

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

June 12, 2024

Cougar Room
(Access Through the Library Entrance)
29 Cougar Court
Taft, California 93268

5:00 p.m.

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Performance Evaluations, Government Code Section 54957
 - B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - D. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - E. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Associated Student Organization Activity Update
9. APPROVAL OF MINUTES – Regular Meeting Held May 8, 2024 and the Special Meeting Held May 8, 2024
10. NEW BUSINESS:
 - A. Request for Approval – 2024-25 West Kern Community College District Tentative Annual Budget
 - B. Request for Approval – Taft College Class of 2024 Hall of Fame Inductees
 - C. First Presentation – Agreement between the California School Employee Association Chapter #543 and WKCCD – Optional Workweek Configuration for Fall and Spring Semesters

- D. Second Reading and Request for Approval – Memorandum of Understanding between TCFA and WKCCD – Insurance Benefits
 - E. Second Reading and Request for Approval – Memorandum of Understanding between TCFA and WKCCD – Committee Membership Clarification
 - F. Second Reading and Request for Approval – Board Policy Revision
BP #6250 Budget Management
 - G. First Reading – Board Policy Revisions
BP #2010 Board Membership
BP #2100 Board Elections
 - H. First Reading – Board Policy Revision
BP #3420 Equal Employment Opportunity
11. CONSENT AGENDA (Items A – PP)
- A. Request for Approval – Residence Hall Fees for Emergency Housing, Summer Session, and Winter Session for Academic Year 2024-2025
 - B. Request for Approval – Distance Education Course Approval
Allied Health/Applied Technology
KINE 1530 Women in Sport
- Business, Arts, Humanities Division
- SPAN 1501 Spanish for Healthcare Professionals
 - BSAD 2220 Introduction to Financial Accounting
 - BSAD 2221 Introduction to Managerial Accounting
 - BUSN 2275 Business Law
 - ART 1650 Watercolor Painting
 - ART 1800 Introduction to Digital Art
 - ART 1820 Computer Imaging: Adobe Photoshop
 - ART 2010 Introduction to Printmaking
 - ART 1500 Art Appreciation
 - ART 1625 Color Theory
 - ART 1640 Painting
 - BUSN 1500 Introduction to Business
 - COMM 1507 Small Group Communication
 - COMM 1511 Public Speaking

C. Request for Approval – New Programs

Allied Health/Applied Technology Division

Certificate of Achievement: Administrative Medical Assisting

Certificate of Achievement: Clinical Medical Assisting

Certificate of Achievement: Administrative and Clinical Medical Assisting

Certificate of Achievement: Paramedic

D. Request for Approval: Course Revisions

Learning Support Division

LRSK 0250 Improving Study Skills Strategies with Technology

RECR 1510 Introduction to Recreation and Leisure Service

TUTR 0260 Supervised Tutoring

STSU 1500 Strategies for College and Life Management

DS 1504 Cultural Competency Towards Disabilities

Social Science Division

PSYC 2205 Introduction to Research Methods in the Social Sciences

ADMJ 1501 Introduction to Criminal Justice

ETHN 1510 Introduction to Ethnic Studies

HIST 2202 Western Civilization to 1600

HIST 2204 Western Civilization from 1600

HIST 2210 World Civilization to 1500

HIST 2212 World Civilization from 1500

HIST 2216 History of Latin America

HIST 2231 History of the United States to 1877

HIST 2230 Woman in American History from Indigenous America to the Present

HIST 2232 History of the United States from 1877

HIST 2270 California History

HIST 2280 Survey of American Ethnic History

POSC 1501 Government

SOC 2120 American Social Problems

SOC 2038 Gender Studies

Math and Science Division

BIOL 2370 Nutrition Science

CHEM 1520 Introduction to Organic and Biochemistry

GEOG 1520 World Regional Geography

MATH 1500 Math for a Modern Society

PHYS 2221 General Physics (Calculus)

PSCI 1520 Introduction to Physical Science Lecture and Laboratory

CHEM 1510 Introduction to College Chemistry

CHEM 2211 General Chemistry I
CHEM 2212 General Chemistry II
COSC 1545 Programming Concepts and Methods II with Lab

Business, Arts and Humanities Division

ART 1610 Three-Dimensional Design
ART 1800 Introduction to Digital Art
ART 2010 Introduction to Printmaking
ART 1820 Computer Imaging: Adobe Photoshop
ART 1650 Watercolor Painting
DRAM 1510 Introduction to Theatre
COMM 1510 Introduction to Mass Communications

Allied Health/Applied Technology Division

WELD 1500 Welding Processes
WELD 1510 Shielded Metal Arc Welding (SMAW)
WELD 1520 Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding
WELD 1530 Gas Tungsten Arc Welding (GTAW)
WELD 1540 Pipe Welding
WELD 1560 Blueprint Reading

E. Request for Approval – Course Revisions

Business, Arts and Humanities Division

SPAN 1501 Spanish for Healthcare Professionals
BSAD 2220 Introduction to Financial Accounting
BSAD 2221 Introduction to Managerial Accounting
BUSN 2275 Business Law
COMM 1507 Small Group Communication
COMM 1511 Public Speaking

F. Request for Approval – New Courses

English Division

ENGL 1502 Composition and Reading for Multilingual Students

Allied Health/Applied Technology Division

HLED 1600 Paramedic I
HLED 1601 Paramedic I Laboratory
HLED 1602 Advanced Paramedic
MEDA 1101 Introduction to Health Careers
MEDA 1102 Communication in Healthcare
MEDA 1103 Medical Law, Ethics, and IT Security
MEDA 1104 Electronic Health Record

MEDA 1105 Medical Office Procedures
MEDA 1106 Basic Medical Insurance and Billing
MEDA 1107 Basic ICD and CPT Coding
MEDA 1108 Medication Administration for Medical Assisting
MEDA 1109 Clinical Medical Assisting with Laboratory I
MEDA 1110 Clinical Medical Assisting II with Laboratory
MEDA 1201 Administrative Medical Assistant Externship
MEDA 1301 Clinical Medical Assistant Externship

Social Science Division

POSC 1513 Political Science Work Experience

- G. Information Item – CCFS-311Q for the 3rd Quarter ended March 31, 2024
- H. Request for Approval – Dual Enrollment MOU Non-CCAP Santa Maria Joint Unified HSD 2024-2025
- I. Request for Approval – Dual Enrollment MOU Non-CCAP Santa Ynez Valley Union HSD 2024-2025
- J. Request for Approval – Dual Enrollment MOU Non-CCAP Orcutt Union SD 2024-2025
- K. Request for Approval – Dual Enrollment MOU Non-CCAP Lompoc Unified School District 2024-2025
- L. Request for Approval – Dual Enrollment MOU CCAP with Taft Union HSD 2024-2027
- M. Request for Approval – Dual Enrollment MOU Non-CCAP with Taft Union HSD 2024-2025
- N. Request for Ratification – Memorandum of Understanding between Allan Hancock Joint Community College District (AHJCCD) and WKCCD Dual Enrollment 2024-2025
- O. Request for Ratification – Memorandum of Understanding for Participation in the Central Valley Math Bridge Project: 1/1/24 – 12/31/27
- P. Request for Approval – 2024-2025 Contract Education Agreement between WESTEC and WKCCD; 7/1/24 – 6/30/25; 300-400 FTEs per Year

- Q. Request for Ratification – Adoption of Rules and Regulations Relating to the WKCCD Student Trustee; 6/1/24 – 5/31/25
- R. Request for Approval – CampusLogic Subscription Order; Fee Scheduled Outlined in Agreement; 10/1/24 – 9/30/29
- S. Request for Approval – Agreement between Kern County Superintendent of Schools (KCSOS) and WKCCD for the Early Care, Education and Family Studies (ECEFS) Program; 7/1/24 – 6/30/25
- T. Request for Approval – Refurbish and Purchase of X-Ray Trainers; Total Cost is \$36,664.26
- U. Request for Approval – Purchase of Welding Campus Forklift; \$31,159.00
- V. Request for Approval – Purchase of RDH Hygiene Handpieces; \$19,570.91
- W. Request for Approval – MESA July Field Trip at UC Davis: Agreement for Use of UC Davis; Total Cost of \$7,947.00
- X. Request for Approval – MESA July Field Trip at UC Davis: Conference Housing and Dining Services Agreement; 7/15/24 – 7/19/24
- Y. Request for Approval – MESA July Field Trip at UC Davis: Conference 60-Day Guarantee; \$4,072.00
- Z. Request for Approval – Transfer of Funds to the Capital Outlay Projects Fund; \$3,000,000.00
- AA. Request for Approval – Amendment #1 to 2023-2026 Property and Casualty Claims Administration Services Agreement; Fees Updated in Amendment; 7/1/24 – 6/30/25
- BB. Request for Approval – Firewall Management Center Replacement, AMS.NET Quote #Q-00078605; \$31,417.11
- CC. Request for Ratification – Serban Sound & Communications MB523015 – Children’s Center Conference Room Audio/Video Equipment Relocation; \$18,462.11
- DD. Request for Approval – Computerland – Adobe Creative Cloud Renewal – Year 3 of 3; 8/26/24 – 8/25/25; \$16,425.00

EE. Request for Approval – Agreement with Total Compensation Systems, Inc. for Actuarial Services; 4/1/24 – 12/31/24; Not to Exceed \$11,100.00

FF. Request for Approval – Serban Sound & Communications MB#523015, Outdoor/Playground Audio/Video Cameras; \$5,360.48

GG. Request for Approval – Purchase of Lexicomp Software; 8/1/24 – 7/31/25; \$3,125.00

HH. Request for Approval – 2024-2025 District Business Office Systems Agreement – KCSOS AGT #25-134463; 7/1/24 – 6/30/25; Total Cost of \$7,748.00

II. Requests for Approval – Kern County Superintendent of Schools Service Provider Agreement for Professional Development 24-129794

JJ. Request for Approval – NetLink Loader (Pay Station Kiosk) Service Contract; 6/26/24 – 6/25/25; \$1,675.00

KK. Request for Approval – Independent Consultant Agreement with Terry Townsend; 7/1/24 – 6/30/25; \$100.00 per Hour Not to Exceed 60 Hours

LL. Request for Approval – Declaration of Surplus Personal Property and Authorization for Sale (Surplus Pallets)

MM. Request for Approval – Convergent Technologies Proposal for Systems Monitoring of the Welding Shop, Account 605SRE059F; Effective 4/10/24; \$500.00

NN. Request for Approval – CCS Disaster Recovery Services Annual Subscription Renewal 2024-2025; 7/1/24 – 6/30/25; \$3,420.00

OO. Ratification of the May 2024 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

A. Academic (Appendix I)

B. Classified/Confidential/Management Employment (Appendix II)

C. Separations (Appendix III)

14. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2023/24
 2. Expenditure Accounts (Account Level 1) FY 2023/24
 3. Expenditure Detail of \$10,000.00 or Greater, May 2024
 4. Student Organization and Special Accounts, May 2024
 5. Funds Deposited in County Treasury, May 2024
 6. Employee Travel Report – May 2024
 - B. Trustee Reports
 - C. Academic Senate Report
 - D. Reports from Staff and Student Organizations
15. REPORT OF THE SUPERINTENDENT/PRESIDENT
16. NEXT MEETING DATE
The next regular meeting is tentatively scheduled for Wednesday, July 10, 2024,
at 5:00 p.m.
17. CONTINUATION OF CLOSED SESSION (If Necessary)
18. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

May 8, 2024

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:00 p.m. by President Billy White. Secretary Kathy Orrin and trustees Mike Eveland and Jeremy Gregory were also in attendance. Trustee Dawn Cole was absent. Trustee Gregory left after Item 10.E. Interim Superintendent/President Brock McMurray and Executive Assistant Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were made.

CLOSED SESSION

At 5:01 p.m. it was moved by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Board President
Unrepresented Employee: Superintendent/President
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
- F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:00 p.m., it was moved by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, to reconvene in Public Session. President White announced that no action was taken.

PLEDGE OF ALLEGIANCE

President Billy White led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

There was no public comment.

GENERAL COMMUNICATIONS

There was no general communication.

PRESENTATION – Associated Student Organization Activity Update

The presentation was postponed to a future meeting.

APPROVAL OF MINUTES

On a motion by Trustee Gregory, seconded by Secretary Orrin and unanimously carried, the minutes of the Regular meeting held April 10, 2024 were approved.

NEW BUSINESS

Request for Approval – Contract for Dr. Rafe Edward Trickey, Jr. to Serve as Superintendent/President; 6/3/24 – 6/30/25

On a motion by Trustee Eveland, seconded by Secretary Orrin and unanimously carried, the contract was approved with the correction to the page numbers. Trustee Cole was absent.

Request for Approval – Resolution 2023/24-10 – Honoring Zhang Wei Hill, Math Tutor, Classified Emeritus

On a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, the request was approved.

Request for Approval – Resolution 2023/24-09 – Honoring Barbara Nicholas, Director of Financial Aid, Management Emeritus

On a motion by Trustee Gregory, seconded by Secretary Orrin and unanimously carried, the request was approved.

Request for Approval – Resolution 2023/24-12 – Honoring Dr. Sharyn Eveland, Professor of Social Sciences Emeritus

On a motion by Trustee Gregory, seconded by Secretary Orrin and unanimously carried, the request was approved.

Request for Approval – Resolution 2023/24-11 – Honoring Brock McMurray, Superintendent/President Emeritus

On a motion by President White, seconded by Trustee Gregory and unanimously carried, the request was approved.

A short break for celebration was observed.

Second Reading and Request for Approval – Memorandum of Understanding between CSEA Chapter #543 and WKCCD – Four Day Workweek Policy

Mr. McMurray explained that this traditional summer schedule is recommended by the bargaining team for this summer session. On a motion by Trustee Eveland, seconded by Secretary Orrin and unanimously carried, the request was approved.

First Reading – Memorandum of Understanding between TCFA and WKCCD – Insurance Benefits

Heather del Rosario, Vice President of Human Resources, explained that this gives temporary faculty benefit eligibility.

First Reading – Memorandum of Understanding between TCFA and WKCCD – Committee Membership Clarification

Ms. Rosario said that the faculty who serve as a Chair of a committee will only be required to serve on one committee.

First Reading – Board Policy Revision

BP #6250 Budget Management

Dr. Todd Hampton, Vice President of Administrative Services, said this language update reinforces the minimum of two months operating expenses to be held in reserves.

CONSENT AGENDA:

- A. Request for Approval – Off-Campus Residential Leasing Agreements for the TIL Program; 1 Year Agreement
- B. Information Item – Education Code 42141 Compliance as it Relates to Workers’ Compensation
- C. Request for Approval – Allied Health Modular Modifications Project – Ken W. Smith; \$169,513.00
- D. Request for Approval – Allied Health G-Buildings Renovation Phase I Furnishings – Sierra School Equipment; \$211,082.11
- E. Request for Approval – Statement of Work Proposal from Transcend Consulting Group, LLC and Global Leadership Solutions, LLC; March – June 2024; \$20,775 plus \$4,000 Travel Expenses
- F. Request for Approval – California Multiple Award Schedule (CMAS) – Argriculture & Turf Equipment between Taft College and Deere & Company (CMAS Number 4-07-23-0007C); 5/1/24 – 11/28/26
- G. Request for Approval – Purchase of a John Deere Gator, Utility Vehicle, for Taft -College (Softball Field) Under CMAS Number- 4-07-23-0007C; \$14,474.81
- H. Request for Approval – 2023-24 Amendment #1 to Instruction Agreement #23-24-2468; Additional \$9,200.00 to be Received
- I. Request for Ratification – Change Order #1 for the Canvas Assistance Project between Taft College and Ferrilli; Hourly Rate \$190.00 with an Estimated Number of 25 Hours
- J. Request for Ratification – Renewal of the Agreement with Redrock Software Corp. for Annual Trac Cloud Hosting and Technical Support; 3/1/24 – 2/28/25; \$3,581.10
- K. Request for Ratification – Renewal of Eureka Agency/User Site License; 1/1/24 – 12/31/24; \$2,095.00 per Year
- L. Request for Ratification – Contract for Professional Services with Ernie Contreras DJ Services; April 26, 2024
- M. Ratification of the April 2024 Vendor Check & Purchase Order Registers

On a motion by Trustee Eveland, seconded by Secretary Orrin and unanimously carried, items A-M were approved (materials related to the items are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments.

EMPLOYMENT

On a motion by Secretary Orring and seconded by Trustee Eveland, the Employment Items below were approved by the following vote (Employment Items A - C are attached to official minutes):

- A. Academic Employment
- B. Classified Employment
- C. Separations

Yes: Billy White, Mike Eveland, Dr. Kathy Orrin

No: None

Abstain: None

Absent: Dawn Cole, Jeremy Gregory

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2023/24
2. Expenditure Accounts (Account Level 1) FY 2023/24
3. Expenditure Detail of \$10,000.00 or Greater, April 2024
4. Student Organization and Special Accounts, April 2024
5. Funds Deposited in County Treasury, April 2024
6. Employee Travel Report - April 2024

Trustee Reports

President White commended staff for the Retiree Dinner and said that College attendance at the State of the City was appreciated. He noted that the end of the year has many events and he recognized staff for their work to make each successful.

Academic Senate

Candace Duron, Academic Senate (AS) President, shared meeting information from the Senate Spring Plenary, attended by a team of College Senate members. She reviewed some of the resolutions reviewed and acted upon as well as discussion topics. Ms. Duron said that Trustees are welcome to attend future Plenary meetings.

Associated Student Organization (ASO)

Jay Cuevas, Student Trustee, shared activity information from Spring Fling, to a President's lunch, and several recognition ceremonies for graduate populations. The ASO recently recognized faculty and staff members of the year. Students have expressed an interest in updating the ASO park.

Marketing and Community Relations

Susan Groveman, Director of Marketing and Community Relations, gave an update on the upcoming TIL Casino Night. She noted that she is also assisting with commencement activities.

Information Technology/Institutional Research

Dr. Xiaohong Li, Vice President of IT/IR, reported that IT staff are assisting with end of year events and projects. They are also guiding faculty and staff through a Banner system upgrade. The IR staff continue to assist in the Educational Master Plan development which included meetings with community members to gather external input. Plan development will include a transitional meeting with the consultant team and both Mr. McMurray and Dr. Trickey as they transition the President position.

Instruction

Dr. Leslie Minor, Vice President of Instruction, reported that staff are preparing for the summer and fall sessions.

Lori Sundgren, Learning Center Director, is developing the fall schedule for tutoring with help from her staff.

Dr. Devin Daugherty, Dean of Instruction/CTE, gave the Board an update from advisory meetings with Allied Health partners as well a CTE advisory group with varying industry partners.

Dr. Vickie Kimbrough, Director of Dental Hygiene, said that today is the last day of clinic and many graduating students have completed license exam. The remaining graduates are scheduled to take exams post-graduation. In total, nine graduates have already passed license exams. The bachelor program will begin in fall with 24 students. Dental Hygiene provided over \$396,000 in services to the community during this academic year.

Jaime Lopez, Associate Dean of Instruction, is working with returning and new partners for dual enrollment agreements for the 2024-25 academic year. He thanked Human Resources and faculty members for their support and help in this effort. He also provided an update on grants. He commended two dual enrollment students who will be graduating from Taft College just prior to graduating from Taft Union High School.

Jose Valadez, MESA director, said that MESA has finished their first year on the College campus. Planning for field trips that will focus on university options for transfer is underway. MESA is also looking to expand robotic work with partnering with CSUB and TUHS.

Faculty Association

Ruby Payne, Faculty Association President, said that faculty are finishing coursework and celebrating with students at many end of year events. She commended Athletic Director Kanoe Bandy for receiving another prestigious award for her work with TC student athletes.

Foundation

Dr. Sheri Horn-Bunk, Executive Director, introduced Foundation Associate Jonathon Bench. She provided intern support updates from industry partners. The financial commitment from supporting industry partners provides valuable experience and guidance to students at a crucial point in their academic career.

Human Resources

Ms. del Rosario reported that recruiting efforts across the campus continue as well as for dual enrollment sites. The staff are also working on accessibility projects and making necessary procedure changes with recently released Title IX updates.

Student Services

Dr. Damon Bell, Vice President for Student Services, invited the Board and staff to attend a pre-graduation dinner for volunteers and faculty/Board participants. Staff are preparing 300 graduates to participate in the ceremony. He also said that \$88,000 in scholarships will be distributed at the Scholarship Luncheon.

Cecilia Alvarado, Dean of Student Services, shared details for the Lavendar and Latinx celebrations. She also told the Board of an upcoming transfer student event as well as planned tours for potential students.

Phi Theta Kappa

Dr. Sharyn Eveland, PTK advisor, recognized two students for being named All-California from the state PTK organization. She also thanked the College and the Board for supporting her during her tenure. She looks forward to enjoying retirement.

Administrative Services

Dr. Hampton told the Board that the May revise of the Governor's budget will be released later this week. He told the Board that the remodel project of the G Buildings for the Allied Health program is the first use of Planet Bids. The staff learned how to use the system and look forward to streamlining bid processes in future.

Campus Safety and Security

Kevin Altenhofel, Director of Campus Safety and Security, said that door locks have been tested, updated as needed, and are currently operating as expected. He is also preparing safety reports that are annually required by law.

SUPERINTENDENT REPORT

Mr. McMurray shared details from the many end of year events. Events included the ASO sponsored Lunch with the President, the District's retiree dinner, the Chamber of Commerce State of the City and a pickleball staff tournament.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, June 12, 2024.

CLOSED SESSION

There was not a continuation of closed session.

ADJOURNMENT

At 7:23 p.m., on a motion by Secretary Orrin, seconded by Trustee Eveland and unanimously carried the meeting was adjourned.

Respectfully Submitted:

Dr. Kathy Orrin, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

SPECIAL MEETING

May 8, 2024

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 4:50 p.m. by President Billy White. Secretary Kathy Orrin and trustees Mike Eveland and Jeremy Gregory were also in attendance. Trustee Dawn Cole was absent. Interim Superintendent/President Brock McMurray and Executive Assistant Sarah Criss were in attendance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were made.

NEW BUSINESS

First Reading – Memorandum of Understanding between CSEA Chapter #543 and WKCCD – Four Day Workweek Policy

Mr. McMurray explained that this traditional summer schedule is recommended by the bargaining team for this summer session.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, May 8, 2024.

ADJOURNMENT

At 4:52 p.m., on a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried the meeting was adjourned.

Respectfully Submitted:

Dr. Kathy Orrin, Secretary

BOARD AGENDA ITEM

Date: May 28, 2024
Submitted by: Todd Hampton, Ed.D., Vice President of Administrative Services
Area Administrator: Brock McMurray, Interim Superintendent/President 
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item: 2024-2025 West Kern Community College District Tentative Annual Budget

Background:

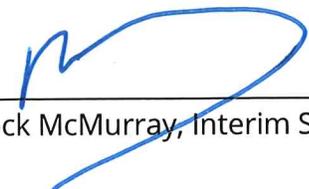
In accordance with Section 58305 of the California Code of Regulations, it is necessary to approve a tentative FY 2024-2025 budget for West Kern Community College District (WKCCD). This approval will provide the District with operating funds for the period of July through September 2024 until a final FY 2024-2025 WKCCD budget is presented to the Board of Trustees for adoption. Please find the enclosed draft of the proposed Tentative Budget Summary for WKCCD.

The State of California has yet to adopt a final budget for FY 2024-2025. A final State budget is expected to be adopted in the latter half of June and revenue allocations distributed by the California Community College Chancellor's Office in mid-summer. A final proposed operating budget will be presented to the Board of Trustees no later than September 11, 2024.

Terms (if applicable): July 1, 2024 – June 30, 2025

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable): Not applicable.

Approved: 
Brock McMurray, Interim Superintendent/President

West Kern Community College District
2024 / 25 Preliminary Budget Summary
General Fund - Funds 11 & 12

Object Code	Description	2023 / 2024	2023 / 2024	2024 / 2025	2024 / 2025	2024 / 2025
		COMBINED Adopted Budget	Estimated Actuals	COMBINED Budget	UNRESTRICTED Budget	RESTRICTED Budget
8100	Federal Revenue	810,619	864,323	849,202	-	849,202
8600	State Income	47,843,292	47,790,723	45,825,573	28,251,850	17,573,724
8800	Local Income	8,646,219	8,646,219	8,646,219	8,359,925	286,294
8900	Carryover	6,826,910	7,120,623	6,373,079	-	6,373,079
Total for 8000:	Revenue	64,127,041	64,422,189	61,694,074	36,611,775	25,082,299
1000	Academic Salaries	13,959,562	13,004,686	13,296,017	11,651,684	1,644,333
Total for 1000:	Academic Salaries	13,959,562	13,004,686	13,296,017	11,651,684	1,644,333
2000	Classified Salaries	8,685,797	8,535,304	8,754,015	7,013,801	1,740,214
Total for 2000:	Classified Salaries	8,685,797	8,535,304	8,754,015	7,013,801	1,740,214
3100	State Teachers Retirement System (STRS)	3,307,023	3,352,436	3,355,755	3,082,180	273,575
3200	Public Employees Retirement System (PERS)	2,107,185	2,146,357	2,153,342	1,778,281	375,061
3000	Other Employee Benefits	6,282,858	6,102,785	6,393,091	5,607,617	785,474
Total for 3000:	Employee Benefits	11,697,066	11,601,578	11,902,189	10,468,079	1,434,110
4100	Textbooks	18,676	29,165	26,712	15,012	11,700
4200	Magazines / Periodicals	3,780	3,809	4,215	815	3,400
4300	Supplies (All categories)	676,541	818,702	830,797	445,748	385,049
4400	Food Supplies	180,709	223,060	130,448	36,427	94,021
Total for 4000:	Supplies and Materials	879,706	1,074,736	992,172	498,002	494,170
5200	Dues and Memberships	116,713	125,869	125,092	101,547	23,545
5300	Insurance	238,623	249,453	249,453	249,453	-
5400	Legal, Election & Audit Expenses	347,635	352,635	221,135	221,135	-
5500	Personal & Consulting Services	1,044,140	1,484,507	850,781	667,314	183,467
5600	Rents, Leases & Repairs	3,268,943	3,653,160	3,036,117	1,950,484	1,085,633
5700	Travel & Conference Expenses	441,969	618,215	638,255	361,201	277,054
5800	Utilities / Housekeeping Services	997,352	953,843	843,275	824,824	18,451
5899	Carryover	9,926,757	6,826,883	9,967,350	-	9,967,350
5900	Other Operating Expenses	1,286,828	1,312,050	1,300,505	755,212	545,293
Total for 5000:	Operating Expenses and Services	17,668,961	15,576,616	17,231,963	5,131,171	12,100,792

General Fund - Funds 11 & 12

Object Code	Description	2023 / 2024	2023 / 2024	2024 / 2025	2024 / 2025	2024 / 2025
		COMBINED Adopted Budget	Estimated Actuals	COMBINED Budget	UNRESTRICTED Budget	RESTRICTED Budget
6100	Sites and Site Improvements	4,785,049	2,069,415	2,072,415	276,739	1,795,676
6200	Buildings	372,067	346,159	356,817	149,750	207,067
6300	Library Books and Materials	20,000	24,000	24,000	-	24,000
6400	Equipment	1,475,771	2,048,400	2,066,458	190,618	1,875,840
Total for 6000:	Capital Outlay	6,652,888	4,487,974	4,519,690	617,107	3,902,582
7100	Debt Retirement / Other Financing	111,000	111,000	111,000	111,000	-
7200	Transfers	-	-	-	-	-
7300	Transfers	1,060,931	1,060,931	1,060,931	1,060,931	-
7400	Other Interest / Long-Term Debt	1,092,004	1,256,792	1,226,792	60,000	1,166,792
7500	Student Financial Aid	1,910,038	2,116,901	2,164,903	-	2,164,903
7600	Other Student Aid	393,204	566,604	418,519	-	418,519
7900	Reserves / Contingencies	15,884	15,884	15,884	-	15,884
Total for 7000:	Other Outgoing Expenditures	4,583,061	5,128,113	4,998,030	1,231,931	3,766,099
		64,127,041	64,422,189	61,694,074	36,611,775	25,082,299

**West Kern Community College District
2024 / 25 Preliminary Budget Summary
General Fund - Funds 11 & 12
President / Superintendent**

Object Code	Description	2023 / 2024	2023 / 2024	2024 / 2025	2024 / 2025	2024 / 2025
		COMBINED Adopted Budget	Estimated Actuals	COMBINED Budget	UNRESTRICTED Budget	RESTRICTED Budget
1000	Academic Salaries	850,953	850,953	838,674	838,674	-
Total for 1000:	Academic Salaries	850,953	850,953	838,674	838,674	-
2000	Classified Salaries	3,145,097	2,977,290	3,158,788	2,856,613	302,175
Total for 2000:	Classified Salaries	3,145,097	2,977,290	3,158,788	2,856,613	302,175
3100	State Teachers Retirement System (STRS)	153,000	153,000	153,764	153,764	-
3200	Public Employees Retirement System (PERS)	663,214	663,214	666,529	614,588	51,941
3000	Other Employee Benefits	994,496	944,496	1,000,668	921,636	79,032
Total for 3000:	Employee Benefits	1,810,710	1,760,710	1,820,961	1,689,988	130,973
4100	Textbooks	500	500	500	500	-
4200	Magazines / Periodicals	300	300	300	300	-
4300	Supplies (All categories)	96,351	94,401	106,137	91,637	14,500
4400	Food Supplies	19,000	19,000	20,200	19,000	1,200
Total for 4000:	Supplies and Materials	116,151	114,201	127,137	111,437	15,700
5200	Dues and Memberships	100,895	102,591	103,109	86,534	16,575
5300	Insurance	-	-	-	-	-
5400	Legal, Election & Audit Expenses	256,010	261,010	131,010	131,010	-
5500	Personal & Consulting Services	506,833	521,729	362,083	296,775	65,308
5600	Rents, Leases & Repairs	431,998	513,948	552,648	449,898	102,750
5700	Travel & Conference Expenses	283,845	282,845	290,845	247,530	43,315
5800	Utilities / Housekeeping Services	4,681	4,681	4,681	1,255	3,426
5899	Carryover	1,109,315	789,315	859,315	859,315	-
5900	Other Operating Expenses	538,534	638,964	567,257	318,359	248,898
Total for 5000:	Operating Expenses and Services	3,232,110	3,115,083	2,870,948	1,531,361	1,339,586

President / Superintendent

Object Code	Description	2023 / 2024		2024 / 2025		2024 / 2025	
		COMBINED Adopted Budget	Estimated Actuals	COMBINED Budget	UNRESTRICTED Budget	RESTRICTED Budget	
6100	Sites and Site Improvements	-	-	3,000	-	3,000	
6200	Buildings	-	2,029	-	-	-	
6300	Library Books and Materials	-	-	-	-	-	
6400	Equipment	1,114,884	1,546,588	1,540,984	21,045	1,519,939	
Total for 6000:	Capital Outlay	1,114,884	1,548,617	1,543,984	21,045	1,522,939	
7100	Debt Retirement / Other Financing	-	-	-	-	-	
7300	Transfers	-	-	-	-	-	
7400	Other Interest / Long-Term Debt	32,924	32,924	2,924	-	2,924	
7500	Student Financial Aid	-	-	-	-	-	
7600	Other Student Aid	-	-	-	-	-	
7900	Reserves / Contingencies	-	-	-	-	-	
Total for 7000:	Other Outgoing Expenditures	32,924	32,924	2,924	-	2,924	
		<u>10,302,830</u>	<u>10,399,778</u>	<u>10,363,416</u>	<u>7,049,119</u>	<u>3,314,297</u>	

West Kern Community College District
 2024 / 25 Preliminary Budget Summary
 General Fund - Funds 11 & 12
 Instruction

Object Code	Description	2023 / 2024	2023 / 2024	2024 / 2025	2024 / 2025	2024 / 2025
		COMBINED Adopted Budget	Estimated Actuals	COMBINED Budget	UNRESTRICTED Budget	RESTRICTED Budget
1000	Academic Salaries	10,631,950	9,631,950	9,905,459	9,785,821	119,638
Total for 1000:	Academic Salaries	10,631,950	9,631,950	9,905,459	9,785,821	119,638
2000	Classified Salaries	1,445,440	1,323,905	1,656,584	1,388,751	267,833
Total for 2000:	Classified Salaries	1,445,440	1,323,905	1,656,584	1,388,751	267,833
3100	State Teachers Retirement System (STRS)	1,892,786	1,892,786	1,934,580	1,880,493	54,087
3200	Public Employees Retirement System (PERS)	308,959	308,959	330,907	310,505	20,402
3000	Other Employee Benefits	2,085,850	2,035,850	2,151,198	2,070,560	80,638
Total for 3000:	Employee Benefits	4,287,595	4,237,595	4,416,685	4,261,558	155,127
4100	Textbooks	6,392	6,881	7,712	6,212	1,500
4200	Magazines / Periodicals	3,480	3,509	3,915	515	3,400
4300	Supplies (All categories)	258,705	257,412	309,343	154,967	154,376
4400	Food Supplies	6,260	6,700	14,060	5,060	9,000
Total for 4000:	Supplies and Materials	274,837	274,502	335,030	166,754	168,276
5200	Dues and Memberships	8,276	8,741	12,271	8,371	3,900
5300	Insurance	-	-	-	-	-
5400	Legal, Election & Audit Expenses	3,585	3,585	2,085	2,085	3,000
5500	Personal & Consulting Services	7,380	7,380	9,287	6,287	-
5600	Rents, Leases & Repairs	1,739,790	1,740,970	1,036,922	893,713	143,209
5700	Travel & Conference Expenses	76,486	72,900	144,455	77,829	66,626
5800	Utilities / Housekeeping Services	12,750	12,919	12,819	294	12,525
5899	Carryforward	1,895,569	1,895,569	1,895,569	-	1,895,569
5900	Other Operating Expenses	93,098	93,184	92,997	11,868	81,129
Total for 5000:	Operating Expenses and Services	3,836,933	3,835,247	3,206,405	1,000,446	2,205,958

Instruction

Object Code	Description	2023 / 2024	2023 / 2024	2024 / 2025	2024 / 2025	2024 / 2025
		COMBINED Adopted Budget	Estimated Actuals	COMBINED Budget	UNRESTRICTED Budget	RESTRICTED Budget
6100	Sites and Site Improvements	-	-	-	-	-
6200	Buildings	-	-	-	-	-
6300	Library Books and Materials	20,000	20,000	24,000	-	24,000
6400	Equipment	80,846	82,521	183,176	26,586	156,590
Total for 6000:	Capital Outlay	100,846	102,521	207,176	26,586	180,590
7100	Debt Retirement / Other Financing	-	-	-	-	-
7300	Transfers	-	-	-	-	-
7400	Other Interest / Long-Term Debt	999,080	999,080	1,163,868	-	1,163,868
7500	Student Financial Aid	-	-	-	-	-
7600	Other Student Aid	-	-	-	-	-
7900	Reserves / Contingencies	-	-	-	-	-
Total for 7000:	Other Outgoing Expenditures	999,080	999,080	1,163,868	-	1,163,868
		<u>21,576,681</u>	<u>20,404,800</u>	<u>20,891,207</u>	<u>16,629,916</u>	<u>4,261,289</u>

West Kern Community College District
 2024 / 25 Preliminary Budget Summary
 General Fund - Funds 11 & 12
 Student Services

Object Code	Description	2023 / 2024 COMBINED Adopted Budget	2023 / 2024 Estimated Actuals	2024 / 2025 COMBINED Budget	2024 / 2025 UNRESTRICTED Budget	2024 / 2025 RESTRICTED Budget
1000	Academic Salaries	1,473,460	2,228,676	2,302,783	778,088	1,524,695
Total for 100 Academic Salaries		1,473,460	2,228,676	2,302,783	778,088	1,524,695
2000	Classified Salaries	1,082,560	1,993,056	2,064,926	894,720	1,170,206
Total for 200 Classified Salaries		1,082,560	1,993,056	2,064,926	894,720	1,170,206
3100	State Teachers Retirement System (STRS)	205,215	309,053	326,832	107,344	219,488
3200	Public Employees Retirement System (PERS)	288,625	569,962	585,464	282,746	302,718
3000	Other Employee Benefits	595,549	1,046,863	1,129,619	503,815	625,804
Total for 300 Employee Benefits		1,089,389	1,925,878	2,041,915	893,905	1,148,010
4100	Textbooks	700	11,684	18,400	8,200	10,200
4200	Magazines / Periodicals	-	-	-	-	-
4300	Supplies (All categories)	123,905	161,105	255,292	39,119	216,173
4400	Food Supplies	148,599	159,199	95,438	11,617	83,821
Total for 400 Supplies and Materials		273,204	331,988	369,130	58,935	310,194
5200	Dues and Memberships	2,600	8,325	7,370	4,300	3,070
5300	Insurance	-	-	-	-	-
5400	Legal, Election & Audit Expenses	-	-	-	-	-
5500	Personal & Consulting Services	33,159	40,368	119,368	4,209	115,159
5600	Rents, Leases & Repairs	495,728	665,955	998,373	158,699	839,674
5700	Travel & Conference Expenses	57,980	79,538	193,955	26,842	167,113
5800	Utilities / Housekeeping Services	195,850	198,850	5,500	3,000	2,500
5899	Carryforward	3,068,095	3,068,095	1,609,841	-	1,609,841
5900	Other Operating Expenses	179,592	249,252	234,443	71,378	163,065
Total for 500 Operating Expenses and Services		4,033,004	4,310,383	3,168,850	268,428	2,900,422

Student Services

Object Code	Description	2023 / 2024		2024 / 2025		
		COMBINED Adopted Budget	2023 / 2024 Estimated Actuals	COMBINED Budget	2024 / 2025 UNRESTRICTED Budget	2024 / 2025 RESTRICTED Budget
6100	Sites and Site Improvements	-	-	-	-	-
6200	Buildings	-	-	-	-	-
6300	Library Books and Materials	-	-	-	-	-
6400	Equipment	203,996	222,835	227,250	27,940	199,311
Total for 600: Capital Outlay		203,996	222,835	227,250	27,940	199,311
7100	Debt Retirement / Other Financing	-	105,000	105,000	105,000	-
7300	Transfers	-	-	-	-	-
7400	Other Interest / Long-Term Debt	-	-	-	-	-
7500	Student Financial Aid	1,910,038	1,910,038	2,164,903	-	2,164,903
7600	Other Student Aid	393,204	393,204	418,519	-	418,519
7900	Reserves / Contingencies	-	-	-	-	-
Total for 700 Other Outgoing Expenditures		2,303,242	2,408,242	2,688,422	105,000	2,583,423
		10,458,855	13,421,058	12,863,276	3,027,016	9,836,261

West Kern Community College District
 2024 / 25 Preliminary Budget Summary
 General Fund - Funds 11 & 12
 Administrative Services

Object Code	Description	2023 / 2024 COMBINED Adopted Budget	2023 / 2024 Estimated Actuals	2024 / 2025 COMBINED Budget	2024 / 2025 UNRESTRICTED Budget	2024 / 2025 RESTRICTED Budget
1000	Academic Salaries	247,983	247,983	249,101	249,101	-
Total for 100 Academic Salaries		247,983	247,983	249,101	249,101	-
2000	Classified Salaries	1,980,669	1,866,831	1,873,717	1,873,717	-
Total for 200 Classified Salaries		1,980,669	1,866,831	1,873,717	1,873,717	-
3100	State Teachers Retirement System (STRS)	952,184	952,184	940,579	940,579	-
3200	Public Employees Retirement System (PERS)	567,724	567,724	570,442	570,442	-
3000	Other Employee Benefits	2,101,288	2,051,288	2,111,606	2,111,606	-
Total for 300 Employee Benefits		3,621,196	3,571,196	3,622,627	3,622,628	-
4100	Textbooks	100	100	100	100	-
4200	Magazines / Periodicals	-	-	-	-	-
4300	Supplies (All categories)	141,780	163,881	160,026	160,026	-
4400	Food Supplies	750	750	750	750	-
Total for 400 Supplies and Materials		142,630	164,731	160,876	160,876	-
5200	Dues and Memberships	2,342	2,342	2,342	2,342	-
5300	Insurance	238,623	249,453	249,453	249,453	-
5400	Legal, Election & Audit Expenses	88,040	88,040	88,040	88,040	-
5500	Personal & Consulting Services	490,873	830,043	360,043	360,043	-
5600	Rents, Leases & Repairs	443,573	447,778	448,175	448,175	-
5700	Travel & Conference Expenses	9,000	9,000	9,000	9,000	-
5800	Utilities / Housekeeping Services	781,071	777,993	820,275	820,275	-
5899	Carryforward	3,853,779	3,853,779	5,602,625	-	5,602,625
5900	Other Operating Expenses	406,558	405,990	405,808	353,607	52,201
Total for 500 Operating Expenses and Services		6,313,860	6,664,418	7,985,761	2,330,936	5,654,826

Administrative Services

Object Code	Description	2023 / 2024	2023 / 2024	2024 / 2025	2024 / 2025	2024 / 2025
		COMBINED Adopted Budget	Estimated Actuals	COMBINED Budget	UNRESTRICTED Budget	RESTRICTED Budget
6100	Sites and Site Improvements	4,785,049	4,783,646	2,069,415	276,739	1,792,676
6200	Buildings	372,067	344,130	356,817	149,750	207,067
6300	Library Books and Materials	-	-	-	-	-
6400	Equipment	48,367	55,048	115,048	115,048	-
Total for 600 Capital Outlay		5,205,483	5,182,824	2,541,280	541,537	1,999,743
7100	Debt Retirement / Other Financing	6,000	6,000	6,000	6,000	-
7200	Transfers	-	-	-	-	-
7300	Transfers	1,060,931	1,060,931	1,060,931	1,060,931	-
7400	Other Interest / Long-Term Debt	60,000	60,000	60,000	60,000	-
7500	Student Financial Aid	-	-	-	-	-
7600	Other Student Aid	-	-	-	-	-
7900	Reserves / Contingencies	15,884	15,884	15,884	-	15,884
Total for 700 Other Outgoing Expenditures		1,142,815	1,142,815	1,142,815	1,126,931	15,884
		18,654,636	18,840,799	17,576,177	9,905,725	7,670,453

WEST KERN COMMUNITY COLLEGE DISTRICT
2024 / 25 Preliminary Budget Summary

Fund 31: Bookstore Enterprise Fund

Fund	Description	2023 / 2024	2023 / 2024	2024 / 2025
		Adopted Budget	Estimated Amounts	Budgeted Amounts
8000	Revenue	1,224,936	1,224,936	1,227,188
Total for Fund 31: Bookstore Enterprise Fund Revenue		1,224,936	1,224,936	1,227,188
1000	Academic Salaries	11,574	11,574	11,632
2000	Classified Salaries	285,244	285,244	286,670
3000	Employee Benefits	154,774	154,774	155,542
4000	Supplies & Materials	539,883	539,883	536,083
5000	Operating Expenses and Services	162,983	162,983	166,783
6000	Capital Outlay	10,479	10,479	10,479
7000	Other Outgoing Expenditures	60,000	60,000	60,000
Total for Fund 31: Bookstore Enterprise Fund Expenditures		1,224,936	1,224,936	1,227,188

Fund 32: Cafeteria Enterprise Fund

Fund	Description	2023 / 2024	2023 / 2024	2024 / 2025
		Adopted Budget	Estimated Amounts	Budgeted Amounts
8000	Revenue	1,192,929	1,192,929	1,196,324
Total for Fund 32: Cafeteria Enterprise Fund Revenue		1,192,929	1,192,929	-
1000	Academic Salaries	-	-	-
2000	Classified Salaries	439,761	439,761	441,960
3000	Employee Benefits	240,281	240,281	241,477
4000	Supplies & Materials	491,935	491,935	491,935
5000	Operating Expenses and Services	15,295	15,295	15,295
6000	Capital Outlay	5,656	5,656	5,656
7000	Other Outgoing Expenditures	-	-	-

Total for Fund 32: Cafeteria Enterprise Fund Expenditures	1,192,929	1,192,929	1,196,324
OUT OF BALANCE			

WEST KERN COMMUNITY COLLEGE DISTRICT
2024 / 25 Preliminary Budget Summary

Fund 33: Child Development Center Fund

Fund	Description	2023 / 2024	2023 / 2024	2024 / 2025
		Adopted Budget	Estimated Amounts	Budgeted Amounts
8000	Revenue	1,526,443	1,526,443	3,151,099
Total for Fund 33: Child Development Center Fund Revenue		1,526,443	1,526,443	3,151,099
1000	Academic Salaries	69,566	69,566	69,914
2000	Classified Salaries	724,623	724,623	728,248
3000	Employee Benefits	493,605	493,605	496,052
4000	Supplies & Materials	22,440	22,440	357,624
5000	Operating Expenses and Services	216,209	216,209	1,063,861
6000	Capital Outlay	-	-	435,400
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 33: Child Development Center Fund Expenditures		1,526,443	1,526,443	3,151,099

Fund 35: Dormitory Fund

Fund	Description	2023 / 2024	2023 / 2024	2024 / 2025
		Adopted Budget	Estimated Amounts	Budgeted Amounts
8000	Revenue	452,302	452,302	453,601
Total for Fund 35: Dormitory Fund Revenue		452,302	452,302	453,601
1000	Academic Salaries	-	-	-
2000	Classified Salaries	179,438	179,438	180,335
3000	Employee Benefits	80,314	80,314	80,716
4000	Supplies & Materials	50,033	50,033	50,033
5000	Operating Expenses and Services	81,146	81,146	79,969
6000	Capital Outlay	61,371	61,371	62,548
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 35: Dormitory Fund Expenditures		452,302	452,302	453,601

WEST KERN COMMUNITY COLLEGE DISTRICT
2024 / 25 Preliminary Budget Summary

Fund 36: Parking Fund

Fund	Description	2023 / 2024	2023 / 2024	2024 / 2025
		Adopted Budget	Estimated Amounts	Budgeted Amounts
8000	Revenue	10,000	10,000	10,000
Total for Fund 36: Parking Fund Revenue		10,000	10,000	10,000
1000	Academic Salaries	-	-	-
2000	Classified Salaries	-	-	-
3000	Employee Benefits	-	-	-
4000	Supplies & Materials	1,000	1,000	1,000
5000	Operating Expenses and Services	-	-	-
6000	Capital Outlay	9,000	9,000	9,000
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 36: Parking Fund Expenditures		10,000	10,000	10,000

Fund 39: Transition to Independent Living Fund

Fund	Description	2023 / 2024	2023 / 2024	2024 / 2025
		Adopted Budget	Estimated Amounts	Budgeted Amounts
8000	Revenue	1,610,120	1,610,120	1,766,251
Total for Fund 39: Transition to Independent Living Fund Revenue		1,610,120	1,610,120	1,766,251
1000	Academic Salaries	-	-	-
2000	Classified Salaries	1,024,372	1,024,372	1,065,485
3000	Employee Benefits	317,648	316,648	438,692
4000	Supplies & Materials	20,750	21,930	27,900
5000	Operating Expenses and Services	247,350	247,170	234,174
6000	Capital Outlay	-	-	-
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 39: Transition to Independent Living Fund Expenditures		1,610,120	1,610,120	1,766,251

WEST KERN COMMUNITY COLLEGE DISTRICT
2024 / 25 Preliminary Budget Summary

Fund 43: Restricted Purpose Fund

Fund	Description	2023 / 2024 Adopted Budget	2023 / 2024 Estimated Amounts	2024 / 2025 Budgeted Amounts
8000	Revenue	371,801	371,801	371,801
Total for Fund 43:	Restricted Purpose Fund Revenue	371,801	371,801	371,801
1000	Academic Salaries	-	-	-
2000	Classified Salaries	-	-	-
3000	Employee Benefits	-	-	-
4000	Supplies & Materials	-	-	-
5000	Operating Expenses and Services	-	-	-
6000	Capital Outlay	-	-	-
7000	Other Outgoing Expenditures	371,801	371,801	371,801
Total for Fund 43:	Restricted Purpose Fund Expenditures	371,801	371,801	371,801

BOARD AGENDA ITEM

Date: May 22, 2024

Submitted by: Damon A. Bell, VP of Student Services *DAB*

Area Administrator: Brock McMurray, Interim Superintendent/President

Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

Taft College Class of 2024 Hall of Fame Inductees

Background:

As Co-Chair of the Taft College Hall of Fame Committee, it is my honor to present to the Board of Trustees the Class of 2024 Hall of Fame inductees:

Kirk Brettschneider, Distinguished Confidential
Jeff Chudy, Outstanding Coach
Ray Hatch, Distinguished Faculty
Archie Perry Jr., Distinguished Alumnus
Sandra Popejoy, Distinguished Administrator
Linda West, Extraordinary Service
1990 California State Football Champions, Outstanding Team Achievement

The Hall of Fame Committee met on Tuesday, May 7, 2024, to review the ballot results and select the final Hall of Fame inductees. The above nominees receiving a majority of votes have been recommended for induction into the Taft College Hall of Fame. All nominees were very distinguished and well qualified with significant contributions to Taft College.

Thank you for your support of the Taft College Hall of Fame!

Terms (if applicable):

The Class of 2023 Hall of Fame inductees will be posted to the Taft College Hall of Fame website in mid-June. Further information and updates will also be provided at this site. The induction ceremony and weekend activities will tentatively be held on November 2-3, 2024.

Expense (if applicable):

Expenses will be covered from income generated by the Hall of Fame along with much appreciated support from the Taft College Foundation and other sponsors.

Fiscal Impact Including Source of Funds (if applicable):

The Taft College Hall of Fame does not have a significant fiscal impact on the District.

Approved: _____

A handwritten signature in blue ink, appearing to be 'Re' followed by a large, stylized flourish that loops back under the signature line.

Brock McMurray, Interim Superintendent/President

Date: May 30, 2024
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Information Item

Board Meeting Date: May 30, 2024

Title of Board Item:

Optional Workweek Configuration for Fall and Spring Semesters:

Background:

The District would like to extend its current practice and memorialize the optional 9-80 schedule and spring break 4-10 schedule into the CSEA Collective Bargaining Agreement. The optional 9-80 workweek will start the Monday after in-service and will end the Friday prior to commencement. During spring break, the campus will be closed on Friday. Full-time employees will work a 4-10 schedule.

The attached MOU outlines the details of the optional 9-80 work schedule and the spring break 4-10 schedule. The attached policy also serves as a qualified alternative work schedule under the Classified Bargaining Agreement and under the Education Code. Any hourly classified employees working the 9-80 schedule or 4-10 schedule will not incur overtime for hours worked over 8, but not more than 10, in the day for the standard overtime work schedule during this time period.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Brock McMurray, Interim Superintendent/President

Memorandum of Understanding

California School Employees Association and its Taft College Chapter #543 And West Kern Community College District

Optional Workweek Configuration for Fall and Spring Semesters

This West Kern Community College District (“District”) and California School Employee Association and its Chapter #543 (“CSEA”) (collectively referenced as the “parties”) hereby agree to the following Memorandum of Understanding and is with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties, the parties have reached a consensus regarding addition of Article 9.2.3, Optional Workweek Configuration for Fall and Spring Semesters, to the Collective Bargaining Agreement.

Now, therefore, CSEA and the District hereby agree as follows:

- 1) The above recitals are true and correct.
- 2) The parties agree to implement Article 9.2.3, Optional Workweek Configuration for Fall and Spring Semesters:
 - A. For the period commencing the first Monday of the academic year, through the Friday prior to graduation, full-time employees in eligible departments will have the option to work a 9-80 schedule. This will be a rotating two-week schedule, reporting to campus for work Monday-Friday for one week and Monday-Thursday for one week. The parties agree that the dates and exact hours may be modified, including extended, by mutual agreement of the Taft College Classified Collective Bargaining Committee.
 - i. If a holiday falls on the Friday the employee is scheduled to be off work, the employee will recognize the prior workday as the holiday.
 - ii. Holiday hours will continue to be granted at 8 hours each for all full-time employees. Employees participating in the 9-80 schedule will work an additional .5 hours on indicated Friday shifts to balance the difference between the holiday hours allowed and scheduled hours as applicable.
 - iii. Employees have the option to opt-in or opt-out of the voluntary 9-80 schedule at the beginning of each semester. Human Resources will send out a timeline prior to the start of each semester with guidance on the election process.
 - iv. All District departments will be open Monday through Friday. Department managers will work to accommodate scheduling requests, while ensuring that adequate coverage is available during District business hours. In the event that multiple employees are requesting the same schedule, seniority will be used as the tie breaker.
 - v. The parties agree to waive the daily overtime provision for full-time employees opting in to the voluntary 9-80 schedule as follows:
 - (a) For hours worked up to 9 per day, Monday-Thursday, and
 - (b) For hours worked up to 8.5 hours per day on their scheduled Friday.
 - (c) For hours worked on the scheduled Friday off, overtime will be applied as applicable with current California law.
 - vi. The parties agree to waive the weekly overtime provision for full-time employees opting in to the voluntary 9-80 schedule as follows:
 - (a) For cumulative hours up to 44.5 hours worked during the five-day workweek.

- B. The parties agree that a four- day work week will take place during spring break each year. The dates are as identified on the published academic calendar.
 - i) During spring break, employees in eligible departments will be moved to a “four-tens” work schedule, working Monday-Thursday and will be off on Friday. Eligible departments will be notified 30 days prior and are at the discretion of the District.
 - ii) The parties agree that effective dates and impacted departments are subject to change based on student support needs. Changes will be made through mutual agreement with the Taft College Classified Collective Bargaining Committee.
 - iii) The parties agree to waive the daily overtime provision for hours worked up to 10 per day for employees eligible to work a four-day work week.

- 3) Approved calendar will be made available to eligible employees by July 30 of each year.
- 4) District administration will determine departments that are eligible for participation and announce prior to July 30 of each year. The parties agree that effective dates and impacted departments are subject to change based on student support needs. Changes will be made through mutual agreement with the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties.
- 5) This MOU does not establish a precedent or create a past practice in regard to the subject matters set forth herein. The terms of this MOU may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
- 6) This Agreement will become effective after ratification by the CSEA members and the District’s Governing Board.

 Brock McMurray, Interim Superintendent/President
 West Kern Community College District

 Greg Hawkins, President
 California School Employees Association Chapter #543

Dated: _____

Dated: _____

 Andrea Juarez, Labor Relations Representative
 California School Employees Association

Board Approval:

 Billy White, President
 Board of Trustees, West Kern Community College District

First Presentation: _____, 2024

Second Presentation/Approval: _____, 2024

Date: May 30, 2024

Submitted by: Heather del Rosario, Vice President of Human Resources

Area Administrator: Brock McMurray, Interim Superintendent/President

Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

Second Presentation: Amendment to Article 7.1.1 Insurance Benefits

Background:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus on compensation for adjuncts assigned to complete the annual program review and/or update process as follows:

The parties agree, effective July 1, 2024, to amend Article 7.1.1, "Insurance Benefits" as follows:

- 1. Article 7.1.1, Insurance Benefits:** The District shall provide health and welfare benefits for active full-time faculty members and their eligible dependents as follows: Payment of monthly premiums for District Options Plan D or G to include medical, prescription, employee assistance program (EAP), vision, dental with orthodontia and life insurance coverage. Active full-time faculty members and their eligible dependents may select District Option Plan A, however, the full-time faculty member shall pay the difference in cost between Plan A and D by monthly payroll deductions through the District's Section 125 plan. Further details regarding the health insurance benefits are described in Appendix F. ***Temporary, full-time faculty are eligible for participation in District benefits for the defined contract period. Full-time, 10 and 11 month non-tenure track faculty will receive benefits for the fiscal year they are under contract.***

Terms (if applicable):

Effective July 1, 2024

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Brock McMurray, Interim Superintendent/President

Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District

INSURANCE BENEFITS

This Tentative Agreement (“Agreement”) is made by and between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) (collectively referenced as the “parties”) with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding the revision of Article 7.1.1. “Insurance Benefits”.

1. The above recitals are true and correct.
2. The parties agree, effective July 1, 2024, to amend Article 7.1.1, “Insurance Benefits” as follows:

Article 7.1.1, Insurance Benefits: The District shall provide health and welfare benefits for active full-time faculty members and their eligible dependents as follows: Payment of monthly premiums for District Options Plan D or G to include medical, prescription, employee assistance program (EAP), vision, dental with orthodontia and life insurance coverage. Active full-time faculty members and their eligible dependents may select District Option Plan A, however, the full-time faculty member shall pay the difference in cost between Plan A and D by monthly payroll deductions through the District’s Section 125 plan. Further details regarding the health insurance benefits are described in Appendix F.
Temporary, full-time faculty are eligible for participation in District benefits for the defined contract period. Full-time, 10 and 11 month non-tenure track faculty will receive benefits for the fiscal year they are under contract.

3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
5. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District’s Governing Board.

Billy White, President
Board of Trustees
West Kern Community College District

Ruby Payne, President
Taft College Faculty Association/CTA/NEA

Dated: _____, 2024

Dated: _____, 2024

Board Approval:
First Presentation: May 8, 2024
Second Presentation/Approval: June 12, 2024

Date: May 30, 2024

Submitted by: Heather del Rosario, Vice President of Human Resources

Area Administrator: Brock McMurray, Interim Superintendent/President

Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

Second Presentation: Amendment to Article 7.2.3 Service Credit as it relates to committee membership

Background:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus on service credit as it relates to committee membership:

The parties agree, effective July 1, 2024, to amend Article 7.2.3 "Service Credit" as follows:

- 1. Article 7.2.3, Service Credit:** A service credit step shall be defined as one year of teaching experience and a recoded attendance of at least 75% of the two eligible committees to which the faculty member has been assigned, from the beginning of the school year in August through April 30th, or a service credit step shall be defined as one (1) year of teaching experience and recorded attendance of at least 75% of the one (1) eligible committee to which the faculty member has been assigned and completion of at least 75% of approved alternative committee service from the beginning of the school year in August through April 30th, ***or one (1) year of teaching experience and recorded attendance of at least 75% of the one (1) eligible committee to which the faculty member has been assigned and serves as chairperson or co-chairperson from the beginning of the school year in August through April 30th. Dental Hygiene faculty members serve on Dental Hygiene Committee in lieu of committee assignments.***

2.

Terms (if applicable):

Effective July 1, 2024

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Brock McMurray, Interim Superintendent/President

Tentative Agreement Between

**Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District**

COMMITTEE MEMBERSHIP CLARIFICATION

This Tentative Agreement (“Agreement”) is made by and between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) (collectively referenced as the “parties”) with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding the revision of Article 7.2.3. “Service Credit”.

1. The above recitals are true and correct.
2. The parties agree, effective July 1, 2024, to amend Article 7.2.3, “Service Credit” as follows:

Article 7.2.3, Service Credit: A service credit step shall be defined as one year of teaching experience and a recoded attendance of at least 75% of the two eligible committees to which the faculty member has been assigned, from the beginning of the school year in August through April 30th, or a service credit step shall be defined as one (1) year of teaching experience and recorded attendance of at least 75% of the one (1) eligible committee to which the faculty member has been assigned and completion of at least 75% of approved alternative committee service from the beginning of the school year in August through April 30th, ***or one (1) year of teaching experience and recorded attendance of at least 75% of the one (1) eligible committee to which the faculty member has been assigned and serves as chairperson or co-chairperson from the beginning of the school year in August through April 30th. Dental Hygiene faculty members serve on dental Hygiene Committee in lieu of committee assignments.***

3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
5. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District’s Governing Board.

Billy White, President
Board of Trustees
West Kern Community College District

Ruby Payne, President
Taft College Faculty Association/CTA/NEA

Dated: _____, 2024

Dated: _____, 2024

Board Approval:
First Presentation: May 8, 2024
Second Presentation/Approval: June 12, 2024

BOARD AGENDA ITEM

Date: April 16, 2024
Submitted by: Brock McMurray, Interim Superintendent/President
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:
Second Reading and Request for Approval – Board Policy Revision

Background:
The Board Policy listed below has been reviewed and revised to be consistent with District practice and current recommended practices from the Community College League of California's Policy and Procedure Services as best practice and in alignment with current law.

BP #6250 Budget Management

Terms (if applicable):
N/A

Expense (if applicable):
N/A

Fiscal Impact Including Source of Funds (if applicable):
N/A

Approved: 
Brock McMurray, Interim Superintendent/President

BP 6250 Budget Management

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Reference:

Title 5 Sections 58307, 58308

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The budget shall be managed in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.

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The District shall maintain a minimum of two months operating expenditures in unrestricted general fund reserves and will be no less than 5%. ~~(A prudent reserve is defined by the State Chancellor's Office as 5%.)~~ The Government Finance Officers Association and the California Community College Chancellor's Office recommended that unrestricted reserves comprise a minimum of two months of expenditures.

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Revenues accruing to the District in excess of amounts budgeted shall be added to the District's reserve for contingencies. They are available for appropriation only upon a resolution of the Board that sets forth the need according to major budget classifications in accordance with applicable law.

Board approval is required for changes between major expenditure classifications. Transfers from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board. Transfers between expenditure classifications must be approved by a majority vote of the members of the Board.

See Administrative Procedures AP 6250

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WKCCD Board Policies & Procedures

Revised xx/xx/xx8/10/22

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BOARD AGENDA ITEM

Date: May 23, 2024
Submitted by: Brock McMurray, Interim Superintendent/President
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Information Item

Board Meeting Date: June 12, 2024

Title of Board Item:
First Reading – Board Policy Revisions

Background:
The Board Policies listed below have been reviewed and revised to be consistent with District transition to By-Trustee-Area election.

BP #2010 Board Membership
BP #2100 Board Elections

Terms (if applicable):
N/A

Expense (if applicable):
N/A

Fiscal Impact Including Source of Funds (if applicable):
N/A

Approved: 
Brock McMurray, Interim Superintendent/President

BP 2010 Board Membership

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Reference:

Education Code Sections 72023, 72103, and 72104;

ACCJC Accreditation Standard IV.C.64 and Eligibility Requirement 7

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The board shall consist of five members elected by the qualified voters of the District. Members shall be elected at large by trustee area as defined in BP 2100.

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Any person who meets the criteria contained in law is eligible to be elected or appointed a member of the Board.

An employee of the district may not be sworn into office as an elected or appointed member of the governing board unless he or she resigns as an employee.

No member of the governing board shall, during the term for which he or she is elected, hold an incompatible office.

No member of the Governing Board shall, during the term for which he or she was elected, be eligible to serve on the governing board of a high school district whose boundaries are coterminous with those of the community college district.

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BP 2100 Board Elections

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Reference:

Education Code Sections 5000 et seq. and 72036

The term of office of each trustee shall be four years, commencing on the first board meeting in December following the November election. Elections shall be held every two years, in even numbered years. Terms of trustees are staggered so that, as nearly as practical, one-half of the trustees shall be elected at each trustee election.

The Board of Trustees has provided for the election of trustees by trustee areas. The District service area is divided into five segments for elected representation. The area map can be found on the West Kern Community College District website.

The election of a Board member residing in and registered to vote in the trustee area the candidate seeks to represent shall be only by the registered voters of the same trustee areas.

The Superintendent/President shall submit recommendations to the Board regarding adjustments to be made to the boundaries of each trustee area, if any adjustment is necessary, after each decennial federal census. The Superintendent/President shall submit the recommendation in time for the Board to act as required by law.

Candidates seeking inclusion in an election will be solely responsible for fees incurred in the election process, including election material candidate statements.

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See Administrative Procedures 2100

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WKCCD Board Policies & Procedures

Revised 10/16/19??/??

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BOARD AGENDA ITEM

Date: May 30, 2024

Submitted by: Brock McMurray, Interim Superintendent/President

Area Administrator: Brock McMurray, Interim Superintendent/President

Subject: Information Item

Board Meeting Date: June 12, 2024

Title of Board Item:

First Reading – Board Policy Revision

Background:

The Board Policy listed below has been reviewed and revised to be consistent with District practice and current recommended practices from the Community College League of California's Policy and Procedure Services as best practice and in alignment with current law.

BP #3420 Equal Employment Opportunity

Terms (if applicable):

N/A

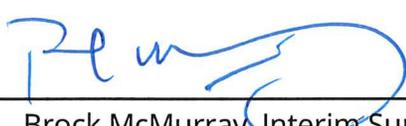
Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Brock McMurray, Interim Superintendent/President

BP 3420 Equal Employment Opportunity

Reference:

Education Code Sections 87100, et seq.;
Title 5, Section 53000, et seq.;
ACCJC Accreditation Standard III.A.12

The Board supports the intent set forth by the California Legislature to assure that effort is made to build a community in which opportunity is equalized, and community colleges foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds. It agrees that diversity in the academic environment fosters cultural awareness, mutual understanding and respect, harmony and respect, and suitable role models for all students. An equitable and inclusive hiring process is essential to improve diversity, reduce barriers to employment, and allow potential applicants the opportunity to demonstrate that they meet or exceed the minimum qualifications for employment. The Board therefore commits itself to promote the total realization of equal employment through a continuing equal employment opportunity program. Equal employment opportunity includes not only a process for equal opportunity in hiring, but also practices and processes that create inclusive, respectful work environments.

The Superintendent/President or designee shall develop, for review and adoption by the Board, a plan for equal employment opportunity that complies with the Education Code and Title 5 requirements as from time-to-time modified or clarified by judicial interpretation. The Superintendent/President or designee shall develop hiring procedures driven by diversity, equity, and inclusion and consistent with the Board's intent described above.

See Administrative Procedures AP 3420

BOARD AGENDA ITEM

Date: May 30, 2024
Submitted by: Dr. Damon Bell, Vice President of Student Services
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

Request for Approval of Residence Hall Fees for Emergency Housing, Summer Session, and Winter Session

Background:

Funding has been allocated to combat students suffering from basic needs insecurities. Data has shown a rise in homelessness among students in the California Community College systems leading to a need for housing support. Taft College currently has students living in dorms who are unhoused, with more who are requesting emergency housing as newly enrolled students. The goal is to provide emergency housing during the months the dorms are typically closed to ensure retention and continued enrollment for all students.

All pricing should be consistent with the daily rates of the Ash, Cougar, and CIL dorms throughout the year. In the past, students were able to reside in the dorms during the second session of the summer and the winter session at a lower cost than what is charged during the traditional semester (fall and spring). In order to be equitable to all, the daily rate charged to each student living on campus should be consistent with the rate established in banner for housing and the meal plan (35% dorms: 65% cafeteria).

It is requested the Board of Trustees approve the proposed fees of \$566.00 for Summer Session, \$358 for Winter Session, \$2,843.00 for Emergency Housing-Summer, and \$607.00 for Emergency Housing-Winter. See the attached sheet for the housing pricing breakdown for 2024-2025.

Terms (if applicable):

The fees will be effective for the 2024-2025 academic year.

Expense (if applicable):

Basic Needs and/or NextUp (EOPS funds that support foster youth) funds will be used to support unhoused students living in the CIL Dorms

Fiscal Impact Including Source of Funds (if applicable):

Additional dorm revenue.

Approved: 
Brock McMurray, Interim Superintendent/President

Housing Pricing Breakdown 2024-2025

Meals = 65% and Dorms - 35%

Emergency Housing-Summer

05/18/2024 thru 08/23/2024 = 98 days

Summer II (3 weeks)

08/05/2024 thru 08/23/2024 = 19 days

Fall

08/26/2024 thru 12/20/2024 = 117 days

Emergency Housing-Winter

12/23/2024 thru 01/17/2024 = 26 days

Winter (2 weeks)

01/06/2025 thru 01/17/2024 = 12 days

Spring

01/21/2025 thru 05/23/2025 = 123 days

Traditional Dorm 2024-2025 Fees \$7,330.00

Fall	\$3,665.00	/	117	=	\$ 31.3248	per day	\$ 2,382.25
					\$ 20.3611	Meals	\$ 1,282.75
Spring	\$3,665.00	/	123	=	\$ 10.9637	Dorms	\$ 3,665.00
					\$ 29.7967	per day	
					\$ 20.3611	Meals	\$ 2,504.42
					\$ 9.4356	Dorms	\$ 1,160.58
							\$ 3,665.00

CIL Dorms 2024-2025 Fees \$8,243.00

Fall	\$4,121.50	/	117	=	\$ 35.2265	per day	\$ 2,382.25
					\$ 20.3611	Meals	\$ 1,739.25
Spring	\$4,121.50	/	123	=	\$ 14.8654	Dorms	\$ 4,121.50
					\$ 33.5081	per day	
					\$ 20.3611	Meals	\$ 2,504.42
					\$ 13.1470	Dorms	\$ 1,617.08
							\$ 4,121.50

Meals daily average \$ 6.79

Summer II (3 week)

19 X \$ 29.7967 = \$ 566.14 \$ 566.00

Winter (2 weeks)

12 X \$ 29.7967 = \$ 357.56 \$ 358.00

Emergency Housing-Summer

05/18/2024 thru 6/30/2024 (19 Meals)

44 X \$ 33.5081 = \$ 1,474.36

07/01/2024 thru 8/4/2024 (8 Meals)

35 X \$ 13.1470 = \$ 460.15

5 X 8 = 40 meals for 5 weeks

40 X \$ 6.79 = \$ 271.60

08/05/2024 thru 8/23/2024 (19 Meals)

19 X \$ 33.5081 = \$ 636.65

\$ 2,843.00

Emergency Housing-Winter

12/23/2024 thru 01/04/2025 (No Meals)

13 X \$ 13.1470 = \$ 170.91

1/5/2025 thru 1/17/2025 (19 Meals)

13 X \$ 33.5081 = \$ 435.61

\$ 607.00

\$ 606.52

BOARD AGENDA ITEM

Date: April 29, 2024
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

Board Meeting Date: May 8, 2024

Title of Board Item:
Distance Education Course Approval

Background:
The Distance Learning Committee and the Curriculum and General Education Committee have both approved the requests for the following courses to be offered through distance delivery.

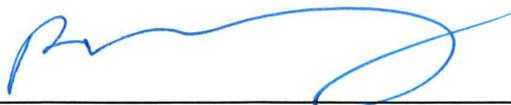
Allied Health /Applied Tech Division
This request was reviewed and approved by the Curriculum and General Education Committee:

1. KINE 1530 Women in Sport

Business, Arts, and Humanities Division
This request was reviewed and approved by the Curriculum and General Education Committee:

1. SPAN 1501 Spanish for Healthcare Professionals
2. BSAD 2220 Introduction to Financial Accounting
3. BSAD 2221 Introduction to Managerial Accounting
4. BUSN 2275 Business Law
5. ART 1650 Watercolor Painting
6. ART 1800 Introduction to Digital Art
7. ART 1820 Computer Imaging: Adobe Photoshop
8. ART 2010 Introduction to Printmaking
9. ART 1500 Art Appreciation
10. ART 1625 Color Theory
11. ART 1640 Painting
12. BUSN 1500 Introduction to Business
13. COMM 1507 Small Group Communication
14. COMM 1511 Public Speaking

Fiscal Impact Including Source of Funds (if applicable):
None

Approved: 
Brock McMurray, Superintendent/President



BOARD AGENDA ITEM

Date: May 28, 2024
Submitted by: Norberto Lopez Jr., Curriculum Technician Area
Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

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Board Meeting Date: June 12, 2024

Title of Board Item:

New Programs

Background:

Under accreditation requirements, academic institutions are expected to review and update their courses.

Allied Health /Applied Tech. Division

Taft College has developed all the courses required for these degrees. This request was reviewed and approved by the Curriculum and General Education Committee:

1. Certificate of Achievement: Administrative Medical Assisting
2. Certificate of Achievement: Clinical Medical Assisting
3. Certificate Of Achievement: Administrative and Clinical Medical Assisting
4. Certificate Of Achievement: Paramedic

Impact Including Source of Funds (if applicable):

None

Approved:

A blue ink signature of Brock McMurray, consisting of a stylized 'B' and 'M'.

Brock McMurray, Superintendent/President

BOARD AGENDA ITEM

Date: May 28, 2024
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval



Board Meeting Date: June 12, 2024

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update their courses to ensure they meet current standards. This request was reviewed and approved by the Curriculum and General Education Committee:

Learning Support Division

This request was reviewed and approved by the Curriculum and General Education Committee:

1. LRSK 0250 Improving Study Skills Strategies with Technology
2. RECR 1510 Introduction to Recreation and Leisure Service
3. TUTR 0260 Supervised Tutoring
4. STSU 1500 Strategies for College and Life Management
5. DS 1504 Cultural Competency Towards Disabilities

Social Science Division

This request was reviewed and approved by the Curriculum and General Education Committee:

1. PSYC 2205 Introduction to Research Methods in the Social Sciences
2. ADMJ 1501 Introduction to Criminal Justice
3. ETHN 1510 Introduction to Ethnic Studies
4. HIST 2202 Western Civilization to 1600
5. HIST 2204 Western Civilization from 1600
6. HIST 2210 World Civilization to 1500
7. HIST 2212 World Civilization since 1500
8. HIST 2216 History of Latin America
9. HIST 2231 History of the United States to 1877
10. HIST 2230 Women in American History from Indigenous America to the present
11. HIST 2232 History of the United States from 1877

- | | | | |
|-----|------|------|-----------------------------------|
| 12. | HIST | 2270 | California History |
| 13. | HIST | 2280 | Survey of American Ethnic History |
| 14. | POSC | 1501 | Government |
| 15. | SOC | 2120 | American Social Problems |
| 16. | SOC | 2038 | Gender Studies |

Math and Science Division

This request was reviewed and approved by the Curriculum and General Education Committee:

- | | | | |
|-----|------|------|---|
| 1. | BIOL | 2370 | Nutrition Science |
| 2. | CHEM | 1520 | Introduction to Organic and Biochemistry |
| 3. | GEOG | 1520 | World Regional Geography |
| 4. | MATH | 1500 | Math for a Modern Society |
| 5. | PHYS | 2221 | General Physics (Calculus) |
| 6. | PSCI | 1520 | Introduction to Physical Science Lecture and Laboratory |
| 7. | CHEM | 1510 | Introductory College Chemistry |
| 8. | CHEM | 2211 | General Chemistry I |
| 9. | CHEM | 2212 | General Chemistry II |
| 10. | COSC | 1545 | Programming Concepts and Methods II with Lab |

Business, Arts and Humanities

This request was reviewed and approved by the Curriculum and General Education Committee:

- | | | | |
|----|------|------|-------------------------------------|
| 1. | ART | 1610 | Three-Dimensional Design |
| 2. | ART | 1800 | Introduction to Digital Art |
| 3. | ART | 2010 | Introduction to Printmaking |
| 4. | ART | 1820 | Computer Imaging: Adobe Photoshop |
| 5. | ART | 1650 | Watercolor Painting |
| 6. | DRAM | 1510 | Introduction to Theatre |
| 7. | COMM | 1510 | Introduction to Mass Communications |

Allied Health/Applied Tech Division

This request was reviewed and approved by the Curriculum and General Education Committee:

- | | | | |
|----|------|------|--|
| 1. | WELD | 1500 | Welding Processes |
| 2. | WELD | 1510 | Shielded Metal Arc Welding (SMAW) |
| 3. | WELD | 1520 | Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding |
| 4. | WELD | 1530 | Gas Tungsten Arc Welding (GTAW) |
| 5. | WELD | 1540 | Pipe Welding |
| 6. | WELD | 1560 | Blueprint Reading |

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: _____


Brock McMurray, Superintendent/President

BOARD AGENDA ITEM

Date: April 29, 2024
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

Board Meeting Date: May 8, 2024

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update their courses to ensure they meet current standards. This request was reviewed and approved by the Curriculum and General Education Committee:

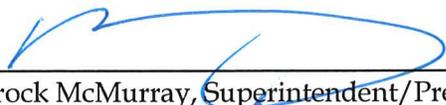
Business, Arts and Humanities

This request was reviewed and approved by the Curriculum and General Education Committee:

1. SPAN 1501 Spanish for Healthcare Professionals
2. BSAD 2220 Introduction to Financial Accounting
3. BSAD 2221 Introduction to Managerial Accounting
4. BUSN 2275 Business Law
5. COMM 1507 Small Group Communication
6. COMM 1511 Public Speaking

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 
Brock McMurray, Superintendent/President

BOARD AGENDA ITEM

Date: May 28, 2024
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval



Board Meeting Date: June 12, 2024

Title of Board Item:

New Courses

Background:

Under accreditation requirements, academic institutions are expected to review and update their curriculum to ensure they meet current standards.

English Division

This request was reviewed and approved by the Curriculum and General Education Committee:

1. ENGL 1502 Composition and Reading for Multilingual Students

Allied Health/Applied Tech Division

This request was reviewed and approved by the Curriculum and General Education Committee:

1. HLED 1600 Paramedic I
2. HLED 1601 Paramedic I Laboratory
3. HLED 1602 Advanced Paramedic
4. MEDA 1101 Introduction to Health Careers
5. MEDA 1102 Communication in Healthcare
6. MEDA 1103 Medical Law, Ethics, and IT Security
7. MEDA 1104 Electronic Health Record
8. MEDA 1105 Medical Office Procedures
9. MEDA 1106 Basic Medical Insurance and Billing
10. MEDA 1107 Basic ICD and CPT Coding
11. MEDA 1108 Medication Administration for Medical Assisting
12. MEDA 1109 Clinical Medical Assisting with Laboratory I
13. MEDA 1110 Clinical Medical Assisting II with Laboratory
14. MEDA 1201 Administrative Medical Assistant Externship
15. MEDA 1301 Clinical Medical Assistant Externship

Social Science Division

This request was reviewed and approved by the Curriculum and General Education Committee:

1. POSC 1513 Political Science Work Experience

Impact Including Source of Funds (if applicable):

None

Approved: _____


Brock McMurray, Superintendent/President

Date: May 28, 2024
Submitted by: Nick Valsamides, Executive Director of Fiscal Services
Area Administrator: Todd Hampton, Ed.D., Vice President of Administrative Services *TH*
Subject: Information Item

Board Meeting Date: June 12, 2024

Title of Board Item: CCFS-311Q for the 3rd quarter ended March 31, 2024

Background:

Title 5 of the California Code of Regulation, Section 58310 requires the chief executive officer or another designee of the governing board to regularly report in detail to the governing board of the district the district's financial condition and shall submit reports showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board at least once every three months. The certified report shall be reviewed by the district governing board at a regularly scheduled meeting and entered into the minutes of the meeting.

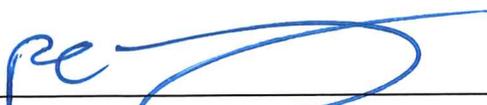
Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Attached is a copy of the West Kern Community College District's California Community Colleges Chancellor's Office Financial Status Report (CCFS-311Q) for the quarter ended March 31, 2024. This report will be submitted to the Taft College Board of Trustees for their review at the regularly scheduled board meeting on June 12, 2024.

This report represents the third quarter of the 2023-2024 fiscal year. Total General Fund unrestricted revenues received to date were 28,921,881 or 75% of the projected levels for the current fiscal year. General Fund unrestricted expenditures were \$26,672,639 or 69.2% of the budgeted projections. The district is still on track to meet its projected revenue/expenditure assumptions established during the adopted budget.

Approved: 
Brock McMurray, Interim Superintendent/President



Quarterly Data

District is locked, contact a state administrator to edit data.

WEST KERN

Fiscal Year: 2023-2024

Quarter Ended: (Q3) March 31, 2024

Unrestricted General Fund Revenue, Expenditure and Fund Balance

		As of June 30 for the fiscal year specified			
Line	Description	Actual 2020-2021	Actual 2021-2022	Actual 2022-2023	Projected 2023-2024

A. Revenues

A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	32,654,441	34,776,881	32,913,161	38,537,365
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A.2	Other Financing Sources (Object 8900)	0	463	51	0
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A.3	Total Unrestricted Revenue (A.1 + A.2)	32,654,441	34,777,344	32,913,212	38,537,365
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B. Expenditures

B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	25,101,641	26,588,201	29,455,091	37,305,435
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Line	Description	Actual 2020-2021	Actual 2021-2022	Actual 2022-2023	Projected 2023-2024
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,231,804	5,520,221	8,209,629	1,231,930
B.3	Total Unrestricted Expenditure (B.1 + B.2)	28,333,450	32,108,425	37,664,721	38,537,361
C.	Revenues Over (Under) Expenditures (A.3 - B.3)	4,320,993	2,668,917	-4,751,502	0
D.	Fund Balance, Beginning	11,399,651	15,719,581	18,387,961	13,636,464
D.1	Prior Year Adjustments + (-)	-1,058	-540	1	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	11,398,593	15,719,041	18,387,961	13,636,464
E.	Fund Balance, Ending (C. + D.2)	15,719,581	18,387,961	13,636,461	13,636,464
F.	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	55.5 %	57.3 %	36.2 %	35.4 %

Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	Amount as of the Specified Quarter Ended			
		2020-2021	2021-2022	2022-2023	2023-2024
H.1	Cash, excluding borrowed funds	17,262,030	16,745,051	23,086,617	18,218,347
H.2	Cash, borrowed funds only	0	0	0	0

Amount as of the Specified Quarter Ended

Line	Description	2020-2021	2021-2022	2022-2023	2023-2024
H.3	Total Cash (H.1+ H.2)	17,262,030	16,745,055	23,086,617	18,218,347

Unrestricted General Fund Revenue, Expenditure and Fund Balance

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col 2.)
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I. Revenues

1.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	38,537,365	38,537,365	28,921,881	75.0 %
1.2	Other Financing Sources (Object 8900)	0	0	0	0 %
1.3	Total Unrestricted Revenue (1.1 + 1.2)	38,537,365	38,537,365	28,921,881	75.0 %

J. Expenditures

J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	37,305,435	37,305,435	26,672,639	71.5 %
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,231,930	1,231,930	0	.0 %
J.3	Total Unrestricted Expenditure (J.1 + J.2)	38,537,365	38,537,365	26,672,639	69.2 %

K. Revenues Over (Under) Expenditures (1.3 - J.3)

		0	0	2,249,242	
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L. Fund Balance, Beginning

		13,636,464	13,636,464	13,636,464	
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Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col 2.)
L.1	Prior Year Adjustments + (-)	0	0	0	
L.2	Adjusted Fund Balance, Beginning (D + L.1)	13,636,464	13,636,464	13,636,464	
M.	Fund Balance, Ending (K. + L.2)	13,636,464	13,636,464	15,885,706	
N.	Percentage of GF Fund Balance to GF Expenditures (M. / J.3)	35.4 %	35.4 %		

Has the district settled any employee contracts during this quarter?

For first quarter reporting, has the district settled any employee contracts during the fourth quarter of the prior fiscal year or during the first quarter of the current year?

- Yes No

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

- Yes No

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

Does the district have significant local provisions that must be approved:

This year?

Yes No

Next year?

Yes No

Describe the problem(s) and action(s) to be taken. If the district is projecting deficit spending (a negative value for section I.C above) or an ending unrestricted general fund balance less than 10% of annual expenditures (section I.F.1 above), please identify the primary factors contributing to deficit spending and/or describe the district's reserve balance management strategy. Provide additional information as needed to CCFS311Admin@ccco.edu.

Save

California Community Colleges, Chancellor's Office

1102 Q Street Sacramento, California 95814-6511

Send questions to Fiscal Services | CCFS311Admin@ccco.edu

[Release Notes](#)

BOARD AGENDA ITEM

Date: May 6, 2024
Submitted by: Jaime Lopez, Associate Dean of Instruction
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval



Board Meeting Date: June 12, 2024

Title of Board Item:

Dual Enrollment - MOU- Non-CCAP SMJUHSD 2024-2025

Background:

The purpose of this agreement is to establish a Memorandum of Understanding (MOU) with Santa Maria Joint Union High School District to begin offering Taft College (TC) Dual Enrollment courses for the academic year 2024-2025. The MOU for the upcoming academic year includes general education courses in Math, English and Spanish released to West Kern Community College District by Allan Hancock Joint Community College District and approved by the TC Academic Senate.

Terms (if applicable):

N/A

Expense (if applicable):

\$1,500 per approved Dual Enrollment course section taught by qualified high school instructor to be funded by FTE enrollment revenues.

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Brock McMurray, Interim Superintendent/President

MEMORANDUM OF UNDERSTANDING
between
WEST KERN COMMUNITY COLLEGE
DISTRICT
and
SANTA MARIA JOINT UNION HIGH SCHOOL
DISTRICT

This Memorandum of Understanding (MOU) is entered into by and between West Kern Community College District (WKCCD, hereinafter referred to as the COLLEGE) and the Santa Maria Joint Union High School District (SMJUHSD, hereinafter referred to as the SCHOOL).

The parties hereto agree:

I. **TERM**

This MOU shall become effective Fall 2024 beginning July 1, 2024, and terminating on June 30, 2025. This agreement is valid for 1 academic year with the possibility to be renewed or extended by mutual agreement. The COLLEGE shall have the right to void any portion of this MOU at the conclusion of a semester should the COLLEGE agree to offer the course(s) as Concurrent (Dual) Enrollment.

II. **PURPOSE**

The purpose of this MOU is to allow the SCHOOL to request delivery of Concurrent (Dual) Enrollment courses from the COLLEGE as outlined in an agreement between the SCHOOL and Allan Hancock College (AHC). The COLLEGE is permitted by AHC to offer courses outlined below.

III. **RESPONSIBILITIES**

- A. SCHOOL responsibilities: The SCHOOL will follow instructor and student onboarding processes for concurrent (dual) enrollment courses as required by COLLEGE.
- B. SCHOOL responsibilities: The SCHOOL may schedule with COLLEGE the courses listed below for 2024/2025 academic year:
- ENGL 1600- Critical Thinking, Literature, and Composition
 - ENGL 2700- British Literature 1
 - ENGL 2750- British Literature 2
 - MATH 1540- Precalculus Mathematics
 - MATH 2100- Analytic Geometry and Calculus I
 - STAT 1510- Elementary Statistics (all schools except at PVHS)
 - SPAN 1602- Elementary Spanish II
- C. SCHOOL responsibilities: The SCHOOL will be responsible for providing all materials required for the courses outlined in this agreement.

- D. COLLEGE responsibilities: The COLLEGE will provide the SCHOOL instructor with necessary information to prepare for courses (such as Orientation, COR, Canvas support, etc.).
- E. COLLEGE responsibilities: The COLLEGE will provide the SCHOOL a reimbursement of \$1,500 per approved Dual Enrollment course taught by SCHOOL instructors to offset supplies and materials costs necessary for course.

IV. CONFIDENTIALITY

Each party shall ensure information is kept confidential in accordance with applicable Federal, State, and local law. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure modification and destruction.

V. PROTOCOLS FOR INFORMATION SHARING

Both parties understand and agree that education records of students participating in this Agreement and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076. COLLEGE and SCHOOL agree to hold all student education records generated pursuant to this Agreement in strict confidence, and further agree not to re-disclose such records except as authorized by applicable law or regulation or by the student's prior written consent.

Information sharing between the COLLEGE and SCHOOL will include the following: admissions, registration, and grade information. Information will be shared between COLLEGE and SCHOOL points of contact named in Section IX of this agreement. Information sharing will only be on a legitimate need-to-know basis for dually enrolled students participating in courses listed in this agreement.

VI. INSTRUCTORS

As set forth in Title 5, CCR § 53410, all instructors teaching COLLEGE courses offered as part of this Agreement must meet the minimum qualifications for instruction in a California community college and as listed by WKCCD Human Resources Department and hired using the established Taft College faculty hiring practices and policies.

Instructors will be provided course outlines of record, curriculum materials, testing and grading procedures, and instructor orientations as provided to hourly on-campus instructors.

Dual Enrollment courses will be evaluated by COLLEGE as outlined in Taft College's collective bargaining agreement (Article 6.8.3, TC Collective Bargaining Agreement).

VII. INDEMNITY

The SCHOOL agrees to indemnify, defend and hold harmless the COLLEGE, its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by the SCHOOL or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of the SCHOOL or any of its officers, employees or agents.

The COLLEGE agrees to indemnify, defend and hold harmless the SCHOOL its officers, employees and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by the COLLEGE or any of its officers, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the COLLEGE or any of its officers, employees or agents.

VIII. NON-DISCRIMINATION CLAUSE

The SCHOOL and the COLLEGE mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or status as a Vietnam-era veteran.

IX. CHANGES

Changes to this MOU shall be addressed to the contact persons listed herein.

Contact person for the COLLEGE:

Name: Jaime Lopez
Title: Associate Dean
of Instruction
Address: 29 Cougar Court
Taft, CA 93628
Phone: 661-763-7845
Email: jlopez@taftcollege.edu

Contact person for the SCHOOL:

Name: Dr. Paul Robinson
Title: Director of Career and
Technical Education
Address: 2560 Skyway Drive,
Santa Maria, CA 93455
Phone: 805-922-4573
Email: probinson@smjuhsd.org

Cc alternate person for the COLLEGE:

Name: Leslie Minor
Title: VP Instruction
Address: 29 Cougar Court
Taft, CA 93628
Phone: 661-763-7871
Email: lminor@taftcollege.edu

IN WITNESS WHEREOF the COLLEGE and the SCHOOL hereby agree to the terms of this MOU.

Approved for WKCCD:

Brock McMurray

Interim Superintendent/President

Date: _____

Approved for SMJUHSD

Antonio Garcia

Superintendent

Date: _____



BOARD AGENDA ITEM

Date: May 6, 2024
Submitted by: Jaime Lopez, Associate Dean of Instruction
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

Dual Enrollment - MOU- Non-CCAP SYVUHSD 2024-2025

Background:

The purpose of this agreement is to renew the Memorandum of Understanding (MOU) with Santa Ynez Valley Union High School District to continue offering Taft College (TC) Dual Enrollment courses for the academic year 2024-2025. The MOU for the upcoming academic year includes one general education course in English released to West Kern Community College District by Allan Hancock Joint Community College District and approved by the TC Academic Senate.

Terms (if applicable):

N/A

Expense (if applicable):

\$1,500 per approved Dual Enrollment course section taught by qualified high school instructor to be funded by FTE enrollment revenues.

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Brock McMurray, Interim Superintendent/President

MEMORANDUM OF UNDERSTANDING
between
WEST KERN COMMUNITY COLLEGE
DISTRICT
And
SANTA YNEZ VALLEY UNION HIGH SCHOOL
DISTRICT

This Memorandum of Understanding (MOU) is entered into by and between West Kern Community College District (WKCCD, hereinafter referred to as the COLLEGE) and the Santa Ynez Valley Union High School District (SYVUHSD, hereinafter referred to as the SCHOOL).

The parties hereto agree:

I. **TERM**

This MOU shall become effective Fall 2024 beginning July 1, 2024, and terminating on June 30, 2025. This agreement is valid for 1 academic year with the possibility to be renewed or extended by mutual agreement. The COLLEGE shall have the right to void any portion of this MOU at the conclusion of a semester should the COLLEGE agree to offer the course(s) as Concurrent (Dual) Enrollment.

II. **PURPOSE**

The purpose of this MOU is to allow the SCHOOL to request delivery of Concurrent (Dual) Enrollment courses from the COLLEGE as outlined in an agreement between the SCHOOL and Allan Hancock College (AHC). The COLLEGE is permitted by AHC to offer courses outlined below.

III. **RESPONSIBILITIES**

- A. SCHOOL responsibilities: The SCHOOL will follow instructor and student onboarding processes for concurrent (dual) enrollment courses as required by COLLEGE.
- B. SCHOOL responsibilities: The SCHOOL may schedule with COLLEGE the courses listed below for 2024/2025 academic year:
 - o ENGL 1600 Critical Thinking, Literature, and Composition 4 units
- C. SCHOOL responsibilities: The SCHOOL will be responsible for providing all materials required for the courses outlined in this agreement.
- D. COLLEGE responsibilities: The COLLEGE will provide the SCHOOL instructor with necessary information to prepare for courses (such as Orientation, COR, Canvas support, etc.).

E. COLLEGE responsibilities: The COLLEGE will provide the SCHOOL with a reimbursement of \$1,500 per approved Dual Enrollment course section taught by SCHOOL instructors to offset supplies and materials costs necessary for course.

IV. CONFIDENTIALITY

Each party shall ensure information is kept confidential in accordance with applicable Federal, State, and local law. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure modification and destruction.

V. PROTOCOLS FOR INFORMATION SHARING

Both parties understand and agree that education records of students participating in this Agreement and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076. COLLEGE and SCHOOL agree to hold all student education records generated pursuant to this Agreement in strict confidence, and further agree not to re-disclose such records except as authorized by applicable law or regulation or by the student's prior written consent.

Information sharing between the COLLEGE and SCHOOL will include the following: admissions, registration, and grade information. Information will be shared between COLLEGE and SCHOOL points of contact named in Section IX of this agreement. Information sharing will only be on a legitimate need-to-know basis for dually enrolled students participating in courses listed in this agreement.

VI. INSTRUCTORS

As set forth in Title 5, CCR § 53410, all instructors teaching COLLEGE courses offered as part of this Agreement must meet the minimum qualifications for instruction in a California community college and as listed by WKCCD Human Resources Department and hired using the established Taft College faculty hiring practices and policies.

Instructors will be provided course outlines of record, curriculum materials, testing and grading procedures, and instructor orientations as provided to hourly on-campus instructors.

Dual Enrollment courses will be evaluated by COLLEGE as outlined in Taft College's collective bargaining agreement (Article 6.8.3, TC Collective Bargaining Agreement).

VII. INDEMNITY

The SCHOOL agrees to indemnify, defend and hold harmless the COLLEGE, its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by the SCHOOL or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of the SCHOOL or any of its officers, employees or agents.

The COLLEGE agrees to indemnify, defend and hold harmless the SCHOOL its officers, employees and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by the COLLEGE or any of its officers, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the COLLEGE or any of its officers, employees or agents.

VIII. NON-DISCRIMINATION CLAUSE

The SCHOOL and the COLLEGE mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or status as a Vietnam-era veteran.

IX. CHANGES

Changes to this MOU shall be addressed to the contact persons listed herein.

Contact person for the COLLEGE:

Name: Jaime Lopez
Title: Associate Dean
of Instruction
Address: 29 Cougar Court,
Taft, CA 93628

Phone: 661-763-7845
Email: jlopez@taftcollege.edu

Cc alternate person for the COLLEGE:

Name: Leslie Minor
Title: VP Instruction
Address: 29 Cougar Court
Taft, CA 93628
Phone: 661-763-7871
Email: lminor@taftcollege.edu

Contact person for the SCHOOL:

Name: Victoria Martinez
Title: Vice Principal
Address: 2975 Mission Drive,
Solvang, CA 93463

Phone: 805-688-3322
Email: vmartinez@syvuhdsd.org

Cc alternate person for SCHOOL:

Name: Danielle Lageman
Title: Counselor
Address: 2975 Mission Drive,
Solvang, CA 93463
Phone: 805-688-3211
Email: dlageman@syvuhdsd.org

IN WITNESS WHEREOF the COLLEGE and the SCHOOL hereby agree to the terms of this MOU.

Approved for WKCCD:

Brock McMurray

Interim Superintendent/President

Date: _____

Approved for SYVUHSD

Elysia Lewis

Interim Superintendent

Date: _____



BOARD AGENDA ITEM

Date: May 6, 2024
Submitted by: Jaime Lopez, Associate Dean of Instruction
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

Dual Enrollment - MOU- Non-CCAP OUSD 2024-2025

Background:

The purpose of this agreement is to renew the Memorandum of Understanding (MOU) with Orcutt Union School District to continue offering Taft College (TC) Dual Enrollment courses for the academic year 2024-2025. The MOU for the upcoming academic year includes additional general education courses in Math, English and Spanish released to West Kern Community College District by Allan Hancock Joint Community College District and approved by the TC Academic Senate.

Terms (if applicable):

N/A

Expense (if applicable):

\$1,500 per approved Dual Enrollment course section taught by qualified high school instructor to be funded by FTE enrollment revenues.

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Brock McMurray, Interim Superintendent/President

MEMORANDUM OF UNDERSTANDING
between
WEST KERN COMMUNITY COLLEGE
DISTRICT
and
ORCUTT UNION SCHOOL DISTRICT

This Memorandum of Understanding (MOU) is entered into by and between West Kern Community College District (WKCCD, hereinafter referred to as the COLLEGE) and the Orcutt Union School District (OUSD, hereinafter referred to as the SCHOOL).

The parties hereto agree:

I. **TERM**

This MOU shall become effective Fall 2024 beginning July 1, 2024, and terminating on June 30, 2025. This agreement is valid for 1 academic year with the possibility to be renewed or extended by mutual agreement. The COLLEGE shall have the right to void any portion of this MOU at the conclusion of a semester should the COLLEGE agree to offer the course(s) as Concurrent (Dual) Enrollment.

II. **PURPOSE**

The purpose of this MOU is to allow the SCHOOL to request delivery of Concurrent (Dual) Enrollment courses from the COLLEGE as outlined in an agreement between the SCHOOL and Allan Hancock College (AHC). The COLLEGE is permitted by AHC to offer courses outlined below.

III. **RESPONSIBILITIES**

A. SCHOOL responsibilities: The SCHOOL will follow instructor and student onboarding processes for concurrent (dual) enrollment courses as required by COLLEGE.

B. SCHOOL responsibilities: The SCHOOL may schedule with COLLEGE the courses listed below for 2024/2025 academic year:

- ENGL 1600- Critical Thinking, Literature, and Composition
- ENGL 2700- British Literature 1
- ENGL 2750- British Literature 2
- MATH 1540- Precalculus Mathematics
- MATH 2100- Analytic Geometry and Calculus I
- MATH 2120- Analytic Geometry and Calculus II
- SPAN 1602- Elementary Spanish II

C. SCHOOL responsibilities: The SCHOOL will be responsible for providing all materials required for the courses outlined in this agreement.

- D. COLLEGE responsibilities: The COLLEGE will provide the SCHOOL instructor with necessary information to prepare for courses (such as Orientation, COR, Canvas support, etc.).
- E. COLLEGE responsibilities: The COLLEGE will provide the SCHOOL a reimbursement of \$1,500 per approved Dual Enrollment course section taught by SCHOOL instructors to offset supplies and materials costs necessary for course.

IV. CONFIDENTIALITY

Each party shall ensure information is kept confidential in accordance with applicable Federal, State, and local law. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure modification and destruction.

V. PROTOCOLS FOR INFORMATION SHARING

Both parties understand and agree that education records of students participating in this Agreement and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076. COLLEGE and SCHOOL agree to hold all student education records generated pursuant to this Agreement in strict confidence, and further agree not to re-disclose such records except as authorized by applicable law or regulation or by the student's prior written consent.

Information sharing between the COLLEGE and SCHOOL will include the following: admissions, registration, and grade information. Information will be shared between COLLEGE and SCHOOL points of contact named in Section IX of this agreement. Information sharing will only be on a legitimate need-to-know basis for dually enrolled students participating in courses listed in this agreement.

VI. INSTRUCTORS

As set forth in Title 5, CCR § 53410, all instructors teaching COLLEGE courses offered as part of this Agreement must meet the minimum qualifications for instruction in a California community college and as listed by WKCCD Human Resources Department and hired using the established Taft College faculty hiring practices and policies.

Instructors will be provided course outlines of record, curriculum materials, testing and grading procedures, and instructor orientations as provided to hourly on-campus instructors.

Dual Enrollment courses will be evaluated by COLLEGE as outlined in Taft College's collective bargaining agreement (Article 6.8.3, TC Collective Bargaining Agreement).

VII. INDEMNITY

The SCHOOL agrees to indemnify, defend and hold harmless the COLLEGE, its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by the SCHOOL or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of the SCHOOL or any of its officers, employees or agents.

The COLLEGE agrees to indemnify, defend and hold harmless the SCHOOL its officers, employees and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by the COLLEGE or any of its officers, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the COLLEGE or any of its officers, employees or agents.

VIII. NON-DISCRIMINATION CLAUSE

The SCHOOL and the COLLEGE mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or status as a Vietnam-era veteran.

IX. CHANGES

Changes to this MOU shall be addressed to the contact persons listed herein.

Contact person for the COLLEGE:

Name: Jaime Lopez
Title: Associate Dean
of Instruction
Address: 29 Cougar Court
Taft, CA 93628
Phone: 661-763-7845
Email: jlopez@taftcollege.edu

Contact person for the SCHOOL:

Name: Josh Ostini
Title: Vice Principal
Address: 610 Pinal Ave, Orcutt,
CA 93455
Phone: 805-938-8550
Email: jostini@orcutt-schools.net

Cc alternate person for the COLLEGE:

Name: Leslie Minor
Title: VP Instruction
Address: 29 Cougar Court
Taft, CA 93628
Phone: 661-763-7871
Email: lminor@taftcollege.edu

IN WITNESS WHEREOF the COLLEGE and the SCHOOL hereby agree to the terms of this MOU.

Approved for WKCCD:

Brock McMurray

Interim Superintendent/President

Date: _____

Approved for OUSD

Dr. Holly Edds

Superintendent

Date: _____

Date: May 6, 2024
Submitted by: Jaime Lopez, Associate Dean of Instruction
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval



Board Meeting Date: June 12, 2024

Title of Board Item:

Dual Enrollment - MOU- Non-CCAP LUSD 2024-2025

Background:

The purpose of this agreement is to renew the Memorandum of Understanding (MOU) with Lompoc Unified School District to continue offering Taft College (TC) Dual Enrollment courses for the academic year 2024-2025. The MOU for the upcoming academic year includes additional general education courses in Math, English and Spanish released to West Kern Community College District by Allan Hancock Joint Community College District and approved by the TC Academic Senate.

Terms (if applicable):

N/A

Expense (if applicable):

\$1,500 per approved Dual Enrollment course section taught by qualified high school instructor to be funded by FTE enrollment revenues.

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Brock McMurray, Interim Superintendent/President

MEMORANDUM OF UNDERSTANDING
between
WEST KERN COMMUNITY COLLEGE
DISTRICT
and
LOMPOC UNIFIED SCHOOL DISTRICT

This Memorandum of Understanding (MOU) is entered into by and between West Kern Community College District (WKCCD, hereinafter referred to as the COLLEGE) and the Lompoc Unified School District (LUSD, hereinafter referred to as the SCHOOL).

The parties hereto agree:

I. **TERM**

This MOU shall become effective Fall 2024 beginning July 1, 2024, and terminating on June 30, 2025. This agreement is valid for 1 academic year with the possibility to be renewed or extended by mutual agreement. The COLLEGE shall have the right to void any portion of this MOU at the conclusion of a semester should the COLLEGE agree to offer the course(s) as Concurrent (Dual) Enrollment.

II. **PURPOSE**

The purpose of this MOU is to allow the SCHOOL to request delivery of Concurrent (Dual) Enrollment courses from the COLLEGE as outlined in an agreement between the SCHOOL and Allan Hancock College (AHC). The COLLEGE is permitted by AHC to offer courses outlined below.

III. **RESPONSIBILITIES**

- A. SCHOOL responsibilities: The SCHOOL will follow instructor and student onboarding processes for concurrent (dual) enrollment courses as required by COLLEGE.
- B. SCHOOL responsibilities: The SCHOOL may schedule with COLLEGE the courses listed below for 2024/2025 academic year:
- ENGL 1600- Critical Thinking, Literature, and Composition
 - ENGL 2700- British Literature 1
 - ENGL 2750- British Literature 2
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 - MATH 2100- Analytic Geometry and Calculus I
 - MATH 2120- Analytic Geometry and Calculus II
 - SPAN 1602- Elementary Spanish II
- C. SCHOOL responsibilities: The SCHOOL will be responsible for providing all materials required for the courses outlined in this agreement.

- D. COLLEGE responsibilities: The COLLEGE will provide the SCHOOL instructor with necessary information to prepare for courses (such as Orientation, COR, Canvas support, etc.).
- E. COLLEGE responsibilities: The COLLEGE will provide the SCHOOL a reimbursement of \$1,500 per approved Dual Enrollment course section taught by SCHOOL instructors to offset supplies and materials costs necessary for course.

IV. CONFIDENTIALITY

Each party shall ensure information is kept confidential in accordance with applicable Federal, State, and local law. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure modification and destruction.

V. PROTOCOLS FOR INFORMATION SHARING

Both parties understand and agree that education records of students participating in this Agreement and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076. COLLEGE and SCHOOL agree to hold all student education records generated pursuant to this Agreement in strict confidence, and further agree not to re-disclose such records except as authorized by applicable law or regulation or by the student's prior written consent.

Information sharing between the COLLEGE and SCHOOL will include the following: admissions, registration, and grade information. Information will be shared between COLLEGE and SCHOOL points of contact named in Section IX of this agreement. Information sharing will only be on a legitimate need-to-know basis for dually enrolled students participating in courses listed in this agreement.

VI. INSTRUCTORS

As set forth in Title 5, CCR § 53410, all instructors teaching COLLEGE courses offered as part of this Agreement must meet the minimum qualifications for instruction in a California community college and as listed by WKCCD Human Resources Department and hired using the established Taft College faculty hiring practices and policies.

Instructors will be provided course outlines of record, curriculum materials, testing and grading procedures, and instructor orientations as provided to hourly on-campus instructors.

Dual Enrollment courses will be evaluated by COLLEGE as outlined in Taft College's collective bargaining agreement (Article 6.8.3, TC Collective Bargaining Agreement).

VII. INDEMNITY

The SCHOOL agrees to indemnify, defend and hold harmless the COLLEGE, its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by the SCHOOL or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of the SCHOOL or any of its officers, employees or agents.

The COLLEGE agrees to indemnify, defend and hold harmless the SCHOOL its officers, employees and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by the COLLEGE or any of its officers, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the COLLEGE or any of its officers, employees or agents.

VIII. NON-DISCRIMINATION CLAUSE

The SCHOOL and the COLLEGE mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or status as a Vietnam-era veteran.

IX. CHANGES

Changes to this MOU shall be addressed to the contact persons listed herein.

Contact person for the COLLEGE:

Name: Jaime Lopez
Title: Associate Dean
of Instruction
Address: 29 Cougar Court
Taft, CA 93628
Phone: 661-763-7845
Email: jlopez@taftcollege.edu

Cc alternate person for the COLLEGE:

Name: Leslie Minor
Title: VP Instruction
Address: 29 Cougar Court
Taft, CA 93628
Phone: 661-763-7871
Email: lminor@taftcollege.edu

Contact person for the SCHOOL:

Name: Celeste Pico
Title: Principal
Address: 515 W College Ave,
Lompoc, CA 93436
Phone: 805-742-3000
Email: pico.celeste@lusd.org

Cc alternate person for SCHOOL:

Name: Lana Huyck
Title: Counselor
Address: 515 W College Ave,
Lompoc, CA 93436
Phone: 805-742-3000
Email: Huyck.lana@lusd.org

IN WITNESS WHEREOF the COLLEGE and the SCHOOL hereby agree to the terms of this MOU.

Approved for WKCCD:

Brock McMurray

Interim Superintendent/President

Date: _____

Approved for LUSD

Dr. Clara A. Finneran

Superintendent

Date: _____

Date: May 6, 2024
Submitted by: Jaime Lopez, Associate Dean of Instruction
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

lm

Board Meeting Date: June 12, 2024

Title of Board Item:

Dual Enrollment - CCAP MOU TUHSD 2024-2025

Background:

The purpose of this agreement is to establish a College and Careers Access Pathways (CCAP) Memorandum of Understanding (MOU) with Taft Union High School District to continue offering Taft College Dual Enrollment courses at Taft Union High School for the academic years 2024-2027. The CCAP MOU expands access to Dual Enrollment opportunities for students at TUHS to be able to complete the Intersegmental General Education Transfer Curriculum (IGETC) certificate pathway while completing their high school diploma requirements. Courses included in the IGETC pathway are transferrable to the California State University and the University of California system and were approved by the TC Academic Senate.

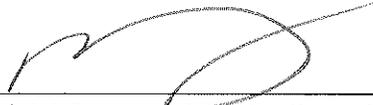
Terms (if applicable):

N/A

Expense (if applicable):

\$1,500 per approved Dual Enrollment course section taught by qualified high school instructor to be funded by FTE enrollment revenues.

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Brock McMurray, Interim Superintendent/President

**TAFT UNION HIGH SCHOOL DISTRICT AND
WEST KERN COMMUNITY COLLEGE DISTRICT
COLLEGE AND CAREER ACCESS PATHWAYS**

2024-2027

PARTNERSHIP AGREEMENT

This College and Career Access Pathways Partnership Agreement (CCAP) (hereinafter referred to as "Agreement") is between West Kern Community College District on behalf of Taft College (hereinafter referred to as "WKCCD") and Taft Union High School District on behalf of Taft Union High School (hereinafter referred to as "TUHSD").

WHEREAS, the mission of WKCCD includes providing educational programs and services that are responsive to the needs of the students and communities within the West Kern Community College District service region; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students who do not complete college credit while enrolled in high school; and

WHEREAS, Education Code§ 76004(a) mandates that the CCAP Partnership Agreement shall be for the purpose of offering or expanding dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education, preparation for transfer, improving high school graduation rates, or helping high school students achieve college and career readiness; and

WHEREAS, Education Code§ 76004(d) requires that WKCCD shall not provide physical education course opportunities to high school students as a part of a CCAP Partnership Agreement or any other course opportunities that do not assist in the attainment of at least one of the aforementioned goals; and

WHEREAS, WKCCD may limit enrollment in a community college course solely to eligible high school students if the college course is offered at a high school campus during the regular school day, or immediately before or after school, and the college course is offered pursuant to the CCAP Partnership Agreement; and

WHEREAS, for the purposes of this Agreement, dual enrollment is defined as a WKCCD instructor (herein referred to as instructor), approved through WKCCD'S minimum qualifications processes and hired using the established Taft College faculty hiring practices and department policies, teaching the college course on the TUHSD campus location(s), to TUHSD students in a closed campus setting; and

NOW THEREFORE, WKCCD and TUHSD agree as follows:

1. TERMS OF AGREEMENT

- 1.1. The term of this Agreement shall be for three years, beginning on July 1, 2024, and ending on June 30, 2027, and requires renewal every three years, unless otherwise terminated in accordance with Section 16 (Cancellation and Termination) of this Agreement.
- 1.2. This Agreement outlines the terms of the CCAP. Education Code§ 76004(c)(1) requires that this Agreement shall specify additional details regarding, but not limited to, the total number of high school students to be served and the total number of full- time equivalent students (FTES) projected to be claimed by WKCCD for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of students to benefit from those courses. This Agreement shall also establish protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school students to enroll in community college courses.
- 1.3. Appendix A in this Agreement shall identify a point of contact for WKCCD and TUHSD as required by Education Code§ 76004(c)(2).

- 1.4. Education Code § 76004(c)(3) requires that a copy of this Agreement shall be filed with the California Community Colleges Chancellor's Office before the start of the CCAP partnership.
- 1.5. Education Code § 76004(b) requires that the governing board of each district (WKCCD and TUHSD), at an open public meeting of that board, shall present the CCAP in a public meeting of that board, take comments from the public and approve or disapprove the proposed Agreement.
- 1.6. All WKCCD courses offered at the TUHSD must be approved in accordance with the policies and guidelines of WKCCD and applicable laws.

2. CERTIFICATIONS

- 2.1. This Agreement certifies that any WKCCD instructor teaching a course on a TUHSD campus has not been convicted of any sex offense as defined in Education Code § 87010 or as amended, or any controlled substance offense as defined in Education Code § 87011 or as amended.
- 2.2. This Agreement certifies that any community college instructor teaching a course at the TUHSD has not displaced or resulted in the termination of an existing TUHSD teacher.
- 2.3. This Agreement certifies that a qualified TUHSD teacher teaching a course offered for college credit at the TUHSD has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus.
- 2.4. Education Code § 76004(k) mandates that WKCCD certify the following:
 - 2.4.1. A community college course offered for college credit at the participating TUHSD does not reduce access to the same course offered at WKCCD.
 - 2.4.2. A community college course that is oversubscribed or has a waiting list shall not be offered or included in this Agreement.
 - 2.4.3. This Agreement is consistent with the core mission of WKCCD pursuant to Education Code § 66010.4, and ensures that students participating in this Agreement will not lead to displacement of otherwise eligible adults at WKCCD.

- 2.5. Per Education Code § 76004(n), any remedial (WKCCD) course taught by WKCCD instructors at the TUHSD shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the TUHSD.
- 2.6. Remediation courses as an intervention in the students' junior or senior year to ensure that the students are prepared for college-level work upon graduation shall involve collaborative effort between the TUHSD and WKCCD.
- 2.7. Education Code § 76004(1) mandates that the TUHSD and WKCCD comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the instructor teaching a CCAP Agreement course offered for high school credit. The faculty are hired or approved using the established Taft College faculty hiring practices and departmental policies.

3. RESPONSIBILITIES OF EACH PARTY

- 3.1. Education Code § 76004(c)(2) requires that WKCCD and the TUHSD each shall appoint a point of contact, to be specified in Appendix A of this Agreement, who will facilitate coordination and cooperation between WKCCD and TUHSD in conformity with WKCCD policies and standards.
- 3.2. Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records, subject to federal and state privacy statutes.
- 3.3. Permanent records of student enrollment, attendance, grades and achievement will be maintained by WKCCD for students who enroll in a course offered as part of this Agreement. Permanent records of student attendance, grades and achievement for TUHSD students shall be maintained by TUHSD.
- 3.4. Education Code § 76004 requires that an annual report be submitted to the California Community Colleges Chancellor's Office by WKCCD on the following information as specified in Appendix B of this agreement:

- 3.4.1. The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- 3.4.2. The total number of community college courses enrolled in by CCAP students by course category and type, and by school site.
- 3.4.3. The total number and percentage of successful course completions of CCAP students by course category and type, and by school site.
- 3.4.4. The total number of FTES generated by CCAP students.
- 3.4.5. The total number of full-time equivalent students served online generated by CCAP partnership community college district participants.
- 3.5. TUHSD will furnish, at its own expense, all necessary course books and materials for all TUHSD students. The total cost of books and instructional materials for TUHSD students who enroll in a WKCCD course offered as part of this Agreement will be specified in Appendix B. Costs will be approved by the TUHSD prior to offering the courses.
- 3.6. WKCCD will reimburse TUHSD \$1,500 per approved Dual Enrollment course taught by a TUHSD instructor for expenses associated with offering the course including supplies and materials.
- 3.7. WKCCD will provide TUHSD personnel with reasonable assistance, direction, and instruction in how to fulfill their responsibilities under this Agreement, including conducting appropriate student placement, outreach/recruitment activities, and compliance with WKCCD policy and procedures and academic standards.
- 3.8. WKCCD will have primary responsibility for providing a substitute or proctor for courses taught by WKCCD faculty. TUHSD will have primary responsibility for providing a substitute or proctor for courses taught by TUHSD faculty. Both parties will be responsible to notify each other in case of necessary class cancellation.
- 3.9. The TUHSD shall certify that students participating in this Agreement shall have no less than 240 instructional minutes required to complete a minimum school day as pursuant to Education Code § 46141. Per Education Code § 46146(b), the minimum school day for a special part-time student is 180 minutes. Per Education Code § 46146(c), students

scheduled for 180 minutes generate a maximum of three-quarters of a minimum school day unless they are Middle College students per Education Code § 46146.S(b).

3.10. WKCCD will be the employer of record for purposes of assignment monitoring and reporting to the county office of education for WKCCD employees.

4. CCAP AGREEMENT COURSES

- 4.1. A list of courses offered as part of a CCAP Agreement either at WKCCD or TUHSD shall be jointly reviewed and approved for offering at the TUHSD. The course outline of record is determined and reviewed by Taft College faculty via the curriculum procedure at Taft College.
- 4.2. WKCCD is responsible for all college courses and educational programs offered as part of this Agreement, whether the course and educational program is offered on site at the TUHSD or at WKCCD.
- 4.3. The scope, nature, time, location, and listing of courses offered by WKCCD shall be recorded in Appendix B of this Agreement.
- 4.4. WKCCD will limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day, or immediately before or after school, and the community college course is offered pursuant to a CCAP Agreement per Education Code § 76004(0)(1).
- 4.5. Per Education Code § 76004(d), WKCCD shall not provide, as a part of this CCAP or dual enrollment agreement, physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness.
- 4.6. Degree and certificate programs included in this CCAP agreement must be approved by the California Community College Chancellor's Office, and courses that make up the programs must be part of the approved programs, unless WKCCD has received delegated authority to approve those courses separately.

- 4.7. Courses offered as part of this Agreement at the TUHSD shall be listed in WKCCD's catalog with the same department designations, course descriptions, numbers, titles, and credits. Courses offered as part of this Agreement at the TUHSD shall adhere to the official course outline of record and the student learning outcomes established by the associated WKCCD academic department.
- 4.8. Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites, and standards applicable to WKCCD.
- 4.9. Courses offered as part of this Agreement at the TUHSD shall be of the same quality and rigor as those offered on WKCCD's TC campus and shall follow WKCCD's academic standards.

5. PARTICIPATING STUDENTS

- 5.1. TUHSD shall determine the ability of students to benefit from courses in this Agreement. Criteria shall be based on academic readiness and the alignment of course content to student learning, educational goals, and career goals. Students participating in the program will satisfy appropriate requirements and/or prerequisites required for CCAPP courses.
- 5.2. Eligible students may include underserved students, those from groups underrepresented in higher education, those seeking a career technical education credential or certificate, those who may not already be college bound, and those who are seeking advanced studies while in high school.
- 5.3. High school students enrolled at a community college as special part-time students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per as long as the units constitute no more than four community college courses per term, are part of an academic program that is part of this Agreement, and are designed to award students with both a high school diploma and an associate degree or certificate or a credential. (Ed Code§ 76004(p)).
- 5.4. High school students enrolled in courses offered through this Agreement classified as a special part-time (WKCCD) student shall be exempt from community college fee requirements including student representation fee, nonresident tuition fees with

appropriate documentation, transcript fees, course enrollment fees, student health and center fees, apprenticeship course fees, and child development center fees. (Ed Code § 76004(q)).

- 5.5. High school students enrolled in a course offered through this Agreement shall not be assessed any fee that is prohibited by Education Code § 49010, including textbooks, supplies, materials, and equipment needed to participate in the course.
- 5.6. Students enrolled in WKCCD courses offered as part of this Agreement at the TUHSD shall be held to the same standards of achievement, grading, methods of assessment (e.g., papers, portfolios, quizzes, labs, etc.), and behavioral standards (Exhibit "A" Student Code of Conduct), as those expected of students in courses taught on the WKCCD campus and the TUHSD campus. Both parties will work together in resolving behavioral issues. Students may be dropped for academic or disciplinary reasons as outlined in the TC Student Handbook.
- 5.7. Students enrolled in WKCCD courses must follow WKCCD's process when requesting an official WKCCD transcript.
- 5.8. Students enrolled in courses offered as part of this Agreement will be directed to the official WKCCD catalog for information regarding applicable policies and procedures.
- 5.9. Students enrolled in courses offered as part of this Agreement are responsible for adhering to drop dates and deadlines for enrollment and registration.

6. ENROLLMENT AND REGISTRATION

- 6.1. Enrollment and registration procedures for students participating in this Agreement shall be in compliance with guidelines set forth in applicable law and WKCCD policy. Students are responsible for adhering to the dates and deadlines in Enrollment Services.
- 6.2. Per Education Code § 76004(g), WKCCD shall assign priority course registration to a student seeking to enroll in a community college course in this Agreement that is equivalent to the priority assigned to a student attending middle college high school as described in Education Code § 11300 and consistent with middle college high school provisions in Education Code § 76001(e).

- 6.3. Registration shall be open to all eligible TUHSD students as part of this Agreement who have been admitted to WKCCD and who have met all applicable prerequisites. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through this Agreement will be determined by WKCCD and shall be in compliance with applicable law and WKCCD policy.
- 6.4. WKCCD will be responsible for processing student applications and will provide the necessary enrollment and registration forms and procedures.
- 6.5. WKCCD and TUHSD will jointly ensure that each applicant accepted has met all the enrollment and registration requirements. Successful enrollment and registration requires that each participating student completes WKCCD'S TC application for admission and Special Admit Form. TUHSD Administrator/Designee, parent/guardian, and student signatures are required on the Special Admit Form.
- 6.6. Students who withdraw from courses offered as part of this Agreement will not receive college credit. Students must comply with and submit all appropriate information and paperwork by published deadlines. Transcripts will be annotated according to WKCCD policy.
- 6.7. A course dropped by WKCCD's census deadline, before the first 20% of the course, will not appear on the TUHSD or WKCCD transcript. Courses dropped after the no notation deadline and before the last day to drop with a "W" grade will result in a "W" on the WKCCD transcript. After the last day to drop with a "W", a grade will be issued to the student.
- 6.8. Grades earned by students enrolled in courses offered as part of this Agreement will be posted on the official WKCCD transcript.

7. STUDENT SUPPORT SERVICES

- 7.1. TUHSD personnel, working in consultation with WKCCD DSPS counselors will approve accommodations for students with Individual Education Plans (IEP) or 504 plans participating in this Agreement. TUHSD, with input from DSPS Counselors, will communicate accommodations to instructors participating in this Agreement and will work with TUHSD personnel to implement these accommodations.

- 7.2. TUHSD personnel will assist students without current IEPs or 504 plans who are seeking disability-related accommodations in courses under this Agreement by guiding the student through the TUHSD's established IEP/504 eligibility assessments and protocols. Students without current IEP or 504 plans can seek out services from WKCCD DRC to determine eligibility at the college.
- 7.3. WKCCD and TUHSD shall jointly draft a Notice to Parents & Students that outlines the rights and responsibilities of students and the responsibilities of WKCCD and the TUHSD in identifying and implementing disability-related accommodations.
- 7.4. Both WKCCD and TUHSD will ensure that ancillary and support services, such as academic advising/counseling, placement services, and tutoring, are provided for students.

8. INSTRUCTORS

- 8.1. As set forth in Title 5, CCR § 53410, all instructors teaching WKCCD courses offered as part of this Agreement must meet the minimum qualifications for instruction in a California community college and as listed by WKCCD Human Resources Department and hired using the established Taft College faculty hiring practices and policies.
- 8.2. Instructors teaching WKCCD courses offered as part of this Agreement must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity.
- 8.3. TC faculty teaching Dual Enrollment will be compensated for any required training as outlined in section 6.5.8 of the TC CBA.
- 8.4. Supervision and evaluation of students enrolled in courses offered as part of this Agreement shall be in accordance with WKCCD guidelines, policies, pertinent statutes, and regulations.
- 8.5. Instructors will be provided course outlines of record, curriculum materials, testing and grading procedures, and instructor orientations as provided to hourly on-campus instructors.

- 8.6. Instructors must teach the college course in a manner consistent with the approved course outline of record from WKCCD. Students shall be held to the same standards of achievement, grading standards, methods of assessment (e.g., papers, portfolios, quizzes, labs, etc.), and behavioral standards (Exhibit "A" Student Code of Conduct), as those expected of students in courses taught on the WKCCD campus and at the TUHSD. Both parties will work together in resolving behavioral issues.
- 8.7. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this Agreement and submit for approval to WKCCD. TUHSD understands that no equipment or materials fee may be charged to students per Education Code § 49011.
- 8.8. WKCCD instructors are not required to provide fundamental modifications to a course for students participating in this Agreement with Individual Education Plans or 504 plans. TUHSD will communicate accommodations to instructors participating in this agreement.
- 8.9. Dual Enrollment instructors will be evaluated by WKCCD College faculty and administration as outlined in Taft College's collective bargaining agreement (Exhibit "B" Article 6.8.3, TC Collective Bargaining Agreement).
- 8.10. Instructors will have academic freedom rights as outlined in the Taft College's collective bargaining agreement (Exhibit "C" Article 6.10, TC Collective Bargaining Agreement).

9. FACILITIES

- 9.1. The TUHSD will provide adequate classroom space at its facilities, or other mutually agreed upon locations, for instruction and do so without charge to WKCCD or students. TUHSD agrees to clean, maintain, and safeguard TUHSD's premises. TUHSD warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 9.2. TUHSD facilities may be used subject to mutual agreement by the parties, as expressed in Appendix B of this Agreement.

10. STATE APPORTIONMENT

- 10.1. WKCCD certifies that it does not receive full compensation from any public or private agency, individual, or group for the direct education costs for the courses offered as part of this Agreement.
- 10.2. The TUHSD certifies that the direct education costs of the courses offered as part of this Agreement are not being fully funded through other sources.
- 10.3. Education Code § 76004(r) mandates that a district shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. The TUHSD agrees and acknowledges that WKCCD will claim apportionment for the students enrolled in courses under this Agreement.
- 10.4. WKCCD shall include the students enrolled in a CCAP Agreement course in its report of FTES for purposes of receiving state apportionments when the course complies with current requirements for dual enrollment under applicable California law.
- 10.5. Education Code § 76004(o)(2) mandates that a community college district conducting a closed course on a high school campus shall be credited with those units of FTES attributable to the attendance of eligible high school students for purposes of allowances and apportionments from Section B of the State School Fund.
- 10.6. Per Education Code § 76004(s), the attendance of a high school student at WKCCD as a special part-time or full-time student pursuant to this section is authorized attendance for which WKCCD shall be credited or reimbursed pursuant to Education Code §§ 48802 or 76002, provided that the TUHSD has not received reimbursement for the same instructional activity.
- 10.7. Standard FTES computation rules, support documentation, course selection tabulations, and record retention requirement shall continue to apply, including as prescribed by Title 5 Regulations, CCR § 58003.1 et seq., 58020 et seq., 58030, and 59020 et seq.

11. PROTOCOLS FOR INFORMATION SHARING

- 11.1. WKCCD and TUHSD understand and agree that education records of students participating in this Agreement and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076. WKCCD and TUHSD agree to hold all student education records generated pursuant to this Agreement in strict confidence, and further agree not to re-disclose such records except as authorized by applicable law or regulation or by the student's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076).
- 11.2. Information sharing between WKCCD and the TUHSD will include the following: admissions, registration, and grade information. Information will be shared between WKCCD and TUHSD points of contact named in Section II of this Appendix. Information sharing will only be on a legitimate need-to-know basis for dually enrolled students.

12. INDEMNIFICATION

- 12.1. The TUHSD agrees to and shall indemnify, save and hold harmless WKCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of TUHSD's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the TUHSD, its officers, employees, independent contractors, subcontractors, agents and other representatives.
- 12.2. WKCCD agrees to and shall indemnify, save and hold harmless the TUHSD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments arising out of WKCCD'S performance of this Agreement. The obligation to indemnify shall

extend to all claims and losses that arise from the negligence of WKCCD, its officers, employees, independent contractors, subcontractors, agents and other representatives.

13. INSURANCE

- 14.1. WKCCD shall carry public liability insurance. Insurance covers faculty members and staff of WKCCD with limits of Professional Liability \$1,000,000/\$3,000,000, paying up to \$1,000,000 for each claim up to a total of \$3,000,000 in any one year during assignment on TUHSD'S premises. Upon execution of this agreement between the respective parties, and prior to placing any students, WKCCD shall provide TUHSD with certificate of insurance evidencing coverage.
- 14.2. WKCCD shall carry Workers' Compensation Insurance equal to that carried with the State Compensation Insurance Fund and shall cover faculty and staff of WKCCD during assignment at TUHSD's premises. Upon execution of this agreement between the respective parties, and prior to placing any students, WKCCD shall provide TUHSD with certificate of insurance evidencing coverage.
- 14.3. The Parties mutually agree to notify one another of any accident or incident relating to services performed under this Agreement which involves injury or property damage which may result in the filing of a claim or lawsuit against any of the Parties, and, of any actual third-party claim or lawsuit arising from or related to services under this Agreement.

14. NON-DISCRIMINATION

- 14.1. Neither the TUHSD nor WKCCD shall discriminate on the basis of race or ethnicity, gender, gender identity, gender expression, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California or federal law.

15. CANCELLATION AND TERMINATION

- 15.1. Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by March 1st for the following fall semester and by September 1st for the

following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Appendix A of this Agreement.

16. INTEGRATION

16.1. This Agreement sets forth the entire agreement between the parties hereto and supersedes any and all prior agreements and understandings, oral or written, relating to the subject matter of this Agreement.

17. MODIFICATION

17.1. No modifications or amendments of any of the terms or provisions of this Agreement shall be binding unless made in writing and signed by the parties.

18. SEVERABILITY

18.1. This Agreement shall be considered severable, such that, if any provision or part of this Agreement is ever held invalid under any law or ruling, that provision or part of this Agreement shall be unenforceable, and all other provisions or parts shall remain in full force and effect.

19. COUNTERPARTS

19.1. This Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

TUHSD:

Dr. Jason Hodgson, Superintendent

WKCCD:

Brock McMurray, Interim Superintendent/President

APPENDIX A
COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT PARTNERSHIP
AGREEMENT

WHEREAS, Education Code § 76004 (c)(1) mandates that WKCCD and the TUHSD record specific components of the CCAP Agreement for mandated reporting requirements to include, but not limited to, the total number of high school students to be served, the total number of full-time equivalent students projected to be claimed by WKCCD, the scope, nature, time, location, and listing of community college courses to be offered; and

WHEREAS, Education Code § 76004 (c)(1) mandates that the CCAP Agreement shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, and

NOW THEREFORE, WKCCD and TUHSD agree as follows:

I. LEGAL AUTHORITY AND ADOPTION:

- a. WKCCD and TUHSD may enter into a mutually agreed upon CCAP agreement serving high school students within the service area of WKCCD.
- b. Governing Board of WKCCD and TUHSD, at an open public meeting, shall take comments from the public and approve or disapprove the CCAP.
 - i. TUHSD Board Meeting Date: June 12, 2024
 - ii. WKCCD Board Meeting Date: June 12, 2024
- c. A copy of the CCAP partnership agreement shall be filed with the California Community Colleges Chancellor's Office before the start of the CCAP partnership. The Chancellor may void any CCAP partnership agreement it determines has not complied with the intent of the requirements of this section.
 - i. Date of CCAP submission to the Chancellor's Office: June 24, 2024
 - ii. Submitted by (name/title): Jaime Lopez, Associate Dean of Instruction

II. POINTS OF CONTACT

The CCAP partnership agreement shall identify a point of contact for WKCCD and TUHSD.

WKCCD Point of Contact:

Name: Jaime Lopez

Title: Associate Dean of Instruction

Telephone: 661-763-7845

Email: jlopez@taftcollege.edu

TUHSD Point of Contact:

Name: MaryAlice Finn

Title: Principal

Telephone: 661-763-2300

Email: mfinn@taftunion.org

III. NOTICES

- a. Any and all notices required to be given hereunder shall be personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

WKCCD:

Attn: Jaime Lopez, Associate Dean of Instruction

West Kern Community College District

29 Cougar Court

Taft, CA 93268

Cc: Dr. Leslie Minor, Vice President of Instruction

West Kern Community College District

29 Cougar Court

Taft, CA 93268

TUHSD:

Attn: MaryAlice Finn, TUHS Principal

Taft Union High School District

701 Wildcat Way

Taft, CA 93268

Cc: Dr. Jason Hodgson, Superintendent

Taft Union High School District

701 Wildcat Way

Taft, CA 93268

IV. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. Total number of high school students to be served: 200 per semester.
- b. Total number of FTES projected to be claimed under this Agreement: 76.75 per semester.
- c. Scope, nature, time, location, and listing of community college courses to be offered will be appended to this document each semester during the term of this Agreement and shall be known as Appendix B. Appendix B shall accompany the original submission of this document to the Chancellor's Office and shall subsequently be submitted per Chancellor's Office instructions.

APPENDIX B

1. EDUCATIONAL PROGRAM AND COURSES

IGETC Certificate of Achievement				
Course Name	Credits	Term	Location	Time
COMM 1511	3	SPRING	TUHS	TBD
ENGL 1501	4	FALL	TUHS	TBD
ENGL 1600	4	SPRING	TUHS	TBD
MATH 1540	4	FALL	TUHS	TBD
MATH 2100	5	SPRING	TUHS	TBD
ART 1500	3	SPRING	TUHS	TBD
HIST 2231	3	FALL	TUHS	TBD
HIST 2232	3	SPRING	TUHS	TBD
POSC 1501	3	FALL	TUHS	TBD
BIOL 1510	4	SPRING	TUHS	TBD
ESCI 1520	4	SPRING	TUHS	TBD
SPAN 1602	4	SPRING	TUHS	TBD
ETHN 1510	3	SPRING	TUHS	TBD

2. PROJECTED SECTIONS AND ENROLLMENTS

Course Name	Projected Sections	Credits	Projected Enrollments per Section	Projected FTE's
COMM 1511	2	3	25	12.5
ENGL 1501	2	4	25	16.7
ENGL 1600	2	4	25	16.7
MATH 1540	1	4	20	6.7
MATH 2100	1	5	20	8.3
ART 1500	2	3	25	12.5
HIST 2231	2	3	25	12.5
HIST 2232	2	3	25	12.5
POSC 1501	2	3	25	12.5
BIOL 1510	1	4	20	6.7
ESCI 1520	1	4	20	6.7
SPAN 1602	2	4	25	16.7
ETHN 1510	2	3	25	12.5
TOTAL ENROLLMENTS PER AY			530	153.5

3. PROJECTED INSTRUCTIONAL MATERIALS REQUIRED

Course Name	Course Material	Quantity
COMM 1511	POCKET GUIDE TO PUBLIC SPEAKING (ISBN: 9781319247607)	50
ENGL 1501	OER: https://open.lib.umn.edu/writingforsuccess/	N/A
ENGL 1600	OER: https://ung.edu/university-press/books/writing-and-literature-composition-as-inquiry-learning-thinking-communication.php	N/A
MATH 1540	PRECALCULUS-MYLAB ACCESS (ISBN: 9780136679424)	20
MATH 2100	CALCULUS ACCESS CODE (ISBN: 9780135243435)	20
ART 1500	OER: A WORLD PERSPECTIVE OF ART APPRECIATION	N/A
HIST 2231	OER: US HISTORY (ISBN: 9781506698151)	N/A
HIST 2232	OER: US HISTORY (ISBN: 9781506698151)	N/A
POSC 1501	OER: AMERICAN GOVERNMENT (ISBN: 9781711493954)	N/A
BIOL 1510	THE LIVING WORLD (ISBN: 9781260494983)	20
ESCI 1520	TBD	20
SPAN 1602	OER	N/A
ETHN 1510	RACE+RACISMS (ISBN: 9780197533215)	50

EXHIBIT A

AP 5500 Standards of Student Conduct

Reference:

Education Code Section 66300, 66301;

ACCJC Accreditation Standards I.C.8 and 10 (formerly II.A.7.b)

The following conduct shall constitute good cause for discipline including but not limited to the removal, suspension or expulsion of a student, except for conduct that constitutes sexual harassment under Title IX, which shall be addressed under AP 3433 – Prohibition of Sexual Harassment under Title IX, and AP 3434 – Responding to Harassment Based on Sex under Title IX.

1. Causing, attempting to cause, or threatening to cause physical injury to another person.
2. Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred in by the college Superintendent/President.
3. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.
4. Committing or attempting to commit robbery or extortion.
5. Causing or attempting to cause damage to District property or to private property on campus.
6. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
7. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the College or the District.
8. Sexual assault or sexual exploitation regardless of the victim's affiliation with the District.
9. Committing sexual harassment as defined by law or by District policies and procedures.

10. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
11. Engaging in intimidation conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying, which is bullying conduct engaged in by electronic means.
12. Willful misconduct which results in injury or death to a student or to District personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
13. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of or persistent abuse of District personnel.
14. Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty.
15. Dishonesty; forgery; alteration or misuse of District documents, records or identification; or knowingly furnishing false information to the District.
16. Unauthorized entry upon or use of District facilities.
17. Defeating any campus security measure, including tampering with locks, propping open locked doors or gates, or preventing a locked door or gate from securely closing.
18. Lewd, indecent, or obscene conduct on District-owned or controlled property, or at District-sponsored or supervised functions.
19. Engaging in expression which is obscene; libelous or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on District premises, or the violation of lawful District Administrative procedures, or the substantial disruption of the orderly operation of the District.
20. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
21. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure.

22. Violations of District regulations or procedures concerning the use of District technology resources, District regulations concerning student organizations, and/or the use of District facilities.
23. Failure to comply with directions of District officials acting in the performance of their duties, or failure to identify oneself for just cause when requested to do so by District officials acting in the performance of their duties.

Students who engage in any of the above are subject to the procedures outlined in AP 5520 titled Student Discipline Procedures.

EXHIBIT B

6.8.3 Procedure for Evaluation of Adjunct Faculty: Adjunct Faculty members shall be evaluated for a minimum of one class section per discipline for the first two semesters of teaching. From the third semester onward, if any *new* disciplines are taught, the Adjunct Faculty member shall be evaluated a minimum of one class section per discipline. After the first two semesters, the Adjunct Faculty member shall be evaluated a minimum of once every third calendar year of teaching.

Adjunct Counselors shall be evaluated for a minimum of one counseling session for the first two semesters of counseling. From the third semester onward, if working in a new or different program, the Adjunct Counselor shall be evaluated a minimum of one counseling session in the new or different program. After the first two semesters, the Adjunct Counselor shall be evaluated a minimum of once every third calendar year for the duration of employment.

EXHIBIT C

6.10 Academic Freedom and Responsibility

The District and the TCF/A agree that academic freedom is essential to the teaching-learning process. The fundamental need is acknowledged to protect faculty from any censorship or restraint which might interfere with their obligation to pursue truth in the performance of their teaching function. Academic freedom affords faculty the right to speak freely, pursue research, and write, all without unreasonable restrictions or prejudices, and to evaluate and be evaluated fairly and objectively, based upon academic merit.

The District, the College, and the unit member will adhere to the following regarding academic freedom in conjunction with BP 4030.

1. To assure the academic integrity of the teaching-learning process, faculty members distinguish between personal convictions and professionally accepted views in a discipline. They present data and information fairly and objectively.
2. Faculty members shall be free to exercise academic freedom, including freedom of investigation, freedom of discussion in the classroom related to the subject matter of instruction or the faculty member's subject matter expertise, freedom to select texts and other instructional materials (per District policy and procedures), freedom of assignment of instructional exercises, and freedom of evaluation of student efforts.
3. Faculty members acknowledge that in the exercise of academic freedom they have a responsibility to be accurate and comprehensive in assessment and reports, to be fair-minded in making interpretations and judgments, to respect the freedoms of other persons, to exclude irrelevant matters from classroom discussions and instructional exercises, and to make appropriate distinctions between statements of fact made as faculty subject matter specialists and opinions held as private citizens.
4. The District recognizes the right of the faculty member to be free from District censorship which might interfere with the faculty member's obligation to pursue truth and maintain the faculty member's intellectual integrity in the performance of teaching functions.



BOARD AGENDA ITEM

Date: May 6, 2024
Submitted by: Jaime Lopez, Associate Dean of Instruction
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

Dual Enrollment - MOU- Non-CCAP TUHSD 2024-2025

Background:

The purpose of this agreement is to renew the Memorandum of Understanding (MOU) with Taft Union High School District to continue offering Taft College Dual Enrollment courses at Taft Union High School for the academic year 2024-2025. The MOU includes general education courses not included in the CCAP Pathway and that were approved by the TC Academic Senate.

Terms (if applicable):

N/A

Expense (if applicable):

\$1,500 per approved Dual Enrollment course section taught by qualified high school instructor to be funded by FTE enrollment revenues.

Fiscal Impact Including Source of Funds (if applicable):

Approved: _____


Brock McMurray, Interim Superintendent/President

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN
WEST KERN COMMUNITY COLLEGE DISTRICT (WKCCD)
AND
TAFT UNION HIGH SCHOOL DISTRICT (TUHSD)
DUAL ENROLLMENT PROGRAM 2024-2025**

TERMS

This MOU is effective July 1, 2024- June 30, 2025. MOU may only be modified by mutual agreement and approval by respective Boards of Trustees. MOU may be terminated at any time by either party by providing a 30-day notice to partner.

PURPOSE

The purposes of the **Dual Enrollment Program** are to provide current high school students the opportunity to enroll in dual-credit courses to expand student access to higher education, provide challenging academic experiences to qualified high school students, introduce students to career pathways, and reduce the costs of a college education for students and their families. Successful completion of transfer-eligible courses will enable students to simultaneously earn college credit transferable to two-and-four-year colleges and universities and satisfy high school graduation requirements. Dual enrollment course offerings are meant to enrich the TUHSD high school curriculum program and not supplant the high school curriculum program.

PROGRAM MANAGEMENT

The WKCCD Dual Enrollment Committee consisting of faculty and administrator representatives from WKCCD and TUHSD will recommend the Dual Enrollment Program offerings as delineated in this document for approval by their respective Boards of Trustees. Implementation of MOU will be carried out by liaisons identified by TUHSD and WKCCD.

COURSE OFFERINGS

Dual enrollment courses are taught during the TUHSD school day on the TUHSD campus or identified TUHSD district locations by qualified instructors. Dual enrollment courses are offered in the same manner, rigor, adherence to the approved Course Outline of Record, and in accordance with the same policies and procedures, including class-size limits, as all other WKCCD courses. Proposed Non-CCAP Dual Enrollment Program offerings for 2024-2025 are included in the table below.

Course	Class Size Limit	Units	Instructor Load	Required Instruction Hours
PSYC 1500	35	3.0	3.0	48
SPAN 1601	35	4.0	4.0	64
STAT 1510	35	5.0	5.0	80

INSTRUCTORS

Faculty members assigned to teach dual enrollment courses must meet the minimum qualifications as defined by the Chancellor's office document *Minimum Qualifications for Faculty and Administrators in California Community Colleges*, as well as relevant WKCCD hiring criteria. Substitute Faculty members must also meet the minimum qualifications described above.

COMPENSATION

TUHSD shall be solely responsible for all salaries, wages, benefits, and fully funded STRS contributions for faculty members who are teaching dual enrollment courses on the TUHSD campus as part of their TUHSD contract assignment. TUHSD will be the employer of record for the purposes of compensation, assignment monitoring, and reporting to any and all appropriate agencies pursuant to state and federal law, including but not limited to, provision of workers compensation coverage, payroll taxes, and STRS employer contributions.

WKCCD will provide TUHSD a reimbursement of \$1,500 per approved Dual Enrollment course taught by high school compensated instructors to offset supplies and materials costs necessary for course.

Taft College (WKCCD) may employ instructors under all contracted conditions of the Taft College Collective Bargaining Agreement for instructors not specifically noted above where TUHSD does not have a qualified instructor.

EVALUATION

It will be the sole responsibility of WKCCD to conduct evaluations for Dual Enrollment courses in accordance with the Taft College Faculty Collective Bargaining Agreement.

SUPPORT SERVICES

Coordination of academic advising and support services for students enrolled in dual enrollment courses will be the primary responsibility of the TC Dual Enrollment liaison.

ENROLLMENT PROCESS

High school students must follow the procedures outlined on the WKCCD website and complete Special Admit (link shown below) to enroll in Dual Enrollment courses.

<https://www.taftcollege.edu/admissions/apply/forms/files/High%20School%20Special%20Admit.pdf>

PROTOCOLS FOR INFORMATION SHARING

Both parties understand and agree that education records of students participating in this MOU and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076. WKCCD and TUHSD agree to hold all student education records generated

pursuant to this Agreement in strict confidence, and further agree not to re-disclose such records except as authorized by applicable law or regulation or by the student's prior written consent.

Information sharing between the WKCCD and TUHSD will include the following: admissions, registration, and grade information. Information sharing will only be on a legitimate need-to-know basis for dually enrolled students participating in courses listed in this agreement.

INDEMNITY

The TUHSD agrees to indemnify, defend, and hold harmless WKCCD, its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by the TUHSD or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of the TUHSD or any of its officers, employees or agents.

WKCCD agrees to indemnify, defend, and hold harmless TUHSD its officers, employees, and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by WKCCD or any of its officers, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the WKCCD or any of its officers, employees or agents.

NON-DISCRIMINATION CLAUSE

TUHSD and the WKCCD mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or veteran status.

WEST KERN COMMUNITY COLLEGE DISTRICT

TAFT UNION HIGH SCHOOL DISTRICT

Brock McMurray
Interim Superintendent/President

Dr. Jason Hodgson
Superintendent

Date: _____

Date: _____



BOARD AGENDA ITEM

Date: April 29, 2024
Submitted by: Jaime Lopez, Associate Dean of Instruction
Area Administrator: Dr. Leslie Minor, VP of Instruction
Subject: Request for Ratification

A handwritten signature in blue ink, appearing to be 'lm'.

Board Meeting Date: June 12, 2024

Title of Board Item:

Memorandum of Understanding (MOU) Between Allan Hancock Joint Community College District (AHJCCD) and West Kern Community College District (WKCCD) Dual Enrollment 2024-2025

Background:

The purpose of the MOU between AHJCCD and WKCCD is to articulate the consent of AHJCCD for WKCCD to deliver Dual Enrollment courses denied by AHJCCD to Santa Maria Joint Union High School District, Orcutt Academy High School, Lompoc High School District and Santa Ynez Valley Union High School District. Courses released to WKCCD under this MOU include English, Math, and Spanish.

Terms (if applicable):

August 1, 2024- May 31, 2025

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:

A handwritten signature in blue ink, appearing to be 'Brock McMurray', written over a horizontal line.
Brock McMurray, Interim Superintendent/President

MEMORANDUM OF UNDERSTANDING
between
ALLAN HANCOCK JOINT COMMUNITY
COLLEGE DISTRICT
and
WEST KERN COMMUNITY COLLEGE DISTRICT

This Memorandum of Understanding (MOU) is entered into by and between Allan Hancock Joint Community College District (AHJCCD, hereinafter referred to as the COLLEGE) and West Kern Community College District on behalf of Taft College (TC, hereinafter referred to as the COLLEGE PARTNER).

The parties hereto agree:

I. **TERM**

This MOU shall become effective Fall 2024 beginning August 1, 2024 and terminating on May 31, 2025. This agreement is valid for 1 academic year with a possibility to be renewed by the COLLEGE PARTNER. The COLLEGE shall have the right to void any portion of this MOU at the conclusion of a semester should the COLLEGE agree to offer the course(s) as Concurrent Enrollment.

II. **PURPOSE**

The purpose of this MOU is to articulate the consent of the COLLEGE to allow the COLLEGE PARTNER to deliver Concurrent Enrollment courses denied by the COLLEGE to Santa Maria Joint Union High School District, Orcutt Academy High School, Lompoc Unified School District and Santa Ynez Valley Union High School District.

III. **RESPONSIBILITIES**

A. COLLEGE PARTNER responsibilities:

1. The COLLEGE PARTNER will continue to offer Concurrent Enrollment courses as articulated as eligible in this agreement. All other courses not included in this agreement are not eligible for consideration during the period of this agreement.

B. COLLEGE PARTNER responsibilities:

1. The COLLEGE PARTNER may communicate with aforementioned high school districts to schedule the specific Concurrent Enrollment Course equivalents listed below for Academic Year 2024/2025.
 - ENGL 102,103,104,105,145,146
 - MATH 121,123,131,141,181,182
 - SPAN 102
2. Math 121, 123 and 131 are not eligible to be offered by the COLLEGE PARTNER at OAHS and PVHS. These courses are eligible for all other high schools/districts included in this agreement.

IV. **CONFIDENTIALITY**

Each party shall ensure information is kept confidential in accordance with applicable Federal, State and local law. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure modification and destruction.

V. **INDEMNITY**

The COLLEGE PARTNER agrees to indemnify, defend and hold harmless the COLLEGE, its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by the COLLEGE PARTNER or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of the COLLEGE PARTNER or any of its officers, employees or agents.

The COLLEGE agrees to indemnify, defend and hold harmless the COLLEGE PARTNER its officers, employees and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by the COLLEGE or any of its officers, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the COLLEGE or any of its officers, employees or agents.

VI. **NON-DISCRIMINATION CLAUSE**

The COLLEGE PARTNER and the COLLEGE mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or status as a Vietnam-era veteran.

VII. CHANGES

Changes to this MOU shall be addressed to the contact persons listed herein.

Contact Person for the COLLEGE:

Name: Thomas Lamica
Title: Academic Dean
Address: 800 S. College Dr.
Santa Maria, CA
93454
Phone: 805-922-6966 ext.
3261
Email:
thomas.lamica@hancockcoll
ege.edu

Contact Person for the COLLEGE
PARTNER:

Name: Jaime Lopez
Title: Associate Dean of
Instruction
Address: 29 Cougar Court,
Taft, CA 93268
Phone: 661-763-7845
Email:
jlopez@taftcollege.edu

Alternate Contact Person for the
COLLEGE PARTNER:

Name: Leslie Minor
Title: Vice President of
Instruction
Address: 29 Cougar Court, Taft,
CA 93268
Phone: 661-763-7845
Email:
lminor@taftcollege.edu

IN WITNESS WHEREOF the COLLEGE and the COLLEGE PARTNER hereby agree to
the terms of this MOU.

APPROVED FOR AHJCCD:

Dennis D. Curran



Associate Superintendent/Vice
President, Finance and Administration

Date: 3/28/2024

APPROVED FOR TC:

Brock McMurray



Interim Superintendent/ President

Date: 3-25-24

BOARD AGENDA ITEM

Date: May 13, 2024
Submitted by: Dr. Leslie Minor, Vice President of Instruction
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Request for Ratification



Board Meeting Date: June 12, 2024

Title of Board Item:

Memorandum of Understanding for Participation in the Central Valley Math Bridge Project

Background:

This agreement is entered into between the College Bridge, the Central Valley Higher Education Consortium, the Rand Corporation, CCAP Parter High School Districts and Taft College for the purpose of participating in the Dual Enrollment Math Bridget Project. The project aims to close the equity and achievement gaps in mathematics using supported dual enrollment. The project includes up to eight colleges and their participating feeder high schools in the Central Valley.

Terms (if applicable):

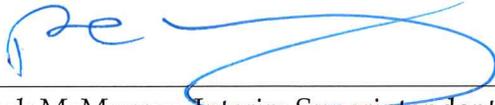
January 1, 2024 - December 31, 2027

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

Approved:


Brock McMurray, Interim Superintendent/President

**MEMORANDUM OF UNDERSTANDING
FOR PARTICIPATION IN
THE CENTRAL VALLEY MATH BRIDGE PROJECT**

This Agreement is entered into between College Bridge (“Administrator”), the Central Valley Higher Ed Consortium (“Convener”), the Rand Corporation (“Evaluator”), CCAP Partner High School Districts as defined below (“School District”), and Taft College (West Kern Community College District) as defined below (“Colleges”) for the purpose of participating in the Central Valley or “Dual Enrollment” Math Bridge Project (“Project”). The provisions of the Agreement shall be construed in a manner consistent with the California Education Code and other laws of the State of California.

This Agreement is expressly for implementation of a Math Bridge Project and is thus predicated on an existing College and Career Access Pathways (CCAP) Agreement between the High School Districts and the Community College Districts.

In furtherance of the forgoing purpose, all parties agree as follows:

1. **Term of Agreement.** This Agreement shall be effective from January 1, 2024 through December 31, 2027.
2. **Project.** Project (“Project”) is defined as participating the Central Valley “Dual Enrollment” Math Bridge Project (Math Bridge), funded through the United States Department of Education’s Education, Innovation, and Research Grant Program. The Project aims to close equity and achievement gaps in mathematics using supported dual enrollment. The Project includes up to eight colleges and their participating feeder high schools in California’s rural Central Valley. The partners will develop a model of dual enrollment to scale throughout the region. Project details are provided in **Exhibit A**, which is attached hereto and made a part hereof.
3. **General Roles and Responsibilities.** The general roles and responsibilities of each party are described below.
 - 3.1 Administrator is responsible for:
 - 3.1.1 Planning, coordinating, and facilitating all Project activities (defined in **Exhibit A**).
 - 3.1.2 Provide technical support to all partners in developing agreements, goal setting, intersegmental alignment, instructor assignments, course selection, professional development, student recruitment, and continuous improvement.
 - 3.1.3 Collaborate with Evaluator on Evaluation Activities (defined in **Exhibit B**).
 - 3.1.4 Hiring School District and College instructors as independent contractors to participate in Professional Development activities (as defined in **Exhibit A**).
 - 3.1.5 Maintaining contractual agreements for Project with all partners.
 - 3.2 Convener is responsible for:
 - 3.2.1 Provide technical support/advisement on agreements.
 - 3.2.2 Coordinate and co-facilitate Regional Launch Convening, Annual DE Math Bridge Partnership Convenings, and Annual Central Valley Regional Convening.
 - 3.2.3 Develop and implement plan for regional project information dissemination and scale throughout the Central Valley.
 - 3.3 School Districts are responsible for:
 - 3.3.1 Maintaining contractual agreements with Colleges for dual enrollment courses.
 - 3.3.2 Creating and maintaining a school site team(s) to participate in all project meetings and convenings.
 - 3.3.3 Assigning a designated counselor to facilitate student recruitment and college enrollment activities.
 - 3.3.4 Having students complete the “Math Bridge Application Packet” to confirm interest to participate in the project and support certification that the determination that any student participating in a college course is prepared for college level coursework has been made for that student and the record should be kept on file for audit purposes as prescribed by Title 5 section 59026(b).
 - 3.3.5 Assigning math instructor(s) to participate in all Project activities and maintain their own gradebook for the high school support course.
 - 3.3.6 Communicating with Colleges on or before September 30, 2023 to request Transfer-Level Math Course(s) to implement during the 2024-25 school year; and on or before September 30, 2024 to implement during the 2025-26 school year; and on or before September 30, 2025 to implement during the 2026-2027 school year.
 - 3.3.7 Coordinating with the College on or before December 15, 2023 to schedule and build the requested Transfer-Level Math Course(s) for implementation during the 2024-25 school year; and on or before December 15, 2024 to implement during the 2025-26 school year; and on or before December 15, 2025 to implement during the 2026-2027 school year.
 - 3.3.8 Coordinate with Evaluator on data collection activities.

- 3.3.9 Administration of Programme for the International Assessment of Adult Competencies (PIAAC) assessment.
- 3.3.10 Data sharing with Administrator for professional development activities and Evaluator for Program Evaluation (See **Section 6 Evaluation** and **Section 7 Data Sharing**).

3.4 Colleges are responsible for:

- 3.4.1 Maintaining contractual agreements with School District for dual enrollment courses.
- 3.4.2 Creating and maintaining a college site team to participate in all convenings.
- 3.4.3 Enrolling dual enrollment School District students in College for Project.
- 3.4.4 Assign math instructor(s) to teach the College course(s), participate in the Project activities (as defined **Exhibit A**), and maintain their own gradebook.
- 3.4.5 Communicating with School District on or before September 30, 2023 to confirm Transfer-Level Math Course(s) to implement during the 2024-25 school year; and on or before September 30, 2024 to implement during the 2025-26 school year; and on or before September 30, 2025 to implement during the 2026-2027 school year.
- 3.4.6 Coordinating with the School District on or before December 15, 2023 to schedule and build the requested Transfer-Level Math Course(s) for implementation during the 2024-25 school year; and on or before December 15, 2024 to implement during the 2025-26 school year; and on or before December 15, 2025 to implement during the 2026-2027 school year.
- 3.4.7 Coordinate with Evaluator the data collection activities.
- 3.4.8 Data sharing with Administrator for professional development activities and Evaluator for Program Evaluation (See **Section 6 Evaluation** and **Section 7 Data Sharing**).

3.5 Evaluator is responsible for:

- 3.5.1 Obtaining all required Institutional Review Board (IRB) approvals.
- 3.5.2 All data collection, storage, analyses, and reporting (defined in **Exhibit B**).

4. **Access to Services.** The population served by this Agreement shall be primarily those students who are enrolled at the School District's school or in other education programs conducted at other School District school locations. No student shall be turned away, barred, or delayed in receiving Services based on a student's payor status or ability to pay. All parties shall neither design nor deploy programs in such a manner as to exclude or disadvantage low-income or uninsured students nor to advantage students with third-party payors or other financial means.

5. **Non-Discrimination in Services.** All parties shall not unlawfully discriminate in the provision of Services because of race, color, religion, national origin, ancestry, sex, sexual orientation, age, or condition of physical or mental handicap, marital status, or political affiliation, or any other basis prohibited under Federal or State law. Prohibited discrimination includes, but is not limited to, the following:

- 5.1 Denying any person any service or benefit available at the facility;
- 5.2 Providing any service, or benefit to any person, which is not equivalent, or is provided in an equivalent manner but at non-equivalent time, from that provided to others;
- 5.3 Subjecting any person to segregation or separate treatment in any matter related to the receipt of any service or benefit;
- 5.4 Restricting any person in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any service or benefit; and,
- 5.5 Treating a person differently from others in determining enrollment quota, eligibility, or any other requirements or conditions which persons must meet in order to be provided any service or benefit.

6. **Evaluation.**

- 6.1 All parties shall cooperate, subject to applicable statutory provisions of confidentiality, in such evaluations or assessments of the Services.
- 6.2 All parties acknowledge that the Services will be evaluated by Evaluator and understands that the results of the evaluation will be made available to all parties. All parties agree to cooperate fully with any such evaluation and agree to promptly furnish any information that is requested by any party for evaluation purposes.
- 6.3 Evaluator may utilize evaluation data and/or collect additional data for research studies, publication, scholarly pursuits, etc. And Evaluator agrees to provide all parties with the opportunity to review all reports derived from project data at least 30 days prior to publication.

7. **Data Sharing.** All data shared for the purposes of this Agreement will comply with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. section 1232g and 34 C.F.R. section 99, and related California Education Code provision.

- 7.1 School District and Colleges agree to share “Student Record Information” meaning any item of information (in any format, written, electronic, or other) that is directly related to an identifiable School District and Colleges pupil (current or former) and is maintained by the School District and Colleges or by a School District and Colleges employee in the performance of his or her duties.
- 7.2 School District and Colleges will provide Evaluator with information security specifications required to transmit student record information electronically.
- 7.3 Evaluator will:
 - 7.3.1 Collect qualitative data and, paired with the quantitative data provided by School District and Colleges, provide an annual evaluation of the program.
 - 7.3.2 Use the data shared under this agreement for the purpose of formative assessment during professional development working with School District teachers and Colleges instructors to help improve student outcomes.
 - 7.3.3 Not share any data with any other outside entity.
 - 7.3.4 Maintain all data obtained pursuant to this agreement in a secure computer environment and not copy, reproduce, or transmit data obtained pursuant to this agreement except as necessary to fulfill the purpose of the original request. All copies of data of any type, including any modifications or additions to data from any source that contains information regarding students, are subject to the provisions of this agreement in the same manner as the original data. The ability to access or maintain data under this agreement shall not under any circumstances transfer from Evaluator to any other institution or entity.
 - 7.3.5 Not disclose any data obtained under this agreement in a manner that could identify an individual student to any other entity in published results of studies as authorized by this agreement.
 - 7.3.6 Conduct the study in a manner that does not permit personal identification of parents and students by anyone other than representatives of Evaluator authorized by this Agreement with legitimate educational interests for purposes of this Agreement.
 - 7.3.7 Destroy all personally identifiable data obtained under this agreement when it is no longer needed for the purpose for which it was obtained. Nothing in this agreement authorizes Evaluator to maintain personally identifiable data beyond the time period reasonably needed to complete the purpose of the request. After creating and verifying the final merged data set, all personally identifiable data shall be destroyed in compliance with 34 CFR Section 99.31 (a) (6).

8. **Conflict of Interest.** Should a conflict of interest issue arise, all parties agree to fully cooperate in any inquiry. Parties’ cooperation may include, but is not limited to, providing documents or other information reasonably necessary to determine whether or not a conflict of interest existed or exists. All parties will work with each other in conflict to accomplish an effective resolution through mediation.

9. **Subcontracting.** No party to this agreement shall not provide Services through other providers, agencies or entities without prior written approval by all parties. Any party who receives written approval from all parties shall obtain written agreements for the subcontractors to comply with the terms of this Agreement.
10. **Insurance.** All parties shall maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with all parties' fulfillment of any of its obligations under this Agreement or either party's use of the Work or any component or part thereof.
- 10.1 Commercial Form General Liability Insurance, including both bodily injury and property damage, with limits as follows:
- \$1,000,000 per occurrence;
 - \$ 100,000 fire damage;
 - \$ 5,000 medical expenses;
 - \$1,000,000 personal and adv. Injury;
 - \$3,000,000 general aggregate;
 - \$3,000,000 products/completed operations aggregate.
- 10.2 Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than: One million dollars (\$1,000,000.00) per occurrence.
11. **Workers' Compensation.** All parties shall maintain workers compensation covering its employees for their performance of duties pursuant to this MOU. In the event that a School District employee is serving as an instructor of a Community College District course, School District shall be the employer for all its personnel who perform services as instructors and support staff. Applicable School District shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective School District personnel made in connection with performing services and receiving instruction under this MOU. School District agrees to hold harmless, indemnify, and defend any Community College District where their employee is serving as an instructor from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by School District's personnel connected with providing services under this MOU. School Districts are not responsible for non-School District personnel who may serve as instructors or students who are not affiliated with the School District.
- 11.1 All parties, upon execution of this Agreement and periodically thereafter upon request, shall furnish one another with certificates of insurance evidencing such coverage. The policies of insurance providing the coverages referred to above shall name the School District and Board of Education, listed by legal name and address on the attached and respective signatory pages, as additional insured with respect to any potential tort liability, irrespective of whether such potential liability might be predicated on theories of negligence, strict liability or products liability.
12. **Mutual Indemnification.** Each parties shall defend, indemnify, and hold harmless the other parties, including Affiliates and each of their respective governing boards, officers, administrators, directors, employees, representatives, agents, independent contractors, consultants, subcontractors, successors, and assigns from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of a Party, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
13. **Independent Contractors.** While engaged in performance of this Agreement, Administrator, Convener, and Evaluator are independent contractors and in not an officer, agent, or employee of the School District or Colleges.

14. **Confidentiality of Records.** Administrator, School District, Colleges, and Evaluator recognize that records relative to students, maintained by them respectively, are confidential pursuant to provisions of applicable Federal and State law.
15. **Compliances with Governmental Requirements.** Administrator, Colleges, Convener, School District, and Evaluator shall comply with all codes, ordinances, rules, regulations and requirements of all municipal, State and Federal authorities now in force or which may hereinafter be in force pertaining to the provision of the Services. The parties agree that in the event new governmental requirements are imposed which affect the parties' obligations and performance under this Agreement, the parties shall negotiate mutually acceptable terms to conform this Agreement to such new requirements if necessary.
16. **Delegation and Assignment.** Administrator, Colleges, Convener, School District, and Evaluator shall not delegate their duties or assign their rights hereunder, or both, either in whole or in part, without prior written consent of all Parties. Any delegation or assignment made without such consent shall be null and void.
17. **Review and Amendments.** This Agreement may be reviewed and/or amended from time to time if all parties agree in writing. All such mutual agreements shall be Amendments to this Agreement and must be executed by the appropriately delegated representatives of the parties to this Agreement in order to be effective.
18. **School Sites and Adendums.** This Agreement, being predicated on existing CCAP Agreements with School Districts and College Districts, may allow for the addition of or removal of specific school sites within extant CCAP Partnerships, from time to time if all parties agree in writing. All such mutual agreements shall be Adendums to this Agreement, and must be executed by the appropriately delegated representatives of the parties to this Agreement in order to be effective.
19. **Termination.** Any party may terminate this Agreement for any reason prior to the duration of this contract, by giving written notice to the other interested parties. The parties to this MOU shall cooperate to ensure that the programs and or services described above, and in place at the time of the proposed termination, shall end in a manner that appropriately protect the rights and security of employees, students, and members of this organization. Any termination agreement shall be implemented so as to avoid any harm to educational benefits that have accrued at the time of the termination date. In addition, notice will be served to the non-terminating party. Furthermore, any premature termination, which is agreed upon by interested parties, will include monetary compensation, if any, which has accrued to this organization reflecting, but not limited to support or services as of the date of the termination.
20. **Arbitration.** All parties agree that, in the event any dispute arises concerning the terms of this Agreement or services to be provided pursuant to this Agreement, the parties shall first attempt in good faith to resolve the dispute to their mutual satisfaction. All parties may initiate such informal process, by written notice given by the initiating party to the other parties. If they are unable to resolve the dispute informally within thirty (30) calendar days of the date such written notice was delivered, all parties will submit to non-binding arbitration under the rules and procedures of the American Arbitration Association. The parties to this Agreement shall share fees charged by the American Arbitration Association for handling of a proceeding in equal parts. Any arbitration pursuant to this Agreement shall be instituted within ninety (90) days of the end of the contract in the absence of a written waiver of said time limit executed by the parties.
21. **Scope of the Agreement.** This Agreement together with all attached exhibits and documents specifically referenced or incorporated by reference herein, upon execution by all parties, constitutes the full and complete expression of the rights and obligations of the parties to implement the Project with Adminstrator and Evaluator.
22. **Governing Laws, Jurisdiction and Venue.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of California. All Parties agree and consent to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement.

23. **Authority.** Each of the undersigned parties represents and warrants that all necessary authorizations have been obtained and this Agreement and each person executing this Agreement on behalf of the undersigned parties represents and warrants that he or she has the power and authority to enter into this Agreement and to bind the parties hereto.
24. **Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the Parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the Parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
25. **Status of the Parties.** No Party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other Party. Parties shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU. Parties shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU.
26. **Retention and Audit of Records.** Each Party School Party may review and obtain a copy of the other Party's pertinent records subject to federal and state privacy statutes.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE DULY EXECUTED.

College Bridge

Address: 2140 N. Hollywood Way #11087

City: Burbank State: CA Zip: 91510

Signatory Name: Lynn Cevallos

Signatory Title: President



1/1/2024

Signature

Date

IN WITNESS HEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE DULY EXECUTED.

Central Valley Higher Education Consortium

Address: _____

City: _____ State: _____ Zip: _____

Signatory Name: _____

Signatory Title: _____

Signature

Date

IN WITNESS HEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE DULY EXECUTED.

RAND CORPORATION

Address: _____

City: _____ State: _____ Zip: _____

Signatory Name: _____

Signatory Title: _____

Signature

Date

IN WITNESS HEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE DULY EXECUTED.

West Kern Community College District

Address: 29 Cougar Court

City: Taft State: CA Zip: 93268

Signatory Name: Brock McMurray

Signatory Title: Interim Superintendent/President

Signature

Date

IN WITNESS HEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE DULY EXECUTED.

Taft Joint Union School District

Address: _____

City: _____ State: _____ Zip: _____

Signatory Name: _____

Signatory Title: _____

Signature

Date

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE DULY EXECUTED.

Taft Union High School

Address: _____

City: _____ State: _____ Zip: _____

Signatory Name: _____

Signatory Title: _____

Signature

Date

EXHIBIT A: ACTIVITIES

The activities presented below illustrate an 18-month cycle of Program Implementation. The cycle will repeat three times for DE Math Bridge implementation in the 2024-25, 2025-26, and 2026-27 school years.

Implementation Activities & Management Plan

When	What (Activity/Milestone)	Who (Facilitator)	Who (Participant)	Why (Outputs)
Jun – Dec 2022	Recruit & Select Partner Colleges	CVHEC, CB	CCCs	<ul style="list-style-type: none"> Letter of Support from Colleges List of Potential Math Instructors
Jan – May 2023	Recruit & Select Partner High Schools	CVHEC, CB	HSs	<ul style="list-style-type: none"> Letter of Interest from High Schools List of Potential Math Instructors
Jan – Aug 2023	High School DE Strategy Meetings	CB, CCC	HS Math Dept, Counselors, & Admins	<ul style="list-style-type: none"> Math Course(s) for 2024-25 Student Recruitment Strategy Site Activities Calendar
May 2023	Regional Launch Convening	CVHEC, CB, Rand	CCCs, HSs	<ul style="list-style-type: none"> Executed MOUs Intersegmental Goal Setting Established Communities of Practice
Aug 23 – Dec 23	Student Recruitment and Selection	CB, HSs, Rand	Students	<ul style="list-style-type: none"> Assignment of Intervention and Control Groups
Mar – Apr 2024	Student Enrollment	CCC DE Coord, HS Counselor	Students	<ul style="list-style-type: none"> Course Rosters Student College ID Numbers
May – Jun 2024	Student/ Parent Program Orientation	CB, DE Coord, HS Counselor & Teacher	Students, Parents	<ul style="list-style-type: none"> Attendee List
Jun – Aug 2024	Instructor PD: Course Planning	CB	DE Instructors	<ul style="list-style-type: none"> Course Docs and Materials PD Calendar CT Bridge Implementation Plan
Aug 24 – May 25	Implement DE Bridge Courses	DE Instructors	Students	<ul style="list-style-type: none"> Pass Rates for College Math Courses
Aug 24 – May 25	Implement CT Bridge Program	CB, DE Instructors	Students	<ul style="list-style-type: none"> Completed College Transition Plans
Aug 24 – Jun 25	Instructor PD: Team Grading	CB	DE Instructors	<ul style="list-style-type: none"> Test Grades & Final Course Grades Data for Continuous Improvement
May – Jun 2025	Annual DE Bridge Partnership Convening	CVHEC, CB	All Partners	<ul style="list-style-type: none"> Present Site Partnership Reports Site Improvement Plans
May – Jun 2025	Annual CV Regional Convening	CVHEC, CB	Non-Project CCCs and HSs in the CV.	<ul style="list-style-type: none"> Dissemination of Project Findings for Scale

Instructor Professional Development Activities

Colleges and School District math instructors who engage in the following activities are hired as Independent Contractors by Administrator and receive a \$2,500 stipend per course.

When	Activity	Outputs
Summer/Winter	Team Course Planning	Course Scope and Sequence, PD Calendar, Syllabus, and Collaboration Plan.
Summer/Winter	Common Assessments I	Common Assessments, Rubric for Team Grading.
August/December	Common Assessments II	Assessment Plan and Timeline.
2-3 per Semester	Team Grading	Quantitative and qualitative data to inform intervention content and course revisions.

EXHIBIT B: EVALUATION ACTIVITIES

The Project will address the following research questions:

Implementation

1. To what degree is the program implemented with fidelity to the design?
2. What contextual factors enable or constrain implementation of key program dimensions?

Impact Analyses

3. What is the impact of the program on students’ high school achievement, including numeracy and problem solving, confidence and attitude towards math, STEM course-taking, high school graduation, and intent to major in STEM fields?
4. What is the impact of the program on postsecondary outcomes, including college enrollment, STEM major, pass rates in college-level math/statistics, and persistence in college?

Covariates and Mediators

5. Does the impact of the program on high school and postsecondary outcomes differ between students of different racial/ethnic and socioeconomic backgrounds?
6. How do contextual factors and fidelity of implementation contribute to the observed effects on student high school and post-secondary outcomes?

Evaluator will meet monthly with Administrator to provide informal progress reports. Evaluator will also formally brief Administrator annually to provide formative feedback on implementation that can guide continuous improvement, scaling, and replication. In 2027, Evaluator will publish a final peer-reviewed report and recommendations on improvement and will develop a framework with Administrator to guide implementation based on results. Please see Evaluation Timeline below.

Evaluation Timeline: January 1, 2023 to December 31, 2027																				
	Year 2023				Year 2024				Year 2025				Year 2026				Year 2027			
	Quarter 1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
IRB Approval	█	█																		
Document Review	█	█	█																	
Procedures for randomizing	█	█	█																	
Protocol Development/Piloting		█	█	█	█	█	█													
Development/sharing of data to be collected and procedures for collection		█	█	█																
Student Recruitment and Selection					█	█	█	█	█	█	█	█								
Randomization						█	█	█	█	█	█	█								
Observe instructor training						█	█	█	█	█	█	█								
Interview teachers, staff, and college leaders						█	█	█	█	█	█	█								
Obtain Canvas						█	█	█	█	█	█	█								
Coding and analysis of qualitative data										█	█	█								
Administer PIAAC and student survey										█	█	█								
Obtain quantitative HS and college data										█	█	█								
Impact analysis										█	█	█								
Share feedback on implementation with CB										█	█	█								
Write report and policy brief.																		█	█	█
Publish and disseminate findings.																				█

Date: May 9, 2024
Submitted by: Dr. Leslie Minor, Vice President of Instruction
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Request for Approval



Board Meeting Date: June 12, 2024

Title of Board Item:

2024-2025 Contract Education Agreement between WESTEC and WKCCD

Background:

This is a continuation of the current agreement with Westside Energy Services Training and Education Center (WESTEC). In the 2023-2024 academic year, our partnership with WESTEC generated full-time equivalent students (FTES) and helped us achieve our goals while meeting the needs of students and employers.

Terms (if applicable):

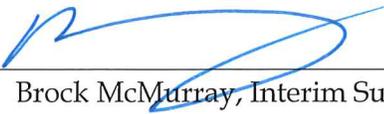
July 1, 2024 – June 30, 2025

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The college contracts with WESTEC for programs listed in the agreement for 300-400 FTES per year. The cost and revenue outlined with the agreement are reflected in the 2024-2025 budget.

Approved: 
Brock McMurray, Interim Superintendent/President

**WESTEC/WKCCD
2024-2025 CONTRACT EDUCATION AGREEMENT**

THIS AGREEMENT is made and entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("WKCCD") and WESTSIDE ENERGY SERVICES TRAINING AND EDUCATION CENTER ("WESTEC").

1. Authority, Purpose and Scope

This Agreement is entered into pursuant to Education Code Section 78020, et seq., and relates to the provision of instruction and other services by WKCCD and WESTEC from July 1, 2024 to June 30, 2025.

2. Instructional Programs and Classes to be Provided

WESTEC will provide credit instruction and related services for each of the following WKCCD programs and classes:

- a. Occupational Safety & Health (OSH) program – formerly known as Industrial Health and Safety (IHS) program
- b. Criminal Justice Administration (CJA) program
- c. Court Reporting program
- d. Petroleum Technology program (including related Safety programs)
- e. Any other mutually agreed upon classes

3. Services and Service Locations

For each of these programs and agreed upon classes:

- a. WESTEC will provide the services of qualified instructors to teach specified courses offered by WKCCD, administrative supervision for that instruction, record keeping and other administrative services pertaining to the granting of college credit to students enrolled in these classes.
- b. WKCCD will provide all instructors with a copy of the Faculty Handbook that outlines instructional processes, such as evaluations, curriculum development activities, departmental meetings, program reviews, student learning outcomes (SLO) and assessments, and guest speaker procedures. WESTEC will ensure all processes and procedures are followed and completed as outlined in the Faculty Handbook.
- c. WKCCD will provide administrative and academic supervision for instruction carried out by WESTEC employees and record keeping and other administrative services pertaining to the granting of college credit to students enrolled in the classes.
- d. The services specified above will be provided at the WKCCD facilities located at 5801 E. Lerdo Highway, Shafter, California or at other locations mutually agreed to by WKCCD and WESTEC.

4. Costs and Reimbursements

- a. WKCCD will reimburse WESTEC at a rate of \$7.17 per contact hour generated by enrollment under this agreement, less enrollment fees. This instructional reimbursement will be within a range of 300-400 FTES for this contract period unless mutually agreed upon. WESTEC will invoice WKCCD weekly for instructional hours completed, and WESTEC will provide WKCCD with weekly enrollment tracking reports and analyses.
- b. WESTEC will pay all other expenses related to operating the facilities, such as water, minor repairs, custodial and non-instructional supplies and equipment.
- c. WESTEC shall notify WKCCD of any or all major repairs needed or health and safety concerns related to grounds and facilities located at 5801 E. Lerdo Highway, Shafter, California or at other locations mutually agreed to by WKCCD and WESTEC.

5. Facilities/Equipment Use, Indemnification and Release of Claims

- a. WESTEC will permit WKCCD to use WESTEC owned, leased or loaned equipment when not otherwise in use by WESTEC, subject to the conditions specified below
- b. To the extent permitted by law, each party (WKCCD/WESTEC) mutually agrees to defend, indemnify and hold the other party (WESTEC/WKCCD) harmless against any claims, costs, expenses, attorney fees, lawsuits, judgments or other losses occurring in connection with or in any way incident to its use of the equipment and/or facilities except for liability resulting from gross negligence or willful misconduct of its officers, employees, agents or its independent contractors who are directly employed.
- c. Each party agrees to maintain General Liability in the amount of \$10,000,000 where the other party shall be named as an additional insured party; each party shall provide to the other party a certificate of insurance evidencing the required coverage hereunder.
- d. To the extent permitted by law, each party agrees to release any and all claims, demands, liens, causes of action whether in law or equity it may have at any time against the other party, its agents and/or employees arising for any reason whatsoever out of its use of said equipment and facilities.

6. The addresses for delivery of any notice required under this agreement are as follows:

West Kern Community College District
29 Cougar Court
Taft, CA 93268

Westside Energy Services Training & Education Center
5801 E. Lerdo Hwy
Shafter, CA 93263

Executed in Taft, California on the date shown below:

WKCCD

WESTEC

BY: _____ BY: _____

DATE: _____ DATE: _____

Date: May 21, 2024
Submitted by: Damon A. Bell, VP of Student Services *DAB*
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 12, 2024

Title of Board Item:

Adoption of Rules and Regulations Relating to the West Kern Community College District Student Trustee, June 1, 2024 - May 31, 2025

Background:

State law (**Education Code 72023.5**) requires the board of trustees of each community college district to have at least one non-voting student member to be chosen by the students in a manner determined by the board.

Annually, Districts are required by law to adopt rules related to the responsibilities and privileges of the student trustee.

Terms (if applicable):

June 1, 2024 - May 31, 2025

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Brock McMurray, Interim Superintendent/President

RULES AND REGULATIONS RELATING TO THE WEST KERN COMMUNITY COLLEGE DISTRICT STUDENT TRUSTEE

June 1, 2024 – May 31, 2025

These rules and regulations were revised on September 10, 2015 and are required by Ed Code to be adopted annually by June 1 of each year.

1. Qualifications

The student trustee shall:

- a) Be a resident of California at the time of nomination
- b) Be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service.
- c) Maintain a cumulative grade point average of 2.5

2. Term of Office

One year commencing on June 1st and ending on May 31st.

3. Scope of Responsibility

- a) The student member shall be seated with the Board and shall be recognized as a full member of the Board at the meetings.
- b) The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for closed session).
- c) The student member shall be entitled to any mileage allowance necessary to attend board meetings to the same extent as publicly elected trustees.

4. Privileges

On or before May 15th of each year, the Board shall consider whether to afford the student member any of the following privileges:

- * The privilege to make and second motions;
- * The privilege to attend closed sessions, other than closed sessions on personnel or collective bargaining matters;
- * The privilege to serve a term commencing on June 1st;
- * The privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the board.

5. Compensation

The student trustee is not entitled to compensation as prescribed by Section 72024.

Adopted _____

References: Ed Code Section 72023.5
Constitution Associated Students of Taft College



BOARD AGENDA ITEM

Date: April 30, 2024

Submitted by: Barbara Nicholas, Director of Financial Aid & Scholarships

Area Administrator: Dr. Damon Bell, Vice President of Student Services 

Subject: Request for Approval

Board Meeting Date:

June 12, 2024

Title of Board Item:

CampusLogic Subscription Order

Background:

StudentForms is a web-based service allowing higher education institutions to convert paper based financial aid application processes to self-service collection of data through the CampusLogic proprietary StudentForms service. This service automates the FAFSA verification and the C-code resolution process by applying proprietary logic to the Department of Education's standard Institutional Student Information Report ("ISIR") received by higher education institutions participating in Title IV programs. It also provides customized workflows for collecting, reviewing, and tracking institution-specific financial aid documentation.

CampusMetrics is a web-based service providing higher education institutions business intelligence tools to drive insights into their financial aid data. CampusMetrics provides easy to use pre-built visualizations and a mobile query tool allowing for instant access to data.

Terms (if applicable):

Five years beginning October 1, 2024 – September 20, 2029

Expense (if applicable):

By signing a five-year agreement, it guarantees a 5% maximum increase each year. Fee schedule outlined in agreement.

Fiscal Impact Including Source of Funds (if applicable):

CampusLogic services will be paid using a combination of Financial Aid Technology funds as well as District funds allocated to the Financial Aid & Scholarships annual budget.

Approved: 
Brock McMurray, Interim Superintendent/President



ORDER FORM

This Order Form (the "Order Form") is made by and between ELLUCIAN COMPANY LLC ("Ellucian") and Taft College ("Client"). This Order Form is subject to the terms and conditions of the Cooperative Agreement Dated February 10, 2022 and as amended on August 20, 2022 and October 26, 2022 (the "Agreement") by and between Ellucian and The Foundation for California Community Colleges ("FCCC"). Capitalized terms in this Order Form shall have the same meaning given to such terms within the Agreement unless redefined herein. This Order Form will constitute a separate and independent contract between the parties hereto.

Term. The period commencing on the Beginning Date and continuing until the Expiration Date (each as specified in this Order Form) is the "Initial Term." Following the Initial Term, this Order Form will automatically renew for successive periods of twelve (12) months, at Ellucian's then-current rates unless either party provides written notice to the other party at least ninety (90) days prior to the commencement of the applicable renewal term. Ellucian shall provide Client with current rates in writing at least one hundred twenty (120) days prior to the commencement of the applicable renewal term. The Initial Term combined with any renewal Contract Year(s) is referred to herein as the "Term."

Cloud Software			
Description ¹	Beginning Date	Expiration Date	Fee
StudentForms with CampusMetrics	October 1, 2024	September 30, 2029	Included
TOTAL (for Contract Year ending September 30, 2025)			\$37,492
TOTAL (for Contract Year ending September 30, 2026)			\$39,367
TOTAL (for Contract Year ending September 30, 2027)			\$41,335
TOTAL (for Contract Year ending September 30, 2028)			\$43,402
TOTAL (for Contract Year ending September 30, 2029)			\$45,572

Notes:

¹ For product descriptions and service standards, see www.ellucian.com/contracts-and-documentation.

Contract Year. As applicable, the term "Contract Year" means each period of twelve (12) months commencing on October 1 during the Term.

Invoicing. As applicable based upon the specific products identified in this Order Form, Ellucian will invoice Client:

- on the Execution Date for license fees for Software licensed on a perpetual basis and for all Professional Services to be performed on a fixed fee basis;
- on an annual basis, in advance of each applicable Contract Year for Software Support Services fees (fees for the initial Contract Year will be invoiced on the Execution Date and may be prorated, if applicable, for a partial initial Contract Year depending upon the Execution Date);
- on an annual basis, in advance of each applicable Contract Year for Cloud Software or Term Software fees (fees for the initial Contract Year will be invoiced on the Execution Date and may be prorated, if applicable, for a partial initial Contract Year depending upon the Execution Date); and

- monthly on an as-incurred basis in arrears for all Professional Services to be performed on a time and materials basis as well as for reimbursable travel and living expenses and other applicable charges in accordance with the terms of the Agreement if Ellucian's performance of any Professional Services involves onsite delivery (unless the service rate(s) identified in the Order Form indicate that travel and living expenses are included).

Payment Terms. Unless a different payment obligation is specified in the Agreement, Client's payments under this Order Form are due within thirty (30) days of the date(s) of invoice(s).

By the execution below, each party represents and warrants that it is bound by the signature of its respective signatory for this non-cancelable Order Form. Except as expressly amended by the Order Form, the terms of the Agreement remain unchanged and in full force and effect; any fees due under the Order Form are in addition to and not in lieu of fees already due or scheduled to come due under the Agreement. Client has not relied on the availability of either any future version of any software or any future software product or service.

Ellucian	Client
By:	By:
<i>Authorized Signature</i>	<i>Authorized Signature</i>
Name:	Name: Mr. Brock McMurray
<i>Printed</i>	<i>Printed</i>
Title:	Title: Interim Superintendent/President
Date:	Date:

The later date of signature above is the "Execution Date" of this Order Form.

The pricing contained in this Order Form is valid only if the Execution Date occurs on or before September 30, 2024.

Client Accounts Payable Contact Information:
Name: Sheila Green
Address: 29 Cougar Court
City, State, Zip: Taft, CA 93268
Email Address: sgreen@taftcollege.edu
PO# (if applicable)

Client Cloud Software Provisioning Contact Information:
Name: Dr. Xiaohong Li
Title: Vice President, Information and Institutional Effectiveness

Client Cloud Software Provisioning Contact Information:
Email: xli@taftcollege.edu



BOARD AGENDA ITEM

Date: May 29, 2024
Submitted by: Jaime Lopez, Associate Dean of Instruction
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

lm

Board Meeting Date: June 12, 2024

Title of Board Item:

Agreement between Kern County Superintendent of Schools (KCSOS) and West Kern Community College District (WKCCD) for the Early Care, Education and Family Studies (ECEFS) Program.

Background:

KCSOS and WKCCD have a longstanding history of collaboration to support our local education system to educate our children. The purpose of this MOU is to extend the collaboration between KCSOS and WKCCD for the purpose of providing training to local teachers, aides and assistants working in local Transitional Kindergarten programs. KCSOS will recruit, refer, and fund tuition fees for 30 local educators to enroll in ECEFS 1501 and ECEFS 1561 offered in the Fall 2024 semester at Taft College.

Terms (if applicable):

July 1, 2024- June 30, 2025

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

Approved:

Brock McMurray, Interim Superintendent/President

**AGREEMENT FOR THE PROVISION OF STUDENTS FOR THE TAFT COLLEGE
EARLY CARE, EDUCATION, AND FAMILY STUDIES PROGRAM**

Memorandum of Understanding for Collaboration

BETWEEN

**Kern County Superintendent of Schools (KCSOS) and West Kern Community College
District (WKCCD) on behalf of Taft College (TC)**

THIS AGREEMENT is made and entered into on July 1, 2024, by and between **Kern County Superintendent of Schools, hereinafter referred to as KCSOS, and West Kern Community College District, hereinafter referred to as WKCCD.**

WITNESSETH:

WHEREAS:

- A. WKCCD operates an approved Child Development program in the Early Care, Education, and Family Studies Pathway, hereinafter referred to as “TC ECEFS Program.”
- B. KCSOS would like to expand professional development opportunities for local teachers, aides and assistants working in local early childhood/transitional kindergarten programs in Kern County.
- C. WKCCD offers ECEFS courses to support the training of educators in Kern County.
- D. It is for the mutual benefit of both parties to enter into the Agreement as herein set forth.

NOW THEREFORE, in consideration of the foregoing and of the mutual promises set forth herein, KCSOS and WKCCD agree as follows:

I. RESPONSIBILITIES OF KCSOS:

- A. KCSOS will fund the tuition and enrollment fees for 30 local teachers, aides and assistants working in local early childhood and transitional kindergarten programs identified and approved by KCSOS to enroll in ECEFS 1501 and ECEFS 1561 courses offered by TC.
- B. KCSOS will support the recruitment of approved local teachers, aides and assistants working in local early childhood/transitional kindergarten programs and provide a list to TC no later than two weeks prior to the start of the course for invoicing.
- C. KCSOS will reimburse tuition and enrollment fees assessed by TC for approved local teachers, aides and assistants working in local early childhood/transitional kindergarten programs.
- D. KCSOS will provide the necessary supplies and materials required for approved students enrolled in ECEFS 1501 and ECEFS 1561.

II. RESPONSIBILITIES OF WKCCD:

- A. TC will provide ECEF 1501 and ECEFS 1561 sequentially during Fall 2024 in 8-week scheduled sections to meet the needs of KCSOS referred students.
- B. TC will provide students enrolled in ECEFS 1501 (APPENDIX A) with instruction on developmentally appropriate curriculum and environments for children birth through age eight. Students will use knowledge of children's development, theories of learning and development, and examples from various models of developmentally appropriate practice to plan environments and curriculum in all content areas to support children's development and learning integrated throughout indoor and outdoor settings.
- C. TC will provide students enrolled in ECEFS 1561 (APPENDIX B) with instruction on an introduction to children's literature, storytelling, and book selection for children from two to ten years. The major emphasis will center on the works of contemporary authors whose books are chosen for many collections. Techniques of storytelling and story reading will be presented along with various methods used to interest children in literature. Children's poetry will be introduced as well as dramatic readings.
- D. TC will provide enrolled students with student support services currently available to students such as tutoring, counseling, and advising.
- E. TC will provide application assistance and orientation workshop to students identified by KCSOS for onboarding.

III. EARLY TERMINATION

Either party may terminate the underlying Agreement for the material breach of any covenant, term, or condition by the other party, its officers, agents, or employees, provided that the breach is not cured within ten (10) business days after written notice thereof is presented to the non-terminating party.

Either party may terminate the underlying Agreement, without cause after thirty (30) calendar days' notice to the other party.

IV. INSURANCE

Each party shall maintain in effect during the life of this Agreement the following insurance policies:

- A. Professional Liability coverage with limits of One Million Dollars (\$1,000,000) per occurrence and an aggregate of Three Million Dollars (\$3,000,000).
- B. General Liability coverage with limits of One Million Dollars (\$1,000,000) per occurrence and an aggregate of Three Million Dollars (\$3,000,000).
- C. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties, against other insurable risks relating to this Agreement. It should be expressly understood, however,

that the coverage required under this Section shall not in any way limit the liability of WKCCD or KCSOS.

- D. WKCCD and KCSOS upon execution of this Agreement, shall each furnish the other with certificates evidencing compliance with these insurance requirements. Certificates shall further provide for thirty (30) days advance written notice to KCSOS or WKCCD, as the case may be, of any cancellation of the above coverage.

V. INDEMNIFICATION

Each party hereby agrees to indemnify, defend and hold harmless the other party and the other party's agents, officers, employees, volunteers and authorized representatives from any and all losses, liabilities, costs, expenses, charges, damages, claims, liens, and causes of action, of whatsoever kind or nature (including, but not limited to, reasonable attorneys' fees) which are in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part, through any act, omission, fault, or negligence of the indemnifying party or the indemnifying party's officers, agents, employees, or authorized representatives, which relates in any manner to this Agreement, any work to be performed by the indemnifying party under this Agreement, or any authority delegated to the indemnifying party under this Agreement, unless the same is caused by the sole negligence or willful misconduct of the party indemnified or held harmless. Without limiting the generality of the foregoing, the same shall include injury or death to any person or persons and damage to any property, regardless of where located.

VI. COMPENSATION

KCSOS agrees to reimburse WKCCD for assessed tuition and enrollment fees for 30 approved students for each course within 30 days of receipt of invoice. WKCCD is not responsible to pay any monetary compensation to student referred by KCSOS for approved training as it pertains to this Agreement.

VII. TERM

The term of this Agreement shall be effective July 1, 2024, and shall terminate on June 30, 2025. The Agreement may be extended, modified, or cancelled by mutual agreement in accordance with the terms agreed upon.

VIII. NONDISCRIMINATION

KCSOS and WKCCD agree that neither will discriminate against a beneficiary of services provided by either party in the performance of this Agreement or against any individual on the basis of age, sex, race, color, religious belief, national origin, or physical handicap.

IX. DRUG-FREE WORKPLACE CERTIFICATION

KCSOS certifies that KCSOS will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8355 et. seq.) and will provide a drug-free workplace by doing all that Section 8355 et seq. require.

X. INDEPENDENT CONTRACTOR STATUS

The parties hereby acknowledge that they are independent contractors. In no event shall this Agreement be construed as establishing a partnership, joint venture, or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. KCSOS and the WKCCD shall be liable for their own debts, obligations, acts, and omissions, including the payment of all required withholding, social security, and other taxes or benefits.

XI. CONFIDENTIALITY

Each party shall ensure information is kept confidential in accordance with applicable Federal, State, and local law. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure modification and destruction. Students may authorize sharing and/or release of information by completing and submitting a waiver to WKCCD.

XII. NON-ASSIGNMENT AND SUB-CONTRACTING

This Agreement shall not be assigned or transferred without the written mutual approval of the parties. This Agreement shall constitute the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understandings and agreements, oral and written relating hereto.

XIII. STATUS

The parties expressly understand and agree that enrolled students are completing training approved by KCSOS and WKCCD is not responsible for any benefits agreed upon by KCSOS and the employee including but not limited to, compensation, health insurance, welfare, and pension benefits.

Nothing contained in the underlying Agreement shall be construed to imply a joint venture, partnership, employer-employee, or principal-agent relationship between the parties, and neither party shall have the authority to bind or make any commitment on behalf of the other.

XIV. GOVERNING LAW/VENUE

The validity, interpretation, and performance of the underlying Agreement shall be governed by and construed in accordance with the laws of the State of California. The Venue shall be Kern County.

XV. NO THIRD-PARTY BENEFICIARIES

It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement shall be strictly reserved to WKCCD and KCSOS. Nothing contained in the underlying Agreement shall give or allow any claim or right of action whatsoever by any third person including, but not limited to, participating program students. It is the express intention of WKCCD and KCSOS that any person or entity, other than WKCCD or KCSOS receiving services or benefits under the Agreement shall be deemed an incidental beneficiary only.

XVI. SOLE AGREEMENT

The underlying Agreement contains the entire agreement between the parties relating to this partnership on KCSOS staff training project. No inducements, representations, or promises have been made, other than those recited in the underlying Agreement. No oral promise, modification, change, or inducement shall be effective or given any force or effect.

XVII. NOTICES

Changes and notices relating to this MOU shall be in writing and shall be provided by personal delivery, deposited in the US Mail, or sent by certified or registered mail to the addresses specified below.

Notices to KCSOS shall be addressed as follows:

Ami Moser, Coordinator II- UPK
Kern County Superintendent of Schools
1300 17th Street
Bakersfield, CA 93301

Notices to WKCCD shall be addressed as follows:

Jaime Lopez, Associate Dean of Instruction
West Kern Community College District
29 Cougar Court
Taft, CA 93268

Cc: Leslie Minor, Vice President of Instruction
West Kern Community College District
29 Cougar Court
Taft, CA 93268

IN WITNESS THEREOF, the authorized representative of the parties has made and executed this Agreement on the day and year first written above.

KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: _____
Dr. John G. Mendiburu, Superintendent

WEST KERN COMMUNITY COLLEGE DISTRICT

By: _____
Brock McMurray, Interim Superintendent/President

BOARD AGENDA ITEM

Date: May 20, 2024
Submitted by: Dr. Devin Daugherty, Dean of Instruction and CTE
Area Administrator: Dr. Leslie Minor, VP of Instruction
Subject: Request for Approval



Board Meeting Date:
June 12, 2024

Title of Board Item:
Dentsply Sirona

Background:

This request is to refurbish four adult DXTTR Dental X-Ray Trainer and purchase one Pedo DXTTR JR Dental X-Ray Trainer. The Dental Hygiene Program needs to refurbish four existing adult dental x-ray trainers. Dentsply Sirona is the vendor in which the original purchase was made. In addition to the refurbishment, the Dental Hygiene Program needs to purchase a pediatric version of the dental x-ray trainer. Dentsply Sirona is the sole source for this product. This product aligns with the standard being utilized in the dental clinic.

Terms (if applicable):
N/A

Expense (if applicable):

4 Adult DXTTR Dental X-Ray Trainer (refurbishment)	\$15,155.00
1 Pediatric DXTTR JR Dental X-Ray Trainer (new)	\$20,509.26
Total Cost	\$36,664.26

Fiscal Impact Including Source of Funds (if applicable):
Strong Workforce Program (SWP-8)

Approved: 
Brock McMurray, Interim Superintendent/President



Dentsply North America LLC
 221 W.Philadelphia St., Suite 60W
 York, PA 17401
 www.dentsplysirona.com

Quotation SQ00012740-1

Bill to: TAFT COLLEGE
 29 COUGAR COURT
 TAFT, CA 93268

Ship to: TAFT COLLEGE
 29 COUGAR COURT
 TAFT, CA 93268

Customer Number 223900
Shipped Via UPSGD
Order No. SQ00012740

Date 4/19/2024
Terms N30
P.O. No.

Item number	Description	Quantity	Unit	Unit price	Amount
99999	MISCELLANEOUS - FOR CREDIT/DEBIT ONLY	4.00	EA	3,500.00	14,000.00

Dentsply's estimates that the fees for DXTTR repair shall be approximately \$3,500.00 but cannot confirm final pricing until access to the DXTTR is made available and inspection is completed. The final fee shall be provided to institution for its review and approval prior to the commencement of work.

Warranty against manufacturer defects for a new DXTTR is one year from receipt of order. Warranty for teeth is 90 days. The DXTTR Dental X-Ray Trainer is intended for the purpose of illustrating proper radiographic techniques. Any other use will be considered misuse and not covered under warranty. All-natural skulls are unique and follow industry standards; therefore, we do not guarantee straight or perfect teeth or a perfect mouth. All orders are filled in the order in which they are received. The estimated lead time for a new DXTTR is approximately 12-14 weeks; this is based on availability and can change at any time. DXTTR is a made-to-order item and is non-returnable.

Damage or misuse not covered under warranty includes:

Broken jaw(s) Broken teeth Swivel ball Head strap Skin tears Control lever handles and ratchet plate

Please note: wearing of the ratchet plate of DXTTR III will occur if you do not properly grip the control handle. The handle must be fully disengaged before moving it.

Dentsply Rinn is the sole manufacturer of the DXTTR Dental X-ray Training units, and we are the only authorized repair center for these units.

When you are ready to place your order simply send us the order, including shipping/billing addresses and PO#. Taxes are added on your invoice in states where applicable. There is no shipping charge for UPS ground shipping.

This price is valid until June 30, 2024.

Please note that Dentsply Sirona's payment terms are Net 30 and must appear on all Purchase Orders. For those states where statute law applies, please note the state statute number on the Purchase Order. Thank you for your cooperation.

Ordering information:

Dentsply North America LLC



Dentsply North America LLC
221 W.Philadelphia St., Suite 60W
York, PA 17401
www.dentsplysirona.com

Quotation SQ00012740-1

Bill to: TAFT COLLEGE
29 COUGAR COURT
TAFT, CA 93268

Ship to: TAFT COLLEGE
29 COUGAR COURT
TAFT, CA 93268

Customer Number 223900
Shipped Via UPSGD
Order No. SQ00012740

Date 4/19/2024
Terms N30
P.O. No.

221 W. Philadelphia Street, Suite 60W
York, PA 17401
Phone: 888-775-4495
Fax: 717-699-4143
Email: DPDE-DXTTR@dentsplysirona.com

Subtotal	14,000.00
Total Discount	0.00
Total Misc Charges	0.00
Total Tax	1,155.00
Total	<u>15,155.00</u>
Currency	USD



Dentsply North America LLC
 221 W.Philadelphia St., Suite 60W
 York, PA 17401
 www.dentsplysirona.com

Quotation SQ00012739-3

Bill to: TAFT COLLEGE
 29 COUGAR COURT
 TAFT, CA 93268

Ship to: TAFT COLLEGE
 29 COUGAR COURT
 TAFT, CA 93268

Customer Number 223900
Shipped Via UPSGD
Order No. SQ00012739

Date 4/19/2024
Terms N30
P.O. No.

Item number	Description	Quantity	Unit	Unit price	Amount
546006	PEDO DXTTR JR(POLYMERIC RESIN)	1.00	EA	9,049.95	9,049.95
546001	DXTTR (PLASTIC)	1.00	EA	8,062.95	8,062.95
547030	TELSCOPG ARM W/ FNGR	1.00	EA	1,833.30	1,833.30

Warranty against manufacturer defects for a new DXTTR is one year from receipt of order. Warranty for teeth is 90 days. The DXTTR Dental X-Ray Trainer is intended for the purpose of illustrating proper radiographic techniques. Any other use will be considered misuse and not covered under warranty. All-natural skulls are unique and follow industry standards; therefore, we do not guarantee straight or perfect teeth or a perfect mouth. All orders are filled in the order in which they are received. The estimated lead time for a new DXTTR is approximately 12-14 weeks; this is based on availability and can change at any time. DXTTR is a made-to-order item and is non-returnable.

Damage or misuse not covered under warranty includes:

Broken jaw(s) Broken teeth Swivel ball Head strap Skin tears Control lever handles and ratchet plate

Please note: wearing of the ratchet plate of DXTTR III will occur if you do not properly grip the control handle. The handle must be fully disengaged before moving it.

Dentsply Rinn is the sole manufacturer of the DXTTR Dental X-ray Training units, and we are the only authorized repair center for these units.

When you are ready to place your order simply send us the order, including shipping/billing addresses and PO#. Taxes are added on your invoice in states where applicable. There is no shipping charge for UPS ground shipping.

This price is valid until June 30, 2024.

Please note that Dentsply Sirona's payment terms are Net 30 and must appear on all Purchase Orders. For those states where statute law applies, please note the state statute number on the Purchase Order. Thank you for your cooperation.

Ordering information:

Dentsply North America LLC
 221 W. Philadelphia Street, Suite 60W
 York, PA 17401



Dentsply North America LLC
221 W.Philadelphia St., Suite 60W
York, PA 17401
www.dentsplysirona.com

Quotation SQ00012739-3

Bill to: TAFT COLLEGE
29 COUGAR COURT
TAFT, CA 93268

Ship to: TAFT COLLEGE
29 COUGAR COURT
TAFT, CA 93268

Customer Number 223900
Shipped Via UPSGD
Order No. SQ00012739

Date 4/19/2024
Terms N30
P.O. No.

Phone: 888-775-4495
Fax: 717-699-4143
Email: DPDE-DXTTR@dentsplysirona.com

Subtotal	18,946.20
Total Discount	0.00
Total Misc Charges	0.00
Total Tax	1,563.06
Total	20,509.26
Currency	USD

Date: May 20, 2024
Submitted by: Dr. Devin Daugherty, Dean of Instruction and CTE
Area Administrator: Dr. Leslie Minor, VP of Instruction
Subject: Request for Approval



Board Meeting Date:

June 12, 2024

Title of Board Item:

Purchase of Welding Campus Forklift

Background:

This forklift will replace the nonfunctioning forklift located at the Welding Campus. Taft College received five quotes from vendors. The following specifications were provided to each vendor: 6,000 lbs. capacity, hydraulic forklift adjustment, and dirt tires.

Here is the list of quotes provided by vendors:

Select Equipment - Baoli Series 6010 LPG	\$31,159.00
J&M Equipment - Clark S300	\$37,964.00
Madland: Toyota-Lift - Tailift Model ZFG30P	\$39,995.00
Power Machinery Center - Unicarriers PF60N6	\$41,574.17
Madland: Toyota-Lift - Price-Toyota 50-8FGU32	\$48,658.00

Select Equipment had the lowest quote at \$31,159.00.

Terms (if applicable):

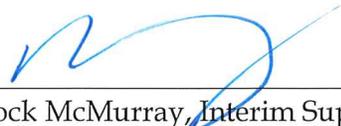
N/A

Expense (if applicable):

\$31,159.00 plus sales tax

Fiscal Impact Including Source of Funds (if applicable):

Strong Workforce Program (SWP-8)

Approved: 
Brock McMurray, Interim Superintendent/President



QUOTATION

PREPARED FOR

Taft College
29 Cougar Ct
Taft, CA 93268
Attn: Devin

REFERENCE

Date: 05/17/2024 Quotation: LA2118
Expires: 06/17/2024
Prepared By: Luis Avalos
Direct Phone: 661-203-1089
Email: lavalos@selectequipment.com

NEW BAOLI 6,000 LBS CAPACITY KBG30 FULL SIZE SOLID PNEUMATIC FORKLIFT

- 6,000 LB base capacity
 - Doosan P24 propane engine
 - Solid pneumatic tires
 - Triple stage mast with 189" of lift
 - Four function valve, with levers & hosing
 - 41 " wide carriage
 - 48" forks
 - Full suspension seat w/ operator presence system
 - LED combination lights & headlights
 - Safety horn & strobe
 - Rain guard roof
- **Rightline fork positioner attachment with no side-shifting**
- Standard factory warranty is two years – 4,000 hours whichever occurs first.

THANK YOU FOR THE OPPORTUNITY

INVESTMENT SUMMARY

Total Sale Price per Each Unit:

\$31,000.00

Fork positioner inbound freight :

\$159.00

TAX NOT INCLUDED. PRICE INCLUDES FREIGHT, DEALER PREP, LOCAL DELIVERY

*Estimated Lead Time on Forklift : **In Stock***

*Estimated Lead Time on Fork Positioner : **3-4 weeks***

Estimated lead times are subject to change at any time.

Full Payout Lease Option (\$1 option), 60 months

\$623.41 /mo. + Tax ea.

Lessee will own the equipment at the end of the lease period.

Interest Rates are subject to change based on current market at delivery.

**All rates and quotations subject to credit approval and lease terms and conditions. A down payment may be required. \$175 doc fee not included*

ACCEPTANCE AS CONTRACT OF SALE

TERMS FOR ACCEPTANCE OF PROPOSAL AND ATTACHMENTS

The proposal in this quote is property of Select Equipment Sales, Inc. and is confidential and proprietary. Unauthorized disclosure could be harmful to Select Equipment Sales, Inc. and by acceptance, prospective buyer agrees not to publish, copy or reproduce the contents without the express written consent of Select Equipment Sales, Inc.. Customer agrees not use such information for any other purpose than for the consideration of a Select Equipment Sales, Inc. supplied machine(s) and/or allied equipment and will return any or all information contained herein to Select Equipment Sales, Inc. upon request. This proposal becomes binding and non-cancellable at ten (10) days from the date of acceptance. **Cancellation-** All cancellations must be confirmed in writing within the ten (10) day cancellation period. **Payment-** Payment for goods or services provided by Select Equipment Sales, Inc. shall be considered due and payable in full by the date of delivery. **Attorney's Fees-**In the event that any suit or action is instituted to enforce any provision of this Agreement, Select Equipment Sales, Inc. shall be entitled to recover the costs and expenses of enforcing any rights under this Agreement, including without limitation, such reasonable attorney's fees and expenses.

	Select Equipment
Authorized agent understands and agrees to the Terms and Conditions as included with this Quote	
_____ Authorized Agent Signature	_____ Authorized Agent Signature
_____ Date Signed	_____ Date Signed
_____ Printed Name	_____ Luis Avalos Printed Name
_____ Title/Position	_____ Account Manager Title/Position
_____ Customer Purchase Order Number	
<i>Please consult with your accountant, tax professional or equivalent to confirm characterization of equipment and tax implications. Other financing options and terms may be available (including financing sales tax). Please consult with your product specialist representative for additional financing options.</i>	

We also buy: used forklifts, used batteries and chargers, dock equipment, yard ramps and pallet rack.

Thank you for your business!



KION NORTH AMERICA

Counterbalanced Forklift 5,000 | 6,000 | 7,000 lbs. Capacity

KBG25/30/35
Series 6010 LPG Forklift Truck

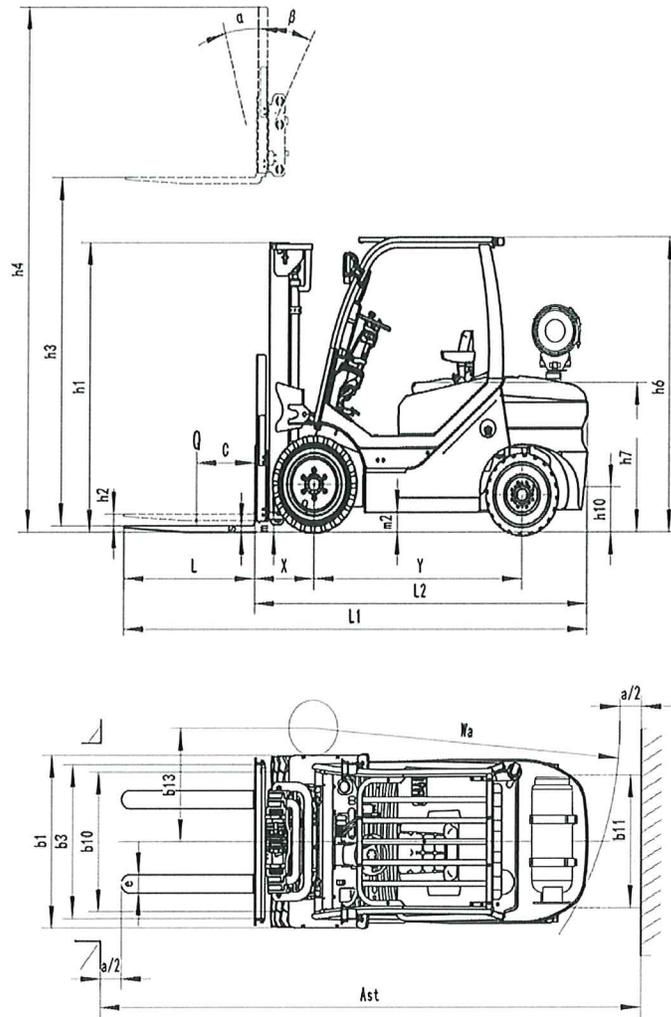


Technical Data

August 2019

POS	ITEM DESCRIPTION		KBG25		KBG30		KBG35		
Specification	1.1	Manufacturer	BAOLI		BAOLI		BAOLI		
	1.2	Model designation	KBG25		KBG30		KBG35		
	1.3	Power unit	LPG		LPG		LPG		
	1.4	Operation	Rider Seated		Rider Seated		Rider Seated		
	1.5	Load Capacity	Q	5000 lbs	2270 kg	6000	2722	7000 lbs	3177 kg
	1.6	Load center	c	24 in	600 mm	24	600	24 in	600 mm
	1.8	Axle center to fork face	x	19 in	484 mm	19	484	19 in	484 mm
	1.9	Wheelbase	y	67 in	1700 mm	67	1700	67 in	1700 mm
	2.1	Service weight		9524 lbs	4320 kg	10318	4680	11199 lbs	5080 kg
	Weight	2.2.1	Axle weight with load, front		11244 lbs	5100 kg	15256	6920	16534 lbs
2.2.2		Axle weight with load, rear		2161 lbs	980 kg	1676	760	2072 lbs	940 kg
2.3.1		Axle weight without load, front		4542 lbs	2060 kg	4497	2040	4321 lbs	1960 kg
2.3.2		Axle weight without load, rear		4938 lbs	2240 kg	5820	2640	6877 lbs	3120 kg
3.1		Tire: SE=(superelastic), P=(pneumatic), C=(cushion)		P		P		P	
Wheels and Tires	3.2	Tire size, front	28X9X15-14		28X9X15-14		28X9X15-14		
	3.3	Tire size, rear	6.50X10X10		6.50X10X10		6.50X10X10		
	3.5	Wheels, number front/rear (X=drive)	2X/2		2X/2		2X/2		
	3.6	Track width, front	b ₁₀	39 in	1000 mm	39	1000	42 in	1060 mm
	3.7	Track width, rear	b ₁₁	38 in	970 mm	38	970	38 in	970 mm
	4.1	Mast tilt, forward/backward	°	6°/6°		6°/6°		6°/6°	
	4.2	Height of mast, lowered	h ₁	90 in	2280 mm	90	2280	90 in	2280 mm
	4.3	Free lift	h ₂	50 in	1260 mm	50	1260	41 in	1052 mm
	4.4	Lift	h ₃	189 in	4800 mm	189	4800	189 in	4800 mm
	4.5	Height of mast, extended	h ₄	230 in	5840 mm	230	5840	239 in	6073 mm
Dimensions and Overall Sizes	4.7	Height of overhead guard (cabin)	h ₆	83 in	2108 mm	83	2108	83 in	2108 mm
	4.8	Height of drive seat	h ₇	43 in	1085 mm	43	1085	43 in	1085 mm
	4.12	Tow coupling height	h ₁₀	12 in	300 mm	12	300	12 in	300 mm
	4.19	Overall length	l ₁	156 in	3955 mm	158	4005	162 in	4105 mm
	4.20	Length to fork face	l ₂	105 in	2665 mm	107	2715	111 in	2815 mm
	4.21	Overall width	b ₁ / b ₂	48 in	1225 mm	48	1225	51 in	1295 mm
	4.22	Fork dimensions SxExL	s/e/l	1.5/4/48 in	38/102/1219 mm	1.75/5/48	44/127/1219	1.75/5/48 in	44/127/1219 mm
	4.24	Width of fork carriage	b ₃	41 in	1040 mm	43	1100	43 in	1100 mm
	4.31	Ground clearance with load, mast	m ₁	5 in	135 mm	5	135	5 in	135 mm
	4.32	Ground clearance with load, center of wheelbase	m ₂	6 in	140 mm	6	140	6 in	140 mm
	4.33	Aisle width, 48" (1220mm) load & 8" (200mm) clearance	Ast	162 in	4124 mm	163	4144	166 in	4224 mm
	4.34	Aisle width, add load & operational clearance	Ast	106 in	2709 mm	107	2729	118 in	2809 mm
	4.35	Turning radius	Wa	96 in	2440 mm	97	2460	100 in	2540 mm
	4.36	Minimum pivoting point distance	b ₁₃	32 in	810 mm	32	810	32 in	810 mm
	Performance	5.1.1	Travel speed, with load		10.6 mph	17 kmh	10.6	17	10.6 mph
5.1.2		Travel speed, without load		11.2 mph	18 kmh	11.2	18	11.2 mph	18 kmh
5.2.1		Lifting speed, with load		101.2 fpm	0.51 m/s	100.4	0.51	102.9 fpm	0.52 m/s
5.2.2		Lifting speed, without load		133.8 fpm	0.68 m/s	129.9	0.66	133.8 fpm	0.68 m/s
5.3.1		Lowering speed, with load		84.6 fpm	0.43 m/s	92.5	0.47	92.5 fpm	0.47 m/s
5.3.2		Lowering speed, without load		76.8 fpm	0.39 m/s	74.8	0.38	86.6 fpm	0.44 m/s
5.5.1		Tractive force, with load		3821 lbf	17000 N	3821	17000	3821 lbf	17000 N
5.5.2		Tractive force, without load		2922 lbf	13000 N	2922	13000	2922 lbf	13000 N
5.7.1		Climbing ability, with load		20 %		20 %		20 %	
5.7.2		Climbing ability, without load		20 %		20 %		20 %	
Engine	5.10	Service brake	Mechanical / Hydraulic		Mechanical / Hydraulic		Mechanical / Hydraulic		
	7.1	Engine manufacturer/type	IMPCO K25		IMPCO K25		IMPCO K25		
	7.2	Engine rated power according to ISO 1585		59 hp	44 kw	59	44	59 hp	44 kw
	7.3	Rated speed		2700 rpm		2700		2700 rpm	
	7.4	Number of cylinders/displacement		4/152.5 cu3	4/2500 cc	4/152.5	4/2500	4/152.5 cu3	4/2500 cc
Other	8.1	Type of drive control	Torque Converter		Torque Converter		Torque Converter		
	8.2	Working pressure for attachments		175 psi	2530 bar	175	2530	175 psi	2530 bar

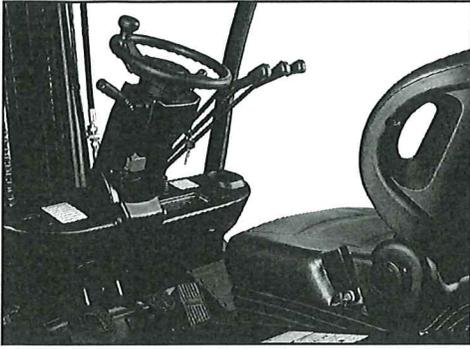
NOTICE: Our products are continuously being improved; all conditions, terms, and specifications are subject to change at any time.



*Refer to Technical Data Chart

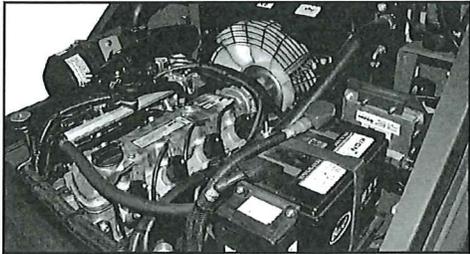
Standard Equipment

- IMPCO K25 Engine
- Pneumatic tires
- 6° forward, 6° backward tilt
- Cab configurable, 83" high overhead guard
- Entry grip on overhead guard
- Left and right external rear-view mirrors
- Three individual hydraulic control levers
- Three function valve and reeving
- Neoprene mounted steer axle
- Tilting, adjustable steering column
- Comfort suspension seat with orange seat belt
- Seatbelt interlock
- Rear road lights (brake, reverse, turn signals)
- LED twin spotlights forward - OHG-mounted
- Reflective silver stripe and rear logo decal
- Back-up alarm and strobe light
- Swing down LPG bottle bracket
- High air intake
- Rear pillar assist handle with horn



Comfort & Convenience

The KBG line is equipped with many operator comfort and convenience features at no extra cost. The fully suspended and cushioned operator compartment, super elastic tires, adjustable comfort suspension seat, and tilt steering column provide a more comfortable ride while accommodating different operators. Dual rear-view mirrors, LED work lights and a rear pillar assist handle with horn are among the work assist features on this model.



Easy Maintenance

- 500-hour maintenance interval
- Single-side engine maintenance
- Engine hood opens to nearly 90 degrees
- Onboard diagnostics



Options

- Simplex, duplex, and triplex masts
- Solid pneumatic (SE) tires
- Six-roller fork carriage
- Integral or hang-on sideshifter
- 36", 42", or 48" forks
- Load backrest
- 4th-function hydraulics with four individual mechanical levers
- Blue spotlight rear – OHG mounted
- LED single spotlight rear – OHG mounted
- Full cab with heater (front/rear windows, wipers, right/left doors with glass, overhead light)
- Half-cabin
- High-mounted air precleaner
- Non-marking tires
- Compartment fan
- Fire extinguisher



Baoli Red (standard)



Baoli Blue (optional)



Baoli Orange (optional)

Service Network

Fully integrated into the KION North America supply chain and service system, Baoli provides shared resources from KION brands which offers a well-developed sales and service network. Baoli spare parts are in stock at the KION North America warehouse. Stocked parts are shipped the same day the dealer places the order.

KION North America Corporation
 2450 West 5th North Street, Summerville, SC 29483
 Phone: 843 875 8000 Truck Sales Fax: 843 875 8471
 E-mail: trucksales.na@kiongroup.com
 www.kion-na.com



KION NORTH AMERICA

Capacity, fuel tank, and all applicable regulatory requirements of ANSI B56.1 standards for powered industrial trucks. NOTE: Performance data may vary due to motor and system efficiency differences. The performance depicted represents nominal values obtained under typical operating conditions. Metric dimensions are in millimeters unless otherwise specified. All metric dimensions are not direct equivalents due to rounding. The descriptions and pictures provided on this data sheet were in effect at the time of printing. KION North America Corporation reserves the right to make improvements and changes in specification or design without notice and without incurring obligation. Please check with your authorized Baoli dealer for information on possible updates or revisions. Some optional equipment is pictured.



J.M. EQUIPMENT Co. Inc.



MORE Than Just A Tractor and Forklift Company!

MANTECA
321 Sprackels Ave., 95336
(209) 522-3271
FAX (209) 522-5980

MERCED
835 Martin Luther King Jr. Way, 95341
(209) 386-1797
FAX (209) 386-1197

FRESNO
3761 E. Calva, 93725-2400
(559) 233-0187
FAX (559)233-6954

PATTERSON
16507 Highway 33, 95363-9716
(209) 892-6294
FAX (209) 892-6918

W. SACRAMENTO
610 Houston St., 95691
(916) 372-0707
FAX (916) 372-0772

K-LIFT SERVICE CO.
A division of M. Equipment Co., Inc.
1360 Burton Ave., Salinas, 93901
(831) 756-2726
FAX (831) 756-5614

BAKERSFIELD
3328 Buck Owens Blvd., 93308
(661) 578-6168
FAX (661) 493-7100

5/15/2024

Taft College
Attn: Brian
809 Black Gold Ct.
Bakersfield, CA 93268



Thank you for considering J.M. Equipment Co., Inc. for your material handling equipment needs. We are pleased to offer the following for your review.

(1) Clark

S30 6,000 lb. Capacity, I.C. Pneumatic Tire Forklift

Engine	FORD 2.5L LPG - Balanced, Multi-port LPG Fuel Injection
UL Construction	UL "LP" Construction
Upright Height	Triple Stage MFH 189" OHL 85.8" FL 37.8"
Carriage	41" Wide Hook Type Class III
Sideshifter	41" Class III Fork Positioner w/ 8" Total Sideshift
Load Backrest	48" High
Forks	48" x 5" x 1.75" Class III
Mast Tilt	5° Back / 6° Forward
Hose Adaptations	Dual - 4 Hoses (Internal)
Auxiliary Control Valve	4 Spool Valve, 1 Additional Lever
Drive Tires	Pneumatic 8.15 x 15
Steer Tires	Pneumatic 6.50 x 10
Overhead Guard	Standard Height
Seat	Safety Seat - Full Suspension Vinyl
Seat Belt	Orange Seat Belt
Front Work Lights	LED Headlights (OHG Mounted)
Combination Lights	LED Rear Combination Light (Brake, Tail, and Back-up)
Speed Limiter	Maximum Travel Speed
Travel Alarm	Audible Back-Up Alarm
Paint	Clark Green
Warranty	Standard - 2 Years / 4,000 Hours on Basic Truck, 3 Years / 6,000 Hours on Major Components (See Owner Protection Warranty Certificate for Details)

Standard Equipment

FORD 2.5L balanced engine with EPA compliant multi-port LPG fuel injection system
 Single speed powershift transmission
 Force-cooled wet disc brakes
 Automatically-applied parking brake
 Two overhead guard mounted LED headlights
 Hood mounted control levers
 Power steering
 Tilt steering wheel
 Rear grab handle with horn button
 Steering wheel spinner knob
 Full suspension vinyl safety seat with hip restraints
 Orange seatbelt
 Drink holder
 Convenience console
 Drive axle hub seal guard
 Speed limiter
 Traction disable seat switch
 Operator presence system
 Raised air intake
 Aluminum wave fin radiator and high capacity cooling system
 5" color LCD digital full featured instrument display with digital and audible warnings of engine functions
 Automatic engine shutdown system
 Low fuel warning
 Automotive style fuse box
 Draw bar pin
 Standard Warranty is 2 Years / 4,000 Hours on Basic Truck, 3 Years / 6, 000 Hours on Major Components (See Owner Protection Warranty Certificate for complete details)

Other Clark Equipment

Convenience Console
 Hip Restraints
 Rear Handle with Horn Button
 (2) Rear View Convex Mirrors (OHG Mounted)
 Spinner Knob - Steering Wheel

Purchase Price each -	\$37,964.00
Number Selected -	1
Sub Total -	\$37,964.00
Sales Tax -	\$ add applicable
Investment Total -	\$37,964.00
60 Month "Dollar Option Lease" Program -	\$764.33mo plus tax

Please Note:

Supply chain logistics delays, may affect the interest rate and/or freight calculated in the sale price quoted above.

TERMS FOR ACCEPTANCE OF PROPOSAL AND ATTACHMENTS

The proposal in this quote is property of J.M. Equipment Co., Inc. and is confidential and proprietary. Unauthorized disclosure could be harmful to J.M. Equipment Co., Inc. and by acceptance, prospective buyer agrees not to publish, copy or reproduce the contents without the express written consent of J.M. Equipment Co., Inc. Customer will not use such information for any other purpose than for the consideration of a J.M. Equipment Co., Inc. supplied system and will return any or all information contained herein to J.M. Equipment Co., Inc. upon request.

ACCEPTANCE AS CONTRACT OF SALE

Acceptance:

Company: Taft College

Name: Attn: Brian

Authorized Dealer:

J.M. Equipment Co., Inc.

Richard Chavez

Authorized Signature

Equipment Sales
Cell: (661) 556-6942
Email: richardc@jmequipment.com

Date: _____

PO No.: _____

Terms: Net On Delivery

FOB: Delivered, Customers stated locations in California

Expires: 6/30/2024

Factory Lead Time: "In Stock" Attachment to be ordered – (4 Weeks)

To: Taft College
29 Emmons Park
Taft, CA 93268
Attn: Brian Payne

Date: April 3, 2024
Our Ref: 60045170
Phone: 661-805-4265
Fax:

We respectfully submit this quotation for the following NEW TaiLift Internal Combustion Lift Truck (1 each):

TAILIFT MODEL ZFG30P with the following specifications:

- Qty: (1) Model # ZFG30P:
- New Sit-down, Solid Pneumatic Tire Forklift-Tailift Model ZFG25P
- 6,000 Lbs Base Capacity
- Kubota LP Engine
- 187" Triple Lift Mast
- 89" Mast Collapsed Height
- 48" Forks & 48" LBR
- Full Free Lift
- LPG Tank and System
- Automatic Transmission
- 3-Way Hyds w/ Side Shifter 48" Forks
- LED Head Lights, Strobe Light
- Back Up Alarm



FUNCTION/PERFORMANCE



Multifunctional instrument panel
Easy read instrument panel installs in between steering wheel and left front side window. It displays the status of forklift performance without interfering by steering wheel operation.

Internal hidden tilt cylinder
Internal tilt cylinder avoids and reduces scrape possibility. It saves access space and gives better appearance.

Non-slip entry step
Large foot space and non-slip make the operator get on and get off the vehicle more easily.

Adjustable steering wheel column
Compact steering column panel is with streamlining design. Provide flexible operations & great comfort.

Integral heavy duty chassis
A strong no bolt integral heavy duty chassis gives the driver more protection from falling loads, safe for all kind working surface.

Comfortable seat (option)
Ergonomic sharp design and adjustable backrest. Adjustable forward and inward. Retractable safety belt. Customized bag.

LED light
Independent front light, rear light and directional light. Provide longer service life with much lower power consumption.

Hydraulic control levers
The mechanical hydraulic control lever disposed at the front of the panel. The ergonomic handpieces designed to help reduce the driver's arm fatigue.

Hand Brake
Hand brake is equipped with micro switch to avoid trigger touch accidentally and to assure the safety.

EASY AND SMOOTH TURNING
Smaller steering wheel + New rear axle

Smaller 300mm steering wheel
The new axle provides wider steering angles to 100 degree and reduces to a smaller turning radius.

SPACIOUS OPERATION SPACE
30% wider

Accelerator/brake/locking pedal all configurations with ergonomic design. Wide open foot space provides the comfortable foot activity space. It is about 30% wider than 7 series. The enlarged space give operator great comfortable and less stress. Make the operator get on or get off the vehicle more easily.

Warranty 12 Months or 2,000 hours whichever occurs first: Basic
36 Months or 4,000 hours whichever occurs first: Powertrain

Warranty coverage for non-standard option components will be covered by the manufacturer of that component and not covered under the Tailift forklift standard or powertrain warranty.

Investment	Price for model as specified above:	\$ 39,995	Each
	Net Price: Not including sales tax	\$ 39,995	Each

Financing and Maintenance A broad range of competitive and flexible financing options are available through Toyota. Financing requires credit approval. Terms and conditions are subject to change.

In addition, Full Maintenance and Planned Maintenance programs are available.

Terms and Conditions Payment: Net 10 days / Cash or Financed
Price quote valid for 30 days or while equipment is in stock.
Finance and lease interest rates subject to change at any time.
Delivery: Will advise at time of order.
F.O.B.: Delivered
Prices are exclusive of any sales or use taxes now in force or which may be made effective in the future by any federal, state, or local governments.
Lease offerings subject to credit approval
Performance and specifications stated are based on specific testing and operating conditions. Actual performance and specifications may vary based on application, option configuration, operating conditions, and environmental factors.
Some options and configurations may void UL.
Conditions subject to change to those in effect at time of delivery.
Your signature on this proposal constitutes an order.
Please contact your Toyota sales representative for additional information.

Sincerely,
Madland Toyota-Lift, Inc.

Accepted:
Taft College

Cash Price \$ _____
Financed Payment \$ _____ Per Month _____ Months

By: _____
Name: Mike Montano
Title: Territory Sales Manager
E-mail: mmontano@madlandtoyota.com

By: _____
Name: _____
Title: _____
Date: _____

3450 East Camino Avenue
Oxnard CA 93030-8809
Phone (805) 485-0577
Fax (805) 983-2773

POWER MACHINERY CENTER

3263 Rio Mirada Drive
Bakersfield CA 93308-4945
Phone (661) 323-6041
Fax (661) 323-5671

SALES ■ SERVICE ■ RENTALS ■ LEASES
www.powermachinery.com

PREPARED FOR

Customer: Taft College
Address: 29 Cougar Court
Taft, CA 93268

REFERENCE

Effective From: Tuesday, May 14, 2024
Effective To: Thursday, June 13, 2024
Quote #: 755631
Account Manager: Angel Barajas
Direct Phone: 661-343-3683
E-mail: abarajas@powermachinery.com

UNICARRIERS
FORKLIFT

PF60N6 - 6,000 lb. Capacity LP Pneumatic Tire Forklift

HIGHLIGHTS

Power and Performance

- Powerful GK25 2.1L 4 Cylinder Engine
 - Maximum Torque 129 ft-lb @ 1600 rpm
 - Maximum Horsepower 61 Hp @ 2700 rpm
 - Throttle by Wire Accelerator (no cable)
 - High Efficiency Aluminum Cylinder Heads
 - Individual High Energy Ignition Coils (no distributor)
 - Low vibration Dynamically Balanced
- Engine Protection System (EPS)
- Fuel saver mode reducing fuel consumption up to 14%
- Cyclone Air Filter
- High efficiency Aluminum Core Radiator
- Robust Powershift Automatic Transmission 1F/1R
- Transmission Oil Cooler
- Hydrostatic Power Steering
- Elevated Air Intake
- Maintenance Free Battery
- Premium long lasting Trelleborg Tires
- 800 Hour Service Intervals

First-Class Comfort

- Premium Full Suspension Grammer Seat
- Tilt Steering Column with Memory function
- Isolated (Rubber mounted) Key Components to reduce vibration
- Rubber floor mat
- Insulated Engine cover
- Convenience tray with clipboard holder
- Separate Brake and Inching Pedals
- Elongated Grab handle Bar
- Open Step with Anti Slip Plate
- Electronic Direction Control
- Premium tires with 3 layers construction for an extra comfortable ride



High-Level of Safety

- LED work lights
- Premium LCD/LED Display
- Presence Detection System (PDS)
- Dual Action Parking Brake Handle
- Ground speed control
- Password lock
- Anti-Restart Ignition Key Switch
- Transmission Return to Neutral for Start

CONFIGURATION

CHASSIS	1	6,000 lb. Capacity LP Pneumatic Tire Forklift
MAST	1	186.0" MFH / 85.5" OAL / 37.0" FFH Triplex. .
RATINGS & STANDARDS	1	UL Approved
RATINGS & STANDARDS	1	EPA Compliant
FORKS	1	1.8" X 4.9" X 60" Hook Type - Pallet
POWERTRAIN	1	Single Speed Powershift Transmission
POWERTRAIN	1	GK25 2.5L 4 Cylinder Gas and LPG Engine
CARRIAGE	1	39.5" Wide ITA Class III Hook Type Carriage
SIDESHIFTER	1	39.5" Wide ITA Class III Hang-On Sideshifter
DRIVE & STEER TIRES	1	Solid Pneumatic Single Drive And Steer Tires
LOAD BACKREST	1	48" High Load Backrest
HYDRAULIC ACTIVATION	1	4-Section Valve With Cowl Mounted Levers
HYDRAULIC HOISING OPTIONS	1	Dual Function Internal Hosing - Triplex Mast
TILT CYLINDERS	1	Standard Tilt Cylinders
OVERHEAD GUARD	1	Standard Overhead Guard
PRODUCTIVITY OPTIONS	1	Premium LCD/LED Display
PRODUCTIVITY OPTIONS	1	Ground Speed Control
PRODUCTIVITY OPTIONS	1	Engine Protection System
PRODUCTIVITY OPTIONS	1	LPMax - Enhanced Low LP Fuel Warning
PRODUCTIVITY OPTIONS	1	Separate Brake & Inching Pedals
PRODUCTIVITY OPTIONS	1	Rear Grab Handle With Horn Button
PRODUCTIVITY OPTIONS	1	LPG Tank Bracket - Swing-Out (w/ Open bracket alarm)
TRAVEL SPEED HIGH	1	Standard
TRAVEL SPEED LOW	1	Low Speed - None
SPECIAL APPLICATIONS OPTIONS	1	Aluminum Core Corrugated Fin Radiator
SPECIAL APPLICATIONS OPTIONS	1	Operator Presence System
SPECIAL APPLICATIONS OPTIONS	1	Heavy Duty Counterweight Grill
WARNING / LIGHT OPTIONS	1	Two Forward LED Working Lights On OHG
WARNING / LIGHT OPTIONS	1	Electronic Back-up Alarm
WARNING / LIGHT OPTIONS	1	Rear LED Stop/Tail/Back-up Combination Lights
WARNING / LIGHT OPTIONS	1	Reverse Activated Blue Spotlight
WARNING / LIGHT OPTIONS	1	Amber Strobe Light - Mounted Below OHG
WARNING / LIGHT OPTIONS	1	Seatbelt Warning - Light and Buzzer [STD]
WARNING / LIGHT OPTIONS	1	Parking Brake / Transmission Interlock (Includes Parking Brake Warning Light)
SEAT	1	Full Suspension Vinyl Seat
ACCESSORIES	1	Orange Seat Belt
ACCESSORIES	1	Operator Convenience Tray With Clipboard Holder
ACCESSORIES	1	Dual Panoramic Rear View Mirror Kit
ACCESSORIES	1	Fire Extinguisher - Mounted To OHG Leg
LP TANK	1	Steel LP Tank, Horizontal Fill - 33.5#
SPECIAL PAINT	1	Special Paint - Deep Orange, RAL 2011
LANGUAGE MARKINGS	1	English Language Markings North/South America
	1	Cascade Side Shifting Fork Positioner

PF60N6 WARRANTY

PF60N6 Full Coverage 24 Months / Unlimited Hours

PF60N6 INVESTMENT SUMMARY

<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>	<u>ACCEPTED</u>
1	UC 6,000 lb. Capacity LP Pneumatic Tire Forklift	\$41,574.17	\$41,574.17	
SPECIFIED INVESTMENT TOTAL:			\$41,574.17	
Plus Applicable CA Sales Tax:				

ESTIMATED DELIVERY Will Advise	FOB Destination
WARRANTY Manufacturer's Standard, as per enclosed literature	

EXTENDED SERVICE CONTRACT OPTIONS

Full Maintenance ACCEPT DECLINE PM Service ACCEPT DECLINE

REQUESTED PAYMENT TERMS :

Net Due On Delivery of Equipment Cash or Check Credit Card

IF PAID BY CREDIT CARD, A 3% CONVENIENCE FEE WILL BE ADDED

Financed Purchase 24 36 48 60 _____

Long-Term Lease 24 36 48 60 _____

Lease Type FMV Purchase Option

TERMS FOR ACCEPTANCE OF PROPOSAL :

THIS PROPOSAL IS VALID FOR 30 DAYS FROM THE DATE OF THIS PROPOSAL

THIS PROPOSAL DOES NOT BECOME A BINDING CONTRACT UNTIL ACCEPTED BY AND SIGNED BY POWER MACHINERY CENTER

30% RESTOCK FEE ON ALL CANCELED ORDERS

INITIALS: _____ DATE: _____

YOUR SIGNATURE ON THIS PROPOSAL CONSTITUTES A BINDING CONTRACT

ACCEPTED AS A BINDING CONTRACT OF SALE	
Customer Acceptance	Seller Acceptance
CUSTOMER Taft College	SELLER Power Machinery Center
AUTHORIZED SIGNATURE	AUTHORIZED SIGNATURE
PRINTED NAME	PRINTED NAME Scott Power
TITLE	TITLE Vice President
DATE	DATE 05/16/24
PURCHASE ORDER #	PREPARED AND SUBMITTED BY Angel Barajas



Madland Toyota-Lift, Inc.
4485 Buck Owens Blvd
Bakersfield, CA 93308-4939
Phone: 661-393-2491
Fax: 661-393-5570
www.madlandtoyota.com

April 3, 2024

Brian Payne
Taft College
29 Emmons Park Dr.
Taft, CA 93268

Dear Brian:

We are pleased to submit the attached Toyota Internal Combustion Lift Truck quotation for your review and approval.

As an authorized Toyota dealer, Madland Toyota-Lift, Inc. can provide the high-quality equipment and service you would expect from the world's leading forklift manufacturer. This quotation reflects our understanding of your forklift needs, combined with a careful configuration of the appropriate equipment and options.

To place your order, please sign and date the quotation where indicated and return to me. If you have any questions, please contact me.

Thank you for your interest in our company and our Toyota products. We look forward to being of valuable service to you for your material handling needs.

Sincerely,

Mike Montano
Territory Sales Manager
Phone: 661-393-2491
Fax: 661-393-5570
Cell: 661-699-6067
E-mail: mmontano@madlandtoyota.com



**UPGRADE TO
TOYOTA 360 SUPPORT PLUS!**

Includes 1 year of scheduled planned maintenance (up to 4) and additional product assurance.

*Not applicable to all models. See here for more details: www.ToyotaForklift.com/360-support
encl



Madland Toyota-Lift, Inc.
4485 Buck Owens Blvd
Bakersfield, CA 93308-4939
Phone: 661-393-2491
Fax: 661-393-5570
www.madlandtoyota.com

To: Taft College
29 Emmons Park Dr
Taft, CA 93268-2317
Attn: Mike Capela

Date: April 3, 2024
Our Ref: 41309872
Phone: 661-763-7700
Fax:

We respectfully submit this quotation for the following NEW Toyota Internal Combustion Lift Truck (1 each):

Toyota...Proud to be the world's #1 forklift manufacturer!

TOYOTA MODEL 50-8FGU32, Internal Combustion Lift Truck, quality engineered with the following specification:

- Pneumatic Tires
- LP Gas Powered - UL Type "LP" Rating

This forklift is equipped with a 3-Way Catalytic Muffler System as standard equipment and conforms to current Federal EPA and California ARB regulations for off-road large spark ignited engines.

SYSTEM OF ACTIVE STABILITY™ (SAS)

Toyota's industry exclusive System of Active Stability (SAS) helps reduce lift truck instability by electronically monitoring and controlling various functions of the lift truck.

- **Active Control Rear Stabilizer:** Various lift truck sensors simultaneously monitor vehicle speed, fork height, load weight, and vehicle yaw (or angular acceleration). Should the operator inadvertently place the truck in a potentially unstable lateral condition, the sensors trigger the SAS controller to activate the Active Control Rear Stabilizer to help reduce the likelihood of a lateral tip over. (Note: Does not apply to dual drive configured models)
- **Active Mast Function Controller (AMC):** Should the operator inadvertently place the lift truck in a potentially unstable longitudinal condition, these same sensors trigger the SAS controller to activate the AMC, which limits forward tilt and/or tilt back speed to help reduce the likelihood of a longitudinal tip over.



Photo may portray optional equipment not included in your quotation.

AUTOMATIC FORK LEVELING

Toyota's Automatic Fork Leveling feature increases productivity while reducing damage with a push of a button. By depressing the Automatic Fork Leveling button during forward tilt, operators are quickly and easily able to level the forks.

PREMIUM, 4-WAY ADJUSTABLE, FULL SUSPENSION SEAT WITH ORANGE, NON-CINCHING SEAT BELT

Operator comfort is taken to a new level with Toyota's Premium, 4-way adjustable, full suspension vinyl seat. With lumbar, weight, tilt, and almost 6 inches of fore/aft adjustability, your operators will be comfortable and productive throughout their shift. Standard orange, non-cinching seat belt provides additional comfort in applications requiring frequent reverse travel.

LCD MULTI-FUNCTION DISPLAY II

Features on the new MFD II include data log functions, fuel information, & operation data log all with QR code output; fuel gauge (excluding LP); and password protected administrator level access that can manipulate functions such as travel, vehicle management, and operation data log functions.

Mast 3-Stage (FSV) mast with full free lift provides excellent visibility to load and fork tips, while providing smooth, quiet and consistent operation. Mast specifications:
Maximum Fork Height - **187"**
Overall Lowered Height - 89.2" (Overhead Guard Height - 85.50")
Free Lift - 41.2" with standard Load Backrest

Lifting Capacity **Base Model Capacity - 6,500 lbs. @ 24" load center**
Actual Capacity, based on quoted specifications, - 5,750 lbs. @24" load center to 187" MFH

Actual capacity ratings stated above are based on standard features, options, and attachments available through Toyota at the time of quoting. Non-standard features, options, and attachments may affect actual capacity ratings. Please contact your Toyota sales representative for additional information.

Tilt 6 degrees forward and 6 degrees backwards

Carriage ITA Hook Type 42" Carriage

Forks **Forks 48" x 5" x 1.8" - Class III**

Load Backrest 48" High Load Backrest

Attachments **4 Way Valve (With 3rd & 4th Function Internal Hosing)**
Cascade Side Shift Assy 42" Wide Class III

Speeds Travel Speed: 11.50 mph Lift Speed: 102 fpm

Engine 2.2L 4Y-US Industrial LP Engine
136 cubic inch displacement, 4 cylinder, overhead valve (OHV)
Net Torque Rating: 112 @ 1800 rpm SAE ft-lb
Net Horsepower Rating: 51 @ 2570 rpm SAE HP

Transmission Automatic Transmission
1 speed forward, 1 speed reverse standard.

Steering Load Sensing Hydrostatic Power Steering with Tilt Steering Column

Wheels and Tires Front Tires: 28x9-15-12PR (Solid Pneumatic)
Rear Tires: 6.50-10-10PR (Solid Pneumatic)

*Additional
Equipment*

LED Head Lights
LED Strobe Light (Amber)
LED Rear Combination Lights
Pre-cleaner
Steering Wheel with Knob
Synchronized Steering
High Volume Back-up Alarm
Rear Assist Grip with Horn Button
Plastic Mirrors
Solid Pneumatic Tires - Front
Rear Solid Pneumatic Tires - Including Rear Side Ring Wheels
UL Approved Model Type "LP" (tank not included)
33 LB Steel LP Tank

*Other
Outstanding
Toyota Features*

- Operator Presence Sensing System (OPSS)
- Fully Stamped Steel Side Panels
- Electronic Speed Control
- Weather Protected Electrical System
- Unparalleled Fork Tip Visibility
- Foot Activated Park Brake with High Mount Release
- Electronic Shift Control
- 7" Cyclone Air Cleaner
- Fully Insulated Stamped Steel Engine Hood
- Dual Operator Assist Grips
- Oversized Cup Holder
- Heavy Duty, Non-Slip Rubber Floor Mat

Some standard items listed within this quotation may be replaced or altered due to optional equipment.

Warranty

12 Months or 2,000 hours whichever occurs first: Basic
36 Months or 6,000 hours whichever occurs first: Powertrain

****Extended Warranty Programs Available (see page 6 for pricing & details)****

Warranty coverage for non-standard option components will be covered by the manufacturer of that component and not covered under the Toyota forklift standard or powertrain warranty.

We offer a Toyota factory authorized warranty on all new Toyota Material Handling Equipment.



**UPGRADE TO
TOYOTA 360 SUPPORT PLUS!**

Includes 1 year of scheduled planned maintenance (up to 4) and additional product assurance.

*Not applicable to all models. See here for more details: www.ToyotaForklift.com/360-support

Investment	Price-Toyota Model 50-8FGU32 as specified above:	\$48,658	Each
	Net Price: Not including sales tax	\$48,658	Each

Financing and Maintenance A broad range of competitive and flexible financing options are available through Toyota. Financing requires credit approval. Terms and conditions are subject to change.

In addition, Full Maintenance and Planned Maintenance programs are available.

Terms and Conditions

Payment: Net 10 days / Cash or Financed
Delivery: Will advise at time of order.
F.O.B.: Delivered
Pricing valid for 30 days or while equipment is in stock.
Prices are exclusive of any sales or use taxes now in force or which may be made effective in the future by any federal, state, or local governments.
Lease offerings subject to credit approval
Performance and specifications stated are based on specific testing and operating conditions. Actual performance and specifications may vary based on application, option configuration, operating conditions, and environmental factors.
Some options and configurations may void UL.
Conditions subject to change to those in effect at time of delivery.
Your signature on this proposal constitutes an order.
Please contact your Toyota sales representative for additional information.

Sincerely,
Madland Toyota-Lift, Inc.

Accepted:
Taft College

Cash Price \$ _____
Financed Payment* \$ _____ Per Month _____ Months

By: _____
Name: Mike Montano
Title: Territory Sales Manager

By: _____
Name: _____
Title: _____
Date: _____

Extended Warranty Programs
 (Not included in this Quotation)

<u>Item</u>	<u>Price</u>	<u>Accepted*</u>
1. Toyota 360 Support Plus 3 36 Months/6,000 Hrs Carriage to Counterweight Warranty 60 Months/6,000 Hrs Major Parts and Component Warranty Up to First (4) PM's Included (Parts and Labor)	\$799	_____
2. Toyota 360 Support Plus 4 48 Months/8,000 Hrs Carriage to Counterweight Warranty 60 Months/8,000 Hrs Major Parts and Component Warranty Up to First (4) PM's Included (Parts and Labor)	\$999	_____
3. Toyota 360 Support Plus 5 60 Months/10,000 Hrs Carriage to Counterweight Warranty 60 Months/10,000 Hrs Major Parts and Component Warranty Up to First (4) PM's Included (Parts and Labor)	\$1,199	_____

** Customer: please signify acceptance of an option by initialing in the space provided.*

BOARD AGENDA ITEM

Date: May 28, 2024

Submitted by: Dr. Devin Daugherty, Dean of Instruction and CTE

Area Administrator: Dr. Leslie Minor, VP of Instruction

Subject: Request for Approval

Board Meeting Date:

June 12, 2024

Title of Board Item:

RDH Hygiene Handpieces

Background:

The Dental Hygiene Program is requesting RDH Hygiene Handpieces to students on dental hygiene processes and procedures. Quotes were received from Benco Dental and Henry Schein. Benco Dental quoted 30 pieces for a total of \$19,570.91. Henry Schein quoted 30 pieces (buy 20 get 10 free) at \$25,865.59.

Benco Dental [30 pieces at \$19,570.91 (cost per unit \$652.36)]

Henry Schein [30 pieces at \$25,865.59 (cost per unit \$861.89)]

Based upon the cost per unit listed above, Benco Dental was the lowest quote.

Terms (if applicable):

N/A

Expense (if applicable):

\$19,570.91

Fiscal Impact Including Source of Funds (if applicable):

Strong Workforce Program (SWP-8)

Approved: _____



Brock McMurray, Interim Superintendent/President



295 Centerpoint Blvd * PO Box 491
 Pittston, PA 18640-0491
 Phone: 1-800-GO-BENCO (1-800-462-3626)
 Fax: 1-888-FAX-BENCO (1-888-329-2362)
 www.benco.com

QUOTE#	10943253
LOCATION	001
DATE	05/03/24
PAGE	1 OF 1

Quotation

BILL TO

99290486
 WEST KERN COLLEGE
 DENTAL HYGIENE
 29 COUGAR CT
 TAFT, CA 93268-2329
 661-763-7706

SHIP TO

REQ# QUOTE
 WEST KERN COLLEGE
 DENTAL HYGIENE
 29 COUGAR CT
 TAFT, CA 93268-2329

All purchases hereunder are by and between Benco and the customer identified above ("Customer") and are subject to and governed by the provisions of Benco's Terms of Purchase set forth at <https://www.benco.com/terms-of-purchase/> or if the Customer entered into a written agreement with Benco (the "Agreement"), then such Agreement shall govern and control.

QUOTE DATE 04/30/24	PRICES FIRM UNTIL 05/30/24	ACCOUNT# 99290486	CUSTOMER REFERENCE NUMBER QUOTE
TERRITORY REP GOUINA	QUOTED BY	SHIP VIA UPS GROUND	CUSTOMER CONTACT TR RACHEL GOUIN

PRODUCT / DESCRIPTION	QUANTITY	PRICE	U/M	^	EXTENSION
2248-864 RDH 4-H AIR MOTOR 3PK DISP 800 DTSPY 740010 Vendor Name: DTSPY VPN: 740010 DUE TO OSHA REGULATIONS, THE ABOVE ITEM IS NOT RETURNABLE FOR CREDIT ONCE OPENED STOCKED IN 009 FOR INTERDENT	10	1807.66	PK	^	18,076.60

^ TAXABLE ITEM

SUB TOTAL	18,076.60	FREIGHT	2.99	TAX	1,491.32	EXTENDED TOTAL	19,570.91
-----------	-----------	---------	------	-----	----------	----------------	-----------

	Date
--	------

Dear Taft College: the attached equipment order (quote) is for your review from Henry Schein, Inc. dba HSD. Please read these Supplemental Terms and Conditions which are applicable to your purchase of dental equipment ("equipment" or "goods") and review all lines of the equipment order (quote) for accuracy. If all documents meet your requirements, please sign at the appropriate signature area.

DENTAL EQUIPMENT / SUPPLEMENTAL TERMS AND CONDITIONS

1. **Late Delivery.** HSD shall attempt to deliver on the date specified in the equipment order, but is not responsible for delays and any delays are not considered a breach by HSD hereunder.
2. **Partial Delivery.** By signing this equipment order, Purchaser agrees that, if in order to fulfill Purchaser's needs and/or installation requirements, HSD may make partial deliveries, and Purchaser must pay amounts owed relating to any such partial delivery. Partial billing is due upon receipt of invoice.
3. **Warranty Disclaimer.** Except as provided in HSD's equipment standard terms of sale, HSD does not give warranties (on products or installation). HSD personnel, including Equipment Specialists or Field Sales Consultants, are not authorized to bind HSD or to make warranties. Oral statements by HSD personnel or agents do not constitute warranties and may not be relied upon or considered a contract.
4. **Labor and Services Time Periods.** Labor described in your equipment order (such as maintenance, repairs, replacement of defective parts, or repairs) must be completed within 90 days following installation. Services (such as training) must be completed within 180 days following installation.
5. **Repairs/Loaners.** If manufacturer is unable to provide replacement product during repair HSD may endeavor to provide a temporary loaner during any period of repair, to the extent available.
6. **Not Included.** Costs relating to the following activities are the sole responsibility of Purchaser and ARE NOT INCLUDED IN THE PURCHASE PRICE:
 - a. Disconnecting and/or reinstalling Purchaser's existing equipment
 - b. Changes or additions in plumbing, electrical, or carpentry
 - c. Governmental inspections, approvals, or fees
 - d. Union intervention in installation or delivery
 - e. Disposal of old equipment
 - f. Delivery of donated equipment
 - g. Insurance
7. **Late Payment Charges.** 1½% PER MONTH WILL BE CHARGED ON PAST DUE BALANCES (18% PER YEAR).
8. **Office Space Plans.** Office space plans drawn by HSD, are the sole property of HSD and are not to be used without HSD's prior written consent.
9. **Purchaser's Name.** The name provided in the equipment order is the exact legal name of Purchaser.
10. **Return Policy.**

(Return Policy) Initial Here:

60 days or under	61 to 90 Days	Greater than 90 days
<ul style="list-style-type: none"> • Goods purchased on equipment orders through HSD will be subject to a 15% restock fee if the goods are returned in original sellable condition (see below). Goods returned not in original sellable condition are subject to a 25% restock fee. 	<ul style="list-style-type: none"> • Goods purchased on equipment orders through HSD will be subject to a 25% restock fee if the goods are returned in original sellable condition. Goods returned not in original sellable condition are subject to a 50% restock fee. • Regardless of condition, technology goods including laptops, desktop PCs, servers, printers, TVs, monitors, portable storage devices and network hardware will be subject to a 50% restock fee. 	<ul style="list-style-type: none"> • Goods purchased on equipment orders through HSD that have been installed and put into use can only be returned after approval for a credit to Purchaser's account which may only be used for future purchases from HSD or to settle an open balance, and will be subject to a 50% restock fee.

Exceptions/Additional Information:

- a. Goods covered by this policy are those sold by HSD in product series 800, 805, 819, 826, 845 and 850.
- b. Dates above are calculated from invoice date.
- c. Goods are not returnable after 12 months from invoice date or that show obvious signs of abuse or misuse.
- d. The following are not returnable: small equipment, hand pieces and software (including Dextrix).
- e. The following are returnable only in the first 90 days: laptops, desktop PCs, servers, printers, TVs, monitors, portable storage devices and network hardware.
- f. Interest rate charges or early pay penalties charged by financial institutions are the sole responsibility of the customer.
- g. Custom goods are not returnable.
- h. Deposits placed on custom orders that are canceled will be subject to forfeiture at any time if the manufacturer of the goods is unable to cancel an order.
- i. Original sellable condition is defined as the goods being returned in good working order, free of cosmetic imperfections and fully operational to the manufacturer's specifications.
11. **Credit Line Review.** By signing this equipment order, Purchaser authorizes HSD and its subsidiaries and affiliates, by or through their designees: (i) to investigate Purchaser's personal credit and finance records, including obtaining records from the listed bank(s) and from such other applicable banks providing information related to the opening and extension of credit and other accounts with HSD, and (ii) to use Purchaser's social security number to request and obtain consumer credit reports in connection with the opening, monitoring, renewal and extension of accounts with HSD. Purchaser further consents to the sharing of the information provided in connection with any Purchaser application and account, as well as the information on Purchaser's consumer credit report, by and among HSD and its subsidiaries and affiliates, and with third parties from which Purchaser elects to apply for credit, for purposes of applying for and extending credit and other forms of accounts. Bank and credit information may be obtained for future reference provided Purchaser's account remains in active standing. Purchaser hereby authorizes the listed bank to release Purchaser's financial information to verify funds availability for payments under this equipment order. Upon request from Purchaser, HSD or its designee may apply on Purchaser's behalf for appropriate financing to finance this equipment order.
12. **Financing Statements.** By signing this equipment order, Purchaser acknowledges that HSD may file financing statements and amendments thereto for HSD to perfect its security interest in the equipment described in this equipment order. Such security interest will be maintained until HSD receives payment in full for such equipment.
13. **Credit Card Policy.** Limits on credit card uses: (a) Henry Schein-branded credit cards, no limit; (b) non-Henry Schein-branded credit cards, limited to the greater of 10% of an order or \$20,000; and (c) no credit cards (Henry Schein-branded or other) may be used for payments regarding EZPay purchases. **(Credit Card Policy) Initial Here:** _____
14. **Sales Tax.** Sales tax shown is an estimate and actual sales tax will be calculated at time of invoice.
15. **Installation Materials.** If the equipment (or technology/digital equipment) purchased does not include necessary installation materials from the manufacturer, HSD may charge for necessary installation materials, not to exceed \$150, except where prohibited by other applicable contract
16. **Standard Terms of Sale.** HSD's equipment standard terms of sale are hereby incorporated herein by this reference and apply to this equipment order.

DISCOUNTS, REBATES AND DISCLOSURES: Invoice or statement prices may reflect or be subjected to a bundled discount or rebate pursuant to purchase offer, promotion or discount program. You must fully and accurately report to Medicare, Medicaid, Tricare and/or any other federal or State program, upon request by such program, the discounted price(s) or net price(s) for each invoiced item, after giving effect to any applicable discounts or rebates, which price(s) may differ from the extended prices set forth on your invoice. Accordingly, you should retain your invoice and all relevant information for your records. It is your responsibility to review any agreements or other documents, including offers or promotions, applicable to the invoiced products/prices to determine if your purchase(s) are subject to a bundled discount or rebate. Any such discounts must be calculated pursuant to the terms of the applicable purchase offer, promotion or discount program. Participation in a promotional discount program is only permissible in accordance with discount program rules. By participation in such program, you agree that, to your knowledge, your practice complies with the discount program requirements.

Date: May 22, 2024
Submitted by: Jose Valadez, MESA Program Director
Area Administrator: Leslie Minor, VP of Instruction
Subject: Request for Approval



Board Meeting Date: June 12, 2024

Title of Board Item:

MESA July Field Trip at UC Davis: Agreement for use of University of California, Davis

Background:

This document is the third of three documents required to finalize the MESA Program's field trip and stay at UC Davis (July 15 - 19, 2024). This agreement details the responsibilities, financial commitments, and legal obligations of Taft College MESA Program and UC Davis for the upcoming leadership retreat, ensuring compliance with laws, policies, insurance, and procedures for cancellations and damages.

Additionally, a Certificate of Insurance naming "The Regents of the University of California" must be submitted to UC Davis Conference and Event Services by June 10, 2024, as outlined on the Planning Timeline, showing the coverage below:

a. Each Occurrence	\$1,000,000.00
b. Personal and Advertising Injury	\$1,000,000.00
c. General Aggregate	\$2,000,000.00

Terms (if applicable):

July 15 - 19, 2024

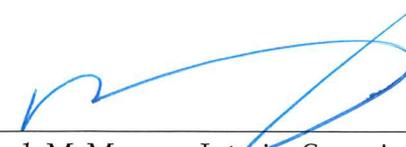
Expense (if applicable):

The total payment of \$7,947, consisting of \$4,072 for accommodation (detailed in the 60-day agreement contract) and \$3,779 for Facility and Administrative fees.

Fiscal Impact Including Source of Funds (if applicable):

This expense falls within the MESA Programs allotted budget for Field Trips using 12620-223-5740-61900.

Approved: _____


Brock McMurray, Interim Superintendent/President

AGREEMENT FOR USE OF UNIVERSITY OF CALIFORNIA, DAVIS FACILITIES

(Name of Vendor)

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA (“**University**”) on behalf of its Davis Conference and Event Services (“**CES**”) agrees to make facilities and services available to Taft College MESA Program (“**Organization**”) located at 29 Cougar Court ATTN: Jose Valadez Taft, CA 93268 (“**Mailing Address**”) for Taft College MESA Leadership Retreat (“**Event**”) on - 07/19/2024 (“**Event Date**”).

RECITALS

WHEREAS, The CES has been established and is maintained to support University's pursuit of its constitutional objectives of instruction, research, and public service; and

WHEREAS, the services of the CES may be extended to non-University users (including, when permitted by University policy, University students, faculty, and staff requesting such services for their personal use) only when, in the sole judgment of University, such action will serve purposes consistent with University's objectives and will not adversely affect the conduct of University activities; and

WHEREAS, the services requested by Organization have been determined to serve purposes consistent with University objectives and their provision to Organization not to adversely affect the conduct of University activities; and

NOW, THEREFORE, Organization agrees to pay for the facilities and services indicated in this Agreement (“**Agreement**”); also for any facilities and services subsequently requested by Organization, at the rates indicated herein or quoted at the time of the request.

TERMS & CONDITIONS

1. **DEPOSIT, CHARGES AND PAYMENT:** The Cost Estimate (Attachment 1) reflects the anticipated University charges for facilities and services based upon Organization's stated requirements as of the date of estimate. Upon execution of this Agreement, the Organization agrees to pay a non-refundable deposit of \$7974.00 or full payment in the amount of \$7947. All checks should be payable to "**The Regents of the University of California**". (Campus departments provide recharge account #: _____). Subsequent partial payments may be required at dates specified on the “Planning Timeline” (Attachment 2) or to secure services of outside vendors such as hotels. **Organization understands and agrees that final charges will be for all services requested by the Organization and provided by the University and may differ from the Cost Estimate.** All applicable cancellation fees will apply. A final invoice will be sent to Organization after the Event and must be paid within 30 days of receipt of each invoice.
2. **TIMELINE AND DUE DATES:** Organization has read and agrees to meet the due dates specified on "Planning Timeline" (Attachment 2). Failure to do so may be termed a material breach of this agreement, for which CES may terminate the agreement immediately with no further obligation.
3. **CANCELLATION:** If Organization cancels Event or event-related services, CES will charge Organization for all expenses and non-cancelable obligations related to Event made prior to its receipt of Organization's termination notice. If there is a balance due, Organization agrees to pay the balance in full to CES within 30 days of cancellation.
4. **ANTICIPATORY BREACH:** CES may cancel this Agreement with no liability to Organization, and may retain the deposit paid by Organization if, in CES's sole judgment:
 - a. CES becomes aware of information that reasonably indicates that Organization cannot pay the fees that will result from this Agreement, and/or Organization does not intend to present the Event.
 - b. CES determines that Event poses a danger to the Facility to be used or to persons in or around the Facility.
 - c. Organization fails to meet deadlines as outlined in the Planning Timeline (Attachment 2).

CES may cancel this agreement with no notice to Organization if Facility is needed by the State of California for emergency purposes. Reasonable efforts will be made to relocate Event to another suitable University venue and/or reschedule Event. If relocation is not possible, CES will return the deposit paid by Organization.

5. **FEE/PROGRAM INFORMATION:** Fee and program information must be submitted to CES for approval before printing and dissemination.
6. **RULES, REGULATIONS, POLICIES AND GUIDELINES:** University facilities shall be used only in accordance with all federal, state and local laws and University policies. Use of the facilities shall be denied if they are not in accordance with these laws and policies, or if circumstances are such that the proposed use would interfere with the orderly operation of University's programs. Organization agrees to comply with all federal, state and local laws and University policies, as well as guidelines from the Centers for Disease Control and Prevention, state, county and other local state public health officials and University health and wellness standards, which may change from time-to-time with little or no notice. Organization agrees to comply with University facility use rules in Attachment 3 and as otherwise communicated in writing to Organization. Organization is responsible for ensuring that its directors, officers, agents, employees, contractors, volunteers, guests, invitees and participants, as well as any other individual who will attend or view the contemplated activities at the University Facilities, comply with all applicable requirements.
7. **CONFERENCE HOUSING:** If residence hall facilities are to be used, Organization shall be charged for the actual number of beds used during Event or 100% of Guaranteed Beds, whichever is greater. (See Planning Timeline (Attachment 2) for definitions and due dates.) All beds shall be charged for the full term of this Agreement, regardless of number of nights used. The University reserves the right to change the accommodation location should the participant's accommodation numbers change.
8. **CHANGE OF FACILITY:** As an educational institution, the University's first priority and responsibility is to its students. As a result, academic courses take precedence with regard to the use of academic space. If at any time a facility reservation must be changed to accommodate an academic need, the University will make every effort to secure comparable space and notify Organization as soon as reasonably possible.
9. **CONSTRUCTION/ROAD CLOSURES:** Organization acknowledges that construction projects may commence for emergency or non-emergency projects on campus at any time. Should the reserved facility become unavailable due to construction, CES will notify Organization as soon as practicable. The University shall make every effort to secure comparable space for Organization; in the event that space satisfactory to Organization cannot be secured, Organization shall receive a full refund of all monies paid.
10. **PARKING:** Due to frequent large events and construction projects on campus, the University cannot guarantee the availability of parking in specific parking lots.
11. **DAMAGES TO PROPERTY:** Organization agrees to pay the University for all damage(s) to or loss of University property resulting from Organization's use of University facilities, including any loss or damage caused by Organization's contractors, licensees, invitees, or guests.
12. **INTELLECTUAL PROPERTY:** Organization shall assume all cost and liability arising from the use of patented, trademarked, franchised or copyright-protected material related to use of University facilities. Organization shall assume all cost and liability for material which violates the right of privacy or right of publicity or any other statutory or common law right of any person related to use of University facilities. Organization assumes all cost and liability for defamation related to use of University facilities. Organization agrees to indemnify, defend and hold harmless University, its officers, agents, and employees from any liability, expenses, damages, claims or costs, including legal fees, which might arise from such matters, including claims of infringement of any intellectual property or personal rights.
13. **INDEMNIFICATION:** Organization shall indemnify, defend, and hold harmless University, its officers, agents and employees, from and against any claims, damages, costs, expenses, or liabilities (collectively "Claims") arising out of or in any way connected with this Agreement including, without limitation, Claims for loss or damage to any property, or for death or injury to any person or persons but only in proportion to and to the extent that such Claims arise from the negligent or intentional acts or omissions of Organization, its officers, agents, partners, invitees or employees.
14. **LIABILITY FOR USE OF UNIVERSITY POOLS:** If using a pool or if in an area of building with a pool, notwithstanding the foregoing indemnification provision, use of University pools will be at Organization's sole risk. The University will not provide lifeguards, nor will the University assume any liability, loss, or expense for injuries or damages arising from Organization's use of pools.

15. **SMOKE-FREE:** University facilities are smoke-free environments. Smoking and the use of smokeless tobacco or unregulated nicotine products (such as electronic cigarettes) is prohibited on and within University managed property. University managed property includes all University facilities, owned or leased, both indoor and outdoor. The sale or distribution of tobacco and unregulated nicotine products on or within University managed property is also prohibited.

16. **FORCE MAJEURE:** A party shall not be considered to have failed in performance of this Agreement if the failure arises out of causes beyond the control and without the fault or negligence of that party. These causes may include but are not restricted to acts of God or the public enemy, acts of Government in its sovereign capacity, fires, floods, epidemics/pandemics, quarantine restrictions, strikes, freight embargoes, rolling blackouts, terrorist threats or actions on University property, or unusually severe weather, but in every case the failure to perform must be beyond the control and without the fault or negligence of the party. However, regardless of which party is delayed Organization shall remain liable for all non-cancelable costs contracted by the University for this Event before the force majeure event. Any unexpended balance in Organization’s account shall be refunded to Organization.

17. **INSURANCE (Non-University entities only):** A Certificate of Insurance must be submitted to CES by the date on the Planning Timeline (Attachment 2), showing coverage as checked below:

1. Comprehensive or Commercial Form General Liability (minimum limits)

a. Each Occurrence	\$1,000,000.00
b. Personal and Advertising Injury	\$1,000,000.00
c. General Aggregate	\$2,000,000.00

If the above insurance is written on a claim-made form, it will continue for three years following termination of the agreement. The insurance will have a retroactive date of placement prior to or coinciding with the effective date of the agreement.

2. Business Auto Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit of not less than \$1,000,000.00 per occurrence.

3. *Worker's Compensation* as required under California State Law.

4. Sexual Misconduct Liability insurance with limits of \$1,000,000.00 per occurrence and \$ 2,000,000.00 aggregate.

5. Other insurance as indicated:

- a. Sporting Event: Organization’s insurance must cover participants as well as spectators.
- b. Events at which alcohol will be served or sold.
- c. Other:

6. Sponsoring organization shall obtain certification prior to the commencement of work under this agreement that all their employees, directors, subcontractors, agents or volunteers who may have contact with, interaction with, or responsibility for minors shall:

- a. Undergo a local, state, and national criminal background check and national sex offender registry check;
- b. Be trained in the identification, prevention, and reporting of sexual abuse of minors;
- c. Adhere to the sponsor’s written policies related to the supervision of minors. At a minimum the sponsoring organization’s supervision procedures should include:
 - Minimum adult to minor ratios;
 - How to supervise minors during overnight activities;
 - How to supervise minors during bathroom and showering activities;
 - How to supervise minors during transition times, including drop-off and pick-up.

The Certificate(s) must name The Regents of the University of California as an additional insured. To purchase insurance through the university, please go to <https://events.campuscoverage.com/programs/uc/ucdavis/tulip>, select “apply online” and then “event host/organizer” from the drop down menu. NOTE: Prior to purchasing insurance, please check with your coordinator to see if liquor liability coverage will be required in addition to the other required insurance.

18. EQUAL OPPORTUNITY AFFIRMATIVE ACTION: University will not discriminate against Organization based on its members’ status as protected veterans or individuals with disabilities, nor discriminate against any Organization based upon its members’ race, color, religion, sex, sexual orientation, gender identity, or national origin. **Organization will abide by the requirements set forth in Executive Orders 11246 and 11375. Where applicable, Organization will abide by 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a), incorporated by reference with this statement: “This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.”** With respect to activities occurring in the State of California, Organization agrees to adhere to the California Fair Employment and Housing Act. Organization will provide University on request a breakdown of its labor force by groups as specified by University, and will discuss with University its policies and practices relating to its affirmative action programs. Organization will not maintain or provide facilities for employees at any establishment under its control that are segregated on a basis prohibited by federal law. Separate or single-user restrooms and necessary dressing or sleeping areas must be provided, however, to ensure privacy.

19. COVID-19 ADDENDUM: The COVID-19 Addendum constitutes a part of this Agreement.

20. ENTIRE AGREEMENT: This Agreement contains all the terms agreed upon by both parties and may not be amended except in writing and signed by both parties.

Agreement must be signed by the person named as Principal Officer on Application for Use of University Facilities. By executing this agreement, signer certifies he/she is authorized to sign on behalf of Organization.

ORGANIZATION OR CAMPUS DEPT

THE REGENTS OF THE UNIVERSITY
OF CALIFORNIA

Name:
Title:

Lina Layiktez
Director, Conference and Event Services -
University of California Davis

Date: _____

Date: _____

PLANNING TIMELINE
 Taft College MESA Leadership Retreat
 Date of Event: - 07/19/2024

Event Coordinator: **Mark Beluso**

The following timeline lists the various materials that must be returned to Conference and Event Services (CES) on or before the date indicated.

Due Dates

- 05/24/2024 **Agreement for Use of University Facilities** - The agreement form must be signed and returned along with your check for the non-refundable booking deposit in the amount of \$7974 payable to The Regents of the University of California. If Conference Housing is needed, an estimate on the number of beds must be provided at this time.
- 05/24/2024 **Confirmed Beds** - If Conference Housing is being used, you must confirm the number of residence hall beds to be reserved ("Confirmed Beds") by this date. You must also confirm the number of people requiring commuter meals by this date. You will be held financially responsible for the cost of at least 80% of this number even if you later decrease the number of beds and/or commuter meals. All guarantee figures are for the entire conference period.
A penalty fee of \$80 per day will be imposed if the guarantee is not received by the due date.
- 05/24/2024 **First Payment** - A first advance payment of 100 percent of the estimated charges is due to CES. Payments must be in the form of a check, money order or cash; a credit card is not an acceptable form of payment. **A penalty fee of \$80 per day will be imposed if the guarantee is not received by the due date.**
- 06/10/2024 **Certificate of Insurance** - The Regents of the University of California must be named as additional insured. To purchase insurance through the university, please go to <https://ucd.campusconnexionsuc.com/student-insurance/tenant-user-liability-insurance.html>, select "apply online" and then "event host/organizer" from the drop down menu. On the next screen, select "Apply Now". NOTE: Prior to purchasing insurance, please check with your coordinator to see if liquor liability coverage will be required in addition to other required insurance.
- 05/24/2024 **Guaranteed Beds** - If Conference Housing is being used, you may revise in writing the number of beds needed no later than this date ("Guaranteed Beds"). This number shall not be less than 80% of Confirmed Beds. You may also revise the number of people requiring commuter meals at this time. If no revision is submitted, Confirmed Beds shall become Guaranteed Beds. Any addition to this number after this date must be paid in full in the form of a cashier's check or money order at the time of request to become Guaranteed Beds and is subject to the approval of UC Davis. You will be held financially responsible for 95% of this guarantee or for the actual number of participants, whichever is greater. If the Housing Roster exceeds the number of Guaranteed Beds, that number will supersede the original number given for Guaranteed Beds. All guarantee figures are for the entire conference period. If no revision is received, the number given for Confirmed Beds will be the Guaranteed Bed number. **A penalty fee of \$80 per day will be imposed if the guarantee is not received by the due date.**

Due Dates

- 06/24/2024 **Housing Roster** - An alphabetical list of names, roommate preferences (if applicable) and room assignments. The number of people on this list may not exceed the number of people Organization has paid for.
- Please contact me immediately at (530) 747- if you are unable to meet any of the above deadlines. Failure to meet these deadlines may delay confirmation of Event and result in additional charges.

POLICIES AND PROCEDURES GOVERNING USE OF UNIVERSITY FACILITIES

1. Organizations using the University facilities for religious activities shall avoid any implication that the Organization or activities are sponsored, endorsed or favored by the University.
2. Organization shall neither conduct nor describe its business in such a way as to give the impression that it is officially conducted or sponsored by the University or that the Organization's owners, employees or agents are acting or are authorized to act as representatives of or on behalf of the University.
3. Political activities that are open to the public may be held only in those open-discussion and meeting areas designated in campus regulations.
4. Written correspondence from the Conference and Event Services Office (CES) will serve as documentation for services to be provided by that office.
5. In order to serve alcohol, an Organization must obtain a *Permit to Serve Alcoholic Beverages and license from the State Department of Alcoholic Beverage Control when required by law*. Permits are issued in accordance with the University guidelines.
6. All persons using University property on Organization's behalf shall be under Organization's care, custody and control during the period of this Agreement. All activities conducted by or on behalf of Organization on University property will be the responsibility of Organization. Organization shall be solely responsible for the orderly conduct of all persons using the premises related to Event during all times covered by this Agreement. The University reserves the right to remove or cause to be removed from the premises any person or persons acting in an unlawful or disorderly manner.
7. The University shall determine the number of security personnel necessary to maintain order at any event. Security personnel shall be provided only by the University and the Organization shall pay for all costs.
8. The University may provide, at Organization's sole cost and expense, ticket sellers, ticket takers, crowd directors, facility attendants, ushers, fire fighters, spotlight and scoreboard operators.
9. The University reserves the right to operate or contract for the operation of and to receive the income from concessions for the events to be covered by this agreement. Such concessions shall include, but not be limited to, the dispensing or sale of food or drinks.
10. For agreements with product sales:
 - a. Only those programs, souvenirs, and novelties approved by the University shall be sold by Organization.
 - b. A physical inventory shall be taken by the University prior to sale.
 - c. Organization shall pay the University _____ percent of gross receipts from such sales within one week following the event.
11. No event shall be broadcast, televised or in any manner recorded for reproduction without the prior written consent of the University. Any request for such activities (not including news broadcast) must be received by CES at least thirty (30) days prior to the event.
12. Amplified sound for any outdoor on campus locations requires that a permit be issued by CES. Permits are issued in accordance with the University guidelines.
13. In the receipt, handling, care or custody of property of any kind shipped or otherwise delivered to the premises whether prior to, during or subsequent to the use of the facility by Organization, the University and its officers, agents and employees shall act solely for the accommodation of the Organization and neither the University nor its officers, agents or employees shall be liable for any loss, damage or injury to such property.
14. Telephone and/or internet services may be obtained by Organization for its event. Such service must be requested thirty (30) days prior to event and will be provided at the sole cost and expense of Organization.
15. Pyrotechnics may not be used on campus except by permit issued by the University Fire Marshall. Pyrotechnics must be operated by a state-licensed pyro-technician.

16. University is a tobacco-free institution. Use of cigarettes, cigars, oral tobacco, electronic cigarettes and all other tobacco products is prohibited on all University owned or leased sites.
17. The University intends to ensure that people with disabilities have access to participate fully in seminars and training events in which we are involved. Therefore, the Organization will be responsible for notifying registrants of their need to identify **in advance** any accommodation needs or requests. The costs of special services such as the provision of a sign language interpreter will be the responsibility of the Organization.
18. The University shall determine if tickets will be sold and managed through University's Ticket Office or by Organization.
19. Organizations providing food/beverage to its guests must use a caterer registered with the University. CES will provide a list of registered caterers.

COVID-19 Addendum
to
Agreement for Use of University of California, Davis Facilities

This COVID-19 Addendum is a part of the Agreement for Use of University of California, Davis Facilities by and between the University and Organization, including the Policies and Procedures Governing Use of University Facilities and the other attachments thereto (collectively, the “**Agreement**”). Capitalized terms not otherwise defined herein have the meanings given to them in the Agreement.

- A. **Additional Cancellation Right.** The parties acknowledge that the situation with respect to COVID-19 is evolving and may involve the parties’ required or voluntary compliance with international, national, state and local requirements, guidance (including, but not limited to, public health guidance), best practices and laws, as well as University policies, guidelines and practices (collectively, “**COVID-19 Considerations**”), all of which may impact the Agreement. In addition to the parties’ rights under Sections 3,4,8 and 16 of the Agreement, as may be further amended below, the University has the right to cancel the Agreement at any time if the University determines in its sole and absolute discretion that the Agreement should be cancelled due to COVID-19 Considerations. In the event of such cancellation, (a) except as otherwise provided in this Addendum, neither party shall be responsible or liable to the other party for any losses or damages incurred by such other party arising out of any such cancellation, (b) Organization shall reimburse University for any non-refundable costs incurred in connection with the Agreement, and (c) Organization will be entitled to a refund of any pre-paid amounts, except for the nonrefundable costs pursuant to subsection (b) and the non-refundable deposit, the latter of which reflects the University’s administrative costs in planning for the Agreement and entering into the Agreement.
- B. **Clarification on Section 6 regarding Rules, Regulations, Policies and Guidelines.** Section 6 of the Agreement states: “University facilities shall be used only in accordance with all federal, state and local laws and University policies. Use of the facilities shall be denied if they are not in accordance with these laws and policies, or if circumstances are such that the proposed use would interfere with the orderly operation of University’s programs. Organization agrees to comply with all federal, state and local laws and University policies, as well as guidelines from the Centers for Disease Control and Prevention, state, county and other local state public health officials and University health and wellness standards, which may change from time-to-time with little or no notice. Organization agrees to comply with University facility use rules in Attachment 3 and as otherwise communicated in writing to Organization.”

For avoidance of doubt, the parties acknowledge that the referenced federal, state and local laws and University policies include any laws, directives or orders, and to the extent required by University any other guidelines or recommendations, from the state, county and city public health departments or other public health authorities relating to COVID-19 that apply to the Agreement or Organization’s activities/event under the Agreement, as well as University policies, guidelines or practices adopted with respect to COVID-19.

- C. **Clarification regarding Section 13 of the Agreement – Indemnification.** Section 13 of the Agreement states: “Organization shall indemnify, defend, and hold harmless University, its officers, agents and employees, from and against any claims, damages, costs, expenses, or liabilities (collectively “**Claims**”) arising out of or in any way connected with this Agreement including, without limitation, Claims for loss or damage to any property, or for death or injury to any person or persons but only in proportion to and to the extent that such Claims arise from the negligent or intentional acts or omissions of Organization, its officers, agents, partners, invitees or employees.”

For avoidance of doubt, the parties acknowledge that Organization’s indemnification obligation in Section 13 of the Agreement includes Claims arising out of or in any way connected with Organization’s breach of the terms of the Agreement including, without limitation, failure to comply with the requirements of Section 6 of the Agreement relating to COVID-19, as clarified in subsection B of this addendum.

- D. **Responsibility for Ill Participants.** As stated in Section 6 of Attachment 3 (Policies and Procedures Governing Use of University Facilities) to the Agreement, “All persons using University property on Organization’s behalf shall be under Organization’s care, custody and control during the period of this Agreement. All activities conducted by or on behalf of Organization on University property will be the responsibility of Organization.” Accordingly, Organization is responsible for any participants that become ill on University property during the Organization’s activities, and for responding to such illness appropriately (e.g., removal from the activity, isolation, medical care and transport, as applicable).
- E. **Plan Requirement.** Without limiting any other obligation contained herein, Organization represents and warrants that it will comply with any applicable requirements under California state, as well as local county, public health guidelines regarding establishment of plans, protocols and measures applicable to the event contemplated under the Agreement.

BOARD AGENDA ITEM

Date: May 22, 2024
Submitted by: Jose Valadez, MESA Program Director
Area Administrator: Leslie Minor, VP of Instruction
Subject: Request for Approval



Board Meeting Date: June 12, 2024

Title of Board Item:

MESA July Field Trip at UC Davis: Conference Housing and Dining Services Agreement

Background:

This document is the second of three documents required to finalize the MESA Program's field trip and stay at UC Davis from July 15-19, 2024. This is the Conference Housing and Dining Services agreement which details the terms and conditions for accommodations, financial responsibilities, and participant management, including liabilities for damages and legal issues. The agreement ensures both parties understand their commitments and provides guidelines for orderly conduct and handling unforeseen events.

Terms (if applicable):

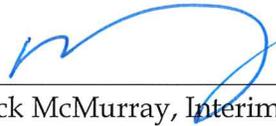
July 15 - July 19, 2024

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

Approved: _____


Brock McMurray, Interim Superintendent/President



CONFERENCE HOUSING OFFICE

575 Sprocket Bikeway, DAVIS, CA 95616

CONFERENCE HOUSING AND DINING SERVICES 2024 CONFERENCE EVENT AGREEMENT

The Regents of the University of California on behalf of its Davis campus (UC Davis) agree to make dining, living, and meeting accommodations available to Taft College MESA Program (hereinafter called "Organization") for a conference at UC Davis on 7/15/2024 through 7/19/2024.

All financial transactions with UC DAVIS excluding direct response groups will be processed via a UC DAVIS Conference Funding Account. *The Conference Account will be due and payable* upon Organizations' receipt of billing statement from Conference Housing Services post conference.

HOUSING AND DINING RATE ESTIMATES

The Conference Event Quote and Event Quote (Detail) reflects the total charge per plan based upon Organization's stated requirements as of the date of estimate. These specifications include check-in time/date, checkout time/date, specific room occupancy (double/single), and Blue or Gold plan. Organization understands and agrees final charges may differ from the original Conference Event Quote sent with this Agreement in the event of Organization requirement changes.

GUARANTEES/CHARGES AND PAYMENT

UC Davis Conference Housing requires a written Guarantee with estimated number of participants sixty (60) days in advance of arrival (60-Day Guarantee). You may revise in writing the number of participants thirty (30) days prior to the first date of the conference (30-Day Guarantee). The 30-Day Guarantee estimate shall not be less than eighty percent (80%) of the 60-Day Guarantee. If no guarantee is given, the parties hereto agree that the last estimate shall be the guarantee figure. The Organization will be financially responsible for ninety-five percent (95%) of the 30-Day Guarantee or for the actual number of participants, whichever is greater. A Participant list is required 14 days before the event. If the Participant list exceeds the guarantee, that number will supersede the original guarantee. All Guarantee figures are charged for the term of this Agreement after the event stay, regardless of number of nights used. A department recharge number is required at the 60-day guarantee for your event. Access Cards lost by participants will be charged to the Organization. Organization understands and agrees that final charges will be for all services requested by the Organization and provided by Conference Housing and Dining Services. Late fee check in/out from 11pm to 7am is \$75.00 per person.

HOUSING ASSIGNMENTS

To ensure that guests with gender inclusive preferences or people with disabilities have appropriate access to residence hall communities, the Organization will be responsible for notifying registrants/guests of their need to identify **in advance** any accommodation needs or requests and specify gender inclusive bathroom preferences when completing participant assignment list. UC Davis Conference Housing reserves the right to change the accommodation location should the participant accommodation numbers change, or in the event an unscheduled facilities project is required in the assigned housing area. In this case, UC Davis will make every effort to secure comparable space for the Organization. Organization acknowledges that projects may commence for emergency or non-emergency projects on campus at any time. UC Davis Conference Housing will notify Organization in advance regarding planned major maintenance projects as applicable.

FEE/PROGRAM INFORMATION

Organizations sponsored group fee and program information must be submitted for approval before printing and dissemination. Advertised housing and dining rates may not exceed actual rates charged by Conference Housing and Dining Services.

RULES

Organization shall be solely responsible for the orderly conduct of all persons using the premises related to Event/Conference during all times covered by this agreement. UC Davis Conference Housing reserves the right to remove from the premises any person or persons acting in an unlawful or disorderly manner. Organization agrees to comply with UC Davis Student Housing and Dining Services, and facility-use policies and procedures described in UC Davis Conference Housing General Information and the University &

Residence Hall Regulations resources provided. This information is attached and also located on our website <https://conferencehousing.ucdavis.edu>.

DAMAGES TO PROPERTY

Organization agrees to pay the University for all damages to or loss of University property resulting from Organization’s use of the University facilities, including any loss or damage caused by Organization’s contractor, licensees, invitees, or guests.

INTELLECTUAL PROPERTY

Organization shall assume all cost and liability arising from the use of patented, trademarked, franchised, or copyright-protected material related to use of University facilities. Organization shall assume all cost and liability for material that violates the right of privacy or right of publicity or any other statutory or common law right of any person related to use of University facilities. Organization assumes all cost and liability for defamation related to use of University facilities. Organization agrees to indemnify, defend and hold harmless University, its officers, agents, and employees from any liability, expenses, damages, claims or costs, including legal fees, which might arise from such matters, including claims of infringement of any intellectual property or personal rights.

INDEMNIFICATION

Organization agrees to indemnify, defend, and hold harmless the Regents of the University of California, its officers, agents and employees from and against all loss, damage and/or liability that it or they may suffer or incur, and against any and all claims, demands or causes of action that may be made or brought against it or them, caused by, arising from, or in any way connected with the organization’s use of University facilities or its exercise of the privileges herein granted.

FORCE MAJEURE

A party shall not be considered to have failed in performance of this Agreement if the failure arises out of causes beyond the control and without the fault or negligence of that party. These causes may include but are not restricted to acts of God or the public enemy, acts of Government in its sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, rolling blackouts, terrorist threats or actions on University property, or unusually severe weather, but in every case the failure to perform must be beyond the control and without the fault or negligence of the party. However, regardless of which party is prevented, delayed or stopped, Organization shall remain liable for all non-cancelable costs contracted by UC Davis Conference Housing and Dining Services before the event that occasioned the delay, interruption, or prevention. Non-cancelable costs are defined as third party costs for services or items rendered, consumed, or non-refundable.

ENTIRE AGREEMENT

This agreement contains all the terms agreed upon by both parties and may not be amended except in writing and signed by both parties.

This Agreement and subsequent participant Guarantee Agreement forms must be signed by the person named as Financial Authority (or Principle Officer). By executing this agreement, signer certifies they are authorized to sign on behalf of Organization. This agreement shall be deemed executed on the date indicated and shall be binding upon all parties, their successors and assigns.

ACCEPTED AND AGREED TO:

Organization Financial Authority (signature)

Date

Print Name/Title

Organization (UC Davis Department)/Conference Name

Conference Housing Services Representative
UC Davis Student Housing and Dining Services

Date



BOARD AGENDA ITEM

Date: May 22, 2024
Submitted by: Jose Valadez, MESA Program Director
Area Administrator: Leslie Minor, VP of Instruction
Subject: Request for Approval

A handwritten signature in blue ink, appearing to be 'lm'.

Board Meeting Date: June 12, 2024

Title of Board Item:

MESA July Field Trip at UC Davis: Conference 60-Day Guarantee

Background:

This document is the first of three documents required to finalize the MESA Program's field trip and stay at UC Davis (July 15 - 19, 2024). The document details the 24 Taft College MESA Leadership Retreat's event logistics and financial commitments for their stay at UC Davis from July 15-19, 2024, including housing and meal plans for 12 attendees. It outlines costs for single and double occupancy rooms and meal plans, totaling \$4,072.

Terms (if applicable):

July 15 - 19, 2024

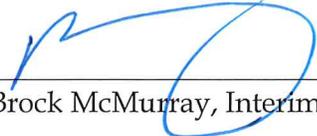
Expense (if applicable):

\$4,072.00 (out of \$7,947.00)

Fiscal Impact Including Source of Funds (if applicable):

This expense falls within the MESA Programs allotted budget for Field Trips using 12620-223-5740-61900.

Approved: _____


Brock McMurray, Interim Superintendent/President

CONFERENCE EVENT 60-DAY GUARANTEE

Organization: 24 Taft College MESA Leadership Retreat **Event Dates:** 7/15/2024 to 7/19/2024
Financial Authority: Lina Layiktezh
Group Contact: Mark Beluso

Under the terms of the attached Conference Agreement, you as the Authorized representative of the above mentioned ORGANIZATION, hereby agree to the dates, times, and estimated attendance of each of the specific Conference groups listed below. Any changes to the "Current Estimated Guests Under Group" column should be clearly indicated in the "60-Day Revised Guest Guarantee" column. Signing this document constitutes a 60-day guarantee for the number of guests (current or revised) for each indicated group.

The final 30-day guarantee of participants must not be less than eighty percent 80% of this 60-day estimate.

The 60-Day Guarantee must be signed and returned to the Conference Housing Office by: **5/16/2024**

RATE PLAN SUMMARY

Plan Selected: GOLD SINGLE LINEN \$99 GOLD DOUBLE LINEN \$82

Group Details	Amount
Estimated Attendees: 12	
Housing Details - 24 Taft College MESA Leadership Retreat Group A Single (7/15-7/19) CHO Single x 2 Beds	\$ 468.00
Housing Details - 24 Taft College MESA Leadership Retreat Group B Double (7/15-7/19) CHO Double x 10 Beds	\$ 1,660.00
Meal Plan - 24 Taft College MESA Leadership Retreat 24 Taft College MESA Group A Meal Plan (7/15-7/19) x 3 meal plan	\$ 324.00
24 Taft College MESA Group B Meal Plan (7/15-7/19) x 3 meal plan	\$ 1,620.00
Sub Total	\$ 4,072.00
Grand Total	\$ 4,072.00

EVENT REVISIONS

Please utilize this section to indicate any revisions to your conference event. All non-standard check in/out times or meals may require additional fees. All revisions must be reviewed and approved by the Conference Housing office.

	Current	<i>Revised</i>	Current	<i>Revised</i>
Group A:	Single	_____	2	_____
Group B:	Double	_____	10	_____
Group C:		_____		_____
Group D:		_____		_____

Arrival Time:	11:00 AM	Please Initial to Acknowledge: _____
Departure Time:	9:00 AM	
First Meal:	Lunch	
Last Meal:	Breakfast	

ADDITIONAL SERVICES

Does your event require any pack out meals? If yes, please provide the day(s) and the meal(s).

Does your event require catering? If yes, please provide the day(s) and the meal(s).

Does your event require any meeting space / office space? If yes, please provide the day(s), guest count, and preferred location.

Does your event require remote check in? If yes, please provide the date, time and desired check in location.

Special Accommodation Requests (Requests must be received 30 days prior to check in)

DEPARTMENTAL ACCOUNT AND SIGNATURE

Please provide the following information for departmental recharge.

CHART OF ACCOUNT TO BE RECHARGED AT CLOSE OF BILLIN

Entity: _____	Account: _____	Project: _____
Fund: _____	Purpose: _____	Activity: _____
Department: _____	Program: _____	

Contract will be signed by the Conference Housing manager upon receipt of the updated numbers and organization's authorized signature. If you require a signed copy, please contact our office.

By executing this agreement, the signer certifies that they are authorized to sign this agreement on behalf of the organization.

Under the terms of the Conference Agreement, you, as the Financial Authority for the above mentioned ORGANIZATION, hereby agree to the current or revised dates, times, and participants for each group listed.

Organization's Authorized Financial Authority _____ Date _____
Lina Layiktez

Rigley Young, Assistant Director Residential Conferences _____ Date _____
Student Housing and Dining Services

BOARD AGENDA ITEM

Date: May 28, 2024
Submitted by: Todd Hampton, Ed.D., Vice President of Administrative Services
Area Administrator: Brock McMurray, Interim Superintendent/President 
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item: Request for Approval to Transfer Funds

Background:

This is a request for approval to transfer \$3,000,000 from the Unrestricted General Fund to the Capital Outlay Projects Fund.

These funds would be used for facilities funding purposes in alignment with the Facilities Master Plan, Land Acquisition Plan, and Educational Master Plan such as for use as a funding match in the State Capital Outlay program, as a funding match to capitalize on additional funding sources and opportunities as they may arise, land acquisitions, and/or other appropriate and necessary facilities related expenses.

Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Transfer \$3,000,000 from the Unrestricted General Fund to the Capital Outlay Projects Fund.

Approved: 
Brock McMurray, Interim Superintendent/President

BOARD AGENDA ITEM

Date: May 28, 2024

Submitted by: Todd Hampton, Ed.D., Vice President of Administrative Services

Area Administrator: Brock McMurray, Interim Superintendent/President 

Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item: Amendment #1 - 2023-2026 Property and Casualty Claims Administration Services Agreement

Background:

This Amendment amends our July 1, 2023 through June 30, 2026 agreement and compensation schedule (Exhibit B) with Keenan & Associates that was approved at the January 10, 2024 Board meeting. This amendment is for the period from July 1, 2024 through June 30, 2025 and amends the compensation schedule (Exhibit B) as outlined below. This Amendment supersedes any and all prior understanding between WKCCD and Keenan & Associates ("Keenan"). All other terms and conditions of the Agreement remain unchanged.

Terms (if applicable): July 1, 2024, to June 30, 2025

Expense (if applicable):

V.P./A.V.P./Claims Manager	From \$104.40 per hour to \$108.00 per hour (3.45% increase)
Senior Claims Examiner	From \$98.48 per hour to \$102.00 per hour (3.5% increase)
Claims Examiner	From \$87.03 per hour to \$90.00 per hour (3.43% increase)
Expenses	45% of hourly billings (no increase or decrease)
Minimum per file charge	One hour (no increase or decrease)

Fiscal Impact Including Source of Funds (if applicable):

The District will be billed on a time and expense basis; therefore, there is no minimum not to exceed dollar amount. The cost for these services is included in the Vice President of Administrative Services budget and general revenue funds will be utilized.

Approved: 
Brock McMurray, Interim Superintendent/President

**AMENDMENT No 1 to
PROPERTY AND CASUALTY CLAIMS ADMINISTRATION
SERVICES AGREEMENT**

This Amendment modifies the **Property and Casualty Claims Administration Services Agreement** ("Agreement") effective on **July 1, 2023** by and between **West Kern Community College District** ("Client") and **Keenan & Associates** ("Keenan").

1. The effective date of this Amendment is **July 1, 2024**.
2. This Amendment amends **Exhibit B Compensation** of the Agreement for the period from **July 1, 2024** through **June 30, 2025** to read as outlined below. This Amendment supersedes any and all prior understanding between the Parties as to this matter.

For the period July 1, 2024– June 30, 2025:

V.P./A.V.P./Claims Manager -	\$ 108.00 per hour
Senior Claims Examiner -	\$ 102.00 per hour
Claims Examiner -	\$ 90.00 per hour
Expenses -	45% of hourly billings
Minimum per file charge	One hour

3. All other terms and conditions of the Agreement remain unchanged.
4. Each person signing this Amendment on behalf of a Party represents and warrants that he or she has the necessary authority to bind such Party and that this Amendment is binding on and enforceable against such Party.

<u>West Kern Community College District</u>		<u>Keenan & Associates</u>	
Signature:		Signature:	
By:	Todd Hampton	By:	Eric J. Lucas, Esq.
Title:	VP, Admn. Svcs./CFO	Title:	Vice President
Address:	29 Emmons Park Drive Taft, CA 93268	Address:	2355 Crenshaw Blvd., Ste. 200 Torrance, CA 90501
Attention:	Todd Hampton	Attention:	Brad Keenan
Telephone:		Telephone:	
E-mail:	thampton@taftcollege.edu	E-mail:	bkeenan1@keenan.com

Date: May 30, 2024
Submitted by: Dr. Xiaohong Li, VP of Information and Institutional Effectiveness
Area Administrator: Brock McMurray, Interim Superintendent/President 
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

Firewall Management Center Replacement
AMS.NET Quote #Q-00078605

Background:

Our current FMC (Firewall Management Controller) from Cisco has reached its End of Life (EOL) and End of Support (EOS) status. Consequently, we are unable to patch our firewall, leaving our network vulnerable to potential exploits by attackers.

In compliance with state cybersecurity requirements, the prompt removal of such outdated hardware/software is recommended. We are requesting to replace the current FMC.

This purchase request adheres to the guidelines outlined in AP 6331, Taft College Technology Purchase procedure. As per our procurement policies, AMS.NET, LLC. is one of the vendors listed under the CMAS (California Multiple Award Schedules) contractor list, offering pre-approved state pricing. The CMAS Agreement number with AMS.NET, LLC., is 47QTCA19D00MM.

Terms (if applicable):

One time purchase with 5-year support.

Expense (if applicable):

Total cost \$31,417.11

Fiscal Impact Including Source of Funds (if applicable):

To be paid using ITS budget and Cybersecurity funds.

Approved: _____


Brock McMurray, Interim Superintendent/President



AMS.NET, LLC.
 502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer

West Kern Community College District
 29 Cougar Court
 Taft CA, 93268 US
 ATTN: Mark Glbson

Ship To

West Kern Community College District
 29 Cougar Court
 Taft, CA 93268
 ATTN: Mark Glbson

Quote Description

Taft - FMC Upgrade (5Y) - 101868

 Drop ship, no Labor

Quote #	#Q-00078605
Project #	101868
Modified	4/25/2024
Account Mgr.	Sean Harrington
AM Phone	(559) 547-2867
AM Email	sharrington@ams.net
Inside Account Mgr.	Teri Edwards
IAM Phone	(925) 245-6149
IAM Email	tedwards@ams.net
Quote Exp.	5/22/2024

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Cisco Secure FMC 1700 Chassis - 5Y					
1	FMC1700-K9 Cisco Secure Firewall Management Center 1700 Chassis	Cisco Systems Inc.	1.00	\$15,046.20	\$15,046.20
2	CON-SNT-FMC1700K SNTC-8X5XNBD Cisco Secure Firewal (60 Months)	Cisco Systems Inc.	1.00	\$15,129.60	\$15,129.60
3	FMC-M6-PS-AC-1050W Cisco FMC 1050W AC Power Supply	Cisco Systems Inc.	2.00	\$0.00	\$0.00
4	CAB-N5K6A-NA Power Cord, 200/240V 6A North America	Cisco Systems Inc.	2.00	\$0.00	\$0.00
5	SF-FMC-7.4.0-K9 Cisco Secure Firewall Management Center Software v7.4.0	Cisco Systems Inc.	1.00	\$0.00	\$0.00
6	FMC-M6-NIC-SFP Cisco FMC X710-DA2 dual-port 10G SFP+ NIC	Cisco Systems Inc.	1.00	\$0.00	\$0.00
7	FMC-M6-HDD-240GB Cisco FMC 240GB SATA M.2	Cisco Systems Inc.	2.00	\$0.00	\$0.00
8	FMC-M6-HWRAID Cisco FMC M6 Boot optimized M.2 Raid controller	Cisco Systems Inc.	1.00	\$0.00	\$0.00
9	FMC-M6-TPM-2.0 Cisco FMC Trusted Platform Module 2.0	Cisco Systems Inc.	1.00	\$0.00	\$0.00



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 www.ams.net

10	FMC-M6-CPU-A7232P Cisco FMC AMD 3.1GHz 7232P 120W 8C/32MB Cache DDR4 3200MHz	Cisco Systems Inc.	1.00	\$0.00	\$0.00
11	FMC-M6-MEM-X-16GB Cisco FMC 16GB 16GB RDIMM SRx4 3200 (8Gb)	Cisco Systems Inc.	2.00	\$0.00	\$0.00
12	FMC-M6-MRAID-12G Cisco FMC 12G Modular RAID controller with 2GB cache	Cisco Systems Inc.	1.00	\$0.00	\$0.00
13	FMC-M6-HDD-1.2TB Cisco FMC M6 1.2TB 12G SAS 10K RPM SFF HDD	Cisco Systems Inc.	2.00	\$0.00	\$0.00
14	FMC-M6-O-ID10GC Cisco FMC Intel X710T2LOCPV3G1L 2x10GbE RJ45 OCP3.0 NIC	Cisco Systems Inc.	1.00	\$0.00	\$0.00
15	FMC-M6-OCP3-KIT Cisco FMC C2XX OCP 3.0 Interposer W/Mech Assy	Cisco Systems Inc.	1.00	\$0.00	\$0.00

AMS Freight					
16	AMS-FREIGHT-DROPSHIP Freight	None	1.00	\$0.00	\$0.00

Order Summary

Subtotal	\$30,175.80
Adjustment	\$0.00
Estimated Taxes	\$1,241.31
Total	\$31,417.11



AMS.NET, LLC.

502 Commerce Way, Livermore, CA 94551

925-245-6100 • 925-245-6150 Fax

www.ams.net

Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, LLC. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.

7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. Cisco and Meraki orders cannot be modified starting at 50 days prior to the current estimated ship date. Cisco and Meraki have a no return for credit RMA policy. Please make sure your order is accurate before AMS.NET places the order with the manufacturer. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to service@ams.net A copy of AMS.NET's full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/

8. The laws of the State of California will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

11. Cisco Cloud services purchased from AMS.NET requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at www.cisco.com/go/cloudterms (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.



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12. The final price of all labor in this quote is contingent upon the customer providing AMS.NET full site access, with keys or a dedicated escort, for a period of at least nine consecutive hours per working day. Any existing pathway being pulled through is assumed to be easily discoverable, and meeting BICSI standards, such as the fill ratio, lack of non-cabling material in the conduit, and appropriate number of LBs. Additionally, any interior wall penetrations are assumed to be drywall or a like material unless otherwise noted in the labor scope for this project. Any deviation from these assumptions may result in additional costs to the customer based on the time added to the project.

AMS.NET Tax ID: 94-3291626

C7 License: 763508

Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at www.ams.net/services/procurement-and-financing/

Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____

BOARD AGENDA ITEM

Date: May 14, 2024

Submitted by: Dr. Xiaohong Li, VP Information and Institutional Effectiveness

Area Administrator: Brock McMurray, Interim Superintendent/President, Title

Subject: Request for Ratification

Board Meeting Date: June 12, 2024

Title of Board Item:

Serban Sound & Communications MB523015
Children's Center Conference Room Audio/Video Equipment Relocation

Background:

In order to facilitate hybrid services, a more spacious environment for increased participation by ECEF students, Parent Advisory Council meetings and staff trainings, we respectfully request currently installed Audio/Video system be moved from CDC conference room 17 to CDC classroom 38, building 5.

Terms (if applicable):

All equipment will be moved minus the in-ceiling projector screen, projector mount and in-ceiling speakers. These items will be replaced with new equipment in CDC 5. Serban will provide all needed wiring and electrical outlets for the installation of equipment.

Expense (if applicable):

Total combined price for new Creston system and audio/video relocation
Is \$18,462.11.

Fiscal Impact Including Source of Funds (if applicable):

This will be funded through MAA unrestricted funds designated to the Children's Center.

Approved: 
Brock McMurray, Interim Superintendent/President



Serban Sound and Communication's bid price total including sales tax and labor:

Total Combined Price for new Crestron System: \$18,462.11

Serban Sound and Communications submits the following proposal for your approval.
The following bid price includes:

Serban's price is contingent upon:

1. Any changes not contained in the scope of work will be documented in writing and agreed by both the customer and Serban Sound and Communications.
2. All areas affected by the scope of work are accessible during normal working hours 8:00am to 5:00pm.
3. Pricing Valid for 30 days from March 20, 2024.

Bid Exclusions:

- Any Lead and Asbestos testing or abatement.
- Any structural engineering requirements.
- Pollution Liability Insurance, Builders Risk Insurance.
- Submittals, Permits and fees.
- Payment and Performance Bonds.
- Removal of existing or abandoned cable.

Signature _____

Date: 5-14-24

Purchase Order Number _____

If you have any questions please don't hesitate to contact me.

Sincerely,

Jerry Page

Phone 661-371-3300 ext136 Fax 661-371-2626



March 20, 2024

MB#523015

Taft College
29 Cougar Ct
Taft, CA 93268

Audio / Video installation for CDC Classroom installation classroom 38.

Scope of Work

Serban Sound will remove the Audio and Video system from the current Conference room **excluding** the in-ceiling projector screen, Projector mount pipe and in ceiling speakers and install the equipment in another CDC classroom. Serban will supply and install a new in-ceiling projector screen, Projector mount pipe, and in-ceiling speakers in the CDC classroom 38.

Major Equipment list that will be provided by Serban:

- (4) Crestron Commercial in-ceiling speakers including T-Bar support.
- (1) Projector mounting pipe (to be used with the existing projector)
- (1) Dalite recessed motorized 57"x92" projector screen (any T-Bar replacement is not included in this quote)

All needed wire and electrical outlets for the installation is also included in this proposal.

Date: May 13, 2024 XV
Submitted by: Dr. Xiaohong Li, VP of Information and Institutional Effectiveness
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Request for Approval

Board Meeting Date:

June 12, 2024

Title of Board Item:

Computerland - Adobe Creative Cloud Renewal - Year 3 of 3

Background:

Adobe Creative Cloud is a set of applications from Adobe Systems that provides access to a collection of software used for video editing, web development, and PDF creation. The college benefits from the software package in several areas across campus, including Instruction, Student Support Services, and Distance Education. This software also helps the institution remain in compliance with mandated accessibility standards.

Terms (if applicable): _____

Renewal terms: 8/26/2024 - 8/25/2025

Expense (if applicable):

Total cost of the project is \$16,425.00

Fiscal Impact Including Source of Funds (if applicable):

Student Services Budget or Guided Pathways

Approved: _____


Brock McMurray, Interim Superintendent/President



808 W San Carlos St #20
San Jose, CA 95126 Telephone : 408-519-3200
www.cland.com Fax

Quotation

Ship to Taft College
29 Cougar Court
Taft, CA 93268

Salesperson Sheri York
syork@cland.com
Director, Software & Licensing
Phone : 408-519-3221 direct
Phone :
Fax ...:

Date: 5/9/2024
Number: 187319-1
Page: 1 of 1
Sales order: 187319
Payment: Net 15
Purchase order

Bill to Taft College
29 Cougar Court
Taft, CA 93268

Contact Mark Gibson
mgibson@taftcollege.edu
661/763-7737

<u>Item number</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit price</u>	<u>Amount</u>
65313789	CREATIVE CLOUD ALL APPS PRO HED FACULTY/STAFF ETLA SUB	225.00	73.00	16,425.00
65272755	ACROBAT SIGN FOR ENTERPRISE EDU T3 ETLA SITE LICENSE	225.00		0.00

Hi Mark,

Attached is the quote for your FCCC Adobe ETLA year 3 of 3 anniversary order for Creative Cloud and Acrobat Sign Enterprise site licensing. Please use this quote to generate and submit your PO by August 5th.

Year 3 of 3: August 26, 2024 - August 25, 2025
FCCC CollegeBuys contract number: 901776

Please let me know if you need any other details.

Regards,
Smruti Chavan.

Subtotal	16,425.00
Tax	0.00
Shipping & handling ..	0.00
Total	16,425.00

BOARD AGENDA ITEM

Date: May 28, 2024

Submitted by: Nick Valsamides, Executive Director of Fiscal Services

Area Administrator: Todd Hampton, Ed.D., Vice President of Administrative Services 

Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item: Agreement with Total Compensation Systems, Inc. for Actuarial Services

Background:

West Kern Community College District (WKCCD) is required by the Governmental Accounting Standards Board (GASB) to conduct an actuarial study related to retiree health benefits every two years. WKCCD has contracted with Total Compensation Systems, Inc. for several years for actuarial services to comply with the GASB accounting standards 74/75.

The attached consulting services agreement is for actuarial services to comply with GASB 74/75. The actuarial reports from Total Compensation Systems, Inc. will include one full valuation and one "roll-forward" valuation and are separated between four employee classifications.

It is my recommendation that the Board of Trustees approve this agreement.

Terms (if applicable):

The agreement will be effective beginning April 1, 2024 and will continue through December 31, 2024, or until all consulting services have been performed.

Expense (if applicable):

The total expenditures are not to exceed \$11,100.00 under the terms of the contract.

Fiscal Impact Including Source of Funds (if applicable):

The cost for these services is included in the District Budget and General Revenue funds will be utilized:

Approved: 
Brock McMurray, Interim Superintendent/President

CONSULTING SERVICES AGREEMENT

This Agreement is entered into effective the 1st day of April, 2024 by and between Total Compensation Systems, Inc. ("Consultant"), a California corporation with principal offices located at 5655 Lindero Canyon Road, Suite 223, Westlake Village, California, 91362 and West Kern Community College District ("Customer").

The following shall govern the provision of consulting services by Consultant to Customer.

1. Consulting Services. Consultant shall provide the consulting services described on Schedule 1 attached hereto.
2. Compensation to Consultant. Customer shall pay Consultant for the consulting services described on Schedule 1 attached hereto the compensation set forth on Schedule 2 attached hereto.
3. Term and Termination. (a) Term. This Agreement shall commence on the date first written above and shall continue in effect until December 31, 2025, or until all consulting services described on Schedule 1 have been performed, whichever occurs first, unless sooner terminated in accordance with the provisions of this Agreement. (b) Termination Without Cause. This agreement may be terminated at any time by either party upon sixty (60) days prior written notice to the other party. (c) Termination With Cause. Either party shall have the right to terminate this Agreement upon the failure of either party to observe any of the covenants and agreements required to be observed by it under this Agreement, and such failure continues for a period of thirty (30) days after written notice thereof. (d) Rights and Obligations after Termination. Termination of this agreement shall not relieve either party of any rights or obligations arising out of the Agreement prior to termination, with the exception that the amount of the final payment that shall be made by Customer shall be based solely upon the percentage of work that was completed by Consultant.
4. Customer Will Provide Information. Customer shall provide Consultant with the information necessary for Consultant to provide the consulting services described on Schedule 1 attached hereto.
5. Authorization to Acquire Information. Customer hereby authorizes Consultant to acquire the necessary information reasonably required by Consultant to provide the consulting services described on Schedule 1 attached hereto from any agency, agencies, source or sources.
6. Customer's Right to Provide Information. Customer represents and warrants to Consultant that it has the right to provide the information that will be given by Customer to Consultant, or which will be acquired by Consultant pursuant to paragraphs 4 and 5 above.
7. Limitation on Services. Customer understands that Customer retains sole authority and responsibility for the operation and design of all Customer's employee benefit plans.
8. Ownership of Systems and Materials. All systems, programs, operating instructions, forms and other documentation prepared by or for Consultant shall be and remain the property of Consultant. All data source documents provided by Customer shall remain the property of Customer.
9. Indemnification. (a) By Customer. Customer hereby agrees to defend and indemnify Consultant and hold Consultant harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Customer's gross negligence or willful misconduct. (b) By Consultant. Consultant hereby agrees to defend and indemnify Customer and hold Customer harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Consultant's gross negligence or willful misconduct.

10. General.

- a. Relationship of the Parties. The relationship between Consultant and Customer established by this Agreement is that of independent contractors. Consultant and Customer shall each conduct its respective business at its own initiative, responsibility, and expense, and shall have no authority to incur any obligations on behalf of the other.
- b. Force Majeure. No party shall have liability for damages or non-performance under this Agreement due to fire, explosion, strikes or labor disputes, water, acts of God, war, civil disturbances, acts of civil or military authorities or the public enemy, transportation, facilities, labor, fuel or energy shortages, or other causes beyond that party's control.
- c. Entire Agreement. This Agreement and the Schedules attached hereto contain the entire agreement between the parties and supersedes all previous agreements and proposals, oral or written, and all negotiations, conversations, or discussions between the parties related to the subject matter of this Agreement. This Agreement shall not be deemed or construed to be modified, amended, rescinded, canceled or waived in whole or in part, except by written amendment signed by both of the parties hereto.

11. Confidentiality. Consultant recognizes that its work will bring it into close contact with confidential information of Customer, including personal information about employees of Customer. Consultant agrees not to disclose anything that is the confidential information of Customer, or that is proprietary to Customer, including its software, its legacy applications, and its databases, to any third party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as set forth below.

"CONSULTANT"
TOTAL COMPENSATION SYSTEMS, INC.

"CUSTOMER"
WEST KERN COMMUNITY COLLEGE
DISTRICT

Signed: 

Signed: _____

By: Geoffrey L. Kischuk

By: _____

Title: President

Title: _____

Date: March 5, 2024

Date: _____

SCHEDULE 1

For the purposes of this Agreement, "consulting services" shall include the following services provided by Consultant to Customer:

Consulting reports including all actuarial information necessary for Customer to comply with the requirements of current GASB accounting standards 74/75 related to retiree health benefits for two years, including one full valuation and one "roll-forward" valuation. Study results can be split by up to four employee classifications. Consultant will provide as many copies of the final reports as Customer shall reasonably request.

Services do not include Consultant's in-person attendance at any meetings. Services also do not include a separate funding valuation unless requested by Customer.

SCHEDULE 2

Customer shall pay Consultant for the retiree health valuation report based on the full valuation a total of \$7,400. One-half, or \$3,700 shall be due within 30 days of the commencement of work by Consultant. One-half, or \$3,700 shall be due within 30 days of the delivery by Consultant to Customer of the draft consulting report for the full valuation (or within 30 days of contract termination, if earlier). Customer shall also pay Consultant for the retiree valuation report based on the "roll-forward" valuation a total of \$3,700 within 30 days of the delivery by Consultant to Customer of the draft consulting report for the "roll-forward" valuation (or within 30 days of contract termination, if earlier)

If Consultant receives a non-refundable deposit from Customer of \$3,330 by May 31, 2024, all amounts shown above shall be reduced by 10%.

TCS Total Compensation Systems, Inc.

March 5, 2024

Nick Valsamides
Executive Director of Fiscal Services
West Kern Community College District
29 Emmons Park Dr
Taft, CA 93268-2317

Dear Nick,

This letter is our proposal for continued GASB 74/75 actuarial valuation services. The proposal includes a full actuarial valuation as of June 30, 2024 as well as an anticipated roll-forward valuation as of June 30, 2025.

Fees and Our 10% Discount

To confidently schedule existing clients, we provide an incentive for clients who make a commitment in advance of the valuation date. To reserve a place in our schedule, please send the signed contract and non-refundable deposit of one-half of the full valuation fee by May 31, 2024. By reserving a spot, West Kern Community College District is guaranteed a valuation slot and is prioritized over our other clients that didn't reserve one.

We apply a 10% discount to the full valuation fee as well as to the subsequent roll-forward valuation fee for those who reserve a spot by May 31, 2024. This means that, to reserve a spot, we must receive the signed contract and a check for \$3,330 (one half of the \$6,660 shown below) by May 31, 2024. The following table shows our fees for the GASB 74/75 valuations:

	<u>GASB 74/75 without Discount</u>	<u>GASB 74/75 with 10% Discount</u>
Full Valuation Fee	\$7,400	\$6,660
Roll-Forward Valuation Fee for 2 nd Year	\$3,700	\$3,330

Our fees are generally all-inclusive without additional charges for phone calls, re-work, or additional information. Because the vast majority of our clients do not require an in-person meeting or a separate funding valuation, we prefer not to bake those costs into our standard fees. We do not charge to present valuation results via telephone or a video call or to provide an annual contribution target. In the rare cases where an in-person meeting is necessary, we charge based on travel time (to a maximum of \$5,000). Fees for substantial additional funding work are determined based on the scope of the project.

Even if you aren't able to respond until after the discount deadline, we would still be happy to work with you on your GASB 74/75 valuation. It's never too late for us to get started on the valuation.

Second Year Roll-Forward Valuation

As you know, GASB 75 requires a full actuarial valuation at least every two years. Because your last full valuation was performed as of June 30, 2022, you are due for this full valuation as of June 30, 2024. While this proposal does include the subsequent roll-forward valuation that we anticipate performing as of June 30, 2025, we will confirm with you prior to performing that work to ensure circumstances have not changed, and that you would still like for us to proceed with the roll-forward valuation.

Timing and Data Requirements

Our records indicate that you will use the results of this June 30, 2024 valuation in your financials for the fiscal year ending June 30, 2024. This means that the valuation will be on a compressed timetable with little room for deviation.

The following timeline shows when the primary items are expected to be provided.

Item	Anticipated Delivery	Responsible Party
Census Data	May-July	West Kern Community College District
Asset Information	July-August	West Kern Community College District
Audit Report/ACFR	May-July	West Kern Community College District
Draft Report	July-October	TCS

Please keep in mind that even for an unfunded plan with no asset information, the valuation relies on interest rate information that cannot be obtained prior to June 30, 2024. Therefore, the valuation cannot be completed until after June 30, 2024.

Please let us know if you have any questions about the above or general questions about retiree health or pension benefits. We would very much appreciate having the opportunity to work with West Kern Community College District again this year.

Sincerely,



Geoffrey L. Kischuk
Actuary
gkischuk@totcomp.com



Will Kane
Actuary
wkane@totcomp.com



Luis Murillo
Actuary
lmurillo@totcomp.com

We request the following information in order to complete your retiree health actuarial valuation:

- **Census Data.** Demographic information as of June 30, 2024 for active employees eligible for future retiree health benefits and retirees currently receiving health benefits. See below for specific data items needed.
- **Medical Premium Rate Summary.** A summary exhibit that shows the full premium rates (even if the employer only pays up to a certain amount) for medical plans available to active employees and pre-Medicare retirees. Not necessary if you participate in CalPERS Medical as those rates are published and applicable broadly.
- **Audit Report / ACFR.** Your audit report for the fiscal year ending June 30, 2023.
- **Description of Benefit Arrangement.** Either your most recent collective bargaining agreements or a summary of the retiree health benefits and eligibility. If the benefit structure has changed since the last actuarial valuation, a brief description of the change is helpful.
- **Asset Statement.** If retiree health benefits are being funded through an irrevocable trust, please provide the annual trust statement for the full fiscal year ending on June 30, 2024.
- **Formal Funding Policy.** If your plan has a Board-approved funding policy to serve as a basis for an Actuarially Determined Contribution under GASB 75, please let us know (this is relatively rare).
- **Other Useful Information.** Every retiree health plan is unique! If there is information not listed above or below that you believe would be helpful, please feel free to provide it.

For Each Active Employee (any active employee who may become eligible for future retiree health benefits)

- Required Information
 - Date of Birth
 - Sex
 - Date of Hire
 - Employee Group (e.g. Police, Fire, Management, Classified, Certificated, Miscellaneous)
 - Full-Time Equivalent Fraction OR Hours Per Week OR Full-Time / Part-Time Indicator
- Other Information (not required but helpful to have)
 - Name
 - Identifier (e.g. Employee ID, SSN, Last 4 SSN)
 - Active Medical Plan Name, Premium Amount, and Coverage Tier (Single, 2-Party, Family)
 - Salary or Rate of Pay (only needed if you will ask us to calculate the plan's covered payroll)

For Each Retiree (any retiree receiving health coverage (even if self-pay) or health payments through employer)

- Required Information
 - Date of Birth
 - Sex
 - Date of Retirement (to the extent available)
 - Date/Age Benefit Ends (needed if differs amongst retirees – e.g. Lifetime for some / Age 65 for others)
 - Employee Group (e.g. Police, Fire, Management, Classified, Certificated, Miscellaneous)
 - Medical Plan Name and Coverage Tier (Single, 2-Party, Family)
 - Medical Premium – Total Amount (even if employer only pays up to a capped amount)
 - Medical Premium – Employer Portion (including employer reimbursement of Retiree Portion, if any)
 - Medical Premium – Retiree Portion
 - Employer Paid Amount for any Non-Medical Health Benefits (Dental, Vision, Life Insurance, Medicare Part B, HRA Contributions, Cash-In-Lieu, etc.)
- Other Information (not required but helpful to have)
 - Name
 - Identifier (e.g. Employee ID, SSN, Last 4 SSN)

TCS Actuarial Clients

Following is a list of California public employers for which we have performed retiree health valuation services.

Acalanes Union High School District
Acton-Agua Dulce Unified School District
Adelanto Elementary School District
Alameda County Office of Education
Alameda County Waste Management Authority
Alisal Union School District
Allan Hancock Joint Community College District
Alpine Springs County Water District
Alpine Union Elementary School District
Alta Loma School District
Alta Vista Elementary School District
Altadena Library District
Alvord Unified School District
Amador County Office of Education
Anderson Union High School District
Antelope Valley College
Antelope Valley Mosquito & Vector Control District
Antelope Valley Union High School District
Antelope Valley-East Kern Water Agency
Apple Valley Unified School District
Arcadia Unified School District
Arcohe Union Elementary School District
Armona Union Elementary School District
Aromas-San Juan Unified School District
Arrowbear Park County Water District
Arvin Union School District
Associated Students of San Jose State University
Atascadero Unified School District
Atwater Elementary School District
Auburn Public Cemetery District
Auburn Union Elementary School District
Bakersfield City School District
Baldy View Regional Occupation Program
Banning Unified School District
Banta Elementary School District
Barstow Community College District
Bass Lake Joint Union Elementary School District
Bassett Unified School District
Bay Area Rapid Transit District
Bear Valley Unified School District
Beardsley Elementary School District
Beaumont Unified School District
Beaumont-Cherry Valley Recreation and Park District
Bella Vista Elementary School District
Belmont Redwood Shores School District
Berkeley Unified School District
Big Pine Unified School District
Bishop Unified School District
Black Butte Union Elementary School District
Blue Lake Union Elementary School District
Bonny Doon Union Elementary School District
Boulder Creek Fire Protection District
Branciforte Fire Protection District
Bret Harte Union High School District
Burbank Unified School District
Burlingame Elementary School District
Burnt Ranch Elementary School District
Burton School District
Butte County Office of Education
Butte-Glenn Community College District
Buttonwillow Union Elementary School District
Cabrillo College Foundation
Cabrillo Community College District
Cachuma Operation and Maintenance Board
Cal Poly Humboldt University Center
Calaveras County Office of Education
Calexico Unified School District
California State University Los Angeles - Auxiliary Services
California State University, Long Beach Research Foundation
Calistoga Joint Unified School District
Camino Union Elementary School District
Carmel Unified School District
Carmichael Water District
Carpinteria Unified School District
Cascade Union Elementary School District
Castaic Union School District
Castro Valley Sanitary District
Castro Valley Unified School District
Castroville Community Services District
Central Elementary School District
Central Union School District
Central Valley Regional Center, Inc.
Centralia Elementary School District
Ceres Unified School District
Cerritos Community College District
Chabot-Las Positas Community College District
Chaffey Community College District
Chaffey Joint Union High School District
Chatom Union School District
Chico Unified School District
Chino Basin Watermaster
Chino Valley Unified School District
Chowchilla Elementary School District
Chualar Union School District

Citrus Community College District
City College of San Francisco Bookstore
City of Aliso Viejo
City of Arcata
City of Auburn
City of Bell
City of Bell Gardens
City of Bellflower
City of Blue Lake
City of Buena Park
City of Canyon Lake
City of Carmel-by-the-Sea
City of Claremont
City of Coronado
City of Covina
City of Cypress
City of Diamond Bar
City of Dunn
City of East Carbon
City of El Cajon
City of El Paso de Robles
City of Elk Grove
City of Emeryville
City of Fountain Valley
City of Garden Grove
City of Hercules
City of Imperial Beach
City of Industry
City of Irwindale
City of La Puente
City of Lafayette
City of Lake Forest
City of Lakeport
City of Lawndale
City of Lindsay
City of Loma Linda
City of Los Alamitos
City of Manhattan Beach
City of Menifee
City of Millbrae
City of Mission Viejo
City of Morro Bay
City of Oceanside
City of Orinda
City of Oroville
City of Perris
City of Pomona
City of Porterville
City of Rancho Santa Margarita
City of Ridgecrest
City of Riverside

City of Rolling Hills
City of San Clemente
City of San Dimas
City of San Gabriel
City of Scotts Valley
City of Seaside
City of Signal Hill
City of Simi Valley -- General Unit
City of Solvang
City of South Ogden
City of Stanton
City of Twentynine Palms
City of Winters
Claremont Unified School District
Cloverdale Unified School District
Coachella Valley Mosquito and Vector Control District
Coachella Valley Unified School District
Coast Community College District
Coastline Regional Occupational Program
Coastside County Water District
Coastside Fire Protection District
Cold Spring Elementary School District
College and Career Advantage
College of the Desert
College of the Redwoods
College of the Sequoias
College of the Siskiyous
Colton-Redlands-Yucaipa Regional Occupational
Program
Columbia Elementary School District
Colusa County Office of Education
Compton Community College District
Compton Creek Mosquito Abatement District
Compton Unified School District
Conejo Valley Unified School District
Conrad Hilton Foundation
Contra Costa Community College District
Contra Costa County Office of Education
Copper Mountain Community College District
Corcoran Joint Unified School District
Corning Union Elementary School District
Corning Union High School District
Corona-Norco Unified School District
Cotati-Rohnert Park Unified School District
Cottonwood Fire Protection District
Cottonwood Union School District
Crestline Sanitation District
Cuddeback Union Elementary School District
Cuesta College
Cutten Elementary School District
Cypress School District

Davis Joint Unified School District
 Dehesa Elementary School District
 Del Mar Union Elementary School District
 Del Norte County Schools
 Del Paso Manor Water District
 Delano Joint Union High School District
 Delano Union School District
 Denair Unified School District
 Desert Center Unified School District
 Desert Health Care District
 Desert Sands Unified School District
 Dinuba Unified School District
 Diocese of San Bernardino
 Dos Palos Oro Loma Joint Unified School District
 Douglas City Elementary School District
 Downey Unified School District
 Dry Creek Joint Elementary School District
 Duarte Unified School District
 Ducor Union Elementary School District
 Durham Unified School District
 East Whittier City School District
 Eastside Union School District
 El Camino Community College District
 El Dorado County Transportation Commission
 El Dorado Hills County Water District
 El Dorado Irrigation District
 El Dorado Union High School District
 El Rancho Unified School District
 El Segundo Unified School District
 Elk Grove Benefit Employee Retirement Trust
 Elk Grove Unified School District
 Emery Unified School District
 Encina Wastewater Authority
 Encinitas Union Elementary School District
 Enterprise Elementary School District
 Escalon Unified School District
 Escondido Union School District
 Etiwanda School District
 Eureka City Schools
 Fairfax Elementary School District
 Fairfield-Suisun Sewer District
 Feather River Air Quality Management District
 Feather River Community College District
 Ferndale Unified School District
 Fieldbrook Elementary School District
 First 5 San Benito
 Folsom-Cordova Unified School District
 Fontana Unified School District
 Foothill-DeAnza Community College District
 Fortuna Union High School District
 Fountain Valley Elementary School District
 Fowler Unified School District
 Franklin Elementary School District
 Fremont Union High School District
 Freshwater School District
 Fresno County Superintendent of Schools
 Fruitvale Elementary School District
 Fullerton Elementary School District
 Galt Joint Union Elementary School District
 Garfield School District
 Gerber Union Elementary School District
 Glendale Community College District
 Glenn County Office of Education
 Glenn-Colusa Irrigation District
 Gold Coast Transit
 Gold Oak Union Elementary School District
 Goleta Water District
 Goleta West Sanitary District
 Grant Elementary School District
 Gravenstein Union Elementary School District
 Great Basin Unified Air Pollution Control District
 Greater Anaheim Special Education Local Plan Area
 Greenfield Union Elementary School District
 Greenfield Union School District
 Gridley Unified School District
 Grizzly Challenge Charter School District
 Grossmont Healthcare District
 Grossmont Union High School District
 Grossmont-Cuyamaca Community College District
 Guadalupe Union Elementary School District
 Guerneville Elementary School District
 Gustine Unified School District
 Happy Valley Union Elementary School District
 Harmony Union Elementary School District
 Hart Ransom Academic Charter School
 Hart Ransom Union Elementary School District
 Hartnell Community College District
 Healdsburg Unified School District
 Helix Water District
 Hemet Unified School District
 Hi-Desert Water District
 Housing Authority of the City of Eureka
 Housing Authority of the City of Los Angeles
 Housing Authority of the City of South San Francisco
 Housing Authority of the County of San Joaquin
 Hueneme Elementary School District
 Hughson Unified School District
 Humboldt Bay Harbor Recreation and Conservation
 District
 Humboldt County Office of Education
 Humboldt Transit Authority
 Huntington Beach City Elementary School District

Imperial Community College District
 Imperial County Office of Education
 Indian Wells Valley Water District
 Inland Counties Regional Center, Inc.
 Inland Empire Utilities Agency
 Ironhouse Sanitary District
 Jacoby Creek School District
 Jefferson School District
 Jefferson Union High School District
 John Swett Unified School District
 Julian Union High School District
 Junction Elementary School District
 Jurupa Unified School District
 Kaweah Delta Water Conservation District
 Kentfield Elementary School District
 Kerman Unified School District
 Kern Community College District
 Kern Council of Governments
 Kern County Law Library
 Kern County Office of Education
 Kernville Union School District
 Kings Canyon Joint Unified School District
 Kings County Office of Education
 Kings River Union Elementary School District
 Kings River-Hardwick Union School District
 Kingsburg Elementary Charter School District
 Kit Carson Union Elementary School District
 Knights Ferry Elementary School District
 Knightsen Elementary School District
 La Habra City School District
 La Puente Valley County Water District
 Lafayette School District
 Laguna Beach County Water District
 Laguna Beach Unified School District
 Lake Elsinore Unified School District
 Lake Hemet Municipal Water District
 Lake Tahoe Community College District
 Lakeside Fire Protection District
 Lakeside Union Elementary School District
 Lamont Elementary School District
 Lancaster School District
 Larkspur-Corte Madera School District
 Las Lomitas School District
 Las Virgenes Unified School District
 Lassen County Office of Education
 Lassen Municipal Utility District
 Lassen Union High School District
 Laton Unified School District
 Lawndale Elementary School District
 Le Grand Union Elementary School District
 Lemon Grove School District
 Lemoore Union Elementary School District
 Lemoore Union High School District
 Lewiston Elementary School District
 Liberty Union High School District
 Lindsay Unified School District
 Littlerock Creek Irrigation District
 Live Oak School District
 Live Oak Unified School District
 Livermore Valley Joint Unified School District
 Livingston Union School District
 Local Agency Formation Commission for the County of
 Los Angeles
 Lodi Unified School District
 Loleta Union Elementary School District
 Long Beach City College
 Loomis Union School District
 Los Alamitos Unified School District
 Los Angeles County Law Library
 Los Angeles County West Vector & Vector-Borne
 Disease Control District
 Los Gatos-Saratoga Joint Union High School District
 Lost Hills Union Elementary School District
 Lower Tule River Irrigation District
 Lucia Mar Unified School District
 Luther Burbank Elementary School District
 Magnolia School District
 Mammoth Unified School District
 Manzanita Elementary School District
 March Joint Powers Authority
 Marin Community College District
 Marin County Office of Education
 Mark West Union School District
 Martinez Unified School District
 Marysville Joint Unified School District
 McCabe Union Elementary School District
 McFarland Unified School District
 McKinleyville Union School District
 McKittrick Elementary School District
 Meadows Union Elementary School District
 Meeks Bay Fire Protection District
 Mendocino-Lake Community College
 Menlo Park City School District
 Merced Community College District
 Merced County Office of Education
 Merced Irrigation District
 Merced Union High School District
 Mid-Placer Public Schools Transportation Agency
 Mill Valley Elementary School District
 Millbrae School District
 Mission Valley ROP
 Modesto City Schools

Modoc Joint Unified School District
 Mojave Unified School District
 Mono County Office of Education
 Monroe Elementary School District
 Montecito Sanitary District
 Montecito Water District
 Monterey Peninsula Community College District
 Monterey Peninsula Unified School District
 Monterey Regional Waste Management District
 Moraga School District
 Moreland School District
 Moreno Valley Unified School District
 Morongo Unified School District
 Mosquito & Vector Management District of Santa
 Barbara County
 Mount San Antonio Community College District
 Mount San Antonio Community College District
 Auxiliary
 Mount Shasta Union School District
 Mountain Valley Special Education JPA
 Mountain Valley Unified School District
 Mountain View Elementary School District
 Mountain View Los Altos Union High School District
 Mt. Diablo Unified School District
 Mt. San Jacinto Community College District
 Municipalities, Colleges and Schools Insurance Group
 Murrieta Valley Unified School District
 Napa County Office of Education
 Napa Valley Community College District
 Natomas Unified School District
 Nevada Joint Union High School District
 New Hope Elementary School District
 New Jerusalem Elementary School District
 Newman Crows Landing Unified School District
 North Coast Unified Air Quality Management District
 North of the River Municipal Water District
 North Orange County Community College District
 North Orange County Regional Occupational Program
 North Tahoe Fire Protection District
 Northwest Mosquito and Vector Control District
 Norwalk La Mirada Unified School District
 Novato Unified School District
 Nuvview Union School District
 Oak Valley Union Elementary School District
 Oakdale Joint Unified School District
 Oakland City Housing Authority
 Oakley Union Elementary School District
 Ocean View School District
 Oceanside Unified School District
 Ohlone Community College District
 Ojai Valley Sanitary District
 Old Adobe Union School District
 Olympic Valley Public Service District
 Ontario Montclair School District Board of Trustees
 Orange Center School District
 Orange County Superintendent of Schools
 Orange Unified School District
 Orcutt Academy Charter
 Orcutt Union School District
 Orland Unified School District
 Oro Grande Elementary School District
 Oroville City Elementary School District
 Oroville Union High School District
 Otay Water District
 Owens Valley Unified School District
 Oxnard School District
 Oxnard Union High School District
 Pacheco Union School District
 Pacific Grove Unified School District
 Pacific Union School District
 Pacifica School District
 Pajaro Valley Public Cemetery District
 Pajaro Valley Unified School District
 Palermo Union Elementary School District
 Palm Ranch Irrigation District
 Palm Springs Unified School District
 Palo Verde Community College District
 Palo Verde Unified School District
 Palomar Community College District
 Paradise Elementary School District
 Paradise Irrigation District
 Paradise Unified School District
 Parlier Unified School District
 Pasadena Area Community College District
 Patterson Joint Unified School District
 Peralta Community College District
 Perris Elementary School District
 Pico Water District
 Piedmont Unified School District
 Pioneer Union School District
 Placentia-Yorba Linda Unified School District
 Placer County Office of Education
 Placer Hills Union School District
 Placerville Union Elementary School District
 Planada Elementary School District
 Pleasant Valley School District
 Pleasant View Elementary School District
 Pleasanton Unified School District
 Plumas County Community Development Commission
 Port of Hueneme - Oxnard Harbor District
 Porterville Unified School District
 Poway Unified School District

Processing Tomato Advisory Board
PSA2 Area Agency on Aging
Rancho Santiago Community College District
Ravenswood City Elementary School District
Reclamation District No. 1000
Reclamation District No. 900
Red Bluff Joint Union High School District
Red Bluff Union Elementary School District
Redlands Unified School District
Reed Union School District
Reef-Sunset Unified School District
Rescue Fire Protection District
Richgrove Elementary School District
Rim of the World Unified School District
Rincon Valley Union School District
Rio Bravo-Greeley Union Elementary School District
Rio Dell Elementary School District
Rio Hondo Community College District
Riverbank Unified School District
Riverdale Joint Unified School District
Riverside Transit Agency
Robla School District
Rocklin Unified School District
Rodeo-Hercules Fire Protection District
Rosedale Union School District
Roseland Elementary School District
Roseville City School District
Ross School District
Ross Valley Elementary School District
Rowland Unified School District
Rubidoux Community Services District
Sacramento Public Library Authority
Saddleback Valley Unified School District
Salinas City Elementary School District
Salinas Union High School District
San Bernardino City Unified School District
San Bernardino Community College District
San Bernardino County Superintendent of Schools
San Bruno Park School District
San Carlos School District
San Diego County Office of Education
San Francisco Community College District
San Francisco Unified School District
San Gabriel Unified School District
San Jacinto Unified School District
San Joaquin County Office of Education
San Joaquin Delta Community College District
San Juan Water District
San Lorenzo Unified School District
San Luis Coastal Unified School District
San Luis Obispo County Office of Education

San Marcos Unified School District
San Mateo County Community College District
San Mateo County Office of Education
San Mateo County Schools Insurance Group
San Mateo Union High School District
San Miguel Consolidated Fire Protection District
San Ramon Valley Unified School District
Santa Ana Unified School District
Santa Barbara Community College District
Santa Barbara County Association of Governments
Santa Barbara County Education Office
Santa Barbara San Luis Obispo Regional Health
Authority (CenCal)
Santa Clarita Community College District
Santa Cruz County Office of Education
Santa Fe Irrigation District
Santa Maria Joint Union High School District
Santa Maria Public Airport District
Santa Monica Community College District
Santa Paula City Housing Authority
Santa Rita Union School District
Santa Ynez River Water Conservation District,
Improvement District No.1
Saucelito Irrigation District
Savanna Elementary School District
Scotia Union Elementary School District
Scotts Valley Fire Protection District
Scotts Valley Water District
Seeley Union Elementary School District
Selma Kingsburg Fowler County Sanitation District
Sequoia Union High School District
Serrano Water District
Shasta County Office of Education
Shasta Regional Transportation Agency
Shasta Tehama Trinity Joint Community College District
Shasta Union High School District
Shasta-Trinity ROP JPA
Sierra Lakes County Water District
Sierra Sands Unified School District
Sierra Unified School District
Silicon Valley Clean Water
Silver Valley Unified School District
Siskiyou County Office of Education
Siskiyou Union High School District
Solano County Community College District
Solano County Office of Education
Soledad Unified School District
Sonoma Valley Unified School District
South Bay Union School District
South Bay Union School District
South County Support Services Agency

South Feather Water and Power Agency
 South Fork Union School District
 South Monterey County Joint Union High School District
 South Pasadena Unified School District
 South San Francisco Unified School District
 South San Luis Obispo County Sanitation District
 Southern California Association of Governments
 Southern California Library Cooperative
 Southern Humboldt Joint Unified School District
 Southern Kern Unified School District
 Southern Trinity Joint Unified School District
 Southwest Transportation Agency
 Standard Elementary School District
 Stanislaus County Office of Education
 Stanislaus Union School District
 Stege Sanitary District
 Stockton Unified School District
 Strathmore Union Elementary School District
 Successor Agency to the Redevelopment Agency of the
 City and County of San Francisco dba San Francisco
 Office of Community Investment and Infrastructure
 (OCII)
 Sundale Union Elementary School District
 Sunnyside Union Elementary School District
 Susanville Sanitary District
 Susanville School District
 Sutter Cemetery District
 Sutter County Office of Education
 Sweetwater Authority
 Taft City School District
 Tahoe-Truckee Sanitation Agency
 Tahoe-Truckee Unified School District
 TCS Miscellaneous
 Temple City Unified School District
 Thermalito Union Elementary School District
 Tiburon Fire Protection District
 Town of Ross
 Trabuco Canyon Water District
 Tracy Joint Unified School District
 Trinidad Union School District
 Trinity Alps Unified School District
 Trinity County Office of Education
 Truckee Fire Protection District
 Truckee Sanitary District
 Trust for Retirees of Associated California Schools
 Tulare City School District
 Tulare County Office of Education
 Tulare Joint Union High School District
 Tulare Mosquito Abatement District
 Turlock Unified School District
 United Water Conservation District
 Upper Lake Unified School District
 Upper San Gabriel Valley Municipal Water District
 UTOPIA Fiber
 Val Verde Unified School District
 Vallecito Union School District
 Vallecitos Water District
 Valley County Water District
 Valley Home Joint School District
 Valley Sanitary District
 Ventura County Community College District
 Ventura County Office of Education
 Victor Elementary School District
 Victor Valley Community College District
 Victor Valley Union High School District
 Vineland Elementary School District
 Vista Irrigation District
 Walnut Creek School District
 Walnut Valley Unified School District
 Waltham Housing Authority
 Wasco Union Elementary School District
 Washington Unified School District
 Washington Union School District
 Weed Union Elementary School District
 West Cities Police Communications JPA
 West Contra Costa Transportation Advisory Committee
 West Hills Community College District
 West Kern Community College District
 West Sonoma County Union High School District
 West Valley-Mission Community College District
 Western Placer Unified School District
 Westside Union School District
 Westwood Unified School District
 Wheatland School District
 Wheatland Union High School District
 Willits Unified School District
 Wilsona School District
 Windsor Unified School District
 Winters Joint Unified School District
 Winton School District
 Woodland Joint Unified School District
 Woodside Elementary School District
 Woodside Fire Protection District
 Woodville Union School District
 Yolo County Office of Education
 Yosemite Community College District
 Yreka Union Elementary School District
 Yreka Union High School District
 Yuba Community College District
 Yuba County Office of Education
 Yucaipa-Calimesa Unified School District

BOARD AGENDA ITEM

Date: May 14, 2024
Submitted by: Dr. Xiaohong Li, VP Information and Institutional Effectiveness
Area Administrator: Brock McMurray, Interim Superintendent/President, Title
Subject: Request for Approval

XV

Board Meeting Date: June 12, 2024

Title of Board Item:

Serban Sound & Communications MB#523015
Outdoor/Playground Audio/Video Cameras

Background:

The outdoor audio/video cameras will provide opportunities for higher education students to observe, record and report children's growth and development as they utilize the outdoor learning environments. They will also provide specialist to assess children's needs and on-going services.

Terms (if applicable)

Serban Sound will add 3 new Uniview cameras to connect to the CDC Uniview camera system

Expense (if applicable):

Total combined price for new Creston system and audio/video relocation
Is \$5,360.48.

Fiscal Impact Including Source of Funds (if applicable):

This will be funded through MAA unrestricted funds designated to the Children's Center.

Approved: 
Brock McMurray, Interim Superintendent/President

March 20, 2024

MB#523015

Taft College
29 Cougar Ct
Taft, CA 93268

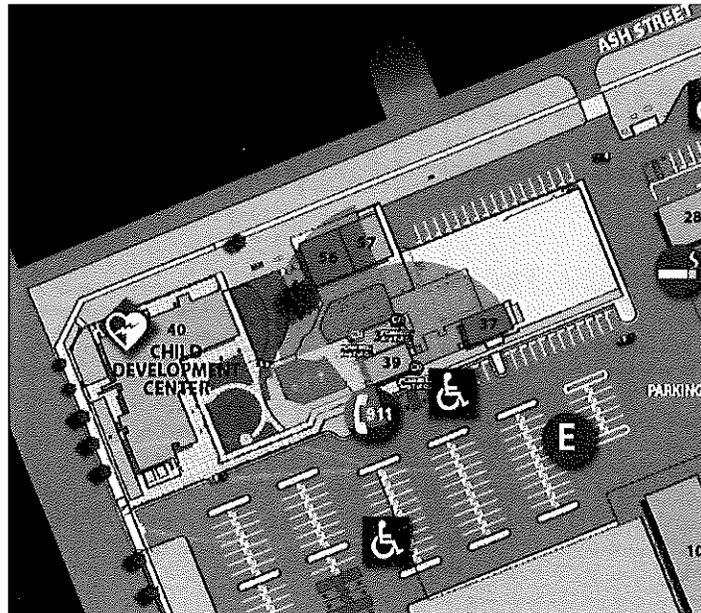
Audio / Video installation for CDC Classroom installation.

Scope of Work

Serban Sound will add 3 new Uniview cameras to connect to the CDC Uniview camera system. The cameras will be installed on the outside walls of classroom 38 & 39. The new cameras will connect to the districts network switch that is in CDC classroom 39. The district will need to supply network support for importing the new cameras as well as camera field of view approval during the installation.

Major Equipment list that will be provided by Serban:

- (3) UNV Network fixed lens water-resistant Full Color turret dome camera, 1/1.8" 4MP.
- (3) Uniview Camera back boxes.
- (Lot) needed cabling and connectors.





Serban Sound and Communication's bid price total including sales tax and labor:

Total Combined Price for new cameras: \$5,360.48

Serban Sound and Communications submits the following proposal for your approval. The following bid price includes:

Serban's price is contingent upon:

1. Any changes not contained in the scope of work will be documented in writing and agreed by both the customer and Serban Sound and Communications.
2. All areas affected by the scope of work are accessible during normal working hours 8:00am to 5:00pm.
3. Pricing Valid for 30 days from March 20, 2024.

Bid Exclusions:

- Any Lead and Asbestos testing or abatement.
- Any structural engineering requirements.
- Pollution Liability Insurance, Builders Risk Insurance.
- Submittals, Permits and fees.
- Payment and Performance Bonds.
- Removal of existing or abandoned cable.

Signature _____

Date: _____

Purchase Order Number _____

If you have any questions please don't hesitate to contact me.

Sincerely,

Jerry Page

Phone 661-371-3300 ext136 Fax 661-371-2626

Date: May 20, 2024
Submitted by: Dr. Devin Daugherty, Dean of Instruction and CTE
Area Administrator: Dr. Leslie Minor, VP of Instruction
Subject: Request for Approval

lm

Board Meeting Date:

June 12, 2024

Title of Board Item:

Lexicomp Software

Background:

Lexicomp software provides drug information resources and tools to help Dental Hygiene students in class and clinicals. It provides clear, concise point-of-care drug information, including dosing, administration, warnings, and precautions, as well as clinical content, such as clinical practice guidelines.

Terms (if applicable):

August 1, 2024, to July 31, 2025

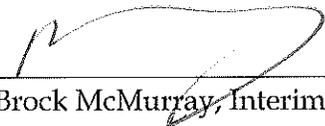
Expense (if applicable):

\$3,125.00

Fiscal Impact Including Source of Funds (if applicable):

Strong Workforce Program (SWP-8)

Approved: _____


Brock McMurray, Interim Superintendent/President

**UPTODATE
CONTENT LICENSE AGREEMENT**

THIS UPTODATE CONTENT LICENSE AGREEMENT is entered into by and between UpToDate, Inc., a Delaware corporation ("UpToDate"), and Taft College ("Licensee").

1. DEFINITIONS. In addition to any definitions described within the body of the Agreement, the parties agree to the following definitions:

1.1. "Agreement" means this Content License Agreement, including any and all applicable addenda, exhibits, attachments and amendments agreed to by the parties in writing.

1.2. "Authorized Recipient" means an individual person who is a patient or customer of an Authorized User and is in a group of individual persons expressly permitted access to certain Content as described in the Permitted Use set forth in Exhibit 1, Section E.

1.3. "Authorized User" means a person or entity defined as an "Authorized User" as set forth in Exhibit 1, Section G, or such other person or entity approved in writing by UpToDate to access or use the Licensed Content under the terms of this Agreement.

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1.6. "Effective Date" means the date set forth in Exhibit 1, Section B.

1.7. "Fee Term" means the twelve (12) month billing period beginning on the Effective Date and each successive twelve month billing period thereafter.

1.8. "Initial Term" means the number of years from the Effective Date as set forth in Exhibit 1, Section C.

1.9. "License Fees" means the fees set forth in Exhibit 1, Section F, and any other payments due to UpToDate under this Agreement.

1.10. "Licensed Content" means the UpToDate solutions identified in Exhibit 1, Section D. Licensed Content does not include the Licensee Formulary Data.

1.11. "Licensee" means the person or entity identified in Exhibit 1, Section A.

1.12. "Licensee Formulary Data" means Licensee's formularies, policies and procedures, therapeutic guidelines and other content that Licensee has created or otherwise input in UpToDate® Lexidrug™ Formulink or that have been created or otherwise input in UpToDate® Lexidrug™ Formulink on Licensee's behalf and pursuant to Licensee's instructions. Licensee Formulary Data does not include the Content, the Formulary Build Services (as defined in Exhibit 1, Section G.), Formulary Content Editing Services (as defined in Exhibit 1, Section G.3).

1.13. "Permitted Use" means the explicit, limited use of the Licensed Content set forth in Exhibit 1, Section E, subject to the restrictions set forth in the Agreement.

1.14. "Renewal Term" means any of the successive renewal periods of length following the Initial Term as set forth in Exhibit 1, Section C and as further defined in Section 3.1.

1.15. "Term" means the Initial Term and any Renewal Terms as set forth in Exhibit 1, Section C.

1.16. "Third Party Material" means any data, information, content, software, or other material supplied or licensed to UpToDate by third parties and made available as part of the Licensed Content.

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2.16.2 If Licensee implements or uses User Control, Licensee agrees to include the following professional responsibility disclaimer notice so that it is displayed to each Authorized User at the time User Control is first implemented, at the time an Authorized User first accesses Content subject to User Control, and each time the parameters of User Control are modified thereafter:

"The user of this application acknowledges that the professional duty to the patient in providing health care services (including the dispensing of prescription drugs and drug information, substitution of one drug product for another or the availability of generic substitutable alternative drug products, and answering questions a patient may have) lies solely with the health care professional providing direct patient care and/or pharmaceutical services. This application is designed to provide the user with certain "alerts" related to drug safety, which may include, but not be limited to, alerts pertaining to: drug, food and herbal medication interactions; drug-to-drug interactions; adverse drug reactions; drug precautions; drug dosage; and duration of drug therapy. This application permits the developer or user to use their discretion to customize, filter, deactivate, or suppress some or all alerts that are believed by Licensee or the user to be unnecessary ("User Control"). Before using this application, each user should determine whether, and to what extent, User Control has been implemented or used."

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3. TERM AND TERMINATION.

3.1. Term. This Agreement is effective throughout the Term unless earlier terminated in accordance with the provisions herein. The Initial Term is as set forth in Exhibit 1, Section C. Thereafter, unless otherwise set forth in Exhibit 1, Section C, this Agreement automatically renews for successive Renewal Terms until terminated according to the terms herein. Either party may provide written notice to the other party at least sixty (60) days prior to the end of the Initial Term or any Renewal Term stating its intent to terminate this Agreement and such termination is effective as of the end of the Initial Term or Renewal Term as may be applicable. If no such notice is given, this Agreement automatically renews and continues in full force.

3.2. Termination. Either party may terminate this Agreement: (a) upon material breach by the other party of any term of this Agreement unless the breach is cured, if capable of cure, within thirty (30) days of receipt of written notice from the non-breaching party setting forth the alleged breach in reasonable detail, except the cure period is fourteen (14) days for breach of Section 4 or Section 5 of this Agreement, or (b) at any time thereafter if the other party: (i) becomes unable to pay its debts as they become due, (ii) ceases to do business as a going concern, (iii) makes an assignment for the benefit of creditors, (iv) files a petition in bankruptcy or proceedings in bankruptcy are instituted against it and are not dismissed in thirty days, or (v) has a receiver, trustee, administrator or similar person appointed over its assets.

3.3. Effect of Termination. Upon expiration or termination of this Agreement for any reason, the right to use the Licensed Content granted hereunder terminates. Licensee shall: (a) immediately cease all use of the Licensed Content, (b) take such steps as are necessary to prohibit further use of the Licensed Content, including by Authorized Users, and (c) if requested by UpToDate, furnish a written description of the steps taken. Within thirty days of expiration or termination of this Agreement, Licensee shall remove

the Licensed Content from Licensee's computer system, if so installed, and, at UpToDate's option, either return to UpToDate or destroy all copies of the Licensed Content, in whole and in part, in Licensee's possession or under its control and, if so requested by UpToDate, deliver to UpToDate a certificate executed by an officer of Licensee attesting to the return or destruction. If required by law or a regulatory agency, Licensee may retain data from the Licensed Content for archival purposes only if the data was derived in accordance with the Permitted Use.

3.4. Survival. The provisions of this Agreement that by their nature are intended to survive expiration, non-renewal, rescission, or termination of this Agreement shall do so, including: (a) Licensee's obligation to pay all License Fees, and (b) Section 1; Section 2.5; Section 2.7; Section 2.8; Section 2.9; Section 2.11; Section 2.12; Section 2.16; Section 3.3; Section 3.4; Section 4.1; Section 4.2; Section 4.3; Section 4.4; Section 4.6; Section 4.7; and Section 5 through Section 9.

4. LICENSE FEES AND PAYMENT TERMS.

4.1. Payment Terms; Enforcement Expenses. Licensee shall pay the License Fees to UpToDate. UpToDate will send invoices to Licensee reflecting the License Fees due to UpToDate, except that License Fees based on use as described in Section 4.3 shall be reported and paid by Licensee in the manner described in Section 4.3. Licensee shall pay invoices within thirty (30) days of the date of the receipt of invoice. Payment to UpToDate shall be made in U.S. currency via electronic funds transfer, wire transfer or check. If Licensee requests any non-standard invoicing, payment terms, or makes payments via an EDI payment system, then additional charges will be applied. All currency conversions required under this Agreement will be made at the official rate of exchange for purchase of U.S. dollars and payment will be equal to the actual amount set forth on the UpToDate invoice. Following notice to Licensee and a cure period as set forth in Section 3.2, UpToDate may terminate this Agreement and license hereunder if a payment due is not paid in full when due. If any payment due under this Agreement is not paid in full when due, UpToDate also may immediately suspend all access to the Licensed Content (including during any cure period and including access to any Authorized User) while such payment obligation remains outstanding, in addition to (and not in limitation of) all other rights and remedies available to UpToDate. Licensee agrees to pay all costs and expenses incurred by UpToDate as a result of UpToDate's attempts to collect fees or otherwise enforce the terms of this Section 4, including reasonable attorney fees, collection agency fees, alternative dispute resolution expenses, appellate costs, reinstatement costs and settlement expenses.

4.2. Annual Fees. License Fees based on an annual fee, if any, are due to UpToDate on the Effective Date and each year thereafter on the anniversary of the Effective Date.

4.3. License Fees Based on Use.

4.3.1. If License Fees are based on usage, a count or a metric that may change (e.g., number of Authorized Users and/or Authorized Recipients, searches, views, prescriptions filled, claims processed, number of members, licensed beds, etc.), then Licensee will report such usage, count or metric to UpToDate in the manner described in an applicable exhibit to this Agreement ("Survey"). If not otherwise specified in an applicable exhibit, such License Fees based on usage are assessed and due annually and are cumulative during the Fee Term. Licensee's submission to UpToDate of the Survey shall be signed by an authorized representative of Licensee certifying the accuracy of the Survey. Should there be any discrepancy between amounts due to UpToDate pursuant to this Agreement and the payments actually made to UpToDate, Licensee shall remit the amount of such discrepancy to UpToDate promptly upon discovery of the discrepancy. If Licensee is required to submit a Survey in accordance with this Section 4.3, Licensee will accurately and fully complete and furnish the Survey substantially as set forth in an exhibit to the Agreement no later than ten (10) days after the end of the reporting period.

4.3.2. If Licensee fails to timely furnish a Survey in accordance with Section 4.3.1, at UpToDate's sole option, UpToDate may: (a) estimate the usage, count or metric for the period in question based on UpToDate's reasonable assessment of a possible change in the usage, count or metric, with Licensee responsible for any resulting License Fee amounts, (b) suspend Licensee's license and access to the Licensed Content until UpToDate's receipt of such Survey, (c) assess a late survey charge of one-and-one-half percent (1½%) per month (or such lesser amount if required by law) on the base license fee or the estimated use fees, whichever is greater, or (d) terminate this Agreement following notice and a cure period as set forth in Section 3.2. In the event this option is triggered, then UpToDate may adjust the total numbers at the end of the year if the actual usage, count or metric differs from the estimated usage, count or metric, which may result in a credit to Licensee or additional Licensee Fees owed by Licensee.

4.4. Maintenance of Records; Audit. If Licensee is required to report any data upon which License Fees are based, then during the Term and a period of three (3) years thereafter, Licensee shall maintain complete and accurate records with respect to use of the Licensed Content. During normal business hours, no more often than once per calendar quarter during the Term and once during the three (3) year period thereafter, and upon reasonable notice, UpToDate or its designated representative may review those Licensee records of Licensee reasonably necessary to confirm the accuracy of any Survey and that fees paid to UpToDate are correct and Licensee has complied with all of the terms of this Agreement. UpToDate may audit records for the current Fee Term and the

preceding three (3) Fee Terms if the audit is conducted during the Term of this Agreement, or for the last three (3) Fee Terms if the audit is conducted after the expiration or termination of this Agreement. Licensee shall provide access to its facilities and provide knowledgeable personnel to accurately and timely answer UpToDate's inquiries. No charges or fees shall be assessed to UpToDate by Licensee for such access and cooperation. Any review shall be conducted so as not to unreasonably interfere with Licensee's business. Public records may also be considered as part of the review. If a review uncovers errors or variations resulting in an underpayment of amounts due of five percent or more for the period subject to the review, Licensee shall, in addition to reimbursing any underpayment, pay to UpToDate the reasonable costs of the review incurred by UpToDate.

4.5. Renewal Fees. Unless otherwise set forth in Exhibit 1, License Fees shall remain fixed until the end of the first Fee Term. Effective thereafter, unless otherwise set forth in Exhibit 1, License Fees payable by Licensee may increase over the corresponding fees for the previous Fee Term.

4.6. Interest Charges. If payments due under this Agreement are not paid when due to UpToDate, UpToDate may charge interest from the date when such payment was first due at a rate of the lesser of one-and-one-half percent (1½%) per month or the highest rate permissible under applicable law.

4.7. Taxes. Unless Licensee provides proof of tax-exempt status, Licensee shall pay all sales, use, value-added and other taxes assessed upon Licensee and for the access to or use of the Licensed Content, and other transactions hereunder, but not including taxes based on UpToDate's income. If, under applicable law, Licensee is required to withhold any tax on such payments, then the amount of the payment due will be automatically increased to totally offset such tax, so that the amount actually remitted to UpToDate, net of all taxes, equals the amount invoiced or otherwise due.

5. UpToDate INTELLECTUAL PROPERTY.

5.1. Proprietary Property. Licensee agrees that: (a) the Licensed Content and the applicable processes, formulas, algorithms, system architecture, database schemas and production methodology used in producing the Licensed Content and the Content are the proprietary property of UpToDate and/or its affiliates and/or UpToDate's licensors, and (b) the Licensed Content, including the Content, is protected by copyright, trade secret and other intellectual property laws.

5.2. Disclosure. Licensee shall treat the Licensed Content as confidential. Licensee shall not share or disclose the Licensed Content to any individual or entity other than as expressly set forth in the Permitted Use, including any applicable conditions described in Section 2.15 and the description of Authorized Users in Exhibit 1, Section G. Subject to Section 2.9, if Licensee receives a request to disclose the Licensed Content to a third party not subject to this Agreement, Licensee shall promptly communicate such request to UpToDate for review and approval/disapproval. Any approval must be in the form of a written agreement or amendment to this Agreement executed by UpToDate and such new licensee.

5.3. Title. Licensee agrees that, as between UpToDate and Licensee, all right, title and interest in and to the Licensed Content and all information and Content therein, including all copyrights and other intellectual property inherent therein or appurtenant thereto, are, and at all times shall remain, the sole and exclusive property of UpToDate, its affiliates or licensors. To the extent that Licensee acquires any rights to the Licensed Content or any portion thereof in a manner not set forth herein, Licensee agrees to execute, and to cause its representatives to execute, any assignment agreements or other instruments assigning, transferring and conveying to UpToDate all right, title, and interest in and to the Licensed Content, including copyrights and other intellectual property, or to the extent such assignments are invalid, granting to UpToDate and its licensors the exclusive and perpetual license to such rights without any duty of attribution or accounting.

5.4. No Other Rights. Rights not expressly granted to Licensee are reserved to UpToDate. Neither Licensee nor Authorized Users have any implied rights in, or to use of, the Licensed Content; rather, all rights applicable to Licensee and Authorized Users are expressly set forth herein. Except for the limited license granted to Licensee herein, nothing in this Agreement confers any right, title or interest in the Licensed Content, the Content or any information therein and no other right or license is granted to Licensee or Authorized Users hereunder, whether by estoppel or otherwise.

5.5. Equitable Relief. Licensee agrees that money damages would not be a sufficient remedy for any actual or threatened breach of the provisions of this Section 5 by Licensee or Authorized Users and that, in addition to all other remedies, UpToDate is entitled to seek specific performance and injunctive or other equitable relief as a remedy for any such breach, and Licensee further agrees to waive, and to cause its directors, officers, employees, and agents to waive, any requirement for the proving of actual money damages or securing or posting of any bond or security in connection with such remedy.

6. DISCLAIMER OF WARRANTIES.

6.1. THE LICENSED CONTENT PROVIDED UNDER THIS AGREEMENT IS FURNISHED BY UPTODATE AND ACCEPTED BY LICENSEE "AS IS" AND WITHOUT ANY WARRANTY OR CONDITION WHATSOEVER. UPTODATE DISCLAIMS ANY WARRANTY THAT THE

LICENSED CONTENT OR THE CONTENT ITSELF WILL MEET ANY AUTHORIZED USER'S PARTICULAR REQUIREMENTS OR THAT ACCESS TO THE LICENSED CONTENT WILL BE UNINTERRUPTED OR ERROR-FREE. UpToDate, ITS AFFILIATES AND LICENSORS MAKE NO REPRESENTATIONS, WARRANTIES OR CONDITIONS WITH RESPECT TO THE LICENSED CONTENT HEREUNDER, AND UPTODATE, ITS AFFILIATES AND LICENSORS DISCLAIM ALL REPRESENTATIONS, WARRANTIES AND CONDITIONS OF ANY KIND OR NATURE, EXPRESS OR IMPLIED, ARISING OUT OF OR RELATED TO THIS AGREEMENT, THE LICENSED CONTENT OR RESULTS DERIVED THEREFROM, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OR CONDITIONS REGARDING ACCURACY, QUALITY, CORRECTNESS, COMPLETENESS, COMPREHENSIVENESS, SUITABILITY, SYSTEM AVAILABILITY, COMPATIBILITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, NONINFRINGEMENT OR OTHERWISE (IRRESPECTIVE OF ANY COURSE OF DEALING, CUSTOM OR USAGE OF TRADE). LICENSEE ACKNOWLEDGES THAT UPTODATE DOES NOT HAVE CONTROL OVER CONTENT THAT HAS BEEN MODIFIED BY LICENSEE OR AN AUTHORIZED USER AS SET FORTH IN SECTION 2.11 OR CONTENT THAT IS SUBJECT TO USER CONTROL AS SET FORTH IN SECTION 2.16, AND AS SUCH, UPTODATE, ITS AFFILIATES AND LICENSORS MAKE NO REPRESENTATIONS, WARRANTIES OR CONDITIONS WITH RESPECT TO SUCH CONTENT.

6.2. LICENSEE ACKNOWLEDGES THAT THE LICENSED CONTENT MAY BE SUBJECT TO LIMITATIONS, DELAYS, LATENCY ISSUES AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS, AND THAT UPTODATE IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS. UPTODATE DISCLAIMS RESPONSIBILITY FOR ANY ERRORS, VIRUSES, OR OTHER HARMFUL COMPONENTS INTRODUCED TO THE LICENSED CONTENT AFTER THEY LEAVE UPTODATE'S CONTROL. UPTODATE RECEIVES DATA AND INFORMATION FROM MANY INDEPENDENT SOURCES, INCLUDING DRUG MANUFACTURERS, RESEARCH INSTITUTIONS, AND GOVERNMENT AGENCIES. UPTODATE CANNOT, AND DOES NOT, INDEPENDENTLY REVIEW, VERIFY, TEST, INVESTIGATE OR SUBSTANTIATE ANY OF THE CONTENT FOR CORRECTNESS, ACCURACY, TIMELINESS OR COMPLETENESS, INCLUDING WITH RESPECT TO ANY CONTENT DESCRIPTIONS, PRICES OR INFORMATION CONCERNING MEDICAL DEVICES, AND DISCLAIMS ALL RESPONSIBILITY FOR ANY ERRORS THEREIN AND FOR ANY ADVERSE CONSEQUENCES RESULTING THEREFROM. IN ADDITION, THE LICENSED CONTENT MAY NOT NECESSARILY COVER ALL POSSIBLE USES, DIAGNOSES, TREATMENT OPTIONS, DIRECTIONS, PRECAUTIONS, DRUG INTERACTIONS, DOSAGE LIMITATIONS, LOCAL PRACTICES OR ADVERSE EFFECTS APPLICABLE TO A PARTICULAR DRUG OR TREATMENT OR A PARTICULAR PATIENT. ALTHOUGH THE CONTENT COVERS A WIDE RANGE OF PRESCRIPTION AND NON-PRESCRIPTION DRUGS, IT DOES NOT INCLUDE ALL DRUGS, VACCINES, DEVICES AND DIAGNOSTIC AGENTS. ACCORDINGLY, AND WITHOUT LIMITING THE FOREGOING, THE ABSENCE OF A WARNING FOR A GIVEN DRUG OR DRUG COMBINATION IS NOT AN INDICATION THAT THE DRUG, DOSAGE OR DRUG COMBINATION IS SAFE, APPROPRIATE OR EFFECTIVE FOR ANY PARTICULAR PATIENT.

6.3. THE LICENSED CONTENT THAT MAY BE PROVIDED TO LICENSEE OR ITS AUTHORIZED USERS MAY PROVIDE INFORMATION ABOUT MEDICATIONS, BUT THE LICENSED CONTENT IS LIMITED, INTENDED TO BE JUST ONE OF MANY SOURCES OF REFERENTIAL MATERIAL USED BY A LICENSED PROFESSIONAL, AND MAY BE CONFUSING TO CERTAIN PATIENTS WHEN NOT INTERPRETED BY A HEALTHCARE PROFESSIONAL. THE LICENSED CONTENT IS NOT INTENDED, AND LICENSEE AGREES NOT TO RELY ON, AND AGREES TO INSTRUCT AUTHORIZED USERS AND AUTHORIZED RECIPIENTS NOT TO RELY ON THE LICENSED CONTENT AS A SUBSTITUTE FOR THE KNOWLEDGE, EXPERTISE, SKILL, VERBAL COUNSELING, PHYSICAL DEMONSTRATION OF AN ADMINISTRATION TECHNIQUE, OR JUDGMENT OF PHARMACISTS, PHYSICIANS, OR OTHER HEALTHCARE PROFESSIONALS.

6.4. NO UPTODATE EMPLOYEE OR AGENT IS AUTHORIZED TO MAKE ANY STATEMENT THAT ADDS TO OR AMENDS THE WARRANTIES, CONDITIONS OR LIMITATIONS CONTAINED IN THIS AGREEMENT.

6.5. LICENSEE IS SOLELY RESPONSIBLE FOR, AND UPTODATE HEREBY DISCLAIMS ALL LIABILITY RELATED TO OR ARISING FROM, THE LICENSEE FORMULARY DATA, ANY OTHER DATA OR CONTENT CREATED BY LICENSEE OR LICENSEE'S AUTHORIZED USERS WHILE ACCESSING AND USING UPTODATE® LEXIDRUG™ FORMULINK OR THE LICENSED CONTENT, OR ANY DATA OR CONTENT THAT UPTODATE INPUTS INTO AND/OR MODIFIES IN UPTODATE® LEXIDRUG™ FORMULINK AT LICENSEE'S REQUEST.

7. LIMITATION OF LIABILITY.

NOTWITHSTANDING ANYTHING IN THIS AGREEMENT TO THE CONTRARY, IN NO EVENT SHALL UPTODATE, ITS AFFILIATES, OR LICENSORS, OR ANY OF ITS OR THEIR RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES, OR AGENTS, BE LIABLE TO LICENSEE, ITS AUTHORIZED USERS OR ANY THIRD PARTY WHOSE CLAIM IS RELATED TO THIS AGREEMENT, UNDER ANY THEORY OF TORT, CONTRACT, STRICT LIABILITY OR OTHER LEGAL OR EQUITABLE THEORY: (A) FOR LOST PROFITS, LOST REVENUES, LOST BUSINESS OPPORTUNITIES OR EXEMPLARY, PUNITIVE, SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL OR SIMILAR DAMAGES, EACH OF WHICH IS HEREBY EXCLUDED BY AGREEMENT OF THE PARTIES, REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE OR WHETHER THE APPLICABLE ENTITY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; OR (B) FOR ANY CLAIMS, DAMAGES OR COSTS OF ANY NATURE IN EXCESS OF THE LICENSE FEES PAID BY LICENSEE

TO UPTODATE DURING THE TWELVE (12) MONTHS PRECEDING THE EARLIEST EVENT GIVING RISE TO SUCH LIABILITY. THIS LIMITATION OF LIABILITY AND THE DISCLAIMERS SET FORTH IN SECTION 6 ARE INDEPENDENT OF ANY REMEDIES SET FORTH HEREIN AND WILL SURVIVE AND APPLY EVEN IF SUCH REMEDIES ARE FOUND TO HAVE FAILED OF THEIR ESSENTIAL PURPOSE. EACH PARTY ACKNOWLEDGES THAT THIS LIMITATION OF LIABILITY IS A MATERIAL PART OF THE CONSIDERATION PROVIDED BY THE OTHER PARTY IN EXCHANGE FOR THE RIGHTS GRANTED UNDER THIS AGREEMENT.

8. INDEMNIFICATION.

8.1. Intellectual Property Infringement. UpToDate shall defend, indemnify and hold harmless Licensee, and its officers, directors, employees, contractors, and agents, from and against any final judgment of liability from a third party claim against Licensee that the Licensed Content (excluding Third Party Materials) as provided to Licensee hereunder (but not to the extent of any modifications thereto or implementation of User Control by Licensee or its Authorized Users) infringes any valid copyright, unless such claim arises from and to the extent of: (a) the combination or use of the Licensed Content, the information contained therein, or results derived therefrom with any software, data, information or materials not furnished by UpToDate, (b) the use of the Licensed Content, the information contained therein, or results derived therefrom other than as permitted hereunder, or (c) any modifications to the Licensed Content, the information contained therein (including the Content), or results derived therefrom by any individual or entity other than UpToDate. Regarding all claims that Third Party Material infringes a third party's intellectual property rights, UpToDate's sole obligation hereunder shall be to use commercially reasonable efforts to procure for any indemnified party hereunder the benefits of the indemnity, if any, that UpToDate may have received from the provider of such material. If the Licensed Content becomes or, in UpToDate's opinion, may become, the subject of any claim of infringement, then UpToDate may, in its sole discretion and at its expense: (i) procure the right for Licensee to continue using such Licensed Content, (ii) modify the Licensed Content to render it non-infringing, or (iii) replace the Licensed Content with reasonably equivalent non-infringing content. If none of the foregoing is commercially practicable, either party may terminate this Agreement. THIS SECTION SETS FORTH UPTODATE'S ENTIRE LIABILITY, AND LICENSEE'S SOLE AND EXCLUSIVE REMEDY, WITH RESPECT TO ANY INFRINGEMENT CLAIMS RELATING TO THE LICENSED CONTENT.

8.2. Other Third Party Claims. Except with respect to third party claims for which Licensee is entitled to indemnification pursuant to Section 8.1, Licensee shall defend, indemnify, and hold harmless UpToDate and its affiliates, and their respective officers, directors, employees, contractors and agents, from and against all claims, damages, liabilities, and expenses (including reasonable attorneys' fees and court costs) arising out of, connected with, or resulting in any way from any third party action, claim, or any other assertion of legal right (including by a government entity) even if the Claim is groundless, fraudulent, or false, in connection with, resulting from, arising out of, or relating to, Licensee's or Authorized Users': (a) use of the Licensed Content, (b) provision of any Content to Authorized Recipients or others, (c) modification of the Content, and (d) implementation or use of any User Control. UpToDate acknowledges that if Licensee is a public entity, Licensee's obligations under this Section may be limited by law, and nothing in this Section shall be deemed to require Licensee to act in contravention of such applicable law, but Licensee will otherwise provide the indemnifications to the full extent permitted by any statutory limitations.

8.3. Indemnification Procedures. In the event of an action subject to indemnification hereunder (a "Claim"), the party entitled to indemnification (the "Indemnified Party") shall provide written notice to the party obligated to provide indemnification hereunder (the "Indemnifying Party") in a timely manner after the Indemnified Party receives actual notice of the existence of a Claim. The Indemnifying Party shall have the right, at its expense, to employ counsel reasonably acceptable to the Indemnified Party to defend the Claim, and to compromise, settle or otherwise dispose of the Claim; provided, however, that no compromise or settlement of any Claim admitting liability of or imposing duties or restrictions upon the Indemnified Party may be effected without the prior written consent of the Indemnified Party, which will not be unreasonably withheld, conditioned or delayed. The Indemnified Party will cooperate in such action by making available to the Indemnifying Party, at the Indemnifying Party's expense, records reasonably necessary for the defense of the Claim. If the Indemnifying Party does not avail itself of the opportunity to defend or otherwise dispose of the Claim within thirty days after receipt of notice thereof (or such shorter time as may be specified in the notice if the circumstances so dictate), the Indemnified Party may investigate, defend, settle or otherwise dispose of the Claim.

9. GENERAL PROVISIONS.

9.1. Exhibits. Any addendum or exhibit attached to this Agreement is hereby incorporated into and made a part of the Agreement. In the event of ambiguity or conflict as to terms set forth herein, explicit terms set forth in an addendum or exhibit control

9.2. Entire Agreement; Amendments. This Agreement constitutes the entire agreement between the parties and supersedes prior letters of intent, trial licenses, quotes, proposals, negotiations, representations, or understandings, whether written or oral, with respect to the subject matter hereof. The terms of a purchase order or similar instrument issued by Licensee will not amend, supersede, or otherwise affect the terms of this Agreement. This Agreement may not be amended unless such amendment is in writing, states it is an amendment to this Agreement, and is signed by authorized representatives of all parties to this Agreement.

9.3. Waivers; Remedies. Failure of a party to enforce a provision of this Agreement is not a waiver of such provision or of the right of the party thereafter to enforce the provision. Remedies provided for in this Agreement or available at law are cumulative. Election of one or more remedies is not a waiver of other available remedies.

9.4. Assignment; No Third-Party Beneficiary. Neither this Agreement nor the rights granted hereunder may be assigned, in whole or in part, voluntarily or by action of law, by Licensee without the prior written consent of UpToDate. Licensee's duties may not be delegated by Licensee, voluntarily or by action of law, in whole or in part, without the prior written consent of UpToDate. Nothing in this Agreement, express or implied, is intended to confer any rights or remedies upon any person or entity other than the express parties to this Agreement.

9.5. Independent Contractor. The parties are independent contractors, and this Agreement does not make either party the employee, agent, partner, or representative of the other for any purpose. Neither party is granted any authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of the other party.

9.6. Governing Law. This Agreement will be governed in all respects by the laws of the state of New York, without regard to any conflicts of law principles, decisional law, or statutory provision which would require or permit the application of another jurisdiction's substantive law. Any suit hereunder will be brought solely in New York County, New York. Each party agrees to subject itself to the exclusive personal jurisdiction of such courts and shall not contest such jurisdiction or the venue of such courts or the convenience of the forum. If the Uniform Computer Information Transaction Act ("UCITA") is enacted as part of the law of the State of New York, this Agreement will be governed by the law as it exists without reference to or application of the UCITA. The application of the United Nations Convention for Contracts for the International Sales of Goods is expressly stated to be inapplicable.

9.7. Notice. Except as otherwise set forth herein, notices, demands and approvals given under this Agreement shall be in writing and delivered in person, via certified mail, or recognized same-day or overnight courier, addressed as set forth on the signature page below. If no address for Licensee is set forth on the signature page, the address for notice to Licensee shall be the address set forth in Exhibit 1, Section A. Either party may change its address for notices and authorizations by giving written notice of the new address to the other party as provided herein. Such notice or authorization is deemed received upon the earlier of: (a) actual receipt by the other party, or (b) on (i) the date of transmission if sent by same-day courier, or (ii) on the business day after the date of transmission. Such notice or authorization is deemed received upon the earlier of (1) actual receipt by the other party; or (2) on (i) the date of transmission if sent by same-day courier; or (ii) on the business day after the date of transmission if sent by recognized overnight courier.

9.8. Interpretation; Counterparts. Section headings are given for convenience only and do not limit the applicability or affect the meaning of any provision. The use of "including" means "including but not limited to." The word "and" includes "or" and vice versa. References to days are to calendar days, not business days. The parties contributed equally to the drafting of this Agreement and this Agreement shall be construed without regard to any presumption or rule requiring construction against the party causing such document to be drafted. If any provision of this Agreement or its application to particular circumstances is found by a court to be invalid or unenforceable, that provision (or its application to those circumstances) shall be deemed stricken and the remainder of this Agreement (and the application of that provision to other circumstances) shall continue in full force and effect insofar as it remains a workable instrument to accomplish the intent and purposes of the parties. The severed provision will be replaced with a provision that will come closest to reflecting the intention of the parties underlying the severed provision but that will be valid, legal, and enforceable; provided, a finding by a court that Licensee's obligation to pay fees under Section 4 is to be severed from this Agreement terminates this Agreement. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

9.9. Force Majeure. Neither party to this Agreement shall be liable nor deemed in default for any delay or failure in performance under this Agreement during such period of delay or failure resulting from acts of nature or God, civil or military authority, acts of the public enemy, terrorism, war, fires, explosions, earthquakes, hurricanes, floods, vandalism, labor strikes, epidemics, embargo, wide-spread Internet service outages, failure of a World Wide Web hosting service, telecommunications disruptions, or any cause beyond the reasonable control of the party affected thereby. Each party shall utilize good faith efforts to perform its obligations under this Agreement in the event of any such occurrence. Force Majeure does not include the financial difficulties of a party.

9.10. Export Controls. If applicable, Licensee acknowledges that the Licensed Content and all related technical information, documents and materials are subject to export controls under the U.S. Export Administration Regulations. Licensee will (a) comply strictly with all legal requirements established under these controls, (b) cooperate fully with UpToDate in any official or unofficial audit or inspection that relates to these controls, and (c) not export, re-export, divert or transfer, directly or indirectly, any such item or direct content thereof to Cuba, Iran, North Korea, Syria, Sudan, or any additional country that is embargoed by Executive Order or any economic sanctions program, unless Licensee has obtained prior written authorization of UpToDate, the U.S. Commerce

Department and the Office of Foreign Assets Control, U.S. Department of the Treasury. Upon notice to Licensee, UpToDate may modify this list to conform to changes in the foregoing regulations.

9.11. Government End-Users. The Licensed Content, all its components, and the information contained therein qualify as "commercial computer software" and "commercial computer software documentation" under Federal Acquisition Regulation ("FAR") 2.101 and 12.212, paragraph (a)(1) of the Department of Defense FAR Supplement ("DFARS") clause 252.227-7014, "Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation," and DFARS 227.7202. Consistent with FAR 12.212 and DFARS 227.7202, all U.S. Government Licensees/Authorized Users acquire the Licensed Content, Content and/or Technical Documentation with only those license rights set forth in this Agreement.

9.12. Authorization. Each party represents that it has taken all requisite action to approve execution and performance of this Agreement.

IN WITNESS WHEREOF, UpToDate and Licensee have caused this Agreement to be executed by their duly authorized representatives identified below.

UpToDate, Inc.

By: _____
Name: _____
Title: _____
Date: _____

Taft College

By: 
Name: Brock McMurray
Title: Supt / Pres
Date: 5-20-24

Address for Notice

UpToDate, Inc.
230 Third Ave.
Waltham, MA 02451
Attention: Contracts Management

Address for Notice

Taft College
29 Cougar Ct
Taft, California, 93268
Attention: _____

**UPTODATE
CONTENT LICENSE AGREEMENT
EXHIBIT 1**

A. Licensee Information.

Licensee Name: Taft College
Street Address: 29 Cougar Ct
City/State/Zip: Taft, California, 93268
Telephone (voice): _____
E-Mail: _____

B. Effective Date. August 1, 2024

C. Term. One (1) year Initial Term and successive one (1) year Renewal Terms.

D. Licensed Content. The following UpToDate data and information constitute the Licensed Content:

UpToDate® Lexidrug™ Dental
Lexi-DENTAL COMPLETE

E. Permitted Use.

E.1 Use 1:

E.1.1 UpToDate grants to Licensee a limited, non-exclusive, non-transferable license to provide Licensee's Authorized Users access to the Licensed Content. Such access by Licensee shall be solely in the course of its academic offerings. The use does not include use in the provision of clinical services, direct patient care, or patient counseling except as directly associated with student education under the supervision of a faculty member. The use does not include use in dispensing of prescriptions, or any commercial use.

E.1.2 The use includes the number of annual subscriptions to **Lexi-Dental Complete** shown in Exhibit 2.

E.1.3 License Fees for the Licensed Content are based on the number of Authorized Users, a count of which is set forth in Exhibit 2 to this Agreement, or a site license for the site set forth in Section A of Exhibit 1 if such is set forth in Exhibit 2.

E.1.4 Authorized Users are not permitted to share usernames or passwords with other persons. Access to the Licensed Content may not be provided to patients/consumers.

E.1.5 Authorized Users are authorized to do the following with respect to the Licensed Content solely in the course of, and for purposes of, Licensee's operations:

E.1.5.1 view and search the content;

E.1.5.2 download single documents for the individual use of an Authorized User;

E.1.5.3 print single documents;

E.1.5.4 make a reasonable number of photocopies of a printed document from the Licensed Content for the individual use of an Authorized User or for the use by or distribution to other Authorized Users, provided that UpToDate's copyright and disclaimer notices are not removed;

E.1.5.5 print or make photocopies of patient education leaflets provided in LCO (LCOPE) for the sole purpose of reinforcing oral counseling provided by a licensed healthcare professional and supporting a treatment regimen for patients/consumers of Licensee, subject to the following additional terms and conditions:

- E.1.6 Licensee shall use LCOPE Content only as a source of generalized written patient education that can be provided unmodified in the form of a printed handout given to Licensee's patients/consumers in a clinical care setting as limited supplement to individualized counseling provided to the patient/consumer by a licensed healthcare professional, LCOPE Content may not be used to replace professional clinical judgment of a licensed healthcare professional .
- E.1.7 Any LCOPE Content provided to Licensee's patients/consumers must included UpToDate's unmodified copyright and disclaimer notices.
- E.1.8 Licensee may provided or print LCOPE Content that is appropriate for individual patients/consumers, in the judgment of Licensee's licensed healthcare professionals. Licensee may not provide or print LCOPE Content generally for use or distribution outside of the context of the appropriate needs of an individual patient/consumer (i.e. LCOPE Content cannot be generally provided or printed in a library of handouts that are not specifically provided to an individual patient/consumer).
- E.1.9 Licensee is not permitted to use LCOPE Content as an adjunct to the provision of healthcare services or patient care except as expressly provided herein.

F. License Fees.

F.1 Use 1 Annual License Fees:

F.1.1.1 First Fee Term (August 1, 2024 – July 31, 2025): \$3,125.00 USD

G. Additional Terms and Conditions. The following terms and conditions are incorporated into the Agreement:

G.1 The following definitions are incorporated into the Agreement:

G.1.1 "Authorized User" means a Licensee staff member, faculty member, or enrolled student and who is permitted by Licensee to access or use the Licensed Content.

EXHIBIT 2

AUTHORIZED USERS SURVEY

The following is the count of Authorized Users under the terms of the Agreement as of the date below.

- I. Number of Authorized Users: Site License for site set forth in Section A of Exhibit 1
- II. Number of **LEXI-Dental Complete** Annual Subscriptions: 25

LICENSEE: Taft College

BY: 

DATE: 5-20-24

BOARD AGENDA ITEM

Date: May 28, 2024
Submitted by: Nick Valsamides, Director of Fiscal Services
Area Administrator: Todd Hampton, Ed.D., Vice President of Administrative Services
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item: 2024-2025 District Business Office Systems Agreement - KCSOS
AGT # 25-134463

Background:

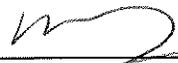
Quintessential School Systems (QSS) provides administrative software and consulting services for the K-12 education market. The QSS product line includes integrated modules that cover school business needs, including accounts payable, accounts receivable, benefits management, employee absence tracking, financial reports, fixed assets, general ledger, human resources reporting, payroll, personnel, position control, purchasing, retirement, and state & federal reporting. The Kern County Superintendent of Schools Office (KCSOS) currently uses QSS software to support the school districts in Kern County. The West Kern Community College District (The District), being considered fiscally dependent upon KCSOS, contracts with the County Office for QSS connections to use portions of the QSS software to facilitate the information sharing between themselves and KCSOS. The District utilizes QSS connections in the cashier's office and the payroll department. The cashier's office uses QSS for electronically reporting revenues received and deposited into the County funds. The District is dependent upon KCSOS for payroll processing, as such, all payroll information is entered directly into the QSS software. Therefore, it is recommended that the Board of Trustees approve this contract with KCSOS.

Terms (if applicable): July 1, 2024 to June 30, 2025

Expense (if applicable): Quarterly payments of \$1,937.00 for an annual cost of \$7,748.00.

Fiscal Impact Including Source of Funds (if applicable):

This expense will be included in the 2024/25 Fiscal Services budget and general revenue funds will be utilized.

Approved: 
Brock McMurray, Interim Superintendent/President



Kern County Superintendent of Schools
Office of John G. Mendiburu, Ed.D. — Advocates For Children

May 29, 2024

Brock McMurray, Interim President
West Kern College District
29 Cougar Ct
Taft. CA 93268

RE: KCSOS District Business Office Systems Agreement 2024-25 – Agt. # 25-134463

Submitted for your signature are two (2) original copies of the above referenced contract/agreement/amendment/grant.

- * Please sign or have the appropriate authorized person sign the enclosed agreements in blue ink.
- * Please complete the information on the signature page.
- * Return **one (1) signed original** to the address below.
- * Please return the signed agreement no later than June 28, 2024

For questions or concerns regarding this agreement, contact Mary Alice Means at (661) 636-4524, or mameans@kern.org.

PLEASE RETURN SIGNED ORIGINAL TO:
Kern County Superintendent of Schools
Attn: Mary Alice Means - Contracts
1300 17th Street - 5th Floor
Bakersfield, CA 93301-4533

Sincerely,

Maria Arias,
Chief Financial Operations Officer
Fiscal Support Services

JGM:MA:mam
Enc.

OFFICE OF JOHN G. MENDIBURU
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

District Business Office Systems Agreement
2024-2025

This agreement is entered into between the KERN COUNTY SUPERINTENDENT OF SCHOOLS (SUPERINTENDENT) and the West Kern Comm College (DISTRICT). This agreement is in effect July 1 - June 30 and will automatically renew each fiscal year with same services unless SUPERINTENDENT is notified of requested changes in writing no later than September 15th of the current fiscal year.

SUPERINTENDENT shall not be liable to DISTRICT for any consequential damages resulting from Superintendent's inability or failure to provide the specified services, and DISTRICT's sole recourse for such inability or failure shall be an abatement of the costs to be charged, on a prorata basis.

Services:

1. Provide initial and ongoing training in the use of the QSS/OASIS system.
2. Provide access for various types of connections to the QSS/OASIS system.
3. Provide local support and assistance on the QSS/OASIS system.
4. Provide web based support and assistance for the QSS/OASIS system.

A. Connection cost for unlimited amount of users at all access levels:

West Kern Comm College District proportionate share of cost based on W-2 count of 596

Payment Amount	No. of Payments	Annual Cost
\$ 1,937.00 x	4	\$ 7,748.00

SUPERINTENDENT is authorized to transfer the amounts for the services described above on a quarterly basis from DISTRICT Account Code:

_____ \$ 7,748.00
Section 1 Total

West Kern Comm College District
GOVERNING BOARD

JOHN G. MENDIBURU, Ed. D.,
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: _____
District Authorized Representative
Signatory Name: Brock McMurray
Signatory Title: Interim President
Address: 29 Cougar Court
Taft, CA 93268

By: [Signature]
Signatory Name: Maria Arias
Signatory Title: Chief Financial Operations Officer
Address: 1300 17th St, Bakersfield, CA 93301
Account code: 01-315-0000-0-8677.00-0000-0000-00-0000-000

Date: _____

Date: 5/29/2024

District # 78 KCSOS Agt. # 25 - 134463
OFFICE OF JOHN G. MENDIBURU
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children
District Business Office Systems Agreement
2024-2025

This agreement is entered into between the KERN COUNTY SUPERINTENDENT OF SCHOOLS
(SUPERINTENDENT)

and the West Kern Comm College (DISTRICT). This agreement is in effect July 1 - June 30
and will automatically renew each fiscal year with same services unless SUPERINTENDENT is notified of requested
changes in writing no later than September 15th of the current fiscal
year.

SUPERINTENDENT shall not be liable to DISTRICT for any consequential damages resulting from Superintendent's
inability or failure to provide the specified services, and DISTRICT's sole
recourse for such inability or failure shall be an abatement of the costs to be charged, on a prorata basis.

Services:

1. Provide initial and ongoing training in the use of the QSS/OASIS system.
2. Provide access for various types of connections to the QSS/OASIS system.
3. Provide local support and assistance on the QSS/OASIS system.
4. Provide web based support and assistance for the QSS/OASIS system.

A. Connection cost for unlimited amount of users at all access levels:

West Kern Comm College District proportionate share of cost based on W-2 count of 596

Payment Amount No. of Payments Annual Cost

1937 x 4 7748

SUPERINTENDENT is authorized to transfer the amounts for the services described above on a quarterly basis
from DISTRICT Account Code:

_____ 7748

Section 1 Total

West Kern Comm College District JOHN G. MENDIBURU, Ed. D.,
GOVERNING BOARD KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: By:

District Authorized Representative Signatory Name: Maria Arias

Signatory Name: Brock McMurray Signatory Title: Chief Financial Operations Officer

Signatory Title: Interim President Address: 1300 17th St, Bakersfield, CA 93301

Address: 29 Cougar Court Account code: 01-315-0000-0-8677.00-0000-0000-00-0000-000

Taft, CA 93268

Date: Date:



BOARD AGENDA ITEM

Date: May 8, 2024
Submitted by: Jaime Lopez, Associate Dean of Instruction
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

Kern County Superintendent of Schools Service Provider Agreement FY 2023-2024 for Professional Development 24-129794

Background:

The purpose of this Memorandum of Understanding is to formalize the collaborating with the Kern County Superintendent of Schools (KCSOS) to provide Early Childhood Education training as part of the approved activities in the implementation of the UPLIFT Grant administered by Taft College. Training to be provided by KCSOS will be funded by the UPLIFT grant and support the professional development of Childrens Center Staff, local educators and Early Care, Education and Family Studies (ECEP) TC students.

Terms (if applicable):

N/A

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

\$6,241.20 Professional Development Service fee to be funded by UPLIFT Grant.

Approved: _____


Brock McMurray, ~~Interim~~ Superintendent/President

OFFICE OF JOHN G. MENDIBURU
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

**KCSOS SERVICE PROVIDER AGREEMENT
(Professional Development)**

This Service Provider Agreement ("Agreement") is between THE KERN COUNTY SUPERINTENDENT OF SCHOOLS, a California public education agency ("Contractor"), and the party whose legal name and status are described in the signature block below ("Principal").

RECITALS

This Agreement is based on the following facts and understandings of the parties:

- A. County Superintendent is qualified and has recent successful experience providing professional development.
- B. The Kern County Superintendent of Schools (KCSOS) Instructional Services Division is uniquely positioned to support the scope of work outlined within this agreement. Through the relationships that have been established with our staff, our first-hand experience working within their unique community, and an extensive understanding of their student achievement data through the Kern Integrated Data System (KIDS), our county office of education is providing a customized professional learning experience for this LEA.
- C. Principal has requested mutually agreed upon professional development training.
- D. This Agreement is intended to be the written agreement between the parties related to the services and/or products to be provided during the referenced term.

TERMS

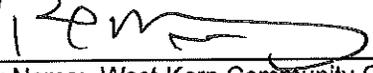
Based upon the Recitals and the promises exchanged by the parties in this Agreement, the parties agree as follows:

- 1. Scope of Services. The nature and scope of services under this Agreement are set forth in Attachment A and are incorporated by reference into this Agreement.
- 2. Term. The initial term of this Agreement shall begin effective April 1, 2024 and shall end on June 30, 2024. The parties may extend the Agreement beyond its initial term as mutually agreed in writing.
- 3. Price. Contractor shall provide all labor, equipment, materials, and supplies to furnish the services called for under this Agreement in exchange for payment in the amount of **\$6,241.20 (total flat fee)**. Contractor shall be paid for services satisfactorily rendered based upon invoices submitted no more frequently than monthly or **SUPERINTENDENT** is authorized to transfer the amounts for the services from **DISTRICT** Account Code:

The total amount payable to Contractor under this Agreement shall not exceed \$6,241.20.

- 4. Additional Provisions. The attached additional provisions are part of this Agreement and fully incorporated by reference.

PRINCIPAL

By 
 Entity Name: West Kern Community College
 Entity Type: Brook McMurry, Interim President
 Authorized Signatory Name:
 Address: 29 Cougar Court, Taft CA 93268
 Date: 5-15-24

JOHN G. MENDIBURU, Ed. D.,
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By 
 Signatory Name: Michael Gumapac
 Title: District Fiscal Analyst
 1300 17th Street, Bakersfield, CA 93301
 Account Code: 01-848-9010-0-8677.00-0000-2130-00-0469-000
 Date: 4/26/24

shall affect or impair the right of the waiving party to require observance, performance, or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this Agreement.

D. Assignment. Neither party may assign any rights or benefits or delegate any duties under this Agreement without the written consent of the other party. Any purported assignment without written consent shall be void.

E. Parties in Interest. Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective successors and assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third person to any party to this Agreement, nor shall any provision give any third person any right of subrogation or action against any party to this Agreement.

F. Severability. If any provision of this Agreement is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.

G. Governing Law. The rights and obligations of the parties and the interpretation and performance of this Agreement shall be governed by the laws of California, excluding any statute which directs application of the laws of another jurisdiction.

H. Notices. Any notice under this Agreement shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses listed on the signature page, or at the most recent address specified by the addressee through written notice under this

provision. Failure to conform to the requirement that mailings be registered or certified shall not defeat the effectiveness of notice actually received by the addressee.

I. Authority to Enter into Agreement. Each party to this Agreement represents and warrants that it has the full power and authority to enter into this Agreement and to carry out the transactions contemplated by it, and has taken all action necessary to authorize the execution, delivery, and performance of the Agreement.

J. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Section 1090 and following and 87100 and following of the California Government Code relating to conflict of interest of public officers and employees. Each party represents that it is aware of no financial or economic interest of any officer or employee of Contractor relating to this Agreement.

K. Nondiscrimination. Neither party, nor any officer, agent, employee, or subcontractor of a party, shall discriminate in the treatment or employment of any individual or groups of individuals on any ground prohibited by law, nor shall any of them harass any person in the course of performing this Agreement based on gender or any other basis prohibited by applicable law.

L. Counterparts. This Agreement may be executed in any number of counterparts with the same effect as if the parties had all signed the same document. All counterparts shall be construed together and shall constitute one agreement.

M. Pupil Safety Requirements. Contractor certifies that neither Contractor nor any of its employees or subcontractors who may come in contact with pupils has been convicted of a felony as defined in Education Code Section 45122.1.

ATTACHMENT B
KCSOS SERVICE PROVIDER AGREEMENT
()



BOARD AGENDA ITEM

Date: May 7, 2024
Submitted by: Terri Smith, Research & Instruction Librarian
Area Administrator: Leslie Minor, VP of Instruction
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

NetLink Loader (pay station kiosk) Service Contract

Background:

This is a renewal service contract with C. A. Reding for the pay station kiosk located in the library. The kiosk allows students to add funds to their account in order to print from library computers or their own devices.

Terms (if applicable):

June 26, 2024 – June 25, 2025

Expense (if applicable):

\$1,675.00

Fiscal Impact Including Source of Funds (if applicable):

This item is included in the Library's 2023/2024 budget

Approved: 
Brock McMurray, Interim Superintendent/President

Date: May 6, 2024
Submitted by: Dr. Leslie Minor, Vice President of Instruction
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Request for Approval



Board Meeting Date: June 12, 2024

Title of Board Item:

Independent Consultant Agreement with Terry Townsend

Background:

This is a request for approval of an Independent Consultant Agreement with Terry Townsend for services related to the Office of Instruction. Mr. Townsend has background knowledge regarding current Taft College processes and reporting. The attached contract outlines the services that will be provided, including creating and updating forms and reports, as well as updating Access databases. Documentation and training will also be provided by Mr. Townsend.

Terms (if applicable):

July 1, 2024 - June 30, 2025

Expense (if applicable):

\$100.00 per hour not to exceed 60 hours.

Fiscal Impact Including Source of Funds (if applicable):

Office of Instruction budget

Approved:



Brock McMurray, Interim Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Terry Townsend ("Independent Contractor"). The agreement is effective July 1, 2024

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

Create and update forms and reports in Access database (iMarcs); perform routine maintenance for WESTEC and iMarcs databases; and provide documentation of updates/training

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Terry Townsend (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services July 1, 2024 through June 30, 2025 All work shall be performed at the following location: virtually

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Create and update forms and reports in Access database (iMarcs); perform routine maintenance for WESTEC and iMarcs databases; and provide documentation of updates/training

4. **Compensation.** Independent Contractor shall be paid the sum of \$100/hour not to exceed 60 hours.

5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes

which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

7. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum \$0 for of _____ the entire term at the established rate paid to District employees.

8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

9. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By: _____

(Signature)

Brock McMurray

(Printed Name)

Interim Superintendent/President

(Title)

(Signature)

BOARD AGENDA ITEM

Date: May 27, 2024

Submitted by: Justin Madding, Director of Facilities & Planning 

Area Administrator: Todd Hampton, Ed.D., Vice President of Administrative Services

Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item: Request for Approval - Declaration of Surplus Personal Property and Authorization for Sale (Surplus Pallets)

Background:

Board Policy 6550 allows for the Board of Trustees to declare as surplus such personal property of the District as is no longer useful for District purposes and to establish a procedure for disposing of such property in accordance with applicable law. Administrative Procedure 6550 provides that "(i)f the Board, by a unanimous vote of those members present, finds that the property whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold by the CFO or designee at private sale without advertising."

The FM&O department is storing more than 200 pallets in outdoor storage areas. The surplus pallets are no longer useful for District purposes and use valuable outdoor storage space. The pallets have a range of quality, condition, and states of repair. I am requesting that the Board allow the FM&O department to retain only the highest quality pallets necessary for operational needs and declare the remaining pallets as surplus personal property with value not exceeding the sum of \$5,000 and authorize their sale per AP 6550 at private sale without advertising.

Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

The sale of surplus personal property would result in revenues to be used for capital outlay or deferred maintenance in accordance with AP 6550.

Approved: 
Brock McMurray, Interim Superintendent/President

Date: May 29, 2024 XV
Submitted by: Dr. Xiaohong Li, VP of Information and Institutional Effectiveness
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 12, 2024

Title of Board Item:

Convergint Technologies Proposal for Systems Monitoring of the Welding Shop.
Account 605SRE059F

Background:

Convergint Technologies provides support with alarm, video and fire systems. Utilizing EMERGENCY24, CTLLC provides customers with fully redundant monitoring services resulting in a fail-safe monitoring network.

Terms (if applicable):

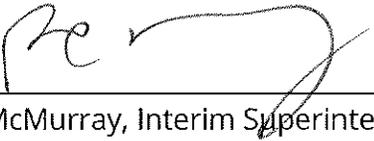
Alarm monitoring services effective 4/10/2023.
Evergreen Terms as defined.

Expense (if applicable):

Annual Cost - \$500.00.

Fiscal Impact Including Source of Funds (if applicable):

Included in the IT budget.

Approved: 
Brock McMurray, Interim Superintendent/President



Convergent Technologies LLC
1667 N Batavia Street
Orange, CA 92867
Phone: (714) 546-2780
Fax: (714) 546-2457
www.convergent.com

SYSTEMS MONITORING PROPOSAL

Date: 12/20/2022 (Updated 5/29/2024)	Site Name: Weld Shop
Proposal #: BH07517867P	Site Address: 809 Blackgold Court
(Intrusion Monitoring)	Taft, CA 93268
Convergent Technologies LLC	Customer: Taft College
Contact: Bob Henderson	Contact: Xiaohong Li
Title: Business Development Manager	Title: Vice President Information and Institutional Effectiveness
Phone: 559-978-4197	Phone: 661-763-7978
Email: Bob.Henderson@Convergent.com	Email: xli@taftcollege.edu

Coverage to start date of programming. Initial period will last 12 months and will auto renew on an annual basis.

Billing Address (if different from the address listed above)

Name: Taft College	Attn: Brandy Young
Address: 29 Cougar Court, Taft, CA 93268	
Phone: 661-763-7944	Email: byoung@taftcollege.edu
Billing Instruction: Invoices are attention to Brandy Young for processing	

Customer agrees to purchase, and Convergent Technologies LLC (CTLLC) agrees to provide monitoring service as described herein and according to the Terms and Conditions of the Subscriber Monitoring Agreement. Customer agrees to provide RJ31X telephone jack(s), dedicated phone line(s), or other equipment as may be required. Material, installation and additional trips due to phone lines or network not being installed properly will be billed to the customer at current Time and Material rates. Final acceptance is subject to CTLLC approval.

SYSTEMS MONITORING OPTIONS

Elected Service(s) are indicated with
 Prices listed are per monitored panel

Intrusion Alarm Monitoring Fire Alarm Monitoring

NOTE: The below information is for the functionality of **one** panel. If monitoring is needed for additional panels, please contact your Convergent Representative or Service Coordinator for separate documentation.

Select Primary Communication Type:	
<input type="checkbox"/> Network Communication (includes up to 24-Hour/Daily Test) Sending alarm signals over customer provided internet connection	\$600.00/year
<input type="checkbox"/> Phone Line Communication (includes up to 24 Hour/Daily Test) Sending alarm signals over customer provided phone line	\$600.00/year
<input type="checkbox"/> Cellular Communication (includes up to 24 Hour/Daily Test) Sending alarm signals over Convergent provided cellular connection	\$720.00/year
Select Additional Options:	
<input type="checkbox"/> Cellular Backup Service Plan	\$420.00/year
<input type="checkbox"/> Supervised Open/Close	\$216.00/year
<input type="checkbox"/> Unsupervised Open/Close (Log Only)	\$144.00/year
<input checked="" type="checkbox"/> Other Renewal- Account 605SRE059F Effective 4/10/23 (Evergreen Terms as de	<u>500</u>/ year

Pricing above excludes all installation and programming labor.

Services to be invoiced annually, at the above rates and during the first month of each contract year. After the commencement date, Customer shall have the right to cancel this agreement upon 30 days prior written notice to CTLLC at the end of this initial or any subsequent renewal period. Any and all monies owed under this agreement shall be due and payable, including services performed but not yet completed for any reason.

Initial: _____

Utilizing EMERGENCY24, CTLLC provides customers with fully redundant monitoring services resulting in a fail-safe monitoring network.

Subscriber Secure Internet Service Included with all monitoring agreements, Convergent Technologies subscribers receive the ability to manage and monitor their account on-line via Secure Internet Services. Secure Internet Services allows the subscriber to perform tasks including the ability to place accounts on test, make *temporary* changes to party information, view account history, view account data and request account information changes.

Complete the Subscriber Secure Internet Access Info section on page 5 to have your account created.

Generic Subscriber History Reports Another exclusive feature is the ability to obtain generic alarm activity reports listing the date, time and description of the alarm signal. Information through these services is secured by the same encryption process used for Internet financial transactions. Ability to access reports is included with the Subscriber Secure Internet Service option.

Subscribers also receive PASS CODE cards that include various methods and procedures for contacting the monitoring facility.

In addition to the basic services listed below, Convergent Technologies offers a variety of optional services. Your CTLLC representative can provide additional information upon request.

Test Signal Options Test signals are necessary to ensure your system is operational and transmitting signals to the Monitoring Station. A test signal will be transmitted from your system to the Monitoring Station based on the type of monitoring you select. Should the test signal fail for any reason, this is indicative of a system or telephone communications failure. Having such a failure places your facility at great risk should a fire alarm or security system alarm occur. The Monitoring Station would not receive notification of the alarm condition, and would not contact the local authority to alert them to the situation. Should a Test Signal fail to be received at the Monitoring Station, a call will be placed to the individual(s) identified on the Subscriber Monitoring Agreement if selected under Callback Options. A service call to resolve the system failure should be placed to CTLLC as soon as possible.

Scheduled Open/Close Supervision for Business Customers

Business owners benefit from EMERGENCY24's Open/Close Supervision service that alerts them when their system has been disabled or armed outside of specified hours. The established open and closing times will govern this service so management can track its employees' arrival and departure times. The way the Open/Close Supervision works is that a call is made by the EMERGENCY24 monitors to advise when the conditions have been violated.

For added convenience, customers will have a password to override the time schedule. Also, future temporary changes for holidays can be input up to 12 months in advance via our online dealer center.

Open/Close Log Only Supervision

By selecting the unsupervised option, EMERGENCY24 will Log Only the dates and times your system is disabled or armed by the user pin number used. This history will be available online via the EMERGENCY24 online dealer center. An email option is also available.

Back Up Communications Options

This option is highly recommended when monitoring Security Systems. In the event of a telephone or network communication system failure, having a method of back-up communications in place will help to ensure continuous protection of your facility. Your CTLLC representative can provide additional information upon request.

Breach or Default

If Customer does not pay the amounts due hereunder or breaches any of the terms or conditions of the Subscriber Monitoring Agreement, or if the Customer ceases doing business as a going concern, CTLLC, in addition to any legal remedies it may have, may terminate this agreement.

Cancellation

After the commencement date, Customer shall have the right to cancel this agreement upon 30 days prior written notice to CTLLC at the end of this initial or any subsequent renewal period. Any and all monies owed under this agreement shall be due and payable, including services performed but not yet completed for any reason.

Length of Plan

After execution of agreement by an authorized representative of CTLLC, the term of this agreement shall be 12 months unless indicated elsewhere in this agreement. Unless cancelled with 30 days prior written notice, the agreement shall be renewed for successive term(s) at the prices and under the terms and conditions in effect at the time of renewal. Fees paid hereunder are not refundable once this agreement is in effect.

Force Majeure

CTLLC and EMERGENCY24 shall not be responsible for failure to render service due to causes beyond its control, including, but not limited to work stoppages, fires, civil disobediences, riots, rebellions, acts of God and similar occurrences.

Notification

It is the obligation of the Customer to keep the "Party List" updated. All changes and revisions to the "Party List" shall be submitted on the Permanent Change Form, signed and submitted to CTLLC. Changes shall become effective within five (5) business days of submittal.

Permits

It is the responsibility of the Customer to check with their local jurisdiction to confirm if permits for their alarm system are required. If required, it is the Customer's responsibility to obtain the permit and pay any associated fees to the City or County. If not obtained, and there is a local requirement, the Customer may be charged a fee if the authorities are dispatched, regardless if it was an actual or false alarm, to cover response costs. Convergent Technologies will not be responsible for paying any fees related to permits or false alarms.

Attach Purchase Order or Requisition if Required

Customer Authorization: _____

Customer Signature: _____

Title: _____

PO#: _____ **Date:** _____



Office Use Only	
Dealer:	
Passcode:	
Account#:	

SUBSCRIBER DATA SHEET

Form Type:	<input type="checkbox"/> New Account Setup	<input type="checkbox"/> Change Request
Under Stress Code	Shared Passcodes/Passwords (3-10) Characters (6 alphanumeric characters recommended)	
<i>Intrusion Account Only</i>	_____	_____
Account Number	_____	_____

Passcodes/Passwords are used by the customer to place the system on test or when the monitoring provider contacts the subscriber or party to verify their identity in order to cancel or modify instructions in the event of an alarm. An "Under Stress" code may be also set as a verbal code which will be used in place of a passcode/password to discreetly notify the monitoring provider that the police need to be dispatched.

NOTE: The "Subscriber Name and Address" listed below will be the information replicated for the online display of this panel. Please write exactly how you wish the panel to be addressed in all documentation moving forward.

Subscriber Name: Taft College

Address: 809 Black Gold St. Ste./Bldg./Flr # _____

City: Taft State: CA Zip Code: 93268

Primary Phone #: 661 763 7774 Secondary Phone #: 661 763 7872

Equipment: _____ Panel Format: _____

Primary Communication Type: Phone Line Network Cellular

Backup Communication Type: Phone Line Network Cellular N/A

Account Type: Commercial Scheduled Open/Closed Open/Close Log Only

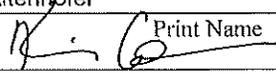
Test Signal Frequency: Daily Weekly

If Open/Close Logs are an elected service, submit a list of user sequence number(s) and user name(s) as an attachment.

Party List: (Parties will be called in sequence until reaching <u>one</u> of them. Provide a minimum of 3)				
Type	Description	Party Name	Party Phone (include extension)	Phone Type
P1	Party	Campus Safety Officers (24/7)	661 763 7774	<input checked="" type="checkbox"/> Cellular <input type="checkbox"/> Phone Line
P2	Party	Director of Campus Safety & Security	661 303 9915	<input checked="" type="checkbox"/> Cellular <input type="checkbox"/> Phone Line
P3	Party	Dean of Instruction and CTE	661 212 0444	<input checked="" type="checkbox"/> Cellular <input type="checkbox"/> Phone Line
P4	Party			<input type="checkbox"/> Cellular <input type="checkbox"/> Phone Line
P5	Party			<input type="checkbox"/> Cellular <input type="checkbox"/> Phone Line
P6	Party			<input type="checkbox"/> Cellular <input type="checkbox"/> Phone Line
P7	Party			<input type="checkbox"/> Cellular <input type="checkbox"/> Phone Line
P8	Party			<input type="checkbox"/> Cellular <input type="checkbox"/> Phone Line

Business Hours of Monitored Site: (Only required for monitoring of Scheduled Openings and Closings)							
Sample	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
(09:00) - Open	1400	1400	1400	1400	-	-	-
(18:30) - Closed	2100	2100	2100	2100	-	-	-

I hereby acknowledge that the information listed above is correct and am aware that Convergent Technologies will program my alarm system based upon the information I have provided on this form.

Kevin Altenhofel


 Signature
ink signature required

Director, Campus Safety & Security

 Title
 5/29/2024

 Date

Office Use Only	
Dealer:	
Passcode:	
Account#:	

SIGNAL TYPE INSTRUCTIONS

The following is a description of each alarm notification option for your system:

- Subscriber – Monitoring company will contact the subscriber location to verify alarm during business hours unless otherwise directed.
- Authority – Authorities will be dispatched to the location
- Parties – Person(s) will be contacted in the order in which they appear on the party list until one is notified of alarm condition
- Alarm Co. – Convergent Technologies
- Log Only – Event will be logged in Activity Log for account. Activity Log can be scheduled for automatic email per request.

Convergent Technologies' default programming for alarm signals are listed below. If acceptable for your system, please check OK. If you wish to customize the call back procedure, please check CUSTOM and indicate the changes in the area provided.

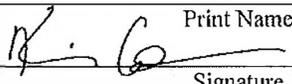
Signal Types				
Description	Call Back Procedure			
Burglary Alarm:	<input type="checkbox"/> OK <input type="checkbox"/> CUSTOM: _____	1 – Subscriber + Authority + Parties + Alarm Co.		
Hold-up/Panic Alarm:	<input type="checkbox"/> OK <input type="checkbox"/> CUSTOM: _____	0 – Authority + Parties + Alarm Co.		
Fire Alarm:	<input type="checkbox"/> OK <input type="checkbox"/> CUSTOM: _____	0 – Authority + Parties + Alarm Co.		
Supervisory:	9 – Subscriber (no answer then), Parties (no answer then), Alarm Co.			
Trouble:	9 – Subscriber (no answer then), Parties (no answer then), Alarm Co.			
Authority Phone Numbers				
Type	Description	Name	Primary Phone	Secondary Phone
A1	Police			
A2	Fire			
A3	Medical			
A4	Other			

Subscriber Secure Internet Access Info (case sensitive, must be 6 characters or more and contain a combination of numbers and letters, no duplicates)
 By completing this section, you will receive monthly activity reports and a portal login to place account on test, make *temporary* changes to party information, view account history, view account data and request account information changes.

Full Name 1: _____ Full Name 2: _____
 Password 1: _____ Password 2: _____
 E-mail Address 1: _____ E-mail Address 2: _____

I hereby acknowledge that the information listed above is correct and am aware that Convergent Technologies will program my alarm system based upon the information I have provided on this form.

Kevin Altenhofel

 Print Name


 Signature
ink signature required

Director of Campus Safety and Security

 Title
 5/29/2024

 Date

Office Use Only	
Dealer:	
Passcode:	
Account#:	

SUBSCRIBER MONITORING AGREEMENT - TERMS & CONDITIONS

NOTE TO SUBSCRIBER: YOU, THE SUBSCRIBER, MAY CANCEL THIS AGREEMENT AT ANY TIME PRIOR TO MIDNIGHT OF THE 3RD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION.

1. WHEREAS, the undersigned _____, hereinafter called SUBSCRIBER, has heretofore entered an agreement with its Alarm Co., CONVERGINT TECHNOLOGIES LLC (hereinafter called "CONVERGINT"), and has on this date entered into this agreement (consisting of two pages and 18 points) with EMERGENCY Twenty Four, Inc., or its assigns herein called EMERGENCY 24, the terms of which provide for Monitoring of Incoming Signal from Subscriber's local protective system located at the address set forth on the Proposal and EMERGENCY 24's monitoring receiving facility.

NOTE: For "Subscriber" below, please match the name and address listed on the subscriber data sheet above.

Subscriber: _____ By: _____ Signature: _____ Title: _____	executed this _____ day of _____, Street: _____ City: _____ State: _____ Zip: _____
Convergent Technologies LLC ("CONVERGINT") Subscriber's Alarm Company By: _____ Title: _____ Signature: _____	
EMERGENCY24: By: _____ Signature: _____ <i>ink signature required</i>	

2. IT IS THEREFORE AGREED for in consideration of such agreement that:
3. The SUBSCRIBER will set the alarm system for protection required.
4. The local protective system at SUBSCRIBER'S premises is not the property of EMERGENCY 24 and said system is to be kept in working order by SUBSCRIBER. EMERGENCY 24 cannot be responsible at any time for its working condition or any failure of same and therefore the sole duty of EMERGENCY 24 is to maintain in working order its Monitoring Receiving Facility. EMERGENCY 24, upon receipt of a signal from a SUBSCRIBER'S premises, shall make every reasonable effort to transmit notification of the alarm promptly to the police, fire or other authorities and/or person or persons whose names and telephone numbers are set forth on the SUBSCRIBER MONITORING AGREEMENT and/or data changes received by EMERGENCY 24 from CONVERGINT or SUBSCRIBER, from time to time, unless there is just cause to assume that an emergency condition does not exist.
5. SUBSCRIBER will pay any Village or Municipal permits or license fees as may be required.
6. SUBSCRIBER agrees to pay any false alarm assessments, taxes, fees or charges relating to the installation or services provided under this agreement which are authorized or imposed by any governmental body or other organization to whose facilities the service is connected.
7. That this agreement may be cancelled by EMERGENCY 24 at any time, upon a ten (10) day written notice, if false alarms continue to occur.
8. That this agreement may be canceled without previous notice, at the option of EMERGENCY 24, in the event EMERGENCY 24 Monitoring Receiving Facility, connection wires or equipment are destroyed by fire or other catastrophe, or so substantially damaged that it is impractical to continue service, or from lack of signal wire facilities beyond the control of EMERGENCY 24, and may likewise be canceled at the option of SUBSCRIBER in the event that the local premises supervised are so damaged or destroyed.
9. Should there arise a conflict of terms or conditions between this agreement and a purchase order it is agreed that this contract shall be supreme and binding
10. This agreement shall continue for as long as CONVERGINT contracts with EMERGENCY 24 for the performance of monitoring duties for the SUBSCRIBER. In the event that the CONVERGINT notifies EMERGENCY 24 of its termination of service for the performance of monitoring duties for the SUBSCRIBER for any reason or in the event that CONVERGINT fails or refuses to make payment for services furnished or to be furnished to the SUBSCRIBER, EMERGENCY 24 will give the SUBSCRIBER at least 15 days notice of termination of such services to the SUBSCRIBER and, upon giving such notice, this agreement and all of EMERGENCY 24's responsibilities hereunder shall come to an end as if the date fixed in such notice was the term fixed in the agreement between EMERGENCY 24 and CONVERGINT and neither party hereto shall have any claim against the other.
11. EMERGENCY 24 shall not be liable for any loss or damage caused by defects or deficiencies in the electro-protective equipment nor shall EMERGENCY 24 incur any liability for any delay in response time or non-response of police, fire or other authorities, institutions or individuals notified by EMERGENCY 24.

12. EMERGENCY 24 shall not be obligated to perform any monitoring service hereunder during any time when telephone or telephone equipment shall not be working since signals to EMERGENCY 24 are received solely by means of telephone communication.
13. EMERGENCY 24 hereby disclaims all warranties, express or implied, including those of merchantability or fitness that its services will avert, deter or prevent any loss which monitoring might alleviate or mitigate.
14. It is agreed that EMERGENCY 24 is not an insurer and that it is not the intention of the parties that EMERGENCY 24 assume responsibility for any loss occasioned by misfeasance in the performance of the services under this contract or for any loss or damage sustained through burglary, theft, robbery or other cause or any liability on the part of EMERGENCY 24 by virtue of this Agreement or because of the relation hereby established. If there shall notwithstanding the above provisions at any time be or arise any liability on the part of EMERGENCY 24 by virtue of this Agreement or because of the relation hereby established, whether due to the negligence of EMERGENCY 24 or otherwise, such liability is and shall be limited to and fixed at the sum of two hundred and fifty dollars (250.00) as and for liquidated damages. Such liabilities as herein set forth are fixed as liquidated damages and not as a penalty and this liability shall be complete and exclusive. That in the event SUBSCRIBER desires EMERGENCY 24 to assume greater liability for the performance of its services hereunder, a choice is hereby given to obtaining full or limited liability by paying an additional amount under a graduated scale of rates proportioned to the responsibility, and an additional rider shall be attached to this Agreement setting forth the additional liability of EMERGENCY 24 and additional charges. That the rider and additional obligation shall in no way be interpreted to hold EMERGENCY 24 as an insurer.
15. SUBSCRIBER hereby releases discharges and agrees to hold EMERGENCY 24 harmless from any and all claims liabilities, damages, losses or expenses arising from or caused by any hazard covered by insurance resulting from or related to this service contract, whether said claim is made by SUBSCRIBER and/or CONVERGINT, his agent or insurance company or by any other parties claiming under or through SUBSCRIBER and/or CONVERGINT. SUBSCRIBER agrees to indemnify EMERGENCY 24 against, defend and hold EMERGENCY 24 harmless from any claims for subrogation which may be brought against EMERGENCY 24 by any insurer or insurance company or its agents or assigns, including payment of all damages, expenses, costs and attorneys fees.
16. It is the responsibility of CONVERGINT to insure that the service and the notifications entered on the SUBSCRIBER'S MONITORING AGREEMENT and related ADDENDA forms are proper and correct and that the form is signed by the SUBSCRIBER.
17. This agreement is made and shall be governed by the laws of the State of Illinois.
18. Any additions or amendments to the SUBSCRIBER MONITORING AGREEMENT TERMS AND CONDITIONS must be signed by all three parties. No verbal agreements shall alter the above order.

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Date: May 29, 2024
Submitted by: Dr. Xiaohong Li, VP of Information and Institutional Effectiveness
Area Administrator: Brock McMurray, Interim Superintendent/President
Subject: Request for Approval

XV

Board Meeting Date: June 12, 2024

Title of Board Item:

CCS Disaster Recovery Services Annual Subscription Renewal 2024-2025

Background:

In the event of a disaster, CCS provides an auditor approved recovery program that guarantees replacement of hardware.

Terms (if applicable): _____

Annual Subscription: 7/1/2024 to 6/30/2025

Expense (if applicable):

Annual cost with a 5% discount: \$3,420.00

Fiscal Impact Including Source of Funds (if applicable):

Included in the IT budget.

Approved:  _____
Brock McMurray, Interim Superintendent/President



Disaster Recovery Services, LLC.

**3197 Airport Loop Drive, Suite B
Costa Mesa, CA. 92626
(800) 274-0042**

5/14 2024

Dr. Xiaohong Li
VP of Information and Institutional Effectiveness
Taft College
29 Cougar Court
Taft, CA 93268

Dear Xiaohong,

CCS, an IBM Premier Business Partner, and a full-service IT supplier, offers an auditor approved disaster recovery program. The program guarantees with penalty (\$250,000) to deliver replacement hardware to the site of your choice within a 1-5 business day period. All hardware is covered. Additions and deletions may be made to your hardware configuration on file and your monthly subscription will not change.

Pricing is as follows: (Same as last year)

\$3420.00 – Annual subscription with 5% discount 7/1/2024 – 6/30/2025

All hardware is certified for the manufacturer's maintenance and all pricing is guaranteed to be at Fair Market Value (FMV). Subscriber may rent, lease, or purchase replacement hardware for any amount of time that is needed. Subscription fees, up to one year prior to a disaster (\$3420), may be applied to the cost of replacement hardware.

A handwritten signature in black ink, appearing to read 'Michael Nemiroff', written in a cursive style.

Michael Nemiroff
Disaster Recovery Manager
MNemiroff@ccs4it.com

The ultimate protection in proactive contingency planning

Taft College Check Register Report

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78069306	05/06/2024	A00200023	Abate-A-Weed	I0076216	1033184	11000	431	4310	65500	51.28
				I0076217	14742	11000	431	4310	65500	46.74
78069307	05/06/2024	A00203579	Alcorn Aire, Inc.	I0076224	60041	11000	431	5631	65100	1,980.98
						11000	431	5631	65100	1,800.00
						11000	431	5631	65100	35.00
78069308	05/06/2024	A00201875	Amazon Capital Services	I0076214	1VW3-QK7P-7GKN	12620	227	4310	61900	184.01
				I0076243	1GYC-NFTM-RQDR	12477	203	6310	61200	533.16
				I0076244	1YJL-D4LC-LV4H	11000	431	4310	65100	231.63
				I0076260	1QTP-JGGQ-YHCG	11000	110	4410	66003	67.09
				I0076275	14JQ-Q3YN-44DG	12477	203	6310	61200	350.89
78069309	05/06/2024	A00200052	AP Architects	I0076221	12193	11000	401	5510	71004	3,800.00
78069310	05/06/2024	A00327844	Baker Supplies and Repairs	I0076226	9369	11000	431	4310	65500	53.61
						11000	431	4310	65500	24.36
						11000	431	5632	65500	85.00
						11000	431	4312	65500	59.53
78069311	05/06/2024	A00261766	Benco Dental Supply Co.	I0076250	1U073319	12651	205	4311	12042	1,020.27
				I0076251	1U007400	12651	205	4311	12042	79.99
				I0076252	1U096816	12651	205	4311	12042	375.44
78069312	05/06/2024	A00200119	C.A. Reding Company, Inc.	I0076220	703347	11000	113	4310	67801	409.61
78069313	05/06/2024	A00234659	Cahoon, Nathan E.	I0076203	041924	11000	202	5710	67500	174.20
78069314	05/06/2024	A00328288	Cal Pro Specialties	I0076272	12728-A	12910	301	4310	64900	2,081.11
				I0076273	12728	12909	351	4310	64900	5,314.50
				I0076274	12733	12676	351	4310	64900	1,922.30
78069315	05/06/2024	A00200149	Carquest Auto Parts	I0076225	7305-343664	11000	431	4310	69610	30.45
78069316	05/06/2024	A00265229	DK&M Property	I0076269	MAY 24	39000	314	5610	64991	1,745.45
78069317	05/06/2024	A00339511	Elliott PhD, Craig	I0076264	2	12000	319	5510	64901	5,592.38
78069318	05/06/2024	A00325532	Executive Express Lines Inc.	I0076209	10524	11000	352	5750	69610	5,200.00
78069319	05/06/2024	A00200307	Farmer Bros. Company	I0076213	90195925	32000	422	4410	69400	736.12
78069320	05/06/2024	A00200308	Federal Express Corporation	I0076205	8-481-45778	11000	401	5940	67705	37.02
78069321	05/06/2024	A00332921	Ferrilli	I0076242	SIN005063	11000	113	5510	67801	4,085.00
78069322	05/06/2024	A00283199	Fork Lift Specialties, Inc.	I0076230	24747019	11000	431	5632	65100	432.29
78069323	05/06/2024	A00337048	Forsyte IT Solutions, LLC.	I0076248	3224	12913	113	5641	66002	6,750.00
78069324	05/06/2024	A00329125	Foundation Properties Inc	I0076270	MAY 24	39000	314	5610	64991	2,127.27
78069325	05/06/2024	A00200627	Gonzalez, Lourdes	I0076204	04/16/24	12599	309	5710	64992	1,485.20
78069326	05/06/2024	A00200629	Grainger	I0076246	9057828932	11000	431	4310	65100	3,424.42
						11000	431	5940	65100	25.00
78069327	05/06/2024	A00281118	Grant Writing USA	I0076201	36NX4SYJJ85	12000	000	5710	60100	495.00
78069328	05/06/2024	A00200655	Henry Schein, Inc.	I0076239	78557777	12651	205	4311	12042	2,749.96
						12651	205	4311	12042	455.47
				I0076253	76877913	12650	205	4311	12042	773.53
78069329	05/06/2024	A00200712	Kern County Supt. of Schools	I0076240	403364	11000	421	5911	67200	868.50
78069330	05/06/2024	A00200721	Kiwanis Club of Taft	I0076218	20097	11000	301	5210	64500	72.00
78069331	05/06/2024	A00341177	LINGUISTICA INTERPRETING AND	I0076219	TCOL-2024-01	12654	301	5990	64900	2,317.58
78069332	05/06/2024	A00307058	Minor, Leslie B.	I0076199	040924	11000	202	5710	60100	1,058.20
78069333	05/06/2024	A00200498	Office Depot	I0076238	356943221001	12650	205	4310	12042	55.50
				I0076241	358152071001	12477	203	4310	61200	59.29
				I0076256	354103899002	11000	202	4310	60100	27.65
				I0076257	357351286001	11000	210	4310	20014	98.22
				I0076262	358944575001	11000	209	4310	04013	83.95
78069334	05/06/2024	A00341355	One Hundred Designs, LLC	I0076265	3781	12000	318	4310	64800	1,812.11

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78069335	05/06/2024	A00229514	Orion Telescopes & Binocular	I0076227	210891	11000	209	4311	19111	606.12
78069336	05/06/2024	A00200516	Patterson Dental Supply, Inc	I0076234	3030062531	12650	205	4310	12042	263.08
78069337	05/06/2024	A00324842	Payne, Kenneth E.	I0076271	MAY 24	39000	314	5610	64991	2,110.92
8069338	05/06/2024	A00200522	Pepsi-Cola Company	I0076212	85010953	32000	422	4410	69400	697.11
78069339	05/06/2024	A00243211	Quicksilver Software, Inc.	I0076235	6515	11000	209	5643	17018	950.00
78069340	05/06/2024	A00280252	Rodriguez, Raul	S0059499		11000		9526		1,500.00
78069341	05/06/2024	A00200458	Roth, Rebecca E.	I0076236	040524	11000	210	5210	13052	150.00
78069342	05/06/2024	A00285838	Sammy's Detail	I0076228	2209	11000	432	5632	67703	470.00
						39000	314	5632	64991	195.00
				I0076229	2209.	12560	223	5632	09565	135.00
78069343	05/06/2024	A00200487	Sierra School Equipment Co.	I0076190	414650	11000	202	6411	60100	849.00
				I0076222	414667	12647	223	6412	12042	4,046.39
78069344	05/06/2024	A00337933	Sorenson Communications, LLC	I0076206	PI-000008989	12000	311	5899	64200	1,312.50
78069344	05/06/2024	A00337933	Sorenson Communications, LLC	I0076249	PI-000009073	12000	311	5899	64200	3,000.00
78069345	05/06/2024	A00200393	Sparkletts	I0076254	032224	11000	223	4310	60103	44.18
78069346	05/06/2024	A00200396	Spurr	I0076194	136623	11000	431	5820	65700	13,483.65
						35827	357	5820	69700	1,224.55
						33428	310	5820	69200	132.68
						33528	310	5820	69200	132.68
						33588	310	5820	69200	265.36
78069347	05/06/2024	A00201787	Standard Insurance Company	I0076207	APR 24	11000	411	3410	67300	447.02
						11000	411	3420	67300	1,411.72
78069348	05/06/2024	A00201787	Standard Insurance Company	I0076208	MAY 24	11000	411	3410	67300	447.02
						11000	411	3420	67300	1,421.37
78069349	05/06/2024	A00200417	Sysco Food Service of Ventur	I0076211	379560521	32000	422	4410	69400	5,209.60
						32000	422	4411	69400	1,186.55
						32000	422	4411	69400	400.54
				I0076237	379560522	12679	320	4410	64900	751.94
				I0076255	379562939	32000	422	4410	69400	4,127.59
				I0076267	379567919	32000	422	4410	69400	5,606.80
						32000	422	4411	69400	236.66
						32000	422	4411	69400	816.06
78069349	05/06/2024	A00200417	Sysco Food Service of Ventur	I0076277	379538811	12679	320	4410	64900	13,369.59
78069350	05/06/2024	A00319064	T-Mobile USA Inc.	I0076191	052024	39000	314	5840	64991	182.74
						12433	314	5840	69800	60.92
				I0076192	05/20/24	35000	360	6412	67701	29.43
				I0076195	05-20-24	11000	431	5840	65100	108.51
78069351	05/06/2024	A00200423	Taft City School District	I0076266	24-129	11000	432	4312	65100	157.84
						11000	432	5632	65100	410.00
78069352	05/06/2024	A00200425	Taft College	I0076245	040924	31000	423	7130	69100	420.00
78069353	05/06/2024	A00200425	Taft College	I0076259	04/09/24	31000	423	7130	69100	60.00
78069354	05/06/2024	A00200862	Taft College Bookstore	I0076232	040124	11000	000	9161	00000	3,735.86
78069355	05/06/2024	A00200862	Taft College Bookstore	I0076276	8461	39000	314	4310	64991	44.78
78069356	05/06/2024	A00200862	Taft College Bookstore	I0076278	8470	11000	431	4310	65100	37.89
78069357	05/06/2024	A00200862	Taft College Bookstore	I0076279	8471	11000	110	4310	66003	33.56
78069358	05/06/2024	A00200832	Taft College Foundation	I0076189	669	74914	353	7510	73200	549.10
78069359	05/06/2024	A00220284	The University of Texas at A	I0076263	1000-8420	11000	110	5210	66003	8,500.00
78069360	05/06/2024	A00336205	TPx Communications	I0076197	178783699-0	11000	431	5840	65700	587.73

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78069361	05/06/2024	A00200282	True Value Home Center	I0076223	481094	11000	431	4310	65100	45.44
						11000	431	4310	65100	35.69
						11000	431	4310	65500	15.52
				I0076247	480567	11000	431	4310	65100	20.56
						35815	314	4310	69700	20.10
						35819	357	4310	69700	70.31
						35819	357	4310	69700	68.17
				I0076258	480974	11000	431	4310	69610	24.20
78069362	05/06/2024	A00200284	U.S. Foods	I0076210	3666698	32000	422	4410	69400	2,451.87
				I0076268	3848694	32000	422	4410	69400	2,184.30
78069363	05/06/2024	A00266450	USBank	I0076231	7135815	11000	401	5514	67200	2,750.00
78069364	05/06/2024	A00202272	VWR International	I0076233	8815637210	11000	209	4311	19051	3,218.49
78069365	05/06/2024	A00200355	West Kern Water District	I0076193	041624	12560	223	5850	09565	187.39
78069366	05/06/2024	A00200355	West Kern Water District	I0076196	042524	11000	435	5810	65191	25.68
78069367	05/06/2024	A00200355	West Kern Water District	I0076198	041824	11000	431	5810	65700	2,501.23
78069367	05/06/2024	A00200355	West Kern Water District	I0076198	041824	39000	314	5810	69800	461.07
						12433	314	5810	69800	51.23
78069368	05/06/2024	A00200355	West Kern Water District	I0076200	04/18/24	33428	310	5810	69200	25.92
						33528	310	5810	69200	25.92
						33588	310	5810	69200	51.83
78069369	05/06/2024	A00200356	West Side Recreation & Park	I0076215	32124	12620	227	4410	61900	199.50
78069370	05/06/2024	A00308239	WEX Inc.	I0076202	96616807	11000	432	4316	67703	2,453.63
78069371	05/07/2024	A00288683	Balli, Jessica R.	S0059968		11000		9526		3,000.00
78069372	05/07/2024	A00300209	Clay, Jazmine C.	S0059969		11000		9526		3,000.00
78069373	05/07/2024	A00246976	Connick, Christina R.	S0059970		11000		9526		3,000.00
78069374	05/07/2024	A00333907	Estes, Alyssa L.	S0059971		11000		9526		3,000.00
78069375	05/07/2024	A00332363	Gage, Laporsha	S0059972		11000		9526		3,000.00
78069376	05/07/2024	A00338987	Guzman, Marilyn M.	S0059982		11000		9526		232.00
78069377	05/07/2024	A00321022	Krier, Gabrielle E.	S0059984		11000		9526		644.00
				S0059985		11000		9526		598.00
78069378	05/07/2024	A00337460	Lara, Alizah M.	S0059983		11000		9526		1,000.00
78069379	05/07/2024	A00339903	McCain, Leticia I.	S0059981		11000		9526		450.00
78069380	05/07/2024	A00087479	Pulido, Evangelina	S0059973		11000		9526		3,000.00
78069381	05/07/2024	A00332221	Quezada, Yaritza	S0059974		11000		9526		3,000.00
78069382	05/07/2024	A00329903	Ramos, Vanessa M.	S0059975		11000		9526		3,000.00
78069383	05/07/2024	A00246856	Robbins, Mary B.	S0059976		11000		9526		3,000.00
78069384	05/07/2024	A00061732	Stinson, Megan D.	S0059977		11000		9526		3,000.00
78069385	05/07/2024	A00263659	Vasquez, Issac P.	S0059978		11000		9526		3,000.00
78069386	05/07/2024	A00338670	White, Sabrina S.	S0059979		11000		9526		3,000.00
78069387	05/07/2024	A00339924	Yslas, Brooklyn A.	S0059980		11000		9526		3,000.00
78069388	05/08/2024	A00324859	Ramirez, Carla	S0059987		11000		9526		59.53
78069389	05/08/2024	A00309431	Stepp, Mason W.	S0059986		11000		9526		220.54
78069390	05/15/2024	A002000164	Imprint	I0076367	12362769	12620	227	4310	61900	1,768.51
78069391	05/15/2024	A00200017A	P.I. Plumbing	I0076339	27571	35819	357	4310	69700	64.95
78069392	05/15/2024	A00248932	Abtech Technologies, Inc.	I0076322	2404057-IN	11000	113	5643	67801	7,957.16
78069393	05/15/2024	A00306660	Advanced Data Storage, Inc.	I0076325	0180301	11000	411	5990	67300	105.57
78069394	05/15/2024	A00106729	Alvarez, Olimpo	I0076288	050724	32000	422	4410	69400	36.46
78069395	05/15/2024	A00201875	Amazon Capital Services	I0076311	1F11-W4T3-CRRF	12620	227	4310	61900	72.50
				I0076313	11DL-LF4D-JCQF	12477	203	6310	61200	61.05
				I0076314	1D3H-QWDH-JMLC	11000	411	4310	67300	46.27
				I0076320	1NPV-N9XK-6KMF	12477	203	6310	61200	565.82

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			I0076328	1RYW-YH4N-G4TT	12647	223	4310	60103	331.42
			I0076332	1ML4-MDXY-FR93	11000	432	4312	67703	147.17
			I0076333	1PW3-XD93-JYNQ	12477	203	6310	61200	63.93
			I0076346	13QD-FN9N-NL13	12650	205	4310	12042	39.34
			I0076347	1PRG-LJF7-6LWH	31000	423	4310	69100	28.13
			I0076348	1GYC-NFTM-LG31	11000	210	4311	22081	78.70
			I0076358	1DVH-LN9D-MCKN	12477	203	6310	61200	14.95
78069396	05/15/2024	A00200042American Dental Association	I0076349	INA016774	11000	205	5415	12042	4,200.00
78069397	05/15/2024	A00341132Bandyopadhyay, Santanu	I0076371	032024	12571	411	5985	67300	327.34
					12571	411	5985	67300	59.52
					12571	411	5985	67300	207.70
78069398	05/15/2024	A00200773Beasley, Michelle A.	I0076293	04/17/24	12653	301	5710	63900	1,393.51
78069399	05/15/2024	A00306416Belcher, William C.	I0076298	04302024-CB15	11000	401	5510	67200	1,700.00
78069400	05/15/2024	A00015850Berry, Wendy J.	I0076283	05/08/24	11000	209	5740	04014	260.57
78069400	05/15/2024	A00015850Berry, Wendy J.	I0076289	042624	11000	209	4311	04014	832.69
78069401	05/15/2024	A00324622Bhande, Rumbidzai	S0059436		11000		9526		746.00
78069402	05/15/2024	A00069875Blanco, Trudi L.	I0076356	042924	11000	401	5710	67200	421.84
78069403	05/15/2024	A00200119C.A. Reding Company, Inc.	I0076323	704574	31000	423	5971	69100	5.75
78069404	05/15/2024	A00329883Cahoon, Marni	I0076282	050524	11000	202	5710	67500	174.20
78069405	05/15/2024	A00200146Carolina Biological Supply C	I0076324	52528816RI	11000	209	4311	04011	88.98
78069406	05/15/2024	A00200161CDW-G	I0076308	QP31467	12000	311	6415	64200	74.66
78069407	05/15/2024	A00230466Classic Charter, Inc.	I0076321	168525	11000	352	5750	69610	1,779.00
78069408	05/15/2024	A00286449Collaborative Braintrust Con	I0076343	17-465	11000	401	5510	67200	31,680.00
78069409	05/15/2024	A00200200Computerland of Silicon Vall	I0076350	293992	12913	113	5643	66002	3.26
78069410	05/15/2024	A00335974Daugherty, Devin	I0076290	050124	12647	223	4310	60103	2,062.38
			I0076294	APR 24	12643	223	5710	60100	149.01
			I0076295	042224	12647	223	5710	60103	2,389.72
			I0076296	04/28/24	12642	223	5710	60103	2,954.41
78069411	05/15/2024	A00336434Delgado, Emily	I0076285	APR 24	12676	351	5710	64900	155.31
78069412	05/15/2024	A00265229DK&M Property	I0076301	JUN 24	39000	314	5610	64991	1,745.45
78069413	05/15/2024	A00325532Executive Express Lines Inc.	I0076319	10588	11000	352	5750	69610	1,560.00
			I0076355	10382	11000	352	5750	69610	1,820.00
78069414	05/15/2024	A00200307Farmer Bros. Company	I0076335	90196013	32000	422	4410	69400	751.04
78069415	05/15/2024	A00200308Federal Express Corporation	I0076299	8-488-74879	11000	401	5940	67705	114.80
78069416	05/15/2024	A00200323Flinn Scientific, Inc.	I0076306	2963164	11000	209	4311	19051	1,151.57
78069417	05/15/2024	A00202041Fresno Oxygen	I0076363	0063360590	12647	223	4311	09565	73.33
			I0076364	0063360591	12647	223	4311	09565	159.30
			I0076365	0063362984	12643	223	4311	09565	296.02
			I0076366	0063361805	12647	223	4311	09565	474.97
78069418	05/15/2024	A00200655Henry Schein, Inc.	I0076368	81964464	11000	205	5632	12042	382.21
					11000	205	4311	12042	638.55
78069419	05/15/2024	A00200656Jacobi, Victoria J.	I0076287	071024	11000	202	5710	67500	620.00
78069420	05/15/2024	A00310304Jimenez Murguia, Salvador	I0076338	040924	11000	210	5643	22081	336.00
78069421	05/15/2024	A00200735Liebert Cassidy Whitmore	I0076318	7908	12571	411	5505	67300	3,500.00
78069422	05/15/2024	A00255137Lightcast	I0076317	INV21870	12653	301	5645	63900	16,000.00
78069423	05/15/2024	A00262851Lytle, Steve	I0076374	042724	11000	209	5740	04011	246.42
			I0076375	050324	11000	209	5740	04011	197.50
78069424	05/15/2024	A00258702Martinson, Larry	I0076312	041224B	31000	423	4310	69100	1,700.00
					31000	423	5940	69100	20.00
78069425	05/15/2024	A00307058Minor, Leslie B.	I0076292	032624	12000	000	5710	60100	74.89

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78069426	05/15/2024	A00200795NASFAA	I0076370	80266-240701	12000	353	5210	64600	2,554.00
78069427	05/15/2024	A00200498Office Depot	I0076353	362094877001	11000	209	4310	04012	78.86
			I0076354	356420864001	11000	209	4310	19050	99.24
78069428	05/15/2024	A00201272Owens, Patricia A.	I0076284	042724	12433	312	5710	69800	4.00
					39000	312	5710	64991	4.00
78069429	05/15/2024	A00200522Pepsi-Cola Company	I0076304	95502605	31000	423	4310	69100	82.91
			I0076369	98896658	32000	422	4410	69400	721.03
78069430	05/15/2024	A00200598Poliski, Robin J.	I0076297	04/25/24	11000	210	5710	20015	365.00
78069430	05/15/2024	A00200598Poliski, Robin J.	I0076297	04/25/24	11000	202	5710	67500	896.74
78069431	05/15/2024	A00200541Proforma	I0076331	B788007687B	12000	303	4323	64300	3,922.01
78069432	05/15/2024	A00273618Redrock Software Corp.	I0076305	994018	12620	227	4310	61900	2,695.00
78069433	05/15/2024	A00200457Rotary Club of Taft	I0076340	GROVEMAN23/24	11000	115	5210	67100	933.00
78069434	05/15/2024	A00342193Simmons, William J.	I0076373	013124	11000	202	1490	60100	30.00
78069435	05/15/2024	A00340748STEMTaught	I0076315	101823D	12647	223	4310	60103	6,303.50
78069436	05/15/2024	A00200417Sysco Food Service of Ventur	I0076316	379575595	12679	320	4410	64900	783.02
			I0076327	379575599	39000	314	4311	64991	122.49
			I0076336	379575594	32000	422	4410	69400	4,055.70
			I0076337	379575596	32000	422	4411	69400	2,033.88
					32000	422	4411	69400	1,011.86
			I0076357	379570388	32000	422	4410	69400	4,499.64
			I0076359	379567923	33429	310	4410	69250	961.14
			I0076360	379567922	33429	310	4411	69200	89.98
			I0076361	379567920	12679	320	4410	64900	935.10
			I0076362	379506614	33429	310	4411	69200	312.80
78069437	05/15/2024	A00319064T-Mobile USA Inc.	I0076286	05.20.24	12676	351	5840	64900	147.15
78069438	05/15/2024	A00200425Taft College	I0076309	042324	31000	423	7130	69100	30.00
78069439	05/15/2024	A00200425Taft College	I0076342	041724	31000	423	7130	69100	810.00
78069440	05/15/2024	A00200862Taft College Bookstore	I0076326	8428	12000	303	5950	64300	8.95
78069441	05/15/2024	A00200862Taft College Bookstore	I0076329	030824	12000	303	7604	73200	201.75
78069442	05/15/2024	A00200862Taft College Bookstore	I0076330	4478	12000	303	7604	73200	178.55
78069443	05/15/2024	A00200862Taft College Bookstore	I0076341	041724-BKST	31000	423	5912	69100	1,674.76
78069444	05/15/2024	A00200832Taft College Foundation	I0076307	041924	31000	423	5970	69100	47.85
78069445	05/15/2024	A00200428Taft District Chamber of Com	I0076351	6790	11000	110	5970	66003	100.00
78069446	05/15/2024	A00342190Transcend Consulting Group,	I0076093	TCG_2024.1010	12571	411	5505	67300	12,715.89
78069447	05/15/2024	A00200284U.S. Foods	I0076334	4033895	32000	422	4410	69400	2,066.06
78069448	05/15/2024	A00324752UKG INC	I0076372	300017217	12571	411	5985	67300	35.00
78069449	05/15/2024	A00243587United Healthcare Insurance	I0076345	MAY 24	11000	412	3350	59100	25,146.00
78069450	05/15/2024	A00000456Uribe Berumen, Jose	I0076302	APR 24	11000	435	5633	65191	120.00
			I0076303	APR. 24	11000	435	5633	65192	300.00
78069451	05/15/2024	A00336843Valadez, Jose A.	I0076291	041024	12620	227	4310	61900	285.51
78069452	05/15/2024	A00200360Westec	I0076300	28890	11450	204	5641	09543	35,857.50
			I0076352	28859	11450	204	5641	09543	35,857.50
78069453	05/15/2024	A00201081Westside Waste Management Co	I0076280	56235	39000	314	5850	64991	75.88
			I0076281	56241	11000	431	5850	65700	5,800.64
					12433	314	5850	69800	91.25
					39000	314	5850	64991	517.06
					12560	223	5850	09565	135.25
78069454	05/15/2024	A00331313Willis and Williams Design S	I0076310	5290	12620	227	4310	61900	1,695.00
78069455	05/15/2024	A00202372Young, Brandy J.	I0076344	041124	11000	110	4410	66003	42.48
78069456	05/21/2024	A00293918A&B Athletics	I0076437	7031	11000	352	4310	69610	866.00

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			I0076438	7032	11000	352	4310	69610	1,544.73
78069457	05/21/2024	A00200017A.P.I. Plumbing	I0076415	27617	11000	434	4310	65100	360.04
78069458	05/21/2024	A00243588AARP Health Care Options	I0076413	MAY 24	11000	412	3350	59100	21,181.69
78069459	05/21/2024	A00200023Abate-A-Weed	I0076419	1035373	11000	431	4312	65500	84.73
78069460	05/21/2024	A00327115ABC Occupational Medical Cen	I0076422	EM017456	12571	411	5985	67300	45.00
			I0076423	EM016858	12571	411	5985	67300	30.00
			I0076428	EM017349	12571	411	5985	67300	15.00
			I0076429	EM017220	12571	411	5985	67300	45.00
78069461	05/21/2024	A00292936Albertson's Safeway LLC	I0076460	177691042824	32000	422	4410	69400	341.75
			I0076480	177689042824	39000	314	4311	64991	272.06
			I0076481	17768904/28/24	12433	314	4310	69800	277.27
78069462	05/21/2024	A00203579Alcorn Aire, Inc.	I0076434	60020	11000	431	5631	65100	755.00
78069463	05/21/2024	A00201875Amazon Capital Services	I0076391	13PP-HXDF-CTKX	31000	423	4110	69100	233.07
			I0076407	1MTT-NM7T-HRKG	12620	227	4310	61900	155.88
			I0076433	1F7Q-H4QQ-TRRN	12647	223	4310	60103	2,405.10
			I0076441	19H9-W1WX-LR9Y	11000	432	4310	67703	65.24
			I0076444	17YL-W7DR-3XVF	11000	113	4310	67801	706.88
			I0076445	1NKY-DDN1-G7XH	11000	113	4311	67801	197.56
			I0076454	196K-TTFN-CJXK	12620	227	4310	61900	260.13
			I0076455	1PR4-QDFV-19JF	12620	227	4310	61900	719.11
			I0076457	194Q-T31W-T6T1	12910	301	4310	64900	224.10
			I0076477	1D4K-YWGF-FJH7	11000	431	4310	69610	18.38
			I0076478	1R7M-FQGN-K476	12433	314	4310	69800	237.79
78069464	05/21/2024	A00200043American Express	I0076387	11005042524	11000	000	7211	00000	12,325.68
78069465	05/21/2024	A00200053Apple Computer Inc.	I0076442	MA73708452	12495	319	5643	61900	257.64
78069466	05/21/2024	A00202445AT&T Mobility	I0076381	050224	12551	353	6415	64600	120.72
78069467	05/21/2024	A00200063Austin's Pest Control, Inc.	I0076406	APR 24	39000	314	5631	64991	100.00
			I0076408	APR. 24	11000	431	5860	65100	435.00
			I0076409	APR '24	11000	435	5860	65190	40.00
			I0076410	APR. '24	11000	435	5860	65192	60.00
78069468	05/21/2024	A00310237Benson, Nathan R.	I0076400	042824	12642	223	5730	60103	243.87
78069469	05/21/2024	A00328288Cal Pro Specialties	I0076470	12731	12676	351	4310	64900	6,888.35
78069470	05/21/2024	A00200107Charter Communications	I0076390	0075286051124	11000	435	5840	65192	213.38
78069471	05/21/2024	A00200182City of Taft Police Departme	I0076446	0324WKCCD	11000	202	5985	60100	30.00
					11000	358	5985	62100	30.00
78069472	05/21/2024	A00102126Criss, Sarah V.	I0076384	042924	11000	110	5710	66003	424.18
78069473	05/21/2024	A00327941Datrose Inc.	I0076385	116935	31000	423	6414	69100	1,296.00
78069474	05/21/2024	A00200236Demco	I0076479	7473851	12477	203	4310	61200	488.93
78069475	05/21/2024	A00027168Edgar, Ferriland J.	I0076395	050324	12375	310	5710	69200	54.54
78069476	05/21/2024	A00200300Eureka	I0076451	240423-04	12647	223	4311	68900	2,095.00
78069477	05/21/2024	A00309460Ewing Irrigation Products In	I0076476	22086031	11000	435	4310	65192	484.33
78069478	05/21/2024	A00325532Executive Express Lines Inc.	I0076431	10383	11000	352	5750	69610	2,830.00
78069479	05/21/2024	A00332921Ferrilli	I0076426	SIN004272	12653	301	5510	63900	1,072.50
78069480	05/21/2024	A00283264Frontier California Inc.	I0076377	050724	11000	431	5840	65700	155.42
78069481	05/21/2024	A00201160Hall Silveira, Margaret M.	I0076394	050324	12375	310	5710	69200	54.54
78069482	05/21/2024	A00200655Henry Schein, Inc.	I0076473	83100211	11000	352	4310	69619	810.79
78069483	05/21/2024	A00200656Jacobi, Victoria J.	I0076383	041724	12653	301	5710	63900	1,396.54
78069484	05/21/2024	A00325895Linde Gas & Equipment Inc.	I0076471	41259430	11000	205	5641	12042	986.52

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78069485	05/21/2024	A00337165Lopez, Jaime	I0076392 APR 24	11000	202	5710	67500	396.57
			I0076393 APR. 24	11000	202	5710	67500	75.51
78069486	05/21/2024	A00200754Mayfield, Michael E.	I0076386 011924	11000	209	4311	19051	319.83
78069487	05/21/2024	A00227772MBS Textbook Exchange, Inc.	I0076424 47-5401272	31000	423	5940	69100	131.02
78069488	05/21/2024	A00224086NICE	I0076382 7705441	11000	431	5840	65100	1,756.72
				11000	431	5840	65700	14,213.45
78069489	05/21/2024	A00200498Office Depot	I0076430 358811610001	11000	411	4310	67300	59.62
			I0076474 358903490001	11000	352	4310	69610	76.77
78069490	05/21/2024	A00200508P. G. & E.	I0076376 050824	11000	435	5830	65192	327.31
				11000	435	5820	65192	106.93
78069491	05/21/2024	A00200508P. G. & E.	I0076389 051224	39000	314	5830	64991	72.27
78069492	05/21/2024	A00200518Pearson Education	I0076402 24081211	31000	423	4110	69100	1,439.82
			I0076403 24044547	31000	423	4110	69100	3,208.02
78069493	05/21/2024	A00200522Pepsi-Cola Company	I0076421 99404502	32000	422	4410	69400	1,966.64
			I0076461 85487463	32000	422	4410	69400	1,993.33
78069494	05/21/2024	A00200457Rotary Club of Taft	I0076420 23/24DAUGHERTY	12647	223	5210	60103	933.00
78069495	05/21/2024	A00342276Small Business Celebration,	I0076411 2120	11000	110	5990	66003	5,740.12
			I0076412 2119	11000	110	5990	66003	2,033.3
78069496	05/21/2024	A00234793Southwest Signs	I0076452 32631	31000	423	4310	69100	54.00
78069497	05/21/2024	A00200393Sparkletts	I0076469 041124	11000	301	5990	64500	61.93
78069498	05/21/2024	A00330155Strautman, James A.	I0076425 240423	11000	115	5510	67100	5,000.00
78069499	05/21/2024	A00200417Sysco Food Service of Ventur	I0076435 379575598	33429	310	4410	69250	2,395.81
			I0076436 379575597	33429	310	4411	69200	135.38
			I0076439 379577978	32000	422	4410	69400	4,548.26
			I0076440 379577979	32000	422	4411	69400	555.65
				32000	422	4411	69400	120.15
			I0076458 379585981	32000	422	4410	69400	4,002.38
			I0076459 379585983	32000	422	4411	69400	1,044.71
				32000	422	4411	69400	210.42
			I0076464 379583237	32000	422	4410	69400	6,357.62
			I0076465 379583239	32000	422	4411	69400	781.05
				32000	422	4411	69400	436.59
			I0076466 379583242	39000	314	4311	64991	330.97
			I0076468 379583238	12679	320	4410	64900	1,009.62
78069500	05/21/2024	A00259618Taft College ASB General	I0076405 051524	11000	352	5750	69615	5,730.00
				11000	352	5210	69615	200.00
				11000	352	5210	69613	505.00
				11000	352	5750	69613	5,040.00
78069500	05/21/2024	A00259618Taft College ASB General	I0076405 051524	11000	352	5210	69612	200.00
				11000	352	5750	69612	3,720.00
				11000	352	5750	69617	4,483.73
78069501	05/21/2024	A00200862Taft College Bookstore	I0076443 5475.	12551	353	4310	64600	37.89
78069502	05/21/2024	A00200862Taft College Bookstore	I0076447 4459	12909	351	4310	64900	1,622.94
78069503	05/21/2024	A00200862Taft College Bookstore	I0076448 042624-BKST	31000	423	5912	69100	6,468.97
78069504	05/21/2024	A00200862Taft College Bookstore	I0076467 8655	12000	318	4310	64800	2,489.21
78069505	05/21/2024	A00200431Taft Plumbing Co., Inc.	I0076432 50006	11000	431	5631	65100	65.59
				11000	431	5631	65100	2,145.00
				11000	431	5631	65100	385.00
				11000	431	5631	65100	150.00
				11000	431	5631	65100	7,072.50

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78069506	05/21/2024	A00252942TC Federal Financial Aid Cle	I0076388 051424	11000	353	7130	64600	190.00
78069507	05/21/2024	A00256341Terminix Commercial	I0076475 445131779	33428	310	5860	69200	92.75
				33528	310	5860	69200	92.75
				33588	310	5860	69200	185.50
78069508	05/21/2024	A00200282True Value Home Center	I0076414 481729	35827	357	4312	69700	32.44
			I0076416 481561	11000	431	4310	65100	122.37
				11000	431	4310	65500	42.19
				11000	431	4310	69200	3.55
78069508	05/21/2024	A00200282True Value Home Center	I0076417 481646	11000	435	4310	65192	107.37
				11000	431	4312	65100	56.28
				11000	431	4312	65100	331.12
			I0076450 481744	11000	431	4310	65100	16.23
78069509	05/21/2024	A00243766Tweedy, Allisa M.	I0076401 042824	12642	223	5710	60103	160.00
78069510	05/21/2024	A00200284U.S. Foods	I0076462 4216907	32000	422	4411	69400	205.46
			I0076463 4216910	32000	422	4410	69400	1,380.69
78069511	05/21/2024	A00200293United Parcel Service	I0076397 0000969726184.	31000	423	5940	67705	586.23
78069512	05/21/2024	A00336843Valadez, Jose A.	I0076399 042824	12642	223	5710	60103	700.14
78069513	05/21/2024	A00200338Verizon Wireless	I0076404 9962998061	11000	357	5840	69700	132.64
78069514	05/21/2024	A00312920Vital Source	I0076456 VST-11479-R-FEB	31000	423	4110	69100	519.00
78069515	05/21/2024	A00202272VWR International	I0076472 8815811322	11000	209	4311	19051	540.57
			I0076482 8815824561	11000	209	4311	19051	1,138.84
78069516	05/21/2024	A00279084Watts, Cliff H.	I0076396 APR 24	11000	421	5710	67200	60.03
78069517	05/21/2024	A00200355West Kern Water District	I0076378 050924	11000	435	5810	65192	73.33
78069518	05/21/2024	A00200355West Kern Water District	I0076379 05/09/24	11000	431	5810	65700	153.33
				39000	314	5810	69800	28.27
				12433	314	5810	69800	3.14
78069519	05/21/2024	A00200355West Kern Water District	I0076380 05-09-24	33428	310	5810	69200	18.02
				33528	310	5810	69200	18.02
				33588	310	5810	69200	36.05
78069520	05/21/2024	A00275443WestAir Gases & Equipment In	I0076453 0080575236	31000	423	4321	69100	95.20
78069521	05/21/2024	A00200360Westec	I0076398 28910	11450	204	5641	09543	35,857.50
			I0076427 28857	12010	411	5710	67300	1,050.00
78069522	05/21/2024	A00331313Willis and Williams Design S	I0076418 2024	12000	401	5990	67100	501.25
78069523	05/21/2024	A00271281WKCCD-Taft College Grant Cle	I0076449 04262024	32000	422	5912	64900	69.00
78069524	05/22/2024	A00267781Anderson, Meghan A.	S0059988	11000		9526		620.00
78069525	05/22/2024	A00288683Balli, Jessica R.	S0059989	11000		9526		620.00
78069526	05/22/2024	A00300209Clay, Jazmine C.	S0059990	11000		9526		620.00
78069527	05/22/2024	A00246976Connick, Christina R.	S0059991	11000		9526		620.00
78069528	05/22/2024	A00333907Estes, Alyssa L.	S0059992	11000		9526		620.00
78069529	05/22/2024	A00246766Goods, Amanda N.	S0060004	11000		9526		368.00
78069530	05/22/2024	A00325428Metcalf, Sarah E.	S0059993	11000		9526		620.00
78069531	05/22/2024	A00340050Perez, Cristina G.	S0059994	11000		9526		620.00
78069532	05/22/2024	A00087479Pulido, Evangelina	S0059995	11000		9526		620.00
78069533	05/22/2024	A00332221Quezada, Yaritza	S0059996	11000		9526		620.00
78069534	05/22/2024	A00330494Ramirez, Valerie L.	S0059997	11000		9526		620.00
78069535	05/22/2024	A00329903Ramos, Vanessa M.	S0059998	11000		9526		620.00
78069536	05/22/2024	A00297318Reeves, Alyssa K.	S0059999	11000		9526		620.00
78069537	05/22/2024	A00329154Tham, Christian A.	S0060003	11000		9526		378.95
78069538	05/22/2024	A00263659Vasquez, Issac P.	S0060000	11000		9526		620.00
78069539	05/22/2024	A00338670White, Sabrina S.	S0060001	11000		9526		620.00

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78069540	05/22/2024	A00339924Yslas, Brooklyn A.	S0060002		11000		9526		620.00
78069541	05/29/2024	A002000164Imprint	I0076536	12464448	31000	423	4310	69100	215.10
					31000	423	5940	69100	24.90
78069542	05/29/2024	A00336094Acosta, Saul A.	I0076543	04/04/24	72000	354	5710	69600	75.00
78069543	05/29/2024	A00200044American General Media	I0076525	18322	11000	115	5970	67100	16,250.00
			I0076526	APRIL 2024	11000	115	5970	67100	60,000.00
78069544	05/29/2024	A00251403Brown, Brittany E.	I0076493	051024	12433	314	4310	69800	69.00
78069545	05/29/2024	A00321194C & P Sanitary Supply, INC	I0076531	96059	11000	431	4310	65300	124.49
78069546	05/29/2024	A00342610California Department of Soc	I0076501	CCDP0464	33900	310	7130	69200	8,492.00
			I0076502	CCDP0462	33900	310	7130	69200	123,561.00
78069547	05/29/2024	A00200107Charter Communications	I0076489	167707601050124	12560	223	5610	09565	334.94
78069548	05/29/2024	A00334411Cuevas, Jay J.	I0076544	04/04/24	72000	354	5710	69600	75.00
78069549	05/29/2024	A00200235Cutrona, Myisha J.	I0076496	052024	12679	320	6412	64600	937.35
78069550	05/29/2024	A00283264Frontier California Inc.	I0076487	051024	11000	431	5840	65700	48.89
78069551	05/29/2024	A00203038Garcia, Eloisa	I0076494	051024	12433	314	4310	69800	69.00
			I0076495	05/10/24	12433	314	4310	69800	64.00
78069552	05/29/2024	A00202913Getty, Shelley M.	I0076512	041024	11000	209	5643	17011	119.88
78069553	05/29/2024	A00320974Gonzalez Ramos, Sanai M.	I0076546	04/04/24	72000	354	5710	69600	75.00
78069554	05/29/2024	A00323735Guzman, Natalia	I0076545	04/04/24	72000	354	5710	69600	75.00
78069555	05/29/2024	A00328176Henry Schein One	I0076534	V5002534	12651	205	5641	12042	187.04
78069556	05/29/2024	A00277752Jarrahian, Abbas	I0076500	051724	11000	209	4311	04013	47.07
78069557	05/29/2024	A00200721Kiwanis Club of Taft	I0076524	20189	11000	202	5210	60100	100.00
78069558	05/29/2024	A00336291Lagmay, Romeo	I0076499	040324	11000	301	5710	64500	1,804.23
78069559	05/29/2024	A00325895Linde Gas & Equipment Inc.	I0076535	42417700	12651	205	4311	12042	1,031.78
78069560	05/29/2024	A00329896Living Water Treatment, Inc.	I0076541	12726	11000	431	5641	65100	890.00
78069561	05/29/2024	A00262851Lytle, Steve	I0076528	043024	11000	209	4311	04011	24.83
78069562	05/29/2024	A00002482May, James P.	I0076507	050324	11000	209	5740	19011	15.00
			I0076509	041024	11000	209	4311	19011	28.66
			I0076511	051624	11000	209	4311	19011	436.85
78069563	05/29/2024	A00213701MCM Group	I0076539	527190	31000	423	4310	69100	300.00
					31000	423	5940	69100	32.16
78069564	05/29/2024	A00324223Montoya, Raul C.	I0076510	040424	72000	354	5710	69600	75.00
78069565	05/29/2024	A00327049Morales, Raymond A.	I0076547	04/04/24	72000	354	5710	69600	399.28
78069566	05/29/2024	A00251929Oja, Michelle E.	I0076514	041824	12653	301	5710	63900	1,326.73
78069567	05/29/2024	A00341355One Hundred Designs, LLC	I0076540	3847	12000	318	4310	64800	5,714.57
78069568	05/29/2024	A00315956Orkin Pest Control	I0076486	259243290	11000	431	5860	65100	211.99
78069569	05/29/2024	A00200508P. G. & E.	I0076484	051424	11000	431	5830	65700	17,149.33
					39000	314	5830	64991	2,268.69
					12433	314	5830	69800	252.08
					33428	310	5830	69200	1,013.07
					33528	310	5830	69200	1,013.07
					33588	310	5830	69200	2,026.15
78069570	05/29/2024	A00200508P. G. & E.	I0076490	050124	12560	223	5860	09565	829.60
78069571	05/29/2024	A00300816Palomar Community College Di	I0076513	9618519959	12563	319	5710	64900	998.00
78069572	05/29/2024	A00201630Payne, Tiffany A.	I0076503	042224	11508	301	4410	64500	228.32
78069573	05/29/2024	A00329994Siegel, Chloe R.	I0076542	040424	72000	354	5710	69600	399.28
78069574	05/29/2024	A00321772Sinclair Broadcast Group, In	I0076527	APRIL 2024	11000	115	5970	67100	22,500.00
78069575	05/29/2024	A00330155Strautman, James A.	I0076532	240424	11000	115	5510	67100	5,000.00
78069576	05/29/2024	A00200417Sysco Food Service of Ventur	I0076504	379465190	33429	310	4410	69250	1,167.38
78069577	05/29/2024	A00259618Taft College ASB General	I0076508	202420	11000	601	7130	70990	31,530.00

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78069578	05/29/2024	A00200862	Taft College Bookstore	I0076529	4651	11000	210	4310	13052	64.69
						11000	210	4310	22070	3.24
						11000	213	4310	11051	55.19
						11000	213	4310	10023	10.81
78069579	05/29/2024	A00200862	Taft College Bookstore	I0076530	8321	11000	208	4110	49308	10.81
78069580	05/29/2024	A00200862	Taft College Bookstore	I0076533	5524	12528	223	4310	61900	64.69
78069581	05/29/2024	A00313898	TimeClock Plus, LLC	I0076483	INV00339316	11000	411	5641	67300	77.94
78069582	05/29/2024	A00336205	TPx Communications	I0076491	179357334-0	11000	431	5840	65700	610.11
78069583	05/29/2024	A00255644	U.S. Bank Equipment Finance	I0076522	529142374	11000	401	5971	67200	485.36
						12560	223	5971	60103	85.10
						11000	205	5971	12042	341.13
						12477	203	5971	61200	104.39
						11000	202	5971	60100	350.58
						33428	310	5971	69200	74.82
						33528	310	5971	69200	74.82
						33591	310	5971	69200	74.82
						33588	310	5971	69200	74.82
						11000	207	5971	49999	344.84
						11000	202	5971	60100	286.92
						11000	110	5971	66003	110.77
						11000	202	5971	60100	110.77
						11000	114	5971	66005	110.77
						11000	202	5971	60100	268.41
						39000	314	5971	64991	671.06
						12551	353	5971	64600	78.79
						11000	301	5971	64500	78.79
						11000	302	5971	63100	78.79
						11000	358	5971	62100	78.79
						11000	421	5971	67200	52.51
						31000	423	5971	69100	1,661.97
				I0076523	529142374.	12560	223	5612	60103	244.41
78069583	05/29/2024	A00255644	U.S. Bank Equipment Finance	I0076523	529142374.	11000	205	5612	12042	244.41
						11000	203	5612	61200	244.41
						11000	203	5612	61200	244.41
						12000	318	5612	64800	244.41
						11000	202	5612	60100	244.41
						11000	113	5612	67801	244.41
						11000	431	5612	65100	244.41
						33428	310	5612	69200	61.10
						33528	310	5612	69200	61.10
						33588	310	5612	69200	61.10
						33591	310	5612	69200	61.10
						11000	207	5612	49999	244.41
						11000	202	5612	60100	244.41
						11000	110	5612	66003	81.47
						11000	202	5612	60100	81.47
						11000	114	5612	66005	81.47
						11000	202	5612	60100	244.41
						11000	421	5612	67200	109.96
						11000	401	5612	67200	24.44

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					11000	411	5612	67300	109.98		
					39000	314	5612	64991	244.41		
					12551	353	5612	64600	61.10		
					11000	301	5612	64500	61.10		
					11000	302	5612	63100	61.10		
					11000	358	5612	62100	61.10		
					11000	421	5612	67200	244.41		
					11000	401	5612	67200	244.41		
					11000	401	5612	67200	244.41		
					31000	423	5612	69100	244.41		
					31000	423	5612	69100	154.38		
					12495	319	5612	61900	55.96		
78069584	05/29/2024	A00342271	University of California, Da	I0076497	2219444	12620	227	5740	61900	7,851.00	
78069585	05/29/2024	A00333368	Uribe, Mariana J.	I0076517	040424	72000	354	5710	69600	75.00	
78069586	05/29/2024	A00336843	Valadez, Jose A.	I0076498	071524	12620	227	5740	61900	123.00	
78069586	05/29/2024	A00336843	Valadez, Jose A.	I0076505	051824	12620	227	4310	61900	1,722.82	
					I0076506	051524	12620	227	4310	61900	296.83
78069587	05/29/2024	A00312920	Vital Source	I0076537	VST-11479-R-APR	31000	423	4110	69100	48.59	
78069588	05/29/2024	A00339918	Walt Disney Travel Co., LLC	I0076492	TM2A241	12681	223	5740	60103	8,331.00	
78069589	05/29/2024	A00200355	West Kern Water District	I0076485	051624	33428	310	5810	69200	27.56	
						33528	310	5810	69200	27.56	
						33588	310	5810	69200	55.11	
78069590	05/29/2024	A00200355	West Kern Water District	I0076488	05/16/24	11000	431	5810	65700	611.47	
						39000	314	5810	69800	112.72	
						12433	314	5810	69800	12.52	
78069591	05/29/2024	A00275443	WestAir Gases & Equipment In	I0076538	0011831364	31000	423	4321	69100	523.93	

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
AOMEGA	05/06/2024	A00200494	Smilemakers	P0064236	05/02/2024	05/02/2024			\$860.81
		A00200655	Henry Schein, Inc.	P0064237	05/02/2024	05/02/2024			\$4,897.99
	A00261766	Benco Dental Supply Co.	P0064235	05/02/2024	05/02/2024			\$5,845.50	
	A00325895	Linde Gas & Equipment Inc.	P0064196	04/30/2024	04/30/2024			\$1,031.78	
	A00328176	Henry Schein One	P0064205	04/30/2024	04/30/2024			\$187.04	
	05/07/2024	A00342518	UpToDate, Inc.	P0064252	05/06/2024	05/06/2024			\$3,125.00
		A00342545	Anatomical Worldwide LLC	P0064266	05/07/2024	05/07/2024			\$1,411.58
	05/08/2024	A00328222	International E-Z UP, Inc.	P0064267	05/07/2024	05/07/2024			\$424.62
	05/09/2024	A00200539	Proctor & Gamble	P0064298	05/08/2024	05/08/2024			\$2,220.21
	05/15/2024	A00201055	American Dental Education As	P0064271	05/07/2024	05/07/2024			\$945.00
		A00258056	Ashley, Janice	P0064326	05/13/2024	05/13/2024			\$88.00
	05/20/2024	A00202979	Health First Corporation	P0064443	05/20/2024	05/20/2024			\$396.54
		A00293996	Kimbrough, Vickie J.	P0064431	05/20/2024	05/20/2024			\$341.64

							TOTAL USER		\$21,775.71
BYOUNG	05/08/2024	A00200119	C.A. Reding Company, Inc.	P0064277	05/08/2024	05/08/2024			\$2,850.00
		A00201875	Amazon Capital Services	P0064282	05/08/2024	05/08/2024			\$348.71
	05/09/2024	A00331655	Dell Marketing LP	P0064306	05/09/2024	05/09/2024			\$2,768.35
	05/15/2024	A00341313	Oxford Global Resources, LLC	P0064375	05/15/2024	05/15/2024			\$13,200.00
	05/16/2024	A00200053	Apple Computer Inc.	P0064323	05/13/2024	05/13/2024			\$1,149.29
		A00310598	Li, Xiaohong	P0064224	05/02/2024	05/02/2024			\$500.00
	05/22/2024	A00255644	U.S. Bank Equipment Finance	P0064325	05/13/2024	05/13/2024			\$5,599.07

							TOTAL USER		\$26,415.42
DDURAN	05/01/2024	A00200522	Pepsi-Cola Company	P0064208	04/30/2024	04/30/2024			\$5,000.00
	05/06/2024	A00200498	Office Depot	P0064191	04/29/2024	04/29/2024			\$61.23
		A00200645	Hardy Diagnostics	P0064248	05/06/2024	05/06/2024			\$1,000.00
		A00200862	Taft College Bookstore	P0064218	05/01/2024	05/01/2024			\$133.94
	05/08/2024	A00200026	Accrediting Commission for C	P0064260	05/01/2024	05/01/2024			\$10.81
		A00200862	Taft College Bookstore	P0064247	05/07/2024	05/07/2024			\$18,065.00
					P0064272	05/06/2024	05/06/2024		\$71.15
					P0064272	05/07/2024	05/07/2024		\$64.94
					P0064273	05/07/2024	05/07/2024		\$143.95
					P0064246	05/06/2024	05/06/2024		\$80.03
					P0064274	05/07/2024	05/07/2024		\$692.68
					P0064261	05/07/2024	05/07/2024		\$36.46
			A00106729	Alvarez, Olimpo	P0064265	05/07/2024	05/07/2024		\$49.04
		A00200862	Taft College Bookstore	P0064294	05/07/2024	05/07/2024		\$96.06	
05/09/2024	A00200498	Office Depot	P0064294	05/08/2024	05/08/2024			\$96.06	
				P0064295	05/08/2024	05/08/2024		\$55.63	

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				P0064296	05/08/2024	05/08/2024	\$60.46			
		A00201875	Amazon Capital Services	P0064301	05/08/2024	05/08/2024	\$37.90			
		A00200754	Mayfield, Michael E.	P0064309	05/09/2024	05/09/2024	\$319.83			
	05/10/2024	A00200862	Taft College Bookstore	P0064300	05/08/2024	05/08/2024	\$4,223.34			
				P0064308	05/09/2024	05/09/2024	\$84.37			
		A00342276	Small Business Celebration,	P0064303	05/09/2024	05/09/2024	\$240.00			
	05/13/2024	A00200862	Taft College Bookstore	P0064314	05/10/2024	05/10/2024	\$616.90			
	05/14/2024	A00211181	Bill Nelson Media Group	P0064338	05/14/2024	05/14/2024	\$3,000.00			
	05/15/2024	A00200832	Taft College Foundation	P0064341	05/14/2024	05/14/2024	\$2,600.00			
		A00200505	OT Cookhouse & Saloon	P0064344	05/14/2024	05/14/2024	\$2,573.19			
		A00259082	Lozano Smith, LLP	P0064339	05/14/2024	05/14/2024	\$20,000.00			
		A00002482	May, James Patrick.	P0064343	05/14/2024	05/14/2024	\$467.69			
				P0064367	05/15/2024	05/15/2024	\$2,071.92			
		A00200498	Office Depot	P0064342	05/14/2024	05/14/2024	\$108.39			
				P0064361	05/14/2024	05/14/2024	\$104.81			
		A00200862	Taft College Bookstore	P0064372	05/15/2024	05/15/2024	\$43.29			
	05/17/2024	A00200498	Office Depot	P0064410	05/17/2024	05/17/2024	\$61.69			
				P0064409	05/17/2024	05/17/2024	\$264.63			
		A00288646	Amazon Web Services, Inc.	P0064404	05/16/2024	05/16/2024	\$1,000.00			
		A00338897	Ledford, Jacquelyn	P0064405	05/16/2024	05/16/2024	\$250.00			
		A00202408	ACCT	P0064399	05/16/2024	05/16/2024	\$4,997.00			
	05/20/2024	A00232538	Ward's Natural Science	P0064435	05/20/2024	05/20/2024	\$747.60			
	05/29/2024	A00200222	Taft Midway Driller	P0064454	05/21/2024	05/21/2024	\$8,974.14			
		A00200498	Office Depot	P0064453	05/21/2024	05/21/2024	\$41.11			
		A00327706	Modern Campus	P0063673	02/22/2024	02/22/2024	\$36,550.00			

							TOTAL USER			\$114,999.18
DNAVARRO	05/08/2024	A00342435	Building Bridges Conference	P0064225	05/02/2024	05/02/2024	\$2,000.00			
	05/17/2024	A00277399	Sundgren, Lori Anne.	P0064379	05/15/2024	05/15/2024	\$1,920.42			

							TOTAL USER			\$3,920.42
DRIOS	05/07/2024	A00082776	Carty, Ramona M.	P0064186	04/26/2024	04/26/2024	\$69.00			
		A00203038	Garcia, Eloisa	P0064184	04/26/2024	04/26/2024	\$69.00			
		A00251403	Brown, Brittany Elizabeth.	P0064187	04/26/2024	04/26/2024	\$69.00			
		A00286380	Gary, Leeanna Gwenyth.	P0064220	05/02/2024	05/02/2024	\$69.00			
		A00310237	Benson, Nathan Richard.	P0064221	05/02/2024	05/02/2024	\$69.00			
		A00337417	Norcross, Jacob	P0064185	04/26/2024	04/26/2024	\$69.00			
		A00201875	Amazon Capital Services	P0064254	05/06/2024	05/06/2024	\$350.00			
		A00203038	Garcia, Eloisa	P0064217	05/01/2024	05/01/2024	\$150.00			

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	05/08/2024	A00203038	Garcia, Eloisa	P0064216	05/01/2024	05/01/2024				\$1,173.00
	05/15/2024	A00200840	Ambrose, Brooke L.	P0064276	05/08/2024	05/08/2024				\$69.00

							TOTAL USER			\$2,156.00
DVOHNOUT	05/06/2024	A00200862	Taft College Bookstore	P0064190	04/29/2024	04/29/2024				\$64.70
		A00234659	Cahoon, Nathan Earl.	P0064211	04/30/2024	04/30/2024				\$144.00
	05/07/2024	A00200656	Jacobi, Victoria J.	P0064263	05/07/2024	05/07/2024				\$1,629.82
		A00202770	Townsend, Terry D.	P0064251	05/06/2024	05/06/2024				\$3,000.00
	05/09/2024	A00200498	Office Depot	P0064307	05/09/2024	05/09/2024				\$518.16
	05/13/2024	A00200053	Apple Computer Inc.	P0064324	05/13/2024	05/13/2024				\$1,519.83
		A00337165	Lopez, Jaime	P0064329	05/13/2024	05/13/2024				\$500.00
	05/15/2024	A00325532	Executive Express Lines Inc.	P0064032	04/09/2024	04/09/2024				\$3,800.00
		A00342788	Zide's Sport Shop	P0064377	05/15/2024	05/15/2024				\$2,095.87
		A00201875	Amazon Capital Services	P0064346	05/14/2024	05/14/2024				\$99.58
				P0064368	05/15/2024	05/15/2024				\$324.75
		A00337151	Nishiyama, Wesley	P0064369	05/15/2024	05/15/2024				\$351.00
	05/16/2024	A00200053	Apple Computer Inc.	P0064322	05/13/2024	05/13/2024				\$294.44
	05/17/2024	A00200356	West Side Recreation & Park	P0064333	05/14/2024	05/14/2024				\$4,800.00
		A00339918	Walt Disney Travel Co., LLC	P0064390	05/16/2024	05/16/2024				\$8,935.00
	05/21/2024	A00342190	Transcend Consulting Group,	P0064450	05/21/2024	05/21/2024				\$21,275.00
		A00342807	Global Leadership Solutions,	P0064451	05/21/2024	05/21/2024				\$21,275.00
	05/22/2024	A00342190	Transcend Consulting Group,	P0064388	05/16/2024	05/16/2024				\$21,275.00
		A00342807	Global Leadership Solutions,	P0064391	05/16/2024	05/16/2024				\$21,275.00
		A00200053	Apple Computer Inc.	P0064393	05/16/2024	05/16/2024				\$1,431.07
	05/28/2024	A00343254	Panama-Buena Vista Union Sch	P0064461	05/28/2024	05/28/2024				\$6,574.53

							TOTAL USER			\$121,182.75
EHANEL	05/07/2024	A00200498	Office Depot	P0064195	04/29/2024	04/29/2024				\$179.06
	05/08/2024	A00200161	CDW-G	P0064212	04/30/2024	04/30/2024				\$825.49
	05/15/2024	A00252942	TC Federal Financial Aid Cle	P0064334	05/14/2024	05/14/2024				\$23.48
	05/20/2024	A00200862	Taft College Bookstore	P0064428	05/20/2024	05/20/2024				\$28.12

							TOTAL USER			\$1,056.15
HCASH	05/06/2024	A00296845	Becerra-Carter, Serena Nicol	P0064202	04/30/2024	06/26/2024				\$1,473.73
		A00329796	Farmer, Jonathan	P0064193	04/29/2024	06/26/2024				\$1,473.73
	05/17/2024	A00201875	Amazon Capital Services	P0064396	05/16/2024	05/31/2024				\$1,184.65

							TOTAL USER			\$4,132.11

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	05/17/2024	A00200862	Taft College Bookstore	P0064373	05/15/2024	05/17/2024	\$4,921.59			
				P0064382	05/15/2024	05/17/2024	\$2,648.34			
	05/22/2024	A00200862	Taft College Bookstore	P0064395	05/16/2024	05/16/2024	\$11,049.73			

							TOTAL USER			\$37,581.33
MALVAREZ	05/01/2024	A00336843	Valadez, Jose A.	P0064213	05/01/2024	05/01/2024	\$91.36			
	05/02/2024	A00201875	Amazon Capital Services	P0064175	04/25/2024	04/25/2024	\$4,965.56			
	05/06/2024	A00200161	CDW-G	P0064201	04/30/2024	04/30/2024	\$156.72			
		A00200862	Taft College Bookstore	P0064230	05/02/2024	05/02/2024	\$5,004.37			
		A00335974	Daugherty, Devin	P0064214	05/01/2024	05/01/2024	\$2,062.37			
	05/07/2024	A00200862	Taft College Bookstore	P0064197	04/30/2024	04/30/2024	\$4,221.75			
		A00336843	Valadez, Jose A.	P0064250	05/06/2024	05/06/2024	\$298.77			
		A00339371	Alvarez, Maximiliano	P0064253	05/06/2024	05/06/2024	\$298.77			
	05/13/2024	A00200862	Taft College Bookstore	P0064130	04/22/2024	04/22/2024	\$1,721.80			
				P0064328	05/13/2024	05/13/2024	\$1,060.86			
	05/15/2024	A00336843	Valadez, Jose A.	P0064256	05/06/2024	05/06/2024	\$123.00			
				P0064316	05/10/2024	05/10/2024	\$320.42			
		A00342271	University of California, Da	P0064257	05/06/2024	05/06/2024	\$9,742.50			
	05/17/2024	A00336843	Valadez, Jose A.	P0064337	05/14/2024	05/14/2024	\$1,623.75			
		A00200862	Taft College Bookstore	P0064331	05/13/2024	05/13/2024	\$1,488.18			
				P0064380	05/15/2024	05/15/2024	\$1,257.71			
				P0064424	05/17/2024	05/17/2024	\$2,705.71			
		A00320892	Barnes Welding	P0064392	05/16/2024	05/16/2024	\$2,431.34			
		A00200862	Taft College Bookstore	P0064330	05/13/2024	05/13/2024	\$2,991.51			
		A00324243	TM Signs and Graphics	P0064419	05/17/2024	05/17/2024	\$3,221.49			
		A00200862	Taft College Bookstore	P0064422	05/17/2024	05/17/2024	\$3,039.66			
		A00201875	Amazon Capital Services	P0064418	05/17/2024	05/17/2024	\$2,317.23			
		A00336843	Valadez, Jose A.	P0064411	05/17/2024	05/17/2024	\$1,791.61			
	05/20/2024	A00247380	Kern High School District	P0064441	05/20/2024	05/20/2024	\$243.56			
		A00339371	Alvarez, Maximiliano	P0064317	05/10/2024	05/10/2024	\$69.28			
		A00243766	Tweedy, Allisa Marie.	P0064406	05/16/2024	05/16/2024	\$276.00			
		A00201875	Amazon Capital Services	P0064426	05/17/2024	05/17/2024	\$4,725.70			
				P0064427	05/17/2024	05/17/2024	\$378.88			
				P0064449	05/20/2024	05/20/2024	\$5,087.75			
		A00243766	Tweedy, Allisa Marie.	P0064448	05/20/2024	05/20/2024	\$276.00			
		A00339371	Alvarez, Maximiliano	P0064447	05/20/2024	05/20/2024	\$65.00			

							TOTAL USER			\$64,058.61

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MBLANCO	05/07/2024	A00200862	Taft College Bookstore	P0064203	04/30/2024	04/30/2024	\$427.00			
		A00342458	Youth 2 Leaders Education Fo	P0064239	05/03/2024	05/03/2024	\$50.00			
	05/08/2024	A00200432	Taft Union High School	P0064204	04/30/2024	04/30/2024	\$3,000.00			
		A00200862	Taft College Bookstore	P0064183	04/26/2024	04/26/2024	\$1,622.94			
				P0064269	05/07/2024	05/07/2024	\$908.69			
				P0064286	05/08/2024	05/08/2024	\$43.29			
				P0064287	05/08/2024	05/08/2024	\$97.32			
		A00203989	Tipton Cash, Heather Marie.	P0064292	05/08/2024	05/08/2024	\$1,500.00			
		A00304487	Bush, Juliana May.	P0064291	05/08/2024	05/08/2024	\$1,500.00			
		A00200832	Taft College Foundation	P0064238	05/03/2024	05/03/2024	\$1,732.00			
	05/10/2024	A00200816	Rydin Decal	P0064285	05/08/2024	05/08/2024	\$1,157.50			
	05/15/2024	A00201875	Amazon Capital Services	P0064348	05/14/2024	05/14/2024	\$2,706.25			
		A00300816	Palomar Community College Di	P0064364	05/14/2024	05/14/2024	\$998.00			
	05/16/2024	A00200862	Taft College Bookstore	P0064407	05/16/2024	05/16/2024	\$470.89			
	05/17/2024	A00200862	Taft College Bookstore	P0064400	05/16/2024	05/16/2024	\$28.12			
				P0064384	05/15/2024	05/15/2024	\$1,399.26			
		A00200832	Taft College Foundation	P0064402	05/16/2024	05/16/2024	\$2,000.00			
		A00336291	Lagmay, Romeo	P0064401	05/16/2024	05/16/2024	\$1,900.00			
		A00200235	Cutrona, Myisha J.	P0064423	05/17/2024	05/17/2024	\$1,299.00			
		A00200498	Office Depot	P0064421	05/17/2024	05/17/2024	\$1,299.00			
		A00200862	Taft College Bookstore	P0064398	05/16/2024	05/16/2024	\$3,373.21			
	05/20/2024	A00200235	Cutrona, Myisha J.	P0064430	05/20/2024	05/20/2024	\$1,299.00			
		A00200498	Office Depot	P0064429	05/20/2024	05/20/2024	\$1,299.00			
	A00237391	Regents of the University of	P0064420	05/17/2024	05/17/2024	\$18,000.00				
	A00201875	Amazon Capital Services	P0064442	05/20/2024	05/20/2024	\$1,024.75				
	A00200498	Office Depot	P0064444	05/20/2024	05/20/2024	\$2,002.63				

							TOTAL USER			\$51,137.85
MSANCHEZ	05/08/2024	A00201875	Amazon Capital Services	P0064223	05/02/2024	06/30/2024	\$150.00			
	05/20/2024	A00200862	Taft College Bookstore	P0064425	05/17/2024	06/30/2024	\$600.00			

							TOTAL USER			\$750.00
MSILVEIRA	05/06/2024	A00027168	Edgar, Ferriland J.	P0064209	04/30/2024	05/03/2024	\$63.65			
		A00201160	Hall Silveira, Margaret M.	P0064210	04/30/2024	05/01/2024	\$63.65			
	05/10/2024	A00200417	Sysco Food Service of Ventur	P0064313	05/10/2024	05/10/2024	\$3,200.00			
	05/13/2024	A00342610	California Department of Soc	P0064319	05/10/2024	05/10/2024	\$8,492.00			
	05/14/2024	A00342610	California Department of Soc	P0064320	05/10/2024	05/10/2024	\$123,561.00			
	05/15/2024	A00220442	Serban Sound & Communication	P0064356	05/14/2024	05/14/2024	\$5,791.50			
		A00334819	Brady Industries	P0064355	05/14/2024	05/14/2024	\$536.25			

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							TOTAL USER			\$141,708.05
MTOFTE	05/07/2024	A00200119	C.A. Reding Company, Inc.	P0064262	05/07/2024	05/07/2024				\$1,675.00
							TOTAL USER			\$1,675.00
NFIGUEROA	05/14/2024	A00200419	T.C. Clearing Account	P0064293	05/08/2024	05/08/2024				\$27,000.00
	05/20/2024	A00259618	Taft College ASB General	P0064416	05/17/2024	05/17/2024				\$31,530.00
							TOTAL USER			\$58,530.00
SCRISS	05/22/2024	A00331655	Dell Marketing LP	P0064371	05/15/2024	05/15/2024				\$3,000.00
	05/29/2024	A00341102	Trickey, Rafe Edward.	P0064456	05/22/2024	05/22/2024				\$452.03
							TOTAL USER			\$3,452.03
SGOMEZ	05/07/2024	A00200352	Waxie Sanitary Supply	P0064240	05/06/2024	05/06/2024				\$40.00
		A00271337	Kern Machinery Inc.	P0064241	05/06/2024	05/06/2024				\$1,881.37
		A00200023	Abate-A-Weed	P0064242	05/06/2024	05/06/2024				\$4,396.17
		A00200149	Carquest Auto Parts	P0064243	05/06/2024	05/06/2024				\$32.56
		A00200282	True Value Home Center	P0064258	05/07/2024	05/07/2024				\$51.93
		A00200510	Pacific Floor Company	P0064245	05/06/2024	05/06/2024				\$7,906.00
	05/08/2024	A00201875	Amazon Capital Services	P0064281	05/08/2024	05/08/2024				\$31.38
		A00200282	True Value Home Center	P0064279	05/08/2024	05/08/2024				\$73.90
	05/10/2024	A00200282	True Value Home Center	P0064244	05/06/2024	05/06/2024				\$200.38
				P0064289	05/08/2024	05/08/2024				\$68.48
		A00201875	Amazon Capital Services	P0064288	05/08/2024	05/08/2024				\$209.12
		A00328631	Kern County Bees	P0064302	05/09/2024	05/09/2024				\$300.00
	05/13/2024	A00200282	True Value Home Center	P0064321	05/13/2024	05/13/2024				\$28.13
	05/14/2024	A00342522	WM. B. SALEH CO.	P0064264	05/07/2024	05/07/2024				\$23,210.00
		A00202335	Fastenal Industrial & Constr	P0064311	05/09/2024	05/09/2024				\$699.16
	05/15/2024	A00224086	NICE	P0064336	05/14/2024	05/14/2024				\$15,970.17
		A00200017	A.P.I. Plumbing	P0064349	05/14/2024	05/14/2024				\$9,650.00
				P0064351	05/14/2024	05/14/2024				\$5,020.00
		A00238497	All-Tech Fire & Security, In	P0064304	05/09/2024	05/09/2024				\$841.92
	05/16/2024	A00200282	True Value Home Center	P0064366	05/15/2024	05/15/2024				\$19.47
		A00200862	Taft College Bookstore	P0064352	05/14/2024	05/14/2024				\$37.89
		A00200109	Brown & Reich Petroleum, Inc	P0064347	05/14/2024	05/14/2024				\$1,630.00
		A00200282	True Value Home Center	P0064365	05/15/2024	05/15/2024				\$140.50
		A00283264	Frontier California Inc.	P0064353	05/14/2024	05/14/2024				\$425.00
		A00342456	Rosales Tree & Lawn Services	P0064297	05/08/2024	05/08/2024				\$650.00

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	05/29/2024	A00200862	Taft College Bookstore	P0064455	05/21/2024	05/21/2024				\$64.94
							TOTAL USER			\$316.22

West Kern Community College District
 Board of Trustees Meeting
 June 12, 2024

Agenda Item 14.
 A. Academic Employment

1. Faculty Assignments

Item	Name	Assignment	Rate	Effective Date
a.	Cohn, Keliye	Adjunct Faculty: Librarian - Non-Instructional	\$88.70	5/22/2024
b.	Gomez, Jaceyln	Adjunct Faculty: Ethnic Studies	\$88.70	5/8/2024
c.	Waugh, Victoria	Adjunct Faculty: Physical Education (Water Aerobics)	\$88.70	5/28/2024

2. Faculty Extra Duty Assignments

Item	Name	Assignment	Rate	Effective Date
a.	Bledsoe, Adam	Faculty Extra Duty: SLO Coordinator	\$88.70	5/22/2024
b.	Bogle, Darcy	Faculty Extra Duty: Peer Online Course Review (POCR) - Cohort 1	\$88.70	5/23/2024
c.	Bogle, Darcy	Faculty Extra Duty: Counselor	\$88.70	5/15/2024
d.	Duron, Candance	Faculty Extra Duty: Counselor	\$88.70	5/15/2024
e.	Rangel-Escobedo, Juana	Faculty Extra Duty: Peer Online Course Review (POCR) - Cohort 1	\$88.70	5/23/2024
f.	Rangel-Escobedo, Juana	Faculty Extra Duty: Counselor	\$88.70	5/15/2024
g.	Rangel-Escobedo, Juana	Faculty Extra Duty: Counselor	\$88.70	5/6/2024
h.	Richards, Kristi	Faculty Extra Duty: CTE Counselor	\$88.70	6/3/2024

3. Staff Development

Item	Name	Assignment	Total Hours	Class/Step	Hourly Rate	Total Amount Not to Exceed	Effective Date
a.	Mansi, Gregory	Staff Development Pay for Spring 2024	3	3	\$88.70	\$266.10	01/04/2024 - 05/17/2024
b.	Mickelberry, Gracie	Staff Development Pay for Spring 2024	8	3	\$88.70	\$709.60	01/04/2024 - 05/17/2024
c.	Montelongo, Maribel	Staff Development Pay for Spring 2024	8	3	\$88.70	\$709.60	01/04/2024 - 05/17/2024
d.	Reed, Nyoka	Staff Development Pay for Spring 2024	1	3	\$88.70	\$88.70	01/04/2024 - 05/17/2024

4. Coaching Assignments

Item	Name	Assignment	Stipend	Effective Date

**West Kern Community College District
Board of Trustees Meeting
June 12, 2024**

B. Non-Academic Employment

1. Classified

Item	Name	Assignment	Range/Step	FTE	Hourly Rate	Effective Date
a.	Andrade, Sofia	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	5/22/2024
b.	Benson, Nathan	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	5/22/2024
c.	Blanco, Eric	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	6/3/2024
d.	Cash, William	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	5/22/2024
e.	Garcia, Vincent	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	5/22/2024
f.	Madding, Mary	Substitute Direct Support Coordinator	13/A	A/N	\$21.51	5/28/2024
g.	Mendoza, Viviana	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	5/22/2024
h.	Rodriguez, Ricardo	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	5/28/2024
i.	Rodriguez, Samuel	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	5/22/2024
j.	Sanchez, Dimas	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	5/22/2024
k.	White, Jordan	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	5/28/2024
l.	Yansuan, Alexa	STEM & CTE Summer Camp Assistant	3/A	A/N	\$18.17	5/23/2024

2. Administration

Item	Name	Assignment	Range/Step	FTE	Rate	Effective Date
a.	Gardner, Gina	Interim Director, Dental Hygiene	19/3	100.0%	\$10,985.67/Monthly	7/1/2024

3. Confidential

Item	Name	Assignment	Range/Step	FTE	Rate	Effective Date
a.	Stepp, Mason	Temporary Human Resources Assistant	2/2	A/N	\$26.33	6/17/2024

**West Kern Community College District
Board of Trustees Meeting
June 12, 2024**

C. Separations

1. Academic

Item	Name	Assignment	Retired?	Effective Date

2. Classified

Item	Name	Position	Retired?	Effective Date
a.	Morris, Ashley	Instructional Technician I	No	5/30/2024
b.	Quick, Kennedy	Food Service Cook	No	6/30/2024

3. Administration

Item	Name	Position	Retired?	Effective Date

4. Confidential

Item	Name	Position	Status	Effective Date
a.	Maui, Liesl	Foundation Development Associate	No	5/2/2024

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2023-2024
 FOR THE MONTH ENDING MAY 31, 2024**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8100	Federal Revenues	0	0	368	0	-368
8600	State Revenues	30,177,440	30,177,440	25,361,148	0	4,816,292
8800	Local Revenues	8,359,925	8,359,925	5,682,522	0	2,677,403
8900	Other Financing Sources	0	0	17,766	0	-17,766
Summary		\$ 38,537,365	\$ 38,537,365	\$ 31,061,804	\$ -	\$ 7,475,561

**West Kern Community College District General Fund Unrestricted
Budgeted Sources of Funds at Account Level 1
Expenditure Accounts Fiscal Year 2023-2024
For the Month Ending May 31, 2024**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	12,366,900	12,366,900	10,410,467	0	1,956,433
2000	Classified & Other Nonacademic Sala	7,310,941	7,310,941	6,141,820	0	1,169,121
3000	Employee Benefits	10,431,333	10,429,647	8,107,485	36,102	2,286,060
4000	Supplies and Materials	496,527	502,873	289,114	129,458	84,301
5000	Other Operating Expenses & Services	6,122,145	6,127,297	3,362,693	1,299,391	1,465,213
6000	Capital Outlay	577,589	567,777	308,164	14,593	245,020
7000	Other Outgo	111,000	111,000	72,127	6,088	32,785
7200	Transfers	1,120,931	1,120,931	975,428	244	145,259
		\$ 38,537,365	\$ 38,537,365	\$ 29,667,298	\$ 1,485,876	\$ 7,384,192

**Disbursement Register of Expenditures Greater than \$10,000
for the Month of May 2024**

Check Number	Check Date	Vendor Name	Description	Net Amount
78069349	05/06/2024	Sysco Food Service of Ventura	Food products for Cougar Support Center	13,369.59
78069346	05/06/2024	Spurr	SPURR Natural Gas - 23-24 - District	15,238.92
78069446	05/15/2024	Transcend Consulting Group, LLC	Title IX Training	12,715.89
78069422	05/15/2024	Lightcast	Renewal 3/22/24-3/21/25	16,000.00
78069449	05/15/2024	United Healthcare Insurance Company	2023-24 Retiree RX Supplemental Insurance	25,146.00
78069408	05/15/2024	Collaborative Braintrust Consulting Firm	Open PO- Educational Master Planning - CBT	31,680.00
78069452	05/15/2024	Westec	WESTEC-23/24 FY Contract Sept.-June	35,857.50
78069452	05/15/2024	Westec	WESTEC-23/24 FY Contract Sept.-June	35,857.50
78069464	05/21/2024	American Express	AMEX April 2024 Charges	12,325.68
78069488	05/21/2024	NICE	NICE/inContact-long distance closeout	15,970.17
78069500	05/21/2024	Taft College ASB General	Reimburse ASO funds for volleyball team travel	19,878.73
78069458	05/21/2024	AARP Health Care Options	2023-24 Retiree Medical Supplemental Insurance	21,181.69
78069521	05/21/2024	Westec	WESTEC-23/24 FY Contract Sept.-June	35,857.50
78069543	05/29/2024	American General Media	AGM RADIO Agreement 4/2024 to 8/2024	16,250.00
78069574	05/29/2024	Sinclair Broadcast Group, Inc.	Sinclair and KBAK March 2023 to August 2024	22,500.00
78069569	05/29/2024	P. G. & E.	PG&E District 23/24 YE	23,722.39
78069577	05/29/2024	Taft College ASB General	FY 23-24 ASO Sticker Sale Passthrough to ASO Fund	31,530.00
78069543	05/29/2024	American General Media	Digital -April 1, 2024 to August 31, 2024	60,000.00
78069546	05/29/2024	California Department of Social Services	CMIG1005 FY 21-22 Return to State	123,561.00
				568,642.56

WEST KERN COMMUNITY COLLEGE DISTRICT

Travel Period: 05/01/2024-05/31/2024

Employee	Event/Purpose	Location	Travel Start Date	Travel End Date	Estimated Cost	Processing Date
Berry, Wendy	Field Trip	Carrizo Plains	5/6/2024	5/6/2024	\$ -	1/30/2024
Berry, Wendy	Field Trip	Sequoia Natioal Forest	5/8/2024	5/8/2024	\$ -	1/30/2024
Lytle, Steve	LA Museum Natural History Field Trip	Los Angeles, CA	5/3/2024	5/3/2024	\$ 418.50	3/27/2024
Dodson, John	Outreach for TIL	San Luis Obispo, CA	5/1/2024	5/1/2024	\$ 18.00	4/4/2024
Brown, Brittany	Outreach for TIL	Atascadero, CA	5/13/2024	5/13/2024	\$ 18.00	4/4/2024
Abbott, Amar	National Conference on Race & Ethnicity in Higher ED	Honolulu, HI	5/27/2024	6/1/2024	\$ 3,397.45	4/9/2024
Alvarado, Cecilia	National Conference on Race & Ethnicity in Higher ED	Honolulu, HI	5/27/2024	6/1/2024	\$ 3,847.23	4/9/2024
Farmer, Jon	National Conference on Race & Ethnicity in Higher ED	Honolulu, HI	5/27/2024	6/1/2024	\$ 3,891.92	4/9/2024
Kulzer Reyes, Kelly	National Conference on Race & Ethnicity in Higher ED	Honolulu, HI	5/27/2024	6/1/2024	\$ 3,617.89	4/9/2024
Ferguson, Bruce	3CATA Annual Meeting	Palm Springs, CA	5/31/2024	6/1/2024	\$ 756.45	4/14/2024
Hampton, Todd	ACBO Spring Workshop	Monterey, CA	5/19/2024	5/22/2024	\$ 1,836.38	4/14/2024
Beasley, Michelle	Academic Senate for California Community Colleges	Orange, CA	5/2/2024	5/3/2024	\$ -	4/14/2024
Valsamides, Nick	ACBO Spring Workshop	Monterey, CA	5/19/2024	5/22/2024	\$ 1,776.38	4/14/2024
Tweedy, Allisa	National Conference on Race & Ethnicity in Higher ED	Honolulu, HI	5/27/2024	6/1/2024	\$ 3,547.90	4/20/2024
Bell, Damon	National Conference on Race & Ethnicity in Higher ED	Honolulu, HI	5/27/2024	6/1/2024	\$ 4,341.55	4/20/2024
Maiocco, Vincent	SoNV HS Baseball Regionals/Recruitment of Student Athletes	Las Vegas, NV	5/6/2024	5/10/2024	\$ -	4/20/2024
Maiocco, Vincent	Nevada State HS Tournament/Recruitment of Student Athletes	Las Vegas, NV	5/16/2024	5/18/2024	\$ -	4/25/2024
Berry, Wendy	Badlands of Cuyama	Cuyama, CA	5/8/2024	5/9/2024	\$ 324.00	4/25/2024
Cahoon, Marni	CV Math Bridge Planning	Fresno, CA	5/3/2024	5/3/2024	\$ 174.20	4/25/2024
Li, Xiaohong	2024-25 CISOA Certification Program	Long Beach, CA	5/17/2024	5/1/2024	\$ 478.01	5/6/2024
Edgar, Janee	Cs. Mentor Program - Director Mentos Meeting	Bakersfield, CA	5/3/2024	5/3/2024	\$ 54.54	5/8/2024
Hall-Silveira, Meghan	Cs. Mentor Program - Director Mentos Meeting	Bakersfield, CA	5/3/2024	5/3/2024	\$ 54.54	5/8/2024
Dodson, John	Required Training by DDS	Bakersfield, CA	5/14/2024	5/14/2024	\$ -	5/8/2024
Garcia, Eloisa	Required Training by DDS	Bakersfield, CA	5/14/2024	5/14/2024	\$ -	5/8/2024
Bandy, Kanoe	Central Valley Conference Planning Bard Meeting	Reedly, CA	5/15/2024	5/15/2024	\$ 64.00	5/8/2024
Garcia, Eloisa	End of the Year Sophomore Trip	Los Angeles, CA	5/10/2024	5/10/2024	\$ 1,392.00	5/9/2024
Norcross, Jacob	End of the Year Sophomore Trip	Los Angeles, CA	5/10/2024	5/10/2024	\$ 69.00	5/9/2024
Gary, Leeanna	End of the Year Sophomore Trip	Los Angeles, CA	5/10/2024	5/10/2024	\$ 69.00	5/9/2024
Brown, Brittany	End of the Year Sophomore Trip	Los Angeles, CA	5/10/2024	5/10/2024	\$ 69.00	5/9/2024
Carty, Ramona	End of the Year Sophomore Trip	Los Angeles, CA	5/10/2024	5/10/2024	\$ 69.00	5/9/2024
Ambrose, Brooke	End of the Year Sophomore Trip	Los Angeles, CA	5/10/2024	5/10/2024	\$ 69.00	5/9/2024
Roth, Rebecca	UPK Work Group (KCSOS)	Bakersfield, CA	5/21/2024	5/12/2024	\$ -	5/9/2024
Clark, Amanda	Softball State Tournament	Saratoga, CA	5/16/2024	5/19/2024	\$ 425.00	5/17/2024
Maiocco, Vincent	State Championships/All State Honors	Walnut, CA	5/25/2024	5/25/2024	\$ -	5/23/2024

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 08, 2024 03:00:02PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 632113

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$121,447.72**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$121,279.72	\$121,279.72
RESTRICTED FUND	84097	0886	5490	\$130.00	\$130.00
PARKING FUND	84700	0886	5490	\$38.00	\$38.00

TOTAL DEPOSIT: **\$121,447.72**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$121,447.72 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: Deposit #240118

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

CC Dont enter

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 240118 To 240118
 Date entered from: 00/00/0000 To 99/99/9999

J51346 DC0100 L.00.01 05/08/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240118	05/08/2024	05/08/2024	WKCCD Deposit	ENTERED BY: JRWB UNAPPROVED		
1.	78	Enrollment		11000-000-9161-00000	121,107.12	N
2.	78	Key Card Replacement		11000-113-4310-67801	20.00	N
3.	78	Health Insurance		11000-412-8876-67300	152.60	N
4.	78	Library Programs		12201-203-8892-61200	130.00	N
5.	78	Parking Ticket		36000-433-8881-69500	38.00	N
				TOTAL AMOUNT	121,447.72	*
				DISTRICT TOTAL	121,447.72	**
				GRAND TOTAL	121,447.72	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 08, 2024 03:06:21PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 632114

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$70,359.24**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$70,178.24	\$70,178.24
RESTRICTED FUND	84097	0886	5490	\$181.00	\$181.00

TOTAL DEPOSIT: **\$70,359.24**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$70,359.24 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #240119

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

CC Don't enter

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 240119 To 240119
 Date entered from: 00/00/0000 To 99/99/9999

J51349 DC0100 L.00.01 05/08/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240119	05/08/2024	05/08/2024	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	Enrollment		11000-000-9161-00000	70,148.24	N
2.	78	Key Card Replacement		11000-113-4310-67801	30.00	N
3.	78	Library Programs		12201-203-8892-61200	181.00	N
				TOTAL AMOUNT	70,359.24	*
				DISTRICT TOTAL	70,359.24	**
				GRAND TOTAL	70,359.24	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Jessica White
SUBMIT DATE
May 08, 2024 04:36:02PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
632132

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$71,310.59

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$71,170.59	\$71,170.59
RESTRICTED FUND	84097	0886	5490	\$140.00	\$140.00

TOTAL DEPOSIT: \$71,310.59

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$71,310.59 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #240120

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED
NOT SIGNED _____
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED _____
TTC AUTHORIZED SIGNATURE

CC Don't enter

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 240120 To 240120
Date entered from: 00/00/0000 To 99/99/9999

J51503 DC0100 L.00.01 05/08/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
240120	05/08/2024	05/08/2024	WKCCD Deposit	ENTERED BY: JRWB UNAPPROVED		
1.	78	Enrollment		11000-000-9161-00000	71,160.59	N
2.	78	Key Card Replacement		11000-113-4310-67801	10.00	N
3.	78	Library Programs		12201-203-8892-61200	130.00	N
4.	78	Reimb. Amex Charges		12679-320-5710-64900	10.00	N
				TOTAL AMOUNT	71,310.59	*
				DISTRICT TOTAL	71,310.59	**
				GRAND TOTAL	71,310.59	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Jessica White
SUBMIT DATE
May 09, 2024 02:59:27PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
632210

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$49,454.95

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales 4/24-5/7/2024	84698	0886	5490	\$49,454.95	\$49,454.95

TOTAL DEPOSIT: \$49,454.95

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$49,454.95 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #240121**

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 240121 To 240121
Date entered from: 00/00/0000 To 99/99/9999

J51951 DC0100 L.00.01 05/09/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240121	05/09/2024	05/09/2024	WKCCD Deposit			
1.	78	Bookstore Sales	4/24-5/7/2024	31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	49,454.95	N
					49,454.95	*
				DISTRICT TOTAL	49,454.95	**
				GRAND TOTAL	49,454.95	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 09, 2024 03:10:05PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 632211

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$15,062.50

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts 4/25-5/8/2024	84096	0886	5490	\$15,062.50	\$15,062.50

TOTAL DEPOSIT: \$15,062.50

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK **ACCOUNT DEPOSITED:** General **CASH:** \$15,062.50 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$0.00 **CREDIT CARD:** \$0.00
NOTES: Deposit #240122

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 240122 To 240122
Date entered from: 00/00/0000 To 99/99/9999

J51984 DC0100 L.00.01 05/09/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION			
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
240122	05/09/2024	05/09/2024	WKCCD Deposit			
1.	78	Student Receipts	4/25-5/8/2024	11000-000-9161-00000		
					15,062.50	N
					15,062.50	*
					15,062.50	**
					15,062.50	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 09, 2024 03:16:27PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 632212

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$71,080.46

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$46,110.14	\$46,110.14
RESTRICTED FUND	84097	0886	5490	\$17,866.00	\$17,866.00
TIL	84697	0886	5490	\$4,797.07	\$4,797.07
CAFETERIA	84699	0886	5490	\$2,307.25	\$2,307.25

TOTAL DEPOSIT: \$71,080.46

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$71,080.46 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #240123

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
 NOT SIGNED _____
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
 NOT SIGNED _____
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 240123 To 240123
 Date entered from: 00/00/0000 To 99/99/9999

J51997 DC0100 L.00.01 05/09/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240123	05/09/2024	05/09/2024	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	Insurance Reimbursements		11000-412-8876-67300	1,262.29	N
2.	78	West Kern OPEB		11000-412-5990-73900	44,500.00	N
3.	78	Retained FA Fees		11000-000-9526-00000	120.00	N
4.	78	Transcript Fees		11000-000-8879-00000	227.85	N
5.	78	Foundation Salaries		12000-114-8892-70999	17,866.00	N
6.	78	Cafeteria Sales		32000-422-8841-69400	2,307.25	N
7.	78	TIL Regional Centers		39000-314-8699-64991	4,772.07	N
8.	78	CNCLD CHCK EMP. DEDUC.		39000-314-5210-64991	25.00	N
				TOTAL AMOUNT	71,080.46	*
				DISTRICT TOTAL	71,080.46	**
				GRAND TOTAL	71,080.46	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Jessica White
SUBMIT DATE
May 16, 2024 03:02:39PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
632772

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$4,471.69

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales 5/8-5/14/2024	84698	0886	5490	\$4,471.69	\$4,471.69

TOTAL DEPOSIT: \$4,471.69

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$4,471.69 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #240124

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 240124 To 240124
Date entered from: 00/00/0000 To 99/99/9999

J56231 DC0100 L.00.01 05/16/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240124	05/16/2024	05/16/2024	WKCCD Deposit			
1.	78	Bookstore Sales	5/8-5/14/2024	31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	4,471.69	N
					4,471.69	*
				DISTRICT TOTAL	4,471.69	**
				GRAND TOTAL	4,471.69	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Jessica White
SUBMIT DATE
May 16, 2024 03:09:00PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
632773

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$7,848.86

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts 5/9-5/15/2024	84096	0886	5490	\$7,848.86	\$7,848.86

TOTAL DEPOSIT: \$7,848.86

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,848.86 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #240125**

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 240125 To 240125
Date entered from: 00/00/0000 To 99/99/9999

J56241 DC0100 L.00.01 05/16/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS											
NUMBER	DATE	ENTERED	DESCRIPTION							AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-							
240125	05/16/2024	05/16/2024	WKCCD Deposit	ENTERED BY: JRWB UNAPPROVED						7,848.86	N
1.	78	Student Receipts	5/9-5/15/2024	11000-000-9161-00000					7,848.86	*	
								TOTAL AMOUNT	7,848.86	*	
								DISTRICT TOTAL	7,848.86	**	
								GRAND TOTAL	7,848.86	***	

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 16, 2024 03:26:18PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 632775

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$460,869.89**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$2,208.79	\$2,208.79
RESTRICTED FUND	84097	0886	5490	\$452,836.05	\$452,836.05
CHILD DEVELOPMENT	84496	0886	5490	\$4,606.05	\$4,606.05
CAFETERIA	84699	0886	5490	\$1,219.00	\$1,219.00

TOTAL DEPOSIT: **\$460,869.89**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$460,869.89 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: Deposit #240126

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 240126 To 240126
 Date entered from: 00/00/0000 To 99/99/9999

J56279 DC0100 L.00.01 05/16/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240126	05/16/2024	05/16/2024	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	Insurance Reimbursements		11000-412-8876-67300	340.79	N
2.	78	Retiree Dinner		11000-110-4410-66003	792.00	N
3.	78	Retained FA Fees		11000-000-9526-00000	926.00	N
4.	78	Reimb.-NBS-Flachmann		11000-000-8985-00000	150.00	N
5.	78	TPSID		12433-314-8199-00000	289,861.65	N
6.	78	Foundation Salaries		12000-114-8892-70999	9,755.40	N
7.	78	MESA Program		12620-227-8629-61900	153,219.00	N
8.	78	Cafeteria Salaries		32000-422-8841-69400	1,219.00	N
9.	78	CIL & Fed Reimbursement		33429-310-8159-69250	4,358.59	N
10.	78	CC Child Care Food		33429-310-8621-69250	247.46	N
				TOTAL AMOUNT	460,869.89	*
				DISTRICT TOTAL	460,869.89	**
				GRAND TOTAL	460,869.89	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 23, 2024 02:25:26PM

PROCESS DATE
 NOT PROCESSED AT
 THIS TIME

DEPT NO.
 0886

EROD NO.
 633307

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$2,748.51

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales 05/15-05/21/2024	84698	0886	5490	\$2,748.51	\$2,748.51

TOTAL DEPOSIT: \$2,748.51

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$2,748.51 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: Deposit #240127**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 240127 To 240127
Date entered from: 00/00/0000 To 99/99/9999

J60540 DC0100 L.00.01 05/23/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240127	05/23/2024	05/23/2024	WKCCD Deposit			
1.	78	Bookstoe Sales	5/15-5/21/24	31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	2,748.51	N
					2,748.51	*
				DISTRICT TOTAL	2,748.51	**
				GRAND TOTAL	2,748.51	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 23, 2024 02:37:50PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 633312

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,729.27**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts	84096	0886	5490	\$2,729.27	\$2,729.27

TOTAL DEPOSIT: **\$2,729.27**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$2,729.27 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #240128

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 240128 To 240128
Date entered from: 00/00/0000 To 99/99/9999

J60565 DC0100 L.00.01 05/23/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240128	05/23/2024	05/23/2024	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: JRWB UNAPPROVED		
				TOTAL AMOUNT	2,729.27	N
					2,729.27	*
				DISTRICT TOTAL	2,729.27	**
				GRAND TOTAL	2,729.27	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 23, 2024 02:42:46PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 633316

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$11,631.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
RESTRICTED FUND	84097	0886	5490	\$10,056.00	\$10,056.00
CAFETERIA	84699	0886	5490	\$1,575.00	\$1,575.00

TOTAL DEPOSIT: \$11,631.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$11,631.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #240129

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
 NOT SIGNED _____
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
 NOT SIGNED _____
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 240129 To 240129
 Date entered from: 00/00/0000 To 99/99/9999

J60572 DC0100 L.00.01 05/23/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240129	05/23/2024	05/23/2024	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	Federal Work Study (FWP)		12401-353-8153-64600	9,577.31	N
2.	78	FWS Admin Allowance		12401-353-8151-64600	478.69	N
3.	78	Cafeteria Sales		32000-422-8841-69400	1,575.00	N
				TOTAL AMOUNT	11,631.00	*
				DISTRICT TOTAL	11,631.00	**
				GRAND TOTAL	11,631.00	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Jessica White
SUBMIT DATE
May 30, 2024 12:21:35PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
633827

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,078.40

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE Sales 05/22-05/29/2024	84698	0886	5490	\$1,078.40	\$1,078.40

TOTAL DEPOSIT: \$1,078.40

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,078.40 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #240131**

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED
NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 240131 To 240131
Date entered from: 00/00/0000 To 99/99/9999

J63504 DC0100 L.00.01 05/30/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240131	05/30/2024	05/30/2024	WKCCD Deposit			
1.	78	Bookstore Sales	5/22-5/29/2024	31000-423-8841-69100		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	1,078.40	N
					1,078.40	*
				DISTRICT TOTAL	1,078.40	**
				GRAND TOTAL	1,078.40	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Jessica White
SUBMIT DATE
May 30, 2024 12:28:00PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
633828

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$3,168.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Student Receipts	84096	0886	5490	\$3,168.00	\$3,168.00

TOTAL DEPOSIT: \$3,168.00

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$3,168.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #240132**

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 240132 To 240132
 Date entered from: 00/00/0000 To 99/99/9999

J63508 DC0100 L.00.01 05/30/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240132	05/30/2024	05/30/2024	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
						ENTERED BY: JRWB UNAPPROVED
						3,168.00 N
					TOTAL AMOUNT	3,168.00 *
					DISTRICT TOTAL	3,168.00 **
					GRAND TOTAL	3,168.00 ***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 30, 2024 01:31:44PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 633829

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$181,790.80**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,354.39	\$1,354.39
RESTRICTED FUND	84097	0886	5490	\$11,206.99	\$11,206.99
CHILD DEVELOPMENT	84496	0886	5490	\$49,879.00	\$49,879.00
TIL	84697	0886	5490	\$74,375.56	\$74,375.56
BOOKSTORE	84698	0886	5490	\$27,257.95	\$27,257.95
CAFETERIA	84699	0886	5490	\$17,716.91	\$17,716.91

TOTAL DEPOSIT: **\$181,790.80**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$181,790.80 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #240133

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 240133 To 240133
 Date entered from: 00/00/0000 To 99/99/9999

J63591 DC0100 L.00.01 05/30/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240133	05/30/2024	05/30/2024	WKCCD Deposit			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	Insurance Reimbursements		11000-412-8876-67300	495.59	N
2.	78	Degree Verify		11000-301-8879-64500	60.00	N
3.	78	Reimb. Classified Apprec. Week		11000-411-4310-67300	298.80	N
4.	78	Reimb. Leica Geosystems Inc.		11000-000-8892-00000	500.00	N
5.	78	Dental Hygiene Clinic Revenue		12650-205-8892-12042	2,739.45	N
6.	78	Library Programs		12201-203-8892-61200	356.41	N
7.	78	Foundation Salaries		12000-114-8892-70999	8,111.13	N
8.	78	Bookstore Sales		31000-423-8841-69100	27,257.95	N
9.	78	Cafeteria Sales		32000-422-8841-69400	17,716.91	N
10.	78	TIL Regional Centers		39000-314-8699-64991	74,375.56	N
11.	78	CC State Preschool		33528-310-8621-69200	49,879.00	N
				TOTAL AMOUNT	181,790.80	*
				DISTRICT TOTAL	181,790.80	**
				GRAND TOTAL	181,790.80	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 30, 2024 07:27:44AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 633746

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$2,508,103.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,899,516.00	\$1,899,516.00
RESTRICTED FUND	84097	0886	5490	\$608,587.00	\$608,587.00

TOTAL DEPOSIT: \$2,508,103.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$2,508,103.00 CREDIT CARD: \$0.00
 NOTES: Deposit #240130

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 240130 To 240130
 Date entered from: 00/00/0000 To 99/99/9999

J63115 DC0100 L.00.01 05/30/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240130	05/30/2024	05/30/2024	WKCCD Deposit	ENTERED BY: JRWB UNAPPROVED		
1.	78	General Apportionment	11000-000-8612-00000		1,861,819.00	N
2.	78	Full Time Faculty Allocation	11000-000-8618-00000		28,339.00	N
3.	78	Part-time Faculty Compensation	11006-201-8633-00000		9,358.00	N
4.	78	BOG Fee Waiver Admin (BFAP 2%)	12551-353-8615-64600		2,459.00	N
5.	78	S.F.A.A.	12551-353-8625-64600		13,756.00	N
6.	78	E.O.P.S.	12000-303-8622-64300		58,566.00	N
7.	78	NextUP	12916-321-8699-64900		19,292.00	N
8.	78	C.A.R.E.	12000-305-8624-64301		9,282.00	N
9.	78	D.S.P.S.	12000-311-8623-64200		35,758.00	N
10.	78	DSPS- Access to Print & Elec	12000-311-8660-64200		814.00	N
11.	78	CalWorks	12600-309-8627-64992		11,106.00	N
12.	78	Student Transfer Achieve Refor	12923-301-8699-64900		45,218.00	N
13.	78	Student Equity & Achiev (SEAP)	12000-319-8644-00000		143,361.00	N
14.	78	Equal Employment Opportunity	12571-411-8628-67300		11,111.00	N
15.	78	Phys Plant-Sched Maint	12050-431-8654-65100		2,777.00	N
16.	78	Financial Aid Technology	12569-353-8699-64600		3,564.00	N
17.	78	Veterans Resource Center	12000-318-8699-64800		2,428.00	N
18.	78	Strong Workforce Program-Local	12647-223-8647-00000		21,544.00	N
19.	78	Adult Education Block Grant	12603-125-8643-68900		83,256.00	N
20.	78	Healthcare-Foc Voc Pathways	12609-125-8643-68900		13,183.00	N
21.	78	Mental Health Support	12655-351-8699-64400		11,386.00	N
22.	78	Basic Needs Center	12677-301-8699-64900		17,290.00	N
23.	78	Retention & Outreach (SB 85)	12676-351-8699-00000		14,589.00	N
24.	78	Student Food & Housing Support	12679-320-8699-00000		17,465.00	N
25.	78	Undocumented Resources Liaison	12909-351-8699-00000		5,497.00	N
26.	78	LGBTQ+	12000-301-8699-64900		3,532.00	N
27.	78	Zero Textbook Cost Program	12912-202-8699-60100		34,000.00	N
28.	78	CCC Equitable Placement	12920-000-8699-00000		27,353.00	N
TOTAL AMOUNT					2,508,103.00	*
DISTRICT TOTAL					2,508,103.00	**
GRAND TOTAL					2,508,103.00	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Jessica White
 SUBMIT DATE
 May 30, 2024 03:28:21PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 633837

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$65,305.12**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$64,765.12	\$64,765.12
RESTRICTED FUND	84097	0886	5490	\$540.00	\$540.00

TOTAL DEPOSIT: **\$65,305.12**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$65,305.12 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: Deposit #240134

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

CC Don't enter

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 240134 To 240134
Date entered from: 00/00/0000 To 99/99/9999

J63755 DC0100 L.00.01 05/30/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
240134	05/30/2024	05/30/2024	WKCCD Deposit			
				ENTERED BY: JRWB	UNAPPROVED	
1.	78	Interest Income		11000-000-9161-00000	63,921.02	N
2.	78	Retiree Dinner		11000-110-4410-66003	700.00	N
3.	78	Key Card Replacement		11000-113-4310-67801	30.00	N
4.	78	Overpayment Reimb.		11000-301-5710-64500	114.10	N
5.	78	Laptop - L. Robertson		12201-203-8892-61200	540.00	N
				TOTAL AMOUNT	65,305.12	*
				DISTRICT TOTAL	65,305.12	**
				GRAND TOTAL	65,305.12	***

ASO Balance Sheet

As of May 31, 2024

May 31, 24

ASSETS

Current Assets

Checking/Savings

ASO Safe1 126,630.97

ASO Safe1 - Savings 144.04

Total Checking/Savings 126,775.01

Total Current Assets 126,775.01

TOTAL ASSETS 126,775.01

Restricted Funds

Anime and Above 1,692.00

Art Club 834.00

ASO General - Operating 32,156.99

ASSE 385.43

Athletics 14,132.30

Baseball Club 931.04

Best Buddies 4,579.86

Circle K Club 329.00

Cougar Echo 773.50

DH Class of 2024 3,488.72

DH Class of 2025 697.20

DH Club General 590.30

ECE 2,598.99

Golf Club Mens 739.35

Golf Club Womens 1,121.25

Intersarsity Club 1,543.19

Literary Club 1,831.53

NSLS Club 3,128.22

Performing Arts 2,402.62

Roleplaying Game Club 745.42

Soccer Club - Mens 8,726.09

Soccer Club - Womens 8.16

Social Science/ Research 21.47

Softball Club 2,121.79

Spectrum 1,482.45

STEM 1,525.76

TC Cares 609.00

TIL Reunion 1,461.73

Uniform Replacement 30,519.82

Veterans Club 1,639.91

Women's Athletic Club 945.32

Women's Basketball Club 3,012.60

Total Restricted Funds 126,775.01