

**WEST KERN COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES**

**SPECIAL MEETING**

**September 11, 2024**

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 4:04 p.m. by President Billy White. Secretary Kathy Orrin and trustees Mike Eveland, Jeremy Gregory and Dawn Cole were also in attendance. Superintendent/President Dr. Rafe Edward Trickey, Jr. and Executive Assistant Sarah Criss were in attendance.

**PUBLIC COMMENT ON OPEN SESSION ITEMS**

No comments were made.

**NEW BUSINESS**

**First Presentation – Proposed Compensation Increase of 2.03% to the 2024-25 Faculty Salary Schedules, Appendix B-1, B-2, and B-3**

Heather del Rosario, Vice President of Human Resources, said the recommendation was reached in using the bargaining process. The salary increase is composed of a 1.07% Cost of Living Allowance (COLA) and a 0.96% salary increase as identified by contract using the Frey report.

**First Presentation – Proposed Compensation Increase of 2.03% to the 2024-25 Classified Salary Schedules, Appendix A**

Ms. del Rosario said that this recommendation was reached in the bargaining process. A 2.03% increase would be equivalent to that proposed for faculty salary increases.

**First Reading – Amended Proposed Revisions to Classified Collective Bargaining Agreement – Vacant Positions and New Job Descriptions and Revisions**

Ms. del Rosario explained that the previously approved agreement on vacant positions and new job description and revisions was amended to include recommendations from the CSEA regional office.

**Request for Approval – CCCCCO Equal Employment Opportunity (EEO) Annual Certification**

Ms. del Rosario reviewed the data included in the annual report due to the Chancellor's office. On a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, the request was approved (copy attached to official minutes).

**PUBLIC COMMENTS on the 2024/25 PROPOSED BUDGET**

There were no comments.

**2024/25 BUDGET STUDY SESSION**

Dr. Todd Hampton, Vice President of Administrative Services, began the study session by recognizing the efforts of his staff to prepare the budget and presentation materials. Dr. Hampton provided an overview of the state's \$211.5 billion budget.

Local budget figures include the state's 1.07% Cost of Living Allowance as well as a proposed 0.96% salary increase. There are also three unique one-time funded items on this budget: enrollment retention,

accessibility improvements, and fire alarm inspection. He noted that the budget utilizes deficit spending that will require staff to continue a focus on increasing enrollment. Fiscal updates from the state will be observed as it is expected that the state may defer payments and is facing uncertain economic forecasts.

**NEXT MEETING**

The next regular monthly meeting is scheduled for Wednesday, September 11, 2024.

**ADJOURNMENT**

At 5:04 p.m., on a motion by Trustee Gregory, seconded by Trustee Eveland and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

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Dr. Kathy Orrin, Secretary