

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

February 12, 2025

Cougar Room
(Access Through the Library Entrance)
29 Cougar Court
Taft, California 93268

5:00 p.m.
(General Open Session begins at 6:00 p.m.)

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Performance Evaluations, Government Code Section 54957
 - B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543, Management/Supervisory/Classified Confidential Employees
 - D. Public Employee Appointment/Employment, Government Code Section 54957
Title: Interim Superintendent/President
Title: Superintendent/President
 - E. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Board President
Unrepresented Employee: Acting Superintendent/President
Unrepresented Employee: Interim Superintendent/President
 - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
1 Potential Case
 - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
 - H. Conference with Real Property Negotiations
Property: Parkside Development, LLC (APN 032-152-34)
Agency Negotiator: Mike Giacomini, Acting VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Healthcare/Nursing Update

9. APPROVAL OF MINUTES – Regular Meeting Held January 8, 2025 and Special Meeting Held January 8, 2025, and Special Meeting Held January 28, 2025

10. NEW BUSINESS
 - A. Presentation and Request for Approval – West Kern Community College District Financial Report, June 30, 2024

 - B. Request for Ratification – Consultant Agreement with Dr. Sharyn Eveland – Instructional Executive Leadership; 1/27/25 – 6/30/25; \$150.00 per Hour, Not to Exceed 500 Hours

 - C. Request for Approval – CSEA Job Description Revision – TIL Sr. Secretary

 - D. Second Reading and Request for Approval – Revision of Board Policy #2410 – Board Policies and Administrative Procedures

 - E. Second Reading and Request for Approval – Inactivation of Board Policy #7135 – Substitute and Temporary Employees Paid Sick Leave

 - F. Second Reading and Request for Approval – Board Policy #5130 – Financial Aid

11. CONSENT AGENDA (Items A – Q)
 - A. Request for Approval – Course Revisions

 - B. Request for Approval – Adventist Health Systemwide Clinical Affiliation Agreement for Nursing Students; 3 Year Agreement

 - C. Request for Approval – Upper Division Coursework Fee

 - D. Request for Approval – Residence Hall/Dormitory Room & Board Fees Increase; Effective 2025-26 Academic Year

 - E. Request for Approval – 2025/26 Non-Resident Tuition Fees

 - F. Request for Approval – Program Pathway Mapper Onboarding and Licensing Agreement between the Foundation for California Community Colleges and West Kern Community College District on Behalf of Taft College; 2/12/25 – 2/11/26; Funded by the California Community College Chancellor’s Office

- G. Request for Ratification – Memorandum of Understanding between West Kern Community College District and Wonderful College Prep Academy; 1/1/25 – 6/30/25
- H. Request for Ratification – Academic Senate for California Community Colleges Open Educational Resources Project Management Service Agreement; 1/13/25 – 8/29/25; \$6,000.00 Funded by ZTC Grant Funds
- I. Request for Approval – Purchase of an X-ray Florescent (SRF) Analyzer; \$30,869.44 Funded through Foundation and District Funds
- J. Request for Ratification – Contract for Professional Services with Education Support Services Group, LLC.; 1/9/25 – 6/30/25; \$225.00 per Hour
- K. Request for Approval – Maxient Service Agreement – Case Management Software; Annual Renewal for up to Five Years; \$5,000.00 Setup Fee and \$5,000.00 Annual Service Fee
- L. Request for Approval – Siteimprove Software Subscription Renewal; 3/19/25 – 3/18/26; \$9,670.90
- M. Request for Approval – BIO-key International, Inc. Portal Guard Annual Renewal – Quote 00000449; 4/27/25 – 4/26/26; \$8,000.00
- N. Request for Ratification – WESTEC Agreement for Active Shooter Training; \$1,500.00
- O. Request for Approval – Change Order #1 Taft College RFP WKCCD 2425-111 Managed Print Services Awarded to Jones-Walbaum Corporation; Additional \$354.90 per Month Plus Tax
- P. Request for Approval – Signatory Update with United Security Bank
- Q. Ratification of the January 2024 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

14. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2023/24
2. Expenditure Accounts (Account Level 1) FY 2023/24
3. Expenditure Detail of \$10,000.00 or Greater, January 2025
4. Student Organization and Special Accounts, January 2025
5. Funds Deposited in County Treasury, January 2025
6. Employee Travel Report – January 2025

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT/PRESIDENT

16. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, March 12, 2025, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

January 8, 2025

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:03 p.m. by President Kathy Orrin. Secretary Mike Eveland and trustees Dawn Cole, Billy White and Jeremy Gregory were also in attendance. Acting Superintendent/President Dr. Todd Hampton and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

ADJOURN TO CLOSED SESSION

At 5:04 p.m. it was moved by Trustee Gregory, seconded by Secretary Eveland and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Performance Evaluations, Government Code Section 54957
- B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 &
Management/Supervisory/Classified Confidential Employees
- D. Public Employee Appointment/Employment, Government Code Section 54957
Title: Interim Superintendent/President
Title: Superintendent/President
- E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
1 Potential Case
- F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
- G. Conference with Real Property Negotiations
Property: Parkside Development, LLC (APN 032-152-34)
Agency Negotiator: Todd Hampton, VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:01 p.m., it was moved by Trustee Cole, seconded by Trustee White and unanimously carried, to reconvene in Public Session. President Orrin announced that there was no action taken.

PLEDGE OF ALLEGIANCE

President Orrin led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

There was no public comment.

GENERAL COMMUNICATIONS

Athletic Director Kanoe Bandy and Dr. Hampton presented recognitions to Volleyball Head Coach Mallori Rossi in honor of her two Coach of the Year awards for a successful 2024 season.

APPROVAL OF MINUTES

On a motion by Trustee Cole, seconded by Trustee Gregory and unanimously carried, the minutes of the Regular Meeting held December 18, 2024 and the Special Meeting held December 18, 2024 were approved (copy attached to official minutes).

NEW BUSINESS

Second Reading and Request for Approval – Proposed Revisions to Faculty Collective Bargaining Agreement – Employee-Employer Relations

Trustee Gregory stated that there was a need to state if the number of days referred to are calendar days or workdays. He also expressed support of a grievance process but cautioned using one prior to the legal review being completed. On a motion by Trustee Gregory, seconded by Trustee White and unanimously carried, this item was tabled (copy attached to official minutes).

First Reading – Revision of Board Policy #5130 – Financial Aid

Executive Assistant Sarah Criss said that these policies reflect legal changes from the Policy and Procedure Service from the League as well as updates to local processes.

CONSENT AGENDA

- A. Request for Approval – 2026-2027 Academic Calendar
- B. Request for Approval – Taft Union High School District (TUHSD) and West Kern Community College District (WKCCD) for DualEnroll.com; 2024-2027
- C. Request for Approval – Master Services Agreement with DualEnroll.com; 1/1/25 – 12/31/25; Initial Set Up Fee of \$18,000.00 and First Year Service Fee of \$22,000.00 to be Reimbursed by TUHS for First Year
- D. Request for Approval – Healthcare Workforce Initiative Agreement Amendment; 1/1/25 – 6/30/25
- E. Request for Ratification – Sub-Contract Agreement with CAPK for Federally Funded Early Head Start Services for Continued Services; 9/1/24 – 2/28/29
- F. Request for Approval – Contract for Professional Services with Dr. Todd Hampton; 1/13/25 – 6/30/25; \$250.00 per Hour, Not to Exceed 100 Hours
- G. Request for Approval – Contract with School Datebooks to Produce Student Planners for the 2025-26 School Year; \$9,927.88

- H. Request for Approval – AMS.NET, Inc. Cisco SMARTnet Support Renewal Quote: Q-00086095; 1/30/25 – 2/28/26; \$8,175.55
- I. Request for Approval – Renewal of the Annual Tutor Trac Cloud Hosting and Technical Support Agreement with Redrock Software Corporation; 3/1/25 – 2/28/26; \$3,739.00
- J. Request for Approval – Statement of Work with Paycor; \$1,250.00 One Time Payment
- K. Ratification of the December 2024 Vendor Check & Purchase Order Registers

Trustee Cole requested to pull items B, C, D and F from the Consent Agenda. Trustee Gregory requested to pull item G. On a motion by Trustee Cole, seconded by Trustee Gregory and unanimously carried, items A, E, H, I, J, and K were approved (copies attached to official minutes).

Trustee Cole asked how items B and C help with the dual enrollment process. Jaime Lopez, Dean of Instruction, explained that TUHS has grant funding to cover the cost of the contract with DualEnroll.com. All of the districts/sites that we are collaborating with may use the service to make registration and approvals more efficient. On a motion by Secretary Eveland, seconded by Trustee Cole and unanimously carried, items B and C were approved (copies attached to official minutes).

Trustee Cole asked why item D was extended from the previous agreement. Dr. Devin Daugherty, Dean of CTE and Workforce Development, explained that the extension is due to the College not yet applying for the nursing program. Outside institutions are currently reviewing agreements to document clinical opportunities needed to apply for the nursing program. He stated that the agreements were submitted with the previous Superintendent/President. Trustee Cole asked if a quarterly update on the status of the nursing program project could be given to the Board. On a motion by Trustee Gregory, seconded by Trustee Cole and unanimously approved, item D was approved (copy attached to official minutes).

In connection with item F, Trustee Cole asked if the District is still using Amanda Bauer as a consultant. Dr. Hampton said yes but not as much and staff do not anticipate using many more hours on that contract. Trustee Gregory proposed amending item F to 25 hours and expressed that the District could contract for more hours if necessary. On a motion by Trustee Cole, seconded by Trustee Gregory and unanimously approved, item F was approved with an amendment of not to exceed 25 hours (copy attached to official minutes).

Trustee Gregory expressed concern that item G was paid for prior to approval at tonight's Board meeting. Staff could not confirm at the moment but explained that a purchase order is submitted prior to checks being created in order to encumber funds as policy and laws mandate. On a motion by Trustee White, seconded by Trustee Gregory and unanimously approved, item G was ratified (copy attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments

EMPLOYMENT

Trustee Cole asked if the permanent position in Human Resources that is new will use the funding from the temporary employee in the department. It was confirmed that the funding for the temporary position will be used for the permanent position. On a motion by Trustee White, seconded by Secretary Eveland, the Employment Items below were approved by the following vote (Employment Items A-C are attached to official minutes):

- A. Academic Employment
- B. Classified Employment
- C. Separations

Yes: Billy White, Mike Eveland, Jeremy Gregory, Dr. Kathy Orrin, Dawn Cole
No: None
Abstain: None
Absent: None

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (For Information):

1. Revenue Accounts (Account Level 1) FY 2024/2025
2. Expenditure Accounts (Account Level 1) FY 2024/25
3. Expenditure Detail of \$10,000 or Greater, December 2024
4. Student Organization and Special Accounts, December 2024
5. Funds Deposited in County Treasury, December 2024
6. Employee Travel Report – December 2024

Trustee Reports

There were no trustee reports.

Associated Student Organization

Jay Cuevas, Student Trustee, said that the officers are beginning Spring Fling preparation.

Academic Senate

There was no Academic Senate report.

Information Technology/Institutional Research

Dr. Xiaohong Li, Vice President of IT/IR, gave an update on the campus printing project and thanked the office of Administrative Services for their assistance and implementation of Planet Bids, which helped with the process to secure a vendor. The Institutional Research staff are preparing for the accreditation mid-term and substantive change reports.

Administrative Services

Mike Giacomini, Acting Vice President of Administrative Services, thanked the Board for allowing him the opportunity to serve the District. He is acclimating himself with District processes and looks forward to working with employees.

Foundation

Dr. Sheri Horn-Bunk, Executive Director of Foundation and Institutional Advancement, shared that end of year gift announcements will be happening soon. Employee giving went well this year as well. Dr. Horn-Bunk congratulated Dr. Minor on her appointment as Acting Superintendent/President and thanked Dr. Hampton for his service.

Instruction

Dr. Leslie Minor, Vice President of Instruction, said that inservice begins tomorrow and that staff are already planning for Summer and Fall courses. Dental Hygiene 2-year students are doing well. Students are using the patient tracking system and IT staff have installed the new intraoral cameras for clinical use.

Jaime Lopez, Dean of Instruction, thanked Dr. Hampton for his support during his tenure with the District. Mr. Lopez thanked staff for assisting in onboarding adjunct faculty and said that special admit students are being processed. He is working with Kern County Superintendent of Schools to continue offering coursework for some of their staff and is exploring other partnerships to support enrollment growth.

Student Services

Dr. Minor reported for Student Services. She said that winter contracts with dorm residents are being processed with 27 students checked in so far with more to come. Admissions and Records staff are finalizing grades/transcripts from the Fall, which is a manual process. They are also finalizing the 320 attendance report to the state.

Dr. Amar Abbott, High Tech Center Access Specialist, is continuing efforts to offer a course on the TUHS campus to students with disabilities to help them build a higher education pathway. He congratulated Dr. Hampton on his new role and thanked him for his service to the District.

Amber Garcia, Financial Aid Director, said staff are preparing for financial aid workshops to assist students in applying for funds. Book vouchers and planning for the ASO sponsored Welcome Back event are also keeping staff busy. The department will be launching the student scholarship process using Award Spring soon.

SUPERINTENDENT REPORT

Dr. Hampton thanked the trustees and staff at the College.

CLOSED SESSION

On a motion from Trustee Gregory, seconded by Trustee Cole and unanimously carried, closed session was reconvened.

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:59 p.m., it was moved by Trustee Gregory, seconded by Trustee Cole and unanimously carried, to reconvene in Public Session. President White announced that there was no action taken.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, February 12, 2025.

ADJOURNMENT

At 7:01 p.m., on a motion by Secretary Eveland, seconded by Trustee Gregory and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Mike Eveland, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

SPECIAL MEETING

January 8, 2025

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 4:49 p.m. by President Billy Orrin. Secretary Mike Eveland and trustees Billy White and Jeremy Gregory were also in attendance. Trustee Dawn Cole was absent. Acting Superintendent/President Dr. Todd Hampton and Executive Assistant Sarah Criss were in attendance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

There were no public comments.

NEW BUSINESS

- A. First Reading – Proposed Revisions to Faculty Collective Bargaining Agreement – Employee-Employer Relations

Heather del Rosario, Vice President of Human Resources, explained that the bargaining unit proposed using this agreement temporarily while the District's legal team reviewed the language and procedure. Trustees discussed concern using a policy that had not been reviewed by the District's legal team. Secretary Eveland asked if the number of days referenced in the procedure timeline were calendar days or workdays. It was not clear. Trustee Gregory said he supports a grievance process but is not sure that a temporary use of a process is good practice before legal review is completed.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, January 8, 2025, at 5 p.m.

ADJOURNMENT

At 5:03 p.m., on a motion by Trustee White, seconded by Trustee Gregory and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Michael Eveland, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

SPECIAL MEETING

January 28, 2025

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 4:49 p.m. by President Kathy Orrin. Secretary Mike Eveland and trustees Billy White, Dawn Cole and Jeremy Gregory were also in attendance. Acting Superintendent/President Dr. Leslie Minor and Executive Assistant Sarah Criss were in attendance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

Dr. Sharyn Eveland, Professor Emeritus, spoke in support of the transition to the Diligent Community system for the ASO and the Board of Trustees.

NEW BUSINESS

A. Request for Approval – Diligent Community Governance System Amendment; \$4,000.00 Annually; Effective February 1, 2025

Sarah Criss, Executive Assistant to the Superintendent/President, said that the Associated Student Organization will pay to amend the District's Diligent contract to allow the ASO to utilize the system. The ASO will benefit with a cost savings and the District will have opportunity to add additional committees to the online system.

ADJOURN TO CLOSED SESSION

At 5:11 p.m. it was moved by Trustee Gregory, seconded by Trustee White and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Performance Evaluations, Government Code Section 54957
- B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- D. Public Employee Appointment/Employment, Government Code Section 54957
Title: Interim Superintendent/President
Title: Superintendent/President
- E. Conference with Labor Negotiators (Government Code Section 54957.6)
Agency Designated Representative: Board President
Unrepresented Employee: Acting Superintendent/President
Unrepresented Employee: Interim Superintendent/President
- F. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
1 Potential Case
- G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
- H. Conference with Real Property Negotiations

Property: Parkside Development, LLC (APN 032-152-34)

Agency Negotiator: Mike Giacomini, Acting VP of Administrative Services

Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION

At 7:36 p.m., it was moved by Trustee Cole, seconded by Secretary Eveland and unanimously carried, to reconvene in Public Session. President Orrin announced that there was no action taken.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, February 12, 2025, at 5 p.m.

ADJOURNMENT

At 7:37 p.m., on a motion by Trustee Gregory, seconded by Secretary Eveland and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Michael Eveland, Secretary



BOARD AGENDA ITEM

Date: January 30, 2025
Submitted by: Leslie Minor, Ph.D., Acting Superintendent/President
Area Administrator: Leslie Minor, Ph.D., Acting Superintendent/President
Subject: Request for Approval

Board Meeting Date: February 12, 2025

Title of Board Item:

Second Reading and Request for Approval – Revision of Board Policy

Background:

Board Policy #2410 – Board Policies and Administrative Procedures was reviewed and found to have a missing element. The revision will include the option to inactivate a Board Policy.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____

A handwritten signature in black ink, appearing to read 'Leslie Minor', written over a horizontal line.

Leslie Minor, Ph.D., Acting Superintendent/President

BP 2410 Board Policies and Administrative Procedures

Reference:

Education Code Section 70902;
ACCJC Accreditation Standards 4.4

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The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Policies of the board may be adopted, revised, added to or amended, or render inactive at any regular Board meeting by a majority vote. Proposed changes or additions shall normally be introduced not less than one regular meeting prior to the meeting at which action is recommended. In unusual circumstances, the Board may change, amend, or add to Board Policies at the same meeting at which they are introduced.


Administrative procedures are to be issued by the Superintendent/President as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Superintendent/President.

The Superintendent/President shall, annually provide each member of the Board with any revisions since the last time they were provided. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all policies and administrative procedures shall be readily available to District employees through the Superintendent/President.

See Administrative Procedures AP 2410

Date: January 30, 2025
Submitted by: Nick Valsamides, Executive Director of Fiscal Services
Area Administrator: Mike Giacomini, Acting Vice President of Administrative Services
Subject: Request for Approval



Board Meeting Date: February 12, 2025

Title of Board Item:

West Kern Community College District Annual Financial Report, June 30, 2024.

Background:

Under *California Code of Regulations (CCR)*, Title 5, section 59102, the governing board of each California Community College district is required to provide for an annual audit. The requirements listed in Section 84040 of the Education Code define arrangements for annual audits for any fiscal year. Section 84040 of the *Education Code* requires the Board of Governors and the Department of Finance to prescribe the statements and other information to be included in the audit report filed with the state and to develop audit procedures for carrying out these audits. Each audit examination shall include all funds and account groups of the district, including the general fund, student financial aid funds or other federal grant funds, student body funds, cafeteria funds, debt service funds, and any other funds under the control or jurisdiction of the district to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The annual financial report as prepared by CWDL, Certified Public Accountants, shows the District complied in all material respects with all standards for the 2023/24 fiscal year. An unqualified opinion is included in the financial report.

The audit can be accessed by clicking on this [LINK](#).

Terms (if applicable): Not applicable

Expense (if applicable): Not applicable

Fiscal Impact Including Source of Funds (if applicable): Not applicable

Approved: 
Leslie Minor Ph.D., Acting Superintendent/President

Date: February 4, 2025

Submitted by: Leslie Minor, Ph.D., Acting Superintendent/President

Area Administrator: Leslie Minor, Ph.D., Acting Superintendent/President

Subject: Request for Ratification

Board Meeting Date: February 4, 2025

Title of Board Item:

Consultant Agreement with Dr. Sharyn Eveland for Instructional Executive Leadership

Background:

The Associated Student Organization falls under the Brown Act and is opting to join the Diligent system alongside the District. ASO can purchase Diligent on their own but by amending our contract to include them, ASO is able to secure a large discount and will further open four other committee opportunities to use this system.

Terms (if applicable):

January 27, 2025 - June 30, 2025

Expense (if applicable):

\$150 per Hour; Not to Exceed 500 Hours

Fiscal Impact Including Source of Funds (if applicable):

District funding will be used to cover the expense.

Approved: _____



Leslie Minor, Ph.D., Acting Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Dr. Sharyn Eveland ("Independent Contractor"). The agreement is effective January 27, 2025

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

Instructional Executive Leadership

(and as may be more particularly described in paragraph 3 of terms below).

2. An Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services January 27, 2025 through June 30, 2025. All work shall be performed at the discretion of the contractor unless otherwise agreed.

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor includes but are not necessarily limited to the following:

Senior level instructional support

4. **Compensation.** Independent Contractor shall be paid the sum of \$150 per hour not to exceed 500 hours per year.

Independent Contractor Agreement

Page 2

5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a service report in writing to the District, which shall include a journal indicating days and service rendered.

7. **Travel Expenses/Mileage Reimbursement.** Should travel be assigned, the District shall reimburse Independent Contractor for travel expenses/mileage at the established rate paid to District employees.

8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and the Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

9. **Earlier Termination.** Either party may terminate this Agreement upon providing the other party with 30 days' prior written notice of such termination.

Executed at *Taft* California, on the dates shown below.

Date of WKCCD Board Approval: _____

Budget code: _____

West Kern Community College District:

Independent Contractor:

By: _____

(Signature)

Dr. Leslie Minor

(Printed Name)

Acting Superintendent/President

(Title)

(Signature)

Dr. Sharyn Eveland

Date: January 30, 2025
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Leslie Minor, Acting Superintendent/President
Subject: Request for Approval

Board Meeting Date: February 12, 2025

Title of Board Item:

Request for Approval: CSEA Job Description Revision- TIL Sr. Secretary

Background:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties, the parties have reached a consensus regarding revision of the TIL Sr. Secretary position and related job description, effective February 1, 2025.

The revisions to the job description for this position is attached as Exhibit A.

The attached MOU outlines the details of the change to the relevant CSEA position.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____



Dr. Leslie Minor, Acting Superintendent/President

Memorandum of Understanding

**California School Employees Association and its
Taft College Chapter #543
And
West Kern Community College District**

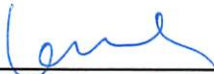
Job Description Revision

This West Kern Community College District ("District") and California School Employee Association and its Chapter #543 ("CSEA") (collectively referenced as the "parties") hereby agree to the following Memorandum of Understanding with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, or as delegated to the lead negotiators for both parties, the parties have reached a consensus regarding revision of the TIL Sr. Secretary position and related job description, effective February 1, 2025.

Now, therefore, CSEA and the District hereby agree as follows:

- 1) The above recitals are true and correct.
- 2) The parties agree to update the job description as agreed upon in Exhibit A.
- 3) Except as set forth in the Agreement, all other terms and conditions of the CBA shall remain unchanged.
- 4) This MOU does not establish a precedent or create a past practice in regard to the subject matters set forth herein.
- 5) The terms of this MOU may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
- 6) This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.



Dr. Leslie Minor, Acting Superintendent/President
West Kern Community College District

Dated: 1/31/25



Greg Hawkins, President
California School Employees Association Chapter #543

Dated: Jan 30, 2025



Andrea Juarez, Labor Relations Representative
California School Employees Association

Board Approval:

Dr. Kathy Garner Orrin, President

Board of Trustees, West Kern Community College District



TAFT COLLEGE

WEST KERN COMMUNITY COLLEGE DISTRICT

Position:	Sr. Secretary Transition to Independent Living Program	Position Control:	
Department:	Administrative Services	Position Class:	Student Support-Non-Classroom
Gives Direction:	No	Unit:	Classified
Direct Supervisor:	TIL Program Director	Salary Range:	19
Next Level Supervisor:	Superintendent/President		
Date Established:			
Date Approved:	4/08/14/2024	FLSA Exemption:	Non-Exempt

DEFINITION- Description

Under general supervision of the TIL Program Director, performs a variety of secretarial, clerical and accounting duties in connection with the TIL Program.

CLASS CHARACTERISTICS

Employees in this class perform general and routine receptionist and clerical duties based on established processes and instruction for a department or program.

REPRESENTATIVE DUTIES

The following duties are typical of those performed by employees in this class, however, employees may perform other related duties not listed and not all duties listed are necessarily performed by each employee.

- Maintain master file of all TIL program student data mandated by Title 17. Develop and maintain student office and electronic files as mandated by Title 17
- Assist Program Director with monitoring and updating student medication binders.
- Maintain and monitor on and off campus residential leases, coordinating with Director and Assistant Directors with student move in and move out days.
- Coordinates and maintains contracts associated with the Transition to Independent living department.
- Assist TIL program students with program objectives as requested, provides guidance and feedback to TIL program student workers.

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- Type letters, reports, requisitions and other materials from draft and/or verbal instruction. May prepare a variety of documents for publications and marketing pieces including brochures, flyers, events, program memos, and related materials.
- Support the Director/Assistant Directors in preparing agendas, minutes, and other assignment materials related to meetings, committees, and other college events.
- Develops schedules related to department activities and services; maintains calendars and coordinates committee and other meetings; reviews updates and informs the administrator and others of essential timelines; attend meetings related to assigned department; take and prepare minutes as assigned; maintain confidentiality, and disseminate information as appropriate.
- Maintians and orders office inventory supplies and equipment; maintains storeroom.
- ~~Assist Program Director in processing TIL program student data, evaluations and other monthly reports required by Title 17.~~
- Greet the public and disseminate information.
- ~~Facilitate attendance record keeping of all TIL program students.~~
- ~~Establish lines of communication between TIL, other Taft College departments and regional centers. Establish positive working relationships and proactive communication with other Taft College departments and Regional Centers~~
- ~~_____~~
- Act as a liaison between the TIL program and cafeteria staff when arranging special events, field trips, absences and special dietary issues.
- ~~Maintain accurate TIL program student attendance records for billing purposes.~~
- Create Purchase Orders and process vendor invoices. Track to completion of payment in Banner. Ensure proper documentation is submitted for processing.
- ~~Run quarterly financial reports for each program.~~
- ~~Maintain annual fiscal budget records in binder form.~~
- ~~Coordinate approval of expenditures in Director's absence.~~
- _____
- Maintain employee files and records mandated by Title 17.
- ~~Assist Program Director in keeping accurate expenditure records for the TIL program budget.~~
- Assist in the preparation of the department budgets, distributing monthly expenditures, maintaining expenditure reports.

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- Prepare the billing, collection and deposits of transportation fees, collect and deposit monies from any RSVP's or activities and follow up on reservations and any other arrangements.
- Submits month invoicing for the Transition to Independent living department and maintains running balance of monies.
- ~~Distribute and balance petty cash fund.~~
- Assist the Program Director, Transition Specialist, and Direct Support Facilitator Assistant Directors in making source requisitions, transportation plans, and/or ordering supplies for Transition to Independent Living Program department.
- Assist Program Director/Assistant Directors in transportation arrangements for the TIL program and student trips.
- Assist the Director/Assistant Directors with requests for student employment.
- ~~Develop written materials to be used for events and other activities as directed by Program Director.~~
- Other related duties as assigned.

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EMPLOYMENT STANDARDS

Minimum Qualifications

Education and Experience: Associate degree or equivalent OR a high school diploma or equivalent plus one year of clerical experience. Experience working with individuals with disabilities. Computer experience with knowledge of Microsoft Word. Ability to use tact and good judgment regarding interactions with students.

Desirable Qualifications

Ability to develop rapport with students having development disabilities. Willingness to assist students and promote good relationships. Ability to demonstrate fairness and patience in the performance of duties.

Bi-Lingual, Spanish/English

Knowledge of

Effective written and oral communication skills.

Basic research and evaluation methods.

Computer applications such as Word, Excel, e-mail and internet browsers.

Correct English usage, grammar, spelling, punctuation and vocabulary.

Effective office methods including: filing, record keeping, and organization skills

Ability to work in a fast paced environment while ensuring efficient and accurate work is produced.

Ability to

Perform receptionist and clerical duties.
Provide information in a clear and understandable manner.
Work independently with constant interruptions.
Provide good customer service.
Learn office policies, rules and practices.
Understand and follow oral and written directions.
Meet schedules and timelines.
Maintain records and prepare accurate reports.
Communicate effectively both orally and in writing.
Establish and maintain cooperative and effective working relationships with others.
Learn District processes and procedures, rules, laws and regulations.
Learn District programs and services offered to students.
Read and interpret laws, rules and regulations.
Be efficient and well organized.
Enter and retrieve computer information accurately.

WORKING CONDITIONS

Assignments are typically 40 hours per week and 12 months per year. May require extra hours to be worked which may include evening or weekend hours throughout the year.
Work is generally performed indoors but may involve traveling to district or county offices to complete assignments or for research, workshops, training or meetings.

Physical Requirements:

1. Vision sufficient to read documents and computers.
2. Speech and hearing to communicate in person or by telephone.
3. Manual dexterity sufficient to use a variety of office equipment, computer keyboards and to handle paper.
4. Sit for long periods of time.
5. Ability to lift and carry 25 pounds such as paper and reports.
6. Ability to bend and reach to retrieve and file supplies, equipment and documents.

Reasonable accommodations will be made for candidates and employees with physical disabilities.

Environment:

Community college campus serving a diverse student population and with an emphasis on student success. Work is primarily performed in a busy office environment serving students, staff and the public.

Date: January 30, 2025

Submitted by: Leslie Minor, Ph.D., Acting Superintendent/President

Area Administrator: Leslie Minor, Ph.D., Acting Superintendent/President

Subject: Request for Approval

Board Meeting Date: February 12, 2025

Title of Board Item:

Second Reading and Request for Approval – Inactivation of Board Policy

Background:

Board Policy #7135 – Substitute and Temporary Employees Paid Sick Leave was reviewed and found to be out of compliance with practice and law. This policy was implemented locally in 2015 and current review revealed that it was not linked to a state policy that is annually reviewed for compliance. As this is a method and not a policy, it is recommended to inactivate Board Policy #7135. The language will be captured in an administrative procedure so that it may be better revised to reflect procedures used to maintain legal compliance.

Terms (if applicable):


N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:  _____
Leslie Minor, Ph.D., Acting Superintendent/President

BP 7135 Substitute and Temporary Employees Paid Sick Leave

Reference:

AB 1522 Healthy Workplaces/Healthy Families Act of 2014 Education Code Labor Code 230(c), 230.1(a), 245-249

Any temporary or substitute employee who works for 30 or more days within a year of his/her employment shall be credited with 24 hours of paid sick leave for that year. Initial hires must be employed for 90 days prior to taking paid sick leave. Sick leave must be taken in an increment of one or more hours. Unused sick leave shall not carry over to the following year of employment (Labor Code 246).

A temporary or substitute employee may use accrued sick leave for absences due to:

1. The diagnosis, care or treatment of an existing health condition of, or preventive care for, the employee or his/her family member as defined in Labor Code 245.5.
2. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault or stalking.

No employee shall be denied the right to use accrued sick leave and the office shall not in any manner discriminate or retaliate against any employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging a violation of Labor Code 245-249. The Superintendent/President or designee shall display a poster containing required information, provide notice to eligible employees of their sick leave rights, keep records of employees' use of sick leave for three years, and comply with other requirements specified in Labor Code 245-249.



BOARD AGENDA ITEM

Date: January 28, 2025

Submitted by: Leslie Minor, Ph.D., Acting Superintendent/President

Area Administrator: Leslie Minor, Ph.D., Acting Superintendent/President

Subject: Request for Approval

Board Meeting Date: February 12, 2025

Title of Board Item:

Second Reading and Request for Approval – Revision of Board Policy

Background:

Board Policy #5130 – Financial Aid has been reviewed and revised to be consistent with District practice and current recommended practices from the Community College League of California's Policy and Procedure Services as best practice and in alignment with current law.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Leslie Minor, Ph.D., Acting Superintendent/President

BP 5130 Financial Aid

References:

Education Code Sections 66021.6, 70045, et seq., and 76300
20 U.S. Code Sections 1070 et seq.;
34 Code of Federal Regulations Section 668;
U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended;
ACCJC Accreditation Standard 3.

A program of financial aid to students will be provided, which may include, but not limited to, scholarships, grants, waivers, loans and work and employment programs.

All financial aid programs will adhere to guidelines, procedures and standards issued by the funding agency, and will incorporate federal, state and other applicable regulatory requirements.

The Superintendent/President shall establish, publicize, and apply satisfactory academic progress standards for participants in any student aid programs.

Misrepresentation

Consistent with the applicable federal regulations for federal financial aid, the District shall not engage in "substantial misrepresentation" of 1) the nature of its educational program, 2) the nature of its financial charges, or 3) the employability of its graduates.

The Superintendent/President shall establish procedures for regularly reviewing the District's website and other informational materials for accuracy and completeness and for training District employees and vendors providing educational programs, marketing, advertising, recruiting, or admission services concerning the District's educational programs, financial charges, and employment of graduates to assure compliance with this policy.

The Superintendent/President shall establish procedures wherein the District shall periodically monitor employees' and vendors' communications with prospective students and members of the public and take corrective action where needed.

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This policy does not create a private cause of action against the District or any of its representatives or service providers. The District and its Governing Board do not waive any defenses or governmental immunities by enacting this policy.

Scholarship Displacement

The District shall not engage in scholarship displacement. The Superintendent/President shall establish procedures that provide that the District shall not reduce the institutional gift aid offer of a student who is eligible to receive a federal Pell Grant award or financial assistance under the California Dream Act for an academic year as a result of private scholarship awards designated for the student unless the student's gift aid exceeds the student's annual cost of attendance.

See Administrative Procedures AP 5130

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Date: January 14, 2025

Submitted by: Jason Norris, Curriculum Technician, Instruction

Area Administrator: Dr. Leslie Minor, Vice President of Instruction *lm*

Subject: Request for Approval

Board Meeting Date: February 12, 2025

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update their courses to ensure they meet current standards. This request was reviewed and approved by the Curriculum and General Education Committee:

Course Renumbering

In order to be in compliance with the Common Course Numbering (CCN) project, Taft College's local course numbering system needs to be updated. The course numbering system will now be as follows:

0200-0399: Non-credit courses, not degree applicable, not transferable, repeatable.

0400-0499: Community Service Courses/Contract Educational Courses.

0500-0999: Associate degree applicable courses that are NOT transferable to baccalaureate institutions.

C1000: Associate degree applicable courses with Common Course Numbering, transferable to baccalaureate institutions. C=common course number E=embedded support and assistance within the course S=support course concurrent with parent course.

1500 -2999: Associate degree applicable courses, transferable to baccalaureate institutions.

3000-3999: Upper division junior level bachelor's degree applicable courses, not open to lower division students, maybe transferable as upper-division to baccalaureate institutions. Check with the receiving university or college.

4000-4999: Upper division senior level bachelor degree applicable courses. Not open to lower division students.

Terms (if applicable):

N/A

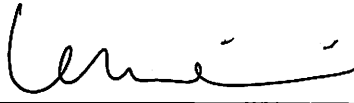
Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____

A handwritten signature in black ink, appearing to read "Leslie Minor", written over a horizontal line.

Dr. Leslie Minor, Acting Superintendent/President

BOARD AGENDA ITEM

Date: January 30, 2025
Submitted by: Dr. Devin Daugherty, Dean of CTE and Workforce Development
Area Administrator: Dr. Leslie Minor, Acting Superintendent/President
Subject: Request for Approval

Board Meeting Date:

February 12, 2025

Title of Board Item:

Adventist Health Systemwide Clinical Affiliation Agreement for Nursing Students

Background:

This agreement will allow Taft College Nursing Students to complete clinical requirements at any of their facilities.

Terms (if applicable):

3 Years

Expense (if applicable):

None

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: _____


Dr. Leslie Minor, Acting Superintendent/President



SYSTEMWIDE CLINICAL AFFILIATION AGREEMENT

This SYSTEMWIDE CLINICAL AFFILIATION AGREEMENT (this “**Agreement**”) is made and entered into as of the Effective Date in Section (D) below, by and between Adventist Health System/West, a California nonprofit religious corporation dba Adventist Health on behalf of itself and its Affiliates and the School identified below in Section (A) (each individually, a “**Party**” or, collectively, the “**Parties**”). This Agreement includes this cover sheet (“**Cover Page**”), the attached Recitals, Articles, and the exhibits identified in Section (E).

(A)	School’s Legal Name: West Kern Community College District Address for notices: 29 Cougar Court Taft, CA 93268 With a copy to: Notices shall comply with Section 7.17	(“ School ”)
(B)	Adventist Health: Adventist Health System/West Address for notices: 1 Adventist Health Way Roseville, CA 95661 Attn: Director, Clinical Practice & Education With a copy to: Adventist Health System/West 1 Adventist Health Way Roseville, CA 95661 Attn: Office of General Counsel Notices shall comply with Section Error! Reference source not found.	(“ Adventist Health ”)
(C)	Term Length: <input type="checkbox"/> 1 year <input type="checkbox"/> 2 years <input checked="" type="checkbox"/> 3 years	(“ Term ”)
(D)	Effective Date: The last date signed below.	(“ Effective Date ”)
(E)	The following attached Exhibits are an integral part of this Agreement: Exhibit A: Training Sites Exhibit 1.1: Education Program Profile Form Exhibit 1.15: Background Checks and Health Screening Process Exhibit 1.25(a)(i): Student Confidentiality Statement Exhibit 1.25(a)(ii): Student Declaration of Responsibilities Exhibit 3.3: Student-Employee Educational Training Agreement	

The Parties have executed this Agreement as of the Effective Date.

Adventist Health System/West dba Adventist Health	School West Kern Community College District
By: _____	By: _____
Name: John Beaman	Name: _____
Title: Chief Financial Officer	Title: _____
Date: _____	Date: _____

SYSTEMWIDE CLINICAL AFFILIATION AGREEMENT

Recitals

A. Adventist Health has Affiliate entities in California, Hawaii, and Oregon provided in **Exhibit A** (each a “**Training Site**,” and collectively, the “**Training Sites**”). For purposes of this Agreement, “**Affiliate**” shall mean any entity that directly or indirectly, is controlled by, or is under common control with Adventist Health.

B. School provides and conducts various educational and/or academic programs (“**Program(s)**”) for its students (each a “**Student**” or, collectively, “**Students**”), and such Program(s) require clinical and/or non-clinical experience so that the Student(s) can fulfill an academic requirement (collectively, the “**Field Experience**”).

C. Adventist Health desires to provide Field Experience for Students at Training Site(s).

D. This Agreement voids and supersedes all prior agreements (“**Superseded Agreements**”) between School and Adventist Health or any Training Site. The Parties agree that all Students participating in a currently active Field Experience under Superseded Agreements are automatically transferred to this Agreement and shall remain active and subject to the terms and conditions of this Agreement as of the Effective Date.

In consideration of these recitals and the terms and conditions below, the Parties agree as follows:

Article 1 School’s Obligations

1.1 Site Program. School shall be responsible for the implementation and operation of the Field Experience component of its Program at Training Site (“**Site Program**”), which Site Program shall be approved in advance by submitting a completed Educational Program Profile (“**EPP**”) form in **Exhibit 1.1** to the Training Site. School’s responsibilities shall include, but not be limited to, the following: (a) orientation of Students to the Field Experience at Training Site; (b) coordination with Training Site for training on the electronic health record system in use at the Training Site; (c) provision of classroom theory and practical instruction to Students prior to their Field Experience assignments at Training Site; (d) preparation of Student assignments and rotation plans for each Student and coordination of same with Training Site; (e) continuing oral and written communication with Training Site regarding Student performance and evaluation, absences and assignments of Students, and other pertinent information; (f) participation, with the Students, in Training Site’s quality assurance and related programs; and (g) performance of such other duties as may from time to time be agreed to between School and Training Site. The Parties acknowledge and intend that there is no promise that all Students will be accepted to the Site Program and that there is no promise that those Students who are initially accepted and later denied before they start the Site Program will participate.

1.2 Program Participants. All Students, faculty, employees, agents, and representatives of School participating in the Site Program while on Training Site’s premises (collectively, the “**Program Participants**”) shall be accountable to Training Site’s administrator. School shall advise Program Participants of: (a) the terms of this Agreement; and (b) the requirement to comply with the terms of this Agreement. However, the Parties intend that Program Participants shall have no contract rights, third party beneficiary rights, promissory estoppel rights, equitable rights, unjust enrichment rights, or any other rights under this Agreement.

1.3 Site Program under Jurisdiction of School. Any Site Program that is covered under this Agreement is an educational and/or academic Program of the School and not one of Adventist Health. Accordingly, any Student participating in the Site Program is under the exclusive jurisdiction of the School. Notwithstanding the foregoing, the time, place, and subject matter of all educational activities, including any plans for such activities, is subject to the approval of the Training Site. School shall advise Students of the requirement to: (a) do nothing detrimental to the Training Site’s patients; and (b) observe and comply with the rules and regulations of Training Site.

1.4 School Contact. School shall designate a primary contact and an alternate contact who shall coordinate with Adventist Health in the planning, development, implementation, and coordination of the Program(s) to be provided to the Students (collectively, the “**School Contact**”). The Parties shall communicate and make periodic evaluations regarding changes or issues involving staff, curriculum, policies, and/or procedures.

1.5 Application of Agreement to Program(s). The School Contact shall determine in advance with the AH Contact (as defined in Section 2.7) from time to time during the term of this Agreement as to which Program(s) provided by the School are included under this Agreement. The Parties shall separately document such information in the EPP.

1.6 Preliminary Information. When it is determined between the Parties as to which Program(s) shall be conducted at a Training Site as the Site Program, the School and the Training Site shall agree before the beginning of that particular Field Experience upon the following: (a) the location(s) and/or the clinical care unit(s) where the training will occur; (b) the number and identity of the Student(s) participating in the training for the particular Site Program; and (c) the period of time for each Student’s training, including without limitation date of arrival and date of completion. The Parties shall each separately document such information.

1.7 Supervision. School supervises the Program(s), including but not limited to academic evaluations and grading.

1.8 Accreditation. School shall maintain all appropriate accreditations for its Program(s), including without limitation:

(a) Regional or National Institutional accreditation by a U.S. accrediting body recognized by the United States Department of Education and authorized to grant institutional accreditation.

(b) Programmatic accreditation, when such exists, by a U.S. accrediting body appropriate to the profession and/or health care specialty for each Program.

(i) If requested by Adventist Health, School shall deliver each year to AH Contact an electronic copy of School’s annual report as filed with its programmatic accreditor and shall do so no later than 45 days after School’s due date for filing said annual report.

(ii) School shall further deliver to AH Contact electronic copies of any written communication by and between School and its programmatic accreditor that pertains to changes in approval status, citations, sanctions, directives to suspend, limit or cease future enrollments, directives to improve or the assignment of progress reports within 45 days of School’s sending or receipt of same.

(c) Appropriate State licensing and credentials of its entities and employees, as applicable, and shall, upon Adventist Health’s request, furnish additional evidence of such accreditation, licensing and/or credentials.

1.9 Student/Instructor Contact Information. School shall complete and send to the Training Site a profile for each Student enrolled in the Site Program(s) (and, if applicable, each Instructor employed by the School), which shall include the Student’s/Instructor’s name, address, and telephone number prior to the beginning of the planned Field Experience. Adventist Health reserves the right to develop, implement, and require an online registration system, which School and/or Student(s) may use to enter the above and additional information including without limitation email address, job experience, credentials, and attestation.

1.10 Schedule of Assignments. School shall notify the Training Site of its requested schedule of Student assignments and/or any changes in Student assignments, including the name of the Student, level of academic preparation, date of arrival, and length and dates of the Field Experience at least 30 days prior to the planned Field Experience. This schedule shall be subject to Training Site’s approval.

1.11 Qualification and Approval. Only Students who have satisfactorily completed the pre-Field Experience didactic portion of the Site Program, which is prerequisite to the Field Experience, may

participate in the Field Experience. The number of Students to participate in the Field Experience at any time is subject to Training Site's prior written approval. This notwithstanding, the Parties make no promise that Students are guaranteed participation in the Field Experience.

1.12 Planning and Educational Objectives. School shall plan the educational Site Program and shall provide to AH Contact a copy of the Site Program and/or unit-specific learning and/or performance objectives and skills checklist as appropriate for the training, plus a copy of the appropriate clinical program handbook. School shall also provide assurance that Students are prepared to meet such objectives.

1.13 Records. School shall maintain all attendance and academic records and reports of the Student(s) participating in the Site Program(s), and, if applicable, personnel records for its Instructor(s), in accordance with all legal requirements, for at least 5 years.

1.14 Rules and Regulations. School shall enforce rules and regulations governing the Student(s). School shall advise Students of the requirement to comply with the Adventist Health's policies and procedures, rules and regulations, including without limitation preservation of confidentiality with respect to all patient related information accessed and/or acquired in the course of the Field Experience.

1.15 Health Policy. In accordance with Adventist Health's policies and, for Oregon Training Sites, Oregon Administrative Rules OAR 409-030-0100 to 409-030-0250, School, in collaboration with Program Participants, shall provide to Training Site, at least 30 days prior to Program Participants' arrival at the Training Site, proof that such Program Participants meet the health screening requirements set forth in **Exhibit 1.15**. School shall notify Training Site prior to a Program Participant's arrival at the Training Site if the Program Participant does not meet the health screening requirements and/or is a known carrier of an infectious or communicable disease. If such information reasonably suggests that patients, employees, volunteers, or guests of the Training Site may be placed at risk by the presence of a Program Participant, Training Site reserves the right to refuse to allow such Program Participant to participate in the Field Experience at the Training Site. Adventist Health is not responsible for providing health screening services/tests for Program Participants.

1.16 OSHA Compliance. School shall ensure that Program Participants comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992, and as may be amended or superseded from time to time, including, but not limited to accepting the same level of responsibility as "the employer" would have to provide all employees with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the employee should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. School's responsibility with respect to the regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the regulations.

1.17 Responsibility. School shall be responsible for Student while at Training Site. School shall be responsible for any damage to Adventist Health equipment or property resulting from the negligence of any Program Participant.

1.18 Mask Fit Testing. School shall conduct Mask Fit Testing ("Mask Fit Test") according to Adventist Health policy for Students participating in the Site Program, and a copy of the Mask Fit Test results shall be sent to Training Site 2 weeks prior to the Program rotation start date. School shall conduct Mask Fit Test at least once a year or as otherwise required by Adventist Health. If School is unable to provide Mask Fit Test, School shall coordinate with Training Site or an appropriate third party to perform Mask Fit Test before Students participate in Site Program.

1.19 Bloodborne Pathogen Training. School shall ensure that each Student assigned to Training Site has received training in blood and body fluid standard precautions consistent with the U.S. Centers for Disease Control and Prevention Guidelines prior to any observation period or participation in any Field Experience. School shall provide Training Site documentation of such training upon request.

1.20 Program Participant Responsibilities. School shall advise Program Participants of the requirement to:

- (a) Comply with the policies, procedures, rules and regulations of Adventist Health as applicable, including Adventist Health's dress code;
- (b) Arrange support, maintenance, transportation and living arrangements when not provided by School;
- (c) Obtain and maintain, at his/her own cost, his/her own individual health insurance;
- (d) Arrange for his/her own meals while participating in the Site Program;
- (e) Assume responsibility for care for his/her personal illness, all necessary immunizations, tuberculin test and initial drug screening as required by Adventist Health;
- (f) Maintain the confidentiality of patient information, as provided in **Error! Reference source not found.**;
- (g) Display photo ID badges identifying themselves as Students, Instructors, faculty or personnel of School;
- (h) Attend and complete orientation at the Training Site, or other designated location and/or means, prior to Program Participant's assignment at Training Site. In addition, Program Participants, at School's or each individual Program Participant's expense, must complete and submit proof to Training Site of training on: environment of care, national patient safety goals, and patient privacy, as required by Adventist Health;
- (i) Notify Training Site management immediately of any perceived or suspected violation of federal or State laws at Training Site; and
- (j) Register with Adventist Health's automated student onboarding and scheduling application, where utilized as its web-based tool to operate, administer, and manage Adventist Health's Student Clinical Placement Program.

1.21 Performance of Services. Any faculty provided by School shall be duly licensed, certified or otherwise qualified to participate in the Site Program. School and all Program Participants shall perform their duties in accordance with all relevant local, state, and federal laws and shall comply with the standards and guidelines of all applicable accrediting bodies and the bylaws, rules and regulations of Adventist Health and any rules and regulations of School as may be in effect from time to time. Neither School nor any Program Participant shall interfere with or adversely affect the operation of Training Sites or the performance of services.

1.22 Mandated Topics. School shall assume full responsibility for instructing Students in all applicable state or federal mandated topics affecting health care providers, including, but not limited to, hazardous materials handling and disposal.

1.23 Background Checks.

(a) For each Program Participant eighteen 18 years of age or older, Adventist Health requires School to provide proof of a lawful background check at a minimum for each Program Participant before the Field Experience. The background check shall meet, and shall be conducted in accordance with, the requirements set forth in **Exhibit 1.15**. If any information obtained through the background check indicates that patients of Adventist Health may be placed at risk by the presence of a Program Participant, Adventist Health reserves the right to prohibit such Program Participant from participating in the Site Program and/or Program(s) at Adventist Health.

(b) For each Student less than 18 years of age, School represents and warrants that, prior to Student's participation in the Field Experience, School has obtained, and shall maintain in Student's file, a recommendation from a reliable, non-related source (e.g., teacher, counselor, or pastor). These Student files shall be available for Adventist Health to audit at any time.

1.24 Additional Screening of Students. Training Site may request Student to undergo a blood test, urinalysis, breathalyzer test or other diagnostic test where there is reason to believe in the opinion of Training Site that a Student: (a) is under the influence of, or impaired by, alcohol or drugs (prescribed or non-prescribed) while on Training Site property or participating in Field Experience, or (b) has come to the Training Site with a measurable quantity of drugs in blood or urine. Both situations described above include, but are not limited to, circumstances where a Student is involved in a Field Experience-related accident, incident, or unusual occurrence involving an employee or patient.

1.25 Required Documentation.

(a) School shall advise Students of the requirement to submit documentation evidencing their compliance with the terms of this Agreement as well as any other request of Training Site. Such documentation shall include without limitation that each Student has signed (i) the Confidentiality Statement attached as **Exhibit 1.25(a)(i)**, and (ii) the Student Declaration of Responsibilities attached as **Exhibit 1.25(a)(ii)** outlining his/her responsibilities prior to the commencement of Student's Field Experience at the Training Site. If Student simultaneously is an employee of Training Site, performs work for the Training Site, and is a participant in the Field Experience, Student shall not be required to sign **Exhibit 1.25(a)(ii)**; instead, such Student shall sign **Exhibit 3.3**, and such Student's relationship with Training Site shall be governed by Student's employment relationship with Training Site.

(b) School shall provide to the Training Site, no less than 30 days prior to a Program Participant's arrival at the Training Site, an attestation that the Student/Instructor has successfully completed the background check, drug screen, health screening, and orientation requirements as outlined in this Agreement. The background check and drug screen must have been completed no more than 60 days prior to arrival at the Training Site.

(c) Notwithstanding anything in this Agreement to the contrary, in the case of Instructors for Medical Mid-Level Students, School shall not have the obligations set forth in Section 1.15 (Health Policy) or Section 1.23 (Background Checks) with respect to the Instructor, and the School shall not be required to submit to Training Site an attestation for such Instructor. Rather such Instructor's relationship with Training Site shall be governed in all respects by the Instructor's status as a member of the Medical Staff of Training Site.

1.26 Cooperation and Coordination with Adventist Health.

(a) To ensure the effectiveness of each Site Program, School and Adventist Health will work together in planning and implementing the Site Program, and in this connection shall advise one another of the philosophy, objectives, policies and regulations of their respective institutions and establish such matters as the time and place of education and the number of Students to participate in the Site Program at any one time.

(b) School and Training Site shall also consult with each other with respect to a Student evaluation process pertaining to the Field Experience.

(c) School and Training Site shall cooperate to ensure a positive learning environment for all Students, monitor the learning environment and engage each other in addressing negative influences when detected. Further, School and Training Site shall cooperate so that each Student assumes progressively an increase in Field Experience according to that Student's level of education, ability, and experience, with Training Site determining the appropriate level of Field Experience.

(d) Notwithstanding the foregoing, each Party shall be responsible for specific elements of the Program as otherwise provided in this Agreement.

1.27 Instructors/Clinical Preceptors.

(a) School, in collaboration with Student, is responsible for obtaining instructor(s) and/or preceptor(s) authorized by Adventist Health to supervise all instruction and Student activities for the Site Program (individually, an “**Instructor**” or, collectively, “**Instructors**”). In the case of any Student undertaking an education and/or academic program to become a physician, physician assistant, nurse practitioner, nurse midwife, certified registered nurse anesthetist, pharmacist, or other mid-level licensed independent practitioner in training (collectively “**Medical/Mid-Level Student**”): (i) the Instructor shall be a member of the Medical Staff of the Training Site; (ii) the Instructor shall not serve as a preceptor for more than one Medical/Mid-Level Student at any given time; and (iii) School shall submit to Training Site verification that School has obtained an Instructor and the Instructor has agreed to comply with the terms of this Agreement and all applicable statutes and regulations governing preceptors.

(b) With respect to Medical/Mid-Level Students, School shall comply, and shall advise each Medical/Mid-Level Student of the requirement to comply, with Training Site’s rules and the Medical Staff Rules (as defined in Section 7.6), as well as the standards of The Joint Commission, as applicable. In addition, School shall advise the Medical/Mid-Level Student that the Medical/Mid-Level Student has no rights pursuant to the Medical Staff Rules, including, but not limited to, any hearing rights.

(c) Training Site shall provide an adequate number of qualified personnel to supervise any particular course(s) requiring clinical preceptor(s), and Training Site shall retain ultimate responsibility for care provided to patient(s) while the Student participates in the Field Experience, including ensuring that all appropriate patient consents are obtained. In the case of Medical/Mid-Level Students, the Instructor, as a member of the Training Site Medical Staff, shall be responsible for patient care and shall ensure that all appropriate patient consents are obtained.

(d) If this Agreement is intended to facilitate School assigning or placing nursing or Medical/Mid-Level Students at Training Site, School shall ensure that the Instructor is at all times present at the Training Site any time its Students are present in accordance with the terms of this Agreement, including both “prep time” and “clinical time.” At no time will School direct its nursing or Medical/Mid-Level Students into Training Site unaccompanied or unsupervised without the Training Site’s consent.

Article 2 Adventist Health's Obligations

2.1 Adventist Health may accept the Students assigned to the Site Program by School and shall cooperate in the orientation of all Program Participants to Training Site. Adventist Health, in its sole discretion, may limit the number of Students assigned to the Site Program. For Students that Adventist Health accepts and who participate in the Site Program, Adventist Health may provide the opportunities for such Students, who shall be supervised by School and Training Site, to observe and assist in various aspects of patient care at Training Site. Adventist Health shall make reasonable efforts to coordinate School’s rotation and assignment schedule with its own schedule and those of other educational institutions with clinical affiliation programs at Adventist Health. Students that Adventist Health accept and who participate in the Site Program have the status of trainees and do not replace Adventist Health staff.

2.2 Upon the request of School, Training Site shall assist School in the evaluation of each Student’s performance in the Site Program. However, School shall remain solely responsible for the Site Program, the evaluation and grading of Students, and its academic affairs.

2.3 The Training Site provides for the orientation of Students as to Adventist Health’s rules, regulations, procedures, and policies.

2.4 For California Training Sites, Training Site shall provide staff adequate in number and quality to ensure safe and continuous health care services to patients, in compliance with 16 C.C.R. §1427(c)(4).

2.5 Emergency Health Care/First Aid. Adventist Health shall comply with applicable state and federal workplace safety laws and regulations. In the event a Student is exposed to an infectious or environmental hazard or other occupational injury (e.g., a needle stick) while at a Training Site, the Training Site, upon notice of such incident from the Student, will provide such emergency care as is provided its employees, including, where applicable: (i) examination and evaluation in Training Site's emergency department or other appropriate facility as soon as possible after the injury; (ii) emergency medical care immediately following the injury as necessary; (iii) initiation of the HBV, Hepatitis C (HCV), and HIV protocol as necessary; and (iv) HIV counseling and appropriate testing as necessary. Except as provided regarding such emergencies, Adventist Health shall have no obligation to furnish medical or surgical care to any Program Participant. Program Participants will be financially responsible for all such care rendered in the same manner as any other patient.

2.6 FERPA. To the extent Adventist Health generates or maintains educational records related to Student, Adventist Health agrees to comply with the Family Educational Rights and Privacy Act ("FERPA"), to the same extent as such laws and regulations apply to School, and shall limit access to only those Adventist Health employees or agents with a need to know. For the purposes of this Agreement, pursuant to FERPA, School will authorize Hospital's access to protected student information on a case-by-case basis where there exists a legitimate educational interest in the educational records of the Student(s) to the extent that access to the School's records is required by Training Site to carry out the Program.

2.7 Education Opportunities. Adventist Health may provide opportunities to each Student to enable him/her to acquire clinical and/or non-clinical experience as required by Site Program but only to the extent that the existing facilities and varying patient census of Training Site permit. Adventist Health shall also permit Training Site to assign a primary contact and an alternate contact (collectively, the "AH Contact"), who shall coordinate with School for the Site Program. There will be ongoing communications and periodic evaluation between the Parties relating to changes or issues involving staff, curriculum, policies and/or procedures.

2.8 Access to Training Site. Training Site may permit authorized Instructors and the mutually agreed upon Students enrolled in the Program(s) and Site Program access to the Training Site as appropriate and necessary for the Program(s) and Site Program, including classroom and conference room space when available, provided that the Instructor(s) or Student(s) shall not interfere with the Training Site's regular activities.

2.9 Accreditation. Adventist Health shall conform to the requirements of the appropriate accreditation agency overseeing the Program(s). Upon request, Training Site shall permit the appropriate accreditation agency to make site visits to the Training Site to verify the instructional and clinical/non-clinical experience of the School's Students.

2.10 Training Site Services. Training Site shall retain clinical and administrative responsibility for the operation of the Training Site. Training Site's retention of such responsibilities is not intended and shall not be construed to diminish, limit, alter or otherwise modify in any way the obligations of School, Students, or other Program Participants under this Agreement, including, without limitation, the obligations under the insurance and indemnification provisions. Students and other Program Participants, as participants in the Program, shall not replace Training Site's staff and shall follow any decision or direction of Training Site staff as it pertains to Training Site's patients.

2.11 The Training Site will provide written notification to the School promptly if a claim arises involving a Student. The Training Site and School shall share such information in a manner that protects such disclosures from discovery to the extent possible under applicable federal and state peer review and joint defense laws.

2.12 The Training Site will resolve any situation in favor of its patients' welfare and restrict a Student to the role of observer when a problem may exist until the incident can be resolved by the staff in charge of the Student or until the Student is removed from the Site Program.

Article 3
Status of Students and Faculty

3.1 Non-employment Status. It is expressly agreed and understood by School and Adventist Health that all Program Participants in the Site Program participate for educational purposes, and all Program Participants are not considered employees of Adventist Health for any purpose, including without limitation compensation for services, employee welfare and pension benefits, or workers' compensation insurance. Accordingly, School ensures and states that all Students understand that they are trainees, and thus that they shall not be used to treat patients in lieu of trained professionals employed or contracted with Adventist Health. Further, all Students shall perform patient services only when under appropriate supervision of a qualified professional, which supervision shall be coordinated by Training Site and School.

3.2 No Compensation. The Site Program under this Agreement shall be conducted without payment of any monetary consideration by School or Adventist Health to the other, or by or to any Student participating in the Site Program(s), and School shall ensure that all Students understand that Students will not be compensated for their participation in the Site Program.

3.3 Adventist Health-Employee Students.

(a) Notwithstanding Section 3.1, should a Student also be a current employee of Adventist Health ("Student-Employee"), any Field Experience of that Student-Employee shall be separate and apart from all paid working hours as an employee of Adventist Health, and such Student-Employee shall sign **Exhibit 1.25(a)(i)** and **Exhibit 3.3**. If possible, any Field Experience of that Student-Employee shall occur at a facility other than the Training Site where the Student-Employee is an employee. In this case, the Student-Employee shall not be considered an employee of the facility where the Student-Employee participates in the Field Experience and shall receive no compensation as set forth in Sections 3.1 and 3.2.

(b) In the event that the Student-Employee performs the Field Experience at Training Site where Student-Employee is employed, and at the same time as performing work for Adventist Health, Adventist Health's relationship with Student shall be that of employer-employee for employment purposes, including without limitation compensation, benefits, provision of patient services and compliance with Adventist Health policies. Notwithstanding the foregoing, such a Student-Employee shall receive no compensation while participating in the Field Experience and shall merely be able to obtain education credit while performing work for Adventist Health when such work is purely a part of the Field Experience.

Article 4
Insurance and Indemnity

4.1 Insurance. School shall, at its sole cost and expense, maintain, or shall cause each Program Participant to maintain, Continuous Coverage (as defined in Section 4.2) of policies of professional malpractice liability and general liability insurance coverage. The insurance policies shall: (a) in the case of the professional malpractice liability insurance policy, provide coverage for negligent acts or omissions of School and Program Participants; (b) in the case of the general liability insurance policy, provide coverage for bodily injury and property damages resulting from negligent acts or omissions of School and Program Participants; (c) be issued by an insurance company licensed or otherwise qualified to issue professional liability and general liability insurance policies or coverage in the state in which the Training Site is located; and (d) provide for minimum coverage limits no event less than \$1,000,000 per occurrence or claim and \$3,000,000 in the annual aggregate for Program Participants. School shall maintain workers' compensation insurance covering School's personnel, including Program Participants, in accordance with all applicable workers' compensation laws.

4.2 Continuous Coverage. For purposes of this Agreement, the term "Continuous Coverage" means the maintenance of required insurance from the Effective Date, continuing throughout the Term of this Agreement. If such insurance is written on a "claims made" rather than an "occurrence" basis, following

termination of this Agreement, coverage shall survive for the maximum extended reporting period available from insurance sources at each anniversary date of such insurance. Coverage shall also provide for a retroactive date of placement preceding or coinciding with the Effective Date of this Agreement.

4.3 Certificates of Insurance/Evidence of Protection. On or before the Effective Date, School and/or each Program Participant, as applicable, shall provide Adventist Health with certificates of insurance or other written evidence of the insurance policies required by this Article, in a form satisfactory to Adventist Health, prior to the Effective Date, and as requested by Adventist Health. Certificates of insurance should be sent to either the notice address or Law-Contracts@ah.org. School and each Program Participant, if applicable, shall provide Adventist Health with no less than 30 days' prior written notice of cancellation or any material change in such insurance coverage.

4.4 Indemnification

(a) Indemnification by School. School shall indemnify, defend and hold harmless Adventist Health, its Affiliates and their respective directors, officers, employees or agents, from and against any and all claims, causes of action, liabilities, losses, damages, penalties, assessments, judgments, awards or costs, including reasonable attorney's fees and costs, arising out of, resulting from, or relating to: **(i)** School's failure to comply with the terms of this Agreement; **(ii)** the negligent operations, acts, or omissions of School or School's employees, agents or Program Participants; or **(iii)** any finding, determination or ruling that any Student or Program Participant is entitled to workers' compensation benefits from Adventist Health. If the School is a public entity that claims entitlement to protections of governmental immunity relating to tort claims, it is specifically understood and agreed by the Parties that nothing contained in this paragraph or elsewhere in this Agreement will be construed as an express or implied waiver by the School of such governmental immunity.

(b) Indemnification by Adventist Health. Adventist Health shall indemnify, defend and hold harmless School from and against any and all claims, causes of action, liabilities, losses, damages, penalties, assessments, judgments, awards or costs, including reasonable attorneys' fees and costs, arising out of, resulting from, or relating to: **(i)** Adventist Health's failure to comply with the terms of this Agreement or **(ii)** the negligent acts or omissions of Adventist Health or any employee or agent of Adventist Health in the performance of Adventist Health's obligations under this Agreement.

4.5 Survival. The terms of this **Error! Reference source not found.** shall survive the expiration or termination of this Agreement.

Article 5 Term and Termination

5.1 Term. This Agreement shall become effective on the Effective Date and shall continue for the Term identified on the cover page of this Agreement, subject to the termination provisions of this Agreement. The Term of this Agreement may be renewed or extended upon the written agreement of the Parties.

5.2 Termination Without Cause. A Party may terminate this Agreement without cause, expense, or penalty upon 30 days' prior written notice of termination to the other Party. If Adventist Health terminates this Agreement without cause, Adventist Health shall use reasonable efforts to permit any Students participating in the Field Experience at a Training Site at the time of the termination to complete the Student's Field Experience.

5.3 Termination Upon Breach. Each Party may terminate this Agreement upon any breach by the other Party if such breach is not cured to the satisfaction of the non-breaching Party upon 10 days' prior written notice of such breach is given by the non-breaching Party.

5.4 Effect of Termination or Expiration. Upon termination or expiration of this Agreement, all rights and obligations of the Parties shall cease except those rights and obligations that have accrued and remain unsatisfied prior to the date of termination or expiration, and those rights and obligations that expressly survive termination or expiration of this Agreement. Such termination or expiration shall not take effect, however, with regard to any Student already assigned to participate in the Site Program until

that Student has completed training for which the Student is assigned, unless such completion would cause an undue financial or operational hardship on the Training Site or the unit in which Student is assigned ceases to operate.

5.5 Removal of Student or Instructor. School shall immediately remove any Student or Instructor from participation in the Site Program who:

(a) is charged with or convicted of a felony, a misdemeanor involving fraud, dishonesty, or moral turpitude, or any crime relevant to health care services;

(b) is debarred, suspended, excluded or otherwise ineligible to participate in or receive payment from any third-party payor program, including, without limitation, any Federal Health Care Program or state equivalent, any other public or private health and/or hospital care programs, insurance programs, self-funded employer health programs, health care service plans or preferred provider organizations;

(c) fails to be covered by the insurance required under this Agreement;

(d) fails to satisfy any of the standards and qualifications provided in this Agreement;

(e) engages in conduct that, in Training Site's sole determination and notification to School, jeopardizes the mental or physical health, safety, or well-being of any person or damages the reputation of Adventist Health; or

(f) Training Site determines, in its sole discretion and notification to School, is disruptive or detrimental in conduct or attitude to Training Site and/or its patients or staff or whose clinical performance is unsatisfactory to Training Site.

5.6 Termination of Student-Employees. Notwithstanding Section 5.5 or any other contrary provision in this Agreement, Adventist Health's relationship with a Student-Employee for employment purposes shall be that of employer-employee, including without limitation termination.

5.7 Destruction of Training Site. If the Training Site is partially damaged or destroyed by fire, earthquake or other catastrophe, and such damage is sufficient to render the Training Site untenable but not entirely or substantially destroyed, Field Experience at Training Site shall be suspended until such time as Training Site determines that the premises or the facilities shall again be tenantable.

Article 6 Confidentiality

6.1 General Confidentiality. All Parties shall protect the confidentiality of each other's records and information and shall not disclose confidential information without the prior written consent of the other Party or unless required by law.

6.2 Compliance with HIPAA. Compliance with HIPAA. School acknowledges that Adventist Health must comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, codified at 42 U.S.C. §§ 1320d through 1320d-9 ("HIPAA"), and the requirements of any regulations promulgated thereunder, including, without limitation, federal security standards as contained in 45 C.F.R. Parts 160, 162 and 164 (collectively, the "HIPAA Regulations"). Accordingly, Adventist Health may only disclose Protected Health Information, as defined in 45 C.F.R. 160.103, or Individually Identifiable Health Information, as defined in 42 U.S.C. § 1320d(6) (collectively, "Protected Health Information") to a Student for purposes of providing treatment to Adventist Health patients or training the Student to be a health care provider. A Student may only request or use Protected Health Information about an Adventist Health patient for treatment and Adventist Health training program purposes. A Student may only disclose Protected Health Information about an Adventist Health patient for treatment purposes to other health care providers involved in the patient's treatment or to Adventist Health's workforce members involved in the Student's training program for Adventist Health's training program purposes. A Student may disclose a patient's health information that has been de-identified in accordance with the de-identification standard at 45 C.F.R. § 164.514(a) - (c) to School or its faculty, employees, agents or

representatives for School's use in evaluating the Student. School, Students, and other Program Participants shall not request, use or further disclose any Protected Health Information other than for the treatment and training purposes specified in this Agreement. School and Program Participants will implement appropriate safeguards to prevent the request for, use or disclosure of Protected Health Information other than as permitted by this Agreement. School will promptly report to Adventist Health any uses or disclosures, of which School or Program Participants become aware, of Protected Health Information in violation of this Agreement. In the event that School contracts with any agents or independent contractors to whom School provides Protected Health Information, School shall include provisions in such agreements pursuant to which School and such agents or independent contractors agree to the same restrictions and conditions that apply to School with respect to Protected Health Information. School will make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary of the United States Department of Health and Human Services to the extent required for determining compliance with HIPAA and the HIPAA Regulations.

6.3 Confidentiality Training/Workforce. School shall warrant to Adventist Health that each Student and Instructor has received appropriate training in the Student's/Instructor's duty to always maintain the confidentiality of PHI and Adventist Health proprietary information, and to comply with all federal and State laws relating to the privacy of individually identifiable health information. Such laws include, without limitation, HIPAA, and applicable State law. Adventist Health reserves the right to provide appropriate confidentiality training to the Students and Instructors, and to designate the Students and Instructors as members of the Adventist Health's workforce, as defined by HIPAA.

6.4 Cameras. Students and Instructors shall not be permitted to use any cameras or camera cell phones at Training Site.

6.5 Remedies of Breach. School agrees that, if it breaches this **Error! Reference source not found.** on Confidentiality, Adventist Health may immediately terminate this Agreement upon written notice of intent to terminate. In addition to damages, Adventist Health shall be entitled to equitable remedies, including injunctive relief, in the event of breach of this **Error! Reference source not found.** by School.

6.6 Survival. The terms of this **Error! Reference source not found.** shall survive the expiration or termination of this Agreement.

Article 7 General Provisions

7.1 Amendment. This Agreement may be modified or amended only by mutual written agreement of the Parties. Any such modification or amendment must be in writing, dated, signed by the Parties, and attached to this Agreement.

7.2 Assignment. Neither Party shall assign any of its rights, interests, duties, or obligations under this Agreement without the other Party's prior written consent, such consent not to be unreasonably withheld. Any attempted or purported assignment by either Party in violation of this section shall be void. Notwithstanding the foregoing, Adventist Health may assign this Agreement, without the other Party's consent, to a successor entity in the event of a merger, acquisition, consolidation, or sale of all or substantially all of its assets, provided that the successor entity agrees in writing to assume and be bound by all of Adventist Health's obligations under this Agreement. Subject to the foregoing, this Agreement shall be binding on and shall inure to the benefit of the Parties and their respective heirs, successors, assigns and representatives.

7.3 Attorney's Fees. The prevailing Party in any dispute or proceeding concerning this Agreement shall be awarded all reasonable costs and expenses, including reasonable attorney's fees, including the allocated fees of in-house counsel, subject to the prevailing Party being entitled to recover costs of suit.

7.4 Authorized Persons. Whenever any consent, approval, or determination of a Party is required pursuant to this Agreement, the consent, approval or determination shall be rendered on behalf of the Party by the person or persons duly authorized to do so, which the other Party shall be justified in assuming means any officer of the Party rendering such consent, approval or determination, or the Party's board of directors. Notwithstanding any other provision of this Agreement, only the Chair of the Board, Vice Chair, President, Secretary, Finance Officer, or either Assistant Secretary of Adventist Health, if any, shall have actual, apparent, implied, and ostensible authority to approve, solely through written execution, any amendments, waivers, assignments, delegations, or restatements to this Agreement. School acknowledges that any other persons lack actual, apparent, implied, and ostensible authority to approve such amendments, waivers, assignments, delegations, or restatements to this Agreement.

7.5 Choice of Law and Venue. The laws of the State of California govern this Agreement, without regard to its conflict of laws rules that cause another jurisdiction's laws to govern instead. When necessary to go to court in aid of arbitration, the venue is Sacramento County, California.

7.6 Compliance with Laws and Accreditation. The Parties shall comply with the following to the extent applicable to the Program(s): (a) Adventist Health's Code of Conduct, which can be found at https://www.adventisthealth.org/documents/Code_of_Conduct-New-2023.pdf; (b) all federal, state and local laws, rules and regulations; (c) the bylaws, rules, regulations, guidelines and policies and procedures of Adventist Health; and when applicable, (d) the bylaws, rules and regulations of the medical staff (collectively, "Medical Staff Rules").

7.7 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

7.8 Dispute Resolution. If there is any dispute, claim, or controversy arising out of or relating to this Agreement ("Dispute"), the Parties shall meet and confer through their duly authorized representatives in good faith to resolve the Dispute. If the Dispute is not resolved to the mutual satisfaction of the Parties within 30 days of written notice of the Dispute, the Dispute shall be determined by binding arbitration in Sacramento County, California before one arbitrator. The Parties intend that the arbitrator shall decide all questions of arbitrability, not the courts. The arbitration shall be administered by JAMS/Endispute, LLC pursuant to its Comprehensive Arbitration Rules and Procedures and in accordance with the Expedited Procedures in those Rules. The arbitrator shall provide a written award accompanying the reasons for the decision and arbitrator costs and fees shall be equally split between the Parties. The Federal Arbitration Act shall apply if any part of this Agreement directly or indirectly affects or involves interstate commerce. Judgment on the award may be entered in any court having jurisdiction and this Section shall not preclude the Parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction. The Parties (a) acknowledge that the courts in Sacramento County, California have appropriate jurisdiction and venue for such purposes; (b) consent to the jurisdiction to Sacramento County, California courts; and (c) waive all objections based on jurisdiction, venue, and forum non conveniens of such courts. This Section shall survive the expiration or termination of this Agreement.

7.9 Entire Agreement. This Agreement is the entire understanding and agreement of the Parties regarding its subject matter, and supersedes any prior oral or written agreements, representations, understandings or discussions between the Parties. No other understanding between the Parties shall be binding on them unless set forth in writing, signed and attached to this Agreement.

7.10 Exhibits. The attached exhibits, together with all documents incorporated by reference in the exhibits, form an integral part of this Agreement and are incorporated into this Agreement wherever reference is made to them to the same extent as if they were set out in full at the point at which such reference is made.

7.11 Force Majeure. Neither Party shall be liable for nonperformance or defective or late performance of any of its obligations under this Agreement to the extent and for such periods of time as such nonperformance, defective performance or late performance is due to reasons outside such

Party's control, including accidents, actions of any governmental authority, acts of God, breakdown of machinery, civil disturbances, disruption of public utilities, earthquakes, epidemics, explosions, failure of transportation infrastructure, failure of utilities, fire, floods, information systems interruptions or failures, lightning, nuclear incidents, pandemics, revolutions, riots, sabotage, sinkholes, storms, strikes (or similar nonperformance or defective performance or late performance of employees, suppliers or subcontractors), supply chain interruptions, terrorism, vandalism, weather, or war (declared or undeclared); provided, however, that in any such event, each Party shall use its good faith efforts to perform its duties and obligations under this Agreement.

7.12 Further Assurances. Each Party shall, at the reasonable request of the other Party, execute and deliver to the other Party all further instruments, assignments, assurances, and other documents, and take any actions as the other Party reasonably requests in connection with the carrying out of this Agreement.

7.13 Headings. The headings in this Agreement are intended solely for convenience of reference and shall be given no effect in the construction or interpretation of this Agreement.

7.14 Independent Contractor.

(a) School and each Program Participant shall be independent contractors with respect to Adventist Health in the performance of School's and Program Participant's obligation under this Agreement. Nothing in this Agreement shall be construed to create an employer/employee, joint venture, partnership, lease or landlord/tenant relationship between Adventist Health and School or Adventist Health and any Program Participant. No Program Participant shall hold himself or herself out as an officer, agent or employee of Adventist Health, and shall not incur any contractual or financial obligation on behalf of Adventist Health without Adventist Health's prior written consent.

(b) In the event any governmental entity or tribunal, including the Internal Revenue Service, should question or challenge School or any Program Participant regarding the independent contractor status of School or any Program Participant with respect to Adventist Health and the services rendered under this Agreement, School and Program Participant(s) shall immediately notify Adventist Health and Adventist Health shall have the right to participate in any discussions or negotiations occurring with such governmental entity, regardless of who initiated such discussions or negotiations.

7.15 Meaning of Words. Wherever the context may require, any pronouns used in this Agreement shall include the corresponding masculine, feminine, or neuter forms, and the singular form of nouns shall include the plural and vice versa. Unless otherwise specified: (a) "days" shall be considered "calendar days;" (b) "months" shall be considered "calendar months;" and (c) "including" means "including, without limitation" in this Agreement and its exhibits and attachments.

7.16 Non-Discrimination. Neither Party shall unlawfully differentiate or discriminate on the basis of race, color, national origin, ancestry, religion, sex, marital status, sexual orientation, age, medical condition, medical history, genetics, evidence of insurability, or claims history, in violation of any applicable state, federal or local law or regulation, including, without limitation, the Age Discrimination Act of 1975, the Americans with Disabilities Act and its regulations as may be amended from time to time. Each Party shall be in full compliance with Section 504 of the Rehabilitation Act of 1973, Titles VI and VII of the 1964 Civil Rights Act, and its regulations as may be amended from time to time.

7.17 Notices. Each Party shall appoint a key contact to coordinate all activities regarding business, communication, and issues in connection with this Agreement. All notices or other communications required or permitted under this Agreement shall be in writing and delivered by either: (a) overnight delivery using a nationally recognized overnight courier (e.g., Federal Express, UPS or other similar service), in which case notice shall be deemed delivered 1 business day after deposit with such courier; (b) personal delivery, in which case notice shall be deemed delivered upon receipt; or (c) by email, in which case notice shall be deemed delivered upon confirmation of receipt. In each case, notice shall be delivered or sent to the address on the Cover Page. Either Party may change its address for notices by

giving the other Party notice of such change in accordance with this Section. Notwithstanding any other provision in this Agreement, any notice by email to Adventist Health shall include an email copy to Law-Contracts@ah.org.

7.18 No Third-Party Beneficiary Rights. The Parties do not intend to confer and this Agreement shall not be construed to confer any rights or benefits to any person, firm, group, corporation or entity other than the Parties.

7.19 Participation in Federal and State Programs. Each Party states that it is not debarred, suspended or otherwise ineligible to participate in any federal or state health care program.

7.20 Referrals. Nothing in this Agreement or in any other written or oral agreement between Adventist Health and School contemplates or requires the admission or referral of any patients or business to Adventist Health or any affiliate of Adventist Health.

7.21 Severability. If any provision of this Agreement is determined to be illegal or unenforceable, that provision shall be amended to comply with law or severed from this Agreement, and if severed, such severance shall have no effect upon the enforceability of the remainder of this Agreement unless the purpose of this Agreement is thereby frustrated.

7.22 Statutes and Regulations. Any reference in this Agreement to any statute, regulation, ruling, or administrative order or decree shall include, and be a reference to any successor statute, regulation, ruling, or administrative order or decree.

7.23 Waiver. No delay or failure to require performance of any provision of this Agreement shall constitute a waiver of that provision as to that or any other instance. Any waiver granted by a Party must be in writing to be effective, and shall apply solely to the specific instance expressly stated.

**Exhibit A
Training Site List**

Participation by a Training Site in this Agreement is at the sole discretion of the Training Site.

Corporate Office Legal Name	DBA Name
Adventist Health System/West	Adventist Health

OWNED, LEASED, AND MANAGED ACUTE FACILITIES/ENTITIES	
Legal Name	DBA Name
Adventist Health Clearlake Hospital, Inc.	Adventist Health Clear Lake
Adventist Health Delano	n/a
Adventist Health Medical Center Tehachapi	Adventist Health Tehachapi Valley
Adventist Health Mendocino Coast	n/a
Adventist Health Tulare	n/a
Castle Medical Center	Adventist Health Castle
Dameron Hospital Association	n/a
Feather River Hospital	Adventist Health Feather River
Glendale Adventist Medical Center	Adventist Health Glendale
Hanford Community Hospital	Adventist Health Hanford
Hanford Community Hospital	Adventist Health Selma
Lodi Memorial Hospital Association, Inc.	Adventist Health Lodi Memorial
Mid-Columbia Medical Center	Adventist Health Columbia Gorge
Northwest Medical Foundation of Tillamook	Adventist Health Tillamook
Portland Adventist Medical Center	Adventist Health Portland
Reedley Community Hospital	Adventist Health Reedley
Rideout Memorial Hospital	Adventist Health and Rideout
San Joaquin Community Hospital	Adventist Health Bakersfield
San Joaquin Community Hospital	Adventist Health Specialty Bakersfield
Sierra Vista Hospital, Inc.	Adventist Health Sierra Vista
Simi Valley Hospital and Health Care Services	Adventist Health Simi Valley
Sonora Community Hospital	Adventist Health Sonora
St. Helena Hospital	Adventist Health St. Helena
St. Helena Hospital	Adventist Health Vallejo
Twin Cities Community Hospital, Inc.	Adventist Health Twin Cities
Ukiah Adventist Hospital	Adventist Health Ukiah Valley
White Memorial Medical Center	Adventist Health White Memorial
White Memorial Medical Center	Adventist Health White Memorial Montebello
Willits Hospital, Inc.	Adventist Health Howard Memorial
Western Health Resources	Adventist Health Home Care
Adventist Health Physicians Network	n/a

This list may change from time to time depending upon the acquisition or disposition of facilities.

**Exhibit 1.1
Educational Program Profile (EPP)**

Enter the following information at this URL:

<https://app.smartsheet.com/b/publish?EQBCT=3eba3d5867764211a34c6d2cac89eaf0>



EDUCATIONAL PROGRAM PROFILE (EPP)

<p>SCHOOL INFORMATION: DATE: _____</p> <p>LEGAL ENTITY NAME: _____</p> <p>MAIN ADDRESS: _____ <small>ADDRESS</small></p> <p>_____</p> <p><small>CITY</small> <small>STATE</small> <small>ZIP CODE</small></p> <p>PHONE: _____</p> <p>FAX: _____</p> <p>WEBSITE: _____</p> <p>AUTHORIZED SIGNATORY:</p> <p>NAME: _____</p> <p>INSTITUTIONAL ACCREDITATION: _____</p> <p>PRIMARY PROGRAM CONTACT: _____</p>	<p align="center">*REQUIRED. School/Univ. Please fill out.*</p> <p><input type="checkbox"/> CORPORATION / STATE: _____</p> <p><input type="checkbox"/> LLC <input type="checkbox"/> PARTNERSHIP</p> <p><input type="checkbox"/> OTHER: _____</p> <p><input type="checkbox"/> ENTITY #: _____</p> <p><input type="checkbox"/> FEIN: _____</p>
<p>PHONE: _____</p> <p>TITLE: _____</p> <p>EXPIRES: _____</p> <p>CELL: _____</p> <p>EMAIL: _____</p>	

PROGRAM INFORMATION:	
SCHOOL NAME: _____	FULL PROGRAM NAME: _____
CAMPUS ADDRESS: _____ <small>ADDRESS CITY STATE ZIP CODE</small>	
PHONE: _____ FAX: _____	<input type="checkbox"/> DIPLOMA <input type="checkbox"/> CERTIFICATE
PROGRAM URL: _____	<input type="checkbox"/> DEGREE
AVERAGE SIZE OF COHORT: _____	<input type="checkbox"/> ASSOCIATE
COHORT STARTS PER YEAR: _____	<input type="checkbox"/> BACHELORS
COHORT START MONTHS: _____	<input type="checkbox"/> MASTERS
HOURS AWARDED:	<input type="checkbox"/> DOCTORATE
DIDACTIC: _____	<input type="checkbox"/> SEM CREDIT HOURS <input type="checkbox"/> QTR CREDIT HOURS <input type="checkbox"/> CLOCK HRS
CLINICAL: _____	<input type="checkbox"/> SEM CREDIT HOURS <input type="checkbox"/> QTR CREDIT HOURS <input type="checkbox"/> CLOCK HRS
INTERNSHIP: _____	<input type="checkbox"/> SEM CREDIT HOURS <input type="checkbox"/> QTR CREDIT HOURS <input type="checkbox"/> CLOCK HRS
ARE PROGRAM GRADUATES ELIGIBLE TO SIT FOR A STATE LICENSE, CERTIFICATION OR OTHER CREDENTIALING EXAMINATION? <input type="checkbox"/> YES <input type="checkbox"/> NO	
IF YES, WHAT IS THE NAME OF THE CREDENTIALING EXAMINATION? _____	
FULL CREDENTIAL NAME: _____	
CREDENTIALING ISSUING AGENCY: _____	STATE: _____
PROGRAMMATIC ACCREDITATION: _____	EXPIRES: _____
PRIMARY PROGRAM CONTACT: _____	
PHONE: _____	CELL: _____ EMAIL: _____

Exhibit 1.15
Background Checks and Health Screening Process

Proof of the health screen and an attestation of the satisfactory completion of the background checks for Students and Instructors shall be provided to the Training Site electronically, at least 30 days prior to the Student's/Instructor's arrival at the Training Site.

A. Background Check Requirements

The background check shall be conducted **no more than 60 days** prior to Field Experience commencement and reported to Training Site **at least 30 days** prior to the start of the planned experience. As long as a Student remains continuously enrolled in the academic program, the background check for such Student is only required upon Program initiation. Upon any renewal and/or new rotation under a continuing Program, the initial background check will suffice so long as it was conducted no more than 60 days prior to the Program initiation (except as stated in this Exhibit). Adventist Health is not financially responsible for the background check. The background check shall include at a minimum:

- a controlled substance screen in accordance with Adventist Health's policy;
- a social security number trace (used to identify additional names and or locations of residence);
- a county criminal background search in each county where the Student/Instructor has resided in the 7 years prior to the Field Experience, or shorter period of time if limited by law;
- a national registry search of violent sexual offenders and predators; and
- a sanction search of the Department of Health and Human Services, Office of Inspector General and General Services Administration, and the California Department of Health Care Services (if applicable), for listing as debarred, excluded or otherwise ineligible for federal or state program participation, prior to Student's arrival (<https://sam.gov/content/exclusions/federal>; <http://www.oig.hhs.gov/exclusions>; <https://mcweb.apps.prd.cammis.medi-cal.ca.gov/references/sandi>).
- For Oregon Training Sites, background checks must comply with OAR 409-030-0220.

All searches outlined above shall include a search of any additional names used by the Student/Instructor (e.g. other first or last names).

Adventist Health reserves the right to request actual background check documents for each Student/Instructor. School must provide requested documentation within 2 hours of the request for current Students/Instructors. For past Students/Instructors, School must provide requested documentation within 10 business days. School shall retain the Student's records, and, if applicable, personnel records for its Instructors, in accordance with all legal requirements, for a period of not less than 5 years.

B. Background Check Vendor

School may use a background screening company of its choosing, but the chosen company shall adhere to standards established by the National Association of Professional Background Screeners.

C. For Student-Employees

Student-Employees are not considered employees of Adventist Health while acting in their roles as Students, per Section 3.3 of the Agreement. The following requirements apply to such Student-Employees in their Student roles:

- Student ID name badges must be worn in place of employee badges
- HIPAA and confidentiality forms will be re-signed as Students
- Drug screens and background checks may be waived if the following conditions are met:

- Student is an employee who is on active status with no outstanding disciplinary actions
- Current Employee Health clearance may be used to demonstrate meeting the requirement.
- Workers' compensation is not offered for employees functioning in a Student role.
- Student-Employees will not perform employment duties while functioning as a Student and will not perform Student duties while functioning as an employee.

D. Health Screening Process.

Adventist Health is not financially responsible for providing health screening services/tests for Students/Instructors.

Adventist Health reserves the right to request actual health screening documents for each Student/Instructor. School must provide requested documentation within 2 hours of the request for current Students/Instructors. For past Students/Instructors, School must provide requested documentation within 10 business days. School shall retain the student records, and, if applicable, personnel records for its Instructors, in accordance with all legal requirements, for a period of not less than 5 years.

The following health screening requirements apply to both Students and Instructors of School, unless Adventist Health's policy states otherwise:

1. Demonstrate the absence of tuberculosis (annually):

- Initial two-step process and single thereafter (PPD skin test or QuantiFERON-TB Gold)
- Individual with a documented PPD response must undergo a chest x-ray
- The local medical examiner may accept a documented negative chest x-ray received within the past 12 months with a current negative symptomatology survey or as required by the authorized Public Health Agency

2. Demonstrate immunity to (serological testing or proof of adequate vaccination or current immunization), or signed statement of declination (if permitted) in accordance with Training Site rules:

- Rubella
- Rubeola
- Mumps
- Varicella zoster
- Diphtheria, Tetanus, and Pertussis (Tdap)
- Hepatitis B status screening
- Influenza
- COVID-19

3. Demonstrate the absence of evidence of controlled substances use:

- Amphetamines
- Barbiturates
- Benzodiazepines
- Cocaine
- Opiates
- Phencyclidine
- Methadone (Oregon Training Sites only)
- Methamphetamines (Oregon Training Sites only)
- Propoxyphene (Oregon Training Sites only)

With respect to Student-Employees, as set forth above, current Employee Health clearance may be used to demonstrate meeting any Health Screening requirements.

Exhibit 1.25(a)(i)
Student Confidentiality Statement

As part of my Field Experience with the Program at _____ (“Training Site”), I may have access to information which is confidential and may not be disclosed except as permitted or required by law and by Adventist Health’s policies and procedures. This information includes, but is not limited to, patient records, personnel data, and business operations data. I understand that I am committed to protect and safeguard from disclosure all confidential information regardless of the type of media on which it is stored (e.g. paper, electronic, audio tape, electronic health records, computer system, etc.). I agree that I will not release any confidential information from any record or information system to any unauthorized person.

I understand that:

- I am obligated to hold confidential information in the strictest confidence and not to disclose the information to any person or in any manner that is inconsistent with applicable law or the policies and procedures of Adventist Health.
- I acknowledge I am not permitted to use any cameras or camera cell phones at Training Site.
- I acknowledge that I may not review any confidential records of a friend, relative, staff member, volunteer, or any other person unless I am required to do so as part of my assigned duties. I will not discuss or allow to be displayed confidential information of any type in the proximity of any individual who does not have the right, authorization and/or need to know. This includes conversations in public places, allowing computer screens to be inappropriately visible and leaving printed material where it may be openly viewed.
- All information obtained from Adventist Health remains the property of Adventist Health regardless of physical location or method of storage unless otherwise specified by Adventist Health in writing.
- If I believe that information confidentiality or security may be compromised in any way, either through the possible disclosure of sign-on information or the direct unauthorized access of information, either intentional or accidental, I shall contact my direct supervisor and the Adventist Health Compliance Department.
- I understand that my privileges are subject to periodic review, revision, and if appropriate, renewal. I understand that all access to Adventist Health is subject to monitoring and review as deemed appropriate by Adventist Health.
- My confidentiality obligation continues indefinitely, including after my association with Adventist Health has ended.

Access, attempted access, or release of information without the right and need to know for successful completion of my academic program will be considered a breach of confidentiality. I understand that if I disregard the confidentiality of information to which I have access, I may be committing an illegal and/or unprofessional act for which I may be held criminally liable and will be responsible for damages arising from the breach. This may be grounds for disciplinary action, including revocation of privileges.

My signature below acknowledges that I agree to abide by the terms of this agreement.

Date: _____

Student Signature

Typed Name of Student

Date: _____

Parent Signature (if Student is under 18 years of age)

Exhibit 1.25(a)(ii)
Student Declaration of Responsibilities

I, _____, am a student enrolled in the _____ program(s) (“**Program**”) of **West Kern Community College District** (“**School**”), and as such may participate in the School’s clinical and/or non-clinical rotation and experience program (“**Field Experience**”) at _____ and its premises (“**Training Site**”).

In consideration of School supporting and advocating for my participation in the Field Experience, I hereby state to School and agree to the following:

1. **Age.** I am 18 years of age or older or my parent or legal guardian agrees by signing below.
2. **Immunization.** I shall provide proof of my immunity either through serological testing or proof of adequate vaccination or current immunization from the following: (a) Rubella; (b) Rubeola; (c) Mumps; (d) Varicella zoster; (e) Diphtheria; (f) Tetanus; (g) Pertussis (Tdap); (h) Hepatitis B or signed statement declining series; (i) Influenza, either through proof of vaccination or an exemption. If through an exemption, I shall always wear a N95 or KN95 face mask while in the Training Site; (j) COVID-19, either through proof of vaccination or exemption. If through an exemption, I shall always wear a N95 or KN95 face mask while in the Training Site; (k) a negative QuantiFERON-TB Gold or PPD skin test or chest x-ray taken within the last 12 months prior to participation in the Field Experience; and (l) any other Training Site immunization requirements of its employees.
3. **Drug Screen.** I shall provide proof of a negative result to a drug screen as required by Training Site.
4. **Policies.** I shall conform to all applicable Training Site and Adventist Health System/West policies and procedures, including but not limited to the Code of Conduct, which can be found at https://www.adventisthealth.org/documents/Code_of_Conduct-New-2023.pdf, and such other requirements and restrictions as may be mutually specified and agreed upon by Adventist Health System/West and School.
5. **Maintenance and Transportation.** I shall be responsible for my own support, maintenance, and living quarters while participating in the Field Experience, and that I am responsible for my own transportation to and from the Training Site.
6. **Medical Care.** I shall be responsible for my own medical care needs, and I shall obtain and maintain, at my own cost, my own individual health insurance. I understand that Training Site will provide access to emergency medical services or first aid for accidents or conditions arising out of or in the course of my participation in the Field Experience. However, I shall be responsible for all costs related to general medical or emergency care, and that neither Training Site nor Adventist Health System/West shall assume financial responsibility or liability for providing such care.
7. **Blood and Body Fluid Precautions.** I state that I have received training in blood and body fluid standard precautions consistent with the guidelines published by the U.S. Centers for Disease Control and Prevention. I shall provide documentation of such training before beginning the Field Experience.
8. **No Employer-Employee Relationship.** I acknowledge that I may receive academic credit for the Field Experience provided at Training Site, and that I will not be considered an employee of Training Site, Adventist Health System/West or School, nor shall I receive compensation from Training Site, Adventist Health System/West or School while participating in the Field Experience. I further acknowledge that I am neither eligible for nor entitled to workers’ compensation benefits from Training Site or Adventist Health System/West’s coverage based upon my participation in the Program. I further acknowledge that I will not be provided any benefit plans, health insurance coverage, or medical care based upon my participation in this Program, and that neither Training Site nor Adventist Health System/West has an obligation to hire me upon the completion of the Program.
9. **No Recording.** I acknowledge that I am not permitted to use any cameras, smart phones, tape

recorders, or any other recording devices in the Training Site.

10. **Background Check.** I shall cooperate with School so that School may obtain and share with Training Site and Adventist Health System/West the results of my criminal background check.

11. **Assumption of Risk.** I ACKNOWLEDGE THAT THE FIELD EXPERIENCE IS A POTENTIALLY DANGEROUS ACTIVITY AND INVOLVES THE RISK OF SERIOUS INJURY, ILLNESS, AND/OR DEATH FROM INTERACTING WITH PATIENTS, OBSERVING PATIENT CARE, ASSISTING IN PATIENT CARE, TRAVERSING THROUGH TRAINING SITE PREMISES, AND ANY OTHER CONDUCT ARISING OUT OF OR RELATING TO THE FIELD EXPERIENCE. I ASSUME ALL SUCH RISKS, FORESEEABLE AND UNFORESEEABLE.

12. **Release.** TO THE GREATEST EXTENT PERMITTED BY LAW, I WAIVE AND RELEASE ANY CLAIMS, FORESEEABLE AND UNFORESEEABLE, UNDER ANY THEORY OF LIABILITY AT LAW OR IN EQUITY, INCLUDING BUT NOT LIMITED TO ORDINARY NEGLIGENCE, ARISING OUT OF OR RELATING TO THE FIELD EXPERIENCE AND THIS DECLARATION AGAINST TRAINING SITE, ADVENTIST HEALTH SYSTEM/WEST, AND SCHOOL. FURTHER, FOR CALIFORNIA TRAINING SITES, I HAVE READ CALIFORNIA CIVIL CODE § 1542, WHICH PROVIDES “A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.” I EXPRESSLY WAIVE ANY RIGHTS AND BENEFITS UNDER CALIFORNIA CIVIL CODE § 1542.

13. **No Bailments.** I UNDERSTAND THAT TRAINING SITE MAY PROVIDE A STORAGE AREA FOR ME TO USE FOR MY PERSONAL BELONGINGS, BUT NEITHER TRAINING SITE NOR ADVENTIST HEALTH SYSTEM/WEST IS RESPONSIBLE FOR MY PERSONAL BELONGINGS AND NO BAILMENT SHALL BE CREATED.

14. **No Promises.** I ACKNOWLEDGE THAT TRAINING SITE AND ADVENTIST HEALTH SYSTEM/WEST MAY SUSPEND MY RIGHT TO PARTICIPATE IN THE FIELD EXPERIENCE AT ANY TIME AND FOR ANY REASON. I ACKNOWLEDGE THAT THERE IS NO PROMISE THAT I WILL BE ADMITTED TO THE PROGRAM AND THERE IS NO PROMISE THAT I WILL PARTICIPATE IN THE PROGRAM EVEN IF I AM INITIALLY ACCEPTED AND LATER DENIED BEFORE I START THE PROGRAM. SCHOOL, TRAINING SITE, ADVENTIST HEALTH SYSTEM/WEST SHALL NOT BE LIABLE UNDER ANY THEORY AT LAW OR EQUITY FOR MY BEING DENIED FROM OR NOT BEING ABLE TO PARTICIPATE IN THE PROGRAM, INCLUDING BUT NOT LIMITED TO IF I AM INITIALLY ACCEPTED AND LATER DENIED FROM THE PROGRAM BEFORE I PARTICIPATE.

Through the duly authorized signatures below, I and my guardian or parent (if applicable) have read the foregoing and understand and agree to the terms.

Date: _____

Student Signature

Printed Name of Student

Date: _____

Parent/Legal Guardian Signature (if Student is a minor)

Date: _____

School Representative

Exhibit 3.3
Student-Employee Unpaid Educational Training Agreement

This Student-Employee Unpaid Educational Training Agreement (“**Agreement**”) is entered into on the last date signed below by and between _____ (“**Adventist Health**”) and _____ (“**Student**”). Student and Adventist Health understand and agree to the following terms and conditions:

1. Student is an employee of Adventist Health in the following capacity: _____. Student is also enrolled in an educational program (the “**Program**”) to obtain _____ [license/degree/certificate] in _____. In order to provide academic and professional education for Student, Student desires access to facilities in which Student may gain experience and knowledge in Student’s program of study (the “**Field Experience**”).
2. Adventist Health operates a business in Student’s subject area of study and, as a public service, is willing to provide Student with a Field Experience from _____ to _____ by providing a supervised working environment allowing Student to gain practical application of Student’s area of study. “**Practical application**” of the educational program will consist of activities designed to develop professional skills beyond administrative clerical tasks, and can include, but is not limited to, [LIST – e.g., assisting in research, client communications, development of business or financial plans, strategic planning, analysis, actual operation or appropriate operations].
3. The Program is viewed by Adventist Health as an educational opportunity for Student rather than part-time employment. Accordingly, the Field Experience will include training and orientation and will focus primarily on learning and developing new skills in Student’s area of study.
4. Student agrees that Student will not perform employment duties while functioning as a Student and will not perform Student duties while functioning as an employee.
5. Adventist Health is willing to provide Student with the minimum of _____ hours of practical and actual application of Student’s area of study while under close observation and supervision of Training Site’s existing staff. Student’s participation in the Field Experience is similar to that which would be given in a vocational setting and will not displace Training Site’s existing staff.
6. Student acknowledges and agrees that Student will not receive compensation or wages in any form for participation in the Field Experience and shall merely be able to obtain education credit for participation in the Field Experience at Training Site. Adventist Health is not obligated to provide compensation or wages to Student for participation in the Field Experience.
7. Student acknowledges and agrees that workers’ compensation through Adventist Health is not provided to employees functioning in a Student role. Notwithstanding the foregoing, Student shall still be entitled to maintain Student’s existing benefit plans and health insurance coverage during the Field Experience provided that Student meets the eligibility requirements in Student’s capacity as an employee to receive such health and welfare benefits.
8. Student agrees to sign a separate Student Confidentiality Statement.
9. Student acknowledges and agrees that, by participating in this Field Experience, Student will not expect, nor be entitled to, employment with Adventist Health at the conclusion of the Field Experience or at any other time.
10. Student acknowledges and agrees that the training and supervision provided to Student is solely for Student’s benefit, and Adventist Health does not derive an immediate advantage from the Student’s activities; in fact, on occasion, Adventist Health’s operations may be impeded. However, Adventist Health desires to provide a public service by assisting in education and training of students and may expend resources to support Student’s Field Experience.

11. Student agrees to perform diligently the Field Experience. Field Experience will be assigned by Training Site and performed according to Adventist Health policies and regulations applicable to regular employees. Student agrees to abide by Adventist Health's policies, procedures, and regulations.

12. Student agrees that Student is acting under this Agreement as a Student and shall not be entitled to any collective bargaining rights under this Agreement as afforded to employees. Notwithstanding the foregoing, nothing in this Agreement is intended to interfere with the obligations of either Adventist Health or Student under the applicable terms of an applicable collective bargaining agreement, if any, with a labor organization. Either Adventist Health or Student, or both of them, may deem it necessary to notify immediately the appropriate labor organization of this Agreement.

13. Either Adventist Health or Student may terminate this Agreement at any time, and each agrees to give the other reasonable notice of no less than five (5) working days prior to termination date.

14. Adventist Health and Student agree that, if any portion of this Agreement is found to be void and unenforceable, the remaining portions shall remain in full force and effect.

STUDENT

Name

Date

ADVENTIST HEALTH

Name

Date

Title

Date: January 29, 2025

Submitted by: Mike Giacomini, Acting Vice President of Administrative Services

Area Administrator: Leslie Minor, Ph.D., Acting Superintendent/President

Subject: Request for Approval

Board Meeting Date: February 12, 2025

Title of Board Item: Upper Division Coursework Fee

Background:

West Kern Community College District offers a Bachelor of Science Dental Hygiene Administration (BSDHA) Degree Program that began Fall semester of the 24/25 fiscal year, resulting in an upper division coursework fee. Per California Education Code (CEC), 78042(g)(5); CCR, title 5, section 58520 - a district shall charge a fee for upper division coursework in a baccalaureate degree program of eighty-four dollars (\$84) per unit. Accordingly, I recommend that the Board of Trustees approve the upper division coursework fee of \$84 per unit as mandated by the California Education Code.

Terms (if applicable):


Not applicable

Expense (if applicable):


Not applicable

Fiscal Impact Including Source of Funds (if applicable):

Revenue generated from the fee for upper division coursework in a baccalaureate degree pilot program shall be local revenues and not to be included in the apportionment adjustments described in Education Code Section 76300.

Approved: 
Leslie Minor, Ph.D., Acting Superintendent/President

BOARD AGENDA ITEM

Date: January 29, 2025
Submitted by: Nicholas Valsamides, Executive Director of Fiscal Services
Area Administrator: Mike Giacomini, Acting Vice President of Administrative Services
Subject: Request for Approval 

Board Meeting Date: February 12, 2025

Title of Board Item:

Request for Approval of Residence Hall/Dormitory Room & Board Fee Increase

Background:

Each year residence hall and meal plan fees are reviewed, and student-housing comparisons are completed. The interest of Taft College is to remain an affordable college option for all students and to adjust costs for dorms and meals each year as necessary. Compared to other California Community Colleges offering dorms and a meal plan, Taft College remains very competitive. This helps to recruit student-athletes and other traditional students to attend Taft College.

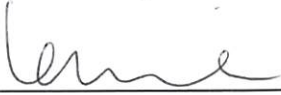
The current 2024-25 Residence Hall Room and Board fee is \$3,665 per semester for Ash Street and Cougar Dormitories. It is proposed to increase the fee for room & board by 5% for 2025-26.

It is requested that the Board of Trustees approve the proposed 5% increase for 2025-26 Residence Hall Room & Board Fees to \$3,849 per semester for Ash Street and Cougar Dormitories.


Terms (if applicable): The fees will be effective for the 2025-26 academic year.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable): Slight increase in room and board revenues.

Approved: 
Leslie Minor, Ph.D., Acting Superintendent/President

BOARD AGENDA ITEM

Date: January 17, 2025
Submitted by: Mike Giacomini, Acting Vice President of Administrative Services
Area Administrator: Leslie Minor, Ph.D., Acting Superintendent/President 
Subject: Request for Approval

Board Meeting Date: February 12, 2025

Title of Board Item: 2025/2026 Non-Resident Tuition Fees

Background:

Education Code Section (ECS) 76140 requires each district governing board to establish the nonresident tuition fees no later than March 1, for the succeeding fiscal year.

The non-resident tuition fees were determined for the West Kem Community College District for 2025/2026 per the instructions of the California Community Colleges Chancellor's Office utilizing the Statewide Average Cost. The Statewide Average Cost utilizes the U.S. Consumer Price Index Compound Factor of 1.0470 to determine the average cost per FTES for 2025/2026. The average cost per FTES equates to \$400 per unit. Based upon this comparison of the per unit rate of \$400 compared to last year's rate of \$406, this would represent a 1.4% decrease of \$6 per unit.

Terms (if applicable):

1 year (2025/2026)

Expense (if applicable):

Not applicable

Fiscal Impact Including Source of Funds (if applicable):

<u>2024/2025 Nonresident Tuition Fees</u>	<u>2025/2026 Nonresident Tuition Fees</u>
\$406 per unit	\$400 per unit
\$6,090 per semester maximum	\$6,000 per semester maximum
\$12,180 annual maximum	\$12,000 annual maximum

Approved: 
Leslie Minor, Ph.D., Acting Superintendent/President

District: West Kern Community College District
Term: Semester

Nonresident Tuition Fee Options

A.1 District Average Cost

A. District Expense of Education for Base Year	\$ 37,837,603
B. District Annual Total FTES	2,353
C. Average Expense of Education per FTES (A/B)	\$ 16,079
D. U.S. Consumer Price Index Compound Factor	1.0470
E. Average Cost per FTES for Tuition Year (C x D)	16,835
F. Nonresident Tuition Fee per Semester Unit (E/30)	561

A.2 District Average Cost with 10 Percent or More Noncredit FTES

Noncredit FTES percent of Total	0.0%
A. District CREDIT ONLY Expense of Education for Base Year	
B. Annual Total FTES	N/A
C. Average Expense of Education per FTES (A/B)	N/A
D. U.S. Consumer Price Index Compound Factor	1.0470
E. Average Cost per FTES for Tuition Year (C x D)	N/A
F. Nonresident Tuition Fee per Semester Unit (E/30)	N/A

B.1 Statewide Average Cost

A. Statewide Expense of Education for Base Year	12,375,063,878
B. Statewide Annual Total FTES	1,079,727
C. Average Expense of Education per FTES (A/B)	\$ 11,461
D. U.S. Consumer Price Index Compound Factor	1.0470
E. Average Cost per FTES for Tuition Year (C x D)	12,000
F. Nonresident Tuition Fee per Semester Unit (E/30)	\$ 400

B.2 Highest Statewide Average Cost

Highest year of the succeeding, current, and 4 prior years.	2023-24
Nonresident Tuition Fee per Semester Unit	\$ 414

C Contiguous District

Contiguous District	
Maximum Fee (Contiguous District Nonresident Tuition Fee)	
Minimum Fee	400
Nonresident Tuition Fee per Semester Unit	

D Between Statewide Average Expense of Education and District Average Expense of Education

Maximum (Option A.1 - District Average Cost) per Unit	\$ 561
Minimum (Option B.1 - Statewide Average Cost) per Semester Unit	\$ 400
Nonresident Tuition Fee per Semester Unit	

E Comparable States Average

Nonresident Tuition Fee per Semester Unit	\$ 442
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Nonresident Capital Outlay Fee		
A. Capital Outlay expense - prior year		
B. FTES total from prior year		2,353
C. Capital outlay expense per FTES (A/B)	\$	-
D. Capital Outlay Fee per Semester Unit (C/30)	\$	-
E. Adopted Nonresident Tuition Fee	\$	400
F. 50% of Adopted Nonresident Tuition Fee	\$	200
G. Maximum Nonresident Capital Outlay Fee (lesser of D or F)	\$	-

**California Community Colleges
2025-26 Nonresident Tuition and Capital Outlay Fee
West Kern Community College District**

The district governing board has established Nonresident Fees as shown below.

Adoption Date: _____

Nonresident Tuition Fee

Basis for Adoption (Select one)		Fee
<input type="checkbox"/>	A.1 - District Average Cost	
<input type="checkbox"/>	A.2 - District Average Cost with 10 Percent or More Noncredit FTES	
<input checked="" type="checkbox"/>	B.1 - Statewide Average Cost	\$ 400
<input type="checkbox"/>	B.2 - Highest Statewide Average Cost	
<input type="checkbox"/>	C - Contiguous District	
<input type="checkbox"/>	D - Between Statewide Average Expense of Education & District Expense of Education	
<input type="checkbox"/>	E - Comparable States Average	
<input type="checkbox"/>	Other - Fee That Represents a Gradual, Moderate Increase From Prior Year	

Nonresident Capital Outlay

Maximum Nonresident Capital Outlay Fee is \$ 0

Nonresident Capital Outlay Fee _____

Contact Information

Signature: 

Name: Mike Giacomini

Title: Vice President, Administrative Services/CBO

Phone: 661-763-7811

Email: mgiacomini@taftcollege.edu

Date: January 28, 2025

Submitted by: Jaime Lopez, Dean of Instruction

Area Administrator: Dr. Leslie Minor, Acting Superintendent/ President

Subject: Request for Approval

Board Meeting Date:

February 12, 2025

Title of Board Item:

Program Pathway Mapper Onboarding And Licensing Agreement Between The Foundation For California Community Colleges And West Kern Community College District On Behalf Of Taft College

Background:

The Foundation for California Community Colleges ("FoundationCCC") is the official foundation to the California Community College Board of Governors and Chancellor's Office. The FoundationCCC's mission is to benefit, support, and enhance the missions of the California Community College system. Program Pathways Mapper ("PPM") is a detailed visual course guide that helps students plan and schedule their path to graduation. PPM is a project administered by FoundationCCC but created by Kern Community College District in collaboration with the California Community Colleges Chancellor's Office. FoundationCCC provides project administration at the behest of an advisory council ("PPM Advisory Council") that guides PPM's work. This agreement will allow Taft College to utilize the Pathways Program Mapper system to facilitate student navigation of program offerings.

Terms (if applicable):

February 12, 2025 - February 11, 2026 (automatic yearly renewal as long as it is funded by California Community College Chancellor's Office or cancelled by either party)

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

Funded by the California Community College Chancellors Office

Approved: _____



Dr. Leslie Minor, Acting Superintendent/President



FOUNDATION *for* CALIFORNIA
COMMUNITY COLLEGES

PROGRAM PATHWAY MAPPER ONBOARDING AND LICENSING AGREEMENT

between

THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES

and

TAFT COLLEGE

Agreement No. 00010745

1. Background

The Foundation for California Community Colleges (“FoundationCCC”) is the official foundation to the California Community College Board of Governors and Chancellor’s Office. The FoundationCCC’s mission is to benefit, support, and enhance the missions of the California Community College system. The FoundationCCC is a statewide nonprofit with years of experience in developing, implementing, and administering large-scale programs, campaigns, and award-winning websites. Communications, marketing, and outreach have been an integral part of every FoundationCCC-administered program, and the FoundationCCC has an award-winning in-house marketing and communications team to support the proposed.

Program Pathways Mapper (“PPM”) is a detailed visual course guide that helps students plan and schedule their path to graduation. PPM is a project administered by FoundationCCC but created by Kern Community College District in collaboration with the California Community Colleges Chancellor’s Office. FoundationCCC provides project administration at the behest of an advisory council (“PPM Advisory Council”) that guides PPM’s work.

The California Community Colleges Chancellor’s Office and Kern Community College District will support PPM by providing funding that will assist in onboarding California Community College’s to PPM.

2. Parties to Agreement

For the purposes of this agreement the Foundation for California Community Colleges, a California non-profit 501(c)(3) corporation, is referred to as “FoundationCCC” and Taft College, a California Community College, is referred to as “COLLEGE”.

3. Services

FoundationCCC shall provide to COLLEGE a license to use PPM and the services for onboarding COLLEGE onto PPM, as set forth in the Scope of Work attached hereto as Exhibit "A" and herein incorporated by reference (the "Services"). COLLEGE agrees to work closely with FoundationCCC staff and its partners in the performance of Services and shall be available to FoundationCCC's staff and its partners at all reasonable times. The Services are conducted without the need for FoundationCCC or its partners to receive personally identifying information from COLLEGE or its students.

4. Term, Termination

4.1 Term. The period of this Agreement will go into effect upon execution of this Agreement by both parties ("Effective Date"), although the Onboarding Services described in this Agreement are set to be performed within six months of the Effective Date, this Agreement shall continue for one-year from the Effective Date. The Agreement shall renew automatically for additional one-year periods ("Renewal Terms") for so long as the FoundationCCC receives funding from the California Community Colleges Chancellor's Office that will cover the costs associated with hosting, maintenance, licensing and other continuing costs of PPM.

4.2 Termination for Cause. Either party shall have the right to terminate this agreement, without penalty, within a reasonable time period should the other party be found to be in material breach of this agreement and fails to cure such breach within thirty (30) days after written notice of the same is sent to the other party or within any other time period agreed upon in writing by the parties.

4.3 Termination for Funding Contingency. It is mutually understood that if funding that is currently necessary to provide these services at no cost is reduced or discontinued from the California Community Colleges Chancellor's Office, FoundationCCC may, without penalty, terminate this Agreement by providing COLLEGE with written notice of termination in accordance with Section 4.4 of this Agreement at least sixty (60) calendar days in advance of the termination date or in the event FoundationCCC wishes for FoundationCCC to continue provision of Services, the Parties may agree to mutually agreeable terms for payment of fees for such services.

4.4 Procedures at Termination. Either party must cease or reduce work immediately upon receiving the notice of termination or as required by the written notice and take all steps possible to mitigate losses. COLLEGE shall no longer have access to PPM software or other Intellectual Property upon termination or expiration of this Agreement.

5. Compensation

The total fee for this Agreement has been paid for by a grant from the California Community Colleges Chancellor's Office. This fee covers all services described in Exhibit A so long as funding received from the California Community Colleges Chancellor's Office remains in place. For California Community Colleges, the annual licensing fee is waived during the term of this Agreement. Future fees may be charged to COLLEGE should FoundationCCC not receive future public funding in order for FoundationCCC to provide for maintenance, hosting, and user support costs for the PPM platform.

6. Indemnification

FoundationCCC shall be liable for and shall indemnify and hold COLLEGE harmless against any costs, expenses, claims, suits, judgments, loss or damage (including reasonable attorneys' fees) arising from the fault or negligence of FoundationCCC, its officers, employees, agents, subcontractors and representatives or violation of this Agreement by FoundationCCC.

COLLEGE shall be liable for and shall indemnify and hold FoundationCCC harmless against any costs, expenses, claims, suits, judgments, loss or damage (including reasonable attorneys' fees) arising from the fault or negligence of COLLEGE, its officers, employees, agents, and representatives or violation of this Agreement by the COLLEGE.

7. Insurance

FoundationCCC, at the FoundationCCC's sole cost and expense, will obtain, keep in force, and maintain insurance as listed below. Coverages required will not limit any liability of FoundationCCC and will include:

- Commercial general liability insurance with a combined single limit of no less than \$1 million per occurrence.
- Cyber liability insurance with a combined single limit of no less than \$1 million per occurrence.
- Workers' compensation as required under the Workers' Compensation and Safety Act of the State of California, as amended from time to time.

8. Intellectual Property

In addition to providing services described in Exhibit A, FoundationCCC shall provide COLLEGE a nonexclusive, nontransferable license to use PPM during the Term of this Agreement. FoundationCCC on behalf of the PPM Advisory Council and Kern Community College District, shall retain sole and exclusive right, title, and interest in and to the PPM software and all related intellectual property including, without limitation, any designs, formulas, materials, products, deliverables, work product, developmental or experimental work, computer software programs (including, without limitation, images, text, source code, object code, html code and scripts), databases and other original works, and any upgrades, modifications or enhancements to the foregoing and any related patents, patent applications, copyrights, copyright applications. Nothing in this Agreement will confer on COLLEGE any other right or interest in the data and intellectual property of PPM.

FoundationCCC may extract program pathway data and other non-personally identifiable data entered by COLLEGE to develop on-path percentage analyses for COLLEGE and programs at COLLEGE ("Pathway Data"). FoundationCCC reserves the right to pull aggregate course data, extract program map data, extract Google Analytics data, or any other aggregate data and use this data for research, reporting, and development, or any other purpose necessary to improve PPM. Further, FoundationCCC may furnish Pathway Data to other parties, including but not limited to the California Community Colleges Chancellor's Office, ("CCCCO"), University of California Office of the President, and the California State University system. Any Pathway Data used for dashboards, pathway analytics, analyses, reports or similar documents, shall be aggregated and shared in compliance with all applicable laws and regulations.

9. Representation, Warranties and Covenants of the Parties

9.1 Exchange of Information. The Parties represent and warrant that all information that each Party presently knows or reasonably should recognize to be materially relevant to the other Party's understanding of their obligations under the Agreement has been provided to that Party.

9.2 Compliance with Laws. The Parties agree to comply with all applicable national, state, and local laws and regulations in the performance of their obligations under the Agreement, including but not limited to the observance of all applicable laws and regulations related to the privacy and security of the College Data.

9.3 Relationship of the Parties. FoundationCCC is acting as an independent non-profit organization to facilitate the Services under this Agreement for the purposes as set forth in the Recitals. FoundationCCC is neither an employee, subcontractor, nor an agent of COLLEGE. FoundationCCC shall have no right or authority to enter into agreements on behalf of or otherwise bind, COLLEGE, and COLLEGE shall have no right to enter into agreements or otherwise bind FoundationCCC.

9.4 Due Authorization. Each of the Parties represents and warrants that (i) it has all requisite power, authority, and capacity to enter this Agreement and to perform its obligations herein; (ii) the execution and delivery of this Agreement by such Party and the consummation of the transactions contemplated herein by such Party have been duly and validly authorized by all necessary action, including all approvals and consents required from any other person or governmental authority; and (iii) this Agreement constitutes a valid, legally binding Agreement of such Party, enforceable against such Party in accordance with its terms.

9.5 Covenant of Further Assistance. In the event that at any time after the date hereof any further action is necessary or desirable to carry out the purposes of this Agreement, each Party will cooperate with the other Party and take such further action for such purposes (including the execution and delivery of such further instruments and documents) as the other party reasonably may request and to which the recipient of the request has no reasonable objection.

9.6 Privacy and Security Addendum. FoundationCCC agrees to comply with the requirements outlined in Exhibit B: Privacy and Security Addendum attached to this Agreement, which is fully incorporated herein by reference.

10. Disclaimer of Warranties

FOUNDATIONCCC MAKES NO WARRANTIES RELATED TO THE SERVICES PROVIDED BY FOUNDATIONCCC HEREUNDER, AND HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NONINFRINGEMENT. COLLEGE ASSUMES TOTAL RESPONSIBILITY FOR ITS USE OF THE RESULTS OBTAINED FROM THE SERVICES. FOUNDATIONCCC DOES NOT WARRANT THAT THE SERVICES MEET COLLEGE'S REQUIREMENTS OR WILL BE UNINTERRUPTED OR ERROR FREE.

11. Limitations of Liability

IN NO EVENT WILL FOUNDATIONCCC (INCLUDING ITS SUBSIDIARIES, ITS PARENT AND SUBSIDIARIES OF ITS PARENT, ITS SERVICE PROVIDERS AND LICENSORS, AND THE EMPLOYEES, OFFICERS, DIRECTORS AND AGENTS THEREOF) BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, SPECIAL, INCIDENTAL, EXEMPLARY OR PUNITIVE DAMAGES UNDER THIS AGREEMENT OR IN CONNECTION WITH ANY SERVICES PROVIDED BY FOUNDATIONCCC HEREUNDER, INCLUDING WITHOUT LIMITATION, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, OR OTHER PECUNIARY LOSS ARISING OUT OF THE USE OR INABILITY TO USE THE SERVICES, DATA OR ANY OUTPUT, EVEN IF FOUNDATIONCCC HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND EVEN IF AVAILABLE REMEDIES ARE FOUND TO HAVE FAILED OF THEIR ESSENTIAL PURPOSE.

12. Notices

All notices and other communications required or permitted to be given under this agreement, including but not limited to any notice of change of address, must be directed to the following individuals:

FOUNDATIONCCC:

REPRESENTATIVE/PROGRAM MANAGER (All Programmatic Issues):

Steve Middleton
Program Manager
Foundation for California Community Colleges
T: (415) 516-7617
smiddleton@foundationccc.org

DIRECTOR/REPRESENTATIVE

Shirley Asher
Senior Director of Technology and Special Projects
Foundation for California Community Colleges
1102 Q Street, Suite 4800
916-498-6785
sasher@foundationccc.org

CONTRACTS (Contracts Issues Only, including but not limited to Contract Notices):

Contracts Department
Foundation for California Community Colleges
1102 Q Street, Suite 4800
Sacramento, CA 95811
contracts@foundationccc.org

COLLEGE:

REPRESENTATIVE/PROGRAM MANAGER:

Leslie Minor, Ph.D.
Acting Superintendent/President
Taft College

29 Cougar Court
Taft, CA 93268
661-763-7871
lminor@taftcollege.edu

CONTRACTS (Contracts Issues Only, including but not limited to Contract Notices): [if applicable]
N/A

13. General Provisions

13.1 Captions and Interpretation. Paragraph headings in this agreement are used solely for convenience and shall be wholly disregarded in the construction of this agreement. Paragraph headings shall not be deemed to define, limit or extend the scope or intent of the paragraphs to which they appertain.

13.2 Assignment and Delegation. This agreement may not be assigned or otherwise transferred by either party without the prior written consent of the other party; however, either party will have the right to assign its rights and obligations under this agreement in connection with a merger, acquisition, or sale transfer of substantially all of its assets. Any assignment not in accordance with this paragraph is void. This does not limit the FoundationCCC's ability to subcontract portions of this service.

13.3 Anti-lobbying. FoundationCCC shall not use any part of the funds rendered for Services to directly or indirectly pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a political candidate for public office or a Member of Congress, a jurisdiction, or an official of any government, or to favor, adopt, or oppose, by vote or otherwise, any legislation.

13.4 Non-Discrimination. FoundationCCC shall not discriminate in the provision of services, benefits, employment, facilities or otherwise because of race, color, ancestry, religion, creed, national origin, sex, age, sexual orientation, physical or mental disability, medical condition, marital status, denial of family care leave or on the basis of any other protected category as provided by federal, state and/or local laws. COLLEGE shall comply with the provisions of the Fair Employment and Housing Act (California Government Code §12990(a)-(f) et seq.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, §7285 et. seq.)

13.5 Debarment and/or Suspension. COLLEGE shall comply with Executive Order 12549, Debarment and Suspension. COLLEGE represents and warrants that COLLEGE is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency or any California state department or agency.

13.6 Entire Agreement. This agreement constitutes the entire, complete, final and exclusive agreement between the parties with respect to the subject matter hereof and supersedes and replaces any and all prior and contemporaneous communications between the parties regarding such subject matter. Any terms and conditions which are additional to or different from the terms and conditions of this agreement are hereby deemed rejected by FoundationCCC and shall not be of any effect or in any way binding upon FoundationCCC. To the extent that the terms and conditions of this agreement conflict with, or are in any way inconsistent with, the terms and conditions of any exhibit hereto, the terms and conditions of this agreement will prevail.

13.7 **Modification of Agreement.** This agreement may be modified only by a written agreement dated subsequent to this agreement and signed by authorized representatives of each party. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

13.8 **Law to Govern; Venue.** This agreement is made under and will be governed by and construed in accordance with the laws of the State of California. Any litigation resulting from a dispute or claim arising under or relating to this agreement shall be resolved in a state or federal court in Sacramento, California. The parties specifically submit to the personal jurisdiction and subject matter jurisdiction of the state and federal courts located in Sacramento, California.

13.9 **Legal Compliance.** Both parties shall perform all services in compliance with the applicable requirements of laws, codes, rules, regulations, ordinances, and standards of the State of California, and applicable federal and local laws.

13.10 **Time is of the Essence.** Time is of the essence with respect to all provisions of this agreement that specify a time for performance; provided, however, that the foregoing shall not be construed to limit or deprive a party of the benefits of any grace or use period allowed in this agreement.

13.11 **Construction of Agreement.** Both parties have participated in the negotiation and drafting of this agreement. Therefore, the terms and conditions of this agreement shall not be construed against either party as the drafting party.

13.12 **Confidentiality.** COLLEGE shall not, directly or indirectly, use, make available, sell, disclose or otherwise communicate to any third party, other than in COLLEGE's assigned duties and for the benefit of FoundationCCC, any of FoundationCCC's Confidential Information, either during or after COLLEGE's relationship with FoundationCCC. Intellectual Property related to PPM Software, or any other intellectual property described in Section 8 above shall be considered the FOUNDATION's Confidential Information under this Agreement. Subject to applicable federal, state and local law, including but not limited to the Richard McKee Transparency Act of 2011, Confidential Information is to be broadly defined, and includes but may not be limited to all information that has or could have commercial value or other utility in the business in which FoundationCCC is engaged or contemplates engaging, and all information of which the unauthorized disclosure could be detrimental to the interests of FoundationCCC, whether or not such information is identified as Confidential Information by FoundationCCC. This paragraph shall survive the expiration or early termination of this agreement.

Both Parties shall at all times, both during the term of this Agreement and at all times thereafter, keep and hold such Confidential Information of the other Party in the strictest confidence, and shall **take the same degree of care that it uses to protect its own Confidential Information of similar nature and importance, but in no event less than reasonable care, to prevent the unauthorized disclosure or use of other Party's Confidential Information.**

The parties acknowledge and agree that a violation of this Section 13.12 by either party could cause irreparable harm to the other party which may not be adequately compensated by monetary damages, and that in addition to other relief, the non-breaching party shall be entitled to seek injunctive relief to prevent any actual or threatened violation of this Section without posting a bond or other security.

13.13 Execution of this Agreement. The Parties agree that this agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which together shall constitute one and the same instrument, and that a photocopy or facsimile may serve as an original. If this agreement is executed in counterparts, no signatory hereto shall be bound until both the parties have fully executed a counterpart of this agreement.

13.14 Authority to Bind. The parties each represent and warrant that the signatories below are authorized to sign this agreement on behalf of themselves or the party on whose behalf they execute this agreement.

13.15 Severability. If any part of this agreement is found invalid or unenforceable, that part will be amended to achieve, as nearly as possible, the same economic effect as the original provision and the remainder of this agreement will remain in full force and effect.

13.16 Non-waiver. The failure of either FoundationCCC or COLLEGE, whether purposeful or otherwise, to exercise in any instance any right, power or privilege (including but not limited to waiver) under this agreement or under law of this agreement shall not constitute a waiver of any other right, power or privilege, nor of the same right, power or privilege in any other instance. Any waiver by FoundationCCC must be in writing.

13.17 Relationship of the Parties. Both parties are independent parties and this agreement will not establish any relationship of partnership, joint venture, employment, agency or otherwise. Neither party will have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent, except as otherwise expressly provided in this agreement.

13.18 Force Majeure. FoundationCCC shall not be liable or deemed to be in default for any delay or failure in performance under this agreement or interruption of Services resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, terrorism, war, strikes, labor disputes, shortages of suitable parts, materials, labor or transportation, or any similar cause beyond the reasonable control of FoundationCCC.

Signature Page Follows

THE PARTIES HEREBY EXECUTE THIS AGREEMENT with their signature below.

COLLEGE	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES
By:	By:
Print Name: Leslie Minor	Print Name: Shirley Asher
Title: Acting Superintendent/President	Title: Senior Director of Technology and Special Projects
Date:	Date:
COLLEGE – second signature, if required	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES
By:	By:
Print Name:	Print Name: Bryan Miller
Title:	Title: Vice President, Communications and Technology
Date:	Date:



FOUNDATION *for* CALIFORNIA
COMMUNITY COLLEGES

EXHIBIT B: Privacy, Security, and Accessibility

1. **Applicability.** As currently developed, the PPM platform does not collect Personally Identifiable Information (“PII”) from its users. In the event that the platform is modified such that the collection of PII is necessary to perform core functions of PPM, this Agreement will be amended.
2. **Definitions.**
 - a. “Data Breach” is defined as the unauthorized access and acquisition of computerized data that materially compromises the security or confidentiality of confidential or sensitive personal information maintained by FoundationCCC.
 - b. “Licensee Data” is defined as business and other proprietary information of any type generated in connection with work related to COLLEGE’s operations. Such information may include, but is not limited to, business discussions and deliberations, compliance-related information, non-public course information, documents, network transmissions, electronically or magnetically stored data/records, and Personal Information related to FoundationCCC’s employees, clients, or customers.
 - c. “Personally Identifiable Information or PII” is defined broadly to include any and all information that identifies, relates to, describes, is capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular employee, client, customer, or student of a FoundationCCC.
3. **Security.** FoundationCCC shall limit access to Licensee Data to FoundationCCC employees, contracted entities that provide services for PPM platform, and subcontractors directly connected with maintaining the application software. FoundationCCC shall maintain plans for managing an information security incident and disaster recovery.
4. **Data Security.** FoundationCCC has implemented and shall maintain at least industry acceptable standard systems and procedures to ensure the security, confidentiality and integrity of Licensee Data and to reasonably protect against anticipated threats or hazards to the security or integrity of Licensee Data, and against unauthorized access to, use or disclosure of Licensee Data. For clarity, the PPM system does not collect student PII, nonetheless, FoundationCCC shall:
 - a. Limit administrative access to the system,
 - b. Limit remote access to the system,
 - c. Limit account access and privileges to the least necessary for the proper functioning of the system
 - d. Remove or disable applications and services that are not necessary for the proper functioning of the system,
 - e. Use named user accounts and not generic or shared accounts,
 - f. Use Federated Single Sign On, Kerberos, or other industry compliant services for authentication and authorization, and
 - g. Enable an appropriate level of auditing and logging for the operating system and applications.
5. **Access to Information.** FoundationCCC acknowledges and agrees that during the course of COLLEGE’s business relationship with the FoundationCCC, FoundationCCC will not access

data, files, or any other stored information not necessary for FoundationCCC's work pursuant to this agreement, unless there has been prior approval by an authorized College representative.

6. **Data Sharing.**

- a. Any PII provided by either Party to the other Party under this Agreement must be encrypted at all times, both at rest and in transit. Under no circumstances will the parties share PII via non-secure methods such as public email.
- b. FoundationCCC promises to return or destroy all business and other proprietary information including Licensee Data to COLLEGE within 30 days after termination of the relationship between the parties.

7. **Privacy Obligations.**

- a. FoundationCCC will only collect, use, retain, or disclose personal information for the contracted business purposes.
- b. FoundationCCC will not collect, use, retain, disclose, sell, or otherwise make personal information available for College's own commercial purposes or in a way that does not comply with the California Law. If a law requires the FoundationCCC to disclose personal information for a purpose unrelated to the contracted business purpose, FoundationCCC must first inform COLLEGE of the legal requirement and give COLLEGE an opportunity to object or challenge the requirement, unless the law prohibits such notice.
- c. FoundationCCC will limit personal information collection, use, retention, and disclosure to activities reasonably necessary and proportionate to achieve the contracted business purposes or another compatible operational purpose.
- d. FoundationCCC must promptly comply with any request or instruction from a software user or College requiring the FoundationCCC to provide, amend, transfer, or delete the personal information, or to stop, mitigate, or remedy any unauthorized processing.
- e. If the contracted business purposes require the collection of personal information from individuals on the FoundationCCC's behalf, FoundationCCC will always provide a compliant notice addressing use and collection methods that the College pre-approves in writing. FoundationCCC will not modify or alter the notice in any way without the College's prior written consent.
- f. FoundationCCC reserves the right to furnish non-personally identifiable PPM Data to other parties, including but not limited to, California Community Colleges Chancellor's Office, ("CCCCO"), University of California, Office of the President ("UCOP") and California State University ("CSU"). Any Data used for dashboards, pathway analytics, analyses, reports or similar documents, shall be aggregated and shared in compliance with all applicable laws and regulations.

8. **ADA/Accessibility.** With respect to ADA compliance, the College shall:

- a. Conform to the ICT Section 508 Standards and the Web Content Accessibility Guidelines (WCAG) 2.1.
- b. If requested, FoundationCCC may present a Voluntary Product Accessibility Template to COLLEGE.

BOARD AGENDA ITEM

Date: January 28, 2025
Submitted by: Jaime Lopez, Dean of Instruction
Area Administrator: Leslie Minor, Acting Superintendent/President
Subject: Request for Ratification

Board Meeting Date:

February 12, 2025

Title of Board Item:

Memorandum of Understanding Between West Kern Community College District And Wonderful College Prep Academy

Background:

The purpose of this memorandum of understanding is to formalize the collaboration between West Kern Community College District and the Wonderful College Prep Academy to offer a Political Science 1501 (Government) course at the Wonderful College Prep Academy- Lost Hills Campus as Dual Enrollment for the Spring 2025 term. This collaboration will allow Wonderful Academy students to complete a course necessary in their Associates Degree pathway.

Terms (if applicable):

January 1, 2025 - June 30, 2025

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Dr. Leslie Minor, Acting Superintendent/President

MEMORANDUM OF UNDERSTANDING
between
WEST KERN COMMUNITY COLLEGE DISTRICT
and
WONDERFUL COLLEGE PREP ACADEMY

This Memorandum of Understanding (MOU) is entered into by and between West Kern Community College District (WKCCD, hereinafter referred to as the COLLEGE) and Wonderful College Prep Academy, on behalf of its Lost Hills campus (WCPA-LH, hereinafter referred to as the SCHOOL).

The parties hereto agree:

I. **TERM: TERMINATION**

This MOU shall become effective Spring 2025 beginning January 1, 2025, and terminating on June 30, 2025. This MOU is valid for one academic semester with a possibility to be renewed or extended by written, mutual agreement of the parties. The COLLEGE shall have the right to void any portion of this MOU at the conclusion of a semester should the COLLEGE agree to offer the course(s) as Concurrent/Dual Enrollment.

This MOU may be terminated by either party with cause if the other party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach of this MOU. Termination will be effective no sooner than fifteen (15) calendar days after a written demand to cure is provided to the breaching party and the breaching party fails to cure.

This MOU may be terminated without cause and for any reason by either party. The party desiring early termination without cause must provide written notice to the other party. Termination will be effective no sooner than sixty (60) calendar days after actual receipt of the written notice. Any students currently enrolled in COLLEGE courses under this MOU shall be allowed to complete those courses prior to the termination of this MOU.

II. **PURPOSE**

The purpose of this MOU is to allow the SCHOOL to request delivery of Concurrent/Dual Enrollment courses from the COLLEGE as outlined in a CCAP agreement between the SCHOOL and Kern Community College District obo Bakersfield College (KCCD) for the SCHOOL's Lost Hills campus. Pursuant to California Education Code Section 76004 and applicable law, the COLLEGE is permitted to offer the courses outlined below.

III. RESPONSIBILITIES

- A. SCHOOL responsibilities: The SCHOOL will follow instructor and student onboarding processes for concurrent/dual enrollment courses as required by COLLEGE.
- B. SCHOOL responsibilities: The SCHOOL may schedule with the COLLEGE the courses listed below for the 2024/2025 academic year. The courses listed below will be offered in-person at the SCHOOL's Lost Hills campus.
- Course: POSC 1510 Government 3 units
 - Description: An introduction to United States and California government and politics, including their constitutions, political institutions and processes, and political actors. Examination of political behavior, political issues, and public policy. This course meets the 3 unit requirement in American History and Institutions for the Associate degrees. C-ID: POLS 110. Transfer Credit: CSU; UC.
 - Term Dates: 1/21/2025-5/16/2025
 - Days and Times: Monday and Wednesday, 10:30am – 11:55am
 - Approximate Number of Students: 30
- C. SCHOOL responsibilities: The SCHOOL will be responsible for providing all materials required for the courses outlined in this MOU.
- D. SCHOOL responsibilities: The SCHOOL will provide adequate classroom space at its facilities, or another mutually agreed upon location, to conduct the courses under this MOU.
- E. COLLEGE responsibilities: The COLLEGE will provide the COLLEGE instructor and SCHOOL instructional support staff with necessary information to prepare for courses (such as Orientation, COR, Canvas support, etc.).
- F. COLLEGE responsibilities: The COLLEGE is responsible for the courses provided under this MOU. The courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to the COLLEGE, as well as any corresponding local policies, practices, and requirements of the SCHOOL.
- G. COLLEGE responsibilities: Supervision and evaluation of students shall be in accordance with COLLEGE guidelines, policies, pertinent statutes, and regulations. All students will be under the immediate supervision of an employee of COLLEGE.
- H. COLLEGE responsibilities: COLLEGE will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise

process student applications and enroll students in the courses, as appropriate. The SCHOOL will assist COLLEGE as necessary.

- I. The SCHOOL will not pay COLLEGE for any costs of offering any course under this MOU. Students will not be charged any enrollment or other fees.

IV. CONFIDENTIALITY

Each party shall ensure information is kept confidential in accordance with applicable Federal, State, and local law. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure modification and destruction.

V. PROTOCOLS FOR INFORMATION SHARING

Both parties understand and agree that education records of students taking courses under this MOU and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076. COLLEGE and SCHOOL agree to hold all student education records generated pursuant to this MOU in strict confidence, and further agree not to re-disclose such records except as authorized by applicable law or regulation or by the student's prior written consent.

Information sharing between the COLLEGE and SCHOOL will include the following: admissions, registration, attendance, and grade information. Information will be shared between COLLEGE and SCHOOL points of contact named in Section X of this MOU. Information sharing will only be on a legitimate need-to-know basis for dually enrolled students participating in courses listed in this MOU.

VI. INSTRUCTORS

As set forth in Title 5, CCR § 53410, all instructors teaching COLLEGE courses offered as part of this MOU must meet the minimum qualifications for instruction in a California community college and as listed by WKCCD Human Resources Department and hired using the established Taft College faculty hiring practices and policies. The minimum qualifications shall be consistent with the requirements in other similar courses offered by COLLEGE and shall be published or otherwise listed by COLLEGE.

Instructors will be provided course outlines of record, curriculum materials, testing and grading procedures, and instructor orientations as provided to hourly on-campus instructors.

Dual Enrollment courses will be evaluated by COLLEGE as outlined in Taft College's collective bargaining agreement (Article 6.8.3, TC Collective Bargaining Agreement).

Fingerprint clearance will be required for any COLLEGE employees who work on the SCHOOL campus by submitting the fingerprints of such COLLEGE employees to the California Department of Justice. In accordance with Education Code section 45125.1, COLLEGE shall certify in writing that its employees, who may interact with students outside of the immediate supervision and control of the student's parent or guardian or a SCHOOL employee, have not been convicted of a felony as defined under Education Code section 45122.1. COLLEGE employees will be required to submit evidence from a licensed physician that such employee was found to be free from active tuberculosis. COLLEGE employees shall comply with all SCHOOL COVID-19 safety protocols, which may include showing proof of COVID-19 vaccination and/or a negative COVID-19 test.

VII. INDEMNITY

The SCHOOL agrees to indemnify, defend and hold harmless the COLLEGE, its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by the SCHOOL or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of the SCHOOL or any of its officers, employees or agents.

The COLLEGE agrees to indemnify, defend and hold harmless the SCHOOL its officers, directors, employees and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by the COLLEGE or any of its officers, directors, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the COLLEGE or any of its officers, directors, employees or agents.

VIII. INSURANCE

The COLLEGE, at its sole expense, will maintain insurance as listed below. Coverages required will not limit any liability of the COLLEGE and will include:

- A. Commercial general liability insurance with a limit of no less than \$1 million per occurrence. This policy shall name the SCHOOL and its directors, officers, and employees as additional insureds;
- B. Workers' compensation insurance, for COLLEGE's employees; and
- C. Automobile liability insurance with a combined single limit of no less than \$1 million per occurrence. This policy shall name the SCHOOL and its directors, officers, and employees as additional insureds.

The COLLEGE shall transmit all certificates of insurance evidencing the required coverage, including the additional insured endorsement, to the SCHOOL, within fifteen (15) days of the COLLEGE's execution of this MOU. All insurance required to be carried by the COLLEGE shall be primary, and not contributory, to any insurance carried by the SCHOOL. Any failure of the SCHOOL to require

certificates of insurance and additional insured endorsements shall not operate as a waiver of these requirements.

IX. NON-DISCRIMINATION CLAUSE

The SCHOOL and the COLLEGE mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or status as a Vietnam-era veteran.

X. NOTICES

All notices, requests and other communications hereunder shall be in writing and shall be delivered by courier or other means of personal service (including by means of a nationally recognized courier service or professional messenger service), or sent by email or mailed first class, postage prepaid, by certified mail, return receipt requested, in all cases, addressed to:

Contact person for the COLLEGE:

Name: Jaime Lopez
Title: Dean of Instruction
Address: 29 Cougar Court,
Taft, CA 93628
Phone: 661-763-7845
Email: jlopez@taftcollege.edu

Contact person for the SCHOOL:

Name: Yvonne Armendariz
Title: Career Pathways Manager
Address: 2070 Veneto Street,
Delano, CA 93215
Phone: 661.721.2887
Email: yvonne.armendariz@wonderfulcollegereprep.org

Cc alternate person for the COLLEGE:

Name: Leslie Minor
Title: VP Instruction
Address: 29 Cougar Court
Taft, CA 93628
Phone: 661-763-7871
Email: lminor@taftcollege.edu

Cc alternate person for the SCHOOL:

Name: Daniel Rizo
Title: Principal
Address: 14848 Lamberson Ave, Lost
Hills, CA 93249
Phone: 661.446.5157
Email: Daniel.rizo@wonderfulcollegeprep.org

All notices, requests and other communications shall be deemed given on the date of actual receipt or delivery as evidenced by written receipt, acknowledgment or other evidence of actual receipt or delivery to the address. Any party hereto may from time to time by notice in writing served as set forth above designate a different address or a different or additional person to which all such notices or communications thereafter are to be given.

XI. RELATIONSHIP OF THE PARTIES; WITHHOLDING AND OTHER DEDUCTIONS.

Neither party is a partner, joint venture, co-principal, employer, or co-employer of the

other party or of an employee of the other party. COLLEGE shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU. COLLEGE shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU.

XII. REPRESENTATIONS AND WARRANTIES OF CONSULTANT

COLLEGE represents and warrants to SCHOOL that it is not under any contractual or other restriction or obligation that is inconsistent with the execution of this MOU, the performance of the services hereunder, or the rights of SCHOOL hereunder and that COLLEGE has the full right, power and authority to enter into this MOU and to execute, deliver and perform its obligations hereunder.

XIII. GOVERNING LAW; VENUE

This MOU shall be governed by and construed in accordance with the laws of the State of California, without regard to its conflicts of law principles. Any suit brought in connection with this MOU shall be brought in the state or federal courts sitting in Kern County, California.

XIV. ENTIRE AGREEMENT; MODIFICATION

This MOU sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings and representations, whether oral or written, with respect thereto. This MOU may only be modified by a written instrument duly executed by the parties.

XV. THIRD PARTY BENEFICIARIES

This MOU does not create, and shall not be construed as creating, any rights enforceable by any person not a party to this MOU.

XVI. WAIVER

The failure of either party hereto at any time to enforce performance by the other party of any provision of this MOU shall in no way affect such party's rights thereafter to enforce the same, nor shall the waiver by either party of any breach of any provision hereof be deemed to be a waiver by such party of any other breach of the same or any other provision hereof.

XVII. ASSIGNMENT

COLLEGE may not assign this MOU or any of its rights or obligations hereunder to a third party without the prior written consent of SCHOOL.

XVIII. FURTHER ASSURANCES

The parties agree to execute and deliver such additional documents or instruments as may be necessary or appropriate to carry out the terms of this MOU.

XIX. SEVERABILITY

All sections, clauses and covenants contained in this MOU are severable, and in the event any of them shall be held to be invalid by any court, this MOU shall be interpreted as if such invalid sections, clauses or covenants were not contained herein.

XX. COUNTERPARTS

This MOU may be executed and delivered in one or more counterparts, including by email of a PDF signature page (or other electronic transmission), each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Each party shall have the right to execute this MOU using an electronic signature appearing on the signature block below, and each party's electronic signature shall be deemed valid and binding and admissible by either party as if the same were an original ink signature.

IN WITNESS WHEREOF the COLLEGE and the SCHOOL hereby agree to the terms of this MOU.

Approved for WKCCD:

Approved for WCPA LH:

Dr. Leslie Minor

Jorge Aguilar

Acting Superintendent/President

Superintendent

Date: _____

Date: _____

BOARD AGENDA ITEM

Date: January 28, 2025
Submitted by: Jaime Lopez, Dean of Instruction
Area Administrator: Dr. Leslie Minor, Acting Superintendent/ President
Subject: Request for Ratification

Board Meeting Date:

February 12, 2025

Title of Board Item:

Academic Senate for California Community Colleges Open Educational Resources Project Management Service Agreement

Background:

The Academic Senate for California Community Colleges (ASCCC) will provide project-based and college-based support to Taft College for the development of a revised version of Research Methods in Psychology (Jhangiani, et al) to support C-ID PSY 200 and/or PSY 205B Introduction to Research Methods in Psychology. This agreement will support TC in meeting the Zero Textbook Cost grant objectives including Accessibility review.

Terms (if applicable):

January 13, 2025 - August 29, 2025

Expense (if applicable):

\$6,000

Fiscal Impact Including Source of Funds (if applicable):

Funded by Zero Textbook Cost grants received by TC.

Approved: _____



Dr. Leslie Minor, Acting Superintendent/President



ACADEMIC SENATE
for California Community Colleges
LEADERSHIP • EMPOWERMENT • VOICE

January 13, 2025

Academic Senate for California Community Colleges

1 Capitol Mall, Suite 230
Sacramento, CA 95814
(916) 445-4753
oeri@asccc.org

Client

Taft College
Jaime Lopez, Dean of Instruction
29 Cougar Ct,
Taft, CA 93268
jlopez@taftcollege.edu

Summary: The Academic Senate for California Community Colleges (ASCCC) will provide project-based and college-based support to Taft College (Client) for the development of a revised version of Research Methods in Psychology (Jhangiani, et al) to support C-ID PSY 200 and/or PSY 205B (Introduction to Research Methods in Psychology). This Agreement will become effective on January 13, 2025 and will end no later than August 29, 2025.

The ASCCC agrees to perform the following services:

Description	Cost
Basic Project-Based Support Package:	\$6,000
Project management throughout resource development	
Clarify deliverables	
Accessibility review	
Attribution review	
Inclusivity, Diversity, Equity, and Anti-Racism (IDEA) review	
Total	\$6,000

Facilitators: The ASCCC will assign a Project Facilitator to provide project-based support on behalf of the ASCCC. Accessibility review and content reviews will be completed by experts contracted by the ASCCC.

Payment: Client will issue payment in full (\$6,000) to the ASCCC upon execution of the grant agreement. The payment does not include travel expenses. If travel is deemed necessary, further revisions to the agreement will be made.

Indemnity: Client agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless ASCCC, its officers, directors, affiliates, employees, and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorney’s fees) directly, arising out of or resulting from the acts, errors or omissions of the Client in performance of this Agreement, except for injuries and damages caused by the sole negligence of the ASCCC.

Governing Law, Forum: This Agreement shall be governed by and construed in accordance with the laws of the State of California, without reference to its conflict of laws provisions. Client agrees that any disputes or proceedings between ASCCC and Client arising from or concerning this Agreement shall be brought in a federal or state court of competent jurisdiction sitting in the Northern District of California, in the United States, and hereby consents to the personal jurisdiction and venue of such court.

Entire Agreement:

Client acknowledges and agrees that this Agreement represents the entire agreement between Client and ASCCC with respect to the subject matter addressed herein. The terms of this Agreement may be modified in writing signed by duly authorized representatives of both parties.

Client

Name: _____

Title: _____

Signature: _____

Date: _____

Academic Senate for California Community Colleges
For office use only

Name: _____

Title: _____

Signature: _____

Date: _____



Appendix A – Services and Timeline

Activity	Responsible Party	Timeline
Project management throughout resource development	ASCCC	January 13, 2025 - August 29, 2025
Clarify deliverables	ASCCC and Client	January 2025
Preliminary reviews of one chapter/section: Accessibility Attribution IDEA	ASCCC and Contracted Vendor(s)	March 2025
Review of complete product: Accessibility Attribution IDEA	ASCCC and Contracted Vendor(s)	July 2025
Final Production Completion	Client	August 29, 2025

Adjustments to the timeline or contracted services must be made in writing and approved by both parties.

Client

Name: _____

Title: _____

Signature: _____

Date: _____

Academic Senate for California Community Colleges

For office use only

Name: _____

Title: _____

Signature: _____

Date: _____

Date: January 21, 2025
Submitted by: Dr. Leslie Minor, Acting Superintendent/President
Area Administrator: Dr. Leslie Minor, Acting Superintendent/President
Subject: Request for Approval

Board Meeting Date: February 12, 2025

Title of Board Item:

Purchase of an X-Ray Florescent (SRF) Analyzer

Background:

The purchase of the X-Ray Florescent Analyzer for the Science and Engineering Departments will allow rapid elemental analysis of rock, soil, and metals using Geochem calibration. The X-Ray Florescent Analyzer will be an asset of the College.

AP 6340 was followed. Three quotes were obtained. The quotes were as followed:

Evident - \$30,869.44

MSE Supplies - \$32,009.95

Thermo Fisher Scientific - \$39,000

The quote from Evident was selected based upon being the lowest quote.

Terms (if applicable):

N/A

Expense (if applicable):

\$30,869.44

Fiscal Impact Including Source of Funds (if applicable):

This will be paid by District and Foundation budgets.

Approved: 
Dr. Leslie Minor, Acting Superintendent/President



MEMORANDUM

Date: 12/5/24

To: Sheri Horn-Bunk, TC Foundation

Copy: Jonathan Bench, James May

Subject: Purchase of XRF Equipment for Engineering and Science

Sheri, per our discussion, here is the quote for the X-Ray Florescent (SRF) Analyzer. This is a state of the art, industry grade, mineral and element analyzer that will be used in the ENGR 2300 Material Science and Engineering class and a wide variety of geochemical sample testing in the numerous James May Geology classes.

Since we have spoken, James May negotiated a 7% reduction in cost from the supplier (well done James) and the science department has agreed to contribute ~\$2900 toward the cost. Here is the breakdown:

Original Cost: \$33,173.00

Supplier Discount: (\$2303.56) (Thank you James)

Total Cost: \$30869.44 (This includes shipping and tax)

Funds:

James May Greg Golling Science:	\$1,669.44
Greg Golling James May Science:	\$1,200.00
Engr Chevron Grant:	\$5,000.00
TC Foundation STEM Funds:	\$23,000.00

I have attached the quote from the supplier. I am glad to fill out any other paperwork you need. Diana Duran knows the correct accounts for the science department budgets.

THANK YOU VERY MUCH for your support. It is because of you and the foundation that we can acquire this equipment and teach students using the latest technology. TC Foundation Rocks!

EVIDENT

Evident Scientific, Inc.
 48 Woerd Ave., Waltham MA, 02453, United States
<http://www.evidentscientific.com>

Quotation

Quote Version: Q-00176988-V2

Date of Issue: January 17, 2025
 Expiration Date: **February 16, 2025**
 Payment Terms: Pending Credit Check
 Incoterms: EXW-ORIGIN
 Contract ID:
 Customer Ref. #:

Prepared For:

Mr. James May
 Taft College
 29 Cougar Ct.
 Taft, California 93268
 United States
 (661) 763-7735
jmay@taftcollege.edu

Sales Rep Information:

Kevin Kane
 (714) 307-9616
kevin.kane@evidentscientific.com

To Place an Order:

Email purchase order to
ordersindustrial@evidentscientific.com or for credit
 card payments call 800-225-8330, select Option #1.
 Please address purchase orders to
 Evident Scientific, Inc.

Quote Title: Vanta Element-S with Light Elements

Line No.	Part Number	Item	Qty	Description	Unit Price	Net Price	Extended Price
1.	VEL-SDD-A3-U	Q0203597	1	Vanta Element-S Model Handheld XRF Analyzer including silver (Ag) anode 50 kV X-ray tube and SDD detector. Primary Method: Alloy Plus Calibration for Vanta Element SDD silver anode analyzers. Analysis for metal samples measuring Mg, Al, Si, P, S, Sc, Ti, V, Cr, Mn, Fe, Co, Ni, Cu, Zn, Sr, Zr, Nb, Mo, Pd, Ag, Cd, Sn, Sb, Hf, Ta, W, Re, Au, Pb, Bi. Also includes Precious Metals Method for the analysis of jewelry and precious metal samples. Accessories include sealed rugged carrying case, 1 Li-Ion battery, USB storage with PC Software, 3 spare analysis windows and power supply with USA power cord. All Vanta Element series analyzers have a three year end-to-end warranty for the entire analyzer (excludes negligent damage to the product). - Lead Time: 5 Business Days	\$27,805.00	\$25,858.65	\$25,858.65
2.	METHOD-G3-VES	Q0203642	1	3 Beam Geochem calibration for Vanta Element-S silver anode analyzers. Three beam (high, medium and low energy) Fundamental Parameter algorithm optimized for achieving lowest Limit of Detection (LOD) for exploration samples as well as percent level grade control across the range of the periodic table. Measures Mg, Al, Si, P, S, Cl, Ca, Ti, V, Cr, Mn, Fe, Co, Ni, Cu, Zn, W, Ta, Hg, As, Bi, Se, Pb, Th, Rb, U, Sr, Y, Zr, Nb, Mo, Ag, Cd, Sn, Sb, Ba, La, Ce, Pr, Nd. - Lead Time: 10 Business Days	\$2,055.00	\$1,911.15	\$1,911.15



Evident Scientific, Inc.
48 Woerd Ave., Waltham MA, 02453, United States
<http://www.evidentscientific.com>

Quotation

Quote Version: Q-00176988-V2

Vanta Element-S with Light Elements

Line No.	Part Number	Item	Qty	Description	Unit Price	Net Price	Extended Price
3.	GOLD	U8990989	1	Au-GOLD Element Addition - Lead Time: 10 Business Days	\$270.00	\$251.10	\$251.10
4.	PLATINUM	U8999630	1	Pt-PLATINUM Element Addition - Lead Time: 10 Business Days	\$270.00	\$251.10	\$251.10


Total Unit Price:	\$30,400.00
Total Savings:	\$2,128.00
Subtotal:	\$28,272.00
Shipping:	\$265.00
Tax (%):	\$2,332.44
Grand Total:	\$30,869.44

Additional Terms:

- Changes, additions or deletions are from this package quotation may cause pricing adjustments.
- Prices quotes are FOB origin and in USD unless otherwise stated in this quotation. Shipping charges will be added to your invoice at the time of shipment. Evident will prepay and add shipping costs unless your carrier collect account number is provided.
- Orders and warranty for Evident equipment are accepted based on Evident terms and conditions. You can view these terms at <http://www.olympus-ims.com/en/terms>
- Orders received and confirmed for custom manufactured products may not be cancelled or returned without written authorization from Evident.
- Evident reserves the right to charge a restocking fee if confirmed order is cancelled or returned.
- All Applicable taxes will apply. If you are tax exempt please provide tax exempt form along with your purchase order.
- Decision Rule for accredited calibration: Pass or Fail is based solely on established tolerance with no additional accounting of uncertainty.

4400 E Broadway Blvd, Suite 600
 Tucson AZ 85711, USA
 Phone: 520-789-6673
 Email: sales@msesupplies.com

Date: 01/10/2025 01:20PM
 Quote #: 216405
 Valid Until: 30 days from 01/10/2025 01:20PM

Customer					
Ship To: greg golling Company: taft college ggolling@taftcollege.edu					
Product	Description	SKU	Quantity	Unit Price (USD)	Net Amount (USD)
	MSE PRO Handheld Mineral Analyzer, Special Elements Detection, Model 6	MA2605	1	\$32,009.95	\$32,009.95

I would like a price quote for the following xrf

Sub Total	\$32,009.95
Total (USD)	\$32,009.95

TERMS AND CONDITIONS	
<ol style="list-style-type: none"> Best Price Guarantee: MSE Supplies will match competitor's offers for same quality products. Payment Terms: Net 30 with Purchase Order and approval of credit references. Delivery Terms for international orders: CIP, Duty Unpaid. Lead Times: All provided lead times are estimates and are subject to change. International bank wiring is acceptable with \$35 transaction fee. Credit card payment is acceptable with 3% convenience fee. Shipping insurance calculated for 1% value of goods, up to maximum cap of \$50. Shipping and handling (S&H) costs are not included in this quote. To receive a formal quote including S&H, please provide your full address to us. Liftgate requirement for freight shipments must be specified at the time of order. \$175 lifegate surcharge will be applied. Please send PO to this email address: sales@msesupplies.com. 	

If you have any questions about this quote, please contact us at +1(520) 789-6673 or sales@msesupplies.com

Thank You For Your Business!

www.msesupplies.com

Free Shipping on MSE PRO Online Orders of \$500 or More! U.S. Orders Only * Offer Excludes Hazmat Shipments *

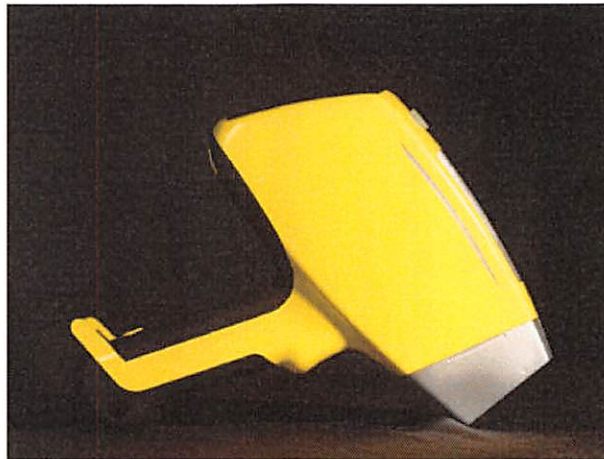


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MSE PRO Handheld Mineral Analyzer, Special Elements Detection, Model 6

SKU: MA2605

\$ 32,009⁹⁵

Quantity

1

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+

+

Total price: \$86759.85 ~~\$86779.85~~

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Get 10% OFF

This item: MSE PRO Handheld Mineral Analyzer, Special Elements Detection, Model 6 \$ 32009.95

MSE PRO Handheld XRF Mineral Analyzer, Model 5 \$ 27499.95

MSE PRO Handheld XRF Mineral Analyzer, Model 3 \$ 27269.95

MSE PRO™ Handheld Mineral Analyzer, Special Elements Detection, Model 6

Overview

MSE PRO Model 6 XRF scanner can provide fast and accurate results of element analysis in all stages of mining activities, including primary exploration and development, ore grade control, and even environmental investigation, with little or no sample preparation. Compared with traditional laboratory methods, Truex 960 ore analyzer can increase sample density and save time and effort.

Analysis Elements

Standard configuration mode analysis range, such as special elements, can be added Mg, Al, Si, P, S, K, Ca, Ti, V, Cr, Mn, Fe, Co, Ni, Cu, Zn, W, Pb, Bi, Zr, Nb, Mo, Ag, Cd, Sn, Sb, Au, Rb, Se, Hg, As, Sr, Y and LE.

5 more element than MSE PRO XRF Model 5 : Mg Al Si P S

Features

- Realize site fast, non-damage and exact analysis really, and show element content by ppm or percentage directly.
- Small volume, fast and high precision.
- The analysis samples can be solid and liquid objects like ores, rocks, slags, fragments, soil, slurry, etc.
- It can do intelligent tests for uneven or small samples, also very small samples can be measured and recognized.
- You just need to make it touch the object surface, then you can determine ore grade, element types, and content on site.
- It can keep high performance working even under direct big sunshine and high temperature, which benefits from the low power consumption and timely discharge of great heat in the design.
- Endure server working condition: sealed with wear and scratch resistant full metal shell, then it can work normally in the rainy and dusty mineral environment.
- Considering workers' long usage of equipment, then the design insures safety as the most important thing, the key parts are sealed in full metal achieve the global lowest radiation standard.

- Electromagnetic jams are shields, so they can work even close to mobile phones or dural wireless communication devices.
- The fastest analysis speed in the world, only 2s can identify the mineral elements.

Instrument Specification

- Weight: 1.6Kg with battery
- Dimensions: 254 x 79 x 280mm
- Detector: BOOST Si-pin detector
- System Processor: The Android 4.2 operating system/80MHZ ADC digital pulse processor/4096 MCA channel, 32GB memory
- Display: Industrial resistive touch screen with a screen size of 4.3"
- Data storage: Built-in 32 gb memory, 300,000 spectral data, and spectrum can be stored
- Operating Temperature: -20°C~+50°C
- Operating Humidity: ≤90%
- Limit of Detection: PPM
- CPU: 1GB
- RAM: 1GB
- Sensor resolution: low resolution can be 139eV
- Excitation source: 40KV / 100mA-Ag window miniature tube anode X of light and high voltage source
- Display: touchscreen TFT – LCD, resolution of 640 * 480.
- Charging system gas: Helium charging system of ordinary pressure.

Technical Specification

Get 10% OFF	Weight	1.6Kg with battery
	Dimensions	254x 79x280 mm LxWxH
	Excitation source	50KV/200μA maximum pipe pressure pipe flow can be adjusted freely, Ag target (standard), Au, W, Rh target(optional).
	Detector	SDD detector
	Range of detection	Elements between Mg and U.
	Display system	Industrial resistive touch screen with screen size of 4.3" Proprietary operating system software and sound waves Multiple languages And it automatically adjusts display brightness according to the environment brightness
	Data processing	32GB memory USB, bluetooth, WIFI, or liked to the Internet; instrument can be configured and repaired remotely. Data can be exported via EXCEL or PDF. Users can customize the reports by adding their company logos, addresses, test results spectrum and others (such as product description, origin and batch number)

Heat dissipation	Equipped with a dedicated T-shaped radiator to dissipate the heat no need to wait for cooling of detector time again
Safety	Built-in double beam technology can automatically sense whether there is a sample at the measurement window. This is also a safety and protection feature Waterproof, dust-proof and shockproof suitcase
Power supply system	Intelligent battery management through MSBUS bus, real-time monitoring of the residual capacity of battery and backup battery. The battery complies with air transport regulations of dangerous goods A single battery can last 8 hours

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MSE PRO Handheld XRF
Mineral Analyzer, Model
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Detector, Model 4

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Recommended Products for You

<p>MSE PRO Handheld XRF Mineral Analyzer, Model 3</p> <p>\$ 27269.95</p> <p>Add to Cart</p>	<p>MSE PRO Handheld XRF Metal/Alloy/Stainless Steel Analyzer, Model 2</p> <p>\$ 26669.95</p> <p>Add to Cart</p>	<p>MSE PRO Handheld XRF Gold Analyzer, Si-Pin detector, Model 1</p> <p>\$ 21099.95</p> <p>Add to Cart</p>	<p>MSE PRO Handheld XRF Gold Analyzer, SDD Detector, Model 4</p> <p>\$ 25839.95</p> <p>Add to Cart</p>	<p>MSE PRO Inductively Coupled Plasma C Emission Spectrometer</p> <p>\$ 51189.95</p> <p>3600 Grating</p> <p>Add to Cart</p>
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Thursday, January 16, 2025 at 14:31:08 Pacific Standard Time

Subject: RE: Thermo Fisher Scientific NITON Handheld XRF Analyzer
Date: Thursday, January 16, 2025 at 2:20:43 PM Pacific Standard Time
From: Palella, Deblyn
To: James May
Attachments: image002.png, image003.jpg, image004.png, image005.png, image006.png, image007.png, Niton XL3t GOLDD+ Mining LODs.pdf

Hi James,

I wont be able to get that low as the XL5 Plus lists for \$50K. Here is probably what I can get approved:

Niton XL5 plus XRF Analyzer	1.00	USD 52,400.00	34,999.00	0.00	USD 34,999.00
XL5 Mining Calibration	1.00	USD 4,410.00	2,000.00	0.00	USD 2,000.00
XL5 General Metals Calibration	1.00	USD 4,430.00	2,000.00	0.00	USD 2,000.00
FLASH MEMORY DRIVE, XL5, W/NitonConnect S/W	1.00	USD 99.00	1.00	0.00	USD 1.00
FREIGHT	1.00	USD 0.00	215.00	0.00	USD 215.00
					USD 39,000.00

On another note, the NITON XL3t GOLDD + attached, with Mining and General Metals I could get down to \$34K.

Let me know your thoughts.

Alternatively, if you have a rental budget separate from capital budget, you could rent the NITON XL5 Plus for a month at \$6084 then purchase the XL5 Plus and 100% of your paid rental fees can be applied to the purchase. Upon purchasing, the rental unit converts to a loaner until your instrument arrives. This brings your purchase price down to \$32,916.00.

Let me know which way you'd like to go.

Thank you,
Deblyn

Deblyn Palella
Product Sales Specialist
Office Cell: 562-519-7075
Personal Cell: 310-245-5515
deblyn.palella@thermofisher.com



From: James May <jmaj@taftcollege.edu>
Sent: Thursday, January 16, 2025 2:08 PM
To: Palella, Deblyn <deblyn.palella@thermofisher.com>
Subject: Re: Thermo Fisher Scientific NITON Handheld XRF Analyzer

CAUTION: This email originated from outside of Thermo Fisher Scientific. If you believe it to be suspicious, report using the Report Phish button in Outlook or send to SOC@thermofisher.com.

Hi Deblyn,

Small size, big power

Fast, accurate, versatile XRF analysis

When versatility, low limits of detection (LODs) and high sample throughput are critical, industrial businesses rely on the Thermo Scientific™ Niton™ XL5 Plus handheld XRF analyzer. Providing customers with solutions designed to meet their most demanding applications, the Niton XL5 Plus analyzer maximizes performance and productivity.

Applications

- Verification of metals and alloys in manufacturing operations
- Non-destructive field inspections for positive material identification
- Point-and-shoot sorting at scrap recycling operations
- Measurement of single or multi-layer coat weight and coating thickness in surface treatment control
- Precious metal assay of bullion and jewelry
- Real-time geochemical analysis for mining exploration
- On-site heavy metal screening of polluted soils
- Screening for hazardous substances in consumer goods
- Custom applications on demand

Analytical performance

Designed to return lab-quality results, the Niton XL5 Plus analyzer's low limits of detection allow operators to scan a broad range of materials for diverse applications. Identify pure metals and alloys, obtain geochemical data, screen for heavy metals or determine plating and coating thickness. From metals to mining, and everything in between, this analyzer is ready to work.

Rapid results

Powered by a 5W X-ray tube, the Niton XL5 Plus analyzer generates fast and accurate results. An upgraded graphene window ensures optimum sensitivity for each measurement - even light elements. Results are displayed in real time, enabling you to make faster decisions. And with a standard system health check designed to verify operating parameters, your device will operate smoothly.

Size and weight

Make light work of heavy industrial tasks utilizing the Niton XL5 Plus analyzer. Weighing an industry leading 2.8 pounds (1.3 kilograms), this analyzer is the lightest handheld XRF analyzer available for elemental determination and alloy identification.¹ Its small footprint and featherweight design reduce operator fatigue while increasing productivity.



The Niton XL5 Plus analyzer in use, analyzing a tight weld in an oil refinery.

Design

Tight spots are no match for the Niton XL5 Plus analyzer. Discover expanded field use with improved compact geometry and ergonomics. Tight welds, corners, and joints are no longer defined as awkward test spots with the Niton XL5 Plus analyzer. Standard ProGuard detector protection also reduces risk when measuring sharp items.

Functionality

Vivid new icons and an application interface ease navigation and configuration. Swipe and touchscreen functionalities work even with a gloved hand. Optional directional keys provide added usability. A hot swap battery keeps you up and running when it's time to replace a low battery. Micro and macro cameras enable precise sample positioning and collect images for better record keeping. Finally, WiFi accessibility automatically transmits data from your device to PC.

1. The Thermo Scientific™ Niton™ XL5 Plus handheld XRF analyzer weighs 2.8lbs (1.3 kg). The Niton XL5 Plus is the smallest and lightest handheld XRF analyzer leveraging X-ray tube technology.

Product Specifications		
Weight	2.8 lbs with battery (1.3 kg)	
Dimensions	9.54 x 8.19 x 2.67 in (242.56 x 208.17 x 67.90 mm)	
X-Ray Source	X-Ray Tube: Ag anode (6-50kV, 0-500uA, 5W max) Filter: Six (6) position filter wheel for enhanced spectral range coverage Current: Dynamically adjustable current for optimal sensitivity on every analysis	
Detector	High count rate, high resolution, extra large area silicon drift detector (1µm graphene window) Detector ProGuard protection included	
Spot Size	Standard: 8mm collimation Optional: 3mm small-spot collimation	
Analytical Range	Mg-U (ultra low light element detection), Na (spectrum based detection)	
Calibration Modes	General Metals, Precious Metals, Light Metal Quick Sort, Coatings, Mining, Soils, Electronic Alloys, Plastics, Industrial Lead in Paint, Spectral Fingerprint, TestAll™	
Libraries	Default alloy libraries based on SAE, AISI, ASTM, AA, DIN, GB standards Users may create, clone and edit libraries	
System Check	Built-in standardization and health check verifies system integrity and operating conditions	
IP Rating	IP54 (splash and dust proof)	
Operating Environment	Temperature: 0°C to 50°C (external fan recommended when ambient temperature is greater than 33°C) Humidity: 10% to 90% relative humidity non-condensing	
Display	Tilting, color, resistive touchscreen display	
Power	12V lithium-ion battery, or 12V DC, 3A, 3.6W power supply Hot swap functionality keeps analyzer powered during battery replacements	
Macro Camera	Integrated CCD macro camera for capturing overview images of parts and tagging measurement locations	
Micro Camera	Integrated CCD micro camera for locating and recording measurement positions	
Global Positioning System	Internal GPS and optional external GPS (via Bluetooth) GPS data included with sample information	
Bluetooth	Supports print functionality, external GPS connectivity and barcode reader	
Memory / Data Storage	512 MB internal system memory / 16 GB industrial grade storage Stores approximately 130,000 readings with spectra (fewer if macro and micro images are saved)	
Data Entry	Touchscreen keyboard User customizable data entry Optional wireless remote barcode reader	
Data Transfer	WiFi, USB-c	
Operating System	Linux	
Support Software	NitonConnect PC software	
Security	Password-protected user security	
Languages	English, Chinese, Spanish, Portuguese, Russian, Japanese, German, Korean, French, Turkish, Italian	
Standard Accessories	Locking shielded carrying case Two (2) lithium-ion battery packs One (1) 110/220 VAC battery charger/ AC adaptor	Check samples Safety lanyard PC connection cable (USB)
Optional Accessories	Thermo Scientific™ portable test stand Thermo Scientific™ mini test stand Thermo Scientific™ backscatter shield Thermo Scientific™ hotwork stand off	Thermo Scientific™ soil guard Thermo Scientific™ belt holster Bluetooth printer
Compliance	Compliance CE, RoHS, FCC, Industry Canada, Safety to IEC 61010-1:2010	
Licensing / Registration	Varies by region. Contact your local distributor.	

Learn more at thermofisher.com/nitonxl5plus

Thermo Scientific Niton XL3t GOLDD+ Series Mining Analyzers

Elemental Limits of Detection in SiO₂ and SRM Matrices Using Mining Analysis

The Niton[®] XL3t GOLDD+ Series x-ray fluorescence (XRF) analyzer is the ultimate choice in features and performance. The chart below details the sensitivity, or LODs¹, of the Niton XL3t GOLDD+ Series using mining analysis for an SiO₂ matrix, a typical soil matrix (SiO₂ with Ca/Fe), and SRM matrix.



In addition to the offices listed below, Thermo Scientific Niton Analyzers maintains a network of sales and service organizations throughout the world.

Americas

Billerica, MA USA
US Toll Free: 800 875-1578
+1 978 670 7460
niton@thermofisher.com

Europe, Middle East, Africa, and South Asia

Munich, Germany
+49 89 3681 380
niton.eur@thermofisher.com

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+852 2869 6669
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www.thermoscientific.com/niton

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Specifications, terms and pricing are subject to change. Not all products are available in all countries. Please consult your local sales representative for details.

AN44827 07/2010

Limits of Detection in ppm (mg/kg)

Elements	Time Matrix	60s per filter w/out He					
		SiO ₂		SiO ₂ +Fe+Ca		SRM	
	Ba	35		40		45	
	Sb	12		15		15	
	Sn	15		18		20	
	Cd	8		10		10	
	Pd	5		5		5	
	Ag	A/S		A/S		A/S	
	Mo	3		3		3	
	Nb	3		3		3	
	Zr	3		3		5	
	Sr	3		3		5	
	Rb	3		3		3	
	Bi	3		5		5	
	As	3		5		5	
	Se	3		3		3	
	Au	16		20		20	
	Pb	5		10		10	
	W	40		60		60	
	Zn	8		15		15	
	Cu	12		15		15	
	Ni	25		30		30	
	Co	20		100		100	
	Fe	35		N/A		N/A	
	Mn	60		65		85	
	Cr	20		30		35	
	V	10		20		35	
	Ti	10		20		60	
	Ca	50		N/A		N/A	
	K	40		N/A		N/A	
	Cl	60	50*	80	65*	75	65*
	S	70	55*	90	75*	125	90*
	P	250	200*	400	330*	300	230*
	Si	N/A	N/A*	N/A	N/A*	N/A	N/A*
	Al	500	220*	1000	500*	2500	1000*
	Mg	3500	750*	6000	1500*	6500	2000*

Element list shown is not exhaustive. For limits of detection for elements not shown, please contact a Thermo Fisher Scientific office or your local representative.

*LODs displayed with the use of helium.

Limits of detection (LODs) are dependent on the following factors:

- Testing time
- Interferences/matrix
- Level of statistical confidence

LODs are calculated as three standard deviations (99.7% confidence interval) for each element, using 60-second analysis times per filter.

Please Note:

Ongoing research and advancements in our Niton XL3t GOLDD+ Series analyzers will lead to continual improvement in many of the values detailed in this chart. Contact a Thermo Fisher Scientific office or your local representative for the latest performance specifications.


Actual analysis time is based on your requirements, and, in most cases, shorter times will give you the detection limits you require. For example, if analysis time was reduced from 60 seconds/filter to 15 seconds/filter, then the detection limits obtained would be twice the values shown in the chart. Similarly, increasing the analysis time will reduce the detection limits by the square root of the increased time.

A/S = Application-specific
N/A = Not applicable

1. Definition and Procedure for the Determination of the Method of Detection Limit, 40 CFR, Part 136, Appendix B. Revision 1.11. U.S. Environmental Protection Agency. U.S. Government Printing Office: Washington, DC, 1995.

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BOARD AGENDA ITEM

Date: January 17, 2025
Submitted by: Mike Giacomini, Acting Vice President of Administrative Services
Area Administrator: Leslie Minor, Ph.D., Acting Superintendent/President 
Subject: Request for Ratification

Board Meeting Date: February 12, 2025

Title of Board Item:

Contract for Professional Services with Education Support Services Group, LLC

Background:

Taft College has contracted with Education Support Services Group, LLC, for consulting services that include executive coaching, operational assistance to the Acting Superintendent/President of Taft College, and support/assistance with the Superintendent/President search. The current contract commenced January 9, 2025, and will expire June 30, 2025. It is my recommendation that the District approve the contract with Education Support Services, LLC.

Terms (if applicable):

January 9, 2025 through June 30, 2025

Expense (if applicable):

\$225.00 per hour

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid from the Administrative Services budget as a general fund expenditure.

Approved: 
Leslie Minor, Ph.D., Acting Superintendent/President

THIS CONSULTANT AGREEMENT ("Agreement") between Taft College (Client) and Education Support Services Group, LLC (Consultant) is entered into as of January 9, 2025. The Parties hereby agree as follows:

1. **Performance of Services.** The Client and Contractor herein establish an engagement to provide the consulting services set forth in Appendix A. Commencing on or about January 9, 2025, the Consultant agrees to devote such time and efforts to the performance of the Services as is necessary so that the Services are fully and satisfactorily performed by June 30, 2025.
2. **Payment Terms.** The Client agrees to pay the Consultant an hourly rate of **Two hundred twenty-five dollars (\$225/hour)** for services provided. Consultant shall not be reimbursed for any expenses incurred unless prior approval is received in writing by the Client. Billing will be processed through the Consultant's affiliate organization, Atkinson, Andelson, Loya, Ruud, & Romo (AALRR), with payment due within 15 days of receipt of invoice.
3. **Changes to Services.** If the Client requests minor changes to said Services and the Contractor accepts the request, Services shall be performed as modified. The compensation payable shall be adjusted upward or downward based on the change in Services. If the Client requests substantial changes to said Services, the Contractor shall advise the Client in writing of approval or disapproval of the request and, if not approved, the reasons for such disapproval.
4. **Hold Harmless:** The Contractor agrees to hold harmless and indemnify the Client, its officers, agents, and employees with respect to all damages, costs, expenses or claims, in law or in equity, arising or asserted because of injuries to or death of person or damage to, destruction, loss, or theft of property arising out of faulty performance of the services to be performed by Contractor hereunder.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and not an officer, agent, or employee of the Client organization. Either party may terminate this agreement by providing the other party with ten (10) days written notice. Upon such termination, fees will be determined on a pro rata basis. ESS Group LLC does not participate in a California public pension system and the Client understands that the work/services provided should not be considered creditable toward the STRS earnings limit as the work is not normally performed by current employees and requires less than 24 months (496 business days). REF. CA Education Code § 26135.7

IN WITNESS WHEREOF, the parties executed this Agreement as of the date above. **Contractor agrees that other terms and conditions listed in Appendix A are incorporated in and are a part of this Agreement.**

<p>Contractor: Education Support Services By: _____, Alan Rasmussen Managing Partner, Education Support Services Address: AALRR Cerritos Office 12800 Center Court Drive Suite 300 Cerritos, CA 90703 Email: arasmussen@aalrr.com Date: January 9, 2025</p>	<p>Client: Taft College By: _____ Title: Todd Hampton, Ed.D. Address: 29 Cougar Court Taft, California 93268 Telephone: (661) 763-7700 Email: thampton@taftcollege.edu Date: January 9, 2025</p>
--	---

APPENDIX A

DESCRIPTION OF SERVICES

Services To Be Rendered:

Human Resources Support, to include:

1. Executive Coaching
2. Operational Assistance to Acting Superintendent/President
3. Support/assist with Superintendent/President Search

Estimated Date Services to Commence:

January 9, 2025

Estimated Date of Completion of Services:

June 30, 2025 (renewable by mutual written agreement).

Client Contact:

Name: Leslie Minor, Ph.D.
Telephone No. (office): (6 6 1) 7 6 3 -7710
Email Address: lminor@taftcollege.edu

Consultant Contact:

Name: Edward Knudson
Telephone No: (661) 338-8279

Email Address: Edward.Knudson@aalrr.com

Date: January 14, 2025
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Leslie Minor, Acting Superintendent/President
Subject: Request for Approval

Board Meeting Date: February 12, 2025

Title of Board Item:
Request for Approval: Maxient- Service Agreement

Background:

Maxient is case management software widely used in higher education to handle student-related cases such as academic dishonesty, student conduct, Title IX, and behavioral concerns. It centralizes incident reports and student interactions across departments, improving communication, identifying students in need of support, and ensuring timely interventions.

The software's granular permissions safeguard sensitive information, ensuring only authorized access, while also supporting threat assessment and behavioral intervention by compiling comprehensive student records. Implementing Maxient will enhance case management efficiency, promote student well-being, and uphold institutional compliance and integrity.

The attached agreement outlines the setup fee, reoccurring yearly fees, and deliverables.

Terms (if applicable):

Yearly for 5 years

Expense (if applicable):

\$5,000 One-time Setup Fee

\$5,000 Annual Service Fee

Fiscal Impact Including Source of Funds (if applicable):

All funds are included in budget for 2024-25 fiscal year.

Approved: 

Dr. Leslie Minor, Acting Superintendent/President



INSTRUCTIONS FOR CONTRACT REVIEW

Attached to these instructions is Maxient's standard service agreement reflecting your institution's price, term, and preferences (indicated in the box at the top of the first page). Maxient is prepared to sign this agreement in its present form, but is also receptive to proposed revisions by your institution, should such changes be desired, necessary, and agreeable to by Maxient.

IF YOU ARE READY TO SIGN

If your institution is prepared to agree to the terms as written, please sign, scan, and email a complete and unmodified copy of this agreement to your institution's point of contact at Maxient. Please ensure that the scan is clean and readable, and if it would be preferable to sign digitally, a copy of this agreement can be provided in PDF format upon request. Maxient will return a fully executed copy to you by email shortly thereafter. If physical copies are required by your institution for its records, you may also mail two printed and signed unmodified copies of this service agreement to the following address: Maxient LLC, P.O. Box 7224, Charlottesville, VA 22906. Maxient will promptly sign both copies and return one by mail to your institution. **Any modification to the agreement not made in accordance with the instructions below may result in a rejection of the agreement by Maxient.**

IF YOU NEED TO MAKE SOME CHANGES

If your institution wishes to negotiate (i.e. revise or change) any of the agreement's terms, Maxient requires that the process be in accordance with the following rules:

- 1.) This instruction sheet must accompany the service agreement anytime it is passed along to any of your institution's employees or agents for their review.
- 2.) Changes should be proposed by striking and/or inserting language on this copy as needed to effectuate the proposed change. Please do not attach any addendums or appendices, unless such attachments relate to matters not otherwise covered or easily added into the service agreement and are incorporated by reference into the body of the service agreement.
- 3.) **ANY and ALL changes to the service agreement MUST be made using the "Track Changes" feature in Microsoft Word.** If multiple persons at your institution are reviewing the service agreement and proposing changes, it is the responsibility of your institution to agree on one clear set of proposed changes.
- 4.) Once all changes are proposed in accordance with Rules 2 and 3, the document should be saved as a Microsoft Word document, with a new file name indicative of its post-review status, and transmitted electronically to your institution's point of contact at Maxient.

Provided that your institution's revisions have been proposed as required and are agreeable to by Maxient, the changes will be incorporated into a final draft service agreement, which will be returned to your institution for signature. If any of the revisions require further negotiation, the appropriate person or office* at your institution will be contacted by Maxient's counsel.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Adam Hark, Esq.

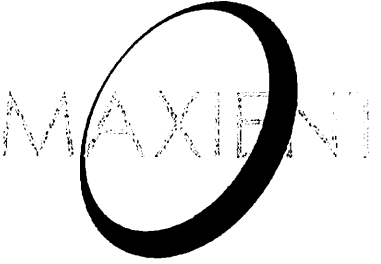
Counsel

Maxient LLC

(434) 227-4747

adam.hark@maxient.com

* If your institution is represented by counsel, Maxient's counsel will only negotiate the terms of the service agreement with your institution's counsel, or persons explicitly authorized by your institution's counsel to carry on the negotiations.

 <p>Service Agreement</p>	Customer:	Taft College 29 Cougar Court Taft, CA 93268	
	Initial Term:	Sixty (60) Months	
	Service Start Date:	January 1, 2025	
	Legacy Data Migration?:	NO	
	Maxient Network:	Customer opts IN to the Maxient Network	
	Fees:	\$5,000.00	ANNUAL SERVICE FEE
	\$5,000.00	SETUP FEE	
Payment Plan:	\$10,000.00	DUE BY JANUARY 1, 2025	
	\$5,000.00	DUE BY JANUARY 1, 2026	
	\$5,000.00	DUE BY JANUARY 1, 2027	
	\$5,000.00	DUE BY JANUARY 1, 2028	
	\$5,000.00	DUE BY JANUARY 1, 2029	

In this Service Agreement (the “Agreement”) dated effective upon execution by both parties, Customer refers to the organization named above and “Maxient” refers to Maxient LLC, P.O. Box 7224, Charlottesville, VA 22906. Maxient offers software provided under the Software-as-a-Service (SaaS) model, on a fully hosted basis to assist in the tracking and management of student conduct concerns and judicial affairs. Customer agrees to contract for use of the software, subject to the terms of this Agreement. In consideration of the mutual rights and obligations in this Agreement and intending to be legally bound, the parties agree as follows:

1) SERVICES.

Customer contracts with Maxient to perform the services described in the subparagraphs of this paragraph (“the Services”). Customer authorizes Maxient to provide the Services and agrees to pay the associated fees.

a) Service. Maxient will establish and maintain an Internet based system (commonly referred to as the “Maxient Conduct Manager”, “Conduct Manager”, or the “Maxient System”) for managing student conduct records. Customer retains sole ownership and remains the custodian of all institutional records stored in the Maxient System. Maxient will provide and maintain the systems established to provide this service, including maintenance of all computer hardware and software. Pending implementation, as described in subparagraph (1)(g), *infra*, the system shall provide the following functions: (i) allow Customer to create and maintain case files regarding conduct incidents; (ii) allow Customer to generate necessary documentation and correspondence related to conduct cases; (iii) allow Customer to generate statistical summaries derived from the Customer’s information in the database; (iv) allow Customer to draw pre-defined demographic data from the Customer’s student information system into the Maxient System where technically feasible when creating a new case; (v) allow Customer’s staff to access the Maxient System electronically via a tiered permissions system with local access controlled and granted by the Customer; and (vi) allow Customer to opt-in to exchange information electronically with other institutions who are part of the Maxient Network.

b) Maxient Network. With the service described above the Customer and Customer’s records may become part of the Maxient Network, subject to Customer’s consent as indicated at the beginning of this Agreement, *supra*. All institutions utilizing the Maxient System may become part of the Network and are subsequently able to “opt-in” to perform inter-institutional sharing of records on a need-to-know basis consistent with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). Searches within the Maxient Network are audited and require that the requesting institution provide both (i) information specific to the student they are searching, and (ii) a specific reason for the search that falls within the need-to-know requirements set forth in FERPA and other applicable laws and regulations. A search by a member institution returns only the existence or absence of a potential record for that student at a particular school. The decision to release additional information rests with the record holder, thereby preserving institutional control over all records. This subparagraph and any references to the Maxient Network within this Agreement are void if Customer explicitly “opts out” of the Maxient Network, which is indicated at the beginning of this Agreement, *supra*.

c) Technical Support. Customer will receive ongoing reviews of their Maxient System, updates to support changes to the System, and troubleshooting of errors for no additional charge. Maxient will provide direct electronic mail and online technical support for all system users, and additional telephone support for up to three (3) administrative-level users as specified within the System by Customer. Additionally, a 24-hour, 7-day a week telephone number will be available for reporting of emergency situations.

d) Training. Maxient shall provide a one-time, initial, comprehensive, live training in the use and maintenance of the Maxient System for Customer's staff that will utilize the Maxient System. The training will be conducted in two portions: (i) an on-site portion at Customer's location for one half day (approximately four (4) hours) on a date and time mutually agreed upon by Maxient and Customer and confirmed in writing, for which electronic correspondence shall qualify as sufficient writing; and (ii) an additional session, conducted remotely and for approximately two (2) hours, to follow the on-site portion of the training by no more than five (5) business days (unless otherwise mutually agreed upon by Maxient and Customer), with a more narrow focus on the management and administration of the Maxient System, and accordingly intended for a more limited audience of Customer's choosing. Customer represents that any of its staff attending the additional session (clause (ii) of the previous sentence) will have also attended the on-site portion (clause (i) of the previous sentence), unless otherwise waived in advance by Maxient. Customer acknowledges that a training may not be scheduled during the month of December, unless otherwise waived by Maxient. Customer shall provide Maxient with a list of attendees ("the Attendee List") not later than ten (10) days prior to the start of the scheduled training. Maxient shall be responsible for determining the agenda and order of specific topics to be covered during the training. Customer agrees to secure and provide a physical space at its location sufficient for and conducive to conducting the on-site portion of the training, which shall include no less than (i) enough space for all individuals named on the Attendee List and five (5) additional individuals without violating any applicable fire codes; and (ii) both an Internet-connected computer with a screen that is reasonably visible to all individuals in the space, and Internet-connected computers, laptops, tablets, or other devices in sufficient enough number to ensure that each attendee will have hands-on access throughout the session (or the reasonable opportunity, connectivity and direction to bring their own devices). Customer represents that its staff will comply with the reasonable requests of Maxient's staff conducting all portions of the training in order to facilitate a productive session, including but not limited to requests to silence or refrain from the use of cellular phones or other potentially distracting devices; and Customer further represents that its staff shall behave in a manner which at a minimum is consistent with Customer's expectations for its own students during classroom attendance. Customer shall make reasonable efforts to inform Maxient's staff in advance of the training of any local or institutional directives or other requirements related to public health (e.g., mandatory mask wearing, social distancing protocols, etc.) expected to be in effect at the time of the on-site portion of the training; and provided it is so informed, Maxient agrees to comply. Customer acknowledges that Maxient's ability to schedule, as well as conduct the on-site training is contingent upon Customer furnishing Maxient with Customer's completed Startup Materials, as defined and further described in subparagraph (1)(g), *infra*. Except as otherwise provided in paragraph (1)(k), *infra*, once the date and time of the training are confirmed, any changes to that appointment caused by Customer, including but not limited to a request to reschedule, non-compliance with the provisions of subparagraph (1)(g) of this Agreement, or failure to provide Maxient with the Attendee List by the date required by this subparagraph, may, in Maxient's sole discretion, result in the rescheduling of the training and necessitate Customer reimbursing Maxient for all non-refundable travel expenses already incurred; in which event Maxient shall promptly provide to Customer an invoice detailing said expenses and which Customer agrees to pay without undue delay. Other than any additional fees that may be assessed per the terms of this subparagraph, all costs of the training, including travel, meals, and printed materials, are included in the Setup Fee specified at the beginning of this Agreement, *supra*. Customer acknowledges that the Setup Fee, including any portion thereof related to training, is non-refundable.

e) Backup. Data stored in Customer's Maxient System will be backed up and encrypted nightly. This encrypted backup will then be transmitted over a secure channel to a geographically separate server for storage. Backups will be retained on a rolling approximate thirty (30) day cycle. Maxient warrants that both its primary and backup servers upon which Customer's data is stored are and will continue to be located in the United States.

f) Data Migration. If data migration is requested at the beginning of this Agreement, *supra*, Customer will be responsible for providing Maxient the existing data as an electronic export that conforms to Maxient's migration template specifications. Customer acknowledges that Maxient cannot directly access or be sufficiently familiar with Customer's existing records management system(s), and therefore, it is Customer's sole responsibility to undertake the work required to extract the data in conformance with Maxient's migration template. Pending Customer's successful completion of its obligations under this subparagraph, Maxient shall provide Customer with said migration template at the same time as Customer's Startup Materials, as described in paragraph (1)(g), *infra*. Upon Maxient's determination that the extracted data is in conformance with Maxient's migration template, Maxient will ask Customer to confirm that the extracted data reflects the complete and final body of legacy data to be migrated into Customer's Maxient system. Customer acknowledges that the portion of the Services under this subparagraph is one-time only, that Maxient has no obligation to perform any additional services related to the migration of legacy data beyond that which Customer has confirmed as complete and final; and Customer further acknowledges that making such confirmation is a material obligation under this subparagraph. Pending Customer's successful completion of its obligations under this subparagraph, Maxient will create customized data import routines for Customer's legacy data, thereby allowing those records to be accessible and manageable from within the Maxient System no later than eight (8) weeks following said completion. Unless otherwise waived in writing by Maxient, Customer's failure to successfully complete its obligations under this subparagraph within one (1) calendar year following the date of conclusion of the implementation process, as described in paragraph (1)(g), *infra*, shall absolve Maxient of any further obligation under this subparagraph. All fees associated with the migration of legacy data, if applicable, are included in the Setup Fee specified at the beginning of this Agreement, *supra*, and are non-refundable.

g) Implementation. The implementation process will consist of Maxient's customization of its software to fit the specific needs of Customer, beginning with the mutual execution of this Agreement and concluding upon the performance of Customer's training (described in paragraph (1)(d), *supra*). Customer is obligated to provide Maxient with all information necessary for the integration of its specifications into the software, which Maxient will solicit from Customer through an informational package and questionnaire ("the Startup Materials", also sometimes referred to informally as "the Startup Packet") provided to Customer during or immediately following an initial telephone conference to discuss and plan the details of the process ("the Kickoff Call"). Maxient will contact Customer to schedule the Kickoff Call promptly upon execution of this Agreement, and Customer acknowledges that any delay in responding to this contact and scheduling the Kickoff Call will result in a delayed implementation. Customer agrees to provide accurate and complete responses to the Startup Materials, including any follow up questions posed by Maxient in order to fully understand Customer's initial responses; and that Customer's Startup Materials are incomplete, *per se*, until such conditions are fulfilled. Regarding the ability to facilitate the flow of data between Customer's student information system and Customer's Maxient system in furtherance of the functionality described in clause (iv) of paragraph (1)(a), *supra*, the Startup Materials provided by Maxient to Customer shall include the data feed format and specifications to be used. Per paragraph (1)(j), *infra*, it is Customer's sole responsibility to undertake the programming work required to provide the data feeds in Maxient's specified format. Within seven (7) days following Maxient's receipt of Customer's completed Startup Materials, Maxient shall provide Customer with (i) available dates upon which Customer's training may be scheduled, which if chosen would ensure completion of the implementation process by no later than eight (8) weeks following Maxient's receipt of Customer's completed Startup Materials; and (ii) a reasonable timeframe within which Customer must select among the dates offered under clause (i) before Maxient can no longer guarantee those dates as available to Customer. Notwithstanding the foregoing, Customer acknowledges that a training may not be scheduled to occur during the month of December (unless otherwise waived by Maxient) and that any resulting delay shall not constitute a breach of the aforementioned implementation completion deadline. Customer further acknowledges that failure to confirm one of the available dates offered within the timeframe specified by Maxient may result in a delay to scheduling Customer's training beyond eight (8) weeks following Customer's completion of its Startup Materials. Customer understands that the Services, particularly those outlined in paragraphs (1)(a) and (1)(d), *supra*, can only be provided in full upon successful completion of the implementation. All costs associated with implementation are included in the Setup Fee specified at the beginning of this Agreement, *supra*, and are non-refundable.

h) Termination of Services. Not later than thirty (30) days following termination of services, student records data from Customer's current Maxient System will be made available to the Customer in a delimited flat-file format along with all associated documents generated in the system and any other objects uploaded, to be transferred via secure file transfer protocol (FTP), or by such other means as Maxient and Customer may mutually agree. Upon (i) confirmation by Customer of receipt of the data, (ii) notice from Customer that no transfer of data is requested, or (iii) the passage of sixty (60) days following the date upon which services were terminated, whichever is first, the site of Customer's previous data on the Maxient System will be overwritten and rendered unrecoverable using the most current accepted industry standard practices for doing so, and none of Customer's records or confidential information will be retained by Maxient. Customer shall immediately return to Maxient all documentation and confidential materials provided under this Agreement and certify that no copies of said materials have been retained.

i) Fees. All fees, their amounts, and the dates upon which they are due to Maxient by Customer are listed at the beginning of this Agreement, *supra*. Maxient shall provide Customer with an invoice for all payments due under this Agreement, and Customer shall pay to Maxient the amount invoiced within thirty (30) days of receipt of the invoice, or by the date the payment is due under this Agreement, whichever is later. Maxient reserves the right to assess and collect from Customer a late fee, not greater than one and one half percent (1.5%) of the amount due, compounded monthly during the period of time in which the payment remains due, for any amount not received by Maxient within thirty (30) days of the date due under this Agreement or as listed on any subsequent invoice provided by Maxient to Customer. Unless otherwise stated at the beginning of this Agreement, *supra*, the Annual Service Fee covering service for the first twelve (12) months of the Initial Term of this Agreement (as defined in paragraph 2, *infra*) is due by the Service Start Date listed at the beginning of this Agreement, *supra*. Subsequent Annual Service Fee payments will be due at the start of each subsequent 12-month period, unless otherwise stated at the beginning of this Agreement, *supra*. In the event that Customer, by institutional requirement, statute, regulation, policy, departmental procedure, or under any other similar justification causes Maxient to pay any processing fee, transaction fee, or otherwise remit or pay to Customer or any other party any portion of the fees established under this Agreement ("compulsory vendor transaction fee"), Maxient reserves the right to invoice Customer for such compulsory vendor transaction fee, which Customer agrees to pay to Maxient in full without contest or undue delay. At the conclusion of the Initial Term of this Agreement, if Services continue in accordance with paragraph (2)(a), *infra*, Maxient reserves the right to increase an Annual Service Fee in subsequent terms by no greater than eight percent (8%) over the Annual Service Fee paid during the prior term, provided that Maxient notify Customer in writing of any change to the Annual Service Fee amount with not less than sixty (60) days' notice prior to the date on which such Annual Service Fee will be due under this Agreement.

j) Data Feeds. The parties acknowledge that properly working data feeds from Customer's student information system are essential to the portion of Services described in clause (iv) of paragraph (1)(a), *supra*, and that the absence of such would significantly hinder the practical functionality of the system, which may result in inconvenience to Customer and unfair reputational damage to Maxient. Customer acknowledges that Maxient cannot directly access or be sufficiently familiar with Customer's information system(s) or

storage of the requisite data, and therefore, it is Customer's sole responsibility to undertake the programming work required to establish and maintain the data feeds in Maxient's specified format. Any failure or refusal on Customer's part to establish or maintain such data feeds may, in Maxient's sole discretion, constitute a material breach of this Agreement.

k) Special Considerations for Training and Implementation During a Disruption Event. In the event of a force majeure event, including but not limited to a public health crisis (e.g., epidemic, pandemic), or other external force that renders the performance of the on-site portion of Customer's training, as described in paragraph (1)(d), *supra*, impossible or impractical (e.g., closure of campus, limitation on in-person gatherings to a number lower than the total of anticipated attendees, significant hindrance to the use of transportation systems, etc.; hereinafter "Disruption Event"), Customer may initiate the cancellation or delay, but not both, of the on-site portion of the training and (i) if cancelled, replace the on-site portion of the training entirely with a live training provided remotely by Maxient staff through the Internet, which shall be conducted over the course of two separate, approximately two (2) hour sessions that must be scheduled to occur on consecutive business days (unless otherwise waived by Maxient); or (ii) if delayed, wait to reschedule the on-site portion of the training, and thus delay the completion of the Implementation process (i.e., access to a live, working system), as laid out in paragraph (1)(g), *supra*, until such time as the Disruption Event has concluded or otherwise ceased to effectively prevent the on-site portion of Customer's training from taking place, in which case Customer waives any claim of breach with regard to the implementation completion deadline established in paragraph (1)(g), *supra*. Moreover, if Maxient perceives significant risk to the health and wellbeing of its staff or others by sending its staff to Customer's location and/or conducting the on-site portion of the training, Maxient may in its sole discretion elect to initiate the cancellation or delay of the on-site portion of Customer's training, without being in breach of any provision of this Agreement, in which case Customer shall still choose between the aforementioned options laid out in this paragraph as though Customer had initiated the cancellation or delay. No exercise of any provision of this subparagraph shall alter the fees, term, or payment plan established in the top box of this Agreement, *supra*.

2) TERM OF AGREEMENT.

a) Term. This Agreement shall be binding upon execution of both parties and extend for the Initial Term from the Service Start Date, both of which are defined at the beginning of this Agreement, *supra*. Continuation of the Services shall occur in successive twelve (12) month terms, each such term constituting a new and separate agreement with identical contractual terms to those in this Agreement, beginning on the date immediately following the conclusion of the Initial Term ("the Subsequent Term Date") and on that same calendar date in each subsequent year. Continuation of the Services may be prevented through a timely termination of this Agreement, which requires a minimum thirty (30) days written notice by the cancelling party to the other party, and will effectively terminate Services on the Subsequent Term Date that most nearly follows by thirty (30) or more days the date of the written notice of timely termination. Nothing in this paragraph shall be construed to prevent the parties from replacing this Agreement's contractual terms with new contractual terms at the conclusion of the Initial Term or any subsequent term thereafter.

b) Material Breach. Each party reserves the right to cancel this Agreement in the event that the other party materially breaches this Agreement, provided that the non-breaching party provide the other party with written notice of the non-breaching party's intent to cancel and that the other party is unable to cure the material breach within thirty (30) days of receipt of the non-breaching party's written notice. In the event of a material breach by Maxient, Customer shall be entitled to a refund of all annual service fees paid, prorated from the date of termination. In the event of a material breach by Customer, Maxient shall be entitled to full payment of all fees due under this Agreement, regardless of the extent of Maxient's performance, provided that Maxient had performed up to thirty (30) days following Customer's received notice of Customer's material breach. The parties agree that no remedies prescribed by this subparagraph are intended to be exclusive or otherwise limiting of other remedies available under law, equity, or this Agreement.

3) GENERAL PROVISIONS.

a) Confidential Information. "Confidential Information" means any proprietary or confidential information as such terms are most broadly defined under applicable law; including Customer's non-public institutional information, student, and personnel data; Maxient's screens, documentation, forms, technical specifications, system security information, software, methods, and customer lists; and, to the extent allowed by law, the terms of this Agreement. Each party agrees that it (i) will not copy or use any of the other party's Confidential Information in any way, except as permitted by this Agreement or as required to achieve the purposes of this Agreement, (ii) will not disclose any of the other party's Confidential Information to any third party, except as required by law or to its attorneys and accountants as reasonably necessary, and (iii) will protect the other party's Confidential Information reasonably and with due care. Information is not Confidential Information if a party can clearly show that it (i) became known to the receiving party prior to receipt from the disclosing party, (ii) has become publicly known, except through breach of this Agreement, or (iii) is independently developed without reference to Confidential Information. Customer further acknowledges that knowingly or negligently sharing Confidential Information or access to the Maxient System with any person or entity that Customer knows or reasonably should know to be a business competitor of Maxient constitutes an act of bad faith and wanton breach of this Agreement. Except as otherwise expressly prohibited by law, either party ("the receiving party") will (i) immediately notify the other party of any subpoenas, warrants, or other legal orders, demands or requests received by the receiving party seeking the other party's Confidential Information; (ii) consult with the other party regarding its response; (iii) cooperate with the other party's requests in connection with

efforts by the other party to intervene and quash or modify the legal order, demand or request; and (iv) upon the other party's request, provide the other party with a copy of its response.

b) FERPA Compliance and Data Breach Protocol. Maxient agrees to abide by the limitations on re-disclosure of personally identifiable information from education records set forth in The Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99). Maxient shall not use or disclose confidential information received from or on behalf of Customer (or its students) except as permitted or required by this Agreement, as required by law, or as otherwise authorized in writing by Customer. Maxient agrees not to use Confidential Information for any purpose other than the purpose for which the disclosure was made. Upon termination, cancellation, expiration or other conclusion of the Agreement, Maxient shall return or destroy any and all of Customer's Confidential Information in Maxient's possession in accordance with paragraph (1)(h), *supra*. Maxient shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all electronically maintained or transmitted Confidential Information received from, or on behalf of Customer or its students. These measures will be extended by contract to all subcontractors used by Maxient. Maxient shall, within one day of discovery, report to Customer any use or disclosure of Customer's Confidential Information not authorized by this Agreement or in writing by Customer. Following this report, Maxient will conduct a timely and thorough investigation in an attempt to identify: (i) the nature of the unauthorized use or disclosure, (ii) the data used or disclosed, and (iii) who made the unauthorized use or received the unauthorized disclosure. At the conclusion of this investigation, Maxient will furnish a confidential written report to Customer indicating the results of the investigation, what Maxient has done or shall do to mitigate any deleterious effect of the unauthorized use or disclosure, and what corrective action Maxient has taken or shall take to prevent future similar unauthorized use or disclosure.

c) Intellectual Property. Except as otherwise provided herein, Maxient has all right, title, and interest to all types of intellectual property, including but not limited to new forms and form modifications, software, trademarks, and other inventions or technical knowledge protected under patent, copyright, or trade secret law ("Intellectual Property"), conceived, discovered, or developed, in whole or in part, by Maxient in the performance of this Agreement. Maxient warrants that Maxient is the sole owner and author of said Intellectual Property and Customer agrees that any attempt to reproduce, redistribute, or claim authorship of Maxient's Intellectual Property is in violation of this Agreement. Customer further assumes liability for any costs or legal fees arising out of a meritorious claim by Maxient against Customer, its agents or assigns, to assert Maxient's authorship under applicable law.

d) Limited License. Subject to the terms of this Agreement, Maxient grants Customer a limited, non-exclusive, nontransferable license to use Maxient's relevant Intellectual Property during the term of this Agreement solely for Customer's own internal purposes. Customer shall not sell, market, rent, or re-license any aspect of the Intellectual Property. Customer obtains no ownership rights or any other rights in the Intellectual Property, other than those specified herein. Customer grants Maxient a license to use Customer's non-confidential, non-personally identifiable information (e.g., statistical information) on a consolidated basis as part of Maxient's overall statistics for marketing and/or analytical purposes. Additionally, Customer's records may be used to the extent necessary for inclusion in the Maxient Network (described in subparagraph (1)(b), *supra*).

e) Transferability. Neither party may transfer, assign, or otherwise dispose of this Agreement, or any of its rights or obligations hereunder, without the prior written consent of the other party.

f) Independent Contractor. The relationship of Maxient and Customer established by this Agreement is that of independent contractor, and nothing contained in this Agreement shall be construed to (i) give either party the power to direct or control the day-to-day activities of the other, (ii) establish the parties as partners, franchisee-franchisor, co-owners or otherwise as participants in a joint or common undertaking, or (iii) otherwise give rise to fiduciary obligations between the parties.

g) Force Majeure. Except for payment of fees, non-performance by either party will be excused to the extent that performance is rendered impossible by strike, fire, flood, governmental acts or restrictions, failure of suppliers, or any other reason where failure to perform is beyond the control and not caused by the negligence of the non-performing party.

h) Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes all previous agreements or representations, oral or written. In the event that, for any reason, any clause or provision of this Agreement is held or declared to be invalid, illegal, or unenforceable, such holding or declaration shall not in any way affect the reliability or enforceability of any other clause or provision of this Agreement. Failure on the part of either party to enforce any provision of this Agreement shall not constitute a waiver of that party's right to subsequently enforce the same. Except as otherwise provided herein, this Agreement may not be modified except in writing signed by an authorized representative of each party. Any terms and conditions that are typed, printed or otherwise included in any invoice, purchase order, or other document rendered pursuant to this Agreement shall be deemed to be solely for the convenience of the parties. No such term or condition shall be binding upon either party, and no action by a party (including, without limitation, the payment or acceptance of any such invoice in whole or in part) shall be construed as binding with respect to any such term or condition, unless the specific term or condition has been previously expressly agreed to by Maxient and Customer in writing. No "shrink-wrap," or "click-through" terms and conditions, or reference to terms and conditions set out at a URL not set out in full and attached to this Agreement will be effective, regardless of when opened or clicked, or when or where

referenced. Both parties acknowledge having read the terms and conditions set forth in this Agreement and all attachments hereto, understand all terms and conditions, and agree to be bound thereby. The titles of paragraphs and subparagraphs are for convenience only and are not to be used in construing any term herein. The parties agree that should any action be brought under law arising out of the terms of this Agreement, they shall bring such action in a court that lawfully exercises jurisdiction over Maxient's principal place of business at the time such action is commenced.

i) Security Documentation. Upon Customer's reasonable request, Maxient shall provide access to documentation of Maxient's data security plans and practices relevant to the Services under this Agreement, including but not limited to a Service Organization Control (SOC) Report covering its hosted infrastructure. Customer agrees that all such documentation is Confidential Information, as defined in paragraph (3)(a), *supra*, and Customer further agrees not to disclose such documentation or any of its content without the express written permission of Maxient.

4) WARRANTIES, RESPONSIBILITIES, AND LIMITATIONS.

a) Limited Warranty. Maxient warrants that (i) Maxient solely possesses all rights and title to the Intellectual Property utilized in the provision of the Services, excluding any open source computer code or other technology in the public domain; (ii) Maxient will not share any records processed and stored by the Customer within Maxient's system with any other person or entity (with the exception of the methods set forth, *supra*, regarding the Maxient Network); and (iii) Maxient will use commercially reasonable efforts or better, and adhere to or exceed the standards of the industry of higher education student conduct record management in fulfilling its obligations under this Agreement. Maxient does not warrant that the Services are or will be error free. Maxient further does not warrant that its electronic files containing information pertaining to Customer and/or Customer's students are not susceptible to intrusion, attack, or computer virus infection, but given the confidential nature of much of this data, Maxient will use commercially reasonable efforts to safeguard the security of this data. EXCEPT FOR THE LIMITED WARRANTY DESCRIBED IN THIS SECTION AND TO THE EXTENT ALLOWED BY APPLICABLE LAW, MAXIENT MAKES NO OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, AND EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SATISFACTORY QUALITY OR ARISING FROM A COURSE OF DEALING, USAGE OR TRADE PRACTICE.

b) Immediate Remedies. For any breach of the warranties set forth above, Customer's immediate remedy shall be correction of the errors that cause the breach. Nothing in this subparagraph shall be construed to limit the remedies available to either party under law, equity, or this Agreement.

c) Customer's Responsibility. Customer is solely responsible for determining the scope and extent of its utilization of the Services provided by Maxient, and Customer is entirely responsible for reviewing the Services provided by Maxient on Customer's behalf to ensure compliance with Customer's procedures. Maxient carries out procedures specified solely by Customer, and Maxient expressly denies all liability arising from Customer's procedures including, but not limited to, Customer's adjudication methods. Maxient makes no attempt to determine or advise as to whether the Customer's procedures comply with any statutory or regulatory requirements. To the extent, however, that Customer's procedures or criteria clearly violate any of these laws, Maxient reserves the right to refuse to implement such procedures or criteria. To the extent permitted by applicable law, Customer will be responsible for its employees' negligence, Maxient's implementation of Customer's procedures in accordance with this Agreement, the violation by Customer's procedures of any applicable statutory or regulatory requirements, or a claim by any third party, including but not limited to Customer's students or employees, arising from Customer's procedures or the acts or omissions of Customer's employees or agents.

d) Maxient's Limited Liability. Customer agrees that regardless of the form of any claim Customer may have under this Agreement or otherwise, Maxient's liability for damages to Customer will not exceed the coverage provided by Maxient's General Liability and Errors and Omissions insurance policies at the time of the claim. Maxient warrants that it will maintain said insurance for the purpose of providing coverage for damages attributable to its failure to abide by the provisions of this Agreement, in an amount not less than ten (10) times the Annual Service Fee paid by Customer under this Agreement for the twelve (12) months immediately preceding the date on which the claim arose. Maxient shall provide proof of such coverage upon Customer's reasonable request. Maxient will not be liable for damages arising from any breach, unauthorized access, misuse of, or intrusion into Customer's data residing on Maxient's equipment, unless Maxient is solely responsible for said breach, unauthorized access, misuse, or intrusion. MAXIENT WILL NOT BE LIABLE OR RESPONSIBLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, EXEMPLARY, PUNITIVE, OR CONSEQUENTIAL DAMAGES, SUCH AS, BUT NOT LIMITED TO, LOSS OF PROFITS RESULTING FROM THE USE OF THE SERVICES, OR ARISING OUT OF ANY BREACH OF THIS AGREEMENT OR THE LIMITED WARRANTY, EVEN IF MAXIENT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

The individuals signing below hereby represent in doing so that they possess the authority to contractually bind the respective parties on whose behalf they affix their signature to this Agreement.

Authorized Customer Signature Date

Maxient Signature Date

Printed Name and Title

Printed Name and Title

Date: January 27, 2025

Submitted by: Susan Groveman, Executive Director of Marketing and Community Relations

Area Administrator: Dr. Leslie Minor, Acting Superintendent/President

Subject: Request for Approval

Board Meeting Date: February 12, 2025

Title of Board Item:

Siteimprove Software Subscription Renewal

Background:

The attached agreement is for the subscription renewal of Siteimprove, software currently in use by the ITS team for purposes of website accessibility, including checking .pdf documents, assuring quality and policy adherence, and boosting SEO and usability. The renewal also includes continued support services from Siteimprove.

Terms (if applicable):

March 19, 2025 – March 18, 2026

Expense (if applicable):

\$9,670.90

Fiscal Impact Including Source of Funds (if applicable):

Expense will be covered by District funds or grant funding when available.

Approved: 
Dr. Leslie Minor, Acting Superintendent/President

12000-115-5641-64900

PO066306

Handwritten signature and date: 1/20/25

PO REQUEST FORM

PO request number: S00004889-20250319

Siteimprove

Bill To

Taft College
Melissa Blanco
29 Cougar Ct
Taft
California 93268-2329
United States

Sold To

Taft College
Melissa Blanco
29 Cougar Ct
Taft
California 93268-2329
United States

TERMS AND CONDITIONS

Quote Number with T&C	72761	Period	Mar 19, 2025 - Mar 18, 2026
Billing Frequency	Annual	Payment Term	Net 30
Billing Method	Email		

PRODUCT DETAILS	Type	Quantity	Unit	Price Per Period
Accessibility	recurring	2,500.00	Pages	
PDF-check of documents	recurring	2,500.00	PDFs	
Quality Assurance & Policy	recurring	2,500.00	Pages	
SEO	recurring	2,500.00	Pages	
Usability	recurring	10.00	Usability Maps	
Premium Support	recurring	1.00	Each	
			Total Price Per Period	8,964.66 USD 706.24 USD 9,670.90 USD

The Total Price Per Period includes a renewal Price Increase of 3.00 %

Total subscription fee is exclusive of any applicable taxes.

DO NOT PAY. This is not an invoice

Siteimprove, Inc
5600 West 83rd Street
Suite 500
Bloomington
Minnesota 55437
United States
EIN : 203425009

BOARD AGENDA ITEM

Date: January 22, 2025

Submitted by: Brett Redd, Director, Information Technology

Area Administrator: Dr. Xiaohong Li, VP Information and Institutional Effectiveness *YL*

Subject: Request for Approval

Board Meeting Date:

February 12, 2025

Title of Board Item:

BIO-key International Inc.
Portal Guard Annual Renewal 2025-2026
Quote: 00000449

Background:

Single-Sign On (SSO) / Federated ID enabled software is a technology component that is required for membership into the California Community Colleges Online Education Initiative (OEI).

Terms (if applicable):


Contract Term: 04/27/2025 to 04/26/2026

Expense (if applicable):

Total cost of license renewal is \$8,000.00

Fiscal Impact Including Source of Funds (if applicable):

Included in the ITS budget.

Approved: 
Leslie Minor, Ph.D., Acting Superintendent/President



Quote / Sales Order

Quote Prepared by:
BIO-key International, Inc.
101 Crawfords Corner Road
Suite 4116
Holmdel, NJ 07733

Gwen Watkins

gwen.watkins@bio-key.com

Customer:
Taft College
29 Cougar Ct
Taft, California 93268
Authorized Signer:
Xiaohong Li

xiaohong.li@taftcollege.edu

Additional Contacts

IT Contact	Xiaohong Li	Delivery Contact	Mark Gibson
	xiaohong.li@taftcollege.edu		661 763-7737
			mgibson@taftcollege.edu

Quote Details

Quote Date	1/15/2025	Contract Term Start	4/27/2025
Quote Number	00000499	Term in Years	1.00
Payment Terms	Net 30	Contract Term End	4/26/2026

Product Code	Product Description	Quantity	Unit Price	Recurring Amount	Years	Extended Price
SW-PGOPCLRENEW	PortalGuard On-Premises Commercial License Renewal	1.00	\$8,000.00	\$8,000.00	1.00	\$8,000.00
Total						\$8,000.00
*Tax will be applied unless we receive a tax-exempt form						
Due Now (USD)						\$8,000.00

Terms

This Order is governed by the Master Subscription Agreement at <https://www.bio-key.com/policies-and-legal/msa/BIO-keyMSAv1.8.pdf> (the "Governing Contract"). If there is a conflict in the terms between the Governing Contract and this Order, then the terms in this Order will prevail.

Date: January 14, 2025
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Leslie Minor, Acting Superintendent/President
Subject: Request for Ratification

Board Meeting Date: February 12, 2025

Title of Board Item:

Request for Ratification: WESTEC - Active Shooter Training

Background:

The District would like to enter into agreement with WESTEC to provide Active Shooter Training to employees of the West Kern Community College District. This training is part of our ongoing commitment to ensuring the safety and security of our staff, students, and campus community.

The attached Training Services Agreement outlines the terms of the agreement.

Terms (if applicable):

NA

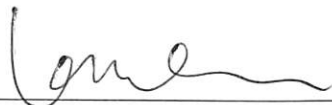
Expense (if applicable):

The total cost for this agreement is \$1,500.

Fiscal Impact Including Source of Funds (if applicable):

Included in the District 2024-25 budget.

Approved: _____



Dr. Leslie Minor, Acting Superintendent/President



EVENT CODE:

TRAINING SERVICES AGREEMENT


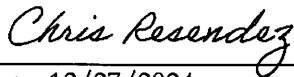
This agreement is between Westside Energy Services Training and Education Center, Inc. (WESTEC, a non-profit training cooperative) and Taft College

WESTEC agrees to provide the following services for CUSTOMER:

Course Title:	Location	Date/Time
Active Shooter	Taft College Cougar Room	01/10/2025-0800-1200

Service Terms:

- The fee for service(s) will be **\$1500.00 (FLAT FEE)**.
* Payment for services rendered is due and payable in full upon receipt within 15 days of completion of class. This is due to expenses incurred for specialty equipment that may be required.
- Additional Costs (mileage, meals, lodging, supplies, etc.):
EQUIPMENT REQUIRED WILL BE PROVIDED BY Taft College, (Cougar Room)
- CUSTOMER billing information:
Billing Address: 29 Cougar Ct. Taft CA 93269
CUSTOMER Phone#: 661-763-7700
- Upon signing this agreement, the CUSTOMER agrees to pay WESTEC a non-refundable cancellation fee of \$150.00. All invoices are due upon receipt.
- Cancellation notice must be received to WESTEC in writing or by fax (661-846-6959) at least 24 hours in advance of the event. If cancellation notice is not received by this deadline, the CUSTOMER agrees to pay the total fee for services outlined in this agreement.

CUSTOMER INFO:	WESTEC INFO:
Name and Title: Heather Del Rosario Vice President of Human Resources	Name and Title: Chris Resendez AOJ Training Manager
Signature: 	Signature: 
Date: 1/14/2025	Date: 12/27/2024

Thank you for choosing WESTEC!

Date: January 28, 2025

Submitted by: Brett Redd, Director, Information Technology 

Area Administrator: Dr. Xiaohong Li, VP of Information and Institutional Effectiveness 

Subject: Request for Approval

Board Meeting Date:

February 12, 2025

Title of Board Item:

Request for Approval of Change Order #1
Taft College RFP WKCCD 2425-111 Managed Print Services
Awarded to Jones-Walbaum Corporation

Background:

To meet the printing needs of the Taft College Bookstore/Print Shop, Change Order #1 has been submitted for Board approval. The Change Order consists of additional functions added to Canon imagePress Lite C265 Copier outlined on the attached document.

Terms (if applicable): _____

5-Year Lease Agreement

Expense (if applicable):

Original lease agreement amount: \$2,987.49 month
Change Order amount: Additional \$354.90 per month for a total of \$3,342.39 Plus Tax

Fiscal Impact Including Source of Funds (if applicable):

District General Fund

Approved:  _____

Leslie Minor, Ph.D., Acting Superintendent/President



CHANGE ORDER PROPOSAL

Project: Taft College RFP WKCCD 2425-111 Managed Print Services

Date: Tuesday, January 28, 2025

CHANGE ORDER REQUEST SCOPE DETAILS

CHANGE ORDER #1

DESCRIPTION

1. The Taft College Bookstore / Print Shop will require additional functions for the equipment, which was originally not included in RFP WKCCD 2425-111.

Additional Equipment Needed:

1	5594C005AA	Booklet Finisher-AG1 Set
1	5225C001AA	Booklet Trimmer-G1
1	3836C012AA	imagePRESS Server M20
1	7752A081AA	Fiery Impose and Compose 5 years term license
1	3243C001AA	Stack Bypass Tray-D1
1	1228C001AA	Long Sheet Feeding and Catch Tray-B1
1	5219C001AA	Long Sheet Catch Tray XL-B1

Additional cost: \$354.90 per month

Signature _____

Date: _____

Purchase Order Number _____

BOARD AGENDA ITEM

Date: January 17, 2025
Submitted by: Mike Giacomini, Acting Vice President of Administrative Services
Area Administrator: Leslie Minor, Ph.D., Acting Superintendent/President
Subject: Request for Approval



Board Meeting Date: February 12, 2025

Title of Board Item: Signatory Update with United Security Bank


Background:

The District cash accounts held at United Security Bank require signatures on file from the District Authorized Signatories. The attached Resolution gives the authorized individuals the right to act on behalf of the District within the limitations of the Resolution.

Terms (if applicable): Not applicable

Expense (if applicable): Not applicable

Fiscal Impact Including Source of Funds (if applicable): Not applicable

Approved: 
Leslie Minor, Ph.D., Acting Superintendent/President

DISTRICT AUTHORIZATION RESOLUTION

UNITED SECURITY BANK
523 CASCADE PL
TAFT, CA 93268

By: WEST KERN COMMUNITY COLLEGE DISTRICT
29 COUGAR COURT
TAFT, CA 93268

Referred to in this document as "Financial Institution"


Referred to in this document as "District"

I, Leslie Minor, Ph.D., certify that I am an authorized representative of the above named District, Federal Employer I.D. Number 95-2266481, engaged in business under the trade name of WEST KERN COMMUNITY COLLEGE DISTRICT and that the resolutions on this document are a correct copy of the resolutions that will be adopted at a meeting of the Board of Trustees of the District duly and properly called and to be held on February 12, 2025.

These resolutions will appear in the minutes of this meeting.

AGENTS: Any Agent listed below, subject to any written limitations, is authorized to exercise the powers for each District Account as indicated by the key below:

#1	WKCCD / Taft College Clearing Account	
#2	West Kern Community College District Grant Clearing Account	
#3	Revolving Fund #2	
#4	Taft College Memorial	
#5	Taft College Federal Financial Aid Clearing	
#6	TC State Financial Aid Clearing	
#7	Revolving Fund #1	

Name and Title or Position	Signature	Facsimile Signature (if used)
A. Leslie Minor, Acting Superintendent/President (1,2,3,4,5,6,7)	X	X
B. Mike Giacomini, Acting VP of Administrative Services, CFO (1,2,3,4,5,6,7)	X 	X
C. Nicholas Valsamides, Executive Director of Fiscal Services (1,2,3,4,5,6,7)	X	X
D. Leslie Minor, VP, Instruction (1,2,3,4,5,6,7)	X	X
E. Amber Garcia, Director, Financial Aid (5,6)	X	X
F. Jessica White, Cashier (1,2,3, 4,5,6,7)	X	X
G. Emmanuel Campos, Budget & Fiscal Analyst (1,2,3,4,5,6,7)	X	X
H. Sarah Criss, Executive Asst. to Superintendent/President (3)	X	X

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, F, G, and/or H	Description of Power	Indicate number of signatures required
A B C	(1) Exercise all of the powers listed in this resolution.	2
A B C D E H	(2) Open any deposit or share account(s) in the name of the District	2
	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	2
	(4) Borrow money on behalf and in the name of the District, sign, execute and deliver promissory notes or other evidences of indebtedness.	
	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the District as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice or protest and notice of non-payment.	
	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in the Financial Institution.	
EFG	(7) Other: QUERY ACCESS TO WEST KERN COMMUNITY COLLEGE DISTRICT ACCOUNTS	0
A B C	(8) Other: ACCOUNT CLOSURE	2

LIMITATIONS ON POWERS The following are the District's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes and prior resolution and modifications.

CERTIFICATION OF AUTHORITY

I further certify that the Board of Trustees of the District has, and at the time of adoption of this resolution will have, full power and lawful authority to adopt the resolution and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same.

In Witness Whereof, I have subscribed my name to this document as a representative of the District on February 12, 2025.

Authorized Signature

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

78072422	01/07/2025	A00344610Baker, Danielle N.	S0061457	11000		9526			1,138.86
78072423	01/07/2025	A00345062Bojorquez, Daisy A.	S0061472	11000		9526			28.00
78072424	01/07/2025	A00337136Camaddo, Christina M.	S0061465	11000		9526			234.60
78072425	01/07/2025	A00336412Chung, Ari	S0061466	11000		9526			246.56
78072426	01/07/2025	A00342528Cooper, Scott G.	S0061473	11000		9526			450.00
78072427	01/07/2025	A00326665Cruz Santiago, Fidel	S0061474	11000		9526			450.00
78072428	01/07/2025	A00336304Diaz Dominguez, Abraham	S0061467	11000		9526			2,500.00
78072429	01/07/2025	A00328149Elholm, Ava M.	S0061479	11000		9526			232.00
78072430	01/07/2025	A00336208Esparza-Escobedo, Emmanuel	S0061488	11000		9526			312.00
78072431	01/07/2025	A00347744Farrell, Kia L.	S0061453	11000		9526			460.00
78072432	01/07/2025	A00337531Garcia, Valery A.	S0061464	11000		9526			448.00
78072433	01/07/2025	A00331982Garven, Caleb J.	S0061470	11000		9526			680.00
78072434	01/07/2025	A00287216Garza, Sabrina A.	S0061452	11000		9526			498.00
78072435	01/07/2025	A00343927Gaspar, Juan O.	S0061475	11000		9526			36.00
78072436	01/07/2025	A00340549Gonzales, Kara J.	S0061460	11000		9526			332.56
78072437	01/07/2025	A00318506Gonzalez, Jayde R.	S0061486	11000		9526			728.00
78072438	01/07/2025	A00334630Krueger, Ivan E.	S0061469	11000		9526			2,977.28
78072439	01/07/2025	A00335784Lawson, James	S0061468	11000		9526			576.00
78072440	01/07/2025	A00345709Lorbiecki, Averie N.	S0061456	11000		9526			30.00
78072441	01/07/2025	A00340281Martinez, Dayana E.	S0061461	11000		9526			282.72
78072442	01/07/2025	A00336442Martinez, Mercedes	S0061489	11000		9526			692.00
78072443	01/07/2025	A00306588Martinez, Selina M.	S0061451	11000		9526			154.40
78072444	01/07/2025	A00325717Martinez Conejo, Yohana C.	S0061476	11000		9526			274.00
78072445	01/07/2025	A00275173Mesa, Sabrina	S0061455	11000		9526			351.90
78072446	01/07/2025	A00343026Montoya Orduno, Sebastian	S0061480	11000		9526			761.28
78072447	01/07/2025	A00328602Palacios Ramirez, Wendy I.	S0061487	11000		9526			146.00
78072448	01/07/2025	A00249896Ramos, Luz E.	S0061454	11000		9526			117.30
78072449	01/07/2025	A00342479Reed, Deyanna R.	S0061481	11000		9526			365.44
78072450	01/07/2025	A00324126Sangha, Jasmit K.	S0061477	11000		9526			230.00
78072451	01/07/2025	A00315804Sanhueza Escudero, Maria I.	S0061482	11000		9526			254.56
78072452	01/07/2025	A00338341Sherrell, Bobby G.	S0061463	11000		9526			28.00
78072453	01/07/2025	A00340624Smith, Connor S.	S0061459	11000		9526			30.00
78072454	01/07/2025	A00339133Teixeira, Alyssabella A.	S0061462	11000		9526			734.00
78072455	01/07/2025	A00313689Vadnais, Michele L.	S0061478	11000		9526			136.00
78072456	01/07/2025	A00330130Valadez, Cecilia	S0061484	11000		9526			117.30
78072457	01/07/2025	A00330129Valadez, Sabrina	S0061471	11000		9526			351.90
78072458	01/07/2025	A00317535Vasquez, Unique	S0061485	11000		9526			700.11
78072459	01/07/2025	A00341665Villalobos, Mikayla D.	S0061458	11000		9526			30.00
78072460	01/07/2025	A00340793Waufler, Ella G.	S0061483	11000		9526			508.00
78072461	01/07/2025	A00327554Wiyninger, Catriona T.	S0061490	11000		9526			782.56
78072462	01/09/2025	A00200017A.P.I. Plumbing	I0079506	28925	35827	357	4310	69700	250.00
78072463	01/09/2025	A00327115ABC Occupational Medical Cen	I0079478	EM020884	12571	411	5985	67300	15.00
78072464	01/09/2025	A00202515ACCCA	I0079481	LOPEZJC25	11000	202	5710	60100	655.00
78072465	01/09/2025	A00306660Advanced Data Storage, Inc.	I0079523	0195993	11000	207	5990	49999	25.30
78072466	01/09/2025	A00292936Albertson's Safeway LLC	I0079484	177691122824	32000	422	4410	69400	266.44
78072467	01/09/2025	A00201875Amazon Capital Services	I0079492	11HJ-NCKY-FJDDJ	31000	423	4310	69100	53.99
			I0079510	1634-CVTJ-PP44	31000	423	4310	69100	114.66
78072467	01/09/2025	A00201875Amazon Capital Services	I0079511	1PXD-Q14T-4QF9	31000	423	4110	69100	114.99
			I0079515	13CP-RRJX-96XC	31000	423	4110	69100	45.41
			I0079516	1YFC-P9WC-6RFV	31000	423	4310	69100	29.32
			I0079517	163N-YQV9-H3XV	31000	423	4110	69100	82.64

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

			I0079524	1N46-1XJX-X6L9	12681	223	4310	09565	300.21
			I0079528	1DTG-VX9H-7FWT	12620	227	4310	61900	88.57
			I0079529	1V6N-4W4G-GWDK	12620	227	4310	61900	140.45
78072468	01/09/2025	A00200063Austin's Pest Control, Inc.	I0079518	DEC 24	39000	314	5860	64991	100.00
78072469	01/09/2025	A00320892Barnes Welding	I0079486	0063492506	31000	423	4310	69100	1,570.45
			I0079509	0063456480	31000	423	4310	69100	15.12
78072470	01/09/2025	A00290343Bauer, Amanda M.	I0079485	12232024-A	11999	421	7412	73900	200.00
78072471	01/09/2025	A00200119C.A. Reding Company, Inc.	I0079522	728216	31000	423	5971	69100	6.02
78072472	01/09/2025	A00312904CalPac Pizza II, LLC	I0079508	INV00015611	12620	227	4410	61900	43.26
			I0079520	INV00015650	12620	227	4410	61900	21.63
			I0079521	INV00015637	12620	227	4410	61900	86.51
78072473	01/09/2025	A00200143Carlson, Kamala A.	I0079490	36	31000	423	4110	69100	7,050.00
78072474	01/09/2025	A00200200Computerland of Silicon Vall	I0079519	012208	12913	113	5643	66002	8.71
78072475	01/09/2025	A00332347CVCOA - Central Valley Confe	I0079475	11/27/2024	11000	352	5750	69615	660.00
78072476	01/09/2025	A00200238Department of Justice	I0079480	773073	11000	360	5985	67701	64.00
					39000	314	5985	64991	38.40
					39000	312	5985	64991	25.60
					11000	113	5985	67800	64.00
					12551	353	5985	64600	32.00
					11000	352	5985	69614	64.00
78072477	01/09/2025	A00200629Grainger	I0079526	9318484129	11000	431	4312	65100	837.10
78072478	01/09/2025	A00203431Grimes, Jessica R.	I0079496	31	31000	423	4110	69100	1,650.00
78072479	01/09/2025	A00200645Hardy Diagnostics	I0079501	448682	11000	209	4311	04012	67.15
			I0079514	445966	11000	209	4311	04100	405.41
78072480	01/09/2025	A00332317Hopkins Fulfillment Services	I0079499	04172942	31000	423	4110	69100	2,099.99
					31000	423	5940	69100	0.01
78072481	01/09/2025	A00258702Martinson, Larry	I0079497	0121124B	31000	423	4310	69100	490.00
					31000	423	5940	69100	29.00
78072482	01/09/2025	A00227772MBS Textbook Exchange, Inc.	I0079476	ILC4574862	31000	423	4112	69100	1,548.25
			I0079477	IBB4574861	31000	423	4112	69100	5,741.75
78072482	01/09/2025	A00227772MBS Textbook Exchange, Inc.	I0079491	IPR4574779	31000	423	4115	69100	1,246.88
			I0079512	47-5460494	31000	423	4110	69100	205.97
			I0079527	47-5461912	31000	423	5940	69100	42.89
78072483	01/09/2025	A00249855Murphy, Lori A.	I0079482	112524	11000	352	4410	69610	98.87
78072484	01/09/2025	A00288637Otis Elevator Company	I0079502	100401786107	11000	431	5631	65100	784.08
78072485	01/09/2025	A00318539Paycor, Inc.	I0079483	INV00068604	12571	411	5985	67300	370.00
78072486	01/09/2025	A00200522Pepsi-Cola Company	I0079507	74851005	32000	422	4410	69400	1,314.27
78072487	01/09/2025	A00218940Roaring Spring Paper Product	I0079500	533714	31000	423	4310	69100	3,263.74
78072488	01/09/2025	A00340483SiteOne Landscape Supply, LL	I0079531	148623727-002	11000	431	4310	69610	682.62
78072489	01/09/2025	A00344530SMASHDISCOUNT	I0079530	SALE/36207	31000	423	4310	69100	150.29
78072490	01/09/2025	A00342292Sutter's Mill Specialties	I0079498	1805912	31000	423	4310	69100	1,988.35
					31000	423	5940	69100	0.00
78072491	01/09/2025	A00200417Sysco Food Service of Ventur	I0079489	379849105	32000	422	4411	69400	61.25
					32000	422	4411	69400	62.86
			I0079494	379846856	32000	422	4411	69400	818.46
					32000	422	4411	69400	126.11
78072491	01/09/2025	A00200417Sysco Food Service of Ventur	I0079503	379839339	32000	422	4411	69400	2,388.60
					32000	422	4411	69400	2,440.31
			I0079504	379854160	32000	422	4410	69400	3,017.30
			I0079505	379854162	32000	422	4411	69400	1,419.09

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

					32000	422	4411	69400	431.21	
			I0079513	379854161	12679	320	4410	64900	992.53	
78072492	01/09/2025	A00200862	Taft College Bookstore	I0079479	4845	32000	422	4310	69400	9.70
78072493	01/09/2025	A00252942	TC Federal Financial Aid Cle	I0079487	122024	11000	353	7130	64600	2,911.00
78072494	01/09/2025	A00324752	UKG INC	I0079525	300123530	12571	411	5985	67300	7,120.28
78072495	01/09/2025	A00210209	UULINE	I0079532	186609450	31000	423	4321	69100	815.46
						31000	423	5940	69100	106.19
78072496	01/09/2025	A00237177	United Rentals Northwest, In	I0079493	242510112-001	11000	431	5612	65100	616.40
78072497	01/09/2025	A00344817	VIA ADVENTURES, INC.	I0079488	40941	11000	352	5750	69610	1,904.00
78072498	01/09/2025	A00200827	W.W. Norton & Company Inc.	I0079495	2585745	31000	423	4110	69100	104.23
						31000	423	5940	69100	14.05
78072499	01/10/2025	A00293918	A&B Athletics	I0079562	7146	11000	352	4310	69612	270.63
78072499	01/10/2025	A00293918	A&B Athletics	I0079562	7146	11000	352	4310	69613	270.62
78072500	01/10/2025	A00327115	ABC Occupational Medical Cen	I0079474	EM020769	12571	411	5985	67300	45.00
				I0079533	EM020769.	11000	411	5985	67300	15.00
				I0079609	EM020968	12571	411	5985	67300	15.00
78072501	01/10/2025	A00306660	Advanced Data Storage, Inc.	I0079595	0196694	11000	411	5990	67300	97.75
78072502	01/10/2025	A00292936	Albertson's Safeway LLC	I0079571	177689122824	39000	314	4311	64991	81.64
						12433	314	4311	69800	81.65
				I0079572	17768912/28/24	12433	314	4310	69800	107.78
78072503	01/10/2025	A00201875	Amazon Capital Services	I0079574	1HJW-VPLX-D31R	12477	203	6310	61200	311.95
				I0079575	1VTL-GWYR-C6K1	12477	203	6310	61200	107.97
				I0079576	1QK4-JLYP-61KT	12477	203	6310	61200	50.95
				I0079577	1KHW-GK43-FQCJ	12477	203	6310	61200	297.53
				I0079587	1YT7-49HW-HD7Q	11000	302	4310	63100	53.45
				I0079591	19K9-JXKG-FV7J	12000	303	6411	64300	238.14
78072504	01/10/2025	A00288646	Amazon Web Services, Inc.	I0079579	1988711385	11000	113	5644	67801	1,422.16
78072505	01/10/2025	A00200043	American Express	I0079560	11005122524	11000	000	7211	00000	12,525.42
78072506	01/10/2025	A00200044	American General Media	I0079581	IN-1241234963	12676	115	5970	67100	800.00
				I0079582	IN-1242234962	12676	115	5970	67100	2,400.00
				I0079583	CC-1241235036	12755	115	5970	67100	1,400.00
				I0079600	IN-1241235038	12676	115	5970	67100	20,000.00
				I0079601	IN-1241234961	12676	115	5970	67100	1,000.00
78072507	01/10/2025	A00320892	Barnes Welding	I0079567	0091686001	12560	223	4311	09565	109.08
78072508	01/10/2025	A00200109	Brown & Reich Petroleum, Inc	I0079535	50160	11000	432	4316	65100	125.04
						11000	432	4316	65500	195.70
				I0079536	50160.	11000	352	4316	69610	373.93
				I0079599	50652	39000	314	4316	64991	16.30
						12433	314	4316	69800	16.30
78072509	01/10/2025	A00336445	Clark, Amanda	I0079554	120924	11000	301	5710	64500	72.00
78072510	01/10/2025	A00336434	Delgado, Emily	I0079553	DEC 24	12676	351	5710	64900	143.78
78072511	01/10/2025	A00200238	Department of Justice	I0079605	780130	12681	223	5990	60103	32.00
78072511	01/10/2025	A00200238	Department of Justice	I0079605	780130	11000	431	5985	65100	22.40
						11000	431	5985	69610	9.60
						11000	431	5985	65300	28.48
						11000	431	5985	69100	0.64
						11000	431	5985	69700	0.64
						11000	431	5985	69400	2.24
						11000	202	5985	60100	32.00
						11000	352	5985	69618	32.00
						12913	113	5985	67800	32.00

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

78072512	01/10/2025	A00265229DK&M Property	I0079588	FEB 25	39000	314	5610	64991	1,854.55
78072513	01/10/2025	A00200273Ebsco Subscription Service	I0079584	2501100	12477	203	4211	61200	515.97
78072514	01/10/2025	A00332921Ferrilli	I0079578	SIN008912	11000	113	5510	67801	570.00
78072515	01/10/2025	A00319544FFP Fund V Lesseel, LLC	I0079606	2025-F5L1-00001	11000	431	5830	65700	9,501.14
78072516	01/10/2025	A00329125Foundation Properties Inc	I0079589	FEB 25	39000	314	5610	64991	2,181.82
78072517	01/10/2025	A00274675Guevara, Cinthya G.	I0079555	NOV 24	12676	351	5710	64900	160.13
			I0079556	DEC 24	12676	351	5710	64900	517.91
78072518	01/10/2025	A00201160Hall Silveira, Margaret M.	I0079538	121824	33528	310	5710	69200	206.73
78072519	01/10/2025	A00304257HigherEdJobs	I0079534	581484	12571	411	5985	67300	4,550.00
78072520	01/10/2025	A00202073Human Kinetics	I0079566	46821686	31000	423	4110	69100	512.00
78072521	01/10/2025	A00332322Ibrahim, Anton D.	S0060976		11000		9526		1,202.41
78072522	01/10/2025	A00329896Living Water Treatment, Inc.	I0079607	12734	11000	431	5641	65100	890.00
78072523	01/10/2025	A00271523Logical Operations, Inc.	I0079564	LOUS/2024/02338	31000	423	4110	69100	475.80
					31000	423	5940	69100	52.33
78072524	01/10/2025	A00350838Madison Liquidators	I0079558	53740	12433	314	4310	69800	4,195.77
78072525	01/10/2025	A00348329Nicholas Consulting LLC	I0079557	3	11000	353	5510	64600	2,544.59
78072526	01/10/2025	A00200498Office Depot	I0079592	402104390001	12000	303	4310	64300	326.53
			I0079596	401763911001	11000	202	4310	60100	47.15
					11000	209	4310	04013	7.68
			I0079597	403001844001	11000	421	4310	67200	238.41
			I0079598	403068246001	11000	401	4310	67200	240.88
			I0079608	402203839001	11000	352	4310	69610	55.74
			I0079610	401148742001	39000	314	4310	64991	484.18
78072527	01/10/2025	A00200508P. G. & E.	I0079546	123024	12560	223	5830	09565	746.91
78072528	01/10/2025	A00200508P. G. & E.	I0079551	123124	11000	431	5820	65700	1,049.71
78072529	01/10/2025	A00324842Payne, Kenneth E.	I0079590	FEB 25	39000	314	5610	64991	2,110.92
78072530	01/10/2025	A00200545Quad Knopf, Inc.	I0079568	125967	11000	431	5510	71002	5,577.00
78072531	01/10/2025	A00202046Salinas, Cassie L.	I0079547	121824	33528	310	5710	69200	60.00
78072532	01/10/2025	A00201548Scholastic Inc.	I0079563	67454609	31000	423	4110	69100	178.02
78072533	01/10/2025	A00200393Sparkletts	I0079604	122724	12560	223	4310	09565	33.97
78072534	01/10/2025	A00330155Strautman, James A.	I0079611	250106	11000	115	5510	67100	7,500.00
78072535	01/10/2025	A00200417Sysco Food Service of Ventur	I0079570	379854163	33429	310	4410	69250	1,132.01
			I0079593	379856438	32000	422	4410	69400	5,570.15
			I0079594	379870421	32000	422	4411	69400	409.47
					32000	422	4411	69400	143.43
78072536	01/10/2025	A00319064T-Mobile USA Inc.	I0079539	011925	12676	351	5840	64900	147.15
			I0079544	01/19/25	11000	431	5840	65100	108.53
			I0079548	01-19-25	35000	360	6412	67701	29.43
			I0079549	01.19.25	39000	314	5840	64991	243.66
78072537	01/10/2025	A00200419T.C. Clearing Account	I0079586	110124	11000	421	5912	67200	3,793.84
78072538	01/10/2025	A00200862Taft College Bookstore	I0079561	2699	11000	209	4310	04013	23.71
78072539	01/10/2025	A00200862Taft College Bookstore	I0079573	3343	11000	352	5750	69610	134.15
78072540	01/10/2025	A00200862Taft College Bookstore	I0079602	1374	11000	207	4110	49999	17.31
78072541	01/10/2025	A00200862Taft College Bookstore	I0079603	0768	11000	210	4110	13052	54.88
					11000	208	4110	15011	18.35
					11000	210	4110	49999	75.78
78072542	01/10/2025	A00336205TPx Communications	I0079543	183473289-0	11000	431	5840	65700	602.02
78072543	01/10/2025	A00200282True Value Home Center	I0079569	490437	33428	310	4310	69200	15.87
					33528	310	4310	69200	15.87
					33588	310	4310	69200	31.74
78072544	01/10/2025	A00336843Valadez, Jose A.	I0079559	102924	12620	227	4310	61900	1,300.92

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

78072545	01/10/2025	A00312920Vital Source	I0079580	VST-11479-R-DEC	31000	423	4110	69100	1,300.12		
78072546	01/10/2025	A00200355West Kern Water District	I0079537	122624	33428	310	5810	69200	21.82		
					33528	310	5810	69200	21.82		
					33588	310	5810	69200	43.63		
78072547	01/10/2025	A00200355West Kern Water District	I0079540	121824	12560	223	5810	09565	227.54		
78072548	01/10/2025	A00200355West Kern Water District	I0079541	010225	11000	431	5810	65700	1,945.07		
					39000	314	5810	64991	358.55		
					12433	314	5810	69800	39.84		
78072549	01/10/2025	A00200355West Kern Water District	I0079545	121924	11000	435	5810	65192	81.53		
78072550	01/10/2025	A00200355West Kern Water District	I0079550	12/19/24	33428	310	5810	69200	18.02		
					33528	310	5810	69200	18.02		
					33588	310	5810	69200	36.05		
78072551	01/10/2025	A00200355West Kern Water District	I0079552	01/02/25	11000	435	5810	65191	44.06		
78072552	01/10/2025	A00275443WestAir Gases & Equipment In	I0079565	0080637939	31000	423	4321	69100	64.24		
78072553	01/10/2025	A00200379WKCCD#2 Revolving Fund	I0079585	6669	12000	303	5710	64300	281.14		
78072554	01/15/2025	A00303750Blanco, Erik R.	S0061506		11000		9526		350.00		
78072555	01/15/2025	A00336339Clark, Kathleen A.	S0061495		11000		9526		138.00		
78072556	01/15/2025	A00342528Cooper, Scott G.	S0061503		11000		9526		450.00		
78072557	01/15/2025	A00334286Herrera, Lauri J.	S0061491		11000		9526		46.00		
78072558	01/15/2025	A00340468Lee, Commie R.	S0061497		11000		9526		28.00		
78072559	01/15/2025	A00319662Lopez, Leiah M.	S0061500		11000		9526		460.00		
78072560	01/15/2025	A00351106Love, Alysha D.	S0061493		11000		9526		138.00		
78072561	01/15/2025	A00338765Lovett, Codey A.	S0061504		11000		9526		320.00		
78072562	01/15/2025	A00329014Lubinieccki, Jesse J.	S0061492		11000		9526		150.00		
78072563	01/15/2025	A00343419Lucero Velasquez, Yasmin	S0061501		11000		9526		274.00		
78072564	01/15/2025	A00247216Martinez Quintana, Rosa C.	S0061502		11000		9526		60.00		
78072565	01/15/2025	A00340760Mendezagamboa, Criselda	S0061498		11000		9526		30.00		
78072566	01/15/2025	A00343026Montoya Orduno, Sebastian	S0061505		11000		9526		342.50		
78072567	01/15/2025	A00334813Sanchez, Edgar I.	S0061494		11000		9526		28.00		
78072568	01/15/2025	A00074171Scoggins, Kizzy L.	S0061499		11000		9526		30.00		
78072569	01/15/2025	A00337095Shakir, Samiah A.	S0061496		11000		9526		8.00		
78072570	01/15/2025	A00205697Simpkins, Dominique L.	S0061507		11000		9526		1,000.00		
78072571	01/16/2025	A00200017A.P.I. Plumbing	I0079655	28997	11000	431	4310	69800	32.48		
					11000	431	4310	65100	43.30		
					11000	431	4310	69610	1,084.55		
78072572	01/16/2025	A00324299Ace Uniforms LLC	I0079669	SD0206671	31000	423	4310	69100	245.00		
78072573	01/16/2025	A00203579Alcorn Aire, Inc.	I0079615	62867	11000	431	4312	65100	3,010.00		
78072574	01/16/2025	A00201875Amazon Capital Services	I0079612	1KYK-3D3D-DXQF	31000	423	4110	69100	45.41		
					I0079619	14VR-WDTR-6QCL	12620	227	4310	61900	12.29
					I0079620	1WXX-DP3P-37QN	12620	227	4310	61900	40.57
78072575	01/16/2025	A00200052AP Architects	I0079647	12267	41400	000	6121	71002	23,053.00		
					I0079648	12266	12050	431	6121	65115	15,600.00
					I0079649	12268	33700	310	6121	69200	6,500.00
78072576	01/16/2025	A00285170Armstrong Locksmithing	I0079657	0794	11000	432	5632	65100	657.00		
78072577	01/16/2025	A00202445AT&T Mobility	I0079628	010225	11000	353	6415	64600	120.72		
78072578	01/16/2025	A00200063Austin's Pest Control, Inc.	I0079641	DEC. 24	11000	431	5860	65100	530.00		
					I0079658	DEC '24	11000	435	5860	65192	60.00
					I0079659	DEC. '24	11000	435	5860	65190	40.00
					I0079668	DEC 2024	12560	223	5860	09565	55.00
78072579	01/16/2025	A00320892Barnes Welding	I0079642	0063505636	12560	223	4311	09565	238.09		
78072580	01/16/2025	A00272600Beard Family Trust	I0079623	JAN 25	12560	223	5610	09565	3,800.00		

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

			I0079624	DEC 25	12560	223	5610	09565	3,800.00
78072581	01/16/2025	A00334819	I0079664	Brady Industries	9622636	33429	310	4411	357.59
78072582	01/16/2025	A00200109	I0079630	Brown & Reich Petroleum, Inc	50966	39000	314	4316	17.95
					12433	314	4316	69800	17.96
			I0079665	56051	11000	432	4316	65100	168.43
					11000	431	4316	65500	188.98
			I0079666	50651.	11000	352	4316	69610	136.18
78072583	01/16/2025	A00321194	I0079622	C & P Sanitary Supply, INC	1061	11000	431	5631	1,740.00
78072584	01/16/2025	A00200388	I0079674	Capital Industrial Medical S	110000	11000	301	4310	214.82
78072585	01/16/2025	A00200139	I0079625	Card Integrators	0025370	11000	423	4310	1,024.85
78072586	01/16/2025	A00200161	I0079652	CDW-G	AC1HT5C	11000	411	6412	359.41
78072587	01/16/2025	A00200182	I0079651	City of Taft Police Departme	1124WKCCD	11000	431	5985	21.00
					11000	431	5985	69610	9.00
					11000	352	5985	69614	30.00
					39000	314	5985	64991	54.00
					39000	312	5985	64991	6.00
78072588	01/16/2025	A00286449	I0079617	Collaborative Braintrust Con	17-511	11000	401	5510	23,040.00
			I0079678	17-526	11000	401	5510	67200	4,000.00
78072589	01/16/2025	A00277845	I0079639	Double D Cleaning Service	115	12560	223	5875	505.00
78072590	01/16/2025	A00284319	I0079637	Fertile Earth Nursery and Ga	2063	11000	431	4310	214.00
78072591	01/16/2025	A00283264	I0079618	Frontier California Inc.	4770010225	11000	435	5840	78.48
78072592	01/16/2025	A00337763	I0079634	HD SUPPLY, INC	841948193	11000	431	4310	194.33
78072593	01/16/2025	A00200662	I0079635	Hobart Corporation	36500963	11000	431	5632	834.42
78072594	01/16/2025	A00304876	I0079679	Ingram Book Group LLC	85403196	31000	423	4310	14.28
					31000	423	5940	69100	9.00
			I0079680	85507823	31000	423	4310	69100	641.70
					31000	423	5940	69100	3.00
78072595	01/16/2025	A00200715	I0079633	Kern Electric Distributors	605015	11000	431	4310	298.71
78072596	01/16/2025	A00344496	I0079616	L2 Brands, LLC	IN24459930	31000	423	4310	449.50
					31000	423	5940	69100	15.11
78072597	01/16/2025	A00325895	I0079671	Linde Gas & Equipment Inc.	47044071	11000	205	5641	1,127.45
78072598	01/16/2025	A00258702	I0079677	Martinson, Larry	0102324A	31000	423	4310	7,500.00
					31000	423	5940	69100	40.00
78072599	01/16/2025	A00213701	I0079662	MCM Group	536651	31000	423	4310	765.00
					31000	423	5940	69100	53.56
78072600	01/16/2025	A00200498	I0079638	Office Depot	403222489001	35000	360	4310	58.44
			I0079670		403327565001	31000	423	4321	137.09
78072601	01/16/2025	A00238004	I0079613	Paymetric, Inc.	1124171959	31000	423	5641	3,000.00
78072602	01/16/2025	A00333324	I0079626	Robles, Luz	112124	72000	354	5710	117.00
78072603	01/16/2025	A00307141	I0079672	Ruiz, Christopher J.	2425-39	11000	352	5510	500.00
78072604	01/16/2025	A00285838	I0079643	Sammy's Detail	010325	11000	431	5632	395.00
			I0079644		01/03/25	39000	314	5632	195.00
			I0079645		01-03-25	12560	223	5632	135.00
78072605	01/16/2025	A00288885	I0079621	SenSource Inc.	61916	12477	203	5643	558.00
78072606	01/16/2025	A00200487	I0079614	Sierra School Equipment Co.	418758	12681	223	6413	10,250.67
78072607	01/16/2025	A00340483	I0079636	SiteOne Landscape Supply, LL	148623890-001	11000	431	4310	2,395.98
78072608	01/16/2025	A00200417	I0079663	Sysco Food Service of Ventur	379870422	33429	310	4410	899.79
78072609	01/16/2025	A00200425	I0079650	Taft College	1002.	11000	101	5970	800.00
78072610	01/16/2025	A00259618	I0079653	Taft College ASB General	010725	11000	000	7211	1,030.00
78072611	01/16/2025	A00200862	I0079673	Taft College Bookstore	4118	11000	353	4110	3,050.17

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

78072612	01/16/2025	A00200432	Taft Union High School	I0079640 25-013	11000	202	5610	60100	5,000.00
				I0079675 25-010	11000	431	5633	69610	1,351.60
				I0079676 25-004	11000	431	5633	69610	2,128.77
78072613	01/16/2025	A00252942	TC Federal Financial Aid Cle	I0079681 010625	11000	353	7130	64600	5,268.00
78072614	01/16/2025	A00256341	Terminix Commercial	I0079667 455187807	33428	310	5860	69200	99.50
					33528	310	5860	69200	99.50
					33588	310	5860	69200	199.00
78072615	01/16/2025	A00200282	True Value Home Center	I0079632 489959	12560	223	4310	09565	173.11
				I0079654 490320	11000	431	4310	65100	130.64
				I0079660 490436	11000	431	4310	69200	18.17
				I0079661 490223	11000	435	4310	65190	40.86
78072616	01/16/2025	A00255644	U.S. Bank Equipment Finance	I0079631 546692450	12560	223	5612	60103	266.30
					11000	205	5612	12042	266.30
					11000	203	5612	61200	266.30
					11000	203	5612	61200	266.30
					12000	318	5612	64800	266.30
78072616	01/16/2025	A00255644	U.S. Bank Equipment Finance	I0079631 546692450	11000	202	5612	60100	266.30
					11000	113	5612	67801	266.30
					11000	431	5612	65100	266.30
					33428	310	5612	69200	66.58
					33528	310	5612	69200	66.58
					33588	310	5612	69200	66.58
					33591	310	5612	69200	66.58
					11000	207	5612	49999	266.30
					11000	202	5612	60100	266.30
					11000	110	5612	66003	88.77
					11000	202	5612	60100	88.77
					11000	114	5612	66005	88.77
					11000	202	5612	60100	266.30
					11000	421	5612	67200	119.81
					11000	401	5612	67200	26.63
					11000	411	5612	67300	119.84
					39000	314	5612	64991	266.30
					12551	353	5612	64600	66.58
					11000	301	5612	64500	66.58
					11000	302	5612	63100	66.58
					11000	358	5612	62100	66.58
					11000	421	5612	67200	266.30
					11000	401	5612	67200	266.30
					11000	401	5612	67200	266.30
					31000	423	5612	69100	266.30
					31000	423	5612	69100	168.21
					12495	319	5612	61900	60.98
78072617	01/16/2025	A00200338	Verizon Wireless	I0079627 6102483446	11000	357	5840	69700	133.74
78072618	01/16/2025	A00201081	Westside Waste Management Co	I0079629 66614	39000	314	5850	64991	79.55
78072619	01/16/2025	A00329149	WEX Bank	I0079646 101775380	11000	432	4316	67703	534.00
78072620	01/21/2025	A002000164	Imprint	I0079721 13207886	31000	423	4310	69100	396.00
					31000	423	5940	69100	11.32
78072621	01/21/2025	A00248932	Abtech Technologies, Inc.	I0079709 2501003-IN	11000	113	5643	67801	7,449.23

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

78072622	01/21/2025	A00201875	Amazon Capital Services	I0079684	1I33-63Y9-MJD9	31000	423	4110	69100	98.39
				I0079685	1V3K-DCR9-31YY	31000	423	4110	69100	72.81
				I0079708	1HW3-6T1Q-RTF1	11000	302	4310	63100	34.63
				I0079717	1KYM-XKCC-RFKX	12433	314	6415	69800	107.52
				I0079722	1LWY-F66Y-61H7	11000	431	4310	65100	34.62
				I0079728	1XLF-LLWJ-1JCR	11000	302	4310	63100	437.02
				I0079739	1DXH-LKFX-9FYK	12477	203	6310	61200	43.83
				I0079747	1MXY-K4T3-MLNR	11000	113	4310	67801	140.76
				I0079748	1MRC-3WH4-HNVM	11000	113	4310	67801	246.15
78072623	01/21/2025	A00200063	Austin's Pest Control, Inc.	I0079740	JAN 25	39000	314	5860	64991	100.00
78072624	01/21/2025	A00272600	Beard Family Trust	I0079702	FEB 25	12560	223	5610	09565	3,800.00
78072625	01/21/2025	A00261766	Benco Dental Supply Co.	I0079723	1V202531	11000	205	4311	12042	712.17
78072626	01/21/2025	A00069875	Blanco, Trudi L.	I0079683	011225	11000	401	5710	67200	462.32
78072627	01/21/2025	A00200109	Brown & Reich Petroleum, Inc	I0079732	50965	11000	432	4316	65100	84.37
78072628	01/21/2025	A00200388	Capital Industrial Medical S	I0079741	110012	32000	422	4310	69400	175.49
78072629	01/21/2025	A00257716	Capitol Public Finance Group	I0079745	2024-448	11000	401	5510	67200	1,125.00
78072630	01/21/2025	A00200139	Card Integrators	I0079687	00025451	31000	423	4313	69100	60.00
						31000	423	5940	69100	16.00
78072631	01/21/2025	A00264649	Convergint Technologies, LLC	I0079736	IN00273325	11000	431	5631	65100	1,397.75
78072632	01/21/2025	A00280761	County of Kern Public Works	I0079694	47260	11000	431	5850	65500	259.30
78072633	01/21/2025	A00277845	Double D Cleaning Service	I0079686	114	12560	223	5875	09565	600.00
78072634	01/21/2025	A00200307	Farmer Bros. Company	I0079712	90197660	32000	422	4410	69400	1,027.29
78072635	01/21/2025	A00283264	Frontier California Inc.	I0079746	5703010725	11000	431	5840	65700	191.63
78072636	01/21/2025	A00200645	Hardy Diagnostics	I0079738	466787	11000	209	4311	04100	317.43
78072637	01/21/2025	A00200655	Henry Schein, Inc.	I0079701	29406181	11000	205	4311	12042	102.33
78072638	01/21/2025	A00304876	Ingram Book Group LLC	I0079737	86043773	31000	423	4310	69100	69.63
						31000	423	5940	69100	9.00
78072639	01/21/2025	A00200693	John Wiley & Sons, Inc.	I0079729	1606059	31000	423	4110	69100	789.60
						31000	423	5940	69100	101.88
78072640	01/21/2025	A00200712	Kern County Supt. of Schools	I0079715	502097	11000	421	5911	67200	781.50
78072641	01/21/2025	A00227772	MBS Textbook Exchange, Inc.	I0079725	47-5474568	31000	423	5940	69100	158.02
78072642	01/21/2025	A00213701	MCM Group	I0079726	536885	31000	423	4310	69100	1,271.00
78072642	01/21/2025	A00213701	MCM Group	I0079726	536885	31000	423	5940	69100	88.96
78072643	01/21/2025	A00327120	Mehoff, Karen	I0079718	TAF-506	12755	115	5510	67100	5,000.00
78072644	01/21/2025	A00335417	Miller, Christopher A.	I0079749	33592049	11000	000	9512	00000	1,925.50
78072645	01/21/2025	A00339386	Nexstar Media Inc	I0079705	4564824-4	12755	115	5970	67100	2,000.00
				I0079706	4564918-2	12755	115	5970	67100	1,000.00
				I0079707	4564867-2	12755	115	5970	67100	2,000.00
78072646	01/21/2025	A00200498	Office Depot	I0079733	4021745651001	11000	210	4310	13052	151.20
				I0079735	404401744001	11000	209	4310	04011	63.16
78072647	01/21/2025	A00200508	P. G. & E.	I0079689	010925	11000	431	5820	65700	4,295.76
78072648	01/21/2025	A00200508	P. G. & E.	I0079690	01/09/25	11000	431	5820	65700	8,979.14
78072649	01/21/2025	A00200508	P. G. & E.	I0079698	010725	11000	435	5830	65192	285.79
						11000	435	5820	65192	233.39
78072650	01/21/2025	A00200508	P. G. & E.	I0079699	01-09-25	11000	435	5830	65191	77.95
						11000	435	5820	65191	18.43
78072651	01/21/2025	A00200518	Pearson Education	I0079724	27196474	31000	423	4110	69100	958.84
78072652	01/21/2025	A00200522	Pepsi-Cola Company	I0079713	21156001	32000	422	4410	69400	218.48
				I0079742	36404001	32000	422	4410	69400	572.78
78072653	01/21/2025	A00270674	Public Agency Law Group	I0079682	122824	11000	401	5430	67200	4,794.00

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

78072654	01/21/2025	A00321772Sinclair Broadcast Group, In	I0079703 24775-3	12755	115	5970	67100	4,000.00
			I0079704 25197-3	12755	115	5970	67100	15,000.00
78072655	01/21/2025	A00340483SiteOne Landscape Supply, LL	I0079719 148623890-0012	11000	431	4310	69610	800.00
78072656	01/21/2025	A00234793Southwest Signs	I0079714 33963	31000	423	4310	69100	209.00
78072657	01/21/2025	A00201787Standard Insurance Company	I0079692 JAN 25	11000	411	3410	67300	455.70
				11000	411	3420	67300	1,419.08
78072658	01/21/2025	A00200417Sysco Food Service of Ventur	I0079710 379875473	32000	422	4410	69400	9,918.47
			I0079711 379875474	32000	422	4411	69400	2,149.98
				32000	422	4411	69400	414.66
			I0079730 379882681	12679	320	4410	64900	539.68
			I0079731 379817805	12679	320	4410	64900	4,711.76
78072658	01/21/2025	A00200417Sysco Food Service of Ventur	I0079743 379882680	32000	422	4410	69400	8,357.15
			I0079744 379882682	32000	422	4411	69400	1,262.89
				32000	422	4411	69400	516.06
78072659	01/21/2025	A00324752UKG INC	I0079727 300138199	12571	411	5985	67300	7,093.24
78072660	01/21/2025	A00200293United Parcel Service	I0079691 .0000969726015	31000	423	5940	67705	828.68
78072661	01/21/2025	A00200309United Refrigeration, Inc.	I0079720 10185417-00	11000	431	4310	65100	1,415.17
78072662	01/21/2025	A00344817VIA ADVENTURES, INC.	I0079716 41005	11000	352	5750	69610	2,040.00
78072663	01/21/2025	A00344815VIA Trailways	I0079688 41529	11000	352	5750	69610	1,904.00
			I0079696 41315	11000	352	5750	69610	2,426.00
			I0079697 41006	11000	352	5750	69610	2,040.00
78072664	01/21/2025	A00317777Watermark Insights LLC	I0079734 SI-00016909	12000	319	5641	63200	16,767.64
78072665	01/21/2025	A00279084Watts, Cliff H.	I0079693 DEC 24	11000	421	5710	67200	52.53
78072666	01/21/2025	A00294733West Kern Adult Education Ne	I0079695 12312025-A	12603	125	7410	73100	83,664.54
78072667	01/21/2025	A00201081Westside Waste Management Co	I0079700 66620	11000	431	5850	65700	6,083.69
				12433	314	5850	69800	95.60
				39000	314	5850	64991	541.71
				12560	223	5850	09565	141.96
78072668	01/27/2025	A00335414Andreesen, Jilian M.	S0061522	11000		9526		71.00
78072669	01/27/2025	A00340607Carrer, Diego D.	S0061518	11000		9526		150.00
78072670	01/27/2025	A00336863Contreras, Jeffrey R.	S0061521	11000		9526		276.00
78072671	01/27/2025	A00351102Corfield, Lauren R.	S0061513	11000		9526		136.00
78072672	01/27/2025	A00269831Davis, Bradley A.	S0061523	11000		9526		255.00
78072673	01/27/2025	A00323706Flores Flores, Ana P.	S0061509	11000		9526		428.15
78072674	01/27/2025	A00018068Franco, Julio C.	S0061514	11000		9526		45.00
78072675	01/27/2025	A00349867Gutierrez, Brandon	S0061524	11000		9526		500.00
78072676	01/27/2025	A00267785Gutierrez, Jonathon A.	S0061517	11000		9526		140.00
78072677	01/27/2025	A00344799Hastings, Alyssa R.	S0061515	11000		9526		138.00
78072678	01/27/2025	A00326543Hernandez, Iban A.	S0061510	11000		9526		46.00
78072679	01/27/2025	A00338658Marin, Natalia I.	S0061519	11000		9526		232.00
78072680	01/27/2025	A00337235Pena Gil, Iris L.	S0061520	11000		9526		140.00
78072681	01/27/2025	A00319739Ramirez, Diego A.	S0061511	11000		9526		450.00
78072682	01/27/2025	A00319159Rogers, Connie L.	S0061508	11000		9526		46.00
78072683	01/27/2025	A00323183Tovar, Rita	S0061512	11000		9526		140.00
78072684	01/27/2025	A00344664Zermeno, Martha E.	S0061516	11000		9526		138.00
78072685	01/30/2025	A00243588AARP Health Care Options	I0079805 FEB 25	11000	412	3350	59100	22,870.23
78072686	01/30/2025	A00201875Amazon Capital Services	I0079762 1TC9-LYPJ-PRYK	12477	203	6310	61200	828.46
			I0079767 1MRC-3WH4-T7MR	31000	423	4310	69100	65.76
			I0079768 1PPV-PVF4-XNWW	31000	423	4310	69100	70.52
			I0079782 1GFR-GY3X-J4LG	11000	209	4311	04013	89.50
				11000	209	4311	04013	222.90

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

			I0079783	1DW9-7J77-TRFG	11000	113	4310	67801	48.71	
			I0079794	1Q71-99NC-WPKD	12620	227	4310	61900	896.91	
			I0079807	1KCJ-HPYC-DY63	11000	209	4311	04011	146.60	
			I0079808	1TC9-LYPJ-XP6T	12477	203	6310	61200	252.74	
78072687	01/30/2025	A00200045	American Library Association	I0079799	0033606033125	11000	203	5210	61200	325.00
78072688	01/30/2025	A00223048	AMS.NET	I0079795	0086927	11000	113	5643	67801	8,175.55
78072689	01/30/2025	A00323324	Avila Ramirez, Jovani	I0079791	01162025-A	11999	421	7412	73900	1,000.00
78072690	01/30/2025	A00200066	Bacsc0	I0079764	5812927	35815	314	4310	69700	1,409.53
78072691	01/30/2025	A00320892	Barnes Welding	I0079772	0063515959	31000	423	4310	69100	365.23
78072692	01/30/2025	A00261766	Benco Dental Supply Co.	I0079809	1V289506	11000	205	4311	12042	894.52
78072693	01/30/2025	A00015850	Berry, Wendy J.	I0079789	011425	11000	209	4311	04014	237.15
				I0079790	011625	11000	209	4311	04014	28.27
78072694	01/30/2025	A00327556	Blackhawk Network, Inc.	I0079780	382649237	12679	320	7602	73200	15,066.95
78072695	01/30/2025	A00200109	Brown & Reich Petroleum, Inc	I0079763	51285	11000	352	4316	69610	82.32
78072696	01/30/2025	A00200119	C.A. Reding Company, Inc.	I0079771	731314	31000	423	5971	69100	6.26
78072697	01/30/2025	A00250381	California Chamber of Commer	I0079774	SO1831598	11000	411	4310	67300	497.83
						11000	411	4310	67300	32.98
78072698	01/30/2025	A00200388	Capital Industrial Medical S	I0079800	110011	12477	203	4310	61200	47.97
78072699	01/30/2025	A00200146	Carolina Biological Supply C	I0079792	52819105RI	11000	209	4311	04011	66.68
78072700	01/30/2025	A00200161	CDW-G	I0079778	AC3XY5P	11000	208	6415	15010	2,493.67
78072701	01/30/2025	A00200238	Department of Justice	I0079793	786453	11000	352	5985	69616	32.00
						31000	423	5985	69100	32.00
						39000	314	5985	64991	72.90
						39000	312	5985	64991	8.10
78072702	01/30/2025	A00283264	Frontier California Inc.	I0079753	5734011025	11000	431	5840	65700	60.96
78072703	01/30/2025	A00350750	Giacomini, Michael	I0079750	011725	11000	401	5710	67200	100.00
78072704	01/30/2025	A00200655	Henry Schein, Inc.	I0079796	29406182	11000	205	4311	12042	74.95
				I0079797	30790326	11000	205	4311	12042	2,389.56
78072705	01/30/2025	A00200662	Hobart Corporation	I0079766	36541567	11000	431	5632	69400	2,572.38
78072706	01/30/2025	A00201122	Home Depot Credit Services	I0079765	3406011325	12433	314	6412	69800	6,297.77
78072707	01/30/2025	A00304876	Ingram Book Group LLC	I0079769	86095444	31000	423	4310	69100	91.57
						31000	423	5940	69100	18.00
78072708	01/30/2025	A00325895	Linde Gas & Equipment Inc.	I0079787	47557725	11000	205	5641	12042	1,161.20
78072709	01/30/2025	A00227772	MBS Textbook Exchange, Inc.	I0079801	47-5479363	31000	423	4110	69100	369.01
78072710	01/30/2025	A00303325	Monster Worldwide, Inc.	I0079779	6941658	11000	411	5985	67300	5,995.00
78072711	01/30/2025	A00200498	Office Depot	I0079775	404688581001	39000	314	4310	64991	189.66
						12433	314	4310	69800	189.68
				I0079776	407422274001	12433	314	4310	69800	557.43
				I0079777	406130304001	32000	422	4310	69400	197.88
						11000	110	4310	66003	22.71
78072712	01/30/2025	A00200508	P. G. & E.	I0079754	011325	33428	310	5820	69200	193.90
						33528	310	5820	69200	193.90
						33588	310	5820	69200	387.78
78072713	01/30/2025	A00200508	P. G. & E.	I0079755	01/13/25	11000	431	5830	65700	30,807.46
						39000	314	5830	64991	3,924.06
						12433	314	5830	69800	436.01
						33428	310	5830	69200	1,699.65
						33528	310	5830	69200	1,699.65
						33588	310	5830	69200	3,399.30
78072714	01/30/2025	A00200508	P. G. & E.	I0079756	011025	35827	357	5820	69700	910.96
78072715	01/30/2025	A00200518	Pearson Education	I0079761	27796932	31000	423	4110	69100	1,289.87

Taft College Check Register Report

01-January -25 through 31- January-25

FY 24-25

			I0079770	27209908	31000	423	4110	69100	3,536.46
			I0079798	27829259	31000	423	4110	69100	359.96
			I0079803	27797731	31000	423	4110	69100	449.97
			I0079804	27797880	31000	423	4110	69100	539.93
					31000	423	5940	69100	0.01
78072716	01/30/2025	A00333835Rowden, Levi C.	I0079784	01172025-B	11999	421	7412	73900	50.00
78072717	01/30/2025	A00200391Soroptimist International	I0079802	4012	39000	314	5210	64991	169.00
78072718	01/30/2025	A00200393Sparkletts	I0079788	011625	11000	301	5990	64500	177.86
78072719	01/30/2025	A00200417Sysco Food Service of Ventur	I0079773	379889625	12679	320	4410	64900	302.94
			I0079785	379882607	33429	310	4411	69250	718.13
			I0079786	379875540	33429	310	4410	69250	2,570.48
78072720	01/30/2025	A00280588Tarango, Rosa E.	I0079806	011825	12433	314	4310	69800	18.86
78072721	01/30/2025	A00252942TC Federal Financial Aid Cle	I0079751	011625	11000	353	7130	64600	1,073.00
78072722	01/30/2025	A00336205TPx Communications	I0079760	183939521-0	11000	431	5840	65700	601.94
78072723	01/30/2025	A00210209ULINE	I0079781	187757054	12620	227	4310	61900	2,002.48
78072724	01/30/2025	A00200355West Kern Water District	I0079752	12-19-24	11000	431	5810	65700	325.14
					39000	314	5810	64991	59.93
					12433	314	5810	69800	6.66
78072725	01/30/2025	A00200355West Kern Water District	I0079757	011625	11000	435	5810	65192	86.45
78072726	01/30/2025	A00200355West Kern Water District	I0079758	01/16/25	11000	431	5810	65700	153.33
					39000	314	5810	64991	28.27
					12433	314	5810	69800	3.14
78072727	01/30/2025	A00200355West Kern Water District	I0079759	011725	12560	223	5810	09565	223.86
78072728	01/31/2025	A00328062Almaguer, Breanna	S0061535		11000		9526		300.00
78072729	01/31/2025	A00351380Bansil, Abigaile P.	S0061541		11000		9526		138.00
78072730	01/31/2025	A00332481Bargas, James L.	S0061528		11000		9526		50.00
78072731	01/31/2025	A00335846Blanco, David M.	S0061547		11000		9526		300.00
78072732	01/31/2025	A00338541Branquinho, Payton R.	S0061543		11000		9526		46.00
78072733	01/31/2025	A00307634Dowden, Jaylynn R.	S0061526		11000		9526		46.00
78072734	01/31/2025	A00335856Downing, Carley L.	S0061532		11000		9526		300.00
78072735	01/31/2025	A00328060Fernandez-Renteria, Destiny	S0061534		11000		9526		300.00
78072736	01/31/2025	A00342402Garcia, Ryan A.	S0061539		11000		9526		686.77
78072737	01/31/2025	A00344388Humphrey, Philip C.	S0061540		11000		9526		92.00
78072738	01/31/2025	A00341113Kyaw, Saw P.	S0061546		11000		9526		140.00
78072739	01/31/2025	A00335784Lawson, James	S0061531		11000		9526		6,472.07
78072740	01/31/2025	A00016203Lewis, Katrina L.	S0061538		11000		9526		998.00
78072741	01/31/2025	A00335662Marroquin Gonzaga, Nancy Y.	S0061530		11000		9526		300.00
78072742	01/31/2025	A00311830Miller, Sterling M.	S0061527		11000		9526		138.00
78072743	01/31/2025	A00334183Moncada, Jesus R.	S0061529		11000		9526		379.00
78072744	01/31/2025	A00331897Palacios Ramirez, Elizabeth	S0061537		11000		9526		11.50
78072745	01/31/2025	A00341123Parker, Cambria E.	S0061525		11000		9526		248.00
78072746	01/31/2025	A00323627Pulido, Keira C.	S0061533		11000		9526		300.00
78072747	01/31/2025	A00340826Ramos, Daniel D.	S0061545		11000		9526		150.00
78072748	01/31/2025	A00338540Saldana Solano, Selena	S0061542		11000		9526		298.00
78072749	01/31/2025	A00328470Valenzuela-Torres, Jose D.	S0061536		11000		9526		300.00
78072750	01/31/2025	A00340395Velasco-Roque, Luz E.	S0061544		11000		9526		300.00

Taft College Purchase Order Activity Report

1-January-2025 through 31-January-2025

FY 24-25

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		NUMBER	NAME	NUMBER	DATE					
BYOUNG	01/06/2025	A00248932	Abtech Technologies, Inc.	P0066243		01/06/2025	01/06/2025			\$7,449.23
	01/15/2025	A00264649	Convergint Technologies, LLC	P0066258		01/07/2025	01/07/2025			\$1,246.62
	01/28/2025	A00201875	Amazon Capital Services	P0066371		01/28/2025	01/28/2025			\$39.01
	01/29/2025	A00201875	Amazon Capital Services	P0066386		01/29/2025	01/29/2025			\$151.50
		A00223048	AMS.NET	P0066297		01/14/2025	01/14/2025			\$8,175.55
		A00332921	Ferrilli	P0066363		01/28/2025	01/28/2025			\$7,505.00
	01/30/2025	A00201875	Amazon Capital Services	P0066396		01/30/2025	01/30/2025			\$124.45
				P0066368		01/28/2025	01/28/2025			\$197.86
							TOTAL USER			\$24,889.22
DDURAN	01/03/2025	A00200498	Office Depot	P0066236		01/02/2025	01/02/2025			\$63.17
		A00200862	Taft College Bookstore	P0066234		01/02/2025	01/02/2025			\$23.71
	01/06/2025	A00200222	Taft Midway Driller	P0066232		01/02/2025	01/02/2025			\$159.84
		A00285170	Armstrong Locksmithing	P0066231		01/02/2025	01/02/2025			\$811.88
		A00292936	Albertson's Safeway LLC	P0066233		01/02/2025	01/02/2025			\$2,000.00
		A00200862	Taft College Bookstore	P0066240		01/06/2025	01/06/2025			\$17.31
				P0066241		01/06/2025	01/06/2025			\$149.01
	01/08/2025	A00200432	Taft Union High School	P0066266		01/08/2025	01/08/2025			\$5,000.00
		A00243211	Quicksilver Software, Inc.	P0066270		01/08/2025	01/08/2025			\$950.00
	01/09/2025	A00200146	Carolina Biological Supply C	P0066277		01/09/2025	01/09/2025			\$1,269.98
		A00201875	Amazon Capital Services	P0066276		01/09/2025	01/09/2025			\$1,386.03
		A00200425	Taft College	P0066260		01/07/2025	01/07/2025			\$800.00
	01/10/2025	A00200498	Office Depot	P0066267		01/08/2025	01/08/2025			\$221.68
		A00286449	Collaborative Braintrust Con	P0066269		01/08/2025	01/08/2025			\$23,040.00
				P0066281		01/10/2025	01/10/2025			\$4,000.00
	01/13/2025	A00283088	Mitchell, David Thomas.	P0066294		01/13/2025	01/13/2025			\$119.88
				P0066295		01/13/2025	01/13/2025			\$99.00
	01/15/2025	A00200161	CDW-G	P0066290		01/13/2025	01/13/2025			\$2,493.71
	01/21/2025	A00200388	Capital Industrial Medical S	P0066322		01/21/2025	01/21/2025			\$400.00
	01/24/2025	A00200498	Office Depot	P0066337		01/22/2025	01/22/2025			\$110.85
		A00201875	Amazon Capital Services	P0066326		01/21/2025	01/21/2025			\$146.72
		A00308084	Siteimprove, Inc.	P0066306		01/16/2025	01/16/2025			\$9,670.90
		A00200417	Sysco Food Service of Ventur	P0066327		01/21/2025	01/21/2025			\$100,000.00
	A00200498	Office Depot	P0066312		01/16/2025	01/16/2025			\$74.93	
			P0066338		01/22/2025	01/22/2025			\$163.85	
	A00262851	Lytle, Steve	P0066330		01/21/2025	01/21/2025			\$87.10	
01/30/2025	A00342435	Building Bridges Conference	P0066393		01/30/2025	01/30/2025			\$2,000.00	
	A00200498	Office Depot	P0066388		01/29/2025	01/29/2025			\$64.92	

Taft College Purchase Order Activity Report

1-January-2025 through 31-January-2025

FY 24-25

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00201875	Amazon Capital Services	P0066348	01/24/2025	01/24/2025				\$40.87
							TOTAL USER			\$155,365.34
DMONTOYA	01/15/2025	A00201875	Amazon Capital Services	P0066273	01/09/2025	01/09/2025				\$46.53
		A00303163	Matchware Inc.	P0066268	01/08/2025	01/08/2025				\$1,657.50
							TOTAL USER			\$1,704.03
DNAVARRO	01/24/2025	A00200862	Taft College Bookstore	P0066321	01/17/2025	01/17/2025				\$79.01
		A00201875	Amazon Capital Services	P0066336	01/22/2025	01/22/2025				\$169.40
							TOTAL USER			\$248.41
DRIOS	01/07/2025	A00201875	Amazon Capital Services	P0066165	12/09/2024	12/09/2024				\$140.00
	01/11/2025	A00280588	Tarango, Rosa Elva.	P0066288	01/10/2025	01/10/2025				\$300.00
	01/24/2025	A00200391	Soroptimist International	P0066323	01/21/2025	01/21/2025				\$350.00
		A00200862	Taft College Bookstore	P0066332	01/22/2025	01/22/2025				\$200.00
		A00230466	Classic Charter, Inc.	P0066317	01/17/2025	01/17/2025				\$3,129.00
		A00281160	BSN Sports, LLC	P0066310	01/16/2025	01/16/2025				\$2,956.81
	01/30/2025	A00200505	OT Cookhouse & Saloon	P0066385	01/29/2025	01/29/2025				\$500.00
							TOTAL USER			\$7,575.81
DVOHNOUT	01/03/2025	A00202515	ACCCA	P0066219	12/19/2024	12/19/2024				\$655.00
		A00307058	Minor, Leslie B.	P0066216	12/19/2024	12/19/2024				\$2,668.54
	01/30/2025	A00200053	Apple Computer Inc.	P0066360	01/27/2025	01/27/2025				\$1,333.64
							TOTAL USER			\$4,657.18
GRUIZ	01/13/2025	A00333324	Robles, Luz	P0066296	01/13/2025	01/13/2025				\$139.00
	01/24/2025	A00200161	CDW-G	P0066328	01/21/2025	01/21/2025				\$88.27
	01/28/2025	A00319064	T-Mobile USA Inc.	P0066365	01/28/2025	01/28/2025				\$1,000.00
	01/29/2025	A00327556	Blackhawk Network, Inc.	P0066307	01/16/2025	01/16/2025				\$15,028.95
	01/30/2025	A00200235	Cutrona, Myisha J.	P0066361	01/27/2025	01/27/2025				\$300.00
							TOTAL USER			\$16,556.22
JWHITE	01/07/2025	A00200498	Office Depot	P0066168	12/10/2024	12/10/2024				\$58.44
	01/08/2025	A00304257	HigherEdJobs	P0066238	01/03/2025	01/03/2025				\$4,550.00
		A00327115	ABC Occupational Medical Cen	P0066200	12/16/2024	12/16/2024				\$15.00

Taft College Purchase Order Activity Report

1-January-2025 through 31-January-2025

FY 24-25

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A	
		A00350838	Madison Liquidators	P0066246	01/07/2025	01/07/2025	\$4,195.77				
		A00200238	Department of Justice	P0066206	12/17/2024	12/17/2024	\$192.00				
	01/09/2025	A00200182	City of Taft Police Departme	P0066237	01/03/2025	01/03/2025	\$120.00				
		A00200379	WKCCD#2 Revolving Fund	P0066264	01/08/2025	01/08/2025	\$1,250.00				
	01/21/2025	A00335417	Miller, Christopher Allan.	P0066303	01/16/2025	01/16/2025	\$1,925.50				
	01/28/2025	A00200238	Department of Justice	P0066329	01/21/2025	01/21/2025	\$145.00				
	01/29/2025	A00327973	The UPS Store	P0066387	01/29/2025	01/29/2025	\$275.00				
	01/30/2025	A00200360	Westec	P0066391	01/30/2025	01/30/2025	\$1,500.00				
		A00308860	Popejoy, Noah Alan.	P0066390	01/30/2025	01/30/2025	\$99.00				
		A00200028	ACHRO/EEO Treasurer	P0066311	01/16/2025	01/16/2025	\$2,200.00				
		A00201875	Amazon Capital Services	P0066372	01/28/2025	01/28/2025	\$150.00				
		A00318539	Paycor, Inc.	P0066351	01/27/2025	01/27/2025	\$1,250.00				
		A00327115	ABC Occupational Medical Cen	P0066349	01/27/2025	01/27/2025	\$95.00				

							TOTAL USER	\$18,020.71			
KSTEARMAN	01/10/2025	A00200139	Card Integrators	P0066274	01/09/2025	01/09/2025	\$1,024.85				
		A00200693	John Wiley & Sons, Inc.	P0066275	01/09/2025	01/09/2025	\$775.00				
		A00344496	L2 Brands, LLC	P0066280	01/09/2025	01/09/2025	\$1,030.00				
	01/15/2025	A00200693	John Wiley & Sons, Inc.	P0066299	01/14/2025	01/14/2025	\$1,150.00				
	01/23/2025	A00201549	Harper Collins Publishers	P0066335	01/22/2025	01/22/2025	\$300.00				
		A00255612	Simon & Schuster, Inc.	P0066334	01/22/2025	01/22/2025	\$300.00				

							TOTAL USER	\$4,579.85			
LMURPHY	01/03/2025	A00200862	Taft College Bookstore	P0066208	12/17/2024	12/17/2024	\$145.22				
		A00249855	Murphy, Lori Ann.	P0066210	12/18/2024	12/18/2024	\$107.03				
		A00293918	A&B Athletics	P0066201	12/16/2024	12/16/2024	\$585.91				
	01/08/2025	A00200076	Bandy, Ingrun K.	P0066235	01/02/2025	01/02/2025	\$580.80				
				P0066250	01/07/2025	01/07/2025	\$324.75				
	01/23/2025	A00321724	Barker, Fred	P0066344	01/23/2025	01/23/2025	\$7,300.00				
	01/30/2025	A00200862	Taft College Bookstore	P0066397	01/30/2025	01/30/2025	\$48.71				

							TOTAL USER	\$9,092.42			
LWHITE	01/07/2025	A00250711	White, Alexcia R.	P0066256	01/07/2025	01/17/2025	\$531.00				
	01/15/2025	A00200862	Taft College Bookstore	P0066239	01/06/2025	01/10/2025	\$2,000.00				
	01/27/2025	A00200862	Taft College Bookstore	P0066352	01/27/2025	01/27/2025	\$745.70				
		A00250711	White, Alexcia R.	P0066358	01/27/2025	01/27/2025	\$84.00				
	01/28/2025	A00200862	Taft College Bookstore	P0066364	01/28/2025	01/28/2025	\$300.00				

Taft College Purchase Order Activity Report

1-January-2025 through 31-January-2025

FY 24-25

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
	01/30/2025	A00200862	Taft College Bookstore	P0066353	01/27/2025	01/27/2025	\$10,000.00			
				P0066357	01/27/2025	01/27/2025	\$4,163.84			
				P0066359	01/27/2025	01/27/2025	\$3,200.00			

							TOTAL USER			\$21,024.54
MALVAREZ	01/08/2025	A00200282	True Value Home Center	P0066272	01/08/2025	01/08/2025	\$2,165.00			
		A00336843	Valadez, Jose A.	P0066271	01/08/2025	01/08/2025	\$6,495.00			
	01/09/2025	A00210209	ULINE	P0066279	01/09/2025	01/09/2025	\$2,012.92			
	01/15/2025	A00108729	Bakersfield College Foundati	P0066301	01/15/2025	01/15/2025	\$60.00			
	01/24/2025	A00335974	Daugherty, Devin	P0066325	01/21/2025	01/21/2025	\$1,100.09			
				P0066341	01/23/2025	01/23/2025	\$2,948.58			
		A00339371	Alvarez, Maximiliano	P0066340	01/23/2025	01/23/2025	\$121.98			
	01/30/2025	A00277399	Sundgren, Lori Anne.	P0066395	01/30/2025	01/30/2025	\$775.89			
		A00336843	Valadez, Jose A.	P0066342	01/23/2025	01/23/2025	\$944.52			
				P0066343	01/23/2025	01/23/2025	\$468.00			
		A00339371	Alvarez, Maximiliano	P0066324	01/21/2025	01/21/2025	\$348.00			
		A00243766	Tweedy, Allisa Marie.	P0066392	01/30/2025	01/30/2025	\$3,887.08			

							TOTAL USER			\$21,327.06
MBLANCO	01/03/2025	A00252942	TC Federal Financial Aid Cle	P0066229	12/20/2024	12/20/2024	\$2,911.00			
	01/06/2025	A00280973	School Datebooks	P0066221	12/19/2024	12/19/2024	\$9,927.88			
	01/08/2025	A00200862	Taft College Bookstore	P0066259	01/07/2025	01/07/2025	\$3,050.17			
	01/13/2025	A00252942	TC Federal Financial Aid Cle	P0066278	01/09/2025	01/09/2025	\$5,268.00			
	01/24/2025	A00200862	Taft College Bookstore	P0066304	01/16/2025	01/16/2025	\$3,409.33			
		A00252942	TC Federal Financial Aid Cle	P0066308	01/16/2025	01/16/2025	\$1,073.00			
	01/30/2025	A00317357	Garcia, Amber Marie.	P0066345	01/24/2025	01/24/2025	\$2,643.20			
		A00328075	Jensen, Amber Nichole.	P0066346	01/24/2025	01/24/2025	\$491.00			
		A00335691	Acosta, Marlene	P0066347	01/24/2025	01/24/2025	\$1,585.30			
		A00341342	Daley, Pearl	P0066375	01/28/2025	01/28/2025	\$1,559.29			

							TOTAL USER			\$31,918.17
MMATTHEWS	01/13/2025	A00200655	Henry Schein, Inc.	P0066292	01/13/2025	01/17/2025	\$2,389.55			
		A00261766	Benco Dental Supply Co.	P0066293	01/13/2025	01/17/2025	\$894.53			
	01/24/2025	A00201875	Amazon Capital Services	P0066333	01/22/2025	01/24/2025	\$106.19			

							TOTAL USER			\$3,390.27

Taft College Purchase Order Activity Report

1-January-2025 through 31-January-2025

FY 24-25

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A	
MSANCHEZ	01/27/2025	A00203295	Santa Barbara City College	P0066282	01/10/2025	06/27/2025				\$5,600.00	
	01/30/2025	A00241620	Sanchez, Morgan Elaine.	P0066283	01/10/2025	06/27/2025				\$75.00	
				P0066284	01/10/2025	06/27/2025				\$750.00	

							TOTAL USER				\$6,425.00
MTOFTE	01/06/2025	A00288885	SenSource Inc.	P0066242	01/06/2025	01/06/2025				\$558.00	
	01/24/2025	A00200045	American Library Association	P0066331	01/21/2025	01/21/2025				\$325.00	
		A00200236	Demco	P0066302	01/16/2025	01/16/2025				\$146.14	
		A00200388	Capital Industrial Medical S	P0066316	01/17/2025	01/17/2025				\$47.97	
	01/30/2025	A00200069	Bakersfield Californian	P0066367	01/28/2025	01/28/2025				\$335.88	

							TOTAL USER				\$1,412.99
NFIGUEROA	01/06/2025	A00290343	Bauer, Amanda M.	P0066230	12/23/2024	12/23/2024				\$200.00	
	01/08/2025	A00259618	Taft College ASB General	P0066252	01/07/2025	01/07/2025				\$1,030.00	
	01/21/2025	A00323324	Avila Ramirez, Jovani	P0066305	01/16/2025	01/16/2025				\$1,000.00	
	01/22/2025	A00333835	Rowden, Levi Christopher.	P0066314	01/17/2025	01/17/2025				\$26.10	
				P0066315	01/17/2025	01/17/2025				\$50.00	
	01/24/2025	A00312691	TC State Financial Aid Clear	P0066313	01/17/2025	01/17/2025				\$2,000.00	
	01/30/2025	A00200991	Rowden, Tiffany L.	P0066394	01/30/2025	01/30/2025				\$26.10	
01/31/2025	A00045424	Long, Sarah L.	P0066400	01/31/2025	01/31/2025				\$319.86		

							TOTAL USER				\$4,652.06
SCRISS	01/11/2025	A00307058	Minor, Leslie B.	P0066289	01/10/2025	01/10/2025				\$1,906.46	
	01/15/2025	A00307058	Minor, Leslie B.	P0066300	01/15/2025	01/15/2025				\$400.00	
	01/31/2025	A00307058	Minor, Leslie B.	P0066399	01/31/2025	01/31/2025				\$400.00	

							TOTAL USER				\$2,706.46
SGOMEZ	01/03/2025	A00200017	A.P.I. Plumbing	P0066222	12/19/2024	12/19/2024				\$250.00	
	01/06/2025	A00201875	Amazon Capital Services	P0066227	12/20/2024	12/20/2024				\$34.62	
		A00284319	Fertile Earth Nursery and Ga	P0066223	12/20/2024	12/20/2024				\$220.00	
	01/08/2025	A00200309	United Refrigeration, Inc.	P0066245	01/07/2025	01/07/2025				\$1,417.60	
		A00200109	Brown & Reich Petroleum, Inc	P0066224	12/20/2024	12/20/2024				\$2,500.00	
	01/10/2025	A00200017	A.P.I. Plumbing	P0066262	01/08/2025	01/08/2025				\$1,084.55	
		A00200052	AP Architects	P0066253	01/07/2025	01/07/2025				\$35,000.00	
				P0066254	01/07/2025	01/07/2025				\$19,500.00	
	A00200282	True Value Home Center	P0066263	01/08/2025	01/08/2025				\$130.64		
			P0066265	01/08/2025	01/08/2025				\$18.17		

Taft College Purchase Order Activity Report

1-January-2025 through 31-January-2025

FY 24-25

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200715	Kern Electric Distributors	P0066249	01/07/2025	01/07/2025	\$298.71			
		A00203579	Alcorn Aire, Inc.	P0066251	01/07/2025	01/07/2025	\$3,010.00			
		A00329149	WEX Bank	P0066261	01/08/2025	01/08/2025	\$2,725.61			
	01/12/2025	A00200432	Taft Union High School	P0066287	01/10/2025	01/10/2025	\$3,117.80			
	01/13/2025	A00200052	AP Architects	P0066255	01/07/2025	01/07/2025	\$10,000.00			
	01/15/2025	A00200432	Taft Union High School	P0066285	01/10/2025	01/10/2025	\$5,000.00			
	01/16/2025	A00200432	Taft Union High School	P0066286	01/10/2025	01/10/2025	\$3,480.37			
	01/21/2025	A00200282	True Value Home Center	P0066298	01/14/2025	01/14/2025	\$31.36			
	01/27/2025	A00200282	True Value Home Center	P0066356	01/27/2025	01/27/2025	\$450.15			
		A00200355	West Kern Water District	P0066291	01/13/2025	01/13/2025	\$26,100.00			
	01/29/2025	A00200423	Taft City School District	P0066379	01/29/2025	01/29/2025	\$408.05			
	01/30/2025	A00200423	Taft City School District	P0066381	01/29/2025	01/29/2025	\$43.00			
		A00200311	Ferguson Enterprises, Inc.	P0066370	01/28/2025	01/28/2025	\$2,000.00			

							TOTAL USER			\$116,820.63
TBLANCO	01/06/2025	A00329754	Valsamides, Nicholas	P0066228	12/20/2024	12/20/2024	\$550.00			
	01/07/2025	A00270674	Public Agency Law Group	P0066244	01/06/2025	01/06/2025	\$4,794.00			
	01/08/2025	A00200043	American Express	P0066257	01/07/2025	01/07/2025	\$12,525.42			
		A00200069	Bakersfield Californian	P0066247	01/07/2025	01/07/2025	\$954.86			
	01/21/2025	A00257716	Capitol Public Finance Group	P0066318	01/17/2025	01/17/2025	\$1,125.00			
		A00350750	Giacomini, Michael	P0066320	01/17/2025	01/17/2025	\$100.00			
		A00200498	Office Depot	P0066309	01/16/2025	01/16/2025	\$479.55			
	01/28/2025	A00200043	American Express	P0066373	01/28/2025	01/28/2025	\$7,792.00			
		A00270674	Public Agency Law Group	P0066366	01/28/2025	01/28/2025	\$8,908.00			
	01/29/2025	A00200862	Taft College Bookstore	P0066378	01/29/2025	01/29/2025	\$37.89			
	01/30/2025	A00350750	Giacomini, Michael	P0066369	01/28/2025	01/28/2025	\$125,004.00			
		A00200360	Westec	P0066382	01/29/2025	01/29/2025	\$37,642.50			
		A00200161	CDW-G	P0066384	01/29/2025	01/29/2025	\$1,286.24			

							TOTAL USER			\$201,199.46

**West Kern Community College District
Board of Trustees Meeting
February 12, 2025**

A. Academic Employment

1. Faculty Development Assignments

Item	Name	Assignment	Hourly Rate	Total Amount Not to Exceed	Effective Date

2. Faculty Extra Duty Assignments

Item	Name	Assignment	Stipend	Effective Date
		Extra Duty: ZTC Accel. Bus. Admin. OER		
a.	Bledsoe, Adam	Content Development and Curating	\$6,000.00	1/21/2025
b.	Bledsoe, Adam	Extra Duty: ZTC Accel. and Imple.	\$300.00	1/21/2025
c.	Cahoon, Marni	Extra Duty: ZTC Accel. and Imple.	\$300.00	1/21/2025
d.	Cahoon, Marni	Extra Duty: Math Bridge Project	\$90.50/hour	1/21/2025
e.	Murguia, Salvador	Extra Duty: ZTC Accel. and Imple.	\$300.00	1/21/2025

3. Faculty and Adjunct Assignments

Item	Name	Assignment	Hourly Rate	Effective Date
a.	Cohn, Kellye	Adjunct Librarian	\$90.50	1/21/2025
b.	Duff, Janeen	DNTL 4040	\$90.50	1/21/2025
c.	Kimbrough, Vickie	DNTL 2024, 2243	\$90.50	1/21/2025
d.	Lemmons, Christine	DNTL 2024, 2243	\$9,050.00	1/21/2025
e.	McDonnell, Lisa	Adjunct Faculty Extra Duty (COR	\$90.50	1/21/2025
f.	Medina, Christopher	PSYC 2200	\$80.68	1/21/2025
g.	Minor, Leslie	UDGE 4035	\$90.50	1/21/2025
h.	Ramos, Frank	WELD 1510	\$90.50	1/21/2025
i.	Rollstin-Weiland, Stacy	Adjunct Librarian	\$90.50	1/21/2025

4. Coaching Assignments

Item	Name	Assignment	Stipend Amount	Effective Date
a.	Lagmay, Tami	Assistant Softball Coach-Spring	\$3,125.32	1/21/2025



Instructor	Assignment		Effective Date	Pay Rate
Cohn, Kellye	Adjunct Librarian		21-JAN-2025/22-MAY-2025	\$90.50
Duff, Janeen	DNTL	4040	21-JAN-2025/22-MAY-2025	\$90.50
Kimbrough, Vickie	DNTL	2024	21-JAN-2025/22-MAY-2025	\$90.50
Kimbrough, Vickie	DNTL	2243	21-JAN-2025/22-MAY-2025	\$90.50
Lemmons, Christene	DNTL	2024	21-JAN-2025/22-MAY-2025	\$90.50
Medina, Christopher	PSYC	2200	21-JAN-2025/22-MAY-2025	\$80.68
Minor, Leslie	UDGE	4035	21-JAN-2025/22-MAY-2025	\$90.50
Ramos, Frank	WELD	1510	21-JAN-2025/22-MAY-2025	\$90.50
Rollstin-Weiland, Stacy	Adjunct Librarian		21-JAN-2025/22-MAY-2025	\$90.50

Dean of Instruction

Date

Vice President of Instruction

Date

**West Kern Community College District
Board of Trustees Meeting
February 12, 2025**

B. Non-Academic Employment

1. Classified

Item	Name	Assignment	Range/ Step	FTE	Hourly Rate	Effective Date
a.	De Arteaga, Alejandra	Associate Teacher	5A	62.5%	\$19.48	1/20/2025
b.	Wren, Krista	Temporary Bookstore Clerk	1A	NA	\$17.64	1/15/2025

2. Administration

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date
a.	Romero, Megan	Director of Center for Independent Living - Reclass	20/6	100.0%	\$158,863.00	2/1/2025

3. Confidential

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date

**West Kern Community College District
Board of Trustees Meeting
February 12, 2025**

C. Separations

1. Academic

Item	Name	Assignment	Retired?	Effective Date

2. Classified

Item	Name	Position	Retired?	Effective Date
a.	Smith, Julius	Lead Evening Custodian	No	1/10/2025

3. Administration

Item	Name	Position	Retired?	Effective Date

4. Confidential

Item	Name	Position	Status	Effective Date

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2024-2025**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	28,451,850	28,451,850	16,509,842	0	11,942,008
8800	Local Revenues	8,359,925	8,360,025	3,163,032	0	5,196,994
8900	Other Financing Sources	0	0	154	0	-154
Summary		\$ 36,811,775	\$ 36,811,875	\$ 19,673,028	\$ -	\$ 17,138,847

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2024-2025
 For the Month Ending January 31, 2025**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	11,767,887	11,606,806	6,556,655	0	5,050,151
2000	Classified & Other Nonacademic Sala	7,141,066	7,322,194	3,827,842	0	3,494,352
3000	Employee Benefits	10,658,488	10,594,551	4,575,152	229,452	5,789,946
4000	Supplies and Materials	502,002	494,898	197,974	57,487	239,437
5000	Other Operating Expenses & Services	5,156,591	5,210,111	2,348,878	709,704	2,151,529
6000	Capital Outlay	567,107	564,582	60,282	34,111	470,188
7000	Other Outgo	111,000	111,000	31,176	59,784	20,040
7200	Transfers	1,120,931	1,120,931	14746.42	26.1	1,106,158
		\$ 37,025,072	\$ 37,025,072	\$ 17,612,705	\$ 1,090,565	\$ 18,321,803

**Disbursement Register of Expenditures Greater than \$10,000
for the Month of January 2025**

Check Number	Check Date	Vendor Name	Description	Net Amount
78072606	01/16/2025	Sierra School Equipment Co.	Sierra Schools - CDC Classroom #5	10,250.67
78072505	01/10/2025	American Express	AMEX December 2024 Charges	12,525.42
78072654	01/21/2025	Sinclair Broadcast Group, Inc.	Sinclair - KBAK 9/1/2024 to 1/31/2025	15,000.00
78072694	01/30/2025	Blackhawk Network, Inc.	Myisha- Student Services- Chevron Gas Cards	15,066.95
78072575	01/16/2025	AP Architects	AP Architects - Marque Sign	15,600.00
78072664	01/21/2025	Watermark Insights LLC	24-25 Renewal 2/1/25-1/31/26	16,767.64
78072506	01/10/2025	American General Media	AGM Digital Agreement 9/1/24 - 1/31/2025	20,000.00
78072685	01/30/2025	AARP Health Care Options	2024-25 AARP District Paid Retiree Health Supplem	22,870.23
78072588	01/16/2025	Collaborative Braintrust Consulting Firm	Consulting Services INV#17-511	23,040.00
78072575	01/16/2025	AP Architects	AP Architect - ASO Park project	23,053.00
78072713	01/30/2025	P. G. & E.	P.G.E - District 24/25 Electric Charges	41,966.13
78072666	01/21/2025	West Kern Adult Education Network JPA	2024-25 AEBG Pass-through to WKAEN	83,664.54

299,804.58

ASO
Balance Sheet
As of January 31, 2025

Jan 31, 25

ASSETS

Current Assets

Checking/Savings

ASO Safe1 136,396.42

ASO Safe1 - Savings 144.06

Total Checking/Savings 136,540.48

Total Current Assets 136,540.48

TOTAL ASSETS 136,540.48

Restricted Funds

ASO General - Operating 35,634.47

Athletics 13,170.41

Baseball Club 9,595.87

Best Buddies 4,922.36

Circle K Club 329.00

Cougar Pride Club 1,249.35

DH Class of 2025 1,095.25

DH Class of 2026 500.00

DH Club General 554.04

ECE 2,598.99

Golf Club Mens 59.65

Golf Club Womens 1,121.25

Intersivity Club 1,543.19

NSLS Club 3,128.22

Performing Arts 2,402.62

Soccer Club - Mens 5,852.58

Soccer Club - Womens 5,326.83

Social Science/ Research 21.47

Softball Club 5,055.63

STEM 1,525.76

TC Cares 609.00

TIL Reunion 1,461.73

Uniform Replacement 26,810.39

Veterans Club 1,639.91

Women's Athletic Club 4,602.00

Women's Basketball Club 5,730.51

Total Restricted Funds 136,540.48

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Miriam Dagnino
SUBMIT DATE
Dec 20, 2024 01:43:22PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
649740

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$13,782.17

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$13,782.17	\$13,782.17

TOTAL DEPOSIT: \$13,782.17

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$13,782.17 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #250061

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
TTC AUTHORIZED SIGNATURE

696.93

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250061 To 250061
Date entered from: 00/00/0000 To 99/99/9999

J92461 DC0100 L.00.01 12/20/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250061	12/20/2024	12/20/2024	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: MXDB		UNAPPROVED
				TOTAL AMOUNT	13,782.17	N
				DISTRICT TOTAL	13,782.17	*
				GRAND TOTAL	13,782.17	**

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Miriam Dagnino
SUBMIT DATE
Dec 20, 2024 01:21:26PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO. 0886
EROD NO.
649738

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$5,379.86

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$5,379.86	\$5,379.86

TOTAL DEPOSIT: \$5,379.86

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$5,379.86 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #250060

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250060 To 250060
Date entered from: 00/00/0000 To 99/99/9999

J92444 DC0100 L.00.01 12/20/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250060	12/20/2024	12/20/2024	WKCCD Deposit			
1.	78	Bookstore Sales		31000-423-8841-69100		
				ENTERED BY: MXDB	UNAPPROVED	
				TOTAL AMOUNT	5,379.86	N
					5,379.86	*
				DISTRICT TOTAL	5,379.86	**
				GRAND TOTAL	5,379.86	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Dec 20, 2024 01:54:26PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 649741

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$64,547.23**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$45,576.75	\$45,576.75
RESTRICTED FUNDS	84097	0886	5490	\$300.00	\$300.00
CHILD DEVELOPMENT	84496	0886	5490	\$16,952.28	\$16,952.28
CAFETERIA	84699	0886	5490	\$1,718.20	\$1,718.20

TOTAL DEPOSIT: **\$64,547.23**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$64,547.23 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250062

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250062 To 250062
 Date entered from: 00/00/0000 To 99/99/9999

J92481 DC0100 L.00.01 12/20/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250062	12/20/2024	12/20/2024	WKCCD Deposit			
				ENTERED BY: MXDB		UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	696.93	N
2.	78	RETAINED FINANCIAL AID/FEES		11000-000-9526-00000	44,879.82	N
3.	78	DENTAL HYGIENE CLINIC REVENUE		12650-205-8892-12042	200.00	N
4.	78	LIBRARY PROGRAMS		12201-203-8892-61200	100.00	N
5.	78	CAFETERIA SALES		32000-422-8841-69400	1,718.20	N
6.	78	CC CAPK		33700-310-8892-69200	11,807.28	N
7.	78	CC STATE PRE SCHOOL		33528-310-8699-69200	5,145.00	N
				TOTAL AMOUNT	64,547.23	*
				DISTRICT TOTAL	64,547.23	**
				GRAND TOTAL	64,547.23	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Dec 20, 2024 11:13:39AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 649710

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$51,694.89

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$51,594.89	\$51,594.89
RESTRICTED FUNDS	84097	0886	5490	\$100.00	\$100.00

TOTAL DEPOSIT: \$51,694.89

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$51,694.89 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: Deposit #250059

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250059 To 250059
 Date entered from: 00/00/0000 To 99/99/9999

J92292 DC0100 L.00.01 12/20/24 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250059	12/20/2024	12/20/2024	WKCCD Deposit			
1.	78	Enrollment		11000-000-9161-00000	51,594.89	N
2.	78	Library Programs-N.Ojeda		12201-203-8892-61200	100.00	N
TOTAL AMOUNT					51,694.89	*
DISTRICT TOTAL					51,694.89	**
GRAND TOTAL					51,694.89	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 02, 2025 12:36:28PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 650204

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$47,910.84

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$47,910.84	\$47,910.84

TOTAL DEPOSIT: \$47,910.84

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC **ACCOUNT DEPOSITED:** General **CASH:** \$0.00 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$47,910.84 **CREDIT**
CARD: \$0.00
NOTES: Deposit #250063

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250063 To 250063
Date entered from: 00/00/0000 To 99/99/9999

J94892 DC0100 L.00.01 01/02/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
250063	01/02/2025	01/02/2025	WKCCD Deposit			
1.	78	EPA (Prop 30)		11005-000-8616-00000		
				ENTERED BY: MXDB		
				UNAPPROVED	47,910.84	N
				TOTAL AMOUNT	47,910.84	*
				DISTRICT TOTAL	47,910.84	**
				GRAND TOTAL	47,910.84	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 02, 2025 12:55:13PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 650208

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,537,037.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,178,401.00	\$1,178,401.00
RESTRICTED FUNDS	84097	0886	5490	\$358,636.00	\$358,636.00

TOTAL DEPOSIT: \$1,537,037.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$1,537,037.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250064

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250064 To 250064
 Date entered from: 00/00/0000 To 99/99/9999

J94926 DC0100 L.00.01 01/02/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250064	01/02/2025	01/02/2025	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED		
1.	78	General Apportionment	11000-000-8612-00000		1,155,864.00	N
2.	78	Full Time Faculty Allocation	11000-000-8618-00000		17,712.00	N
3.	78	Part-time Faculty Compensation	11006-201-8633-00000		4,825.00	N
4.	78	BOG Fee Waivers Admin(BFAP 2%)	12551-353-8615-64600		1,480.00	N
5.	78	Common Course Numbering System	12928-310-8629-00000		45,652.00	N
6.	78	S.F.A.A.	12551-353-8625-64600		12,662.00	N
7.	78	E.O.P.S	12000-303-8622-64300		35,643.00	N
8.	78	NextUP	12916-321-8699-64900		12,699.00	N
9.	78	C.A.R.E	12000-305-8624-64301		5,283.00	N
10.	78	D.S.P.S.	12000-311-8623-64200		21,375.00	N
11.	78	DSPS-Access to Print & Electro	12000-311-8660-64200		508.00	N
12.	78	CalWorks	12600-309-8627-64992		6,954.00	N
13.	78	Student Equity & Achievement(S	12000-319-8644-00000		89,600.00	N
14.	78	Veterans Resource Center	12000-318-8699-64800		1,517.00	N
15.	78	Strong Workforce Program-Local	12649-223-8647-00000		16,318.00	N
16.	78	Adult Education Block Grant	12603-125-8643-68900		84,147.00	N
17.	78	Mental Health Support	12655-351-8699-64400		8,328.00	N
18.	78	Basic Needs Centers	12677-320-8699-64900		10,798.00	N
19.	78	Undocumented Resources Liaison	12909-351-8699-00000		3,483.00	N
20.	78	LGBTQ+	12910-301-8699-64900		2,189.00	N
				TOTAL AMOUNT	1,537,037.00	*
				DISTRICT TOTAL	1,537,037.00	**
				GRAND TOTAL	1,537,037.00	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 03, 2025 02:31:41PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 650350

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$29,588.21

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$16,067.05	\$16,067.05
RESTRICTED FUNDS	84097	0886	5490	\$12,651.88	\$12,651.88
TIL	84697	0886	5490	\$869.28	\$869.28

TOTAL DEPOSIT: \$29,588.21

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$29,588.21 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250067

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250067 To 250067
 Date entered from: 00/00/0000 To 99/99/9999

J95685 DC0100 L.00.01 01/03/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250067	01/03/2025	01/03/2025	WKCCD Deposit			
				ENTERED BY: MXDB		UNAPPROVED
1.	78	INSURANCE REIMBURSTMENTS		11000-412-8876-67300	1,181.39	N
2.	78	RETAINED FINANCIAL AID/FEES		11000-000-9526-00000	14,885.66	N
3.	78	FOUNDATION SALARIES		12000-114-8892-70999	10,151.88	N
4.	78	CYBERSECURITY GRANT		12930-113-8821-67800	2,500.00	N
5.	78	TIL REGIONAL CENTERS		39000-314-8699-64991	869.28	N
				TOTAL AMOUNT	29,588.21	*
				DISTRICT TOTAL	29,588.21	**
				GRAND TOTAL	29,588.21	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 03, 2025 02:13:07PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 650349

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$4,000.50**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$4,000.50	\$4,000.50

TOTAL DEPOSIT: **\$4,000.50**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$4,000.50 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250066

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250066 To 250066
 Date entered from: 00/00/0000 To 99/99/9999

J95667 DC0100 L.00.01 01/03/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250066	01/03/2025	01/03/2025	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: MXDB		UNAPPROVED
				TOTAL AMOUNT	4,000.50	N
				DISTRICT TOTAL	4,000.50	*
				GRAND TOTAL	4,000.50	**

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 03, 2025 02:01:59PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 650347

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$23,233.72

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$23,233.72	\$23,233.72

TOTAL DEPOSIT: \$23,233.72

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$23,233.72 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250065

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250065 To 250065
Date entered from: 00/00/0000 To 99/99/9999

J95662 DC0100 L.00.01 01/03/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250065	01/03/2025	01/03/2025	WKCCD Deposit			
1.	78	Bookstore Sales		31000-423-8841-69100		
				ENTERED BY: MXDB		UNAPPROVED
					23,233.72	N
				TOTAL AMOUNT	23,233.72	*
				DISTRICT TOTAL	23,233.72	**
				GRAND TOTAL	23,233.72	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 06, 2025 10:57:12AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO.
 650436

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$59,190.90

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$59,190.90	\$59,190.90

TOTAL DEPOSIT: \$59,190.90

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK **ACCOUNT DEPOSITED:** General **CASH:** \$59,190.90 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$0.00 **CREDIT CARD:** \$0.00
 NOTES: Deposit #250068

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250068 To 250068
Date entered from: 00/00/0000 To 99/99/9999

J96302 DC0100 L.00.01 01/06/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
250068	01/06/2025	01/06/2025	WKCCD Deposit			
1.	78	Student Receipts	Credit Card	11000-000-9161-00000		
				ENTERED BY: MXDB	UNAPPROVED	
				TOTAL AMOUNT	59,190.90	N
				DISTRICT TOTAL	59,190.90	**
				GRAND TOTAL	59,190.90	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 07, 2025 12:50:13PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 650615

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$25,189.11**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$25,189.11	\$25,189.11

TOTAL DEPOSIT: **\$25,189.11**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC **ACCOUNT DEPOSITED:** General **CASH:** \$0.00 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$25,189.11 **CREDIT CARD:** \$0.00
NOTES: Deposit #250069

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250069 To 250069
 Date entered from: 00/00/0000 To 99/99/9999

J390 DC0100 L.00.01 01/07/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250069	01/07/2025	01/07/2025	WKCCD Deposit			
1.	78	Non-PROP 20		11477-000-8681-00000		
				ENTERED BY: MXDB		
				UNAPPROVED	25,189.11	N
				TOTAL AMOUNT	25,189.11	*
				DISTRICT TOTAL	25,189.11	**
				GRAND TOTAL	25,189.11	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 08, 2025 12:58:05PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 650720

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,572,931.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,181,006.00	\$1,181,006.00
RESTRICTED FUNDS	84097	0886	5490	\$391,925.00	\$391,925.00

TOTAL DEPOSIT: \$1,572,931.00

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$1,572,931.00 CREDIT
 CARD: \$0.00
 NOTES: Deposit #250070**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250070 To 250070
 Date entered from: 00/00/0000 To 99/99/9999

J1304 DC0100 L.00.01 01/08/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250070	01/08/2025	01/08/2025	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED		
1.	78	General Apportionment		11000-000-8612-00000	1,155,864.00	N
2.	78	Full Time Faculty Allocation		11000-000-8618-00000	17,712.00	N
3.	78	Part-time Faculty Allocation		11006-201-8633-00000	4,825.00	N
4.	78	BOG Fee Waivers Admin(BFAP 2%)		12551-353-8615-64600	1,480.00	N
5.	78	Common Course Numbering System		12928-310-8629-00000	45,652.00	N
6.	78	S.F.A.A.		12551-353-8625-64600	12,662.00	N
7.	78	E.O.P.S.		12000-303-8622-64300	35,643.00	N
8.	78	NextUP		12916-321-8699-64900	12,699.00	N
9.	78	C.A.R.E.		12000-305-8624-64301	5,283.00	N
10.	78	D.S.P.S.		12000-311-8623-64200	21,375.00	N
11.	78	DSPS- Access to Print & Electr		12000-311-8660-64200	508.00	N
12.	78	CalWorks		12600-309-8627-64992	6,954.00	N
13.	78	Student Equity & Achievement		12000-319-8644-00000	89,600.00	N
14.	78	Veterans Resource Center		12000-318-8699-64800	1,517.00	N
15.	78	Strong Workforce Program-Local		12649-223-8647-00000	16,318.00	N
16.	78	Adult Education Block Grant		12603-125-8643-68900	84,147.00	N
17.	78	Mental Health Support		12655-351-8699-64400	8,328.00	N
18.	78	Basic Needs Centers		12677-320-8699-64900	10,798.00	N
19.	78	Undocumented Resources Liasons		12909-351-8699-00000	3,483.00	N
20.	78	LGBTQ+		12910-301-8699-64900	2,189.00	N
21.	78	Perkins Grant		12560-223-8158-09565	33,289.00	N
22.	78	ADJUSTMENT:PY EPA		11005-000-8616-00000	2,605.00	N
TOTAL AMOUNT					1,572,931.00	*
DISTRICT TOTAL					1,572,931.00	**
GRAND TOTAL					1,572,931.00	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Miriam Dagnino
SUBMIT DATE
Jan 10, 2025 03:23:04PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO. 0886
EROD NO.
650998

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$10,355.38**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$10,355.38	\$10,355.38

TOTAL DEPOSIT: **\$10,355.38**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$10,355.38 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #250071

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250071 To 250071
Date entered from: 00/00/0000 To 99/99/9999

J3173 DC0100 L.00.01 01/10/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250071	01/10/2025	01/10/2025	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: MXDB		UNAPPROVED
				TOTAL AMOUNT	10,355.38	N
				DISTRICT TOTAL	10,355.38	**
				GRAND TOTAL	10,355.38	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Miriam Dagnino
SUBMIT DATE
Jan 10, 2025 03:30:08PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
651001

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,141.39

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$1,141.39	\$1,141.39

TOTAL DEPOSIT: \$1,141.39

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,141.39 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #250072

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250072 To 250072
Date entered from: 00/00/0000 To 99/99/9999

J3191 DC0100 L.00.01 01/10/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250072	01/10/2025	01/10/2025	WKCCD Deposit			
1.	78	Bookstore Sales		31000-423-8841-69100		
				ENTERED BY: MXDB	UNAPPROVED	
					TOTAL AMOUNT	1,141.39 N
						1,141.39 *
					DISTRICT TOTAL	1,141.39 **
					GRAND TOTAL	1,141.39 ***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 10, 2025 03:41:55PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 651003

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$78,104.77**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$47,175.30	\$47,175.30
RESTRICTED FUNDS	84097	0886	5490	\$10,264.34	\$10,264.34
CHILD DEVELOPMENT	84496	0886	5490	\$17,795.13	\$17,795.13
	84597	0886	5490	\$1,000.00	\$1,000.00
CAFETERIA	84699	0886	5490	\$1,870.00	\$1,870.00

TOTAL DEPOSIT: **\$78,104.77**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$78,104.77 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250073

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250073 To 250073
 Date entered from: 00/00/0000 To 99/99/9999

J3208 DC0100 L.00.01 01/10/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250073	01/10/2025	01/10/2025	WKCCD Deposit			
				ENTERED BY: MXDB		UNAPPROVED
1.	78	Juco Jamboree		11000-352-5750-69616	200.00	N
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	75.50	N
3.	78	WEST KERN OPEB		11000-412-5990-73900	46,750.00	N
4.	78	TRANSCRIPT FEES		11000-000-8879-00000	149.80	N
5.	78	FOUNDATION SALARIES		12000-114-8892-70999	10,178.54	N
6.	78	MESA PROGRAM		12620-227-8629-61900	85.80	N
7.	78	CAFETERIA SALES		32000-422-8841-69400	1,870.00	N
8.	78	CIL & Fed Reimbursment		33429-310-8159-69250	5,987.85	N
9.	78	CC EARLY HEAD START		33700-310-8892-69200	11,807.28	N
10.	78	CAPITAL PROJECTS		41000-000-8913-00000	1,000.00	N
				TOTAL AMOUNT	78,104.77	*
				DISTRICT TOTAL	78,104.77	**
				GRAND TOTAL	78,104.77	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 17, 2025 11:54:47AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 651560

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$157,377.84**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$3,342.43	\$3,342.43
RESTRICTED FUNDS	84097	0886	5490	\$148,189.38	\$148,189.38
	84597	0886	5490	\$1,165.00	\$1,165.00
TIL	84697	0886	5490	\$3,032.28	\$3,032.28
CAFETERIA	84699	0886	5490	\$1,648.75	\$1,648.75

TOTAL DEPOSIT: **\$157,377.84**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$157,377.84 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit # 250076

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250076 To 250076
 Date entered from: 00/00/0000 To 99/99/9999

J7578 DC0100 L.00.01 01/17/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250076	01/17/2025	01/17/2025	WKCCD Deposit			
				ENTERED BY: MXDB		UNAPPROVED
1.	78	INSURANCE REIMBURSMENTS		11000-412-8876-67300	414.13	N
2.	78	Reimbursement- Do Good Be Good		11000-110-4410-66003	101.32	N
3.	78	RETAINED FINANCIAL AID/FEES		11000-000-9526-00000	2,826.98	N
4.	78	CAL GRANT INTREST		12554-353-8861-64600	166.91	N
5.	78	TPSID		12433-314-8199-00000	114,772.47	N
6.	78	G-BUILDING IMPROVEMENTS		12561-223-6413-12030	33,250.00	N
7.	78	CAFETERIA SALES		32000-422-8841-69400	1,648.75	N
8.	78	TIL REGIONAL CENTERS		39000-314-8699-64991	3,032.28	N
9.	78	CAPITAL PROJECTS		41000-000-8913-00000	1,165.00	N
				TOTAL AMOUNT	157,377.84	*
				DISTRICT TOTAL	157,377.84	**
				GRAND TOTAL	157,377.84	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 17, 2025 11:38:32AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO.
 651556

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$32,244.90**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$32,244.90	\$32,244.90

TOTAL DEPOSIT: **\$32,244.90**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$32,244.90 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250075

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250075 To 250075
Date entered from: 00/00/0000 To 99/99/9999

J7558 DC0100 L.00.01 01/17/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250075	01/17/2025	01/17/2025	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: MXDB	UNAPPROVED	
				TOTAL AMOUNT	32,244.90	N
					32,244.90	*
				DISTRICT TOTAL	32,244.90	**
				GRAND TOTAL	32,244.90	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Miriam Dagnino
SUBMIT DATE
Jan 17, 2025 11:34:25AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO.
0886
EROD NO.
651554

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$420.40

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$420.40	\$420.40

TOTAL DEPOSIT: \$420.40

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$420.40 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #250074

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250074 To 250074
Date entered from: 00/00/0000 To 99/99/9999

J7550 DC0100 L.00.01 01/17/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250074	01/17/2025	01/17/2025	WKCCD Deposit			
1.	78	Bookstore Sales		31000-423-8841-69100		
				ENTERED BY: MXDB		UNAPPROVED
					420.40	N
				TOTAL AMOUNT	420.40	*
				DISTRICT TOTAL	420.40	**
				GRAND TOTAL	420.40	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 24, 2025 01:18:07PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 652048

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,922.68**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$1,922.68	\$1,922.68

TOTAL DEPOSIT: **\$1,922.68**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,922.68 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: Deposit #250078**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250078 To 250078
Date entered from: 00/00/0000 To 99/99/9999

J10921 DC0100 L.00.01 01/24/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250078	01/24/2025	01/24/2025	WKCCD Deposit			
1.	78	Bookstore Sales		31000-423-8841-69100		
				ENTERED BY: MXDB		UNAPPROVED
				TOTAL AMOUNT	1,922.68	N
					1,922.68	*
				DISTRICT TOTAL	1,922.68	**
				GRAND TOTAL	1,922.68	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 24, 2025 01:13:21PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 652046

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$3,368.53**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$3,368.53	\$3,368.53

TOTAL DEPOSIT: **\$3,368.53**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$3,368.53 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: Deposit #250077

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250077 To 250077
Date entered from: 00/00/0000 To 99/99/9999

J10895 DC0100 L.00.01 01/24/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250077	01/24/2025	01/24/2025	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: MXDB	UNAPPROVED	
				TOTAL AMOUNT	3,368.53	N
				DISTRICT TOTAL	3,368.53	*
				GRAND TOTAL	3,368.53	**

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 24, 2025 01:28:09PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 652049

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$5,930.83**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$75.70	\$75.70
CHILD DEVELOPMENT	84496	0886	5490	\$4,028.38	\$4,028.38
	84597	0886	5490	\$400.00	\$400.00
CAFETERIA	84699	0886	5490	\$1,426.75	\$1,426.75

TOTAL DEPOSIT: **\$5,930.83**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$5,930.83 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: Deposit #250079

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250079 To 250079
Date entered from: 00/00/0000 To 99/99/9999

J10935 DC0100 L.00.01 01/24/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
250079	01/24/2025	01/24/2025	WKCCD Deposit			
				ENTERED BY: MXDB		UNAPPROVED
1.	78	INSURANCE REIMBURSMENTS		11000-412-8876-67300	75.70	N
2.	78	CAFETERIA SALES		32000-422-8841-69400	1,426.75	N
3.	78	CIL & Fed Reimbursments		33429-310-8159-69250	3,816.92	N
4.	78	CC CHILD CARE FOOD		33429-310-8621-69250	211.46	N
5.	78	CAPITAL PROJECTS		41000-000-8913-00000	400.00	N
				TOTAL AMOUNT	5,930.83	*
				DISTRICT TOTAL	5,930.83	**
				GRAND TOTAL	5,930.83	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 30, 2025 11:12:31AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 652495

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,412,939.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,889,608.00	\$1,889,608.00
RESTRICTED FUNDS	84097	0886	5490	\$523,331.00	\$523,331.00

TOTAL DEPOSIT: **\$2,412,939.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$2,412,939.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250080

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250080 To 250080
 Date entered from: 00/00/0000 To 99/99/9999

J14074 DC0100 L.00.01 01/30/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250080	01/30/2025	01/30/2025	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED		
1.	78	General Apportionment	11000-000-8612-00000		1,849,382.00	N
2.	78	Full Time Faculty Allocation	11000-000-8618-00000		28,339.00	N
3.	78	Part-time Faculty Compensation	11006-201-8633-00000		7,719.00	N
4.	78	BOG Fee Waivers Admin (BFAP2%)	12551-353-8615-64600		2,368.00	N
5.	78	Common Course Numbering System	12928-310-8629-00000		73,044.00	N
6.	78	S.F.A.A.	12551-353-8625-64600		20,260.00	N
7.	78	E.O.P.S.	12000-303-8622-64300		57,029.00	N
8.	78	NextUP	12916-321-8699-64900		20,320.00	N
9.	78	C.A.R.E.	12000-305-8624-64301		8,452.00	N
10.	78	D.S.P.S.	12000-311-8623-64200		34,198.00	N
11.	78	DSPTS-Access to Print Electroni	12000-311-8660-64200		812.00	N
12.	78	CalWorks	12600-309-8627-64992		11,126.00	N
13.	78	Student Equity & Achievement	12000-319-8644-00000		143,361.00	N
14.	78	Veterans Resource Center	12000-318-8699-64800		2,428.00	N
15.	78	Strong Workforce Program-Local	12649-223-8647-00000		26,108.00	N
16.	78	Adult Education Block Grant	12603-125-8643-68900		84,148.00	N
17.	78	Mental Health Support	12655-351-8699-64400		13,324.00	N
18.	78	Basic Needs Centers	12677-320-8699-64900		17,277.00	N
19.	78	Undocumented Resources Liasons	12909-351-8699-00000		5,573.00	N
20.	78	LGBTQ+	12910-301-8699-64900		3,503.00	N
21.	78	Adjustment:PY EPA	11005-000-8616-00000		4,168.00	N
TOTAL AMOUNT					2,412,939.00	*
DISTRICT TOTAL					2,412,939.00	**
GRAND TOTAL					2,412,939.00	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 31, 2025 01:13:55PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 652628

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$494.72

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$494.72	\$494.72

TOTAL DEPOSIT: \$494.72

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$494.72 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250081

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250081 To 250081
Date entered from: 00/00/0000 To 99/99/9999

J14886 DC0100 L.00.01 01/31/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250081	01/31/2025	01/31/2025	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: MXDB		UNAPPROVED
				TOTAL AMOUNT	494.72	N
					494.72	*
				DISTRICT TOTAL	494.72	**
				GRAND TOTAL	494.72	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 31, 2025 01:20:03PM

PROCESS DATE
 NOT PROCESSED AT
 THIS TIME

DEPT NO.
 0886

EROD NO.
 652632

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$8,546.52**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$8,546.52	
					\$8,546.52

TOTAL DEPOSIT: **\$8,546.52**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$8,546.52 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: Deposit #250082**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 250082 To 250082
Date entered from: 00/00/0000 To 99/99/9999

J14897 DC0100 L.00.01 01/31/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250082	01/31/2025	01/31/2025	WKCCD Deposit			
1.	78	Bookstore Sales		31000-423-8841-69100		
				ENTERED BY: MXDB	UNAPPROVED	
					TOTAL AMOUNT	8,546.52 N
						8,546.52 *
					DISTRICT TOTAL	8,546.52 **
					GRAND TOTAL	8,546.52 ***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Miriam Dagnino
 SUBMIT DATE
 Jan 31, 2025 01:42:54PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 652634

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$143,988.32**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$801.83	\$801.83
RESTRICTED FUNDS	84097	0886	5490	\$1,454.82	\$1,454.82
TIL	84697	0886	5490	\$124,869.33	\$124,869.33
CAFETERIA	84699	0886	5490	\$16,862.34	\$16,862.34

TOTAL DEPOSIT: **\$143,988.32**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$143,988.32 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: Deposit #250083

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD Deposit

DEPOSIT TRANSACTIONS
 Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 250083 To 250083
 Date entered from: 00/00/0000 To 99/99/9999

J14935 DC0100 L.00.01 01/31/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
250083	01/31/2025	01/31/2025	WKCCD Deposit			
				ENTERED BY: MXDB		UNAPPROVED
1.	78	Juco Jamboree		11000-352-5750-69616	200.00	N
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	579.83	N
3.	78	DEGREE VERIFY		11000-301-8879-64500	12.00	N
4.	78	Dorm Card Replacement		11000-113-4310-67801	10.00	N
5.	78	TPSID		12433-341-8199-64991	1,277.01	N
6.	78	LIBRARY PROGRAMS		12201-203-8892-61200	177.81	N
7.	78	CAFETERIA SALES		32000-422-8841-69400	16,862.34	N
8.	78	TIL REGIONAL CENTERS		39000-314-8699-64991	124,869.33	N
				TOTAL AMOUNT	143,988.32	*
				DISTRICT TOTAL	143,988.32	**
				GRAND TOTAL	143,988.32	***

WEST KERN COMMUNITY COLLEGE DISTRICT

Travel Period: 01/01/2025-01/31/2025

Employee	Event/Purpose	Location	Travel Start Date	Travel End Date	Estimated Cost	Processing Date
Payne, Aarron	CWI Training	Dallas, TX	1/12/2025	1/19/2025	\$ 5,237.00	11/20/2024
Payne, Bryan	CWI Training	Dallas, TX	1/12/2025	1/19/2025	\$ 6,117.72	11/20/2024
Blanco, Trudi	CAPPO Procurement Annual Conference	Sacramento, CA	1/13/2025	1/15/2025	\$ 1,997.76	12/16/2024
Oja, Michelle	OEPI PRT Training	Sacramento, CA	1/23/2025	1/24/2025	\$ 764.32	12/17/2024
Valsamides, Nicholas	CAPPO Procurement Annual Conference	Sacramento, CA	1/13/2025	1/15/2025	\$ 1,997.76	1/7/2025
Minor, Leslie	Behavioral Intervention Team Standards and Best Practices	Henderson, NV	1/27/2025	1/28/2025	\$ 2,668.54	1/7/2025
Minor, Leslie	ACCCA Budget Workshop	Virtual	1/15/2025	1/15/2025	\$ 100.00	1/9/2025
Romero, Megan	Student Trip for Career Ed Goals	Bakersfield, CA	1/17/2025	1/17/2025	\$ -	1/15/2025
Garcia, Eloisa	Student Trip for Career Ed Goals	Bakersfield, CA	1/17/2025	1/17/2025	\$ -	1/15/2025
Dodson, John	Student Trip for Career Ed Goals	Bakersfield, CA	1/17/2025	1/17/2025	\$ -	1/15/2025
Hernandez, Jovanni	Student Trip for Career Ed Goals	Bakersfield, CA	1/17/2025	1/17/2025	\$ -	1/15/2025
Carty, Ramona	Student Trip for Career Ed Goals	Bakersfield, CA	1/17/2025	1/17/2025	\$ -	1/15/2025
Ramirez, Alexis	Student Trip for Career Ed Goals	Bakersfield, CA	1/17/2025	1/17/2025	\$ -	1/15/2025
Green, Sarah	Kern County Travel for Staff/Students	Kern County	1/8/2025	6/30/2025	\$ -	1/15/2025
Azbill, Brielee	Kern County Travel for Staff/Students	Kern County	1/8/2025	6/30/2025	\$ -	1/15/2025
Bandy, Kanoe	2025 NACDA Mid-Winter Meeting	Marco Island, FL	1/23/2025	1/27/2025	\$ 3,208.44	1/15/2025
Clark, Amanda	Recruiting	Las Vegas, NV	1/17/2025	1/19/2025	\$ -	1/15/2025
Rossi, Mallori	Recruiting at the Transpacific Tournament	Honolulu, HI	1/15/2025	1/20/2025	\$ 1,955.00	1/15/2025
Rossi, Mallori	Recruiting at the SCVA Las Vegas Classic	Las Vegas, NV	1/30/2025	2/1/2025	\$ 390.00	1/15/2025
Lagmay, Romeo	Team Bonding Fundraising Activity	Manhattan Beach, CA	1/25/2025	1/25/2025	\$ -	1/15/2025
Uribe, Mariana	Afrikan Black Coalition Conference, Networking	San Luis Obispo, CA	1/17/2025	1/20/2025	\$ 459.60	1/21/2025
Evans, Seveen	Afrikan Black Coalition Conference, Networking	San Luis Obispo, CA	1/17/2025	1/20/2025	\$ 1,100.00	1/21/2025
Acosta, Saul	Afrikan Black Coalition Conference, Networking	San Luis Obispo, CA	1/17/2025	1/20/2025	\$ 1,100.00	1/21/2025
Burrell, Natalee	Afrikan Black Coalition Conference, Networking	San Luis Obispo, CA	1/17/2025	1/20/2025	\$ 300.00	1/21/2025
Alvarez, Maximiliano	CSU College Tour	Hayward, CA	1/31/2025	1/31/2025	\$ 348.00	1/22/2025