WEST KERN COMMUNITY COLLEGE DISTRICT AGENDA FOR REGULAR MEETING

October 9, 2024

Cougar Room

(Access Through the Library Entrance)
29 Cougar Court
Taft, California 93268

5:00 p.m. (General Open Session begins at 6:00 p.m.)

- A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.
- **B.** Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.
- **C.** Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de hable hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.
- **D.** Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.
 - 1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
 - 2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.
- **E. Questions for the Board.** Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.
- **F.** Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

- 1. CALL TO ORDER
- 2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
- 3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Performance Evaluations, Government Code Section 54957
 - B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - C. Conference with Labor Negotiators (Government Code section 54957.6)

 Agency Designated Representative: Superintendent/President

 Employee Organizations: TC Faculty Association, CSEA Chapter #543 &

 Management/Supervisory/Classified Confidential Employees
 - D. Public Employee Appointment/Employment, Government Code Section 54957 Title: Interim Superintendent/President

Title: Superintendent/President

- E. Conference with Labor Negotiators (Government Code section 54957.6)

 Agency Designated Representative: Board President

 Unrepresented Employee: Superintendent/President
- F. Conference with Legal Counsel Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - 1 Potential Case
- G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
- H. Conference with Real Property Negotiations

Property: Parkside Development, LLC (APN 032-152-34)

Agency Negotiator: Todd Hampton, VP of Administrative Services

Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment

I. Conference with Real Property Negotiations

Property: Franklin Field

Agency Negotiator: Todd Hampton, Acting Superintendent/President and

VP of Administrative Services

Under Negotiation: Sale or Lease of Property, Including Price and Terms of

Payment

- 4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
- 5. FLAG SALUTE
- 6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS

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7. GENERAL COMMUNICATIONS

8. APPROVAL OF MINUTES -

Special Meeting Held September 10, 2024 Special Meeting Held September 11, 2024 Regular Meeting Held September 11, 2024 Special Meeting Held September 18, 2024 Special Meeting Held September 26, 2024

9. NEW BUSINESS

- A. Discussion and Potential Action on Employment Agreement for Interim Superintendent/President
- B. Discussion and Potential Action on Employment Agreement for Superintendent/President
- C. Request for Approval West Kern Community College District Board of Trustees Goals 2024-25
- D. Second Reading and Request for Approval Taft College Faculty Association Collective Bargaining Agreement Proposed Revisions to Articles 6.8.1 and 6.8.3
- E. Request for Approval CSEA Chapter #543 Job Creation TIL Student Support Coordinator
- F. Request for Approval CSEA Chapter #543 Job Description Revision Tutor
- G. Request for Approval CSEA Chapter #543 Job Description Revision MESA Administrative Clerk/Instruction Administrative Clerk
- H. First Reading Board Policy #2432 Revision

10. CONSENT AGENDA (Items A – T)

A. Request for Approval – Program Revisions

Math/Science Division

Mathematics: Associate in Science Physical Science: Associate in Science

Liberal Arts: Area of Emphasis – Math & Science

Liberal Arts: Area of Emphasis – Natural Science – Life Science Liberal Arts: Area of Emphasis - Natural Science – Physical Science

Biology: Associate in Science

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B. Request for Approval – Course Revisions

Allied Health/Applied Technology Division

DNTL 1510 Oral Biology

DNTL 2020 Local Anesthesia and Nitrous Oxide

DNTL 2021 General and Oral Pathology

DNTL 2132 Dental Materials

C. Request for Approval – Course Approval Allied Health/Applied Technology Division

UDGE 3005 Research Methodology

DNTL 3015 Multicultural Awareness within Healthcare

- D. Request for Approval West Kern Adult Education Network (WKAEN) Joint Powers Authority (JPA) Funds Agreement between West Kern Community College District and WKAEN; 7/1/24 -6/30/25
- E. Information Item Use of Proposition 55 Education Protection Account (EPA) Funds for FY 20024/25
- F. Request for Approval Signatory Update with United Security Bank
- G. Request for Approval Campus Network Switch Replacement AMS.Net Quote: #Q-00082421; \$226,354.12
- H. Request for Approval Cisco Network Resiliency Services CDW-G Quote #PCDT342; \$82,925.03
- I. Request for Approval Contract for Professional Services Renewal with Banner DBA Services Ferrilli; One Year Agreement; Discounted Hourly Rate of \$190.00, Estimated 400 Hours for Estimated Total of \$76,000.00
- J. Request for Approval 2024-25 Synapse Laserfiche LSAP Software Support Renewal; 11/29/24 11/29/25; \$4,559.27
- K. Request for Approval Contract for Professional Services with Mariachi Arco-Iris de Los Angeles; 11/1/24; \$4,000.00
- L. Request for Approval Atomic Search for Canvas; 1-Year Contract; Total Cost of \$3,500.00
- M. Request for Approval Consultant Agreement Barber & Gonzeles, LLC Interest Based Bargaining Training; 1 Day Session; \$3,300.00 plus Travel Expenses

- N. Request for Ratification Contract for Professional Services with Rachel Sasi for Photography Services for the Taft College Athletics Programs for 2024-25 Academic Year; 8/1/24 5/31/25; \$1,000 per Semester for Up to Two Semesters
- O. Request for Approval Contract for Professional Services with Dr. Antonio Gomez for Motivational Speaker Services for Taft College; 10/15/24; \$2,500.00
- P. Request for Ratification Renewal of PrestoSports for Web Design/Hosting Services for TC Athletics; 9/1/24 8/31/29; Estimated Cost for Year One is \$1,750.00 and Years 2-5 \$3,913.88 Annually
- Q. Request for Approval Contract for Professional Services with Gerado F. Avila Folklorico Huaztecallil; 10/14/24; \$700.00
- R. Request for Approval Contract for Professional Services with Rual Alanis Romualdo for Motivational Speaker Services for the Taft College Associate Student Organization; 10/22/24; \$600.00
- S. Request for Approval Agreement between the Chabot-Las Positas Community College District on behalf of the California Early Childhood Mentor Program and Taft College; 7/1/24 6/30/25; No Expense
- T. Ratification of the September 2024 Vendor Check & Purchase Order Registers
- 11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST
- 12. EMPLOYMENT (Action)
 - A. Academic (Appendix I)
 - B. Classified/Confidential/Management Employment (Appendix II)
 - C. Separations (Appendix III)

13. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2023/24
 - 2. Expenditure Accounts (Account Level 1) FY 2023/24
 - 3. Expenditure Detail of \$10,000.00 or Greater, September 2024
 - 4. Student Organization and Special Accounts, September 2024
 - 5. Funds Deposited in County Treasury, September 2024
 - 6. Employee Travel Report September 2024
- B. Trustee Reports
- C. Academic Senate Report

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- D. Reports from Staff and Student Organizations
- 14. REPORT OF THE SUPERINTENDENT/PRESIDENT
- 15. NEXT MEETING DATE
 The next regular meeting is tentatively scheduled for Wednesday, November 13, 2024, at 5:00 p.m.
- 16. CONTINUATION OF CLOSED SESSION (If Necessary)
- 17. ADJOURNMENT

WEST KERN COMMUNITY COLLEGE DISTRICT MINUTES OF THE BOARD OF TRUSTEES

SPECIAL MEETING Board Retreat

September 10, 2024

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 8:30 a.m. by President Billy White. Secretary Kathy Orrin and trustees Dawn Cole, Mike Eveland and Jeremy Gregory were also in attendance. Superintendent/President Dr. Rafe Edward Trickey, Jr. and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

There were no public comments.

SENIOR LEADERSHIP REPORTS

Office of Instruction

Dr. Leslie Minor, Vice President of Instruction, shared that the Child Development Center is currently providing care for 50-75 children up to age 5. She reviewed community engagement efforts of the CDC as well as the addition of College Early Childhood Education courses being held on the CDC site. Dr. Minor said that Distance Education is serving students in courses as well as providing "Skill Up" faculty training opportunities. The DE office has assisted in getting the College on the California Virtual College (CVC) course exchange. Dual Enrollment has increased 192% in the last year with the addition of agreements outside of District Boundaries. Success rates remain high in Dual Enrollment courses as these students receive services daily at their site to support them in their courses and are typically identified as a college-bound student through their academic records. Dr. Minor reviewed grants currently being used in the area of Instruction and also provided up update on the increasing services in the Learning Center and Library. The Math, Engineering, Science Achievement (MESA) program has completed their first year on campus and has added an energetic support system to students pursuing these difficult academic pathways. The MESA program is also working to take students onto university campuses via field trips to encourage students to focus on university transfer as their next step.

Transition to Independent Living

Megan Romero, Director of TIL, provided an update on the recruitment efforts of the program. A decline in enrollment post-pandemic era has been addressed with participation in many physical and virtual outreach events. A late-start student cohort enrolled this fall to boost current semester figures and students have already been sought and committed to Fall 2025 attendance. The program is reviewing organizational functions and working with regional centers to make tasks more efficient and to develop a career education development program. An advisory board has been assembled and will begin meeting in October 2024. Ms. Romero reviewed campus and community events that students and staff will be participating in this fall.

Foundation And Institutional Advancement

Dr. Sheri Horn-Bunk, Executive Director of the Foundation, reported the annual fundraising as of June 30, 2022 was \$1,007,181. The Foundation hosted events such as the Cougar Cookout, Blast from the

West Kern Community College District - Special Meeting September 10, 2024 Page 2

Past Hall of Fame mixer, and several internship and Hutchison Engineering Promise Program Events. The Foundation thanks the major sponsors of the 2023-2025 summer programs that allowed 60 prenursing students to intern at two medical facilities, gaining experience and helping students to identify their career goals. Other intern programs were run for engineering, Early Childhood Development, and an Allied Health program.

Administrative Services

Dr. Todd Hampton, Vice President of Administrative Services, shared details of a proposed monument project that will beautify the Ash Street entrance as well as assist in marking the entrance to those new to campus. Dr. Hampton also shared a plan to actively search for a future sports field complex. He reviewed current campus project progress and gave a brief overview of financial status. The proposed budget will be reviewed at a meeting of the Board tomorrow as an annual Budget Study Session. Dr. Hampton told the Board of additions in both the Bookstore and the Café. These two departments serve the students and staff as well as offer an opportunity to connect with the community. Additions to these areas have been made to serve and welcome the community.

Marketing and Community Relations

Susan Groveman, Executive Director of Marketing and Community Relations, shared that three recent focuses were the Bon Voyage Casino Night, enrollment marketing, and the planning for a 2024 community report. She provided information on all three focuses as well as media of advertising for the College. The enrollment marketing project this year has utilized a variety of digital platforms, print and online materials, and social media presence.

Information Technology and Institutional Effectiveness

Dr. Xiaohong Li, Vice President of Information Technology and Institutional Effectiveness, reviewed progress on the Strategic Action Plan (SAP) and noted that 2024-25 goals are being set to continue progress on the SAP. Dr. Li provided the status of the College's accreditation and will work with administration and staff to prepare for a midterm report due in October 2025. The College is in its last year of transition to a multiyear Comprehensive Program Review. As an aid to programs needing data for Program Review and other reporting, the Institutional Research staff have launched dashboards that are user friendly and provide current data as well the past. Technology updates have included a new phone system, Banner student system upgrade, upgrades to cybersecurity, and numerous instruction upgrades.

Student Services

Manny Campos, Interim Vice President of Student Services, provided an update on the Student Services support Diversity, Equity, Inclusion initiatives from the past year. There has been training on and off campus among staff and Diversity, Equity, Inclusion, Accessibility, and Anti-Racism (DEIAA) committee members. Events were held by Student Services and were often in collaboration with the Associated Student Organization. Mr. Campos provided an update in other areas including the California Academic Partnership Program (CAPP), committee work to develop a strategic enrollment management plan, and modifications in the Veteran's Resource Center that will better support students.

REVIEW OF BOARD POLICIES 2200 AND 2715, ETHICS AND TRUSTEESHIP

Dr. Trickey shared Board Policies 2200 and 2715 with the Board and led a discussion to review the policies. The Board discussion led to affirmation of the policies.

BOARD REVIEW OF 2022/23 GOALS

Dr. Trickey distributed the 2022/23 goals. There was discussion on the goals in general. Discussion on the importance of Board Effectiveness in connection with the Student Trustee was held. The Board expressed an interest in receiving feedback as in the past through surveys and ASO meetings.

DEVELOPMENT OF 2024/25 GOALS

Discussion was held in the need to maintain the intent of current goals. Goal 9 needs to reflect physical and cyber security. Goal 12 will be edited to reflect beautification of the campus and not just entrances. It was also noted that DEI initiatives should also include the areas of Accessibility and Anti-Racism to be consistent with District committees and language.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were made.

ADJOURN TO CLOSED SESSION

At 12:18 p.m. it was moved by Trustee Eveland, seconded by Trustee Gregory and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Performance Evaluations, Government Code Section 54957
- B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- C. Conference with Labor Negotiators (Government Code section 54957.6)

Agency Designated Representative: Superintendent/President Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees

- D. Conference with Legal Counsel Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
- E. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seg. and 48912(b)
- F. Conference with Real Property Negotiations

Property: Parkside Development, LLC (APN 032-152-34)

Agency Negotiator: Todd Hampton, VP of Administrative Services

Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, September 11, 2024.

DJOURNMENT 1:14 p.m., on a motion by Trustee Cole, seconded by Trustee Eveland and unanimously carried, the	:he
eeting was adjourned.	
espectfully Submitted:	

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Dr. Kathy Orrin, Secretary

WEST KERN COMMUNITY COLLEGE DISTRICT MINUTES OF THE BOARD OF TRUSTEES

SPECIAL MEETING

September 11, 2024

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 4:04 p.m. by President Billy White. Secretary Kathy Orrin and trustees Mike Eveland, Jeremy Gregory and Dawn Cole were also in attendance. Superintendent/President Dr. Rafe Edward Trickey, Jr. and Executive Assistant Sarah Criss were in attendance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were made.

NEW BUSINESS

First Presentation – Proposed Compensation Increase of 2.03% to the 2024-25 Faculty Salary Schedules, Appendix B-1, B-2, and B-3

Heather del Rosario, Vice President of Human Resources, said the recommendation was reached in using the bargaining process. The salary increase is composed of a 1.07% Cost of Living Allowance (COLA) and a 0.96% salary increase as identified by contract using the Frey report.

First Presentation – Proposed Compensation Increase of 2.03% to the 2024-25 Classified Salary Schedules, Appendix A

Ms. del Rosario said that this recommendation was reached in the bargaining process. A 2.03% increase would be equivalent to that proposed for faculty salary increases.

First Reading – Amended Proposed Revisions to Classified Collective Bargaining Agreement – Vacant Positions and New Job Descriptions and Revisions

Ms. del Rosario explained that the previously approved agreement on vacant positions and new job description and revisions was amended to include recommendations from the CSEA regional office.

Request for Approval – CCCCO Equal Employment Opportunity (EEO) Annual Certification

Ms. del Rosario reviewed the data included in the annual report due to the Chancellor's office. On a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, the request was approved (copy attached to official minutes).

PUBLIC COMMENTS on the 2024/25 PROPOSED BUDGET

There were no comments.

2024/25 BUDGET STUDY SESSION

Dr. Todd Hampton, Vice President of Administrative Services, began the study session by recognizing the efforts of his staff to prepare the budget and presentation materials. Dr. Hampton provided an overview of the state's \$211.5 billion budget.

Local budget figures include the state's 1.07% Cost of Living Allowance as well as a proposed 0.96% salary increase. There are also three unique one-time funded items on this budget: enrollment retention,

West Kern Community College District - Special Meeting September 11, 2024 Page 2

accessibility improvements, and fire alarm inspection. He noted that the budget utilizes deficit spending that will require staff to continue a focus on increasing enrollment. Fiscal updates from the state will be observed as it is expected that the state may defer payments and is facing uncertain economic forecasts.

NEXT MEETING

The next regular monthly meeting is scheduled for Wednesday, September 11, 2024.

ADJOURNMENT

At 5:04 p.m.,	, on a m	notion by	Trustee	Gregory,	seconded	by	Trustee	Eveland	and	unanimously	/ carrie	∍d,
the meeting	was adj	ourned.										

Respectfully Submitted:		
Dr. Kathy Orrin, Secretary		

WEST KERN COMMUNITY COLLEGE DISTRICT MINUTES OF THE BOARD OF TRUSTEES

REGULAR MEETING

September 11, 2024

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:09 p.m. by President Billy White. Secretary Kathy Orrin and trustees Dawn Cole, Mike Eveland and Jeremy Gregory were also in attendance. Superintendent/President Dr. Rafe Edward Trickey, Jr. and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

ADJOURN TO CLOSED SESSION

At 5:10 p.m. it was moved by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Performance Evaluations, Government Code Section 54957
- B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- C. Conference with Labor Negotiators (Government Code section 54957.6)

Agency Designated Representative: Superintendent/President Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees

- D. Conference with Legal Counsel Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
- E. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
- F. Conference with Real Property Negotiations

Property: Parkside Development, LLC (APN 032-152-34)

Agency Negotiator: Todd Hampton, VP of Administrative Services

Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:01 p.m., it was moved by Trustee Eveland, seconded by Trustee Gregory and unanimously carried, to reconvene in Public Session. President White announced that there was no action taken.

PLEDGE OF ALLEGIANCE

President White led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

There was no public comment.

GENERAL COMMUNICATIONS

President White stated that the Association of Community College Trustees will be sending out information for the trustee voting to the national Board of Directors.

APPROVAL OF MINUTES

On a motion by Trustee Gregory, seconded by Secretary Orrin and unanimously carried, the minutes of the Regular Meeting held August 14, 2024, the Special meeting held August 14, 2024, and the minutes of the Special meeting held August 20, 2024 were approved (copy attached to official minutes).

NEW BUSINESS

Request for Approval – 2024/25 West Kern Community College District Budget

Dr. Todd Hampton thanked his staff for their work to prepare the proposed budget. On a motion by Trustee Gregory, seconded by Trustee Cole and unanimously carried, the request was approved (copy attached to official minutes).

Request for Approval – Taft College ASO Park Monument Sign Project; \$349,107.00

Dr. Hampton reported that the Trustee goal to address improved signage has been a focus of the College. The project would greatly improve the campus entrance at Ash Street, next to the ASO park and Ash Street dorms. The proposed project budget includes allowances to address any unknown issues as the construction begins. Trustee Cole thanked staff and the ASO for taking an interest in the campus visibility and for making progress on a goal of the Trustees. On a motion by Secretary Orrin, seconded by Trustee Cole and unanimously carried, the request was approved (copy attached to official minutes).

Request for Approval – California Commercial Real Estate Services – Engagement Letter; Effective 9/5/24 Dr. Hampton recommends engaging with a commercial real estate agent to assist the District in the exploration of land purchase to allow for growth in alignment with the Facilities Master Plan. On a motion by Trustee Cole, seconded by Trustee Gregory and unanimously carried, the request was approved (copy attached to official minutes).

Request for Approval – Proposed Compensation Increase of 2.03% to the 2024-25 Faculty Salary Schedules, Appendix B-1, B-2, and B-3

Heather del Rosario, Vice President of Human Resources, said that the annual review of the Frey report showed a gap of .96% after the assumption of a 1.07% Cost of Living Allowance (COLA). The recommended salary increase includes the 1.07% COLA and a .96% pay increase. On a motion by Secretary Orrin, seconded by Trustee Cole and unanimously carried, the request was approved (copy attached to official minutes).

Request for Approval – Proposed Compensation Increase of 2.03% to the Classified Salary Schedules, Appendix A

Ms. del Rosario shared that it was bargained to pass along the increase recommended for the faculty salary to the classified salary schedules. On a motion by Trustee Eveland, seconded by Trustee Gregory and unanimously carried, the request was approved (copy attached to official minutes).

Request for Approval – Proposed Compensation Increase of 2.03% to the Management and Confidential 2024-25 Schedules

Ms. del Rosario said that this item is a recommendation to pass along the 2.03% salary increase to the management and confidential employees. On a motion by Trustee Cole, seconded by Trustee Eveland and unanimously carried, the request was approved (copy attached to the official minutes).

Request for Approval - Amended Proposed Revisions to Classified Collective Bargaining Agreement -Vacant Positions and New Job Descriptions and Revisions

Ms. del Rosario said that this agreement was amended to include recommendations from the regional CSEA office. On a motion by Trustee Gregory, seconded by Trustee Cole and unanimously carried, the request was approved (copy attached to official minutes).

Second Readling and Request for Approval - Board Policy Revision

secona Reac	iling and Request for Approval – Board Policy Revision
BP #2015	Student Member(s)
BP #2200	Board Duties and Responsibilities
BP #2310	Regular Meetings of the Board
BP #2315	Closed Sessions
BP #2340	Agendas
BP #2355	Decorum
BP #2410	Board Policies and Administrative Procedures
BP #2430	Delegation of Authority to Superintendent/President
BP #2431	Superintendent/President Selection
BP #2432	Superintendent/President Succession
BP #2435	Evaluation of Superintendent/President
BP #2510	Participation in Local Decision-Making
BP #2715	Code of Ethics/Standards of Practice
BP #2740	Board Education
BP #2745	Board Self-Evaluation
BP #6910	Housing

Ms. Criss stated that the changes in language came from updated local processes and the Policy and Procedure service. The changes will align the policies to current law. Trustee Gregory requested a future revision to BP #2432 to reflect Vice President selection for the Superintendent/President succession and to keep the policy clear despite potential vice President title changes or additions. On a motion by Trustee Cole, seconded by Trustee Gregory and unanimously carried, the revisions were approved (copy attached to official minutes).

CONSENT AGENDA

A. Request for Approval – Course Revisions

Social Science Division

PSYC 2205 Introduction to Research Methods in the Social Sciences

Math/Science Division

COSC 2400 Computer Architecture and Organization

- B. Request for Approval Signatory Update with United Security Bank
- C. Request for Approval TimelyMD Agreement for CollegeBuys Gold Program for Student Telehealth Support; 3/1/25 – 2/28/27; See Agreement for Fee Schedule

- D. Request for Approval Purchase of Insights by eLumen; 1/1/24 12/31/27; Total Cost of \$52,333.00
- E. Request for Ratification PASKILL Agency ADA Compliance Audit of and Remediation Plan for Accessibility Issues across the Taft College Digital Ecosystem of Eight Sites/URLS/CMS Platforms; 8/8/24 9/26/24
- F. Request for Approval Contract with Strata Information Group (SIG) for Consulting Services for Financial Aid during the 2024-25 Academic Year; \$29,700.00 for 150 Remote Hours
- G. Request for Approval Equipment Agreement with UKG Kronos Systems, LLC.; Total Cost of \$19,537.41
- H. Request for Approval Annual Renewal of IBM SPSS Statistics Base Concurrent User Subscription and Support, Quote No. 19896979; One Year Term; \$14,370.03
- I. Request for Approval DAI Source for IBM Cognos, Renewal Quote 125546383-1; 11/1/24 10/31-25; \$13,020.81
- J. Request for Approval 2nd Floor Administration "Green Dot" Project; \$11,890.00
- K. Request for Approval ETEC Access Control Re-Wire Project; \$10,258.00
- L. Request for Approval TeamViewer Three-Year Subscription Renewal, Quote No. 000754503-1; 10/14/24 10/13/27; \$6,145.50
- M. Request for Approval IssueTrak Software Maintenance Renewal 2024-25, Reference No. 20240715-105235000; \$3,582.00
- N. Request for Ratification Contract for Professional Services with Chris Ruiz for Webmaster Services for the Taft College Athletics Programs/Website for 2024-2025 Academic Year; 8/1/24 5/31/25; \$500.00 per Month for a Total of \$5,000.00
- O. Request for Ratification Agreement with the Yosemite Community College District, Child Development Training Consortium; 9/1/24 6/20/25
- P. Ratification of the August 2024 Vendor Check & Purchase Order Registers

On a motion by Secretary Orrin, seconded by Trustee Gregory and unanimously carried, items A-P were approved (copies attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments

EMPLOYMENT

Ms. Criss said that the Academic Employment has been amended to correct a rate of pay. On a motion by Trustee Cole, seconded by Secretary Orrin, the Employment Items below were approved as amended by the following vote (Employment Items A-C are attached to official minutes):

- A. Academic Employment
- B. Classified Employment
- C. Separations

Yes: Dawn Cole, Billy White, Mike Eveland, Jeremy Gregory, Dr. Kathy Orrin

No: None Abstain: None Absent: None

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (For Information):

- 1. Revenue Accounts (Account Level 1) FY 2024/2025
- 2. Expenditure Accounts (Account Level 1) FY 2024/25
- 3. Expenditure Detail of \$10,000 or Greater, August 2024
- 4. Student Organization and Special Accounts, August 2024
- 5. Funds Deposited in County Treasury, August 2024
- 6. Employee Travel Report August 2024

Trustee Reports

Trustee Cole thanked the administration for reports delivered during the Board retreat. She invited the campus community to participate in a Suicide Awareness Fun Run on September 28th. She thanked the ASO in their participation to co-host the event.

Trustee Gregory shared positive feedback of the Taft College/CSU Bakersfield collaboration meeting. He also thanked first responders and recognized Patriot Day.

Secretary Orrin said that she had heard positive feedback on Kern County College Night, noting the popularity of the mascot dance off.

President White thanked the Cabinet members who participated in the Board Retreat meeting. He commended them for their information that maintains Board knowledge of the varying areas of the College as they meet to review Trustee goals for the upcoming year.

Associated Student Organization

Jay Cuevas, Student Trustee, asked about an update on a faulty accessibility button on the Student Center entrance. It was determined that staff were aware of the button issue and are working with the architect to correct a compressor issue. Student Trustee Cuevas then shared information about events that included a mocktail event, club rush, Kern County College Night, and a 9/11 awareness event featuring speaker Professor Becky Roth. ASO is working with community partners to host a Suicide Awareness fun run on September 28.

Academic Senate

Candace Duron, Academic Senate (AS) President, shared 2024-25 goals of the Senate, engagement with the Academic Senate California Community College (ASCCC), and the work of the local AS subcommittees. The ASCCC statewide committees include eight Taft College representatives. Ms. Duron also shared the faculty leadership for this academic year on subcommittees.

Instruction

West Kern Community College District - Regular Meeting September 11, 2024 Page 6

Dr. Leslie Minor, Vice President of Instruction, told the Board that she saw action in the tutoring center on the first day of class. She shared that Jaime Lopez, Dean of Instruction, hosted CSU Bakersfield in a collaborative meeting and assisted in connecting many of our staff with CSUB to build a strong partnership. Work with the Wonderful Academy has led to dual enrollment expansion talks with Reedley High School.

Jon Farmer, Distance Education Director, shared that the College is now converting to a Teaching College in the California Virtual Campus (CVC). This project is successful due to a campus collaboration among departments and will help Taft College hold a presence in the virtual course offerings across the state.

Lori Sundgren, Learning Center Director, reported that there are now two Physics tutors. One tutor is a partner from CSUB that holds Zoom appointments with TC students for 20 hours per week. The Supplemental Instruction program is seeking program accreditation.

Student Services

Manny Campos, Interim Vice President of Student Services, stated that there was an issue with bots in the registration system. The issue has been addressed and enrollment data is not accurate. He commended Financial Aid staff for their work in disbursing Pell Grant funding. He shared upcoming events such as a home volleyball match, CTE day field trip for Bakersfield students. He thanked the ASO and staff for their assistance and enthusiasm at Kern County College Night.

Cecilia Alvarado, Dean of Student Services, recently hosted a high school counselor luncheon and reported that outreach contacts are increasing. Ms. Alvarado thanked the College for the collective work to make a strong, positive presence at Kern County College Night. Staff are working on field trips for students to university campuses, host workshops, and supporting students with the use of Timely Care. She also shared that there are two new clubs, showing a growing campus life.

Marketing and Community Relations

Susan Groveman, Executive Director of Marketing and Community Relations, shared data on the engagement of the American General Media digital campaign. She also said that Hall of Fame invitations have been sent and that the Hall of Fame is trying to reach all 1990 football team recipients.

Foundation

Dr. Sheri Horn-Bunk, Executive Director of the Taft College Foundation, thanked the Learning Cnter for securing Physics tutors. The tutors will support the Hutchison Engineering Promise Program students. She shared details of the upcoming Cougar Cookout which will honor Trustee Orrin for her lifetime commitment to community service as well as several veterans with sponsorships for Honor Flights.

Faculty Association

Ruby Payne, Faculty Association President, reported that the tutoring through the Learning Center is positively supporting the students. She thanked IT staff for classroom preparation going into the Fall semester.

Campus Safety and Security

West Kern Community College District - Regular Meeting September 11, 2024 Page 7

Kevin Altenhofel, Director of Campus Safety and Security, is completing an annual security report for the District. The report will meet compliance requirements with federal mandates.

Information Technology/Institutional Research

Dr. Xiaohong Li, Vice President of IT/IR, said that staff are utilizing the two-factor authentication. Studetns are in the process of transitioning to two-factor authentication by the end of October. IR staff are launching Program Review using revised templates based on campus feedback from the last review cycle.

Human Resources

Ms. del Rosario is testing the UKG timekeeping module so that the transition away from Time Clock Plus may begin. Staff are also preparing to implement position control processes to District positions.

Administrative Services

Dr. Hampton said that the Bookstore is working with the Chamber of Commerce to be a part of the community Polar Express event. They hope to welcome community members to the campus through participation in the event. The Cougar Café is launching a hot sandwich/burger bar and expect the addition to bring campus and community to the Café on a regular basis.

SUPERINTENDENT REPORT

Dr. Trickey recognized Employee of the Month Denise Gill, Cougar Café Cook. He shared event information from a Cougar Express Day, Cougar Comeback and resource fair, the all-staff welcome back breakfast, Women's Equality Day event, and the HEPP annual dinner.

CLOSED SESSION

There was no continuation of Closed Session.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, September 11, 2024.

ADJOURNMENT
At 7:18 p.m., on a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carrie The meeting was adjourned.
Respectfully Submitted:
Or. Kathy Orrin, Secretary

WEST KERN COMMUNITY COLLEGE DISTRICT MINUTES OF THE BOARD OF TRUSTEES

SPECIAL MEETING

September 18, 2024

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:03 p.m. by President Billy White. Secretary Kathy Orrin and trustees Jeremy Gregory and Dawn Cole were also in attendance. Trustee Mike Eveland attended the meeting via telephone. Superintendent/President Dr. Rafe Edward Trickey, Jr. and Executive Assistant Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were made.

ADJOURN TO CLOSED SESSION

At 5:04 p.m. it was moved by Trustee Gregory, seconded by Trustee Cole and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

A. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 1:27 a.m. on September 19, 2024, it was moved by Trustee Cole, seconded by Trustee Gregory and unanimously carried, to reconvene in Public Session. President White announced that there was action taken. On a motion by Trustee Gregory, seconded by Secretary Orrin and unanimously carried, the Board took action to terminate the Superintendent/President's employment agreement without cause.

NEXT MEETING

The next regular monthly meeting is scheduled for Wednesday, October 9, 2024.

ADIOURNMENT

At 1:28 a.m., on a motion by Trust meeting was adjourned.	ee Gregory, seconded by Trustee Cole and unanimously carried, th
Respectfully Submitted:	
Dr. Kathy Orrin, Secretary	

WEST KERN COMMUNITY COLLEGE DISTRICT MINUTES OF THE BOARD OF TRUSTEES

SPECIAL MEETING

September 26, 2024

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 4:31 p.m. by President Billy White. Secretary Kathy Orrin and trustees Jeremy Gregory and Dawn Cole were also in attendance. Trustee Mike Eveland attended the meeting via telephone. Acting Superintendent/President Dr. Todd Hampton and Executive Assistant Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were made.

ADJOURN TO CLOSED SESSION

At 4:32 p.m. it was moved by Trustee Gregory, seconded by Trustee Cole and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- B. Public Employee Appointment/Employment, Government Code Section 54957

Title: Interim Superintendent/President

Title: Superintendent/President

- C. Conference with Legal Counsel Potential Litigation, Pursuant to Paragraph (2) of Subdivision (d) of Government Code Section 54956.9
 - 1 Potential Case
- D. Conference with Real Property Negotiations

Property: Franklin Field

Agency Negotiator: Todd Hampton, Acting Superintendent/President and VP of Administrative

Services

Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 7:07 p.m. it was moved by Trustee Gregory, seconded by Secretary Orrin and unanimously carried, to reconvene in Public Session. President White announced that there was no action taken.

NEXT MEETING

The next regular monthly meeting is scheduled for Wednesday, October 9, 2024.

ADJOURNMENT

At 7:08 p.m., on a motion by Trustee Cole, seconded by Trustee Gregory and unanimously carried, the meeting was adjourned.

Respectfully Submitted:	
Dr. Kathy Orrin, Secretary	



BOARD OF TRUSTEES

2024/25 Goals

(Developed September 2024)

Strategic Action Plan

- 1. Expect and monitor completion of the Strategic Action Plan objectives scheduled for the 2024-25 year.
- 2. Maintain 100% compliance of the Accreditation Standards.
- 3. Expect continued focus on Guided Pathways, opportunities and strategies for student learning and success.
- 4. Continue to ensure the Board is knowledgeable about college programs and facilities, including how they meet community and student needs and foster student achievement.
- 5. Continue to support the expansion of dual and concurrent enrollment opportunities for students.
- 6. Monitor how current CTE programs are aligned with employment skills in the region. Expect and review plans to expand CTE as needed including exploration of agricultural industrial needs.
- 7. Provide leadership and support for the College's Foundation, particularly for Foundation/business collaboration.
- 8. Increase opportunities for community to visit the College campus by conducting on-site visits and continued promotion of College and programs.
- 9. Monitor campus security and safety, focusing on both physical safety and cybersecurity.
- 10. Ensure that internal program reviews/audits are in place for efficiency and accuracy.
- 11. Expect and monitor that evaluation and compliance reports are completed in a timely manner.
- 12. Enhance signage and beautification of campus to enhance position of the College in the community.
- 13. Monitor Facilities Master Plan progress in connection with related land acquisition goals.
- 14. Continue to monitor timing of a new bond measure.
- 15. Lead and support the College in Diversity, Equity, Inclusion, Accessibility, and Anti-Racism initiatives.

Board Fiduciary Role: District Sustainability

- 1. Continue to expect long-range financial planning that addresses debt obligations (i.e. OPEB), reserves, and financial needs; provide direction as needed.
- 2. Expect a system of internal controls to be developed to monitor program compliance.
- 3. Monitor the impact of the funding formula from the state.

Board Effectiveness

- 1. Continue to strengthen trustee knowledge and skills, and the ability of the Board to work as a team.
- 2. Ensure success of the Superintendent/President through ongoing communication and support.
- 3. Foster increased involvement of the student trustee in board development.



BOARD AGENDA ITEM

Date:	September 26, 2024			
Submitted by:	Heather del Rosario, Vice President of Human Resources			
Area Administrator:	Area Administrator: Dr. Todd Hampton, Acting Superintendent/President			
Subject:	Request for Approval			
Board Meeting Date:	October 9, 2024			
Title of Board Item: Request for Approval: Pro	oposed revisions to Articles 6.8.1 and 6.8.3 of the TCFA CBA			
Committee, the parties h	ogue through the Taft College Faculty Collective Bargaining ave reached a consensus regarding the revision of Article 6.8.1 of Contract Faculty", and Article 6.8.3 "Procedure for Evaluation of			
The parties agree effective October 1, 2024, to the revision of Article 6.8.1 "Procedure for Evaluation of Contract Faculty", section heading "Peer and Supervising Administrator Observation Process" and Article 6.8.3 "Procedure for Evaluation of Adjunct Faculty", section heading "Division Chair (or designee) and Supervising Administrator (or designee) Observation Process".				
The attached TA and Exhibit outlines the details of the changes to the relevant sections of the TCFA Collective Bargaining Agreement.				
Terms (if applicable): N/A				
Expense (if applicable): N/A				
Fiscal Impact Including Source of Funds (if applicable): N/A				
Approved:				

Dr. Todd Hampton, Acting Superintendent/President

Tentative Agreement Between

Taft College Faculty Association (TCFA/CTA/NEA) And West Kern Community College District

FACULTY EVALUATION PROCESS

This Tentative Agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding the revision of Article 6.8.1 "Procedure for Evaluation of Contract Faculty", and Article 6.8.3 "Procedure for Evaluation of Adjunct Faculty".

- 1. The above recitals are true and correct.
- 2. The parties agree effective October 1, 2024, to the revision of Article 6.8.1 "Procedure for Evaluation of Contract Faculty", section heading "Peer and Supervising Administrator Observation Process" and Article 6.8.3 "Procedure for Evaluation of Adjunct Faculty", section heading "Division Chair (or designee) and Supervising Administrator (or designee) Observation Process". The revised language to the relevant section headings for Articles 6.8.1 and 6.8.3 are attached as Exhibit A.
- 3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
- 4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

Billy White, President		Ruby Payne, Pre	sident		
Board of Trustees		Taft College Faculty Association/CTA/NEA			
West Kern Community College	District	•	•		
Dated:	024	Dated:	, 2024		
Board Approval:					
First Presentation:					
Second Presentation/Approval	l:				

- 6.6.2 As provided by Education Code §87880 and subject to continued state funding, a temporary faculty member who has an assigned teaching load of sixty percent (60%) or greater has the option to schedule and hold one and a half (1-1/2) paid office hours per week. A temporary faculty who has an assigned teaching load of forty percent (40%) and less than sixty percent (60%) has the option to schedule and hold one (1) paid office hour per week. A temporary faculty who has an assigned teaching load of twenty percent (20%) but less than forty percent (40%) has the option to schedule and hold one half hour (1/2) paid office per week.
- 6.7 <u>Division Chairs</u>: The duties and responsibilities of the Division Chairs shall be determined by the Taft College Faculty Collective Bargaining Committee and shall be listed in the Faculty Handbook.
- 6.8 <u>Faculty Evaluation Process:</u> The Faculty evaluation processes should be a collegial and positive opportunity for professional and personal development in order to promote excellence in instruction and service to students.
 - 6.8.1 Procedure for Evaluation of Contract Faculty: Tenure track contract faculty members shall be evaluated annually during the first four years of employment. Non-tenure track contract faculty members shall be evaluated annually for duration of employment. Every contract faculty member will be evaluated in each area of contract responsibility. All evaluations will be conducted during the fall semester unless there are extenuating circumstances. Spring evaluations will only take place with prior approval by the Supervising Administrator.

The evaluation process document will be prepared and distributed to the Contract Faculty Member, Division Chair, Supervising Administrator and Supervising Assistant by the Human Resources Department (HRD) during the fall in-service. All evaluation forms are located in the Human Resources Department and on the HRD website.

The evaluation shall include: (see timeline)

- 1. Curriculum Packet (if applicable)
- 2. Peer and Supervising Administrator observations
- 3. Director of Distance Learning observation (if applicable)
- 4. Student evaluations (if applicable)
- 5. Self-evaluation
- 6. Peer evaluation
- 7. Supervising Administrator evaluation

Teaching Faculty	Non-Teaching Faculty Non-Counselor	Non-Teaching Faculty Counselor
Curriculum Packet		
Peer and Supervising	Peer and Supervising	Peer and Supervising
Administrator	Administrator	Administrator
Observations	Observations	Observations
Director of Distance		
Learning observation (if		
applicable)		227
Student Evaluations		Student Evaluations
Self-Evaluation	Self-Evaluation	Self-Evaluation
Peer Evaluation	Peer Evaluation	Peer Evaluation
Supervising Administrator	Supervising	Supervising
Evaluation	Administrator	Administrator
	Evaluation	Evaluation

Curriculum Packet

A teaching contract faculty member shall submit a complete curriculum packet to the Supervising Administrator and to the Division Chair for peer committee review and evaluation by the end of the 7th week of the fall semester, or for spring evaluations, by the end of the 2nd week of the spring semester. A complete curriculum packet consists of:

- a. syllabus
- b. sample lesson
- c. sample assignment
- d. sample assessment i.e., test or quiz.

Peer and Supervising Administrator Observation Process

A peer evaluation committee shall be determined by the end of the 7th week of the fall semester of each academic year. The Division Chair shall determine a peer evaluation committee consisting of the Division Chair and at least 2 faculty members for contract faculty members. The peer evaluation committee and the Supervising Administrator shall contact the contract faculty member by the end of the 7th week of the fall semester or, for spring evaluations, by

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the end of the 1st week of the spring semester to determine which course the contract faculty member would like observed.

The Supervising Administrator (Superintendent/President and Vice Presidents) and each member of the peer evaluation committee shall conduct a classroom, course management system, and/or workplace observation of at least one of the contract faculty members' sessions within the 8th to 16th weeks of the fall semester or, for spring evaluations, on or before the last day of the 5th week of the spring semester. The current classroom observation forms, process, es and timeline will be utilized for all modalities. The peer evaluator(s) and Supervising administrator will follow the timelines and processes outlined in paragraph one of the Director of Distance Learning Observation.

The Supervising Administrator and each peer evaluation committee member shall meet with the contract faculty member in person within five working days of the observation to discuss the observation and both parties shall sign and date the observation document at the conclusion of the meeting. The peer evaluation committee shall meet to formulate their comments and recommendations and then forward a recommendation memo for retention, retention with qualification or non-retention and observation forms and other supporting documentation to the Supervising Administrator on or before the Friday of the second week of the January in-service for the fall semester or, for spring evaluations, on or before the Wednesday of the 7th week of the spring semester.

Director of Distance Learning Observation

The Director of Distance Learning shall contact the contract faculty member by the end of the 7th week of the fall semester or, for spring evaluations, by the end of the 1st week of the spring semester to determine which distance learning course the contract faculty member would like observed. The Director of Distance Learning shall conduct an observation of the identified distance learning course within the 8th to 16th weeks of the fall semester or, for spring evaluations, within the 2nd to 5th weeks of the spring semester.

The Director of Distance Learning shall meet with the contract faculty member within five working days of the observation to discuss the observation. The Director of Distance Learning shall submit the completed observation form to the Division Chair and Supervising Administrator on or before the Friday of the 16^{th} week of the fall semester or, for spring evaluations, on or before the Friday of the 5^{th} week of the spring semester.

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Student Evaluations (if applicable)	HRD & DL disseminate by end of the 9th week of semester; Student completion within the 10th to 13th weeks of the semester For counselors HRD disseminates within the 1st to 13th weeks of the semester; Student completion by end of the 13th week
Peer Evaluation and Statement of Compliance	On or before the first Friday of March
Self-Evaluation	On or before the 2 nd Friday of March to the Supervising Administrator
Supervising Administrator Evaluation	On or before the 3 rd Friday in May to the Human Resources Department

6.8.3 Procedure for Evaluation of Adjunct Faculty: Adjunct Faculty members shall be evaluated for a minimum of one class section per discipline for the first two semesters of teaching. From the third semester onward, if any new disciplines are taught, the Adjunct Faculty member shall be evaluated a minimum of one class section per discipline. After the first two semesters, the Adjunct Faculty member shall be evaluated a minimum of once every third calendar year of teaching.

Adjunct Counselors shall be evaluated for a minimum of one counseling session for the first two semesters of counseling. From the third semester onward, if working in a new or different program, the Adjunct Counselor shall be evaluated a minimum of one counseling session in the new or different program. After the first two semesters, the Adjunct Counselor shall

be evaluated a minimum of once every third calendar year for the duration of employment.

The evaluation process document will be prepared and distributed to the Adjunct Faculty member, Division Chair, Supervising Administrator and Supervising Assistant by the Human Resources Department (HRD) during the fall or spring in-service. All evaluation forms are located in the Human Resources Department and on the HRD website.

The evaluation shall include:

- 1. Curriculum Packet (if applicable)
- 2. Division Chair (or designee) and Supervising Administrator (or designee) observations
- 3. Director of Distance Learning observation (if applicable)
- 4. Student evaluations (if applicable)
- 5. Division Chair (or designee) evaluation and Division Chair recommendation
- 6. Supervising Administrator (or designee) evaluation and Supervising Administrator recommendation

Teaching Adjunct Faculty	Non-Teaching Adjunct Counselor
Curriculum Packet	
Division Chair (or designee)	Division Chair (or designee)
and Supervising Administrator	and Supervising Administrator
(or designee) Observations	(or designee) Observations
Director of Distance Learning	
Observation (if applicable)	
Student Evaluations	Student Evaluations
Division Chair (or designee)	Division Chair (or designee)
Evaluation and Division Chair	Evaluation and Division Chair
Recommendation	Recommendation
Supervising Administrator (or	Supervising Administrator (or
designee) Evaluation and	designee) Evaluation and
Supervising Administrator	Supervising Administrator
Recommendation	Recommendation

Curriculum Packet

A teaching Adjunct Faculty member shall submit a complete curriculum packet to the Supervising Administrator and to the Division Chair for review and evaluation by the end of the 7^{th} week of the semester. A complete curriculum packet consists of: a. syllabus

- a. synabus
- b. sample lesson
- c. sample assignment
- d. sample assessment i.e., test or quiz.

Division Chair (or designee) and Supervising Administrator (or designee) Observation Process

The Supervising Administrator (or designee) and Division Chair (or designee) shall conduct a classroom, course management system, and/or workplace observation of at least one of the Adjunct Faculty member's sessions within the 8th to 16th weeks of the fall or spring semester. The Supervising Administrator and the Division Chair shall contact the faculty member by the end of the 7th week of the fall or spring semester to determine which course the Adjunct faculty member would like observed. The current classroom observation forms, process, and timeline will be utilized for all modalities.

The Supervising Administrator (or designee) and Division Chair (or designee) shall meet with the Adjunct Faculty member in person within five working days of the observation to discuss the observation and both parties shall sign and date the observation document at the conclusion of the meeting.

Director of Distance Learning Observation

The Director of Distance Learning shall contact the Adjunct Faculty member by the end of the 7th week of the fall or spring semester to determine which distance learning course the Adjunct Faculty member would like observed.

The Director of Distance Learning shall conduct an observation of the identified distance learning course within the 8th to 16th weeks of the fall or spring semesters.

The Director of Distance Learning shall meet with the Adjunct Faculty member within five working days of the observation to discuss the observation. The Director of Distance Learning shall submit the completed observation form to the Division Chair and Supervising Administrator on or before the Friday of the 16th week of the fall or spring semester.

Student Evaluations

Adjunct Faculty Teaching

The HRD will prepare and distribute the student evaluation process document and student evaluation packets for every face-to-face section the Adjunct Faculty member teaches during the semester by the end of the 9th week of the fall or spring semester. The Distance Learning department will upload into Canvas the student evaluation

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BOARD AGENDA ITEM

Date:

September 26, 2024

Submitted by:

Heather del Rosario, Vice President of Human Resources

Area Administrator:

Dr. Todd Hampton, Acting Superintendent/President

Subject:

Request for Approval

Board Meeting Date:

October 9, 2024

Title of Board Item:

Request for Approval: CSEA Job Creation - TIL Student Support Coordinator

Background:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties, the parties have reached a consensus regarding implementation and salary placement of the TIL Student Support Coordinator position and related job description, effective October 1, 2024.

The parties agree to implement a new position entitled TIL Student Support Coordinator at range 20 on the Classified Salary Schedule, as recommended by the CSEA Bargaining Team. The TIL Student Support Coordinator job description is attached as Exhibit A.

Terms	(if applical	ole):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:

Dr. Todd Hampton, Acting Superintendent/President

Memorandum of Understanding

California School Employees Association and its Taft College Chapter #543 And West Kern Community College District

Job Description Creation - TIL Student Support Coordinator

This West Kern Community College District ("District") and California School Employee Association and its Chapter #543 ("CSEA") (collectively referenced as the "parties") hereby agree to the following Memorandum of Understanding with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties, the parties have reached a consensus regarding implementation and salary placement of the TIL Student Support Coordinator position and related job description, effective October 1, 2024.

Now, therefore, CSEA and the District hereby agree as follows:

1) The above recitals are true and correct.

Todd Hampton

- 2) The parties agree to implement a new position entitled TIL Student Support Coordinator at range 20 on the Classified Salary Schedule, as recommended by the CSEA Bargaining Team. The TIL Student Support Coordinator job description is attached as Exhibit A.
- 3) Except as set forth in the Agreement, all other terms and conditions of the CBA shall remain unchanged.
- 4) This MOU does not establish a precedent or create a past practice in regard to the subject matters set forth herein.
- 5) The terms of this MOU may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
- 6) This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.

	Greg Hawkins (Sep 26, 2024 15:36 PDT)		
Dr. Todd Hampton, Acting Superintendent/President	Greg Hawkins, President		
West Kern Community College District	California School Employees Association Chapter #543		
Dated: Sep 26, 2024	Dated: Sep 26, 2024		
	andra June		
	Andrea Juarez, Labor Relations Representative California School Employees Association		
Board Approval:	, ,		
Billy White, President			
Board of Trustees, West Kern Community College Dist	rict		
First Presentation:, 2024	Second Presentation/Approval:, 2024		

MOU CSEA Job Creation-TIL Student Support Coordinator

Final Audit Report

2024-09-27

Created:

2024-09-26

Ву:

Jessica White (jwhite@taftcollege.edu)

Status:

Signed

Transaction ID:

CBJCHBCAABAAdk_XA9w8USYX_-zTiJz96Kw0aQwVFRxM

"MOU CSEA Job Creation-TIL Student Support Coordinator" His tory

- Document created by Jessica White (jwhite@taftcollege.edu) 2024-09-26 10:33:12 PM GMT- IP address: 207,233.123.254
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- Document e-signed by Greg Hawkins (GHAWKINS@TAFTCOLLEGE.EDU)
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- Document e-signed by Todd Hampton (thampton@taftcollege.edu)
 Signature Date: 2024-09-27 5:33:50 AM GMT Time Source: server- IP address: 104.174.116.243
- Document emailed to Andrea Juarez (ajuarez@csea.com) for signature 2024-09-27 5:33:52 AM GMT
- Email viewed by Andrea Juarez (ajuarez@csea.com) 2024-09-27 4:54:52 PM GMT- IP address: 75.113.148.141
- Document e-signed by Andrea Juarez (ajuarez@csea.com)

 Signature Date: 2024-09-27 4:55:59 PM GMT Time Source: server- IP address: 75.113.148.141



Agreement completed. 2024-09-27 - 4:55:59 PM GMT Adobe Acrobat Sign

Exhibit A



	TIL Student Support		
Position:	Coordinator	Position Control:	
Department:	Student Services	Position Class:	Student Support
Gives Direction:		Unit:	Classified
Direct Supervisor:	Assistant Director – ILS	Salary Range:	20
Next Level Supervisor:	TIL Program Director	Hours per Week:	40
Educ. Admin.:	Superintendent/President	Months per year:	12
Date Established:	October 1, 2024	Exemption Status:	Non-Exempt

DISCLAIMER

This program is categorically funded and continued employment is contingent on adequate availability of funds.

DEFINITION

Under general supervision, the primary function of the TIL Student Support Coordinator is to assist the Assistant Director with implementation of the Transition to Independent Living (TIL) program. Employees in this class provide supplemental education and life skills assistance to students; provides instruction in classroom, setup and maintenance of facilities, supplies and recordkeeping; accompany students on community excursions, to medical appointments, job sites, leisure activities and other off campus locations to help students become integrated into the community.

REPRESENTATIVE DUTIES

The following duties are typical of those performed by employees in this class, however, employees may perform other related duties not listed and not all duties listed are necessarily performed by each employee.

- Assist in the implementation and development of the Transition to Independent Living Program.
- Assists with the initial assessment of functional objectives for TIL participants.
- Develops curriculum using provided resources, as required to support program learning objectives.
- Prepares classes to ensure a learning environment conducive to student success.
- Serve as a resource for students; referring to appropriate campus resources.
- Participates in student applicant interviews as requested.
- Support students in community and campus membership.
- Health and wellness coach (workout buddy, mobility training, etc....)
- Social coach (attending social activities with students).

Exhibit A

- Support with any TIL outside class work; support students in completing assignments.
- Models functional objectives.
- Support students with time management, accessing tutoring services, etc.
- Provides support, training, and modeling for students in the maintenance and care of equipment and facilities.
- Provides support, training, and modeling for students in developing self-advocacy skills: communication with peers, instructors, managers, etc.
- Provides support, training, and modeling for students in acquiring personal finance skills (budgeting, banking, check writing, paying bills.)
- Provides support, training, and modeling for students in scheduling regular healthcare appointments.
- Provides support and training to students with taking medications on schedule and in appropriate dosages.
- Responsible for the safety and welfare of students assigned to the program.
- Use electronic records management software to maintain accurate student records including attendance.
- Report emergencies, following established procedures.
- Document and report special incidents to appropriate agencies and staff.
- If necessary, attend a medical appointment with a student.
- Administer First Aid and CPR, if necessary.
- Report abuse/harassment to appropriate agencies/staff.
- Report as needed, for minor repairs and maintenance of office equipment or facilities;
- Report emergencies following established processes and procedures.
- Transport students, as assigned, following established procedures and ensuring student safety.
- Facilitate student activities on weekends/evenings and/or Taft College vacation days, as assigned.
- Perform related duties as assigned.

EMPLOYMENT STANDARDS

Minimum Qualifications

Education and Experience:

- Bachelor's degree in related field; AND one year experience working with adults with intellectual and developmental disabilities; OR Associates Degree and three years of experience working with adults with intellectual and developmental disabilities.
- Demonstrate sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic background of community college students.

Desirable Qualifications

- 2 year of experience working with adults with intellectual and development disabilities.
- 1 year experience with programs that support people with intellectual and developmental disabilities, i.e. .Social Security, Medi-Cal, and Regional Center.

WORKING CONDITIONS

Assignments are typically 40 hours per week and 12 months per year. Work will be indoors or outdoors to meet the students and college schedule. Work schedule may vary to include days, evenings or weekends and may include assigned overtime. Will be required to follow proper safety precautions and college safety procedures. During scheduled student or college breaks, may be assigned other duties or assignments for the college. May require extra hours to be worked which may include evening or weekend hours throughout the year. May involve travel, to include field trips with students, assisting students with appointments, attending workshops, training or meetings.

Physical Requirements:

- 1. Ability to work at a desk, a conference table, or in meetings of various configurations.
- 2. Ability to stand and circulate for extended periods of time.
- 3. Ability to see for purposes of reading laws, codes, rules, policies, other printed matter, and observing students.
- 4. Ability to hear and understand speech at normal levels.
- 5. Ability to communicate so others will be able to clearly understand a normal conversation.
- 6. Ability to lift and carry 50 pounds.
- 7. Ability to reach in all directions.

Reasonable accommodations will be made for candidates and employees with physical disabilities.

ENVIRONMENT

The Transition to Independent Living program is an educational residence hall experience for intellectually and developmentally disabled adults. Instruction is offered in meal preparation, money management, shopping and housekeeping, use of appliances, safety, communication, transportation, personal care and interpersonal relationships. The program is primarily on the Taft College campus.

SUPERVISION

Supervision is received from the TIL Assistant Director and TIL Program Director. May take or give work directions on projects as assigned. This position has no supervisory duties.



Date: September 26, 2024

Submitted by: Heather del Rosario, Vice President of Human Resources

Area Administrator: Dr. Todd Hampton, Acting Superintendent/President

Subject: Request for Approval

Board Meeting Date: October 9, 2024

Title of Board Item:

Request for Approval: CSEA Job Description Revision-Tutor

Background:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties, the parties have reached a consensus regarding revision of the Tutor position and related job description, effective October 1, 2024.

The revisions to the job description for this position is attached as Exhibit A.

The attached MOU outlines the details of the change to the relevant CSEA position.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:

Dr. Todd Hampton, Acting Superintendent/President

Memorandum of Understanding

California School Employees Association and its Taft College Chapter #543 And West Kern Community College District

Job Description Revision

This West Kern Community College District ("District") and California School Employee Association and its Chapter #543 ("CSEA") (collectively referenced as the "parties") hereby agree to the following Memorandum of Understanding with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties, the parties have reached a consensus regarding revision of the Tutor position and related job description, effective October 1, 2024.

Now, therefore, CSEA and the District hereby agree as follows:

- 1) The above recitals are true and correct.
- 2) The parties agree to update the job description as agreed upon in Exhibit A.
- 3) Except as set forth in the Agreement, all other terms and conditions of the CBA shall remain unchanged.
- 4) This MOU does not establish a precedent or create a past practice in regard to the subject matters set forth herein.
- 5) The terms of this MOU may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
- 6) This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.

Todd Hampton	Greg Hawkins (Sep 26, 2024 15:35 PDT)
Dr. Todd Hampton, Acting Superintendent/President West Kern Community College District	Greg Hawkins, President California School Employees Association Chapter #543
Dated: Sep 26, 2024	Dated: Sep 26, 2024 Under June
Board Approval:	Andrea Juarez, Labor Relations Representative California School Employees Association
Billy White, President	
Board of Trustees, West Kern Community College Distric	t

MOU CSEA Job Description Revision-Tutor

Final Audit Report

2024-09-27

Created:

2024-09-26

By:

Jessica White (iwhite@taftcollege.edu)

Status:

Signed

Transaction ID:

CBJCHBCAABAAdaLwf05TDEBG4vAyDG4_qJe83PzyUGDx

"MOU CSEA Job Description Revision-Tutor" History

- Document created by Jessica White (jwhite@taftcollege.edu) 2024-09-26 10:32:13 PM GMT- IP address: 207.233.123.254
- Document emailed to Greg Hawkins (GHAWKINS@TAFTCOLLEGE.EDU) for signature 2024-09-26 10:32:48 PM GMT
- Email viewed by Greg Hawkins (GHAWKINS@TAFTCOLLEGE.EDU) 2024-09-26 10:35:18 PM GMT- IP address: 104.47.66,126
- Document e-signed by Greg Hawkins (GHAWKINS@TAFTCOLLEGE.EDU)
 Signature Date: 2024-09-26 10:35:30 PM GMT Time Source: server- IP address: 207.233.123.254
- Document emailed to Todd Hampton (thampton@taftcollege.edu) for signature 2024-09-26 10:35:31 PM GMT
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- Document e-signed by Todd Hampton (thampton@taftcollege.edu)

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- Document emailed to Andrea Juarez (ajuarez@csea.com) for signature 2024-09-27 5:33:37 AM GMT
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- Document e-signed by Andrea Juarez (ajuarez@csea.com)

 Signature Date: 2024-09-27 4:52:30 PM GMT Time Source: server- IP address: 75.113.148.141
- Agreement completed. 2024-09-27 - 4:52:30 PM GMT





Position:	Tutor	Position Control:	
Department:	Instruction	Position Class:	Instructional
Gives Direction:		Unit:	Classified
Direct Supervisor:	Learning Center Director	Salary Range:	13
Next Level Supervisor:		Hours per week:	20
Educ. Admin.:	Vice President of Instruction	Months per year:	9
		FLSA Exemption	
Date Revised:	10/24/17- 9/25/2024	Status:	Non-Exempt

DEFINITION

Under general supervision, provides tutoring services and learning assistance in variety of subject matter as assigned; works in conjunction with the involved faculty of discipline; performs related duties as assigned.

CLASS CHARACTERISTICS

Employees in this classification provide tutoring of students in a variety of subjects matter.

REPRESENTATIVE DUTIES

The following duties are typical of those performed by employees in the classification, however, employees may perform other related duties not listed and not all duties listed are necessarily performed by each employee.

- 1. Tutor students needing assistance in assigned subject matter using the tutoring cycle and adult learning theory.
- 2. Assist students in improving their study skills to better understand content and concepts.
- 3. Help students increase their self-awareness and develop student and learning strategies.
- 4. Help students expand their critical thinking and problem solving skills.
- 5. Assist students in taking an active role towards their academic success.
- 6. Assist students with assigned subject matter questions in open lab settings.
- 7. Maintain appointments with students.
- 8. Keep records of each student's progress and lab usage.
- 9. Maintain tutoring time on the student's records and maintain related records.
- <u>10.8.</u> Meet and communicate with instructors and visit classes.
- <u>11.9.</u> Follow and apply established lab and tutoring policy and procedures.
- 12.10. Attend meetings, workshops and training as assigned.
- 43.11. Assist with training for student tutors.
- 14.12. Perform tutoring using online tutoring resources such as Cranium Café and/or Zoom.
- 45.13. Perform other related duties as requested or assigned.

EMPLOYMENT STANDARDS

Minimum Qualifications

Education and Experience

- Associates degree or equivalent.
- Successful completion of coursework required for the tutoring assignment.
- Experience teaching, tutoring or as an instructional aide.
- Possess the sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic background of community college students; and of staff and students with physical and learning disabilities.

Desirable Qualifications

- · Experience with or training in Socratic tutoring.
- Experience in tutoring or teaching adults in the areas of Math, Chemistry, Biology, other sciences, English and writing.
- · Bilingual: Spanish/English.

Personal

- Ability and desire to work effectively with students, staff and the general public and adapt to various teaching and learning styles.
- Show initiative, poise, good judgment and tact.
- Detail oriented.
- Oriented in customer service.
- Dependable in attendance and punctuality.
- Possess the sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic background of community college students; and of staff and students with physical and learning disabilities.
- Flexible in assuming other assignments as the need arises.

Knowledge of

- Familiarity with college writing style guides (i.e. APA, MLA) and how to identify plagiarism.
- Basic record keeping for tracking and recording student progress.
- Assigned subject matter.
- Computer assisted instructional programs.
- Study skills, tutoring cycle, adult learning styles and theory, goals setting and time management.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Effective methods of working with the public.
- Effective written and oral skills.
- Computer and iPad applications such as Word, Excel, e-mail and internet browsers.
- Basic filing methods.
- Organizational and prioritization skills.

Ability to

- Tutor in assigned subject matter.
- Apply the tutoring cycle and adult learning theory.
- Adapt to changes.
- · Access information in various formats.
- Maintain confidential student files and materials in a sensitive and respectful manner.

- Meet the general public, students, faculty and staff members cordially and effectively.
- Enter and retrieve computer information accurately and in a timely manner.
- Use or learn to use up-to-date computer technology.
- · Maintain detailed records and keep current, accurate and in order.
- Follow both oral and written directions accurately.
- Organize work in a multitasking environment.
- Effectively communicate with students, faculty and colleagues.
- Ability to lift and carry 25 pounds such as paper and reports.
- Ability to bend and reach to retrieve and file supplies, equipment and documents.
- Sit for long periods of time.
- Vision sufficient to read documents and computer terminal displays.
- Speech and hearing to communicate in person, computer or by telephone.
- Manual dexterity sufficient to use a variety of office equipment, computer keyboards and to handle paper.

Working Conditions:

Assignments are typically 19-20 hours per week and 10-9 months per year. May require over-time, evenings, holiday or weekend work to meet deadlines. Work is generally performed in a learning lab setting in a community college campus environment serving a diverse student population with an emphasis on student success.

Reasonable accommodations will be made for candidates and employees with physical disabilities.



Date:	September 27, 2024
Submitted by:	Heather del Rosario, Vice President of Human Resources
Area Administrator:	Dr. Todd Hampton, Acting Superintendent/President
Subject:	Request for Approval
Board Meeting Date:	October 9, 2024
Title of Board Item: Request for Approval: Contact Administrative Clerk	SEA Job Description Revision-MESA Administrative Clerk/Instruction
Committee, or as delega a consensus regarding r	ialogue through the Taft College Classified Collective Bargaining ted to the lead negotiators for both parties, the parties have reached revision of the MESA Administrative Clerk/Instruction Administrative d job description, effective October 1, 2024.
The revisions to the job of	description for this position is attached as Exhibit A.
The attached MOU outling	nes the details of the change to the relevant CSEA position.
Terms (if applicable):	
Expense (if applicable) N/A	<u>i</u>
Fiscal Impact Including	Source of Funds (if applicable):

Dr. Todd Hampton, Acting Superintendent/President

Memorandum of Understanding

California School Employees Association and its Taft College Chapter #543 And West Kern Community College District

Job Description Revision

This West Kern Community College District ("District") and California School Employee Association and its Chapter #543 ("CSEA") (collectively referenced as the "parties") hereby agree to the following Memorandum of Understanding with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties, the parties have reached a consensus regarding revision of the MESA Administrative Clerk/Instruction Administrative Clerk position and related job description, effective October 1, 2024.

Now, therefore, CSEA and the District hereby agree as follows:

- 1) The above recitals are true and correct.
- 2) The parties agree to update the job description as agreed upon in Exhibit A.
- 3) Except as set forth in the Agreement, all other terms and conditions of the CBA shall remain unchanged.
- 4) This MOU does not establish a precedent or create a past practice in regard to the subject matters set forth herein.
- 5) The terms of this MOU may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
- 6) This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.

Greg Hawkins, President California School Employees Association Chapter #543
Dated:
Andrea Juarez, Labor Relations Representative California School Employees Association



	MESA Administrative		
	Clerk/Instruction Administrative		
Position:	Clerk Administrative Clerk	Position Control:	
Department:	MESA Center/Instruction	Position Class:	Secretarial/Clerical
Gives Direction:		Unit:	Classified
Direct Supervisor:	MESA Program Director/VPI	Salary Range:	15
Next Level Supervisor:		Hours per week:	<u>40 25</u>
Educ. Admin.:	VP, Instruction	Months per year:	12
		FLSA Exemption	
Date Revised:	September 25 July 2023	Status	Non-exempt

DEFINITION

Under general supervision, performs a variety of receptionist and specialized clerical and administrative tasks in support of the MESA Center; performs related duties as assigned. The Administrative Clerk in the MESA program provides support to MESA and Instruction staff and students. The incumbent performs administrative duties requiring the use of independent judgment and assists with administrative matters to support a variety of projects, and front office clerical support including scheduling appointments and meetings. They will support students in answering their questions in a friendly and compassionate manner as well as present to interested students the programs services and academic resources and follow up with students as needed.

CLASS CHARACTERISTICS

Employees in this class have responsibility to perform specialized clerical and administrative tasks in support of various administrative offices.

REPRESENTATIVE DUTIES

The MESA (Math, Engineering, Science, Achievement) Program at Taft College is seeking a talented, equity-minded individual to fill the position of Administrative Clerk. The purpose of the MESA Program is to increase equity and success among transfer pathway first generation, low-income students in Calculus based STEM majors.

The Administrative Clerk in the MESA program provides support to MESA staff and students. Performs complex administrative duties requiring the use of independent judgment and assists with complex administrative matters to support a variety of projects. This position will be responsible for budget expenditures, transfers and account balances, and front office clerical support including scheduling appointments and meetings. They will support students in answering their questions in a friendly and compassionate manner as well as present to interested students the programs services and academic resources and follow up with students as needed.

Successful candidates will be student centered, exercise a high level of confidentiality, responsibility, and possess strong organizational and communication skills to ensure the smooth operation of a fast-

Commented [Hd1]: Removed some of this text as it is outside of the paygrade that this position is. I also moved it up. The rest was deleted as it leans more toward job posting information and not job description information. paced diverse team. Applicants who possess the knowledge, skills, and life experiences to address the cultural and educational needs of a culturally diverse student population are encouraged to apply.

The following duties are typical of those performed by employees in the classification, however, employees may perform other related duties not listed and not all duties listed are necessarily performed by each employee.

- Maintain the day-to-day operations of the MESA Center.
- · Facilitate MESA student interactions.
- Perform a variety of routine clerical and administrative tasks which may include, but are not necessarily limited to, responding to inquiries and requests, processing mail, performing data entry, proofreading, typing, copying, faxing and filing documents, ordering and maintaining office supplies, collecting and distributing documents and supplies.
- Answer department phone: provides information and assistance to caller, screens calls to handle appropriately which may include handling calls on own without forwarding, taking messages and/or routing calls to appropriate personnel.
- Assist in the maintenance and retention of department records.
- Assist in the maintenance of department databases and web pages and social media accounts.
- Assist in the development and revision of standard forms, fliers and documents.
- · Assist in the research, preparation and compilation of various reports.
- Assist in the creation of purchase orders.
- Assist with routine clerical tasks associated with the MESA Center and the MESA Program
 Director such as scheduling, absence tracking, posting of notices, coordination of travel,
 expenses, and maintenance. Sign students and student tutors in and out of the labs daily.
- Assist with the preparation, maintenance and distribution of tutoring schedules, policies and procedures.
- Attend meetings as assigned and provides administrative staff support, including taking notes and preparing agendas and minutes.
- May Assist with on and off campus activities, such as college outreach events, providing general clerical assistance in support of the MESA program and the Office of Instruction. These events may be held on or off campus, and after regular business hours
- Organize and coordinate field trips and conferences for MESA students and staff, including
 arranging transportation, preparing itineraries, securing necessary permissions, and ensuring all
 logistical details are managed.
- Assist Office of Instruction with routine clerical tasks associated with the Dual and Concurrent Enrollment Programs including the review and tracking of required student forms.
- Assist Office of Instruction with general clerical tasks to support implementation of instructional projects and initiatives.
- · Perform other related duties as requested or assigned.

EMPLOYMENT STANDARDS

Minimum Qualifications

 High school diploma or equivalent and two (2) years of clerical experience which includes experience with Microsoft Office and a demonstrated ability to use data management systems. Formatted: Font: (Default) +Body (Calibri), 11 pt

 Possess the sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students, staff, faculty and the general public.

Desired Qualifications

- · Associate degree or equivalent.
- Experience utilizing Banner educational database system.
- Experience working in a higher education system.
- Valid California driver's license.

Personal

Ability and desire to work cordially and effectively with students, staff, faculty, and the general
public; show initiative, poise, good judgment, and tact; oriented in customer service; maintain
confidentiality, detail oriented; dependable in attendance and punctuality; flexible in assuming
other assignments as the need arises; possess the sensitivity to and understanding of the
diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community
college students, staff, faculty and the general public.

Knowledge of

General secretarial skills and techniques, including but not limited to: effective methods of
working with the public; effective written and oral communication skills; basic research and
evaluation methods; use of standard office computer applications; organizational and
prioritization skills.

Ability to

- · Perform receptionist and clerical duties.
- Provide information in a clear and understandable manner.
- Work confidentially with discretion.
- Work independently and as a member of a team.
- Process and analyze complex data effectively and efficiently.
- Provide good customer service.
- Learn office policies, rules and practices.
- · Understand and follow oral and written directions.
- Meet schedules and timelines.
- Maintain records and prepare accurate reports.
- Maintain confidentiality.
- · Communicate effectively both orally and in writing.
- Establish and maintain cordial, cooperative, and effective working relationships with others.
- Learn District processes, procedures, rules, laws and regulations.
- Learn District programs and services offered to students.
- Read and interpret and maintain currency of knowledge of applicable state and federal laws, rules and regulations.
- · Be efficient and well organized.
- · Enter and retrieve computer information accurately.

- Keep files current, accurate and in order.
- · Comply with requested data, reports, and fiscal operations.

WORKING CONDITIONS

Assignments are typically $\underline{4025}$ hours per week and 12 months per year. May require overtime, weekends or evening hours throughout the year. Work is generally performed indoors but may involve traveling to district or county offices to complete assignments or for research, workshops, training or meetings.

PHYSICAL REQUIREMENTS

- 1. Vision sufficient to read documents and computer terminal displays.
- 2. Speech and hearing to communicate in person or by telephone.
- 3. Manual dexterity sufficient to use a variety of office equipment, computer keyboards and to handle paper.
- 4. Sit for long periods of time.
- 5. Stand for long periods of time.
- 6. Ability to lift and carry 25 pounds such as paper and reports.
- 7. Ability to bend and reach to retrieve and file supplies, equipment and documents.

Reasonable accommodations will be made for candidates and employees with physical disabilities.

ENVIRONMENT

Community college campus serving a diverse student population with an emphasis on student success. Work is generally performed in a busy office environment providing direct student service and meeting varied deadlines.

SUPERVISION

Supervision is received from the MESA Program Director. This position has no supervisory responsibilities. May take or give work direction on projects as assigned.

DISCLAIMER

This program is categorically funded and continued employment is dependent upon adequate funding.



Date:	September 26, 2024
Submitted by:	Todd Hampton, Ed.D., Acting Superintendent/President
Area Administrator:	Todd Hampton, Ed.D., Acting Superintendent/President
Subject:	Information Item
-	
Board Meeting Date:	September 11, 2024
<u>Title of Board Item:</u> First Reading – Revision	of Board Policy
-	iperintendent/President Succession been reviewed and revised to be ds of the District, upon recommendations from the Board of Trustees
<u>Terms (if applicable):</u> N/A	
Expense (if applicable): N/A	
Fiscal Impact Including	Source of Funds (if applicable):
Approved:	
Todd Hampto	on, Ed.D., Acting Superintendent/President

BP 2432 Superintendent/President Succession

Reference:

Education Code Sections 70902(d) and 72400; Title 5, Section 53021(b)

The Board delegates authority to the Superintendent/President to appoint an acting Superintendent/President to serve in his or her absence for short periods of time, not to exceed 30 calendar days at a time.

In the absence or unavailability of the Superintendent/President and when an acting Superintendent/ President has not been named, administrative responsibility shall reside with an appointed administrator as selected by the Board of Trustees from the active Vice Presidents serving the District, the list below:

Vice President of Administrative Services
Vice-President of Information and Institution Effectiveness
Vice-President of Instruction
Vice-President of Human-Resources

Vice President of Student Services

The Board shall appoint an <u>acting_Interim_</u>Superintendent/President for periods exceeding 30 days.

Formatted: Justified

WKCCD Board Policies & Procedures
Revised 9/11/24xx/xx/xx
Page 1 of 1
Working Copy 9/24/24



Date:

September 23, 2024

Submitted by:

Norberto Lopez Jr., Curriculum Technician

Area Administrator:

Dr. Leslie Minor, Vice President of Instruction

Subject:

Request for Approval

Board Meeting Date:

October 9, 2024

Title of Board Item:

Program Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update their courses to ensure they meet current standards. This request was reviewed and approved by the Curriculum and General Education Committee:

Math and Science Division

This request was reviewed and approved by the Curriculum and General Education Committee:

- 1. Mathematics: Associate in Science
- 2. Physical Science: Associate in Science
- 3. Liberal Arts: Area of Emphasis Math & Science
- 4. Liberal Arts: Area of Emphasis Natural Science Life Science
- 5. Liberal Arts: Area of Emphasis Natural Science Physical Science
- 6. Biology: Associate in Science

Terms	(if appl	icab	le):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:

Dr. Todd Hampton., Acting Superintendent/President



Date:

September 23, 2024

Submitted by:

Norberto Lopez Jr., Curriculum Technician

Area Administrator:

Dr. Leslie Minor, Vice President of Instruction

Subject:

Request for Approval

Board Meeting Date:

October 9, 2024

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update their courses to ensure they meet current standards. This request was reviewed and approved by the Curriculum and General Education Committee:

Allied Health/Applied Tech. Division

This request was reviewed and approved by the Curriculum and General Education Committee:

- 1. DNTL 1510 Oral Biology
- 2. DNLT 2020 Local Anesthesia and Nitrous Oxide
- 3. DNTL 2021 General and Oral Pathology
- 4. DNTL 2132 Dental Materials

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:

Dr. Todd Hampton., Acting Superintendent/President



Date:

September 23, 2024

Submitted by:

Norberto Lopez Jr., Curriculum Technician

Area Administrator:

Dr. Leslie Minor, Vice President of Instruction

Subject:

Request for Approval

Board Meeting Date:

October 9, 2024

Title of Board Item:

Distance Education Course Approval

Background:

The Distance Learning Committee and the Curriculum and General Education Committee have both approved the requests for the following courses to be offered through distance delivery.

Allied Health/Applied Tech. Division

This request was reviewed and approved by the Curriculum and General Education Committee:

1. UDGE 3005 Research Methodology and Composition

2. DNTL

3015 Multicultural Awareness within Healthcare

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:

Dr. Todd Hampton., Acting Superintendent/President



Date:	September 25, 2024		
Submitted by:	Todd Hampton, Ed.D., Acting Superintendent/President		
Area Administrator:	Todd Hampton, Ed.D., Acting Superintendent/President		
Subject:	Request for Approval		
Board Meeting Date:	October 9, 2024		
<u>Title of Board Item:</u>			
	tion Network (WKAEN) Joint Powers Authority (JPA) Funds est Kern Community College District and WKAEN.		
Background:			
Grant and identifies th	les guidelines for funding through the Adult Education Block e District's role as a fiscal agent. The Agreement specifies res to meet legislative mandates.		
Terms (if applicable):	July 1, 2024 to June 30, 2025		
Expense (if applicable	<u>):</u> N/A		
Fiscal Impact Including Source of Funds (if applicable):			
Indirect costs will be covered by the Adult Education Block Grant funding.			
Approved: Todd Har	npton, Ed.D., Acting Superintendent/President		

AGREEMENT

West Kern Adult Education Network Joint Powers Authority Funds Agreement

Between West Kern Community College District

And

West Kern Adult Education Network Joint Powers Authority
July 1, 2024 - June 30, 2025

Agreement:

I. BACKGROUND OF AGREEMENT

Fiscal Agent: West Kern Community College District (WKCCD)

WKAEN: West Kern Adult Education Network Joint Powers Authority (WKAEN JPA)

Scope of Work: Guidelines for Adult Education Block Grant are attached hereto as Exhibits A-D

EXHIBIT A CAEP 2024-2025 Allocation

EXHIBIT B Chancellor's Office Memorandum Dated May 19, 2017,

Accounting Advisory: Adult Education Block Grant Funds

II. TERMS OF AGREEMENT

Effective Date: July 1, 2024

Expiration Date of Agreement: June 30, 2025

III. RULES OF FUNDING

- a. WKCCD will forward each allocation received to WKAEN JPA within 45 days of receipt as required by legislation.
- b. WKCCD has no fiscal responsibility other than pass through funding and is not required to oversee any activity or ensure any compliance with legislation for use of funds.

IV. PASS THROUGH FUNDS AGREEMENT PAYMENTS AND INVOICING

- a. Allocations from Pass Through Fiscal Agent to WKAEN JPA will be utilized in accordance with the terms and conditions of this agreement and adhering to allocation articulated in Exhibit A. These funds are subject to reduction by the District should the Fiscal Agent experience a reduction in funding from the Chancellor's Office.
- b. WKCCD shall make payments to WKAEN JPA up to the allocation of Adult Education Block Grant funds established by the Chancellor's Office for the fiscal year 2024-2025. Payments will be paid no more frequently than on a monthly basis. These payments will be made after the submission of a detailed invoice, by no later than the 30th of the month

for the preceding month. These invoices shall be sent to the Fiscal Agent's Executive Director of Fiscal Services or such people designated by him/her.

- c. District must receive final invoices no later than July 15, 2025.
- d. WKCCD will receive indirect funds based on the actual cost of service rendered and not to exceed 1% of total allocations. WKAEN will fund WKCCD in the 3rd quarter of each fiscal year.

V. NOTICES

Any Party may give notice to the other Party by sending certified mail properly addressed, postage fully prepaid to the other Party's address as specified below. Such notice shall be effective when received, as indicated by post office records, or if deemed undeliverable by the post office, such notice shall be postponed twenty-four (24) hours for each such intervening day.

Fiscal Agent:

West Kern Community College District

Attn:

Todd Hampton, Ed.D., Acting Superintendent/President

Address:

29 Cougar Court Taft, CA 93268

Telephone:

(661) 763-7710

Email:

thampton@taftcollege.edu

WKAEN:

West Kern Adult Education Network JPA

Attn:

Stacey Falgout, Program Director

Address:

915 N. 10th Street, #34

Taft, CA 93268

Telephone:

(661) 745-4315

- a. All notices or demands to be given under this agreement should be directed to the address and person listed in this section (Section VI),
- b. WKAEN JPA will inform the Fiscal Agent of contact personnel changes.

VI. TERMINATION

- a. Without Cause. A Party may suspend or terminate this agreement upon thirty (30) days advance written notice to the other Party prior to the requested termination date. Termination of this agreement; however, will not invalidate commitments or obligations entered into on a Participation Agreement prior to the date of termination that cannot be canceled.
- b. With Cause. Each Party may terminate this agreement upon the other Party's material breach of any provisions of this agreement. A Party intending to terminate this agreement pursuant to this subsection shall provide the breaching Parting with written notice at least thirty (30) days ("Cure Period") before the effective termination date. Such notice by the non-breaching Party shall specify the provision of this Agreement that was breached by the breaching Party, the acts or omissions of the breaching Party that constitute a material breach of this agreement, and the corrective action and/or remedy requested from the breaching party, and provide the breaching Party with an opportunity to cure the material breach within the Cure Period unless the non-breaching Party shall agree in writing to an extension of the Cure Period before the expiration of the Cure Period. Upon expiration of

the Cure Period, and if the breaching Party has not cured the breach and provided written notice of such cure to the non-of the Cure Period without any further notice by the Parties. Termination of this agreement; however, will no invalidate commitments or obligations entered into on a Participation Agreement prior to the date of the termination that cannot be cancelled.

VII. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBLE MATTERS

- a. By executing this contractual instrument, WKCCD and WKAEN JPA agree to comply with applicable federal suspension and debarment regulations, including, but not limited to, regulations implementing Executive Order 12549 (29 C.F.R. Part 98).
- b. By executing this contractual instrument, WKCCD and WKAEN JPA certifies to the best of its knowledge and belief that it and its principals:
 - Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency; ii. Have not, within a three (3) year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: (a) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) or private transaction or contract; (b) Violation of Federal or State antitrust statutes; (c) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; (d) Commission of tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (e) Commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its present responsibility;

iii. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in b(ii) above, of this certification; iv. Have not, within a three (3) year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State, or Local) terminated for cause of default.

West Kern Adult Education Network JPA	West Kern Community College District		
Authorized Representative	Authorized Representative Acting Superintendent/President		
Title	Date		
Date			

California Adult Education Program (CAEP) 2024-25 Preliminary Allocations Schedule

CAEP Regional Consortium	FY 24-25 Proposed COLA	FY 24-25 Preliminary Allocation	FY 25-26 Preliminary Allocation
01 Allan Hancock Community College Consortium	\$15,442	\$2,047,404	\$2,047,404
02 Antelope Valley Regional Adult Education Consortium	\$37,360	\$4,953,472	\$4,953,472
03 Barstow Area Consortium for Adult Education	\$8,450	\$1,120,370	\$1,120,370
04 Butte-Glenn Adult Education Consortium	\$20,410	\$2,706,027	\$2,706,027
05 Greater Opportunity Through Adult Learning (Santa Cruz)	\$31,913	\$4,231,278	\$4,231,278
06 Partnership for Adult Academic and Career Education (SE Los Angeles)	\$136,569	\$18,107,186	\$18,107,186
07 Chabot-Las Positas/Mid-Alameda County Consortium	\$86,079	\$11,412,959	\$11,412,959
08 West End Corridor/ Chaffey Regional AE Consortium	\$67,119	\$8,899,036	\$8,899,036
09 Citrus College Adult Education Consortium	\$40,243	\$5,335,733	\$5,335,733
10 Coast Adult Education Consortium	\$69,476	\$9,211,655	\$9,211,655
11 Tri City Adult Education Consortium	\$57,250	\$7,590,618	\$7,590,618
12 Contra Costa Adult Education Consortium	\$138,153	\$18,317,201	\$18,317,201
13 Morongo Basin AEBG Consortium (Copper Mountain)	\$7,593	\$1,006,673	\$1,006,673
	\$30,088	\$3,989,253	\$3,989,253
14 Desert Regional Consortium	\$95,479	\$12,659,273	\$12,659,273
15 South Bay Adult Education Consortium (El Camino)	\$7,593	\$1,006,672	\$1,006,672
16 OnRamp to Employment, Plumas County Adult Education (Feather River)	\$79,544	\$10,546,438	\$10,546,438
17 Foothill De Anza/ NSCCSTC			\$1,782,168
18 Gavilan Regional Adult Career and Education Services	\$13,442	\$1,782,168	
19 Glendale Community College District Regional Consortium	\$9,976	\$1,322,733	\$1,322,733
20 San Diego East Region Adult Education (Grossmont-Cuyamaca)	\$77,266	\$10,244,499	\$10,244,499
21 Salinas Valley Adult Education Consortium	\$34,280	\$4,545,089	\$4,545,089
22 Imperial County Adult Education Consortium	\$18,138	\$2,404,839	\$2,404,839
23 Kern AEBG Consortium	\$158,390	\$21,000,428	\$21,000,428
24 Lake Tahoe Adult Education Consortium	\$8,352	\$1,107,340	\$1,107,340
25 Lassen County AB86 Consortium	\$8,770	\$1,162,739	\$1,162,739
26 Long Beach Adult Education	\$22,301	\$2,956,874	\$2,956,874
27 Los Angeles Regional Adult Education Consortium	\$1,197,036	\$158,710,991	\$158,710,991
28 Capital Adult Education Regional Consortium	\$109,304	\$14,492,212	\$14,492,212
29 Marin County Adult Education Block Grant Consortium	\$13,724	\$1,819,683	\$1,819,683
30 Mendocino-Lake Consortium	\$14,318	\$1,898,337	\$1,898,337
31 Gateway Adult Education Network (Merced)	\$30,813	\$4,085,395	\$4,085,395
32 Coastal North County Adult Education Consortium (MiraCosta)	\$11,123	\$1,474,816	\$1,474,816
33 Monterey Peninsula Consortium	\$23,677	\$3,139,220	\$3,139,220
34 Mt. San Antonio Regional Consortium for Adult Education	\$325,696	\$43,182,881	\$43,182,881
35 Southwest Riverside County Adult Education Regional Consortium	\$45,136	\$5,984,389	\$5,984,389
36 Napa Valley Adult Education Consortium	\$26,522	\$3,516,448	\$3,516,448
37 North Orange County Regional Consortium for Adult Education (NOCRC)	\$35,889	\$4,758,354	\$4,758,354
38 Southern Alameda County Consortium (Ohlone)	\$38,632	\$5,122,150	\$5,122,150
39 Palo Verde Consortium	\$7,593	\$1,006,673	\$1,006,673
40 Education to Career Network of North San Diego County (Palomar/Vista)	\$73,232	\$9,709,529	\$9,709,529
41 Pasadena Area Consortium	\$17,406	\$2,307,786	\$2,307,786
42 Northern Alameda Consortium for Adult Education	\$74,790	\$9,916,145	\$9,916,145
43 Rancho Santiago Adult Education Consortium	\$43,248	\$5,734,047	\$5,734,047
44 North Coast Adult Education Consortium (Redwoods)	\$10,414	\$1,380,801	\$1,380,801
45 Rio Hondo Region Adult Education Consortium	\$134,212	\$17,794,723	\$17,794,723
46 About Students Regional Consortium (Riverside)	\$77,119	\$10,224,923	\$10,224,923

California Adult Education Program (CAEP) 2024-25 Preliminary Allocations Schedule

47 Inland Adult Education Consortium (San Bernardino)	\$97,842	\$12,972,515	\$12,972,515
48 San Diego Adult Education Regional Consortium	\$43,659	\$5,788,664	\$5,788,664
49 San Francisco Adult Education Consortium	\$35,998	\$4,772,881	\$4,772,881
50 Delta Sierra Regional Alliance (San Joaquin)	\$77,989	\$10,340,309	\$10,340,309
51 South Bay Consortium for Adult Education (San Jose)	\$162,635	\$21,563,271	\$21,563,271
52 San Luis Obispo County Adult Education Consortium	\$13,063	\$1,731,959	\$1,731,959
53 ACCEL San Mateo County	\$89,511	\$11,867,922	\$11,867,922
54 Santa Barbara Adult Education Consortium	\$7,593	\$1,006,673	\$1,006,673
55 Santa Clarita Valley Adult Education Consortium	\$12,053	\$1,598,122	\$1,598,122
56 Santa Monica Regional Consortium for Adult Education	\$10,580	\$1,402,753	\$1,402,753
57 Sequoias Adult Education Consortium (SAEC)	\$89,671	\$11,889,113	\$11,889,113
58 Shasta-Tehama-Trinity Adult Education Consortium	\$10,418	\$1,381,308	\$1,381,308
59 Sierra Joint Consortium	\$31,300	\$4,149,976	\$4,149,976
60 Solano Adult Education Consortium	\$36,677	\$4,862,938	\$4,862,938
61 Sonoma County Adult Education Consortium	\$23,663	\$3,137,453	\$3,137,453
62 South Orange County Regional Consortium (SOCRC)	\$44,977	\$5,963,299	\$5,963,299
63 South Bay Adult Education Consortium (Southwestern)	\$134,846	\$17,878,725	\$17,878,725
64 State Center Adult Education Consortium	\$140,285	\$18,599,940	\$18,599,940
65 Ventura County Adult Education Consortium	\$141,349	\$18,740,997	\$18,740,997
66 Victor Valley Adult Education Regional Consortium	\$20,325	\$2,694,799	\$2,694,799
67 West Hills College Consortium	\$10,394	\$1,378,162	\$1,378,162
68 West Kern Consortium	\$7,593	\$1,006,673	\$1,006,673
69 Yosemite (Stanislaus Mother Lode) Consortium	\$40,728	\$5,399,989	\$5,399,989
70 North Central Adult Education Consortium (Yuba)	\$29,444	\$3,903,866	\$3,903,866
71 Adult Education Pathways (Siskiyous)	\$8,849	\$1,173,233	\$1,173,233
Total:	\$4,911,000	\$651,133,000	\$651,133,000

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

1102QSTREET SACRAMENTO, *Ct.* 95811-6549 (916) 445-8752 http://www.ccco.edu



Memorandum

Fiscal Services Memo 17-06 Via E-mail Only

May 19, 2017

To:

Chief Business Officers

From:

Frances Parmelee, Assistant Vice Chancellor College Finance and Facilities Planning Division

Subject:

Accounting Advisory: Adult Education Block Grant Funds

This accounting advisory addresses the appropriate accounting for districts receiving Adult Education Block Grant (AEBG) funds either as a fiscal agent, as a participant/provider, or both. The treatment of funds received as the fiscal agent for disbursement to other participants is different than for funds received by the district for the direct costs of providing adult education services.

Fiscal Agent

Funds received from the State under a fiscal agent agreement that are then disbursed within 45 days to other adult education providers should be recorded in the restricted General Fund as 8900 "Other Financing Sources" using revenue object code 8970 "Fiscal Agent Pass Though". Disbursements should be coded to "Other Outgo-Other Transfers" using expenditure object code 7400 "Other Transfers", excluding indirect cost recovery. Under AEBG, districts have no fiduciary requirement regarding the use of the funds by the other participants. The only obligation of the fiscal agent is to disburse within 45 days.

Participant/Provider

If a portion of the funds received as a fiscal agent are for the district's own adult education program, then those funds should be recorded initially as described above. A transfer (other outgo) will be recorded to the fiscal agent funds for the district's share. The district will recognize its share of the funds in the restricted General Fund using revenue object code 8620 "General Categorical Programs". Expenditures should be recorded in expenditure object codes 1000-6000 as appropriate. Likewise, if the district is not the fiscal agent and is receiving AEBG funds, those funds should be recorded to the restricted General Fund using revenue object code 8620 "General Categorical Programs" and expenditure object codes 1000-6000 as appropriate.

Note the newly created object codes are not currently reflected in the California Community College Budget and Accounting Manual. This guidance will be incorporated at the next opportunity.

Contacts

If you have questions about this memo, please contact the following individuals:

- Fiscal-related topics: Michael Yarber at (916) 327-6818 or <u>mvarber@cccco.edu</u>
- Program-related topics: Neil Kelly at (916) 324-8895 or nkelly@cccco.edu



Date:

September 17, 2024

Submitted by:

Nicholas Valsamides, Executive Director of Fiscal Services

Area Administrator:

Todd Hampton, Ed.D., Acting Superintendent/President

Subject:

Information Item

Board Meeting Date: October 9, 2024

Title of Board Item:

Use of Proposition 55 Education Protection Account (EPA) Funds for FY

2024/2025

Background:

Proposition 55, Tax Extension to Fund Education and Healthcare, passed in November 2016. This proposition is an extension of Proposition 30. This proposition temporarily raises the income tax rate for high-income earners (\$250,000 for individuals and \$500,000 for couples) through 2030 to provide continuing funding for local school districts and community colleges.

The governing board must make spending determinations of EPA funds in an open session of a public meeting of the governing board, and each entity receiving funds must annually publish on its Internet website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided by the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid by the EPA.

In 2024/2025, the state is replacing our General Fund apportionment dollars with funding through Proposition 55. The District expects to receive \$3,287,241 in Proposition 55 funds. However, these funds are not additional dollars beyond our regular state apportionment.

Terms (if applicable):

Not applicable

Expense (if applicable):

Not applicable

Fiscal Impact Including Source of Funds (if applicable):

The District is anticipated to receive \$3,287,241 in EPA funds in 2024/2025. Expenditure of EPA funds specifically prohibits the expenditures for administrative salaries and benefits or any other administrative costs. Accordingly, the EPA funds will be budgeted and expended for direct instructional salary expenses.

Approved:

Todd Hampton, Ed.D., Acting Superintendent/President



Date:

September 26, 2024

Submitted by:

Todd Hampton, Ed.D., Acting Superintendent/President

Area Administrator:

Todd Hampton, Ed.D., Acting Superintendent/President

Subject:

Request for Approval

Board Meeting Date: October 9, 2024

<u>Title of Board Item:</u>

Signatory Update with United Security Bank

Background:

The District cash accounts held at United Security Bank require signatures on file from the District Authorized Signatories. The attached Resolution gives the authorized individuals the right to act on behalf of the District within the limitations of the Resolution.

Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable): Not applicable.

Approved:

Todd Hampton, Ed.D., Acting Superintendent/President

DISTRICT AUTHORIZATION RESOLUTION

UNITED SECURITY BANK 523 CASCADE PL TAFT, CA 93268 By: WEST KERN COMMUNITY COLLEGE DISTRICT 29 COUGAR COURT TAFT, CA 93268

Referred to in this document as "Financial Institution"

Referred to in this document as "District"

the trade name of WES	nat I am an authorized representative of the abov T KERN COMMUNITY COLLEGE DISTRICT The Board of Trustees of the District duly and pro	re named District, Federal Employer I.D. Number <u>95-;</u> and that the resolutions on this document are a co operly called and to be held on October 9, 2024.	2266481, engaged in business under orrect copy of the resolutions that wi
These resolutions will appe	ear in the minutes of this meeting.		
AGENTS: Any Agent listed b	pelow, subject to any written limitations, is autho	rized to exercise the powers for each District Accoun	nt as indicated by the key below:
	#1 WKCCD / Taft College Clearing Account		
	#2 West Kern Community College District (
	#3 Revolving Fund #2		
	#4 Taft College Memorial		
	#5 Taft College Federal Financial Aid Cleari	ing	
	#6 TC State Financial Aid Clearing		
	#7 Revolving Fund #1		
Nar	me and Title or Position	Signature	Facsimile Signature (if used)
A. Todd Hampton, Acting	Superintendent/President (1,2,3,4,5,6,7)	X	x
			X
В.		<u>x</u>	_^
C. Nicholas Valsamides, E (1,2,3,4,5,6,7)	Executive Director of Fiscal Services	X	x
D. Leslie Minor, VP, Instru	uction (1,2,3,4,5,6,7)	х	X
E. Amber Garcia. Directo	r. Financial Aid (5.6)	x	Х
F. Jessica White, Cashier		x	Х
			X
G. Emmanuel Campos, Bi	udget & Fiscal Analyst (1,2,3,4,5,6,7)	<u>x</u>	
H. Sarah Criss, Executive	Asst., Superintendent/President (3)	X ne letter corresponding to their name in the area bef	X fore each power. Following each
nower indicate the number	r of Agent signatures required to exercise the pov	wer.)	fore each power, ronouning care.
power maicate the numbe	or Agent signatures required to exercise the pot		
Indicate A, B, C, D, E, F, G, and/or H	Description of Power		Indicate number of signatures required
((1) Exercise all of the powers listed in this resolu	ution.	
ABC	(2) Open any deposit or share account(s) in the	name of the District	2
ABCDEH	(3) Endorse checks and orders for the payment	of money or otherwise withdraw or transfer funds o	on deposit
	with this Financial Institution.		2
(f the District, sign, execute and deliver promissory no	otes or other
	evidences of indebtedness.	Lille reseivable washever reseints bills of lading	- ctocks
	(5) Endorse, assign, transfer, mortgage or pledg	ge bills receivable, warehouse receipts, bills of lading wned or hereafter owned or acquired by the District a	s, stocks, as socurity
	for sums berround, and to discount the san	ne, unconditionally guarantee payment of all bills rec	as security reived
	negotiated or discounted and to waive dem	and, presentment, protest, notice or protest and not	tice of non-
	payment.	idita, presentinent, protest, notice of protest and man	
		f renting, maintaining, accessing and terminating a Sa	afe Deposit
	Box in the Financial Institution.		
EFG	(7) Other: QUERY ACCESS TO WEST KERN COM	MUNITY COLLEGE DISTRICT ACCOUNTS	0
ABC	(8) Other: ACCOUNT CLOSURE		2
LIMITATIONS ON POWERS	The following are the District's express lim	nitations on the powers granted under this resolution	1.
EFFECT ON PREVIOUS RES	OLUTIONS This resolution supersedes and prior r	resolution and modifications.	
CEDEIEICATION OF AUTUO	VEIGO		
CERFIFICATION OF AUTHO		ne of adoption of this resolution will have, full power	and lawful authority to adopt the
resolution and to confer th	ne powers granted above to the persons named w	who have full power and lawful authority to exercise	the same.
In Witness Whereof, I have	e subscribed my name to this document as a repr	esentative of the District on October 9, 2024.	

Authorized Signature



Date:

September 25, 2024

Submitted by:

Dr. Xiaohong Li, VP of Information and Institutional Effectiveness

Area Administrator:

Dr. Todd Hampton, Acting Superintendent/President

Subject:

Request for Approval

Board Meeting Date:

October 11, 2024

Title of Board Item:

Campus Network Switch Replacement

AMS.Net Quote: #Q-00082421

Background:

Replacing the aged network switches will enable the system to keep up with network speed demands and bandwidth, ultimately enhancing the teaching experience for students both in-person and remotely. The District currently has a total of 34 switches that have reached their end of life/support, and we plan to replace all of them.

This purchase aligns with AP 6331, Taft College Technology Purchase procedures. We solicited proposals from two vendors: CDW-G and AMS.Net, both of which are on the California Multiple Award Schedules (CMAS) contractor list. AMS.Net submitted the lowest quote at \$ 226,354.12, with CMAS Agreement number 47QTCA19D00MM.

It is my recommendation that the District purchase the 34 switches from AMS.Net with a total cost of \$226,354.12.

Terms (if applicable):

Expense (if applicable):

The total cost of the renewal is \$226,354.12.

Fiscal Impact Including Source of Funds (if applicable):

State Cybersecurity Fund

Approved:

Dr. Todd Hampton, Acting Superintendent/President



AMS.NET, LLC.

502 Commerce Way, Livermore, CA 94551 925-245-6100 • 925-245-6150 Fax www.ams.net

Customer Price Quote

Quote #	#Q-00082421
Project#	102374
Modified	9/24/2024
Account Mgr.	Sean Harrington
AM Phone	(559) 547-2867
AM Email	sharrington@ams.net
Inside Account Mgr.	Teri Edwards
IAM Phone	(925) 245-6149
IAM Email	tedwards@ams.net
Quote Exp.	10/3/2024

Customer

West Kern Community College District 29 Cougar Court Taft CA, 93268 US ATTN: Mark Glbson

Ship To

West Kern Community College District 29 Cougar Court Taft, CA 93268 ATTN: Mark Glbson

Quote Description

Taft College - 34 Meraki C9300 Switches (5Y) - 102374

Drop Ship, no Labor

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Ciso	co Meraki C9300 48-port Access Swite	ch - 5Y			
1	C9300-48P-M C9300 48-port PoE+, 715wac PS, w/MERAKI	Cisco Systems Inc.	34.00	\$3,626.68	\$123,307.12
2	LIC-C9300-48E-5Y Meraki C9300 48-port Enterprise License, 5 year	Cisco Systems Inc.	34.00	\$1,645.61	\$55,950.74
3	C9300-NM-8X-M Meraki C9300 8 x 10GE Network Module	Cisco Systems Inc.	18.00	\$1,146.08	\$20,629.44

Mei	raki 10G SR Optics				
4	MA-SFP-10GB-SR Preliminary US GPL - Meraki 10G Base SR Multi-Mode	Cisco Systems Inc.	22.00	\$529.64	\$11,652.08

Cis	co Meraki Stacking Cable				
5	STACK-T1-50CM-M Meraki 50CM Type 1 Stack Cable	Cisco Systems Inc.	25.00	\$47.36	\$1,184.00
6	STACK-T1-1M-M C9000 1M Type 1 Stacking Cable, w/MERAKI	Cisco Systems Inc.	2.00	\$88.22	\$176.44



AMS.NET, LLC.

502 Commerce Way, Livermore, CA 94551 925-245-6100 • 925-245-6150 Fax www.ams.net

7	STACK-T1-3M-M C9000 3M Type 1 Stacking Cable, w/MERAKI	Cisco Systems Inc.	3.00	\$155.82	\$467.46
AM	IS Freight			-	
			T		
8	AMS-FREIGHT-DROPSHIP Freight	None	1.00	\$0.00	\$0.00

Order Summary

Subtotal	\$213,367.28
Adjustment	\$0.00
Estimated Taxes	\$12,986.84
Total	\$226,354.12



Terms and Conditions

- 1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.
- 2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.
- 3. Items sold by AMS.NET, LLC. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and itemlevel discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.
- 4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.
- 5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.
- 6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.
- 7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. Cisco and Meraki orders cannot be modified starting at 50 days prior to the current estimated ship date. Cisco and Meraki have a no return for credit RMA policy. Please make sure your order is accurate before AMS.NET places the order with the manufacturer. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to service@ams.net A copy of AMS.NET's full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/

AMS.NET, LLC.

502 Commerce Way, Livermore, CA 94551 925-245-6100 • 925-245-6150 Fax www.ams.net

- 8. The laws of the State of California will apply to this sale.
- 9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.
- 10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

11. Cisco Cloud services purchased from AMS.NET requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at www.cisco.com/go/cloudterms (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.



AMS.NET, LLC.

502 Commerce Way, Livermore, CA 94551 925-245-6100 • 925-245-6150 Fax www.ams.net

12. The final price of all labor in this quote is contingent upon the customer providing AMS.NET full site access, with keys or a dedicated escort, for a period of at least nine consecutive hours per working day. Any existing pathway being pulled through is assumed to be easily discoverable, and meeting BICSI standards, such as the fill ratio, lack of non-cabling material in the conduit, and appropriate number of LBs. Additionally, any interior wall penetrations are assumed to be drywall or a like material unless otherwise noted in the labor scope for this project. Any deviation from these assumptions may result in additional costs to the customer based on the time added to the project.

AMS.NET Tax ID: 94-3291626

C7 License: 763508

Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at www.ams.net/services/procurement-and-financing/

Authorized Signature:	Date:		
Drint Name:	Drink Title		
Print Name:	Print Title:		



Date:

September 25, 2024

Submitted by:

Dr. Xiaohong Li, VP of Information and Institutional Effectiveness \sqrt{V}

211633

Area Administrator:

Dr. Todd Hampton, Acting Superintendent/President

Subject:

Request for Approval

Board Meeting Date:

October 11, 2024

Title of Board Item:

Cisco Network Resiliency Services CDW-G Quote #: PCDT342

Background:

In today's rapidly evolving digital landscape, ensuring the resilience and security of our network infrastructure is crucial. The District's network and systems, built over a decade ago, lacks comprehensive documentation and a clear overview. Therefore, we propose conducting a Cisco Network Resiliency Analysis Service to identify gaps and vulnerabilities, enhancing performance and strengthen security while ensuring business continuity.

This purchase aligns with AP 6331, Taft College Technology Purchase procedures. We solicited proposals from two vendors: CDW-G and AMS.Net, both of which are on the California Multiple Award Schedules (CMAS) contractor list. CDW-G submitted the lowest bid at \$82,925.03, with CMAS Agreement number GS-35F303DA.

It is my recommendation that the District award this project to CDW-G with a total project cost of \$82,925.03.

Terms (if applicable):

Expense (if applicable):

The total cost of the renewal is \$82,925.03.

Fiscal Impact Including Source of Funds (if applicable):

State Cybersecurity Fund

Approved:

Dr. Todd Hampton, Acting Superintendent/President



Thank you for choosing CDW. We have received your quote.

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

MARK GIBSON,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. <u>If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.</u> You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PCDT342	9/10/2024	NETWORK	7476449	\$82,925.03

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
CISCO DIRECT AS-RS-CNSLT	1	8069187	\$82,925.03	\$82,925.03

Mfg. Part#: AS-RS-CNSLT-CS14 Electronic distribution - NO MEDIA

Contract: ClgBuys-CSU Master Agmt #00004442 Catalog (00004442)

\$82,925.03	SUBTOTAL
\$0.00	SHIPPING
\$0.00	SALES TAX
\$82,925.03	GRAND TOTAL

PURCHASER BILLING INFO	DELIVER TO	
Billing Address:	Shipping Address:	
WEST KERN COMMUNITY COLLEGE DIST.	WEST KERN COMMUNITY COLLEGE DIST.	
ACCOUNTS PAYABL	MARK GIBSON	
29 COUGAR COURT	29 COUGAR COURT	
TAFT, CA 93268	TAFT, CA 93268	
Phone: (661) 763-7700	Phone: (661) 763-7700	
Payment Terms: NET 30 Days-Govt/Ed	Shipping Method: ELECTRONIC DISTRIBUTION	ON
	Please remit payments to:	
	CDW Government	
	75 Remittance Drive	
	Suite 1515	
	Chicago, IL 60675-1515	



Sales Contact Info

Peter Turelli | (877) 857-0375 | peter.turelli@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$82,925.03	\$2,376.63/Month	\$82,925.03	\$2,717.45/Month

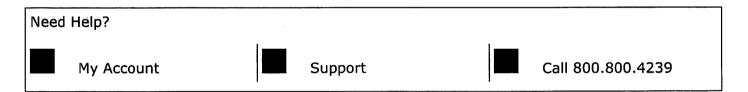
Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.



About Us | Privacy Policy | Terms and Conditions

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

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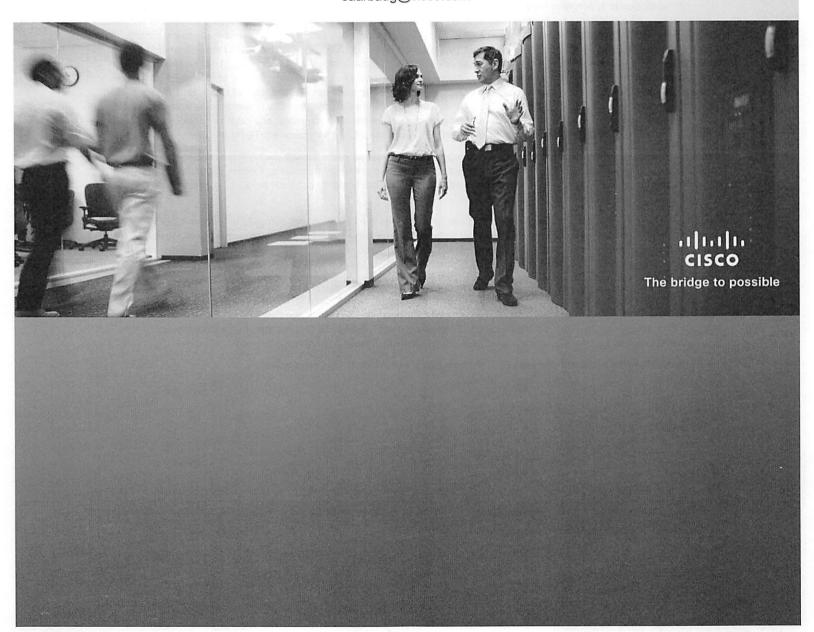
Network Resiliency Analysis Service

Identify Gaps and Vulnerabilities in your Network

Services Proposal for Taft



August 2024 Sandra Tonon saarbaug@cisco.com



Disclaimer

The information contained in this proposal is proprietary and confidential to Cisco Systems, Inc. (hereafter "Cisco") and is furnished in confidence with the understanding that it will not, without the express written permission of Cisco, be used or disclosed for other than proposal evaluation purposes.

For U.S. Federal customers only: In accordance with FAR 52.212-1(e), this proposal includes data that shall not be disclosed and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offer or as a result of—or in connection with—the submission of this data, you shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit your right to use information contained in this data if it is obtained from another source without restriction. Cisco is a commercial item contractor and may only be identified as such. Cisco represents that we qualify as a commercial item contractor in accordance with Federal Acquisition Regulation ("FAR") Part 12. Any resulting purchase orders will only incorporate prime contract flow-downs considered mandatory for commercial contractors pursuant to FAR 52.244-6 "Subcontracts for Commercial Items and Commercial Components."

This is not an offer to contract with Cisco. Please note that Cisco is making this proposal with the understanding that if you desire to purchase the Cisco products and services described in Cisco's main response to the proposal, you will select an authorized Cisco reseller as the prime contractor. In that event, your contract with your selected reseller will govern the terms and conditions of your purchase, including all pricing. Cisco cannot, in any fashion, dictate or control resale pricing. For further information about Cisco's authorized resellers, please see: www.cisco.com/en/US/partners/index.html. Any reference to "partner" in this proposal is not intended to imply any equity relationship, investment, or creation of a partnership interest for legal purposes.

If you ultimately decide to purchase the products and/or services described in this proposal directly with Cisco, then all terms and conditions (inclusive of all business terms and conditions) will be pursuant only to a final and definitive written agreement between the customer and Cisco. A final written agreement will embody the exclusive statement of the agreement between the customer and Cisco as it relates to the sale of products and services by Cisco occurring on or after the effective date of the agreement and will take the form of (a) Cisco's standard Terms of Sale (a copy of which is available at: www.cisco.com/legal), (b) an existing and applicable written agreement in effect between the customer and Cisco, (including any amendments), if applicable, or (c) a mutually negotiated final written agreement (individually and collectively the "Final Agreement"). For purposes of clarity, for a direct relationship with Cisco, the Final Agreement will replace all other terms and conditions, and Cisco hereby takes exception to all other terms and conditions. If at the time of the award no such agreement has been executed, and customer decides to purchase products and services from Cisco, then all such purchases will be subject to Cisco's then-current Terms of Sale.

Cisco may have provided certain direct pricing information in this proposal; however all such pricing is provided by Cisco for your convenience and budgetary purposes only, and does not constitute a bid or an offer from Cisco. Further, Cisco makes no representations, warranties, or covenants in this proposal (including without limitation as to any products, services, service levels, third-party products or services, or interoperability).

Any information provided in this proposal regarding future functionalities is for informational purposes only and is subject to change including ceasing any further development of such functionality. Many of these future functionalities remain in varying stages of development and will be offered on a when-and-if available basis, and Cisco makes no commitment as to the final delivery of any of such future functionalities. Cisco will have no liability to customer for Cisco's failure to delivery any or all future functionalities and any such failure would not in any way imply the right to return any previously purchased Cisco products.

Financial information about Cisco, including annual and quarterly reports, can be found at the Cisco Investor Relations homepage, which provides a link to the company's most recent filings with the Securities and Exchange Commission (SEC): http://investor.cisco.com. As Cisco is a public company and is required to disclose its financial status on a quarterly and annual basis, the reports filed with the SEC are available in lieu of any requested credit and/or bank references.

This proposal is valid for a period of ninety (90) days from the date of this proposal's submission.

1|11|11 CISCO.

Americas Headquarters Cisco Systems, Inc. Asia Pacific Headquarters Cisco Systems (USA) Pte. Ltd. Singapore Europe Headquarters
Cisco Systems International BV Amsterdam.
The Natherlands

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Executive Summary

What You Need: Actionable Insights into Your Network

A highly available network links suppliers to the organization, management to employees, and consumers to goods and services. The result is satisfied employees, customers, and business partners.

Keeping your network highly available takes work. You need:

- High visibility. Without visibility, it can be hard to define and locate issues, especially when adding new applications and components to your existing infrastructure.
- Reliable, efficient design. The complex designs that make up a network must successfully integrate hardware, software, and operating procedures. Vulnerabilities can result when there are flawed designs or inconsistent procedures.
- Automated processes. No matter how well a system is designed, the human factor can interfere. Vulnerabilities can result from poor training, and from a failure to follow industryleading practices for network operation.
- Enhanced security. You need to protect your networks from viruses, denial-of-service (DoS) attacks, and other malware.
 Vulnerabilities may remain when systems become more complex and scale to handle more traffic from more users.
- Physical protection. Power failures, natural disasters, and resource shortages are unpredictable. But they are always possible. You must protect your assets.

All of these challenges point to the need for an in-depth analysis and review of your network to identify potential flaws and areas for repair, replacement, or improvement. You need to make sure your network remains functional, available, and secure.

We can help.

Cisco Network Resiliency Analysis Service

Cisco® Network Resiliency Analysis (NRA) Service helps you better understand and respond to the threats that your network may face. It provides a health check that gives you actionable insight into how well your hardware, software, and human elements work together.

Our analysts look at your Cisco network hardware and software to evaluate how the diverse components work together. This comprehensive review also includes analyzing the network topology and evaluating



Causes of Network Downtime

- 40% of downtime can be attributed to operational errors, including change management, process consistency, and communications
- 40% of downtime happens when there are software application issues related to things such as patch management and upgrades, performance and loading, and scaling
- 20% of downtime arises from hardware or redundancy issues, links, and natural disasters



protocol configuration resiliency. During the process, we identify any gaps in understanding among your employees, and compare your network operations with industry-leading practices. In addition, the review assesses your network's ability to recover from unexpected problems such as link or device failures, power failures, and natural disasters.

During the analysis, Cisco assigns engineers to work closely with your IT staff. They interview your company's IT leadership and other stakeholders, review the system's resiliency and availability, and identify weak points and vulnerabilities. After the review, Cisco provides recommendations on how to repair flaws and improve processes. In the end, you have the information you need to strengthen your network and protect your business from the consequences of excess downtime.

Service Components

Network Resiliency Analysis

Our NRA Service consists of a comprehensive review of your Cisco hardware and software, topology, procedures, user training, and security. Our engineers and network consultants conduct interviews, employ network and device analysis tools to gather data, and review the collected network data. In addition, an extensive review of network documentation is conducted prior to the onsite activities to provide the Cisco team with the appropriate background on your network capabilities and functions. At the conclusion of the review, you get detailed reports outlining network vulnerabilities and opportunities for improvement. The final deliverables also include an executive summary presentation for use with stakeholders in your organization. Our review covers the following:

- Hardware resiliency. We review the modules used to design the network for scalability and
 modularity. The review considers the age of the equipment, the ability to support new features, and
 whether similar components perform the same function throughout the network. This allows our team
 to identify availability issues within specific component groups.
- Software resiliency. We look at your current operating software and your processes for introducing
 and operating new Cisco software within the network. This includes examining current software for
 consistent processes throughout the network and analyzing the management of software on the
 system.
- Network topology. Our experts evaluate the redundancy and diversity of hardware connectivity
 throughout the network. This phase considers LAN access, distribution, and core resiliency. A
 network resiliency test is performed, using representative topology from imported device
 configurations.
- Protocol resiliency. We review the configuration of Layer 2 and Layer 3 protocols, and compares
 them with industry-leading and Cisco best practices. Our experts use the results to develop
 recommendations for meeting or exceeding current availability goals and network performance
 requirements.
- Network device security. Our experts look at the security of Cisco IOS® devices, based on their configuration and device features. We evaluate existing security technologies in detail and make recommendations on improvements that may benefit your infrastructure and support business requirements.

- Management services. We help you verify that you have accurate and complete documentation of
 software and hardware components. This can help to ease network troubleshooting and support other
 operational processes. This phase also reviews the resiliency of network services, including:
 - Dynamic Host Configuration Protocol (DCHP)
 - Domain Name System (DNS)
 - Network Time Protocol (NTP)
 - Billing or flow accounting applications
 - Authentication, authorization, and accounting

Service Benefits

Our Network Resiliency Analysis Service can help you achieve:

- Improved availability. Quickly remediate vulnerabilities and risks identified by the resiliency analysis.
- Cost savings. Less network downtown means you're not losing business.
- Increased client satisfaction. Your clients can access what they want, when they want.
- Enhanced visibility. When you can see what your network is doing, you can better determine when and how to expand network services.

Cisco Customer Experience

Accelerate Your Success

<u>Cisco Customer Experience</u> (CX) Success Portfolio provides service offerings designed to help customers like you get to business value faster with your Cisco products and solutions—at every stage of your lifecycle journey.

Hardware, software, and solution support to help you gain the visibility and insight you need to improve operational efficiency, resolve problems more quickly. Predictive analytics, automation, and insights you can use to optimize operational performance, mitigate risk, and accelerate transformation. Expert management of your infrastructure, applications, and processes to accelerate new technology adoption and time to value.

Connect with the right experience at the right time to realize business value more quickly. Benefit from our industry knowledge for help with strategy and planning as well as design, implementation, and adoption. Equip your team with training and certification resources to develop new skills and enhance technical knowledge.

This, and more. Cisco CX can help you accelerate your path to success.

Business Critical Services

<u>Cisco Business Critical Services</u> combine Cisco's unrivaled industry expertise with analytics and automation to enable you to predict opportunities, preempt risks, and navigate pivotal technology transitions. These services provide guidance across the technology lifecycle, engagements with Cisco

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experts, and value to all your key IT team roles—from Architecture and Engineering to NetOps, DevOps, and SecOps—and can assist in meeting your needs at any stage of your digital transformation journey.

Our experts help you create a resilient, adaptive, and transformative IT with less risk, while enabling business resiliency and improved network performance with actionable insights and Cisco expert recommendations on how to align with best practices as you evolve your technologies to drive innovation. Let Business Critical Services accelerate your IT transformation and help you realize the high-impact business outcomes you seek.

With our support from the start, you can be better poised for success.

Why Cisco for Network Resiliency Analysis Service?

Our NRA Service reviews, recommends, and reassures. Our highly qualified experts analyze and assess your network resiliency and availability, help you address vulnerabilities, and align your network with global industry practices. We deliver innovative solutions and industry-leading expertise, offering you the benefit of nearly 30 years of industry experience with more than 50 million installed devices and six million annual customer interactions.



As networks grow more complex, so do the challenges involved in keeping the network secure, productive, and available. Let Cisco CX provide you with the data, expert analysis, and industry-leading practice comparisons you need to strengthen and protect your network.

Cisco—the bridge to possible

Sandra Tonon would be happy to discuss Cisco's solution with you in depth. Please contact saarbaug@cisco.com.

Cisco Network Resiliency Analysis Service— Technical Offer Details

Note: Technical Offer Details are not a contract. For specific information on contractual agreements, please refer to the governing Service Description or Statement of Work.

Service Components

Network Resiliency Analysis

ACTIVITIES

- Schedule and conduct a project kickoff meeting in order to commence the NRA Service.
- Submit a Request for Information (RFI) Document to Taft College in order to gather Taft College's requirements for data collection.
- Work with Taft College to schedule and conduct onsite interviews with identified Taft College personnel.
- Perform onsite setup and configuration of Cisco Common Services Platform Collector (CSPC) for inventory and configuration data collection.
- Conduct an NRA assessment by evaluating the following areas of Taft College's network infrastructure:
 - Hardware resiliency Analyze and inventory Cisco chassis and modules used to design the network, including:
 - General hardware information.
 - Modularity
 - o Scalability.
 - Hardware replacement and refresh strategy.
 - Software resiliency Analyze software versions deployed throughout the operational network;
 as well as processes used to plan, design, implement and operate Cisco software, including:
 - Software release management.
 - Software lifecycle management.
 - Network topology Evaluate hardware connectivity resiliency at each network layer, including:
 - Network redundancy.
 - Network diversity.
 - Network hierarchy.
 - Protocol configuration resiliency Review device configurations and how they are operating with the production network, including:

- o Layer II protocol resiliency.
- Layer III protocol resiliency.
- High-availability features resiliency.
- Network modelling.
- Management services Review aspects of the production network related to successful operation and management, including:
 - Configuration management.
 - Network services resiliency.
- Network device security Provide information on securing Cisco devices by analyzing current configuration features, including:
 - Management plane security.
 - Control plane security.
 - Data plane security.
- Cisco NRA services is limited to up to 80 network devices:
 - Cisco Routers of switches.
 - Supported software: IOS, IOS-XR IOS-XE, NX-OS
- Develop the detailed NRA Report and Resiliency Improvement Roadmap upon completion of the NRA, which contains Cisco's findings and recommendations to provide Taft College with the ability to understand existing risk levels and actions needed to reduce or eliminate risk.
- Provide both the NRA Report and Resiliency Improvement Roadmap for review and approval.
- Develop and deliver an Executive Summary Presentation of the information contained in the NRA Report and Resiliency Improvement Roadmap to Taft College stakeholders. This presentation will be delivered onsite.

DELIVERABLES

- RFI Document
- NRA Report
- Resiliency Improvement Roadmap
- Executive Summary Presentation

Assumptions

- Services to be delivered remotely
- It is assumed that the 80 network devices are Cisco Routers or switches, Catalyst, ISR, Nexus with IOS, IOS-XR IOS-XE, NX-OS software.
- Align network devices can be reached from a single place in the network, where the collector will be installed.

Customer responsibilities

- Attend to workshops and interviews.
- Support Cisco on setting up the Cisco collector by providing a local device to install the software provided by Cisco.
- Ensure network connectivity between Cisco collector and the 80 network devices.

Not included

- Network re-design.
- Remediation of gaps and findings.
- Onsite related activities.
- Fix network connectivity to reach devices from Cisco collector.



BOARD AGENDA ITEM

Date:

September 26, 2024

Submitted by:

Dr. Xiaohong Li, VP of Information and Institutional Effectiveness

Area Administrator:

Dr. Todd Hampton, Acting Superintendent/President

Subject:

Request for Approval

Board Meeting Date:

October 11, 2024

Title of Board Item:

Contract for Professional Services Renewal: Banner DBA Services - Ferrilli

Background:

Ferrilli will provide basic Banner DBA support to Taft College. This project scope includes:

- 1) The daily and weekly operational support of the Banner, Degree Works and ODS environments.
- 2) Installation of Banner Patches/upgrades to prevent vulnerabilities; and
- 3) Other database-related tasks.

Ferrilli is one of seven Technology Support Services that hold a Master Services Agreement with the Foundation for California Community Colleges. The agreement number is #0000-6199, and it is effective from August 29, 2022, to August 28, 2025.

Terms (if applicable):

One year agreement. The agreement can be canceled anytime with 15 days written advance notice.

Expense (if applicable):

Hourly Rate: \$190.00*

Estimated Number of Hours: 400

Total: \$76,000.00

*Ferrilli's normal rate is \$250/hour

Fiscal Impact Including Source of Funds (if applicable):

ITS Budget and Cybersecurity Fund

Approved:

Dr. Todd Hampton, Acting Superintendent/President

Banner DBA Services 2024-2025

PRESENTED BY: Kimberly Steele, Ferrilli

PRESENTED TO: Taft College

DELIVERED ON: September 26, 2024





About Ferrilli

Introduction

Thank you for the opportunity to submit this proposal for our services. This proposal provides information regarding our company, overview of the assignment, and associated timing and cost.

We hope that you will choose Ferrilli and allow us to demonstrate the difference that dedicated customer-centric service, a proactive approach and deep higher education experience can make on student success.

It has been our experience that clients tend to think of Ferrilli in singular terms, such as the specific service we provided for them. Later, they are typically surprised to learn about our full range of capabilities. We want to emphasize from the start that when it comes to IT services for higher education, Ferrilli is ready and able to assist you in a variety of ways.

The relationship we have with each client is something we cherish. While we are known for our proactive approach, please remember that we are always ready to help with any questions, concerns, or additional needs you may have. We look forward to serving you.

Technology is **opportunity.**

Please direct questions regarding any portion of this proposal to:

NAME: Kimberly Steele

TITLE: Regional Account Manager

PHONE: (805) 407-6200

EMAIL: ksteele@ferrilli.com

Ferrilli is a technology services provider that accelerates a path to change through technology.

Our company was founded in 2003 to fulfill the need for IT service professionals who truly understand the unique needs and challenges of higher education.

Our clients value our integrity, reliability, specialized experience, and diverse range of capabilities. They tell us that working with Ferrilli is like having a trusted partner or a skilled extension of their staff on-call 24/7/365. We are often called upon to solve problems, or to serve as a strategic partner who can help map out the best path forward.

The outcomes that technology allows you to achieve is what really matters.

What you can expect.

- On every assignment, we objectively look for ways to maximize your return on technology and offer those suggestions to you. That's the Ferrilli way.
- · We stand by our work and performance with unconditional support. We guarantee it.
- Think of us as a fully capable strategic partner who can solve a pressing technology problem, perform a
 technology audit, or provide the advice and support you need on any project.
- Our goal is the same as your goal—student success—and we focus our experience, creativity, and expertise
 to help achieve it on every assignment, large or small.
- Every institution is unique. That's why we take the time to get to know you. We listen and ask the right
 questions in order to thoroughly understand your needs and culture before ever making a single
 recommendation.

Ferrilli Services

The following list provides a general overview of our services. Please contact us if you have questions regarding additional technology services that are not listed here.

Technology Effectiveness Assessments

We will help you assess institutional goals; gather input and feedback from students, faculty and staff campus-wide; identify solutions; develop initiatives aligned with priorities. The end deliverable is a solid plan, complete with strong buy-in and the budget required to achieve your goals.

Leadership & Team Deployment

Our professionals have the skills and experience to keep your initiatives on track and perform seamlessly in a leadership capacity for as long as needed. We can also provide assistance with an executive search to fill a permanent position.

ERP & SIS Support

Our ERP consultants and support team leverage unmatched technical and functional expertise to improve operations and business processes, reduce costs, and delight users across the campus.

CORE Managed Services

Ferrilli's CORE higher education managed services provide cost-effective ways for colleges and universities to manage their most crucial IT services. We provide targeted expertise across the entire stack, from full managed services for your ERP and SIS to assistance with more specific solutions.

Security, Cloud & Infrastructure Services

At a time when the consequences of service interruptions and data breaches have never been greater, our Security, Cloud & Infrastructure services ensure your systems can stand up to today's leading threats. And at a time when institutions are modernizing faster than ever before, we help you build and maintain an IT infrastructure that encourages innovation rather than stifling it.

CRM Optimization

We provide support for a wide range of the most popular CRM systems in higher education today, including Salesforce, Microsoft Dynamics, Technolutions Slate, and specialized systems such as Ellucian's suite of CRM Recruit, CRM Advise, and CRM Advance.

Dedicated Project Services

Available on a per-project basis to fulfill most higher education IT service needs, including custom programming, technical support, implementations, migrations, upgrades, enhancements and more!

The Ferrilli Difference can best be summed up as the unique combination of the following attributes and principles:

We are higher ed

The strength of our team stems from our backgrounds in the very institutions we serve. We've been on the inside and know where the value is hidden among your institution's complexity.

Outcomes over tech

Ferrilli follows the outcome. Many firms can provide IT support. Fewer have the vision, capability, and knowledge to see the big picture: how the right technology can accelerate a path to true transformation and success.

If you're not happy, we're not happy

Every company says they're built on a foundation of trust. We stake our money on it with a satisfaction guarantee.

Leading with service

At Ferrilli, we practice an unparalleled commitment to customer service. This isn't an empty sales claim. It's intrinsic to our corporate culture.

Independent and objective

We don't sell hardware or software. We believe that the best technology and the best path forward is the one that is right for the institution.

Commitment follows belief

Ferrilli believes in the mission. We believe that education is a priority. We believe that empowering institutions means better outcomes for students. And we believe, in higher ed especially, that real change is achieved through collective effort.

Scope of Work

TERMS AND CONDITIONS

1. Services

Ferrilli will provide services as directed in the completion of the tasks set forth in the attached Job Order. The Job Order, together with these Terms and Conditions, shall constitute the parties' Agreement. Ferrilli agrees to keep the Client regularly informed of the progress of work performed under this Agreement

2. Compensation

The Client will pay Ferrilli the agreed upon costs as set forth in the Job Order plus reasonable travel expenses as set forth in the Job Order. Ferrilli will invoice on the basis set forth in the Job Order for labor, travel time and travel expenses with payment due as set forth in the Job Order. No increase in amount or scope of services is authorized without formal written amendment to this Agreement through a Change Order executed by the parties.

3. Cancellation of Scheduled Services

The parties agree that once the Client and Ferrilli have scheduled a specific time during which Ferrilli will provide services under the terms of this Agreement, the Client shall pay Ferrilli for such services as if Ferrilli had performed such services on the date scheduled, unless the Client has notified Ferrilli that the Client would like to reschedule or cancel the scheduled services at least fifteen (15) business days prior to the date on which Ferrilli is scheduled to perform such services. The Client's payment shall include the full cost of scheduled consulting services and all actual out-of-pocket expenses incurred in advance of the scheduled consulting services (e.g., non-refundable airline tickets).

4. Term

This Agreement is effective upon signatures and will be presumed to continue in effect until cancelled by either party by providing at least 30 days' advance written notice to the other party.

5. Reports

Any and all files, notes, reports, manuscripts and any other work produced, prepared or developed by Ferrilli as a part of the work under this Agreement are the property of the Client and shall be provided to the Client upon the termination of this Agreement.

6. Independent Contractor; Relationship with Ferrilli

Ferrilli will control the means and manner in which work is performed under this agreement and, in all respects, Ferrilli's relationship to the Client will be that of an independent contractor, not an employee. Further, nothing contained herein shall be deemed or construed to create any agency relationship, joint venture, partnership or similar relationship between Client and Ferrilli. Neither party is authorized to incur any obligation in the other's name. Neither shall be held responsible or liable to the other except as specifically set forth in this Agreement. Neither party shall be held responsible or liable to the other party or to any third party for or on account of any act or omission by the other party except as specifically set forth in this Agreement. Consistent with this independent relationship, Ferrilli may

provide services to other clients which are substantially similar to the services provided to the Client.

7. Force Majeure

Neither party to this Agreement will be liable to the other for any failure or delay in performance under this Agreement due to circumstances beyond its reasonable control including without limitation: acts of God; accident; labor disruption; acts, omissions and defaults of third parties; and official, governmental and judicial action not the fault of the party failing or delaying in performance. The effect of such an occurrence of a *force majeure* event shall result in the immediate termination of this Agreement unless both parties ratify, accept, or acknowledge that this Agreement shall continue.

8. No Warranty

No warranty is stated or implied regarding the services provided under this Agreement. As such, Ferrilli specifically disclaims any and all warranties. Ferrilli makes no warranties or representations of any kind for the services. This means that Ferrilli is providing the services without warranties of any kind, either express or implied, including but not limited to warranties of title, non-infringement, or express or implied warranties of merchantability or fitness for any particular purpose. No advice or information given by Ferrilli or its agents or employees shall create any kind of warranty.

9. Indemnification

Ferrilli agrees to and shall indemnify, defend and hold harmless the Client, its officers, agents and employees free and harmless from, against and in respect of all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries and deficiencies, including interest penalties and reasonable attorneys fees that the Client shall incur or suffer, which solely arise, result from, or relate to Ferrilli's negligence in providing the services set forth in this Agreement. Ferrilli shall only be liable for those losses, claims, or damages that arise as a result of performance under the terms, conditions, and period of this Agreement which solely and directly result from the negligence of Ferrilli and shall in no circumstance exceed amounts actually paid by the Client pursuant to this Agreement in aggregate.

10. Limitation of Liability

Ferrilli and the Client acknowledge and agree that in no event will Ferrilli's liability in connection with the services provided by Ferrilli under this agreement exceed the amount actually paid to Ferrilli by the Client under this agreement and Ferrilli will not be liable for any special, incidental, or consequential damages, including without limitation loss of profits, loss of data, and loss of revenues, even if informed of the possibility thereof in advance. These limitations apply to all causes of action in the aggregate, including without limitation breach of contract, Ferrilli's negligence, strict liability, misrepresentation, and other causes of action based on similar legal theories. Ferrilli and the Client further acknowledge and agree that they are entering into this agreement on the understanding that the fees for the services provided by Ferrilli under this agreement have been set to reflect the fact that the Client's remedies, and Ferrilli's liability, shall be limited as expressly set forth in this agreement, and, if not so limited, the fees for the same services would have been substantially higher.

11. Client Representations and Indemnification

Client represents and warrants (a) that it is duly authorized and empowered to enter into this Agreement, (b) the execution, delivery and performance of this Agreement by Ferrilli does not and will not conflict with, breach, violate or cause a default under any contract, agreement, license, instrument, order, judgment or decree to which Client is a party or by which it is bound, and (c) upon the execution and delivery of this Agreement, this Agreement shall be the

valid and binding obligation of Company, enforceable in accordance with its terms, subject to applicable bankruptcy, insolvency and similar laws affecting the rights of creditor generally. Client agrees to and shall indemnify, defend and hold harmless Ferrilli, its officers, agents and employees free and harmless from, against and in respect of all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries and deficiencies, including interest penalties and reasonable attorneys fees that Ferrilli shall incur or suffer, which solely arise, result from, or relate to Client's breach of these specific representations.

12. Ownership of Works for Hire

All matters produced under this Agreement shall be works for hire and shall become the sole property of the Client. Said works cannot be used for any other client or purposes without the Client's expressed written permission. The Client shall have all right, title and interest in said matters, including the right to obtain and maintain the copyright, trademark, and/or patent of said matters in the name of the Client. Ferrilli shall reserve the right to provide similar services or solutions to other clients to the extent that (a) Client does not exercise its rights to copyright, trademark and/or patent any of the said matter; or (b) such similar services do not use the Client's work product from the scope of work of this agreement; or (c) such similar services or solutions do not use the Client's valid copyrighted, trademarked, patented, or confidential materials.

13. Worker's Compensation Insurance

Ferrilli agrees to procure and maintain in full force and effect worker's compensation insurance covering its partners, employees and agents while said persons are performing services pursuant to this Agreement. In the event that an employee of Ferrilli performing this Agreement files a worker's compensation claim against the Client, Ferrilli agrees to defend and hold the Client harmless from such claim.

14. Cyber Insurance

Ferrilli maintains cyber insurance for services it provides pursuant to this Agreement. Client shall be entitled to review the current policy coverage terms and limits upon request.

15. Nondiscrimination in Employment

Ferrilli maintains a written policy against unlawful discrimination in employment because of race, color, religious creed, national origin, ancestry, physical handicap, marital status, or gender.

16. Severability

It is the intent and understanding of the parties hereto that if, in any action before any court or other tribunal of competent jurisdiction legally empowered to enforce this Agreement, any term, restriction, covenant, or promise is held to be unenforceable as a result of being unreasonable or for any other reason, then such term, restriction, covenant, or promise shall not thereby be terminated, but, that it shall be deemed modified to the extent necessary to make it enforceable by such court or other tribunal and, if it cannot be so modified, that it shall be deemed amended to delete therefrom such provision or portion adjudicated to be invalid or unenforceable, and this agreement shall be deemed to be in full force and effect as so modified and such modification or amendment in any event shall apply only with respect to the operation of this Agreement in the particular jurisdiction in which such adjudication is made.

17. Waiver

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in a writing executed by Client and Ferrilli.

18. Non-Solicitation

During the term of this Agreement, and for a period of six (6) months thereafter, the Client will not solicit for employment any employees of Ferrilli or its affiliates who, within six (6) months prior to such solicitation: (a) directly performed under this Agreement, (b) had substantial contact with the hiring party in relation to this Agreement, or (c) the hiring party became aware of due to, or derived from information learned through the performance of, this Agreement. For this purpose, "solicitation" does not include contact resulting from indirect means such as public advertisement, placement firm searches or similar means not directed specifically at the employee to which the employee responds on his or her own initiative. Notwithstanding the foregoing, either party may at any time, directly or indirectly, solicit and hire any employee of the other party if such employee did not resign but was terminated by the other party. Ferrilli will have the right to seek and recover direct damages from the Client for breach of this provision, including costs of suit and attorney's fees.

19. Entire Agreement

This agreement contains the entire agreement between the parties hereto, and supersedes any and all other agreements heretofore made.

Job Name Banner DBA Services 2024- 2025

Institution Taft College

Contract Contact Xiaohong LI

Job Contact Xiaohong Ll

Hereafter referred to as "Client"

Assigned Consultant TBD

Scheduled Dates: Dates will be scheduled upon signature of proposal and availability.

Account Manager: Kimberly Steele

Account Manager Phone: (805) 407-6200

Summary of Needs:

Taft College seeks interim Banner DBA to support the College while they search for a replacement DBA position.

Scope of Work:

Ferrilli will provide basic interim Banner DBA support to Taft College

Taft Requested Duties: (Daily and Weekly)

- Monitor the PROD environments for Banner, (including SSB8 and SSB9) Degree Works, and the ODS (ODS Test environment will checked weekly)
- · Verify nightly and weekly backups
- Verify daily ODS PROD jobs and disk storage
- · Review and have discussions with Taft IT for any database log anomalies

Project work: (Reviewed in advance of the work with a sign-off from Taft)

- · Ellucian and Oracle Patching
- · Ellucian Upgrades (Previously referred to by Ellucian as Quarterly upgrades)

Ferrilli staff assigned to the College shall adhere to the College's holiday schedule.

Project work will be on an Hourly Time & Material contract (Taft will not be charged for hours not used in the contract)

Ferrilli Foundation Agreement #0000-6199

Approach/Methodology:

Ferrilli will continue daily operational responsibilities and monitoring of the Taft Banner, Degree Works and ODS environments.

Deliverables:

- Basic 24x7 monitoring services via the Pulseway monitoring tool (CPU, Memory, Disk and network monitoring for Production systems)
- · Daily, weekly and project Banner DBA operational support
- · Weekly status reports (as required)

Client Responsibilities:

- Taft will continue to provide Ferrilli consultants with access to the required Production/Test environments, necessary to complete the proposed project scope of work
- · Taft will ensure the availability of key functional and technical personnel during the project engagement
- Taft will provide executive sponsorship to validate and enforce all policy, process and technical decisions made with respect to the project
- · Taft will provide timely access to all the technical resources necessary for the completion of the project

Scope Exclusions:

 This project scope is limited to the daily and weekly operational support of the Banner, Degree Works and ODS environments. All external system upgrades (Networking, third-party applications, and Linux Server Administration) are outside the scope of this project.

Location of Work:

Remote

Special Pricing Agreement:

Foundation CCC Agreement # 0000-6199

Hourly Rate: \$190.00* Estimated Number of Hours: 400 Total: \$76,000.00 Plus travel and expenses
*Ferrilli's normal rate is \$250/hour
1. All prices shall be held open for [30] days.
2. All orders are subject to the terms and conditions included with this job order.
3. Job order effective upon receipt of signed acceptance by client.
For Ferrilli:
White
Robert Ferrilli, President
Date: 2024-09-26
Accepted as to job order and terms and conditions.

Pricing:

Signature		
Presented to:		
Taft College		
Accepted by:		
Printed Name		
Signed Name		
Title		
Date		



BOARD AGENDA ITEM

Date:

September 25, 2024

Submitted by:

Dr. Xiaohong Li, VP of Information and Institutional Effectiveness

Area Administrator:

Dr. Todd Hampton, Acting Superintendent/President

Subject:

Request for Approval

Board Meeting Date:

October 11, 2024

Title of Board Item:

2024-2025 Synapse Laserfiche LSAP Software Support Renewal.

Background:

The Laserfiche support annual renewal is for the College's document management system. The document system retains information of student transcripts, District financial records, and Board of Trustee minutes and agendas. This system is accessible via web browser and stores the data for several departments who are using it for their document archiving.

Terms (if applicable):

November 29, 2024 - November 29, 2025

Expense (if applicable):

The total cost of the renewal is \$4,559.27.

Fiscal Impact Including Source of Funds (if applicable):

Funding is included in the ITS budget.

Approved:

Dr. Todd Hampton, Acting Superintendent/President





Billed To Taft College 29 Cougar Court Taft, CA 93268 Date of Issue 09/25/2024

Due Date 11/29/2024 Invoice Number 2097

Amount Due (USD) **\$4,559.27**

Rate	Qty	Line Total
\$813.75	1	\$813.75
\$97.65	12	\$1,171.80
\$2,520.00	1	\$2,520.00
\$26.86	2	\$53.72
	Subtotal	4,559.27
Тах		0.00
	Total	4,559.27
Amo	ount Paid	0.00
Amount Du	ıe (USD)	\$4,559.27
	\$813.75 \$97.65 \$2,520.00 \$26.86	\$813.75 1 \$97.65 12 \$2,520.00 1 \$26.86 2 Subtotal Tax

Notes Service Period 11/29/24 -11/29/25



BOARD AGENDA ITEM

Date:

September 25, 2024

Submitted by:

Myisha Cutrona, Student Life & Basic Needs Coordinator

Area Administrator:

Emmanuel V. Campos, Interim Vice President of Student Services

Subject:

Request for Approval

Board Meeting Date:

October 9, 2024

Title of Board Item:

Contract for Professional Services with Mariachi Arco-Iris de Los Angeles

Background:

Cougar Pride (student club formerly known as SPECTRUM) will collaborate with the ASO to host Dia De Los Muertos and a special event to support LGBTQ+ students. The event will include a ceremonial portion, music, and dinner for LGBTQ+ students, their families, and advocates.

Terms (if applicable):

The term of the agreement is effective Friday, November 1, 2024, 5 pm to 7 pm. One day event for two-hour performance.

Expense (if applicable):

The cost for professional services is \$4,000.00.

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid for by 2024-2025 LGBTQ+ Funding and HSI funding.

Approved: _

Todd Hampton, Ed.D., Acting Superintendent/President



The World's First LGBTQ Mariachi!

817 San Julian Street, Ste. 306, Los Angeles, CA 90014 (213) 925-5860, (213) 929-9027 info@mariachiarcoiris.com

This contract (the "Agreement") made AND entered into this 24th day of September, 2024 (the "Execution Date") BY

Griselda Ruiz c/o Taft College Student Services

(Purchaser)

&

Mariachi Arcoiris de Los Angeles™ (Individually and collectively the "Performer")

A. The Performer is a professional entertainer known as Mariachi Arcoiris de Los Angeles; and **B.** The Purchaser wishes to engage the Performer and is willing to undertake to do so, subject to the terms and conditions as follows:

Date(s) of Event: November 1, 2024 Time of Performance: 5:00pm to 7:00pm

Address: Taft College: 29 Cougar Ct, Taft, CA 93268

Telephone: 661-763-7918 Email: <u>gruiz@taftcollege.edu</u>

Payment

Cash, Check (made payable to Mariachi Arcoiris de Los Angeles LLC), Venmo, Cash app, Zelle, or Credit Card and PayPal (add 5% for the last 2 options).

Mariachi Arcoiris de Los Angeles carries no cash. Please have exact amount upon rendered service

*Balance due before or at time of performance

Total: \$ 4,	00.00
Deposit	\$0.00
Balance	\$4,00.00

It is understood in the event the Performer should not show, for any reason other than natural causes, the deposit will be returned in full. Should the Performer not be able to perform due to cancellation by the Purchaser the deposit is non-refundable. In the event the Performer arrives late, time that is lost may be reconciled. Performer takes 15 minutes breaks between hour sets. If performing 2 hours or more please provide water to the musicians. If the Purchaser or guests invite the Performer for a meal, the Performer is welcomed to said meal. Under no circumstance is the Performer to perform under harsh conditions i.e. temperatures over 95 degrees or under 70 degrees, under direct sun, rain or drizzle. The mariachi will not tolerate any individual whom acts out of conduct. Should the Performer feel insulted, discriminated, assaulted or threatened, they have the right to remove themselves from the event with Pay in Full - no exceptions.

In witness whereof, the Performer and the Purchaser have duly affixed their signatures under hand and seal on this document.

(Purchaser)

Carlos Samaniego Director Date _____

Date September 24, 2024



BOARD AGENDA ITEM

Date:

September 13, 2024

Submitted by:

Jon Farmer, Director of Distance Education

Area Administrator:

Leslie Minor, VP of Instruction

Subject:

Request for Approval

Board Meeting Date: 10/9/24

Title of Board Item:

Atomic Search

Background:

Atomic Search for Canvas is a powerful tool that enables users to quickly and efficiently search for content across an entire Canvas course or institution. It enhances navigation by allowing students and faculty to find specific information within assignments, discussions, quizzes, and other course materials with ease.

Terms (if applicable):

1-year contract

Expense (if applicable):

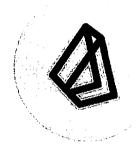
Subscription fee \$3,000 Implementation fee \$500 Total \$3,500

Fiscal Impact Including Source of Funds (if applicable):

The cost will be split equally, with 50% covered by CTE and 50% by Student Services.

Approved:

Dr. Todd Hampton, Acting Superintendent/President



ATOMIC JOLT

ATOMIC SEARCH FOR

TAFT COLLEGE

Submitted for review: 9/13/24

Chris Johnson <u>chris.johnson@atomicjolt.com</u> 801-867-8177

Atomic Jolt Inc PO Box 4383 Logan, UT 84323 USA









TERMS

Subscription Fees. The annual fee for Atomic Search for Taft College is \$3,000 USD. This allows it to be used for up to 1,559 FTE.

Implementation Fee. The implementation for Atomic Search has a one time fee of \$500 USD.

Contract Period. The period of service covered by this contract is one year, starting on 10/14/24. The contract may be renewed annually by a separate written agreement signed by both parties. The annual fee will increase 5% each year.

Invoicing and Payment. Atomic Jolt will invoice for the first year of service once it receives a signed contract. It will invoice subsequent year fees 30 days prior to the yearly annual renewal date. All invoices are 30 days payable.



Atomic Search Master Subscription Agreement

This agreement is between Atomic Jolt, Inc. (Atomic Jolt) and the entity represented by the signer of this agreement (Customer). The agreement is in effect as of the date of the signature of the Customer. Content is the text, images, or other media put into the provided Service.

Atomic Search. Atomic Jolt will provide Atomic Search as a web application service hosted under the terms below (**Service**). **User** of the Service means a person who is authorized by the Customer to use the Service.

1. Atomic Search Service

1.1 Subject to the terms and conditions of this Agreement, Atomic Jolt grants to the Customer a non-transferable, non-exclusive, non-sublicensable limited term world-wide right and license for the Customer and Users to access and use the Services for Customer's own projects.

1.2 Atomic Jolt will provide customer support for the Service as described in Appendix A.

1.3 Customer is solely responsible for Customer Content and all activities arising from its User accounts in the Service, must keep its passwords secure and confidential, and notify Atomic Jolt promptly of any known or suspected unauthorized access, and may use the Service only in accordance with applicable law and regulation.

1.4 Customer may not, and will use reasonable means to ensure that each User does not:

- sell, resell, rent, or lease the Service;
- reverse engineer the Service;
- remove or modify any proprietary marking or restrictive legends in the Service;
- use the Service to store or transmit infringing, unsolicited marketing emails, libelous, obscene, deceptive, defamatory, pornographic, racist, sexual, hateful, or otherwise objectionable (except as necessary for Customer's instructional purposes, but in all cases in compliance with applicable law and regulation), unlawful or tortious material, or any other material in violation of a third-party right;
- use the Service to harm or impersonate any person, or for any commercial purpose (including accessing the Service to build a competitive service or product, or copy any feature, function or graphic for competitive purposes);
- interfere with or disrupt the integrity or performance of the Service; or

attempt to gain unauthorized access to the Service or their related systems or networks.

2. Warranties

2.1 Both parties warrant that they will comply with all applicable laws and regulations with respect to its activities under this agreement.



- 2.2 Atomic Jolt warrants to Customer that commercially reasonable efforts will be made to maintain the availability of the Service.
- 2.3 The Service may link to third party web sites or allow access to third-party services.
- 2.4 Except as provided in this section, Atomic Jolt disclaims all warranties.

3. Confidentiality

Each party agrees that all code, inventions, algorithms, know-how, software, documentation, and ideas and all other business, technical and financial information they obtain from the other are the confidential property of the disclosing party ("Proprietary Information" of the disclosing party). Except as expressly allowed herein, the receiving party will be held in confidence and not use or disclose any Proprietary Information of the disclosing party and notify its employees in writing. The receiving party shall not be obligated under this Section for information that: has become readily publicly available without restriction through no fault of the receiving party or its employees or agents; or is received without restriction from a third party lawfully in possession of such information and lawfully empowered to disclose such information; or was rightfully in the possession of the receiving party without restriction prior to its disclosure by the other party; or was requested as part of a legal proceeding; or was independently developed by employees or consultants of the receiving party without access to such Proprietary Information.

4. Indemnification

- 4.1 Customer agrees to indemnify, hold harmless and defend Atomic Jolt and its directors, officers, employees and agents from and against any action, claim, demand or liability, including reasonable attorney's fees and costs, arising from or relating to: (i) Customer's breach of this Agreement; (ii) any allegation that the Customer Content infringes a third person's copyright or trademark right, or misappropriation a third persons trade secret; or (iii) users use the service to engage in illegal activity.
- 4.2 Atomic Jolt agrees to indemnify, hold harmless and defend Customer and its directors, officers, employees and agents from and against any action, claim, demand or liability, including reasonable attorney's fees and costs, arising from or relating to any allegation that the Service infringes a third person's copyright or trademark right, or misappropriation a third person's trade secrets.

5. Rights

- 5.1 The software provided by Atomic Jolt as part of the Service are the proprietary property of Atomic Jolt and its licensors, and all right, title and interest in and to such items, including all associated intellectual property rights, remain only with Atomic Jolt and its licensors. Atomic Jolt reserves all rights unless expressly granted in this agreement.
- 5.2 Customer, and each User, grants Atomic Jolt an irrevocable, royalty-free perpetual license to use all feedback and suggestions regarding the Service.



6. Limitation of Liability

Atomic Jolt's maximum liability for damages arising out of this agreement or for special or consequential damages shall not exceed the amount paid by the customer within the preceding 12 months under this agreement.

7. Term and Termination

7.1 This agreement continues for the duration specified on the order (Term).

7.2 If either party is in material breach of this agreement (including non-payment of any amounts owed to Atomic Jolt), the other party may terminate this agreement at the end of a written 30-day notice/cure period, if the breach has not been cured.

7.3 Upon termination or expiration of this agreement for any reason, Customer must pay Atomic Jolt all amounts owed.

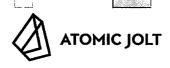
7.4 Atomic Jolt may immediately suspend the Service and remove applicable Customer Content if it in good faith believes that, as part of using the Service, Customer and/or its Users may have violated a law or a restriction in this agreement.

8. General

- 8.1 This Agreement shall be governed in all respects by the laws of the State of California without regard to its conflict of laws provisions.
- 8.2 Each party acknowledges and agrees that any threatened or actual breach by a party of this agreement could cause irreparable injury or harm to the other party for which monetary damages would be an inadequate remedy. In such a case, the other party may seek a court order, without the requirement of posting bond, to stop any breach or avoid any future breach.
- 8.3 This agreement and the corresponding orders constitute the entire agreement between the parties.
- 8.4 Neither party may assign or transfer this agreement or an order to a third party, except that this agreement with all orders may be assigned as part of a merger, or sale of all or substantially all of the business or assets, of a party.
- 8.5 If any term of this agreement is invalid or unenforceable, the other terms remain in effect and the invalid or unenforceable provision will be deemed modified so that it is valid and enforceable to the maximum extent permitted by law.
- 8.6 Atomic Jolt rejects additional or conflicting terms of any Customer purchasing document.
- 8.7 If there is an inconsistency between this agreement and an order, the order prevails.
- 8.8 Any terms that by their nature survive termination or expiration of this agreement, will survive.

9. Accessibility

- 9.1 Atomic Jolt warrants that their software, products and services adhere to Section 508 of the Rehabilitation Act of 1973 and is fully compliant with the Web Content Accessibility Guidelines 2.0, Level AA (WCAG 2.0, AA) standards for accessibility.
- 9.2 Credible verification and/or documentation regarding the accessibility of the software, product, or service will be provided by the Supplier upon request. If portions of the software or



user experience are discovered to be non-compliant at any point, the customer will notify Atomic Jolt immediately.

9.3 If any student accommodation is found to be necessary due to an identifiable lack of accessibility in the Atomic Jolt software, the cost for accommodation will be paid by Atomic Jolt upon request by the customer, once verified that the student accommodation conforms with Section 508 of the Rehabilitation Act of 1973 and that the noncompliance did not arise from intermediary interference (e.g., virus protection software, web browser problems, or out of date assistive technology) or a student's inability to properly utilize compliant assistive technology.

9.4 If necessary, an independent and mutually agreed upon, 3rd party accessibility firm may be used to validate the lack of software accessibility. Reasonability of cost for accommodation will be upon mutual agreement by Atomic Jolt and the customer.

10. Customer data protection.

Atomic Jolt will take every reasonable effort to protect the Customer's data as described in our SOC2 Type 2 Report (available upon request.) Atomic Jolt will not use customer data or share it with third party services for any non-service related purpose.

11. Customer data portability and deletion. In the event that the Customer terminates the service, upon the request of the Customer, Atomic Jolt will make it possible for the Customer to retrieve any data stored in the services that are not available elsewhere. Atomic Jolt will remove any data from its systems within 60 days of termination of the service.

12. Payment

The terms of payment for Atomic Jolt invoices are 30 days.

13. Welcome Message

Customer agrees to allow Atomic Jolt to use their name and logo in a brief social media announcement which is specific to the product agreed to herein. Any other use of the company's name or logo shall not be used without the prior consent of the Customer. Example language for the social media announcement: Atomic Jolt is thrilled to welcome "Customer Name" to the Atomic Jolt family. We are eager to onboard and support the faculty, staff and students using the "Atomic Jolt product name."



CUSTOMER:	SERVICE PROVIDER:	
Taft College	Atomic Jolt	
Ву:	Ву:	
Name: Dr. Rafe Edward Trickey, Jr	Name: Nic Rebne	
Title:	Title: VP, Revenue	
Date:	Date:	
Physical Address:	For invoicing or payment questions, please contact: Atomic Jolt Accounts Receivable ar@atomicjolt.com	
-		



APPENDIX A: TECHNICAL SUPPORT

Atomic Jolt will provide technical support to the customer.

Issue priority levels. Atomic Jolt defines issue priority levels as follows:

- P0 (Outage). The system is inaccessible because Atomic Jolt servers are down and the service cannot be launched. This does not apply to an outage caused by the customer configuring the system incorrectly.
- P1 (Showstopper). An issue that affects a primary requirement of a system for which there is
 no workaround. It prevents either use or testing of the system. For example: there is no way to
 create a new assignment.
- P2 (High). An issue that affects a primary requirement for which there is a workaround. Use or testing of the system can proceed in a degraded mode. For example: you can create assignments using the assignment manager but not using the Canvas create external tool assignment process.
- P3 (Medium). An issue that affects a non-primary requirement for which there is no
 workaround. The feature cannot be used. For example: the ability to import a specific Canvas
 quiz is not working.
- **P4 (Low)**. An issue that affects a non-primary requirement for which there is a workaround. For example: the ability to filter access to assignments to an IP mask is not working.
- **P5 (Cosmetic).** Information is correctly shown but the appearance is wrong, such as misspelled words, wrong font, wrong indentation, etc.

Communicating issues. The customer should communicate issues with Atomic Jolt using its online issue tracking system, email, or phone in that order of preference.

Acknowledgement. Atomic Jolt will acknowledge receiving notification of issues via email within a maximum amount of time based on the issue priority level:

Priority Level	Max Time to Acknowledge
P0	1 hour
P1	12 hours
P2	12 hours
P3	24 hours
P4	24 hours
P5	24 hours



Escalation. If Atomic Jolt does not acknowledge an issue within the agreed upon time limit, the customer may contact Atomic Jolt via phone.

Resolution Plan. When Atomic Jolt acknowledges an issue, it will communicate its understanding of the problem and a plan and amount of time needed to (1) research the issue further, or (2) resolve the issue. Within the time communicated, Atomic Jolt will communicate to the customer if the issue has been resolved or if more time will be needed to research the issue. This pattern of communication will continue until the issue is resolved.

Resolution Time. Atomic Jolt will attempt to resolve issues within a time period that depends on the issue priority level:

Priority Level	Target Resolution Time
P0	3 hours
P1	24 hours
P2	48 hours
P3	1 month
P4	1 month
P5	1 month





Date:

October 1, 2024

Submitted by:

Dr. Todd Hampton, Acting Superintendent/President

Area Administrator:

Dr. Todd Hampton, Acting Superintendent/President

Subject:

Request for Approval

Board Meeting Date:

October 9, 2024

Title of Board Item:

Consultant Agreement - Barber & Gonzales, LLC - Interest Based Bargaining Training

Background:

Steve Barber, of Barber & Gonzeles, LLC., has trained our bargaining teams in the strategies and purpose of Interest Based Bargaining (IBB). Our District implements IBB with our two represented units and utilizes a refresher training to help maintain our process in our ongoing negotiations.

Terms (if applicable):

1 Day Refresher Training

Expense (if applicable):

\$3,300.00 plus Travel Expenses

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _

Dr. Todd Hampton, Acting Superintendent/President

CONTRACT FOR CONSULTANT SERVICES (West Kern CCD)

- This agreement, made and entered into on this 9th day of October 2024, by and between the West Kern Community College District, hereinafter referred to as the "DISTRICT", and Steve Barber (BARBER & GONZALES LLC), hereinafter referred to as the "CONSULTANT":
- 1. The CONSULTANT agrees to render the following services on the dates and times stated in accordance with the arrangement agreed to by the CONSULTANT and the DISTRICT Superintendent or a person delegated to do so by the Superintendent. To Wit: Negotiations preparation not to exceed a total of 1 day unless agreed to by the parties.
- 2. The DISTRICT agrees to compensate the CONSULTANT for services rendered pursuant to the details outlined herein:

Daily fees for negotiation preparation: \$3300.00

Travel, lodging, and materials expenses to be reimbursed by the DISTRICT at reasonable costs billed via invoice and receipts provided by the CONSULTANT.

- 3. It is agreed that the CONSULTANT is an independent contractor and not an agent or employee of the DISTRICT.
- 4. It is agreed that the CONSULTANT may subcontract with suitable and appropriate subcontractors of the CONSULTANT's choosing in order to fulfill the terms of this agreement. Note: Subcontractor(s) are utilized for support with negotiations preparation days.
- 5. The DISTRICT acknowledges and recognizes that a commitment by the CONSULTANT to specific dates for the rendering of services constitutes a "lost opportunity" cost to the CONSULTANT in the event that the DISTRICT cancels said dates within 30 days prior to the dates thereupon agreed. Accordingly, in the event that the DISTRICT cancels such committed to dates within 14 days of the commitment, unless otherwise arranged with the CONSULTANT, the DISTRICT agrees to pay the CONSULTANT the ordinary daily rate for those cancelled dates.
- 6. The CONSULTANT is responsible for Worker's Compensation Insurance.
- 7. The DISTRICT will pay the CONSULTANT within a reasonable time after receipt of request for payment in the form of an invoice from the CONSULTANT.
- 8. It is agreed that the DISTRICT will not withhold any Federal or State income taxes from payment made pursuant to this agreement. The CONSULTANT will furnish the DISTRICT with a signed W-9 form.

- 9. It is agreed that the CONSULTANT will carry general commercial liability insurance in the amount of \$1,000,000, and at the request of the DISTRICT the CONSULTANT will furnish the DISTRICT with an appropriate "certificate of insurance" showing the DISTRICT as an "also insured".
- 10. It is agreed that this agreement may be amended only by the mutual written consent of the parties hereto.
- IN WITNESS THEREOF, the parties hereto have executed this agreement on the day and year first above written.

Signed:	
For the DISTRICT	For the CONSULTANT

CONSULTANT'S Address: BARBER & GONZALES LLC 614 16th St. Sacramento, CA 95814



Date:

October 1, 2024

Submitted by:

Kanoe Bandy, Director of Athletics KB

Area Administrator:

Emmanuel V. Campos, Interim Vice President of Student Services

Subject:

Request for Ratification

Board Meeting Date:

October 9th, 2024

Title of Board Item:

Contract for Professional Services with Rachel Sasi for Photography Services for the Taft College Athletics Programs for 2024-2025 Academic Year

Background:

The Athletics Department of Taft College would like to utilize the professional services of Rachel Sasi. She will be responsible for taking individual and team photos for the TC Athletics Programs. This will include headshots, game day action photos, and media day coverage. The photos will be utilized on the TC athletics website, social media, and flyers. Coaches and athletics staff will have digital access and will do all the printing.

Terms (if applicable):

The effective dates are August 1, 2024 through May 31, 2025.

Expense (if applicable):

The independent contractor shall receive \$1000 per semester for a total of \$2,000.

Fiscal Impact Including Source of Funds (if applicable):

This will be paid for by 2024-2025 Athletics ASO Club Funding.

Approved:

Dr. Todd Hampton, Acting Superintendent/President

WEST KERN COMMUNITY COLLEGE DISTRICT CONTRACT FOR PROFESSIONAL SERVICES

This agreement is entered into b	by and between the	
COLLEGE DISTRICT ("District") and		Rachel Sasi
("Independent Contractor"). The agree	ment is effective	9/1/2024
	Recitals	
 District desires to obtain the ser trained and experienced in rendering th 		
Photograph	y Service for Athle	tics
(and as may be more particularly descri	ibed in paragraph	3 of terms below).
2. Independent Contractor is an Ir experienced in providing the services d	-	- · · · · · · · · · · · · · · · · · · ·
3. The parties have agreed that the personal professional services of as specified in this Agreement as an Incemployee of the District.	Rachel	Sasi (name)
	Terms	
NOW, THEREFORE, THE PAR	TIES AGREE AS FO	OLLOWS:
1. Recitals Approved. The above	recitals are true an	d correct.
2. Length of Agreement. Indepen	ident Contractor sh	all provide the services
Fall Semester through performed at the discretion of the contr	Spring Semester actor unless otherv	
3. Services to be Provided. The se Independent Contractor include but are	-	•
Photography services of Rachel Sasi a Corral). Media Day photos to includ and home		day poses, and team photos
4. Service Days. Independent Corshall be rendered unless specifically req		
5. Compensation. Independent C	ontractor shall be r	paid the sum of \$1000

per season not to exceed \$2000 per	year.
Independent Contractor Agreement Page 2	
6. Hold Harmless Agreement. Any am constitute the total compensation for all service. The Independent Contractor agrees to pay all which may accrue by reason of this Agreement District, its officers, agents, and employees had damages, liabilities, costs, and expenses inclusion Contractor's failure to pay these and similar contractor is acting solely in an Independent Contractor and its staff will not be entitled to Independent Contractor arrangement receives	ces rendered by Independent Contractor. Social Security and other income taxes int, and to indemnify, defend, and hold the armless from all claims, penalties, ding attorney fees, related to Independent obligations. Further, since Independent Contractor capacity, the Independent and shall not by reason of this
7. Monthly Service Report . Upon requal a monthly service report in writing to the Disindicating days and service rendered.	est, Independent Contractor shall submit trict which shall include a journal
8. Travel Expenses/Mileage Reimburse Independent Contractor for travel expenses/sthe entire term at the established rate paid to	mileage to a maximum ofN/A for
9. Standards of Ethical Conduct and Coconduct and confidentiality shall be maintain engage in inappropriate contacts or profession	ed, and Independent Contractor will not
10. Earlier Termination . District may te Independent Contractor with 30 days' prior v	rminate this Agreement upon providing vritten notice of such termination.
Executed at Taft Californ	ia, on the dates shown below.
Date of WKCCD Board Approval: Bu	dget code: ASO Club Funds to be used
West Kern Community College District:	Independent Contractor:
By:	Rachel Da
(Signature)	(Signature)
Dr. Todd Hampton.	Rachel Sasi
(Printed Name)	(Printed Name)
Superintendent/President	115 Jackson St, Taft, Ca 93268
(Title)	(Address)



Date:

September 24, 2024

Submitted by:

Cecilia Alvarado, Dean of Student Services

Area Administrator:

Emmanuel V. Campos, Interim Vice President of Student Services

Subject:

Request for Approval

Board Meeting Date:

October 9, 2024

Title of Board Item:

Contract for Professional Services with Dr. Antonio Gomez for Motivational Speaker Services for Taft College

Background:

The California Community Colleges Chancellor's Office has designated October 14–18, 2024, as Undocumented Student Action Week (USAW). We recognize that many undocumented students continue to face significant barriers to employment and financial stability due to their immigration status. Our goal is to bring in a guest speaker whose story resonates with our students as an example of success and perseverance. This year, we are proud to welcome Dr. Antonio Gomez, an associate professor of Biology at Pepperdine University.

The event is open to all students, faculty and staff and will be held on Tuesday, October 15, 2024 from 4:30 pm to 6:30 pm.

Terms (if applicable):

The term of the agreement is effective October 15, 2024. One day event for a two-hour presentation.

Expense (if applicable):

The cost for professional services is \$2,500.

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid for by 2024-2025 Undocumented Resources Liaison Funding.

Approved: _____

Todd Hampton, Ed.D., Acting Superintendent/President

WEST KERN COMMUNITY COLLEGE DISTRICT CONTRACT FOR PROFESSIONAL SERVICES

COLLEGE DISTRICT ("District") and Dr. Antonio Gomez
("Independent Contractor"). The agreement is effective <u>Tuesday, October 15, 202</u>
Recitals
 District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:
Dr. Gomez is a Pepperdine University professor who grew up in Kern County and wi be sharing his story in the hopes of inspiring students to continue their education.
(and as may be more particularly described in paragraph 3 of terms below).
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide the personal professional services of
Terms
NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:
1. Recitals Approved. The above recitals are true and correct.
2. Length of Agreement. Independent Contractor shall provide the services
<u>10/15/24</u> through <u>10/15/24</u> All work shall be performed at the discretion of the contractor unless otherwise agreed.
3. Services to be Provided. The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following: Speaker event in support of Undocumented Student Action Week, Tuesday October 15 from 4:30-6:30pm (tentative)
4. Service Days . Independent Contractor may determine which days services shall be rendered unless specifically requested by the District.
5. Compensation. Independent Contractor shall be paid the sum of \$2,500

Independent Contractor Agreement Page 2

(Printed Name)

Acting Superintendent/President (Title)

constitute the total compensation for all set. The Independent Contractor agrees to pay which may accrue by reason of this Agreed District, its officers, agents, and employees damages, liabilities, costs, and expenses in Contractor's failure to pay these and similar Contractor is acting solely in an Independent Contractor and its staff will not be entitled	ment, and to indemnify, defend, and hold the harmless from all claims, penalties, cluding attorney fees, related to Independent ar obligations. Further, since Independent ent Contractor capacity, the Independent
7. Monthly Service Report . Upon real monthly service report in writing to the I indicating days and service rendered.	equest, Independent Contractor shall submit District which shall include a journal
8. Travel Expenses/Mileage Reimbu Independent Contractor for travel expense the entire term at the established rate paid	
	Confidentiality. Standards of ethical ained, and Independent Contractor will not sional conflicts of interest.
10. Earlier Termination . District may Independent Contractor with 30 days' price	terminate this Agreement upon providing or written notice of such termination.
Executed at Taft Califo	ornia, on the dates shown below.
Date of WKCCD Board Approval:	Budget code: 12909-351-5641-64900
West Kern Community College District:	Independent Contractor:
By:	
(Signature) Todd Hampton, Ed.D.	(Signature)

(Printed Name) Dr. Antonio Gomez

(Address)



Date: September 16, 2024

Submitted by: Kanoe Bandy, Director of Athletics

Area Administrator: Emmanuel V. Campos, Interim Vice President of Student Services

Subject: Request for Ratification

Board Meeting Date: October 9, 2024

Title of Board Item:

Renewal of PrestoSports for Web Design/Hosting Services (9/1/24-8/31/29) for the Taft College Athletics Programs/Website

Background:

Taft College would like to renew the services agreement with PrestoSports for continual site setup and hosting of the athletic website plus a revamping of new website templates/themes for five (five) years using the PrestoSports software. The five-year contract will lock in the pricing for the entire term of the contract. The PrestoSports software is a content management system tailored for the needs of athletic organizations. Also, mandated team roster, statistics, and schedule information will be mimicked on the 3C2A, CVC and athletic website of Taft College.

Terms (if applicable):

The term of the agreement is effective September 1, 2024 through August 31, 2029.

Expense (if applicable):

The cost for year one (2024-2025) is \$1,750 and for years two through five (2025-2029) the total cost is \$3,913.88 annually.

Fiscal Impact Including Source of Funds (if applicable):

This first year expense will be paid for by 2024-2025 Athletics District Funding.

Approved:

Todd Hampton, Ed.D., Acting Superintendent/President

SERVICES AGREEMENT

PrestoSports LLC d/b/a PrestoSports ("**Presto**") 9987 Carver Road, Suite 230 Blue Ash, Ohio 45242 (877) 778-7382



accounting@prestosports.com www.prestosports.com

Prepared by:Eboni Cotton

CLIENT INFORMATION

Client Name ("Client"):	Taft College
Client Address:	29 Cougar Court, Taft, CA 93268
Contact Person's Name:	Kanoe Bandy
Contact Person's Email:	kbandy@taftcollege.edu
Contact Person's Phone:	+1 (661) 763-7779

TERM & BILLING

TERM & DIEEMVO	
Effective Date:	9/1/2024
Initial Term:	60 months
Renewal Term:	12 months
Payment Frequency:	Annually
Payment Terms:	Section 2.1 of Terms of Service

Qty	Product	Description	Price	Disc.	Net Price
1.00	PrestoWeb - Pro Themes 2.0 Design Setup Fee	Timeline: 12 - 16 Weeks Includes 1 Theme Selection Up to 8 Components of the clients choice Responsive Website Includes 3 Rounds of Design Revisions limited to Fonts, Colors, & Logos and branding elements during the design phase 1:1 Consultation with Design Team Member Sport Seasons & Rosters Contact Lists Forms News Releases	\$1,750.00	\$0.00	\$1,750.00
			-	- TOTAL:	\$1,750.00

2024 - 2025

Qty	Product	Description	Price	Disc.	Net Price
1.00	PrestoWeb - Pro Themes 2.0	PrestoSports will deliver a customized, branded website solution for the Client's athletic program. The website will feature a responsive design, SSL encryption, ADA/WCAG compliance and other features unless otherwise requested by Client's representatives as provided herein. The PrestoSports website solution includes support for multiple sports, sport calendars, rosters, coach profiles, and the ability to add additional pages as desired.	\$3,913.88	\$0.00	\$3,913.88
- 1.00	PrestoSports - PrestoWeb Legacy		\$3,913.88	\$0.00	\$-3,913.88
			2024 - 2	025 TOTAL:	\$0.00

2025 - 2026

1.00 PrestoWeb - Pro Themes 2.0 PrestoSports will deliver a customized, branded website solution for the Client's athletic program. The website will feature a responsive design, SSL encryption, ADA/WCAG compliance and other features unless otherwise requested by Client's representatives as provided herein. The PrestoSports website solution includes support	\$3,913.88	\$0.00	\$3,913.88
for multiple sports, sport calendars, rosters, coach profiles, and the ability to add additional pages as desired.			

2026 - 2027

Qty	Product	Description	Price	Disc.	Net Price
1.00	PrestoWeb - Pro Themes 2.0	PrestoSports will deliver a customized, branded website solution for the Client's athletic program. The website will feature a responsive design, SSL encryption, ADA/WCAG compliance and other features unless otherwise requested by Client's representatives as provided herein. The PrestoSports website solution includes support for multiple sports, sport calendars, rosters, coach profiles, and the ability to add additional pages as desired.	\$3,913.88	\$0.00	\$3,913.88
			2026 - 2	2027 TOTAL:	\$3,913.88

2027 - 2028

Qty	Product	Description	Price	Disc.	Net Price
1.00	PrestoWeb - Pro Themes 2.0	PrestoSports will deliver a customized, branded website solution for the Client's athletic program. The website will feature a responsive design, SSL encryption, ADA/WCAG compliance and other features unless otherwise requested by Client's representatives as provided herein. The PrestoSports website solution includes support for multiple sports, sport calendars, rosters, coach profiles, and the ability to add additional pages as desired.	\$3,913.88	\$0.00	\$3,913.88
			2027 - 2	028 TOTAL:	\$3,913.88

2028 - 2029

1.00 PrestoWeb - Pro Themes 2.0 PrestoSports will deliver a customized, branded website solution for the Client's athletic program The website will feature a responsive design,	\$3,913.88	\$0.00	\$3,913.88
SSL encryption, ADA/WCAG compliance and other features unless otherwise requested by Client's representatives as provided herein. The PrestoSports website solution includes support for multiple sports, sport calendars, rosters, coach profiles, and the ability to add additional pages as desired.			

SERVICES & FEES

If this Services Agreement not signed and accepted by 10/9/2024, Presto's offer on pricing for Services will expire.

USAGE, BANDWIDTH & STORAGE RIGHTS

Client's usage and storage rights are limited to the maximum quantities listed below:

Application

Usage / Capacity

Client Content (Presto Storage)	25 GB
Bandwidth Transfer Capacity	50 GB per month

TERMS OF SERVICE

Presto will provide all Services to the Client subject to the terms and conditions as described in this Services Agreement, the Terms of Service, the Privacy Policy, and any Addenda listed below (as applicable):

Exhibit	Addendum Name
Α	Service Level Agreement
В	Terms of Service
С	Add-On Services Addendum

collectively, the "Agreement."

Any capitalized terms not otherwise defined in this Services Agreement shall have the meanings attributed in the Agreement. Fees for Services identified in the Services Agreement shall be invoiced to Client on the Payment Frequency listed above ("Billing Cycle") beginning on the Effective Date, and Client's payment of such Fees shall be due and payable on the payment terms described in Section 2 of the Terms of Service.

Fees for Services will be subject to increase by no more than 5% per year beginning 12 months following the Effective Date, with subsequent increases occurring on the same anniversary date each year thereafter.

These Terms of Service, together with your Services Agreement and other Addenda, form the legally-binding **Agreement** between you, our client (**Client,you**, or **your**), and PrestoSports, LLC d/b/a PrestoSports (together with our subsidiaries, successors and assigns, **Presto,we**," "us or our). Please read these Terms of Service carefully.

1. **DEFINITIONS.**The definitions below will help you better understand the Agreement. Bolded terms not defined below will have the meanings set forth elsewhere in the Agreement.

Addendumor Addenda mean(s) any document(s) which provide(s) new or supplemental terms to the Agreement, including any schedules, exhibits or amendments thereto.

Affiliate or Affiliates mean(s), for a party, any other entity that controls, is controlled by, or under common& control with, the party. The term control, as used in this definition, means the direct or indirect power to direct the affairs of the other entity through at least 50% of the shares, voting rights, participation, or economic interest in this entity.

Agreement means the Services Agreement, these Terms of Service, the Privacy Policy, and any applicable Addenda.

Authorized Usersmean Client's employees, its Affiliate's employees, or a permitted third-party agent for whom Client authorizes use of the Services.

Claim or Claims mean(s) a claim, action, complaint, or legal regulatory body, administrative or judicial proceeding filed against a party. Confidential Informationmeans non-public or proprietary information about a disclosing party's business related to technical, commercial, financial, employee, or planning information that is disclosed by the disclosing party to the other party in connection with the Agreement, and (a) is identified in writing as confidential at the time of disclosure, whether in printed, textual, graphic, or electronic form; or (b) is not identified as confidential at the time of disclosure, but is by its nature confidential or the receiving party knows, or ought reasonably to know, is confidential. All information provided by Presto to Client with respect to the Services, and the terms and conditions of the Agreement (including the pricing that Presto has offered to Client) will be considered Confidential Information of Presto without any marking or further designation. Client Data will also be considered Confidential Information of Client without any marking or further designation. Confidential Information does not include information that (i) has become public knowledge through no fault of the receiving party; (ii) was known to the receiving party, free of any confidentiality obligations, before its disclosure by the disclosing party; (iii) becomes known to the receiving party without use of Confidential Information.

Client means the business entity, non-profit, public entity or municipality identified in the Services Agreement as the "Client," or is otherwise identified in the Agreement as Presto's client.

Client Contentmeans any material, such as audio, video, text or images, that is loaded or imported into the Site or Services by or on behalf of Client.

Client Datameans any information that is loaded or imported by or on behalf of Client into the Site or Services from Client's internal data stores or other third-party data providers or is collected in connection with Client's use of the Site or Services. Client Data includes, without limitation, Client Content and End User Data.

Documentationmeans the applicable technical specification and usage documentation for Presto's products and services as such materials may be made available on the Presto Website or through another source. For clarity, Documentation does not include (a) any third-party content made available on the Presto Website, the Site, or through the Services; (b) content published in user forums hosted or moderated by Presto; (c) content related to a future functionality; or (d) communications exchanged between Presto and Client.

Effective Datemeans the date Services are scheduled to begin, as described in the Services Agreement. The Effective Date may be different from the execution date of the Agreement.

End User or End Users mean(s) the individual(s) who access(es) the Site and interact(s) with Presto's Services. End Users may include Client's customers, users, members, patrons, viewers or guests.

"End User Data" means data and information about or relating to a particular End User. End User Data may include an End User's personal data and his/her tokenized cardholder information.

Feesmean the fees associated with the Services, in addition to all other costs and charges permitted by the Agreement. Fees may be charged on a one-time or recurring basis. Fees for Services are described in the Services Agreement.

Intellectual Property Rights" means all patents, rights to inventions, utility models, copyright and related rights, trademarks, service marks, trade, business and domain names, rights in trade dress or get-up, rights in goodwill or to sue for passing off, unfair competition rights, rights in designs, rights in computer software, database rights, moral rights, rights in confidential information (including know-how and trade secrets) and any other intellectual property rights, in each case whether registered or unregistered and including all applications for and renewals or extensions of such rights, and all similar or equivalent rights or forms of protection in any part of the world.

"Payment Services" mean Presto's payment and billing related services as made available through certain Presto products.

"Presto Partner" means an entity that is appointed by Presto to process orders, resell Presto's products and services, or provide technical equipment or hardware.

"Presto Technology" means any concepts, inventions, systems, processes, techniques, methodologies, know how, data, tools, templates, technology (including, without limitation, software in executable code and source code), or any other information, data, materials, and any expressions of the foregoing, developed by, owned by, or licensed to Presto or its Affiliates.

"Presto Website" means www.prestosports.com.

"Professional Services" mean consulting services, supplemental training, custom development work, enhanced implementation or technical support services provided by Presto or a Presto-authorized subcontractor, as further described in the Services Agreement or a separate Statement of Work. Presto reserves the right to determine what it considers Professional Services, in its sole discretion.

"Sensitive Personal Data" means an individual's financial information, sexual preferences, medical or health information protected under any health data protection laws, biometric data (for purposes of uniquely identifying an individual), personal information of children protected under any child protection laws (such as the personal information defined under the US Children's Online Privacy Protection Act ("COPPA")) and any additional types of information included within this term or any similar term (such as "sensitive personal information" or "special categories of personal information") as used in applicable data protection or privacy laws.

"Services" mean the specific Presto products and services provided to Client as described in the Services Agreement.

"Services Agreement" means the ordering document entered into by Presto and Client that itemizes Services and the Fees to be paid in exchange for Services, in addition to any other supplemental terms and conditions.

"Site" or "Sites" mean(s) the customized website or websites that Presto designs, builds and licenses to Client for use in conjunction with the Services provided under the Agreement.

"Sub-Merchant Agreement" means the Sub-Merchant Application and Agreement and Payment Service Terms and Conditions which govern Payment Services as provided by Presto (as a payment facilitator) to Client (as a sub-merchant).

"Team" includes all Presto employees, officers, directors, owners, agents and representatives. "Term" means the Initial Term and any Renewal Term(s), as further described in the Services Agreement.

2. PAYMENT OF FEES.

This section applies only if your Services Agreement is directly with us. If your Services Agreement is with a Presto Partner, then the payment terms will be as agreed between you and the applicable Presto Partner.

2.1 Payments. You agree to pay all Fees described by the Agreement, including Fees for Services. The Services Agreement will set forth your chosen method of payment, invoice frequency and other payment terms. Unless otherwise noted in the Services Agreement, all invoices will be due within 30 days from the invoice date. We send all invoices electronically to the billing contact associated with your Presto account. We reserve the right to charge you interest at a monthly rate equal to the lesser of 1.5% per month or the maximum rate permitted by applicable law on any overdue Fees from the due date until the date the overdue amount (plus applicable interest) is paid in full. In addition, we reserve the right to charge you a \$100 late fee if payment is not made within 30 days from invoice receipt. Except as permitted by the Agreement, all Fees paid are non-refundable.

Fees paid are based on Services provided and not actual usage. Any Fees that remain unpaid as of the date of termination or expiration of the Agreement will become immediately due and payable.

2.2 Failure to Pay. If you fail to pay any amount due under the Agreement (and you have not disputed the invoice as described in Section 2.3 below), then we will send you a notice reminding you that payment remains outstanding. If you fail to pay within 15 days following the date of this reminder notice, then we reserve the right to suspend or restrict your access to the Site or use of Services until payment is made in full. If your failure to pay Fees continues for more than 30 days following your receipt of the reminder notice, then we shall have the right to declare you in default of the Agreement.

2.3 Payment Disputes. If you believe, in good faith, that we have incorrectly billed you for Services, then you must contact us in writing within 30 days of the invoice date with sufficient detail for us to identify the alleged error and be able to properly investigate it. Unless you notify us of a payment dispute, you will be responsible for paying our reasonable collection costs, including, without limitation, our reasonable attorneys' fees and court costs. You will be required to pay the undisputed portion of any invoice when due.

2.4 Fee Increases. We reserve the right to increase Fees for Services no more than once per year beginning 12 months following the Effective Date and continuing on the same anniversary date each year thereafter. We will not increase Fees by more than five percent (5%) year over year. We will provide you a 30-day written notice (email will be considered sufficient) prior to a fee increase taking effect.

2.5. Taxes. The Fees described in the Services Agreement are exclusive of all taxes, including national, state or provincial and local use, sales, value-added, property or similar taxes, if any. You agree to pay all such taxes (excluding U.S. taxes based on our net income). If you believe you are not subject to the payment of taxes, you must provide us with a tax-exemption certificate prior to entering into a Services Agreement. If we are providing you with Payment Services, we will be obligated to comply with valid tax liens or levies associated with your account. If we are required to pay any taxes on your behalf, then you agree to reimburse us for such amounts within 30 days from your receipt of a special tax-related invoice.

3. SERVICES

3.1 Delivery of Services. If you are receiving our PrestoWeb™ service, then delivery of the Site occurs when you accept the final Site design and the Site goes live. All other Services will be considered delivered within three (3) days following the Effective Date unless a later delivery date is noted in the Services Agreement.

3.2 Grant of Licensed Rights. Subject to the terms and conditions of the Agreement (including your payment of all Fees), we grant you, during the Term, a limited term, non-exclusive, non-transferrable license to:

(a) permit your Authorized Users and End Users to access the Site(s) (as applicable) and use the Services through our approved interfaces and proprietary Presto Technology; and

(b) access the Site(s) (as applicable) and use Services in the lawful operation of your business at the location(s) specified in the Services Agreement.

These licensed rights do not constitute a sale and do not convey to you or any third party any right of ownership in or to the Site, Services, Presto Technology, or any of the Intellectual Property Rights therein. All rights not specifically granted under the Agreement are expressly reserved to us. 3.3 License Restrictions. Except to the extent expressly permitted by the Agreement, you agree, as a condition of the license grant, that you are restricted from and must not:

- (a) use the Site (as applicable) or Services (i) in violation of applicable law or regulation (including, where applicable, the ADA, COPPA, CAN-SPAM, TCPA, or the Do-Not-Call Implementation Act), or in connection with such unlawful material (such as material that violates any obscenity, defamation, harassment, privacy, publicity or intellectual property laws); or (ii) in a manner that would cause a material risk to the security or operation of the Site, Services or Presto Technology, or to any of our other clients;
- (b) copy, distribute, republish, download, display, sell, rent, lease, host or sub-license the Site (as applicable) or Services;
- (c) intentionally try to bypass a security mechanism of the Site (as applicable) or Services, or intentionally transmit material which contains viruses, Trojan horses, worms or some other harmful computer program;
- (d) attempt to interact with the operating system, networks or software underlying the Site (as applicable) or Services, or any Presto Technology, or modify, create derivative works of, adapt, translate, reverse engineer, decompile, or otherwise attempt to discover the underlying technology of the Site or Services, the source code, data representations, or underlying algorithms, processes and methods associated with any Presto Technology;
- (e) remove, obscure, or alter any proprietary notices associated with the Site (as applicable), Services or Presto Technology;
- (f) use any software components, modules, functionalities, features or other services that may be delivered with the Site or Services, but which are not licensed to you and identified in the Services Agreement;
- (g) send unsolicited advertising, marketing or promotional materials, whether by email or text, without the recipient's legally valid consent; or (h) violate the Agreement.

We reserve the right to immediately suspend or discontinue your access to the Site or use of the Services if we have reason to believe you are, or may be, acting in violation of these license restrictions.

- 3.4 PrestoWeb™ (As Applicable) The following terms and conditions apply if we are designing and building a Site on your behalf:
- (a) You do not own the Site. You own the URL/domain name and the Client Content loaded to the Site, but we own the Site itself (including the Site's design). You and your Authorized Users and End Users have rights to access the Site subject to the terms of the Agreement.
- (b) We will permit two (2) rounds of Site design changes included with your payment of Fees. After the second round of Site design changes, we reserve the right to charge you a Site design fee of \$250 for each additional round.
- (c) Efficiently launching the Site requires that you actively participate in the Site's design. You must designate a "point person" for all Site-related matters.
- (d) You will be responsible for responding to our requests for Site-related information (including, without limitation, requests for Client Content) within 24 hours. We will not be responsible for Site launch delays outside of our control, including, without limitation, delays caused by your failure to promptly communicate or provided requested information.
- (e) For more information about party responsibilities in the Site design and build process, and approximate timelines for completion, please visit the Site Rollout Schedule (available here).
- (f) You will be required to provide a written sign-off prior to Site launch. Subsequent Site design changes post launch will be subject to our standard hourly rates, as may be revised from time to time.
- (g) You must secure a URL/domain name prior to Site launch. Upon your written request (email is sufficient), we can secure a URL/domain name on your behalf but will charge you the cost of the URL/domain name registration plus a \$35 administrative fee.
- (h) You are also responsible for securing an SSL certificate as associated with the Site through an approved provider. The SSL certificate must remain valid and in good standing while the Site is active.
- (i) Although Presto will design, build and maintain the Site, we are not a full-service website design shop. As such, while we take commercially reasonable efforts to meet then-current WCAG 2.0 AA standards for Site access by those with disabilities, we cannot and do not guarantee Site compliance with all federal or state laws.
- **3.5** Payment Services. PrestoRaise™, PrestoAwards™, PrestoTickets™, PrestoCamps™ and PrestoMobile™ all include certain payment-related functionalities. If you are receiving any of these products, then you will be required to enter into a separate Sub-Merchant Agreement for Payment Services. Your receipt of Payment Services will be subject to risk underwriting and approval. By entering into the Agreement and requesting Payment Services, you expressly authorize us to run credit checks and complete risk underwriting through our normal procedures on your account.
- **3.6 Beta Services.** We may, from time to time, offer services identified as beta, pilot, developer preview, evaluation or by a similar description ("Beta Services"). You are not required to use Beta Services; it will always be your choice. Beta Services are provided only for non-production, evaluation purposes. We may discontinue Beta Services at any time in our sole discretion and may never make Beta Services generally available.
- **3.7 Third-Party Services.** We may, from time to time, make available certain features or functionalities that allow you to integrate the Site (as applicable) or Services in conjunction with products or services provided by third parties (independent third parties with no affiliation to Presto or its Affiliates) (collectively, "**Third Party Services**"). You are solely responsible for complying with any applicable terms and conditions for Third-Party Services. Any terms for Third-Party Services will be considered separate from the Agreement.
- **3.8 Customer Support.**We offer customer support through designated channels during "Core Support Hours," Monday to Sunday, 8:00 am to 6:00 pm MST. To reach a member of our Team <u>please submit a support case via our support intake form</u>. More information about Customer Support can be accessed at the <u>Presto Website support page</u>.

4. PROFESSIONAL SERVICES.

Except as otherwise stated in the Services Agreement or Statement of Work:

- **4.1 License to Deliverables.** Without limiting or modifying any license granted to you for the Site (as applicable) or Services, we grant you a non-exclusive, non-sublicensable and non-transferrable license to use the materials developed and provided in our performance of Professional Services ("**Deliverables**") solely in connection with your access to the Site and use of Services for your direct beneficial business purposes during the Term; and (b) we retain all rights, title and interest (including Intellectual Property Rights) in and to the Deliverables. To the extent you participate in the creation or modification of any Deliverables or Presto Technology, you irrevocably assign to us all rights, title and interest (including Intellectual Property Rights) in such Deliverables or Presto Technology.
- **4.2 Employment Taxes and Obligations.** We are responsible for all taxes and any employment obligations arising from our employment of personnel and contractors in the performance of Professional Services.
- 4.3 Warranty. We warrant that Professional Service
- es will be performed in a professional and workmanlike manner. Unless stated otherwise in a separate Statement of Work, you must notify us in

writing of any breach of this warranty within 30 days of performance of the Professional Services. To the extent permitted by law, your sole and exclusive remedy for breach of this warranty and Presto's sole liability under or in connection with this warranty will be re-performance of the relevant Professional Services.

4.4 Use of Subcontractors. You agree that we may use subcontractors in the performance of Professional Services. Where we subcontract any of our obligations concerning Professional Services, we will not be relieved of our obligations to you under the Agreement.

5. MODIFICATION

- 5.1 Changes to these Terms of Service. We shall have the right to modify these Terms of Service at any time to reflect changes in our policies, industry requirements or applicable law. We may post Minor Changes to the Presto Website without notifying you in advance. A "Minor Change" is any modification to the Terms of Service that does not reduce your legal rights under the Agreement. We will notify you at least 10 days in advance of any Material Change to the Terms of Service by emailing you at the contact address associated with your account. A "Material Change" is any modification in the Terms of Service that reduces your legal rights under the Agreement. If you object to a Material Change within 10 days of notification, then the Material Change will not apply to you and you will continue to be subject to the previous, unmodified version of the Terms of Service; provided, however, that the Material Change will automatically take effect at the start of your Renewal Term without further notice. The most current version of the Terms of Service can always be accessed at the Presto Website.
- 5.2 Changes to the Services Agreement. You can add or remove Services during the Term provided we agree to such changes in writing. We will document any changes to Service in an updated invoice which we will send to you for review. If you disagree with the addition or removal of Service (and any associated fees) as reflected in the updated invoice, please notify us immediately. If you pay the updated invoice, accept the benefits of any added Services, or fail to object to the updated invoice within 14 days after you receive it, then you will be considered to have accepted the changes, which will be considered a valid modification of any Services Agreement then in place.
- 5.3 Changes Required by Law. We reserve the right to make immediate changes to our Terms of Service or Privacy Policy, with or without notice to you, where such changes are required by applicable law.
- 5.4 Other Changes to the Agreement. Except as stated otherwise in this Section, no modification of the Agreement will be binding unless in writing and manually signed by an authorized representative of the parties.
- 5.5 Enhancements. Our goal is to continually improve the Presto Technology and the Services we provide to you. We may, from time to time, update our Presto Technology or the Services to include enhancements, add new features or functionalities, or upgrade the Site (as applicable) (collectively, "Enhancements"). Whenever possible, we will provide you with advance notice of the release of any Enhancements. Unless we state otherwise in writing, you will not be charged extra for your use of Enhancements.

6. TERM; TERMINATION; SUSPENSION

6.1 Term; Automatic Renewal. The Agreement will become active as of the Effective Date and will remain in effect until terminated in accordance with the Agreement. The Term (including the Initial Term and any Renewal Term(s)) is described in your Services Agreement. If no Term is specified, then the Agreement will be considered month-to-month, terminable by either party with a 30-day written notice. Unless you provide us with written notice of your intent to terminate the Agreement at least 60 days prior to the expiration of the Initial Term or any Renewal Term, as applicable, the Agreement will continue to automatically renew for successive Renewal Terms until properly terminated in accordance with the Agreement.

6.2 Termination for Cause.

- (a) By Either Party. Either party may terminate the Agreement for cause if the other party: (i) fails to cure any material breach of the Agreement, including a failure to pay Fees, within 30 days after written notice; (ii) ceases operation without a successor; or (iii) seeks protection under any bankruptcy, receivership, trust deed, creditors' arrangement, composition, or comparable proceeding, or if any such proceeding is instituted against that party and is not dismissed within 60 days.
- (b) By Client. In addition to the termination rights described above in Section 6.3(a), you may terminate the Agreement for cause and without penalty if you can present us with evidence that the funding appropriations supporting your payment obligations under the Agreement have been eliminated during the Term.
- (c) By Presto. In addition to the termination rights described above in Section 6.3(a), we may terminate the Agreement for cause and without penalty if, after the Effective Date, we discover that providing the Site (as applicable) or Services, or some part thereof, is prohibited by law or has become impractical or unfeasible due to a legal or regulatory reason.
- 6.3 Suspension Rights. In addition to any of our other rights and remedies (including, without limitation, any termination rights), we reserve the right to suspend your access to the Site or use of Services: (a) if you fail to pay Fees; (b) if you are, or if we have reason to believe, you are violating the License Restrictions described in Section 3.3 above; (c) if you are in material breach of the Agreement; (d) if we deem the suspension necessary to protect the availability, integrity, resilience or security of the Site, the Services or our Presto Technology; or (e) as required by law or by judicial authority.
- 6.4 Effect of Termination. Upon expiration or earlier termination of the Agreement, your licensed right to access the Site (as applicable) and use Services shall automatically terminate and we may delete your Client Data at the conclusion of the Retrieval Period (described below) unless otherwise prohibited by applicable law.
 6.5 Retrieval Period & Retention. Unless we have mutually agreed on an alternate timetable, upon expiration or termination of the Agreement for any reason, you will have 30 days to retrieve your Client Data through our standard off-boarding procedures, as may be revised from time and time, and subject to your payment of our thencurrent off-boarding fees ("Retrieval Period"). We shall have no obligation to return your Client Data unless and until you have paid all Fees owed. Once the Retrieval Period ends, we may, but shall have no obligation to, keep a copy of your Client Data for archival purposes at our cost for up to 12 months, unless a longer retention period is required by applicable law.
- 6.6 Survival. The terms of this Section 6 and the terms of the following Sections will survive the expiration or termination of the Agreement: Sections 7 (Intellectual Property), 8 (Confidentiality), 9 (Representations, Warranties and Disclaimers), 10 (Indemnification), 11 (Limitations of Liability), 12 (Dispute Resolution), and 15 (General Terms).

7. INTELLECTUAL PROPERTY

7.1 Ownership.

- (a) By Client. You own (or, where applicable, must ensure that you have a valid license to) your URL/domain name and Client Data (including, without limitation, your Client Content) subject to our underlying Intellectual Property Rights in the Presto Technology.
- (b) By Presto. All rights in and to the Site (as applicable), Services and Presto Technology, including any modifications made thereto and derivatives thereof, exclusively belong to and at all times will remain our sole and exclusive property. You will not permit any third party to take any action with respect to Site access or use of Services that is not expressly authorized under this Agreement.
- 7.2 Permitted Use. You grant us and our Affiliates a non-exclusive, worldwide, royalty-free license to use, copy, transmit, sub-license, index, store, and display your Client Data (including, without limitation, Client Content) to the extent necessary to perform our obligations (including, but not limited to, developing, modifying, improving, supporting, customizing, and operating the Site and providing our Services) or enforce our rights under this Agreement; or where required or authorized by law. We may use, copy, transmit, index and model Client Data for the purpose of developing, improving or customizing the Site or our Services; and publishing, displaying and distributing any anonymous information (i.e., information where neither you nor your End Users are capable of being identified which may be aggregated with other of our clients' anonymous information) derived from Client Data.

7.3 Client Feedback. You may, but are not required to, provide us with feedback and suggestions about the Site (as applicable) or Services (collectively, "Feedback"). If you provide Feedback, then we and our Affiliates may use that Feedback without restriction and financial obligation to you. You agree that your submission of Feedback will be gratuitous, non-confidential, unrestricted and made without any right to receive compensation in return.

8. CONFIDENTIALITY.

The receiving party will treat Confidential Information with reasonable care and disclose only on a need-to-know basis or as permitted under this Agreement. The receiving party will only use Confidential Information for the purposes of performing its obligations or as permitted under this Agreement. However, a receiving party may disclose Confidential Information: (a) if approved by the other party in writing; (b) if required by law or regulation; (c) in the event of dispute between the parties, as necessary to establish the rights of either party; or (d) by us as necessary to provide the Services. In the case of (b) and (c), the disclosing party will provide reasonable advance notice to the other party and provide reasonable assistance to limit the scope of the disclosure unless prohibited by law or regulation. The receiving party is responsible for ensuring that its representatives and Affiliates fully comply with the obligations of the receiving party under this section.

9. REPRESENTATIONS, WARRANTIES & DISCLAIMERS

- 9.1 General Representations and Warranties. Each party represents and warrants that: (a) it is an entity that is duly organized and validly existing under the laws of the jurisdiction in which it is established; (b) it has full power and authority, and has obtained all required approvals, permissions and consents necessary, to enter into this Agreement and to perform its obligations hereunder; (c) the Agreement is legally binding upon it and enforceable according to its terms; and (d) the execution, delivery and performance of the Agreement does not and will not conflict with any agreement, instrument, judgment or understanding, oral or written, to which it is a party or by which it may be bound.
- 9.2 Client Representations. You represent and warrant that: (a) you are solely responsible for your own Client Content, including without limitation, the accuracy, security, appropriateness and completeness of your Client Content; (b) you agree not to collect, process or store Sensitive Personal Data in connection with the Site (as applicable) or your receipt of Services; (c) have the necessary rights and licenses, consents, permissions, waivers and releases to use and display your Client Content; (d) your Client Content (i) does not violate, misappropriate or infringe any of our rights or the rights of third parties, (ii) does not constitute defamation, invasion of privacy or publicity, or otherwise violates the rights of a third party, and (iii) is not designed for use in any illegal activity or to promote illegal activities, including, without limitation, use in a manner that might be libelous or defamatory or otherwise malicious, illegal, harmful to any person or entity or discriminatory based on race, sex, religion, nationality, disability, sexual orientation or age; or (e) your Client Content, to the best of your knowledge, does not contain any unauthorized data, malware, viruses, Trojan horses, spyware, worms, or other malicious or harmful code.
- 9.3 Presto Limited Warranty. We represent and warrant that: (a) the Site (as applicable) and Services, as delivered, will substantially conform to the Documentation during the Term; (b) we own the appropriate rights to license or sublicense the Site and Services; and (c) to the best of our knowledge, the Site and Services will be provided free of viruses, malware, spyware, ransomware or other harmful code. You must notify us of a claim under this limited warranty within 45 days of the date on which the condition giving rise to the claim first appeared. To the extent permitted by law, your sole and exclusive remedy, and our sole liability under or in connection with this warranty, will be the replacement of the Site or Services, or, if there has been a service level failure under an applicable Service Level Agreement, then your sole remedy will be as set forth in the Service Level Agreement.

9.4 DISCLAIMER. EXCEPT AS EXPRESSLY SET FORTH IN SECTION 9.3 ABOVE, THE SITE AND SERVICES ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS, WITHOUT ANY WARRANTIES OF ANY KIND. WE, TO THE FULLEST EXTENT PERMITTED BY LAW, EXPRESSLY DISCLAIM ANY AND ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY, TITLE, OR FITNESS FOR A PARTICULAR PURPOSE. WE DO NOT WARRANT THAT YOUR ACCESS TO THE SITE OR USE OF SERVICES WILL BE UNINTERRUPTED OR BUG, VIRUS OR ERROR-FREE. WE ALSO DO NOT WARRANT THAT WE WILL INDEPENDENTLY REVIEW YOUR CLIENT DATA (INCLUDING CLIENT CONTENT) FOR ACCURACY OR LEGALITY. PRESTO AND ITS AFFILIATES EXPRESSLY DISCLAIM ALL LIABILITY FOR THIRD-PARTY SERVICES, BETA SERVICES, HARDWARE AND HARDWARE CONFIGURATION ISSUES, OR SITE COMPLIANCE WITH ACCESSIBILITY STANDARDS, INCLUDING, WITHOUT LIMITATION, COMPLIANCE WITH SECTION 508 OF THE REHABILITATION ACT OF 1973, AS AMENDED (29 U.S.C. § 794d), AND ITS IMPLEMENTING REGULATIONS SET FORTH AT TITLE 36, CODE OF FEDERAL REGULATION, PART 1194, OR THE AMERICANS WITH DISABILITIES ACT. If you are a California resident, you waive California Civil Code § 1542, which says: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

10. INDEMNIFICATION

prior written consent, which will not be unreasonably withheld.

10.1 Indemnification by Presto. We will indemnify you and your directors, officers, agents and employees from and against any losses or liabilities related to Claims to the extent caused by the infringement or alleged infringement of U.S. intellectual property rights of a third party due to your access to the Site (as applicable) or use of the Services, excluding infringement or alleged infringement that arises or results from: (a) your access to the Site or use of Services in a manner not permitted by the Agreement; (b) any modification to the Site or Services made by you; (c) use of the Site or Services in combination with any other service, platform, process or materials with which the Site or Services is not intended to be combined; (d) your continued use of the infringing or allegedly infringing Site or Service (or any part or component alleged to be infringing thereof) after you have been provided with modifications or other remedies to avoid the alleged infringement; or (e) Client Content. 10.2 Indemnification by Client. You will indemnify us, our Team and our Affiliates, and each of their directors, officers, agents and employees, from and against all losses and liabilities related to Claims to the extent caused by: (a) your violation of any applicable law or regulation; (b) your breach of the Agreement, including, without limitation your misuse of the Site or Services in violation of the License Restrictions described in Section 3.3; (c) your Client Content; (d) your fault in any incident resulting in the loss or unauthorized access to client data; or (e) any other indemnifiable event described elsewhere in the Agreement. 10.3 Indemnification Requirements. The indemnification obligations of each party (the "Indemnifying Party") are contingent upon the other party (the "Indemnified Party") providing the Indemnifying Party with: (a) prompt written notice of any Claim for which indemnification may be sought under this Agreement; (b) control over the defense and settlement of any such Claim with counsel of the Indemnifying Party's choice; and (c) proper and full information and assistance, at the Indemnifying Party's expense and request, to settle or defend any such Claim. Indemnified Party will be entitled to participate in, through its own counsel at its own cost and expense, but not to determine or conduct, any defense or settlement of a Claim. Indemnifying Party is not permitted to enter into any settlement with respect to a Claim other than one for purely money paid by Indemnifying Party with a full release of liability with respect to Indemnified Party without Indemnified Party's

11. LIMITATIONS OF LIABILITY. EXCEPT FOR LIABILITY WHICH, BY LAW, CANNOT BE LIMITED ("EXCLUDED CLAIMS"), TO THE MAXIMUM EXTENT PERMITTED BY LAW, AND NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT:

11.1 IN NO EVENT SHALL WE OR ANY MEMBER OF OUR TEAM BE LIABLE OR RESPONSIBLE TO YOU FOR LOST PROFITS, LOST SALES OR BUSINESS, LOST DATA (WHERE SUCH DATA IS LOST IN THE COURSE OF TRANSMISSION FROM YOUR SYSTEMS OR OVER THE INTERNET THROUGH NO FAULT OF OURS), BUSINESS INTERRUPTION, LOSS OF GOODWILL, COSTS OF COVER OR REPLACEMENT, OR FOR ANY OTHER TYPE OF INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, CONSEQUENTIAL OR PUNITIVE LOSS OR DAMAGES, OR FOR ANY OTHER INDIRECT LOSS OR DAMAGES INCURRED BY YOU OR YOUR AFFILIATES IN CONNECTION WITH THIS AGREEMENT REGARDLESS OF WHETHER YOU OR YOUR AFFILIATES HAVE BEEN ADVISED OF THE POSSIBILITY OF OR COULD HAVE FORESEEN SUCH DAMAGES.

11.2 OUR TOTAL AGGREGATE LIABILITY TO YOU, ANY AFFILIATE, OR ANY THIRD PARTY ARISING OUT OF THE AGREEMENT, THE SITE (AS APPLICABLE) OR ANY OF OUR SERVICES (INCLUDING, WITHOUT LIMITATION, PAYMENT SERVICES OR PROFESSIONAL SERVICES) SHALL IN NO EVENT EXCEED THE TOTAL AMOUNT OF FEES PAID BY YOU OVER A PERIOD OF THREE (3) MONTHS CALCULATED FROM THE TIME PERIOD IMMEDIATELY PRECEDING THE OCCURRENCE GIVING RISE TO SUCH LIABILITY. MULTIPLE CLAIMS WILL NOT INCREASE THE MAXIMUM AGGREGATE LIMIT DESCRIBED HEREIN.

11.3 YOU ACKNOWLEDGE AND AGREE THAT THE ESSENTIAL PURPOSE OF THIS SECTION IS TO ALLOCATE THE RISKS UNDER THE AGREEMENT BETWEEN THE PARTIES AND LIMIT POTENTIAL LIABILITY GIVEN THE FEES CHARGED, WHICH WOULD HAVE BEEN SUBSTANTIALLY HIGHER IF WE WERE TO ASSUME ANY FURTHER LIABILITY OTHER THAN AS SET FORTH HEREIN. THE PARTIES AGREE THAT THE LIABILITY LIMITS SET FORTH HEREIN ARE A MATERIAL BASIS OF THE BARGAIN AND ARE INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THE AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE. 11.4 TIME LIMITATION. YOU FURTHER AGREE THAT ANY CLAIM WHICH YOU MAY HAVE AGAINST US MUST BE FILED WITHIN ONE (1) YEAR AFTER SUCH CLAIM AROSE, OTHERWISE THE CLAIM SHALL BE PERMANENTLY BARRED. 12. DISPUTE RESOLUTION.

Each party agrees that before it seeks any form of legal relief (except for a provisional remedy as explicitly set forth below) it shall provide written notice to the other party of the specific issue(s) in dispute and reference the relevant provisions of the Agreement which are allegedly being breached. Within 30 days after such notice, knowledgeable executives for the parties shall hold at least one meeting (in person or by video-or-tele-conference) for the purpose of attempting, in good faith, to resolve the dispute. The parties agree to maintain the confidential nature of all disputes and disagreements between them, including, but not limited to, informal negotiations, mediation or arbitration, except as may be necessary to prepare for or conduct these dispute resolution procedures, or unless otherwise required by law or judicial decision. These dispute resolution procedures shall not apply to Claims that involve: (a) your non-payment of Fees; (b) a party's indemnity obligations; (b) a party seeking a provisional remedy related to claims of misappropriation or ownership of Intellectual Property Rights, trade secrets or Confidential Information; or (c) equitable or injunctive relief.

13. NOTICES

13.1 Notices to Client. All notices provided by us to you under the Agreement will be delivered: (a) in writing by nationally recognized overnight delivery service ("Courier") or U.S. mail to the contact mailing address listed in your Services Agreement; or (ii) by email to the email address for the primary contact listed in your Services Agreement.

13.2 Notices to Presto. All legal notices provided by you to us under the Agreement must be delivered: (a) in writing by Courier or U.S. mail to PrestoSports, LLC, Attn: Legal, 9987 Carver Road, Suite 230, Cincinnati, Ohio 45242; or (b) by email to legal@prestosports.com. All other notices provided by you to us under the Agreement must be delivered to support@prestosports.com.

13.3 Delivery of Notices. All notices shall be deemed to have been given immediately upon delivery by email, or, otherwise if delivered upon the earlier of receipt or two (2) business days after being deposited in the mail or with a Courier as permitted above.

14. OTHER ACKNOWLEDGEMENTS.

You understand, acknowledge and agree that:

14.1 Privacy. All privacy and security-related matters, including our role as a data processor and how we treat Client Data (which may include End User Data), is described in our Privacy Policy, available here, which is made part of the Agreement. Separate from our Privacy Policy, you should have your own privacy policy that describes how you, as a data controller, will treat your own Client Data and End User Data. Upon your written instruction, we will post a privacy policy that you provide on the Site (as applicable).

14.2 Connectivity Issues. We will not be responsible for any internet speed or connectivity issues at your business location, or any other problems relating to or arising from Third Party Services, including, without limitation, technology equipment or hardware made available by or through a Presto Partner.

14.3 Interoperability. It is your responsibility to ensure that your computer systems, internet connections, IT infrastructure, peripherals, systems, servers, mobile devices, workstations and other equipment and hardware comply with our minimum system requirements, available here, and as may be revised from time to time.

14.4 Remote Access (As Applicable). For purposes of implementing and providing you with Services, you will, as needed, provide us with remote access to your technology systems. We will use commercially reasonable efforts to comply with your published security-related protocols or policies when remotely accessing your technology systems. You will otherwise be responsible for supporting our remote access, including bearing costs associated with interoperability and security for our remote access.

14.5 Non-Discrimination. We will not discriminate in our employment practices and will provide all Services without regard to race, color, religion, sex, sexual orientation, age, national origin, veteran's status, political affiliation, or disabilities. We will abide by the requirements of Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, the Vietnam Era Veteran's Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972, and the Fair Housing Act of 1968, as amended.

14.6 Educational Information (As Applicable). We may, in the performance of Services, have access to private and confidential information regarding students, parents, guardians, faculty, donors, employees, staff, alumni that may be covered by the federal Family Educational Rights and Privacy Act ("FERPA") or similar state laws (collectively, "Educational Information"). We will not disclose, copy, or modify any Educational Information without your prior written consent, or unless otherwise required by law. We will notify you if we become aware of a possible unauthorized disclosure or use of Educational Information.

14.7 Anti-Bribery. Your employees, agents or representatives have not received or been offered any illegal or improper bribe, kickback, gift, or thing of value from us, or any member of our Team, in connection with the Agreement. If you learn of any violation of the above restrictions, you agree to promptly notify us.

14.8 Export Controls. The software supporting the Site or Services may be subject to U.S. Export Control Laws and Regulations and other applicable export laws and regulations ("Export Control Laws"). Export Control Laws have been set up by the U.S. government to keep certain goods and services from reaching other countries, usually because of security concerns or trade agreements. None of our software may be downloaded or otherwise exported (or re-exported) in violation of Export Control Laws. You agree that you will not, directly or indirectly, allow the Services or the software supporting the Site to be accessed or generated from within, or distributed or sent to, any prohibited or embargoed country as mentioned in any Export Control Laws. In addition, you certify that neither you nor any of your principals, officers, directors or any person or entity you know to be directly involved with your use of the Site or Services designated on any U.S. government list of prohibited or restricted persons.

14.9 Electronic Consent. You consent to doing business with us electronically, meaning that you agree that all of our contractual understandings, policies and communications, including all notices and instructions, may be presented, delivered, stored, retrieved, and transmitted electronically. Your electronic signature, including, without limitation clicking "Agree and Continue" or "I Accept" or an action of similar meaning or significance, shall be the legal equivalent of your

manual signature. You may withdraw your consent to doing business electronically at any time by contacting us and withdrawing your consent. The Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but such counterparts together shall constitute one and the same instrument. Delivery of executed counterparts by email, .PDF, or other electronic delivery method shall be effective as delivery. Electronic signatures, including any click-sign process, will be deemed as original.

15. GENERAL TERMS

15.1 Promotion. By entering into the Agreement, you hereby authorize us to use your name and logo ("Marks") to indicate the existence of a business relationship in our marketing or other promotions including, without limitation, posting such Marks on the Presto Website, in a press release, or in any other marketing or promotional materials. You may withdraw your consent to our use of your Marks by sending us a written notice.

15.2 Assignment. This Agreement will bind and inure to the benefit of each party's permitted successors and assigns. Neither party may assign this Agreement without the advance written consent of the other party, except that either party may assign this Agreement in its entirety in connection with a merger, reorganization, acquisition, or other transfer of all or substantially all of such party's assets or voting securities to such party's successor. We may assign this Agreement in its entirety to any of our Affiliates. Each party shall promptly provide notice of any such assignment. Any attempt to transfer or assign this Agreement except as expressly authorized under this section will be null and void.

15.3 Severability. If a court of competent jurisdiction holds any provision of this Agreement to be unenforceable or invalid, that provision will be limited to the minimum extent necessary so that this Agreement will otherwise remain in effect.

15.4 Interpretation. Section headings are inserted for convenience only and shall not affect the construction of the agreement. Wherever the context requires, the singular shall include the plural, the masculine gender shall include the feminine and neuter gender, and "and" shall include "or."

15.5 Legal Review. The parties acknowledge that this Agreement was initially prepared by us. Both parties, however, have had an opportunity for legal review of all terms. The parties therefore agree that, in interpreting any issues which may arise, any rules of construction related to which party prepared the Agreement will be inapplicable, each party having contributed or having had the opportunity to clarify any issues. **15.6 No Waiver.** No failure or delay by either party in exercising any right under the Agreement including, without limitation, these Terms of Service, will constitute a waiver of that right.

15.7 Governing Law & Venue. The Agreement shall be governed by the laws of the State of Arizona, without reference to conflict of laws principles. Any disputes under the Agreement shall be resolved in a court of general jurisdiction in Maricopa County, Arizona. You hereby expressly agree to submit to the exclusive personal jurisdiction of this jurisdiction for the purpose of resolving any dispute relating to the Agreement, your use of the Services, or your access to the Site (as applicable).

15.8 Relationship. The parties will be considered independent contractors in the performance of each and every part of the Agreement. Nothing in the Agreement is intended to create or shall be construed as creating an employer-employee relationship or a partnership, agency, joint venture, or franchise. Each party will be solely responsible for their respective employees and agents and respective labor costs and expenses arising in connection with those employees and agents.

15.9 Force Majeure. We shall not be in default under any provision of the Agreement or be liable for any delay, failure of performance or interruption in our Services or the Site (as applicable) resulting from any cause beyond our reasonable control, including, but not limited to: earthquake, lightning or other acts of God; fire or explosion; electrical faults; vandalism; cable cut; water; hurricanes; fire; flooding; severe weather conditions; actions of governmental or military authorities; national emergency; volcanic eruptions; insurrection; riots or war; terrorism or civil disturbance; global pandemics; strikes; lock-outs; work stoppages or other labor difficulties; supplier failure; shortage; or telecommunication or other internet provider failure (each, a "**Force Majeure Event**").

15.10 Entire Agreement. These Terms of Service, together with your Services Agreement, the Privacy Policy, and any applicable Addenda, make up the entire Agreement between us in relation to its subject matter and supersede all prior agreements, representations and understandings between the parties. Any direct conflict in terms will be resolved in favor of the later-signed Addenda.

between the parties. Any direct conflict in terms will be resolved in favor of the later-signed Addenda.

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ADDITIONAL TERMS & CONDITIONS

By signing below, Client and Presto each acknowledge that they have carefully read and fully understand the Agreement as written, and each agrees to be bound by the terms of this Agreement. This Agreement will become effective as of the Effective Date listed above. The individuals signing the Agreement represent that they have the authority to bind the respective parties to the terms of this Agreement.

Client	PrestoSports, LLC		
Signature	Signature		
Ву:	Ву:		
Title	Title		
Date	Date		



Date:

Subject:

September 24, 2024

Submitted by:

Myisha Cutrona, Student Life & Basic Needs Coordinator

Area Administrator:

Emmanuel V. Campos, Interim Vice President of Student Services

Request for Approval

Board Meeting Date:

October 9, 2024

Title of Board Item:

Contract for Professional Services with Gerado F. Avila, Ballet Folklorico Huaztecallil

Background:

In honor of Hispanic Heritage month, the ASO would like to end the honored celebration with folklorico dance performers. This event will be held in the amphitheater area of the quad.

Terms (if applicable):

The term of the agreement is effective Monday, October 14, 2024 for a one-hour dance performance at 12:10 pm.

Expense (if applicable):

The cost for professional services is \$700.00.

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid for by ASO general funding

Approved:

Todd Hampton, Ed.D., Acting Superintendent/President

WEST KERN COMMUNITY COLLEGE DISTRICT CONTRACT FOR PROFESSIONAL SERVICES

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Gerardo F Avila, Ballet Folklorico ("Independent Contractor"). The agreement is effective on Monday, October 14, 2024 .

Recitals

1. District desires to obtain the services of a consultant especially trained and experienced in rendering the following services:
Ballet Folklorico Dancing
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above:
3. The parties have agreed that the Independent Contractor will provide the personal professional services as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.
Terms
NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:
1. Recitals Approved. The above recitals are true and correct.
2. Length of Agreement. Independent Contractor shall provide the services:
One hour from 12:15 pm - 1:15 pm.
3. Services to be Provided. The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:
providing 6 dancers to perform folklorico dances in tradition attire
arrive prior to the performance to set up all necessary equipment to play music.
4. Compensation. Independent Contractor shall be paid the sum of \$700.00
F Hold Harmless Agreement Any amounts naid under this Agreement constitute th

total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since the Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and their staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

- 6. **Monthly Service Report**. Upon request, the Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showingdays and service rendered.
- 7. Travel Expenses/Mileage Reimbursement. The District shall not have a need to reimburse Independent Contractor for travel expenses or mileage.
- 8. Standards of Ethical Conduct and Confidentiality. Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.
- 9. **Earlier Termination**. District may terminate this Agreement upon providing Independent Contractor with 15 days prior written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:	Budget Code:
West Kern Community College District:	Independent Contractor: Ballet Folklorico Huaztecalli
By:	By: Gerardo F Avila, Ballet Folkloric
Signature	Gerardo F. Avila Gerardo F. Avila (Sep 24, 2024 13:19 PDT) Signature
	09-24-24
Today's Date	Today's Date



Date:

September 16, 2024

Submitted by:

Myisha Cutrona, Student Life & Basic Needs Coordinator

Area Administrator:

Emmanuel V. Campos, Interim Vice President of Student Services

Subject:

Request for Approval

Board Meeting Date:

October 9, 2024

Title of Board Item:

Contract for Professional Services with Raul Alanis Romualdo for Motivational Speaker Services for the Taft College Associate Student Organization (ASO)

Background:

Raul Alanis Romualdo will provide a motivational public speaking presentation representing the LGBTQIA and Latinx community. Raul will be presenting the journey of success while overcoming barriers. TC is committed to embracing diversity and bringing awareness to the campus. The event is open to all students, faculty and staff and will be held on Tuesday, October 22, 2024 at 12pm.

Terms (if applicable):

The term of the agreement is effective October 22, 2024. One day event for an hour presentation.

Expense (if applicable):

The cost for professional services is \$600.

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid for by 2024-2025 LGBTQ+ Funding.

Approved:

Todd Hampton, Ed.D., Acting Superintendent/President

WEST KERN COMMUNITY COLLEGE DISTRICT CONTRACT FOR PROFESSIONAL SERVICES

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Raul Alanis Romualdo ("Independent Contractor"). The agreement is effective on Tuesday, October 22, 2024.				
Recitals				
District desires to obtain the services of a consultant especially trained and experienced in rendering the following services: Motivational public speaking presentation on student success and overcoming adversitiles				
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above:				
3. The parties have agreed that the Independent Contractor will provide the personal professional services as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.				
Terms				
NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:				
1. Recitals Approved. The above recitals are true and correct.				
2. Length of Agreement. Independent Contractor shall provide the services:				
12 pm - 1 pm on Tuesday, October 22nd				
3. Services to be Provided. The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:				
45-minute presentation on the journery, the adversities, and success				
15-minute for question/answer session				
Arrive 20 minutes prior to prepare and check all necessary technology.				
4. Compensation. Independent Contractor shall be paid the sum of \$600.00				

Hold Harmless Agreement. Any amounts paid under this Agreement constitute the

5.

total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since the Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and their staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

- 6. **Monthly Service Report**. Upon request, the Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showingdays and service rendered.
- 7. Travel Expenses/Mileage Reimbursement. The District shall not have a need to reimburse Independent Contractor for travel expenses or mileage.
- 8. Standards of Ethical Conduct and Confidentiality. Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.
- 9. Earlier Termination. District may terminate this Agreement upon providing Independent Contractor with 15 days prior written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:	Budget Code:
West Kern Community College District:	Independent Contractor:
By:	By: Raul Alanis Romualdo
	Raul Alanis Romualdo
Signature	Signature
	9/4/24
Today's Date	Today's Date



Date:

September 18, 2024

Submitted by:

Dr. Leslie Minor, Vice President of Instruction

Area Administrator:

Dr. Todd Hampton, Acting Superintendent/President

Subject:

Request for Approval

Board Meeting Date: October 9, 2024

Title of Board Item:

Agreement between the Cabot-Las Positas Community College District on behalf of the California Early Childhood Mentor Program and Taft College

Background:

The attached agreement between the Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College is to provide coordination of local efforts and participation in the mentoring program. Becky Roth will serve as the College Coordinator.

Terms (if applicable):

July 1, 2024 – June 30, 2025

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:

Dr. Todd Hampton, Acting Superintendent/President





Attachment A

Taft College/West Kern Community College District

July 1, 2024-June 30, 2025

Bakersfield College will take the lead in the Kern County Regional Early Childhood Mentor Program, which includes Taft College. A Regional Program requires individual contracts between each participating College/District and the Chabot-Las Positas Community College District. Here after referred to as "District."

A. Chabot-Las Positas Community College District on behalf of the California Early Child-hood Mentor Program shall provide the following resources for implementation of the Contractor's program, subject to the District's approval:

- 1. Updated materials, including translated forms, and assistance to facilitate implementation of the program including a Coordinator Handbook, access to the CECMP website, LiveBinders, reporting forms and one-on-one technical assistance.
- Travel expenses for the Contractor's Local, Regional and College Coordinators to attend statewide meetings to discuss program elements, the status of implementation and materials. Travel expenses must be within state mileage, meal and lodging guidelines and limits as specified in the Pocket Travel Guide from the State of California's Department of Consumer Affairs.
- 3. \$500 for the Contractor's College Coordinator. The Contractor's Coordinator may be paid directly by the Chabot-Las Positas Community College District in the sole discretion of the District. The District reserves the right to withhold and/or reduce the Coordinator payment if responsibilities listed in Section B and D are not fulfilled in a timely manner.
- 4. \$214 for printing and copying costs for program implementation or Mentor materials. The Contractor's Coordinator may be reimbursed directly by the Chabot-Las Positas Community College District in the sole discretion of the District, or through their local college.

B. The signed **Letter of Agreement** must be submitted to the District no later than **December 31st of this contract year**. The College Coordinator's stipend and any reimbursements due to the college will be withheld until these signed documents are received by the Mentor Program Office at Chabot College.

C. The lead college agrees to designate a Regional Coordinator. The Regional Coordinator shall be responsible for the following activities:

1. Promoting the program on campus and in the community, and updating coordinating supervisor and department heads where applicable regarding the Mentor Program.





- 2. Enrolling students and providers in the Mentor Teacher/Adult Supervision Course, based on the sample syllabus provided on the CECMP website and as may reasonably be revised by the District. The Contractor as a college agrees to enroll students and to issue credit. The Contractor also agrees that it will accrue no ADA when instructional costs are reimbursed. Students pay tuition if they are receiving credit.
- 3. Adhering to the Policy on the Mentor Option in Campus Labs as currently described in the CECMP website and as may reasonably be revised by the District. Lab hours must be in person, unless authorized by the CECMP State office.
- 4. Maintaining eligibility requirements for Mentor Teachers in accordance with program policy as currently described in the CECMP website and Coordinator Handbook and as may reasonably be revised by the District.
- 5. Selection and Re-Certification as outlined in the Coordinator Handbook and Selection Committee Handbook.

Professional Growth

- 6. Facilitating or arranging for facilitation by Mentors with at least 3 years of experience with the program (for leadership development purposes) of a 1-2-unit credit-optional Seminar for Mentors to build a reflective community of practice to discuss issues they confront in mentoring student teachers, combined with further study of reflective supervision, leadership and mentoring skills. Documentation of meeting notes and sign in sheets are to be maintained throughout the fiscal year and kept on record for five years. All documents need to be accessible pending any State audits. Documentation of meeting notes and sign in sheets are to be maintained throughout the fiscal year and kept on record for five years. All documents need to be accessible pending any State audits.
- 7. Facilitating or arranging for facilitation by Director Mentors with at least 3 years of experience with the program (for leadership development purposes) of a Seminar for Directors to build a reflective community of practice to discuss administrative issues, quality improvement strategies, leadership development and mentoring issues. Documentation of meeting notes and sign in sheets are to be maintained throughout the fiscal year and kept on record for five years. All documents need to be accessible pending any State audits.
- 8. Providing Mentor Instructors with Mentor and leadership materials such as **Braving Trust**, or other current instructional materials as supplied by the District.
- 9. Ensuring that facilitators for the Mentors are regularly evaluated in accordance with college policies.
- 10. Supporting Mentor Seminar activities with Mentor materials and other appropriate funding where available.





Placements and Stipend Activities

- Working within the college's administrative procedures to institutionalize the Mentor Program. This includes seeking curriculum committee approval for courses, including program information in the college catalog and course schedule, and establishing load credit for practicum instructors who support placements with Mentors.
- 2. Providing the District with official course outlines for all courses in which students may be placed with Mentors.
- 3. Placing students with Mentors, acting as intermediary between the student and Mentor, and monitoring the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s), and that the Mentor Program cannot accommodate all alternative practicum placements, and is a supplemental program for only a portion of placements up to the budget limit for the college.
- 4. Overseeing student placements with Mentors to ensure only one student will be in the Mentor's classroom at a time.
- 5. Approving the following as currently described in the *Coordinator's Handbook* and as may reasonably be revised by the District:
 - Mentor-protégé contracts for Post-Practicum placements:
 - Mentor-student contracts for Individual Student Mentoring;
 - Hourly Mentoring Record stipends for short-term mentoring services;
 - Hourly Birth to Three/FCCH Mentoring Record stipends for short-term mentoring services for Infant/Toddler and Family Child Care teachers and providers;
 - Mentoring Practicum Request;
 - Director Mentoring Birth to Three/FCCH Mentoring Request;
 - Director Mentoring Record Request;
 - Director Mentor Placement Contract Request;
- 6. Serving, if requested and willing, as a Field Trainer as currently described in the Coordinator Handbook and as may reasonably be revised by the District.

Payments

- 7. Maintaining records of all costs and disbursements and reporting these monthly to the CECMP in a timely and accurate manner within thirty days of expenditures. Pay may be docked in the following years' Letter of Agreement for all late paperwork.
- 8. Making and enforcing deadlines with all Mentors and Mentor Directors for dates when their forms must be submitted to the Regional Coordinator.
- 9. Submitting all forms approving the placement within 30 days of placement beginning.
- 10. Submitting authorizations to pay all stipends within 30 days following the end of the placement.
- 11. Submitting all final fiscal reporting to the CECMP no later than the final fiscal year deadline (typically mid-May), in accordance with the *Payment Schedule* as provided to the Coordinator each contract year.





- 12. Submitting all requests for reimbursement to the CECMP monthly in accordance with the *Payment Schedule* as provided to the Coordinator each contract year.
- Acknowledging that the Coordinator's payment may be withheld and/or reduced if reporting is not accomplished in a timely manner, and may be reflected in following years' budget.

Evaluations

14. Requiring completion of protege/mentee Evaluation of Mentor Teacher and/or Director Mentor.

Agreements and Reports

- 15. Completing and submitting to the District annual Budget Survey due March 14 of the contract year
- 16. Submitting all stipend requests through the CECMP Reimbursement Site by May 12 of each contract year
- 17. Completing and submitting to the District Quarterly Reports as follows:
 - First Quarter: July 1- September 30, due October 7 of the contract year
 - Second Quarter: October 1 to December 31, due January 6 of the contract year
 - Third Quarter: January 1 to March 31, due April 7 of the contract year
 - Annual Report: July 1 June 30, due July 7 of the contract year
- 18. Completing and submitting to the District all Annual Reporting materials on or before **July 7 of the contract year**.

Mentor Program Meetings

- 19. Attending all required Coordinator online meetings and/or being responsible for acquiring and understanding the information and materials presented at these meetings. Meetings are outlined below and subject to change.
 - Coordinator Meeting #1: September 13th, 2024
 - Coordinator Meeting #2: January 10th, 2025
 - Coordinator Meeting #3: April 11th, 2025
- 20. Facilitating the selection of eligible participants for the annual Mentor Institute.

Maintaining Records

- 21. Keeping records on each Mentor and Director Mentor's placement history, student evaluations of the Mentor, the Mentor's application and re-certification, and stipend amounts. Being prepared to submit those records to the main office or during a program audit or evaluation upon request.
- 22. Maintaining program data and records in archives for five years.





D. Contractor will designate a College Coordinator to perform the following functions:

- Place students with Mentors, act as intermediary between the student and Mentor, and monitor the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s), and that the Mentor Program cannot accommodate all alternative practicum placements, and is a supplemental program for only a portion of placements up to the budget limit for the college.
- 2. Collect student evaluations of Mentors and provide to the Regional Coordinator—in a timely and accurate manner—with any data necessary for the monthly, quarterly or annual reports.
- 3. Facilitate the evaluation of the statewide program.

E. Contractor will designate an instructor who will be responsible for teaching the Mentor Teacher/Adult Supervision Course, a 2-unit course on adult supervision skills for Mentor candidates, based on a sample course syllabus included on the CECMP website and as may be reasonably revised by the District.

F. Contractor agrees to provide the following resources for implementation of the program:

- Facilities for the Mentor Teacher/Adult Supervision Course, the Mentor Seminar as currently described on the CECMP website and as may be reasonably revised by the District.
- 2. Funds for program costs in excess of amounts provided in Section A of this agreement.

G. District reserves the right to withdraw the resources listed in Section A for non-performance of activities and requirements listed in Sections B through G. Written notice of such withdrawal—and a procedure and timeline to appeal such a decision—will be provided to the Contractor. Under some circumstances a program may be put on written probationary notice for six months to one year, and a determination will be made after performance is reviewed if resources will be withdrawn.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AGREEMENT

CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM

This Agreement is being executed as of August 15, 2023 for the contract term beginning July 1, 2023, entered into by and between: the Chabot-Las Positas Community College District (CLPCCD), hereinafter known as the "District," on behalf of its California Early Childhood Mentor Program, hereinafter known as the "Mentor Program," and Taft College/West Kern Community College District, hereinafter known as "Contractor."

This agreement is entered into through the Chabot-Las Positas Community College District Board of Trustees approval process, pursuant to its meeting on August 15, 2023.

Appropriation or Grant Number: 23-3099

RECITALS:

Whereas, the Chabot-Las Positas Community College District has applied for and has received a grant from the California Department of Social Services for the purposes of operating a Mentor Program; and

Whereas, the CLPCCD has received authorization from its Board of Trustees to enter into agreements with California community colleges to provide such services as: coordinating and offering an adult supervision course and seminars for mentors and directors; coordinating and developing mentoring programs; offering honoraria for faculty working with the college mentoring program; providing books and other instructional materials for mentors; and printing and copying mentor materials.

Now, therefore, the parties agree as follows:

- 1. TERM: The term of this Agreement shall commence on July 1, 2024 and terminate June 30, 2025 except as otherwise set forth in this agreement.
- 2. SERVICES TO BE RENDERED BY CONTRACTOR: The services to be rendered are incorporated by reference as in attachment A. If any terms of the attachment and this Agreement are in conflict, this Agreement shall prevail.
- 3. PAYMENT: Request for stipend, or other covered reimbursements, to be submitted on the State office's reimbursement site and payment as a stipend to be made by District to Contractor shall be as set forth in Attachment A.
- 4. INDEPENDENT CONTRACTOR: The parties agree that with regard to this Agreement, Contractor is an independent contractor and not an employee of the District.

- a) Any terms in this Agreement or its attachments referring to direction from the District shall be construed as providing for direction as to policy and the result of work only, and not as to the means by which such a result is obtained.
- 5. EXPENSES FOR EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES: Contractor shall supply, at no cost or charge to District, all equipment, tools, materials, and/or supplies to accomplish the services agreed to be performed unless otherwise provided in this agreement; District shall not be liable to Contractor for any expenses paid or incurred by Contractor not provided for in this agreement unless otherwise agreed to in advance in writing.
- 6. ASSIGNMENT: Contractor shall not assign this Agreement nor the consideration payable under this Agreement without the written consent of the District.
- 7. TERMINATION: <u>District may terminate this Agreement for District's convenience and without cause at any time by giving the other parties written notice of such termination</u>. The notice shall specify the date upon which the termination becomes effective. In the event of such termination, Contractor shall be paid for his/her services that have been performed to the satisfaction of the District under this Agreement, up to the date of termination. Any payment by District shall be conditioned on Contractor providing to the District any and all materials required by District related to the services rendered.
- 8. WRITTEN NOTICE: All notices required or permitted to be given by this Agreement shall be deemed given when delivered electronically, through DocuSign, and/or personally delivered to the recipient thereof or two (2) days after it has been mailed by certified mail, return receipt requested, postage prepaid, and addressed to the parties.
 - a) Any party by a written notice to the other parties may change the address or email address of notice or the names of the persons or parties to receive written notice.
- 9. GOVERNING LAW: This Agreement shall be construed in accordance with and governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation, and performance of the Agreement shall be in Dublin, California.
- 10. SEVERABILITY: If any term, provision, covenant, or condition of the Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the rest of the Agreement shall remain in full force and effect and in no way shall be affected, impaired, or invalidated.
- 11. NON-WAIVER: The failure of any party to exercise any of its rights under this Agreement for a breach thereof shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.
- 12. NO AUTHORITY TO BIND DISTRICT: Contractor has no authority to enter into contracts or agreements on behalf of District. This Agreement does not create the relationship of agent, servant, employee, partnership or joint venture with the District.

- 13. AMENDMENTS: No amendment to this Agreement shall be effective unless it is in writing and signed by all parties.
- 14. CONFLICT OF INTEREST: Contractor states that it is familiar with provisions of Section 87100 et seq. of the Government Code and certifies that it does not know of any facts which constitute a violation of said provisions. In the event Contractor receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, Contractor agrees it shall notify District of such information.
- 15. DAMAGES: Contractor shall be responsible for any and all damages resulting in whole or in part from Contractor's acts or omissions.
- 16. INDEMNIFICATION: District agrees to defend and indemnify and hold harmless Contractor, its Board of Trustees, officers, agents, and employees, individually and collectively, from and against all claims, liabilities, obligations and causes of action of whatever kind arising in any manner whatsoever out of or in connection with the acts or omissions of District, its Board of Trustees, officers, agents, and employees.
 - a) Contractor agrees to defend and indemnify and hold harmless District, its Board of Trustees, officers, agents, and employees, individually and collectively, from and against all claims, liabilities, obligations and causes of action of whatever kind arising in any manner whatsoever out of or in connection with the acts or omissions of Contractor, its Board of Trustees, officers, agents, and employees.
 - b) Contractor's obligations under this section 16 shall survive the termination of this Agreement.
- 17. COMPLIANCE WITH LAWS AND REGULATIONS: Contractor shall keep informed of all laws and governmental regulations that may affect its obligations. It shall observe and comply with, and shall cause all its agents, employees, consultants, and subcontractors to observe and comply with all said laws and regulations, including obtaining business permits and licenses that may be required to carry out the work to be performed under this Agreement, including all applicable provisions for subrecipient monitoring of federal funding awards.
- 18. LIABILITY OF DISTRICT: District's obligations under this Agreement shall be limited to the payment of the compensation as provided for in Section 3 of this Agreement but shall also include activities as provided for in Attachment A. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits, arising out of or in connection with this Agreement or the services performed in connection with this Agreement.
- 19. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, District and Contractor shall not unlawfully discriminate, harass or allow harassment against any employee

or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition (cancer), age, marital status, denial of family and medical care leave and denial of pregnancy disability leave. District and Contractor shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. District and Contractor shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f) set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this contract by reference and made a part hereof as it set forth in full. District and Contractor shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

- 20. BUDGET CONTINGENCY: This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government or the California State Legislature for the Fiscal Year(s) covered by this Agreement for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, conditions or any statute enacted by the Congress or the State Legislature that may affect the provisions, terms or funding of this Agreement in any manner.
- 21. ENTIRE AGREEMENT/MODIFICATION: This writing sets forth the entire Agreement between the parties, and supersedes all other oral or written provisions. This Agreement may be modified only by a written document executed and approved in the same manner as this Agreement.
- 22. COLLEGE COODINATOR: By Contractor signing this agreement, they understand that the California Early Childhood Mentor Program is coordinated by the College's designated CECMP Coordinator.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date specified immediately adjacent to their signatures below.

"District"	"Contractor"
By: Via Chancellor Jonal Malolas	Ву:
Signature of CLPCCD person authorized to execute agreement	Signature

Print Name: Jonah Nicholas	Print Name:						
Title: Vice Chancellor Business Services	Title:						
Date: 9/17/2024	Address:						
	Date:						
Recommended By:							
Signature: Occusigned by: Mya Bandusw 6001403000000424							
Print Name: Neva M. Bandelow							
Title: Director, California Early Childhood Mer	ntor Program						
Address: 25555 Hesperian Blvd, Hayward, Ca	A 94545						
Date: 9/17/2024							

Taft College Chec	k Register Report 01-Septe	mber -24 through 30- Se	ptembe	r-24		FY :	24-25
78070679 09/04/2024	A00200017A.P.I. Plumbing	10077748 28342	11000	431	5631 4310	65100 69700	225.00 303.10
78070680 09/04/2024	A00327115ABC Occupational Medical Cen	I0077749 28350 I0077763 EM018818	35815 12571	314 411	4310 5985	67300	195.00
78070681 09/04/2024	±	10077703 EM010010 10077722 1MY6-K3JN-M1GR	11000	205	4311	12042	41.75
70070001 0370172021	11002010/Jimazon capital belvices	10077725 1PCX-JL31-P66N	12620	227	4310	61900	103.87
		I0077728 1XMH-4NFX-MLQW	12620	227	4310	61900	3,861.75
		I0077730 1C4G-LHNV-L4KD	12681	223	4310	09565	289.02
		I0077753 17TT-G6HN-CC1F	12679	320	4310	64900	289.17
		I0077779 1PCX-JL31-99WY	12477	203	6310	61200	350.90
		I0077780 1V7L-PFHW-1J1H	12477	203	6310	61200	11.14
		I0077781 1QLN-M1FR-96FQ	12477	203	6310	61200	19.47
	A00200053Apple Computer Inc.	I0077775 MB03847395	11000	223	6415	60103	1,626.67
78070683 09/04/2024	A00200063Austin's Pest Control, Inc.	I0077723 AUG 24	39000	314	5860	64991	100.00
78070684 09/04/2024	A00272600Beard Family Trust	I0077715 AUG 24	12560	223	5610	09565	3,800.00
		I0077716 JUL 24	12560	223	5610	09565	3,800.00
		I0077717 SEP 24	12560	223	5610	09565	3,800.00
78070685 09/04/2024	A00261766Benco Dental Supply Co.	10077762 1U631029	11000	205	4311	12042	2,198.80
70070606 00/04/0004	7000150505	T0077771 000004	11000	205	4311	12042	468.43
78070686 09/04/2024	A00015850Berry, Wendy J.	10077771 082224	11000	209	4311	04014	135.95
78070687 09/04/2024 78070688 09/04/2024	A00069875Blanco, Trudi L. A00200243Blick Art Materials	I0077718 082224 I0077758 3470271	11000 31000	401 423	5710 4310	67200 69100	203.01 180.04
76070666 09/04/2024	AUUZUUZ43BIICK AIL Materials	10077784 3508056	31000	423	4310	69100	3,377.72
78070689 09/04/2024	A00334819Brady Industries	10077778 9136165	11000	431	4310	65300	1,113.05
78070690 09/04/2024	A00344272California Independent Books	10077776 300000582	31000	423	5210	69100	100.00
78070691 09/04/2024	A00331665Dentsply Sirona Inc.	10077776 48062485	12681	223	5612	12042	2,192.06
70070031 0370172021	noosioosbenespiy bilona inc.	10077730 10002103	12681	223	5612	12042	3,139.25
78070692 09/04/2024	A00200298Elsevier Health Science	I0077768 59774DG3	31000	423	4110	69100	1,292.66
			31000	423	5940	69100	0.01
78070693 09/04/2024	A00200307Farmer Bros. Company	I0077740 90196710	32000	422	4410	69400	604.71
78070694 09/04/2024	A00332921Ferrilli	I0077761 SIN006973	11000	113	5510	67801	5,510.00
78070695 09/04/2024	A00328176Henry Schein One	I0077754 16814	12647	223	4315	12042	27,449.85
78070696 09/04/2024	A00200655Henry Schein, Inc.	10077755 99732829	11000	205	4311	12042	3,762.74
			11000	205	4311	12042	239.89
		10077757 99500343	11000	352	4310	69619	61.61
78070697 09/04/2024	A00201122Home Depot Credit Services	10077765 3406081324	11000	431	4310	65100	25.93
		10077766 340608/13/24	11000	431	4310	65500	247.85
	-00004055	10077767 340608-13-24	11000	431	6412	65100	431.92
78070698 09/04/2024	A00304876Ingram Book Group LLC	10077750 83111763	31000	423	4110	69100	80.50
70070600 00/04/0004	700000007 7 7 7 1 1 1 1 1	T0077750 010000	31000	423	5940	69100	9.00
	A00200680J & L Locksmithing	10077752 018028	39000	314	5631	64991	80.00
	A00200656Jacobi, Victoria J. A00344497Jones, Sheba	I0077773 07-10-24 I0077712 072824	11000 12571	202 411	5710 5985	67500 67300	57.00 1,015.40
78070701 09/04/2024	Cancelled Check	10077712 072824	123/1	411	3963	67300	1,013.40
	A00334993MatterHackers, Inc.	I0077734 MH230927	12681	223	4310	60103	6,762.31
,55,5,65 65,64,2024	110000 1990Haccolliackers, 111c.	I0077745 MH234713	12620	227	6412	61900	2,337.15
		10077746 MH234713	12620	227	6412	61900	4,674.31
78070704 09/04/2024	A00213701MCM Group	10077751 531994	31000	423	4310	69100	237.50
111111111111111111111111111111111111111			31000	423	5940	69100	16.63
		10077777 532284	31000	423	4310	69100	918.00

R8070706 09/04/2024 A00200521Pens Etc. 10077727 501025-0 31000	College Check	k Register Report 01-Septe	mber -24 through 30- Se	ptembe	r-24		FY	24-25
10077707 100707 10070707	05 09/04/2024	A00200498Office Depot						155.83
R8070770 09/04/2024 A00200522Pepsi-Cola Company I0077731 50298805 3200 422 4410 69400 657 68070708 09/04/2024 A00200457Rotary Club of Taft I0077741 1010 I1000 401 5210 67200 I,070 R8070709 09/04/2024 A002004878ierra School Equipment Co. I0077732 416355 I2648 223 6911 09555 2,314 R8070710 09/04/2024 A002004178ysco Food Service of Ventur I0077732 379709287 32000 422 4410 69400 9,761 1,403 1,40	06 00/04/2024	700200521Dong Et a						86.03 277.91
T8070710 09/04/2024 A00200457Rotary Club of Taft 10077761 47061502 32000 422 4410 69400 657 678070709 09/04/2024 A00200457Sierra School Equipment Co. 10077721 416356 12648 223 6411 09565 2,314 678070710 09/04/2024 A00200417Sysco Food Service of Ventur 10077732 379709287 32000 422 4410 69400 9,761 78070710 09/04/2024 A00200417Sysco Food Service of Ventur 10077732 379709287 32000 422 4411 69400 6960								413.47
10077708 09/04/2024 A00200457Rotary Club of Taft 1010 11000 401 5210 67200 1,070 78070709 09/04/2024 A00200487Sierra School Equipment Co. 10077721 416357 12648 223 6411 69505 2,314 10077721 16357 12648 223 6412 69200 5,344 78070710 09/04/2024 A00200417Sysco Food Service of Ventur 10077732 379709287 32000 422 4411 69400 696	07 09/04/2024	AUU2UUJ22FepSI-COIa Company						657.38
R8070709 09/04/2024 A00200487Sierra School Equipment Co.	08 09/04/2024	A00200457Rotary Club of Taft						1,070.00
78070710 09/04/2024 A00200417Sysco Food Service of Ventur 10077732 379709287 32000 422 4411 69400 9,761 32000 09/04/2024 A00200417Sysco Food Service of Ventur 10077732 379709287 32000 422 4411 69400 1,443								2,314.82
R8070710 09/04/2024 A00200417Sysco Food Service of Ventur I0077732 379709287 32000 422 4411 69400 1,443 69407 696 69	03 03,01,2021	Thousand Delical Equipments of.						5,344.09
78070710 09/04/2024 A00200417Sysco Food Service of Ventur 10077732 379709287 32000 422 4411 69400 696 696 696 696 696 696 696 696 696 6	10 09/04/2024	A00200417Sysco Food Service of Ventur						9,761.24
R8070710 09/04/2024 R00200417Sysco Food Service of Ventur 10077732 379701992 32000 422 4411 69400 696		4			422	4411		1,443.40
10077739 379701992 32000 422 4410 69400 620	10 09/04/2024	A00200417Sysco Food Service of Ventur	10077732 379709287	32000	422	4411	69400	696.78
10077782 379701994 33429 310 4410 69250 2,427		-	I0077739 379701992	32000	422	4410	69400	12,184.83
10077782 379701994 33429 310				32000	422	4411	69400	620.41
78070711 09/04/2024 A00200862Taft College Bookstore 10077724 6924 11000 205 5940 12042 151 78070712 09/04/2024 A00200832Taft College Foundation 10077747 704 39000 314 5210 64991 1,000 78070713 09/04/2024 A00200832Taft College Foundation 10077764 449867808 33428 310 5860 69200 92 33528 310 5860 69200 92 32 32 32 32 32 32 32 32 32 32 32 32 32				32000	422	4411	69400	407.96
78070711 09/04/2024 A00200862Taft College Bookstore			10077782 379701994	33429	310	4410	69250	2,427.53
78070712 09/04/2024 A00200832Taft College Foundation 10077747 704 39000 314 5210 64991 1,000 78070713 09/04/2024 A00256341Terminix Commercial 10077764 449867808 33428 310 5860 69200 92 33528 310 5860 69200 92 33528 310 5860 69200 185 78070714 09/04/2024 A00201977TouchNet 10077769 2716096 12913 113 5641 66002 1,500 78070715 09/04/2024 A00336205TPx Communications 100777769 2716096 12913 113 5641 66002 1,500 78070716 09/04/2024 A003342190Transcend Consulting Group, 10077774 TCG_2024.1012 12571 411 5505 67300 20,121 78070717 09/04/2024 A00243587United Healthcare Insurance 10077737 SEP 24 11000 412 3355 59100 24,308 78070718 09/04/2024 A0020352Waxie Sanitary Supply 10077744 82651127 11000 412 3350 59100 24,308 78070719 09/04/2024 A0020352Waxie Sanitary Supply 10077744 82651127 11000 411 4310 65300 240 78070719 09/04/2024 A0020355West Kern Adult Education Ne 10077713 7012024-A 12603 125 7410 73100 80,782 78070712 09/04/2024 A0020355West Kern Water District 10077713 082224 39000 314 5810 64991 2 78070712 09/04/2024 A0020355West Kern Water District 10077773 700714 8012024-A 12603 125 7410 73100 80,781 78070712 09/04/2024 A0020355West Kern Water District 10077773 7012024-A 12603 125 7410 73100 80,781 78070712 09/04/2024 A0020355West Kern Water District 10077773 7012024-A 12603 125 7410 73100 80,781 78070712 09/04/2024 A0020355West Kern Water District 10077773 7012024-A 12603 125 7410 73100 80,781 78070712 09/04/2024 A0020350Westec 10077772 28979 11450 204 5641 09543 37,642 78070723 09/04/2024 A00286901WinCraft, Incorporated 10077773 720725 31000 423 4316 6703 235 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle 10077756 08142024 32000 422 5912 64900 69			10077783 379709291	33429	310	4411	69250	369.83
78070713 09/04/2024 A002256341Terminix Commercial	11 09/04/2024	A00200862Taft College Bookstore	10077724 6924	11000	205	5940	12042	151.16
33528 310 5860 69200 92 33588 310 5860 69200 185 33588 310 5860 69200 185 33588 310 5860 69200 185 33588 310 5860 69200 185 33588 310 5860 69200 185 33588 310 5860 69200 185 33588 310 328 33588 310 328 33588 310 328 33588 310 328 33588 310 328 33588 33088 33088	12 09/04/2024	A00200832Taft College Foundation	10077747 704	39000	314	5210	64991	1,000.00
78070714 09/04/2024 A00201977TouchNet 100777769 2716096 12913 113 5641 66002 1,500 78070715 09/04/2024 A00336205TPx Communications 10077735 181116615-0 11000 431 5840 65700 580 78070716 09/04/2024 A00342190Transcend Consulting Group, 10077774 TCG_2024.1012 12571 411 5505 67300 20,121 78070717 09/04/2024 A00243587United Healthcare Insurance 10077737 SEP_24 11000 412 3350 59100 24,308 78070718 09/04/2024 A0020352Waxie Sanitary Supply 10077744 82651127 11000 412 3350 59100 244,308 78070719 09/04/2024 A0020352Waxie Sanitary Supply 10077744 82651127 11000 431 4310 65300 240 78070719 09/04/2024 A00294733West Kern Adult Education Ne 10077713 7012024-A 12603 125 7410 73100 80,782 78070720 09/04/2024 A0020355West Kern Water District 10077713 082224 39000 314 5810 64991 2 78070721 09/04/2024 A00200360Westec 10077772 28979 11450 204 5641 09543 37,642 78070722 09/04/2024 A00329149WEX Bank 10077770 99153135 11000 432 4316 67703 235 78070723 09/04/2024 A00329149WEX Bank 10077770 99153135 11000 423 4316 67703 235 78070724 09/04/2024 A00286901WinCraft, Incorporated 10077773 720725 31000 423 5940 69100 3 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle 10077756 08142024 32000 422 5912 64900 69	13 09/04/2024	A00256341Terminix Commercial	10077764 449867808		310	5860		92.75
78070714 09/04/2024 A00201977TouchNet I0077769 2716096 12913 113 5641 66002 1,500 78070715 09/04/2024 A00336205TPx Communications I0077735 181116615-0 11000 431 5840 65700 580 78070716 09/04/2024 A00342190Transcend Consulting Group, I0077774 TCG_2024.1012 12571 411 5505 67300 20,121 78070717 09/04/2024 A00243587United Healthcare Insurance I0077737 SEP 24 11000 412 3350 59100 24,308 78070718 09/04/2024 A00200352Waxie Sanitary Supply I0077744 82651127 11000 431 4310 65300 240 78070719 09/04/2024 A00294733West Kern Adult Education Ne I0077713 7012024-A 12603 125 7410 73100 80,782 78070720 09/04/2024 A00200355West Kern Water District I0077733 082224 39000 314 5810 64991 2 78070721 09/04/2024 A00200360Westec I0077772 28979 11450 204 5641 09543 37,642 78070722 09/04/2024 A00286901WinCraft, Incorporated I0077773 720725 31000 423 4310 69100 2,000 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle I0077756 08142024 32000 422 5912 64900 69								92.75
78070715 09/04/2024 A00336205TPx Communications I0077735 181116615-0 11000 431 5840 65700 580 78070716 09/04/2024 A00342190Transcend Consulting Group, I0077774 TCG_2024.1012 12571 411 5505 67300 20,121 78070717 09/04/2024 A00243587United Healthcare Insurance I0077737 SEP 24 11000 412 3350 59100 24,308 78070718 09/04/2024 A00200352Waxie Sanitary Supply I0077744 82651127 11000 431 4310 65300 240 78070719 09/04/2024 A00294733West Kern Adult Education Ne I0077713 7012024-A 12603 125 7410 73100 80,782								185.50
78070716 09/04/2024 A00342190Transcend Consulting Group, 10077774 TCG_2024.1012 12571 411 5505 67300 20,121 78070717 09/04/2024 A00243587United Healthcare Insurance 10077737 SEP 24 11000 412 3350 59100 24,308 78070718 09/04/2024 A00200352Waxie Sanitary Supply 10077744 82651127 11000 431 4310 65300 240 78070719 09/04/2024 A00294733West Kern Adult Education Ne 10077713 7012024-A 12603 125 7410 73100 80,782 10077714 8012024-A 12603 125 7410 73100 80,782 10077714 8012024-A 12603 125 7410 73100 80,781 78070720 09/04/2024 A00200355West Kern Water District 10077733 082224 39000 314 5810 64991 2 78070721 09/04/2024 A00200360Westec 10077772 28979 11450 204 5641 09543 37,642 78070722 09/04/2024 A00329149WEX Bank 10077770 99153135 11000 432 4316 67703 235 78070723 09/04/2024 A00286901WinCraft, Incorporated 10077743 720725 31000 423 4310 69100 2,000 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle 10077756 08142024 32000 422 5912 64900 69	, - , -							1,500.00
78070717 09/04/2024 A00243587United Healthcare Insurance 10077737 SEP 24 11000 412 3350 59100 24,308 78070718 09/04/2024 A00200352Waxie Sanitary Supply 10077744 82651127 11000 431 4310 65300 240 78070719 09/04/2024 A00294733West Kern Adult Education Ne 10077713 7012024-A 12603 125 7410 73100 80,782 10077714 8012024-A 12603 125 7410 73100 80,782 78070720 09/04/2024 A00200355West Kern Water District 10077733 082224 39000 314 5810 64991 2 78070721 09/04/2024 A0020360Westec 10077772 28979 11450 204 5641 09543 37,642 78070722 09/04/2024 A00329149WEX Bank 10077770 99153135 11000 432 4316 67703 235 78070723 09/04/2024 A00286901WinCraft, Incorporated 10077743 720725 31000 423 4310 69100 2,000 3 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle 10077756 08142024 32000 422 5912 64900 69								580.20
78070718 09/04/2024 A00200352Waxie Sanitary Supply 10077744 82651127 11000 431 4310 65300 240 78070719 09/04/2024 A00294733West Kern Adult Education Ne 10077713 7012024-A 12603 125 7410 73100 80,782 10077714 8012024-A 12603 125 7410 73100 80,781 78070720 09/04/2024 A00200355West Kern Water District 10077733 082224 39000 314 5810 64991 2 78070721 09/04/2024 A00200360Westec 10077772 28979 11450 204 5641 09543 37,642 78070722 09/04/2024 A00329149WEX Bank 10077770 99153135 11000 432 4316 67703 235 78070723 09/04/2024 A00286901WinCraft, Incorporated 10077743 720725 31000 423 4310 69100 2,000 3 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle 10077756 08142024 32000 422 5912 64900 69								20,121.66
78070719 09/04/2024 A00294733West Kern Adult Education Ne 10077713 7012024-A 12603 125 7410 73100 80,782 10077714 8012024-A 12603 125 7410 73100 80,781 78070720 09/04/2024 A00200355West Kern Water District 10077733 082224 39000 314 5810 64991 2 78070721 09/04/2024 A00200360Westec 10077772 28979 11450 204 5641 09543 37,642 78070722 09/04/2024 A00329149WEX Bank 10077770 99153135 11000 432 4316 67703 235 78070723 09/04/2024 A00286901WinCraft, Incorporated 10077743 720725 31000 423 4310 69100 2,000 3 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle 10077756 08142024 32000 422 5912 64900 69								24,308.31
Tell								240.36
78070720 09/04/2024 A00200355West Kern Water District I0077733 082224 39000 314 5810 64991 2 78070721 09/04/2024 A00200360Westec I0077772 28979 11450 204 5641 09543 37,642 78070722 09/04/2024 A00329149WEX Bank I0077770 99153135 11000 432 4316 67703 235 78070723 09/04/2024 A00286901WinCraft, Incorporated I0077743 720725 31000 423 4310 69100 2,000 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle I0077756 08142024 32000 422 5912 64900 69	19 09/04/2024	A00294733West Kern Adult Education Ne						80,782.00
78070721 09/04/2024 A00200360Westec 10077772 28979 11450 204 5641 09543 37,642 78070722 09/04/2024 A00329149WEX Bank 10077770 99153135 11000 432 4316 67703 235 78070723 09/04/2024 A00286901WinCraft, Incorporated 10077743 720725 31000 423 4310 69100 2,000 3 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle 10077756 08142024 32000 422 5912 64900 69								80,781.00
78070722 09/04/2024 A00329149WEX Bank 10077770 99153135 11000 432 4316 67703 235 78070723 09/04/2024 A00286901WinCraft, Incorporated 10077743 720725 31000 423 4310 69100 2,000 3 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle 10077756 08142024 32000 422 5912 64900 69								2.73
78070723 09/04/2024 A00286901WinCraft, Incorporated I0077743 720725 31000 423 4310 69100 2,000 31000 423 5940 69100 3 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle I0077756 08142024 32000 422 5912 64900 69								37,642.50
31000 423 5940 69100 3 78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle I0077756 08142024 32000 422 5912 64900 69								235.51
78070724 09/04/2024 A00271281WKCCD-Taft College Grant Cle I0077756 08142024 32000 422 5912 64900 69	23 09/04/2024	AUU2869UIWINCTAIT, Incorporated	10077743 720725					
	24 00/04/2024	ACCOMPAGE COLLEGE CONT. Clo	10077756 00142024					3.00
								69.00 3,656.15
								77.76
								345.19
	21 03/03/2024	A002010/3Amazon capital betvices						312.41
			10077790 INNW OCIR HDII					83.66
			T0077800 1MYM-KMDJ-K3PR					262.75
								523.81
								346.62
								722.77
	27 09/09/2024	A00201875Amazon Capital Services	-					48.98
		<u>.</u>						339.05
								370.62
			- ~~					30.82
								82.31
			I0077824 1716-F967-DJCW		205	6412	12042	108.24
I0077825 1XCL-RWTG-9C9L 12676 351 4310 64900 268			I0077825 1XCL-RWTG-9C9L	12676	351	4310	64900	268.12
78070728 09/09/2024 A00200079Bar Charts, Inc. I0077814 PS-INV025214 31000 423 4310 69100 564	28 09/09/2024	A00200079Bar Charts, Inc.	I0077814 PS-INV025214	31000	423	4310	69100	564.11

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78070729 09/09/2024		I0077822 1U691448	12652	205	4311	12042	774.31
	A00334819Brady Industries	10077807 9161168	35827	357	4310	69700	567.37
	A00233959California State University	I0077827 53272 I0077787 AUG 24	11000 12648	110	5210 5710	66003 60103	7,325.00 198.92
/80/0/32 09/09/2024	A00335974Daugherty, Devin	10077787 AUG 24 10077837 090224	12648	223 223	5710	60103	735.39
78070733 09/09/2024	A00336434Delgado, Emily	10077834 AUG 24	12676	351	5710	64900	78.52
78070734 09/09/2024	A00331665Dentsply Sirona Inc.	10077826 48079194	12681	223	5612	12042	3,301.62
	* *		12681	223	5612	12042	0.01
78070735 09/09/2024	5 · · · · · · · · · · · · · · · · · · ·	I0077786 INV451733	11000	110	5643	66003	14,500.00
78070736 09/09/2024		I0077831 OCT 24	39000	314	5610	64991	1,854.55
78070737 09/09/2024		10077788 8-605-66015	11000	401	5940	67705	81.49
	A00319544FFP Fund V Lesseel, LLC	I0077836 2025-F5L1-00001	11000	431	5830	65700	22,936.93
78070740 09/09/2024	A00329125Foundation Properties Inc A00333198Gonzalez, Elisabet	I0077830 OCT 24 S0060114	39000 11000	314	5610 9526	64991	2,181.82 300.00
78070740 0970972024	AUUSSSI90GONZalez, Elisabet	S0060114 S0060115	11000		9526		300.00
78070741 09/09/2024	A00274675Guevara, Cinthya G.	I0077789 AUG 24	12676	351	5710	64900	173.33
78070742 09/09/2024		10077801 363352	11000	209	4311	04012	679.45
78070743 09/09/2024		I0077808 99670696	11000	352	4310	69619	29.77
78070744 09/09/2024		I0077794 67711	11000	432	5632	67703	42.90
78070745 09/09/2024	A00304876Ingram Book Group LLC	10077805 83131599	31000	423	4110	69100	14.28
			31000	423	5940	69100	9.00
78070746 09/09/2024	A00200712Kern County Supt. of Schools	10077785 2024-002	12676	351	5990	64900	8,000.00
78070747 09/09/2024	A00280536Kern Trophies	10077811 74501	11000	110	4310	66003	43.30
70070740 00/00/2024	A00200721Kiwanis Club of Taft	I0077812 77425 I0077738 20321	11000 11000	110 202	4310 5210	66003 60100	64.12 51.00
78070748 0970972024	AUUZUU/ZIKIWANIS CIUD OI TAIC	10077759 20306	11000	115	5210	67100	51.00
78070749 09/09/2024	A00325895Linde Gas & Equipment Inc.	100777816 44734661	11000	205	5641	12042	825.53
	A00200508P. G. & E.	10077833 083024	39000	314	5830	64991	78.68
	A00324842Payne, Kenneth E.	I0077832 OCT 24	39000	314	5610	64991	2,110.92
	A00342456Rosales Tree & Lawn Services	I0077813 8765312	11000	435	5633	65192	1,200.00
		10077828 8765305	11000	435	5633	65191	400.00
		10077829 8765303	39000	314	5633	64991	200.00
	A00200457Rotary Club of Taft	10077820 1008	11000	301	5210	64500	1,070.00
78070754 09/09/2024		I0077803 SALE/34605	31000	423	4310	69100	1,054.00
	A00200393Sparkletts A00319064T-Mobile USA Inc.	I0077798 080924 I0077790 091924	12560 11000	223 431	4310 5840	09565 65100	181.88 108.53
	A00319064T-Mobile USA Inc.	10077790 091924	39000	314	5840	64991	243.66
70070730 0370372024	AUUSISUUTI MODITE USA INC.	10077792 09-19-24	35000	360	6412	67701	29.43
		10077793 09.19.24	12676	351	5840	64900	147.15
78070757 09/09/2024	A00200419T.C. Clearing Account	10077818 070124	11000	421	5912	67200	3,938.57
	A00200423Taft City School District	10077797 25-9	11000	432	4312	65100	15.00
			11000	432	5632	65100	82.00
			35819	357	4312	69700	202.87
		-0055015 5511	35819	357	5632	69700	164.00
	A00200862Taft College Bookstore	10077817 5741	11000	353	4310	64600	37.89
	A00200309United Refrigeration, Inc. A00279084Watts, Cliff H.	I0077809 98031223-00 I0077835 AUG 24	11000	431	4312	65100 67200	1,234.64 82.54
	A00200352Waxie Sanitary Supply	10077835 AUG 24 10077806 82654964	11000 11000	421 431	5710 4310	65300	211.53
78070763 09/12/2024		10077800 82034904 10077892 FARMERME/240CT	11000	224	5710	60200	250.00
	A00201375Amazon Capital Services	10077842 1LJM-F6TJ-7D1J	11000	110	4310	66003	590.58
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		I0077845 1WP6-FQXJ-HJ99	12433	314	4310	69800	205.94
		I0077858 13HT-V1JC-R7R9	12620	227	4310	61900	26.62
		I0077882 19KF-PKVM-77V3	11000	205	4311	12042	49.49
78070765 09/12/2024	A00200063Austin's Pest Control, Inc.	I0077851 AUG. 24	11000	435	5860	65190	40.00
		I0077852 AUG '24	11000	435	5860	65192	60.00
		I0077853 AUG. '24	11000	431	5860	65100	530.00
70070766 00/12/2024	700220002Dawraa Waldina	I0077862 AUG 2024 I0077884 0063426803	12560 12560	223 223	5860	09565 09565	55.00
78070766 09/12/2024 78070767 09/12/2024	A00320892Barnes Welding A00326991Big 8 Conference	10077884 0063426803 10077888 TAFT 2024-25	12360	352	4311 5210	69617	182.02 450.00
78070768 09/12/2024		10077860 8967010	33429	310	4411	69250	58.23
78070769 09/12/2024		10077872 47795	11000	432	4316	65100	197.68
78070770 09/12/2024		10077854 97865	11000	431	4310	65300	1,293.61
78070771 09/12/2024		10077880 300000620	11000	401	5210	67200	803.00
78070772 09/12/2024	<u> </u>	10077877 090324	11000	302	5710	63100	545.07
78070773 09/12/2024		10077875 48087087	12681	223	5612	12042	2,949.81
78070774 09/12/2024		10077878 990000069885	12477	203	4211	61200	29.13
78070775 09/12/2024	A00200307Farmer Bros. Company	10077863 90196796	32000	422	4410	69400	1,332.95
78070776 09/12/2024		I0077840 CATAF54410	11000	431	4310	65100	559.09
78070777 09/12/2024	A00283264Frontier California Inc.	I0077891 4770090224	11000	435	5840	65192	78.48
78070778 09/12/2024	A00202979Health First Corporation	I0077846 INV61132253	11000	205	4310	12042	396.54
78070779 09/12/2024	A00200655Henry Schein, Inc.	I0077838 12481552	11000	205	4311	12042	70.99
78070780 09/12/2024	A00244581Independent Fire and Safety,	I0077868 67857	33428	310	5830	69200	34.12
			33528	310	5830	69200	34.13
			33588	310	5830	69200	68.25
78070781 09/12/2024		10077841 44862148	11000	205	5641	12042	1,122.32
78070782 09/12/2024	A00227772MBS Textbook Exchange, Inc.	I0077883 IPR4531077	31000	423	4115	69100	2,436.44
78070783 09/12/2024	A00200498Office Depot	10077857 380465270001	11000	401	4310	67200	20.56
		10077876 377141550001	12495	319	4310	61900	221.14
78070784 09/12/2024	A003159420ildorado, Inc.	I0077855 FPBCC1	11000	110	5970	66003	1,000.00
78070785 09/12/2024	A00315956Orkin Pest Control	10077873 265012801	11000	431	5860	65100	211.99
78070786 09/12/2024	A00200508P. G. & E.	10077890 082924	12560	223	5830	09565	559.32
78070787 09/12/2024	A00200518Pearson Education	10077885 25781103	31000	423	4110	69100	1,011.08
			31000	423	5940	69100	121.21
78070788 09/12/2024	A00200522Pepsi-Cola Company	10077864 48262253	32000	422	4410	69400	1,580.26
78070789 09/12/2024	A00270674Public Agency Law Group	10077843 206203	11000	401	5430	67200	816.00
78070790 09/12/2024 78070791 09/12/2024	A00200457Rotary Club of Taft	I0077887 1007 I0077867 413822741	11000	115 423	5210 4321	67100	1,070.00
/80/0/91 09/12/2024	A00238748RR Donnelley	100//86/ 413822/41	31000 31000	423	5940	69100 69100	133.15 67.78
78070702 00/12/2024	A00200487Sierra School Equipment Co.	10077874 416509	12561	223	6413	12030	25,000.00
70070792 09/12/2024	A0020040751e11a School Equipment Co.	10077074 410309	12648	223	6413	12030	95,922.07
			12681	223	6413	12030	25,000.00
78070793 09/12/2024	A00337933Sorenson Communications, LLC	I0077895 PI-000010779	12001	311	5641	64200	2,700.00
78070794 09/12/2024	·	10077871 293036-0	11000	421	4318	67704	3,722.93
	A002004103ctm3on S A00200417Sysco Food Service of Ventur	10077859 379718967	33429	310	4411	69250	63.16
23, 12, 23, 12, 2321	the state of the s	10077861 379716890	33429	310	4410	69250	1,171.18
		10077865 379716887	12679	320	4410	64900	924.05
		10077866 379716886	32000	422	4410	69400	9,153.06
			32000	422	4411	69400	1,679.36
			32000	422	4411	69400	1,638.32
70070706 00/12/2024	A00200423Taft City School District	I0077869 25-11	11000	432	5632	67703	574.00
10010196 09/12/2024	11002001231dic City belloof bibeliec	100,,000 20 11	T T O O O	102	5052	01105	3/4.00

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	A00200862Taft College Bookstore	10077844 1292	12676	351	4310	64900	313.93
	A00200862Taft College Bookstore	10077856 5966	32000	422	4310	69400	470.89
	A00200222Taft Midway Driller	I0077881 AUG 24	11000	401	5430	67200	104.00
	A00252942TC Federal Financial Aid Cle	10077886 032524	11000	000	9526	00000	1,849.00
78070801 09/12/2024	A00200282True Value Home Center	10077847 486252	11000	435	4310	65190	17.85
		10077848 486395	11000	431	4310	65500	97.30
		10077849 486410	11000	431	4310	65500	41.12
		10077850 486169	11000	431	4310	65100	31.35
			11000	431	4310	65100	11.90
			11000	431	4310	65100	37.29
		10077879 486518	11000	431	4310	69400	17.30
			11000	431	4310	69610	66.13
= 0.0= 0.00 0.0 /4.0 /0.00 /			11000	431	4310	65100	24.86
78070802 09/12/2024	A00200355West Kern Water District	10077889 082924	33428	310	5810	69200	18.02
			33528	310	5810	69200	18.02
T00T0000 00 /10 /0004		-0077000 00/00/04	33588	310	5810	69200	36.05
/80/0803 09/12/2024	A00200355West Kern Water District	10077893 08/29/24	11000	431	5810	65700	153.33
			39000	314	5810	64991	28.27
70070004 00/10/0004	70000025577 4 77 77 77 77 77 77 77 77 77 77 77 77	T0077004 00 00 04	12433	314	5810	69800	3.14
	A00200355West Kern Water District	I0077894 08-29-24 I0077839 8132024	11000	435	5810	65192	128.94
	A00200356West Side Recreation & Park		12433	314	4311	69800	308.00
	A00264391YBP Library Services	10077870 129004	12477	203	6310	61200	1.60
	A00200017A.P.I. Plumbing	10077917 28485	11000	431	4310	65100	187.28
/80/0808 09/16/2024	A00292936Albertson's Safeway LLC	10077922 177689082824	39000	314	4311	64991	8.69
		10077923 17768908/28/24	12433 12433	314 314	4311 4310	69800 69800	8.69 61.21
		10077923 17768908728724	32000	422	4410	69400	269.03
79070900 00/16/2024	A00238497All-Tech Fire & Security, In	10077924 177091082824	11000	431	5631	65100	25,800.00
	A00201875Amazon Capital Services	10077929 1909 10077905 1LFV-PQLC-WXW1	31000	423	4310	69100	71.41
70070010 09/10/2024	AUUZUI0/JAMMAZOM CAPICAI Selvices	10077903 1LFV-FQLC-WXW1 10077930 1CJ6-YL71-DMWX	11000	209	4310	19051	838.86
78070811 09/16/2024	A00200043American Express	10077946 11005082524	11000	000	7211	00000	13,099.56
	A00202445AT&T Mobility	10077957 090224	11000	353	6415	64600	120.72
	A00200069Bakersfield Californian	10077942 08/24	11000	401	5970	67200	403.12
	A00261766Benco Dental Supply Co.	10077902 1U741494	11000	205	4311	12042	27.57
78070815 09/16/2024		10077933 907563887	11000	209	4311	04012	58.13
	A00200032Blo Rad A00200243Blick Art Materials	10077919 3573257	31000	423	4310	69100	284.70
78070817 09/16/2024		10077921 9166207	11000	431	4310	65300	4.00
70070017 0371072021	110000 1019Blady Indubblico	10077931 9184110	11000	431	4310	65300	528.53
78070818 09/16/2024	A00200119C.A. Reding Company, Inc.	10077920 716437	31000	423	5971	69100	5.78
	A00328288Cal Pro Specialties	10077943 12815	12676	351	4310	64900	3,299.28
	A00200139Card Integrators	10077912 00023099	31000	423	4313	69100	2,024.80
	A00200146Carolina Biological Supply C	I0077932 52679814RI	11000	209	4311	04014	211.79
	A00200176cdroffind Diological Supply S	10077954 090124	12560	223	5890	09565	334.94
	A00200200Computerland of Silicon Vall	10077898 296633	12913	113	5641	66002	1,160.00
	11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	10077914 296498	12653	301	5642	63900	16,425.00
78070824 09/16/2024	A00317778DenLine Uniforms, Inc	10077900 109513	11000	205	4311	12042	578.30
	A00277845Double D Cleaning Service	10077899 110	12560	223	5875	09565	240.00
	A00303443Ellucian CampusLogic, Inc.	10077913 90423232	11000	353	5641	64600	37,492.00
	A00319544FFP Fund V Lesseel, LLC	I0077953 2025-F5L1-00000	11000	431	5830	65700	26,160.51
	A00337763HD SUPPLY, INC	10077916 819026592	11000	431	4310	65300	1,632.19
	·						

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78070829 09/16/2024	A00304231Higher Education Services, I	I0077901 HES-1770	31000	423	4110	69100	186.00
			31000	423	5940	69100	15.50
	A00311472HIRE Committee of Kern Count	10077949 102424	12433	314	5710	64991	120.00
	A00337089HOWIES HOCKEY, INC.	I0077910 INV000246356	11000	209	4311	08355	307.79
78070832 09/16/2024		І0077904 Н00078111	11000	352	5641	69610	7,700.00
78070833 09/16/2024	A00304876Ingram Book Group LLC	10077935 83421414	31000	423	4110	69100	128.66
50050004 00 /4 C /0004	-00000164-	-0055045504460	31000	423	5940	69100	9.00
78070834 09/16/2024		I0077945 INV594168	11000	224	5642	60200	2,462.76
78070835 09/16/2024	the state of the s	10077936 091024	11000	209	4311	04013	8.88
	A00342341Minuteman Press Bakersfield	10077915 91589	31000	423	5971	69100	49.50
/80/083/ 09/16/2024	A00200498Office Depot	I0077927 379131116001 I0077928 377130916001	12000 12495	303	4310	64300 61900	411.16 169.40
		10077928 377130918001	12495	319 209	4310 4310	19051	138.89
78070838 09/16/2024	A00200508P. G. & E.	10077941 382238478001	11000	435	5830	65192	1,250.86
78070838 09/16/2024		10077939 090624	11000	435	5820	65192	26.78
	A00200508P. G. & E.	10077947 08/30/24	11000	431	5820	65700	203.74
	A00318539Paycor, Inc.	I0077926 INV00066410	12571	411	5985	67300	370.00
	A00200522Pepsi-Cola Company	10077906 42561408	32000	422	4410	69400	588.72
	A00321772Sinclair Broadcast Group, In	10077907 AUG 24	11000	115	5970	67100	7,500.00
	A00337933Sorenson Communications, LLC	I0077952 PI-000010847	12000	311	5641	64200	2,712.00
	A00234793Southwest Signs	10077908 33303	31000	423	4310	69100	506.00
		10077909 33283	31000	423	4310	69100	1,057.00
78070845 09/16/2024	A00200417Sysco Food Service of Ventur	10077896 379726903	32000	422	4410	69400	12,974.44
	4		32000	422	4411	69400	1,639.98
			32000	422	4411	69400	371.46
			32000	422	5940	69400	4.73
		10077925 379724406	32000	422	4410	69400	9,163.80
			32000	422	4411	69400	1,136.03
			32000	422	4411	69400	256.94
			32000	422	5940	69400	8.58
	A00200862Taft College Bookstore	10077911 1689	11000	353	4110	64600	2,872.07
	A00200862Taft College Bookstore	I0077934 9915	11000	301	4310	64500	37.89
78070848 09/16/2024	A00200628The Goodheart-Willcox Compan	I0077940 01999544	31000	423	4110	69100	306.00
			31000	423	5940	69100	96.89
	A00324243TM Signs and Graphics	I0077955 INV-1839	31000	423	5971	69100	216.50
78070850 09/16/2024	A00200282True Value Home Center	10077903 486775	31000	423	4310	69100	259.37
		10077918 486639	11000	431	4310	65100	67.07
E00E00E1 00 /1 6 /000 1		10077944 486585	11000	431	4310	65100	10.81
/80/0851 09/16/2024	A00255644U.S. Bank Equipment Finance	10077951 537948671	12560	223	5612	60103	266.67
			11000	205	5612	12042	266.67
			11000	203	5612	61200	266.67
			11000 12000	203 318	5612 5612	61200 64800	266.67
			11000	202	5612	60100	266.67 266.67
			11000	113	5612	67801	266.67
			11000	431	5612	65100	266.67
			33428	310	5612	69200	66.67
			33528	310	5612	69200	66.67
			33588	310	5612	69200	66.67
			33591	310	5612	69200	66.67
				- '-	- *		610000

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			11000	207	5612	49999	266.67
			11000	202	5612	60100	266.67
			11000 11000	110 202	5612 5612	66003 60100	88.89 88.89
			11000	114	5612	66005	88.89
			11000	202	5612	60100	266.67
			11000	421	5612	67200	119.97
78070851 09/16/2024	A00255644U.S. Bank Equipment Finance	I0077951 537948671	11000	401	5612	67200	26.67
			11000	411	5612	67300	120.00
			39000	314	5612	64991	266.67
			12551	353	5612	64600	66.67
			11000	301	5612	64500	66.67
			11000	302	5612	63100	66.67
			11000	358	5612	62100	66.67
			11000	421	5612	67200	266.67
			11000	401	5612	67200	266.67 266.67
			11000 31000	401 423	5612 5612	67200 69100	266.67
			31000	423	5612	69100	168.44
			12495	319	5612	61900	61.06
78070852 09/16/2024	A00200338Verizon Wireless	10077956 9972774621	11000	357	5840	69700	134.14
	A00200355West Kern Water District	10077938 090524	11000	431	5810	65700	326.98
			39000	314	5810	64991	60.27
			12433	314	5810	69800	6.70
78070854 09/16/2024	A00275443WestAir Gases & Equipment In	10077897 0080613327	31000	423	4321	69100	48.12
78070855 09/16/2024		10077937 28987	11450	204	5641	09543	94,106.25
78070856 09/16/2024	A00201081Westside Waste Management Co	10077948 61608	39000	314	5850	64991	79.55
		10077950 61614	11000	431	5850	65700	6,083.69
			12433	314	5850	69800	95.60
			39000	314	5850	64991	541.71
70070057 00/10/2024	70004250077DD H1+h C O	T007001F GDD 04	12560	223	5850	09565	141.96
/80/085/ 09/19/2024	A00243588AARP Health Care Options	I0078015 SEP 24	11000	412	3350	59100	22,700.75
70070050 00/10/2024	A00327115ABC Occupational Medical Cen	I0078016 OCT 24 I0078001 EM019130	11000 12571	412 411	3350 5985	59100 67300	22 , 222.75 75.00
	A00306660Advanced Data Storage, Inc.	10078001 EM019130 10078002 0190273	11000	411	5990	67300	97.75
	A00327676Aguilar, Leslie	10077982 091324	11000	202	5990	60100	30.00
	A00201875Amazon Capital Services	I0077995 1C7X-3Y4M-9QQ6	12620	227	4310	61900	240.23
	A00200044American General Media	10077987 072224	11000	115	5970	67100	2,640.00
		I0077988 AUG 24	11000	115	5970	67100	20,000.00
		I0077989 07/22/24	11000	115	5970	67100	880.00
		10077990 07-22-24	11000	115	5970	67100	1,100.00
		10078010 082024	12755	115	5970	67100	700.00
78070863 09/19/2024	A00334819Brady Industries	10077975 9161167	35827	357	4310	69700	28.57
		10078014 9200881	11000	431	4310	65300	107.99
78070864 09/19/2024	A00200127California Dept. of Educatio	10078012 4400014	31000	423	4110	69100	1,536.50
70070065 00/10/2024	700200120Gand Tabassatassa	T0070007 0 12026 2	31000	423	5940	69100	146.66
	A00200139Card Integrators	I0078007 Q-13226-2	31000	423	6414	69100	380.00
	A00334564Castro, Jose M. A00200182City of Taft Police Departme	10077967 091324	11000 12561	202 223	5990 5985	60100 60103	62.00 30.00
10010001 09/19/2024	AUUZUUTOZCICY OI TAIL POITCE DEPARCME	100/0000 0/24WKCCD	12561	223	5985	60103	30.00
			12001	229	5,505	00100	50.00

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	A00264649Convergint Technologies, LLC	I0077994 IN00229653	12560	223 5880		965.00
	A00265309Daikin Applied	10078019 3462204	11000	431 5641		1,205.00
78070870 09/19/2024	A00200238Department of Justice	10077965 752066	32000	422 5985		64.00
			31000	423 5985		96.00
			11000	421 5985		32.00
			39000	314 5985		32.00
			11000	431 5985		31.99
		-0000000	11000	202 1310		0.01
50050051 00 /10 /0004	-00001110-	10077977 752066	11000	202 5985		32.00
	A00201119Design Science, Inc.	I0078013 24-US-0951	11000	209 5642		247.80
	A00327673Duran, Damian	10077981 091324	11000	202 5990		30.00
	A00323702Farewell, Julia R.	10077984 091324	11000	202 5990		62.00
78070874 09/19/2024		10077963 5703090724	11000	431 5840		190.61
78070875 09/19/2024	A00200655Henry Schein, Inc.	10078018 13198418	35000	360 5632		384.80
			35000	360 5632		5.99
78070876 09/19/2024	A00316480Jimenez, Edgar	10077972 091324	11000	202 5990		31.50
78070877 09/19/2024		I0077966 311889	11000	412 5510		5,000.00
78070878 09/19/2024	•	10077983 091324	11000	202 5990		31.50
78070879 09/19/2024		10077993 12730	11000	431 5643		890.00
78070880 09/19/2024		10077979 091324	11000	202 5990		30.00
78070881 09/19/2024	•	10077958 09182024		110 5430		20,000.00
78070882 09/19/2024		10077970 091324	11000	202 5990	60100	30.00
78070883 09/19/2024		I0078008 TAF-501		115 5510		5,000.00
	A00307058Minor, Leslie B.	I0077978 091624	11000	202 550		1,100.50
78070885 09/19/2024		10077971 091324	11000	202 5990		77.00
78070886 09/19/2024	A002010470xford University Press	10078020 530018871	31000	423 4115	69100	5,135.52
			31000	423 5940		245.36
78070887 09/19/2024		I0077959 091024	11000	431 5820		618.94
78070888 09/19/2024		10077960 09/10/24	11000	431 5820	65700	876.70
78070889 09/19/2024	A00200508P. G. & E.	10077961 091124	35827	357 5820	69700	332.84
78070890 09/19/2024	A00200508P. G. & E.	10077962 09-10-24	11000	435 5830	65191	61.34
			11000	435 5820	65191	7.31
78070891 09/19/2024	A00326920Pulido, Suzannah A.	I0077973 091324	11000	202 5990	60100	31.50
78070892 09/19/2024	A00200545Quad Knopf, Inc.	I0077986 124691	11000	431 5510	71002	1,263.00
78070893 09/19/2024	A00326567Ramirez, Brianna	10077968 091324	11000	202 5990	60100	30.00
78070894 09/19/2024	A00344383Robert Half	10078021 63944306	11000	421 5510	67200	1,252.80
		10078022 63980712	11000	421 5510	67200	975.60
		I0078023 63989162	11000	421 5510	67200	881.55
78070895 09/19/2024	A00335501Rojas, Emily E.	10077980 091324	11000	202 5990	60100	30.00
78070896 09/19/2024	A00285838Sammy's Detail	I0078011 2835	11000	431 5632	65700	765.00
78070897 09/19/2024	A00234793Southwest Signs	10078024 33172	31000	423 4310	69100	20.00
	A00200393Sparkletts	10078005 082924	11000	301 5990	64500	87.91
78070899 09/19/2024	A00201787Standard Insurance Company	I0077998 SEP 24	11000	411 3410	67300	447.02
			11000	411 3420	67300	1,376.03
78070900 09/19/2024	A00211077Strata Information Group	I0078004 55312	12569	353 5510		425.00
	A00330155Strautman, James A.	I0078009 240901		115 5510		7,500.00
	A00277399Sundgren, Lori A.	10077976 110724	12495	319 5710		575.00
		10078017 379724409	33429	310 441		489.77
	A00200862Taft College Bookstore	10077964 8690		209 4110		131.52
· · · · · · · · · · · · · · · · · · ·	-)		11000	211 4110		19.47
			11000	207 4110		199.03

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			11000	207	4110	49999	21.64
			11000 11000	213 207	4110 4110	15016 49999	57.26 117.48
			11000	207	4110	15011	32.48
78070905 09/19/2024	A00200862Taft College Bookstore	10077991 5429	11000	110	4310	66003	7.69
		10077992 9079	11000	213	4310	11051	36.66
	A00200862Taft College Bookstore	10077997 6812	12676	351	4310	64900	246.68
78070908 09/19/2024		10077999 6811	12676	351	4310	64900	562.47
78070909 09/19/2024	A00200862Taft College Bookstore	I0078003 5762	12676	351	4310	64900	338.61
78070910 09/19/2024	A00200862Taft College Bookstore	10078006 26-1	12909	351	4310	64900	319.77
78070911 09/19/2024	A00200293United Parcel Service	10077969 0000969726364.	31000	423	5940	67705	2,155.69
78070912 09/19/2024	A00312920Vital Source	I0077996 VST-11479-R-AUG	31000	423	4110	69100	3,662.02
78070913 09/19/2024	A00200355West Kern Water District	I0077974 09/05/24	33428	310	5810	69200	35.76
			33528	310	5810	69200	35.76
			33588	310	5810	69200	71.51
78070914 09/19/2024	A00318860Wu, Yongqiang	10077985 091324	11000	202	5990	60100	77.00
78070915 09/20/2024	A00328062Almaguer, Breanna	S0060232	11000		9526		300.00
78070916 09/20/2024	A00323324Avila Ramirez, Jovani	S0060233	11000		9526		0.10
78070917 09/20/2024	· · · · · · · · · · · · · · · · · · ·	S0060234	11000		9526		138.00
78070918 09/20/2024		S0060229	11000		9526		500.00
78070919 09/20/2024 78070920 09/20/2024	A00250283Cannon, Sydney N.	S0060236 S0060237	11000 11000		9526 9526		184.00 368.00
78070921 09/20/2024	A00336863Contreras, Jeffrey R. A00321019Criss, Katelyn R.	\$0060237 \$0060238	11000		9526		644.00
78070921 09/20/2024	A00321019Criss, Ratelyn R. A00326665Cruz Santiago, Fidel	\$0060236 \$0060263	11000		9526		52.00
		S0060203	11000		9526		190.72
78070924 09/20/2024	A00328060Fernandez-Renteria, Destiny	S0060240	11000		9526		300.00
78070925 09/20/2024	A00021823Garcia, Rigoberto	S0060242	11000		9526		278.00
78070926 09/20/2024	A00008973Garza, Anthony	S0060241	11000		9526		138.00
78070927 09/20/2024	A00337638Gonzales, Tiffany	\$0060243	11000		9526		232.00
78070928 09/20/2024	A00340711Guicharnaud, Kyleigh R.	\$0060244	11000		9526		118.68
78070929 09/20/2024	A00305595Guitron, Yesica	S0060231	11000		9526		486.00
78070930 09/20/2024	A00337520Jacinto, Michelle	S0060245	11000		9526		828.00
78070931 09/20/2024	A00302945Jackson, Brett R.	S0060246	11000		9526		184.00
78070932 09/20/2024	A00344421Johansen, Jill M.	S0060247	11000		9526		140.00
78070933 09/20/2024	A00292444Kinney, Glenda A.	S0060248	11000		9526		140.00
78070934 09/20/2024	A00071678Landreth, Nancy M.	S0060249	11000		9526		186.00
		S0060250	11000		9526		184.00
78070935 09/20/2024	A00335662Marroquin Gonzaga, Nancy Y.	S0060251	11000		9526		300.00
78070936 09/20/2024	A00309434Martinez, Arriel B.	S0060252	11000		9526		138.00
78070937 09/20/2024	A00305253Martinez, Eric A.	S0060253	11000		9526		184.00
78070938 09/20/2024	A00340752Martinez, Gabriela A.	S0060254	11000		9526		123.64
		\$0060255	11000		9526		186.00
	A00284852Moon, Liliana A.	S0060256	11000		9526		184.00
		S0060257	11000		9526		138.00
	A003397900wens, Jadyn L. A00319741Pena Lopez, Dianey	S0060258 S0060230	11000 11000		9526 9526		138.00 900.00
78070942 09/20/2024		\$0060230 \$0060259	11000		9526		300.00
	A00327987Ramirez, Vianca	S0060259 S0060260	11000		9526		13.50
	·	S0060235	11000		9526		552.00
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	A00329226Rowe, Emilee M.	S0060261	11000		9526		311.50
78070948 09/20/2024		S0060227	11000		9526		500.00
	A00327173Sandoval, Raven	S0060262	11000		9526		524.00
78070950 09/20/2024		S0060264	11000		9526		159.16
	A00340395Velasco-Roque, Luz E.	S0060265	11000	222	9526	00565	448.00 228.39
78070952 09/24/2024	A00293918A&B Athletics	I0078047 12932823 I0078061 7124	12560 11000	223 352	4323 4310	09565 69610	292.28
	A00306660Advanced Data Storage, Inc.	10078050 7124	11000	207	5990	49999	2.02
	A00306660Advanced Data Storage, Inc.	10078050 0187311	11000	207	5990	49999	2.02
	A00292936Albertson's Safeway LLC	10078046 177690082824	33429	310	4410	69250	328.33
	A00327542Alvarado, Cecilia	10078031 091824	12676	351	4410	64900	50.00
	A00201875Amazon Capital Services	I0078053 1H3V-Q3XL-3F9X	31000	423	4110	69100	80.46
	-	I0078058 1V63-9T61-4D6Q	12910	301	4310	64900	705.79
		I0078060 1H3X-9F6V-9KKT	12620	227	4310	61900	15.44
		I0078063 17GM-MKFG-W4JY	11000	431	4310	69610	58.48
		I0078073 1G1K-LGDG-MD41	12910	301	4310	64900	1,540.50
78070958 09/24/2024	A00200243Blick Art Materials	10078040 3633284	31000	423	4310	69100	225.33
		10078042 3671642	31000	423	4310	69100	235.85
78070959 09/24/2024	A00200109Brown & Reich Petroleum, Inc	10078068 48139	11000	432	4316	65100	102.56
			11000	431	4316	65500	146.57
			11000	352	4316	69610	556.71
		10078069 48140	39000	314	4316	64991	70.54
	- 0.00 4.4.64 4		12433	314	4316	69800	70.54
78070960 09/24/2024		10078062 2036	11000	352	5210	69610	200.00
	A00200228Dave's Glass Shop	10078065 3872	11000	431	5631	65100	1,140.00
	A00200246Division of the State Archit A00283264Frontier California Inc.	10078033 03-124740	11000	431	6121	65100	500.00
78070963 09/24/2024		I0078030 5734091024 I0078048 375550	11000 11000	431 209	5840	65700 04012	60.62
78070964 0972472024	A00200645Hardy Diagnostics	10078048 375550	11000	209	4311 4311	04012	403.85 135.57
78070965 09/24/2024	A00200712Kern County Supt. of Schools	10078054 376748	11000	421	5911	67200	576.00
	A00200712Kern county Supe. of Schools A00200721Kiwanis Club of Taft	10078056 20338	11000	115	5210	67100	925.00
70070300 0372172021	11002007211t1wan110 Olab Ol Tale	10078057 20339	11000	202	5210	60100	925.00
		10078070 20190	11000	110	5970	66003	100.00
		10078071 20252	11000	110	5210	66003	106.00
		10078078 20374	11000	110	5210	66003	186.00
78070967 09/24/2024	A00258702Martinson, Larry	I0078052 09524A	31000	423	4310	69100	800.00
	· · · · · · · · · · · · · · · · · · ·		31000	423	5940	69100	40.00
78070968 09/24/2024	A00271247Mendenhall, Janis L.	10078032 091624	12000	311	5710	64200	618.35
78070969 09/24/2024	A002004980ffice Depot	10078027 382167228001	11000	209	4310	17017	135.70
		10078041 383150819001	31000	423	4321	69100	119.33
78070970 09/24/2024	A00200508P. G. & E.	10078036 091224	11000	431	5830	65700	34,313.14
			39000	314	5830	64991	5,449.40
			12433	314	5830	69800	605.49
			33428	310	5830	69200	2,108.05
			33528	310	5830	69200	2,108.05
70070071 00/04/0004	700000F00D G 6 D	T0070027 00 /10 /04	33588	310	5830	69200	4,216.08
180/09/1 09/24/2024	A00200508P. G. & E.	10078037 09/12/24	33428	310	5820	69200	45.14
			33528 33588	310	5820	69200	45.14
78070972 09/24/2024	A00274574Penguin Random House LLC	10078038 1086212341	33588	310 423	5820 4110	69200 69100	90.29 184.68
	A00200522Pepsi-Cola Company	10078043 45603253	32000	423	4110	69400	894.92
10010913 09/24/2024	A002000221epsi Cota Company	100/0043 43003233	32000	722	4410	09400	094.92

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		10078044 45603252	32000	422	4410	69400	956.98
78070974 09/24/2024	·	10078049 2425-08	11000	352	5510	69610	500.00
	A00337933Sorenson Communications, LLC	I0078034 PI-000010936	12000	311	5641	64200	3,000.00
78070976 09/24/2024	A00200417Sysco Food Service of Ventur	10078025 379736154	12679	320	4410	64900	860.95
		10078026 379736153	32000	422	4410	69400	6,394.98
70070076 00 /04 /0004	7.000004170	T0070006 270726152	32000	422	4411	69400	900.63
78070976 09/24/2024	A00200417Sysco Food Service of Ventur	10078026 379736153	32000	422	4411	69400	557.70
78070077 00/24/2024	700200422Maft City Cobool Dietrict	I0078035 379724408 I0078028 25-20	33429	310	4410	69250	2,447.58
78070977 0972472024	A00200423Taft City School District	10078028 25-20	11000 11000	432 432	4312 5632	65100 65100	566.26 164.00
		10078064 25-19	11000	432	4312	67703	331.25
		10070004 23 19	11000	432	5632	67703	164.00
			11000	432	5632	67703	246.00
78070978 09/24/2024	A00200862Taft College Bookstore	I0078055 090924-BKST	31000	423	5912	69100	3,134.94
	A00200862Taft College Bookstore	10078074 6955	12560	223	4311	09565	506.19
	A00200862Taft College Bookstore	10078075 6392	11000	223	4310	60103	1,366.06
	A00200862Taft College Bookstore	10078076 9295	12560	223	4311	09565	5,244.96
	A00200862Taft College Bookstore	I0078077 5190	12560	223	4311	09565	863.68
	A00256341Terminix Commercial	10078029 451056492	33428	310	5860	69200	92.75
			33528	310	5860	69200	92.75
			33588	310	5860	69200	185.50
78070984 09/24/2024	A00200282True Value Home Center	I0078039 485978	11000	431	4310	69200	30.30
		I0078045 485974	39000	314	4410	64991	64.93
			12433	314	4410	69800	64.93
78070985 09/24/2024	A00336843Valadez, Jose A.	10078072 082924	12620	227	4310	61900	1,920.85
78070986 09/24/2024	A00200356West Side Recreation & Park	10078066 2545	12433	314	4311	69800	450.00
		10078067 2547	12433	314	4311	69800	375.00
78070987 09/25/2024	A00327115ABC Occupational Medical Cen	I0078109 EM019225	12571	411	5985	67300	45.00
		I0078113 EM019475	12571	411	5985	67300	15.00
	A00328695Alvarez, Amber	10078091 091324	11000	202	5990	60100	31.50
	A00339371Alvarez, Maximiliano	10078093 091824	12620	227	5710	61900	828.82
78070990 09/25/2024	A00201875Amazon Capital Services	I0078104 1G1K-LGDG-XWLT	11000	209	4310	04011	45.45
		I0078105 1XFW-P3RG-YRN9	31000	423	4310	69100	121.48
		I0078110 1QP4-KQ4K-6TTR	11000	352	4310	69610	64.94
		I0078117 16RC-L3G1-1M6F	12679	320	4310	64900	360.61 131.49
79070000 00/25/2024	A00201875Amazon Capital Services	I0078118 19KT-DNCT-9GKN I0078131 1QTJ-7KK4-74CF	31000 12201	423 203	4310 4310	69100 61200	266.30
	A00288646Amazon Web Services, Inc.	10078131 1013-7884-746F	11000	113	5644	67801	1,630.34
	A00334216Ashmore, Blake A.	10078102 1823769693	11000	202	5990	60100	30.00
	A00329175Association for Title IX Adm	10078099 35435	12571	411	5210	67300	2,759.00
	A00320892Barnes Welding	10078116 0063445314	12560	223	4311	09565	154.65
	A0020032Bdines Welding A00200243Blick Art Materials	10078095 3635075	31000	423	4310	69100	2.36
	A00334819Brady Industries	10078114 9226621	11000	431	4310	65300	134.60
	A00344093California Bat Exclusion	10078126 2024-913	11000	431	5633	69610	9,500.00
78070998 09/25/2024		I0078106 AA3JH4A	12000	303	6415	64300	179.80
	A00298525Celedon, Priscilla N.	10078083 091324	11000	202	5990	60100	30.00
	A00200167Central Valley Conference	I0078132 2430A	11000	352	5750	69613	5,843.00
	4	I0078133 2430B	11000	352	5750	69612	5,279.00
78071001 09/25/2024	A00200995Educause	I0078100 EDU-8481I8	11000	113	5641	67801	77.00
78071002 09/25/2024	A00332921Ferrilli	I0078103 SIN007521	11000	113	5510	67801	4,180.00

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78071003 09/25/2024	A00200645Hardy Diagnostics	10078101 380846	11000	209	4311	04100	142.43
70071004 00/25/2024	ACCOCCEFILE CONTROL TO C	10078122 381309	11000	209	4311	04012	359.52
78071004 09/25/2024	A00200655Henry Schein, Inc.	I0078120 12589316 I0078085 3406091324	11000 11000	352	4310 4310	69610 65100	220.58
78071005 09/25/2024 78071006 09/25/2024		10078085 3406091324	33428	431 310	5632	69200	763.85 172.80
78071006 0972372024	AUUZ443611Mdependent Fire and Salety,	100/8119 4000	33528	310	5632	69200	172.80
			33588	310	5632	69200	345.61
		10078134 4801	39000	314	5880	64991	190.00
78071007 09/25/2024	A00304876Ingram Book Group LLC	10078134 4001	31000	423	4110	69100	281.30
70071007 0372372024	A00304070111gram book Group lile	10070090 03032707	31000	423	5940	69100	12.00
78071008 09/25/2024	A00334108Johnson, Zion I.	10078087 091324	11000	202	5990	60100	25.00
78071000 09/25/2024	A00344496L2 Brands, LLC	10078111 IN24266877	31000	423	4310	69100	352.50
,00,1003 03,20,2021	1100011190H2 Brando, HEO	10070111 11121200077	31000	423	5940	69100	15.63
78071010 09/25/2024	A00262851Lytle, Steve	10078086 091724	11000	209	4311	04011	54.87
78071011 09/25/2024	A00309644Martinez, Julissa	10078082 091324	11000	202	5990	60100	30.00
78071012 09/25/2024		10078084 091624	11000	352	4310	69610	125.87
78071013 09/25/2024		10078079 4402393-5	12755	115	5970	67100	5,000.00
78071014 09/25/2024		10078088 091324	11000	202	5990	60100	62.00
78071015 09/25/2024		10078090 091324	11000	202	5990	60100	22.00
78071016 09/25/2024	A00335214Stukent, Inc	I0078115 1WJR-WY6R-9HW4	31000	423	4110	69100	21.64
78071017 09/25/2024	A00263777SWACC	10078108 311931	11000	401	5310	67702	258.00
78071018 09/25/2024	A00200417Sysco Food Service of Ventur	10078129 379741181	33429	310	4410	69250	795.91
		10078130 379725439	33429	310	4411	69250	196.64
78071019 09/25/2024	A00200832Taft College Foundation	10078098 719	11000	110	5970	68100	600.00
		10078107 718	11000	110	5970	66003	1,000.00
78071020 09/25/2024	A00200432Taft Union High School	10078121 25-002	11000	431	5633	69610	473.06
78071021 09/25/2024	A00252942TC Federal Financial Aid Cle	10078112 091024	11000	353	7130	64600	130.00
78071022 09/25/2024	A00318053Technical Safety Services, L	I0078123 TSSIN00032803	11000	431	5632	65100	1,799.25
78071023 09/25/2024	A00200628The Goodheart-Willcox Compan	I0078097 02001412	31000	423	4110	69100	2,917.80
			31000	423	5940	69100	90.82
78071024 09/25/2024	A00200282True Value Home Center	I0078080 486776	11000	431	4310	65100	36.77
		I0078125 487096	11000	431	5633	69610	95.17
		I0078127 486799	11000	431	4310	65100	191.30
		I0078128 487044	35827	357	4310	69700	84.95
78071025 09/25/2024	A00336843Valadez, Jose A.	I0078092 091824	12620	227	5710	61900	828.82
78071026 09/25/2024		I0078081 091224	11000	435	5810	65191	39.14
78071027 09/25/2024	A00200355West Kern Water District	I0078094 09/12/24	11000	431	5810	65700	3,713.49
			39000	314	5810	64991	684.53
			12433	314	5810	69800	76.06
78071028 09/25/2024	A00286901WinCraft, Incorporated	I0078124 751623	31000	423	4310	69100	427.50
			31000	423	5940	69100	3.00
78071029 09/26/2024	A002000164Imprint	10078157 12944337	12655	351	4310	64400	2,897.20
78071030 09/26/2024	A00201875Amazon Capital Services	I0078137 1LJ3-1GFQ-QHG6	31000	423	4115	69100	247.05
		I0078154 14C1-1JGP-4QWW	11000	202	6412	60100	105.00
		I0078156 1DPT-LPF6-R3RV	31000	423	4310	69100	250.69
		I0078160 1VCT-W916-T9MQ	12681	223	4310	09565	1,842.77
		I0078169 1M16-HT73-9GC1	12477	203	6310	61200	148.49
78071030 09/26/2024	A00201875Amazon Capital Services	I0078170 131K-LQHV-7L31	12477	203	6310	61200	24.17
		I0078171 19RK-RRTP-6RVJ	12620	227	4310	61900	55.32
		T0070170 1457 764W DODD	10000	227	1210	C1000	(0 01
		I0078173 14WL-764X-FGFF I0078175 1C3D-J030-DRHT	12620	227	4310	61900	62.31

Taft College Chec	k Register Report 01-Septe	mber -24 through 30- Se	ptembe	er-24		FY	24-25
		I0078176 1CTW-DKNF-937R	11000	401	4310	67200	67.10
		I0078187 1KXY-9XGT-1CC3	11000	302	4310	63100	574.71
		I0078188 1QXN-9V6D-PHFL	12676	351	4310	64900	137.67
		I0078189 1MGY-KVHG-6PPF	12679	320	4410	64900	552.15
		I0078192 1YJY-7F4V-47CP	12679	320	4310	64900	403.25
78071031 09/26/2024	A00320892Barnes Welding	10078167 0063432869	31000	423	4310	69100	1,152.16
	A00261766Benco Dental Supply Co.	I0078155 1U802715	11000	205	4311	12042	370.34
	A00200096Board of Governors, CCC	10078142 24-24-913	11000	113	5641	67801	5,900.00
78071034 09/26/2024		I0078168 INV00015520	12620	227	4410	61900	108.14
78071035 09/26/2024	A00200388Capital Industrial Medical S	10078165 34-119731	11000	301	4310	64900	125.22
		10078182 34-119732	12477	203	4310	61200	94.64
78071036 09/26/2024	A00200146Carolina Biological Supply C	I0078145 52683162RI	11000	209	4311	04012	146.29
		I0078152 52692754RI	11000	209	4311	04011	104.71
78071036 09/26/2024	A00200146Carolina Biological Supply C	I0078153 52694415RI	11000	209	4311	04011	44.49
		I0078172 52691246RI	11000	209	4311	04011	44.11
		I0078177 52675720RI	11000	209	4311	04014	186.45
		I0078180 52704687RI	11000	209	4311	04012	74.31
		I0078181 52701380RI	11000	209	4311	04012	61.32
78071037 09/26/2024	A00200161CDW-G	I0078163 AA4SS9H	11000	210	6412	20014	393.03
78071038 09/26/2024		10078184 296856	11000	113	5643	67801	39,273.15
78071039 09/26/2024		10078166 6	11000	302	5210	63100	125.00
78071040 09/26/2024	1 1	10078183 48112237	12681	223	5612	12042	20,509.26
78071041 09/26/2024		10078150 4803	39000	314	5880	64991	1,770.00
78071042 09/26/2024	A00108728Issue Trak, Inc	I0078141 TAFT1024MR	11000	113	5643	67801	1,194.00
			11000	431	5641	65100	1,194.00
			11000	224	5642	60200	1,194.00
78071043 09/26/2024	A00344496L2 Brands, LLC	I0078135 IN24268778	31000	423	4310	69100	345.00
			31000	423	5940	69100	15.63
		I0078140 IN24275791	31000	423	4310	69100	600.00
			31000	423	5940	69100	35.28
78071044 09/26/2024	A00341108LOOKOURWAY LLC	10078174 4179133068	12620	227	4323	61900	2,209.39
78071045 09/26/2024	A00258702Martinson, Larry	I0078139 091624B	31000	423	4310	69100	850.00
			31000	423	5940	69100	15.00
78071046 09/26/2024	A00227772MBS Textbook Exchange, Inc.	10078158 47-5444600	31000	423	4110	69100	276.10
			31000	423	5940	69100	48.35
78071047 09/26/2024	A00326022McKay, Allyson M.	10078185 091324	11000	203	5985	61200	31.50
78071048 09/26/2024	A00200498Office Depot	10078178 382178896001	11000	209	4310	17017	12.18
		10078190 376986981001	12000	303	4310	64300	20.29
		10078191 378295634001	12000	303	4310	64300	99.15
78071049 09/26/2024	A00266719Parts Town, LLC	10078144 2103452808	33428	310	5830	69200	57.51
			33528	310	5830	69200	57.51
			33588	310	5830	69200	115.03
	A00200522Pepsi-Cola Company	10078161 46119103	32000	422	4410	69400	1,396.51
	A00317367Quadient Leasing USA, Inc.	I0078136 Q1495254	11000	423	5610	69100	1,075.64
	A00200393Sparkletts	10078179 090624	12560	223	4310	09565	29.98
78071053 09/26/2024		10078146 139337	11000	431	5820	65700	133.35
78071054 09/26/2024	A00200417Sysco Food Service of Ventur	10078159 379741178	12679	320	4410	64900	454.92
		10078162 379741177	32000	422	4410	69400	13,982.56
			32000 32000	422 422	4411 4411	69400 69400	2,466.04 697.12

Taft College Chec	k Register Report 01-Septe	mber -24 through 30-	September-24		FY 2	24-25
	A00200862Taft College Bookstore	I0078138 7387	11000 110	4310	66003	1,012.14
78071056 09/26/2024	A00252942TC Federal Financial Aid Cle	I0078164 091324	11000 353	7310	64600	2.00
78071057 09/26/2024	A00336205TPx Communications	10078149 181699723-0	11000 431	5840	65700	599.96
78071058 09/26/2024	A00324752UKG INC	10078143 300077027	12571 411	5985	67300	6,137.00
		10078147 300043481	12571 411	5985	67300	12,592.00
		10078186 12291244	11000 411	5641	67300	19,537.41
78071059 09/26/2024	A00200433Vibul Tangpraphaphorn, M.D.	10078148 082124	11000 352	5980	08350	110.00
			12433 314	5980	69800	110.00
	A00200355West Kern Water District	I0078151 091824	12560 223	5810	09565	337.04
	A00306006Alviso, Breanna E.	S0060285	11000	9526		184.00
	A00252519Caples, Shania B.	S0060282	11000	9526		2.00
	A00203564Chavez, Lucila	S0060279	11000	9526		2.00
	A00328742Cibrian, Priscila G.	S0060294	11000	9526		644.00
	A00343720Del Villar, Alejandra	S0060275	11000	9526		60.00
	A00224788Duncan, Ashlei D.	S0060280	11000	9526		186.00
	A00342367Duncan, Ellie L.	S0060272	11000	9526		138.00
	A00340827Frederick, Bailee S.	S0060266	11000	9526		414.00
	A00284637Goldman, Kayla D.	S0060283	11000	9526		41.75
	A00316831Gregory, Liberty D.	S0060288	11000	9526		2.00
	A00328228Hardwick, Gage C.	S0060293	11000	9526		2.00
	A00342243Jimenez, Patrick	S0060270	11000	9526		2.00
	A00332871Kinnick, Zachary D.	S0060297	11000	9526		2.00
	A00314649Leung-Wai, Aulelei L.	S0060287	11000	9526		230.00
	A00333253Marquez, Jose G.	S0060298	11000	9526		52.00
	A00326573Medina Gonzalez, Ashley	S0060292	11000	9526		402.12
	A00330097Moore, Katelynn R.	S0060295	11000	9526		11.50
	A00319899Navarrette, Gracie N.	S0060290 S0060300	11000 11000	9526		2.00
	A00336044Parada Torres, Ashley A00318075Paredez, Mariana M.	S0060300 S0060289	11000	9526 9526		594.89 138.00
	A00333921Pena, Lorena	S0060289 S0060299	11000	9526		416.00
	A00333921Pena, Lorena A00337935Phillips, Emily K.	S0060299 S0060302	11000	9526		11.50
	A00059755Plotner, Dakota	S0060302 S0060278	11000	9526		11.50
	A00237271Ramirez, Sabrina	S0060276 S0060281	11000	9526		2.00
	A00343464Ramos, Amy	S0060231 S0060274	11000	9526		138.00
	A00298829Reddy-Gil, Rani C.	S0060274 S0060284	11000	9526		2.00
	A00337453Rivera, Brianna N.	S0060301	11000	9526		46.00
	A00339016Rocha, Jonathon J.	S0060303	11000	9526		230.00
	A00341139Rodarte, Madelyn I.	S0060267	11000	9526		138.00
	A00312295Rubi, Stephanie	S0060286	11000	9526		140.00
	A00342368Sanchez, Veronica L.	S0060273	11000	9526		324.00
	A00342331Sandoval, Jose R.	S0060271	11000	9526		102.00
	A00341365Sandoval Ramos, Helen M.	S0060268	11000	9526		2.00
	A00324126Sangha, Jasmit K.	S0060291	11000	9526		46.00
	A00341643Sullivan, Kaden M.	S0060269	11000	9526		600.00
	A00343721Vazquez Davalos, Andrew J.	S0060276	11000	9526		138.00
	A00340413Villa Alba, Daniela	S0060304	11000	9526		184.00
	A00331331Welch, Charles J.	S0060296	11000	9526		2.00
	A00344632Winters, Rosalie B.	S0060277	11000	9526		232.00

USER ID	ACTIVITTY DATE	VENDOR NUMBER	NAME	P NUME	URCHASE ORDER BER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL C A
		NONBER	IVAIVIE	NOIVIE	DATE.	NEQ. DATE	AWOON	CL CA
BYOUNG		A00200200	*	Vall			08/26/2024	\$1,160.00
	09/11/2024	A00200995			P0065512		09/11/2024	\$77.00
		A00270912	•		P0065507		09/11/2024	\$213.92
		A00310598			P0065518		09/11/2024	\$29.00
		A00200161	CDW-G		P0065566		09/16/2024	\$7 , 396.34
		A00264649	Convergint Technologies,	, LLC			09/17/2024	\$960.00
	09/20/2024	A00310598	Li, Xiaohong		P0065645		09/20/2024	\$267.00
		A00200096	•		P0065632	· · ·	09/19/2024	\$5,900.00
		A00223048			P0065639		09/20/2024	\$13,728.00
	/ /	A00331655			P0065633		09/19/2024	\$1,791.74
		A00278562			P0065557		09/13/2024	\$13,020.81
	09/23/2024	A00253023			P0065655		09/23/2024	\$255,032.01
	/ /	A00108728	•		P0065564		09/13/2024	\$3,582.00
	09/26/2024	A00200200	Computerland of Silicon	Vall	P0065701	09/26/2024	09/26/2024	\$20.00
							TOTAL USER	\$303,177.82
DDURAN	09/04/2024	A00200862	Taft College Bookstore		P0065462	09/04/2024	09/04/2024	\$7.69
	09/06/2024	A00200862	Taft College Bookstore		P0065442	09/03/2024	09/03/2024	\$578.88
			-		P0065443	09/03/2024	09/03/2024	\$36.66
		A00002482	May, James Patrick.		P0065466	09/04/2024	09/04/2024	\$64.95
					P0065467	09/04/2024	09/04/2024	\$21.65
					P0065468	09/04/2024	09/04/2024	\$490.00
					P0065470	09/04/2024	09/04/2024	\$323.00
		A00200498	Office Depot		P0065484	09/06/2024	09/06/2024	\$360.68
		A00201119	Design Science, Inc.		P0065461	09/04/2024	09/04/2024	\$247.80
	09/09/2024	A00200044	American General Media		P0065463	09/04/2024	09/04/2024	\$1,980.00
		A00200457	Rotary Club of Taft		P0065465	09/04/2024	09/04/2024	\$1,070.00
		A00200721	Kiwanis Club of Taft		P0065489	09/09/2024	09/09/2024	\$106.00
					P0065488	09/09/2024	09/09/2024	\$958.00
		A00002482	May, James Patrick.		P0065469	09/04/2024	09/04/2024	\$21.65
	09/10/2024	A00200498	Office Depot		P0065492	09/10/2024	09/10/2024	\$198.98
					P0065493	09/10/2024	09/10/2024	\$338.10
					P0065497	09/10/2024	09/10/2024	\$64.87
	09/11/2024	A00200721	Kiwanis Club of Taft		P0065487		09/09/2024	\$1,000.00
					P0065498	09/10/2024	09/10/2024	\$100.00
		A00201875	Amazon Capital Services		P0065483		09/06/2024	\$63.31
		A00200832			P0065519	09/11/2024	09/11/2024	\$600.00
		A00200832	Taft College Foundation		P0065532		09/12/2024	\$1,000.00
	09/18/2024	A00200862	Taft College Bookstore		P0065593	09/17/2024	09/17/2024	\$544.50
					P0065594	09/17/2024	09/17/2024	\$1,012.14

A00200862 Taft College Bookstore P0065601 09/17/2024 09/17/2024 A00262851 Lytle, Steve P0065574 09/18/2024 09/18/2024 \$1, A00200498 Office Depot P0065585 09/17/2024 09/17/2024 09/17/2024 \$1, A00250001 Blake, Paul Anderson. P0065582 09/17/2024 09/17/2024 \$1, A00262851 Lytle, Steve P0065584 09/17/2024 09/17/2024 \$1, A00262851 Lytle, Steve P0065585 09/17/2024 09/17/2024 \$1, A00262851 CDW-G P0065635 09/23/2024 09/23/2024 \$1, A00262851 CDW-G P0065635 09/23/2024 09/33/2024 \$1, A00262851 CDW-G P0065635 09/23/2024 09/30/2024 \$1, A00262851 CDW-G P0065635 09/23/2024 09/30/2024 \$1, A00262851 CDW-G P0065635 09/23/2024 09/23/2024 \$1, A00262851 CDW-G P00	Λ
A00200862 Taft College Bookstore P0065601 09/17/2024 09/17/2024 A00262851 Lytle, Steve P0065606 09/18/2024 09/18/2024 \$1, A00200498 Office Depot P0065574 09/16/2024 09/17/2024 09/17/2024 9/17/2024 A00250001 Blake, Paul Anderson. P0065582 09/17/2024 09/17/2024 09/17/2024 A00262851 Lytle, Steve P0065584 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/17/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/30	М
A00262851	\$366.29
### A00200243 Blick Art Materials	\$211.08
A00200498 Office Depot P0065574 09/16/2024 09/16/2024 A00250001 Blake, Paul Anderson. P0065582 09/17/2024 09/17/2024 \$ \$ A00262851 Lytle, Steve P0065584 09/17/2024 09/17/2024 \$ \$ P0065585 09/17/2024 09/17/2024 \$ \$ P0065635 09/19/2024 09/19/2024 \$ P0065635 09/19/2024 09/23/2024 P0065651 09/23/2024 09/23/2024 09/23/2024 P0065647 09/23/2024 09/23/2024 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$26.80
A00250001 Blake, Paul Anderson. P0065582 09/17/2024 09/17/2024 \$ \$ \$ A00262851 Lytle, Steve P0065584 09/17/2024 09/17/2024 \$ \$ \$ 09/23/2024 A00200498 Office Depot P0065635 09/19/2024 09/19/2024 \$ \$ 09/25/2024 A00200161 CDW-G P0065651 09/23/2024 09/23/2024 09/23/2024 \$ 09/30/2024 A00330155 Strautman, James Alexander. P0065720 09/30/2024 09/30/2024 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$,322.51
A00262851 Lytle, Steve P0065584 09/17/2024 09/17/2024 \$	\$55.93
DNAVARRO 09/23/2024 A00220771 Academic Senate for Communit P0065456 09/18/2024 09/03/2024 09/18/2024 09/13/2024 09/13/2024 A00277399 Sundgren, Lori Anne. P0065454 09/13/2024 A0020048 09/13/2024 A0020048 09/13/2024 A00200498 0ffice Depot P0065612 09/18/2024 09/18/2024 09/18/2024 \$09/18/2024 A00200498 0ffice Depot P0065612 09/18/2024 09/18/2024 09/18/2024 \$309/18/2024	\$200.00
DMONTOYA	\$212.80
DNAVARRO 09/25/2024 A00200161 CDW-G 09/30/2024 A00330155 Strautman, James Alexander. P0065651 09/23/2024 09/23/2024 \$ P0065647 09/23/2024 09/23/2024 \$ P0065720 09/30/2024 09/30/2024 \$ P0065698 09/26/2024 09/26/2024 \$ P0065698 09/	\$720.30
DNAVARRO 09/25/2024 A00200161 CDW-G 09/30/2024 A00330155 Strautman, James Alexander. P0065647 09/23/2024 09/23/2024 \$65, TOTAL USER DNAVARRO 09/04/2024 A00222771 Academic Senate for Communit P0065456 09/04/2024 09/04/2024 90/03/2024 \$09/13/2024 A00277399 Sundgren, Lori Anne. P0065494 09/13/2024 09/13/2024 A00200862 Taft College Bookstore P0065583 09/17/2024 09/18/2024 09/18/2024 \$09/13/2024 A00200498 Office Depot P0065612 09/18/2024 09/18/2024 \$309/18/	\$59.90
DMONTOYA 09/26/2024 A00220771 Academic Senate for Communit P0065456 09/04/2024 09/03/2024 \$80, DNAVARRO 09/13/2024 A0022771 Academic Senate for Communit P0065456 09/04/2024 09/03/2024 \$909/13/2024 A00277399 Sundgren, Lori Anne. P0065494 09/03/2024 09/03/2024 09/13/2024 A00277399 Sundgren, Lori Anne. P0065494 09/10/2024 09/03/2024 09/19/2024 09/19/2024 A00200862 Taft College Bookstore P0065583 09/17/2024 09/18/2024 09/23/2024 A00200498 Office Depot P0065612 09/18/2024 09/18/2024 \$90065612 09/18/2024 09/18/2024 \$90065612 09/18/2024 09/18/2024 \$90065612 09/18/2024 09/18/2024	\$53.00
DMONTOYA 09/26/2024 A00200065 B & H Photo-Video, Inc. P0065698 09/26/2024 09/26/2024 TOTAL USER DNAVARRO 09/04/2024 A00222771 Academic Senate for Communit P0065456 09/04/2024 09/04/2024 \$ A00277399 Sundgren, Lori Anne. P0065450 09/03/2024 09/03/2024 \$ 09/13/2024 A00277399 Sundgren, Lori Anne. P0065450 09/03/2024 09/03/2024 \$ 09/19/2024 A00200862 Taft College Bookstore P0065583 09/17/2024 09/17/2024 09/23/2024 A00200498 Office Depot P0065612 09/18/2024 09/18/2024 \$	\$749.58
DMONTOYA 09/26/2024 A00200065 B & H Photo-Video, Inc. P0065698 09/26/2024 09/26/2024 TOTAL USER DNAVARRO 09/04/2024 A00222771 Academic Senate for Communit P0065456 09/04/2024 09/04/2024 Sundgren, Lori Anne. P0065450 09/03/2024 09/03/2024 09/13/2024 A00277399 Sundgren, Lori Anne. P0065494 09/10/2024 09/10/2024 09/19/2024 A00200862 Taft College Bookstore P0065583 09/17/2024 09/17/2024 09/23/2024 A00200498 Office Depot P0065612 09/18/2024 09/18/2024 \$\$,000.00
DNAVARRO 09/04/2024 A00222771 Academic Senate for Communit P0065456 09/04/2024 09/04/2024 \$ A00277399 Sundgren, Lori Anne. P0065450 09/03/2024 09/03/2024 \$ 09/13/2024 A00277399 Sundgren, Lori Anne. P0065494 09/10/2024 09/10/2024 \$ 09/19/2024 A00200862 Taft College Bookstore P0065583 09/17/2024 09/17/2024 09/23/2024 A00200498 Office Depot P0065612 09/18/2024 09/18/2024 \$, 167.05
DNAVARRO 09/04/2024 A00222771 Academic Senate for Communit P0065456 09/04/2024 09/04/2024 \$ A00277399 Sundgren, Lori Anne. P0065450 09/03/2024 09/03/2024 \$ 09/13/2024 A00277399 Sundgren, Lori Anne. P0065494 09/10/2024 09/10/2024 \$ 09/19/2024 A00200862 Taft College Bookstore P0065583 09/17/2024 09/17/2024 09/23/2024 A00200498 Office Depot P0065612 09/18/2024 09/18/2024 \$	\$74.45
A00277399 Sundgren, Lori Anne. P0065450 09/03/2024 09/03/2024 \$ 09/13/2024 A00277399 Sundgren, Lori Anne. P0065494 09/10/2024 09/10/2024 \$ 09/19/2024 A00200862 Taft College Bookstore P0065583 09/17/2024 09/17/2024 09/23/2024 A00200498 Office Depot P0065612 09/18/2024 09/18/2024 \$	\$74.45
A00277399 Sundgren, Lori Anne. P0065450 09/03/2024 09/03/2024 \$ 09/13/2024 A00277399 Sundgren, Lori Anne. P0065494 09/10/2024 09/10/2024 \$ 09/19/2024 A00200862 Taft College Bookstore P0065583 09/17/2024 09/17/2024 09/23/2024 A00200498 Office Depot P0065612 09/18/2024 09/18/2024 \$	\$575.00
09/13/2024 A00277399 Sundgren, Lori Anne. P0065494 09/10/2024 09/10/2024 \$ 09/19/2024 A00200862 Taft College Bookstore P0065583 09/17/2024 09/17/2024 09/23/2024 A00200498 Office Depot P0065612 09/18/2024 09/18/2024 \$	\$100.09
09/23/2024 A00200498 Office Depot P0065612 09/18/2024 09/18/2024 \$	\$575.00
	\$43.29
A00201875 Amazon Capital Services P0065643 09/20/2024 09/20/2024	\$158.46
	\$75.55
09/24/2024 A00200161 CDW-G P0065608 09/18/2024 09/18/2024	\$72.73
TOTAL USER \$1,	,600.12
DRIOS 09/09/2024 A00311472 HIRE Committee of Kern Count P0065475 09/05/2024 09/05/2024 \$	\$120.00
09/13/2024 A00046103 Romero, Megan M. P0065511 09/11/2024 09/11/2024	\$44.00
	\$60.00
P0065516 09/11/2024 09/11/2024	\$30.00
A00201586 Dodson, John P0065509 09/11/2024 09/11/2024	\$44.00
	\$44.00
	\$59.00
09/18/2024 A00200505 OT Cookhouse & Saloon P0065599 09/17/2024 09/17/2024 \$	\$500.00
A00201875 Amazon Capital Services P0065600 09/17/2024 09/17/2024 \$	\$750.00
	\$200.00
A00200862 Taft College Bookstore P0065660 09/23/2024 09/23/2024 \$	\$738.27
	\$300.00

USER ID	ACTIVITTY DATE	VENDOR NUMBER		PURCHASE ORDER UMBER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL C A
		NUMBER	NAIVIE N	UMBEK DATE	REQ. DATE	AMOUNT	CL CA
		A00046103	Romero, Megan M.	P0065619	09/18/2024	09/18/2024	\$52.00
		A00201586	-	P0065618		09/18/2024	\$52.00
		A00046103		P0065615		09/18/2024	\$34.00
		A00201586	-	P0065616	09/18/2024	09/18/2024	\$34.00
		A00201875	Amazon Capital Services	P0065598	09/17/2024	09/17/2024	\$1,200.00
	09/30/2024	A00200391	Soroptimist International	P0065727	09/30/2024	09/30/2024	\$130.50
		A00200457	Rotary Club of Taft	P0065728	09/30/2024	09/30/2024	\$1,070.00
		A00200717	Kern Regional Center	P0065731	09/30/2024	09/30/2024	\$650.00
		A00201875	Amazon Capital Services	P0065725	09/30/2024	09/30/2024	\$1,000.00
				P0065726	09/30/2024	09/30/2024	\$1,000.00
		A00203038	Garcia, Eloisa	P0065730	09/30/2024	09/30/2024	\$34.00
		A00311472	HIRE Committee of Kern Cou	nt P0065734	09/30/2024	09/30/2024	\$40.00
		A00336148	Hernandez, Jovanni Jose.	P0065732	09/30/2024	09/30/2024	\$34.00
						TOTAL USER	\$8,219.77
DVOHNOUT	09/06/2024	A00337165	Lopez, Jaime	P0065459	09/04/2024	09/04/2024	\$1,385.87
		A00200721	Kiwanis Club of Taft	P0065479	09/05/2024	09/05/2024	\$27.00
		A00201875	Amazon Capital Services	P0065473	09/05/2024	09/05/2024	\$105.00
		A00307058	Minor, Leslie B.	P0065472	09/05/2024	09/05/2024	\$1,464.42
	09/09/2024	A00243766	Tweedy, Allisa Marie.	P0065310	08/15/2024	08/15/2024	\$1,832.78
	09/18/2024	A00334564	Castro, Jose Miguel.	P0065533	09/12/2024	09/12/2024	\$62.00
		A00311379	Martinez, Carolina Marie.	P0065536	09/12/2024	09/12/2024	\$30.00
		A00316480	Jimenez, Edgar	P0065539	09/12/2024	09/12/2024	\$31.50
		A00321022	Krier, Gabrielle Elizabeth	. P0065548	09/13/2024	09/13/2024	\$31.50
		A00326567	Ramirez, Brianna	P0065537	09/12/2024	09/12/2024	\$30.00
		A00326920	Pulido, Suzannah Annette.	P0065540	09/12/2024	09/12/2024	\$31.50
		A00327673	Duran, Damian	P0065545	09/13/2024	09/13/2024	\$30.00
		A00327676	Aguilar, Leslie	P0065546	09/13/2024	09/13/2024	\$30.00
		A00327679	Olvera, Natalie Nicole.	P0065538	09/12/2024	09/12/2024	\$77.00
		A00335501	Rojas, Emily Elise.	P0065544	09/13/2024	09/13/2024	\$30.00
		A00200656	Jacobi, Victoria J.	P0065561	09/13/2024	09/13/2024	\$935.42
		A00318860	Wu, Yongqiang	P0065550	09/13/2024	09/13/2024	\$77.00
		A00323702	Farewell, Julia Rose.	P0065551	09/13/2024	09/13/2024	\$62.00
		A00338530	Lozano, Cassandra Unique.	P0065549	09/13/2024	09/13/2024	\$30.00
		A00200773	Beasley, Michelle A.	P0065525	09/11/2024	09/11/2024	\$1,161.90
	09/22/2024	A00200673	IBM	P0065528	09/12/2024	09/12/2024	\$14,370.03
	09/23/2024	A00298525	Celedon, Priscilla N.	P0065541	09/12/2024	09/12/2024	\$30.00
		A00309644		P0065547		09/13/2024	\$30.00
		A00319916	Rivera Acosta, Mireya Bere	ni P0065624	09/19/2024	09/19/2024	\$62.00
		A00325908	Rodriguez, Kimberly Melody		09/19/2024	09/19/2024	\$22.00

USER ID	ACTIVITTY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	
002.1.12	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		NAME N	UMBER DATE	REQ. DATE	AMOUNT	CL C A
		<u> </u>	Alvarez, Amber	P0065626	09/19/2024	09/19/2024	\$31.50
		A00334108				09/19/2024	\$25.00
			Ashmore, Blake Arthur.	P0065628		09/19/2024	\$30.00
			Smith, Kenneth	P0065654		09/23/2024	\$435.00
						TOTAL USER	\$22,500.42
GRUIZ	09/03/2024	4 A00327542		P0065448		09/03/2024	\$402.00
	09/04/2024	A00200862	Taft College Bookstore	P0065446	09/03/2024	09/03/2024	\$246.68
				P0065449		09/03/2024	\$887.64
	09/10/2024	4 A00200235		P0065414		08/28/2024	\$708.82
		A00324223		P0065420		08/28/2024	\$138.00
	09/13/2024	4 A00201875	=	P0065464		09/04/2024	\$316.25
		A00200862	2	P0065527		09/12/2024	\$313.93
	09/19/2024		Alvarado, Cecilia	P0065569		09/16/2024	\$50.00
		A00200862		P0065620		09/18/2024	\$1,396.43
	09/24/2024		Amazon Capital Services	P0065607		09/18/2024	\$649.50
		A00284634	Abbott, Amar Isa.	P0065680	09/24/2024	09/24/2024	\$333.16
						TOTAL USER	\$5,442.41
HCASH	09/06/2024	1 A00329796	Farmer, Jonathan	P0065453	09/03/2024	10/03/2024	\$297.24
	09/09/2024	A00202515	ACCCA	P0065485	08/30/2024	08/30/2024	\$250.00
	09/23/2024	A00201875	Amazon Capital Services	P0065659	09/23/2024	09/27/2024	\$100.00
						TOTAL USER	\$647.24
JWHITE	09/06/2024	1 A00200182	City of Taft Police Depart	me P0065471	09/05/2024	09/05/2024	\$60.00
		A00200238	Department of Justice	P0065458		09/04/2024	\$288.00
		A00202515	ACCCA	P0065530		09/12/2024	\$500.00
		A00329175	Association for Title IX A	dm P0065520	09/11/2024	09/11/2024	\$2,759.00
	09/18/2024	A00326022	McKay, Allyson Michelle.	P0065604	09/18/2024	09/18/2024	\$31.50
		A00200238	Department of Justice	P0065611	09/18/2024	09/18/2024	\$32.00
	09/20/2024	4 A00327115	ABC Occupational Medical C	en P0065640	09/20/2024	09/20/2024	\$396.92
				P0065642		09/20/2024	\$232.00
	09/24/2024	A00327973		P0065666		09/24/2024	\$475.00
	09/25/2024	A00250381			09/11/2024	09/11/2024	\$499.00
		A00324752	UKG INC	P0065501		09/10/2024	\$86,138.50
				P0065529		09/12/2024	\$19,537.41
		A00200238	Department of Justice	P0065656		09/23/2024	\$128.00
		A00200433	Vibul Tangpraphaphorn, M.D	. P0065526	09/12/2024	09/12/2024	\$220.00

Taft College Purchase Order Activity	v Report 1-9	September-2024 through	gh 30-September-2024
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USER ID	ACTIVITTY DATE	VENDOR NUMBER	NAME NUN	PURCHASE ORDER BER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL C A
		A00200161		P0065700		09/26/2024	\$359.41
	09/2//2024	AUU2UU182	City of Taft Police Departme	P0065/11	09/27/2024	09/27/2024	\$180.00
						TOTAL USER	\$111,836.74
KSTEARMAN	09/25/2024	A00200016		P0065652	09/23/2024	09/23/2024	\$2,350.00
		A00227772			09/23/2024	09/23/2024	\$25,000.00
		A00258702		P0065663		09/23/2024	\$8,000.00
		A00342292		P0065657	09/23/2024	09/23/2024	\$875.00
		A00344496	L2 Brands, LLC	P0065653	09/23/2024	09/23/2024	\$6,500.00
						TOTAL USER	\$42,725.00
LMURPHY	09/03/2024	A00200498	Office Depot	P0065439	08/30/2024	08/30/2024	\$600.00
		A00200655	Henry Schein, Inc.	P0065296	08/14/2024	08/14/2024	\$220.59
		A00332342	-	P0065057	07/23/2024	08/30/2024	\$7,700.00
	09/06/2024	A00306660	Advanced Data Storage, Inc.	P0065476	09/05/2024	09/06/2024	\$150.00
		A00307141		P0065438	08/30/2024	08/30/2024	\$5,000.00
		A00326991		P0065100		09/05/2024	\$450.00
		A00201875		P0065454		09/03/2024	\$64.94
		A00344817		P0065455		09/03/2024	\$8,000.00
	09/19/2024	A00293918	A&B Athletics	P0065502		09/10/2024	\$1,363.74
		A00200862	Taft College Bookstore	P0065535	09/12/2024	09/12/2024	\$75.78
		A00293918	<u> </u>	P0065503		09/10/2024	\$175.37
	09/24/2024	A00249855		P0065622		09/18/2024	\$125.87
		A00279071		P0065693		09/25/2024	\$3,913.88
		A00325532	<u>=</u>			09/18/2024	\$13,400.00
		A00200198	Community College League of			09/16/2024	\$12,725.00
	09/30/2024	A00201875	Amazon Capital Services	P0065729	09/30/2024	09/30/2024	\$26.93
						TOTAL USER	\$53,992.10
MALVAREZ	09/06/2024	A00200016	4Imprint	P0065460	09/04/2024	09/04/2024	\$6,818.40
		A00200862	Taft College Bookstore	P0065480		09/06/2024	\$6,614.84
			Valadez, Jose A.	P0065444		09/03/2024	\$912.70
		A00339371		P0065445		09/03/2024	\$912.70
	09/18/2024	A00320892		P0065517		09/11/2024	\$1,594.76
	,,	A00200064	<u> </u>	P0065534		09/12/2024	\$3,904.58
		A00320892		P0065553		09/13/2024	\$1,726.59
		A00334583	Sanchez, Dimas Javier.	P0065577		09/16/2024	\$345.00
		A00337213		P0065596		09/17/2024	\$750.00

USER ID	ACTIVITTY DATE	VENDOR NUMBER		PURCHASE ORDER UMBER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL C A
		A00200862		P0065554		09/13/2024	\$8,000.00
		A00323708		P0065579		09/16/2024	\$345.00
		A00326005		P0065581		09/16/2024	\$345.00
			Garcia Flores, Hernan	P0065580		09/16/2024	\$345.00
	//		Palacios Ramirez, Wendy It			09/16/2024	\$345.00
	09/23/2024	A00339371	Alvarez, Maximiliano	P0065575		09/16/2024	\$5,432.04
				P0065661	09/23/2024	09/23/2024	\$1,375.00
						TOTAL USER	\$39,766.61
MBLANCO	09/13/2024	A00341342	Daley, Pearl	P0065524	09/11/2024	09/11/2024	\$719.76
		A00271089	- ·	P0065665		09/23/2024	\$486.16
		A00271247		P0065500		09/10/2024	\$2,580.02
		A00252942	TC Federal Financial Aid C	Cle P0065586	09/17/2024	09/17/2024	\$2.00
		A00341342	Daley, Pearl	P0065592	09/17/2024	09/17/2024	\$125.00
		A00279071	PrestoSports Inc.	P0065617	09/18/2024	09/18/2024	\$1,750.00
		A00200832	Taft College Foundation	P0065641	09/20/2024	09/20/2024	\$1,000.00
		A00200120	CACCRAO	P0065664		09/23/2024	\$500.00
		A00274675	Guevara, Cinthya G.	P0065662	09/23/2024	09/23/2024	\$660.00
		A00346976		P0065685	09/24/2024	09/24/2024	\$3,355.75
	09/27/2024	A00331655	2	P0065705		09/27/2024	\$1,606.99
		A00341342	Daley, Pearl	P0065706	09/27/2024	09/27/2024	\$125.00
						TOTAL USER	\$12,910.68
MMATTHEWS	09/06/2024	A00200655	Henry Schein, Inc.	P0065482	09/06/2024	09/11/2024	\$218.93
		A00201875		P0065451		09/06/2024	\$93.48
	09/18/2024	A00261766	±-	P0065521		09/16/2024	\$578.26
			11 1	P0065568		09/19/2024	\$346.44
	09/23/2024	A00200539	The Procter & Gamble Distr			09/30/2024	\$274.35
		A00201875	Amazon Capital Services	P0065621	09/18/2024	09/23/2024	\$49.78
						TOTAL USER	\$1,561.24
MPAYNE	09/23/2024	A00101632	Dodson, Rebecca A.	P0065631	09/19/2024	09/19/2024	\$755.00
	11, 20, 202	A00200053		P0065630	· · · · ·	09/19/2024	\$4,299.48
		A00200161		P0065629		09/19/2024	\$351.98
			Health First Corporation	P0065625		09/19/2024	\$396.54
						TOTAL USER	\$5,803.00

Taft College Purchase Order Activity Report 1-September-2024 through 30-September-2024
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USER ID	ACTIVITTY DATE	VENDOR NUMBER		PURCHASE ORDER NUMBER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL C A
MSANCHEZ	09/19/2024	A00200567	Mickelberry, Gracie	P0065562	09/13/2024	10/05/2024	\$1,492.54
		A00331655	= '	P0065565		06/30/2025	\$350.00
	09/27/2024	A00200467		P0065710		10/05/2024	\$16.00
		A00200567		P0065707		10/05/2024	\$800.00
		A00241620		P0065708		10/05/2024	\$16.00
	00/00/000	A00250711		P0065709		10/05/2024	\$16.00
	09/30/2024	A00200467	Cotto, Apolonia	P0065733	09/30/2024	10/23/2024	\$143.50
						TOTAL USER	\$2,834.04
MTOFTE	09/09/2024	A00200273	Ebsco Subscription Service	e P0065486	09/09/2024	09/09/2024	\$29.13
	09/16/2024	A00200388	Capital Industrial Medical		09/16/2024	09/16/2024	\$94.65
	09/18/2024	A00200388	Capital Industrial Medical	l S P0065571	09/16/2024	09/16/2024	\$94.65
						TOTAL USER	\$218.43
NFIGUEROA	09/06/2024	A00252942	TC Federal Financial Aid C	Cle P0065477	09/05/2024	09/05/2024	\$1,849.00
	09/13/2024	A00252942	TC Federal Financial Aid (Cle P0065523	09/11/2024	09/11/2024	\$130.00
	09/17/2024	A00259618	Taft College ASB General	P0065588		09/17/2024	\$120.00
				P0065589	09/17/2024	09/17/2024	\$65,000.00
	09/25/2024	A00331655	Dell Marketing LP	P0065636	09/19/2024	09/19/2024	\$1,083.45
						TOTAL USER	\$68,182.45
SCRISS	09/18/2024	A00201875	Amazon Capital Services	P0065609	09/18/2024	09/18/2024	\$600.00
	09/25/2024	A00347061	Be Finally Free, inc.	P0065682	09/24/2024	09/24/2024	\$1,500.00
						TOTAL USER	\$2,100.00
SGOMEZ	09/03/2024	A00200282	True Value Home Center	P0065427	08/29/2024	08/29/2024	\$259.37
	09/04/2024	A00200017	A.P.I. Plumbing	P0065431	08/29/2024	08/29/2024	\$187.28
		A00200282	True Value Home Center	P0065400	08/27/2024	08/27/2024	\$108.29
				P0065426		08/29/2024	\$67.07
				P0065441		09/03/2024	\$10.81
		- 000000400		P0065452		09/03/2024	\$36.77
	00/06/0004	A00200423	<u> </u>			08/27/2024	\$705.51
	· · ·	A00201122 A00200228	<u> </u>	P0065478 P0065490	· · ·	09/05/2024 09/10/2024	\$763.85 \$1,140.00
	09/12/2024	A00200228 A00200423	<u>-</u>			09/10/2024	\$1,140.00
		1100200423	Tale city believed bistrict	P0065491		09/10/2024	\$730.26
	09/13/2024	A00334819	Brady Industries	P0065505		09/11/2024	\$28.57

USER ID	ACTIVITTY DATE	VENDOR NUMBER	NAME NUM	PURCHASE ORDER BER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL C A
		NOIVIBLE	NAIVIE NOIVI	DEN DATE	NEQ. DATE	AWOONT	CL CA
		A00200282	True Value Home Center	P0065559	09/13/2024	09/13/2024	\$84.95
	09/16/2024	A00244581				09/13/2024	\$1,960.00
		A00200282		P0065572		09/16/2024	\$65.73
	03/10/2021	A00201875		P0065558		09/13/2024	\$151.65
		A00244581				09/13/2024	\$691.21
	09/22/2024	A00200246	± .			09/18/2024	\$500.00
	03, 22, 2021	A00264649				09/17/2024	\$10,258.00
		A00284319				09/17/2024	\$250.00
		A00288637		P0065638		09/20/2024	\$2,000.00
		A00200282		P0065560		09/13/2024	\$191.30
		1100200202	True varue nome contest	P0065563		09/13/2024	\$95.17
		A00200432	Taft Union High School	P0065543		09/12/2024	\$473.06
		A00200487		P0065573		09/16/2024	\$10,250.67
		A00200629		P0065567		09/16/2024	\$124.00
		A00264649				09/17/2024	\$11,890.00
	09/24/2024	A00200282		P0065648		09/23/2024	\$82.67
			A.P.I. Plumbing	P0065672		09/24/2024	\$671.15
		A00200282	=	P0065670		09/24/2024	\$66.01
				P0065649		09/23/2024	\$201.30
				P0065668		09/24/2024	\$92.06
				P0065669	09/24/2024	09/24/2024	\$133.76
		A00200396	Spurr	P0065646		09/23/2024	\$133.35
		A00201875		P0065644	09/20/2024	09/20/2024	\$121.23
	09/30/2024	A00200423		P0065719		09/30/2024	\$157.66
			1				
						TOTAL USER	\$45,423.96
TBLANCO	09/03/2024	A00200043	American Express	P0065411	08/28/2024	08/28/2024	\$12,851.48
12211100	037 037 202 1	A00200069		P0065436		08/30/2024	\$365.98
	09/06/2024	A00200498		P0065447		09/03/2024	\$422.16
		A00263777	SWACC	P0065496		09/10/2024	\$258.00
	03/11/2021	A00200360		P0065495		09/10/2024	\$94,106.25
	09/22/2024	A00200498		P0065602		09/17/2024	\$188.13
		A00200862		P0065671		09/24/2024	\$102,655.23
		A00200862	2	P0065673		09/24/2024	\$3,284.01
	,		<u> </u>	P0065674		09/24/2024	\$633.13
				P0065675		09/24/2024	\$4,880.15
				P0065676		09/24/2024	\$451.32
				P0065677		09/24/2024	\$64.94
						TOTAL USER	\$220,160.78

Taft College Purchase Order Activity Report 1-September-2024 through 30-September-2024						F	Y 24-25		
USER ID	ACTIVITTY DATE	VENDOR NUMBER		PURCHASE ORDE NUMBER C	ER DATE	REQ. DATE		ASE ORDER MOUNT	CL C A
THOLDER	09/04/2024	4 A00200628	The Goodheart-Willcox Com	npan P006545	7	09/04/2024	09/04/20	24	\$5,400.00
	09/06/2024	4 A00200243	Blick Art Materials	P0065474	4	09/05/2024	09/05/20	24	\$8,000.00
	09/11/2024	4 A00200541	Proforma	P0065513	3	09/11/2024	09/11/20	24	\$2,750.00
		A00201047	Oxford University Press	P0065506	6	09/11/2024	09/11/20	24	\$6,900.00
		A00304876	Ingram Book Group LLC	P0065508	8	09/11/2024	09/11/20	24	\$2,100.00
							TOTAL US	EER	\$25,150.00

West Kern Community College District Board of Trustees Meeting October 9, 2024

A. Academic Employment

1. NTT Faculty Assignments

Item Name	Assignment	Rate	Effective Date

2. Faculty Extra Duty Assignments

Item	Name	Assignment	Stipend	Effective Date
a.	Goodman, Daniel	Peer Online Course Review (POCR) – Cohort 1	\$2,146.45	9/24/2024
b.	Martinez, Mariza	Math Community of Practice	\$100/meeting; est. 4 per Semester	8/30/2024
c.	Reed, Nyoka	Art Gallery Coordinator	\$1,898.04	9/16/2024
d.	Reynolds, Joy	Math Community of Practice	\$100/meeting; est. 4 per Semester	8/30/2024
e.	Getty, Shelley	Club Advisor-InterVarsity	\$2,231.19	9/18/2024
f.	Golling, Leigh	Club Advisor-Performing Arts	\$2,231.19	9/18/2024
g.	May, James	Club Advisor-STEM-CiTE (Co-Advisor)	\$1,115.60	9/18/2024
h.	Mendoza, Tina	Club Advisor-Veterans	\$2,231.19	9/18/2024
i.	Oja, Michelle	Club Advisor-SPECTRUM	\$2,231.19	9/18/2024
j.	Roth, Rebecca	Club Advisor-Early Care and Educators	\$2,231.19	9/18/2024
k.	Webster, Kyle	Club Advisor-STEM-CiTE (Co-Advisor)	\$1,115.60	9/18/2024

3. Faculty and Adjunct Assignments

Item Name	Assignment	Hourly Rate	Effective Date

4. Coaching Assignments

Item	Name	Assignment	Stipend Amount	Effective Date

West Kern Community College District Board of Trustees Meeting October 9, 2024

B. Non-Academic Employment

1. Classified

Item	Name	Assignment	Range/ Step	FTE	Hourly Rate	Effective Date
a.	Benson, Nathan	Temporary STEM and CTE After School Assistant	3/A	60.0%	\$18.54	9/18/2024
b.	Blanco, Erik	Temporary STEM and CTE After School Assistant	3/A	60.0%	\$18.54	9/18/2024
c.	Bolak, Dawn	Substitute Food Service Worker	7/A	N/A	\$20.07	9/5/2024
d.	Koontz, John	Substitute Food Service Worker	7/A	N/A	\$20.07	9/4/2024
e.	McKay, Allyson	Library Technician I	14/A	100.0%	\$22.21	9/17/2024
f.	Mendoza, Viviana	Temporary STEM and CTE After School Assistant	3/A	60.0%	\$18.54	9/18/2024
g.	Sanchez, Dimas	Temporary STEM and CTE After School Assistant	3/A	60.0%	\$18.54	9/18/2024
h.	Stacy, Jordan	User Support Specialist	30/A	100.0%	\$32.97	9/5/2024
i.	McMahan, Paul	Direct Support Coordinator	13/A	70.0%	\$21.95	10/1/2024
j.	Holmes, Christina	Direct Support Coordinator	13/A	70.0%	\$21.95	10/1/2024
k.	Montoya, Raul	Direct Support Coordinator	13/A	60.0%	\$21.95	10/1/2024
l.	Meason, Codie	Direct Support Coordinator	13/A	50.0%	\$21.95	10/1/2024

2. Administration

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date

3. Confidential

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date

West Kern Community College District Board of Trustees Meeting October 9, 2024

C. Separations

1. Academic

Item	Name	Assignment	Retired?	Effective Date
a.	Van Ry, Veronica	Adjunct Faculty	Yes	9/5/2024

2. Classified

Item	Name	Position	Retired?	Effective Date
a.	Lopez, Norberto	Instructional Technician, Curriculum	No	10/11/2024
b.	Gomez, Sergio (Angel)	PT Maintenance Worker	No	9/25/2024

3. Administration

Item	Name	Position	Retired?	Effective Date
a.	Trickey, Rafe E., Jr.	Superintendent/President	No	9/19/2024

4. Confidential

Item	Name	Position	Retired?	Effective Date

5. Coaching Assignments

Item	Name	Position	Retired?	Effective Date

WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1 REVENUE ACCOUNTS FISCAL YEAR 2024-2025

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	28,451,850	28,451,850	8,803,338	0	19,648,512
8800	Local Revenues	8,359,925	8,360,025	774,500	0	7,585,526
8900	Other Financing Sources	0	0	84	0	-84
Summary		\$ 36,811,775	\$ 36,811,875	\$ 9,577,921	\$ -	\$ 27,233,954

West Kern Community College District General Fund Unrestricted Budgeted Sources of Funds at Account Level 1 Expenditure Accounts Fiscal Year 2024-2025 For the Month Ending September 30, 2024

Account Level	Account Level	Adopted	Adjusted Budget	YTD Activity	Encumbrances	Balance
	Description	Budget				
1000	Academic Salaries	11,767,887	11,606,806	2,301,427	0	9,305,379
2000	Classified & Other Nonacademic Sala	7,141,066	7,226,157	1,525,543	0	5,796,651
3000	Employee Benefits	10,658,488	10,690,588	2,157,141	433,856	8,099,591
4000	Supplies and Materials	502,002	488,897	57,021	85,675	346,202
5000	Other Operating Expenses & Services	5,156,591	5,216,111	1,174,315	928,380	3,113,416
6000	Capital Outlay	567,107	564,582	20,085	30,725	513,772
7000	Other Outgo	111,000	111,000	1,554	5,594	103,852
7200	Transfers	1,120,931	1,120,931	814,102	0	306,829
		\$ 37,025,072	\$ 37,025,072	\$ 8,051,187	\$ 1,484,230	\$ 27,585,693

Disbursement Register of Expenditures Greater than \$10,000 for the Month of September 2024

Check Number	Check Date	Vendor Name	Description	Net Amount
78070845	09/16/2024	Sysco Food Service of Ventura	Food Supplies	10,565.35
78070710	09/04/2024	Sysco Food Service of Ventura	Food Supplies	11,901.42
78070795	09/12/2024	Sysco Food Service of Ventura	Food Supplies	12,470.74
78071058	09/26/2024	UKG INC	UKG - Ready Time & Performance	12,592.00
78070811	09/16/2024	American Express	AMEX August 2024 Charges	13,099.56
78070710	09/04/2024	Sysco Food Service of Ventura	Food Supplies	13,213.20
78070735	09/09/2024	Diligent Corporation	Annual Fees	14,500.00
78070845	09/16/2024	Sysco Food Service of Ventura	Food Supplies	14,990.61
78070823	09/16/2024	Computerland of Silicon Valley	8/26/24-8/25/25 (Year 3 of 3)	16,425.00
78071054	09/26/2024	Sysco Food Service of Ventura	Food Supplies	17,145.72
78071058	09/26/2024	UKG INC	UKG Timeclocks	19,537.41
78070862	09/19/2024	American General Media	Remainder of contract July & August 2024	20,000.00
78070881	09/19/2024	Lozano Smith, LLP	Open Retainer 2024-2025	20,000.00
78070716	09/04/2024	Transcend Consulting Group, LLC	July 2024 IDI Equity Leadership Training	20,121.66
78071040	09/26/2024	Dentsply Sirona Inc.	PEDO DXTTR JR	20,509.26
78070857	09/19/2024	AARP Health Care Options	2024-25 AARP District Paid Retiree Health Supplem	22,222.75
78070857	09/19/2024	AARP Health Care Options	2024-25 AARP District Paid Retiree Health Supplem	22,700.75
78070738	09/09/2024	FFP Fund V Lessee1, LLC	Fore Front Power - Solar Energy	22,936.93
78070717	09/04/2024	United Healthcare Insurance Company	2024-25 District Paid Retiree Supp RX Plan	24,308.31
78070809	09/16/2024	All-Tech Fire & Security, Inc.	All Tech - Fire alarm system inspection and test .	25,800.00
78070827	09/16/2024	FFP Fund V Lessee1, LLC	Fore Front Power - Solar Energy	26,160.51
78070695	09/04/2024	Henry Schein One	Ascend Academic Software - Data Conversion	27,449.85
78070826	09/16/2024	Ellucian CampusLogic, Inc.	Renewal Subscription 10/1/24-9/30/25	37,492.00
78070721	09/04/2024	Westec	WKCCD Contract Invoice-August Inv. #28979	37,642.50
78071038	09/26/2024	Computerland of Silicon Valley	Computerland FCCC Microsoft Campus Agreement 2024	39,273.15
78070970	09/24/2024	P. G. & E.	P.G.E - District 24/25 Electric Charges	48,800.21
78070719	09/04/2024	West Kern Adult Education Network JPA	2024-25 AEBG Pass-through to WKAEN	80,781.00
78070719	09/04/2024	West Kern Adult Education Network JPA	2024-25 AEBG Pass-through to WKAEN	80,782.00
78070855	09/16/2024	Westec	WKCCD Contract Invoice-Sept. Inv. #28987	94,106.25
78070792	09/12/2024	Sierra School Equipment Co.	Sierra Schools Equipment - G Building Remodel	145,922.07
				973,450.21

ASO Balance Sheet

As of September 30, 2024

Sep 30, 24

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Current Assets

Checking/Savings

ASO Safe1 149,560.64
ASO Safe1 - Savings 144.06
Total Checking/Savings 149,704.70
Total Current Assets 149,704.70
TOTAL ASSETS 149,704.70

Restricted Funds

ASO General - Operating	40,069.37
Athletics	30,722.33
Baseball Club	723.91
Best Buddies	4,813.00
Circle K Club	329.00
DH Class of 2025	697.20
DH Club General	252.09
ECE	2,598.99
Golf Club Mens	422.54
Golf Club Womens	1,121.25
Intervarsity Club	1,543.19
NSLS Club	3,128.22
Performing Arts	2,402.62
Soccer Club - Mens	13,967.60
Soccer Club - Womens	85.03
Social Science/ Research	21.47
Softball Club	483.65
Spectrum	1,482.45
STEM	1,525.76
TC Cares	609.00
TIL Reunion	1,461.73
Uniform Replacement	30,617.60
Veterans Club	1,639.91
Women's Athletic Club	7,695.08
Women's Basketball Club	1,291.71
Total Restricted Funds	149,704.70

COUNTY OF KERN

ELECTRONIC RECORD OF DEPOSIT

SEC.26900-26902 GOV.CODE

USER NAME Jessica White

SUBMIT DATE Sep 03, 2024 10:21:25AM

PROCESS DATE **NOT PROCESSED AT** THIS TIME

DEPT NO.

0886

EROD NO. 641151

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$67,491.54

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$63,148.69	\$63,148.69
RESTRICTED FUND	84097	0886	5490	\$15.00	\$15.00
TIL	84697	0886	5490	\$4,327.85	\$4,327.85

TOTAL DEPOSIT: \$67,491.54

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$67,491.54 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250018

SECTION 26901 GOVERNMENT CODE I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED

AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED
TTC AUTHORIZED SIGNATURE

CC Don't enter

078 WEST KERN COMM. COLLEGE DEPOSIT TRANSACTIONS J24413 DC0100 L.00.01 09/03/24 PAGE 1
WKCCD Deposit Date last used from: 00/00/0000 To 99/99/999

Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250018 To 250018
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER DATE ENTERED DESCRIPTION LN. DI DETAIL DESCR	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
250018 09/03/2024 09/03/2024 WKCCD Deposit 1. 78 Student Receipts Credit Card 2. 78 Library Programs Credit Card	ENTERED BY: JRWB UNAPPROVED 11000-000-9161-00000 12201-203-8892-61200	63,148.69 15.00	N N
3. 78 A. Crew-Commn. Trnstn Prgrm CC	39000-314-8699-64991 TOTAL AMOUNT	4,327.85 67,491.54 *	N
	DISTRICT TOTAL	67,491.54 **	f
	GRAND TOTAL	67,491.54 **	*

COUNTY OF KERN

ELECTRONIC RECORD OF DEPOSIT

SEC.26900-26902 GOV.CODE

USER NAME
Miriam Dagnino

SUBMIT DATE

Sep 09, 2024 11:01:12AM

PROCESS DATE
NOT PROCESSED AT
THIS TIME

DEPT NO.

0886

EROD NO. 641622

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL** IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$9,156,77

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$9,156.77	
					\$9,156.77

TOTAL DEPOSIT: \$9,156.77

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$9,156.77 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: DEPOSIT #250019

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE DEPOSIT TRANSACTIONS J30059 DC0100 L.00.01 09/09/24 PAGE WKCCD DEPOSIT Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 250019 To 250019

Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER DATE DESCRIPTION ENTERED LN. DI DETAIL DESCR -FUND-ORG-ACCT-PROGR-AMOUNT A/R 250019 09/09/2024 09/09/2024 WKCCD Deposit ENTERED BY: MXDB UNAPPROVED 1. 78 Student Receipts 11000-000-9161-00000 9,156.77 N 9,156.77 * TOTAL AMOUNT DISTRICT TOTAL 9,156.77 ** 9,156.77 *** GRAND TOTAL

1

ELECTRONIC RECORD OF DEPOSIT

SEC.26900-26902 GOV.CODE

USER NAME Jessica White

SUBMIT DATE Sep 09, 2024 03:09:20PM

PROCESS DATE NOT PROCESSED AT

THIS TIME

DEPT NO. 0886

EROD NO. 641646

TOTAL DEPOSIT: \$11,007.88

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL** IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$11,007.88

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$11,007.8	8

\$11,007.88

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$11,007.88 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250020

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE DEPOSIT TRANSACTIONS J30478 DC0100 L.00.01 09/09/24 PAGE 1

WKCCD Deposit Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 250020 To 250020

Date entered from: 00/00/0000 To 99/99/9999

NUMBER DATE ENTERED DESCRIPTION LN. DI DETAIL DESCR	-FUND-ORG-ACCT-PROGR-	AMOUNT A/R	
250020 09/09/2024 09/09/2024 WKCCD Deposit 1. 78 Bookstore Sales	ENTERED BY: JRWB UNAPPROVED 31000-423-8841-69100 TOTAL AMOUNT	11,007.88 N 11,007.88 *	
	DISTRICT TOTAL	11,007.88 **	
	GRAND TOTAL	11,007.88 ***	

ELECTRONIC RECORD OF DEPOSIT

SEC,26900-26902 GOV,CODE

USER NAME
Miriam Dagnino

SUBMIT DATE

Sep 10, 2024 01:59:12PM

PROCESS DATE
NOT PROCESSED AT
THIS TIME

DEPT NO.

0886

EROD NO. **641761**

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL** IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$85,423.64

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$50,398.75	\$50,398.75
RESTRICTED FUNDS	84097	0886	5490	\$6,791.00	\$6,791.00
CHILD DEVELOPMENT	84496	0886	5490	\$25,582.44	\$25,582.44
CAFETERIA	84699	0886	5490	\$2,651.45	\$2,651.45

TOTAL DEPOSIT: \$85,423.64

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$85,423.64 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250021

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED

AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED

078 WEST KERN COMM. COLLEGE DEPOSIT TRANSACTIONS J31706 DC0100 L.00.01 09/10/24 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250021 To 250021
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

WKCCD Deposit

NUMBER	DAT	E DI	ENTERED DESCRIPTION DETAIL DESCR	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
250021	09/	10/2	024 09/10/2024 WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED		
	1.	78	INSURANCE REIMBURSMENTS	11000-412-8876-67300	1,020.59	N
	2.	78	Reimb Celebration Comm.	11000-110-4310-66003	621.92	N
	3.	78	WEST KERN OPEB	11000-412-5990-73900	44,500.00	N
	4.	78	RETAINED FINANCIAL AID/ Fees	11000-000-9526-00000	4,256.24	N
	5.	78	CAL GRANT INTREST	12554-353-8861-64600	66.00	N
	6.	78	FEDERAL WORK STUDY (FWP)	12401-353-8153-64600	6,397.65	N
	7.	78	FWS ADMIN ALLOWANCE	12401-353-8151-64600	327.35	N
	8.	78	CAFETERIA SALES	32000-422-8841-69400	2,651.45	N
	9.	78	CC EARLY HEAD START	33700-310-8892-69200	25,582.44	N
				TOTAL AMOUNT	85,423.64	+
				DISTRICT TOTAL	85,423.64	**
				GRAND TOTAL	85,423.64	***

ELECTRONIC RECORD OF DEPOSIT

SEC.26900-26902 GOV.CODE

USER NAME Miriam Dagnino

SUBMIT DATE

Sep 13, 2024 02:01:21PM

PROCESS DATE NOT PROCESSED AT THIS TIME

DEPT NO.

0886

EROD NO. 642042

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$9,262.46

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,185.28	
GENERAL FUND	84096	0886	5490	\$296.32	
GENERAL FUND	84096	0886	5490	\$79.60	
GENERAL FUND	84096	0886	5490	\$223.95	
					\$1,785.15
RESTRICTED FUNDS	84097	0886	5490	\$215.84	\$215.84
BOOKSTORE	84698	0886	5490	\$5,474.72	\$5,474.72
CAFETERIA	84699	0886	5490	\$1,786.75	\$1,786.75

TOTAL DEPOSIT: \$9,262.46

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$9,262.46 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250024

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED

AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED

078 WEST KERN COMM. COLLEGE DEPOSIT TRANSACTIONS J34889 DC0100 L.00.01 09/13/24 PAGE WKCCD Deposit Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 250024 To 250024

Date entered from: 00/00/0000 To 99/99/9999

NUMBER	DAT LN.	E DI	ENTERED DESCRIPTION DETAIL DESCR	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
250024	09/	13/2	024 09/13/2024 WKCCD Deposi	t ENTERED BY: MXDB UNAPPROVED		
	1.	78	Workers Comp	11000-431-2180-65300	1,185.28	N
	2.	78	Workers Comp	11000-431-2180-69400	296.32	N
	3.	78	INSURANCE REIMBURSEMENTS	11000-412-8876-67300	79.60	N
	4.	78	TRANSCRIPT FEES	11000-000-8879-00000	223.95	N
	5.	78	DENTAL HYGIENE CLINIC REVENU	E 12650-205-8892-12042	215.84	N
	6.	78	BOOKSTORE SALES	31000-423-8841-69100	5,474.72	N
	7.	78	CAFETERIA SALES	32000-422-8841-69400	1,786.75	N
				TOTAL AMOUNT	9,262.46 *	
				DISTRICT TOTAL	9,262.46 *	*
				GRAND TOTAL	9,262.46 *	**

ELECTRONIC RECORD OF DEPOSIT

SEC.26900-26902 GOV.CODE

USER NAME Miriam Dagnino

SUBMIT DATE

Sep 13, 2024 01:42:38PM

PROCESS DATE NOT PROCESSED AT

TOTAL DEPOSIT: \$803.53

THIS TIME

DEPT NO.

0886

EROD NO. **642041**

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$803.53

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$803.5	3

\$803.53

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$803.53 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250023

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE DEPOSIT TRANSACTIONS J34849 DC0100 L.00.01 09/13/24 PAGE 1 WKCCD Deposit Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 250023 To 250023

Date entered from: 00/00/0000 To 99/99/9999

NUMBER DATE ENTERED LN. DI DETAIL DESCR	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
250023 09/13/2024 09/13/2024 1. 78 Bookstore Sales	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED 31000-423-8841-69100 TOTAL AMOUNT	803.53 803.53 *	N
		DISTRICT TOTAL	803.53 **	ř
		GRAND TOTAL	803.53 **	* *

ELECTRONIC RECORD OF DEPOSIT

SEC.26900-26902 GOV.CODE

USER NAME Miriam Dagnino

SUBMIT DATE Sep 13, 2024 01:32:16PM

PROCESS DATE
NOT PROCESSED AT
THIS TIME

DEPT NO.

0886

EROD NO. **642039**

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL** IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,940.19**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$2,940.19	9

\$2,940.19

TOTAL DEPOSIT: \$2,940.19

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$2,940.19 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250022

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE	DEPOSIT TRANSACTIONS	J34830	DC0100	L.00.01 09/13/24 PAGE	1
WKCCD Deposit	Date last used from: 00/00/0000 To 99/99/9999				

Transaction Number from: 250022 To 250022

Date entered from: 00/00/0000 To 99/99/9999

NUMBER DATE ENTERED LN. DI DETAIL DESCR	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
250022 09/13/2024 09/13/2024 1. 78 WKCCD Deposit	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED 11000-000-9161-00000 TOTAL AMOUNT	2,940.19 2,940.19 *	
		DISTRICT TOTAL	2,940.19 *	*
		GRAND TOTAL	2,940.19 *	**

ELECTRONIC RECORD OF DEPOSIT

SEC.26900-26902 GOV.CODE

USER NAME Miriam Dagnino

SUBMIT DATE Sep 20, 2024 01:38:29PM

PROCESS DATE
NOT PROCESSED AT
THIS TIME

DEPT NO.

0886

EROD NO. **642613**

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL** IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$6,732.25

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$479.09	
GENERAL FUND	84096	0886	5490	\$2,000.46	
					\$2,479.55
	84597	0886	5490	\$12.00	
					\$12.00
TIL	84697	0886	5490	\$2,822.20	***********
					\$2,822.20
CAFETERIA	84699	0886	5490	\$1,418.50	
					\$1,418.50

TOTAL DEPOSIT: \$6,732.25

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$6,732.25 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250027

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED

AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED

078 WEST KERN COMM. COLLEGE	DEPOSIT TRANSACTIONS	J39524	DC0100	L.00.01 09/20/24 PAGE	1
WKCCD Deposit	Date last used from: 00/00/0000 To 99/99/9999				

Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250027 To 250027
Date entered from: 00/00/0000 To 99/99/9999

NUMBER	LN.	DI DI	ENTERED DESCRIPTION DETAIL DESCR	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
250027	09,	20/2	024 09/20/2024 WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED		
	1.	78	INSURANCE REIMBURSMENTS	11000-412-8876-67300	479.09	N
	2,	78	Reim Celebration Comm.	11000-110-4310-66003	2,000.46	N
	3.	78	CAFETERIA SALES	32000-422-8841-69400	1,418.50	N
	4.	78	TIL REGIONAL CENTERS	39000-314-8699-64991	2,822.20	N
	5.	78	CAPITAL PROJECTS	41000-000-8913-00000	12.00	N
				TOTAL AMOUNT	6,732.25 *	
				DISTRICT TOTAL	6,732.25 *	*
				GRAND TOTAL	6,732.25 *	**

ELECTRONIC RECORD OF DEPOSIT

SEC.26900-26902 GOV.CODE

USER NAME
Miriam Dagnino

SUBMIT DATE

Sep 20, 2024 11:41:52AM

PROCESS DATE
NOT PROCESSED AT
THIS TIME

DEPT NO.

0886

EROD NO. 642603

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL** IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$7,939.12

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$7,939.12	2
					\$7,939.12

TOTAL DEPOSIT: \$7,939.12

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,939.12 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250026

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

107 0101175

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

078 WEST KERN COMM. COLLEGE DEPOSIT TRANSACTIONS J39505 DC0100 L.00.01 09/20/24 PAGE 1 WKCCD Deposit Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 250026 To 250026
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER DATE ENTERED DESCRIPTION LN. DI DETAIL DESCR -FUND-ORG-ACCT-PROGR-AMOUNT A/R 250026 09/20/2024 09/20/2024 WKCCD Deposit ENTERED BY: MXDB UNAPPROVED 1. 78 Student Receipts 11000-000-9161-00000 7,939.12 N 7,939.12 * TOTAL AMOUNT DISTRICT TOTAL 7,939.12 **

GRAND TOTAL

7,939.12 ***

ELECTRONIC RECORD OF DEPOSIT

SEC.26900-26902 GOV.CODE

USER NAME Miriam Dagnino

SUBMIT DATE

Sep 20, 2024 11:34:48AM

PROCESS DATE
NOT PROCESSED AT
THIS TIME

TOTAL DEPOSIT: \$918.31

DEPT NO. 0886

EROD NO. 642601

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$918.31

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$918.3	1

\$918.31

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$918.31 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250025

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED AUDITOR'S AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE	DEPOSIT TRANSACTIONS	J39493 DC0100	L.00.01 09/20/24 PAGE	1
WKCCD Deposit	Date last used from: 00/00/0000 To 99/99/9999			

Transaction Number from: 250025 To 250025

Date entered from: 00/00/0000 To 99/99/9999

NUMB	ER DATE LN. DI	ENTERED DETAIL DESCR	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	;	A/R
2500	25 09/20/ 1. 78	•	-	ENTERED BY: MXDB UNAPPROVED 31000-423-8841-69100 TOTAL AMOUNT	918.31 918.31		N
				DISTRICT TOTAL	918.31	**	
				GRAND TOTAL	918.31	***	

ELECTRONIC RECORD OF DEPOSIT

SEC.26900-26902 GOV.CODE

USER NAME Miriam Dagnino

SUBMIT DATE Sep 27, 2024 02:36:08PM

PROCESS DATE NOT PROCESSED AT THIS TIME

DEPT NO. 0886

EROD NO. 643166

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$752.693.05

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,828.02	\$1,828.02
RESTRICTED FUNDS	84097	0886	5490	\$183,577.00	\$183,577.00
CHILD DEVELOPMENT	84496	0886	5490	\$456,329.56	\$456,329.56
TIL	84697	0886	5490	\$8,315.68	\$8,315.68
BOOKSTORE	84698	0886	5490	\$89,215.31	\$89,215.3
CAFETERIA	84699	0886	5490	\$13,427.48	\$13,427.48
			TOTA	L DEPOSIT: \$	752,693.05

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$752,693.05 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250030

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED

AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED

078 WEST KERN COMM. COLLEGE DEPOSIT TRANSACTIONS J43854 DC0100 L.00.01 09/27/24 PAGE 1 WKCCD Deposit Date last used from: 00/00/0000 To 99/99/9999

Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250030 To 250030
Date entered from: 00/00/0000 To 99/99/9999

NUMBER	DAT LN.	E DI	ENTERED DESCRIPTION DETAIL DESCR	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
250030	09/	27/2	024 09/27/2024 WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED		
	1.	78	INSURANCE REIMBURSMENTS	11000-412-8876-67300	152.60	N
	2.	78	DEGREE VERIFY	11000-301-8879-64500	48.00	N
	3.	78	Reimbursment-	11000-110-4410-66003	1,627.42	N
	4.	78	DENTAL HYGIENE CLINIC REVENUE	12650-205-8892-12042	500.00	N
	5.	78	LIBRARY PROGRAMS	12201-203-8892-61200	500.00	N
	6.	78	CRRSA II INST.	12721-421-8199-00000	14,577.00	N
	7.	78	MESA Program	12620-227-8629-61900	168,000.00	N
	8.	78	BOOKSTORE SALES	31000-423-8841-69100	89,215.31	N
	9.	78	CAFETERIA SALES	32000-422-8841-69400	13,427.48	N
	10.	78	CC GENERAL	33428-310-8621-69200	449,114.00	N
	11.	78	CC EARLY HEAD START	33700-310-8892-69200	7,215.56	N
	12.	78	TIL REGIONAL CENTERS	39000-314-8699-64991	8,315.68	N
				TOTAL AMOUNT	752,693.05 *	
				DISTRICT TOTAL	752,693.05 *	*
				GRAND TOTAL	752,693.05 *	**

ELECTRONIC RECORD OF DEPOSIT

SEC,26900-26902 GOV.CODE

USER NAME Miriam Dagnino

SUBMIT DATE Sep 27, 2024 01:42:01PM

PROCESS DATE NOT PROCESSED AT THIS TIME

DEPT NO. 0886

EROD NO. 643164

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL** IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$10,344.19

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$10,344.1	9
					\$10,344.19

.....

TOTAL DEPOSIT: \$10,344.19

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$10,344.19 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

AUDITOR'S AUTHORIZED SIGNATURE

CARD: \$0.00

NOTES: Deposit #250029

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED

NOT PROCESSED

078 WEST KERN COMM. COLLEGE DEPOSIT TRANSACTIONS J43737 DC0100 L.00.01 09/27/24 PAGE 1 WKCCD Deposit Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 250029 To 250029

Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBI	ER DATE ENTERED LN. DI DETAIL DESCR	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
25002	29 09/27/2024 09/27/2024 1. 78 Student Receip	•	ENTERED BY: MXDB UNAPPROVED 11000-000-9161-00000 TOTAL AMOUNT DISTRICT TOTAL	10,344.19 10,344.19 * 10,344.19 **	N .

GRAND TOTAL

10,344.19 ***

ELECTRONIC RECORD OF DEPOSIT

SEC,26900-26902 GOV.CODE

USER NAME
Miriam Dagnino

SUBMIT DATE Sep 27, 2024 01:33:40PM

PROCESS DATE
NOT PROCESSED AT
THIS TIME

DEPT NO. 0886

EROD NO. 643162

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$6,173.48

	DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE		84698	0886	5490	\$6,173.4	
						\$6 173 48

.....

TOTAL DEPOSIT: \$6,173.48

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$6,173.48 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT

CARD: \$0.00

NOTES: Deposit #250028

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED

078 WEST KERN COMM. COLLEGE	DEPOSIT TRANSACTIONS	J43729	DC0100	L.00.01 09/27/24 PAGE	1
WKCCD Deposit	Date last used from: 00/00/0000 To 99/99/9999				

Date last used from: 00/00/0000 To 99/99/9999

Transaction Number from: 250028 To 250028

Date entered from: 00/00/0000 To 99/99/9999

LN. DI DETAIL DESCR	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
250028 09/27/2024 09/27/202 1. 78 Bookstore Sal		ENTERED BY: MXDB UNAPPROVED 31000-423-8841-69100 TOTAL AMOUNT	6,173.48 6,173.48 *	N
		DISTRICT TOTAL	6,173.48 **	*
		GRAND TOTAL	6,173.48 **	**

WEST KERN COMMUNITY COLLEGE DISTRICT

Travel Period: 9/1/2024-9/30/2024

Employee	Event/Purpose	Location	Travel Start Date	Travel End Date	E	stimated Cost
Tweedy, Allisa	Transfer and Career Panel Field Trip	Los Angeles, CA	9/2/2024	9/27/2024	\$	-
Richards, Kristi	Kern County College Night	Bakersfield, CA	9/9/2024	9/9/2024	\$	-
Valadez, Jose	2024 MESA Program Director's Leadership Institute	Sacramento, CA	9/10/2024	9/20/2024	\$	912.70
Alvarez, Maximiliano	2024 MESA Program Director's Leadership Institute	Sacramento, CA	9/10/2024	9/20/2024	\$	912.70
Li, Xiaohong	CISOA Certification Program 2024-25	Sacramento, CA	9/13/2024	9/15/2024	\$	1,139.43
Mendenhall, Janis	Statewide DSPS Directors Meeting	Sacramento, CA	9/16/2024	9/17/2024	\$	657.81
Sundgren, Lori	International College Learning Center Assoc.	Salt Lake City, UT	9/23/2024	9/27/2024	\$	2,049.27
Minor, Leslie	Diversity, Equity, Inclusion, and Accessibility in Action Insitute	Irvine, CA	9/24/2024	9/27/2024	\$	1,266.98
Campos, Manny	Diversity, Equity, Inclusion, and Accessibility in Action Insitute	Irvine, CA	9/24/2024	9/27/2024	\$	1,659.42
Valsamides, Nicholas	2024 Comm College CBO/CEO Team Workshop	Cerritos, CA	9/25/2024	9/27/2024	\$	1,108.38
Oja, Michelle	DEIA in Action Institute	Irvine, CA	9/25/2024	9/27/2024	\$	1,275.60
Lopez, Jaime	CCCCO DEIA in Action Institute	Irvine, CA	9/25/2024	9/27/2024	\$	1,385.87
Jacobi, Victoria	Diveristy, Equity, Inclusion, and Accessibility in Action	Irvine, CA	9/25/2024	9/27/2024	\$	935.42
Cutrona, Myisha	Diversity, Equity, Inclusion, and Accessibility in Action Insitute	Irvine, CA	9/26/2024	9/27/2024	\$	708.82
Montoya, Raul	Diversity, Equity, Inclusion, and Accessibility in Action Insitute	Irvine, CA	9/26/2024	9/27/2024	\$	138.00
Acosta, Saul	Diversity, Equity, Inclusion, and Accessibility in Action Insitute	Irvine, CA	9/26/2024	9/27/2024	\$	138.00
Li, Xiaohong	CISOA South Region Event Registration	Garden Grove, CA	9/26/2024	6/26/2024	\$	29.00
Gonzalez, Gustavo	CISOA South Region Event Registration	Garden Grove, CA	9/26/2024	9/26/2024	\$	213.92
Zermeno, Mireya	Diversity, Equity, Inclusion, and Accessibility in Action Insitute	Irvine, CA	9/26/2024	9/27/2024	\$	486.16

Lytle, Steve	Tule Elk Fieldtrip	Tupman, CA	9/26/2024	9/26/2024	\$ 26.80
Delgado, Emily	Transfer and MESA Field Trip	Los Angeles, CA	9/27/2024	9/27/2024	\$ 602.00
Alvarez, Maximiliano	Transfer and Career Panel Field Trip	Los Angeles, CA	9/27/2024	9/27/2024	\$ -
Valadez, Jose	Transfer and Career Panel Field Trip	Los Angeles, CA	9/27/2024	9/27/2024	\$ -
May, James	Educational Field Trip	Los Angeles, CA	9/27/2024	9/27/2024	\$ 303.00

Processing Date
9/27/2020
9/3/2024
9/9/2024
9/9/2024
8/26/2024
8/8/2024
7/23/2024
7 / 2 / 2 0 0 0 4
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