincerely,

Alan Bednersh

Alan Bednersh
Project Manager
S&B Sons, Inc.

BID PROPOSAL

02/29/16

Bids will be received via the Taft College Vendor Portal bid posting located on <https://vendors.planetbids.com/portal/66036/bo/bo-search> on **Tuesday, 7/16/2024, up until 2:00pm.**

Submitted to:
Board of Trustees
West Kern Community College District

Submitted by:
Black / Hall Construction, Inc.
Name of Firm

Taft, California

Board Members:

Having carefully examined the Advertisement for Bids, Instructions to Bidders, General Conditions to the Contract, Supplementary Conditions, Special Conditions, Specifications and Drawings entitled - **ASO PARK MONUMENT SIGN**- Taft College - located in Taft, California, as well as the premises and the conditions affecting the work, including Addendum (a) No (s) 1, inclusive, the Undersigned proposes to furnish all material and labor called for by all documents for the "entire work", in accordance with said documents for the sum of:

BASE BID

1. Three hundred nine thousand one hundred seven \$ 309,107.00
Base Bid amount [written in words]
2. **\$40,000** Owner's allowance (to be used at Owner's discretion)
The undersigned agrees to add to the Base Bid an Owners allowance (to be used at its discretion) in accordance with specification section 012100 "Allowances"
Three hundred forty-nine thousand one hundred seven \$ 349,107.00
1+2 = Total Bid Amount [written in numbers]

The undersigned understands that all documents required prior to starting work shall be provided no later than 10 days from the Notice of Award preparation date.

The undersigned understands that the time required to complete the work is the essence of the Contract and agrees to commence the work within fifteen (15) calendar days of the Notice to Proceed date, unless noted otherwise. The undersigned further agrees that this bid may not be withdrawn for a period of one hundred twenty (120) days after the date set for the opening thereof unless otherwise required by law.

The undersigned agrees, if awarded the Contract, to complete it within **60** calendar days plus any extensions of time, as provided for in the General Conditions of the Contract; failing to complete the work within the above stipulated time, he agrees to be bound by the conditions as set forth in the Supplementary Conditions, Article 17, and Instructions to Bidders - Section 002113.

The undersigned has checked carefully all the above figures and understands that the Owner will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

The undersigned confirms there are no clerical errors in preparation of this bid proposal.

The undersigned hereby certifies that this bid is genuine and not sham or collusive or made in the interest or in behalf of any person not herein named, and that the undersigned has not directly or indirectly induced or solicited any other bidder to refrain from bidding, and that the undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

TC – ASO PARK MONUMENT SIGN

Enclosed find Bid Bond () Certified Check () Cashier's Check for 10% of the amount bid.

SUBCONTRACTOR LIST:

Pursuant to the Provisions of the Public Contracts Code Sections 4100 to 4107 inclusive, every bidder shall set forth the name and location of the place of business of each subcontractor who will perform work or labor in or about the construction of the work or improvement in an amount in excess of one-half of one percent (1/2 of 1%) of the Bidder's total bid. If a Contractor is not listed and the work is more than one-half of one percent (1/2 of 1%) of the Bidder's total bid, he agrees to perform that portion himself. The following is the list of subcontractors:

<u>PORTION OF WORK</u>	<u>SUBCONTRACTOR</u>	<u>DIR REGISTRATION NUMBER</u>	<u>LOCATION OF BUSINESS</u>
<i>please see attached</i>			

TC – ASO PARK MONUMENT SIGN

I declare, under penalty of perjury, that information provided and representations made in this bid are true and correct and that this declaration was executed on 07/08/2024 (date), at Taft (city), Kern (county), California.

Respectfully submitted,

Black / Hall Construction, Inc.

Name of Firm

Corporation

Individual, Partnership, Corp.**

By 

Address 147 Kern Street

Taft, CA 93268

Corporate Seal
If Applicable

Phone(661) 763-3818

Fax(661) 763-0048

B, C4, C8, C10, C16, C20, C36 / 860638 / 06-30-25

License Type & Number/Exp. date

1000003149 / 06-30-25

DIR Registration # & Exp. date

No bid is valid unless signed by the person making the bid.

** State whether your firm is a corporation, a co-partnership, private individual, or individuals, doing business under a firm name. If the bidder is a partnership, the bid should be signed with the partnership name and by one of the authorized partners. If the bidder is a corporation, it should be signed by a person authorized to execute bids on behalf of the corporation.

TC – ASO PARK MONUMENT SIGN

BID BOND

Be advised that we, Black / Hall Construction, Inc.

as Principal ("Principal") and Great American Insurance Company

a corporation duly licensed to transact business under the laws of the State of California as Surety ("Surety") are firmly bound to West Kern Community College District as Obligee ("Obligee") in the sum of \$ 10% of Bid for the payment of which the Principal and the Surety bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, by this Bond.

The Principal has submitted a bid for TC - ASO Park Monument Sign

The condition of our obligation is this: if the Principal is awarded the contract upon its proposal, and shall, within the required number of days after the notice of award, execute a contract with the Obligee in accordance with the contract documents, submit the required payment and performance bonds, and provide all other required documents, then this obligation shall be null and void; but in the event that the Principal fails and/or refuses to execute and deliver those documents, this bond will be charged with the costs of the damages experienced by the Obligee as a result of that refusal, including but not limited to, publication costs, the difference in money between the amount of the bid of the Principal and the amount for which the Obligee may legally contract with another party to perform the work if the amount is in excess of the former, building lease or rental costs, transportation costs, professional service costs, and additional salary costs that result from the delay due to the Principal's default on the awarded contract. In no event, however, shall the Surety's liability exceed the penal sum indicated above.

The Surety, for value received, stipulates and agrees that its obligations and its bond shall not be impaired or affected by an extension of the time within which the Obligee may accept such bid; and Surety waives notice of any time extension.

Dated: PRINCIPAL Black / Hall Construction, Inc.
By: [Signature]
Title: GLENN W. BLACK / PRESIDENT

Dated: 7/9/2024 SURETY Great American Insurance Company
By: [Signature]
Title: Jodie Lee Doner, Attorney-In-Fact

CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

"A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document."

State of: California

County of Ventura

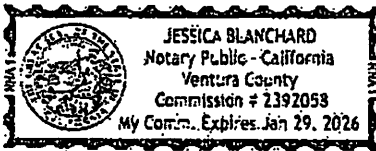
On 7-9-2024 before me, Jessica Blanchard, Notary Public,

personally appeared Jodie Doner

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I Certify under PENALTY OF PERJURY under the laws of The State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



[Signature]
Signature of Notary Public

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

- INDIVIDUAL
- CORPORATE OFFICER

TITLES(S)

TITLE OR TYPE OF DOCUMENT

- PARTNERS LIMITED
- GENERAL

NUMBER OF PAGES

- ATTORNEY-IN-FACT
- TRUSTEE(S)
- GUARDIAN/CONSERVATOR
- OTHER

DATE OF DOCUMENT

SIGNER IS REPRESENTING:
NAME OF PERSON(S) OR ENTITY(IES)

SIGNER(S) OTHER THAN NAMED ABOVE

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than FIVE

No. 0 22325

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
DONNA ONG	JODIE LEE DONER	ALL
KIP KELLER	JOHN ANSOLABEHERE	\$100,000,000
SHAUN KELLY	VENTURA, CALIFORNIA	

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 22ND day of FEBRUARY, 2024.

Attest

GREAT AMERICAN INSURANCE COMPANY



Stephen C. Beraha

Assistant Secretary

Mark V. Vicario

Divisional Senior Vice President

MARK VICARIO (877-377-2405)

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this 22ND day of FEBRUARY, 2024, before me personally appeared MARK VICARIO, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2025

Susan A. Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERHAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 9th day of July, 2024.



Stephen C. Beraha

Assistant Secretary

TC – ASO PARK MONUMENT SIGN

NON-COLLUSION AFFIDAVIT

TC – ASO PARK MONUMENT SIGN

To: WEST KERN COMMUNITY COLLEGE DISTRICT
29 Cougar Court
Taft, CA 93268

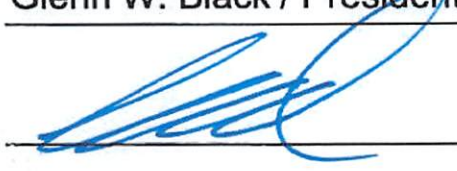
State of California)
County of Kern) ss.

Glenn W. Black, being duly sworn, deposes and says:

That he or she is the President (position) of Black / Hall Construction, Inc. (name of bidder), the party making the bid; that the bid is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any price breakdown, or their contents, or divulged relative information or data, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Black / Hall Construction, Inc.
(Firm Name)

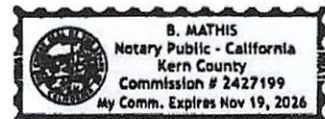
Glenn W. Black / President
(Printed Name - Authorized Agent)


(Signature - Authorized Agent)

Subscribed and sworn to before me on July 8, 2024.


Notary Public

NOTARY SEAL



TC – ASO PARK MONUMENT SIGN

**PUBLIC WORKS CONTRACTOR REGISTRATION LAW (SB-854) AND
PREVAILING WAGE COMPLIANCE CERTIFICATION:**

TC – ASO PARK MONUMENT SIGN

To: WEST KERN COMMUNITY COLLEGE DISTRICT
29 Cougar Court
Taft, CA 93268

In submitting this proposal, I hereby certify that I will conform to the State of California Public Works Contract Requirements regarding wages; benefits; on-site audits with 48-hour notice; payroll records; registration with the DIR per SB-854 guidelines and, apprentice and trainee employment requirements. I will submit CPR's online electronically as prescribed by the Labor Commissioner.

Black / Hall Construction, Inc.

Contractor

(type or print)



Contractor's signature

Glenn W. Black / President

07/08/2024

Dated

TC – ASO PARK MONUMENT SIGN

**CONTRACTOR'S CERTIFICATE
REGARDING WORKER'S COMPENSATION**

TC – ASO PARK MONUMENT SIGN

To: WEST KERN COMMUNITY COLLEGE DISTRICT
29 Cougar Court
Taft, CA 93268

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivision or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

- "(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this State.
- "(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this contract.

Dated: 07/08/2024

CONTRACTOR

By: 

Title: Glenn W. Black / President

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this contract.)

END OF SECTION 004113

DRUG-FREE WORKPLACE CERTIFICATION

PROJECT: TC -ASO PARK MONUMENT SIGN

DISTRICT: WEST KERN COMMUNITY COLLEGE DISTRICT

This Drug-Free Workplace Certification is required pursuant to Government Code Section 8350 and following sections, and the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract for the procurement of any property or services from any state agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Act provides that each contract awarded by a state agency may be subject to suspension of payments or termination of the contract and the contractor may be subject to debarment from future contracting, if the state agency determines that Specified acts have occurred.

Pursuant to Government Code Section 8355, every person or organization awarded a contract from a state agency shall certify that it will provide a drug-free workplace by doing all of the following:


1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the person's or organization's workplace, and specifying actions which will be taken against employees for violations of the prohibition;
2. Establishing a drug-free awareness program to inform employees about all of the following:
 - A. The dangers of drug abuse in the workplace;
 - B. The person's or organization's policy of maintaining a drug-free workplace;
 - C. The availability of drug counseling, rehabilitation, and employee assistance programs;
 - D. The penalties that may be imposed upon employees for drug abuse violations;
3. Requiring that each employee engaged in the performance of work on the Project be given a copy of the statement required by subdivision (a), and that as a condition of employment on the Contract the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of Government Code Section 8355 listed above and will publish a statement notifying employees concerning (a) the prohibition of controlled substances at the workplace, (b) establishing a drug-free awareness program, and (c) requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by Section 8355(a) and requiring that the employee agree to abide by the terms of that statement.

I also understand that if the Owner determines that I have either (a) made a false certification or (b) violated this certification by failing to carry out the requirements of Section 8355, the contract awarded is subject to suspension of payments, termination, or both. I further understand that should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of Section 8350 and following sections.

I acknowledge that I am aware of the provisions of Government Code Section 8350 and following sections, and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

Black / Hall Construction, Inc.
 Legal Name of Contractor



 Signature

Glenn W. Black
 Print Name

President _____ 07/08/2024
 Title Date

END OF SECTION 004313



License # 860638

August 6, 2024

West Kern Community
College District
29 Cougar Court
Taft, CA 93268

ATTN: Justin Madding

RE: ASO Park Monument Sign at Taft College

Please note that Black / Hall Construction, Inc. does have all three allowances included in our bid for the above referenced project. These allowances include the original allowance of \$40,000.00, along with the landscape allowance of \$50,000.00 and the electrical allowance of \$15,000.00.

If you should have any questions please do not hesitate to call me.

Sincerely,

A handwritten signature in blue ink that reads "Glenn W. Black".

Glenn W. Black
President
Black / Hall Construction Inc.

BOARD AGENDA ITEM

Date: September 5, 2024
Submitted by: Todd Hampton, Ed.D., Vice President of Administrative Services
Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President
Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item: California Commercial Real Estate Services-Engagement Letter

Background:

In order to fulfill the Facilities Master Plan, the West Kern Community College District will need to acquire additional property on which to build. A real estate brokerage firm can assist in locating potentially suitable properties, negotiating potential land acquisitions, and completing all legal paperwork required to transfer property.

It is recommended that the board approve the attached engagement letter with California Commercial Real Estate Services.

Terms (if applicable):

Effective September 5, 2024, until termination by either party upon thirty (30) days written notice.

Expense (if applicable):

3% of the negotiated purchase price.

Fiscal Impact Including Source of Funds (if applicable):

3% of the negotiated purchase price.

Approved: _____


Dr. Rafe Edward Trickey, Jr., Superintendent/President



COMMISSION AGREEMENT

THIS COMMISSION AGREEMENT (the "Agreement") is entered into effective September 5, 2024 (the "Effective Date") between WEST KERN COMMUNITY COLLEGE DISTRICT, a California community college district ("Buyer") and CALIFORNIA COMMERCIAL REAL ESTATE SERVICES, a California corporation ("Broker"). Buyer designates Broker as the exclusive listing Broker for the purchase and sale (each, a "Transaction") of real property.

1. Engagement. Buyer engages Broker to act as Buyer's exclusive agent in the purchase of the Property (defined below). All negotiations with each Property Owner (defined below) or its broker(s) shall be through Broker. Buyer acknowledges that, in connection with the Transaction, it has received the disclosures required by Sections 2079.16 and 2079.17 of the California Civil Code (the "Code"). Buyer acknowledges, by its signature hereto (i) receipt of Civil Code Sections 2079.13 through 2079.15 and 2079.17 through 2079.24, (ii) receipt of written notice of the agency capacity of each such person, and (iii) that each such person is the agent solely of the Buyer and is NOT the agent of each Owner. A copy of such notice is attached hereto as **Exhibit A**.

2. Property. Buyer shall identify and the parties shall mutually agree upon in writing Property Buyer wishes to acquire (each, the "Property"). The owner of each Property as referenced in this Agreement shall refer to each Property "Owner" subsequently identified and agreed upon.

3. Term. This Agreement shall commence as of the Effective Date and shall continue until terminated by either party upon thirty (30) days written notice.

4. Commission. Broker shall make reasonable efforts to collect from each Property Owner commission pursuant to a separate commission agreement of not less than three percent (3%) of the purchase price (the "Commission") as defined in the purchase and sale agreement (the "PSA") for the Property. In the event a Property Owner is not willing to pay some or all of the Commission, Buyer shall pay to Broker the difference of the Commission, if any, for services rendered if the Property is sold during the Term to Buyer or if, within one hundred twenty (120) days after the end of the Term: (a) the Property is sold to Buyer, or (b) negotiations continue, resume or commence and thereafter continue leading to the sale of the Property to Buyer. Commission shall be payable within thirty (30) days of closing pursuant to the PSA.

5. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, in the county in which the Property is located.

6. Entire Agreement. This agreement constitutes the entire agreement between Broker and Buyer and supersedes all prior discussions, negotiations and agreements, whether oral or written. No amendment, alteration or cancellation of this agreement shall be valid or binding unless made in writing and signed by both Broker and Buyer. This agreement shall be binding upon the heirs, successors and assignees of the parties.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date the last party has signed below:

BROKER

BUYER

CALIFORNIA COMMERCIAL REAL
ESTATE SERVICES, licensed real estate
broker

WEST KERN COMMUNITY COLLEGE
DISTRICT, a California community college district

By: _____
Name: George Okita
Title: Principal
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

EXHIBIT A

DISCLOSURE REGARDING REAL ESTATE AGENCY RELATIONSHIP (As required by Sections 2079.16 and 2079.17 of the Civil Code)

When you enter into a discussion with a real estate agent regarding a real estate transaction, you should from the outset understand what type of agency relationship or representation you wish to have with the agent in the transaction.

SELLER/LANDLORD'S AGENT

A Seller/Landlord's Agent under a listing agreement with the Seller/Landlord acts as the agent for the Seller/Landlord only. A Seller/Landlord's agent or a subagent of that agent has the following affirmative obligations:

To the Seller/Landlord: a fiduciary duty of utmost care, integrity, honesty, and loyalty in dealings with the Seller/Landlord.

To the Buyer/Tenant and the Seller/Landlord:

- a) Diligent exercise of reasonable skill and care in performance of the agent's duties.
- b) A duty of honest and fair dealing and good faith.
- c) A duty to disclose all facts known to the agent materially affecting the value or desirability of the property that are not known to, or within the diligent attention and observation of, the parties.

An agent is not obligated to reveal to either party any confidential information obtained from the other party that does not involve the affirmative duties set forth above.

BUYER/TENANT'S AGENT

A selling agent can, with a Buyer/Tenant's consent, agree to act as agent for the Buyer/Tenant only. In these situations, the agent is not the Seller/Landlord's agent, even if by agreement the agent may receive compensation for services rendered, either in full or in part from the Seller/Landlord. An agent acting only for a Buyer/Tenant has the following affirmative obligations:

To the Buyer/Tenant: a fiduciary duty of utmost care, integrity, honesty, and loyalty in dealings with the Buyer/Tenant.

To the Buyer/Tenant and the Seller/Landlord:

- a) Diligent exercise of reasonable skill and care in performance of the agent's duties.
- b) A duty of honest and fair dealing and good faith.
- c) A duty to disclose all facts known to the agent materially affecting the value or desirability of the property that are not known to, or within the diligent attention and observation of, the parties. An agent is not obligated to reveal to either party any confidential information obtained from the other party that does not involve the affirmative duties set forth above.

AGENT REPRESENTING BOTH SELLER/LANDLORD AND BUYER/TENANT

A real estate agent, either acting directly or through one or more associate licensees, can legally be the agent of both the Seller/Landlord and the Buyer/Tenant in a transaction, but only with the knowledge and consent of both the Seller/Landlord and the Buyer/Tenant.

In a dual agency situation, the agent has the following affirmative obligations to both the Seller/Landlord and the Buyer/Tenant:

- a) A fiduciary duty of utmost care, integrity, honesty, and loyalty in the dealings with either the Seller/Landlord or the Buyer/Tenant.

b) Other duties to the Seller/Landlord and the Buyer/Tenant as stated above in their respective sections.

In representing both Seller/Landlord and Buyer/Tenant, the agent may not, without the express permission of the respective party, disclose to the other party that the Seller/Landlord will accept a price less than the listing price or that the Buyer/Tenant will pay a price greater than the price offered.

The above duties of the agent in a real estate transaction do not relieve a Seller/Landlord or Buyer/Tenant from the responsibility to protect his or her own interests. You should carefully read all agreements to assure that they adequately express your understanding of the transaction. A real estate agent is a person qualified to advise about real estate. If legal or tax advice is desired, consult a competent professional.

Throughout your real property transaction you may receive more than one disclosure form, depending upon the number of agents assisting in the transaction. The law requires each agent with whom you have more than a casual relationship to present you with this disclosure form. You should read its contents each time it is presented to you, considering the relationship between you and the real estate agent in your specific transaction.

The disclosure form includes the provisions of Sections 2079.13 to 2079.24, inclusive, of the Civil Code and the disclosure required by Section 2079.17, all as set forth on the succeeding pages. Read them carefully.

CIVIL CODE SECTIONS
2079.13 to 2079.15 and 2079.17 to 2079.24

2079.13. As used in Sections 2079.14 to 2079.24, inclusive, the following terms have the following meanings:

- (a) "Agent" means a person acting under provisions of Title 9 (commencing with Section 2295) in a real property transaction, and includes a person who is licensed as a real estate broker under Chapter 3 (commencing with Section 10130) of Part 1 of Division 4 of the Business and Professions Code, and under whose license a listing is executed or an offer to purchase is obtained.
- (b) "Associate licensee" means a person who is licensed as a real estate broker or salesperson under Chapter 3 (commencing with Section 10130) of Part 1 of Division 4 of the Business and Professions Code and who is either licensed under a broker or has entered into a written contract with a broker to act as the broker's agent in connection with acts requiring a real estate license and to function under the broker's supervision in the capacity of an associate licensee. The agent in the real property transaction bears responsibility for his or her associate licensees who perform as agents of the agent. When an associate licensee owes a duty to any principal, or to any buyer or seller who is not a principal, in a real property transaction, that duty is equivalent to the duty owed to that party by the broker for whom the associate licensee functions.
- (c) "Buyer" means a transferee in a real property transaction, and includes a person who executes an offer to purchase real property from a seller through an agent, or who seeks the services of an agent in more than a casual, transitory, or preliminary manner, with the object of entering into a real property transaction. "Buyer" includes vendee or lessee.
- (d) "Commercial real property" means all property in the state, except single-family residential property, dwelling units made subject to Chapter 2 (commencing with Section 1940) of Title 5, mobilehomes, as defined in Section 798.3, or recreational vehicles, as defined in Section 799.29.
- (e) "Dual agent" means an agent acting, either directly through or an associate licensee, as agent for both the seller and the buyer in a real property transaction.
- (f) "Listing agreement" means a contract between an owner of real property and an agent, by which the agent has been authorized to sell the real property or to find or obtain a buyer.
- (g) "Listing agent" means a person who has obtained a listing of real property to act as an agent for compensation.
- (h) "Listing price" is the amount expressed in dollars specified in the listing for which the seller is willing to sell the real property through the listing agent.
- (i) "Offering price" is the amount expressed in dollars specified in an offer to purchase for which the buyer is willing to buy the real property.
- (j) "Offer to purchase" means a written contract executed by a buyer acting through a selling agent that becomes the contract for the sale of the real property upon acceptance by the seller.
- (k) "Real property" means any estate specified by subdivision (1) or (2) of Section 761 in property that constitutes or is improved with one to four dwelling units, any commercial real property, any leasehold in these types of property exceeding one year's duration, and mobilehomes, when offered for sale or sold through an agent pursuant to the authority contained in Section 10131.6 of the Business and Professions Code.
- (l) "Real property transaction" means a transaction for the sale of real property in which an agent is employed by one or more of the principals to act in that transaction, and includes a listing or an offer to purchase.
- (m) "Sell," "sale," or "sold" refers to a transaction for the transfer of real property from the seller to the buyer, and includes exchanges of real property between the seller and buyer, transactions for the creation of a real property sales contract within the meaning of Section 2985, and transactions for the creation of a leasehold exceeding one year's duration.
- (n) "Seller" means the transferor in a real property transaction, and includes an owner who lists real property with an agent, whether or not a transfer results, or who receives an offer to purchase real property of which he or she is the owner from an agent on behalf of another. "Seller" includes both a vendor and a lessor.
- (o) "Selling agent" means a listing agent who acts alone, or an agent who acts in cooperation with a listing agent, and who sells or finds and obtains a buyer for the real property, or an agent who locates property for a buyer or who finds a buyer for a property for which no listing exists and presents an offer to purchase to the seller.
- (p) "Subagent" means a person to whom an agent delegates agency powers as provided in Article 5 (commencing with Section 2349) of Chapter 1 of Title 9. However, "subagent" does not include an associate licensee who is acting under the supervision of an agent in a real property transaction.

2079.14. Listing agents and selling agents shall provide the seller and buyer in a real property transaction with a copy of the disclosure form specified in Section 2079.16, and, except as provided in subdivision (c), shall obtain a signed acknowledgment of receipt from that seller or buyer, except as provided in this section or Section 2079.15, as follows:

(a) The listing agent, if any, shall provide the disclosure form to the seller prior to entering into the listing agreement.

(b) The selling agent shall provide the disclosure form to the seller as soon as practicable prior to presenting the seller with an offer to purchase, unless the selling agent previously provided the seller with a copy of the disclosure form pursuant to subdivision (a).

(c) Where the selling agent does not deal on a face-to-face basis with the seller, the disclosure form prepared by the selling agent may be furnished to the seller (and acknowledgment of receipt obtained for the selling agent from the seller) by the listing agent, or the selling agent may deliver the disclosure form by certified mail addressed to the seller at his or her last known address, in which case no signed acknowledgment of receipt is required.

(d) The selling agent shall provide the disclosure form to the buyer as soon as practicable prior to the execution of the buyer's offer to purchase, except that if the offer to purchase is not prepared by the selling agent, the selling agent shall present the disclosure form to the buyer not later than the next business day after the selling agent receives the offer to purchase from the buyer.

2079.15. In any circumstances in which the seller or buyer refuses to sign an acknowledgment of receipt pursuant to Section 2079.14, the agent, or an associate licensee acting for an agent, shall set forth, sign, and date a written declaration of the facts of the refusal.

2079.17. (a) As soon as practicable, the selling agent shall disclose to the buyer and the seller whether the selling agent is acting in the real property transaction exclusively as the buyer's agent, exclusively as the seller's agent, or as a dual agent representing both the buyer and the seller. This relationship shall be confirmed in the contract to purchase and sell real property or in a separate writing executed or acknowledged by the seller, the buyer, and the selling agent prior to or coincident with execution of that contract by the buyer and the seller, respectively.

(b) As soon as practicable, the listing agent shall disclose to the seller whether the listing agent is acting in the real property transaction exclusively as the seller's agent, or as a dual agent representing both the buyer and seller. This relationship shall be confirmed in the contract to purchase and sell real property or in a separate writing executed or acknowledged by the seller and the listing agent prior to or coincident with the execution of that contract by the seller.

(c) The confirmation required by subdivisions (a) and (b) shall be in the following form:

(Name of Listing Agent): _____ is the agent of (check one):

- just the seller exclusively; or
 both the buyer and seller.

(Name of Selling Agent if not the same as the Listing Agent): _____ is the agent of (check one):

- just the buyer exclusively;
 the seller exclusively; or
 both the buyer and seller.

(d) The disclosures and confirmation required by this section shall be in addition to the disclosure required by Section 2079.14.

2079.18. No selling agent in a real property transaction may act as an agent for the buyer only, when the selling agent is also acting as the listing agent in the transaction.

2079.19. The payment of compensation or the obligation to pay compensation to an agent by the seller or buyer is not necessarily determinative of a particular agency relationship between an agent and the seller or buyer. A listing agent and a selling agent may agree to share any compensation or commission paid, or any right to any compensation or commission for which an obligation arises as the result of a real estate transaction, and the terms of any such agreement shall not necessarily be determinative of a particular relationship.

2079.20. Nothing in this article prevents an agent from selecting, as a condition of the agent's employment, a specific form of agency relationship not specifically prohibited by this article if the requirements of Section 2079.14 and Section 2079.17 are complied with.

2079.21. A dual agent shall not disclose to the buyer that the seller is willing to sell the property at a price less than the listing price, without the express written consent of the seller. A dual agent shall not disclose to the seller that the buyer is willing to pay a price greater than the offering price, without the express written consent of the buyer. This section does not alter in any way the duty or responsibility of a dual agent to any principal with respect to confidential information other than price.

2079.22. Nothing in this article precludes a listing agent from also being a selling agent, and the combination of these functions in one agent does not, of itself, make that a dual agent.

2079.23.

(a) A contract between the principal and agent may be modified or altered to change the agency relationship at any time before the performance of the act which is the object of the agency with the written consent of the parties to the agency relationship.

(b) A lender or an auction company retained by a lender to control aspects of a transaction of real property subject to this part, including validating the sales price, shall not require, as a condition of receiving the lender's approval of the transaction, the homeowner or listing agent to defend or indemnify the lender or auction company from any liability alleged to result from the actions of the lender or auction company. Any clause, provision, covenant, or agreement purporting to impose an obligation to defend or indemnify a lender or an auction company in violation of this subdivision is against public policy, void, and unenforceable.

2079.24. Nothing in this article shall be construed to either diminish the duty of disclosure owed buyers and sellers by agents and their associate licensees, subagents, and employees or to relieve agents and their associate licensees, subagents, and employees from liability for their conduct in connection with acts governed by this article or for any breach of a fiduciary duty or a duty of disclosure.

CIVIL CODE SECTION 2079.17 DISCLOSURE

Each of the Listing/Selling Agent(s) identified below is the agent of the seller/landlord exclusively. Such Agent is NOT an agent of the buyer/tenant.

Listing Agent(s): George Okita and California Commercial Real Estate Servies

Date: August 22, 2024
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President
Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item:

Request for Approval: Proposed compensation increase of 2.03% to the 2024-25 Faculty Salary Schedules, Appendix B-1, B-2, and B-3.

Background:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding a compensation increase of 2.03% to the Faculty Salary Schedules, Appendix B-1, B-2, and B-3.

A compensation increase of 1.07% COLA and 0.96% salary schedule adjustment will be applied as outlined above and implemented retroactively to July 1, 2024. The parties further agree to update the Faculty Salary Schedules, Appendix B-1, B-2, and B-3 of the collective bargaining agreement ("CBA") as appropriate.

Terms (if applicable):

An implementation date retroactive to July 1, 2024 is recommended.

Expense (if applicable):

See below.

Fiscal Impact Including Source of Funds (if applicable):

The amount will be included in the Adopted Budget for 2024-25

Approved: 
Dr. Rafe Edward Trickey, Jr., Superintendent/President

Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District

Compensation Increase of 2.03% to the Faculty Salary Schedule

This tentative agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding a compensation increase of 2.03% to the 2024-25 Faculty Salary Schedules, Appendix B-1, B-2, and B-3.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. A compensation increase of 1.07% COLA and 0.96% salary schedule adjustment will be applied as outlined above and implemented retroactively to July 1, 2024. The parties further agree to update the Faculty Salary Schedules, Appendix B-1, B-2, and B-3 of the collective bargaining agreement ("CBA") as appropriate.
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

Billy White, President
Board of Trustees
West Kern Community College District

Ruby Payne, President
Taft College Faculty Association/CTA/NEA

Dated: _____

Dated: _____

Board Approval:

First Presentation: _____, 2024

Second Presentation/Approval: _____, 2024

Date: September 4, 2024
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President
Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item:

Request for Approval: Proposed compensation increase of 2.03% to the 2024-25 Classified Salary Schedules, Appendix A.

Background:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding a compensation increase of 2.03% to the Classified Salary Schedules, Appendix A.

A compensation increase of 1.07% COLA and 0.96% salary schedule adjustment will be applied as outlined above and implemented retroactively to July 1, 2024. The parties further agree to update the Classified Salary Schedule, Appendix A of the collective bargaining agreement ("CBA") as appropriate.

Terms (if applicable):

An implementation date retroactive to July 1, 2024 is recommended.

Expense (if applicable):

See below.

Fiscal Impact Including Source of Funds (if applicable):

The amount will be included in the Adopted Budget for 2024-25

Approved: R. Edward J.
Dr. Rafe Edward Trickey, Jr., Superintendent/President

Tentative Agreement

**California School Employees Association and its
Taft College Chapter #543
And
West Kern Community College District**

Compensation Increase of 2.03% to the Classified Salary Schedule

This West Kern Community College District ("District") and California School Employee Association and its Chapter #543 ("CSEA") (collectively referenced as the "parties") hereby agree to the following Tentative Agreement with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding a compensation increase of 2.03% to the Classified Salary Schedules, Appendix A.

Now, therefore, CSEA and the District hereby agree as follows:

- 1) The above recitals are true and correct.
- 2) A compensation increase of 1.07% COLA and 0.96% salary schedule adjustment will be applied as outlined above and implemented retroactively to July 1, 2024. The parties further agree to update the Classified Salary Schedule, Appendix A of the collective bargaining agreement ("CBA") as appropriate.
- 3) Except as set forth in the Agreement, all other terms and conditions of the CBA will remain unchanged.
- 4) This Tentative Agreement does not establish a precedent or create a past practice in regard to the subject matters set forth herein.
- 5) The terms of this Tentative Agreement may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
- 6) This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.

Dr. Rafe Edward Trickey, Jr.
Dr. Rafe Edward Trickey, Jr. (Sep 4, 2024 19:46 PDT)
Dr. Rafe Edward Trickey, Jr., Superintendent/President
West Kern Community College District

Dated: Sep 4, 2024

Greg Hawkins
Greg Hawkins (Sep 4, 2024 18:52 PDT)
Greg Hawkins, President
California School Employees Association Chapter #543

Dated: Sep 4, 2024

Andrea Juarez
Andrea Juarez, Labor Relations Representative
California School Employees Association

Board Approval:

Billy White, President
Board of Trustees, West Kern Community College District

First Presentation: _____, 2024 Second Presentation/Approval: _____, 2024

Date: August 22, 2024
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President
Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item:

Request for Approval: Proposed compensation increase of 2.03% to the Management and Confidential 2024-25 Salary Schedules.

Background:

The District would like to propose a compensation increase of 1.07% COLA and 0.96% salary schedule adjustment to the Management and Confidential 2024-25 Salary Schedules. The Management Group is unrepresented and this is the same Agreement that is being recommended as parts of Agreements negotiated with TCFA/CTA/NEA and CSEA, Chapter #543. The District has an interest in offering the same Agreement across all classifications regardless of representation.

Terms (if applicable):

An implementation date retroactive to July 1, 2024 is recommended.

Expense (if applicable):

See below.

Fiscal Impact Including Source of Funds (if applicable):

The amount will be included in the Adopted Budget for 2024-25

Approved: R. Edward Trickey, Jr.
Dr. Rafe Edward Trickey, Jr., Superintendent/President



BOARD AGENDA ITEM

Date: August 29, 2024
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President
Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item:

Request for Approval: Amended - Proposed revisions to Classified Collective Bargaining Agreement- Vacant Positions and New Job Descriptions and Revisions

Background:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties, the parties have reached a consensus regarding revision of Article 11, Vacant Positions and the addition of Article 11.5, New Job Descriptions and Revisions and its subsections, to the Collective Bargaining Agreement.

The parties agree effective September 1, 2024 the title of Article 11 shall be revised from Vacant Positions to Positions and to implement Article 11.5, New Job Descriptions and Revisions and its subsections. The complete language for Article 11.5 and its subsections is attached as Exhibit 1.

The attached MOU outlines the details of the change to the relevant section of the CSEA Collective Bargaining Agreement.

Terms (if applicable): _____

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Dr. Rafe Edward Trickey, Jr., Superintendent/President

Memorandum of Understanding

**California School Employees Association and its
Taft College Chapter #543**

And

West Kern Community College District

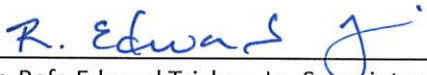
New Job Descriptions and Revisions

This West Kern Community College District ("District") and California School Employee Association and its Chapter #543 ("CSEA") (collectively referenced as the "parties") hereby agree to the following Memorandum of Understanding and is with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties, the parties have reached a consensus regarding revision of Article 11, Vacant Positions and the addition of Article 11.5, New Job Descriptions and Revisions and its subsections, to the Collective Bargaining Agreement.


Now, therefore, CSEA and the District hereby agree as follows:

- 1) The above recitals are true and correct.
- 2) The parties agree effective September 1, 2024 the title of Article 11 shall be revised from Vacant Positions to Positions and to implement Article 11.5, New Job Descriptions and Revisions and its subsections. The complete language for Article 11.5 and its subsections is attached as Exhibit 1.
- 3) Except as set forth in the Agreement, all other terms and conditions of the CBA shall remain unchanged.
- 4) This MOU does not establish a precedent or create a past practice in regard to the subject matters set forth herein. The terms of this MOU may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
- 5) This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.



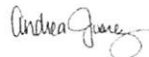
Dr. Rafe Edward Trickey, Jr., Superintendent/President
West Kern Community College District

Dated: 8-29-24


Greg Hawkins (Aug 29, 2024 12:15 PDT)

Greg Hawkins, President
California School Employees Association Chapter #543

Dated: Aug 29, 2024



Andrea Juarez, Labor Relations Representative
California School Employees Association

Board Approval:

Billy White, President
Board of Trustees, West Kern Community College District

First Presentation: _____, 2024

Second Presentation/Approval: _____, 2024

11.5 New Job Descriptions and Revisions

11.5.1 Creation of a NEW Job Description

1. The District shall have the right to create a new job description at its discretion. Once a new job description is created the district shall present the Chapter President or designee with the new job description for review. In preparation to negotiate the salary range, the Classified Bargaining team shall share the newly created job description with the classified membership.
2. The District and the Classified Bargaining team shall memorialize the newly created job description in a Memorandum of Understanding (MOU) between both parties.
3. The MOU and the newly created job description shall be presented to the classified bargaining unit and voted on at their next chapter ratification meeting.
4. If the MOU is successfully ratified, the new job description is then recognized as a new CSEA position in the bargaining unit.

11.5.2 Revisions to an Existing Job Description

1. An existing job description is property of the California School Employees Association (CSEA) and the classified bargaining unit. Either the District or CSEA may request a revision to an existing job description by notifying the other party in writing. At no time may any revisions be made to an existing job description prior to notifying the Chapter President or designee.
2. The parties must negotiate any revisions proposed by either party.
3. A Memorandum of Understanding (MOU) shall be proposed with the revisions made to the existing job description. The newly proposed job description revision must show old strikethrough language and any newly proposed language in bolded text and underlined.
4. The MOU and proposed revised job description shall be presented to the classified bargaining unit and voted on at their next chapter ratification meeting.
5. If the MOU is successfully ratified, the revised job description is accepted as submitted.
6. If the MOU is voted down and fails, the parties must return to the table to renegotiate the proposed revision to the existing job description until an agreement is reached.

Date: July 22, 2024

Submitted by: Dr. Rafe Edward Trickey, Jr., Superintendent/President

Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President

Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item:

Second Reading and Request for Approval – Board Policy Revisions

Background:

The Board Policies listed below has been reviewed and revised to be consistent with District practice and current recommended practices from the Community College League of California's Policy and Procedure Services as best practice and in alignment with current law.

BP #2015	Student Member(s)
BP #2200	Board Duties and Responsibilities
BP #2310	Regular Meetings of the Board
BP #2315	Closed Sessions
BP #2340	Agendas
BP #2355	Decorum
BP #2410	Board Policies and Administrative Procedures
BP #2430	Delegation of Authority to Superintendent/President
BP #2431	Superintendent/President Selection
BP #2432	Superintendent/President Succession
BP #2435	Evaluation of Superintendent/President
BP #2510	Participation in Local Decision-Making
BP #2715	Code of Ethics/Standards of Practice
BP #2740	Board Education
BP #2745	Board Self-Evaluation
BP #6910	Housing

Terms (if applicable):

N/A


Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Rafe Edward Trickey, Jr., Superintendent/President

BP 2200 Board Duties and Responsibilities

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Reference:

ACCJC Accreditation Standard 4.14

The Board of Trustees governs on behalf of the citizens of the West Kern Community College District in accordance with the authority granted and duties defined in Education Code Section 70902.

The Board is committed to fulfilling its responsibilities to:

1. Represent the public interest.
 - a. Establish policies that define the institutional mission and set prudent, ethical, and legal standards for college operations.
 - b. Assure the Board operates in an open, accessible, welcoming spirit, and maintains an anti-racist culture
 - c. Establish policies that ensure the District operates in anti-racist manner
 - d. Hire and evaluate the Superintendent/President.
2. Delegate power and authority to the Superintendent/President to effectively lead the District.
3. Assure fiscal health and stability.
4. Monitor institutional performance and educational quality.
5. Advocate for and protect the District.

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WKCCD Board Policies & Procedures

Revised xx/xx/xx9/8/21

Page 1 of 1

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BP 2015 Student Member(s)

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Reference:

Education Code Section 72023.5

The board shall include one non-voting student member. The term of office shall be one year commencing June 1.

The student member shall be a resident of California at the time of nomination, and during the term of service, and shall be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service. In the event the student is employed with the District, the student is not required to give up employment with the District. The student shall maintain a cumulative grade point average of 2.5.

The student member shall be seated with the Board during the open session portion of meetings, and shall be recognized as a full member of the Board at meetings. The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for issues and items discussed in closed session). The student member shall be entitled to any mileage allowance necessary to attend board meetings to the same extent as publicly elected trustees. The student member shall have the opportunity to cast an advisory vote immediately before the regular members of the Board cast votes. The student member's advisory vote shall not be included in determining the vote required to carry any measure before the board.

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On or before May 15 of each year, the Board shall consider whether to afford the student member any of the following privileges:

1. The privilege to make and second motions.
2. The privilege to attend closed sessions, other than closed sessions on personnel or collective bargaining matters.
3. The privilege to serve a term commencing on June 1.

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4. The privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the board.

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BP 2310 Regular Meetings of the Board

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Reference:

Education Code Section 72000(d); Government Code 54952.2, 54953 et seq.; 54961

Regular meetings of the Board shall normally be held the second Wednesday of each month. ~~Regular meetings of the Board shall normally be held~~ at Taft College, 29 Cougar Court, Taft, California.

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A notice identifying the location, date, and time of each regular meeting of the Board shall be posted at least ten (10) days prior to the meeting and shall remain posted until the day and time of the meeting. All regular meetings of the Board shall be held within the boundaries of the District except in cases where the board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District, or is meeting during a proclaimed state of emergency.

All regular and special meetings of the Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

Meetings During Proclaimed States of Emergency

- ~~1. Prior to January 1, 2024, the Board may hold a regular meeting, or special or emergency meetings as defined in BP 2320 Special and Emergency Meetings, virtually through voice or video teleconferencing services during a proclaimed state of emergency under the provisions of the Brown Act.~~

~~In order for the Board to meet virtually during a proclaimed state of emergency under the relaxed teleconference rules in the Brown Act, the Board will make findings by majority vote, as required by the Brown Act.~~

~~If the Board elects to meet virtually during a proclaimed state of emergency, the District will comply with relevant provisions of the Brown Act regarding the posting of agendas, public access to meetings through call in or internet-based service options, public participation, and limits on Board action in the~~

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event of a meeting disruption due to interruption of teleconferencing services.

During proclaimed states of emergency, the Board is not required to provide a physical location from which members of the public may attend or provide public comment.

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BP 2315 Closed Sessions

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Reference:

Education Code Section 72122;

*Government Code Sections 54954.5, 54956.8, 54956.9, 54957, 54957.6,
and 1125.4*

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Closed sessions of the Board shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, California Government Code and California Education Code. Matters discussed in closed session may include:

1. The appointment, employment, evaluation of performance, discipline or dismissal of a public employee.
2. Charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least 24 hours written notice of the closed session.
3. Advice of counsel on pending litigation, or the initiation, as defined by law.
4. Consideration of tort liability claims as part of the District's membership in any joint powers agency formed for purposes of insurance pooling.
5. Real property transactions.
6. Threats to public security.
7. Review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator.
8. Discussion of student disciplinary action, with final action taken in public.
9. Conferring of honorary degrees.

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10. Consideration of gifts from a donor who wishes to remain anonymous.
11. To consider its final response to a confidential draft audit report from the Bureau of State Audits.

The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.

After any closed session, the Board shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote or abstention of every member present.

All matters discussed or disclosed during a lawfully held closed session and all notes, minutes, records or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the Board or by law.

If any person requests an opportunity to present complaints to the Board about a specific employee, such complaints shall first be presented to the Superintendent/ President. Notice shall be given to the employee against whom the charges or complaints are directed. If the complaint is not resolved at the administrative level, the matter shall be scheduled for a closed session of the Board. The employee shall be given at least 24 hours written notice of the closed session, and shall be given the opportunity to request that the complaints be heard in an open meeting of the Board.

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BP 2340 Agendas

Reference:

*Education Code Sections 72121, 72121.5;
Government Code Sections 54954 et seq. and, 7920.000 et seq.*

An agenda shall be posted adjacent to the place of meeting as well as on the District's Internet website at least 72 hours prior to the meeting time for regular meetings. The agenda shall include a brief description of each item of business to be transacted or discussed at the meeting. If requested, the agenda shall be provided in appropriate alternative formats so as to be accessible to persons with a disability.

No business may be acted on or discussed which is not on the agenda, except when one or more of the following apply:

1. A majority decides there is an "emergency situation" as defined for emergency meetings.
2. Two-thirds of the members (or all members if less than two-thirds are present) determine there is a need for immediate action and the need to take action came to the attention of the Board subsequent to the agenda being posted.
3. An item appeared on the agenda of and was continued from a meeting held not more than five days earlier.

The order of business may be changed by consent of the Board.

If requested by a member of the public, a copy of the agenda, or documents constituting the agenda packet, shall be provided by mail or email. The Superintendent/President shall establish administrative procedures that provide for public access to agenda information and reasonable annual fees for the service.

Members of the public may place matters directly related to the business of the District on an agenda for a board meeting by submitting a written summary of the item to the Superintendent/President. The written summary must be signed by the initiator. The Board reserves

the right to consider and take action in closed session on items submitted by members of the public as permitted or required by law.

Agendas shall be developed by the Superintendent/President in consultation with the Board President.

Agenda items submitted by members of the public must be received by the office of the Superintendent/President two weeks prior to the regularly scheduled board meeting.

Agenda items initiated by members of the public shall be placed on the Board's agenda following the items of business initiated by the Board and by staff. Any agenda item submitted by a member of the public and heard at a public meeting cannot be resubmitted before the expiration of a 90-day period following the initial submission.

Commented [SC1]: We may change this number.

See Administrative Procedures AP 2340

BP 2355 Decorum

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Reference:

Education Code Section 72121.5;

Government Code Section 54954.3 subdivision (b), 54957.9 and 54957.95

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The following will be ruled out of order by the presiding officer:

- * Disrupting, disturbing, ~~or otherwise~~impeding, ~~or rendering~~
~~infeasible~~ the orderly conduct of the meeting.
- * Physical violence and/or threats of physical violence directed towards any person or property.

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In the event that any meeting is willfully interrupted by the actions of one or more persons so as to render the orderly conduct of the meeting unfeasible, the person(s) may be removed from the meeting room.

Speakers who engage in such conduct may be removed from the podium and denied the opportunity to speak to the Board for the duration of the meeting.

~~Before removal, a warning and a request that the person(s) curtail the disruptive activity will be made by the President of the Board. If the behavior continues, the person(s) may be removed by a vote of the Board, based on a finding that the person is violating this policy, and that such activity is intentional and has substantially impaired the conduct of the meeting. Before removal for conduct other than an individual's use of force or a true threat of force, the presiding officer shall warn the individual that the behavior is disrupting the meeting and that failure to cease the behavior may result in the individual's removal. The presiding officer or their designee may then remove the individual if they do not promptly cease their disruptive behavior.~~

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If order cannot be restored by the removal in accordance with these rules of individuals who are willfully interrupting the meeting, the Board may order the meeting room cleared and may continue in session. The Board shall only consider matters appearing on the agenda. Representatives of the press or

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other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this rule.

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BP 2410 Board Policies and Administrative Procedures

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Reference:

Education Code Section 70902;

ACCJC Accreditation Standards IV.C.7, IV.D.4, I.B.7, and I.C.54.4

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The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Policies of the board may be adopted, revised, added to or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall normally be introduced not less than one regular meeting prior to the meeting at which action is recommended. In unusual circumstances, the Board may change, amend, or add to Board Policies at the same meeting at which they are introduced.

Administrative procedures are to be issued by the Superintendent/President as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Superintendent/President.

The Superintendent/President shall, annually provide each member of the Board with any revisions since the last time they were provided. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all policies and administrative procedures shall be readily available to District employees through the Superintendent/President.

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See Administrative Procedures AP 2410

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BP 2430 Delegation of Authority to the Superintendent/President

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Reference:

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Education Code Sections 70902(d), & 72400;
ACCJC Accreditation Standards *IV.B.5, IV.C.12, and IV.D.1 (formerly IV.B.1.j; IV.B.2)4.5*

The Board delegates to the Superintendent/President the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action. The Board gives them Superintendent/President full authority to implement board policies and ensure effective operations and fulfillment of the institutional mission.

The Superintendent/President may delegate any powers and duties entrusted to him or her by the Board including the administration of colleges and centers, but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The Superintendent/President is empowered to reasonably interpret Board policy. In situations where there is no Board policy direction, the Superintendent/President shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the Superintendent/President to inform the Board of such action and to recommend written board policy if one is required.

The Superintendent/President is expected to perform the duties contained in the Superintendent/President job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the Board in consultation with the Superintendent/President. Because of the hours and duties required of the Superintendent/President, the District shall provide, and the Superintendent/President shall accept, housing owned by the District in the City of Taft.

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The Superintendent/President shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in a timely fashion.

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The Superintendent/President shall make available any information or give any report requested by the Board as a whole. Individual trustee requests for

information shall be met if, in the opinion of the Superintendent/President, they are not unduly burdensome or disruptive to District operations. Information provided to any trustee shall be available to all trustees.

The Superintendent/President shall act as the professional advisor to the Board in policy formation.

See Administrative Procedure 2430 Delegation of Authority

BP 2431 Superintendent/President Selection

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Reference:

Title 5, Sections 53000 et seq.;
ACCJC Accreditation Standards IV.B and IV.C.3 (formerly IV.B.1,
IV.B.1.j)4.5

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In the case of a Superintendent/President vacancy, the Board shall establish a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations.

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BP 2432 Superintendent/President Succession

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Reference:

*Education Code Sections 70902(d) and 72400;
Title 5, Section 53021(b)*

The Board delegates authority to the Superintendent/President to appoint an acting Superintendent/President to serve in his or her absence for short periods of time, not to exceed 30 calendar days at a time.

In the absence or unavailability of the Superintendent/President and when an acting Superintendent/ President has not been named, administrative responsibility shall reside with (in order)an appointed administrator as selected by the Board of Trustees from the list below:

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Executive Vice President of Administrative Services
Vice President of Information and Institution Effectiveness

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Vice President of Instruction

Vice President of Human Resources

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Vice President of Student Services

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The Board shall appoint an acting Superintendent/President for periods exceeding 30 days.

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BP 2435 Evaluation of Superintendent/President

Reference:

Education Code Section 87663;

ACCJC Accreditation Standard IV.C.34.5

The Board shall conduct an evaluation of the Superintendent/President at least annually. Such evaluation shall comply with any requirements set forth in the contract of employment of the Superintendent/President as well as this policy.

The Board shall evaluate the Superintendent/President using an evaluation process developed and jointly agreed to by the Board and the Superintendent/President.

The criteria for evaluation shall be based on board policy, the Superintendent/President job description, and performance goals and objectives developed in accordance with Board Policy 2430 titled Delegation of Authority to the Superintendent/President. The criteria for evaluation of the Superintendent/President shall also include performance goals and objectives related to the District's commitment to diversity, equity, and inclusion.

See Administrative Procedures AP 2435

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BP 2510 Participation in Local Decision-Making

Reference:

*Education Code Section 70902(b)(7);
Title 5, Sections 53200 et seq., (Academic Senate), 51023.5 (Staff), and
51023.7 (Students); ACCJC Accreditation Standard IV.A and IV.D.74.2 and
4.3*

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for Board action and administrative procedures for the Superintendent/President action under which the District is governed and administered.

Each of the following shall participate as required by law in the decision-making processes of the District:

Academic Senate(s) (Title 5 Sections 53200 – 53206)

The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially with the Academic Senate.

Staff (Title 5 Section 51023.5)

Staff shall be provided with opportunities to participate in the formulation and development of district policies and procedures that have a significant effect on staff. The opinions and recommendations of all staff groups will be given every reasonable consideration.

Students (Title 5 Section 51023.7)

The Associated Students shall be given an opportunity to participate effectively in the formulation and development of District policies and procedures that have a significant effect on

students, as defined by law. The recommendations and positions of the Associated Students will be given every reasonable consideration. The selection of student representatives to serve on District committees or task forces shall be made after consultation with the Associated Students.

Except for unforeseeable emergency situations, the Board shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540 et seq.

See Administrative Procedure AP 2510

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BP 2715 Code of Ethics/Standards of Practice

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Reference:

ACCJC Accreditation Standard IV.C.11 (formerly IV.B.1.a, e, & h)4.6

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The governing board functions effectively as a collective entity to promote the institution's values and mission and fulfill its fiduciary responsibilities. The governing board demonstrates an ability to self-govern in adherence to its bylaws and expectations for best practices in board governance.

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The Board maintains high standards of ethical conduct for its members. Members of the Board are responsible for:

1. Acting only in the best interests of the entire community.
2. Ensuring public input into Board deliberations; adhering to the law and spirit of the open meeting laws and regulations.
3. Preventing conflicts of interest and the perception of conflicts of interest.
4. Exercising authority only as a Board.
5. Using appropriate channels of communication.
6. Respecting others; acting with civility.
7. Being informed about the District, educational issues, and responsibilities of trusteeship.
8. Devoting adequate time to Board work.
9. Maintaining confidentiality of closed sessions.

The Governing Board will promptly address any violation by a Board member or Board members of the Code of Ethics in the following manner:

All Governing Board members are expected to maintain the highest standards of conduct and ethical behavior and to adhere to the Board's Code of Ethics.

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The Governing Board will be prepared to investigate the factual basis behind any charge or complaint of Board member misconduct. A Board member may be subject to a resolution of censure by the Governing Board should it be determined that Board member misconduct has occurred. Censure is an official expression of disapproval passed by the Governing Board.

A complaint of Board member misconduct will be referred to an ad hoc committee composed of two Board members not subject to the complaint. In a manner deemed appropriate by the committee, a fact-finding process shall be initiated and completed within a reasonable period of time to determine the validity of the complaint. The Committee shall be guided in its inquiry by the standards set forth in the Code of Ethics as defined in Board Policy.

The Board member subject to the charge of misconduct shall not be precluded from presenting information to the Committee.

The Committee shall, within a reasonable period of time, make a report of its findings to the Governing Board for action.

The Committee, if it determines censure may be appropriate, will direct the Superintendent/President to draft a Resolution of Censure and place the matter on the agenda of the next regular or special Board meeting for consideration by the Board as a whole.

See Administrative Procedures AP 2715

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BP 2740 Board Education

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Reference:

ACCJC Accreditation Standard ~~IV.C.9 (formerly IV.B.1.f) 4~~

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The Board is committed to its ongoing development as a board and to a trustee education program that includes new trustee orientation. To that end, the Board will engage in study sessions, provide access to reading materials, and support conference attendance and other activities that foster trustee education.

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BP 2745 Board Self-Evaluation

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Reference:

ACCJC Accreditation Standard ~~IV.C.10 (Formerly IV.B.1.e & g)~~

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The Board is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve its functioning.

To that end, the Board will conduct a self-evaluation annually. Any evaluation instrument shall incorporate criteria contained in these Board policies regarding board operations, as well as criteria defining board effectiveness promulgated by recognized practitioners in the field. The criteria for the Board's self-evaluation shall also include performance goals and objectives related to the District's and the Board's commitment to anti-racism, diversity, equity, and inclusion. A summary of the evaluations will be presented and discussed at a board session scheduled for that purpose. The results will be used to identify accomplishments in the past year and goals for the following year.

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BP 6910 Housing

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Reference:

Education Code Section 66014.6 and 76010;

Health and Safety Code Sections 53580 et seq.

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The Superintendent/President is delegated the authority to enter into agreements to finance the cost of constructing student, faculty, and staff housing near the campus of the District.

The District may prioritize and restrict occupancy in affordable rental housing on land owned by the District to faculty and employees.

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BOARD AGENDA ITEM

Date: August 26, 2024

Submitted by: Norberto Lopez Jr., Curriculum Technician

Area Administrator: Dr. Leslie Minor, Vice President of Instruction

Subject: Request for Approval



Board Meeting Date:

September 11, 2024

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update their courses to ensure they meet current standards. This request was reviewed and approved by the Curriculum and General Education Committee:

Social Science Division

This request was reviewed and approved by the Curriculum and General Education Committee:

1. PSYC 2205 – Introduction to Research Methods in the Social Sciences

Math/Science Division

This request was reviewed and approved by the Curriculum and General Education Committee:

1. COSC 2400 - Computer Architecture and Organization

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Dr. Rafe Edward Trickey, Jr., Superintendent/President

BOARD AGENDA ITEM

Date: August 28, 2024

Submitted by: Todd Hampton, Ed.D., Vice President of Administrative Services TH

Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President

Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item: Signatory Update with United Security Bank

Background:

The District cash accounts held at United Security Bank require signatures on file from the District Authorized Signatories. The attached Resolution gives the authorized individuals the right to act on behalf of the District within the limitations of the Resolution.

Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable): Not applicable.

Approved: R. Edward Jr.
Dr. Rafe Edward Trickey, Jr., Superintendent/President

DISTRICT AUTHORIZATION RESOLUTION

UNITED SECURITY BANK
523 CASCADE PL
TAFT, CA 93268

By: WEST KERN COMMUNITY COLLEGE DISTRICT
29 COUGAR COURT
TAFT, CA 93268

Referred to in this document as "Financial Institution"

Referred to in this document as "District"

I, Dr. Rafe Edward Trickey, Jr., certify that I am an authorized representative of the above named District, Federal Employer I.D. Number 95-2266481, engaged in business under the trade name of WEST KERN COMMUNITY COLLEGE DISTRICT and that the resolutions on this document are a correct copy of the resolutions that will be adopted at a meeting of the Board of Trustees of the District duly and properly called and to be held on _____, 2024.

These resolutions will appear in the minutes of this meeting.

AGENTS: Any Agent listed below, subject to any written limitations, is authorized to exercise the powers for each District Account as indicated by the key below:

#1	WKCCD / Taft College Clearing Account	
#2	West Kern Community College District Grant Clearing Account	
#3	Revolving Fund #2	
#4	Taft College Memorial	
#5	Taft College Federal Financial Aid Clearing	
#6	TC State Financial Aid Clearing	
#7	Revolving Fund #1	

Name and Title or Position	Signature	Facsimile Signature (if used)
<u>A. Rafe Edward Trickey, Jr., Superintendent/President (1,2,3,4,5,6,7)</u>	<u>X</u>	<u>X</u>
<u>B. Todd Hampton, VP, Administrative Services, CFO (1,2,3,4,5,6,7)</u>	<u>X</u>	<u>X</u>
<u>C. Nicholas Valsamides, Executive Director of Fiscal Services (1,2,3,4,5,6,7)</u>	<u>X</u>	<u>X</u>
<u>D. Leslie Minor, VP, Instruction (1,2,3,4,5,6,7)</u>	<u>X</u>	<u>X</u>
<u>E. Amber Garcia, Director, Financial Aid (5,6)</u>	<u>X</u>	<u>X</u>
<u>F. Jessica White, Cashier (1,2,3, 4,5,6,7)</u>	<u>X</u>	<u>X</u>
<u>G. Emmanuel Campos, Budget & Fiscal Analyst (1,2,3,4,5,6,7)</u>	<u>X</u>	<u>X</u>
<u>H. Sarah Criss, Executive Asst., Superintendent/President (3)</u>	<u>X</u>	<u>X</u>

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, F, G, and/or H	Description of Power	Indicate number of signatures required
<u>ABC</u>	(1) Exercise all of the powers listed in this resolution.	<u>2</u>
<u>ABCDEH</u>	(2) Open any deposit or share account(s) in the name of the District	<u>2</u>
	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>2</u>
	(4) Borrow money on behalf and in the name of the District, sign, execute and deliver promissory notes or other evidences of indebtedness.	<u> </u>
	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the District as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice or protest and notice of non-payment.	<u> </u>
	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in the Financial Institution.	<u> </u>
<u>EFG</u>	(7) Other: QUERY ACCESS TO WEST KERN COMMUNITY COLLEGE DISTRICT ACCOUNTS	<u>0</u>
<u>ABC</u>	(8) Other: ACCOUNT CLOSURE	<u>2</u>

LIMITATIONS ON POWERS The following are the District's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes and prior resolution and modifications.


CERTIFICATION OF AUTHORITY

I further certify that the Board of Trustees of the District has, and at the time of adoption of this resolution will have, full power and lawful authority to adopt the resolution and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same.

In Witness Whereof, I have subscribed my name to this document as a representative of the District on _____, 2024.

Authorized Signature

Date: August 26, 2024

Submitted by: Cecilia Alvarado, Dean of Student Services 

Area Administrator: ~~Emmanuel V. Campos~~, Interim VP of Student Services

Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item:

TimelyMD Agreement for CollegeBuys Gold Program for Student Telehealth Support- March 1, 2025 through February 28, 2027

Background:

As the number of students experiencing anxiety and depression continues to grow, the District feels a need to play a critical role as providers of mental health services. Due to the resignation of our temporary mental health counselor and the lack of mental health providers nationwide, the wait to see a private practitioner is as long as six months in some areas.

The Foundation for California Community Colleges has entered a system-wide CollegeBuys Master Service Agreement for telehealth/tele-mental health service with TimelyMD. Taft College has selected to proceed with the Gold program at the price of \$53 per student for a total annual cost of \$95,440. The \$10,000 Campus Support and Training Fee is waived for Year 1.

School mental health partnerships can make it easier for districts to tackle the ongoing shortage of mental health clinicians and provide support and resources to our students dealing with daily life struggles and challenges. Offering mental health services to all students is an excellent opportunity to improve emotional stability and increase health equity for everyone.

Terms (if applicable):

This agreement with Taft College shall be for a term length of two (2) years effective March 1, 2025 through February 28, 2027. This order is for approximately 1,800 Taft College Students for an annual cost of \$95,400. The second year total fee will be \$105,400 (includes the \$10,000 Campus Support and Training Fee).

Expense (if applicable):

The cost for services for the two (2) year term is \$200,800.00

Fiscal Impact Including Source of Funds (if applicable):

The cost for services has been budgeted under the 2024-2025 Mental Health Support Programs budget.

Approved: R. Edward J.
Dr. Rafe Edward Trickey, Jr., Superintendent/President



22nd August 2024

RENEWAL QUOTE







Here is your approved quote for your 2 year renewal.

Item	Renewal Pricing
Gold Package - TalkNow, Scheduled Counseling (12 visits), Medical, MedicalNow. Psychiatry (72)	\$53.00 x 1800 students = \$95,400 + \$10,000 support fee (<u>waived the 1st year</u>) = \$105,400

**THANK
YOU!**



FCCC / CollegeBuys Program

	Gold	Silver	Bronze
 Basic Needs	✓	✓	✓
 Medical	✓	✓	✓
 TalkNow	✓	✓	✓
 Scheduled ¹ Counseling	✓	✓	
 Psychiatry ²	✓		
 Health Coaching	✓		

¹Scheduled counseling includes 12 sessions per student per year. ²Psychiatry supports 4% of enrolled students

FCCC/COLLEGE BUYS TIMELYCARE PRICING

Program per student ANNUAL pricing	1K-99K population	100K-199K population <small>**Current FCCC price for FY22</small>	200K-399K population	400K-999K population	1M-1.99M population	2M+ population
BRONZE TalkNow + Medical	\$13.75 (\$6.88/semester)	\$13.00	\$12.75	\$12.50	\$11.25	\$10.25
SILVER Medical, TalkNow, & Scheduled Counseling	\$30.00 (\$15/semester)	\$28.00	\$27.50	\$25.80	\$24.25	\$21.90
GOLD Medical, TalkNow, Scheduled Counseling, Psychiatry, & Health Coaching	\$62.00 (\$31/semester)	\$57.10	\$56.50	\$53.00	\$49.75	\$44.75

+\$10,000 per campus
per year support &
training fee for all
levels*

**Waived for year 1 of a
multi-year agreement*

CollegeBuys-Gold Program

Program Details	# of Enrollees	Annual Investment (based on 2 -year term)
<p>\$0 TalkNow visits (On-demand 24/7 mental + emotional support)</p> <p>\$0 Scheduled Counseling visits (12 per student)</p> <p>\$0 MedicalNow and Scheduled Medical visits</p> <p>Psychiatry-Advanced mental health support for students, with access campus managed access (equal to 4% of enrollment, 72 session)</p> <p>Faculty & Staff support hotline</p> <p>TimelyCampus</p> <p>Basic Needs</p> <p>Peer Community</p> <p>Health Coaching</p> <p>Shared visit summaries</p> <p>Marketing support and toolkit</p> <p>Success coach</p> <p>Monthly usage reporting</p> <p>Care navigation</p> <p>LMS integration- Canvas</p>	<p>1,800</p>	<p>\$95,400.00</p> <p>+\$10,000 per campus per year support & training fee for all levels*</p> <p><i>*Waived for year 1 of a multi-year agreement</i></p>

Thank You

**Alicia
Conley**
m: 480.650.8865
e: alicia.conley@timely.md



BOARD AGENDA ITEM

Date: August 23, 2024

Submitted by: Jon Farmer, Director of Distance Education

Area Administrator: Leslie Minor, VP of Instruction

Subject: Request for Approval



Board Meeting Date:

9/11/2024

Title of Board Item:

Purchase of Insights by eLumen

Background:

Implementing Insights by eLumen at Taft College will empower faculty with the tools they need to enhance their teaching, align their courses with institutional goals, and ultimately improve student outcomes. By replacing the current eLumen platform with Insights by eLumen for faculty, the college can ensure a more data-driven and cohesive approach to education, benefiting both instructors and students. eLumen will still exist for non-Canvas users.

Terms (if applicable):

1/1/2024-12/31/2027

Expense (if applicable):

- 1/1/2025-12/31/2025 16,765
- 1/1/2026-12/31/2026 17,435
- 1/1/2027-12/31/2027 18,133
- **Total 52,333**

Fiscal Impact Including Source of Funds (if applicable):

IT already has a contract with eLumen, so integrating Insights comes at no additional cost.

Approved: 

Dr. Rafe Edward Trickey, Jr., Superintendent/President

Order Form No. 1

This Order No. 1 (this "**Order**") is made as of January 1, 2025 ("**Order Effective Date**") between Taft College ("**Customer**") and eLumen, Inc. ("**Service Provider**") and is subject to the Master Terms and Conditions Agreement, and all addenda attached hereto, if any, as amended from time to time (the "**Agreement**"). All capitalized terms not defined in this Order have the meanings ascribed to them in the Agreement.

Customer acknowledges and understands the eLumen product and services, including, but not limited to Outcomes Assessment & Strategic Initiatives, shall be replaced with the new product, eLumen Insights, during the term of this Agreement. Furthermore, eLumen and Customer mutually consent to the future migration from the Outcomes Assessment & Strategic Initiatives to eLumen Insights at no additional cost, unless as otherwise provided herein. Additionally, eLumen agrees Customer shall have access to Outcomes Assessment & Strategic Initiatives until June 30, 2025 during the migration period from Outcomes Assessment & Strategic Initiatives to eLumen Insights during this transition ("**Transition Service**"). Furthermore, eLumen shall provide Customer thirty (30) day written notice via email of access shut off to the Transition Service.

The parties hereby agree as follows:

Section I – SERVICES PROVIDED

Hosted Services Module or Name: eLumen Insights for Canvas Outcomes

eLumen Insights-- limited-use license of eLumen Insights that is embedded into Instructure's Canvas Learning Management System ("LMS")

Other Services (e.g. training, implementation): See Schedule A

Section II – FEES AND PAYMENT TERMS

Fees: Service Provider shall charge Customer based on the following pricing:

eLumen Insights – Exhibit 1			
Product	Term 1: 1/1/2025 – 12/31/2025	Term 2: 1/1/2026 – 12/31/2026	Term 3: 1/1/2027 – 12/31/2027
eLumen Insights Software License: (for Taft College)	\$16,765	\$17,435	\$18,133
eLumen Insights Implementation & SLO and mapping data transfer	Included		
Total	\$16,765	\$17,435	\$18,133

Initial Term: Service Provider shall charge \$52,333 to the Customer for this period from 1/1/2025 – 12/31/2027 as defined in Exhibit 1. Each of the years will be billed annually.

Renewal Term: This Agreement is for an Initial Term. This Initial Term is designated in Exhibit 1. After this Initial Term, this Agreement will be automatically extended for one (1) additional two-year term (“Renewal Term”), unless eLumen is notified in writing, by Client of their intent to terminate the agreement ninety (90) days prior to the successive two (2) year term.

Fees: The fees payable by Client (“Fee”) appear on Exhibit 1. At the end of the Initial Term or at the end of any Renewal Term, eLumen may increase the fees appearing on the Fee Schedule for the subsequent Term. Annual fee increases for the Software shall not exceed ten percent (10%) in any given year. If there is an increase in annual Fees upon completion of the contract, eLumen shall give Client written notice of such increase at least ninety (90) days prior to the expiration of the applicable Term. Invoices submitted to Client will be due to eLumen within thirty (30) days of the date on the invoice. Any balances outstanding after thirty (30) days will be subject to a two percent (2%) monthly late fee, or the highest amount allowed by applicable law, whichever is less.

Invoicing: Service Provider shall invoice Customer for Services in accordance with the Agreement and this Order. Each invoice shall be in a form acceptable to Customer, and shall provide enough detailed information, including identification of charges that are not subject to taxation, to allow Customer to verify all fees and expenses and to satisfy Customer’s internal accounting requirements, if any.

<p>All invoices shall be sent to:</p> <p>Name: [_____]</p> <p>Address: [_____]</p> <p>Phone: [_____]</p> <p>Email: [_____]</p>
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Section III –SUBSCRIPTION TERM

Customer may access and use the Services beginning on this Order’s Effective Date during the Initial Term unless this Order has been terminated as provided below (the “*Order Term*”).

Section IV – SECURITY AND ACCESS. eLumen warrants that it shall implement reasonable administrative, technical, and physical safeguards in an effort to secure its facilities and systems from unauthorized access and to secure the Customer Content (“**Security Standards**”). Customer acknowledges and agrees that (i) no computer, network, storage or other security is risk free or impenetrable, (ii) the Services should not be relied upon as the sole repository of Customer Content, (iii) Customer is responsible for maintaining back-up and archival copies of all Customer Content, (iv) other than in connection of eLumen’s breach of the Security Standards, eLumen is not responsible for any unauthorized access to or the destruction of Customer Content and (v) the use of the Services will not be uninterrupted or error-free.



Customer represents and warrants throughout the Term and covenants that neither Customer nor any of its Affiliates will, directly or indirectly, provide, authorize, facilitate, or request data from or about individuals located or residing outside of the United States to be sent to eLumen or uploaded to the Services.

All Permitted Usernames, passwords and information to access the Services (collectively, "Access Information") are the responsibility of Customer. Customer shall prevent unauthorized access to the Services. Access Information shall be requested by Customer only for Customer personnel with a legitimate business need to use and access the Services. If a Permitted User leaves the employ of Customer or is no longer otherwise authorized by Customer to use the Subscription Services, any previously issued Access Information will remain active and permit access to the

Services until that access is changed by Customer. Customer is fully liable for any and all acts and omissions of its personnel and agents.

eLumen highly recommends that Customer implement terms of use and privacy policies on that portion of the Services accessible by Candidates, as access to and use of such site shall be Customer's responsibility. eLumen may offer forms of such agreements, however, eLumen is not providing legal advice and the use of such forms is solely at Customer's risk.

Each of the Parties hereto has caused this Order to be executed by its duly authorized officer or representative as of the Order Effective Date.

This Order Form is subject to our Master Terms and Conditions Agreement and all addenda attached hereto, if any, as amended from time to time.

Please sign below:

Customer: Taft College	eLumen, Inc.
Signature:	Signature:
Name:	Name: Sean P. Casey
Title:	Title: President & CEO
Date:	Date:

SCHEDULE A: ELUMEN INSIGHTS IMPLEMENTATION STATEMENT OF WORK

eLumen Insights provides a dedicated Insights account team member to manage each implementation project. The client project sponsor and leads will have direct contact information for their assigned Insights account team member. The Insights account team member will have set check-in meetings with the project leads and answer technical and administrative support emails and calls during normal business hours.

The client commits to providing an assigned assessment coordinator or similar resource that the Insights account team member can guide through the implementation process and whose post-launch responsibility will be to maintain the platform and to help support adoption and training on Insights for Canvas Outcomes by faculty and staff.

Technical Implementation

The Technical Implementation project includes an eLumen Insights production site. eLumen Insights will provide:

- Production eLumen instance (where “Client” will be replaced with the URL label specified by the client that ensures uniqueness):
- Production: [Client].elumeninsights.com
- Technical documentation and configuration of Canvas for authentication.

The Client will provide:

- A single point of contact for configuration of authentication and Canvas integration.
- Personnel to determine a single organization configuration that supports implementation of eLumen Insights initiatives.

Insights for Canvas Outcomes Implementation

The Insights for Canvas Outcomes Implementation includes the introduction to Student Learning Outcomes (SLO)s, curriculum mapping, assessment planning and data analytics on the production site configured to the Client’s preferences for outcomes assessment configuration.

eLumen will provide:

- Online training with our asynchronous Insights for Canvas Outcomes course modules.
- Support throughout your Implementation Journey:
 - Planning and Discovery Meeting
 - Define your goals using Insights and plan for the remaining implementation.
 - Technical Setup, Configuration and Authentication Meeting
 - Provide Production URL, connect Canvas data to Insights, and establish authentication using your Insights Configuration guide.
 - Implementation Training
 - Training of eLumen Insights.
 - Project Close & User Adoption
 - Wrap up the project, discuss additional resources and future eLumen Insights opportunities.

The Client will provide:

- A single point of contact for assessment implementation lead
- A spreadsheet for CSLO, PSLO, and ISLO in the designated format (for Learning Outcome upload)
- Current Assessment Plans and Curriculum Maps
- Sample rubrics and assessment methodology documentation

Authentication will be achieved through Single Sign-on (SSO) through LTI connection with Canvas.

Date: August 22, 2024

Submitted by: Susan Groveman, Executive Director of Marketing and Community Relations

Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President

Subject: Request for Ratification

Board Meeting Date: September 11, 2024

Title of Board Item:

PASKILL Agency—ADA Compliance Audit of and Remediation Plan for Accessibility Issues across the Taft College digital ecosystem of eight Sites/URLs/CMS Platforms—August 8, 2024 - September 26, 2024 (approximately)

Background:

The attached agreement begins the process to bring the Taft College website up to WCAG 2.2 AA standards to meet DOJ requirements by April 26, 2027. An audit of eight URLs will be conducted using both an ADA compliance scan and a manual review. The remediation plan will consist of 1) a prioritized list of action items per site with high level recommendations for all eight sites; 2) anticipated level of effort (low, medium, high) and level of impact (low, medium, high); and 3) raw scan data.

Terms (if applicable):

August 8, 2024 – September 26, 2024 (approximately)

Expense (if applicable):

\$32,000.00

Fiscal Impact Including Source of Funds (if applicable):

Expense will be covered by District funds or grant funding when available.

Approved: 

Dr. Rafe Edward Trickey, Jr., Superintendent/President



Accessibility Audit & Remediation

TAFT COLLEGE

Susan D. Groveman, MBA

Executive Director, Marketing and Community Relations

August 8, 2024

Prepared By | Kelly Seipe
Head of Strategic Growth
kseipe@jpl.agency

STATEMENT OF WORK

Paskill, a division of JPL Integrated Communications, Inc., is pleased to partner with Taft College as they audit and remediate accessibility issues across their digital ecosystem, which is identified as the following eight (8) sites/URLs/CMS platforms:

Site	URL	CMS
Main Taft Website	https://www.taftcollege.edu	Modern Campus
Taft College Forms	https://ct-prod-wp.taftcollege.edu/forms	Wordpress
Taft College ITS	https://ct-prod-wp.taftcollege.edu/its	Wordpress
Bookstore	https://bookstore.taftcollege.edu/	MBSBooks
Athletics	https://athletics.taftcollege.edu	PrestoSports
Library	https://lib.taftcollege.edu	LibGudies
MyTC	https://portalguard.taftcollege.edu	PortalGuard
Taft College Catalog	https://taftcollege.smartcatalogiq.com/2024-2025/2024-2025-catalog/	Smart Catalog

Paskill will complete the following as part of this statement of work (requirements):

- Complete an initial audit of all eight (8) aforementioned URLs.
 - The audit will consist of dual-method ADA compliance scan (WCAG 2.2; or most up to date WCAG standard at the time of the audit) and human review.
- Complete a remediation plan and present it to Taft College.
 - The remediation plan will consist of (1) prioritized list of action items per site with high-level remediation recommendations, for all eight (8) sites; (2) anticipated level of effort (low, medium, high) and level of impact (low, medium, high); (3) raw scan data.
- Hold a follow-up session with Taft College to align on scope for remediation, which could require involvement from Taft College.
- Develop a statement of work for remediation in line with the agreed-upon plan.
 - Statement of work to include remediation tasks for all eight (8) URLs as defined by the plan and aligned to as part of the follow-up session with Taft College.



- o Remediation reports will be provided to Taft College on a monthly basis to confirm completed tasks, blocked tasks and progress via updated scans of websites to assess improvement in compliance.

WORK PROCESS

Paskill has outlined the following process for the scope of work described in this document. All requests should be directed to the Paskill contact (Lien Do, Account Manager). The Paskill contact will direct the requests to the appropriate Paskill team members. In the Paskill contact’s absence, an alternate Paskill contact will be provided. The Paskill contact will work directly with the confirmed client contact for verification and approval of all requests. The process is as follows:

- Paskill completes the audit.
- Paskill develops the remediation plan.
- Paskill presents the remediation plan.
- Paskill and Taft College hold a follow-up session to align roles and responsibilities in order to inform statement of work for remediations.
- Paskill provides statement of work for remediations.
- Because of the varied technologies used in the eco-system, vendors may only respond to remediation efforts for certain properties.
- Taft College approves statement of work.
- Paskill begins remediation tasks for applicable properties.
- Paskill provides ongoing consultation for properties being remediated by other vendors.
- Paskill provides monthly remediation reports outlining completed tasks and progress via ADA scans of websites to demonstrate progress.

DELIVERABLE OVERVIEW

Deliverable Name	Deliverable Definition	Deliverable Format
Audit	ADA scans of all eight (8) URLs as outlined in this document with human review to evaluate required steps to remediate; presented simultaneously with the Remediation Plan (raw data	.zip



	to be shared as part of presentation deliverables)	
Remediation Plan	Remediation Plan outlining steps to remediate ADA compliance issues across all eight (8) URLs as outlined in this document; includes LOE vs LOI	.zip
Remediation Reports	Monthly reports outlining tasks completed, tasks blocked and progress made via scans of the websites	Excel and Email

TIMELINE

Your Paskill contact will provide a formal project timeline following kickoff of the project. Our timelines assume both parties are able to fulfill their obligations regarding availability of people and resources and that deliverables, corresponding reviews and feedback are completed in a timely manner. Below is a directional timeline, which will be confirmed after kickoff.

Phase	Duration
Audit and Remediation Plan	4-6 Weeks
Remediation Tasks	TBD
Estimated Project Timeline	4-6 Weeks + TBD based on outcome of Remediation Plan (scope includes initial time and materials budget to execute tasks)

Paskill reserves the right to modify the schedule as necessary to account for lost time if the client stakeholders are unable to provide timely feedback/approvals. Both Paskill and the client must agree to any updates or changes to the timeline.

Successful execution of the proposed project is based on Paskill dedicating the resources to perform the work within the timeframe. The budget for this project assumes a total duration of 14 weeks. If the timeline is extended due to client delays beyond Paskill's control, the budget may need to be increased to cover the additional costs associated with re-starting the project. A Paskill contact will communicate this impact.



ASSUMPTIONS

Paskill assumes the following:

- This SOW is based on the eight (8) URLs as outlined in this document.
- Paskill expects to complete remediation tasks in Wordpress and will provide guidance on steps to complete in non-Wordpress platforms.
- Successful completion of remediation tasks based on Paskill acquiring the proper access to necessary systems.
- If purchasing stock assets for you, Paskill is responsible for abiding by the licensing terms defined at the time of purchase. Additional licensing fees may be required for stock media not considered in this proposal or to secure assets for unanticipated use.

BUDGET

The following budget represents the required investment based on the scope of work described in this document.

Audit and Remediation Plan (Fixed Fee) Includes audit (scan and manual review) of all eight (8) URLs in this SOW as well as plan outlining tasks to complete in order to remediate issues outlined with associated LOE and LOI for all eight (8) URLs in this SOW	\$12,000.00
Remediation Paskill expects to re-evaluate required level of effort for remediation based on audit and remediation plan via a new, statement of work. For the purposes of planning, Paskill has outlined an initial budget based on preliminary reviews of the site. Remediation to be billed as time and materials (average \$180/hour).	\$20,000.00
TOTAL	\$ 32,000.00

Please note the budget figures listed above do not include any state taxes that may be applied at time of billing.

CHANGE ORDER PROCESS

If additional services are required beyond what is defined in this SOW, a Paskill contact will inform the client and provide a change order identifying the services, the cost and the timing implications. Paskill must receive approval from the client before proceeding.



TERMS & CONDITIONS

- 1) NAME OF CLIENT. Taft College ("CLIENT")
- 2) SCOPE OF SERVICES. If the CLIENT requests a feature or service not covered by this Statement of Work ("SOW") or if the CLIENT requests a change to a deliverable that was already approved or accepted, JPL Integrated Communications, Inc. ("JPL") will communicate the impact to the project and request that CLIENT execute a change order or written authorization to proceed. Additional services will be estimated and invoiced at our normal rates.
- 3) FEES AND EXPENSES. JPL will invoice the audit as a fixed fee via one (1) invoice and the remediation on a Time & Materials basis each month until the project is complete. CLIENT shall pay each invoice in full within thirty (30) days of being invoiced. Invoices unpaid by CLIENT more than thirty (30) days shall be subject to a monthly late fee of 1.5%, which shall be added to the outstanding amount owed to JPL. In the event the services provided are subject to sales, use or excise tax, JPL will add the applicable amount of tax to the amount invoiced where appropriate. In the event JPL must pursue collection efforts, any and all expenses of collection, including legal fees, shall be added to the outstanding amount and be payable by CLIENT upon demand.
- 4) SERVICES. JPL shall provide services pursuant to these Terms and Conditions and the SOW (the "Agreement") executed by the parties.
- 5) TERM. JPL may terminate this Agreement and/or any SOW then in effect for non-payment of fees or expenses following ten days written notice of its intention to terminate. If any invoice remains unpaid for more than 30 days after invoicing, JPL may exercise its right to terminate this Agreement and any SOW then in effect.
- 6) INDEPENDENT CONTRACTORS. Each party shall be solely responsible for payment of all compensation owed to its personnel, as well as employment related taxes. Each party shall have the right, at its sole discretion, to determine which of its personnel shall be assigned to perform its obligations hereunder.
- 7) ARTIFICIAL INTELLIGENCE. JPL and CLIENT recognize the rise in the proliferation of the use of artificial intelligence programs in the offering of Services. JPL has an artificial intelligence policy located at <https://jpl.agency/news/jpls-ai-point-of-view/>, which may be updated from time to time. CLIENT acknowledges and agrees that the artificial intelligence policy governs this SOW and will monitor the policy for any changes.
- 8) OWNERSHIP OF WORK PRODUCT.
 - a) As between JPL and CLIENT, JPL shall own all tangible and intangible work product that has been previously developed by JPL outside of its engagement with CLIENT or that JPL has obtained from a third party (collectively the "JPL Property"). For all JPL Property, JPL grants client a non-exclusive, non-sublicensable, non-assignable, fully paid up, royalty free, perpetual license to use the JPL Property only in connection with any finished deliverable prepared for the CLIENT in connection with the Services. CLIENT may not use any element of JPL Property apart from the complete finished deliverable prepared by JPL as part of the Services.
 - b) As between JPL and CLIENT, upon payment in full of all amounts owed to JPL by client, all work product that is created specifically for the client pursuant to a SOW that is not JPL Property and is not otherwise disclosed as created by an artificial intelligence program or in the public domain (the "Work Product") shall be deemed a work made for hire as defined in Section 101 of the Copyright Act of 1976; and to the extent the Work Product or any intellectual property right therein does not qualify as, or otherwise fails to be, work made for hire, JPL shall, and hereby does assign, transfer, and otherwise convey to CLIENT, irrevocably and in perpetuity, throughout the universe, all right, title and interest in and to the Work Product, including all intellectual property rights therein.
- 9) INFORMATION/PROPERTY PROVIDED. CLIENT is responsible for the accuracy, completeness, and propriety of information JPL is given by CLIENT or asked by CLIENT to process or utilize in performing Services for CLIENT (collectively "Client Materials"). CLIENT represents and warrants that it has the necessary rights, whether by ownership, license or otherwise, to permit JPL to possess and use any Client



Materials in JPL's provision of Services and that such possession or use by JPL shall not infringe any rights of any third parties. CLIENT shall defend, indemnify, and hold harmless JPL and JPL's affiliates, and each of their respective officers, directors, employees, agents, successors, and assigns (each, a "JPL Indemnitee") from and against all any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees, fees, and the cost of enforcing any right to indemnification hereunder and the cost of pursuing any insurance providers that are incurred by a JPL Indemnitee ("Losses") arising out of or resulting from any third party claim, suit, action, or proceeding (each, an "Action") that alleges that JPL's possession or use of the Client Materials (i) infringes that third party's intellectual property right including, but not limited to, copyright, trademark or trade secret; (ii) infringes that third party's rights of privacy or publicity or any other common law or statutory claim; or (iii) constitutes actionable defamation, slander, trade libel, disparagement.

- 10) **HIRING OF EMPLOYEES.** Each party agrees that it will not actively solicit for hire any employee of the other party during the term of this Agreement or SOW and for one year thereafter.
- 11) **LIABILITY AND DAMAGES.** Except in the event of criminal or gross negligent conduct, JPL shall not in any event be liable for any damages to CLIENT in excess of fees actually paid to JPL by CLIENT under the SOW giving rise to such liability. In no event shall either party to this Agreement be liable to the other for any consequential, indirect, punitive, special, exemplary or similar damages.
- 12) **NOTICES.** Any written notices required or permitted by this Agreement shall be effective upon delivery if delivered (i) in person, or (ii) if sent by certified mail, return receipt requested, or (iii) if sent by reliable overnight commercial carrier (charges prepaid).
- 13) **MISCELLANEOUS.**
 - a) **Amendment.** No modification, rescission, waiver, release or amendment of any provisions of this Agreement shall be effective unless set forth in a written agreement signed by CLIENT and an authorized officer of JPL.
 - b) **Governing Law.** This Agreement shall be construed under the internal laws of the Commonwealth of Pennsylvania without reference to conflict of laws principles.
 - c) **Venue/Waiver of Jury Trial.** Each party to this Agreement agrees that any suit, action or proceeding, whether claim or counterclaim, brought or instituted by any party hereto or any successor or assign of any party, on or with respect to this Agreement or the dealings of the parties with respect hereto, shall be tried only by a court, and not by a jury, located in Dauphin County within the Commonwealth of Pennsylvania. EACH PARTY HEREBY KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVES ANY RIGHT TO A TRIAL BY JURY IN ANY SUCH SUIT, ACTION OR PROCEEDING.
 - d) **Entire Agreement.** These Term and Conditions and any SOW agreed to hereafter constitutes the entire agreement between the parties, and no modifications or amendments or supplements to this Agreement shall be effective for any purpose unless in writing and signed by each of the parties hereto.
 - e) **Severability.** If any provision of this Agreement shall be held invalid or unenforceable under applicable law in any jurisdiction, such invalidity or unenforceability shall not affect the validity or enforceability of such provision in any other jurisdiction or the validity or enforceability of any other provision of this Agreement that can be given effect without such invalid or unenforceable provision.
 - f) **Authority.** Each party to this Agreement warrants that it has the requisite authority to enter into this Agreement, and any subsequent memoranda.
 - g) **Disclaimer of Agency.** This Agreement shall not make either party a legal representative or agent of the other, nor shall either party have the right or authority to assume, create or incur any liability or litigation, expressed or implied, against or in the name of on behalf of the other party.
- 14) **ADDITIONAL TERMS.** The services to be completed pursuant to this SOW and the fees associated therewith were based upon the information received from the CLIENT. If any of the assumptions set forth in this SOW are incorrect or unacceptable to CLIENT, JPL reserves the right to modify the services and/or the fees due for the services described in this SOW.



Deliverables covered under this SOW may be interconnected. It should not be assumed that modifying or eliminating a deliverable will result in a proportional reduction in the fees or expenses.

After the deliverable is completed and accepted by CLIENT, JPL agrees to correct any defect or bug that is disclosed to JPL in writing within a period of 60 days thereafter. After 60 days a new SOW may be agreed upon to make further changes to the deliverable. A maintenance agreement may be available if CLIENT requires a warranty period in excess of 60 days.

- 15) INCORPORATION CLAUSE. Amendment. No modification, rescission, waiver, release or amendment of any provisions of this Agreement shall be effective unless set forth in a written agreement signed by CLIENT and an authorized officer of JPL.

TAFT COLLEGE	BUDGET: \$32,000.00
PROJECT: ADA Compliance	

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by its duly authorized agent, all as of the date set forth below.

IF APPROVED PLEASE SIGN THE CONTRACT BELOW AND SEND TO:

Kelly C. Seipe
 Head of Strategic Growth
kseipe@jpl.agency
 One Roberts Avenue, Glenside, PA 19038

CLIENT ACCEPTANCE


<i>Dr. Rafe Edward Trickey, Jr.</i>	<i>Superintendent/President</i>	
COLLEGE CONTACT PRINT NAME	COLLEGE CONTACT TITLE	
Taft College	<i>R. Edward Trickey, Jr.</i>	<i>8-8-24</i>
COLLEGE	COLLEGE CONTACT SIGNATURE	DATE
Kelly C. Seipe	Head of Strategic Growth	
PRINT NAME	TITLE	
Paskill	<i>Kelly C. Seipe</i>	08.08.24
COMPANY	SIGNATURE	DATE



BOARD AGENDA ITEM

Date: August 30, 2024

Submitted by: Amber M. Garcia, Director of Financial Aid & Scholarships

Area Administrator: Emmanuel Campos, Interim Vice President of Student Services 

Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item:

Contract with Strata Information Group (SIG) for consulting services for Financial Aid during the 2024-2025 academic year.

Background:

To ensure compliance and efficiency in administering federal, state, and institutional financial aid we wish to utilize the consulting services of Strata Information Group (SIG), specifically Griffin Mitchell, who has extensive experience in the California Community College system. Areas of focus include FY 25/26 setup / new year roll, Financial Value Transparency/Gainful Employment reporting (FTV/GE, Banner/Clearinghouse set up, October release of 2526 ISIRs, Cal Grant processing assistance via Experience portal, FAFSA Simplification changes, planning for 2627, and Ad-hoc support.

Terms (if applicable): _____

150 hours remote hours over the course of the 2024-2025 academic year.

Expense (if applicable):

\$ 29,700.00

Fiscal Impact Including Source of Funds (if applicable):

Expenditures will be covered by BFAP-SFAA categorical funds and rollover Financial Aid Technology Funds.

Approved: 

Dr. Rafe Edward Trickey, Jr., Superintendent/President



Strata Information Group, Inc.
Statement of Work
(TAFTCOLLEGE-28685-SOW18497-BNRFINAIDCSLT)
August 29, 2024

Taft College	Banner Financial Aid Consulting Services
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Under the terms of the Agreement dated January 5, 2009, and last amended July 1, 2022, Strata Information Group, Inc. (SIG) will provide consulting services for the staff of Taft College (Taft) as directed, to perform the following work.

Description of Work:

Taft College has requested Banner Financial Aid Consulting and Support services for FY24/25. It is anticipated that these services will be performed remotely and agendas will be provided before any working session. These services may include, but not limited to the following outline of tasks and support requests:

- CCPG impacts of household size
- Prep for end of Summer term SAP processing (federal)
- California revised SAP policies, processes for transfer credits (State impacting federal)
- Report 2023 FWS earnings to ED with new file/schema 1.0b
- CCCApply Online CCPG application implementation (ETHOS, Banner setup)
- FISAP reporting
- Transfer Monitoring, file changes
- Financial Value Transparency/Gainful Employment reporting (FVT/GE); Banner/Clearinghouse setup, testing, error resolution
- Impact of Year in College changes on awarding and COD
- Impact of household size on CalGrant awarding
- COD originations for Fall 2425 with new schema 5.0b (Pell and Loan)
- Fall 2425 first disbursements with new ISIR data, Pell intensity, year in college
- COD disbursement reporting for Fall 2425 (see originations above)
- October release of 2526 ISIRs, analysis of impacts/changes on setup
- Prep for end of Fall term SAP processing (federal and state)
- New Year Roll, setup for 2526
- Summer 2526 Pell awarding, new definitions for eligibility
- Planning for 2627
- Ad-hoc support and functional training as needed.

Service Period: July 1, 2024 – June 30, 2025

Cost Summary:

ITEM	RATE TYPE	RATE	QUAN.	TAX	AMOUNT
Banner Financial Aid Consulting	Hourly - Remote	\$180	150	\$0	\$27,000
Engagement / Project Management	Hourly - Remote	\$180	15	\$0	\$2,700
				Sales Tax	\$0
				Total Cost:	\$29,700

Notes:

- The price(s) quoted above are valid for 90 calendar days after the date of the execution of this contract. If a standard rate change occurs during the 90-day period, the prices in the SOW shall remain fixed and binding.

- Costs are based on client current contract rates; rates may increase based on the term of the underlying contract.
- SIG will bill monthly for services. Payments are due Net 30 days. In the event payment is not made within such period, SIG, at its option, may charge interest on all sums owing after such due date at a rate equal to the lesser of 1.5% per month or the highest lawful rate.
- Costs exclude all state taxes, if applicable, unless otherwise noted.
- Includes engagement management, preparation time, labor, and the development of engagement reports.
- All prices are quoted in USD, unless otherwise noted.
- This Statement of Work may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same document. For purposes of this SOW, use of a facsimile, e-mail, or other electronic medium shall have the same force and effect as an original signature.
- Project Completion Criteria - SIG will fulfill its obligation described in this SOW when the first of the following occurs:
 - SIG completes and delivers the tasks described in the Description of Work
 - SIG provides the number of hours of services specified in the Cost Summary
 - The Service Period ends
- Project Change Control Procedure - The following Project Change Control Procedure details the process required for making changes to the SOW. A Project Change Order ("Change Order") will be the vehicle for communicating change. The Change Order must be submitted in writing and contain the following information:
 - Technical description of the change
 - Business rationale for the change
 - Effect the change will have on the Project's estimated schedule and delivery date
 - Effect the change will have on the Project's cost estimate
 - Effect the change will have on the Project's staffing requirements
 - Estimated hours needed to complete the remaining tasks
 - The Change Order must be reviewed, approved, and signed by both parties to authorize the implementation of the proposed change.

For Taft College:

For Strata Information Group, Inc.:

Signature

Date



Brent Rhymes

8/30/2024

Brent Rhymes
Chief Executive Officer

Date

(Please print name and title)

BOARD AGENDA ITEM

Date: August 27, 2024

Submitted by: Heather del Rosario, Vice President of Human Resources

Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President

Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item:

Request for Approval: Equipment Agreement with UKG Kronos Systems LLC

Background:

The District would like to purchase six time clocks that are compatible with UKG Ready Time, our new time and attendance system. The time clocks work seamlessly with UKG Ready Time so time tracking data can be captured with ease and accuracy.

The attached agreement details the total costs for equipment and accessories, as well as the deliverables. Note that shipping, handling, and sales tax are not included in this summary.

Terms (if applicable):

NA

Expense (if applicable):

\$18,000 Equipment and accessories


\$48.42 Shipping and handling

\$1,488.99 Sales Tax

Fiscal Impact Including Source of Funds (if applicable):

Included in District 2024-25 budget

Approved: _____


Dr. Rafe Edward Trickey, Jr., Superintendent/President



ORDER FORM

Order Type: Quote

Date: 23 Aug, 2024

Quote#: Q-282599

Expires: 22 Sep, 2024

Sales Executive: Ryan Adams

Effective Date: Effective as of the date of last signature of this Order

Customer Legal Name:
WEST KERN COMMUNITY COLLEGE DISTRICT

Ship To: WEST KERN COMMUNITY COLLEGE DISTRICT
29 COUGAR CT
TAFT, CA 93268-2329 USA

Customer Legal Address:
29 COUGAR CT, TAFT, CA 93268-2329 USA

Bill To: WEST KERN COMMUNITY COLLEGE DISTRICT
29 COUGAR CT
TAFT, CA 93268-2329 USA

Bill To Contact:

Ship To Contact: Heather Renee del Rosario

Ship to Phone: (661) 763-7805

Ship to Mobile:

Contact: Heather Renee del Rosario

Email: hdelrosario@taftcollege.edu

Currency: USD
Customer PO Number:
Solution ID: 6181323
Initial Term: 12 months
Uplift Percent: 4 %

Shipping Terms: Shipping Point
Ship Method: FedEx Ground
Freight Term: Prepay & Add
Renewal Term: 12 months
Payment Terms: Net 30 Days

Billing Start Date: Upon Signature of Order Form

Data Center Location: Not Applicable

Unless otherwise noted, Equipment Support Services have been declined.

Equipment Purchase



Billing Frequency: Invoiced Upon signature of the Order form

Item	Quantity	Unit Price	Total Price
UKG INTOUCH DX G2,HID PROX	6	USD 3,000.00	USD 18,000.00
Total Price			USD 18,000.00

Accessories

Billing Frequency: Invoiced Upon the Signature of the order form

Item	Quantity	Unit Price	Total Price
NORTH AMERICA POWER ADAPTER FOR EXTERNAL OUTLET, INTOUCH DX/DX G2	6	USD 0.00	USD 0.00
Total Price			USD 0.00

Quote Summary

Item	Total Price
Total Equipment Purchase and Accessories Fee	USD 18,000.00

IN WITNESS WHEREOF, the parties have caused this Order to be executed by their authorized representatives and shall be effective as of the date of the last signature below.

WEST KERN COMMUNITY COLLEGE DISTRICT		UKG Kronos Systems LLC	
Signature:	_____	Signature:	_____
Name:	_____	Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____
<p>The monthly price on this Order has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. Due to the rounding calculations, the actual price may not display as expected when displayed on your Order. Nonetheless, the actual price on your invoice is the true and binding total for this Order for purposes of amounts owed for the term. If you are tax exempt, please email a copy of your "Tax Exempt Certificate" to TaxExemption@ukg.com along with the quote number otherwise this order is subject to applicable taxes. The actual tax amount to be paid by Customer will be shown on Customer's invoice.</p>			

UKG is aligning our product brand and announcing that the UKG Dimensions® and UKG Pro® solutions will be one product suite under the name UKG Pro. Click here to learn more and view examples of current to future names

<https://www.ukg.com/one-suite#WhatproductnamesarechangingunderUKGDimensions>

EQUIPMENT AGREEMENT

This Equipment Agreement (the "Agreement") between Customer and UKG Kronos Systems, LLC, a UKG company ("UKG") sets forth the terms and conditions that apply to the purchase and/or rental of Equipment and Equipment Support Service (as applicable), and is effective upon the date of last signature, below. Any Order executed by both parties that expressly references this Agreement or is signed contemporaneously with this Agreement (each, an "Order") will be subject to and governed by this Agreement.

1. Definitions.

"Confidential Information" – is any non-public information relating to a Party that is disclosed under this Agreement and which reasonably should be understood by the recipient of such information to be confidential because of (a) legends or other markings; (b) the circumstances of the disclosure; or (c) the nature of the information itself.

"Customer Data" – all content Customer posts or otherwise inputs into the Equipment. This may include payroll data, vacation time, hours worked and other data elements related to Customer's employees, text, multimedia images (e.g. graphics, audio and video files), or compilations.

"Depot Exchange Service" means the Equipment Support Services option where UKG ships a replacement unit on an advance exchange basis in accordance with the Section 6 below.

"Depot Repair Service" means the Equipment Support Services option where Customer has its own inventory of spare terminals and UKG repairs the terminal in accordance with Section 6 below.

"Documentation" – Equipment specifications, such as user manuals and administrator guides, published by UKG via the UKG Community portal.

"Equipment" mean UKG equipment such as time clocks, that are included on the Order.

"Equipment Description" means the supplemental terms attached hereto as Exhibits for purchased Equipment or Rental Equipment, as applicable.

"Equipment Documentation" means Equipment specifications, such as user manuals and administrator guides, published by UKG via the UKG community portal, accessible at <https://www.ukg.com/support> .

"Equipment Support Services" means Equipment maintenance and support services option stated on the Order.

2. Purchase or Rental Equipment. Customer may purchase or rent Equipment from UKG and receive related Equipment Support Services if included on the Order. If Customer purchases Equipment, Exhibit A applies, and if Customer rents Equipment, Exhibit B applies.

3. Payment and Invoicing. The price payable by Customer for the purchase or rental of Equipment, and Equipment Support Services as applicable as well as the applicable increase, are set out on the Order. Each Party shall pay shipping costs and fees pursuant to the shipping terms stated on the Order.

4. Shipping and Title.

4.1 Shipping. UKG shall ship Equipment to Customer in accordance with the following shipping terms, unless otherwise stated on the Order.

4.2 Shipments to United States Destinations. All shipments to or from Customer to destinations within the United States are FOB (Free On Board) Shipping Point, and the shipping party is responsible for all costs and risks of loss, except that for shipments from UKG to Customer utilizing UKG's preferred carrier, UKG is responsible for the risk of loss during shipment until delivery to the identified destination. For UKG's initial shipment of purchased Equipment to Customer destinations within the United States, title of the Equipment passes to Customer upon shipment to the identified destination.

4.3 Shipments to Destinations Outside of the United States. Shipments to Customer destinations located in countries where UKG or one of its affiliates has an office are DDP (Delivered Duty Paid), and UKG is responsible for all duties and Value Added Taxes (VAT). Shipments to Customer destinations located in countries where UKG or one of its affiliates does not have an office are DAP (Delivered At Place), and Customer is responsible for import clearance, all duties and VAT. Shipments to UKG from a Customer location outside of the United States are DDP, and Customer is responsible for all duties and VAT. For the initial shipment of purchased Equipment to Customer outside of the United States, title of the Equipment passes to Customer upon delivery to the identified destination.

4.4 Title. Title to rented Equipment shall always remain with UKG. Except as expressly provided in this Agreement, UKG has and shall maintain sole and exclusive ownership of all rights, title, and interest in the intellectual property of the Equipment and its firmware.

5. Customer Responsibilities.

5.1 Use of Equipment. Customer shall (i) use the Equipment in accordance with the Equipment Documentation, (ii) use UKG's carrier of choice when shipping any Equipment, and ensure that Equipment returned to UKG is reasonably packaged to prevent damage in transit, and (iii) remove Customer Data from Equipment before sending Equipment to UKG. UKG reserves the right to delete Customer Data from Equipment that it receives from Customer. Customer is solely responsible for the backup of Customer Data. Customer acknowledges and agrees that UKG shall have no liability for Customer's failure to backup Customer Data.

5.2 Returning Equipment. When returning Equipment as permitted by the Agreement, Customer shall (i) request a Return Material Authorization Number ("RMA") from UKG and place the RMA conspicuously on the outside of the return shipping package; and (ii) promptly return any failed Equipment. Customer acknowledges that any batch shipping of Equipment will result in a longer turnaround time and a surcharge to Customer.

5.3 Restrictions. Customer will not, and will not cause or permit others to: (a) reverse engineer, disassemble, adapt, translate, or decompile the Equipment or any firmware component included with the Equipment, including, without limitation, any third party components, or otherwise attempt to derive source code, trade secrets, or knowhow from the Equipment, (b) probe, scan or test the vulnerability, or attempt to gain unauthorized access to the Equipment or its firmware, or (c) remove or alter any proprietary notices or marks on the Equipment or Documentation.

6. Support Services.

6.1 Description. UKG shall provide Equipment Support Services as set forth in the applicable Equipment Description for rented or purchased equipment attached hereto.

6.2. Support Process.

(a) Troubleshooting and return. In the event of an Equipment issue covered by the Depot Exchange Service or the Depot Repair Service, Customer shall notify UKG of such issue in writing and UKG will attempt to resolve the issue via remote support. However, if UKG deems an issue to require Equipment repair or replacement, UKG shall provide Customer with a RMA for such Equipment, and Customer will ship the applicable Equipment to UKG at a location specified by UKG.

(b) Additional terms for Depot Exchange Service. UKG will replace Equipment subject to Section 6.2(a). UKG will ship such replacement Equipment to the address provided by Customer. Upon receipt of such replacement Equipment, Customer shall package the defective Equipment using the materials provided by UKG for that purpose, display the RMA on the packaging in accordance with Section 5.2 above, and promptly return the Equipment to UKG. UKG may suspend the Depot Exchange Service if Customer does not return replaced Equipment to UKG within ten (10) business days of receiving the applicable replacement. In such event, UKG shall restore the service when Customer either (i) ships the replaced Equipment to UKG, or (ii) pays UKG the then-current UKG list price of the replaced Equipment. For the avoidance of doubt, the Depot Exchange Service will not be extended or otherwise affected by such suspension.

(c) Additional terms for Depot Repair Service. Subject to Section 6.2(a), Customer shall ship applicable Equipment to UKG. UKG will use reasonable efforts to repair the Equipment and ship it to Customer within ten (10) business days of receipt.

(d) Device Software Maintenance. If Customer has active Device Software Maintenance, UKG will provide Customer with service packs for the applicable Equipment (which contain system updates) available for download at UKG's community portal ("Equipment Service Packs"). Customer is responsible for installing Equipment Service Packs. UKG may verify if Customer has downloaded any Equipment Service Packs to which Customer is not entitled. Device Software Maintenance is included with Depot Exchange and Depot Repair, however, if Device Software Maintenance is purchased alone it does not include any repair or exchange services.

(e) Per-event Repair Service. Per-event rates apply to customers without an equipment support agreement. The Equipment will be returned by regular surface transportation. This service does not include Device Maintenance Software or Equipment Service Packs. Subject to Section 6.2(a), upon failure of installed Equipment, Customer shall ship such Equipment to UKG. UKG will attempt to repair any repairable defective item within fifteen (15) business days after receipt at the current per-event pricing.

6.3 Spare Equipment. For business continuity purposes, UKG recommends that Customer retains a sufficient number of spare Equipment, and it is Customer's sole responsibility to retain such Equipment.

6.4 Exclusions. UKG is not liable for, and the Equipment Support Services do not include, the repair of damages, and Customer will not attempt to return damaged Equipment, resulting from:

(a) Any cause external to the Equipment including, but not limited to Force Majeure causes;

(b) Customer's failure to continually provide a suitable installation environment (as indicated in UKG's published installation guidelines) including, but not limited to, adequate electrical power;

- (c) Customer's improper use, location, packaging, refinishing, management, maintenance or supervision of the Equipment or other failure to use Equipment in accordance with the Equipment Documentation;
 - (d) Customer's use of the Equipment for purposes other than those for which they are designed or the use of accessories or supplies not approved by UKG;
 - (e) Government imposed sanctions, rules, regulations or laws preventing the shipment of the Equipment; or
 - (f) Customer's repair, attempted repair or modification of the Equipment.
7. **Export.** Each Party shall comply with the export laws and regulations of the United States and other applicable jurisdictions in providing and using the Equipment and Equipment Support Services. Without limiting the generality of the foregoing, Customer represents that it is not on any U.S. government denied-party list and it shall not make the Equipment available to any person or entity that (a) is located in a country that is subject to a U.S. government embargo; (b) is listed on any U.S. government list of prohibited or restricted parties; or (c) is engaged in activities directly or indirectly related to proliferation of weapons of mass destruction.

8. Warranties.

8.1 Equipment Support Services. UKG warrants that all Equipment Support Services performed under this Agreement will be performed in a good and professional manner.

8.2 Equipment Service Packs. UKG warrants that all Equipment Service Packs provided under this Agreement shall materially perform in accordance with the applicable Equipment Documentation for ninety (90) days after download by Customer, provided that Customer's use, installation and maintenance thereof conforms to the Equipment Documentation.

8.3 Remedies. To the extent permitted by Applicable Law, Customer's exclusive remedies for any breach of UKG's warranties outlined in this Agreement shall be, at UKG's option, the repair or replacement of the applicable Equipment Service Pack(s) or firmware update(s).

8.4 Disclaimer. TO THE EXTENT PERMITTED UNDER APPLICABLE LAW, UKG DISCLAIMS ALL OTHER WARRANTIES NOT SET FORTH IN THIS AGREEMENT, EITHER EXPRESS OR IMPLIED, INCLUDING ALL WARRANTIES OF MERCHANTABILITY, QUALITY, PERFORMANCE, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, TITLE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE, IN CONNECTION WITH THIS AGREEMENT AND THE EQUIPMENT SUPPORT SERVICES. UKG DOES NOT REPRESENT, WARRANT, OR COVENANT THAT THE EQUIPMENT AND EQUIPMENT SUPPORT SERVICES OR ANY OTHER SERVICE PROVIDED HEREUNDER WILL BE UNINTERRUPTED, ERROR-FREE, VIRUS-FREE, OR SECURE. THIS DISCLAIMER OF WARRANTY MAY NOT BE VALID IN SOME JURISDICTIONS AND CUSTOMER MAY HAVE WARRANTY RIGHTS UNDER LAW WHICH MAY NOT BE WAIVED OR DISCLAIMED. ANY SUCH WARRANTY RIGHTS EXTEND ONLY FOR THIRTY (30) DAYS FROM THE EFFECTIVE DATE OF THIS AGREEMENT (UNLESS AND ONLY TO THE EXTENT SUCH LAW PROVIDES OTHERWISE).

8.5 Customer Warranty. Customer warrants that it has obtained all the information it requires to fully evaluate the Equipment and determine that the Equipment is suited to its organization, needs and objectives. All Equipment will be supplied based upon the information provided by Customer or on behalf of Customer to UKG. Customer is responsible to provide all such information in a timely, complete and accurate manner. Customer will be responsible for any adverse effect that any Customer delay or instruction may have on the supply and operation of the Equipment.

9. Limitation of Liability.

9.1 Monetary Cap. THE TOTAL AGGREGATE LIABILITY OF UKG IN CONNECTION WITH THIS AGREEMENT WILL BE LIMITED TO ACTUAL AND DIRECT DAMAGES PROVEN BY CUSTOMER. FOR (I) RENTAL EQUIPMENT OR (II) EQUIPMENT SUPPORT SERVICES AND EQUIPMENT SERVICE PACKS, UKG'S TOTAL AGGREGATE LIABILITY FOR ANY AND ALL CLAIMS IN CONNECTION WITH ANY SUCH EQUIPMENT WILL NOT EXCEED THE AMOUNT OF TOTAL NET PAYMENTS RECEIVED BY UKG FOR THE APPLICABLE EQUIPMENT IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE DATE IN WHICH THE DAMAGES ARISE. FOR PURCHASED EQUIPMENT, UKG'S TOTAL AGGREGATE LIABILITY FOR ANY AND ALL CLAIMS IN CONNECTION WITH ANY SUCH EQUIPMENT WILL NOT EXCEED THE AMOUNT OF TOTAL NET PAYMENTS RECEIVED BY UKG FOR THE APPLICABLE EQUIPMENT FROM WHICH THE DAMAGES ARISE. .

9.2 Exclusion of Damages. UKG WILL NOT BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR PUNITIVE DAMAGES; FOR THE COST OF ACQUIRING SUBSTITUTE OR REPLACEMENT OF EQUIPMENT OR SERVICES; OR FOR ANY LOST OR IMPUTED PROFITS OR REVENUES, BUSINESS INTERRUPTION, LOST GOODWILL, OR LOST DATA RESULTING FROM OR RELATED TO THIS AGREEMENT, HOWEVER CAUSED.

9.3 Applicability of Limitations. THESE LIMITATIONS APPLY FOR ANY REASON, REGARDLESS OF ANY LEGAL THEORY AND FOR WHATEVER REASON LIABILITY IS ASSERTED, EVEN IF UKG HAS KNOWLEDGE OF THE

POSSIBILITY OF SUCH DAMAGES AND WHETHER OR NOT SUCH DAMAGES ARE FORESEEABLE. INsofar AS APPLICABLE LAW PROHIBITS ANY LIMITATION ON LIABILITY HEREIN, THE PARTIES AGREE THAT SUCH LIMITATION WILL BE AUTOMATICALLY MODIFIED, BUT ONLY TO THE EXTENT SO AS TO MAKE THE LIMITATION COMPLIANT WITH APPLICABLE LAW. THE PARTIES AGREE THAT THE LIMITATIONS ON LIABILITIES SET FORTH HEREIN ARE AGREED ALLOCATIONS OF RISK AND SUCH LIMITATIONS WILL APPLY NOTWITHSTANDING THE FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

10 Finger Scan (FS) and Facial Recognition (FR) Equipment.

10.1 FS/FR Warranty. For Customer's use of Equipment containing finger scan sensor and/or facial recognition technology ("FS/FR Equipment"), Customer warrants that it is compliant and will maintain compliance with all applicable biometric privacy laws with respect to its use of FS/FR Equipment. If required by law, Customer further warrants that prior to using FS/FR Equipment it shall: (i) obtain signed releases from employees consenting to the use of the applicable FS/FR Equipment for employee timekeeping purposes (where appropriate); (ii) issue policies to their employees and the public regarding its retention and destruction of the finger scan or facial recognition data, and (iii) ensure that any releases, consents, or policies required by applicable law shall expressly apply to UKG, its affiliates and its authorized subcontractors.

10.2 FS/FR Indemnity. CUSTOMER AGREES TO DEFEND UKG, FOR ANY AND ALL CLAIMS, DEMANDS, PROCEEDINGS, ACTIONS, CAUSES OF ACTION, AND SUITS ("EQUIPMENT CLAIMS") AGAINST UKG TO THE EXTENT ARISING OUT OF CUSTOMER'S BREACH OF ANY OF THE WARRANTIES IN SECTION 10.1, ABOVE, WITH RESPECT TO FS/FR EQUIPMENT. CUSTOMER AGREES TO INDEMNIFY AND HOLD HARMLESS UKG FROM ANY AND ALL DAMAGES, LOSSES, LIABILITIES, COSTS, PENALTIES, AND FINES ACTUALLY AWARDED TO A THIRD PARTY AS A RESULT OF SUCH AN EQUIPMENT CLAIM. UPON RECEIPT OF NOTICE OF SUCH AN EQUIPMENT CLAIM, CUSTOMER SHALL ASSUME SOLE CONTROL OF THE DEFENSE AND SETTLEMENT OF SUCH CLAIM; PROVIDED THAT: (I) UKG SHALL BE ENTITLED TO PARTICIPATE IN THE DEFENSE OF SUCH CLAIM AND TO EMPLOY COUNSEL AT ITS OWN EXPENSE TO ASSIST IN THE HANDLING OF SUCH CLAIM, ON A MONITORING AND A NON-CONTROLLING BASIS; (II) CUSTOMER SHALL NOT SETTLE ANY EQUIPMENT CLAIM ON ANY TERMS OR IN ANY MANNER THAT ADVERSELY AFFECTS THE RIGHTS OF UKG WITHOUT ITS PRIOR WRITTEN CONSENT; AND (III) UKG SHALL PROVIDE REASONABLE COOPERATION AND ASSISTANCE AT CUSTOMER'S SOLE COST AND EXPENSE.

11. Termination. Either party may, upon written notice to the other party, terminate the Order and this Agreement for the other party's material breach thereof, provided that the party in breach is unable to cure such breach within thirty (30) days from being notified of the material breach.

12. Confidentiality.

12.1 Exceptions. Information will not be considered Confidential Information if the information was (a) in the public domain without any breach of this Agreement; (b) disclosed to the receiving Party on a non-confidential basis from a source lawfully in possession of such Confidential Information and, to the knowledge of the receiving Party, is not prohibited from disclosing such Confidential Information to receiving Party; (c) released in writing from confidential treatment by disclosing Party; or (d) is independently developed by the receiving Party without use of or reference to the Confidential Information.

12.2 Nondisclosure. Except as expressly permitted in this section, neither Party will disclose the other Party's Confidential Information to any third party.

12.3 Protection. Each Party will secure and protect the Confidential Information of the other Party with a reasonable standard of care commensurate with the sensitivity of such Confidential Information and using precautions that are at least as stringent as it takes to protect its own Confidential Information of like nature, but no less than reasonable precautions.

12.4 Use. Each Party will only use the Confidential Information of the other Party as expressly permitted by or as required to exercise their rights, duties, and obligations under this Agreement.

12.5 Disclosure Exceptions. Confidential Information may be shared with and disclosed to (a) any Affiliate or subprocessor of each Party who have a need to know in connection with this Agreement and have non-disclosure obligations at least as stringent as the confidentiality provisions of this Agreement that apply to the Confidential Information; or (b) any court or governmental agency of competent jurisdiction, pursuant to a subpoena, order, civil investigative demand or similar process with which the receiving Party is legally obligated to comply, and of which the receiving Party notifies disclosing Party as required by a legal process, including in connection with any proceeding to establish a Party's rights or obligations under this Agreement (provided however that, when permitted by Applicable Law, a Party will give the other reasonable prior written notice so that the disclosing Party has an opportunity to contest any disclosure required by a legal process).

13. General

13.1 Jurisdiction & Dispute Resolution. This Agreement is governed by and is to be interpreted solely in accordance with the laws, jurisdiction and dispute resolution provision of the master service agreement governing the software as services subscription services entered into between Customer and UKG. Each Party waives the application of the United Nations Commission on International Trade Law and United Nations Convention on Contracts for the International Sale of Goods as to the interpretation or enforcement of the Agreement and waives and “opts out” of the Uniform Computer Information Transactions Act (UCITA), or such other similar laws as may have been adopted.

13.2 Government Use Provision. If Customer is a U.S. government entity, then it acknowledges that the Equipment, firmware included in the Equipment and Documentation consist of “commercial items,” as defined in FAR 2.101, consisting of “commercial computer software” and “commercial computer software documentation” as these terms are used in FAR 12.212 and in DFARS 227.7202, as applicable. All such entities will comply with this Agreement while using Subscription Services and Documentation, and if a government Customer needs any additional rights, it agrees that it will be subject to a mutually agreed Equipment Description to this Agreement.

13.3 Severability & Waiver. The invalidity or illegality of any provision in this Agreement will not affect the validity of any other provision. All unaffected provisions remain in full force and effect. The waiver of any breach of this Agreement will not constitute a waiver of any subsequent breach or default and will not negate the rights of the waiving Party.

13.4 Surviving Provisions. Provisions in this Agreement which by their nature are intended to survive in the event of a dispute or because their obligations continue past termination of the Agreement, including provisions relating to acknowledgements, reservation of rights, use restrictions, fees, confidentiality, limits of liability, indemnification, and termination, will so survive.

13.5 Assignment. This Agreement cannot be assigned by a Party, whether by operation of law or otherwise, without the prior written consent of the other Party; provided, however, that either Party may assign this Agreement in its entirety (including all Orders) as part of a merger, acquisition, transfer, or sale of all or substantially all of its assets, stock or business, including to an Affiliate, so long as the assignee agrees to be bound by all of the terms and conditions of this Agreement and the Orders. This Agreement shall be binding on and inure to the benefit of all permitted predecessors, successors, and assigns of each Party.

13.6 Force Majeure. If an unforeseeable event reasonably beyond the control of either of the Parties arises to prevent a Party from performing its obligations under this Agreement, including, but not limited to, acts of war, terrorism, uprising, acts of nature like earthquakes or floods, outbreak of infectious disease, civil unrest, embargoes, riots, sabotage, labor shortages, changes in laws or regulations, the failure of the internet or communications via common networks, power or system failure, or a delay in transportation (collectively “Force Majeure”), each Party will be excused from performance of its obligations under this Agreement, except payment of fees, for the duration of the Force Majeure affecting such Party, provided that the affected Party will use reasonable efforts to mitigate the impact of the Force Majeure.

13.7 Publicity. UKG may refer to the Customer as a UKG customer and use Customer’s name and Customer’s logo, on public platforms that include, but are not limited, to lists of UKG’s customers, and on UKG’s website. Where required under Applicable Law, the Parties will agree to the specific use of the name and logo in writing.

13.8 Notice. When either Party needs to provide official notification under this Agreement, those notices must be in writing and considered delivered upon actual receipt. Any cure period required under this Agreement will begin on the date the notice is received. All notices to UKG must be sent to the following: Attention: Elizabeth McCarron, EVP Chief Legal Officer, UKG Inc., 900 Chelmsford Street, Lowell, MA 01851. All notices to Customer will be sent to the contact listed on the applicable Order.

13.9 eSignature. Each Party agrees that an eSignature (or a facsimile signature by the authorized representative) is evidence of acceptance of a valid and enforceable agreement.

13.10 No Third Party Beneficiaries. The provisions of this Agreement are for the sole benefit of the Parties and they will not be construed as conferring any rights on any third party nor are there any third party beneficiaries to this Agreement.

13.11 Relationship of the Parties. The Parties are independent contractors. Nothing in this Agreement shall be deemed to constitute a partnership or joint venture between the Parties or constitute any Party to be the agent of the other Party for any purpose.

13.12 Entire Agreement. This Agreement along with the corresponding Order, and Equipment Description constitute the entire agreement between the Parties pertaining to each Order. This Agreement supersedes all prior and contemporaneous representations, negotiations, and communications between the Parties relating to the Services and its subject matter. This Agreement may only be amended in writing signed by each of the Parties. If Customer uses its own purchase order or similar document, any terms or conditions in such purchase order are null and void. In the event of a conflict between the provisions contained in this Agreement and those contained in an Order, or Equipment Description, the following order of precedence shall apply: (1) the Order, (2) this Agreement, and (3) Equipment Description.

IN WITNESS WHEREOF, the Parties through their duly authorized representatives have read the foregoing and all documents incorporated herein and agree and accept such terms effective as of the date of the last signature below.

UKG Kronos Systems, LLC, a UKG Company	Customer Legal Name:
Dated:	Dated:
By:	By:
Name:	Name:
Title:	Title:

Exhibit A

Purchased Equipment Description

This Purchase Equipment Description is supplemental to the Equipment Agreement and contains additional or different terms with respect to the purchase of Equipment and related Support Services by Customer.

1. Definitions.

In this Exhibit A, capitalized terms shall have the meanings set out below:

“Initial Term” – means the initial billing term of the Equipment Support Service as set forth in Section 4.2 below.

“Renewal Term” – means the renewal billing term of the Equipment Support Service as set forth in Section 4.2 below.

“Term” – means the Initial Term and any Renewal Terms, together.

2. Invoicing of Purchased Equipment and Support Services. UKG shall invoice Customer for purchased Equipment and Equipment Support Services upon shipment of such purchased Equipment.

3. Renewal and Termination.

3.1 Upon expiry of the Initial Term, the term of the Equipment Support Services will renew for successive Renewal Terms unless either Party notifies the other in writing of its intent not to renew at least thirty (30) days prior to expiry of the then-current Initial Term or a Renewal Term.

3.2 The fees for Equipment Support Services may change on the commencement of each applicable Renewal Term, provided that UKG gives Customer at least thirty (30) days' prior written notice of such change through the renewal quote or invoice, and the fees for the same quantity of such Equipment and the same Equipment Support Service may increase as set forth in the Order over the previous year. The increased fees will be set forth in the applicable invoice.

4. Support Services.

4.1 Option. Customer may purchase the following Equipment Support Services packages:

- (a) Depot Exchange Service;
- (b) Depot Repair Service; or
- (c) Device Software Maintenance.

Each package includes access to UKG online and phone support services. All Equipment of the same type, including spare Equipment (described in Section 6.3 of the Agreement), must be covered by the same Equipment Support Services package. If Customer requests Equipment support from UKG for Equipment not covered by Equipment Support Services, UKG's per-event rates will apply.

4.2 Term. Unless expressly agreed by the Parties in writing, the Initial Term and each Renewal Term of Equipment Support Services for purchased Equipment is one (1) year, with the Initial Term commencing upon the expiration of the warranty period described in Section 5 below and the Renewal Term commencing on the expiry of the Initial Term or the previous Renewal Term.

5. Warranty. Unless otherwise expressly agreed in writing, UKG warrants that purchased Equipment, under normal usage and with regular recommended Equipment Support Service, shall be free from defects in materials and workmanship, as set forth in the Equipment Documentation, for a period of ninety (90) days from the date of delivery of the purchased Equipment. This warranty is provided to Customer only, and does not apply to any Equipment: (a) damage or malfunction resulting from misuse, neglect, tampering, modification or replacement of any UKG components on any boards supplied with the Equipment, unusual physical or electrical stress, or any other cause besides normal and intended use; (b) use, installation or maintenance by Customer that does not conform to the applicable Equipment Documentation; or (c) malfunctions resulting from the use of a badge not approved by UKG. UKG's entire liability for a breach of this warranty shall be for UKG, at its option and cost, to repair or replace the affected Equipment, and, if UKG is unable to repair or replace within a reasonable time, then upon return of such Equipment to UKG, UKG will refund the amount Customer paid for the affected Equipment as depreciated on a straight-line basis over a five (5) year period.

Exhibit B

Equipment Rental Description

This Equipment Rental Description is supplemental to the Equipment Agreement and contains additional or different terms with respect to Equipment rented by Customer.

1. Definitions.

In this Exhibit B, capitalized terms shall have the meanings set out below:

"Billing Start Date" – means the date Equipment Rental Fees begin to accrue, as set forth on the Order.

"Billing Frequency" – means the invoice frequency of Equipment Rental Fees, as set forth on the Order.

"Equipment Rental Fees" – means the fees payable to UKG for rented Equipment, as applicable that are set forth on the Order.

"Initial Term" – means the initial billing term of the rented Equipment as set forth on the Order which commences on the Billing Start Date.

"Renewal Term" – means the renewal billing term of the rented Equipment as set forth on the Order.

"Term" – means the Initial Term and any Renewal Terms, together.

2. Payment and Invoicing.

UKG shall invoice Customer on the Billing Frequency indicated on the Order. The billing period of the Equipment Rental Fees will start on the Billing Start Date and will continue for the Initial Term. The Equipment Rental Fees include the cost of the Depot Exchange Service (as described below) for such Equipment.

3. Renewal and Return

3.1 On expiry of the Initial Term and expiry of each Renewal Term, each as indicated on the Order, the Term of the rented Equipment will automatically renew for the duration indicated on the Order as the Renewal Term unless either Party notifies the other in writing of its intent not to renew at least thirty (30) days prior to expiry of the then-current Initial Term or a Renewal Term.

3.2 The fees for rented Equipment may increase on the commencement of each applicable Renewal Term, provided that UKG gives Customer at least thirty (30) days' prior written notice of such change through the renewal quote or invoice. The fees for the same quantity of such Equipment may increase over the previous year as set forth in the Order. The increased fees will be set forth in the applicable invoice.

3.3 Within thirty (30) days of the date of termination or expiration of the Term, Customer shall, at Customer's expense, return all rented Equipment to UKG in the same condition as it was in when originally received by Customer, reasonable wear and tear excepted. Customer shall pay UKG the then-current list price of any rented Equipment that Customer fails to return as required under this Agreement.

4. Ownership. Rented Equipment is and shall remain the sole and exclusive personal property of UKG and will not become a fixture if attached to other equipment or real property. Customer shall not do or allow to occur anything which might adversely affect UKG's right, title or interest in the Equipment. Customer shall not sell or otherwise encumber rented Equipment and shall not make any alterations or remove rented Equipment from the place where such Equipment is originally installed without UKG's prior written consent.

5. Support Services. The Depot Exchange Service applies to all rented Equipment at no additional cost.

6. Warranty. Unless otherwise expressly agreed in writing, rented Equipment is provided "AS IS" with all faults. UKG's sole obligation for defective equipment shall be for UKG, at its option and cost, to repair or replace the affected Equipment, and, if UKG is unable to repair or replace within a reasonable time, then upon return of such Equipment to UKG, UKG will refund prepaid rental fees made by the Customer for use of affected Equipment after such return date.

BOARD AGENDA ITEM

Date: May 29, 2024

Submitted by: Dr. Leslie Minor, VP of Instruction 

Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President

Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item:

Annual Renewal of IBM SPSS Statistics Base Concurrent User Subscription and Support.
Quote Number: 19896979

Background:

This annual renewal of software supports Psychology 2200, Elementary Statistics for Behavioral Sciences, and Psychology 2205, Introduction to Research Methods in the Social Sciences.

Terms (if applicable):

One year.

Expense (if applicable):

\$14,370.03

Fiscal Impact Including Source of Funds (if applicable):

This expense is included in the Office of Instruction budget.

Approved: 
Dr. Rafe Edward Trickey, Jr., Superintendent/President



IBM Quotation

Quotation Information

Number: 19896976
 Effective Date: 25-Jul-2024
 Expiration Date: 30-Sep-2024

Customer Information

Attn: Sharyn Eveland
 Taft College
 29 COUGAR CT
 TAFT CA 93268-2329
 UNITED STATES

Sales Representative

IBM Contact: JEFFREY DIMARCO
 Phone Number: 1-919-884-3417
 E-mail Address: jpdimarc@us.ibm.com

IBM Site Number: 3212931
 IBM Customer Number: 9140091

Summary

Current Transaction:

Software	14,370.03
Total	14,370.03 USD

Current Transaction

Software **14,370.03 USD**

IBM SPSS Stats Base Cmps Ed Academic CVU Subscription License

IBM SPSS Statistics Base Campus Edition Academic Campus Value Unit Subscription License

Subscription Part#: D0F9FZX
 Billing: Upfront
 Unit Price: 84.81

Subscription Length: 12 Months
 Renewal Type: Expires at end of Subscription

Line Item	Quantity	Month	Subscription Rate	Line Item Price
1	90	1-12	7,632.60	7,632.60
Subtotal				7,632.60 USD

IBM SPSS Statistics Exact Tests Academic Campus Value Unit Subscription License

Subscription Part#: D0FB1ZX
 Billing: Upfront
 Unit Price: 74.86

Subscription Length: 12 Months
 Renewal Type: Expires at end of Subscription

Line Item	Quantity	Month	Subscription Rate	Line Item Price
2	90	1-12	6,737.43	6,737.43
Subtotal				6,737.43 USD

Notes

Applicable tax will be recalculated at the time of order processing.

International Business Machines Corporation
International Business Machines Corporation, 1 North Castle Drive, Armonk, NY
10504



IBM acceptance of the order is subject to credit approval.
Upon placing your order, please supply a Purchase Order or, if not PO driven, a signed Firm Order Letter. The Purchase Order value must cover the Total Commit Value of the transaction.

Addendum to the Program License Agreement for IBM SPSS Academic Campus Value Option



The terms of this Addendum to the Program License Agreement for IBM SPSS Campus Value Option ("Addendum") are in addition to or modify the terms of the IBM International Program License Agreement ("IPLA") or the Client Relationship Agreement ("CRA") license and govern IBM's provision of selected IBM SPSS Programs, on a limited use basis, to "Licensee" (also called "Client"). If there is a conflict between the terms of this Addendum and those of the IPLA or CRA, including its License Information document ("LI"), the terms of this Addendum prevail. The IPLA or CRA and its LIs are available on the IBM Terms page at <https://www.ibm.com/support/customer/csol/terms/>.

You accept the terms of this Addendum by signing below.

To participate in the IBM SPSS Academic Campus Value Option under the Agreement, Licensee must be an Accredited Education Institution and meet the requirements set forth in this Addendum.

An Accredited Education Institution is defined as a public or privately funded body. The institution may take the form of:

1. a university or college offering education leading to nationally recognized qualifications or levels of academic achievement, accredited by a regional or national accrediting council or commission or appropriate government agency or board of education of the state or country in which the educational institution is located,
2. an academic research institution or
3. a primary, elementary or secondary level school, either publicly or privately funded, where education is the principal objective leading to nationally recognized qualifications or levels of academic achievement, accredited to deliver education by national or regional councils or agencies.

1. Campus Value Option License Grant & Restrictions

If Licensee acquires a license to use the Program(s) listed in Section 3 under the "Campus Value Unit" licensing model, ("CVU License") as indicated by the notation "Campus Value Unit" in a Proof of Entitlement ("PoE") for the Program, the following additional terms and conditions apply:

- a. Campus Value Units are calculated based upon the total student population number retrieved from the National Center for Education Statistics site <https://nces.ed.gov/collegenavigator/> at the start of license term and remains valid until the end of the license term as indicated in the Proof of Entitlement document (PoE).
- b. Licensee may use the Program(s) listed below only during the fixed term specified in the Quotation and on Licensee's PoE.
- c. Except for Home Use, Licensee may use the Program(s) listed below without restriction as to quantity during the applicable fixed term.
- d. Licensee may only use the Program(s) listed below for teaching and non-commercial academic research on computers owned or leased by Licensee. Non-commercial academic research means research by degree seeking students and faculty members where (i) the results of such research are not intended primarily for the benefit of a third party; (ii) such results are made available to anyone without restriction on use, copying or further distribution; and (iii) any copy of any such result is furnished for no more than the cost of hosting, reproduction, and shipping. Any other use including but not limited to university administration and operations is strictly prohibited under the terms of this Addendum.

2. Home Use, and Virtual Computer Lab Use Extensions

Licensee may elect "Home Use", "or "Virtual Computer Lab Use" in Section 3 as part of their Campus Value Option.

2.1 Authorization for Home Use:

If Licensee obtains the proper entitlement for Home Use as indicated in Section 3, then Licensee's students and faculty of Licensee's institution may use the Program(s) listed below at home on computers that are owned or leased by the students or faculty ("Home Use") up to the entitled number of Authorized Users in Section 3 for the purposes set forth in Section 1d above. Institutions who purchase the home user rider need to develop a method to deliver the SPSS Statistics software to their students. Students and faculty can no longer use the SPSS Statistics trial to download the software The Home Use edition will mirror the purchased Campus edition in features and functionality.

2.2 Authorization for Virtual Computer Lab Use

If Licensee obtains the proper entitlement for Virtual Computer Lab Use as indicated in Section 3, then Licensee may use the Program(s) listed below in a virtualized computing environment on computers that are owned or leased by Licensee and students and faculty of Licensee's institution may access and use the Program(s) on or off campus for the purposes set forth in Section 1d above ("Virtual Computer Lab Use"). Virtual Computer Lab Use is restricted to Licensee's campuses covered by this Campus Value Option.

3.0 Campus Value Option Programs

CAMPUS VALUE OPTION EXTENSIONS	AUTHORIZATION
Number of IBM SPSS Statistics Authorized Home Users	<i>Unlimited</i>
Number of IBM SPSS Amos Authorized Home Users	<i>0</i>
IBM SPSS Statistics Virtual Computer Lab Use	<i>Yes</i>

PART NUMBER	PART NUMBER DESCRIPTION	QUANTITY
D0F9FZX	IBM SPSS Statistics Base Campus Edition Academic Campus Value Unit Subscription License	90
D0FB1ZX	IBM SPSS Statistics Exact Tests Academic Campus Value Unit Subscription License	90

Once signed, any reproduction of this Addendum made by reliable means (for example, electronic image, photocopy or facsimile) is considered an original. Each of us agrees that the complete agreement, which replaces any prior oral or written communications between us regarding this transaction, consists of 1) this Addendum, 2) the IPLA, and, 3) the Quotation. In entering into this Addendum, Client is not relying upon any representation made by or on behalf of IBM that is not specified in this Addendum, the IPLA or CRA, or the Quotation.

Agreed to: Taft College

Agreed to:
International Business Machines Corporation

By _____
Authorized signature

By _____
Authorized signature

Name (type or print): *Dr. Rafe Edward Trickey, Jr.*

Name (type or print):

Title: *Superintendent/President*

Title: Sr. Account Manager

Date:

Date:

Customer identification number: *9140091*

Customer site number:

Customer address: *29 Cougar Ct.
Taft, CA. 93268*

IBM address: 71 S. Wacker Drive
Chicago, IL 60606

BOARD AGENDA ITEM

Date: August 15, 2024

Submitted by: Dr. Xiaohong Li, VP of Information and Institutional Effectiveness *XV*

Area Administrator: Dr. Rafe Trickey, Superintendent/President

Subject: Request for Approval

Board Meeting Date:

September 11, 2024

Title of Board Item:

DAI Source for IBM Cognos
Renewal quote: 125546383-1

Background:

This renewal agreement with DAI Source provides required licensing for IBM Cognos, a data reporting system used by multiple departments on campus. This IBM software subscription and support includes both product upgrades and technical support.

Terms (if applicable): _____

Subscription and Support Renewal - November 1, 2024 – October 31, 2025.

Expense (if applicable):

The total cost of the renewal is \$13,020.81.

Fiscal Impact Including Source of Funds (if applicable):

This expense will be split 50/50 between the Instruction and Information Technology Departments.

Approved: *R. Edward J.*
Dr. Rafe Edward Trickey, Jr., Superintendent/President

Quotation #: 125546383-1
 Quote Date: 8/12/2024
 Expiration Date: 10/25/2024
 Passport Advantage #: 188400 3407311
 Taft College
 29 Emmons Park Drive
 Taft, CA 93268-2317
 United States



Li	Qty	Part	Description	Unit Price	Price (USD)
1	4	E0K2DLL	IBM COGNOS ANALYTICS EXPLORER AUTHORIZED USER ANNUAL SW SUBSCRIPTION & SUPPORT RENEWAL 01-NOV-2024 31-OCT-2025	\$243.34	\$973.36
2	200	E0K2HLL	IBM COGNOS ANALYTICS INFORMATION DISTRIBUTION PROCESSOR VALUE UNIT ANNUAL SW SUBSCRIPTION & SUPPORT RENEWAL 01-NOV-2024 31-OCT-2025	\$48.59	\$9,718.00
3	1	E0K30LL	IBM COGNOS ANALYTICS ADMINISTRATOR PER AUTHORIZED USER ANNUAL SW SUBSCRIPTION & SUPPORT RENEWAL 01-NOV-2024 31-OCT-2025	\$1,652.00	\$1,652.00
4	1	E0L0GLL	IBM SPSS MODELER PERSONAL AUTHORIZED USER ANNUAL SW SUBSCRIPTION & SUPPORT RENEWAL 12 MONTHS 01-NOV-2024 31-OCT-2025	\$943.18	\$943.18

Total	<u>\$13,286.54</u>
Discount	<u>-\$265.73</u>
Grand Total	<u><u>\$13,020.81</u></u>

Accepted By:

Date:

DAI Source is a reseller of IBM SW Subscription & Support. Purchasing IBM SW Subscription & Support through DAI Source does not change how Taft College is supported on the associated software - Taft College will continue to work directly with IBM for the delivery of SW Subscription & Support.

Invoice will be generated upon entitlement. Payment Terms are net 30 days. Please sign and return with a PO made out to:
DAI Source
5605 North MacArthur Boulevard 10th Floor
Irving, Texas 75038

BOARD AGENDA ITEM

Date: August 28, 2024
Submitted by: Justin Madding, Director of Facilities & Planning *TH*
Area Administrator: Todd Hampton, Ed.D., Vice President of Administrative Services
Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item: Request for Approval of 2nd Floor Administration "Green Dot" Project

Background:

This is a project for the installation of two (2) lockdown access control readers and related hardware, colloquially known as "green dot" readers, on the second floor of the Administration Building. There are currently no "green dot" readers on the second floor, which requires travel to the first floor to lock down the facility, costing time and safety in the event of an emergency.

Please see the attached proposal from Convergent Technologies. Convergent Technologies is the District's preferred vendor for electronic access control technologies. It is my recommendation that the board of trustees award the 2nd Floor Administration "Green Dot" Project to Convergent Technologies for the total amount of \$11,890.00.

Terms (if applicable): Pursuant to the attached proposal.

Expense (if applicable): \$11,890.00

Fiscal Impact Including Source of Funds (if applicable):

This project will be funded through a combination of safety credits and general funds.

Approved: *R. Edward J.*
Dr. Rafe Trickey, Jr., Superintendent/President



3651 Pegasus Dr. #120, Bakersfield CA 93308
Phone Mobile (559) 978-4197
bob.henderson@convergint.com

July 22, 2024

Taft College
Taft College
29 Cougar Ct Taft, California 93268
Attention: Justin Madding

Quotation: BH07712542P
RFP#:
License/Cert 986407

Reference: Taft College Add (2) Greed Dots- upstairs admin
Add 2 Green Dot Readers-Upstairs Admin

On behalf of Convergent's global network of colleagues, thank you for allowing us to address your electronic security needs. We are confident that this proven solution is comprehensive and customized to meet your needs today, and in the future.

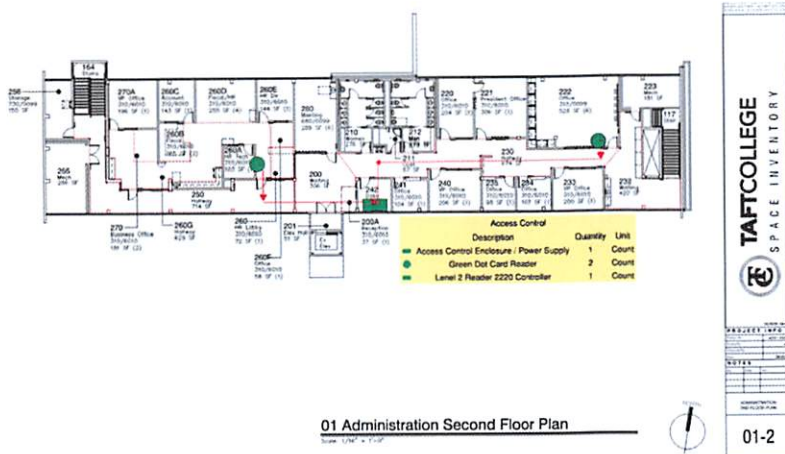
Scope of Work:

Add (2) Green Dot Readers for Admin offices with upgraded headend to be mounted in upstairs data room, suitable for future door hardware expansions, per drawing and bill of materials below:

Administration Building Upstairs - Green Dot Additions:

- Provide and install door readers at Room 222 (Instructional Support Services), and Room 260 (Human Resources).
- Install Headend in Data Room 242.
- Configure for Green Dot application.
- Pull new cable utilizing best field determined methods, free-air and above ceiling tiles.
- Provide and install 4DR LSP Enclosure which can provide power supply to 4 doors and allows for future expansion.
- Provide and install Lenel 2220 board inside LSP enclosure. Land all device cabling to this enclosure, and tie everything into the Lenel system.

Site Layout



Assumptions:

- Minor conduit or Panduit may be necessary utilizing best field determined cable pathways
- Test and verify proper function of all devices in scope.
- Provide orientation and coaching on all devices installed.
- Assumes Taft College has adequate licenses for this scope of work.
- Assumes Network has adequate bandwidth for this scope of work, and IT will have available IP addresses.
- Labor is paid at Prevailing Wage
- Assumes no Bonds.

Materials

Line	Qty	Part	Description	Unit Price	Extended Price
1	Headend				
2	1.00	LNL-X2220	Intelligent Dual Reader Controller powered by 12 or 24 VDC @ 500mA (w/o Rdr Power),, size (6 (152mm) W x 8 (203mm) L x 1 (25mm)H); 6 MB standard cardholder flash memory, 50,000 of event memory, maximum of 32 devices, On-board Ethernet, Dual Path capa	\$ 2,611.66	\$ 2,611.66
3	1.00	LSP-4DR-E4M	LSP-4DR, E4M 24H X 20W ENCL, FITS TWO LNL CONTROLLERS, 2A 12VDC SYSTEM AND 2A 24VDC LOCK, 8 AUX PTC AND 4 LOCK PTC OUTPUTS, FITS 8AH BATTERY SETS, UL CUL, LIFETIME WARRANTY, FPO75-B100C4PD8PE4M	\$ 811.67	\$ 811.67
4	Readers				
5	2.00	40NKS-00-000000	SIGNO40 WALL MOUNT 13.56MHZ &125KHZ OSDP/WIEGAND MOBILE READY BLE	\$ 341.65	\$ 683.30
6	Cable				



Line	Qty	Part	Description	Unit Price	Extended Price
7	0.50	415110-OSDP	22-2P OAS STR CMP WHT JKT OSDP	\$ 933.33	\$ 466.66

Equipment Total	\$	4,573.29
Total Labor/Other Costs	\$	6,527.54
Freight/Warranty	\$	411.87
Tax if Applicable	\$	377.30
Payment Bond	\$	Not Included
Total Project Price	\$	11,890.00





Clarifications and Exclusion

1. All work proposed herein, shall be performed during normal business hours Monday through Friday 8:00 am - 5:00 pm.
2. Low voltage wiring shall be installed via open air code approved methods.
3. Provision or installation of conduit, wire, boxes, fittings or other electrical installation materials unless specifically listed under Inclusions or Bill of Materials.
4. Permits or associated fees are not included.
5. Customer to provide static IP addresses and network connections at panel locations.
6. Customer to provide a secured staging & storage area for project related materials.
7. Pricing assumes that electronic Auto CAD files are available from customer for our use in creating submittal drawings.
8. Fifty percent (50%) of the proposed sell price shall be payable to Convergent for project mobilization. Mobilization shall be invoiced and due upon customer acceptance of this proposal.
9. Proposal does not include sales tax unless otherwise noted.
10. Anything in the Contract Documents notwithstanding, in no event shall either Contractor or Subcontractor be liable for special, indirect, incidental or consequential damages, including commercial loss, loss of use, or lost profits, even if either party has been advised of the possibility of such damages.
11. Convergent reserves the right to negotiate mutually acceptable contract terms and conditions with customer by making mutually agreeable changes to the formal contract included in the Bid Documents.
12. Customer acknowledges that supply-chain and shipping difficulties may result in unavoidable delays in deliveries of materials despite timely placement of orders and efforts by Convergent and its suppliers to avoid such delays. Customer agrees to provide Convergent with reasonable extensions of time to the extent of any such delays and Convergent agrees to make reasonable efforts to avoid or minimize such delays. Customer further acknowledges that the above-referenced supply-chain and shipping difficulties may result in unanticipated increases to Convergent's proposal pricing on products covered by this quote or any resulting agreement and that such increases may occur between the time this quote is provided, or any resulting contract is executed and the time when Convergent actually purchases the products covered by this quote or a resulting agreement. Customer agrees that it will pay any such increase in Convergent's initial pricing of obtaining the products above the proposal pricing upon which the quote or agreement was based, by change order or otherwise, and Convergent agrees that it shall make commercially reasonable efforts to minimize any such increase.

REVIEW IMPORTANT PRODUCT SAFETY AND SERVICE INFORMATION PRIOR TO USING A CONVERGENT-INSTALLED SOLUTION: See the "IMPORTANT PRODUCT SAFETY AND SERVICE INFORMATION" documentation, available at convergent.com/terms.



Total Project Investment:

\$ 11,890.00

Thank you for considering for your Security needs. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you would like to proceed with the scope of work as outlined in this proposal, please sign below and return to my attention.

Sincerely,

Bob Henderson

Convergent
Bob Henderson

By signing below, I accept this proposal and agree to the Terms and Conditions contained herein

Justin Madding

July 22, 2024

Customer Name (Printed)

Date

Authorized Signature

Title



Throughout this Proposal, including these Terms and Conditions and any attachments, (together, "Agreement") the term "Convergent" refers to the Convergent Technologies affiliate operating in the state/province in which the Work is being performed and "Convergent Related Parties" means Convergent and its contractors, subcontractors, third party product manufacturers or providers.

SECTION 1. THE WORK

This Agreement takes precedence over and supersedes any and all prior proposals, correspondence, and oral or written agreements or representations relating to the work set forth in the attached scope of work ("Work"). This Work commences on the start date and will be performed pursuant to the schedule specified in the attached scope of work and, subject to any change orders or addendums, represents the entire agreement between Convergent and Customer.

This Agreement is made without regard to compliance with any special sourcing and/or manufacturing requirements, minority or disadvantaged supplier requirements, or similar government procurement laws. Should such requirements be applicable to this Agreement, Convergent reserves the right to modify and/or withdraw its Agreement.

Customer understands that Convergent is an authorized distributor or reseller and not the manufacturer or developer ("OEM") of software, hardware and equipment (collectively, "Third Party Products") purchased by Customer and certain services are delivered to Customer by such OEM.

No monitoring services, including UL listed monitoring, are included in the Work. Any such services shall be governed and provided by a separate agreement.

Convergent agrees in accordance with the mutually agreed project schedule:

- a. To submit shop drawings, product data, samples and similar submittals if required in performing the Work;
- b. To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement;
- c. Secure and pay for permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work, unless local regulations provide otherwise; and
- d. Hire subcontractors and order material to perform part of the Work, if necessary, while remaining responsible for the completion of the Work.

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to Convergent:

- a. To promptly approve submittals provided by Convergent;
- b. To provide access to all areas of the site which are necessary to complete the Work;
- c. To supply suitable electrical service as required by Convergent;
- d. To remove site obstacles and job safety hazards;
- e. To promptly participate and approve acceptance testing, if applicable;
- f. Upon completion of commissioning or agreed to acceptance criteria, to promptly provide sign-off establishing job closeout; and
- g. That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property during the period from when Convergent is first notified of the emergency or failure and until such time that Convergent notifies the Customer that the systems are operational or that the emergency has cleared.

THE WORK AND/OR THIRD PARTY PRODUCTS ARE DESIGNED TO HELP REDUCE, BUT NOT ELIMINATE RISKS OF LOSS RELATING TO CUSTOMER'S PREMISES OR THIRD PARTIES. THE AMOUNTS BEING CHARGED BY CONVERGENT ARE NOT SUFFICIENT TO GUARANTEE THAT LOSS OR DAMAGE WILL DECREASE OR BE ELIMINATED. Customer acknowledges that proper safety and security requires a layered approach of people, processes, safety, and technologies. The Work, including Third Party Products, provided by Convergent is not sufficient to ensure overall safety and security. Customer acknowledges and agrees that it is responsible for its overall safety and security, including testing and maintenance of the Third Party Products (except to the extent contracted to Convergent by written agreement). Customer acknowledges and agrees that it has a duty of care and is solely responsible for its compliance with applicable laws, rules, and regulations, including but not limited to export and re-export restrictions and regulations, privacy and data protection regulations, applicable OEM instructions, terms and conditions, EULAs, and proper product usage.

Risk of loss, including any Third Party Product comprising the Work, shall pass to Customer as the Work is completed and the materials are incorporated into the Work at Customer's site subject to any end user license agreements. If or Third Party Products are earlier stored on Customer's site pursuant to agreement between Customer and Convergent, risk of loss with respect to such or Third Party Product shall pass to Customer upon delivery to Customer's site.

SECTION 2. PRICING

Pricing and amounts proposed shall remain valid for 30 days unless otherwise specified. Price includes only the Third Party Products listed based on Convergent's interpretation of plans and specifications unless noted otherwise. Additional Third Party Products, unless negotiated prior to order placement, will be billed accordingly. Sales taxes (or as applicable GST, PST, VAT or similar tax) and any other taxes assessed on Customer shall be added to the price upon invoice to Customer.

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay Convergent fifty (50%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than one month, Convergent will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to Convergent as invoiced, within thirty (30) days of the date of such invoice. If the Work is completed in less than one month, Customer agrees to pay Convergent in full after the Work has been completed within thirty (30) days of the date of invoice. Invoices shall not be subject to a project retention percentage and payment to Convergent shall not be conditioned on payment by an upstream party. If Customer is overdue in any payment, Convergent shall be entitled to suspend the Work without liability until paid, charge Customer an interest rate 1 and 1/2% percent per month (or the maximum rate permitted by law, whichever is less), and may avail itself of any other legal or equitable remedy. Customer shall reimburse Convergent costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any

other reasonable expenditure.

SECTION 4. WARRANTY

Warranties for Convergent's services and Third Party Products are described in the Limited Warranty for Products and Services available at <https://www.convergent.com/terms/>, which is in effect as of the effective date of this Agreement and is incorporated by reference as if set forth herein in full.

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or Convergent may request changes in the Work with a change order signed by both parties. If Customer orders (i) any changes to the Work (e.g. change in objective, deliverables, tasks or hours), (ii) changes to schedule (extension or acceleration), or (iii) causes any material interference with Convergent's performance of the Work, Convergent shall be entitled to an equitable adjustment in the time for performance and in the Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor Convergent shall be liable for any delay or failure in the performance of their respective obligations pursuant to this Agreement due to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay. A Force Majeure event shall include, but not be limited to: acts of God, pandemic or epidemic, diseases, quarantines, unavoidable casualties, concealed conditions, acts of any civil or military authority; riot, insurrections, and civil disturbances; war, invasion, act of foreign enemies, hostilities (regardless of whether or not war is declared), rebellion, revolution, terrorist activities; strikes, lockouts or other labor disputes; embargoes; shortage or unavailability of labor, supplies, materials, equipment or systems; accident, fire, storm, water, flooding, negligence of others, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or lighting, transportation contingencies; laws, statutes, regulations, and other legal requirements, orders or judgments; acts or order of any government or agency or official thereof, other catastrophes or any other similar occurrences. If performance by either party is delayed due to Force Majeure, the time for performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay and Convergent shall be entitled to an equitable adjustment of the Price.

SECTION 7. INSURANCE

In lieu of any Customer insurance requirements, for Services performed in the United States, Convergent shall maintain the following insurance coverages during the term of this Agreement and upon request, shall provide certificates of insurance to the Customer:

Worker's Compensation	Statutory Limits
Employer's Liability	\$1,000,000 per occurrence/aggregate
Commercial General Liability	\$1,000,000 per occurrence \$2,000,000 general aggregate
Automobile Liability	\$1,000,000 per occurrence/aggregate
Excess/Umbrella Liability	\$3,000,000 per occurrence/aggregate

Commercial General Liability policy shall name the Customer as "additional insured" on a primary/noncontributory basis with respect to liability arising out of the Services, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Convergent pursuant to the terms of this Agreement. Convergent shall not provide loss runs or copies of its insurance policies. Convergent shall provide to the Customer no less than thirty (30) days' notice prior to the termination or cancellation of any such insurance policy. For services performed in Canada, Convergent shall maintain similar insurance coverage dependent upon the local requirements in Canada and upon the insurance available under Convergent's insurance program. All required insurance coverage shall be reasonable in the circumstances and compliant with local regulations.

SECTION 8. INDEMNIFICATION

To the fullest extent allowed by law, Convergent shall indemnify and hold Customer harmless from and against claims, damages, losses, and expenses (excluding loss of use) attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by the negligent acts or omissions of Convergent or Convergent's employees or subcontractors while on Customer's site.

If Convergent is providing products or services for intrusion detection, detection of specific threats to people or property (including weapons, gunshot, or drone detection), mass notification, ballistics or explosives protection, or processing of biometric, health, financial, or government identifier data (collectively, "Special Offerings"), then to the fullest extent allowed by law (i) Convergent's indemnification obligations under the Agreement do not apply whatsoever and Convergent and Convergent Related Parties have no liability to Customer for any losses or damages caused by any Special Offerings; and (ii) Customer shall indemnify, defend, and hold harmless Convergent and Convergent Related Parties, from and against all claims, demands, actions, liabilities, damages, and costs (including reasonable attorneys' fees) relating to Special Offerings provided by Convergent, except to the extent of Convergent's gross negligence installing such Special Offerings. Any waiver of damages or limitation of liability contained in the Agreement and as modified herein shall not apply to Customer's indemnification, hold harmless and defense obligations herein.

SECTION 9. LIMITATION OF LIABILITY

EXCEPT AS PROVIDED HEREIN, TO THE FULLEST EXTENT ALLOWED BY LAW: (A) IN NO EVENT SHALL EITHER CONVERGENT, CONVERGENT RELATED PARTIES, OR CUSTOMER BE LIABLE UNDER OR IN CONNECTION WITH THIS PROPOSAL FOR SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE, LIQUIDATED OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (B) THE AGGREGATE LIABILITY OF CONVERGENT AND CONVERGENT RELATED PARTIES ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED THE AMOUNTS PAID BY CUSTOMER TO CONVERGENT UNDER THIS AGREEMENT. THE EXISTENCE OF MORE THAN ONE CLAIM WILL NOT ENLARGE THIS LIMIT. THE LIMITATION SET FORTH IN THIS SECTION SHALL APPLY WHETHER THE CLAIM IS BASED ON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE) OR OTHER LEGAL THEORY.

SECTION 10. COMPLIANCE WITH LAW, SAFETY, & SITE CONDITIONS

Convergint agrees to comply with all laws and regulations applicable to its provision of the Work. Customer will comply with all applicable laws and agreements applicable to its use and operation of the Work. Convergint shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Convergint prior to beginning Work.

If during the course of its Work, Convergint encounters conditions at the site that are subsurface, differ materially from what is represented in the contract documents, or otherwise concealed physical conditions, Convergint shall be entitled to an extension of time and additional costs for the performance of its work.

If Convergint discovers or suspects the presence of hazardous materials or unsafe working conditions at Customer's site where the Work is to be performed, Convergint is entitled to stop the Work at that site if such hazardous materials, or unsafe working conditions were not provided by or caused by Convergint. Convergint in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's site. Convergint shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's site. To the fullest extent allowed by law, Customer shall indemnify and hold harmless Convergint from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney's fees, arising out of or resulting from undisclosed hazardous materials or unsafe working conditions at Customer's site.

SECTION 11. PERSONAL DATA & SECURITY

Convergint's obligations and liabilities regarding Processing of Personal Data and information security shall be limited solely to Processing performed by Convergint's personnel. Processing by OEMs or Third Party Products are governed by any applicable OEM end user licensing agreements or terms and conditions. Customer represents and warrants that it will comply with all applicable Data Protection Laws. Although certain products delivered by Convergint may be capable of processing Biometric Information, Personal Health Information, financial information, or government identifiers ("Sensitive Information"), Customer acknowledges that Convergint is not Processing Sensitive Information (or to the extent it is Processing Sensitive Information, it is doing so strictly in accordance with Customer's instructions) and Customer is solely responsible for compliance of all such Processing with Data Protection Laws. To the fullest extent allowed by law, Customer shall indemnify, defend and hold harmless Convergint from and against all claims, demands, actions, liabilities, damages, and costs (including reasonable attorneys' fees) asserted by a third party arising out of or relating to failure to comply with applicable Data Protection Laws including but not limited to those related to Sensitive Information. Customer acknowledges it has reviewed Convergint's Privacy Policy available at <https://www.convergint.com/privacy-policy/>, "Personal Data", "Process(ing)", "Biometric Information", and "Personal Health Information" shall be interpreted in accordance with, and shall include analogous terminology as used in, applicable laws and regulations relating to data privacy, information security, data protection, data breaches, cross-border data flows, and/or the rights and obligations of persons or entities regarding personal information ("Data Protection Laws").

To the extent Convergint provides cybersecurity services, such services are provided "as is" without warranties or representations of any kind, whether express or implied. Convergint will follow Customer-specified policies to access (including remotely access) Customer information systems; however, Convergint will not be responsible for technical problems that may occur resulting from Convergint following Customer's instructions or for information security losses or harms to the extent that they are not due to the fault of Convergint. Customer-authorized changes to Customer information systems are at Customer's own risk and Customer acknowledges it is responsible for the overall security of its information systems.

SECTION 12. INTELLECTUAL PROPERTY

Convergint shall retain title and ownership of all intellectual property rights relating to the drawings, technical documentation, or other technical information ("Documentation") delivered under this Agreement. The OEMs shall retain title and ownership of all intellectual property rights relating to the Third Party Products and will grant any license and right to use in connection with the Third Party Product through the OEM's end user license agreement or other terms and conditions. Customer shall not use any Documentation supplied by Convergint for any purposes other than those directly related to this Agreement or for the use and/or maintenance of the Third Party Product.

SECTION 13. PRICE ADJUSTMENT

Convergint may automatically adjust the price, with five (5) days prior written notice, if based on: (a) changes by its vendors to the cost of materials or Third Party Products to be delivered and/or labor costs related to personnel responsible for performing the Work. (b) macroeconomic conditions, such as taxes, tariffs or duties, natural disasters, labor shortages/strikes, etc., (c) market conditions such as price volatility or availability limitations, or (d) other events not within Convergint's control that impact the cost of performing the Work. The adjustment shall be consistent with applicable market indexes, where available, third-party sources or other evidence. Convergint reserves the right to add periodic surcharges, including without limitation, adjustments for the then current price of fuel, such surcharges to be specified and invoiced by Convergint.

SECTION 14. TERMINATION

If a party materially breaches this Agreement, the other party shall provide written notice of the breach and a reasonable time to cure the breach, but in no event less than 30 days. If the breaching party fails to cure the breach within the specified time period, the non-breaching party may terminate this Agreement upon 15 days written notice to the other party. If Convergint notifies Customer of a material breach pursuant to this paragraph, Convergint may temporarily suspend its work without liability until Customer cures the breach.

SECTION 15. GOVERNING LAW AND DISPUTES

The parties agree that this Agreement shall be governed by the laws of the state/province where the Work is located, and venue for disputes shall be located in that state/province.

In the event of any dispute between Convergint and Customer, Convergint and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, unless the dispute requires injunctive relief, then the dispute shall be decided exclusively by arbitration. Such arbitration shall be conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association (if the Services are performed in the United States) or Arbitration Rules of the ADR Institute of Canada, Inc. (if the Services are performed in Canada) currently in effect by a single arbitrator and shall be a final binding resolution of the issues presented between the parties. The prevailing party shall be entitled to recover its reasonable attorneys' fees and costs. Any award by the arbitrator may be entered as a judgment in any court having jurisdiction.

SECTION 16. MISCELLANEOUS

The parties have required that this Agreement be written in English and have also agreed that all notices or other documents required by or contemplated in this Agreement be written in English. Les parties ont requis que cette convention soit rédigée en anglais et ont également convenu que tout avis ou autre document exigé aux termes des présentes ou découlant de l'une quelconque de ses dispositions sera préparé en anglais.

Any changes to this Agreement shall be in writing signed by both Customer and Convergint.

In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

Customer waives all claims against Convergint arising from or related to suspension of work pursuant to this Agreement.

Customer and Convergint are independent contractors, and nothing in this Agreement creates any agency, joint venture, partnership, or other form of joint enterprise, employment, or fiduciary relationship between them. Nothing contained in this Agreement shall be deemed to create a relationship of employee or employer between the parties, and neither party shall be entitled to any benefits that the other party provides for its own employees, including workers compensation and unemployment insurance. Each party shall have exclusive control over its own employees, agents, and subcontractors, its labor and employee relations, and its policies relating to wages, hours, working conditions, or other conditions.

Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. Notwithstanding the foregoing, Convergint may assign this Agreement without notice or consent (i) to any of its parents, subsidiaries or affiliated companies or any entity majority owned by Convergint; or (ii) in connection with a merger, acquisition, reorganization, sale of all of the equity interests of Convergint, or a sale of all or substantially all of the assets of Convergint to which this Agreement relates.

Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent.

In no event will Convergint be obligated to comply with any project labor agreements or other collective bargaining agreements.

A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer and Convergint. No waiver by Customer or Convergint shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver.

The Sections regarding invoicing, warranty, indemnity, and disputes shall survive the termination of this Agreement.

By signing this Agreement, Customer acknowledges that it reviewed the Important Product Safety and Service Information at <https://www.convergint.com/terms/>.

BOARD AGENDA ITEM

Date: August 28, 2024

Submitted by: Justin Madding, Director of Facilities & Planning

Area Administrator: Todd Hampton, Ed.D., Vice President of Administrative Services

Subject: Request for Approval

Board Meeting Date: September 11, 2024

Title of Board Item: Request for Approval of ETEC Access Control Re-Wire Project

Background:

The ETEC building has experienced ongoing intermittent disruptions in electronic access control door reads and releases. Convergent, Allegion, and Taft College employees met on-site to explore the disruptions and found that the system was not originally wired to OEM standards and the wires began to fail over time. The scope of work of this project includes complete re-wire and re-termination of readers, door hardware, control boards, and end devices.

Please see the attached proposal from Convergent Technologies. Convergent Technologies is the District's preferred vendor for electronic access control technologies. It is my recommendation that the board of trustees award the ETEC Access Control Re-Wire Project to Convergent Technologies for the total amount of \$10,258.00.

Terms (if applicable): Pursuant to the attached proposal.

Expense (if applicable): \$10,258.00.

Fiscal Impact Including Source of Funds (if applicable):

This project will be a general fund expenditure from the Facilities, Maintenance & Operations budget.

Approved: 
Dr. Rafe Trickey, Jr., Superintendent/President



3651 Pegasus Dr. #120, Bakersfield CA 93308
Phone Mobile (559) 978-4197
bob.henderson@convergint.com

July 22, 2024

Taft College
Taft College
29 Cougar Ct Taft, California 93268
Attention: Justin Madding

Quotation: BH07712664P
RFP#:
License/Cert 986407

Reference: Taft College E-Tech Re-wire, Re-Terminate
E-Tech Rewire, Re-Terminate

On behalf of Convergent's global network of colleagues, thank you for allowing us to address your electronic security needs. We are confident this proven solution is comprehensive and customized to meet your needs today, and in the future.

Site Observations

Convergent, Allegion, and Taft College all met at the E-Tech building to discuss ongoing intermittent disruptions in door reads and release. We discovered that the original installer did not wire according to proper OEM standards, and over time, wires began to fail.

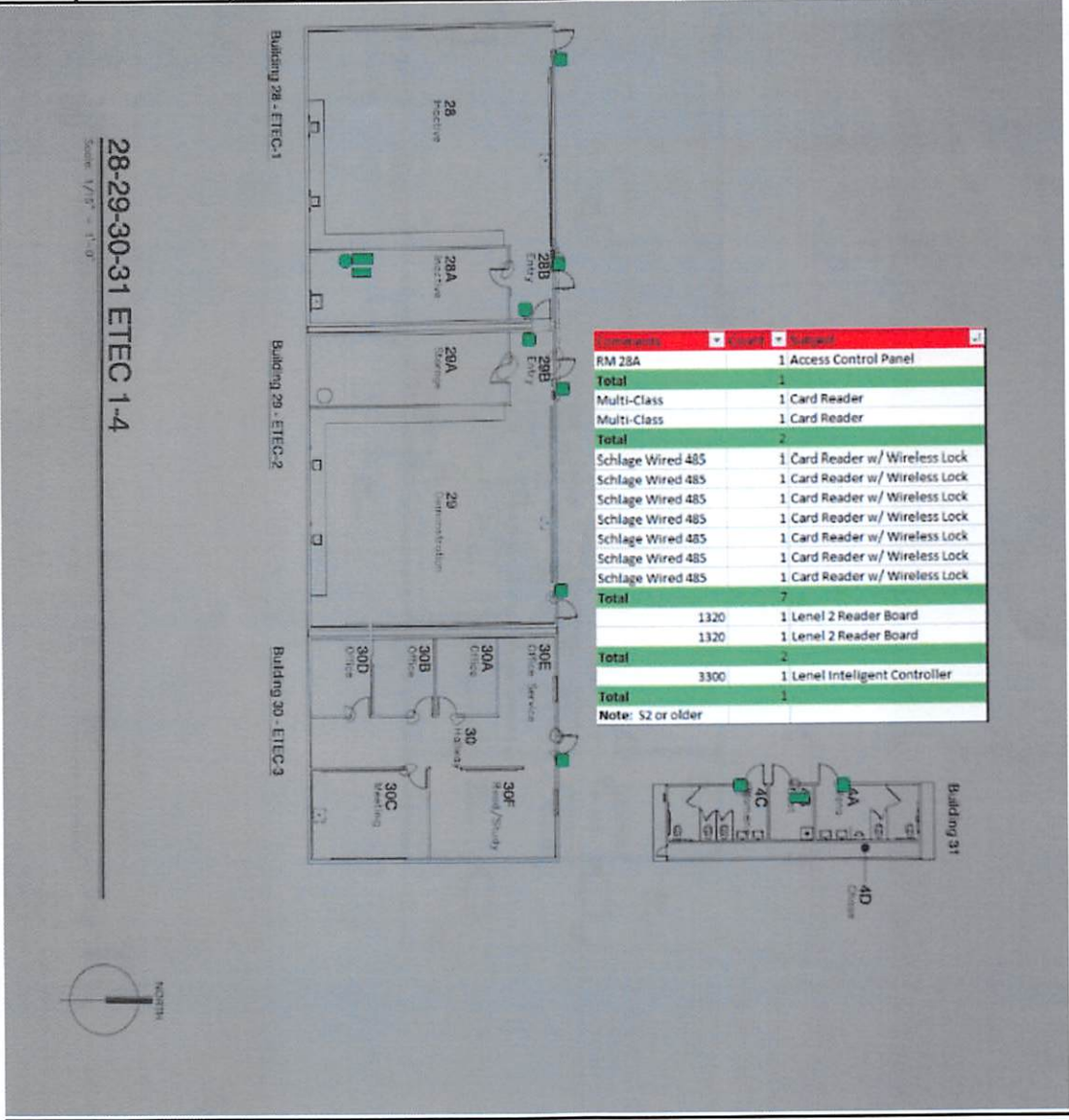
Scope of Work (E-Tech Building):

- Provide and install all wire required for complete Re-wire and Re-termination of readers, door hardware, controller boards, and end devices specific to Allegion AD series wired locksets and Lenel Controller boards (approximately 7-9 doors affected).
- Utilize existing cable pathways including existing conduit, overhead free-air in drop ceiling scenarios, and best field determined methods to make all cable pulls and connections.
- Confirm all connections, visibility, and function on the Lenel system.
- Test and verify all system function.

Assumptions:

- Minor conduit or Panduit may be necessary utilizing best field determined cable pathways
- Test and verify proper function of all devices in scope.
- Provide orientation and coaching on all devices installed.
- Assumes stable Network with adequate bandwidth for this scope of work with IT availability during time of re-connections.
- Labor is paid at Prevailing Wage
- Assumes no Bonds.

Conceptual Site Lay out (Exact Devices to be confirmed)



Materials

Line	Qty	Part	Description	Unit Price	Extended Price
1			Cable		
2	0.50	4151150DB -FB	22-2P OAS STR CMP Pur Jkt FB DB RS485 CABLE	\$ 933.33	\$ 466.66

Equipment Total	\$	466.66
Total Labor/Other Costs	\$	9,710.99
Freight/Warranty	\$	41.85
Tax if Applicable	\$	38.50
Payment Bond	\$	Not Included
Total Project Price	\$	10,258.00



Clarifications and Exclusion

1. All work proposed herein, shall be performed during normal business hours Monday through Friday 8:00 am - 5:00 pm.
2. Low voltage wiring shall be installed via open air code approved methods.
3. Provision or installation of conduit, wire, boxes, fittings or other electrical installation materials unless specifically listed under Inclusions or Bill of Materials.
4. Permits or associated fees are not included.
5. Customer to provide static IP addresses and network connections at panel locations.
6. Customer to provide a secured staging & storage area for project related materials.
7. Pricing assumes that electronic Auto CAD files are available from customer for our use in creating submittal drawings.
8. Fifty percent (50%) of the proposed sell price shall be payable to Convergent for project mobilization. Mobilization shall be invoiced and due upon customer acceptance of this proposal.
9. Proposal does not include sales tax unless otherwise noted.
10. Anything in the Contract Documents notwithstanding, in no event shall either Contractor or Subcontractor be liable for special, indirect, incidental or consequential damages, including commercial loss, loss of use, or lost profits, even if either party has been advised of the possibility of such damages.
11. Convergent reserves the right to negotiate mutually acceptable contract terms and conditions with customer by making mutually agreeable changes to the formal contract included in the Bid Documents.
12. Customer acknowledges that supply-chain and shipping difficulties may result in unavoidable delays in deliveries of materials despite timely placement of orders and efforts by Convergent and its suppliers to avoid such delays. Customer agrees to provide Convergent with reasonable extensions of time to the extent of any such delays and Convergent agrees to make reasonable efforts to avoid or minimize such delays. Customer further acknowledges that the above-referenced supply-chain and shipping difficulties may result in unanticipated increases to Convergent's proposal pricing on products covered by this quote or any resulting agreement and that such increases may occur between the time this quote is provided, or any resulting contract is executed and the time when Convergent actually purchases the products covered by this quote or a resulting agreement. Customer agrees that it will pay any such increase in Convergent's initial pricing of obtaining the products above the proposal pricing upon which the quote or agreement was based, by change order or otherwise, and Convergent agrees that it shall make commercially reasonable efforts to minimize any such increase.

REVIEW IMPORTANT PRODUCT SAFETY AND SERVICE INFORMATION PRIOR TO USING A CONVERGENT-INSTALLED SOLUTION: See the "IMPORTANT PRODUCT SAFETY AND SERVICE INFORMATION" documentation, available at convergent.com/terms.



Total Project Investment:

\$ 10,258.00

Thank you for considering for your Security needs. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you would like to proceed with the scope of work as outlined in this proposal, please sign below and return to my attention.

Sincerely,

Bob Henderson

Convergint
Bob Henderson

By signing below, I accept this proposal and agree to the Terms and Conditions contained herein

Justin Madding

July 22, 2024

Customer Name (Printed)

Date

Authorized Signature

Title



Throughout this Proposal, including these Terms and Conditions and any attachments, (together, "Agreement") the term "Convergent" refers to the Convergent Technologies affiliate operating in the state/province in which the Work is being performed and "Convergent Related Parties" means Convergent and its contractors, subcontractors, third party product manufacturers or providers.

SECTION 1. THE WORK

This Agreement takes precedence over and supersedes any and all prior proposals, correspondence, and oral or written agreements or representations relating to the work set forth in the attached scope of work ("Work"). This Work commences on the start date and will be performed pursuant to the schedule specified in the attached scope of work and, subject to any change orders or addendums, represents the entire agreement between Convergent and Customer.

This Agreement is made without regard to compliance with any special sourcing and/or manufacturing requirements, minority or disadvantaged supplier requirements, or similar government procurement laws. Should such requirements be applicable to this Agreement, Convergent reserves the right to modify and/or withdraw its Agreement.

Customer understands that Convergent is an authorized distributor or reseller and not the manufacturer or developer ("OEM") of software, hardware and equipment (collectively, "Third Party Products") purchased by Customer and certain services are delivered to Customer by such OEM.

No monitoring services, including UL listed monitoring, are included in the Work. Any such services shall be governed and provided by a separate agreement.

Convergent agrees in accordance with the mutually agreed project schedule:

- To submit shop drawings, product data, samples and similar submittals if required in performing the Work;
- To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement;
- Secure and pay for permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work, unless local regulations provide otherwise; and
- Hire subcontractors and order material to perform part of the Work, if necessary, while remaining responsible for the completion of the Work.

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to Convergent:

- To promptly approve submittals provided by Convergent;
- To provide access to all areas of the site which are necessary to complete the Work;
- To supply suitable electrical service as required by Convergent;
- To remove site obstacles and job safety hazards;
- To promptly participate and approve acceptance testing, if applicable;
- Upon completion of commissioning or agreed to acceptance criteria, to promptly provide sign-off establishing job closeout; and
- That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property during the period from when Convergent is first notified of the emergency or failure and until such time that Convergent notifies the Customer that the systems are operational or that the emergency has cleared.

THE WORK AND/OR THIRD PARTY PRODUCTS ARE DESIGNED TO HELP REDUCE, BUT NOT ELIMINATE RISKS OF LOSS RELATING TO CUSTOMER'S PREMISES OR THIRD PARTIES. THE AMOUNTS BEING CHARGED BY CONVERGENT ARE NOT SUFFICIENT TO GUARANTEE THAT LOSS OR DAMAGE WILL DECREASE OR BE ELIMINATED. Customer acknowledges that proper safety and security requires a layered approach of people, processes, safety, and technologies. The Work, including Third Party Products, provided by Convergent is not sufficient to ensure overall safety and security. Customer acknowledges and agrees that it is responsible for its overall safety and security, including testing and maintenance of the Third Party Products (except to the extent contracted to Convergent by written agreement). Customer acknowledges and agrees that it has a duty of care and is solely responsible for its compliance with applicable laws, rules, and regulations, including but not limited to export and re-export restrictions and regulations, privacy and data protection regulations, applicable OEM instructions, terms and conditions, EULAs, and proper product usage.

Risk of loss, including any Third Party Product comprising the Work, shall pass to Customer as the Work is completed and the materials are incorporated into the Work at Customer's site subject to any end user license agreements. If or Third Party Products are earlier stored on Customer's site pursuant to agreement between Customer and Convergent, risk of loss with respect to such or Third Party Product shall pass to Customer upon delivery to Customer's site.

SECTION 2. PRICING

Pricing and amounts proposed shall remain valid for 30 days unless otherwise specified. Price includes only the Third Party Products listed based on Convergent's interpretation of plans and specifications unless noted otherwise. Additional Third Party Products, unless negotiated prior to order placement, will be billed accordingly. Sales taxes (or as applicable GST, PST, VAT or similar tax) and any other taxes assessed on Customer shall be added to the price upon invoice to Customer.

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay Convergent fifty (50%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than one month, Convergent will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to Convergent as invoiced, within thirty (30) days of the date of such invoice. If the Work is completed in less than one month, Customer agrees to pay Convergent in full after the Work has been completed within thirty (30) days of the date of invoice. Invoices shall not be subject to a project retention percentage and payment to Convergent shall not be conditioned on payment by an upstream party. If Customer is overdue in any payment, Convergent shall be entitled to suspend the Work without liability until paid, charge Customer an interest rate 1 and 1/2% percent per month (or the maximum rate permitted by law, whichever is less), and may avail itself of any other legal or equitable remedy. Customer shall reimburse Convergent costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any

other reasonable expenditure.

SECTION 4. WARRANTY

Warranties for Convergent's services and Third Party Products are described in the Limited Warranty for Products and Services available at <https://www.convergent.com/terms/>, which is in effect as of the effective date of this Agreement and is incorporated by reference as if set forth herein in full.

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or Convergent may request changes in the Work with a change order signed by both parties. If Customer orders (i) any changes to the Work (e.g. change in objective, deliverables, tasks or hours), (ii) changes to schedule (extension or acceleration), or (iii) causes any material interference with Convergent's performance of the Work, Convergent shall be entitled to an equitable adjustment in the time for performance and in the Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor Convergent shall be liable for any delay or failure in the performance of their respective obligations pursuant to this Agreement due to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay. A Force Majeure event shall include, but not be limited to: acts of God, pandemic or epidemic, diseases, quarantines, unavoidable casualties, concealed conditions, acts of any civil or military authority; riot, insurrections, and civil disturbances; war, invasion, act of foreign enemies, hostilities (regardless of whether or not war is declared), rebellion, revolution, terrorist activities; strikes, lockouts or other labor disputes; embargoes; shortage or unavailability of labor, supplies, materials, equipment or systems; accident, fire, storm, water, flooding, negligence of others, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or lighting, transportation contingencies; laws, statutes, regulations, and other legal requirements, orders or judgements; acts or order of any government or agency or official thereof, other catastrophes or any other similar occurrences. If performance by either party is delayed due to Force Majeure, the time for performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay and Convergent shall be entitled to an equitable adjustment of the Price.

SECTION 7. INSURANCE

In lieu of any Customer insurance requirements, for Services performed in the United States, Convergent shall maintain the following insurance coverages during the term of this Agreement and upon request, shall provide certificates of insurance to the Customer:

Worker's Compensation	Statutory Limits
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Commercial General Liability	\$1,000,000 per occurrence
	\$2,000,000 general aggregate
Automobile Liability	\$1,000,000 per occurrence/aggregate
Excess/Umbrella Liability	\$3,000,000 per occurrence/aggregate

Commercial General Liability policy shall name the Customer as "additional insured" on a primary/noncontributory basis with respect to liability arising out of the Services, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Convergent pursuant to this Agreement. Convergent shall not provide loss runs or copies of its insurance policies. Convergent shall provide to the Customer no less than thirty (30) days' notice prior to the termination or cancellation of any such insurance policy. For services performed in Canada, Convergent shall maintain similar insurance coverage dependent upon the local requirements in Canada and upon the insurance available under Convergent's insurance program. All required insurance coverage shall be reasonable in the circumstances and compliant with local regulations.

SECTION 8. INDEMNIFICATION

To the fullest extent allowed by law, Convergent shall indemnify and hold Customer harmless from and against claims, damages, losses, and expenses (excluding loss of use) attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by the negligent acts or omissions of Convergent or Convergent's employees or subcontractors while on Customer's site.

If Convergent is providing products or services for intrusion detection, detection of specific threats to people or property (including weapons, gunshot, or drone detection), mass notification, ballistics or explosives protection, or processing of biometric, health, financial, or government identifier data (collectively, "Special Offerings"), then to the fullest extent allowed by law (i) Convergent's indemnification obligations under the Agreement do not apply whatsoever and Convergent and Convergent Related Parties have no liability to Customer for any losses or damages caused by any Special Offerings; and (ii) Customer shall indemnify, defend, and hold harmless Convergent and Convergent Related Parties, from and against all claims, demands, actions, liabilities, damages, and costs (including reasonable attorneys' fees) relating to Special Offerings provided by Convergent, except to the extent of Convergent's gross negligence installing such Special Offerings. Any waiver of damages or limitation of liability contained in the Agreement and as modified herein shall not apply to Customer's indemnification, hold harmless and defense obligations herein.

SECTION 9. LIMITATION OF LIABILITY

EXCEPT AS PROVIDED HEREIN, TO THE FULLEST EXTENT ALLOWED BY LAW: (A) IN NO EVENT SHALL EITHER CONVERGENT, CONVERGENT RELATED PARTIES, OR CUSTOMER BE LIABLE UNDER OR IN CONNECTION WITH THIS PROPOSAL FOR SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE, LIQUIDATED OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (B) THE AGGREGATE LIABILITY OF CONVERGENT AND CONVERGENT RELATED PARTIES ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED THE AMOUNTS PAID BY CUSTOMER TO CONVERGENT UNDER THIS AGREEMENT. THE EXISTENCE OF MORE THAN ONE CLAIM WILL NOT ENLARGE THIS LIMIT. THE LIMITATION SET FORTH IN THIS SECTION SHALL APPLY WHETHER THE CLAIM IS BASED ON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE) OR OTHER LEGAL THEORY.

SECTION 10. COMPLIANCE WITH LAW, SAFETY, & SITE CONDITIONS

Convergent agrees to comply with all laws and regulations applicable to its provision of the Work. Customer will comply with all applicable laws and agreements applicable to its use and operation of the Work. Convergent shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Convergent prior to beginning Work.

If during the course of its Work, Convergent encounters conditions at the site that are subsurface, differ materially from what is represented in the contract documents, or otherwise concealed physical conditions, Convergent shall be entitled to an extension of time and additional costs for the performance of its work.

If Convergent discovers or suspects the presence of hazardous materials or unsafe working conditions at Customer's site where the Work is to be performed, Convergent is entitled to stop the Work at that site if such hazardous materials, or unsafe working conditions were not provided by or caused by Convergent. Convergent in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's site. Convergent shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's site. To the fullest extent allowed by law, Customer shall indemnify and hold harmless Convergent from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney's fees, arising out of or resulting from undisclosed hazardous materials or unsafe working conditions at Customer's site.

SECTION 11. PERSONAL DATA & SECURITY

Convergent's obligations and liabilities regarding Processing of Personal Data and information security shall be limited solely to Processing performed by Convergent's personnel. Processing by OEMs or Third Party Products are governed by any applicable OEM end user licensing agreements or terms and conditions. Customer represents and warrants that it will comply with all applicable Data Protection Laws. Although certain products delivered by Convergent may be capable of processing Biometric Information, Personal Health Information, financial information, or government identifiers ("Sensitive Information"), Customer acknowledges that Convergent is not Processing Sensitive Information (or to the extent it is Processing Sensitive Information, it is doing so strictly in accordance with Customer's instructions) and Customer is solely responsible for compliance of all such Processing with Data Protection Laws. To the fullest extent allowed by law, Customer shall indemnify, defend and hold harmless Convergent from and against all claims, demands, actions, liabilities, damages, and costs (including reasonable attorneys' fees) asserted by a third party arising out of or relating to failure to comply with applicable Data Protection Laws including but not limited to those related to Sensitive Information. Customer acknowledges it has reviewed Convergent's Privacy Policy available at <https://www.convergent.com/privacy-policy/>, "Personal Data", "Process(ing)", "Biometric Information", and "Personal Health Information" shall be interpreted in accordance with, and shall include analogous terminology as used in, applicable laws and regulations relating to data privacy, information security, data protection, data breaches, cross-border data flows, and/or the rights and obligations of persons or entities regarding personal information ("Data Protection Laws").

To the extent Convergent provides cybersecurity services, such services are provided "as is" without warranties or representations of any kind, whether express or implied. Convergent will follow Customer-specified policies to access (including remotely access) Customer information systems; however, Convergent will not be responsible for technical problems that may occur resulting from Convergent following Customer's instructions or for information security losses or harms to the extent that they are not due to the fault of Convergent. Customer-authorized changes to Customer information systems are at Customer's own risk and Customer acknowledges it is responsible for the overall security of its information systems.

SECTION 12. INTELLECTUAL PROPERTY

Convergent shall retain title and ownership of all intellectual property rights relating to the drawings, technical documentation, or other technical information ("Documentation") delivered under this Agreement. The OEMs shall retain title and ownership of all intellectual property rights relating to the Third Party Products and will grant any license and right to use in connection with the Third Party Product through the OEM's end user license agreement or other terms and conditions. Customer shall not use any Documentation supplied by Convergent for any purposes other than those directly related to this Agreement or for the use and/or maintenance of the Third Party Product.

SECTION 13. PRICE ADJUSTMENT

Convergent may automatically adjust the price, with five (5) days prior written notice, if based on: (a) changes by its vendors to the cost of materials or Third Party Products to be delivered and/or labor costs related to personnel responsible for performing the Work, (b) macroeconomic conditions, such as taxes, tariffs or duties, natural disasters, labor shortages/strikes, etc., (c) market conditions such as price volatility or availability limitations, or (d) other events not within Convergent's control that impact the cost of performing the Work. The adjustment shall be consistent with applicable market indexes, where available, third-party sources or other evidence. Convergent reserves the right to add periodic surcharges, including without limitation, adjustments for the then current price of fuel, such surcharges to be specified and invoiced by Convergent.

SECTION 14. TERMINATION

If a party materially breaches this Agreement, the other party shall provide written notice of the breach and a reasonable time to cure the breach, but in no event less than 30 days. If the breaching party fails to cure the breach within the specified time period, the non-breaching party may terminate this Agreement upon 15 days written notice to the other party. If Convergent notifies Customer of a material breach pursuant to this paragraph, Convergent may temporarily suspend its work without liability until Customer cures the breach.

SECTION 15. GOVERNING LAW AND DISPUTES

The parties agree that this Agreement shall be governed by the laws of the state/province where the Work is located, and venue for disputes shall be located in that state/province.

In the event of any dispute between Convergent and Customer, Convergent and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, unless the dispute requires injunctive relief, then the dispute shall be decided exclusively by arbitration. Such arbitration shall be conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association (if the Services are performed in the United States) or Arbitration Rules of the ADR Institute of Canada, Inc. (if the Services are performed in Canada) currently in effect by a single arbitrator and shall be a final binding resolution of the issues presented between the parties. The prevailing party shall be entitled to recover its reasonable attorneys' fees and costs. Any award by the arbitrator may be entered as a judgment in any court having jurisdiction.

SECTION 16. MISCELLANEOUS

The parties have required that this Agreement be written in English and have also agreed that all notices or other documents required by or contemplated in this Agreement be written in English. Les parties ont requis que cette convention soit rédigée en anglais et ont également convenu que tout avis ou autre document exigé aux termes des présentes ou découlant de l'une quelconque de ses dispositions sera préparé en anglais.

Any changes to this Agreement shall be in writing signed by both Customer and Convergent.

In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

Customer waives all claims against Convergent arising from or related to suspension of work pursuant to this Agreement.

Customer and Convergent are independent contractors, and nothing in this Agreement creates any agency, joint venture, partnership, or other form of joint enterprise, employment, or fiduciary relationship between them. Nothing contained in this Agreement shall be deemed to create a relationship of employee or employer between the parties, and neither party shall be entitled to any benefits that the other party provides for its own employees, including workers compensation and unemployment insurance. Each party shall have exclusive control over its own employees, agents, and subcontractors, its labor and employee relations, and its policies relating to wages, hours, working conditions, or other conditions.

Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. Notwithstanding the foregoing, Convergent may assign this Agreement without notice or consent (i) to any of its parents, subsidiaries or affiliated companies or any entity majority owned by Convergent; or (ii) in connection with a merger, acquisition, reorganization, sale of all of the equity interests of Convergent, or a sale of all or substantially all of the assets of Convergent to which this Agreement relates.

Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent.

In no event will Convergent be obligated to comply with any project labor agreements or other collective bargaining agreements.


A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer and Convergent. No waiver by Customer or Convergent shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver.

The Sections regarding invoicing, warranty, indemnity, and disputes shall survive the termination of this Agreement.

By signing this Agreement, Customer acknowledges that it reviewed the Important Product Safety and Service Information at <https://www.convergent.com/terms/>.

BOARD AGENDA ITEM

Date: August 21, 2024

Submitted by: Dr. Xiaohong Li, VP of Information and Institutional Effectiveness 

Area Administrator: Dr. Rafe Trickey, Superintendent/President

Subject: Request for Approval

Board Meeting Date:

September 11, 2024

Title of Board Item:

TeamViewer Three-Year Subscription Renewal
Quote# 000754503-1

Background:

TeamViewer allows IT staff to provide remote support to the college staff.

Terms (if applicable):

October 14, 2024 - October 13, 2027

Expense (if applicable):

Total cost of the three-year renewal is \$6,145.50.

Fiscal Impact Including Source of Funds (if applicable):

The cost of the renewal is included in the ITS budget.

Approved: 
Dr. Rafe Edward Trickey, Jr., Superintendent/President



Ship to
 Taft College
 29 Cougar Ct
 Taft
 California
 93268
 United States

TeamViewer Germany GmbH
 Bahnhofplatz 2
 73033 Göppingen
 Germany

Telephone: +1 239 999 4122
 Page: 1 / 2
 Customer Account: 22027797
 Contact: Alan Earl Bentley
 Email: alan.bentley@teamviewer.com

QUOTE - 000754503-1

QUOTE • DATE
 08 August, 2024

SUBSCRIPTION • PERIOD
 3 Years

BILLING • PERIOD
 3 Years

QUOTE • VALID UNTIL
 22 August, 2024

Description	QTY	Unit Price	Total Discount	Amount
TeamViewer Corporate	1	6,600.00	- 454.50	6,145.50
			Subtotal (USD)	6,145.50
			TOTAL (USD)	6,145.50

Accept Quote

Questions?

Connect with us:

Call +1 239 999 4122

salesteam@teamviewer.com

Information

All prices are quoted exclusive of tax. Any VAT / GST / sales taxes due will be added on top and shown separately where applicable.


The Initial Term (B.5.1 of EULA) of your Subscription is 3 years, during which termination for convenience is excluded. The license fee for the Initial Term shall be payable in full upon invoicing. After the expiry of Initial Term, the Contract will automatically renew every 12 months, unless you terminate your Contract by submitting a support ticket using the TeamViewer web portal <https://www.teamviewer.com/support/> or notifying us in a written or text form, at least 28 days before the end of the Initial Term or any Renewal Term.

The above discount is valid until 07 August, 2027.

The terms of our End User License Agreement (EULA) and Data Processing Agreement (DPA) are applicable.

BOARD AGENDA ITEM

Date: August 15, 2024

Submitted by: Dr. Xiaohong Li, VP of Information and Institutional Effectiveness 

Area Administrator: Dr. Rafe Trickey, Superintendent/President

Subject: Request for Approval

Board Meeting Date:

September 11, 2024

Title of Board Item:

IssueTrak Software Maintenance Renewal 2024-25
Reference: 20240715-105235000

Background:

IssueTrak is work order software used by the Information Technology Services, Maintenance and Operations, and Distance Education departments. This software provides for asset control and structure in completing service request assignments. It also provides a notification system to end users upon service request completion.

Expense (if applicable):

Total cost of the renewal is \$3,582.00.

Fiscal Impact Including Source of Funds (if applicable):

The renewal cost will be shared by Information Technology Services, Maintenance and Operations, and Distance Education departments.

Approved: 
Dr. Rafe Edward Trickey, Jr., Superintendent/President



issuetrak

Taft College 2024 - Renewal

Quote created: July 15, 2024 Reference: 20240715-105235000

Taft College

29 Emmons Park Drive
Taft, CA 93268
United States

Gus Gonzalez

gusgonzalez@taftcollege.edu
661-763-7924

Comments

When you're ready, you can use our **Check Out** feature to pay your quote directly online!

Tony Lovelace - Business Development Representative Issuetrak, Inc.



Products & Services

Item & Description	Quantity	Unit Price	Total
MAINTREN:MAINTREN - LIC-ADV	9	\$398.00 /year	\$3,582.00 /year
One Year of Issuetrak Maintenance Plus from October 2024 to October 2025			
Your Issuetrak Maintenance Plus includes: All new releases and upgrades of your licensed Issuetrak software; ability to expand your user licenses and modules; dedicated Quick Response Team to resolve complex code-related issues; advice from our product specialists on current or future usage of Issuetrak; unlimited access to Issuetrak's Technical Support Team and online Knowledge Base; and emergency after-hours support. Module(s) Included: Identity Management, Asset Management, Web Surveys and Incoming Email.			

Annual subtotal	\$3,582.00
Total	\$3,582.00

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Gus Gonzalez
gusgonzalez@taftcollege.edu

This quote expires on October 18, 2024

Purchase terms

BY SIGNING ISSUETRAK'S QUOTE, OR INDICATING YOUR ACCEPTANCE OF THE QUOTE BY EMAIL, OR DOWNLOADING, INSTALLING, ACCESSING OR USING THE ISSUETRAK SOFTWARE AFTER RECEIVING THE QUOTE, ISSUETRAK AND YOU AGREE TO THE TERMS OF SERVICE LOCATED HERE: [Issuetrak Terms of Service](#)

Questions? Contact me



Tony Lovelace

Business Development Representative

tony.lovelace@issuetrak.com

757-213-1323

Issuetrak, Inc.


200 Golden Oak Court Suite 470

Virginia Beach VA 23452

United States

Date: August 29, 2024

Submitted by: Kanoe Bandy, Director of Athletics

Area Administrator: Emmanuel V. Campos, Interim Vice President of Student Services 

Subject: Request for Ratification

Board Meeting Date: September 11, 2024

Title of Board Item:

Contract for Professional Services with Chris Ruiz for Webmaster Services for the Taft College Athletics Programs/Website for 2024-2025 Academic Year

Background:

The Athletics Department of Taft College would like to utilize the professional services of Chris Ruiz. He will be responsible for maintaining and managing the Presto website and assist in the redesign. He will also set up the new sports seasons for the TC Athletics Department. The department will submit the content and the webmaster will work behind the scenes to get the information posted in a timely manner.

Terms (if applicable):

The effective dates are August 1, 2024 through May 31, 2025.

Expense (if applicable):

The independent contractor shall receive \$500 per month for a total of \$5,000.

Fiscal Impact Including Source of Funds (if applicable):

This will be paid for by 2024-2025 Athletics District Funding.

Approved: 
Dr. Rafe Edward Trickey, Jr., Superintendent/President

WEST KERN COMMUNITY COLLEGE DISTRICT CONTRACT FOR PROFESSIONAL SERVICES

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT (“District”) and Chirs Ruiz (“Independent Contractor”). The agreement is effective August 1, 2024.

Recitals

1. District desires to obtain the services of an education consultant specifically trained and experienced in rendering the following services: Sports Information/Webmaster (and as may be more particularly described in paragraph 3 of terms below).
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide the personal professional services as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services August 1, 2024 through May 31, 2025.
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:
 - a. **Set up new sport seasons:**
 - Input schedules
 - Input team rosters
 - Update links on main navigation bars and specific team page navigation bars
 - Upload team photos to roster page
 - Upload student-athlete/coaches photos to bio pages
 - Upload coaches’ information to bio pages
 - Archive previous season’s schedules/results, statistics, roster, and news page

b. Write game stories from completed games/events:

- Will Use game statistics uploaded by coaches to 3C2A/PrestoSports Website to write game recap for those that are not already being submitted.
- Will upload the stories to the Taft Athletics website, usually within 24 hours, to keep the site updated with new content

c. Write other news/special events stories for posting on website as requested:

- Athletic Director and sports information specialist may email me directly with news they would like featured on the site. Examples of this would include awards, signing and transfers, new hires, and community involvement.
- Special event stories could also be featured, which could include fundraising events, golf tournament, Hall of Fame, Coaches vs. Cancer/Dig Pink, and camps/clinics

d. General updating of the site and other items:

- Keep staff directory up to date
- Upload additional PDFs (team media guides/programs, recruiting documents) to site
- Can create email lists and newsletters for distribution
- Can create email interest forms for first contact by potential student-athletes to coaches
- Can assist with maintenance of social media accounts (Twitter, Facebook)

4. **Compensation.** Independent Contractor shall be paid the sum of **\$500.00 per month**.

5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since the Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and their staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, the Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

7. **Travel Expenses/Mileage Reimbursement.** The District shall not have a need to reimburse Independent Contractor for travel expenses or mileage.

8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

9. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 15 days prior written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:

Budget Code:

11000-352-5510-69610

West Kern Community College District:

Independent Contractor:

By: Dr. Rafe Edward Trickey, Jr.

By: Chris Ruiz

Signature

Signature

Date: September 3, 2024

Submitted by: Dr. Leslie Minor, Vice President of Instruction

Area Administrator: Dr. Rafe Edward Trickey, Jr., Superintendent/President

Subject: Request for Ratification

Board Meeting Date: September 11, 2024

Title of Board Item:

Agreement with the Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC)

Background:

This agreement is the continuation of the 2023-2024 agreement. Becky Roth will continue to serve as a Coordinator for Taft College in the Child Development Training Consortium for 2024-2025. The CDTC mission is to provide career and education guidance to child development students. The coordinator will submit all necessary reports and act as a liaison between CDTC and the California Department of Education/Early Education and Support Division and carry out the mission of the consortium.

Terms (if applicable):

September 1, 2024- June 20, 2025

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Dr. Rafe Edward Trickey, Jr., Superintendent/President

**CHILD DEVELOPMENT TRAINING CONSORTIUM
2024-2025 INSTRUCTIONAL AGREEMENT
AGREEMENT NUMBER 24-25-2468**

This Agreement is made and entered into this 1st day of September, 2024, by and between the Yosemite Community College District, Child Development Training Consortium, hereafter called the **YCCD/CDTC**, and **Taff College**, hereafter called the **CONTRACTOR**.

WITNESSETH: That the **CONTRACTOR** for and in consideration of the covenants, conditions, agreements, and stipulations of the **YCCD/CDTC** hereinafter expressed, does hereby agree to furnish to the **YCCD/CDTC** services as follows:

I. STATEMENT OF WORK

- A. The **CONTRACTOR** will designate a **CDTC Campus Administrator** to implement the Child Development Training Consortium (**CDTC**) program at the local level. The **CDTC Campus Administrator** will commit to being actively engaged for the full program year, and will maintain **CDTC Campus Administrator** status except for an emergency or other extenuating circumstance. In the event a **CDTC Campus Administrator** needs to withdraw mid – program year, **YCCD/CDTC** will consider a temporary **CDTC Campus Administrator**, on an individual basis. The scope of work in this contract is supplementary to the typical duties of faculty or other positions that provide career and education guidance to child development students. The **CDTC Campus Administrator** will be responsible to prepare and submit all required reports; coordinate all **CDTC** activities; attend one (1) mandatory **CDTC** webinar; and inform child development/early childhood education department of program requirements and components specific to the Child Development Training Consortium.

The designated **CDTC Campus Administrator** is preferably an active **ECE/CD** faculty, either full- time or **ECE/CD** adjunct faculty, department chair, director of the campus child development lab center/children's center or other qualified individual. Since the requirement of faculty is preferred, but not required, exceptions will be considered by **YCCD/CDTC** on an individual basis.

The **CDTC Campus Administrator**, must reside within California and be employed by the college. **CDTC** will subcontract directly with college and then the contract/agreement will be administered by the **CDTC Campus Administrator** employed by the college.

The **CDTC Campus Administrator** must be available to support students by providing regularly scheduled office/support hours; thereby being accessible to students applying for the Educational Support Grant via the **CDTC** website at childdevelopment.org. The **CDTC Campus Administrator** must attend and/or provide **CDTC** program service information to campus child development/early childhood education (**ECE**) department meetings. The **YCCD/CDTC** must be notified in writing within fifteen (15) calendar days of any change in **CDTC Campus Administrator** status.

The **CDTC Campus Administrator** must notify **CDTC** at least 30 days in advance of any type of formal or informal leave. A written plan of action that confirms the intent to continue all **CDTC Campus Administrator** duties as outlined in this Agreement, must be submitted for approval.

The **CDTC Campus Administrator** will act as a liaison between the Child

Development Training Consortium and California Department of Social Services (CDSS) to disseminate approved information to campus ECE/CD faculty regarding state initiatives and trends in ECE.

- B. The CONTRACTOR will generate up to **450 units** of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain or renew a currently held Child Development Permit. Enrolled units must be completed between July 1, 2024, and June 20, 2025. Students will apply for the Educational Support Grant via the CDTC website at childdevelopment.org. ECE/CD coursework, general education coursework, child development work experience and remedial courses are included. General work experience courses are excluded.
- C. The CONTRACTOR will provide appropriate community college courses, which:
1. Meet the requirements of the Child Development Permit Matrix (included in this Agreement as Appendix A) and/or child care licensing regulations.
 2. Are degree or certificate applicable.
 3. Are offered for credit with the possible exception of remedial courses.
 4. Are available to family child care providers and employees of child care/development programs serving infants through school-age children.
- D. The CONTRACTOR will enroll students who meet the YCCD/CDTC eligibility criteria, numbered 1 through 5 below. Student eligibility must be verified each semester/term. Students will apply for the Educational Support Grant via the CDTC website at childdevelopment.org.
1. Student must be seeking a new or maintaining a currently held Child Development Permit, **AND**
 2. At the time of enrollment, the student must be employed (Priority 2 students exempt) by a child care/development program including licensed family child care and out-of-school care. Center-based programs must be licensed or eligible for an exemption according to California Department of Social Services (CDSS) regulations. Licensed exempt centers are limited to the following: on school site, parents on site, military, tribal, employment agency, parks and recreation, adult ed/child care, home based program and before/after school program. Employment in a kindergarten or transitional kindergarten classroom is also acceptable, **AND**
 3. If a student is employed, the employment must directly benefit children and/or families. The employment experience must be acceptable to the California Commission on Teacher Credentialing for purposes of obtaining a Child Development Permit, even if experience is not required for the permit, **AND**
 4. Student must work in the state of California (Priority 2 students exempt).
 5. In-home care providers (nannies) are not eligible (unless they meet Priority 2 eligibility requirements). Unlicensed, exempt, in-home childcare providers are not eligible.
- E. The CONTRACTOR will enroll eligible students according to the following two priorities:

California Department of Social Service (CDSS) Priorities for Enrollment.

Students will apply for the Educational Support Grant via the CDTC website at childdevelopment.org.

Priority 1 Employees of all direct-funded CDSS/CDE programs including center-based programs and family child care network programs or center-based programs with satellite family child care providers. This also includes co-

located Head Start Programs. Employees of any program, center-based or licensed family child care homes, that serve children on a voucher basis for Alternative Payment services. Employees of all other programs including center-based and licensed family child care homes.

- Priority 2** Students who are not currently employed (as described in the above Priority 1 requirement) who are enrolled in at least a three-unit ECE/CD Practicum/Student Teaching course or in at least two (2) core Child Development/Early Childhood Education courses as approved by the campus administrator and/or CDTC staff.

An eligible practicum course must be at least 3 semester units or 4 quarter units, a CAP and/or C-ID approved Practicum course or Infant/Toddler "Practicum" course.

Within each priority group listed above, priority will be given to students fulfilling the requirements for an Assistant or Associate Teacher, Teacher or Master Teacher Child Development Permit.

Local Priorities for Student Enrollment

The local ECE/CD Advisory Committee may inform or recommend additional priorities. However, the CDSS priorities listed above must be met before local priorities can be implemented. Local priorities are encouraged to meet local needs within the context of the CDSS priorities.

- F. The CONTRACTOR will consult with an existing ECE/CD Advisory Committee to solicit input on local needs, courses to be offered. Then, CONTRACTOR will approve and submit the student eligibility and payment policies by October 11, 2024.
- G. The CONTRACTOR must have access to student grades and verify in advance of issuing student payments. And, will provide student grade documentation, demonstrating a grade of "C" or better, to YCCD/CDTC upon request for audit purposes.
- H. The CONTRACTOR will ensure that all required reports and documents are submitted to YCCD/CDTC by the due dates specified. Report titles and due dates are included in this Agreement as Appendix B – 2024-2025 Required Reports and Timelines. All reports should be submitted via the administrator portal on the CDTC website or, when appropriate, submitted electronically.

II. PERIOD OF PERFORMANCE

The term of this Agreement shall be from September 1, 2024, to and including June 20, 2025. Enrolled units must be completed between July 1, 2024, and June 20, 2025. All allowable expenditures must be encumbered and/or the services rendered prior to June 20, 2025.

III. BUDGET AND ALLOWABLE EXPENSES

- a. By **October 11, 2024**, a **2024-2025 INITIAL budget based on the funding authorized in this Agreement must be posted online with the YCCD/CDTC.**
- b. The CONTRACTOR will submit a **REVISED** budget to the YCCD/CDTC for approval due to the following two circumstances:
 - 1. When planned expenditures in any of the **major expense categories** (direct services, support services, or administration) exceed the approved budget by more than ten percent (10%).

2. And when planned expenditures in any of the **line items** exceed the approved budget by more than twenty-five percent (25%).
- c. The CONTRACTOR will administer the program budget in accordance with YCCD/CDTC budget development guidelines available in the CDTC Guidelines and Policy Manual. The CONTRACTOR will ensure that all program expenditures are reasonable, necessary, and allowable.
- d. All travel must be approved by CDTC within 30 days of expected travel dates.
- e. The CONTRACTOR will not expend YCCD/CDTC funds on food, equipment, donations, or gifts. Equipment is defined as a fixed asset that does not lose its identity when removed from its location and is not changed materially or consumed immediately (typically, within a year) by use. Equipment has relatively permanent value and its purchase increases the value of the physical property such as furniture, vehicles, machinery, computers and furnishings that are not integral parts of the building or the building system.
- F. The number of units allocated to the CONTRACTOR can be impacted based on the number of participating colleges, the number of units available, and/or if the CONTRACTOR under-generates its contracted number of units the previous year.

IV. PAYMENT FOR SERVICES

- A. In consideration of the performance of the foregoing in a satisfactory manner, the YCCD/CDTC agrees to pay the CONTRACTOR an amount not to exceed **\$20,700.00**. The amount of total payments to the CONTRACTOR will be the lesser of program earnings, the amount authorized by this Agreement, or actual expenditures. Any over-payments of more than \$100.00 made by YCCD/CDTC to the CONTRACTOR must be refunded to YCCD/CDTC by June 30, 2025. Checks should be made payable to YCCD.
- B. The CONTRACTOR will be paid \$46.00 per enrolled unit of course work, which meets requirements of the Child Development Permit Matrix and/or child care licensing regulations to the maximum stated in Paragraph IB. ECE/CD coursework, general education coursework, remedial courses and child development work experience are included. General work experience classes are excluded.
- C. The CDTC Campus Administrator will **approve and submit electronically all summer `24 and/or fall `24 student applications to CDTC by November 8, 2024**. The CDTC Campus Administrator will **approve and submit electronically all winter `25 and/or spring `25 student applications by March 14, 2025**. It is the responsibility of the Contractor to contact the assigned CDTC Specialist, in advance, if the deadlines cannot be met.
- D. YCCD/CDTC will issue progress payments to CONTRACTOR upon receipt of correctly reviewed, approved and electronically submitted Educational Support Grant applications for each enrolled student for each semester/term.
- E. YCCD/CDTC will withhold any payment until all required documentation has been received to substantiate enrolled units.
- F. YCCD/CDTC will make final payment to CONTRACTOR upon satisfactory completion of services as described herein. The online **FINAL expenditure report is due no later than June 20, 2025**. It is the responsibility of the Contractor to contact the assigned CDTC Specialist, in advance, if the deadline cannot be met.

V. RETENTION OF RECORDS AND UNITS

The CONTRACTOR will retain all programmatic and fiscal records for a minimum of five (5) full years from the date of final payment under this Agreement. The CONTRACTOR will make these records available to YCCD/CDTC upon request for audit purposes during the progress of the work and for five (5) years following final payment. The federal audit number for this project is 93.575042.

VI. CONTRACT AMENDMENTS

This Agreement may be amended with mutual written consent of both parties and the approval of the California Department of Social Services (CDSS).

VII. 30 DAY TERMINATION NOTICE

It is mutually agreed that either party may terminate this Agreement by giving thirty (30) calendar days advance written notice.

VIII. FUND AVAILABILITY

Funding of this Agreement is contingent upon appropriation and availability of funds from the California Department of Social Services (CDSS). The YCCD/CDTC is funded with federal Child Care and Development Quality Improvement funds.

IX. NONDISCRIMINATION CLAUSE

- A. During the performance of this Agreement, CONTRACTOR will not unlawfully discriminate, harass, or allow harassment against any employee or student because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (cancer), age (over 40), sexual orientation, or marital status.
CONTRACTOR will ensure that the evaluation and treatment of employees and student participants are free from such discrimination and harassment.
- B. CONTRACTOR shall comply with the provisions of the Fair Employment and Housing Act and the applicable regulations promulgated thereunder.
- C. By signing this Agreement, the CONTRACTOR ensures that it will comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability.

X. INDEPENDENT CONTRACTORS

It is understood that this is an Agreement by and between independent contractors and is not intended, and shall not be construed to create the relationship of agent, servant, employee, partnership, or joint venture.

XI. HOLD HARMLESS CLAUSE

Both the CONTRACTOR and YCCD/CDTC agree to hold harmless, defend, and indemnify the other party, its officers, employees, boards, volunteers, and agents from and against any and all losses, claims or expense arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of the activities of such party, its boards, officers, agents, employees, or volunteers pursuant to this Agreement. However, the provisions of this indemnity agreement do not apply to any damages or losses caused by the negligence or willful misconduct of the party being indemnified or its officers, employees, boards, volunteers, or agents.

XII. ACKNOWLEDGEMENT

The CONTRACTOR will acknowledge the support of the YCCD/CDTC when publicizing the work performed under this Agreement. Materials developed with funds from this Agreement shall contain an acknowledgment of the use of federal Child Care and Development Funds (CCDF) received from the California Department of Social Services (CDSS).

XIII. DRUG-FREE WORKPLACE

The CONTRACTOR certifies compliance with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace.

XIV. NON-PERFORMANCE OF TERMS OF INSTRUCTIONAL AGREEMENT

If the CONTRACTOR fails to fulfill the terms of this Instructional Agreement, the CONTRACTOR will be placed on informal probation for the period of one year. If the CONTRACTOR fails to fulfill the terms of the Instructional Agreement while on informal probation, a Probationary Instructional Agreement will be issued in the second year. If the CONTRACTOR fails to fulfill the terms of the Probationary Instructional Agreement, no further Instructional Agreements will be issued to CONTRACTOR.

XV. CONFIDENTIALITY

- A. All data and information developed by CONTRACTOR and deemed confidential by YCCD/CDTC shall be properly safeguarded and protected by CONTRACTOR from unauthorized use and disclosure. At a minimum, during non-working hours, CDTC paper and/or electronic documents, reference materials, or any materials related there of shall be kept in a locked, secure place. All electronic data shall be password protected and secure at all times.
- B. CONTRACTOR is hereby considered an agent of the State of California/ Yosemite Community College District only for confidential data purposes and will be personally liable under the state and federal statutes for unauthorized disclosures.
- C. CONTRACTOR shall as soon as practicable notify YCCD/CDTC of any request from a third party for disclosure of any information relating to this Agreement, including, but not limited to, subpoena, deposition proceedings, court order or other legal action. Subject to paragraph B above, unless YCCD/CDTC authorizes the disclosure of the information in writing, CONTRACTOR shall use every means, to the maximum extent permitted by law and at no cost to the YCCD/CDTC, to protect the information from disclosure.
- D. CONTRACTOR shall require its Campus Administrator to agree to the conditions and stipulations of the YCCD/CDTC Confidentiality Agreement, Appendix C, in consideration of interactions with participants of the CDTC program and confidential information entered into the online Educational Support Grant student application.

AGREED TO BY:

CONTRACTOR Authorizing Signature: (Must be signed by an administrator at a position higher than Dean.)	
Printed Name of Person Signing:	
Title of Person Signing:	
Date:	

Yosemite Community College District:

Authorizing Signature:	
Printed Name of Person Signing:	Trevor Stewart
Title of Person Signing:	Vice Chancellor, YCCD
Date:	
Attachments for reference: Appendix A - Child Development Permit Matrix Appendix B – 2024-2025 Required Reports and Timelines Appendix C – Confidentiality Assurance Agreement	

Return the Instructional Agreement and Confidentiality Assurance Agreement with <u>original signatures</u> OR Certified by Adobe Sign signatures to: CDTC@yosemite.edu or email the assigned CDTC Specialist
--

For CDTC Use Only			
Date Received:	To D.O.:	From D.O.:	To Contractor:

Appendix A

Child Development Permit Matrix - with Alternative Qualification Options Indicated

Permit Title	Education Requirement (Option 1 for all permits)	Experience Requirement (Applies to Option 1 Only)	Alternative Qualifications (with option numbers indicated)	Authorization	Five Year Renewal
Assistant (Optional)	Option 1: 6 units of Early Childhood Education (ECE) or Child Development (CD)	None	Option 2: Accredited HERC program (including RCP)	Authorizes the holder to care for and assist in the development and instruction of children in a child care and development program under the supervision of an Associate Teacher, Teacher, Master Teacher, Site Supervisor or Program Director.	105 hours of professional growth†
Associate Teacher	Option 1: 12 units ECE/CD including core courses**	50 days of 3+ hours per day within 2 years	Option 2: Child Development Associate (CDA) Credential.	Authorizes the holder to provide instruction, care, development, and supervision of children in a child care and development program, and supervise an Associate Teacher, Assistant and an aide. The permit also authorizes the holder to serve as a coordinator of curriculum and staff development.	105 hours of professional growth†
Teacher	Option 1: 24 units ECE/CD including core courses** plus 16 General Education (GE) units*	175 days of 3+ hours per day within 4 years	Option 2: A or higher in ECE/CD or related field with 3 units supervised field experience in ECE/CD setting	Authorizes the holder to provide service in the care, development and instruction of children in a child care and development program, and supervise an Associate Teacher, Assistant and an aide.	105 hours of professional growth†
Master Teacher	Option 1: 24 units ECE/CD including core courses** plus 16 GE units*	350 days of 3+ hours per day within 4 years	Option 2: BA or higher (does not have to be in ECE/CD) with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting	Authorizes the holder to provide service in the care, development and instruction of children in a child care and development program, and supervise an Associate Teacher, Assistant and an aide. The permit also authorizes the holder to serve as a coordinator of curriculum and staff development.	105 hours of professional growth†
Site Supervisor	Option 1: A (or 60 units) which includes: 24 ECE/CD units with core courses** including at least 100 days of supervising adults plus 3 units supervised field experience in ECE/CD setting; OR Option 3: Admin. Credential with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; OR Option 4: Teaching credential** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting	350 days of 3+ hours per day within 4 years including at least 100 days of supervising adults	Option 2: BA or higher (does not have to be in ECE/CD) with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; OR Option 3: Admin. Credential with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; OR Option 4: Teaching credential** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting	Authorizes the holder to supervise a child care and development program operating at a single site or multiple sites; provide service in the care, development, and instruction of children in a child care and development program; and serve as coordinator of curriculum and staff development.	105 hours of professional growth†
Director	Option 1: BA or higher (does not have to be in ECE/CD) plus 6 administration units plus 2 adult supervision units	One year of Site Supervisor experience	Option 2: Admin. credential** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; OR Option 3: Teaching credential** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; OR Option 4: Master's Degree in ECE/CD or Child/Human Development administration; OR Option 5: 6 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; plus 6 units of ECE/CD setting; plus 6 units of ECE/CD setting; plus 6 units of ECE/CD setting	Authorizes the holder to supervise a child care and development program operating at a single site or multiple sites; provide service in the care, development, and instruction of children in a child care and development program; and serve as coordinator of curriculum and staff development.	105 hours of professional growth†

NOTE: All unit requirements listed above are semester units. All course work must be completed with a grade of C or better from a regionally accredited college. Spanish translation is available.

*Core courses in each of four general education categories, which are degree applicable: English/Language Arts, Math or Science, Social Sciences, Humanities and/or Fine Arts.
 **Core courses include child human growth & development, community or child and family relations, and program curriculum. You must have a minimum of three semester units or four quarter units in each of the core areas.
 †Holders of the Administrative Services Credential may serve as a Site Supervisor or Program Director.
 ‡A valid Multiple Subject or a Single Subject in Home Economics.
 †Professional growth hours must be completed under the guidance of a Professional Growth Advisor.

Appendix B

**Child Development Training Consortium 2024-2025
Required Reports and Timelines**

Reports/Documentation	Due Date
Instructional Agreement (Submit via email to assigned CDTC Specialist)	November 1, 2024
Online Student Educational Support Grant applications (Review, approve, and submit in Administrator Portal)	Summer/Fall '24: November 8, 2024 Winter/Spring '25: March 14, 2025
2024-2025 Program Budget with Student Eligibility and Payment Policies (Submit in Administrator Portal)	October 11, 2024
2024-2025 Contractor Information for Implementation (Submit via email to assigned CDTC Specialist)	June 20, 2025
2024-2025 Year-End Program Narrative Report (Submit via Survey Monkey)	
2024-2025 Final Expenditure Report (Submit in Administrator Portal)	

Note: It is the responsibility of the Contractor to contact the assigned Specialist, in advance, if the deadlines cannot be met.



CONFIDENTIALITY ASSURANCE AGREEMENT

- All CDTC Campus Administrators designated to implement the CDTC program of Yosemite Community College District (YCCD), Child Development Training Consortium (CDTC) who have access to process personal private student information within the CDTC website, which contains confidential information and records must read and sign this Agreement.
- The original is to be submitted to the Child Development Training Consortium, along with the signed Instructional Agreement.

Responsibilities: During the performance of your assigned duties related to collecting information on students participating in the CDTC program, services and other activities provided, you may have access to confidential student information and records required for effective coordination and delivery of services to students and early childhood professionals. All confidential discussion, deliberations, records, and information generated or maintained in connection with these activities shall be disclosed only to **authorized persons** who have the authority to access confidential participant information or records. An authorized person is defined as any person who is given authority to access participant information in the system through the YCCD/CDTC confidentiality protocol. This includes information obtained and conveyed through all media – verbally, in writing, by fax, phone or email, or through the CDTC website. Confidential participant data will be managed in accordance with all applicable federal and California state privacy laws including but not limited to: Family Education Rights and Privacy Act of 1984 (20 U.S. C Sec. 1232g) and Children’s Online Privacy Protection Act (COPPA) and California Education Code sections 49069 to 49079. Confidential participant data may include, but is not limited to, name, telephone, email account, address, date of birth and social security number.

Liabilities: Unauthorized release of confidential information to a third party may expose you to personal civil penalties under the provisions of Welfare and Institutions Code, Section 5330; criminal action under Welfare and Institutions Code, Section 10850; and potential fine under Title 42, Code of Federal Regulations, Part 2.

Acknowledgement: I acknowledge responsibility not to divulge any confidential information or records concerning CDTC students for services funded through the California Department of Social Services within the CDTC’s website without proper written authorization.

I understand that the signed Confidentiality Assurance Agreement original will be placed in the campus file.

Campus Administrator Signature: Rebecca Roth Date: 09/01/2024

Campus Administrator Print Name: Dr. Rebecca Roth Title: ECEFS Professor

CDTC Use Only
 Received by: _____ Date: _____

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78070323	08/01/2024	A00200017A.P.I. Plumbing	I0077389	27868	11000	431	4310	65100	150.00
78070324	08/01/2024	A00202515ACCCA	I0077413	SUNDGREN ME24/O	12495	319	5710	61900	250.00
78070325	08/01/2024	A00200028ACHRO/EEO Treasurer	I0077404	24/25	11000	411	5210	67300	450.00
78070326	08/01/2024	A00306660Advanced Data Storage, Inc.	I0077421	0186321	11000	411	5990	67300	117.74
78070327	08/01/2024	A00201875Amazon Capital Services	I0077377	1CDG-9QJC-41PY	12477	203	6310	61200	396.94
			I0077408	119V-MKGC-TDWF	31000	423	4310	69100	282.86
			I0077411	1N4Q-WWPW-1FK9	12477	203	6310	61200	391.67
78070328	08/01/2024	A00223048AMS.NET	I0077409	0081179	12913	113	5641	66002	31,417.11
78070329	08/01/2024	A00320892Barnes Welding	I0077407	0063414792	12560	223	4311	09565	634.15
78070330	08/01/2024	A00200119C.A. Reding Company, Inc.	I0077402	713382	31000	423	5971	69100	5.42
78070331	08/01/2024	A00200143Carlson, Kamala A.	I0077394	35	31000	423	4110	69100	7,211.00
78070332	08/01/2024	A00200161CDW-G	I0077403	SG48119	11000	213	6415	15016	911.94
78070333	08/01/2024	A00201685Cengage Learning	I0077399	84674788	31000	423	4110	69100	3,750.00
					31000	423	5940	69100	183.24
78070334	08/01/2024	A00200182City of Taft Police Departme	I0077422	0524WKCCD	11000	202	5985	60100	30.00
					11000	431	5985	65300	60.00
78070335	08/01/2024	A00341342Daley, Pearl	I0077414	100824	11000	302	5710	63100	117.88
78070336	08/01/2024	A00336434Delgado, Emily	I0077381	072424	12676	351	5710	64900	15.00
78070337	08/01/2024	A00331577Electric Embroidery Company	I0077384	9927	12495	319	4310	61900	130.00
78070338	08/01/2024	A00283199Fork Lift Specialties, Inc.	I0077390	24747462	11000	431	5632	65100	446.76
78070339	08/01/2024	A00329125Foundation Properties Inc	I0077406	16184	39000	314	5610	64991	295.00
78070340	08/01/2024	A00317357Garcia, Amber M.	I0077380	071424	12653	301	5710	63900	1,793.01
78070341	08/01/2024	A00040528Gardner, Gina L.	I0077383	071824	12648	223	5710	60103	844.05
78070342	08/01/2024	A00203431Grimes, Jessica R.	I0077396	30	31000	423	4110	69100	2,462.00
78070343	08/01/2024	A00337089HOWIES HOCKEY, INC.	I0077412	INV000240386	11000	352	4310	69619	1,066.69
78070344	08/01/2024	A00200680J & L Locksmithing	I0077388	017576	11000	435	5631	65192	284.23
78070345	08/01/2024	A00200693John Wiley & Sons, Inc.	I0077400	9973609	31000	423	4110	69100	406.00
					31000	423	5940	69100	46.97
78070346	08/01/2024	A00279155Jones & Bartlett Learning, L	I0077387	938633	31000	423	4110	69100	1,652.29
78070347	08/01/2024	A00200707Keenan & Associates	I0077405	305701	11000	412	5510	67300	5,000.00
78070348	08/01/2024	A00227772MBS Textbook Exchange, Inc.	I0077391	47-5415054	31000	423	4115	69100	1,994.25
					31000	423	5940	69100	72.45
			I0077392	IHH4510916	31000	423	6412	69100	2,909.76
					31000	423	6412	69100	130.00
					31000	423	5940	69100	70.39
78070349	08/01/2024	A00200508P. G. & E.	I0077423	040124	12560	223	5860	09565	679.42
78070350	08/01/2024	A00201630Payne, Tiffany A.	I0077379	071424	12653	301	5710	63900	1,996.98
78070351	08/01/2024	A00200521Pens Etc.	I0077397	500436-0	31000	423	4310	69100	341.72
78070352	08/01/2024	A00200522Pepsi-Cola Company	I0077398	35127209	32000	422	4410	69400	685.01
78070353	08/01/2024	A00237176SSD Systems	I0077415	R-00531728	11000	113	5641	67801	726.24
					11000	205	5641	12042	141.96
78070354	08/01/2024	A00201787Standard Insurance Company	I0077393	JUL 24	11000	411	3410	67300	455.70
					11000	411	3420	67300	1,448.38
78070355	08/01/2024	A00263777SWACC	I0077378	306079	11000	401	5320	67702	93,434.00
					11000	401	5310	67702	47,990.00
					11000	401	5390	67702	10,148.00
78070356	08/01/2024	A00200417Sysco Food Service of Ventur	I0077410	379681202	33429	310	4411	69250	156.05
			I0077419	379678682	33429	310	4410	69250	1,378.53
			I0077420	379678683	33429	310	4411	69250	302.61
78070357	08/01/2024	A00200419T.C. Clearing Account	I0077417	050124	11000	421	5912	67200	3,577.03

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78070358	08/01/2024	A00200419T.C. Clearing Account	I0077418	060124	11000	421	5912	67200	5,972.97
78070359	08/01/2024	A00200862Taft College Bookstore	I0077385	6448	12000	318	4310	64800	97.32
78070360	08/01/2024	A00200862Taft College Bookstore	I0077386	5995	11508	301	4310	64500	908.69
78070361	08/01/2024	A00234708The RP Group, Inc.	I0077382	RP23-072024-150	12495	319	5710	61900	1,040.00
78070362	08/01/2024	A00200282True Value Home Center	I0077401	485228	11000	435	4310	65190	150.38
78070363	08/01/2024	A00294733West Kern Adult Education Ne	I0077416	06302024-A	12603	125	7410	73100	83,257.00
78070364	08/01/2024	A00200355West Kern Water District	I0077395	071624	12560	223	5810	09565	245.33
78070365	08/02/2024	A00319941Alshami, Rashida S.	S0060134		11000		9526		598.00
78070366	08/02/2024	A00320128Babineaux, Jacob W.	S0060145		11000		9526		242.78
78070367	08/02/2024	A00335693Carranza, Dulcemaria	S0060146		11000		9526		123.70
78070368	08/02/2024	A00246976Connick, Christina R.	S0060137		11000		9526		2,500.00
78070369	08/02/2024	A00329163Ernst, Adam K.	S0060147		11000		9526		121.95
78070370	08/02/2024	A00328060Fernandez-Renteria, Destiny	S0060148		11000		9526		523.95
78070371	08/02/2024	A00332363Gage, Laporsha	S0060138		11000		9526		1,800.00
78070372	08/02/2024	A00338957Gutierrez, Julia N.	S0060149		11000		9526		524.45
78070373	08/02/2024	A00337460Lara, Alizah M.	S0060150		11000		9526		2,010.40
78070374	08/02/2024	A00329158Martinez, Drake A.	S0060151		11000		9526		121.95
78070375	08/02/2024	A00325428Metcalf, Sarah E.	S0060139		11000		9526		2,500.00
78070376	08/02/2024	A00335148Mixon, Rakasha E.	S0060135		11000		9526		1,300.00
78070377	08/02/2024	A00289878Owens, Kina D.	S0060136		11000		9526		448.00
78070378	08/02/2024	A00059755Plotner, Dakota	S0060152		11000		9526		138.00
78070379	08/02/2024	A00332221Quezada, Yaritza	S0060140		11000		9526		500.00
78070380	08/02/2024	A00329903Ramos, Vanessa M.	S0060141		11000		9526		2,500.00
78070381	08/02/2024	A00323403Rivera Jaime, Fatima	S0060153		11000		9526		521.95
78070382	08/02/2024	A00329157Tercero, Mary T.	S0060154		11000		9526		300.00
78070383	08/02/2024	A00263659Vasquez, Issac P.	S0060142		11000		9526		2,500.00
78070384	08/02/2024	A00338670White, Sabrina S.	S0060143		11000		9526		2,500.00
78070385	08/02/2024	A00339924Yslas, Brooklyn A.	S0060144		11000		9526		2,500.00
78070386	08/06/2024	A00200017A.P.I. Plumbing	I0077468	27486	11000	435	4310	65192	113.67
78070387	08/06/2024	A00327115ABC Occupational Medical Cen	I0077477	EM018370	32000	422	5990	69400	50.00
78070388	08/06/2024	A00201875Amazon Capital Services	I0077453	1XPB-DQHL-DXVH	12477	203	6310	61200	367.71
			I0077462	1NWH-4JFW-T9GH	12000	303	4410	64300	549.42
			I0077463	1MXH-HLLV-R6J9	31000	423	4110	69100	253.67
			I0077465	1P4M-V7XQ-J119	12000	303	7605	73200	774.85
78070389	08/06/2024	A00223048AMS.NET	I0077426	0081211	11000	113	5644	67801	2,442.00
78070390	08/06/2024	A00200063Austin's Pest Control, Inc.	I0077460	072124	39000	314	5860	64991	100.00
78070391	08/06/2024	A00200064B & B Surplus	I0077452	1158934	12560	223	4311	09565	1,373.42
78070392	08/06/2024	A00200109Brown & Reich Petroleum, Inc	I0077442	47105	11000	432	4316	65100	209.38
					11000	432	4316	65300	59.72
78070393	08/06/2024	A00200161CDW-G	I0077458	SH8142	11000	113	5643	67801	13,379.13
78070394	08/06/2024	A00200198Community College League of	I0077450	14168	11000	110	5210	66003	2,250.00
			I0077451	14086	11000	110	5210	66003	11,795.00
78070395	08/06/2024	A00311324CWDL, CPAs	I0077455	6026	11000	421	5420	67200	23,400.00
78070396	08/06/2024	A00200238Department of Justice	I0077476	738458	11000	202	5985	60100	113.00
					12561	223	5985	60103	96.00
					12681	223	5985	60103	32.00
					11000	401	5985	67200	32.00
78070397	08/06/2024	A00265229DK&M Property	I0077433	SEP 24	39000	314	5610	64991	1,854.55
			I0077478	4277	39000	314	5610	64991	140.00
78070398	08/06/2024	A00284319Fertile Earth Nursery and Ga	I0077461	1902	11000	431	4310	65500	141.76

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78070399	08/06/2024	A00329125	Foundation Properties Inc	I0077431	SEP 24	39000	314	5610	64991	2,181.82
78070400	08/06/2024	A00283264	Frontier California Inc.	I0077436	071024	11000	431	5840	65700	49.09
78070401	08/06/2024	A00283264	Frontier California Inc.	I0077437	070724	11000	431	5840	65700	156.02
78070402	08/06/2024	A00040528	Gardner, Gina L.	I0077443	101124	11000	205	5710	12042	300.00
78070403	08/06/2024	A00200627	Gonzalez, Lourdes	I0077435	102724	12916	321	5710	64900	400.00
78070404	08/06/2024	A00202073	Human Kinetics	I0077473	46481354	31000	423	4110	69100	2,780.00
						31000	423	5940	69100	130.11
78070405	08/06/2024	A00244581	Independent Fire and Safety,	I0077456	67310	11000	431	5631	65100	2,327.25
78070405	08/06/2024	A00244581	Independent Fire and Safety,	I0077456	67310	35819	357	5631	69700	511.37
						33428	310	5632	69200	96.94
						33528	310	5632	69200	96.94
						33588	310	5632	69200	193.89
				I0077457	67306	39000	314	5880	64991	829.85
78070406	08/06/2024	A00200680	J & L Locksmithing	I0077466	018058	11000	421	4310	67200	9.74
78070407	08/06/2024	A00277752	Jarrahan, Abbas	I0077425	073124	11000	209	4311	04013	7.85
78070408	08/06/2024	A00200721	Kiwanis Club of Taft	I0077440	20116	11000	113	5210	66002	123.00
				I0077441	20230	11000	113	5210	66002	85.00
78070409	08/06/2024	A00227772	MBS Textbook Exchange, Inc.	I0077464	47-5417515	31000	423	4110	69100	108.36
						31000	423	5940	69100	54.96
				I0077472	47-5418902	31000	423	4110	69100	985.20
						31000	423	5940	69100	316.70
78070410	08/06/2024	A00249855	Murphy, Lori A.	I0077424	071624	11000	352	5710	69610	219.03
78070411	08/06/2024	A00224086	NICE	I0077344	7788822	11000	431	5840	65100	745.92
78070412	08/06/2024	A00205869	NISOD	I0077448	580-38981	11000	202	5210	60100	1,200.00
78070413	08/06/2024	A00324842	Payne, Kenneth E.	I0077432	SEP 24	39000	314	5610	64991	2,110.92
78070414	08/06/2024	A00200518	Pearson Education	I0077427	25716710	31000	423	4110	69100	18,118.22
				I0077454	25679930	31000	423	4110	69100	559.93
						31000	423	5940	69100	30.59
78070415	08/06/2024	A00200521	Pens Etc.	I0077471	500436-1	31000	423	4310	69100	88.53
78070416	08/06/2024	A00220442	Serban Sound & Communication	I0077459	2100	12375	310	5646	69200	5,360.48
78070417	08/06/2024	A00334278	Superclean Fire Prevention	I0077444	072224	11000	431	5632	69400	800.00
						33429	310	4411	69250	350.00
78070418	08/06/2024	A00319064	T-Mobile USA Inc.	I0077428	081924	11000	431	5840	65100	108.53
				I0077429	08/19/24	39000	314	5840	64991	243.66
				I0077430	08-19-24	35000	360	6412	67701	29.43
				I0077434	08-19-24	12676	351	5840	64900	147.15
78070419	08/06/2024	A00200423	Taft City School District	I0077474	25-3	11000	432	4312	65100	48.05
						11000	432	5632	65100	123.00
						11000	432	5632	65100	92.00
						39000	314	4312	69800	30.00
						39000	314	5632	69800	123.00
78070420	08/06/2024	A00200425	Taft College	I0077449	072224	31000	423	7130	69100	30.00
78070421	08/06/2024	A00200425	Taft College	I0077467	070124	31000	423	7130	69100	30.00
78070422	08/06/2024	A00200862	Taft College Bookstore	I0077447	7722	12495	319	4310	61900	224.99
78070423	08/06/2024	A00200282	True Value Home Center	I0077446	485012	35815	314	4310	69700	66.82
						35827	357	4310	69700	4.64
				I0077469	485259	11000	431	4310	65100	77.90
				I0077470	485390	11000	435	4310	65192	21.64
78070424	08/06/2024	A00200433	Vibul Tangpraphaphorn, M.D.	I0077475	070124	39000	314	5990	64991	220.00

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78070425	08/06/2024	A00200355	West Kern Water District	I0077439	071824	11000	431	5810	65700	4,487.23
						39000	314	5810	64991	827.16
						12433	314	5810	69800	91.91
78070426	08/06/2024	A00200355	West Kern Water District	I0077445	07/18/24	11000	435	5810	65191	37.50
78070427	08/13/2024	A00222771	Academic Senate for Communit	I0077522	202407084	11000	110	5210	66003	1,557.77
78070428	08/13/2024	A00306660	Advanced Data Storage, Inc.	I0077499	0186043	11000	207	5990	49999	25.30
78070429	08/13/2024	A00292936	Albertson's Safeway LLC	I0077502	177691072824	32000	422	4410	69400	113.08
78070430	08/13/2024	A00237174	Allikas, Krystal A.	I0077526	071524	12653	301	5710	63900	1,383.02
78070431	08/13/2024	A00201875	Amazon Capital Services	I0077481	1NJR-LWJC-1RW1	12477	203	6310	61200	973.35
				I0077491	1NWH-4JFW-FRVW	31000	423	4115	69100	665.00
				I0077492	1JCX-GMGH-X67D	31000	423	4110	69100	55.20
				I0077504	17XQ-RJMH-6C7T	31000	423	4110	69100	108.45
78070432	08/13/2024	A00200043	American Express	I0077514	11005072524	11000	000	7211	00000	28,267.46
78070433	08/13/2024	A00223048	AMS.NET	I0077501	0081573	11000	113	5644	67801	14,867.93
78070434	08/13/2024	A00200063	Austin's Pest Control, Inc.	I0077484	JUL 24	12560	223	5860	09565	55.00
				I0077487	JUL '24	11000	431	5860	65100	380.00
				I0077488	JUL. 24	11000	435	5860	65190	40.00
78070435	08/13/2024	A00320892	Barnes Welding	I0077500	0063418229	12560	223	4311	09565	170.11
78070436	08/13/2024	A00200181	City of Taft	I0077532	57524	11000	431	5850	65700	149.98
						11000	431	5850	65500	3.06
78070437	08/13/2024	A00258703	College House	I0077521	89752	31000	423	4310	69100	801.60
						31000	423	5940	69100	43.45
78070438	08/13/2024	A00335974	Daugherty, Devin	I0077515	JUL 24	12648	223	5710	60103	51.32
78070439	08/13/2024	A00336434	Delgado, Emily	I0077529	JUL 24	12676	351	5710	64900	43.22
78070440	08/13/2024	A00265229	DK&M Property	I0077519	4278	39000	314	5610	64991	200.00
78070441	08/13/2024	A00200298	Elsevier Health Science	I0077480	59576DG8	31000	423	4110	69100	3,990.77
78070442	08/13/2024	A00202335	Fastenal Industrial & Constr	I0077505	CATAF54339	11000	431	4310	65100	201.35
78070443	08/13/2024	A00319544	FFP Fund V Lesseel, LLC	I0077531	2025-F5L1-00008	11000	431	5830	65700	24,986.08
78070444	08/13/2024	A00274675	Guevara, Cinthya G.	I0077530	JUL 24	12676	351	5710	64900	40.87
78070445	08/13/2024	A00200655	Henry Schein, Inc.	I0077520	98829620	11000	352	4310	69619	2,142.08
78070446	08/13/2024	A00304876	Ingram Book Group LLC	I0077493	82909152	31000	423	4110	69100	420.75
						31000	423	5940	69100	3.00
				I0077494	82713091	31000	423	4110	69100	266.71
						31000	423	5940	69100	3.00
				I0077503	82909153	31000	423	4110	69100	363.92
						31000	423	5940	69100	3.00
78070447	08/13/2024	A00310598	Li, Xiaohong	I0077527	071524	12653	301	5710	63900	2,018.98
78070448	08/13/2024	A00325895	Linde Gas & Equipment Inc.	I0077479	44140805	11000	205	5641	12042	799.83
				I0077490	43609688	12652	205	4311	12042	880.67
78070449	08/13/2024	A00200498	Office Depot	I0077506	376641121001	11000	421	4310	67200	221.46
						11000	401	4310	67200	49.52
				I0077507	375984290001	11000	401	4310	67200	54.11
				I0077508	375747749001	11000	421	4310	67200	46.92
				I0077509	375747749001.	11000	421	4310	67200	35.73
				I0077523	373085791001	12433	314	4310	69800	449.20
78070450	08/13/2024	A00315956	Orkin Pest Control	I0077510	263372101	11000	431	5860	65100	211.99
				I0077512	261970513	11000	431	5860	65100	211.99
78070451	08/13/2024	A00341313	Oxford Global Resources, LLC	I0077528	3696114B	11000	401	5510	67200	6,600.00
78070452	08/13/2024	A00200508	P. G. & E.	I0077516	073124	39000	314	5830	64991	394.84

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78070453	08/13/2024	A00200508P. G. & E.	I0077517	073024	12560	223	5830	09565	854.20
78070454	08/13/2024	A00318539Paycor, Inc.	I0077482	INV00065279	12571	411	5985	67300	740.00
78070455	08/13/2024	A00200517Peace Lutheran Church	I0077485	071224	11000	205	5611	12042	6,000.00
78070456	08/13/2024	A00200518Pearson Education	I0077497	25688971	31000	423	4110	69100	1,629.83
					31000	423	5940	69100	86.98
			I0077498	25679931	31000	423	4110	69100	924.95
					31000	423	5940	69100	104.99
78070457	08/13/2024	A00200522Pepsi-Cola Company	I0077486	45897957	31000	423	4310	69100	94.30
78070458	08/13/2024	A00341240PlanetBids, LLC	I0077495	1023603	11000	401	5510	67200	10,150.00
78070459	08/13/2024	A00319939Ramires, Ashly D.	S0060104		11000		9526		348.00
78070460	08/13/2024	A00200487Sierra School Equipment Co.	I0077513	415996	12647	223	6413	12042	29,438.59
78070461	08/13/2024	A00234793Southwest Signs	I0077489	33133	31000	423	4310	69100	110.00
78070462	08/13/2024	A00200396Spurr	I0077525	138283	11000	431	5820	65700	1,682.38
					35827	357	5820	69700	177.84
					33428	310	5820	69200	43.09
					33528	310	5820	69200	43.09
					33588	310	5820	69200	86.18
78070463	08/13/2024	A00201787Standard Insurance Company	I0077511	AUG 24	11000	411	3410	67300	447.02
					11000	411	3420	67300	1,357.70
78070464	08/13/2024	A00211077Strata Information Group	I0077483	54223	12551	353	5510	64600	4,717.50
78070465	08/13/2024	A00200862Taft College Bookstore	I0077524	063024	11000	000	5915	00000	1,866.26
					31000	423	5915	69100	67,861.79
					32000	422	5915	69400	4,775.95
78070466	08/13/2024	A00200282True Value Home Center	I0077496	485534	11000	431	4310	65100	89.25
78070467	08/13/2024	A00200293United Parcel Service	I0077518	0000969726314.	31000	423	5940	67705	1,871.15
78070468	08/19/2024	A00200017A.P.I. Plumbing	I0077577	28213	11000	431	4310	65500	10.83
					11000	431	4310	65100	19.50
					11000	431	4310	69200	114.75
78070469	08/19/2024	A00327115ABC Occupational Medical Cen	I0077553	EM018328	12571	411	5985	67300	90.00
			I0077554	EM018567	11000	411	5985	67300	105.00
			I0077555	EM018447	12571	411	5985	67300	30.00
			I0077556	EM018067	12571	411	5985	67300	45.00
					32000	422	5990	69400	100.00
78070470	08/19/2024	A00292936Albertson's Safeway LLC	I0077581	177690072824	33429	310	4410	69250	228.91
			I0077582	1776907/28/24	33429	310	4410	69250	164.06
78070471	08/19/2024	A00201875Amazon Capital Services	I0077565	19MP-VKLY-RNRX	11000	431	4310	65100	68.06
					11000	431	4310	65300	247.92
					11000	431	4310	65500	48.70
78070471	08/19/2024	A00201875Amazon Capital Services	I0077565	19MP-VKLY-RNRX	35827	357	4310	69700	118.84
			I0077568	1M7H-7MMJ-RDK9	12433	314	4310	69800	245.22
			I0077587	1HVX-JQ49-1HKK	31000	423	4310	69100	67.41
			I0077590	1DGN-DNFW-63XH	31000	423	4310	69100	82.83
			I0077603	14J6-3CNL-13YQ	31000	423	4310	69100	173.19
78070472	08/19/2024	A00285762Association of Chief Busines	I0077548	11945, 11947	11000	401	5710	67200	630.00
					11000	421	5710	67200	630.00
78070473	08/19/2024	A00200063Austin's Pest Control, Inc.	I0077593	JUL. '24	11000	435	5860	65192	60.00
78070474	08/19/2024	A00320892Barnes Welding	I0077596	0063421273	12560	223	4311	09565	98.27
78070475	08/19/2024	A00200093Black/Hall Construction	I0077557	430-0075 #6	12050	431	6121	65101	13,590.50
78070476	08/19/2024	A00200161CDW-G	I0077574	SL54924	11000	110	6415	66003	1,166.20
			I0077575	SJ72002	12433	314	4310	69800	359.41

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			I0077576 SK23317	11000	411	6412	67300	359.41
78070477	08/19/2024	A00201685Cengage Learning	I0077566 84693573	31000	423	4110	69100	2,187.00
				31000	423	5940	69100	109.08
78070478	08/19/2024	A00200107Charter Communications	I0077534 040124	12560	223	5610	09565	334.94
78070479	08/19/2024	A00258703College House	I0077578 88758	31000	423	4310	69100	1,131.60
				31000	423	5940	69100	223.48
78070480	08/19/2024	A00277634Comevo, Inc.	I0077544 4777	12000	319	5641	63200	6,920.00
78070481	08/19/2024	A00200200Computerland of Silicon Vall	I0077602 295998	12681	223	5642	60103	4,999.00
78070482	08/19/2024	A00277845Double D Cleaning Service	I0077586 109	12560	223	5875	09565	240.00
78070483	08/19/2024	A00200308Federal Express Corporation	I0077543 8-585-25235	11000	115	5950	67100	82.68
78070484	08/19/2024	A00283264Frontier California Inc.	I0077547 4770080224	11000	435	5840	65192	78.48
78070485	08/19/2024	A00344310LibreTexts Inc.	I0077569 INV-0077	12912	202	5210	60100	1,500.00
78070486	08/19/2024	A00227772MBS Textbook Exchange, Inc.	I0077567 IPR4517255	31000	423	4115	69100	929.95
78070487	08/19/2024	A00307058Minor, Leslie B.	I0077539 081324	11000	202	4120	60100	35.00
78070488	08/19/2024	A00339386Nexstar Media Inc	I0077571 4396332	11000	115	5970	67100	5,000.00
78070489	08/19/2024	A00200498Office Depot	I0077583 374665895001	12000	303	4310	64300	86.26
			I0077591 375779373001	11000	421	4310	67200	259.79
			I0077592 377742055001	31000	423	4321	69100	251.06
78070490	08/19/2024	A00200508P. G. & E.	I0077536 081124	39000	314	5830	64991	239.21
78070491	08/19/2024	A00200508P. G. & E.	I0077537 08/11/24	39000	314	5830	64991	74.81
78070492	08/19/2024	A00200508P. G. & E.	I0077538 08-11-24	39000	314	5830	64991	74.68
78070493	08/19/2024	A00200508P. G. & E.	I0077541 081224	39000	314	5830	64991	93.55
78070494	08/19/2024	A00200508P. G. & E.	I0077552 080924	39000	314	5830	64991	328.42
78070495	08/19/2024	A00200508P. G. & E.	I0077559 07/31/24	11000	431	5820	65700	115.76
78070496	08/19/2024	A00200508P. G. & E.	I0077560 07 12 24	11000	431	5820	65700	666.50
				35827	357	5820	69700	125.42
				39000	314	5820	64991	396.67
				12433	314	5820	69800	44.08
78070497	08/19/2024	A00200518Pearson Education	I0077588 25725604	31000	423	4110	69100	144.44
				31000	423	5940	69100	30.54
			I0077589 25724704	31000	423	4110	69100	899.90
				31000	423	5940	69100	49.03
78070498	08/19/2024	A00274574Penguin Random House LLC	I0077598 1086016437	31000	423	4110	69100	769.09
78070499	08/19/2024	A00200522Pepsi-Cola Company	I0077594 45897956	32000	422	4410	69400	579.20
78070500	08/19/2024	A00200393Sparkletts	I0077572 071224	12560	223	4310	09565	41.95
78070501	08/19/2024	A00200417Sysco Food Service of Ventur	I0077595 379692943	32000	422	4410	69400	5,162.30
				32000	422	4411	69400	60.75
				32000	422	5940	69400	11.45
			I0077599 379685707	33429	310	4411	69250	363.38
			I0077600 379692944	33429	310	4410	69250	2,508.67
78070502	08/19/2024	A00200423Taft City School District	I0077573 25-6	11000	432	4310	65100	358.72
				11000	432	5632	65100	164.00
78070503	08/19/2024	A00200862Taft College Bookstore	I0077561 5474	12000	319	4310	61900	37.89
				11000	302	4310	63100	37.89
78070504	08/19/2024	A00200862Taft College Bookstore	I0077570 073024-BKST	31000	423	5912	69100	1,345.64
78070505	08/19/2024	A00200862Taft College Bookstore	I0077585 0949	12909	351	4310	64900	168.87
78070506	08/19/2024	A00200282True Value Home Center	I0077579 485516	12648	223	5885	09565	31.37
			I0077584 485652	35819	357	4310	69700	344.88
78070507	08/19/2024	A00255644U.S. Bank Equipment Finance	I0077562 533525028	12560	223	5612	60103	244.41
				11000	205	5612	12042	244.41

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78070507 08/19/2024 A00255644U.S. Bank Equipment Finance	I0077562 533525028	11000	203	5612	61200	244.41	
		11000	203	5612	61200	244.41	
		12000	318	5612	64800	244.41	
		11000	202	5612	60100	244.41	
		11000	113	5612	67801	244.41	
		11000	431	5612	65100	244.41	
		33428	310	5612	69200	61.10	
		33528	310	5612	69200	61.10	
		33588	310	5612	69200	61.10	
		33591	310	5612	69200	61.10	
		11000	207	5612	49999	244.41	
		11000	202	5612	60100	244.41	
		11000	110	5612	66003	81.47	
		11000	202	5612	60100	81.47	
		11000	114	5612	66005	81.47	
		11000	202	5612	60100	244.41	
		11000	421	5612	67200	109.96	
		11000	401	5612	67200	24.44	
		11000	411	5612	67300	109.98	
		39000	314	5612	64991	244.41	
		12551	353	5612	64600	61.10	
		11000	301	5612	64500	61.10	
		11000	302	5612	63100	61.10	
		11000	358	5612	62100	61.10	
		11000	421	5612	67200	244.41	
		11000	401	5612	67200	244.41	
		11000	401	5612	67200	244.41	
		31000	423	5612	69100	244.41	
		31000	423	5612	69100	154.38	
		12495	319	5612	61900	55.96	
		I0077563 533525028.	11000	205	5971	12042	137.03
			12477	203	5971	61200	74.80
			11000	202	5971	60100	307.57
	33428	310	5971	69200	54.18		
	33528	310	5971	69200	54.18		
	33591	310	5971	69200	54.18		
	33588	310	5971	69200	54.18		
	11000	207	5971	49999	112.72		
	11000	202	5971	60100	121.20		
	11000	110	5971	66003	91.48		
	11000	202	5971	60100	91.48		
	11000	114	5971	66005	91.48		
	11000	202	5971	60100	300.41		
	39000	314	5971	64991	414.88		
78070507 08/19/2024 A00255644U.S. Bank Equipment Finance	I0077563 533525028.	12551	353	5971	64600	32.32	
		11000	301	5971	64500	32.32	
		11000	302	5971	63100	32.32	
		11000	358	5971	62100	32.32	
		31000	423	5971	69100	2,360.85	
		I0077564 535664056	12560	223	5612	60103	244.41
		11000	205	5612	12042	244.41	

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				11000	203	5612	61200	244.41
				11000	203	5612	61200	244.41
				12000	318	5612	64800	244.41
				11000	202	5612	60100	244.41
				11000	113	5612	67801	244.41
				11000	431	5612	65100	244.41
				33428	310	5612	69200	61.10
				33528	310	5612	69200	61.10
				33588	310	5612	69200	61.10
				33591	310	5612	69200	61.10
				11000	207	5612	49999	244.41
				11000	202	5612	60100	244.41
				11000	110	5612	66003	81.47
				11000	202	5612	60100	81.47
				11000	114	5612	66005	81.47
				11000	202	5612	60100	244.41
				11000	421	5612	67200	109.96
				11000	401	5612	67200	24.44
				11000	411	5612	67300	109.98
				39000	314	5612	64991	244.41
				12551	353	5612	64600	61.10
				11000	301	5612	64500	61.10
				11000	302	5612	63100	61.10
				11000	358	5612	62100	61.10
				11000	421	5612	67200	244.41
				11000	401	5612	67200	244.41
				11000	401	5612	67200	244.41
				31000	423	5612	69100	244.41
				31000	423	5612	69100	154.38
				12495	319	5612	61900	55.96
78070508	08/19/2024	A00210209ULINE	I0077597 180940992	31000	423	4321	69100	1,355.63
				31000	423	5940	69100	126.54
78070509	08/19/2024	A00342518UpToDate, Inc.	I0077601 IN-LCI-085692	12561	223	4120	12042	3,125.00
78070510	08/19/2024	A00279084Watts, Cliff H.	I0077540 JUL 24	11000	421	5710	67200	37.52
78070511	08/19/2024	A00294733West Kern Adult Education Ne	I0077558 06022024-B	12609	125	7410	73100	13,183.00
78070512	08/19/2024	A00200355West Kern Water District	I0077542 080824	39000	314	5810	64991	21.54
78070513	08/19/2024	A00200355West Kern Water District	I0077546 080124	33428	310	5810	69200	18.02
				33528	310	5810	69200	18.02
				33588	310	5810	69200	36.05
78070514	08/19/2024	A00200355West Kern Water District	I0077549 08/01/24	11000	435	5810	65192	155.33
78070515	08/19/2024	A00200355West Kern Water District	I0077550 08-01-24	11000	431	5810	65700	153.33
				39000	314	5810	64991	28.27
				12433	314	5810	69800	3.14
78070516	08/19/2024	A00201081Westside Waste Management Co	I0077535 57779	39000	314	5850	64991	75.88
			I0077545 60160	39000	314	5850	64991	80.69
			I0077551 60166	11000	431	5850	65700	6,083.69
				12433	314	5850	69800	95.60
				39000	314	5850	64991	541.71
				12560	223	5850	09565	141.96
78070517	08/19/2024	A00329149WEX Bank	I0077580 98567444	11000	432	4316	67703	928.89

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78070518	08/22/2024	A00202515ACCCA	I0077605	CAMPOSME24/OCT	11000	301	5710	64500	250.00
78070519	08/22/2024	A00201875Amazon Capital Services	I0077624	1XXV-JP7Q-4NX4	12477	203	6310	61200	402.91
			I0077625	13YC-HMRF-NRYJ	12477	203	6310	61200	10.27
			I0077629	1YKQ-L1PV-6D3F	31000	423	4110	69100	32.85
			I0077632	1R9X-MJ1K-6XHR	31000	423	4110	69100	53.67
			I0077645	1N3T-H7PM-G36K	31000	423	4310	69100	29.19
			I0077653	174K-GC6G-JDXJ	35815	314	4310	69700	344.77
78070520	08/22/2024	A00288646Amazon Web Services, Inc.	I0077634	1786703453	11000	113	5644	67801	1,722.31
78070521	08/22/2024	A00202445AT&T Mobility	I0077609	070224	12551	353	6415	64600	120.72
78070522	08/22/2024	A00202445AT&T Mobility	I0077616	080224	11000	353	6415	64600	120.72
78070523	08/22/2024	A00327844Baker Supplies and Repairs	I0077626	11287	11000	431	6412	65500	3,141.42
78070524	08/22/2024	A00200243Blick Art Materials	I0077635	3364723	31000	423	4310	69100	161.50
			I0077636	3384817	31000	423	4310	69100	2,758.78
			I0077637	3356783	31000	423	4310	69100	1,425.38
78070525	08/22/2024	A00200122Calif. Dept. of Health Servi	I0077631	061824	11000	205	5641	12042	1,180.00
78070526	08/22/2024	A00200107Charter Communications	I0077611	080124	12560	223	5890	09565	334.94
78070527	08/22/2024	A00280761County of Kern Public Works	I0077614	43800	11000	431	5850	65500	27.36
78070528	08/22/2024	A00201350Four Seasons Carpet Cleaning	I0077622	2258A	35815	314	4310	69700	10,463.81
					39000	314	5885	64991	21,379.01
78070529	08/22/2024	A00283264Frontier California Inc.	I0077606	5734081024	11000	431	5840	65700	49.09
78070530	08/22/2024	A00283264Frontier California Inc.	I0077607	5703080724	11000	431	5840	65700	156.02
78070531	08/22/2024	A00259088GT Software Inc.	I0077651	INV11589	11000	113	5643	67801	1,976.84
78070532	08/22/2024	A00274675Guevara, Cinthya G.	I0077610	071424	12653	301	5710	63900	1,985.41
78070533	08/22/2024	A00279155Jones & Bartlett Learning, L	I0077646	945901	31000	423	4110	69100	3,022.16
78070534	08/22/2024	A00306726Kern Down Syndrome Network	I0077648	1007	39000	312	5710	64991	150.00
78070535	08/22/2024	A00310598Li, Xiaohong	I0077608	080124	11000	113	5710	67801	825.49
78070536	08/22/2024	A00329896Living Water Treatment, Inc.	I0077630	12729	11000	431	5641	65100	890.00
78070537	08/22/2024	A00200555McGraw-Hill LLC	I0077650	133227783001	31000	423	4110	69100	3,798.75
78070538	08/22/2024	A00285810National Emergency Number As	I0077641	300021882	11000	113	5641	67801	255.00
78070539	08/22/2024	A00200508P. G. & E.	I0077604	08/09/24	11000	431	5820	65700	834.07
78070539	08/22/2024	A00200508P. G. & E.	I0077604	08/09/24	35827	357	5820	69700	147.44
78070540	08/22/2024	A00200508P. G. & E.	I0077615	080724	11000	435	5830	65192	1,576.33
					11000	435	5820	65192	23.01
78070541	08/22/2024	A00200518Pearson Education	I0077638	25728052	31000	423	4110	69100	179.98
					31000	423	5940	69100	27.16
78070542	08/22/2024	A00200521Pens Etc.	I0077619	500436-2	31000	423	4310	69100	76.86
			I0077623	500754-0	31000	423	4310	69100	2,304.38
78070543	08/22/2024	A00220442Serban Sound & Communication	I0077627	1871-1	12755	421	6121	67900	46,800.44
78070544	08/22/2024	A00200393Sparkletts	I0077640	080124	11000	301	5990	64500	79.92
78070545	08/22/2024	A00344177Springer Publishing Company,	I0077647	1047964	31000	423	4110	69100	1,056.00
78070546	08/22/2024	A00263777SWACC	I0077643	309941	11000	401	5310	67702	429.01
78070547	08/22/2024	A00200862Taft College Bookstore	I0077621	7817	11000	110	4310	66003	86.60
					11000	110	5950	66003	21.90
78070548	08/22/2024	A00200862Taft College Bookstore	I0077633	0288	11000	113	4310	67801	28.12
78070549	08/22/2024	A00200862Taft College Bookstore	I0077639	5199	12676	351	4310	64900	37.89
78070550	08/22/2024	A00200862Taft College Bookstore	I0077642	5200	39000	314	4310	64991	37.89
78070551	08/22/2024	A00200862Taft College Bookstore	I0077652	0608	11000	209	4110	19111	131.52
					11000	210	4110	20014	108.24
					11000	207	4110	08353	56.17
78070552	08/22/2024	A00252942TC Federal Financial Aid Cle	I0077628	072324	11000	353	7130	73900	969.00
78070553	08/22/2024	A00200282True Value Home Center	I0077644	485718	11000	431	4310	65100	32.75

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					35827	357	4310	69700	6.04	
78070554	08/22/2024	A00200338	Verizon Wireless	I0077617	9970377686	11000	357	5840	69700	133.41
78070555	08/22/2024	A00312920	Vital Source	I0077649	VST-11479-R-JUL	31000	423	4110	69100	642.60
78070556	08/22/2024	A00200355	West Kern Water District	I0077612	08/08/24	33428	310	5810	69200	45.60
						33528	310	5810	69200	45.60
						33588	310	5810	69200	91.19
78070557	08/22/2024	A00200355	West Kern Water District	I0077613	08-08-24	11000	431	5810	65700	442.68
						39000	314	5810	64991	81.60
						12433	314	5810	69800	9.07
78070558	08/22/2024	A00286901	WinCraft, Incorporated	I0077620	708789	31000	423	4310	69100	410.00
						31000	423	5940	69100	3.00
78070559	08/22/2024	A00279103	Yabla, Inc.	I0077618	121415-TAFT_073	31000	423	4110	69100	2,485.44
						31000	423	5940	69100	18.00
78070560	08/23/2024	A00339886	Aguilar, Destiny M.	S0060196		11000		9526		524.95
78070561	08/23/2024	A00340348	Aguirre, Ruben	S0060197		11000		9526		2,354.00
78070562	08/23/2024	A00328062	Almaguer, Breanna	S0060198		11000		9526		998.00
78070563	08/23/2024	A00331986	Almanza Gomez, Jennifer C.	S0060199		11000		9526		998.00
78070564	08/23/2024	A00328695	Alvarez, Amber	S0060200		11000		9526		996.00
78070565	08/23/2024	A00341225	Anaya, Leilany G.	S0060201		11000		9526		524.95
78070566	08/23/2024	A00334216	Ashmore, Blake A.	S0060202		11000		9526		262.00
78070567	08/23/2024	A00335838	Avila, Arianna A.	S0060203		11000		9526		246.95
78070568	08/23/2024	A00253051	Ballesteros, Rosalina	S0060225		11000		9526		690.00
78070569	08/23/2024	A00337532	Bautista-Gutierrez, Alberto	S0060204		11000		9526		1,246.95
78070570	08/23/2024	A00335846	Blanco, David M.	S0060205		11000		9526		998.00
78070571	08/23/2024	A00323683	Burell, Mallory K.	S0060206		11000		9526		998.00
78070572	08/23/2024	A00294607	Case, Lorene B.	S0060207		11000		9526		370.00
78070573	08/23/2024	A00335839	Cervantes, Brittany	S0060208		11000		9526		1,246.95
78070574	08/23/2024	A00328742	Cibrian, Priscila G.	S0060209		11000		9526		354.00
78070575	08/23/2024	A00328514	Cisneros, Monica	S0060210		11000		9526		998.00
78070576	08/23/2024	A00342475	Covarrubias, Jose L.	S0060211		11000		9526		146.00
78070577	08/23/2024	A00321019	Criss, Katelyn R.	S0060212		11000		9526		352.00
78070578	08/23/2024	A00326665	Cruz Santiago, Fidel	S0060213		11000		9526		896.00
78070579	08/23/2024	A00224788	Duncan, Ashlei D.	S0060214		11000		9526		184.00
78070580	08/23/2024	A00340560	Duran Bravo, Carina I.	S0060215		11000		9526		998.00
78070581	08/23/2024	A00333164	Espinoza Campos, Ingrid	S0060216		11000		9526		262.00
78070582	08/23/2024	A00327988	Eveland-Rea, Olivia	S0060217		11000		9526		170.00
78070583	08/23/2024	A00335901	Evertse, Adalyn E.	S0060218		11000		9526		998.00
78070584	08/23/2024	A00323702	Farewell, Julia R.	S0060219		11000		9526		998.00
78070585	08/23/2024	A00328060	Fernandez-Renteria, Destiny	S0060220		11000		9526		1,000.00
78070586	08/23/2024	A00323826	Flores, Metztl F.	S0060188		11000		9526		996.00
78070587	08/23/2024	A00297275	Gallegos, Stephanie A.	S0060226		11000		9526		276.00
78070588	08/23/2024	A00333181	Gamez, Maritza M.	S0060160		11000		9526		746.00
78070589	08/23/2024	A00328503	Garcia Flores, Hernan	S0060192		11000		9526		998.00
78070590	08/23/2024	A00335878	Gatlin, Jenna L.	S0060163		11000		9526		400.00
78070591	08/23/2024	A00323735	Guzman, Natalia	S0060186		11000		9526		498.00
78070592	08/23/2024	A00336377	Harris, William P.	S0060164		11000		9526		148.00
78070593	08/23/2024	A00323356	Hernandez Hernandez, Jessica	S0060182		11000		9526		998.00
78070594	08/23/2024	A00323761	Jorgensen, Jett A.	S0060187		11000		9526		996.00
78070595	08/23/2024	A00341519	Kenley, Blayden J.	S0060175		11000		9526		998.00
78070596	08/23/2024	A00340059	Kincaid, Wendy B.	S0060168		11000		9526		998.00
78070597	08/23/2024	A00321022	Krier, Gabrielle E.	S0060180		11000		9526		306.00

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78070598	08/23/2024	A00326760	Lopez, Marcela E.	S0060189	11000		9526		524.95	
78070599	08/23/2024	A00330380	Lopez, Verenice	S0060157	11000		9526		146.00	
78070600	08/23/2024	A00320028	Machuca, Jasmine	S0060178	11000		9526		524.95	
78070601	08/23/2024	A00335662	Marroquin Gonzaga, Nancy Y.	S0060162	11000		9526		644.00	
78070602	08/23/2024	A00341323	Mills, Robert P.	S0060174	11000		9526		506.00	
78070603	08/23/2024	A00330097	Moore, Katelynn R.	S0060155	11000		9526		64.50	
78070604	08/23/2024	A00328721	Moyer, Whitney F.	S0060194	11000		9526		196.00	
78070605	08/23/2024	A00341300	Neel, Jaysi-Mae J.	S0060173	11000		9526		168.00	
78070606	08/23/2024	A00323708	Nicolas Gonzalez, Lorena	S0060185	11000		9526		748.00	
78070607	08/23/2024	A00328681	Pablo, Nidia	S0060193	11000		9526		996.00	
78070608	08/23/2024	A00341123	Parker, Cambria E.	S0060221	11000		9526		998.00	
78070609	08/23/2024	A00337510	Patel, Hetal P.	S0060165	11000		9526		232.00	
78070610	08/23/2024	A00320760	Pence, Nadalie I.	S0060179	11000		9526		306.00	
78070611	08/23/2024	A00330125	Perez, Ricardo J.	S0060156	11000		9526		748.00	
78070612	08/23/2024	A00337935	Phillips, Emily K.	S0060166	11000		9526		708.50	
78070613	08/23/2024	A00323627	Pulido, Keira C.	S0060184	11000		9526		950.00	
78070614	08/23/2024	A00341287	Real, Joe R.	S0060172	11000		9526		526.95	
78070615	08/23/2024	A00334306	Real-Diaz, Brigit L.	S0060161	11000		9526		524.95	
78070616	08/23/2024	A00323403	Rivera Jaime, Fatima	S0060183	11000		9526		1,000.00	
78070617	08/23/2024	A00331566	Robberstad, Rylee D.	S0060158	11000		9526		998.00	
78070618	08/23/2024	A00315962	Rodart, Carson R.	S0060176	11000		9526		202.50	
78070619	08/23/2024	A00341126	Rodriguez, Edwin	S0060171	11000		9526		255.00	
78070620	08/23/2024	A00340543	Rodriguez Campos, Joselyn	S0060170	11000		9526		2.00	
78070621	08/23/2024	A00341714	Romero, Destiny N.	S0060222	11000		9526		274.00	
78070622	08/23/2024	A00329226	Rowe, Emilee M.	S0060195	11000		9526		708.50	
78070623	08/23/2024	A00324126	Sangha, Jasmit K.	S0060223	11000		9526		92.00	
78070624	08/23/2024	A00237341	Sharma, Monika	S0060224	11000		9526		324.00	
78070625	08/23/2024	A00328329	Torres, Issac	S0060190	11000		9526		582.00	
78070626	08/23/2024	A00321739	Usrey, Noah M.	S0060181	11000		9526		216.00	
78070627	08/23/2024	A00331745	Valadez, Arianna L.	S0060159	11000		9526		140.00	
78070628	08/23/2024	A00328470	Valenzuela-Torres, Jose D.	S0060191	11000		9526		1,524.95	
78070629	08/23/2024	A00317771	Vega, Cecilia	S0060177	11000		9526		1,000.00	
78070630	08/23/2024	A00340413	Villa Alba, Daniela	S0060169	11000		9526		184.00	
78070631	08/23/2024	A00338494	Wimbish, Logan	S0060167	11000		9526		46.00	
78070632	08/27/2024	A00200017	A.P.I. Plumbing	I0077684	27489	35827	357	5631	69700	9,650.00
78070633	08/27/2024	A00327115	ABC Occupational Medical Cen	I0077694	EM018702	11000	411	5985	67300	105.00
78070634	08/27/2024	A00201875	Amazon Capital Services	I0077682	1N4Y-FGNL-3NYQ	31000	423	4110	69100	287.47
78070634	08/27/2024	A00201875	Amazon Capital Services	I0077683	1V3P-9L4G-1N63	31000	423	4318	69100	69.66
				I0077685	1DLT-FF7H-43G4	31000	423	4110	69100	55.63
				I0077688	11WK-VPXY-LDPQ	35815	314	4310	69700	316.87
				I0077697	17M1-W1H6-6DN3	31000	423	4110	69100	31.22
				I0077704	1JGH-RLMJ-G3G4	31000	423	4110	69100	95.23
78070635	08/27/2024	A00200040	American Business Machines	I0077675	756206	12000	303	5641	64300	206.44
78070636	08/27/2024	A00200109	Brown & Reich Petroleum, Inc	I0077711	47451	11000	432	4316	65100	259.00
						11000	431	4316	65500	200.77
78070637	08/27/2024	A00342610	California Department of Soc	I0077671	CCDP0570	33900	310	7130	69200	4,815.00
78070638	08/27/2024	A00200182	City of Taft Police Departme	I0077672	0624WKCCD	12561	223	5985	60103	60.00
						11000	202	5985	60100	30.00
						11000	202	5985	60100	30.00
78070639	08/27/2024	A00264649	Convergint Technologies, LLC	I0077670	IN00182230	11000	113	5641	67801	500.00
78070640	08/27/2024	A00342881	Deere & Company	I0077679	117616258	11000	352	5612	69610	14,475.39

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78070641	08/27/2024	A00200238	Department of Justice	I0077668	745348	11000	202	5985	60100	64.00
						12561	223	5985	60103	49.00
						39000	314	5985	64991	32.00
						12681	223	5985	60103	32.00
78070642	08/27/2024	A00010573	Ellis, Jessica R.	I0077693	72924	11000	110	5990	66003	160.00
78070643	08/27/2024	A00040528	Gardner, Gina L.	I0077657	101724	11000	205	5710	12042	250.00
78070644	08/27/2024	A00201045	Golling, Greg P.	I0077687	FALL 2024	31000	423	4110	69100	1,000.11
78070645	08/27/2024	A00200655	Henry Schein, Inc.	I0077696	99185285	11000	352	4310	69619	19.18
78070646	08/27/2024	A00332317	Hopkins Fulfillment Services	I0077692	03929802	31000	423	4110	69100	1,500.00
78070647	08/27/2024	A00202073	Human Kinetics	I0077707	46510192	31000	423	4110	69100	351.12
						31000	423	5940	69100	48.51
78070648	08/27/2024	A00200708	Kendall/Hunt Publishing Co.	I0077701	13601419	31000	423	4110	69100	120.00
				I0077705	13597584	31000	423	4110	69100	432.00
						31000	423	5940	69100	242.77
78070649	08/27/2024	A00200712	Kern County Supt. of Schools	I0077673	405694	11000	421	5911	67200	844.50
				I0077689	500171.	11000	421	5911	67200	470.25
78070650	08/27/2024	A00259082	Lozano Smith, LLP	I0077667	2224997	11000	110	5430	66003	25,000.00
78070651	08/27/2024	A00234628	MPS	I0077681	48567574	31000	423	4110	69100	7,337.60
						31000	423	5940	69100	126.61
78070652	08/27/2024	A00200498	Office Depot	I0077690	374606480001	11000	352	4310	69610	54.56
78070653	08/27/2024	A00200508	P. G. & E.	I0077660	08-09-24	11000	435	5830	65191	57.05
						11000	435	5820	65191	6.93
78070654	08/27/2024	A00200508	P. G. & E.	I0077661	081324	11000	431	5830	65700	33,720.40
						39000	314	5830	64991	5,444.69
						12433	314	5830	69800	604.97
						33428	310	5830	69200	2,222.33
						33528	310	5830	69200	2,222.32
						33588	310	5830	69200	4,444.65
78070655	08/27/2024	A00200508	P. G. & E.	I0077662	08/13/24	33428	310	5820	69200	41.52
						33528	310	5820	69200	41.52
						33588	310	5820	69200	83.05
78070656	08/27/2024	A00274574	Penguin Random House LLC	I0077706	1086027200	31000	423	4110	69100	615.60
78070657	08/27/2024	A00018310	Reynolds, David S.	I0077686	FALL 2024	31000	423	4110	69100	6,480.00
78070658	08/27/2024	A00344383	Robert Half	I0077702	63931647	11000	421	5510	67200	360.00
78070659	08/27/2024	A00285838	Sammy's Detail	I0077698	2865	11000	431	5632	65700	430.00
				I0077699	2865.	39000	314	5632	64991	195.00
				I0077700	.2865	12560	223	5632	09565	135.00
78070660	08/27/2024	A00343932	Select Equipment Sales Inc.	I0077703	410005145	12560	223	5612	09565	33,716.50
78070661	08/27/2024	A00200487	Sierra School Equipment Co.	I0077695	416025	12561	223	6413	12030	25,000.00
						12648	223	6413	12030	15,159.13
						12681	223	6413	12030	25,000.00
78070662	08/27/2024	A00337933	Sorenson Communications, LLC	I0077708	PI-000010277	12571	411	5985	67300	525.00
78070663	08/27/2024	A00234793	Southwest Signs	I0077677	32975	31000	423	4310	69100	438.00
78070664	08/27/2024	A00288420	Stacy, Jordan D.	I0077656	082224	11000	113	5710	67801	34.00
78070665	08/27/2024	A00200862	Taft College Bookstore	I0077666	7620	12528	223	4110	60100	2,835.38
78070666	08/27/2024	A00200862	Taft College Bookstore	I0077676	25-1	12916	321	7604	73200	279.62
78070667	08/27/2024	A00252942	TC Federal Financial Aid Cle	I0077663	081924	11000	353	7130	64600	1,063.00
				I0077664	081224	11000	353	7130	73900	169.00
				I0077674	080524	11000	353	7130	73900	897.00
78070668	08/27/2024	A00200628	The Goodheart-Willcox Compan	I0077680	01994085	31000	423	4110	69100	5,257.95
						31000	423	4110	69100	211.18

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78070669	08/27/2024	A00201977TouchNet	I0077654	6737070	11000	421	5642	67200	85,896.00
78070670	08/27/2024	A00200282True Value Home Center	I0077691	485894	35827	357	4310	69700	24.88
					35827	357	4310	69700	7.03
78070671	08/27/2024	A00239928Vex Robotics, Inc.	I0077669	741213	12681	223	4310	60103	8,115.50
78070672	08/27/2024	A00328281Vista Higher Learning, Inc.	I0077709	SI296157	31000	423	4110	69100	3,500.00
78070673	08/27/2024	A00200355West Kern Water District	I0077655	081624	12560	223	5810	09565	362.59
78070674	08/27/2024	A00200355West Kern Water District	I0077658	081524	11000	435	5810	65191	35.86
78070675	08/27/2024	A00200355West Kern Water District	I0077659	08/15/24	11000	431	5810	65700	4,545.76
					39000	314	5810	64991	837.95
					12433	314	5810	69800	93.11
78070676	08/27/2024	A00275443WestAir Gases & Equipment In	I0077710	0080607217	31000	423	4321	69100	48.12
78070677	08/27/2024	A00200379WKCCD#2 Revolving Fund	I0077665	08142024-REV2	11000	421	3420	67200	675.00
78070678	08/27/2024	A00271281WKCCD-Taft College Grant Cle	I0077678	08072024	32000	422	5912	64900	69.00

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A	
BYOUNG	08/05/2024	A00237174	Allikas, Krystal Anne.	P0065110	07/25/2024	07/25/2024				\$1,383.02	
		A00310598	Li, Xiaohong	P0065108	07/25/2024	07/25/2024				\$2,018.80	
		A00200161	CDW-G	P0064937	07/11/2024	07/11/2024				\$13,379.13	
		A00288646	Amazon Web Services, Inc.	P0065182	08/05/2024	08/05/2024				\$11,000.00	
		A00285810	National Emergency Number As	P0065194	08/05/2024	08/05/2024				\$255.00	
	08/06/2024	A00255644	U.S. Bank Equipment Finance	P0065024	07/17/2024	07/17/2024				\$4,449.87	
		A00341313	Oxford Global Resources, LLC	P0065189	08/05/2024	08/05/2024				\$6,600.00	
	08/07/2024	A00220442	Serban Sound & Communication	P0065191	08/05/2024	08/05/2024				\$46,800.44	
	08/08/2024	A00255644	U.S. Bank Equipment Finance	P0065039	07/18/2024	07/18/2024				\$62,469.95	
	08/13/2024	A00344109	ARRC Technology	P0065229	08/07/2024	08/07/2024				\$27,968.09	
	08/14/2024	A00332921	Ferrilli	P0065276	08/13/2024	08/13/2024				\$10,000.00	
	08/20/2024	A00310598	Li, Xiaohong	P0065328	08/19/2024	08/19/2024				\$3,000.00	
	08/22/2024	A00200200	Computerland of Silicon Vall	P0065321	08/19/2024	08/19/2024				\$39,273.15	
	08/25/2024	A00288420	Stacy, Jordan Douglas.	P0065370	08/23/2024	08/23/2024				\$34.00	
	08/26/2024	A00200200	Computerland of Silicon Vall	P0065380	08/26/2024	08/26/2024				\$1,160.00	
	08/27/2024	A00201977	TouchNet	P0065384	08/26/2024	08/26/2024				\$1,500.00	
		A00331655	Dell Marketing LP	P0065368	08/23/2024	08/23/2024				\$1,627.42	
								TOTAL USER			\$232,918.87
	DDURAN	08/05/2024	A00200522	Pepsi-Cola Company	P0065181	08/05/2024	08/05/2024				\$25,000.00
			A00200862	Taft College Bookstore	P0065184	08/05/2024	08/05/2024				\$108.50
08/06/2024		A00200862	Taft College Bookstore	P0065204	08/06/2024	08/06/2024				\$295.93	
08/07/2024		A00010573	Ellis, Jessica R.	P0065217	08/07/2024	08/07/2024				\$160.00	
08/12/2024		A00015850	Berry, Wendy Jade.	P0065246	08/12/2024	08/12/2024				\$1,500.00	
		A00200146	Carolina Biological Supply C	P0065245	08/12/2024	08/12/2024				\$2,000.00	
08/15/2024		A00200721	Kiwanis Club of Taft	P0065284	08/14/2024	08/14/2024				\$51.00	
		A00321763	Signs of Success, Inc.	P0065308	08/15/2024	08/15/2024				\$306.78	
		A00259082	Lozano Smith, LLP	P0065313	08/15/2024	08/15/2024				\$25,000.00	
08/20/2024		A00280536	Kern Trophies	P0065331	08/20/2024	08/20/2024				\$162.38	
		A00201875	Amazon Capital Services	P0065311	08/15/2024	08/15/2024				\$2,165.00	
08/21/2024		A00200092	Bio Rad	P0065288	08/14/2024	08/14/2024				\$750.00	
		A00200146	Carolina Biological Supply C	P0065287	08/14/2024	08/14/2024				\$750.00	
		A00200645	Hardy Diagnostics	P0065286	08/14/2024	08/14/2024				\$10,000.00	
		A00200146	Carolina Biological Supply C	P0065317	08/19/2024	08/19/2024				\$1,500.00	
		A00200323	Flinn Scientific, Inc.	P0065305	08/15/2024	08/15/2024				\$6,500.00	
		A00202272	VWR International	P0065304	08/15/2024	08/15/2024				\$6,500.00	
		A00232538	Ward's Natural Science	P0065318	08/19/2024	08/19/2024				\$1,000.00	
		A00262851	Lytle, Steve	P0065320	08/19/2024	08/19/2024				\$500.00	
		A00200498	Office Depot	P0065326	08/19/2024	08/19/2024				\$138.89	
	A00201875	Amazon Capital Services	P0065329	08/19/2024	08/19/2024				\$45.45		

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	08/23/2024	A00233959	California State University	P0065365	08/22/2024	08/22/2024				\$7,325.00
		A00315942	Oildorado, Inc.	P0065371	08/23/2024	08/23/2024				\$1,000.00
	08/26/2024	A00200862	Taft College Bookstore	P0065356	08/22/2024	08/22/2024				\$2,165.00
		A00200487	Sierra School Equipment Co.	P0065373	08/26/2024	08/26/2024				\$549.53
		A00303291	Sport & Cycle, Inc.	P0065374	08/26/2024	08/26/2024				\$4,162.40
		A00200498	Office Depot	P0065376	08/26/2024	08/26/2024				\$149.37
	08/29/2024	A00200044	American General Media	P0065415	08/28/2024	08/28/2024				\$100,000.00
				P0065416	08/28/2024	08/28/2024				\$23,100.00
				P0065423	08/28/2024	08/28/2024				\$15,750.00
		A00321772	Sinclair Broadcast Group, In	P0065419	08/28/2024	08/28/2024				\$10,000.00
				P0065421	08/28/2024	08/28/2024				\$37,500.00
		A00327120	Mehoff, Karen	P0065425	08/28/2024	08/28/2024				\$50,000.00
		A00330042	Lotus Bakersfield Corp.	P0065417	08/28/2024	08/28/2024				\$41,600.00
		A00339386	Nexstar Media Inc	P0065422	08/28/2024	08/28/2024				\$25,000.00
	08/30/2024	A00200498	Office Depot	P0065430	08/29/2024	08/29/2024				\$77.93
		A00200645	Hardy Diagnostics	P0065404	08/28/2024	08/28/2024				\$5,412.50
		A00200161	CDW-G	P0065428	08/29/2024	08/29/2024				\$393.03
		A00200763	Martinez, Maria	P0065409	08/28/2024	08/28/2024				\$20.00

							TOTAL USER			\$408,638.69
DMONTOYA	08/08/2024	A00337933	Sorenson Communications, LLC	P0065207	08/06/2024	08/30/2024				\$50,000.00

							TOTAL USER			\$50,000.00
DNAVARRO	08/07/2024	A00202510	University of Missouri-Kansa	P0065209	08/06/2024	08/06/2024				\$75.00
	08/13/2024	A00200498	Office Depot	P0065262	08/13/2024	08/13/2024				\$390.54
	08/21/2024	A00200862	Taft College Bookstore	P0065256	08/13/2024	08/13/2024				\$241.36
	08/22/2024	A00200862	Taft College Bookstore	P0065357	08/22/2024	08/22/2024				\$92.01
	08/28/2024	A00277399	Sundgren, Lori Anne.	P0065387	08/27/2024	08/27/2024				\$139.36

							TOTAL USER			\$938.27
DRIOS	08/01/2024	A00200161	CDW-G	P0065013	07/17/2024	07/17/2024				\$688.47
	08/13/2024	A00200832	Taft College Foundation	P0065241	08/09/2024	08/09/2024				\$1,000.00
		A00201081	Westside Waste Management Co	P0065236	08/08/2024	08/08/2024				\$75.88
	08/22/2024	A00200498	Office Depot	P0065334	08/20/2024	08/20/2024				\$2,800.00

							TOTAL USER			\$4,564.35

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DVOHNOUT	08/05/2024	A00251929	Oja, Michelle Elizabeth.	P0065177	08/01/2024	08/01/2024				\$1,275.60
	08/07/2024	A00200053	Apple Computer Inc.	P0065206	08/06/2024	08/06/2024				\$1,627.00
	08/12/2024	A00307058	Minor, Leslie B.	P0065247	08/12/2024	08/12/2024				\$54.13
	08/15/2024	A00243766	Tweedy, Allisa Marie.	P0065310	08/15/2024	08/15/2024				\$1,832.78
	08/21/2024	A00200862	Taft College Bookstore	P0065272	08/13/2024	08/13/2024				\$2,835.39
		A00337165	Lopez, Jaime	P0065251	08/12/2024	08/12/2024				\$1,675.00
		A00335974	Daugherty, Devin	P0065300	08/15/2024	08/15/2024				\$1,053.39
				P0065322	08/19/2024	08/19/2024				\$1,091.00
				P0065323	08/19/2024	08/19/2024				\$1,222.35
		A00337089	HOWIES HOCKEY, INC.	P0065299	08/15/2024	08/15/2024				\$330.53
	08/30/2024	A00200153	CCCCIO	P0065388	08/27/2024	08/27/2024				\$575.00
		A00307058	Minor, Leslie B.	P0065389	08/27/2024	08/27/2024				\$1,026.58
		A00335974	Daugherty, Devin	P0065432	08/29/2024	08/29/2024				\$1,195.62
		A00307058	Minor, Leslie B.	P0065413	08/28/2024	08/28/2024				\$302.66
								TOTAL USER		
EHANEL	08/14/2024	A00202445	AT&T Mobility	P0065032	07/18/2024	07/18/2024				\$120.72
							TOTAL USER			\$120.72
GRUIZ	08/05/2024	A00201875	Amazon Capital Services	P0065185	08/05/2024	08/05/2024				\$1,024.75
	08/06/2024	A00200417	Sysco Food Service of Ventur	P0065192	08/05/2024	08/05/2024				\$10,825.00
	08/07/2024	A00201875	Amazon Capital Services	P0065171	07/31/2024	07/31/2024				\$424.05
				P0065183	08/05/2024	08/05/2024				\$346.40
		A00328288	Cal Pro Specialties	P0065201	08/06/2024	08/06/2024				\$3,299.28
		A00335524	TimelyMD	P0065228	08/07/2024	08/07/2024				\$3,547.65
	08/13/2024	A00200862	Taft College Bookstore	P0065257	08/13/2024	08/13/2024				\$313.93
				P0065264	08/13/2024	08/13/2024				\$300.00
		A00201875	Amazon Capital Services	P0065280	08/13/2024	08/13/2024				\$4,747.50
	08/14/2024	A00336434	Delgado, Emily	P0065282	08/14/2024	08/14/2024				\$348.48
	08/21/2024	A00200016	4Imprint	P0065315	08/19/2024	08/19/2024				\$3,016.29
		A00200862	Taft College Bookstore	P0065325	08/19/2024	08/19/2024				\$450.00
		A00336434	Delgado, Emily	P0065332	08/20/2024	08/20/2024				\$602.00
	08/26/2024	A00200862	Taft College Bookstore	P0065372	08/23/2024	08/23/2024				\$562.47
	08/28/2024	A00200235	Cutrona, Myisha J.	P0065414	08/28/2024	08/28/2024				\$708.82
	A00324223	Montoya, Raul Candelario.	P0065420	08/28/2024	08/28/2024				\$138.00	
	A00201875	Amazon Capital Services	P0065394	08/27/2024	08/27/2024				\$3,309.64	
	A00345082	La Rosa Fruit Bars & Ice Cre	P0065401	08/27/2024	08/27/2024				\$660.00	
	A00200016	4Imprint	P0065424	08/28/2024	08/28/2024				\$1,561.09	

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		A00201875	Amazon Capital Services	P0065402	08/27/2024	08/27/2024				\$595.11
		A00336434	Delgado, Emily	P0065403	08/28/2024	08/28/2024				\$15.00
	08/30/2024	A00336094	Acosta, Saul A.	P0065418	08/28/2024	08/28/2024				\$138.00

							TOTAL USER			\$36,933.46
HCASH	08/12/2024	A00329796	Farmer, Jonathan	P0065230	08/07/2024	10/18/2024				\$1,024.81
	08/21/2024	A00202515	ACCCA	P0065347	08/21/2024	10/18/2024				\$250.00
	08/30/2024	A00279164	Instructure, Inc.	P0065437	07/01/2024	07/01/2024				\$2,462.76

							TOTAL USER			\$3,737.57
JWHITE	08/08/2024	A00313898	TimeClock Plus, LLC	P0065143	07/30/2024	07/30/2024				\$2,000.00
		A00327115	ABC Occupational Medical Cen	P0065117	07/25/2024	07/25/2024				\$90.00
				P0065122	07/25/2024	07/25/2024				\$105.00
				P0065124	07/25/2024	07/25/2024				\$30.00
				P0065215	08/06/2024	08/06/2024				\$105.00
		A00337933	Sorenson Communications, LLC	P0065214	08/06/2024	08/06/2024				\$525.00
	08/12/2024	A00200182	City of Taft Police Departme	P0065216	08/06/2024	08/06/2024				\$120.00
		A00327115	ABC Occupational Medical Cen	P0065125	07/25/2024	07/25/2024				\$145.00
	08/22/2024	A00200238	Department of Justice	P0065259	08/13/2024	08/13/2024				\$177.00
	08/28/2024	A00200655	Henry Schein, Inc.	P0065363	08/22/2024	08/22/2024				\$390.79
	08/29/2024	A00344497	Jones, Sheba	P0065239	08/14/2024	08/14/2024				\$1,015.40

							TOTAL USER			\$4,703.19
KSTEARMAN	08/08/2024	A00258702	Martinson, Larry	P0065238	08/08/2024	08/08/2024				\$7,350.00
	08/14/2024	A00200139	Card Integrators	P0065285	08/14/2024	08/14/2024				\$380.00
		A00344530	SMASHDISCOUNT	P0065275	08/13/2024	08/13/2024				\$1,650.00
	08/19/2024	A00344272	California Independent Books	P0065301	08/15/2024	08/15/2024				\$100.00
		A00344496	L2 Brands, LLC	P0065312	08/15/2024	08/15/2024				\$6,500.00
	08/22/2024	A00327810	Minuteman Press Panorama Cit	P0065346	08/21/2024	08/21/2024				\$6,500.00
		A00342341	Minuteman Press Bakersfield	P0065345	08/21/2024	08/21/2024				\$2,000.00
		A00200139	Card Integrators	P0065333	08/20/2024	08/20/2024				\$5,200.00
	08/27/2024	A00201047	Oxford University Press	P0065381	08/26/2024	08/26/2024				\$8,000.00

							TOTAL USER			\$37,680.00
LMURPHY	08/13/2024	A00200655	Henry Schein, Inc.	P0065252	08/12/2024	08/12/2024				\$93.41
	08/21/2024	A00344614	CCCWCA	P0065309	08/15/2024	08/15/2024				\$216.50
	08/26/2024	A00200167	Central Valley Conference	P0065351	08/22/2024	08/22/2024				\$5,843.00

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				P0065353	08/22/2024	08/22/2024	\$5,279.00			
		A00293918	A&B Athletics	P0065335	08/20/2024	08/20/2024	\$316.40			
		A00344815	VIA Trailways	P0065355	08/22/2024	08/22/2024	\$9,928.00			
	08/30/2024	A00200498	Office Depot	P0065439	08/30/2024	08/30/2024	\$600.00			
		A00200655	Henry Schein, Inc.	P0065296	08/14/2024	08/14/2024	\$220.59			
		A00332342	Hudl	P0065057	07/23/2024	08/30/2024	\$7,700.00			
		A00307141	Ruiz, Christopher Jess.	`	08/30/2024	08/30/2024	\$5,000.00			

							TOTAL USER			\$35,196.90
MALVAREZ	08/01/2024	A00272600	Beard Family Trust	P0065065	07/23/2024	07/23/2024	\$42,000.00			
	08/05/2024	A00200107	Charter Communications	P0065173	08/01/2024	08/01/2024	\$334.94			
		A00200862	Taft College Bookstore	P0065175	08/01/2024	08/01/2024	\$36.42			
		A00239928	Vex Robotics, Inc.	P0065174	08/01/2024	08/01/2024	\$8,115.50			
	08/21/2024	A00320892	Barnes Welding	P0065263	08/13/2024	08/13/2024	\$7,036.25			
		A00336843	Valadez, Jose A.	P0065265	08/13/2024	08/13/2024	\$6,495.00			
		A00264649	Convergint Technologies, LLC	P0065302	08/15/2024	08/15/2024	\$965.00			
	08/30/2024	A00200016	4Imprint	P0065377	08/26/2024	08/26/2024	\$247.23			
		A00200862	Taft College Bookstore	P0065434	08/30/2024	08/30/2024	\$1,366.06			
		A00312904	CalPac Pizza II, LLC	P0065396	08/27/2024	08/27/2024	\$2,000.00			
		A00334993	MatterHackers, Inc.	P0065408	08/28/2024	08/28/2024	\$6,762.32			

							TOTAL USER			\$75,358.72
MBLANCO	08/07/2024	A00271247	Mendenhall, Janis Lee.	P0065203	08/06/2024	08/06/2024	\$657.81			
	08/08/2024	A00200862	Taft College Bookstore	P0065022	07/17/2024	07/17/2024	\$75.78			
	08/13/2024	A00200161	CDW-G	P0065138	07/29/2024	07/29/2024	\$359.41			
		A00200457	Rotary Club of Taft	P0065240	08/08/2024	08/08/2024	\$1,070.00			
		A00201875	Amazon Capital Services	P0065137	07/29/2024	07/29/2024	\$4,330.00			
		A00202515	ACCCA	P0065267	08/13/2024	08/13/2024	\$250.00			
		A00294037	Campos, Emmanuel V.	P0065268	08/13/2024	08/13/2024	\$668.68			
		A00200721	Kiwanis Club of Taft	P0065274	08/13/2024	08/13/2024	\$106.00			
		A00294037	Campos, Emmanuel V.	P0065278	08/13/2024	08/13/2024	\$37.89			
		A00336434	Delgado, Emily	P0065279	08/13/2024	08/13/2024	\$517.97			
	08/14/2024	A00200862	Taft College Bookstore	P0065179	08/05/2024	06/30/2025	\$81,000.00			
		A00211077	Strata Information Group	P0065126	07/25/2024	07/25/2024	\$30,000.00			
		A00317357	Garcia, Amber Marie.	P0065277	08/13/2024	08/13/2024	\$37.89			
		A00200862	Taft College Bookstore	P0065298	08/14/2024	08/14/2024	\$37.89			
		A00341342	Daley, Pearl	P0065195	08/05/2024	08/05/2024	\$1,607.30			
	08/15/2024	A00200862	Taft College Bookstore	P0065297	08/14/2024	08/14/2024	\$37.89			
		A00202445	AT&T Mobility	P0065293	08/14/2024	08/14/2024	\$1,500.00			

Taft College Purchase Order Activity Report

1-August-2024 through 31-August-2024

FY 24-25

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
	08/21/2024	A00200862	Taft College Bookstore	P0065307	08/15/2024	08/15/2024				\$1,623.75
		A00200388	Capital Industrial Medical S	P0065342	08/21/2024	08/21/2024				\$2,400.00
		A00252942	TC Federal Financial Aid Cle	P0065348	08/21/2024	08/21/2024				\$1,063.00
	08/26/2024	A00200862	Taft College Bookstore	P0065382	08/26/2024	08/26/2024				\$37.89
	08/28/2024	A00200712	Kern County Supt. of Schools	P0065193	08/05/2024	08/05/2024				\$8,000.00
		A00200862	Taft College Bookstore	P0065397	08/27/2024	08/27/2024				\$2,872.07
		A00252942	TC Federal Financial Aid Cle	P0065407	08/28/2024	08/28/2024				\$5,594.00
	08/29/2024	A00303443	Ellucian CampusLogic, Inc.	P0065399	08/27/2024	08/27/2024				\$37,492.00
	08/30/2024	A00294037	Campos, Emmanuel V.	P0065435	08/30/2024	08/30/2024				\$1,659.42

							TOTAL USER			\$183,036.64
MMATTHEWS	08/01/2024	A00200487	Sierra School Equipment Co.	P0065135	07/29/2024	07/29/2024				\$29,438.59
		A00200655	Henry Schein, Inc.	P0065165	07/31/2024	08/05/2024				\$4,075.93
		A00261766	Benco Dental Supply Co.	P0065164	07/31/2024	08/05/2024				\$2,667.23
	08/21/2024	A00201875	Amazon Capital Services	P0065303	08/15/2024	08/20/2024				\$108.24
		A00261766	Benco Dental Supply Co.	P0065295	08/14/2024	08/20/2024				\$774.31
		A00317778	DenLine Uniforms, Inc	P0065294	08/14/2024	08/23/2024				\$629.25
		A00201875	Amazon Capital Services	P0065339	08/21/2024	08/23/2024				\$48.64
	08/27/2024	A00201875	Amazon Capital Services	P0065235	08/08/2024	08/15/2024				\$518.91
	08/30/2024	A00261766	Benco Dental Supply Co.	P0065391	08/27/2024	08/29/2024				\$27.33
		A00338288	Pearson Dental Supply Inc	P0065429	08/29/2024	09/11/2024				\$869.51

							TOTAL USER			\$39,157.94
MPAYNE	08/01/2024	A00040528	Gardner, Gina LeeAnn.	P0064857	07/09/2024	07/09/2024				\$1,127.47
	08/06/2024	A00200122	Calif.Dept. of Health Servi	P0065186	08/05/2024	08/05/2024				\$1,180.00
		A00200393	Sparkletts	P0065188	08/05/2024	08/05/2024				\$200.00
		A00325895	Linde Gas & Equipment Inc.	P0065187	08/05/2024	08/05/2024				\$8,000.00
	08/21/2024	A00040528	Gardner, Gina LeeAnn.	P0065306	08/15/2024	08/15/2024				\$838.88
	08/30/2024	A00202979	Health First Corporation	P0065352	08/22/2024	08/22/2024				\$396.54
		A00064930	Aycock, Bette J.	P0065367	08/23/2024	08/23/2024				\$805.00
		A00227931	Hershkowitz, Eric Randall.	P0065366	08/23/2024	08/23/2024				\$1,119.24

							TOTAL USER			\$13,667.13
MSANCHEZ	08/07/2024	A00200040	American Business Machines	P0065154	07/30/2024	06/30/2025				\$1,300.00
		A00200862	Taft College Bookstore	P0065176	08/01/2024	06/30/2025				\$6,000.00
				P0065180	08/05/2024	06/30/2025				\$100.00
	08/08/2024	A00328288	Cal Pro Specialties	P0065178	08/05/2024	06/30/2025				\$12,000.00
	08/14/2024	A00200161	CDW-G	P0065248	08/12/2024	06/30/2025				\$300.00

Taft College Purchase Order Activity Report

1-August-2024 through 31-August-2024

FY 24-25

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00331655	Dell Marketing LP	P0064871	07/09/2024	06/30/2025				\$6,000.00
	08/21/2024	A00200862	Taft College Bookstore	P0065316	08/19/2024	06/30/2025				\$2,500.00
	08/28/2024	A00200498	Office Depot	P0065341	08/21/2024	06/30/2025				\$1,000.00

							TOTAL USER			\$29,200.00
MSILVEIRA	08/06/2024	A00342610	California Department of Soc	P0065198	08/06/2024	08/06/2024				\$4,815.00
	08/21/2024	A00292936	Albertson's Safeway LLC	P0065314	08/16/2024	08/16/2024				\$300.00

							TOTAL USER			\$5,115.00
MTOFTE	08/26/2024	A00264391	YBP Library Services	P0065364	08/22/2024	08/22/2024				\$1.60
	08/30/2024	A00201875	Amazon Capital Services	P0065412	08/28/2024	08/28/2024				\$266.30

							TOTAL USER			\$267.90
NFIGUEROA	08/05/2024	A00252942	TC Federal Financial Aid Cle	P0065103	07/24/2024	07/24/2024				\$969.00
		A00200862	Taft College Bookstore	P0065169	07/31/2024	07/31/2024				\$74,504.00
		A00344383	Robert Half	P0065172	08/01/2024	08/01/2024				\$45,000.00
	08/08/2024	A00252942	TC Federal Financial Aid Cle	P0065234	08/07/2024	08/07/2024				\$897.00
		A00271281	WKCCD-Taft College Grant Cle	P0065231	08/07/2024	08/07/2024				\$69.00
				P0065232	08/07/2024	08/07/2024				\$759.00
		A00294733	West Kern Adult Education Ne	P0064989	07/16/2024	07/16/2024				\$13,183.00
	08/14/2024	A00200379	WKCCD#2 Revolving Fund	P0065281	08/13/2024	08/13/2024				\$675.00
		A00200712	Kern County Supt. of Schools	P0065233	08/07/2024	08/07/2024				\$9,000.00
		A00252942	TC Federal Financial Aid Cle	P0065273	08/13/2024	08/13/2024				\$169.00
	08/23/2024	A00201977	TouchNet	P0065343	08/21/2024	08/21/2024				\$87,396.00
	08/29/2024	A00294733	West Kern Adult Education Ne	P0065433	08/29/2024	08/29/2024				\$1,009,771.00

							TOTAL USER			\$1,242,392.00
SCRISS	08/13/2024	A00201875	Amazon Capital Services	P0065266	08/13/2024	08/13/2024				\$750.00
	08/14/2024	A00344562	Diligent Corporation	P0065291	08/14/2024	08/14/2024				\$14,500.00
	08/29/2024	A00344562	Diligent Corporation	P0065405	08/28/2024	08/28/2024				\$14,500.00

							TOTAL USER			\$29,750.00
SGOMEZ	08/01/2024	A00200487	Sierra School Equipment Co.	P0065161	07/31/2024	07/31/2024				\$2,314.82
		A00200355	West Kern Water District	P0065148	07/30/2024	07/30/2024				\$29,250.00
	08/05/2024	A00201122	Home Depot Credit Services	P0065166	07/31/2024	07/31/2024				\$97.33
		A00201875	Amazon Capital Services	P0064990	07/16/2024	07/16/2024				\$483.57

Taft College Purchase Order Activity Report

1-August-2024 through 31-August-2024

FY 24-25

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200282	True Value Home Center	P0065001	07/16/2024	07/16/2024	\$71.46			
		A00244581	Independent Fire and Safety,	P0065085	07/24/2024	07/24/2024	\$3,226.39			
		A00200282	True Value Home Center	P0065152	07/30/2024	07/30/2024	\$344.89			
		A00200396	Spurr	P0065141	07/30/2024	07/30/2024	\$2,032.58			
	08/07/2024	A00319544	FFP Fund V Lessee1, LLC	P0065196	08/05/2024	08/05/2024	\$200,000.00			
		A00200017	A.P.I. Plumbing	P0065205	08/06/2024	08/06/2024	\$9,650.00			
		A00200282	True Value Home Center	P0065225	08/07/2024	08/07/2024	\$31.91			
	08/08/2024	A00200066	Bacsco	P0065227	08/07/2024	08/07/2024	\$1,532.82			
		A00200017	A.P.I. Plumbing	P0065224	08/07/2024	08/07/2024	\$303.10			
		A00200023	Abate-A-Weed	P0065211	08/06/2024	08/06/2024	\$701.52			
		A00200093	Black/Hall Construction	P0065210	08/06/2024	08/06/2024	\$13,590.50			
		A00200282	True Value Home Center	P0065197	08/06/2024	08/06/2024	\$38.79			
		A00201875	Amazon Capital Services	P0065199	08/06/2024	08/06/2024	\$395.99			
		A00200545	Quad Knopf, Inc.	P0065202	08/06/2024	08/06/2024	\$58,900.00			
	08/12/2024	A00200352	Waxie Sanitary Supply	P0065220	08/07/2024	08/07/2024	\$455.19			
		A00334819	Brady Industries	P0065221	08/07/2024	08/07/2024	\$1,745.53			
		A00337763	HD SUPPLY, INC	P0065222	08/07/2024	08/07/2024	\$2,776.61			
	08/13/2024	A00200017	A.P.I. Plumbing	P0065223	08/07/2024	08/07/2024	\$225.00			
		A00200355	West Kern Water District	P0065254	08/13/2024	08/13/2024	\$1,920.00			
		A00201122	Home Depot Credit Services	P0065249	08/12/2024	08/12/2024	\$431.92			
		A00202335	Fastenal Industrial & Constr	P0065250	08/12/2024	08/12/2024	\$559.09			
		A00283264	Frontier California Inc.	P0065255	08/13/2024	08/13/2024	\$960.00			
		A00321194	C & P Sanitary Supply, INC	P0065253	08/12/2024	08/12/2024	\$1,292.93			
		A00200508	P. G. & E.	P0065208	08/06/2024	08/06/2024	\$112,000.00			
		A00334819	Brady Industries	P0065270	08/13/2024	08/13/2024	\$24.57			
	08/14/2024	A00200282	True Value Home Center	P0065271	08/13/2024	08/13/2024	\$30.30			
		A00200309	United Refrigeration, Inc.	P0065269	08/13/2024	08/13/2024	\$1,234.64			
		A00334819	Brady Industries	P0065289	08/14/2024	08/14/2024	\$563.37			
	08/19/2024	A00202266	Gomez, Sergio	P0065260	08/13/2024	08/13/2024	\$33.00			
		A00282661	Madding, Justin	P0065261	08/13/2024	08/13/2024	\$83.00			
	08/22/2024	A00200508	P. G. & E.	P0065340	08/21/2024	08/21/2024	\$2,160.00			
	08/23/2024	A00200017	A.P.I. Plumbing	P0065344	08/21/2024	08/21/2024	\$4,400.00			
	08/26/2024	A00200508	P. G. & E.	P0065338	08/21/2024	08/21/2024	\$365,500.00			
		A00200282	True Value Home Center	P0065358	08/22/2024	08/22/2024	\$80.54			
		A00238497	All-Tech Fire & Security, In	P0065350	08/22/2024	08/22/2024	\$11,206.77			
		A00200282	True Value Home Center	P0065359	08/22/2024	08/22/2024	\$17.85			
		A00200423	Taft City School District	P0065349	08/22/2024	08/22/2024	\$463.87			
		A00244581	Independent Fire and Safety,	P0065337	08/21/2024	08/21/2024	\$42.90			
	08/27/2024	A00200282	True Value Home Center	P0065400	08/27/2024	08/27/2024	\$108.29			
		A00200423	Taft City School District	P0065386	08/27/2024	08/27/2024	\$705.51			
		A00200282	True Value Home Center	P0065361	08/22/2024	08/22/2024	\$97.30			

Taft College Purchase Order Activity Report

1-August-2024 through 31-August-2024

FY 24-25

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
				P0065362	08/22/2024	08/22/2024				\$41.12
		A00201122	Home Depot Credit Services	P0065369	08/23/2024	08/23/2024				\$25.93
		A00315956	Orkin Pest Control	P0065375	08/26/2024	08/26/2024				\$211.99
	08/28/2024	A00336205	TPx Communications	P0065393	08/27/2024	08/27/2024				\$7,200.00
	08/29/2024	A00200017	A.P.I. Plumbing	P0065431	08/29/2024	08/29/2024				\$187.28
		A00200282	True Value Home Center	P0065426	08/29/2024	08/29/2024				\$67.07
				P0065427	08/29/2024	08/29/2024				\$259.37
	08/30/2024	A00244581	Independent Fire and Safety,	P0065392	08/27/2024	08/27/2024				\$136.51
		A00266719	Parts Town, LLC	P0065390	08/27/2024	08/27/2024				\$253.88
							TOTAL USER			\$840,467.00
TBLANCO	08/05/2024	A00200043	American Express	P0065163	07/31/2024	07/31/2024				\$28,267.46
	08/08/2024	A00200069	Bakersfield Californian	P0065237	08/08/2024	08/08/2024				\$403.12
		A00329754	Valsamides, Nicholas	P0065213	08/06/2024	08/06/2024				\$361.00
		A00330330	Hampton, Todd	P0065212	08/06/2024	08/06/2024				\$325.92
		A00200457	Rotary Club of Taft	P0065218	08/07/2024	08/07/2024				\$1,070.00
	08/13/2024	A00200308	Federal Express Corporation	P0065243	08/12/2024	08/12/2024				\$82.68
	08/14/2024	A00285762	Association of Chief Busines	P0065219	08/07/2024	08/07/2024				\$1,260.00
		A00106729	Alvarez, Olimpo	P0065283	08/14/2024	08/14/2024				\$370.34
	08/19/2024	A00265309	Daikin Applied	P0065319	08/19/2024	08/19/2024				\$4,820.00
	08/23/2024	A00200360	Westec	P0065290	08/14/2024	08/14/2024				\$37,642.50
	08/26/2024	A00200222	Taft Midway Driller	P0065378	08/26/2024	08/26/2024				\$104.00
		A00221118	Community College Facility C	P0065383	08/26/2024	08/26/2024				\$803.00
		A00270674	Public Agency Law Group	P0065379	08/26/2024	08/26/2024				\$816.00
	08/27/2024	A00069875	Blanco, Trudi L.	P0065385	08/26/2024	08/26/2024				\$203.01
	08/28/2024	A00200043	American Express	P0065411	08/28/2024	08/28/2024				\$12,851.48
	08/30/2024	A00200069	Bakersfield Californian	P0065436	08/30/2024	08/30/2024				\$365.98
							TOTAL USER			\$89,746.49
TROWDEN	08/29/2024	A00201875	Amazon Capital Services	P0065292	08/14/2024	08/14/2024				\$1,732.00
							TOTAL USER			\$1,732.00

**West Kern Community College District
Board of Trustees Meeting
September 11, 2024**

A. Academic Employment

1. NTT Faculty Assignments

Item	Name	Assignment	Rate	Effective Date

2. Faculty Extra Duty Assignments

Item	Name	Assignment	Stipend	Effective Date
a.	Martinez, Maria	Math Innovative Co-Requisite Team Lead	\$1,500.00	8/1/2024
b.	Martinez, Maria	Math Innovative Course Creator	\$1,500.00	8/1/2024
c.	Mitchell, David	Math Community of Practice	\$1,500.00	8/8/2024

3. Faculty and Adjunct Assignments

Item	Name	Assignment	Hourly Rate	Effective Date

4. Coaching Assignments

Item	Name	Assignment	Stipend Amount	Effective Date
a.	Bandy, Kanoe	Head Women's Golf Coach-20%-Fall	\$3,015.70	08/26/2024-12/20/2024
b.	Lagmay, Tami	Assistant Softball Coach	Volunteer	8/26/2024

**West Kern Community College District
Board of Trustees Meeting
September 11, 2024**

B. Non-Academic Employment

1. Classified

Item	Name	Assignment	Range/ Step	FTE	Hourly Rate	Effective Date
a.	Acosta, Marlene	Financial Aid & Scholarships Office Coordinator	24/C	100.0%	\$30.72	8/26/2024
b.	Camargo Ramirez, Angelica	Food Service Worker I	7/A	47.5%	\$19.67	9/2/2024
c.	Hanel, Elizabeth	Financial Aid Special Programs Coordinator	22/A	100.0%	\$26.51	8/26/2024
d.	Quezada, Gabriel	Short Order Cook	12/A	100.0%	\$21.19	9/2/2024

2. Administration

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date
a.	Tweedy, Allisa	STEM & CTE Activities Coordinator	12/2	100.0%	\$89,226.00	9/1/2024
b.	Lopez, Jaime	Interim Dean of Instruction	20/1	100.0%	\$125,500.00	9/1/2024
c.	Dodson, John	Assistant Director, Career Ed-Reclass	12/2	100.0%	\$89,226.00	9/1/2024
d.	Garcia, Eloisa	Assistant Director, Independent Living Skills-Reclass	12/1	100.0%	\$84,978.00	9/2/2024
e.	Daugherty, Devin	Interim VP of Economic & Workforce Development	26/3	100.0%	\$185,496.00	8/26/2024

3. Confidential

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date

**West Kern Community College District
Board of Trustees Meeting
September 11, 2024**

C. Separations

1. Academic

Item	Name	Assignment	Retired?	Effective Date

2. Classified

Item	Name	Position	Retired?	Effective Date
a.	Balli, Jessica	TIL Direct Support Aide	No	8/21/2024
b.	Tweedy, Allisa	STEM Program Technician	No	9/1/2024

3. Administration

Item	Name	Position	Retired?	Effective Date

4. Confidential

Item	Name	Position	Retired?	Effective Date

5. Coaching Assignments

Item	Name	Position	Retired?	Effective Date
a.	Borjon, Brandi	Head Golf Coach	No	7/31/2024
b.	Everett, Kristinmarie	Assistant Women's Basketball Coach	No	8/21/2024

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
REVENUE ACCOUNTS FISCAL YEAR 2024-2025**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	28,251,850	28,251,750	3,714,202	0	26,394,749
8800	Local Revenues	8,359,925	8,360,025	1,113,819	0	7,246,206
8900	Other Financing Sources	0	0	84	0	-84
Summary		\$ 36,611,775	\$ 36,611,775	\$ 4,828,104	\$ -	\$ 33,640,872

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2024-2025
 For the Month Ending August 31, 2024**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	11,651,684	11,651,684	1,635,945	0	10,015,739
2000	Classified & Other Nonacademic Sala	7,013,801	7,013,801	1,049,730	0	5,964,071
3000	Employee Benefits	10,468,079	10,468,079	1,461,591	480,602	8,525,885
4000	Supplies and Materials	498,002	498,002	16,728	102,604	378,670
5000	Other Operating Expenses & Services	5,131,171	5,131,171	706,457	1,234,025	3,190,689
6000	Capital Outlay	617,107	617,107	18,115	7,846	591,147
7000	Other Outgo	111,000	111,000	4,522	5,594	100,884
7200	Transfers	1,120,931	1,120,931	0	0	1,120,931
		\$ 36,611,775	\$ 36,611,775	\$ 4,893,087	\$ 1,830,672	\$ 29,888,016

**Disbursement Register of Expenditures Greater than \$10,000
for the Month of August 2024**

Check Number	Check Date	Vendor Name	Description	Net Amount
78070328	08/01/2024	AMS.NET	AMS.Net FMC Replacement	31,417.11
78070363	08/01/2024	West Kern Adult Education Network JPA	AEBG Apportionment	83,257.00
78070355	08/01/2024	SWACC	SWACC Liability Insurance 24/25	151,572.00
78070394	08/06/2024	Community College League of California	2024-2025 Annual Membership Dues -WKCCD	11,795.00
78070393	08/06/2024	CDW-G	CDWG Commvault Renewal 24-25	13,379.13
78070414	08/06/2024	Pearson Education	Textbooks	18,118.22
78070395	08/06/2024	CWDL, CPAs	Inv#6026 - 23-24 District Interim 45%	23,400.00
78070458	08/13/2024	PlanetBids, LLC	24/25 Contract Fee	10,150.00
78070433	08/13/2024	AMS.NET	AMS.Net Cisco SMARTnet Support Renewal 24-25	14,867.93
78070443	08/13/2024	FFP Fund V Lessee1, LLC	Fore Front Power - Solar Energy	24,986.08
78070432	08/13/2024	American Express	AMEX July 24/25 Charges	28,267.46
78070460	08/13/2024	Sierra School Equipment Co.	21 new clinic carts	29,438.59
78070465	08/13/2024	Taft College Bookstore	Reimb. Bkstore for Sales Tax - 23/24	74,504.00
78070511	08/19/2024	West Kern Adult Education Network JPA	ELL Healthcare - FVP Adult Ed	13,183.00
78070475	08/19/2024	Black/Hall Construction	Black Hall Construction - Roofing	13,590.50
78070528	08/22/2024	Four Seasons Carpet Cleaning	on campus and off campus cleaning	31,842.82
78070543	08/22/2024	Serban Sound & Communications	Serban AVII Project - Retention Inv. #1871-1	46,800.44
78070640	08/27/2024	Deere & Company	New gator for softball	14,475.39
78070650	08/27/2024	Lozano Smith, LLP	Legal Fees - Demographics Nov. 2023	25,000.00
78070660	08/27/2024	Select Equipment Sales Inc.	Forklift Sale price	33,716.50
78070654	08/27/2024	P. G. & E.	P.G.E - District 24/25 Electric Charges	48,659.36
78070661	08/27/2024	Sierra School Equipment Co.	Sierra Schools Equipment - G Building Remodel	65,159.13
78070669	08/27/2024	TouchNet	Inv#6737070 & 2716096 - 24-25	85,896.00
				893,475.66

ASO
Balance Sheet
As of August 31, 2024
Aug 31, 24

ASSETS

Current Assets

Checking/Savings

ASO Safe1 161,221.49

ASO Safe1 - Savings 144.04

Total Checking/Savings 161,365.53

Total Current Assets 161,365.53

TOTAL ASSETS 161,365.53

Restricted Funds

Anime and Above 1,692.00

Art Club 834.00

ASO General - Operating 40,307.45

ASSE 385.43

Athletics 43,524.71

Baseball Club 1,506.04

Best Buddies 4,579.86

Circle K Club 329.00

Cougar Echo 773.50

DH Class of 2024 0.00

DH Class of 2025 697.20

DH Club General 533.97

ECE 2,598.99

Golf Club Mens 422.54

Golf Club Womens 1,121.25

Intersarsity Club 1,543.19

Literary Club 1,831.53

NSLS Club 3,128.22

Performing Arts 2,402.62

Roleplaying Game Club 745.42

Soccer Club - Mens 12,086.09

Soccer Club - Womens 8.16

Social Science/ Research 21.47

Softball Club 483.65

Spectrum 1,482.45

STEM 1,525.76

TC Cares 609.00

TIL Reunion 1,461.73

Uniform Replacement 30,128.36

Veterans Club 1,639.91

Women's Athletic Club 945.32

Women's Basketball Club 2,016.71

Total Restricted Funds 161,365.53

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 Aug 01, 2024 09:23:23AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 638665

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$3,868,859.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,857,101.00	\$1,857,101.00
RESTRICTED FUND	84097	0886	5490	\$2,011,758.00	\$2,011,758.00

TOTAL DEPOSIT: **\$3,868,859.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$3,868,859.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250010

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS

J1259 DC0100 L.00.01 08/01/24 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250010 To 250010
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250010	08/01/2024	08/01/2024	WKCCD Deposit	ENTERED BY: JRWB UNAPPROVED		
1.	78	General Apportionment	11000-000-8612-00000		1,849,382.00	N
2.	78	Part-time Faculty Compensation	11006-201-8633-00000		7,719.00	N
3.	78	BOG Fee Waiver Admin (BFAP 2%)	12551-353-8615-64600		2,368.00	N
4.	78	S.F.A.A.	12551-353-8625-64600		20,259.00	N
5.	78	E. O.P.S.	12000-303-8622-64300		57,029.00	N
6.	78	NextUP	12916-321-8699-64900		20,320.00	N
7.	78	C.A.R.E.	12000-305-8624-64301		8,453.00	N
8.	78	D.S.P.S.	12000-311-8623-64200		34,199.00	N
9.	78	DSPS - Access to Print & Elec	12000-311-8660-64200		812.00	N
10.	78	CalWorks	12600-309-8627-64992		11,126.00	N
11.	78	Student Success Completion	12549-353-8699-64600		1,161,023.00	N
12.	78	Student Equity \$ Achiev (SEAP)	12000-319-8644-00000		143,361.00	N
13.	78	California College Promise	12573-353-8691-64600		197,312.00	N
14.	78	Financial Aid Technology	12569-353-8699-64600		44,362.00	N
15.	78	Veterans Resource Center	12000-318-8699-64800		2,427.00	N
16.	78	Strong Workforce Program-Local	12647-223-8647-00000		9,884.00	N
17.	78	Adult Education Block Grant	12603-125-8643-68900		84,148.00	N
18.	78	Mental Health Support	12655-351-8699-64400		13,324.00	N
19.	78	Basic Needs Centers	12677-301-8699-64900		17,276.00	N
20.	78	Undocumented Resources Liaison	12909-351-8699-00000		5,573.00	N
21.	78	LGBTQ+	12000-301-8699-64900		3,502.00	N
22.	78	Systemwide Tech & Data Sec.	12913-113-8699-00000		175,000.00	N
TOTAL AMOUNT					3,868,859.00	*
DISTRICT TOTAL					3,868,859.00	**
GRAND TOTAL					3,868,859.00	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Jessica White
SUBMIT DATE
Aug 12, 2024 02:24:44PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO. 0886
EROD NO. 639438

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$49,159.64

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts	84096	0886	5490	\$49,159.64	\$49,159.64

TOTAL DEPOSIT: \$49,159.64

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$49,159.64 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: Deposit #250011

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250011 To 250011
Date entered from: 00/00/0000 To 99/99/9999

J7459 DC0100 L.00.01 08/12/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
250011	08/12/2024	08/12/2024	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	49,159.64	N
					49,159.64	*
				DISTRICT TOTAL	49,159.64	**
				GRAND TOTAL	49,159.64	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Jessica White
SUBMIT DATE
Aug 12, 2024 02:27:18PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
639439

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$10,033.39

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales	84698	0886	5490	\$10,033.39	\$10,033.39

TOTAL DEPOSIT: \$10,033.39

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$10,033.39 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #250012

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250012 To 250012
Date entered from: 00/00/0000 To 99/99/9999

J7465 DC0100 L.00.01 08/12/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250012	08/12/2024	08/12/2024	WKCCD Deposit			
1.	78	Bookstore Sales		31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	10,033.39	N
					10,033.39	*
				DISTRICT TOTAL	10,033.39	**
				GRAND TOTAL	10,033.39	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 Aug 12, 2024 02:45:07PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 639445

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$185,435.53**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$49,081.47	\$49,081.47
CHILD DEVELOPMENT	84496	0886	5490	\$4,908.98	\$4,908.98
TIL	84697	0886	5490	\$77,038.92	\$77,038.92
BOOKSTORE	84698	0886	5490	\$43,765.48	\$43,765.48
CAFETERIA	84699	0886	5490	\$10,640.68	\$10,640.68

TOTAL DEPOSIT: **\$185,435.53**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$185,435.53 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250013

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS

J7488 DC0100 L.00.01 08/12/24 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250013 To 250013
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250013	08/12/2024	08/12/2024	WKCCD Deposit	ENTERED BY: JRWB UNAPPROVED		
1.	78	Workers Comp		11000-431-2180-65300	3,555.84	N
2.	78	Wokers Comp.		11000-431-2180-69400	888.96	N
3.	78	Insurance Reimbursements		11000-412-8876-67300	1,173.49	N
4.	78	West Kern OPEB		11000-412-5990-73900	43,250.00	N
5.	78	Court Restitution		11000-000-8985-00000	34.28	N
6.	78	Transcript Fees		11000-000-8879-00000	178.90	N
7.	78	Bookstore Sales		31000-423-8841-69100	43,765.48	N
8.	78	Cafeteria Sales		32000-422-8841-69400	10,640.68	N
9.	78	CIL & Fed Reimbursement		33429-310-8159-69250	3,832.41	N
10.	78	CC Child Care Food		33429-310-8621-69250	220.11	N
11.	78	Reimbursement		33528-310-2180-69200	428.23	N
12.	78	Reimbursement		33588-310-2180-69200	428.23	N
13.	78	TIL Regional Centers		39000-314-8699-64991	77,038.92	N
TOTAL AMOUNT					185,435.53	*
DISTRICT TOTAL					185,435.53	**
GRAND TOTAL					185,435.53	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Jessica White
SUBMIT DATE
Aug 29, 2024 08:16:23AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO. 0886
EROD NO. 640841

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$2,347,844.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
2024-25 Apportionment & Revenue	84096	0886	5490	\$1,913,779.00	\$1,913,779.00
2024-25 Apportionment & Revenue	84097	0886	5490	\$434,065.00	\$434,065.00

TOTAL DEPOSIT: \$2,347,844.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$2,347,844.00 CREDIT CARD: \$0.00
NOTES: Deposit #250014

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250014 To 250014
 Date entered from: 00/00/0000 To 99/99/9999

J20753 DC0100 L.00.01 08/29/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250014	08/29/2024	08/29/2024	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	General Apportionment		11000-000-8612-00000	1,849,382.00	N
2.	78	Full Time Faculty Allocation		11000-000-8618-00000	56,678.00	N
3.	78	Part-time Faculty Compensation		11006-201-8633-00000	7,719.00	N
4.	78	BOG Fee Waivers Admin (BFAP2%)		12551-353-8615-64600	2,369.00	N
5.	78	S.F.A.A.		12551-353-8625-64600	20,261.00	N
6.	78	E.O.P.S.		12000-303-8622-64300	57,029.00	N
7.	78	NextUP		12916-321-8699-64900	20,319.00	N
8.	78	C.A.R.E.		12000-305-8624-64301	8,452.00	N
9.	78	D.S.P.S.		12000-311-8623-64200	34,198.00	N
10.	78	DSPS-Access to Print & Elec In		12000-311-8660-64200	812.00	N
11.	78	CalWorks		12600-309-8627-64992	11,127.00	N
12.	78	Student Equity & Achiev (SEAP)		12000-319-8644-00000	143,361.00	N
13.	78	Veterans Resource Center		12000-318-8699-64800	2,428.00	N
14.	78	Adult Education Block Grant		12603-125-8643-68900	84,147.00	N
15.	78	Mental health Support		12655-351-8699-64400	13,324.00	N
16.	78	Undocumented Resources Liaison		12909-351-8699-00000	5,573.00	N
17.	78	LGBTQ+		12000-301-8699-64900	3,503.00	N
18.	78	Strong Workforce Program-Local		12649-223-8647-00000	9,885.00	N
19.	78	Basic Needs Center		12677-320-8699-64900	17,277.00	N
				TOTAL AMOUNT	2,347,844.00	*
				DISTRICT TOTAL	2,347,844.00	**
				GRAND TOTAL	2,347,844.00	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 Aug 29, 2024 05:01:27PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 640919

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$20,933.83**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$20,933.83	\$20,933.83

TOTAL DEPOSIT: **\$20,933.83**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$20,933.83 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #240015 250015

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250015 To 250015
Date entered from: 00/00/0000 To 99/99/9999

J21811 DC0100 L.00.01 08/29/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250015	08/29/2024	08/29/2024	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	20,933.83	N
					20,933.83	*
				DISTRICT TOTAL	20,933.83	**
				GRAND TOTAL	20,933.83	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Jessica White
 SUBMIT DATE
Aug 29, 2024 05:04:43PM
 PROCESS DATE
**NOT PROCESSED AT
 THIS TIME**
 DEPT NO. 0886
 EROD NO. 640920

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$4,526.22**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$4,526.22	\$4,526.22

TOTAL DEPOSIT: **\$4,526.22**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$4,526.22 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit# 250016

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250016 To 250016
Date entered from: 00/00/0000 To 99/99/9999

J21813 DC0100 L.00.01 08/29/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250016	08/29/2024	08/29/2024	WKCCD Deposit			
1.	78	Bookstore Sales		31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
					TOTAL AMOUNT	4,526.22 N
						4,526.22 *
					DISTRICT TOTAL	4,526.22 **
					GRAND TOTAL	4,526.22 ***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 Aug 29, 2024 05:13:01PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 640922

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$366,443.13

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$3,484.69	\$3,484.69
RESTRICTED FUND	84097	0886	5490	\$20,219.05	\$20,219.05
CHILD DEVELOPMENT	84496	0886	5490	\$262,088.00	\$262,088.00
TIL	84697	0886	5490	\$72,664.64	\$72,664.64
CAFETERIA	84699	0886	5490	\$7,986.75	\$7,986.75

TOTAL DEPOSIT: \$366,443.13

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$366,443.13 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: Deposit #250017

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250017 To 250017
 Date entered from: 00/00/0000 To 99/99/9999

J21825 DC0100 L.00.01 08/29/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250017	08/29/2024	08/29/2024	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	Workers Comp		11000-431-2180-65300	2,963.20	N
2.	78	Insurance Reimbursements		11000-412-8876-67300	478.49	N
3.	78	Degree Verify		11000-301-8879-64500	28.00	N
4.	78	Court Restitution		11000-000-8985-00000	15.00	N
5.	78	Foundation Salaries		12000-114-8892-70999	10,000.41	N
6.	78	MAA-Child Care		12375-310-8171-00000	3,576.52	N
7.	78	MAA-TIL		12375-314-8171-00000	3,576.52	N
8.	78	MAA-Student Services		12375-301-8171-00000	2,043.73	N
9.	78	MAA-Admin Services		12375-401-8171-00000	510.93	N
10.	78	MAA-President's Office		12375-110-8171-00000	510.94	N
11.	78	Cafeteria Sales		32000-422-8841-69400	7,986.75	N
12.	78	CC State Preschool		33528-310-8621-69200	262,088.00	N
13.	78	TIL Reginoal Centers		39000-314-8699-64991	72,664.64	N
				TOTAL AMOUNT	366,443.13	*
				DISTRICT TOTAL	366,443.13	**
				GRAND TOTAL	366,443.13	***

WEST KERN COMMUNITY COLLEGE DISTRICT

Travel Period: 8/1/2024-8/31/2024

Employee	Event/Purpose	Location	Travel Start Date	Travel End Date	Estimated Cost	Processing Date
Li, Xiaohong	CISCOA 2024 Advanced Seminar	Sacramento, CA	8/1/2024	8/2/2024	\$ 845.00	7/16/2024
Lagmay, Romeo	Transportation for Student Arrivals	Bakersfield, CA	8/20/2024	8/21/2024	\$ -	8/20/2024
Hovind, Giselle	Kern Connected Community Network Workshop	Bakersfield, CA	8/22/2024	8/22/2024	\$ 48.78	7/31/2024
Blanco, Trudi	CAPPO Seminar - Scope of Work	Santa Ana, CA	8/22/2024	8/22/2024	\$ 298.01	8/5/2024