

**WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING**

May 12, 2021

Cougar Room

(Access Through the Library Entrance)

No in-person public attendance permitted. Limited physical attendees must wear a mask. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.

Join Meeting at the Following Web Address:

Join Zoom Meeting

<https://cccconfer.zoom.us/j/94085747569> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Quarterly Investment Reports
9. APPROVAL OF MINUTES – Regular Meeting Held April 14, 2021
10. NEW BUSINESS:
 - A. Request for Approval – Accrediting Commission for Community and Junior Colleges – Institutional Self-Evaluation Report (ISER)
 - B. First Presentation – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the modification of the signature lines on all related Faculty and Adjunct Evaluation Forms; Effective 7/1/21 (No Action)
 - C. First Reading – Board Policy Review
BP #5040 Student Records and Directory Information and Privacy
11. CONSENT AGENDA (Items A –Q)
 - A. Information Item – CCFS-311Q for the 3rd Quarter Ending March 31, 2021

- B. Request for Approval – 2020-21 Multiple Allocation Certification Form
- C. Request for Ratification – Campus-Wide Seating Proposal; \$340,835.14
- D. Request for Ratification – Classroom Furnishings Proposal; \$142,613.50
- E. Request for Ratification – Dorm Furnishings Replacement Proposal; \$106,945.42
- F. Request for Ratification – Child Development Center Electronic Access Control; \$45,813.35
- G. Request for Ratification – Chevron Lab Furnishings Proposal; \$76,039.18
- H. Request for Ratification – Child Development Center Door Replacement for Access Control; \$39,973.77
- I. Request for Approval – 2020/21 Audit Service Agreement Amendment No. 1 with CWDL, Certified Public Accountants
- J. Request for Ratification – Subaward Agreement for Professional Services between CSU Fresno Foundation and West Kern Community College District; 1/1/20 - 4/30/21; \$7,500.00 Mini-Grant
- K. Request for Approval – LockDown Browser License Agreement; One Year Subscription; \$3,745.00
- L. Request for Approval – 2021-22 CCS Disaster Recovery Services Quickship Program Renewal; 7/1/21 – 6/30/22; \$3,420.00
- M. Request for Approval – Equitrac Support Software and Maintenance Annual Renewal; 6/19/21 – 6/18/22; \$2,640.00
- N. Request for Approval – CI Solutions Order Number 00002695, Renewal of ID Badge Software License; 7/1/21 – 6/30/22; \$2,384.00
- O. Request for Approval – Vehicle Maintenance Agreement Renewal with Taft City School District; 7/1/21 – 6/30/22; \$72.00 per Hour with Minimum ½ Hour Charge
- P. Request for Ratification – MBS Service Company, LLC. Premier Partnership Agreement; 5 Year Agreement; No Cost
- Q. Ratification of the April 2021 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)
 - A. Academic Employment (Appendix I)
 - B. Classified Employment (Appendix II)
 - C. Resignations/Retirements (Appendix II)

14. REPORTS:
 - A. Financial Reports (For Information)
 1. Revenue Accounts (Account Level 1) FY 2020/21
 2. Expenditure Accounts (Account Level 1) FY 2020/21
 3. Expenditure Detail of \$10,000.00 or Greater, April 2021
 4. Student Organization and Special Accounts, April 2021
 5. Funds Deposited in County Treasury, April 2021
 6. Employee Travel Report - April 2021
 7. Report of Investments as of the Quarter Ended March 31, 2021 Held at U.S. Bank Global Corporate Trust Services
 - B. Trustee Reports
 - C. Academic Senate Report
 - D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT/PRESIDENT

16. NEXT MEETING DATE
The next regular meeting is tentatively scheduled for Wednesday, June 9, 2021, at 5:00 p.m.

17. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

April 14, 2021

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:02 p.m. by President Dawn Cole. Secretary Emmanuel Campos and trustees Michael Long, Dr. Kathy Orrin and Billy White were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance. In order to comply with social distancing rules due to COVID-19, the meeting was held via Zoom to allow for public participation.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:03 p.m. it was moved by Trustee White, seconded by Secretary Campos and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 &
Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of
Subdivision (d) of Government Code Section 54956.9
- F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146,
48900 et. Seq. and 48912(b)

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:00 p.m., it was moved by Trustee White, seconded by Secretary Campos and unanimously carried, to reconvene in Public Session. President Cole reported the Board of Trustees took no action in closed session.

PLEDGE OF ALLEGIANCE

President Cole led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

GENERAL COMMUNICATIONS

There were no general communications.

PRESENTATION - Accreditation Commission for Community and Junior College - Institutional Self-Evaluation Report (ISER)

Dr. Daniels reviewed (PowerPoint) the history and process of the ACCJC accreditation review that the College is preparing for in fall. A key part of the process is the completion of the ISER report. Dr. Daniels shared a physical copy of the report with the Board and asked for them to please share any feedback or suggestions to her.

PRESENTATION - Strategic Action Plan - Data Update

Xiaohong Li, Executive Director of Institutional Research and Planning, shared an overview of the 2019-20 data update to the SAP (PowerPoint). She noted that due to COVID and the upcoming centennial celebration for the College the comprehensive program review was moved to 2022-23 instead of 2021-22. Ms. Li then provided an explanation of the indicators showing the progress the College is making on each goal defined by the SAP.

PRESENTATION - Diversity, Equity and Inclusion (DEI)

Dr. Jessica Grimes, Co-Chair of the DEI taskforce, presented on the duties and progress made by the DEI taskforce. The taskforce has representatives across the campus and has worked to include DEI elements in many areas including professional development, student focus groups and measuring the campus climate. Dr. Grimes told the Board that the taskforce is currently becoming a standing subcommittee of the Governance Council for sustainability.

APPROVAL OF MINUTES

On a motion by Trustee White, seconded by Trustee Orrin and unanimously carried, the minutes of the Regular Meeting held March 10, 2021 and Special Meeting held March 13, 2021 were approved.

NEW BUSINESS

Request for Approval - Retirement of Series 2015 Certificate of Participation Debt (Presentation)

Brock McMurray, Executive Vice President of Administrative Services, shared details of the Certificate of Participation (COP) debt held by the District. There would be a significant cost savings if paid in full at this time. On a motion by Trustee Long, seconded by Trustee White and unanimously approved, the request was approved (copy attached to the official minutes).

Request for Approval - Resolution 2020/21-15 - Notice of Layoff - Classified Employee - Reduction in Force Due to Lack of Funds and/or Lack of Work

Dr. Daniels explained that restrictions on headcount in the Child Development Center due to COVID-19 social distancing requirements has led to a reduced employment need due to lack of work. On a motion by Trustee White, seconded by Trustee Long and unanimously approved, the resolution was approved (copy attached to the official minutes).

Request for Approval - Resolution 2020/21-16 - Commitment to Diversity, Equity and Inclusion (DEI) - DEI Awareness Month

Dr. Daniels told the Board that this resolution would encourage commitment and sustainability to promote DEI awareness. The awareness month will be observed annually. On a motion by Secretary Campos, seconded by Trustee Long and unanimously approved, the request was approved (copy attached to the official minutes).

Request for Approval - Resolution 2020/21-14 - Resolution of Necessity - Classroom Audiovisual Project

Mr. McMurray stated that this resolution permits the District to add to the base bid from the original Classroom Audiovisual Project. There was a need to add due to COVID-19 related needs. On a motion by Trustee Orrin, seconded by Trustee Long and unanimously approved, the request was approved (copy attached to the official minutes).

Request for Approval - Change Order No. 1 for Classroom Audiovisual Project (RFP: WKCCD 2021-105); \$80,645.50 from COVID Relief Funds

Mr. McMurray explained that this item is the change order in connection with the previous resolution. On a motion by Trustee Long, seconded by Trustee White and unanimously approved, the request was approved (copy attached to the official minutes).

Request for Approval - HVAC Purification System Project; \$118,897.00 from COVID Relief Funds

Mr. McMurray told the Board that this HVAC update will enhance the air purification in a majority of the facilities on campus. On a motion by Trustee White, seconded by Secretary Campos and unanimously approved, the request was approved (copy attached to the official minutes).

Request for Approval - Kubota Tractor Purchase; \$35,721.25

Mr. McMurray said that this purchase allows College staff to complete work that is usually outsourced. This will be a long-term investment in money and time efficiency. On a motion by Trustee Orrin, seconded by Trustee Long and unanimously approved, the request was approved (copy attached to official minutes).

Second Reading and Request for Approval – Board Policy Revisions

- BP #2345 Evaluation of the Superintendent/President**
- BP #2735 Board Member Travel**
- BP #3410 Nondiscrimination**
- BP #3430 Prohibition of Harassment**
- BP #3518 Child Abuse Reporting**
- BP #5035 Withholding of Student Records**
- BP #5500 Standards of Student Conduct**
- BP #7330 Communicable Disease – Employees**

Dr. Daniels reported that the revisions are as suggested by the Community College League of California Policy and Procedure service. Revisions are minor and keep the policy in alignment with current legislation. On a motion by Trustee Orrin, seconded by Secretary Campos and unanimously approved, the policies were approved (copy attached to official minutes).

CONSENT AGENDA:

- A. Request for Approval – Distance Education
 - BIOL 2265 Human Pathophysiology
 - BUSN 1536 Introduction to Exporting
- B. Request for Approval – Residence Hall/Dormitory Room and Board Equalization
- C. Request for Ratification – Approval of Advertising Campaigns for CTE Programs with 23 ABC KERO and Turnto23.com; 4/1/21 – 4/1/22; \$9,800.00
- D. Request for Approval – Campus Kaizen Master Services Agreement for Taft College; Set Up Fee \$3,500.00 and Annual License Fee of \$4,500.00
- E. Request for Approval – Agreement with Dr. Tyrone Holmes as Speaker During Fall In-Service; 8/16/21 – 8/20/21; \$7,500.00
- F. Request for Approval – CommonLook Software PDF Remediation and Accessibility Services for Taft College Website; \$5,384.32
- G. Request for Approval – Agreement with Dr. Frank Harris III for Presentation Entitled, “Employing Culturally Affirming and Equity-Minded Teaching and Learning Practices to Advance Institutional Equity”; 5/25/21; \$4,000.00
- H. Request for Approval – NetLink Loader (Pay Station Kiosk) Service Contract; 6/26/21 – 6/25/22; \$1,675.00
- I. Request for Approval – “Education Matters” Sponsorship for CTE Programs with Sinclair Broadcast Group and KBAK/KBFX; 5/1/21 – 9/1-21; \$20,000.00 Grant Funding

J. Ratification of the March 2021 Vendor Check & Purchase Order Registers

On a motion by Trustee Long, seconded by Trustee White and unanimously carried, Consent Agenda Items A - J were approved as presented (materials related to the items are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

No comments were heard.

EMPLOYMENT

On a motion by Trustee White and seconded by Trustee Orrin, Employment Items A-C were approved by the following vote (Employment Items (*Appendix I and II*) are attached to official minutes):

Yes: Dawn Cole, Emmanuel Campos, Billy White, Michael Long and Dr. Kathy Orrin

No: None

Abstain: None

Absent: None

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2020/21
2. Expenditure Accounts (Account Level 1) FY 2020/21
3. Expenditure Detail of \$10,000.00 or Greater, March 2021
4. Student Organization and Special Accounts, March 2021
5. Funds Deposited in County Treasury, March 2021
6. Employee Travel Report - March 2021

Trustee Reports

Trustee Orrin thanked staff for producing the Community Report that was distributed in the District via mail. She also recognized Taft College STEM program for their participation in the community reverse Christmas parade.

President Cole recently attended the Taft Union High School Honors Night with Dr. Daniels to distribute the Taft College Merit Awards. She also noted that the retreat meeting held in March was helpful and thanked staff for the preparation and attendance.

Academic Senate

Dr. Sharyn Eveland, Academic Senate President, said that the AS had a visit from the State representation in an effort to discuss DEI awareness as it applies locally. Dr. Eveland said that the Spring Plenary begins tomorrow and the College will be represented at the statewide meeting that discusses current academic issues and trends. She shared that the Academic Development Committee are reviewing the results of the AB 705 implementation as it relates to Guided Pathways. Also, Dr. Eveland acknowledged Bill Devine and Dr. Chris Chung-Wee for their assistance in reviewing the ACCJC ISER report.

Administrative Services

Brock McMurray, Executive Vice President of Administrative Services, provided an update on the Student Center Project. He also reported that the 2021-22 budget is in the development stage and will come before the Board on time.

Student Services

Severo Balason, Vice President of Student Services, shared information on the in-person graduation ceremony that is currently being planned by staff. He noted that the ceremony will be live streamed and that social distancing protocols will be observed.

Institutional Research/Information Services Technology

Xiaohong Li, Executive Director of Institutional Research (IR) and Interim Executive Director of Information Technology Services (ITS), told the Board that the IR department had been working on the SAP data update that was presented tonight as well as planning for the new SAP. The IT department continues working to improve security standards and at this time is looking to have tiered access to the ability to download third-party software. They are also assisting in preparing laptops for student use.

Instruction

Dr. Leslie Minor, Vice President of Instruction, thanked faculty that had already confirmed attendance at the in-person graduation. She also thanked IT staff for their help in getting the laptops ready for student use.

Foundation

Sheri Horn-Bunk, Executive Director of the Foundation, announced that the Cougar Cookout will officially return this fall and the Community Spirit Award winners will be announced soon. She has already secured three sponsors for Honor Flight attendees. Ms. Horn-Bunk continues to develop the Bob Hampton legacy scholarship.

Marketing and Community Relations

Susan Groveman, Director of Marketing and Community Relations, said that she has worked with College staff in the process of procuring television advertisement and thanked the Board for their support. She reported that the centennial celebration plans are underway and a committee is officially formed. In other work, Ms. Groveman will be working to update the website to improve useability.

Career Technology Education

Dr. Jessica Grimes, Dean of Instruction and Career Technical Education, told the Board that outreach efforts are beginning to become more active. She will be presenting at a virtual conference and the CTE program will be utilizing the television advertisement approved by the Board tonight.

Transition to Independent Living

Aaron Markovits, Director of TIL, said that staff are slowly transitioning to in-person services. They held small in-person tours for prospective students and are developing the plan to return to in-person instruction this fall with COVID-19 protocols in place.

Faculty Association

Ruby Payne, Faculty Association President, thanked the Board for the support this past year. She noted that there are only four weeks left and faculty are very appreciative of the support they have had as they transitioned to teaching during a pandemic.

PTK

Dr. Sharyn Eveland, Advisor of PTK, said she had been notified that the College PTK chapter had a Coca Cola Academic Scholar chosen. She also reported that the Catalyst Plenary was successful.

REPORT OF THE SUPERINTENDENT/PRESIDENT

Dr. Daniels reported that 69 Taft Union High School seniors earned the Taft College Merit Award which is a total of \$42,400 in tuition. She recognized Ms. Groveman and staff that assisted in the Community Report that was recently mailed.

Dr. Daniels attended a CEO Retreat virtually. The leadership conference was scheduled last year and was post-poned due to COVID-19.

Dr. Daniels informed the Board that the accreditation ISER report is being reviewed currently by the public and campus community. She encouraged Trustees to review the report and provided any feedback they feel necessary.

Lastly, Dr. Daniels thanked staff for the work going into the in-person graduation. The graduation will be planned to offer a celebration that will be safe with built-in COVID-19 protocols. Staff are working to calculate number of guests that can be accommodated per graduate.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, May 12, 2021.

ADJOURNMENT

At 7:23 p.m., on a motion by Trustee White, seconded by Trustee Long and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Emmanuel Campos, Secretary

Date: May 3, 2021
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 12, 2021

Title of Board Item:

Accrediting Commission for Community and Junior Colleges – Institutional Self-Evaluation Report (ISER)

Background:

The College is in the process of preparing for a 2021 site visit from the Accreditation Commission for Community and Junior College (ACCJC) accreditation team. An important part of the accreditation process is the submission of the Institution Self-Evaluation Report (ISER) in which the College documents the meeting of required standards. The ISER has been reviewed by campus constituents and presented to both the Board of Trustees and the District community for review. I am recommending the draft ISER for approval prior to submission to the ACCJC.

Link:

<https://www.taftcollege.edu/iarp/wp-content/uploads/sites/75/2021/03/Taft-College-Institutional-Self-Evaluation-2021.pdf>

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Debra Daniels, Superintendent/President

Date: May 3, 2021
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: May 12, 2021

Title of Board Item:

First Presentation – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the modification of the signature lines on all related Faculty and Adjunct Evaluation Forms.

Background:

As part of the continuing dialogue through the TCFCBC, the parties have reached a consensus regarding the evaluation forms related to Article 6, Faculty Evaluation Process, shall have the signature line updated as follows:

This signature indicates that the faculty member and evaluator, together, discussed this Evaluation. It does not necessarily denote reciprocal agreement with all factors of the evaluation.

Terms (if applicable):

An implementation date of July 1, 2021.

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 

Dr. Debra Daniels, Superintendent/President

Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District

EVALUATION SIGNATURE LANGUAGE

This Tentative Agreement (“Agreement”) is made by and between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) (collectively referenced as the “parties”) with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding the modification of the signature lines on all related Faculty and Adjunct Evaluation Forms.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree, effective July 1, 2021, evaluation forms related to Article 6, Faculty Evaluation Process, shall have the signature line updated as follows:

This signature indicates that the faculty member and evaluator, together, discussed this Evaluation. It does not necessarily denote reciprocal agreement with all factors of the evaluation.
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District’s Governing Board.

Dawn Cole, President
Board of Trustees
West Kern Community College District

Ruby Payne, President
Taft College Faculty Association/CTA/NEA

Dated: May _____, 2021

Dated: May _____, 2021

Board Approval:
First Presentation:
Second Presentation/Approval:

BOARD AGENDA ITEM

Date: May 3, 2021
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: January 13, 2021

Title of Board Item:
1st Reading – Board Policy Review

Background:

The following Board Policies have been reviewed and found to be consistent with District practice.

BP #5040 Student Records and Directory Information, and Privacy

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Dr. Debra Daniels, Superintendent/President

BP 5040 Student Records, Directory Information, and Privacy

Reference:

Education Code Sections 76200, et seq.;
Title 5, Sections 54600, et seq.;
20 U.S. Code Section 1232g(j);
ACCJC Accreditation Standard II.C.8

The Superintendent/President shall assure that student records are maintained in compliance with applicable federal and state laws relating to the privacy of student records.

The Superintendent/President may direct the implementation of appropriate safeguards to assure that student records cannot be accessed or modified by any person not authorized to do so.

Any currently enrolled or former student of the District has a right of access to any and all student records relating to him or her maintained by the District.

No District representative shall release the contents of a student record to any member of the public without the prior written consent of the student, other than directory information as defined in this policy and information sought pursuant to a court order or lawfully issued subpoena, or as otherwise authorized by applicable federal and state laws.

Students shall be notified of their rights with respect to student records, including the definition of directory information contained here, and that they may limit the information.

Directory information shall include:

1. Student participation in officially recognized activities and sports including weight, height and high school of graduation of athletic team members.
2. Degrees and awards received by students, including honors, scholarship awards, athletic awards and the President's and Vice President's Lists of recognition.

See Administrative Procedures AP 5040

Date: April 14, 2021
Submitted by: Amanda Bauer, Executive Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services *Bm*
Subject: Information Item

Board Meeting Date: May 12th, 2021

Title of Board Item: CCFS-311Q for the 3rd quarter ending March 31, 2021.

Background:

Title 5 of the California Code of Regulation, Section 58310 requires the chief executive officer or another designee of the governing board to regularly report in detail to the governing board of the district the district's financial condition and shall submit reports showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board at least once every three months. The certified report shall be reviewed by the district governing board at a regularly scheduled meeting and entered into the minutes of the meeting.

Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Attached is a copy of the West Kern Community College District's California Community Colleges Chancellor's Office Financial Status Report (CCFS-311Q) for the quarter ended March 31, 2021. This report will be submitted to the Taft College Board of Trustees for their review at the regularly scheduled board meeting on May 12th, 2021.

This report represents the third quarter of the 2020-2021 fiscal year. Total General Fund unrestricted revenues received to date were \$23,520,481 or 80% of the projected levels for the current fiscal year. General Fund unrestricted expenditures were \$17,633,386 or 60% of the budgeted projections. The net effect year to date was \$5,887,095.

Approved: 
Dr. Debra Daniels, Superintendent/President

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2020-2021

Quarter Ended: (Q3) Mar 31, 2021

District: (690) WEST KERN

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2017-18	Actual 2018-19	Actual 2019-20	Projected 2020-2021
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	26,244,066	28,845,042	30,767,903	29,333,505
A.2	Other Financing Sources (Object 8900)	0	-413,330	0	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	26,244,066	28,431,712	30,767,903	29,333,505
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	23,784,299	25,618,214	26,462,364	28,935,662
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,321,348	2,813,500	399,070	397,843
B.3	Total Unrestricted Expenditures (B.1 + B.2)	27,105,647	28,431,714	26,861,434	29,333,505
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-861,581	-2	3,906,469	0
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	3,491,317	-1,038,075	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	9,392,842	7,493,186	7,493,184	11,398,595
E.	Fund Balance, Ending (C. + D.2)	8,531,261	7,493,184	11,399,653	11,398,595
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	31.5%	26.4%	42.4%	38.9%

II. Annualized Attendance FTES: This data is being captured in CCFS-320 and is no longer required here.

G.1	Annualized FTES (excluding apprentice and non-resident)				
-----	---	--	--	--	--

	Description	As of the specified quarter ended for each fiscal year			
		2017-18	2018-19	2019-20	2020-2021
III. Total General Fund Cash Balance (Unrestricted and Restricted)					
H.1	Cash, excluding borrowed funds		7,333,346	7,936,211	17,262,030
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	4,867,304	7,333,346	7,936,211	17,262,030

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	29,333,459	29,333,505	23,520,481	80.2%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	29,333,459	29,333,505	23,520,481	80.2%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	28,940,127	28,935,662	17,325,125	59.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	393,332	397,843	308,261	77.5%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	29,333,459	29,333,505	17,633,386	60.1%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	0	0	5,887,095	
L. Adjusted Fund Balance, Beginning					
L.1	Fund Balance, Ending (C. + L.2)	11,398,595	11,398,595	11,398,595	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	38.9%	38.9%		

V. Has the district settled any employee contracts during this quarter? NOVI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? NO
This year? NO
Next year?

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Date: May 4, 2021
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 12, 2021

Title of Board Item:
2020-21 Multiple Method Allocation Certification Form

Background:
The Chancellor's office has established a Multiple Methods model identifying nine best practice areas for success in promoting EEO. Districts are required to complete the Multiple Method Allocation Certification Form annually demonstrating compliance with the Multiple Methods to qualify for EEO funding.

Terms (if applicable):
N/A

Expense (if applicable):
N/A

Fiscal Impact Including Source of Funds (if applicable):
N/A

Approved: 
Dr. Debra Daniels, Superintendent/President



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

District Name: West Kern Community College District

Does the District meet Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year) (All mandatory for funding).

- Yes
- No

The district met at least 6 of the remaining 8 Multiple Methods? (Please mark your answers.)

- Yes
 - Method 2 (Board policies and adopted resolutions)
 - Method 3 (Incentives for hard-to-hire areas/disciplines)
 - Method 4 (Focused outreach and publications)
 - Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
 - Method 6 (Consistent and ongoing training for hiring committees)
 - Method 7 (Professional development focused on diversity)
 - Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
 - Method 9 (Grow-Your-Own programs)
- No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda showing district EEO Advisory Committee's certification of this report form.

Chair, Equal Employment Opportunity Advisory Committee

Name: Heather del Rosario Title: VP of Human Resources/EEO Officer

Signature: _____ Date: _____

Chief Human Resources Officer

Name: Heather del Rosario Title: VP of Human Resources/EEO Officer

Signature: _____ Date: _____

Chief Executive Officer (Chancellor or President/Superintendent)

Name: Dr. Debra Daniels Title: Superintendent/President

Signature: _____ Date: _____

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____

Name: Dawn Cole Title: President/Chair, Board of Trustees

Signature: _____ Date: _____



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 Multiple Methods.

When providing explanation(s) and evidence of your district's success in implementing the Multiple Methods, please keep narrative to no more than one page per Multiple Method. If you reference an attachment, please ensure it is attached to your submittal.

Nine (9) Multiple Methods

Mandatory for Funding

1. District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance reports for prior year.

Pre-Hiring

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does District meet Multiple Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year)?

- Yes**
 No

Under the Multiple Method allocation model, districts must minimally have an operational district EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor's Office. (Title 5, section 53003).
- EEO Plans are considered active for three years from the date of when the district's Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

Please provide an explanation and evidence of meeting this Multiple Method, #1.

Multiple Method #1

The West Kern Community College District Board of Trustees has an adopted EEO plan for the period of September 1, 2018-August 31, 2021, a copy of which was submitted to the Chancellor's Office. The EEO plan is accessible on the HR website and in the HR office. The EEO Committee meets four times per academic year and is composed of three faculty members, three classified members, two students and two community members. Ex officio members shall include the Vice President of Human Resources, the Equal Employment Opportunity Officer, the Title IX Officer and the ADA Coordinator.

In addition, the District submits all required expenditure/performance reports for prior years as required.

Evidence: EEO Plan with adopted date.

EEO Plan website link: <http://www.taftcollege.edu/human-resources/>



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

To receive funding for this year's allocation amount, districts are also required to meet 6 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #2.

Multiple Method #2

Board Policy 3420, Equal Employment Opportunity was adopted by the Board of Trustees on the June 11, 2003. The Board supports the intent set forth by the California Legislature to assure that effort is made to build a community in which opportunity is equalized, and community colleges foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds.

Administrative Procedure 3420, Equal Employment Opportunity, implemented on April 6, 2016. It is the District's believe that taking active and vigorous steps to ensure equal employment opportunity and creating a working and academic environment which is welcoming to all, will foster diversity and promote excellence.

Board Policy 7100, Commitment to Diversity was approved on June 17, 2015 by the Board of Trustees. The policy recognizes the District is committed to employing qualified administrators, faculty and staff members who are dedicated to student success. The Board recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students. The Board is committed to the hiring and staff development processes that support the goals of equal opportunity and diversity, and provide equal consideration for all candidates.

Board Policy 7120, Recruitment and Hiring establishes procedures for the recruitment and selection process. Administrative Procedure 7120 details the steps involved in the recruitment and selection process.

Evidence: Board Policies and Administrative Procedures

Website link: <http://www.taftcollege.edu/board-of-trustees/policies-and-procedures>



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #3.

Multiple Method #3

The District utilizes resources to ensure a diverse pool of candidates have access to District opportunities. The District advertises in numerous online and print platforms to reach a broad cross section of candidates. The District utilized services such as Zoom as an interview option for candidates outside of the local area. The District provides travel expense reimbursement for academic and administrative candidates from outside the area. The District implemented an applicant tracking system to better understand our candidate pool and further analyze the best platforms for reaching diverse candidates.

Evidence: Taft College Human Resources site: <http://www.taftcollege.edu/human-resources/>
Online Application submission link:
https://www.taftcollege.edu/human-resources/job_opportunities/



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

Does the District meet Method #4 (Focused outreach and publications)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #4.

Multiple Method #4

The District utilizes resources to ensure a diverse pool of candidates have access to District opportunities. The District advertises in numerous online platforms that include: District Human Resources website, Edjoin.org, CCC Registry, Chronicle of Higher Education, CommunityCollegeJobs.com, Monster.com. In addition, we research discipline specific resources, listserves and contact faculty/administrators for suggestions on advertising sources that will expand our candidate pool. The District allows candidates to submit applications via mail, e-mail and online via our Human Resources website.

Evidence: Taft College Human Resources site: <http://www.taftcollege.edu/human-resources/>
Online Application submission link:
https://www.taftcollege.edu/human-resources/job_opportunities/



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #5.

Multiple Method #5

AP 3420 Equal Employment Opportunity & EEO Plan Component 8 – Training for Screening Selection Committees: Under our District EEO plan any organization or individual, whether an employee of the District or not, who is involved in the recruitment and screening/selection of personnel shall receive appropriate training on the requirements of the following:

- Title 5 regulations on equal employment opportunity (section 53000 et. seq.)
- The requirements of federal and state nondiscrimination laws
- The educational benefits of workforce diversity
- The elimination of bias in hiring decisions, and
- Best practices in serving on a selection or screening committee

Members serving in the above capacities will be required to receive training within 12 months prior to service and every 2 years thereafter. This training is mandatory; those who have not received this training will not be allowed to serve on screening/selection committees. Any exceptions to the training requirements are at the discretion of the EEO Officer. The HR Department is responsible for providing the required training.

The District, in partnership with the Human Resources Department, offers Screening and Selection training twice per academic year, typically during fall and spring in-service.

Evidence: EEO Plan, AP 3420

<http://ct-prod-wp.taftcollege.edu/iarp/planning/>



Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #6.

Multiple Method #6

All initial screening and selection committees receive ongoing training that includes: Role of the Committee, EEO Compliance, Confidentiality, Timeline, Review of Diversity data of the College.

Evidence: Professional Development Training



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021

Does the District meet Method #7 (Professional development focused on diversity)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #7.

Multiple Method #7

The District provides professional development focused on diversity to staff and faculty members throughout the year. Examples of training include: EEO Screening and Selection Committee Training, Title IX Training, Education and Prevention, Clery and SaVE, Harassment Awareness and Prevention, Dynamics of Change, Transgender Workplace Transition, Ethics and Values in the Workplace, Fostering Inclusion, Emotional Intelligence Retaliation & Discrimination in the Academic Setting. In addition, through the creation of the Diversity, Equity and Inclusion Committee and their partnership with the EEO Committee, a speaker series has been started in Spring 2021 to educate and bring awareness to the topics related to diversity, equity and inclusion.

Evidence: Professional Development Training 2021
Speaker Series Flyer



Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

- Yes**
 No

Please provide an explanation and evidence of meeting this Multiple Method, #8.

Multiple Method #8

Diversity is incorporated into the evaluation process for faculty and staff. It is also included in the Student Evaluations completed each semester.

Evidence: Evaluation Forms



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2020-2021


Does the District meet Method #9 (Grow-Your-Own programs)?

- Yes
 No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

Multiple Method #9

If more space is needed for your explanations, you may attach an additional file. [ATTACH FILE](#)

Date: April 26, 2021
Submitted by: Brock McMurray, EVP of Administrative Services 
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: May 12, 2021

Title of Board Item:

Campus-wide Seating Proposal

Background:

This is a proposal for purchase of outdoor patio furniture, including tables, chairs, and umbrellas. The new tables, chairs, and umbrellas will facilitate social distancing, reduce density in eating areas, and meet the public safety needs arising from required COVID-19 related best practices and protocols, and will be funded by COVID-19 relief funds.

This proposal is submitted by Sierra School Equipment Company in the amount of \$340,835.14. The District previously approved Sierra School Equipment Company's "Piggyback Bid" with Arvin Union School District for purchases of school and office furnishings. Accordingly, additional formal/informal bidding is not required for this purchase.

It is requested that the Board of Trustees ratify this proposal for campus-wide outdoor patio furniture from Sierra School Equipment Company in the amount of \$340,835.14.

Terms (if applicable):

None.

Expense (if applicable):

\$340,835.14

Fiscal Impact Including Source of Funds (if applicable):

This purchase will be funded by COVID-19 relief funds.

Approved: 

Dr. Debra Daniels, Superintendent/President

- Institutions are required to utilize awards to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus and/or for additional emergency financial aid grants, subject to certain limitations & to defray expenses associated with coronavirus.
- No awards may be used to fund contractors for the provision of pre-enrollment recruitment activities; marketing or recruitment; endowments; capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship; senior administrator or executive salaries, benefits, bonuses, contracts, incentives; stock buybacks, shareholder dividends, capital distributions, and stock options; or any other cash or other benefit for a senior administrator or executive.

Requestor:	Richard Treece	Department:	Facilities, Maintenance, and Operations
Vendor:	Sierra School Equipment (piggy back)		\$340,835.14 <i>BV</i>
Requested Item/Service:	Campus-wide site seating	Estimated Cost:	\$329,107.35

Provide a brief description of expense:

Campus-wide outdoor seating including tables, chairs, and umbrellas, to increase public safety through effective and efficient furniture sanitation, facilitate social distancing, and reduce density in eating areas, to meet the needs arising from required COVID-19 related best practices and protocols.

Check all that apply to the type of expense:

<input type="checkbox"/>	COVID-19 Testing & Contract Tracing	<input checked="" type="checkbox"/>	Reduce Density in Eating Facilities
<input type="checkbox"/>	Facilitate Distance Learning	<input type="checkbox"/>	Payroll Directly Related to COVID
<input checked="" type="checkbox"/>	Facilitate Social Distancing	<input type="checkbox"/>	Student Emergency Grant
<input type="checkbox"/>	Improve Telework Capabilities	<input type="checkbox"/>	Additional Technology to Students
<input checked="" type="checkbox"/>	Public Safety	<input type="checkbox"/>	Training Related to COVID
<input type="checkbox"/>	Personal Protective Equipment	<input type="checkbox"/>	Technology Costs to Transition to Distance Ed
<input type="checkbox"/>	Lost Revenue	<input type="checkbox"/>	Other Expense:

Details of expense:

<input type="checkbox"/>	Payroll	<input type="checkbox"/>	Services
<input type="checkbox"/>	Supplies	<input checked="" type="checkbox"/>	Equipment
<input type="checkbox"/>	Student Aid	<input type="checkbox"/>	Other Expense:

Area Administrator Signature (REQUIRED): *PC*

BUSINESS OFFICE USE ONLY

Approval Status:	Approved	Approved By:	<i>[Signature]</i>
Funding Source:	HEERF II	Budget Code:	12720-421-6413-67900
PO #	PO056409	Comments:	

Additional Documents Required:

- | | | | |
|--|-----------------------------------|--|---|
| <input checked="" type="checkbox"/> BOARD APPROVAL | <input type="checkbox"/> CONTRACT | <input checked="" type="checkbox"/> INVENTORY TRACKING | <input checked="" type="checkbox"/> CAPITAL ASSET |
| <input type="checkbox"/> 2 QUOTES | <input type="checkbox"/> 3 QUOTES | <input type="checkbox"/> FORMAL BID | <input type="checkbox"/> PARS FORM |

(Piggyback Bid)



Proposal

Sierra School Equipment Company
PO Box 80667
Bakersfield, CA 93380-0667
Phone: 661-399-2993
Fax: 661-399-0218
Email: sales@ssecinc.com
www.ssecinc.com

Order Number	104920
Date	04/26/2021
Customer PO No	
Customer Name	Taft College
Account Rep	David Shaw
Project Number	
Terms	NET 30
Page	1 of 3

T Taft College
O 29 Cougar Court
Taft, CA 93268

ATTN: Accounts Payable

S Taft College - C15
H 29 Cougar Court
I Taft, CA 93268
P

T ATTN: Brock McMurray
O Fax: (661)763-7758
Email: bmcurray@taftcollege.edu

RE: Outdoor Furniture
Revision #3

Line	Quantity	Description	Unit Price	Extended Amount
1	143.00 Each	SBI C-CATENA Cantena series stackable side chair with arms, cast aluminum with powder coat finish. Size: 21"W x 23"D x 31"H Finish: Silver Tag: Outdoor Patio Furniture	729.00	104,247.00
2	32.00 Each	SBI T-CANTENA-42RND-29 Cantena series round dining height table with cast aluminum support/frame, steel sheet top with umbrellas hole and Cantelna style surface mount base. Size: 42"diameter x 29"H Finish: Silver Tag: Outdoor Patio Furniture	1,639.00	52,448.00
3	16.00 Each	SBI U-SOLSTICE-CYGNUS Solstice collection umbrella, Cygnus style with perforated panels, table mount with powder coat finish. Size: 90"diameter x 84"H Finish: Gold #RAL-1003 Tag: Outdoor Patio Furniture	4,675.00	74,800.00
4	16.00 Each	SBI U-SOLSTICE-CYGNUS Solstice collection umbrella, Cygnus style with perforated panels, table mount with powder coat finish. Size: 90"diameter x 84"H Finish: Silver Tag: Outdoor Patio Furniture	4,675.00	74,800.00
5	1.00 Each	SBI LABOR Standard labor rates to receive, unload, unpackage, assemble and set-in-place the following outdoor furniture. Set-up does not include anchoring. 143 each Cantena chairs 32 each Cantena 42" round tables 32 each Solstice Cygnus umbrellas	11,500.00	11,500.00



Proposal

Sierra School Equipment Company
 PO Box 80667
 Bakersfield, CA 93380-0667
 Phone: 661-399-2993
 Fax: 661-399-0218
 Email: sales@ssecinc.com
 www.ssecinc.com

Order Number	104920
Date	04/26/2021
Customer PO No	
Customer Name	Taft College
Account Rep	David Shaw
Project Number	
Terms	NET 30
Page	2 of 3

Order Sub-Total : \$317,795.00
 7.2500%-TAFT-93268-2329-KERN : \$23,040.14
TOTAL ORDER : \$340,835.14

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED. THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE.

The above price (\$340,835.14) includes delivery to Taft, set-up and California sales tax. Anchoring is not included in this proposal. The above prices are based on the "Arvin Union School District" piggyback bid. If you wish to place the order, please provide a Purchase Order # at your earliest convenience. If you have any questions or need furniture information, please call David Shaw at (661)399-2993 ext 203.

A FINANCE CHARGE OF 1-1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.

Signature: _____ Name: _____ Title: _____ Date: _____



Proposal

Sierra School Equipment Company
 PO Box 80667
 Bakersfield, CA 93380-0667
 Phone: 661-399-2993
 Fax: 661-399-0218
 Email: sales@ssecinc.com
 www.ssecinc.com

Order Number	104920
Date	04/26/2021
Customer PO No	
Customer Name	Taft College
Account Rep	David Shaw
Project Number	
Terms	NET 30
Page	3 of 3

SIERRA SCHOOL EQUIPMENT COMPANY TERMS AND CONDITIONS

Purchase and Sale

- All prices quoted shall remain valid for 30 days. Acceptance of the Seller's written quotation shall be evidenced by delivery of Buyer's written confirmation or written purchase order incorporating all of the provisions of Seller's quotation and these Terms and Conditions.
- A deposit of at least 50% of the invoice price of all goods and services may be required as a condition of order. The Seller shall render its invoice for balance due upon delivery and installation of the goods. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.
- Prices are subject to applicable federal, state, and local taxes. Buyers who are exempt from taxes shall provide the seller with copies of exemption certificates upon acceptance of this proposal.
- Balance of the purchase price is due according to the terms stated on the Invoice. Any invoiced amounts that are not paid when due shall bear a monthly service charge of 1.5% of the overdue amount (or an annual rate of 18%) until paid in full.
- Sales tax is included on the proposal and will be updated at time of delivery.

Delivery and Installation

- If requested by Buyer, delivery and installation at the job site will be provided so long as the site provides safe access and is free of obstacles to the proper installation of goods. Should installation require electric current, heat, lighting, hoisting, and or elevator, service shall be furnished without charge to Seller. Buyer shall cause to be provided adequate facilities for off-loading, staging, moving and handling of merchandise. Permits and licenses are the responsibility of the Buyer.
- Delivery and installation shall be made Monday through Friday during normal working hours (8:00am – 5:00pm) unless otherwise specified. Additional labor costs resulting from overtime work performed at Buyer's request shall be paid for by Buyer.
- Delivery times are predicated on factory scheduling. Times are subject to factory delays, transit time, strikes, etc.
- INSPECTION ACCEPTANCE:** Buyer agrees to complete an inspection of product upon receipt of product and inform immediately the Seller of any damage or product not conforming to the Purchase Order. Upon signing of the Delivery Receipt, the Buyer agrees that the product is in acceptable condition and completes the Purchase Order as requested.

Cancellation and Change

- Any modification to an accepted order must be mutually agreeable and are subject to the manufacturer's and Seller's approval. Changes must be made via revised purchase order, change order or signed and dated revised quotation.
- CONTRACT MERCHANDISE IS NOT RETURNABLE.** Stock merchandise may be accepted for return based on manufacturer's policy. Items accepted for return may be subject to a 25% (or factory scheduled restocking charge plus freight charges).
- If delivery or installation is delayed at the request of Buyer, payment shall be due upon the date Seller is prepared to make delivery or accomplish installation. Further, if delivery or installation is delayed at the request of Buyer, Buyer shall pay any storage fees and freight and handling charges incurred by the Seller or, if said goods are stored by Seller, Buyer shall pay a reasonable storage charge.

Warranties and Claims

- Unless otherwise specified, all furniture is warranted by Seller to be free from defects in materials and workmanship for the period of time each manufacturer provides on its product from date of delivery. Manufacturer's warranties will apply with any charge for labor at the prevailing rates. It is expressly agreed that this warranty is in place and in lieu of all warranties of fitness and merchantability.
- All claims for shortage, damages or mis-shipped merchandise must be made in writing within five (5) days after the receiving date. In case of drop shipments where product is delivered without installation, Buyer will be responsible to file necessary freight claims in the event of damage.

Miscellaneous

- If any part of these Terms and Conditions is held by a court or tribunal of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired in any way.
- This agreement and all the rights and obligations of the parties shall be governed by the laws of the State of California. If Seller retains an attorney to enforce its rights under this agreement, Buyer agrees to pay reasonable attorneys fees and court costs.
- The Seller retains a security interest in the merchandise until it is fully paid. Buyer assumes all risk of loss of delivered product and shall not be released from any obligations under this agreement due to product loss, damage, or disrepair following delivery and acceptance. Buyer will provide information necessary for preparation of and will execute one or more Financing Statements upon request of Seller.

Date: April 26, 2021
Submitted by: Brock McMurray, EVP of Administrative Services *BV*
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: May 12, 2021

Title of Board Item:

Classroom Furnishings Proposal

Background:

This is a proposal for purchase of replacement chairs/seats/back and tabletop health partitions. The replacement seating and partitions will meet the public safety needs arising from required COVID-19 related best practices and protocols, and will be funded by COVID-19 relief funds.

This proposal is submitted by Sierra School Equipment Company in the amount of \$142,613.50. The District previously approved Sierra School Equipment Company's "Piggyback Bid" with Arvin Union School District for purchases of school and office furnishings. Accordingly, additional formal/informal bidding is not required for this purchase.

It is requested that the Board of Trustees ratify this proposal for classroom furnishings from Sierra School Equipment Company in the amount of \$142,613.50.

Terms (if applicable):

None.

Expense (if applicable):

\$142,613.50

Fiscal Impact Including Source of Funds (if applicable):

This purchase will be funded by COVID-19 relief funds.

Approved: 

Dr. Debra Daniels, Superintendent/President

- Institutions are required to utilize awards to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus and/or for additional emergency financial aid grants, subject to certain limitations & to defray expenses associated with coronavirus.
- No awards may be used to fund contractors for the provision of pre-enrollment recruitment activities; marketing or recruitment; endowments; capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship; senior administrator or executive salaries, benefits, bonuses, contracts, incentives; stock buybacks, shareholder dividends, capital distributions, and stock options; or any other cash or other benefit for a senior administrator or executive.

Requestor:	Brock McMurray	Department:	Administrative Services
Vendor:	Sierra School Equipment (piggy back)		
Requested Item/Service:	Science Building Classroom Furnishings	Estimated Cost:	142,613.50

Provide a brief description of expense:

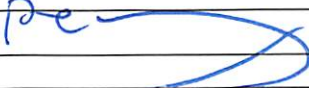
Science Building classroom furnishings that increase public safety through effective and efficient furniture sanitation and use of table partitions to meet the needs arising from required COVID-19 related best practices and protocols.

Check all that apply to the type of expense:


<input type="checkbox"/>	COVID-19 Testing & Contact Tracing	<input type="checkbox"/>	Reduce Density in Eating Facilities
<input type="checkbox"/>	Facilitate Distance Learning	<input type="checkbox"/>	Payroll Directly Related to COVID
<input type="checkbox"/>	Facilitate Social Distancing	<input type="checkbox"/>	Student Emergency Grant
<input type="checkbox"/>	Improve Telework Capabilities	<input type="checkbox"/>	Additional Technology to Students
<input checked="" type="checkbox"/>	Public Safety	<input type="checkbox"/>	Training Related to COVID
<input checked="" type="checkbox"/>	Personal Protective Equipment	<input type="checkbox"/>	Technology Costs to Transition to Distance Ed
<input type="checkbox"/>	Lost Revenue	<input type="checkbox"/>	Other Expense:

Details of expense:

<input type="checkbox"/>	Payroll	<input type="checkbox"/>	Services
<input type="checkbox"/>	Supplies	<input checked="" type="checkbox"/>	Equipment
<input type="checkbox"/>	Student Aid	<input type="checkbox"/>	Other Expense:

Area Administrator Signature (**REQUIRED**): 

BUSINESS OFFICE USE ONLY

Approval Status:	Approved	Approved By:	
Funding Source:	HEERF II	Budget Code:	12720-421-6413-67900
PO #	100526422	Comments:	

Additional Documents Required:

- | | | | |
|--|-----------------------------------|---|--|
| <input checked="" type="checkbox"/> BOARD APPROVAL | <input type="checkbox"/> CONTRACT | <input type="checkbox"/> INVENTORY TRACKING | <input type="checkbox"/> CAPITAL ASSET |
| <input type="checkbox"/> 2 QUOTES | <input type="checkbox"/> 3 QUOTES | <input type="checkbox"/> FORMAL BID | <input type="checkbox"/> PARS FORM |



Proposal

Sierra School Equipment Company
PO Box 80667
Bakersfield, CA 93380-0667
Phone: 661-399-2993
Fax: 661-399-0218
Email: sales@ssecinc.com
www.ssecinc.com

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T Taft College Foundation
O 29 Cougar Court
Taft, CA 93268

ATTN: Accounts Payable

S Taft College - C15
H 29 Cougar Court
I Taft, CA 93268
P

T ATTN: Brock McMurray
O Fax: (661)763-7758
Email: bmcurray@taftcollege.edu

RE: Replacement Chairs/Seats/Backs and Health Shields
Revision #2

Line	Quantity	Description	Unit Price	Extended Amount
1	25.00 Each	SitOnIt Seating SEAT-40B.FG2.C5.KD Replacement seat for a TR2 basic task stools. Vinyl: Slide - Onyx Tag: Chevron Bldg	79.00	1,975.00
2	1.00 Each	SBI PCHS-482030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 48"W x 20"D x 30"H Tag: Chevron Bldg	395.00	395.00
3	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Chevron Bldg	1,229.00	1,229.00
4	55.00 Each	SitOnIt Seating SEAT-40B.FG2.C5.KD Replacement seat for a TR2 basic task stools. Vinyl: Slide - Onyx Tag: Science Bldg - Classroom S1, S2 & S3	79.00	4,345.00
5	20.00 Each	SitOnIt Seating BACK-40B.FG2.C5.KD Replacement back for a TR2 basic task stools. Vinyl: Slide - Onyx Tag: Science Bldg - Classroom S1, S2 & S3	129.00	2,580.00
6	1.00 Each	SBI PCHS-482030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 48"W x 20"D x 30"H Tag: Science Bldg - Classroom S1	395.00	395.00
7	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG	1,229.00	1,229.00



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Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters.

Size: 48"W x 72"H

Claridge Glass: Clear

Tag: Science Bldg - Classroom S1

8	1.00 Each	SBI PCHS-482030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 48"W x 20"D x 30"H Tag: Science Bldg - Classroom S1	395.00	395.00
9	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Science Bldg - Classroom S2	1,229.00	1,229.00
10	1.00 Each	SBI PCHS-482030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 48"W x 20"D x 30"H Tag: Science Bldg - Classroom S3	395.00	395.00
11	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Science Bldg - Classroom S3	1,229.00	1,229.00
12	1.00 Each	SBI PCHS-482030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 48"W x 20"D x 30"H Tag: Science Bldg - Classroom S4	395.00	395.00
13	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Science Bldg - Classroom S4	1,229.00	1,229.00
14	1.00 Each	SBI PCHS-482030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 48"W x 20"D x 30"H Tag: Science Bldg - Classroom S6	395.00	395.00



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15	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Science Bldg - Classroom S6	1,229.00	1,229.00
16	1.00 Each	SBI PCHS-482030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree comers bends with (4) 6" clips with adhesive backer. Size: 48"W x 20"D x 30"H Tag: Science Bldg - Classroom S7	395.00	395.00
17	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Science Bldg - Classroom S7	1,229.00	1,229.00
18	1.00 Each	SBI PCHS-482030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree comers bends with (4) 6" clips with adhesive backer. Size: 48"W x 20"D x 30"H Tag: Library - Classroom 311	395.00	395.00
19	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Library - Classroom 311	1,229.00	1,229.00
20	40.00 Each	SitOnIt Seating 973B-SC20-FC2-C15-UC Inflex, Plastic Seat & Back, Task, Armless SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std UC:Back Attached to Seat, Base Separate Tag: Tech Arts Bldg - Classroom T05	239.00	9,560.00
21	1.00 Each	SitOnIt Seating 973B.A122.S2-SC20-FC2-C15-~ Inflex, Plastic Seat & Back, Task Extended Stool, A122 Arms SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std ~:Std Packaging Tag: Tech Arts Bldg - Classroom T05	349.00	349.00



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Item #	Quantity	Description	Unit Price	Total Price
22	1.00 Each	SBI PCHS-601830 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 60"W x 18"D x 30"H Tag: Tech Arts Bldg - Classroom T05	395.00	395.00
23	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Tech Arts Bldg - Classroom T05	1,229.00	1,229.00
24	24.00 Each	SitOnIt Seating 971.S2--SC20--FC2-GL2-AC Inflex, Plastic Seat & Back, Bar Stool, Armless SC20:Latte ~:No Selection FC2:Silver GL2:Performance Multi-Surface Glide AC:Fully Assembled in a Carton Tag: Tech Arts Bldg - Classroom T09	239.00	5,736.00
25	1.00 Each	SitOnIt Seating 973B.A122.S2--SC20--FC2-C15-- Inflex, Plastic Seat & Back, Task Extended Stool, A122 Arms SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std ~:Std Packaging Tag: Tech Arts Bldg - Classroom T09	349.00	349.00
26	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Tech Arts Bldg - Classroom T09	1,229.00	1,229.00
27	40.00 Each	SitOnIt Seating 973B--SC20--FC2-C15-UC Inflex, Plastic Seat & Back, Task, Armless SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std UC:Back Attached to Seat, Base Separate Tag: Tech Arts Bldg - Classroom T10	239.00	9,560.00
28	1.00 Each	SitOnIt Seating 973B.A122.S2--SC20--FC2-C15-- Inflex, Plastic Seat & Back, Task Extended Stool, A122 Arms SC20:Latte	349.00	349.00



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		~:No Selection FC2:Silver C15:55mm Caster, Std ~:Std Packaging Tag: Tech Arts Bldg - Classroom T10		
29	1.00 Each	SBI PCHS-601830 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 60"W x 18"D x 30"H Tag: Tech Arts Bldg - Classroom T10	395.00	395.00
30	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Tech Arts Bldg - Classroom T10	1,229.00	1,229.00
31	40.00 Each	SitOnIt Seating 973B-SC20-FC2-C15-UC Inflex, Plastic Seat & Back, Task, Armless SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std UC:Back Attached to Seat, Base Separate Tag: Tech Arts Bldg - Classroom T12	239.00	9,560.00
32	1.00 Each	SitOnIt Seating 973B.A122.S2-SC20-FC2-C15-~ Inflex, Plastic Seat & Back, Task Extended Stool, A122 Arms SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std ~:Std Packaging Tag: Tech Arts Bldg - Classroom T12	349.00	349.00
33	1.00 Each	SBI PCHS-601830 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 60"W x 18"D x 30"H Tag: Tech Arts Bldg - Classroom T12	395.00	395.00
34	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Tech Arts Bldg - Classroom T12	1,229.00	1,229.00
35	40.00	SitOnIt Seating	239.00	9,560.00



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	Each	973B--SC20--FC2-C15-UC Inflex, Plastic Seat & Back, Task, Armless SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std UC:Back Attached to Seat, Base Separate Tag: Tech Arts Bldg - Classroom T13		
36	1.00	SitOnIt Seating	349.00	349.00
	Each	973B.A122.S2--SC20--FC2-C15-- Inflex, Plastic Seat & Back, Task Extended Stool, A122 Arms SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std ~:Std Packaging Tag: Tech Arts Bldg - Classroom T13		
37	1.00	SBI	395.00	395.00
	Each	PCHS-601830 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 60"W x 18"D x 30"H Tag: Tech Arts Bldg - Classroom T13		
38	1.00	Claridge Products and Equipment, Inc	1,229.00	1,229.00
	Each	C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Tech Arts Bldg - Classroom T13		
39	40.00	SitOnIt Seating	239.00	9,560.00
	Each	973B--SC20--FC2-C15-UC Inflex, Plastic Seat & Back, Task, Armless SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std UC:Back Attached to Seat, Base Separate Tag: Tech Arts Bldg - Classroom T15		
40	1.00	SitOnIt Seating	349.00	349.00
	Each	973B.A122.S2--SC20--FC2-C15-- Inflex, Plastic Seat & Back, Task Extended Stool, A122 Arms SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std ~:Std Packaging Tag: Tech Arts Bldg - Classroom T15		
41	1.00	SBI	395.00	395.00
	Each	PCHS-601830 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90		



Proposal

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		degree corners bends with (4) 6" clips with adhesive backer. Size: 60"W x 18"D x 30"H Tag: Tech Arts Bldg - Classroom T15		
42	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Tech Arts Bldg - Classroom T15	1,229.00	1,229.00
43	40.00 Each	SitOnIt Seating 973B-SC20-FC2-C15-UC Inflex, Plastic Seat & Back, Task, Armless SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std UC:Back Attached to Seat, Base Separate Tag: Tech Arts Bldg - Classroom T16	239.00	9,560.00
44	1.00 Each	SitOnIt Seating 973B.A122.S2-SC20-FC2-C15-~ Inflex, Plastic Seat & Back, Task Extended Stool, A122 Arms SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std ~:Std Packaging Tag: Tech Arts Bldg - Classroom T16	349.00	349.00
45	1.00 Each	SBI PCHS-601830 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 60"W x 18"D x 30"H Tag: Tech Arts Bldg - Classroom T16	395.00	395.00
46	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Tech Arts Bldg - Classroom T16	1,229.00	1,229.00
47	1.00 Each	SBI PCHS-462030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 48"W x 20"D x 30"H Tag: TIL Bldg - Classroom 723	395.00	395.00
48	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room	1,229.00	1,229.00



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divider with aluminum frame and casters.
 Size: 48"W x 72"H
 Claridge Glass: Clear
 Tag: TIL Bldg - Classroom 723

49	1.00 Each	SBI PCHS-462030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 46"W x 20"D x 30"H Tag: TIL Bldg - Classroom 730	395.00	395.00
50	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: TIL Bldg - Classroom 730	1,229.00	1,229.00
51	1.00 Each	SBI PCHS-462030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 46"W x 20"D x 30"H Tag: TIL Bldg - Classroom 731	395.00	395.00
52	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: TIL Bldg - Classroom 731	1,229.00	1,229.00
53	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: G Bldgs - G3	1,229.00	1,229.00
54	36.00 Each	SitOnIt Seating 973B-SC20-FC2-C15-UC Inflex, Plastic Seat & Back, Task, Armless SC20:Latte ~:No Selection FC2:Silver C15:55mm Caster, Std UC:Back Attached to Seat, Base Separate Tag: G Bldgs - G4	239.00	8,604.00
55	1.00 Each	SBI PCHS-482030 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer.	395.00	395.00



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		Size: 48"W x 20"D x 30"H Tag: G Bldgs - G10		
56	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: G Bldgs - G10	1,229.00	1,229.00
57	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: G Bldgs - G4	1,229.00	1,229.00
58	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: G Bldgs - G5	1,229.00	1,229.00
59	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: G Bldgs - G6	1,229.00	1,229.00
60	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: G Bldgs - G7	1,229.00	1,229.00
61	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: G Bldgs - G8	1,229.00	1,229.00
62	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear	1,229.00	1,229.00



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Item #	Quantity	Description	Unit Price	Total Price
Tag: G Bldgs - G9				
63	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Student Services Bldg - 2nd Floor - Business Office	1,229.00	1,229.00
64	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: Cougar Room	1,229.00	1,229.00
65	1.00 Each	SBI PCHS-601830 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 60"W x 18"D x 30"H Tag: E-Tech Bldg - Classroom 2A	395.00	395.00
66	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: E-Tech Bldg - Classroom 2A	1,229.00	1,229.00
67	1.00 Each	SBI PCHS-601830 1/8" thick clear Polycarbonate health shield, (1) piece construction with 90 degree corners bends with (4) 6" clips with adhesive backer. Size: 60"W x 18"D x 30"H Tag: E-Tech Bldg - Classroom 2B	395.00	395.00
68	1.00 Each	Claridge Products and Equipment, Inc C-BTO-M-7248-SG Model #C-BTO-M-7248-SG, Mobile clear tempered glass markerboard/room divider with aluminum frame and casters. Size: 48"W x 72"H Claridge Glass: Clear Tag: E-Tech Bldg - Classroom 2B	1,229.00	1,229.00
69	40.00 Each	SitOnIt Seating 3096.DT101C.TRSC--SCH24-SCW24-SF1-NPT Table Top Screen, 1/4" thick clear acrylic with rounded feet and no pass through. Size - 24"H x 24"W Tag: Extra - Attic Stock	129.00	5,160.00



Proposal

Sierra School Equipment Company
 PO Box 80667
 Bakersfield, CA 93380-0667
 Phone: 661-399-2993
 Fax: 661-399-0218
 Email: sales@ssecinc.com
 www.ssecinc.com

Order Number	104934
Date	04/21/2021
Customer PO No	
Customer Name	Taft College
Account Rep	David Shaw
Project Number	
Terms	NET 30
Page	11 of 12

Order Sub-Total : \$132,973.00
 7.2500%-TAFT-93268-2329-KERN : \$9,640.50
TOTAL ORDER : \$142,613.50

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED. THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE.

The above price (\$142,613.50) includes delivery to Taft, set-up and California sales tax. The above prices are based on the "Arvin Union School District" piggyback bid. If you wish to place the order, please provide a Purchase Order # at your earliest convenience. If you have any questions or need furniture information, please call David Shaw at (661) 399-2993 ext 203.

A FINANCE CHARGE OF 1-1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.

Signature: _____ Name: _____ Title: _____ Date: _____



Proposal

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SIERRA SCHOOL EQUIPMENT COMPANY TERMS AND CONDITIONS

Purchase and Sale

1. All prices quoted shall remain valid for 30 days. Acceptance of the Seller's written quotation shall be evidenced by delivery of Buyer's written confirmation or written purchase order incorporating all of the provisions of Seller's quotation and these Terms and Conditions.
2. A deposit of at least 50% of the invoice price of all goods and services may be required as a condition of order. The Seller shall render its invoice for balance due upon delivery and installation of the goods. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.
3. Prices are subject to applicable federal, state, and local taxes. Buyers who are exempt from taxes shall provide the seller with copies of exemption certificates upon acceptance of this proposal.
4. Balance of the purchase price is due according to the terms stated on the Invoice. Any invoiced amounts that are not paid when due shall bear a monthly service charge of 1.5% of the overdue amount (or an annual rate of 18%) until paid in full.
5. Sales tax is included on the proposal and will be updated at time of delivery.

Delivery and Installation

1. If requested by Buyer, delivery and installation at the job site will be provided so long as the site provides safe access and is free of obstacles to the proper installation of goods. Should installation require electric current, heat, lighting, hoisting, and or elevator, service shall be furnished without charge to Seller. Buyer shall cause to be provided adequate facilities for off-loading, staging, moving and handling of merchandise. Permits and licenses are the responsibility of the Buyer.
2. Delivery and installation shall be made Monday through Friday during normal working hours (8:00am – 5:00pm) unless otherwise specified. Additional labor costs resulting from overtime work performed at Buyer's request shall be paid for by Buyer.
3. Delivery times are predicated on factory scheduling. Times are subject to factory delays, transit time, strikes, etc.
4. INSPECTION ACCEPTANCE: Buyer agrees to complete an inspection of product upon receipt of product and inform immediately the Seller of any damage or product not conforming to the Purchase Order. Upon signing of the Delivery Receipt, the Buyer agrees that the product is in acceptable condition and completes the Purchase Order as requested.

Cancellation and Change

1. Any modification to an accepted order must be mutually agreeable and are subject to the manufacturer's and Seller's approval. Changes must be made via revised purchase order, change order or signed and dated revised quotation.
2. CONTRACT MERCHANDISE IS NOT RETURNABLE. Stock merchandise may be accepted for return based on manufacturer's policy. Items accepted for return may be subject to a 25% (or factory scheduled restocking charge plus freight charges).
3. If delivery or installation is delayed at the request of Buyer, payment shall be due upon the date Seller is prepared to make delivery or accomplish installation. Further, if delivery or installation is delayed at the request of Buyer, Buyer shall pay any storage fees and freight and handling charges incurred by the Seller or, if said goods are stored by Seller, Buyer shall pay a reasonable storage charge.

Warranties and Claims

1. Unless otherwise specified, all furniture is warranted by Seller to be free from defects in materials and workmanship for the period of time each manufacturer provides on its product from date of delivery. Manufacturer's warranties will apply with any charge for labor at the prevailing rates. It is expressly agreed that this warranty is in place and in lieu of all warranties of fitness and merchantability.
2. All claims for shortage, damages or mis-shipped merchandise must be made in writing within five (5) days after the receiving date. In case of drop shipments where product is delivered without installation, Buyer will be responsible to file necessary freight claims in the event of damage.

Miscellaneous

1. If any part of these Terms and Conditions is held by a court or tribunal of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired in any way.
2. This agreement and all the rights and obligations of the parties shall be governed by the laws of the State of California. If Seller retains an attorney to enforce its rights under this agreement, Buyer agrees to pay reasonable attorneys fees and court costs.
3. The Seller retains a security interest in the merchandise until it is fully paid. Buyer assumes all risk of loss of delivered product and shall not be released from any obligations under this agreement due to product loss, damage, or disrepair following delivery and acceptance. Buyer will provide information necessary for preparation of and will execute one or more Financing Statements upon request of Seller.

SECTOR TABLE SCREEN

SitOnIt • Seating®

PARTITION AND PROTECT

List Price: \$239.00
Valid as of: LIST PRICE 09/2019
Product Code: 3096 DT101C TRSC SCH24 SCW24 SF1 NPT

SCREEN MATERIAL: Screen Material, Clear Acrylic

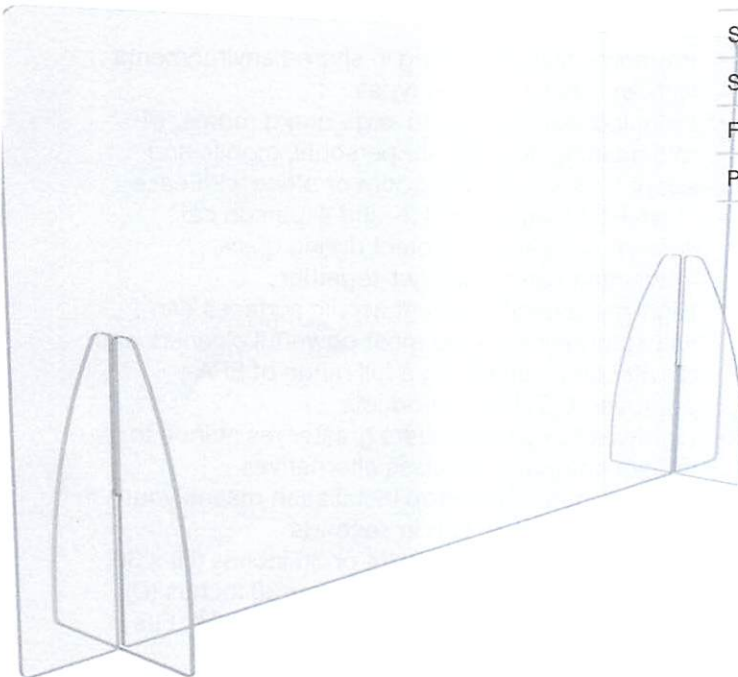
SCREEN TYPE: Transactional

SCREEN HEIGHT: Screen Height, 24"

SCREEN WIDTH: Screen Width, 24"

FOOT STYLE: Round-Shaped

PASS THROUGH: No Pass-Through



*Image may not reflect the selected options

Images, lead times, textiles, frame colors, accessories and options depicted are for marketing purposes only. Price quotes are for a single unit and other discounts may apply. Your final price will be confirmed when an order is placed.

SECTOR TABLE SCREEN

Partition and protect

Now more than ever, our shared spaces should be safe - free from contagions, concern and anything that gets in the way of interacting. This collection of acrylic tabletop screens provides the protection and peace of mind you need to socialize with confidence.


- Promote safer socializing in shared environments with an array of screen types
- From individual desks to large board rooms, tri-fold meeting screens are personal, mobile and adapt to the busy classroom or office with ease
- 1-on-1 transaction and 2- and 4-person café screens sit ready to protect during quick interactions and small get-togethers
- High-performing, resilient acrylic surfaces can withstand some of the most powerful cleaners and disinfectants, including a full range of EPA-approved COVID-19 products
- Lightweight material offers greater resistance to impact compared to glass alternatives
- Quick and easy tabletop installation means you can provide protection in seconds
- Tri-fold meeting screens: 24 or 30 inches (H) x 30, 48 or 60 inches (W) x 18, 20, 24 or 30 inches (D).
- 2-person café screens: 24 or 30 inches (H); Fits tables 24 or 30 inches in diameter
- 4-person café screens: 24 or 30 inches (H); Fits round and square tables 36, 42 or 48 inches across
- 1-on-1 transaction screens: 24 to 42 inches (H) in 6-inch increments x 24, 30, 36 or 48 inches (W)
- 5-year warranty

*Image may not reflect the selected options

SitOnIt • Seating®

6415 Katella Avenue • Cypress, CA 90630 • tel (888)274-8864 • fax (714) 995-4856
sales@sitonit.net • sitonit.net

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Date: April 26, 2021
Submitted by: Brock McMurray, EVP of Administrative Services 
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: May 12, 2021

Title of Board Item:

Dorm Furnishings Replacement Proposal

Background:

This is a proposal for purchase of furniture for the Taft College dormitories, including furniture manufactured with antimicrobial silver based ion technology. The new chairs, sofas, and beds will increase public safety through effective and efficient furniture sanitation and social distancing, and meet the public safety needs arising from required COVID-19 related best practices and protocols, and will be funded by COVID-19 relief funds.

This proposal is submitted by Sierra School Equipment Company in the amount of \$106,945.42. The District previously approved Sierra School Equipment Company's "Piggyback Bid" with Arvin Union School District for purchases of school and office furnishings. Accordingly, additional formal/informal bidding is not required for this purchase.

It is requested that the Board of Trustees ratify this proposal for furnishings in the Taft College dormitories from Sierra School Equipment Company in the amount of \$106,945.42.

Terms (if applicable):

None.

Expense (if applicable):

\$106,945.42.

Fiscal Impact Including Source of Funds (if applicable):

This purchase will be funded by COVID-19 relief funds.

Approved: 

Dr. Debra Daniels, Superintendent/President

- Institutions are required to utilize awards to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus and/or for additional emergency financial aid grants, subject to certain limitations & to defray expenses associated with coronavirus.
- No awards may be used to fund contractors for the provision of pre-enrollment recruitment activities; marketing or recruitment; endowments; capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship; senior administrator or executive salaries, benefits, bonuses, contracts, incentives; stock buybacks, shareholder dividends, capital distributions, and stock options; or any other cash or other benefit for a senior administrator or executive.

Requestor:	Richard Treece	Department:	Facilities, Maintenance, and Operations
Vendor:	Sierra School Equipment (piggy back)		
Requested Item/Service:	Dorm Furniture	Estimated Cost:	106,945.42

Provide a brief description of expense:

Dorm furnishing replacement to increase public safety through effective and efficient furniture sanitation and social distancing, including furnishings manufactured with antimicrobial silver based ion technology, to meet the needs arising from required COVID-19 related best practices and protocols.

Check all that apply to the type of expense:


<input type="checkbox"/>	COVID-19 Testing & Contract Tracing	<input type="checkbox"/>	Reduce Density in Eating Facilities
<input type="checkbox"/>	Facilitate Distance Learning	<input type="checkbox"/>	Payroll Directly Related to COVID
<input checked="" type="checkbox"/>	Facilitate Social Distancing	<input type="checkbox"/>	Student Emergency Grant
<input type="checkbox"/>	Improve Telework Capabilities	<input type="checkbox"/>	Additional Technology to Students
<input checked="" type="checkbox"/>	Public Safety	<input type="checkbox"/>	Training Related to COVID
<input type="checkbox"/>	Personal Protective Equipment	<input type="checkbox"/>	Technology Costs to Transition to Distance Ed
<input type="checkbox"/>	Lost Revenue	<input type="checkbox"/>	Other Expense:

Details of expense:

<input type="checkbox"/>	Payroll	<input type="checkbox"/>	Services
<input type="checkbox"/>	Supplies	<input checked="" type="checkbox"/>	Equipment
<input type="checkbox"/>	Student Aid	<input type="checkbox"/>	Other Expense:

Area Administrator Signature (REQUIRED): 

BUSINESS OFFICE USE ONLY

Approval Status:	Approved	Approved By:	
Funding Source:	HEERF II	Budget Code:	12720-421-6411-67900
PO #	P0056410	Comments:	

Additional Documents Required:

- | | | | |
|--|-----------------------------------|---|--|
| <input checked="" type="checkbox"/> BOARD APPROVAL | <input type="checkbox"/> CONTRACT | <input type="checkbox"/> INVENTORY TRACKING | <input type="checkbox"/> CAPITAL ASSET |
| <input type="checkbox"/> 2 QUOTES | <input type="checkbox"/> 3 QUOTES | <input type="checkbox"/> FORMAL BID | <input type="checkbox"/> PARS FORM |



Proposal

Sierra School Equipment Company
PO Box 80667
Bakersfield, CA 93380-0667
Phone: 661-399-2993
Fax: 661-399-0218
Email: sales@ssecinc.com
www.ssecinc.com

Order Number	104917
Date	04/14/2021
Customer PO No	
Customer Name	Taft College
Account Rep	David Shaw
Project Number	
Terms	NET 30
Page	1 of 3

T Taft College Foundation
O 29 Cougar Court
Taft, CA 93268

ATTN: Accounts Payable

S Taft College - C15
H 29 Cougar Court
I Taft, CA 93268
P

T ATTN: Brock McMurray
O Fax: (661)763-7758
Email: bmcurray@taftcollege.edu

RE: Dorm Room - Replacement Furniture
Revision #1

Line	Quantity	Description	Unit Price	Extended Amount
1	20.00 Each	SitOnt Seating 93FB--SC1--GL2-AC Anytime, Side Chair, Black Frame, Armless SC1:Black ~:No Selection GL2:Performance Multi-Surface Glide AC:Fully Assembled in a Carton Tag: Dorm Rooms	149.00	2,980.00
2	20.00 Each	SitOnt Seating CP.AS1.SN3--LS1--BS1--PFL-PC2-(SN)-USU-FG2-SLIDE-NICKEL-SV1-P1 Composium Sharpe sofa with full valance, square back, plastic black feet and Anti-Microbial Vinyl material. Size: 34H X 75W X 28D LS1:Standard Plastic in Black ~:No Tablet Arm ~:No Arm Cap BS1:Square ~:No Seat Option ~:No Moisture Barrier ~:No CAL 133 PFL:Left hand, front of unit PC2:Silver (SN):No Stain USU:Single Upholstered FG2:Fabric/Vinyl Grade 2 SLIDE:Slide Standard Color Selection NICKEL:Slide Nickel SV1:Full Valance P1:Fully assembled in carton Tag: Dorm Rooms	1,649.00	32,980.00
3	42.00 Each	Logiflex DORMLITSPEC-843619 Dorm room elevated bed with metal frame and laminated platform. Weight Capacity: 1,000.lbs Size: 80"L x 36"W x 19-1/2"H Frame: Satin Nickel Laminate: Haze	1,119.00	46,998.00



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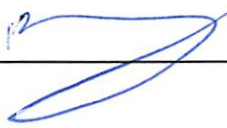
		Tag: Dorm Rooms		
4	42.00 Each	Logiflex MLL-CMPSPEC-3436 Headboard for dorm room elevated bed with metal frame and laminated platform. Size: 36-3/4"W x 34"H x 1-1/16"Thick HPL Laminate: Haze Tag: Dorm Rooms	399.00	16,758.00

Order Sub-Total :	\$99,716.00
7.2500%-TAFT-93268-2329-KERN :	\$7,229.42
TOTAL ORDER :	\$106,945.42

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED. THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE.

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A FINANCE CHARGE OF 1-1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.

Signature:  Name: Brock McMurray Title: EVP/CFO Date: 4-20-21



Proposal

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- All claims for shortage, damages or mis-shipped merchandise must be made in writing within five (5) days after the receiving date. In case of drop shipments where product is delivered without installation, Buyer will be responsible to file necessary freight claims in the event of damage.

Miscellaneous

- If any part of these Terms and Conditions is held by a court or tribunal of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired in any way.
- This agreement and all the rights and obligations of the parties shall be governed by the laws of the State of California. If Seller retains an attorney to enforce its rights under this agreement, Buyer agrees to pay reasonable attorneys fees and court costs.
- The Seller retains a security interest in the merchandise until it is fully paid. Buyer assumes all risk of loss of delivered product and shall not be released from any obligations under this agreement due to product loss, damage, or disrepair following delivery and acceptance. Buyer will provide information necessary for preparation of and will execute one or more Financing Statements upon request of Seller.

Date: April 22, 2021

Submitted by: Richard Treece

Area Administrator: Brock McMurray, EVP of Administrative Services 

Subject: Request for Ratification

Board Meeting Date: May 12, 2021

Title of Board Item:

Child Development Center Electronic Access Control

Background:

The Child Development Center modular buildings do not currently have electronic access control and must be manually locked and unlocked with a key. This project will improve safety and security by ensuring that doors are locked at all times except to authorized individuals, log the entry to each building, and maintain uniformity of electronic access technology throughout the campus.

This specialized work is limited to specific vendors. As such, we received only two quotes for this project. We recommend that the Board of Trustees award this project to the lowest quote, Convergent Technologies.

Terms (if applicable):

None.

Expense (if applicable):

\$45,813.35.

Fiscal Impact Including Source of Funds (if applicable):

This project is funded through the Child Development Center budget

Approved: 
Dr. Debra Daniels, Superintendent/President

PROPOSAL TABULATION



Project Name: CDC Access Control

Job Walk: Yes

Project No: NA

Bids Rcvd at: Taft College Facilities

Owner: West Kern CCD / Taft College

Bids Requested: 03/01/21

Architect: N/A

Bids Due: 04/20/21

Contractor	Base Bid	Alternate	Total Bid	Bid Bond	CSLB#	DIR #	Date RCVD	Remarks
Convergint	\$ 45,813.35	\$ -	\$ 45,813.35	NA	986407	1000002787	03/31/21	
Montgomery Hardware	\$ 57,814.87	\$ -	\$ 57,814.87	NA	285746	1000003532	04/15/21	



1667 N. Batavia St, Orange, California 92867
Phone Mobile (559) 978-4197
bob.henderson@convergent.com

March 31, 2021

Quotation: BH07343461P

Taft College
29 Cougar Court Taft, California 93268
Attention: Richard Treece

Reference: Taft College - Child Care Access Additions 2021

On behalf of our thousands of global colleagues, I want to personally thank you for considering Convergent Technologies for this project and for providing us with the opportunity to present this proposal addressing your electronic security needs. We are confident that this proven solution is both comprehensive and customized to meet your needs today and, in the years, ahead.

Convergent has developed a strong reputation for service excellence and is the only company recognized twice as the Systems Integrator of the Year by SDM Magazine. Most recently, Convergent was ranked the 4th largest global systems integrator. This recognition is, in part, a reflection of the strong relationships Convergent has developed with the industry's top technology manufacturers. Convergent Technologies has a strong history of success with similar solutions provided to other clients and would be happy to provide these references upon request.

Our guiding principle has always been to be a customer-focused and service-based company, supported by dedicated and certified professionals who strive to make a daily difference. Our vision of becoming our customers' best service provider is what drives everything we do. After achieving a successful on-time and on-budget project installation, Convergent will provide you with the industry's best on-going service. This service includes our 24/7 customer portal (iCare), designed to track service work orders, project progress, and provide you with detailed metric reporting for continuous improvement.

The following security proposal is specifically designed to meet your needs. As your single point of contact, please feel free to contact me with any additional questions you may have. Thank you again for considering Convergent Technologies as your partner for your electronic security needs.

Scope of Work

Convergint is pleased to provide this proposal for the installation of a new Access Control the Taft College Child Development Project. As a general summary, Convergint's proposal is for a defined labor and material scope of work based on the requirements provided to us. Convergint's installation effort shall include the below listed tasks along with (but not be limited to) all project management duties such as formal scheduling, client interface, submission of formal requests for information, system testing and commissioning, and coordination with all subcontractors to complete said scope of work, etc. Any additional requirements beyond the breadth of this initial proposal effort shall be priced separately.

Convergint interprets the documents and scope of work to include labor and material for the installation of the following:

Access Control System

Convergint will provide a campus standard Lenel Access Control System.

A total of One (1) new Lenel Access Control Panel's (ACP) will be installed in the associated Building 4 located on the layout below. In addition, we will utilize One (1) existing Lenel Access Control Panel (ACP) in the associated 'Data Room' located on the layout below.

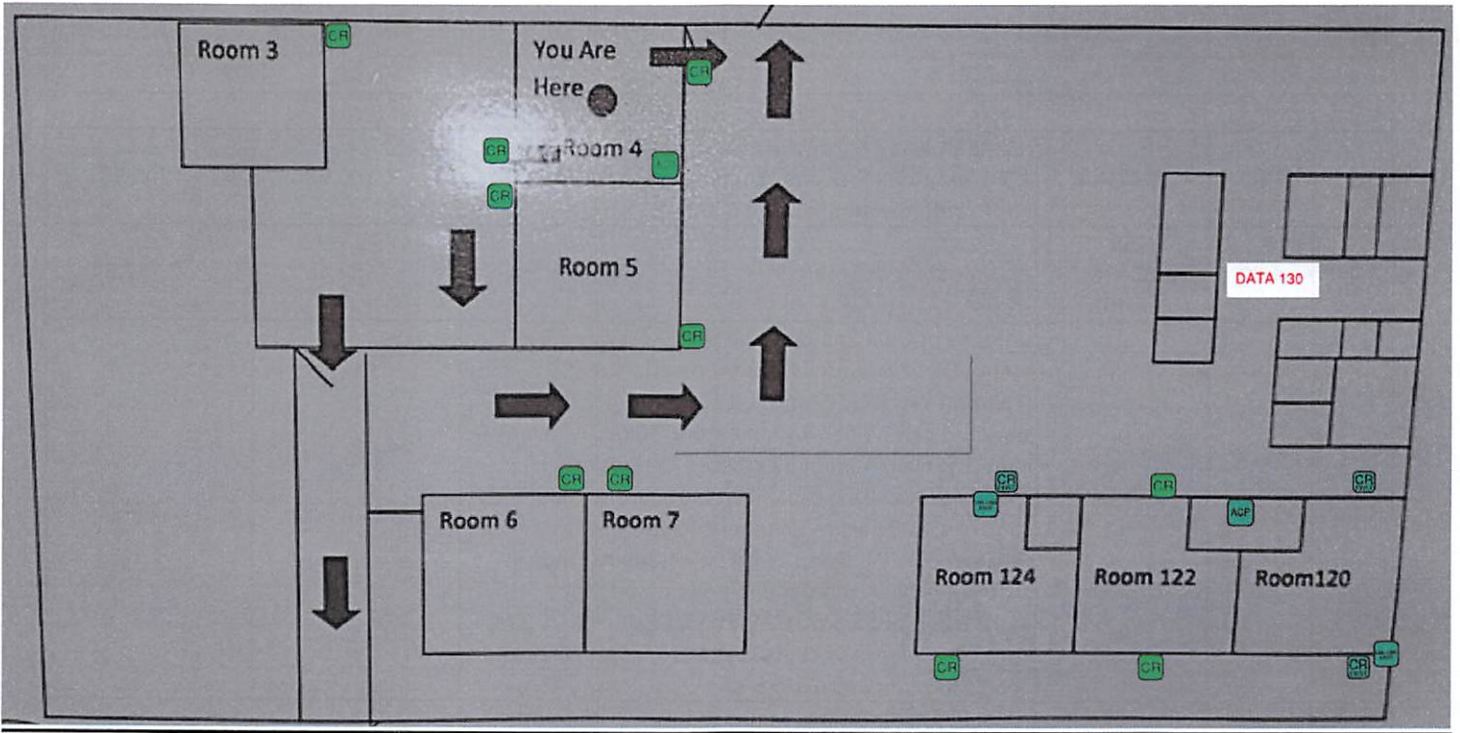
The One (1) new ACP will include One (1) Intelligent System Controller (LNL-X2220) and the required number of Reader Interface Boards (LNL-1320-S3). New ACP equipment will be installed in a wall mount enclosure. One each, 12V and 24V Power Supplies with Power Distribution Modules and Battery backup will be installed as required for the Access Control System.

There will be Ten (10) new Card Reader locations associated with this project and each Card Reader location will include one Card Reader, Alarm Door Contacts, and a Request to Exit device as shown on the plans.

Assumptions:

- Electrified locking hardware has been excluded from this proposal.
- Existing Access Control Server will be utilized for this project and all servers have been excluded from this proposal. It is assumed that we will utilize the excess licensing procured from the previous Student Center project.
- This proposal includes cable runs that will be aerial and exposed, this causes vulnerability to vandalism and is not the recommended application.
- It is assumed that there will be no changes to the door frames in scope, and that only the doors themselves will be changing.
- Convergint to complete the programming of all devices in the bill of materials.

Layout



Materials

Line	Qty	Part	Description	Unit Price	Extended Price
1	Taft College				
2	Headend				
3	1.00	LNL-CTX-6	Lenel UL listed hardware enclosure (24" x 18" x 4.5"), only with lock and tamper switch. (UL Approved) (can house up to 6 boards)	\$ 200.98	\$ 200.98
4	4.00	LSP-CNV8DRFMER CSTRD	8 Door Standard Mercury	\$ 569.46	\$ 2,277.84
5	1.00	LNL-X2220	Intelligent Dual Reader Controller – powered by 12 or 24 VDC @ 500mA (w/o Rdr Power),, size (6" (152mm) W x 8" (203mm) L x 1" (25mm)H); 6 MB standard cardholder flash memory, 50,000 of event memory, maximum of 32 devices, On-board Ethernet, Dual Path capability, on-board two door control, OSDP Secure Channel encryption with OnGuard 7.2, Wiegand or F2F; eight inputs, four outputs, cabinet tamper and power fault input monitors. Approvals: FCC Part 15, CE, RoHS, UL 294, UL 1076, CAN/ULC 60839-11-1:2016, CSA C22.2 No. 205-1983, cUL/ORD-C1076	\$ 1,754.59	\$ 1,754.59
6	5.00	LNL-1320-S3	Dual Reader Interface Module (Series 3 –Supports OSDP Readers) – 12/24 VDC, 2 Reader interface, W/M, 8 inputs, 6 (5A) form C relays , RoHS, CE, C-Tick and UL294 certified	\$ 611.57	\$ 3,057.85
7	1.00	LNL-1300-S3	Single Reader Interface Module (Series 3 - Supports OSDP Readers) – 12/24 VDC, 1 Reader interface, W/M, 2 inputs and 2 outputs relays (one of each, 2A and 5A) and cabinet tamper pigtail , RoHS, CE, C-Tick and UL294 certified	\$ 302.90	\$ 302.90
8	10.00	TC2G2	2"X2"X6' Gray Panduit Cover	\$ 8.89	\$ 88.90
9	10.00	SL2X2G	2"X2"X6' Gray Panduit	\$ 21.52	\$ 215.20
10	4.00	UZ-NP712FR	12V 7AMP BATTERY-FLM RETD UL94VO	\$ 21.51	\$ 86.04
11	Field Devices				
12	10.00	920PTNNEKO 0205	RDR, RP40, MULTICLASS, SE E, LF STD, HF STD/SIO/SEOS, WIEG, PIG, BLK, STD-1, LED RED, FL SH GRN, BZR ON, EM4102 42-BIT WIEG, PAR MOD, MIFARE CSN SUPPR, IPM OFF	\$ 212.04	\$ 2,120.40
13	10.00	J8-N78CGT2CR	3/4 STUB PTF 2CR X/NEO M 1F	\$ 7.58	\$ 75.80
14	Locking Hardware is Excluded				
15	Cable				
16	0.00	4461030	4 Element Composite Cable Plenum Ylw Jkt	\$ 974.78	\$ 0.00
17	1.00	556600	23-4P Unshielded Solid Plenum Cat6 Wht Jkt	\$ 367.51	\$ 367.51

Line	Qty	Part	Description	Unit Price	Extended Price
18	1.00	042003DB	24 AWG 2 Pair Tinned Copper Shielded RS-232, RS-422, RS-485 Low-Capacitance Communication, Instrumentation and Special Application Non-UL Direct Burial Cable	\$ 694.28	\$ 694.28
19	1.00	1/4 EHS-1000	1000 Foot Reel of Galvanized 7 Strand EHS (Extra High Strength) 1/4 Inch Down Guy Wire with 6,000 lbs. of Breaking Strength. Consult ROHN Catalog Links at Footer Section below for ROHN 25G 45G 55G 65G Tower Guy wire Details for Various Wind Loads.	\$ 404.29	\$ 404.29

Equipment Total	\$	11,646.58
Total Labor/Other Costs	\$	29,649.55
Freight Warranty	\$	695.72
Tax if Applicable	\$	844.38
Payment Bond	\$	2,977.12
Total Project Price	\$	45,813.35

Clarifications and Exclusion

1. All work proposed herein, shall be performed during normal business hours Monday through Friday 8:00 am - 5:00 pm.
2. Low voltage wiring shall be installed via open air code approved methods.
3. Provision or installation of conduit, wire, boxes, fittings or other electrical installation materials unless specifically listed under Inclusions or Bill of Materials.
4. Permits or associated fees are not included.
5. Customer to provide static IP addresses and network connections at panel locations.
6. Customer to provide a secured staging & storage area for project related materials.
7. Pricing assumes that electronic Auto CAD files are available from customer for our use in creating submittal drawings.
8. Convergent Technologies reserves the right to negotiate mutually acceptable contract terms and conditions with customer by making mutually agreeable changes to the formal contract included in the Bid Documents.

Performance Items

Items Included	
Applicable Taxes	Attend General Contractor Project Meetings
Cable	Freight (prepaid)
Installation of CCTV Cameras	Installation of Control Equipment Enclosures
Installation of Intrusion Panels	Installation of Low Voltage Wire
Installation of Network Cabling to Card Readers	Installation of Network Cabling to IP Cameras
Installation of Video Recorders (DVR/NVR)	Installation of Wire and Cable
Installation of Wire Hangars	Loading Software on Customer Provided Computer
Material (listed in the BOM)	Mounting/Termination of Proposed Devices
One-Year Warranty on Labor	One-Year Warranty on Parts
Operations & Maintenance Manuals	Owner to Provide Static IP Addresses
Owner Training	Project Management
Servers by Others	System Programming
Termination of Control Equipment Enclosures	Testing of all Proposed Devices
Wire	Workstations by Others

Items Excluded	
120 VAC Power and Fused Disconnect Switch	120 VAC Power Receptacles
Additional Lighting Requirements for Cameras	Attend Owner Project Meetings
Authority having Jurisdiction permit drawing (requires customer CAD)	Ceiling Tiles and Ceiling Grid Repairs
Connection to Building Fire Alarm Panel	Correction of Wiring Faults Caused by Others
Door wiring typical connections	Electrical Installation Permit
Electrified Door Locking Hardware	Engineering and Drawings
Equipment rack layout drawing	FA Permit and Plan Review Fees
Fire Stopping (Excludes Existing Penetrations)	Fire Watch
Floor Coverings for Lifts	Floor plan with device placement and numbering (requires customer CAD)
Horizontal Core Drilling	Installation of Bridle Rings
Installation of Conduit, Boxes and Fittings	Installation of Control Panels
Installation of Intercom Systems	Installation of Network Cabling to IP Intercoms
Installation of Specialty Backboxes	Installation of Terminal Cabinets
Lifts	Low Voltage Permits
On-Site Lockable Storage Facility	Panel Wall Elevation drawing (may require customer CAD)
Panel wiring point with to point connections	Patch and Paint
Payment & Performance Bonds	Record Documentation (As-Built)
Riser drawing with home run wiring	Servers by Convergent
Specialty Backboxes	Submittal Drawings
System Engineering	System is Design-Build
System Meets Plans/Drawings	Terminal Cabinets
Vertical Core Drilling	Workstations by Convergent

Total Project Investment:

\$ 45,813.35

Thank you for considering Convergent Technologies for your Security needs. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you would like to proceed with the scope of work as outlined in this proposal, please sign below and return to my attention.

Sincerely,

Bob Henderson

Convergent Technologies
Bob Henderson

By signing below, I accept this proposal and agree to the Terms and Conditions contained herein

Richard Treece

Customer Name (Printed)

Date

Authorized Signature

Title

Convergent Technologies' Install Terms & Conditions

Throughout this Installation Proposal, the term, "Convergent" refers to the Convergent Technologies' affiliate operating in the state/province in which the work is being performed, specifically, "Convergent Technologies LLC" or "Convergent Technologies LTD".

SECTION 1. THE WORK

This Installation Proposal takes precedence over and supersedes any and all prior proposals, correspondence, and oral agreements or representations relating to the work set forth in the attached scope of work ("Work"). This Installation Proposal commences on the Start Date as specified in the attached scope of work, and represents the entire agreement between Convergent and Customer (the "Agreement") and it may only be amended by a written document signed by both Convergent and Customer. In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force.

Convergent agrees in accordance with the mutually agreed project schedule:

- a. To submit shop drawings, product data, samples and similar submittals if required in performing the Work;
- b. To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement;
- c. Secure and pay for permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work; and
- d. Hire subcontractors and order material to perform part of the Work, if necessary, while remaining responsible for the completion of the Work.

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to Convergent:

- a. To promptly approve submittals provided by Convergent;
- b. To provide access to all areas of the facility which are necessary to complete the Work;
- c. To supply suitable electrical service as required by Convergent; and
- d. That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property during the period of time from when Convergent is first notified of the emergency or failure and until such time that Convergent notifies the Customer that the systems are operational or that the emergency has cleared.

SECTION 2. PRICING

Pricing and amounts proposed shall remain valid for 30 days unless otherwise specified. Price includes only the material listed based on Convergent's interpretation of plans and specifications unless noted otherwise. Additional equipment, unless negotiated prior to order placement, will be billed accordingly. Sales taxes, (and in Canada GST/PST) and any other taxes assessed on Customer shall be added to the price upon invoice to Customer.

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay Convergent twenty-five (25%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than a month, Convergent will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to Convergent as invoiced, within thirty (30) days of the date of such invoice. If the Work is completed in less than one month, Customer agrees to pay Convergent in full after the Work has been performed within thirty (30) days of the date of being invoiced. Invoices shall not include or be subject to a project retention percentage. If Customer is overdue in any payment to Convergent, Convergent shall be entitled to suspend the Work until paid, and charge Customer an interest rate 1 and 1/2% percent per month, (or the maximum rate permitted by law), and may avail itself of any other legal or equitable remedy. Customer shall reimburse Convergent costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any other reasonable expenditure.

SECTION 4. WARRANTY

Convergent provides the following warranty to the Customer: For the period of one (1) year, commencing at the earlier of substantial completion of the Work, or first beneficial use, ("Warranty Period"):

- a. That Work performed under this Agreement will be of good quality;
- b. That all equipment will be new unless otherwise required or permitted by this Agreement;
- c. That the Work will be free from defects not inherent in the quality required or permitted; and
- d. That the Work will conform to the requirements of this Agreement.

The Customer's sole remedy for any breach of this warranty is that Convergent shall remove, replace and/or repair at its own expense any defective or improper Work, discovered within the Warranty Period, provided Convergent is notified in writing of any defect within the Warranty Period.

Any equipment or products installed by Convergent in the course of performing the Work hereunder shall only carry such warranty as is provided by the manufacturer thereof, which Convergent hereby assigns to Customer without recourse to Convergent. Upon request of Customer, Convergent will use all reasonable efforts to assist Customer in enforcing any such third party warranties. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by Convergent, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage. **NO FURTHER WARRANTIES OR GUARANTIES, EXPRESS OR IMPLIED, ARE MADE WITH RESPECT TO ANY GOODS OR SERVICES PROVIDED UNDER THIS AGREEMENT, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED.**

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or Convergent may request changes in the Work. Any changes to the Work and any adjustment to the Agreement Price or the time for completion of the Work shall be in writing signed by both Customer and Convergent. If Customer orders any additional work or causes any material interference with Convergent's performance of the Work, Convergent shall be entitled to an equitable adjustment in the time for performance and in the Agreement Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor Convergent shall be responsible or liable for, shall incur expense for, or be deemed to be in breach of this Agreement because of any delay in the performance of their respective obligations pursuant to this Agreement due solely to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay, provided that the party experiencing the delay shall promptly give written notification to the other party within five (5) days after such party has learned of the Force Majeure. A Force Majeure event shall include, but not be limited to: accident, fire, storm, water, flooding, negligence, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or Convergent Technologies' Install Terms & Conditions

lighting. If performance by either party is delayed due to Force Majeure, the time for that performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay. Any Services required by Convergent due to reasons set forth in this Force Majeure Section shall be charged to Customer in addition to any amounts due under this Agreement.

SECTION 7. INSURANCE

Convergent shall have the following insurance coverage during the term of this Agreement, and shall provide certificates of insurance to the Customer prior to beginning work hereunder:

Worker's Compensation	Statutory Limits
Employer's Liability	\$1,000,000 per occurrence/aggregate
Commercial General Liability	\$1,000,000 per occurrence/aggregate \$2,000,000 general aggregate
Automobile Liability	\$1,000,000 per occurrence/aggregate
Excess/Umbrella Liability	\$4,000,000 per occurrence/aggregate

All insurance policies carried by Convergent hereunder shall be primary to and noncontributory with the insurance afforded to Customer, and shall name the Customer as "additional insured", with respect to liability arising out of work performed by Convergent, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Convergent, pursuant to the terms of this Agreement. Convergent shall provide to the Customer no less than thirty (30) days notice prior to the termination or cancellation of any such insurance policy.

SECTION 8. INDEMNIFICATION

Convergent shall indemnify and hold Customer harmless from and against claims, damages, losses and expenses, (including, but not limited to, reasonable attorney's fees), attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by: a) the negligent or willful acts or omissions of Convergent or Convergent's employees or subcontractors while on Customer's site, or b) the malfunction of the equipment supplied by Convergent, or c) Convergent's breach of this Agreement.

IN NO EVENT SHALL EITHER CONVERGENT OR CUSTOMER BE LIABLE TO THE OTHER PARTY HERETO FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL CONVERGENT BE LIABLE TO CUSTOMER FOR ANY AMOUNTS IN EXCESS OF THE AMOUNTS PAID BY CUSTOMER TO CONVERGENT.

It is understood and agreed by the parties hereto that Convergent is or may be providing monitoring and or intrusion products which are designed to provide notification of certain events but are not intended to be guarantees or insurers against any acts for which they are supposed to monitor or inform. As required by the monitoring and intrusion industry and the manufacturers thereof, Convergent's indemnification obligation pursuant to Section 8 herein, does not apply to the extent the loss indemnified against is caused by any monitoring or intrusion product or software provided by but not manufactured by Convergent. Convergent shall have no liability to Customer for any losses to the extent such losses are caused by the monitoring or intrusion product or software. Customer shall indemnify, defend, and hold harmless Convergent, from and against all claims, lawsuits, damages, losses and expenses by persons not a party to this Agreement, but only to the extent caused by such monitoring or intrusion product or software provided by but not manufactured by Convergent.

SECTION 9. COMPLIANCE WITH LAW, EEO & SAFETY

This Agreement shall be governed and construed in accordance with the laws of the state/province in which the Work is being performed. Convergent agrees to comply with all laws and regulations relating to or governing the Work. Convergent agrees to comply with all reporting requirements imposed by law or this Agreement. Convergent shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Convergent prior to beginning work.

In the event that Convergent discovers or suspects the presence of hazardous materials, or unsafe working conditions at Customer's facility where the Work is to be performed, Convergent is entitled to stop the Work at that facility if such hazardous materials, or unsafe working conditions were not provided by or caused by Convergent. Convergent in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's facility. Convergent shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's facility. Customer shall indemnify and hold harmless Convergent from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney's fees, arising out of or resulting from undisclosed hazardous materials, or unsafe working conditions at Customer's facility.

SECTION 10. DISPUTES

In the event of any dispute between Convergent and Customer, Convergent and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, then the dispute shall be subject to and decided by mediation or arbitration. Such mediation or arbitration shall be conducted in accordance with the Construction Industry Mediation or Arbitration Rules of the American Arbitration Association currently in effect and shall be a final binding resolution of the issues presented between the parties.

SECTION 11. MISCELLANEOUS

Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. Customer may assign this Agreement to any of its parents, subsidiary or affiliated companies or any entity majority owned by Convergent.

Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent.

A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer or Convergent and delivered to the non-waiving party according to the notice provision herein. No waiver by Customer or Convergent shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver.

The Sections regarding invoicing, warranty and indemnity shall survive the termination of this Agreement.

Date: April 26, 2021
Submitted by: Brock McMurray, EVP of Administrative Services *B ✓*
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: May 12, 2021

Title of Board Item:

Chevron Lab Furnishings Proposal

Background:

This is a proposal for purchase of furniture for the Chevron Science Lab, including student and instructor workstations. The new workstations and associated reorganization will facilitate social distancing, reduce student density in the lab space, increase public safety through effective and efficient furniture sanitation, and meet the public safety needs arising from required COVID-19 related best practices and protocols, and will be funded by COVID-19 relief funds.

This proposal is submitted by Sierra School Equipment Company in the amount of \$76,039.18. The District previously approved Sierra School Equipment Company's "Piggyback Bid" with Arvin Union School District for purchases of school and office furnishings. Accordingly, additional formal/informal bidding is not required for this purchase.

It is requested that the Board of Trustees ratify this proposal for furnishings in the Taft College Chevron Science Lab from Sierra School Equipment Company in the amount of \$76,039.18.

Terms (if applicable):

None.

Expense (if applicable):

\$76,039.18

Fiscal Impact Including Source of Funds (if applicable):

This purchase will be funded by COVID-19 relief funds.

Approved: 
Dr. Debra Daniels, Superintendent/President

- Institutions are required to utilize awards to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus and/or for additional emergency financial aid grants, subject to certain limitations & to defray expenses associated with coronavirus.
- No awards may be used to fund contractors for the provision of pre-enrollment recruitment activities; marketing or recruitment; endowments; capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship; senior administrator or executive salaries, benefits, bonuses, contracts, incentives; stock buybacks, shareholder dividends, capital distributions, and stock options; or any other cash or other benefit for a senior administrator or executive.

Requestor:	Leslie Minor, VP of Instruction	Department:	Instruction
Vendor:	Sierra School Equipment (piggy back)		
Requested Item/Service:	Chevron Building Lab Furnishings	Estimated Cost:	76,039.18

Provide a brief description of expense:

Chevron building lab furnishings that increase public safety through effective and efficient furniture sanitation and social distancing to meet the needs arising from required COVID-19 related best practices and protocols.

Check all that apply to the type of expense:

<input type="checkbox"/>	COVID-19 Testing & Contact Tracing	<input type="checkbox"/>	Reduce Density in Eating Facilities
<input type="checkbox"/>	Facilitate Distance Learning	<input type="checkbox"/>	Payroll Directly Related to COVID
<input checked="" type="checkbox"/>	Facilitate Social Distancing	<input type="checkbox"/>	Student Emergency Grant
<input type="checkbox"/>	Improve Telework Capabilities	<input type="checkbox"/>	Additional Technology to Students
<input checked="" type="checkbox"/>	Public Safety	<input type="checkbox"/>	Training Related to COVID
<input type="checkbox"/>	Personal Protective Equipment	<input type="checkbox"/>	Technology Costs to Transition to Distance Ed
<input type="checkbox"/>	Lost Revenue	<input type="checkbox"/>	Other Expense:

Details of expense:

<input type="checkbox"/>	Payroll	<input type="checkbox"/>	Services
<input type="checkbox"/>	Supplies	<input checked="" type="checkbox"/>	Equipment
<input type="checkbox"/>	Student Aid	<input type="checkbox"/>	Other Expense:

Area Administrator Signature (**REQUIRED**): *Leslie* 4/26/21

BUSINESS OFFICE USE ONLY

Approval Status:	<i>Approved</i>	Approved By:	<i>[Signature]</i>
Funding Source:	<i>HEERF II</i>	Budget Code:	<i>12720-421-(6411)(6413)-67900</i>
PO #	<i>10056436</i>	Comments:	

Additional Documents Required:

- | | | | |
|--|-----------------------------------|---|--|
| <input checked="" type="checkbox"/> BOARD APPROVAL | <input type="checkbox"/> CONTRACT | <input type="checkbox"/> INVENTORY TRACKING | <input type="checkbox"/> CAPITAL ASSET |
| <input type="checkbox"/> 2 QUOTES | <input type="checkbox"/> 3 QUOTES | <input type="checkbox"/> FORMAL BID | <input type="checkbox"/> PARS FORM |



Proposal

Sierra School Equipment Company
PO Box 80667
Bakersfield, CA 93380-0667
Phone: 661-399-2993
Fax: 661-399-0218
Email: sales@ssecinc.com
www.ssecinc.com

Order Number	102655
Date	03/26/2021
Customer PO No	
Customer Name	Taft College
Account Rep	David Shaw
Project Number	
Terms	NET 30
Page	1 of 3

T Taft College
O 29 Cougar Court
Taft, CA 93268

ATTN: Accounts Payable

S Taft College - C15
H 29 Cougar Court
I Taft, CA 93268
P

T
O ATTN: Kyle Webster
Phone: 661-763-7763
Email: kwebster@taftcollege.edu

RE: Chevron Building - "Classroom"
Revision #3

Line	Quantity	Description	Unit Price	Extended Amount
1	1.00 Each	SBI SBI SCIENCE LAB CABINETS with Black epoxy resin tops, 4"x4" supports and locks consisting of the following: (6) four student station with (4) hinged door cabinets on the front side of the station with (2) adjustable shelves and (3) quad electrical outlets, one on each and one in the front above the cabinet. Epoxy Resin tops to have no sockets. Size: 120"W x 36"D x 34"H (1) instructor's station with hinged door cabinets on the right side with (2) adjustable shelves and quad electrical outlet on the side. Laminate: Biltmore Cherry(7924K-07) Edge: Biltmore Cherry Interiors: White Melamine Pulls: Brushed Aluminum Hinges: Heavy Duty Knuckle - Brushed Aluminum	70,100.00	70,100.00
2	1.00 Each	Claridge Products and Equipment, Inc LCS2048 Deluxe series porcelain on steel markerboard with aluminum trim, #100 White LCS3 porcelain writing surface, with map rail and (2) map hooks, fulllength marker tray, (4) assorted LCS markers and (1) microfiber cleaning cloth. Size: 96"W x 48"H Tag: MC4-100 Visitor Team Meeting Room	599.00	599.00
3	1.00 Each	SBI PREVAILING WAGE LABOR Prevailing wage labor to install (1) 8'W x 4'H porcelain on steel markerboard.	200.00	200.00

Order Sub-Total : \$70,899.00

TAFT-CALIFORNIA-93268-KERN CO-0.0725% : \$5,140.18

TOTAL ORDER : \$76,039.18

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED. THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE.

The above price (\$76,039.18) includes delivery to Taft, prevailing wage labor, and California sales tax. The above prices are based on the "Arvin Union School District" piggyback bid. If you wish to place the order, please provide a Purchase Order # at your earliest convenience. If you have any questions or need further information, please call David Shaw at 661-399-2993 x. 203.



Proposal

Sierra School Equipment Company
PO Box 80667
Bakersfield, CA 93380-0667
Phone: 661-399-2993
Fax: 661-399-0218
Email: sales@ssecinc.com
www.ssecinc.com

Order Number	102655
Date	03/26/2021
Customer PO No	
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Terms	NET 30
Page	2 of 3

A FINANCE CHARGE OF 1-1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.

Signature: _____ Name: _____ Title: _____ Date: _____



Proposal

Sierra School Equipment Company
 PO Box 80667
 Bakersfield, CA 93380-0667
 Phone: 661-399-2993
 Fax: 661-399-0218
 Email: sales@ssecinc.com
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Order Number	102655
Date	03/26/2021
Customer PO No	
Customer Name	Taft College
Account Rep	David Shaw
Project Number	
Terms	NET 30
Page	3 of 3

SIERRA SCHOOL EQUIPMENT COMPANY TERMS AND CONDITIONS

Purchase and Sale

- All prices quoted shall remain valid for 30 days. Acceptance of the Seller's written quotation shall be evidenced by delivery of Buyer's written confirmation or written purchase order incorporating all of the provisions of Seller's quotation and these Terms and Conditions.
- A deposit of at least 50% of the invoice price of all goods and services may be required as a condition of order. The Seller shall render its invoice for balance due upon delivery and installation of the goods. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.
- Prices are subject to applicable federal, state, and local taxes. Buyers who are exempt from taxes shall provide the seller with copies of exemption certificates upon acceptance of this proposal.
- Balance of the purchase price is due according to the terms stated on the Invoice. Any invoiced amounts that are not paid when due shall bear a monthly service charge of 1.5% of the overdue amount (or an annual rate of 18%) until paid in full.
- Sales tax is included on the proposal and will be updated at time of delivery.

Delivery and Installation

- If requested by Buyer, delivery and installation at the job site will be provided so long as the site provides safe access and is free of obstacles to the proper installation of goods. Should installation require electric current, heat, lighting, hoisting, and or elevator, service shall be furnished without charge to Seller. Buyer shall cause to be provided adequate facilities for off-loading, staging, moving and handling of merchandise. Permits and licenses are the responsibility of the Buyer.
- Delivery and installation shall be made Monday through Friday during normal working hours (8:00am – 5:00pm) unless otherwise specified. Additional labor costs resulting from overtime work performed at Buyer's request shall be paid for by Buyer.
- Delivery times are predicated on factory scheduling. Times are subject to factory delays, transit time, strikes, etc.
- INSPECTION ACCEPTANCE: Buyer agrees to complete an inspection of product upon receipt of product and inform immediately the Seller of any damage or product not conforming to the Purchase Order. Upon signing of the Delivery Receipt, the Buyer agrees that the product is in acceptable condition and completes the Purchase Order as requested.

Cancellation and Change

- Any modification to an accepted order must be mutually agreeable and are subject to the manufacturer's and Seller's approval. Changes must be made via revised purchase order, change order or signed and dated revised quotation.
- CONTRACT MERCHANDISE IS NOT RETURNABLE. Stock merchandise may be accepted for return based on manufacturer's policy. Items accepted for return may be subject to a 25% (or factory scheduled restocking charge plus freight charges).
- If delivery or installation is delayed at the request of Buyer, payment shall be due upon the date Seller is prepared to make delivery or accomplish installation. Further, if delivery or installation is delayed at the request of Buyer, Buyer shall pay any storage fees and freight and handling charges incurred by the Seller or, if said goods are stored by Seller, Buyer shall pay a reasonable storage charge.

Warranties and Claims

- Unless otherwise specified, all furniture is warranted by Seller to be free from defects in materials and workmanship for the period of time each manufacturer provides on its product from date of delivery. Manufacturer's warranties will apply with any charge for labor at the prevailing rates. It is expressly agreed that this warranty is in place and in lieu of all warranties of fitness and merchantability.
- All claims for shortage, damages or mis-shipped merchandise must be made in writing within five (5) days after the receiving date. In case of drop shipments where product is delivered without installation, Buyer will be responsible to file necessary freight claims in the event of damage.

Miscellaneous

- If any part of these Terms and Conditions is held by a court or tribunal of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired in any way.
- This agreement and all the rights and obligations of the parties shall be governed by the laws of the State of California. If Seller retains an attorney to enforce its rights under this agreement, Buyer agrees to pay reasonable attorneys fees and court costs.
- The Seller retains a security interest in the merchandise until it is fully paid. Buyer assumes all risk of loss of delivered product and shall not be released from any obligations under this agreement due to product loss, damage, or disrepair following delivery and acceptance. Buyer will provide information necessary for preparation of and will execute one or more Financing Statements upon request of Seller.

Date: April 22, 2021
Submitted by: Richard Treece
Area Administrator: Brock McMurray, EVP of Administrative Services *BV*
Subject: Request for Ratification

Board Meeting Date: May 12, 2021

Title of Board Item:

Child Development Center Door Replacement For Access Control

Background:

This is a project to improve safety and security of the Child Development Center (CDC) through door replacement of the CDC modular buildings. This project will provide the necessary door hardware and accessories for the access control system to control the doors and replacement of the exterior doors on the modular buildings.

Quotes were solicited from four contractors. The Convergent Technologies proposal did not include door replacement and the Champion Hardware proposal was for materials, and are therefore invalid proposals. Bakersfield Locksmith declined to provide a proposal. Montgomery Hardware provided the lowest responsive quote. Accordingly, it is our recommendation that the Board of Trustees award this project to the lowest quote, Montgomery Hardware.

Terms (if applicable):

None.

Expense (if applicable):

\$39,973.77.

Fiscal Impact Including Source of Funds (if applicable):

This project is funded through the Child Development Center budget.

Approved: 
Dr. Debra Daniels, Superintendent/President

PROPOSAL TABULATION



Project Name: CDC Door Hardware - Replace

Job Walk: Yes

Project No: NA

Bids Rcvd at: Taft College Facilities

Owner: West Kern CCD / Taft College

Bids Requested: 03/01/21

Architect: N/A

Bids Due: 04/20/21

Contractor	Base Bid	Alternate	Total Bid	Bid Bond	CSLB#	DIR #	Date RCVD	Remarks
Montgomery Hardware	\$ 39,973.77	\$ -	\$ 39,973.77	NA	285746	1000003532	04/15/21	
Convergint	\$ 28,986.48	\$ -	\$ 28,986.48	NA	986407	1000002787	03/31/21	Did not include door replacement
Champion Hardware	\$ 34,801.00	\$ -	\$ 34,801.00	NA	575144	1000002682	04/09/21	Materials only
Bakersfield Locksmith	\$ -	\$ -	\$ -	NA			03/25/21	Declined to submit



Montgomery Hardware Co.
Established 1917

Doors and Frames, Door Hardware, Security Products and Installation

8777 Lanyard Court
 Rancho Cucamonga, CA 91730
 Tel: (909) 204-4000 Fax: (909) 204-4001

Quote

Quote # : 428486
 Quote Date : Mar 19, 2021
 Expiration Date : Apr 18, 2021

Customer:
 Taft College
 Accounting, 29 Emmons Park Drive
 Taft, CA 93268

Ship To:
 Taft College
 Facilities and Planning
 29 Cougar CT.
 Taft, CA 93268

Tel: 661-763-7713 Fax: 661-763-7868

Account Code : 20975
 Terms : Net30
 Customer Job # :
 Salesperson : Todd Carroll
 Order Name : CHILDCARE - PORTABLE EXTERIOR DOORS

Purchase Order # :
 Shipped Via : Installed Job - Coordinate Delivery

CHILDCARE - PORTABLE EXTERIOR DOORS // CONTACT: SERGIO GOMEZ

Qty	Product Description	Unit Price	Extended Price
3	HMF 3070 6-1/4"JD EqRabbit 16GA A40 KD-Masonry 2"Head NONRATED LHR 3-0 X 7-0, 6-1/4" J.D., A60, 16GA, KD FOR WELD, LHR SWING, NON RATED, CLOSER REINF, PREP FOR 3ea 4-1/2" HINGES (2ND HINGE ELECTRIC) REINF. FOR RIM STRIKE, WELD IN W.S.A. & BASE ANCHORS	420.00	1,260.00
3	HMD 3070 1-3/4" 16GA A40 NonRated PrimeCoat Honeycomb Seamless Flush LHR 35-13/16" X 83-1/2" NET SIZE, 1-3/4", 16GA SEAMLESS, LHR, FLUSH & SEAL TOP CAP, SURFACE CLOSERS, NON RATED, PREP FOR 3ea 4-1/2" HINGES (2ND HINGE RACEWAY TO PANIC), PREP FOR RIM PANIC (VD QEL-99NL-OP X VR910NL)	985.00	2,955.00
4	HMF 3070 6-1/4"JD EqRabbit 16GA A40 KD-Masonry 2"Head NONRATED RHR 3-0 X 7-0, 6-1/4" J.D., A60, 16GA, KD FOR WELD, LHR SWING, NON RATED, CLOSER REINF, PREP FOR 3ea 4-1/2" HINGES (2ND HINGE ELECTRIC) REINF. FOR RIM STRIKE, WELD IN W.S.A. & BASE ANCHORS	420.00	1,680.00
4	HMD 3070 1-3/4" 16GA A40 NonRated PrimeCoat Honeycomb Seamless Flush RHR 35-13/16" X 83-1/2" NET SIZE, 1-3/4", 16GA SEAMLESS, RHR, FLUSH & SEAL TOP CAP, SURFACE CLOSERS, NON RATED, PREP FOR 3ea 4-1/2" HINGES (2ND HINGE RACEWAY TO PANIC), PREP FOR RIM PANIC (VD QEL-99NL-OP X VR910NL)	985.00	3,940.00
14	Hinge BB1191 4 1/2 X 4 1/2 NRP US26D	20.50	287.00
7	Hinge BB1191 4 1/2 X 4 1/2 ETW-8 US26D	150.00	1,050.00
7	Closer 4040 XP HCUSH TBSRT AL	405.00	2,835.00
7	Exit Device QEL 99EO US26D	1,450.00	10,150.00
7	Threshold 172 A 36" MSES10	29.50	206.50
7	Vandal Resistant Pull VR910NL US32D	190.00	1,330.00
9	Power Supply PS902 900-2RS	295.00	2,655.00



Montgomery Hardware Co.
 Established 1917
Doors and Frames, Door Hardware, Security Products and Installation

8777 Lanyard Court
 Rancho Cucamonga, CA 91730
 Tel: (909) 204-4000 Fax: (909) 204-4001

Quote

Quote # : **428486**
 Quote Date : **Mar 19, 2021**
 Expiration Date : **Apr 18, 2021**

Description

Price

Installation - JLM (64 HRS)

9,120.00

*INCLUDES DEMO/REMOVAL OF EXISTING AND INSTALLATION OF ABOVE.

*BALANCE OF REQUIRED HARDWARE TO BE RE-USED OR PROVIDED BY CUSTOMER.

*PREVAILING WAGE LABOR WITH WORK TO BE PERFORMED BETWEEN 6:00 AM AND 5:00 PM MONDAY THROUGH FRIDAY.

*CUSTOMER IS RESPONSIBLE FOR BARRICADES, TEMPORARY SIGNAGE AND ALL PEDESTRIAN TRAFFIC MANAGEMENT.

Disposal - MHC TO REMOVE MATERIALS TO DESIGNATED AREA FOR DISPOSAL BY OWNER

Painting - ALL PAINTING IS EXCLUDED FROM THIS PROPOSAL

Freight and Delivery

450.00

Pre-Tax Total	:	37,918.50
KERNS - Kern CO	:	2,055.27
Quote Total	:	39,973.77


WARRANTY: Montgomery Hardware Co. warrants all goods to be furnished under an order to be free from defects due to faulty workmanship or material for the period of twelve months from the date of delivery to Buyer. Any applicable manufacturer warranties also apply.

INDEMNITY: Buyer agrees to save and hold Montgomery Hardware Co. harmless from any claims, demands, liabilities, costs, expenses or judgements caused by the negligence or lack of care by Buyer or Buyer's customers, agents, employees or invitees involving the use of the goods supplied by Montgomery Hardware Co. This indemnification shall include all costs, attorney's fees and other expenses paid or incurred by or imposed upon Montgomery Hardware Co. in connection with the defense of any such claims.

Montgomery Hardware Co. will save and hold Buyer harmless from any claims, demands, liabilities, cost, expenses or judgements caused by the services, products or other performance provided by Montgomery Hardware Co. or its subcontractor. This indemnification shall include all costs, attorney's fees and other expenses paid or incurred by or imposed upon Buyer in connection with the defense of any such claims.

SHIPPING DISCREPANCIES AND RETURNS: Please report all shipping discrepancies and damaged items within 48 hours. A Return Authorization (RA) is required for all returns and must be requested within 60 days of Invoice Date. Made to Order items are not returnable and Special Order items are subject to manufacturer's approval and restock fees. All returns must be in resalable condition and are subject to inspection.

Customer accepts above pricing, payment terms and conditions as noted:

Date: April 27, 2021
Submitted by: Amanda Bauer, Executive Director, Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services 
Subject: Request for Approval

Board Meeting Date: May 12, 2021

Title of Board Item:

2020/2021 Audit Service Agreement Amendment No. 1 with CWDL, Certified Public Accountants

Background:

The United States Department of Education, Office of Postsecondary Education, has released guidance of the Higher Education Emergency Relief Fund (HEERF) grant program auditing requirements. To ensure the District meets the new standards outlined, the scope of work with our current audit firm needs to be amended. This contract amendment is expanding the current agreement we have in place with the audit firm of CWDL, Certified Public Accountants to include audit services and assistance with program compliance related to the Higher Education Emergency Relief Fund (HEERF) I, II, III (if applicable). This is a recommendation to accept Addendum No. 1 from CWDL, Certified Public Accountants for audit services regarding District requirements for the 2020/2021 fiscal year.

Terms (if applicable):

Not applicable.

Expense (if applicable):

These procedures and assistance will be billed at a maximum audit fee of \$5,000 for the 2020-21 fiscal year.

Fiscal Impact Including Source of Funds (if applicable):

Funding for this addendum is expected to be covered by Higher Education Emergency Relief Funds (HEERF).

Approved: _____


Dr. Debra Daniels, Superintendent/President

AMENDMENT NO. 1
TO
AGREEMENT

This Amendment No. 1 ("Amendment") to the Agreement dated February 2, 2021 is effective April 22, 2021 ("Amendment Effective Date") and entered into between CWDL, with offices at 5151 Murphy Canyon Road, Ste. 135, San Diego, CA 92123, and West Kern Community College District ("Client"). The parties agree as follows:

1. Engagement Administration, Fees, and Other of the Agreement is amended to add new services as set forth in Attachment 1 hereto.
2. Unless otherwise defined herein, all capitalized terms used in this Amendment shall have the meanings ascribed to them in the Agreement.
3. Except as expressly provided in this Amendment, the Agreement remains in full force and effect.

The parties, through their authorized representatives, have executed this Amendment as of the Amendment Effective Date.

West Kern Community College District

CWDL

By: _____

By:  _____

Name: _____

Name: John Dominguez, CPA, CFE, CGMA

Title: _____

Title: Partner

Date: _____

Date: 4/22/2021

ATTACHMENT 1 TO AMENDMENT NO.1

1. The following service is added to the Agreement:

Audit of and client assistance with program compliance related to the Higher Education Emergency Relief Fund (HEERF) I, II and III (if applicable). These procedures and assistance will be billed at a maximum audit fee of \$5,000 for the 2020-21 fiscal year.

Date: April 5, 2021
Submitted by: Dr. Leslie Minor, VP of Instruction
Area Administrator: Dr. Leslie Minor, VP of Instruction
Subject: Request for Approval

Board Meeting Date: May 12, 2021

Title of Board Item:

Subaward Agreement for Professional Services between CSU Fresno Foundation and West Kern Community College District

Background:

West Kern Community College District has been awarded a \$7500 mini-grant from the Central Valley Higher Education Consortium. The mini-grant will be used to fund activities related to equity, racial and social justice and decreasing the equity gap at Taft College. Activities will include in-service training and webinars as well as student phone banking outreach to contact underserved students.

Terms (if applicable):

1/1/2020 - 4/30/2021


Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Debra Daniels, Superintendent/President

**SUBAWARD AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
CALIFORNIA STATE UNIVERSITY, FRESNO FOUNDATION
AND
TAFT COLLEGE, WEST KERN COMMUNITY COLLEGE DISTRICT**

Subaward Agreement Number: SC330508-19-02
Subaward Period of Performance: 01/01/20 through 04/30/2021
Amount Funded by this Action: Not to Exceed \$7,500
Subrecipient DUNS Number: 039668298
Registered DUNS Name: West Kern Community College District

Primary Award Number: 18-02994
Name of Primary Awarding Agency: College Futures Foundation

WHEREAS, the California State University, Fresno Foundation, hereinafter referred to as “**Foundation**”, received a 1-year grant from College Futures Foundation pursuant to the agreement entitled: “Central Valley Higher Education Consortium” (“**Funding Contract**”); and

WHEREAS, Taft College in the West Kern Community College District, hereinafter referred to as “**Subrecipient**” has agreed to participate in this effort;

NOW THEREFORE, the **Foundation** and the **Subrecipient** agree as follows:

**ARTICLE I
SCOPE OF SERVICES**

- A. The **Subrecipient** agrees to contribute to the overall goals and objectives of the Funding Contract by providing professional and/or technical services to the **Foundation**, in accordance with and pursuant to the details of this Subaward Agreement (“**Agreement**”), and specifically Attachment A – Scope of Work, which is attached hereto and incorporated herein by this reference (“**Work**”).
- B. The **Subrecipient** shall perform the specified Work and shall furnish all labor, materials, supplies, equipment, supervision, and services for and incident to the performance of the Work.
- C. The services covered by this Agreement shall be performed in accordance with the provisions herein, including all attachments.
- D. With respect to the required Work, the **Subrecipient** agrees to be bound to the **Foundation** except as expressly provided herein.
- E. In consideration of services rendered, the **Foundation** agrees to pay the **Subrecipient** in accordance with and subject to the provisions of Article IV.

**ARTICLE II
GENERAL PROVISIONS**

- A. This Agreement, including attachments, shall form the entire agreement and understanding between the **Foundation** and the **Subrecipient**. Except as provided in Article VII hereof, no other written or verbal statements, shall be binding upon the parties or construed as modifying this Agreement in any way.
- B. The governing law of this Agreement shall be the law of the State of California, excluding its choice of law provisions. The parties agree that Fresno County is the sole proper venue for the litigation of any and all disputes arising out of or relating to this Agreement.
- C. The **Subrecipient** is an independent contractor and will maintain complete control of and responsibility for its employees, agents, methods, and operations. The **Subrecipient** is responsible for compliance with all federal, state, and other tax, labor, safety, health, non-discrimination, and other applicable laws and regulations.
- D. Execution of this Agreement by the **Foundation** will be authorization for the **Subrecipient** to proceed with the Work and services specified herein.
- E. The **Subrecipient** represents that a review of its existing clients and work has concluded that there exist no known conflicts between such clients and work and the Work to be performed by the **Subrecipient** pursuant to this Agreement. The **Subrecipient** agrees to inform the **Foundation**, in writing, of any discovered conflicts or potential conflicts, which may arise in the course of the Agreement. **Subrecipients** are required to pass conflict of interest conditions to any lower tier(s).
- F. Both parties agree that the administration of this Agreement shall be subject in all respects to the Bylaws, policies and procedures of the **Foundation**.
- G. Programmatic Communications to the **Foundation** shall be directed to:

Dr. Benjamin Duran, Project Director
California State University, Fresno
550 East Shaw Avenue, Suite 100
Fresno, CA 93710
(559) 292-0576
bduran@csufresno.edu

Fiscal Communications to the **Foundation** shall be directed to:

Linda Christian, Post Award Manager
California State University, Fresno Foundation
4910 North Chestnut Avenue, M/S OF123
Fresno, CA 93726
(559) 278-0852
(559) 278-0992 FAX
lindacar@csufresno.edu

Programmatic Communications to **Subrecipient** shall be directed to:

Dr. Leslie Minor, V.P Instruction
Taft College, West Kern Community College District
29 Cougar Court
Taft, CA 93268
(661) 763-7871
lminor@taftcollege.edu

Dr. Jessica Grimes, Dean of Instruction and CTE
Taft College, West Kern Community College District
29 Cougar Court
Taft, CA 93268
(661) 763-7871
jgrimes@taftcollege.edu

Fiscal Communications to **Subrecipient** shall be directed to:

Amanda Bauer, Executive Director of Fiscal Services
Taft College, West Kern Community College District
29 Cougar Court
Taft, CA 93268
(661) 763-7853
abauer@taftcollege.edu

ARTICLE III TIME, SCHEDULES, AND DELAYS

- A. Time is of the essence in this Agreement.
- B. The period of this Agreement shall be from **01/01/21** through **04/30/2021**. The period may be extended, at the **Foundation's** option, by notice in writing to the **Subrecipient** and execution of a written amendment hereto.
- C. After commencement of the Work, the **Subrecipient** shall notify the **Foundation** immediately by confirmed fax transmission, and confirm in writing within ten business days, of any event or condition impairing its ability to meet the schedule, together with proposed revisions to the schedule. Delays caused by matters beyond the **Subrecipient's** control shall be excusable, but shall not be compensable beyond the contract amount specified in Article IV(A) below.

ARTICLE IV CHARGES, INVOICING, AND PAYMENT

- A. The total to be paid by the **Foundation** to the **Subrecipient** shall not exceed **\$7,500** for the period indicated above, and shall only be paid out of, and will be subject to availability of funding provided by the Funding Contract. Notwithstanding anything to the contrary seemingly contained in this Agreement, the **Foundation** shall in no case be liable to make payment out of its own funds to the **Subrecipient** for any portion of the amount referenced above in this Article IV(A) if funding is

ceased or otherwise not provided to the **Foundation** through the Funding Contract. The **Subrecipient** will submit, in arrears, an invoice for the full award amount to the **Foundation** for services rendered in accordance with Attachment A, Scope of Work. The final invoice shall be received no later than **05/31/2021** and shall accompany the Activity Report describing outcomes achieved based on Attachment A, Scope of Work. Invoice shall reference the Subaward Agreement and Purchase Order Number and shall include the following certification signed by the designated fiscal contact:

“I hereby certify that this claim for reimbursement of expenditures is true and correct to the best of my knowledge; that all expenditures claimed have been made in accordance with the terms and for the purpose set forth in our contract; and that these expenditures in the amount of \$ _____ have not been and will not be reimbursed from any other source.”

- B. Provided that **Subrecipient** is not then in breach of this Agreement, within 20 business days following receipt of invoice, and subject to the provisions of Article IV(A), the **Foundation** will pay the **Subrecipient** for the approved invoice amount. Payment of any invoice by **Foundation** shall not imply inspection, approval, or acceptance of Work by the **Foundation**.
- C. Acceptance by the **Subrecipient** of final payment under this Agreement shall constitute a release to the **Foundation** for all claims and liability to the **Subrecipient** for payment hereunder, and for any additional compensation or payment relating to any and all things done or furnished in connection with this Agreement. However, final payment shall in no way relieve the **Subrecipient** of liability for its obligations, or for faulty or defective work, discovered after final payment.

ARTICLE V INDEPENDENT CONTRACTOR STATUS

- A. This Agreement is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of employer, employee, partnership, agent, servant, or joint venture with the **Subrecipient** or any persons employed by or representing the **Subrecipient** including subrecipients or employees thereof. The **Subrecipient** shall control the manner and means of accomplishing the performance of the Agreement.
- B. **Subrecipient** shall be solely responsible for any and all compensation of individuals providing services pursuant to this Agreement, including but not limited to, federal and state withholding taxes, workers' compensation, and other fringe benefits required by law or contract.

ARTICLE VI INSURANCE AND INDEMNIFICATION

- A. The **Subrecipient** shall maintain throughout the period of this Agreement the following insurance coverages, which shall be written on an “occurrence” basis and provided by insurers that are subject to the approval of the **Foundation**:
 1. Worker's Compensation and Employer's Liability insurance, as required by law;
 2. Comprehensive General, Bodily injury, and property damage insurance, with \$1,000,000 combined single limits (or aggregate limits twice this amount); and

3. Comprehensive automobile liability for owned and rented/leased vehicles, including bodily injury and property damage coverage, with \$1,000,000 combined single limits (or aggregate limits twice this amount).

If the term of this Agreement exceeds twelve (12) months, then the **Foundation** may in its sole discretion, and upon thirty (30) days' advance written notice to the **Subrecipient**, require that the **Subrecipient**, at **Subrecipient's** sole cost and expense, acquire insurance having: (i) higher coverage limits, and/or (ii) additional types or amounts of coverage. Within fourteen (14) days after such a directive being made by the **Foundation** to the **Subrecipient**, **Subrecipient** shall provide the **Foundation** certificates of insurance evidencing compliance with such directive.

- B. The **Subrecipient** shall hold harmless, defend, and indemnify the **Foundation**; the Trustees of the California State University; the State of California; California State University, Fresno; and all of said entities' employees, agents, representatives, directors, officers, boards, committees and volunteers, from and against all claims, damages, costs, expenses, liabilities and/or losses arising out of, resulting from, or relating to: (1) the failure of the **Subrecipient** to perform its obligations under the Agreement or the performance of its obligations in a willful or negligent manner; (2) the inaccuracy of, or failure to adhere to, any representation or warranty by the **Subrecipient** given in accordance with or contained in the Agreement; and (3) any claim of damages or loss by any supplier or laborer arising out of any alleged act or omission of the **Subrecipient** or anyone directly or indirectly hired or employed by the **Subrecipient**; and (4) all claims, damages and losses arising out of, resulting from, or relating to the negligent acts of omissions or willful misconduct of the **Subrecipient** or anyone directly or indirectly hired or paid by the **Subrecipient**, or anyone for whose acts the **Subrecipient** may be liable. The obligation to indemnify pursuant to this Article shall be effective and shall extend to all such claims and losses in their entirety, even when such claims or losses arise from the comparative negligence of the **Foundation**, its employees, agents, and/or representatives. However, this obligation to indemnify shall not extend to any claims or losses arising out of the sole negligence or willful misconduct of the **Foundation**, its employees, agents, and/or representatives. The indemnification obligations under this Article shall survive any termination or expiration of this Agreement and shall not be limited by any assertion or finding that the person or entity indemnified is liable by reason of a non-delegable duty.
- C. The following shall be named as additional insureds under the general liability and automobile liability policies: "State of California; the Trustees of the California State University; California State University, Fresno; the California State University, Fresno Foundation; California State University, Fresno Association, Inc.; and all of the said entities' employees, agents, representatives, directors, officers, boards, committees and volunteers."
- D. All such insurance required by this Article shall contain a waiver of subrogation as to and in favor of: the State of California; the Trustees of the California State University; California State University, Fresno; the California State University, Fresno Foundation; California State University, Fresno Association, Inc.; and all of the said entities' employees, agents, representatives, directors, officers, boards, committees and volunteers.
- E. Any deductible shall be the **Subrecipient's** sole liability. For any claims related to or arising out of this Agreement, the **Subrecipient's** insurance coverage shall be primary insurance as to all those defined in Article VI(C) above as additional insureds. Any insurance or self-insurance maintained by said additional insureds shall be in excess of the **Subrecipient's** insurance and shall not count

as contributing to it. Certificates of insurance evidencing compliance with this Article VI shall be issued and mailed to the **Foundation** within 7 days of execution by the **Subrecipient** of this Agreement, and thereafter promptly following each policy renewal, and shall provide for no cancellation or modification of coverage without thirty (30) days' prior written notice to the **Foundation**.

ARTICLE VII MODIFICATIONS

The terms of this Agreement and its attachments may be modified or amended only by a written instrument signed by both parties hereto.

ARTICLE VIII COMPLIANCE WITH LAW

- A. The **Subrecipient** shall carry out the responsibilities of this Agreement in accordance with applicable Federal, State, and local laws.
- B. The **Subrecipient** agrees to comply with all terms and conditions of the Funding Contract that is in effect from **11/01/2019** through **8/30/2021** and agrees that this Agreement is subject to all terms and conditions contained in said Funding Contract, which are incorporated herein by this reference.

ARTICLE IX INSPECTION AND AUDIT

The **Subrecipient** shall maintain records supporting payments made under this Agreement in accordance with applicable laws, rules and regulations. The **Subrecipient's** performance and records pertaining to this Agreement are subject to monitoring, inspection, review, and audit by authorized representatives of the **Foundation**, at the **Subrecipient's** place of business, upon reasonable notice, during the **Subrecipient's** normal business hours. These records shall be retained for a period of three (3) years from the date of final payment received through this Agreement, or beyond that date, if any audit findings remain unresolved.

ARTICLE X STANDARD OF CARE

The **Subrecipient** represents that: (i) it is qualified to undertake the Work (Attachment A), (ii) it possesses the means and resources required in order to perform the Work in compliance with this Agreement, and (iii) the Work will be performed in a manner consistent with that level of skill and care ordinarily exercised by other qualified professional consultants under similar circumstances.

ARTICLE XI SUSPENSION OF WORK

The **Subrecipient** will, upon written notice from the **Foundation**, suspend, delay, or interrupt all or part of the Work, as requested by the **Foundation**. In such event, the **Subrecipient** will resume Work upon written notice from the **Foundation**, provided the **Subrecipient's** staff is still available.

An appropriate extension of time will be mutually agreed upon and added to the **Subrecipient's** time of performance if Work is resumed.

ARTICLE XII DISPUTES

The parties may pursue their respective remedies at law or equity for any claim, controversy, or dispute relating to this Agreement.

ARTICLE XIII NON-ASSIGNMENT

The **Subrecipient** shall not assign, transfer, or further subaward this Agreement, in whole or in part, without prior written approval by the **Foundation**, which approval or denial shall be at the sole discretion of the **Foundation**. Notwithstanding the foregoing, **Foundation**, at its sole discretion, may assign this Agreement at any time and without the consent or approval of the **Subrecipient**.

ARTICLE XIV SEVERABILITY AND SURVIVAL

If any of the provisions herein are held for any reason to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect any other provision, and this Agreement will be construed as valid, legal, and enforceable in all other respects.

ARTICLE XV TERMINATION

- A. The **Foundation** retains the right to terminate this Agreement without cause upon thirty (30) days' advance notice to the **Subrecipient**. Each party retains the right to terminate this Agreement for cause upon fifteen (15) days' advance written notice to the other, which notice shall specify the cause and provide the breaching party with an opportunity to cure the breach within fifteen (15) days.
- B. After termination, and subject to the limitations of section IV(A) hereof, the **Subrecipient** will be reimbursed for services rendered and necessary expenses incurred to the termination date upon submission of an invoice to the **Foundation**.

**ARTICLE XVI
ENTIRE DOCUMENT**

This Agreement represents the entire agreement between the parties and supersedes all prior agreements and understandings.

FOUNDATION

California State University, Fresno Foundation
4910 N. Chestnut Avenue, M/S OF123
Fresno, CA 93726-1852
(559) 278-0850
(559) 278-0992 FAX

SUBRECIPIENT

West Kern Community College District
29 Cougar Court
Taft, CA 93268
(209) 575-6550

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives, as follows:

Approved for the California State University,
Fresno Foundation

Approved for West Kern Community College
District

by _____

Deborah S. Adishian-Astone
Executive Director

by _____

Debra Daniels
Superintendent/President

Date _____

Date _____

and

by _____

Keith Kompsi
Director, Foundation Financial Services

Date _____

ATTACHMENT A
Scope of Work

As a result of funding from the College Futures Foundation, Central Valley Higher Education Consortium (CVHEC) is happy to inform you that CVHEC is providing mini-grants up to \$7,500.

The mini-grants are intended to fund activities of faculty and staff for implementation assistance and professional learning associated with Guided Pathways, Math Pathways, implementation of AB 705 and EO 1110 and advancement of Pathways for Associate Degrees for Transfer.

CVHEC is offering these grants that are broad in scope to assist Central Valley faculty, administrators, and staff as best fits institutional needs.

The scope of activities for Taft College are as follows:

Area of Focus / Activity Area

- Equity, Racial and Social Justice

CVHEC Board Objective that will be satisfied through the above area(s)

- Decrease Equity Gap
-

Reporting Requirements

Please provide detailed Activity Report describing activity conducted and any outcomes achieved as funds are expended. Please note, reminders will be sent to the college contacts as the reporting date approaches.

Email Activity Reports to: angelr@csufresno.edu

**ATTACHMENT B
Itemized Budget**

Taft College in West Kern Community College District (01/01/20- 04/30/2021)

Fixed Fee	\$7,500
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Date: April 26, 2021
Submitted by: Marianne C. Bishop, Ed.D.
Area Administrator: Dr. Leslie Minor, VP of Instruction
Subject: Request for Approval

Board Meeting Date: May 12, 2021

Title of Board Item: LockDown Browser License Agreement

Background:

This is a request to purchase Respondus LockDown Browser (LDB) with Monitor for one year. Respondus LockDown Browser with Monitor is a custom browser that locks down the testing environment within Canvas. It is a fully automated proctoring solution that uses webcam technology to maintain the integrity of remote, online exams.

Terms (if applicable):

One year subscription

Expense (if applicable):

Annual total for the LDB and Monitor is \$3,745 (for 2,501-5,000 students).

Fiscal Impact Including Source of Funds (if applicable):

Distance Education Budget

Approved: _____


Dr. Debra Daniels, Superintendent/President

LockDown Browser

License Agreement for Educational Institutions

Last Updated: February 25, 2021

This LockDown Browser® (the “Software Product” or “LockDown Browser”) License Agreement for Educational Institutions (“Agreement”) is an agreement between the institution, college, university or other learning institution (the, “Institution” or “Licensee”), and Respondus, Inc. (“Licensor”), regarding the Institution’s license, access, and use of LockDown Browser. Institution agrees to the terms of this Agreement, and any changes to those terms upon Institution’s and/or its user’s continued use of LockDown Browser, which indicates acceptance of this Agreement.

1) **Definitions.**

- a) *Software Product.* LockDown Browser, a customized browser that increases the security of online testing.
 - b) *Optional/Additional Proctoring Software Service.* Respondus Monitor® is an optional, companion service for LockDown Browser that uses webcam technology to maintain the integrity of remote, online examinations. The Software Service includes an annual 200-seat license of Respondus Monitor (1 seat = 1 student per course, per term) with the ability to purchase additional seats. Respondus Monitor integrates with the following certain third-party products: Blackboard Learn, Brightspace, Canvas, Moodle, and Schoology. Licensee can enable or disable the Respondus Monitor service during the term of this Agreement, and use is subject to a separate Terms of Use located within the administrator area of respondus.com/login. Institution is subject to the restrictions as may be set forth in the applicable terms of use policy or end user license agreements as presented or available via hyperlink to any user of Software Product.
 - c) *Trial Use.* Licensee may use Software Product and Respondus Monitor for a trial use limited to two (2) months without further obligation; provided, however, if Licensee uses the Software Product or Respondus Monitor for longer than the trial use, Licensee shall be bound for the minimum term duration offered by Licensor.
 - d) *Affiliates.* Current employees, instructors, and students of the Licensee
- 2) **License Rights.** Licensee is permitted to redistribute the Software Product to its Affiliates, as defined above, for the duration of this license, or as otherwise permitted in writing by Licensor in its discretion. Affiliates and Licensee are permitted to use the Software Product only for educational or academic purposes. Use of the Software Product for any other purpose is prohibited. Licensee must display a full copyright notice on all copies of the Software Product being redistributed to Affiliates. The Licensee must not eliminate, bypass, or in any way alter the copyright screen (also known as the “splash” screen) that may appear when the Software Product is first started. Any use or redistribution of the Software Product in a manner not explicitly permitted in this Agreement is strictly prohibited.
- 3) **Termination.** This Agreement is effective until terminated as set forth herein. If no purchase is made by Licensee, then this Agreement shall terminate without further action by either party after the two (2) month pilot period has elapsed. Licensee may terminate this Agreement for convenience at any time by notifying the Licensor of the termination in writing. If Licensee terminates this Agreement prior to the end of the then current license term (e.g., July 31), no refund or proration is available or offered. No refunds are permitted under this Agreement. Upon termination of this Agreement, Licensee shall disable access to the Software Product within its environment. Licensor has the right to terminate this Agreement if the Licensee violates one or more terms in this Agreement, and upon written notice to Licensee, the Licensee fails to cure such breach within ten (10) days.

- 4) **Limited Warranty; Disclaimer of Warranties.** Licensor warrants that it has the legal right and title to grant the license rights under this Agreement to Licensee (“License Rights”). While the Licensor has tried to ensure that the Software Product is accurate and free from defect, it is provided “as is” without warranty of any other kind, except for a warranty breach for License Rights. Licensee and its affiliates assume the entire risk as to the results and performance of the Software Product. **EXCEPT FOR LICENSE RIGHTS, TO THE EXTENT NOT RESTRICTED BY APPLICABLE LAWS, LICENSOR DISCLAIMS ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE.**
- 5) **Limitation of Liability.** UNDER NO CIRCUMSTANCES SHALL LICENSOR BE LIABLE TO INSTITUTION ON ACCOUNT OF ITS USE OR MISUSE OF AND RELIANCE ON LOCKDOWN BROWSER. SUCH LIMITATION OF LIABILITY SHALL APPLY TO PREVENT RECOVERY OF DIRECT, INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, EXEMPLARY, AND PUNITIVE DAMAGES (EVEN IF RESPONDUS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES). SUCH LIMITATION OF LIABILITY SHALL APPLY WHETHER THE DAMAGES ARISE FROM USE OR MISUSE OF AND RELIANCE ON LOCKDOWN BROWSER, FROM INABILITY TO USE, INTERRUPTION, SUSPENSION, OR TERMINATION OF THE SERVICES OR BY REASON OF ANY INFORMATION OR ADVICE RECEIVED THROUGH THE SOFTWARE PRODUCT. THE FOREGOING DISCLAIMERS, WAIVERS AND LIMITATIONS SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.
- 6) **Indemnity.** Licensor agrees to indemnify Licensee against third party claims and related expenses alleging a breach of warranty by Licensor of the License Rights. Licensee agrees to provide prompt notice to Licensor of any claim where Licensee requests indemnification from Licensor under this Section, and Licensor shall have sole control of such defense.
- 7) **Products and Services.** Upon receipt of payment or purchase order, the Licensor will deliver or make available to the Licensee the Software Product and, as applicable, the Software Service. Updates of the Software Product and Software Service are made available to the Licensee at no additional charge, except in situations where custom software services are requested by the Licensee under a separate work order agreement.
- 8) **Support.** The Licensor will make available ticket-based support (<https://web.respondus.com/support/>) to an administrator and two support contacts designated by the Licensee. These individuals are known as “Authorized Support Persons.” Instructors and students may also use this support channel. It is up to the discretion of the Licensor to provide phone support in certain instances. The goal of the support staff is to provide a thoughtful response to each help ticket within 24 hours of submission, excluding weekends and U.S. holidays. The ‘Help Center’ within LockDown Browser enables students to open a ticket directly with Respondus Support. The Help Center also provides users the ability to email session log files from LockDown Browser to a location of their choosing, such as a university help desk, or Respondus Support.
- 9) **Term.** Upon agreement to purchase the Software Product, Institutions have the option of starting the annual license term on August 1 or January 1, with the additional option to prorate the annual fee in the initial term. If purchased, this Agreement is automatically renewed at Licensor’s then current pricing and under Licensor’s then current terms and conditions unless the Licensee indicates in writing its intent to discontinue its License. If the Licensee has not issued payment for its annual license by the renewal date, access to the Software Product may be suspended, and shall be terminated if payment is not received within 30 days.
- 10) **Ownership of Software.** The Software Product and Software Service are copyrighted by the Licensor and remain the property of the Licensor. This license is not a sale of the original software or any copy. Licensor retains title and ownership of the Software Product, all other materials included as part of the Software Product and Software Service, and all rights, title and interest therein, including all derivatives of the foregoing.
- 11) **License Fees.** Software Product is licensed as a campus-wide site license. The annual fees are based on the student Full-Time Equivalency (FTE) at the Institution, as reported by IPEDS. For Institutions outside the United States, the annual fee is based on total student annual enrollment, subject to audit by Licensor. List fees

for Software Product are set forth at <https://web.respondus.com/he/lockdownbrowser/pricing/>. Annual pricing for additional seats of Respondus Monitor, the Software Service, is available under a separate fee agreement. Pricing can be found at <https://web.respondus.com/he/monitor/pricing/>. Licensor shall provide Licensee an invoice prior to the start of any renewal term. Payment of such invoice is due prior to the start of the renewal term.

12) **Price Adjustment.** Licensor has the right to increase or decrease the annual license fee from year to year. If Licensor intends to adjust the annual license fee, it shall provide notice to the Licensee no less than 60 days before the annual renewal date.

13) **General**

- a) **Waiver.** The failure by a party to exercise or enforce any right hereunder shall not operate as a waiver of such party's right to exercise or enforce such right or any other right in the future.
- b) **Privacy.** Respondus cares about your privacy and the security of your personal data. The Respondus Privacy Policy is available at <https://web.respondus.com/privacy/>, and incorporated herein by reference.
- c) **Accessibility.** Licensor is committed to promoting and improving accessibility as specified under Americans with Disabilities Act ("ADA"), 42 U.S.C. 12101 et seq. and Section 504 and 508 of the Rehabilitation Act 29 U.S.C. 701 et seq. Licensor complies with federal accessibility laws and regulations to the extent described at <https://web.respondus.com/accessibility-lockdown/>.
- d) **Insurance.** Licensor maintains general commercial liability insurance, cyber liability insurance, professional liability (errors and omissions) insurance, and where applicable worker's compensation insurance.
- e) **Entire Agreement.** This Agreement supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this Agreement. This Agreement, which incorporates the Respondus Monitor Institutional Terms of Use and the Respondus Monitor Privacy Policy by reference, constitutes the complete and entire agreement and sole understanding of the parties with respect to the subject matter of the Agreement, and may not be amended or modified except in writing signed by both of the Parties. Any conflicting terms presented by Licensee in a purchase order or other agreement shall be deemed null and void. If a court should find that one or more rights or provisions set forth in this Agreement are invalid, the parties agree that the remainder of the rights or provisions shall be enforceable and that, to the extent permitted by law, the court shall give effect to the parties' intentions, as reflected in any such rights or provisions that have been declared invalid or unenforceable. If Institution does not agree to the terms and conditions of this Agreement, Institution is prohibited from accessing or using the Software Product. Any term that would naturally survive termination of this Agreement shall so survive, including, for example, the limitations of liability. Any notice required to be given under this Agreement shall be deemed effective on the date sent if provided by electronic mail and acknowledged by the other party within 5 days of receipt, or if provided by registered or certified mail addressed to an administrator of the Institution or to Respondus, within three (3) days after deposit with the US Postal Service or international carrier.

LockDown Browser / Respondus Monitor Ordering & Contact Information

To obtain a Campus-wide license for LockDown Browser / Respondus Monitor, return this entire agreement and the completed form below to Respondus. Please allow 2-3 days for processing.

Institution: Taft College **Campus/Branch:** Taft College

LockDown Browser only LockDown Browser and Respondus Monitor

Higher Education: Provide the student FTE based on IPEDS data: **2,856.23 (2019-2020 from CCCCCO datamart).**

(For institutions outside of the US, provide the total student annual enrollment)

LMS (select all being used):

<input type="checkbox"/> Blackboard Learn	Login URL	_____
<input type="checkbox"/> Brightspace	Login URL	_____
<input checked="" type="checkbox"/> Canvas	Login URL	<u>taftcollege.instructure.com</u>
<input type="checkbox"/> Moodle	Login URL	_____
<input type="checkbox"/> Sakai*	Login URL	_____
<input type="checkbox"/> Schoology	Login URL	_____

*Respondus Monitor is not available for Sakai

Administrator Contact

This is the person who receives all information related to the Respondus software, including product updates, licensing, and billing information.

Name	Marianne C. Bishop, Ed.D.	Address	29 Cougar Court
Position	Director	City/State/Zip	Taft, CA 93268
Department	Distance Education	Telephone	661-763-7945
E-mail	mbishop@taftcollege.edu		

Authorized Support Persons

These are the two individuals permitted to receive technical support from Respondus.

Name	Heather Cash	Address	Same as above
Position	Instructional Technology Support Technician	City/State/Zip	_____
Department	Distance Education	Telephone	661-763-7878
E-mail	hcash@taftcollege.edu		

Name	Sara Jewell	Address	Same as above
Position	Distance Education Aide I	City/State/Zip	_____
Department	Distance Education	Telephone	661-763-7764
E-mail	sjewell@taftcollege.edu		

Return to:	Respondus, Inc. P.O. Box 3247 8201 164th Ave NE, Suite 200 Redmond, WA 98052 USA	Fax: 425-881-3329 Email: sales@respondus.com
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Date: April 27, 2021
Submitted by: Xiaohong Li, Interim Executive Director Information Technologies
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 12, 2021

Title of Board Item:

2021 - 2022 CCS Disaster Recovery Services Quickship Program Renewal

Background:

CCS is a disaster recovery services company used by many colleges and universities to access the same equipment used by the college but damaged due to a disaster. It offers an auditor approved disaster recovery program, and this service is needed by the district annually as part of the development of a disaster recovery plan and will be needed if the college is hit by a disaster. CCS would record existing equipment and versions of software and would be responsible to locate replacement equipment and broker the cost of receiving the equipment to return the district to an operational status.

Terms (if applicable):

The effective term is from July 1, 2021 - June 30, 2022 and with payment for 1 year a 5% price reduction.

Expense (if applicable):

The total cost of the annual renewal is \$3,420.00.

Fiscal Impact Including Source of Funds (if applicable):

This cost is included in the 2021 - 2022 IT Budget.

Approved: _____


Dr. Debra Daniels, Superintendent/President



Disaster Recovery Services, LLC.

3197 Airport Loop Drive, Suite B
Costa Mesa, CA. 92626
(800) 274-0042

4/27/21

Ms. Xiaohong Li
Interim Executive Director, ITS
Taft College
29 Cougar Court
Taft, CA 93268

Dear Xiaohong,

CCS, an IBM Premier Business Partner, and a full-service IT supplier, offers an auditor approved disaster recovery program. The program guarantees with penalty (\$250,000) to deliver replacement hardware to the site of your choice within a 1-5 business day period. All hardware is covered. Additions and deletions may be made to your hardware configuration on file and your monthly subscription will not change.

Pricing is as follows: (Same as last year)

\$3420.00 – Annual subscription with 5% discount 7/1/2021 – 6/30/2022

All hardware is certified for manufacturer's maintenance and all pricing is guaranteed to be at Fair Market Value (FMV). Subscriber may rent, lease, or purchase replacement hardware for any amount of time that is needed. Subscription fees, up to one year prior to a disaster (\$3420), may be applied to the cost of replacement hardware.

Michael Nemiroff
Disaster Recovery Manager
MNemiroff@ccs4it.com

The ultimate protection in proactive contingency planning

Date: April 26, 2021
Submitted by: Xiaohong Li, Interim Executive Director Information Technology Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 12, 2021

Title of Board Item:

Equitrac Support Software and Maintenance Annual Renewal

Background:

Equitrac is the print management product used by the College to support centralized printing. The centralized printing encourages the optimal and efficient usage of printing resources in a networked environment. It also protects our budget against the rising cost of free printing because it makes everyone accountable for every page students/employees print.

Terms (if applicable):

Terms from the contract are from June 19, 2021 – June 18, 2022

Expense (if applicable):

Total cost of the 2021-2022 Equitrac renewal is \$2,640.00

Fiscal Impact Including Source of Funds (if applicable):

Budget responsibility TBD.

Approved: 

Dr. Debra Daniels, Superintendent/President



office technologies • document solutions

CONTRACT INVOICE

Invoice Number: 592274
Invoice Date: 4/28/2021
Account Number: 17634282
Balance Due: \$2,640.00

Bill To: Taft College
 29 Emmons Dr
 Taft, CA 93268

Customer: Taft College
 29 Emmons Dr
 Taft, CA 93268

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
17634282	Net 30	5/28/2021	\$2,640.00	\$2,640.00
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
18430-01	Xiaohong Li 661-763-7700	\$2,640.00	0	6/19/2019	
Contract Remarks					

Summary:

Contract base rate charge for the 6/19/2021 to 6/18/2022 billing period

\$2,640.00

\$2,640.00

Detail:

Equipment included under this contract

Ricoh/EQ5ED010-PS1

Number	Serial Number	Base Adj.	Location
EQU8559		\$0.00	Taft College 29 Emmons Dr Taft, CA 93268

Ricoh/Equitrac Express

Number	Serial Number	Base Adj.	Location
EQU3701		\$0.00	Taft College 29 Emmons Dr Taft, CA 93268

Remit to:
 C.A. Reding Co., Inc.
 4352 N. Brawley Ave. Suite 101
 Fresno, CA 93722

Invoice SubTotal	\$2,640.00
Tax:	\$0.00
Invoice Total	\$2,640.00
Balance Due:	\$2,640.00

Date: April 27, 2021
Submitted by: Xiaohong Li, Interim Executive Director of Information Technology
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 12, 2021

Title of Board Item:

CI Solutions Order Number 00002695, Renewal of ID Badge Software License

Background:

This software is used to create the student badges used to identify students using food services and for use in the college library. These badges are mandatory for students to carry with them as they may need to purchase meals and access pay-to-print services.

Terms (if applicable):

Software license term dates are July 1, 2021 – June 30, 2022

Expense (if applicable):

The total cost of the annual renewal is \$2,384.00.

Fiscal Impact Including Source of Funds (if applicable):

This cost is included in the 2021 - 2022 IT Budget.

Approved: 

Dr. Debra Daniels, Superintendent/President



Company Address 3625 Serpentine Drive
Los Alamitos, CA 90720-2440
US

Created Date 4/27/2021
Expiration Date 8/31/2021
Quote Number 00002695
Terms Net 30

Prepared By Erica Andrade
Phone (562) 449-2495
Email ericaa@cardintegrators.com

Contact Name Dana Hicks
Phone 661-763-7939
Email dhicks@taftcollege.edu

Bill To Name Taft College
Bill To 29 Cougar Court
Taft, CA 93268
US

Ship To Name Taft College
Ship To 29 Cougar Court
Taft, CA 93268
US

Product Description	Line Item Description	Sales Price	Quantity	Total Price
Service agreement for CI Badge software.	Service Agreement Renewal Date: 7/1/2021 - 6/30/2022	\$795.00	1.00	\$795.00
Service agreement for CI Badge software.	Service Agreement Renewal Date: 7/1/2021 - 6/30/2022 - Multi-System Discount	\$695.00	1.00	\$695.00
Service agreement for CI Badge software.	Service Agreement Renewal Date: 7/1/2021 - 6/30/2022 - Multi-System Discount	\$595.00	1.00	\$595.00
Service agreement for CI Verify software.	Service Agreement Renewal Date: 7/1/2021 - 6/30/2022	\$299.00	1.00	\$299.00
Sales Tax	Sales Tax	\$0.00	1.00	\$0.00

Subtotal \$2,384.00
Discount 0.00%
Total Price \$2,384.00
Grand Total \$2,384.00

Thank you for considering CI Solutions!

Your order will be subject to local and state tax rates. If your organization is tax-exempt, please submit the proper exemption details to accounting@cardintegrators.com.

Payment options: <https://www.cardintegrators.com/payment-options/>

Purchase orders may be submitted by email to orders@cardintegrators.com.

CI Solutions is unable to accept returns on custom materials, software, or services.



3625 Serpentine Drive, Los Alamitos, CA 90720
www.cardintegrators.com

LICENSE AND SERVICE AGREEMENT DETAILS PROVIDED BY CI SOLUTIONS

Please sign and submit the completed form to ericaa@cardintegrators.com or by fax to (562) 493-2714.

This agreement provides technical support of your CI Solutions software or ID card system hardware for one year or as indicated on your sales order. Support is provided by CI Solutions (Card Integrators) Monday – Friday 8:30 AM – 5:00 PM, P.S.T.

Terms of Software Service Agreement: CI Badge, CI Badge 8.31, Campus Safety Suite and CI Verify

- 1) Be prepared to communicate your customer number and software type.
- 2) CI Solutions (*Card Integrators*) provides telephone support during its normal hours of operation, 8:30 a.m. to 5:00 p.m. P.S.T.
- 3) Technical support conforms to operating specifications of all software systems as originally provided.
- 4) CI Badge 8.31 API is a licensed product and requires an annual subscription fee. Subscription fees are billed in advance of the applicable subscription period.
- 5) License/Service agreement contract holds for term indicated on sales order.
- 6) Additional card layouts for CI Badge are subject to a custom design and installation fee.
- 7) Parts, labor and loaner printer is covered under a separate printer service agreement available through CI Solutions (*Card Integrators*).
- 8) CI Solutions software reinstallation: CI Solutions includes the reinstallation of CI Badge vx.x, Campus Safety Suite and CI Verify only if the software ceases to function due to programming issues and file corruption not related to computer viruses, malware and ransomware attacks. We do not support the reinstallation when the host computer stops functioning or needs to be moved to a new location/computer. You will be charged our standard technical service fees to move systems.
- 9) Installation Files: If you lose your installation files, we will provide you with a USB or File Transfer Service for a nominal fee of \$75. Please keep in mind this will only include the configuration from the time the system was set up. If you have made additional customizations they will not be included.
- 10) All minor patch software releases are provided at no charge with a current license or service agreement. CI Solutions version upgrades are not included.

Conditions of Software Service Agreement:

1. Register a system administrator for the annual term. This person serves as the point of contact for all support requirements between CI Solutions (*Card Integrators*) and the customer.
2. Provide direct access to phone support at the physical placement of the ID System and be at your ID system when you place the support call.
3. Provide internet remote access for system.
4. Before installing any additional software or hardware to your system, notify CI Solutions (*Card Integrators*). Any damage, misuse or corruption of software or hardware due to the addition of software or hardware without prior notification to CI Solutions (*Card Integrators*) will void maintenance protection.
5. Ensure that operating environment is clean and do not attempt to operate the system in any extreme environmental conditions.

Terms of Limited Service Agreement: ID Card Printer

- 1) Be prepared to communicate your customer number and printer serial number.
- 2) Includes unlimited telephone and/or internet remote access support, printer parts and labor only.
- 3) Limited service agreement excludes loaner printer, contact sales for price on a loaner unit.



3625 Serpentine Drive, Los Alamitos, CA 90720
www.cardintegrators.com

Terms of Full Service Agreement: ID Card Printer

- 1) Includes unlimited telephone and/or internet remote access support, parts and labor. A loaner printer will be provided to the customer if problem cannot be resolved over the phone and with initial remote support.
- 2) Loaner printer will be same or like model and shipped within 24 hours via UPS ground. Other shipment methods are available at additional cost to customer.
- 3) The unit must be packaged and shipped to the destination provided by the technician with the RMA number labeled clearly on the outside of the box.
- 4) Printer must be shipped in its original printer box or the customer is held liable for any damages during shipping. Replacement box costs will depend on your printer model.
- 5) Loss or damage to Loaner/Rental equipment: By accepting the loaner/rental equipment, customer agrees to return the loaner/rental equipment in the original condition as upon delivery/pick-up and assumes full responsibility for loss, damage resulting from the improper usage of the equipment up to the full replacement value thereof.
- 6) There may be minor color variation as all printers print slightly differently.
- 7) Customer will pay the cost of shipping to repair destination; CI Solutions will pay shipping to customer.
- 8) Customer will pay the cost of shipping loaner printer back to CI Solutions within 5 working days after receipt of customers repaired unit or a \$50 per day charge will apply.
- 9) Onsite service is available within a 50 miles radius of CI Solutions headquarters, 3625 Serpentine Drive, Los Alamitos, CA 90720.
- 10) One Preventative maintenance visit is available by request for customers within a 30-mile radius of headquarters.
- 11) Custom service agreements are available, please call for details.

Conditions of ID Card Printer Service Agreement:

- 1) For your service agreement to be valid, you must maintain your printer by performing recommended cleaning procedure using approved cleaning materials.
- 2) Maintenance service is contingent upon proper use and care and does not cover printers that have been modified, subjected to unusual physical or electrical stress, abuse, damage or have been operated in extreme environmental conditions.
- 3) CI Solutions (Card integrators) shall be under no obligation to furnish any service agreement service if repair or replacement parts are required because of the customer's use of unapproved card stock or consumable ribbon.
- 4) CI Solutions (Card Integrators) shall be under no obligation to furnish a loaner printer if the customer does not maintain the printer by performing recommended cleaning procedures.

Proper maintenance and cleaning of printers will preserve print quality and expected life of the printer. Refer to the product user's manual for complete maintenance and cleaning information or call CI Solutions (*Card Integrators*) for information.

Our service agreements are intended to provide a high level of service to our customers. All support provided outside of purchase service agreement is billed at a service rate of \$175 per hour with a one-hour minimum.

Please sign here to indicate that you have read and agree to the terms of the service and license agreement provided by CI Solutions.

Customer Signature _____ Print _____ Date _____
Vendor Signature Erica Andrade Print Erica Andrade Date _____

Erica Andrade
Office: (562) 431-2594
Direct: (562) 449-2495
EricaA@cardintegrators.com

Date: April 22, 2021
Submitted by: Richard Treece, Director of Facilities and Planning
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval



Board Meeting Date: May 12, 2021

Title of Board Item:

Vehicle Maintenance Agreement renewal with the Taft City School District.

Background:

Taft City School District provides vehicle maintenance services to West Kern Community College District.

Terms (if applicable):

July 1, 2021 - June 30, 2022

Expense (if applicable):

The cost for 2021/22 will be \$72.00 per hour, with a minimum of 1/2 hour charge for work performed on any vehicle.

Fiscal Impact Including Source of Funds (if applicable):

Funding for this agreement will be proposed as part of the 2021/22 proposed transportation budget.

Approved: _____


Dr. Debra Daniels, Superintendent/President

**VEHICLE MAINTENANCE AGREEMENT
2021-22**

This Agreement is entered into between **West Kern Community College District (Taft College)** and the **Taft City School District ("TCS D")**, both of Kern County California.

RECITALS

- A. The parties are both public school agencies.
- B. Pursuant to Government Code sections 6500 and following, the parties intend to jointly exercise their common authority to inspect, service and repair vehicles owned or leased by the parties for performance of their respective official functions.
- C. TCS D has the capacity, and is willing to provide services as specified below to Taft College on the terms and conditions outlined in the Agreement.
- D. TCS D will serve at the agency by whose powers this joint exercise of powers is exercised.

TERMS

- 1. TCS D will, to the extent feasible after having first met its own needs for the services described below:
 - A. Inspect, service and repair vehicles owned or leased by Taft College, including cars, trucks, vans and school buses, to the same standards as apply to TCS D's own vehicles, including all standards required by law for school buses.
 - B. Invoice Taft College on a monthly basis.

- 1. Taft College will:
 - A. At its discretion, deliver to TCS D's designated service facility those vehicles that Taft College wishes to be inspected, serviced or repaired.
 - B. Pay promptly, after receipt of monthly invoices as follows:
 - 1. TCS D's certified costs for parts and supplies (such as lubricants).
 - 2. Labor charges at \$72.00 per hour, with a minimum ½ hour charge for work performed on any vehicle.
 - 3. Services will be provided at TCS D's facilities. However, TCS D agrees that, to the extent its employees are required to enter Taft College's school sites to perform services (including vehicle pick up and delivery) under this Agreement, TCS D's employees will be under the direct supervision of Taft College's employees at all times and will comply with Taft College's directions reasonably designated to insure the TCS D's employees will have limited contact with Taft College's students while they are on Taft College's sites. This provision is not intended to insure the safety of Taft College's pupils while they are transported by Taft College's employees in Taft College's vehicles.

4. The terms of this Agreement is July 1, 2021 through June 30, 2022.
Either party may terminate this Agreement on 30 days' written notice to
the other, delivered to their respective district offices.

TAFT CITY SCHOOL DISTRICT


**WEST KERN COMMUNITY
COLLEGE DISTRICT (TAFT
COLLEGE)**

BY: 
Authorized Agent

BY: _____
Authorized Agent

DATE: 4/21/21

DATE: _____

Date: April 9, 2021
Submitted by: William L. Norris Jr., Bookstore Manager
Area Administrator: Brock McMurray, EVP of Administrative Services 
Subject: Request for Ratification

Board Meeting Date: May 12, 2021

Title of Board Item:

MBS Service Company, LLC. Premier Partnership Agreement

Background

MBS Service Company, LLC currently provides the TC Bookstore with its operating hardware and software as its primary operating system. The Premier Partnership agreement will secure our bookstore with used textbooks, participation in consignment rental programs, and allow us to participate in MBS Rental Quote/Rebate programs. The services offered in this agreement will enhance the profitability of the bookstore.

Terms (if applicable):

The agreement will have an effective date of June 1, 2021 and has a term of 5 years with an option to renew if both parties are agreeable. This agreement may be canceled at any time by either party with a 30 day written notice.

Expense (if applicable):

There are no costs associated with this agreement.

Fiscal Impact Including Source of Funds (if applicable):

The services offered in the agreement will enhance the profitability of the bookstore.

Approved: 

Dr. Debra Daniels, Superintendent/President



Taft College Bookstore

MBS PREMIER PARTNERSHIP AGREEMENT

April 1, 2021



Taft College Bookstore
Taft College
515 Finley Dr.
Taft, CA 93268-2418

For more information please contact:

Cathy Slane
Field Marketing Territory Manager
cslane@mbsbooks.com
(573) 424-5774

Elizabeth Taylor
Field Marketing Regional Manager
etaylor@mbsbooks.com
(916) 792-7592

Jerry Lynch
Director of Field Marketing
jlynch@mbsbooks.com
(331) 262-5471

Cover Image:
By Margolensis - Photo taken with a personal camera, CC0,
<https://commons.wikimedia.org/w/index.php?curid=19564945>



2711 West Ash Street
Columbia, MO 65203

Phone: 800-325-4138 (toll-free)
Email: wholesale@mbsbooks.com

*The terms of this offer are valid from
4/1/21 through 7/1/21.*

MBS Premier Partnership Agreement

MBS will rate the bookstore *Premier Account Status* in order to secure more used textbooks for the bookstore.

MBS SimpleSource

With the purpose of lowering invoice pricing to the bookstore, MBS will provide our SimpleSource tool to streamline the wantlist process.

The primary goal of our tool will be to help lower your average cost, which, in turn, leads to savings for students and – even more importantly – keeps the students buying from the store.

SimpleSource is a natural extension of our wholesale business with the added bonus of marketplace sourced materials. We will provide your store access to discount levels not previously available, while streamlining the labor involved with sourcing and protecting your store from marketplace risks.

SimpleSource will ensure your store receives the correct book in saleable condition and help eliminate counterfeit books from your sales floor.

New Textbooks from MBS

MBS sells new condition net-priced textbooks at a wholesale discount which generally reflects a 12.5% discount from publisher's net at the time of invoicing.

Bookstore will submit orders for new books to MBS prior to placing orders with publishers or other wholesalers.

MBS Freight Allowance

MBS will pay the freight, utilizing our carrier of choice, on the maximum of two shipments to the bookstore per annual agreement year. The bookstore is required to advise MBS Order Processing which shipments will be shipped under this allowance *prior* to the bins being shipped from MBS. Bins close and packing begins seven days prior to shipping.

MBS Text Express

MBS will provide the bookstore with Text Express, utilizing our carrier of choice, for ASAP orders of five cartons or less. This program allows the bookstore 2nd-day air shipments at ground rate, during a two week period specified by your store, for each major term rush.

MBS Returns Timing

MBS will provide the bookstore 100% returns on new and used textbooks, providing the store requests a returns authorization from the MBS returns department:

- ▶ Within 90 days from the start of class for used textbooks.
- ▶ Within 90 days from the start of class for new textbooks.
- ▶ Books must be shipped within 14 days of the MBS returns authorization.

The bookstore will include a packing list with its return to MBS.

MBS Store Stock/Guide Shipment Commission

MBS will pay a commission of 30% on wholesale textbooks sold to MBS at prices in the then current MBS Buying Guide, during each annual term of this agreement.

The bookstore will be responsible for the personnel and funding for the store stock/guide shipments.

Buyback Funding

MBS will provide funds needed to fund the bookstore closing buybacks.

There will be no interest charge to the bookstore for cash used to purchase retail books, provided the retail bill-back is paid within 14 days from the last day (end) of the buyback.

Payment beyond the 14 day period from the end of the buyback date will result in a 1% monthly carrying charge added to the retail bill-back.

Buyback Materials

MBS will supply the necessary number of cartons, labels, and tape to ship wholesale books to MBS.

Custom Buyback

In addition to the MBS Database, MBS will create a *unique* database specifically for the bookstore, including:

- ▶ Assigning a wholesale value on selected current no-value wholesale titles currently used on your campus and listed in the MBS Database.
- ▶ Placing a wholesale value on textbooks that have been adopted for the upcoming term which may not appear in the MBS Database.

MBS Partnership Buyback Marketing

MBS will provide a wide range of buyback materials at no cost to the bookstore. Buyback materials can be viewed at <http://promo.mbsbooks.com>. Buyback materials are subject to change at anytime.

Bookstore Agreement

1. Bookstore will sell to MBS wholesale textbooks from major semester closing buybacks from all bookstore and campus locations at the then current MBS Buying Guide prices.
2. In order to maximize the benefits of this partnership, the bookstore will:
 - Give MBS first opportunity to work all wantlists
 - Send wantlists electronically
 - Provide all titles with an open-to-buy quantity
 - Utilize MBS rework services (minimum of 3 business days)
 - Utilize MBS SimpleSource for all bin and hold orders
3. The bookstore will sign appropriate agreements to participate in publisher consignment rental programs with MBS. Bookstore will also order all rental books from MBS for all publisher consignment rental programs where MBS is an authorized distributor. Bookstore agrees to transfer publisher consignment rental inventory where MBS is an authorized distributor.
4. If the bookstore elects to offer a textbook rental program using quote/rebate programs, or third party textbook rental companies, then the bookstore will provide to MBS 100% of the titles and associated copy quantities that the bookstore intends to offer for rental, either online or in-store, each academic term for MBS Rental Quote Guarantee consideration. The bookstore agrees to sell to MBS all rental textbooks returned by the bookstore's customers that the bookstore elects not to keep for the bookstore customer retail sales/rental for which MBS has provided a MBS Rental Quote Guarantee.

Effective as of June 1, 2021 and has a term of 5 years with an option to renew if both parties are agreeable. This agreement may be canceled at any time by either party with 30 days written notice.

TAFT COLLEGE BOOKSTORE

Authorized Signature

Please Type or Print Name

Title

Date

MBS

Authorized Signature

Please Type or Print Name

Title

Date

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78051732	04/05/2021	A003135181000Bulbs.com	I0064541	W0263092	35819	357	4310	69700	248.28
78051733	04/05/2021	A00293918A&B Athletics	I0064534	4137	11000	352	4310	69610	2,298.59
78051734	04/05/2021	A00200017A.P.I. Plumbing	I0064531	19729	11000	431	4310	69610	85.80
78051735	04/05/2021	A00306660Advanced Data Storage, Inc.	I0064527	0126529	11000	207	5990	49999	34.50
78051736	04/05/2021	A00223048AMS.NET	I0064508	0045191	12745	421	6412	67900	556.85
78051737	04/05/2021	A00200053Apple Computer Inc.	I0064514	AE214985	11000	209	4313	19011	84.73
78051738	04/05/2021	A00200063Austin's Pest Control, Inc.	I0064516	MAR 21	11000	431	5860	65100	455.00
			I0064517	MAR. 21	39000	314	5860	64991	100.00
78051739	04/05/2021	A00200096Board of Governors, CCC	I0064547	20-20-19	11000	113	5641	67801	5,900.00
78051740	04/05/2021	A00274984Bogden, Steven D.	I0064502	032321	12532	351	4310	64900	475.07
					12532	351	4410	64900	142.52
					12532	351	7603	73200	237.54
78051741	04/05/2021	A00300204Brear, Lachlan R.	I0064523	03232021	11999	000	7412	73900	536.00
78051742	04/05/2021	A00200109Brown & Reich Petroleum, Inc	I0064546	20138	11000	431	4316	65500	126.59
					11000	432	4316	65300	71.27
					11000	432	4316	65500	69.57
78051743	04/05/2021	A00200112BSK & Associates, Inc.	I0064518	0094215	43100	000	5510	71002	0.00
					42351	000	5510	71002	1,272.07
78051744	04/05/2021	A00321194C & P Sanitary Supply, INC	I0064511	75412	12745	421	4310	67900	2,363.58
			I0064539	75238	12745	421	4310	67900	593.65
					11000	431	4310	65300	928.55
78051745	04/05/2021	A00200119C.A. Reding Company, Inc.	I0064509	588751	31000	423	5971	69100	4.75
78051746	04/05/2021	A00200161CDW-G	I0064525	9688655	12720	421	5641	67900	4,320.00
78051747	04/05/2021	A00200168Central Valley Occupational	I0064526	00335773	12571	411	5985	67300	15.00
78051748	04/05/2021	A00301217Cowan, Conner	I0064500	03292021	11999	000	7412	73900	234.00
78051749	04/05/2021	A00200235Cutrona, Myisha J.	I0064503	032321	12532	351	4410	64900	1,440.96
					12532	351	4310	64900	545.06
78051750	04/05/2021	A00309460Ewing Irrigation Products In	I0064538	13705601	11000	431	4310	65500	0.00
					11000	431	6120	65500	199.55
78051751	04/05/2021	A00200308Federal Express Corporation	I0064519	7-319-62	11000	401	5940	67705	27.55
78051752	04/05/2021	A00284319Fertile Earth Nursery and Ga	I0064537	643	11000	431	6120	65500	568.32
78051753	04/05/2021	A00200655Henry Schein, Inc.	I0064529	91138301	12652	205	4311	12042	9,041.18
			I0064530	91230792	11000	205	4311	12042	2,472.57
78051754	04/05/2021	A00201122Home Depot Credit Services	I0064543	2790332	11000	431	6120	65500	1,426.22
			I0064544	6214309	11000	431	4310	65500	265.26
			I0064545	855857	11000	431	6120	65500	600.51
78051755	04/05/2021	A00312050Karre, Idahlynn	I0064521	MAR 21	11000	110	5510	66003	900.00
78051756	04/05/2021	A00200715Kern Electric Distributors	I0064533	583928	11000	431	4310	69100	100.00
					11000	431	4310	69200	150.00
					11000	431	4310	69400	200.00
					11000	431	4310	65100	54.50
78051757	04/05/2021	A00227772MBS Textbook Exchange, Inc.	I0064504	IHH38024	42351	000	6414	71003	15,439.71
78051758	04/05/2021	A00200498Office Depot	I0064505	16268301	11000	401	4310	67200	34.65
					32000	422	4310	69400	12.51
					11000	431	4310	65100	295.80
			I0064506	16105123	11000	113	4310	67801	205.42
			I0064507	16380099	11000	352	4310	69610	253.84
			I0064528	16517990	11000	224	4310	60200	990.23
78051759	04/05/2021	A00288637Otis Elevator Company	I0064542	10040031	11000	431	5641	65100	671.31
78051760	04/05/2021	A00270674Public Agency Law Group	I0064513	032121	42350	000	5430	71003	2,364.00
					12720	421	5430	71003	3,936.00

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78051761	04/05/2021	A00280086Rothgeb, Julie J.	I0064510	FEB 21	12560	223	5710	60103	58.97		
78051762	04/05/2021	A00292796Safe 1 Credit Union	I0064501	43770313	31000	423	4321	69100	127.63		
					31000	423	5910	69100	1.00		
78051763	04/05/2021	A00285838Sammy's Detail	I0064532	694	11000	432	5632	67703	255.00		
78051764	04/05/2021	A00200396Spurr	I0064522	113020	11000	431	5820	65700	6,271.86		
					35827	357	5820	69700	261.25		
					33428	310	5820	69200	161.19		
					33528	310	5820	69200	161.19		
					33588	310	5820	69200	161.20		
78051765	04/05/2021	A00200417Sysco Food Service of Ventur	I0064535	27939925	12551	353	4410	64600	14,056.33		
					12551	353	4410	64600	28.89		
					27940520	33429	310	4410	69250	493.29	
78051766	04/05/2021	A00200862Taft College Bookstore	I0064512	1666	11000	353	4310	64600	75.08		
78051767	04/05/2021	A00312691TC State Financial Aid Clear	I0064524	03222021	11999	000	7412	73900	362.00		
78051768	04/05/2021	A00309285The Home Depot Pro	I0064540	60652154	11000	431	6412	65300	1,116.47		
78051769	04/05/2021	A00200272Total Compensation Systems I	I0064520	9072	11000	421	5641	67200	1,485.00		
78051770	04/05/2021	A00200284U.S. Foods	I0064550	4009676	33429	310	4410	69250	754.59		
78051771	04/05/2021	A00200309United Refrigeration, Inc.	I0064536	77884206	11000	431	4312	65100	91.14		
					11000	431	5940	65100	15.00		
78051772	04/05/2021	A00294733West Kern Adult Education Ne	I0064548	03312021	12603	125	7410	73100	69,387.00		
78051773	04/05/2021	A00308504Wright Express FSC	I0064515	70784589	11000	352	4316	69610	450.21		
					11000	432	4316	67703	75.00		
78051774	04/06/2021	A00305260Alvarez, Graciela	S0051127		11000		9526		1,380.00		
78051775	04/06/2021	A00313759Avila-Miranda, Emmanuel O.	S0051124		11000		9526		2.00		
78051776	04/06/2021	A00303310Berry, Teerica S.	S0051121		11000		9526		400.00		
78051777	04/06/2021	A00302452Curry, Sarah R.	S0051122		11000		9526		400.00		
78051778	04/06/2021	A00039800Hopkins, Tiffany	S0051126		11000		9526		400.00		
78051779	04/06/2021	A00311625Langston, Allison M.	S0051123		11000		9526		400.00		
78051780	04/06/2021	A00287458Munoz, Amy G.	S0051125		11000		9526		276.00		
78051781	04/07/2021	A00200023Abate-A-Weed	I0064574	930358	11000	431	6412	65500	664.95		
78051781	04/07/2021	A00200023Abate-A-Weed	I0064601	930357	11000	431	4310	65500	0.00		
					11000	431	6120	65500	336.49		
78051782	04/07/2021	A00248933Abtech Systems, Inc.	I0064580	2103045-	12551	353	6415	64600	5,080.11		
78051783	04/07/2021	A00292936Albertson's LLC	I0064585	17769103	32000	422	4410	69400	142.12		
78051784	04/07/2021	A00288646Amazon Web Services, Inc.	I0064579	71857345	11000	113	5644	67801	705.14		
78051785	04/07/2021	A00200107Bright House Networks	I0064554	031821	35000	000	5890	69700	99.98		
78051786	04/07/2021	A00200107Bright House Networks	I0064569	040421	12560	223	5645	09565	311.93		
78051787	04/07/2021	A00200109Brown & Reich Petroleum, Inc	I0064555	20445	11000	432	4316	65100	56.23		
					11000	432	4316	65300	79.57		
78051788	04/07/2021	A00200146Carolina Biological Supply C	I0064577	51318903	11000	209	4311	04012	10.94		
					51305401	11000	209	4311	04013	713.03	
78051789	04/07/2021	A00200161CDW-G	I0064570	9783137	12720	421	6415	67900	686.38		
					I0064571	B004041	12745	421	6415	67900	987.69
							12745	421	6415	67900	5.00
78051790	04/07/2021	A00201051Central Sanitary Supply	I0064558	1153775	12720	421	4310	67900	1,568.96		
					I0064560	1152644	33428	310	4310	69200	230.40
							33528	310	4310	69200	230.40
							33588	310	4310	69200	368.66
							33591	310	4310	69200	92.16
78051791	04/07/2021	A00230466Classic Charter, Inc.	I0064615	152385	11000	352	5750	69610	1,389.00		
78051792	04/07/2021	A00200190Collegesource, Inc	I0064612	INV-4125	12582	301	5645	67800	5,768.00		

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78051793	04/07/2021	A00200219CSMI	I0064551	132873	11000	352	4310	69619	500.00
78051794	04/07/2021	A00200228Dave's Glass Shop	I0064565	1757	11000	431	5631	65100	178.16
78051795	04/07/2021	A00255137EMSI	I0064613	23200	12561	223	5645	60103	5,000.00
					12653	301	5645	63900	10,000.00
78051796	04/07/2021	A00200308Federal Express Corporation	I0064598	7-326-85	11000	401	5940	67705	50.62
78051797	04/07/2021	A00319544FFP Fund V Lesseel, LLC	I0064595	2022-F5L	11000	431	5830	65700	19,714.69
78051798	04/07/2021	A00283264Frontier California Inc.	I0064592	79000328	11000	431	5840	65700	807.74
78051799	04/07/2021	A00283264Frontier California Inc.	I0064593	77000328	11000	431	5840	65700	1,016.40
78051800	04/07/2021	A00283264Frontier California Inc.	I0064614	13580322	31000	423	5840	69100	48.48
78051801	04/07/2021	A00200645Hardy Diagnostics	I0064586	2497438	11000	209	4311	04012	903.32
			I0064599	2501652	11000	209	4311	04012	66.61
78051802	04/07/2021	A00202979Health First Corporation	I0064596	INV60561	11000	205	4311	12042	144.50
78051803	04/07/2021	A00200655Henry Schein, Inc.	I0064602	91966924	11000	352	4310	69619	231.79
78051804	04/07/2021	A00227931Hershkowitz, Eric R.	I0064589	021021	11000	205	4311	12042	26.50
78051805	04/07/2021	A00200715Kern Electric Distributors	I0064597	584054	11000	431	4310	12042	131.92
78051806	04/07/2021	A00205869NISOD	I0064578	2022-920	11000	202	5210	60100	1,125.00
78051807	04/07/2021	A00200498Office Depot	I0064564	15904800	12720	421	4311	67900	861.22
			I0064587	15416863	11000	209	4310	17016	10.18
			I0064588	16240310	11000	210	4310	21056	117.60
			I0064590	16239140	31000	423	4321	69100	62.89
78051808	04/07/2021	A00315956Orkin Pest Control	I0064566	20993070	11000	431	5860	65100	165.00
78051809	04/07/2021	A00210330Redleaf Press	I0064552	490328	31000	423	4110	69100	559.20
					31000	423	5940	69100	11.18
78051810	04/07/2021	A00292796Safe 1 Credit Union	I0064591	43770213	31000	423	5910	69100	1.00
78051811	04/07/2021	A00200472Scantron Corporation	I0064581	6430880	31000	423	4310	69100	60.00
					31000	423	5940	69100	21.02
78051812	04/07/2021	A00200481Sehi Computer Products	I0064573	I0021228	12000	303	6415	64300	0.00
					12600	309	6415	64992	0.01
					12000	303	6415	64300	803.65
					12600	309	6415	64992	803.66
78051813	04/07/2021	A00200393Sparkletts	I0064609	030421	11000	205	4311	12042	24.69
78051814	04/07/2021	A00200400Stinson's	I0064582	995468-0	11000	358	4318	62100	73.78
					11000	358	4318	62100	285.81
78051815	04/07/2021	A00200417Sysco Food Service of Ventur	I0064576	27940094	32000	422	4410	69400	1,288.66
					32000	422	4411	69400	262.52
					32000	422	4411	69400	214.60
					32000	422	5940	69400	9.82
			I0064611	27940520	12551	353	4410	64600	747.66
78051816	04/07/2021	A00319064T-Mobile USA Inc.	I0064600	041321	39000	314	5840	64991	56.30
78051817	04/07/2021	A00200862Taft College Bookstore	I0064556	0825	11000	212	4110	49999	0.00
					11000	212	4110	61100	145.84
78051818	04/07/2021	A00200862Taft College Bookstore	I0064557	1788	12495	319	4110	61900	407.55
78051819	04/07/2021	A00200862Taft College Bookstore	I0064562	1768	12000	303	7605	73200	502.28
78051820	04/07/2021	A00200862Taft College Bookstore	I0064563	1433	12000	303	7607	73200	1,898.07
78051821	04/07/2021	A00200862Taft College Bookstore	I0064607	040521	12000	303	7604	73200	12,549.95
78051822	04/07/2021	A00200862Taft College Bookstore	I0064608	6760.	11000	207	4110	49999	19.55
					11000	210	4410	49999	261.64
					11000	210	4410	13052	48.26
					11000	213	4110	15091	206.84
					11000	208	4110	15010	121.76
					11000	210	4318	20014	91.81

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78051823	04/07/2021	A00200426Taft College Cafeteria	I0064610	281	12551	353	4410	64600	340.25			
78051824	04/07/2021	A00252942TC Federal Financial Aid Cle	I0064606	033121	11000	353	7130	64600	794.00			
78051825	04/07/2021	A00312691TC State Financial Aid Clear	I0064605	033121	12660	301	5899	64900	336,176.00			
78051826	04/07/2021	A00320856Tiger Medical Inc.	I0064575	00003438	11000	209	4310	19011	2,976.00			
						11000	209	4310	19011	404.84		
78051827	04/07/2021	A00200282True Value Home Center	I0064603	440047	11000	431	4310	69610	58.40			
						11000	431	4310	65100	27.84		
						11000	431	4310	69200	18.52		
						35819	357	4310	69700	55.20		
			I0064604	440323	11000	431	4310	65500	76.13			
						11000	431	4310	69610	81.48		
78051828	04/07/2021	A00200309United Refrigeration, Inc.	I0064553	78130084	11000	431	4312	65100	69.46			
						11000	431	5940	65100	20.00		
78051829	04/07/2021	A00200338Verizon Wireless	I0064567	98763310	11000	431	5840	65100	93.10			
78051830	04/07/2021	A00200338Verizon Wireless	I0064572	98763283	11000	113	5840	67801	76.02			
						12551	353	6415	64600	38.01		
78051831	04/07/2021	A00202272VWR International	I0064583	88040646	11000	209	4311	19051	227.55			
78051832	04/07/2021	A00232538Ward's Natural Science	I0064594	88041042	12725	421	4311	67900	1,972.85			
78051833	04/07/2021	A00200352Waxie Sanitary Supply	I0064559	79919915	12720	421	4310	67900	42,756.15			
78051834	04/07/2021	A00275443WestAir Gases & Equipment In	I0064561	80362519	31000	423	4321	69100	26.32			
78051835	04/07/2021	A00201081Westside Waste Management Co	I0064568	7268	11000	431	5850	69200	46.21			
						11000	431	5850	69400	124.17		
78051836	04/19/2021	A002000164Imprint	I0064617	8861681	31000	423	4310	69100	139.50			
						31000	423	5940	69100	9.90		
			I0064666	8826109	31000	423	4310	69100	321.93			
						31000	423	5940	69100	77.10		
78051837	04/19/2021	A00289279ACTLA	I0064659	0584	12495	319	5710	61900	500.00			
78051838	04/19/2021	A00306660Advanced Data Storage, Inc.	I0064646	0126528	11000	411	5990	67300	85.00			
78051839	04/19/2021	A00200043American Express	I0064651	11005032	11000	000	7211	00000	7,654.86			
78051840	04/19/2021	A00200052AP Architects	I0064672	11797	42350	000	5510	71003	7,807.29			
78051841	04/19/2021	A00320403Arcpoint Labs of Bakersfield	I0064645	0321423	12745	421	5980	67900	125.00			
						12745	421	5980	67900	150.00		
78051842	04/19/2021	A00202445AT&T Mobility	I0064652	040221	12725	421	7601	73200	3,219.20			
78051843	04/19/2021	A00321724Barker, Fred	I0064669	4021	11000	352	5750	69614	2,410.00			
78051844	04/19/2021	A00241336Benefit Trust Company as Tru	I0064673	091020	11000	412	5990	73900	641,650.00			
78051845	04/19/2021	A00200105Brandco	I0064621	23497	11000	431	4310	65100	10.19			
78051846	04/19/2021	Cancelled Check										
78051847	04/19/2021	A00200119C.A. Reding Company, Inc.	I0064674	589290	11000	207	5641	49999	122.64			
78051848	04/19/2021	A00200161CDW-G	I0064627	B165399	12725	421	4313	67900	44.78			
78051849	04/19/2021	A00313072Colombo Construction Co., In	I0064678	PAY APP	42351	000	6211	71003	52,779.95			
78051850	04/19/2021	A00280761County of Kern Public Works	I0064620	10052162	11000	431	5850	65500	26.10			
78051851	04/19/2021	A00253023Ellucian Company L.P.	I0064653	040121	11000	401	5913	67900	17,527.00			
78051852	04/19/2021	A00200307Farmer Bros. Company	I0064689	80191087	32000	422	4410	69400	17.58			
78051853	04/19/2021	A00283264Frontier California Inc.	I0064633	57030407	11000	431	5840	65700	142.68			
78051854	04/19/2021	A00200645Hardy Diagnostics	I0064630	2511155	11000	209	4311	04012	204.43			
78051855	04/19/2021	A00200655Henry Schein, Inc.	I0064622	92097057	12652	205	4311	12042	310.48			
						I0064625	92204703	11000	205	4311	12042	29.42
78051856	04/19/2021	A00224086inContact, Inc.	I0064634	6782985	11000	431	5840	65100	145.80			
						11000	431	5840	65700	1,179.65		
78051857	04/19/2021	A00210285Innovative Educators	I0064671	100583	12495	319	5505	61100	1,000.00			
78051858	04/19/2021	A00200704Karwoski, John	I0064686	APR 21	42350	000	5510	71002	10,920.00			

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78051859	04/19/2021	A00314179Lithographix, Inc.	I0064663	163842	11000	110	5971	66003	25,586.07
78051860	04/19/2021	A00258702Martinson, Larry	I0064640	12821	31000	423	4310	69100	850.00
					31000	423	5940	69100	40.00
78051861	04/19/2021	A00227772MBS Textbook Exchange, Inc.	I0063960	IBB37852	31000	423	4112	69100	1,151.00
			I0063976	47-50269	31000	423	4110	69100	323.02
					31000	423	4115	69100	506.10
					31000	423	5940	69100	146.44
78051861	04/19/2021	A00227772MBS Textbook Exchange, Inc.	I0063976	47-50269	31000	423	5641	69100	0.01
					31000	423	4112	69100	0.01
			I0064639	47-50345	31000	423	4110	69100	41.24
					31000	423	4115	69100	422.50
					31000	423	5940	69100	31.72
					31000	423	5641	69100	0.01
					31000	423	4112	69100	0.01
78051862	04/19/2021	A00294618McNeil and Associates, LLC	I0064688	38	11000	110	5510	66003	3,150.00
78051863	04/19/2021	A00200795NASFAA	I0064668	80266-21	12000	353	5210	64600	2,610.00
78051864	04/19/2021	A00252523Oak Hall Cap and Gown	I0064637	2669722	31000	423	4310	69100	855.00
					31000	423	5940	69100	25.78
78051865	04/19/2021	A00200498Office Depot	I0064648	15493088	11000	411	4310	67300	45.57
			I0064662	16573021	12000	303	4310	64300	564.79
78051866	04/19/2021	A00200508P. G. & E.	I0064624	040221	35000	000	5830	69700	84.23
					35000	000	5820	69700	43.79
78051867	04/19/2021	A00318539Paycor, Inc.	I0064647	INV00035	12571	411	5985	67300	333.00
78051868	04/19/2021	A00200521Pens Etc.	I0064642	455953-0	31000	423	4310	69100	101.30
					31000	423	5940	69100	13.19
78051869	04/19/2021	A00200522Pepsi-Cola Company	I0064661	55718951	32000	422	4410	69400	365.89
78051870	04/19/2021	A00200536Praxair Distribution, Inc.	I0064679	62428263	12558	223	4311	60103	80.45
			I0064680	62487424	12558	223	4311	60103	123.93
			I0064681	62513022	12651	205	4311	12042	1,083.60
78051871	04/19/2021	A00317424Quadient Finance USA, Inc.	I0064649	12440427	11000	411	5950	67300	3,000.00
78051872	04/19/2021	A00307141Ruiz, Christopher J.	I0064670	040721	12582	301	5510	67800	500.00
78051873	04/19/2021	A00202968San Joaquin Chemicals, Inc.	I0064619	134689	11000	431	5641	65100	1,175.00
78051874	04/19/2021	A00200481Sehi Computer Products	I0064626	I0021269	12000	303	6415	64300	2,899.31
					12600	309	6415	64992	2,899.32
78051875	04/19/2021	A00200393Sparkletts	I0064638	040121	11000	205	4311	12042	68.75
78051876	04/19/2021	A00237176SSD Systems	I0064616	R-002790	33428	310	5880	69200	26.31
					33528	310	5880	69200	26.22
					33588	310	5880	69200	26.22
			I0064655	R-002789	31000	423	5880	69100	59.34
78051877	04/19/2021	A00201787Standard Insurance Company	I0064650	APR 21	11000	411	3410	67300	442.68
					11000	411	3420	67300	1,278.10
78051878	04/19/2021	A00200417Sysco Food Service of Ventur	I0064657	27941811	33429	310	4410	69250	859.52
78051879	04/19/2021	A00200419T.C. Clearing Account	I0064635	030121	11000	421	5912	67200	872.01
78051880	04/19/2021	A00200425Taft College	I0064628	122120	31000	423	7130	69100	1,350.00
78051881	04/19/2021	A00200862Taft College Bookstore	I0064643	2034	12000	303	4323	64300	482.31
					12599	309	4323	64992	482.30
78051882	04/19/2021	A00200862Taft College Bookstore	I0064644	1991	12000	303	7604	73200	12,293.82
78051883	04/19/2021	A00200862Taft College Bookstore	I0064664	1796	11000	110	5940	66003	31.43
78051884	04/19/2021	A00200862Taft College Bookstore	I0064665	1866	11000	205	4310	12042	98.22
78051885	04/19/2021	A00200862Taft College Bookstore	I0064675	1133	12427	210	4110	69200	48.26
78051886	04/19/2021	A00200862Taft College Bookstore	I0064676	1409	11000	209	4310	19011	360.14

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78051887	04/19/2021	A00200862	Taft College Bookstore	I0064677	1479	11000	210	4110	49999	99.57
						11000	210	4110	20015	160.88
						11000	210	4110	13052	245.60
78051888	04/19/2021	A00200426	Taft College Cafeteria	I0064687	041221	32000	422	4410	69400	15.99
78051889	04/19/2021	A00200832	Taft College Foundation	I0064682	040721	12720	421	7210	73100	30,081.50
				I0064683	04/07/21	12720	421	7210	73100	4,538.00
				I0064684	04-07-21	12720	421	7210	73100	8,656.00
				I0064685	04.07.21	12720	421	7210	73100	30,081.50
78051890	04/19/2021	A00200430	Taft Plaza, LLC	I0064660	MAY 21	31000	423	5611	69100	1,907.00
78051891	04/19/2021	A00256341	Terminix	I0064632	40645821	33428	310	5860	69200	104.66
						33528	310	5860	69200	104.67
						33588	310	5860	69200	104.67
				I0064658	40367945	33428	310	5860	69200	76.84
						33528	310	5860	69200	76.83
						33588	310	5860	69200	76.83
78051892	04/19/2021	A00309285	The Home Depot Pro	I0064618	60983029	12720	421	4310	67900	10,135.06
78051893	04/19/2021	A00220284	The University of Texas at A	I0064667	1000-755	11000	110	5990	66003	6,600.00
78051894	04/19/2021	A00200284	U.S. Foods	I0064656	4275924	33429	310	4410	69250	685.28
78051895	04/19/2021	A00200293	United Parcel Service	I0064691	00009697	31000	423	5940	67705	522.79
78051896	04/19/2021	A00000456	Uribe, Jose	I0064631	MAR 21	35000	000	5633	69700	190.00
78051897	04/19/2021	A00200338	Verizon Wireless	I0064623	98766464	11000	357	5840	69700	162.68
78051898	04/19/2021	A00312920	Vital Source	I0064641	VST11479	31000	423	4110	69100	240.79
78051899	04/19/2021	A00275443	WestAir Gases & Equipment In	I0064629	80367974	11000	352	4310	69610	27.64
				I0064636	80357975	31000	423	4321	69100	27.64
78051900	04/19/2021	A00201081	Westside Waste Management Co	I0064690	6875	35000	000	5850	00000	97.53
78051901	04/19/2021	A00318510	ZeroNox	I0063190	JE1130	12908	432	6414	65500	10,000.00
						11000	432	6414	65500	3.50
						11000	432	6414	65500	750.00
						11000	432	6414	65500	1,070.88
78051902	04/21/2021	A00243588	AARP Health Care Options	I0064740	MAY 21	11000	412	3350	59100	18,864.40
78051903	04/21/2021	A00306660	Advanced Data Storage, Inc.	I0064710	0127800	11000	411	5990	67300	85.00
				I0064716	0127801	11000	207	5990	49999	34.50
78051904	04/21/2021	A00223048	AMS.NET	I0064735	0044598	42351	000	6414	71003	10,781.91
				I0064739	0044473	42351	000	6414	71003	27,052.33
78051905	04/21/2021	A00200063	Austin's Pest Control, Inc.	I0064738	FEB '21	12560	223	5860	09565	110.00
78051906	04/21/2021	A00200064	B & B Surplus	I0064745	332971	12558	223	4311	09565	82.58
78051907	04/21/2021	A00320892	Barnes Welding	I0064721	20802394	31000	423	4310	69100	71.65
78051908	04/21/2021	A00015850	Berry, Wendy J.	I0064698	041421	11000	209	4311	04014	129.45
				I0064699	041621	11000	209	4311	04014	41.82
78051909	04/21/2021	A00320614	Bio-Key International Inc.	I0064726	012621-S	12582	301	5642	67800	5,000.00
78051910	04/21/2021	A00200107	Bright House Networks	I0064734	041921	31000	423	5840	69100	134.97
78051911	04/21/2021	A00319001	BYU Store	I0064720	INV20824	31000	423	4110	69100	5,277.80
78051912	04/21/2021	A00200161	CDW-G	I0064693	B776628	12720	421	6415	67900	23,704.48
						12720	421	6415	67900	5,011.36
						12720	421	6415	67900	145.00
				I0064694	B630191	12745	421	4310	67900	198.16
				I0064695	B445701	11000	224	6415	60200	458.68
				I0064696	B647312	12720	421	4310	67900	82.34
				I0064697	B646486	12720	421	6415	67900	10,540.94
						12720	421	6415	67900	731.45
						12720	421	6415	67900	879.74

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					12720	421	6415	67900	693.22
78051913	04/21/2021	A00201051Central Sanitary Supply	I0064722	1155322	12720	421	4310	67900	1,279.92
78051914	04/21/2021	A00230466Classic Charter, Inc.	I0064760	152387	11000	352	5750	69610	1,409.00
78051915	04/21/2021	A00312575CUPA-HR	I0064747	2643-202	12571	411	5210	67300	1,265.00
78051916	04/21/2021	A00284648Daniels, Debra	I0064761	041321.	12720	421	6412	67900	1,767.48
					12720	421	5645	67900	149.00
78051917	04/21/2021	A00200308Federal Express Corporation	I0064725	7-334-03	12658	226	5950	71002	89.95
78051918	04/21/2021	A00283264Frontier California Inc.	I0064708	041021	11000	431	5840	65700	48.68
78051919	04/21/2021	A00200645Hardy Diagnostics	I0064718	2519561	11000	209	4311	04012	271.88
78051920	04/21/2021	A00200655Henry Schein, Inc.	I0064715	92258877	11000	352	4310	69619	93.23
					92376642	11000	205	4311	12042
					92489829	11000	205	4311	12042
					92094405	11000	205	4311	12042
78051921	04/21/2021	A00319600Higher Education Data Sharin	I0064752	2702	11000	202	5510	60100	500.00
78051922	04/21/2021	A00244581Independent Fire and Safety,	I0064703	50280	33429	310	5632	69250	125.50
78051923	04/21/2021	A00292432Kisselburg, Tracy D.	I0064711	04192021	11999	000	7412	73900	1,110.00
78051924	04/21/2021	A00271523Logical Operations, Inc.	I0064757	0123040	31000	423	4110	69100	674.80
78051924	04/21/2021	A00271523Logical Operations, Inc.	I0064757	0123040	31000	423	5940	69100	38.90
78051925	04/21/2021	A00227772MBS Textbook Exchange, Inc.	I0064728	IHH38236	42351	000	6414	71003	2,140.71
78051926	04/21/2021	A00200498Office Depot	I0064700	16886124	11000	120	4310	66002	69.74
					16408294	12000	303	7605	73200
						12000	303	4410	64300
					16544042	11000	202	4310	60100
					16401170	12000	303	7605	73200
						12000	303	4410	64300
					16509686	12000	353	4310	64600
78051927	04/21/2021	A00200508P. G. & E.	I0064692	040121	12560	223	5830	09565	349.82
78051928	04/21/2021	A00200508P. G. & E.	I0064723	041521	11000	431	5830	65700	3,981.26
						39000	314	5830	64991
						12433	314	5830	69800
						33428	310	5830	69200
						33528	310	5830	69200
						33588	310	5830	69200
						12433	314	5830	69800
78051929	04/21/2021	A00200508P. G. & E.	I0064727	041321	35000	000	5830	69700	283.77
78051929	04/21/2021	A00200508P. G. & E.	I0064727	041321	35000	000	5820	69700	100.28
78051930	04/21/2021	A00200508P. G. & E.	I0064729	04/15/21	31000	423	5820	69100	481.96
					31000	423	5830	69100	8.12
78051931	04/21/2021	A00257591Parallax Inc.	I0064733	1512356	11000	209	4311	19111	2,799.88
						11000	209	4311	19111
						11000	209	4311	19111
78051932	04/21/2021	A00200516Patterson Dental Supply, Inc	I0064731	30093342	11000	205	4310	12042	199.46
78051933	04/21/2021	A00321279Phi Theta Kappa Honor Societ	I0064751	10742578	31000	423	4310	69100	240.00
78051934	04/21/2021	A00200536Praxair Distribution, Inc.	I0064749	61942255	11000	205	4311	12042	4,703.66
					62801773	12558	223	4311	09565
78051935	04/21/2021	A00292796Safe 1 Credit Union	I0064741	43770413	31000	423	5910	69100	16.25
78051936	04/21/2021	A00321780Scripps Media, Inc.	I0064724	838395	12653	301	5970	63900	9,800.00
78051937	04/21/2021	A00321772Sinclair Broadcast Group, In	I0064750	1590251	12558	223	5970	60103	18,000.00
78051938	04/21/2021	A00200396Spurr	I0064707	113727	11000	431	5820	65700	4,904.59
						35827	357	5820	69700
78051938	04/21/2021	A00200396Spurr	I0064707	113727	33428	310	5820	69200	123.04

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Check No	Date	Account	Check No	Check No	Amount	Amount	Amount	Amount	Amount
					33528	310	5820	69200	123.04
					33588	310	5820	69200	123.05
78051939	04/21/2021	A00286310Svihula, Calendi T.	I0064709	04192021	11999	000	7412	73900	184.00
78051940	04/21/2021	A00200417Sysco Food Service of Ventur	I0064732	27943015	32000	422	4410	69400	1,436.79
					32000	422	4411	69400	250.61
					32000	422	4411	69400	0.01
					32000	422	5940	69400	4.70
			I0064737	27942430	32000	422	4410	69400	814.58
					32000	422	4411	69400	275.67
					32000	422	4411	69400	209.13
					32000	422	5940	69400	4.84
78051941	04/21/2021	A00200425Taft College	I0064701	011821	31000	423	7130	69100	3,000.00
78051942	04/21/2021	A00200425Taft College	I0064702	012521	31000	423	7130	69100	4,890.00
78051943	04/21/2021	A00200862Taft College Bookstore	I0064706	2014	11000	224	4110	60200	514.57
78051944	04/21/2021	A00200862Taft College Bookstore	I0064748	1655	12720	421	4110	67900	75.08
78051945	04/21/2021	A00320652Thomas Scientific,LLC	I0064717	INV21698	12745	421	5980	67900	2,604.56
78051946	04/21/2021	A00255644U.S. Bank Equipment Finance	I0064758	44069377	11000	224	5971	60200	8.30
					11000	205	5971	12042	21.63
					11000	421	5971	67200	17.24
					31000	423	5971	69100	300.90
			I0064759	44069377	12560	223	5612	60103	242.15
					11000	205	5612	12042	242.15
					12201	203	5612	61200	242.15
					12201	203	5612	61200	242.15
					12201	203	5612	61200	242.15
					11000	301	5612	64500	121.08
					12000	318	5612	64800	121.08
					11000	113	5612	67801	242.15
					11000	431	5612	65100	242.15
					33428	310	5612	69200	60.54
					33528	310	5612	69200	60.54
					33588	310	5612	69200	60.54
					33591	310	5612	69200	60.54
					11000	207	5612	49999	242.15
					11000	202	5612	60100	242.15
					11000	110	5612	66003	80.72
					11000	202	5612	60100	80.72
					11000	114	5612	66005	80.72
					11000	202	5612	60100	242.15
					11000	421	5612	67200	108.96
					11000	401	5612	67200	24.22
					11000	411	5612	67300	108.97
					39000	314	5612	64991	242.15
					12551	353	5612	64600	60.54
					11000	301	5612	64500	60.54
					11000	302	5612	63100	60.54
					11000	358	5612	62100	60.54
					11000	421	5612	67200	242.15
					11000	401	5612	67200	242.15
					11000	401	5612	67200	242.15
					31000	423	5612	69100	242.15

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						31000	423	5612	69100	152.90
						12495	319	5612	61900	55.50
78051947	04/21/2021	A00243587	United Healthcare Insurance	I0064736	MAY 21	11000	412	3350	59100	21,741.02
78051948	04/21/2021	A00232538	Ward's Natural Science	I0064704	88043549	12720	421	4311	67900	653.13
				I0064754	88040250	12720	421	4311	67900	2,089.61
						12720	421	4311	67900	620.70
78051949	04/21/2021	A00200355	West Kern Water District	I0064705	041321	11000	431	5810	65700	972.66
						39000	314	5810	64991	179.30
						12433	314	5810	69800	0.00
						12433	314	5810	69800	19.92
78051950	04/21/2021	A00200355	West Kern Water District	I0064713	04/13/21	35000	000	5810	69700	126.24
78051951	04/21/2021	A00200360	Westec	I0064712	27633	11450	204	5641	09543	17,928.75
				I0064719	27619	11450	204	5641	09543	17,928.75
78051952	04/27/2021	A00296522	Bermudez, Faustina	S0051135		11000		9526		800.00
78051953	04/27/2021	A00303310	Berry, Teerica S.	S0051136		11000		9526		2.00
78051954	04/27/2021	A00309568	Carter, Zachery S.	S0051133		11000		9526		30.00
78051955	04/27/2021	A00289798	Castillo, Michelle D.	S0051130		11000		9526		2.00
78051956	04/27/2021	A00209346	Castruita, Armando	S0051131		11000		9526		278.00
78051957	04/27/2021	A00278664	Eighmy, Heather M.	S0051128		11000		9526		701.00
78051958	04/27/2021	A00307860	Gasga, Maria E.	S0051134		11000		9526		2.00
78051959	04/27/2021	A00295977	Gomez, Aaliyah R.	S0051137		11000		9526		184.00
78051960	04/27/2021	A00065914	Olayo, Martin	S0051132		11000		9526		28.00
78051961	04/27/2021	A00284418	Terriquez, Rejina G.	S0051129		11000		9526		276.00
78051962	04/27/2021	A00288742	Villatoro, Noemi	S0051138		11000		9526		800.00
										=====
								BANK TOTAL		1,815,411.14

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		NUMBER	NAME	NUMBER	DATE				
ABAUER	04/01/2021	A00252942	TC Federal Financial Aid Cle	P0056276	03/31/2021	03/31/2021			\$794.00
		A00202654	Pacific West Sound, Inc.	P0056225	03/23/2021	03/23/2021			\$4,807.00
	04/05/2021	A00312691	TC State Financial Aid Clear	P0056274	03/31/2021	03/31/2021			\$336,176.00
	04/12/2021	A00253023	Ellucian Company L.P.	P0056316	04/07/2021	04/07/2021			\$17,527.00
		A00200832	Taft College Foundation	P0056339	04/07/2021	04/07/2021			\$8,656.00
				P0056340	04/07/2021	04/07/2021			\$4,538.00
				P0056337	04/07/2021	04/07/2021			\$30,081.50
				P0056338	04/07/2021	04/07/2021			\$30,081.50
	04/14/2021	A00200536	Praxair Distribution, Inc.	P0056290	04/05/2021	04/05/2021			\$4,703.66
		A00200161	CDW-G	P0056343	04/08/2021	04/08/2021			\$3,295.63
	04/20/2021	A00200498	Office Depot	P0056404	04/19/2021	04/19/2021			\$193.04
				P0056405	04/19/2021	04/19/2021			\$994.20

						TOTAL USER			\$441,847.53
AOMEGA	04/07/2021	A00200516	Patterson Dental Supply, Inc	P0056256	03/29/2021	03/29/2021			\$188.71
		A00202979	Health First Corporation	P0056269	03/31/2021	03/31/2021			\$144.50
	04/08/2021	A00294043	Vadnais, Victoria Mae.	P0056313	04/06/2021	04/06/2021			\$115.94
		A00306716	Menjivar, Josue Emanuel.	P0056311	04/06/2021	04/06/2021			\$137.78
	04/12/2021	A00200536	Praxair Distribution, Inc.	P0056257	03/29/2021	03/29/2021			\$1,162.17
	04/13/2021	A00200393	Sparkletts	P0056294	04/05/2021	04/05/2021			\$68.75
		A00200498	Office Depot	P0056308	04/06/2021	04/06/2021			\$18.40
		A00200655	Henry Schein, Inc.	P0056293	04/05/2021	04/05/2021			\$326.89
		A00200862	Taft College Bookstore	P0056322	04/07/2021	04/07/2021			\$98.22
	04/15/2021	A00200655	Henry Schein, Inc.	P0056378	04/13/2021	04/13/2021			\$411.73
				P0056382	04/14/2021	04/14/2021			\$194.06
	04/19/2021	A00200655	Henry Schein, Inc.	P0056354	04/12/2021	04/12/2021			\$3,593.43
	04/20/2021	A00200655	Henry Schein, Inc.	P0056392	04/15/2021	04/15/2021			\$574.63
		A00229200	Deluxe Corporation	P0056393	04/16/2021	04/16/2021			\$989.34
	04/26/2021	A00200498	Office Depot	P0056443	04/26/2021	04/26/2021			\$87.22
		A00200655	Henry Schein, Inc.	P0056438	04/26/2021	04/26/2021			\$124.95
04/27/2021	A00200536	Praxair Distribution, Inc.	P0056457	04/27/2021	04/27/2021			\$499.90	
	A00200655	Henry Schein, Inc.	P0056456	04/27/2021	04/27/2021			\$4,520.59	
04/28/2021	A00200655	Henry Schein, Inc.	P0056431	04/22/2021	04/22/2021			\$2,117.11	
04/30/2021	A00200655	Henry Schein, Inc.	P0056480	04/30/2021	04/30/2021			\$316.47	

						TOTAL USER			\$15,690.79
BALKORIN	04/05/2021	A00200417	Sysco Food Service of Ventur	P0056288	04/05/2021	04/05/2021			\$747.66
		A00200426	Taft College Cafeteria	P0056289	04/05/2021	04/05/2021			\$340.25
	04/07/2021	A00200498	Office Depot	P0056309	04/06/2021	04/06/2021			\$232.95
	04/12/2021	A00200795	NASFAA	P0056297	04/06/2021	04/06/2021			\$2,610.00
	04/27/2021	A00200282	True Value Home Center	P0056401	04/19/2021	04/19/2021			\$428.96
		A00202441	Baudville, Inc.	P0056445	04/26/2021	04/26/2021			\$167.41

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							TOTAL USER			\$4,527.23
BCRAMER	04/19/2021	A00200498	Office Depot	P0056364	04/13/2021	04/13/2021				\$69.73
							TOTAL USER			\$69.73
DDURAN	04/06/2021	A00205869	NISOD	P0056283	04/05/2021	04/05/2021				\$1,125.00
	04/08/2021	A00200862	Taft College Bookstore	P0056292	04/05/2021	04/05/2021				\$31.43
	04/12/2021	A00232538	Ward's Natural Science	P0056333	04/07/2021	04/07/2021				\$653.13
	04/13/2021	A00200323	Flinn Scientific, Inc.	P0056346	04/08/2021	04/08/2021				\$300.00
				P0056347	04/08/2021	04/08/2021				\$101.36
		A00200498	Office Depot	P0056310	04/06/2021	04/06/2021				\$72.71
		A00200862	Taft College Bookstore	P0056315	04/07/2021	04/07/2021				\$506.05
		A00200146	Carolina Biological Supply C	P0056345	04/08/2021	04/08/2021				\$3,000.00
		A00200862	Taft College Bookstore	P0056298	04/06/2021	04/06/2021				\$48.26
				P0056302	04/06/2021	04/06/2021				\$360.14
		A00283088	Mitchell, David Thomas.	P0056291	04/05/2021	04/05/2021				\$119.88
04/14/2021		A00200161	CDW-G	P0056336	04/07/2021	04/07/2021				\$28,860.85
		A00200146	Carolina Biological Supply C	P0056359	04/13/2021	04/13/2021				\$3,458.95
		A00200862	Taft College Bookstore	P0056335	04/07/2021	04/07/2021				\$75.08
		A00257591	Parallax Inc.	P0056361	04/13/2021	04/13/2021				\$3,389.79
		A00232538	Ward's Natural Science	P0056372	04/13/2021	04/13/2021				\$2,566.75
		A00283088	Mitchell, David Thomas.	P0056373	04/13/2021	04/13/2021				\$19.29
		A00284648	Daniels, Debra	P0056370	04/13/2021	04/13/2021				\$1,916.48
		A00015850	Berry, Wendy Jade.	P0056383	04/14/2021	04/14/2021				\$200.00
		A00319600	Higher Education Data Sharin	P0056379	04/14/2021	04/14/2021				\$500.00
04/19/2021		A00321800	Tessellations	P0056395	04/19/2021	04/19/2021				\$413.43
		A00200498	Office Depot	P0056398	04/19/2021	04/19/2021				\$254.74
				P0056399	04/19/2021	04/19/2021				\$179.80
04/20/2021		A00200053	Apple Computer Inc.	P0056374	04/13/2021	04/13/2021				\$1,344.23
		A00249981	Zahourek Systems, Inc.	P0056406	04/20/2021	04/20/2021				\$212.67
		A00321750	MFI Medical Equipment, Inc.	P0056407	04/20/2021	04/20/2021				\$951.85
04/26/2021		A00200065	B & H Photo-Video, Inc.	P0056413	04/20/2021	04/20/2021				\$47.21
		A00200161	CDW-G	P0056412	04/20/2021	04/20/2021				\$174.93
04/27/2021		A00200498	Office Depot	P0056452	04/26/2021	04/26/2021				\$77.77
		A00227931	Hershkowitz, Eric Randall.	P0056440	04/26/2021	04/26/2021				\$25.00
04/28/2021		A00200065	B & H Photo-Video, Inc.	P0056442	04/26/2021	04/26/2021				\$420.41
		A00200862	Taft College Bookstore	P0056441	04/26/2021	04/26/2021				\$3,276.75
		A00323171	Videatives, Inc.	P0056472	04/28/2021	04/28/2021				\$450.00
							TOTAL USER			\$55,133.94
DHICKS	04/06/2021	A00200862	Taft College Bookstore	P0056295	04/06/2021	04/06/2021				\$45.13
		A00200161	CDW-G	P0056275	03/31/2021	03/31/2021				\$13,250.59

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	04/12/2021	A00200161	CDW-G	P0056327	04/07/2021	04/07/2021			\$198.16
				P0056330	04/07/2021	04/07/2021			\$82.34
		A00223048	AMS.NET	P0056324	04/07/2021	04/07/2021			\$1,036.77
		A00248932	Abtech	P0056326	04/07/2021	04/07/2021			\$2,096.84
	04/13/2021	A00200481	Sehi Computer Products	P0056280	04/01/2021	04/01/2021			\$11,028.32
	04/15/2021	A00303183	Southern Computer Warehouse,	P0056331	04/07/2021	04/07/2021			\$8,648.44
	04/19/2021	A00255644	U.S. Bank Equipment Finance	P0056362	04/13/2021	04/13/2021			\$348.07
		A00200161	CDW-G	P0056375	04/13/2021	04/13/2021			\$3,664.78
	04/20/2021	A00200161	CDW-G	P0056376	04/13/2021	04/13/2021			\$1,077.29
				P0056377	04/13/2021	04/13/2021			\$1,077.29
		A00264649	Convergint Technologies, LLC	P0056355	04/12/2021	04/12/2021			\$500.00
	04/21/2021	A00200161	CDW-G	P0056381	04/14/2021	04/14/2021			\$57.42
	04/27/2021	A00200161	CDW-G	P0056396	04/19/2021	04/19/2021			\$1,329.08
				P0056424	04/21/2021	04/21/2021			\$992.69
				P0056426	04/22/2021	04/22/2021			\$427.87
		A00200119	C.A. Reding Company, Inc.	P0056460	04/27/2021	04/27/2021			\$129.98
		A00200400	Stinson's	P0056458	04/27/2021	04/27/2021			\$469.73
	04/29/2021	A00200400	Stinson's	P0056479	04/29/2021	04/29/2021			\$375.98

						TOTAL USER			\$46,836.77
DRIOS	04/08/2021	A00200109	Brown & Reich Petroleum, Inc	P0056234	03/24/2021	03/24/2021			\$200.00
		A00200498	Office Depot	P0056235	03/24/2021	03/24/2021			\$500.00
	04/13/2021	A00300405	Markovits, Aaron	P0056341	04/08/2021	04/08/2021			\$99.00
	04/20/2021	A00200354	Wells, Susan J.	P0056371	04/13/2021	04/13/2021			\$1,525.00
		A00200990	Reich, Tristina R.	P0056390	04/15/2021	04/15/2021			\$14.95

						TOTAL USER			\$2,338.95
GDUNHAM	04/13/2021	A00200426	Taft College Cafeteria	P0056349	04/12/2021	04/12/2021			\$15.99

						TOTAL USER			\$15.99
HCASH	04/13/2021	A00200862	Taft College Bookstore	P0056351	04/12/2021	04/12/2021			\$514.57
		A00287184	Taibjee, Sukena Fidaali.	P0056350	04/12/2021	04/12/2021			\$19.82
	04/29/2021	A00279164	Instructure, Inc.	P0056414	04/20/2021	04/30/2021			\$4,377.96

						TOTAL USER			\$4,912.35
JEDMAISTON	04/01/2021	A00200655	Henry Schein, Inc.	P0056266	03/30/2021	03/30/2021			\$325.02
		A00233814	D3 Sports	P0056250	03/25/2021	03/25/2021			\$389.03
		A00230466	Classic Charter, Inc.	P0056249	03/25/2021	03/25/2021			\$1,389.00
	04/05/2021	A00230466	Classic Charter, Inc.	P0056279	04/01/2021	04/01/2021			\$23,500.00
	04/13/2021	A00321724	Barker, Fred	P0056323	04/07/2021	04/07/2021			\$2,410.00
		A00200119	C.A. Reding Company, Inc.	P0056303	04/06/2021	04/06/2021			\$122.64
	04/14/2021	A00281160	BSN Sports, LLC	P0056352	04/12/2021	04/12/2021			\$1,075.88

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		NUMBER	NAME	NUMBER	DATE				
	04/27/2021	A00233814	D3 Sports	P0056464	04/27/2021	04/27/2021			\$1,378.57
		A00293918	A&B Athletics	P0056463	04/27/2021	04/27/2021			\$3,214.68
		A00200498	Office Depot	P0056437	04/26/2021	04/26/2021			\$64.80
	04/28/2021	A00200655	Henry Schein, Inc.	P0056474	04/28/2021	04/28/2021			\$337.61

						TOTAL USER			\$34,207.23
JMADDING	04/06/2021	A00200308	Federal Express Corporation	P0056287	04/05/2021	04/05/2021			\$50.62
	04/07/2021	A00319544	FFP Fund V Lesseel, LLC	P0056286	04/05/2021	04/05/2021			\$19,714.69
	04/08/2021	A00313072	Colombo Construction Co., In	P0056300	04/06/2021	04/06/2021			\$52,779.95
	04/12/2021	A00200043	American Express	P0056329	04/07/2021	04/07/2021			\$7,654.86
		A00200052	AP Architects	P0056320	04/07/2021	04/07/2021			\$7,807.29
		A00241336	Benefit Trust Company as Tru	P0056319	04/07/2021	04/07/2021			\$641,650.00
	04/13/2021	A00200066	Bacsco	P0056358	04/12/2021	04/12/2021			\$5,082.94
		A00321763	Signs of Success, Inc.	P0056356	04/12/2021	04/12/2021			\$1,350.23
	04/14/2021	A00202677	FedEx Kinko's	P0056357	04/12/2021	04/12/2021			\$89.95
	04/19/2021	A00200308	Federal Express Corporation	P0056388	04/14/2021	04/14/2021			\$89.95
	04/26/2021	A00200508	P. G. & E.	P0056411	04/20/2021	04/20/2021			\$1,637.83
		A00200066	Bacsco	P0056358	04/12/2021	04/12/2021			\$8,264.19
		A00200423	Taft City School District	P0056408	04/20/2021	04/20/2021			\$2,383.97
	04/27/2021	A00270674	Public Agency Law Group	P0056461	04/27/2021	04/27/2021			\$1,198.50
	04/28/2021	A00200400	Stinson's	P0056465	04/27/2021	04/27/2021			\$1,067.51
		A00200487	Sierra School Equipment Co.	P0056409	04/20/2021	04/20/2021			\$340,835.14
				P0056410	04/20/2021	04/20/2021			\$106,945.42
				P0056422	04/21/2021	04/21/2021			\$142,613.55
				P0056436	04/26/2021	04/26/2021			\$76,039.18
		A00313072	Colombo Construction Co., In	P0056453	04/26/2021	04/26/2021			\$1,145,546.26

						TOTAL USER			\$2,557,719.09
JROTHGEB	04/06/2021	A00255137	EMSI	P0056278	04/01/2021	04/01/2021			\$15,000.00
	04/13/2021	A00200536	Praxair Distribution, Inc.	P0056317	04/07/2021	04/07/2021			\$123.93
		A00202041	Fresno Oxygen	P0056360	04/13/2021	04/13/2021			\$277.89
		A00200536	Praxair Distribution, Inc.	P0056162	03/10/2021	03/10/2021			\$80.45
	04/15/2021	A00321780	Scripps Media, Inc.	P0056380	04/14/2021	04/14/2021			\$9,800.00
		A00200064	B & B Surplus	P0056304	04/06/2021	04/06/2021			\$82.58
		A00200161	CDW-G	P0056240	03/24/2021	03/24/2021			\$969.19
		A00200536	Praxair Distribution, Inc.	P0056211	03/17/2021	03/17/2021			\$83.59
				P0056251	03/29/2021	03/29/2021			\$257.37
		A00200862	Taft College Bookstore	P0056387	04/14/2021	04/14/2021			\$117.92
		A00202041	Fresno Oxygen	P0056228	03/23/2021	03/23/2021			\$748.78
				P0056318	04/07/2021	04/07/2021			\$69.99
	04/21/2021	A00200536	Praxair Distribution, Inc.	P0056163	03/10/2021	03/10/2021			\$116.64
	04/27/2021	A00200064	B & B Surplus	P0056467	04/27/2021	04/27/2021			\$3.22

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		A00202041	Fresno Oxygen	P0056468	04/27/2021	04/27/2021				\$374.72
	04/28/2021	A00200536	Praxair Distribution, Inc.	P0056477	04/28/2021	04/28/2021				\$223.64
	04/29/2021	A00277845	Double D Cleaning Service	P0056478	04/28/2021	04/28/2021				\$865.00

							TOTAL USER			\$29,194.91
KEHELMS	04/29/2021	A00234628	MPS	P0055398	09/30/2020	09/30/2020				\$7,760.01

							TOTAL USER			\$7,760.01
KSTEARMAN	04/07/2021	A00200472	Scantron Corporation	P0056299	04/06/2021	04/06/2021				\$81.02
		A00200521	Pens Etc.	P0056221	03/23/2021	03/23/2021				\$150.00
	04/12/2021	A00200016	4Imprint	P0056328	04/07/2021	04/07/2021				\$1,219.42
		A00200521	Pens Etc.	P0056344	04/08/2021	04/08/2021				\$114.49
	04/14/2021	A00271523	Logical Operations, Inc.	P0056384	04/14/2021	04/14/2021				\$713.70
		A00321279	Phi Theta Kappa Honor Societ	P0056348	04/09/2021	04/09/2021				\$240.00
	04/20/2021	A00286901	WinCraft, Incorporated	P0056394	04/19/2021	04/19/2021				\$3,200.00
		A00292796	Safe 1 Credit Union	P0056402	04/19/2021	04/19/2021				\$16.25
		A00319001	BYU Store	P0056385	04/14/2021	04/14/2021				\$5,277.80
		A00320892	Barnes Welding	P0056386	04/14/2021	04/14/2021				\$71.65
	04/26/2021	A00219472	Arbor Crest Publishing	P0056433	04/23/2021	04/23/2021				\$1,797.50
		A00247606	Collegiate Pacific	P0056432	04/23/2021	04/23/2021				\$1,688.42
		A00323140	Blueprint Service Company	P0056434	04/23/2021	04/23/2021				\$2,255.25
	04/29/2021	A00200016	4Imprint	P0056328	04/07/2021	04/07/2021				\$6,419.42
		A00323177	HighScope Educational Resear	P0056439	04/26/2021	04/26/2021				\$995.00

							TOTAL USER			\$23,020.50
MBLANCO	04/07/2021	A00200190	Collegesource, Inc	P0056306	04/06/2021	04/06/2021				\$5,768.00
		A00200300	Eureka	P0056312	04/06/2021	04/06/2021				\$1,395.00
	04/12/2021	A00200235	Cutrona, Myisha J.	P0056332	04/07/2021	04/07/2021				\$5,575.00
	04/13/2021	A00200161	CDW-G	P0056314	04/06/2021	04/06/2021				\$15,090.15
	04/15/2021	A00320614	Bio-Key International Inc.	P0056389	04/14/2021	04/14/2021				\$5,000.00
	04/27/2021	A00286446	Balason, Severo	P0056421	04/21/2021	04/21/2021				\$700.00
		A00200076	Bandy, Ingrun K.	P0056469	04/27/2021	04/27/2021				\$593.96

							TOTAL USER			\$34,122.11
MSANCHEZ	04/01/2021	A00200498	Office Depot	P0056264	03/30/2021	06/30/2021				\$3,027.00
				P0056268	03/31/2021	06/30/2021				\$2,544.16
		A00200862	Taft College Bookstore	P0056239	03/24/2021	06/30/2021				\$4,300.00
				P0056262	03/30/2021	06/30/2021				\$4,024.99
	04/07/2021	A00200498	Office Depot	P0056307	04/06/2021	06/30/2021				\$2,535.34
	04/12/2021	A00200862	Taft College Bookstore	P0056325	04/07/2021	06/30/2021				\$13,000.00
	04/28/2021	A00241620	Sanchez, Morgan Elaine.	P0056476	04/28/2021	06/30/2021				\$49.76

Taft College Purchase Order Activity Report

1-April-2021 through 30-April-2021

FY 20-21

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
							TOTAL USER			\$29,481.25
MSILVEIRA	04/13/2021	A00203579	Alcorn Aire, Inc.	P0056365	04/13/2021	04/13/2021				\$12,369.14
		A00273104	Jaguar Wrought Iron Inc.	P0056366	04/13/2021	04/13/2021				\$18,232.50
	04/19/2021	A00244581	Independent Fire and Safety,	P0056391	04/15/2021	04/15/2021				\$134.60
	04/28/2021	A00201051	Central Sanitary Supply	P0056416	04/20/2021	04/20/2021				\$732.38
		A00200862	Taft College Bookstore	P0056417	04/20/2021	04/20/2021				\$1,448.64
		A00202379	San Joaquin Fence & Supply	P0056466	04/27/2021	04/27/2021				\$10,129.76
							TOTAL USER			\$43,047.02
MTOFTE	04/13/2021	A00200236	Demco	P0056334	04/07/2021	04/07/2021				\$809.96
	04/26/2021	A00200119	C.A. Reding Company, Inc.	P0056418	04/21/2021	04/21/2021				\$1,675.00
							TOTAL USER			\$2,484.96
MWHITE	04/01/2021	A00200282	True Value Home Center	P0056267	03/31/2021	03/31/2021				\$157.61
	04/05/2021	A00201051	Central Sanitary Supply	P0056273	03/31/2021	03/31/2021				\$3,646.07
		A00309285	The Home Depot Pro	P0056272	03/31/2021	03/31/2021				\$10,135.06
		A00321194	C & P Sanitary Supply, INC	P0056281	04/01/2021	04/01/2021				\$22,090.28
		A00203579	Alcorn Aire, Inc.	P0056270	03/31/2021	03/31/2021				\$118,897.00
		A00200352	Waxie Sanitary Supply	P0056277	04/01/2021	04/01/2021				\$55,340.22
		A00200282	True Value Home Center	P0056271	03/31/2021	03/31/2021				\$159.96
	04/07/2021	A00200715	Kern Electric Distributors	P0056282	04/05/2021	04/05/2021				\$131.92
	04/12/2021	A00200629	Grainger	P0056296	04/06/2021	04/06/2021				\$24,943.09
	04/26/2021	A00200282	True Value Home Center	P0056420	04/21/2021	04/21/2021				\$16.61
		A00228756	Country Auto & Truck Taft	P0056419	04/21/2021	04/21/2021				\$11.25
		A00200498	Office Depot	P0056425	04/21/2021	04/21/2021				\$60.36
		A00200715	Kern Electric Distributors	P0056428	04/22/2021	04/22/2021				\$297.50
	04/27/2021	A00200352	Waxie Sanitary Supply	P0056450	04/26/2021	04/26/2021				\$3,966.70
		A00201122	Home Depot Credit Services	P0056455	04/27/2021	04/27/2021				\$4,035.00
		A00203460	Ernest Packaging Solutions	P0056451	04/26/2021	04/26/2021				\$24,502.80
		A00283199	Fork Lift Specialties, Inc.	P0056470	04/27/2021	04/27/2021				\$2,610.50
		A00308504	Wright Express FSC	P0056454	04/27/2021	04/27/2021				\$710.64
		A00201051	Central Sanitary Supply	P0056427	04/22/2021	04/22/2021				\$6,488.14
		A00283199	Fork Lift Specialties, Inc.	P0056430	04/22/2021	04/22/2021				\$285.36
		A00200282	True Value Home Center	P0056435	04/26/2021	04/26/2021				\$20.72
	04/28/2021	A00200282	True Value Home Center	P0056423	04/21/2021	04/21/2021				\$89.55
		A00201051	Central Sanitary Supply	P0056447	04/26/2021	04/26/2021				\$13,449.50
		A00202335	Fastenal Industrial & Constr	P0056446	04/26/2021	04/26/2021				\$727.20
		A00309285	The Home Depot Pro	P0056448	04/26/2021	04/26/2021				\$185.00
		A00321194	C & P Sanitary Supply, INC	P0056449	04/26/2021	04/26/2021				\$22,915.00
							TOTAL USER			\$315,873.04
NFIGUEROA	04/12/2021	A00201081	Westside Waste Management Co	P0056305	04/06/2021	04/06/2021				\$97.53

Taft College Purchase Order Activity Report

1-April-2021 through 30-April-2021

FY 20-21

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
	04/20/2021	A00286310	Svihula, Calendi Tenee.	P0056284	04/05/2021	04/05/2021			\$184.00
		A00292432	Kisselburg, Tracy Dolores.	P0056400	04/19/2021	04/19/2021			\$1,110.00
	04/27/2021	A00206093	Triplet, Sandra Lee.	P0056459	04/27/2021	04/27/2021			\$808.63
		A00290769	Soto, Manuel	P0056444	04/26/2021	04/26/2021			\$407.00
	04/28/2021	A00202654	Pacific West Sound, Inc.	P0056473	04/28/2021	04/28/2021			\$1,900.00
		A00286380	Gary, Leeanna Gwenyth.	P0056471	04/28/2021	04/28/2021			\$50.00

						TOTAL USER			\$4,557.16
SCRISS	04/08/2021	A00220284	The University of Texas at A	P0056285	04/05/2021	04/05/2021			\$6,600.00
	04/13/2021	A00314179	Lithographix, Inc.	P0056367	04/13/2021	04/13/2021			\$25,586.07
	04/14/2021	A00321772	Sinclair Broadcast Group, In	P0056368	04/13/2021	04/13/2021			\$18,000.00
	04/28/2021	A00200428	Taft District Chamber of Com	P0056415	04/20/2021	04/20/2021			\$60.00

						TOTAL USER			\$50,246.07
TROMANDIA	04/11/2021	A00289279	ACTLA	P0056342	04/08/2021	04/15/2021			\$500.00
	04/20/2021	A00200161	CDW-G	P0056369	04/13/2021	04/13/2021			\$20,069.39

						TOTAL USER			\$20,569.39
TROWDEN	04/08/2021	A00317424	Quadient Finance USA, Inc.	P0056158	03/09/2021	03/09/2021			\$4,000.00
	04/13/2021	A00320403	Arcpoint Labs of Bakersfield	P0056353	04/12/2021	04/12/2021			\$275.00
	04/20/2021	A00312575	CUPA-HR	P0056321	04/07/2021	04/07/2021			\$1,265.00
	04/27/2021	A00200028	ACHRO/EEO Treasurer	P0056462	04/27/2021	04/27/2021			\$550.00
		A00200182	City of Taft Police Departme	P0056397	04/19/2021	04/19/2021			\$29.00

						TOTAL USER			\$6,119.00
WBELCHER	04/12/2021	A00220442	Serban Sound & Communication	P0056205	1 03/17/2021	03/17/2021			\$420,436.56
	04/26/2021	A00200066	Bacsko	P0056358	1 04/12/2021	04/12/2021			\$3,181.25
	04/29/2021	A00200016	4Imprint	P0056328	1 04/07/2021	04/07/2021			\$5,200.00
		A00234628	MPS	P0055398	3 09/30/2020	09/30/2020			\$1,360.01

						TOTAL USER			\$.00

**West Kern Community College District
Board of Trustees Meeting
May 12, 2021**

**Agenda Item 13.
A. Academic Employment**

1. Extra Duty Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Ferguson, Bruce	Extra Duty: K12 Strong Workforce Medical Terminology Faculty Consultant	--	\$74.62*	5/13/2021 - 12/31/2021
b.	Vallejo, Benigno	Extra Duty: K12 Strong Workforce Medical Terminology Faculty Consultant	--	\$74.62*	5/13/2021 - 12/31/2021
c.	Medoza, Tina	SLO Coordinator	--	\$74.62	8/16/2021 - 5/19/2023

*Not to exceed 10 hours/month total

West Kern Community College District
Board of Trustees Meeting
May 12, 2021

Agenda Item 13.
B. Classified Employment

1. Classified

Item	Name	Assignment	Range/ Step	FTE	Hourly Rate	Effective Date
a.	Milner, Travis	Driver	10F	A/N	\$21.17	4/14/2021

C. Resignations/Retirements

Item	Name	Position	Range/ Step	FTE	Stipend/ Salary	Effective Date
a.	Martinez, Windy	Dean of Student Success	--	--	--	4/29/2021

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2020-2021
 FOR THE MONTH ENDING APRIL 30, 2021**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	21,216,280	21,216,280	17,636,279	0	3,580,001
8800	Local Revenues	8,117,179	8,117,225	8,654,776	0	-537,551
Summary		29,333,459	29,333,505	26,291,056	0	3,042,449

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2020-2021
 For the Month Ending April 30, 2021**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	9,534,565	9,583,694	7,570,112	0	2,013,582
2000	Classified & Other Nonacademic Sala	5,458,862	5,466,179	4,285,491	0	1,180,687
3000	Employee Benefits	8,485,784	8,500,980	5,741,324	72,665	2,686,990
4000	Supplies and Materials	505,745	477,423	184,280	51,087	242,056
5000	Other Operating Expenses & Services	4,410,186	4,394,531	2,295,821	1,255,239	843,471
5899	Contingency Reserve	379,491	328,708	0	0	328,708
6000	Capital Outlay	165,493	184,147	49,685	48,793	85,669
7000	Other Outgo	101,000	105,465	67,629	19,020	18,816
7200	Transfers	292,332	292,378	256,528	0	35,850
		29,333,459	29,333,505	20,450,870	1,446,805	7,435,830

**Disbursement Register of Expenditures Greater than \$10,000
For the Month of March 2021**

Check Number	Check Date	Vendor Name	Description	Net Amount
78051757	04/05/2021	MBS Textbook Exchange, Inc.	MBS - Student Center - Bookstore POS	15,439.71
78051765	04/05/2021	Sysco Food Service of Ventura	Food	14,085.22
78051772	04/05/2021	West Kern Adult Education Network JPA	2020-21 AEBG Pass-through to WKEAN	69,387.00
78051795	04/07/2021	EMSI	EMSI:Subscription 21/22	15,000.00
78051797	04/07/2021	FFP Fund V Lessee1, LLC	ForeFront Power - March 2021 Power	19,714.69
78051821	04/07/2021	Taft College Bookstore	EOPS Spring 21 Bookservice	12,549.95
78051825	04/07/2021	TC State Financial Aid Clearing Account	Early Action Emergency Fin Aid for Bank Mobile Wir	336,176.00
78051833	04/07/2021	Waxie Sanitary Supply	COVID-19 Custodial Supplies	42,756.15
78051844	04/19/2021	Benefit Trust Company as Trustee for: WI	Benefit Trust Company-GASB 74/75 OPEB Contribution	641,650.00
78051849	04/19/2021	Colombo Construction Co., Inc.	Colombo - Student Center - Pay App 13A	52,779.95
78051851	04/19/2021	Ellucian Company L.P.	Early Term Fee Advancement + Maintenance 12/31/18	17,527.00
78051858	04/19/2021	John Karwoski	John Karwoski - student center open po	10,920.00
78051859	04/19/2021	Lithographix, Inc.	Spring Brochure Mailer	25,586.07
78051882	04/19/2021	Taft College Bookstore	Math and Spanish codes for EOPS Students with tax	12,293.82
78051889	04/19/2021	Taft College Foundation	Lost Revenue - Cancelled Event Spr 2020 Golf Tour.	30,081.50
78051889	04/19/2021	Taft College Foundation	Lost Revenue - Cancelled Event Spr 2021 Golf Tour.	30,081.50
78051892	04/19/2021	The Home Depot Pro	Custodial Supplies - Backpack Sprayer	10,135.06
78051901	04/19/2021	ZeroNox	Electrical Vehicle Purchase - 20/21	11,824.38
78051902	04/21/2021	AARP Health Care Options	2020-21 Retiree Health Sup Insurance	18,864.40
78051904	04/21/2021	AMS.NET	Student Ctr/Networking/ Wireless Quote Q-00050155	10,781.91
78051904	04/21/2021	AMS.NET	Student Ctr/Networking/ Wireless Quote Q-00050155	27,052.33
78051912	04/21/2021	CDW-G	Lenovo Thinkbook - WESTEC students	28,860.84
78051912	04/21/2021	CDW-G	Microsoft Surface Pro 7 (Facilities & Planning)	12,845.35
78051937	04/21/2021	Sinclair Broadcast Group, Inc.	Advertising CTE	18,000.00
78051947	04/21/2021	United Healthcare Insurance Company	2020-21 Retiree Health RX Sup Insurance	21,741.02
78051951	04/21/2021	Westec	WESTEC - 2020-21 Contract FTES	17,928.75
78051951	04/21/2021	Westec	WESTEC - 2020-21 Contract FTES	17,928.75
				1,541,991.35

ASO 2020/21
Balance Sheet
As of April 30, 2021

April 30, 2021

ASSETS

Current Assets

Checking/Savings

ASO Safe 1	222,880.61
ASO Safe 1 - Savings	143.78

Total Checking/Savings	223,024.39
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Total Current Assets	223,024.39
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TOTAL ASSETS	223,024.39
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LIABILITIES & EQUITY

Equity

Restricted Funds

Anime and Above	1,692.00
Art Club	834.00
ASO Athletics	44,277.74
ASO General - Interest	78.61
ASO General - Bank Charges	-20.00
ASO General - Operating	102,562.17
ASSE	385.43
Baseball Club	5,487.84
Best Buddies	4,158.92
Cougar Echo	773.50

D.H. GENERAL

D.H. CLASS OF 2021	2,392.38
D.H. CLASS OF 2020	0.00
D.H. GENERAL - Other	3,315.11

Total D.H. GENERAL	5,707.49
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ECE	3,518.99
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Golf Club - Mens	1,365.00
Golf Club - Womens	1,121.25
Intersivity Club	1,703.37
Literary Club	1,831.53
NSLS Club	3,905.15
On Our Own	877.47
Performing Arts	3,402.62
Phi Theta Kappa	700.00
Roleplaying Game Club	745.42
Soccer Club - Mens	3,063.01
Soccer Club - Womens	3,035.40
Social Science/ Research	3,239.31
Softball Fund	4,974.54

ASO 2020/21
Balance Sheet
As of April 30, 2021

Spectrum	1,482.45
STEM	3,972.40
TC Cares	609.00
TIL Reunion	1,461.73
Uniform Replacement	10,407.45
Veterans Club	1,639.91
Women's Athletic Club	3,163.75
Women's Basketball Club	866.94
Total Restricted Funds	<u>223,024.39</u>
Total Equity	<u>223,024.39</u>
TOTAL LIABILITIES & EQUITY	<u><u>223,024.39</u></u>

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 07, 2021 02:22:27PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 544896

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$6,761.67**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$6,761.67	\$6,761.67

TOTAL DEPOSIT: **\$6,761.67**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$6,761.67 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210120

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/07/2021 To 04/07/2021
Transaction Number from: 210120 To 210120
Date entered from: 00/00/0000 To 99/99/9999

J44948 DC0100 L.00.01 04/07/21 PAC

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210120	04/07/2021	04/07/2021	WKCCD DEPOSIT		
1.	78	BOOKSTORE		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	6,761.67
				TOTAL AMOUNT	6,761.67
				DISTRICT TOTAL	6,761.67
				GRAND TOTAL	6,761.67

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
Apr 07, 2021 02:23:40PM
 PROCESS DATE
NOT PROCESSED AT
THIS TIME
 DEPT NO. 0886
 EROD NO. 544897

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$3,077.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$3,077.00	\$3,077.00

TOTAL DEPOSIT: **\$3,077.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$3,077.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210121

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/07/2021 To 04/07/2021
Transaction Number from: 210121 To 210121
Date entered from: 00/00/0000 To 99/99/9999

J44949 DC0100 L.00.01 04/07/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210121	04/07/2021	04/07/2021	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	3,077.00
				TOTAL AMOUNT	3,077.00
				DISTRICT TOTAL	3,077.00
				GRAND TOTAL	3,077.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
Apr 07, 2021 02:26:13PM
 PROCESS DATE
NOT PROCESSED AT
THIS TIME
 EROD NO.
544898

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$629,438.10

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
DORM REVENUE	75960	0886	5490	\$265.00	\$265.00
GENERAL FUND	84096	0886	5490	\$43,792.84	\$43,792.84
RESTRICTED FUND	84097	0886	5490	\$349,070.61	\$349,070.61
CHILD DEVELOPMENT	84496	0886	5490	\$236,153.15	\$236,153.15
CAFETERIA	84699	0886	5490	\$156.50	\$156.50

TOTAL DEPOSIT: \$629,438.10

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$629,438.10 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210122

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 04/07/2021 To 04/07/2021
 Transaction Number from: 210122 To 210122
 Date entered from: 00/00/0000 To 99/99/9999

J44950 DC0100 L.00.01 04/07/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210122	04/07/2021	04/07/2021	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	825.78
2.	78	REIMBURSEMENT		11999-000-7412-00000	10.00
3.	78	REIMBURSEMENT		11000-224-2190-60200	1,219.11
4.	78	OPEB		11000-412-5990-73900	40,500.00
5.	78	TRANSCRIPT FEES		11000-000-8879-00000	1,237.95
6.	78	DHS ADMIN		12602-309-8839-64992	3,046.02
7.	78	FEDERAL WORK STUDY		12401-353-8153-64600	6,864.54
8.	78	FWS ADMIN ALLOWANCE		12401-353-8151-64600	342.46
9.	78	TPSID		12433-314-8199-00000	15,399.30
10.	78	FACILITIES RENTAL		12652-205-8892-12042	9,000.00
11.	78	CARES ACT - MSI		12730-421-8199-00000	49,670.90
12.	78	HEERF I - INSTITUTIONAL		12725-421-8199-00000	119,356.39
13.	78	HEERF II - INSTITUTIONAL		12720-421-8199-00000	145,391.00
14.	78	CAFETERIA SALES		32000-422-8841-69400	156.50
15.	78	HOUSING PAYMENTS		35000-000-8851-00000	265.00
16.	78	CC CHILD CARE FOOD		33429-310-8621-69250	8,408.15
17.	78	CC GENERAL		33428-310-8621-69200	106,944.00
18.	78	CC STATE PRESCHOOL		33528-310-8621-69200	95,315.00
19.	78	CC EARLY HEAD START		33000-310-8890-69200	12,600.00
20.	78	CC MIGRANT ED GRANT		33588-310-8621-69200	12,886.00
				TOTAL AMOUNT	629,438.10
				DISTRICT TOTAL	629,438.10
				GRAND TOTAL	629,438.10

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 14, 2021 11:12:48AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 545466

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$25,106.99

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
DORM REVENUE	75960	0886	5490	\$2,732.50	\$2,732.50
CREDIT CARD STUDENT RECEIPTS	84096	0886	5490	\$22,374.49	\$22,374.49

TOTAL DEPOSIT: \$25,106.99

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$25,106.99 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210123

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED _____
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED _____
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/14/2021 To 04/14/2021
Transaction Number from: 210123 To 210123
Date entered from: 00/00/0000 To 99/99/9999

J48430 DC0100 L.00.01 04/14/21 PA

				APPROVED AND UNAPPROVED TRANSACTIONS		
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-		AMOUNT
LN.	DI	DETAIL	DESCR			
210123	04/14/2021	04/14/2021	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED		
1.	78	CREDIT CARD	STUDENT RECEIPTS	11000-000-9161-00000		22,374.49
2.	78	HOUSING	PAYMENTS	35000-000-8851-00000		2,732.50
TOTAL AMOUNT						25,106.99
DISTRICT TOTAL						25,106.99
GRAND TOTAL						25,106.99

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
Apr 14, 2021 10:53:14AM
 PROCESS DATE
NOT PROCESSED AT
THIS TIME
 DEPT NO. 0886
 EROD NO.
545460

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$554.87

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$554.87	\$554.87

TOTAL DEPOSIT: \$554.87

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$554.87 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #210124

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/14/2021 To 04/14/2021
Transaction Number from: 210124 To 210124
Date entered from: 00/00/0000 To 99/99/9999

J48431 DC0100 L.00.01 04/14/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210124	04/14/2021	04/14/2021	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	554.87
				TOTAL AMOUNT	554.87
				DISTRICT TOTAL	554.87
				GRAND TOTAL	554.87

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 14, 2021 10:54:21AM

PROCESS DATE
 NOT PROCESSED AT
 THIS TIME

DEPT NO.
 0886

EROD NO.
 545461

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$255.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$255.00	\$255.00

TOTAL DEPOSIT: **\$255.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$255.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210125

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/14/2021 To 04/14/2021
Transaction Number from: 210125 To 210125
Date entered from: 00/00/0000 To 99/99/9999

J48432 DC0100 L.00.01 04/14/21 PAG:

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210125	04/14/2021	04/14/2021	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	255.00
				TOTAL AMOUNT	255.00
				DISTRICT TOTAL	255.00
				GRAND TOTAL	255.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 14, 2021 10:56:33AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 545463

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$185,788.84

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$232.80	\$232.80
RESTRICTED FUND	84097	0886	5490	\$17,796.15	\$17,796.15
CHILD DEVELOPMENT	84496	0886	5490	\$523.38	\$523.38
BOOKSTORE	84698	0886	5490	\$166,607.51	\$166,607.51
CAFETERIA	84699	0886	5490	\$629.00	\$629.00

TOTAL DEPOSIT: \$185,788.84

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$185,788.84 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210126

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 04/14/2021 To 04/14/2021
 Transaction Number from: 210126 To 210126
 Date entered from: 00/00/0000 To 99/99/9999

J48433 DC0100 L.00.01 04/14/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210126	04/14/2021	04/14/2021	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	232.80
2.	78	MAA		12375-310-8171-00000	3,559.23
3.	78	MAA		12375-314-8171-00000	3,559.23
4.	78	MAA		12375-205-8171-00000	3,559.23
5.	78	MAA		12375-301-8171-00000	3,559.23
6.	78	MAA		12375-401-8171-00000	1,779.62
7.	78	MAA		12375-110-8171-00000	1,779.61
8.	78	CAFETERIA SALES		32000-422-8841-69400	629.00
9.	78	REIMBURSEMENT		33528-310-2190-69200	261.69
10.	78	BOOKSTORE CREDIT CARD SALES		31000-423-8841-69100	166,607.51
11.	78	REIMBURSEMENT		33588-310-2190-69200	261.69
				TOTAL AMOUNT	185,788.84
				DISTRICT TOTAL	185,788.84
				GRAND TOTAL	185,788.84

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 19, 2021 10:34:54AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO.
 545804

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,000,000.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOND FUND 42	80785	0886	5490	\$1,000,000.00	\$1,000,000.00

TOTAL DEPOSIT: \$1,000,000.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$1,000,000.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #210127

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 04/19/2021 To 04/19/2021
 Transaction Number from: 210127 To 210127
 Date entered from: 00/00/0000 To 99/99/9999

J50502 DC0100 L.00.01 04/19/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210127	04/19/2021	04/19/2021	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	1,000,000.00
1.	78	BOND FUND 42		42000-000-8981-00000	1,000,000.00
				TOTAL AMOUNT	1,000,000.00
				DISTRICT TOTAL	1,000,000.00
				GRAND TOTAL	1,000,000.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Apr 21, 2021 12:53:58PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
DEPT NO. 0886
EROD NO.
546059

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$113.17

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$113.17	\$113.17

TOTAL DEPOSIT: \$113.17

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$113.17 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #210128

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J52133 DC0100 L.00.01 04/21/21 PAC

Date last used from: 04/21/2021 To 04/21/2021
Transaction Number from: 210128 To 210128
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
210128	04/21/2021	04/21/2021	WKCCD DEPOSIT		
	1.	78	BOOKSTORE SALES	31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	113.17
				TOTAL AMOUNT	113.17
				DISTRICT TOTAL	113.17
				GRAND TOTAL	113.17

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
Apr 21, 2021 12:51:22PM
 PROCESS DATE
NOT PROCESSED AT
THIS TIME
 EROD NO.
546058

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,395,222.51

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$4,518.80	\$4,518.80
RESTRICTED FUND	84097	0886	5490	\$1,300,193.29	\$1,300,193.29
CHILD DEVELOPMENT	84496	0886	5490	\$523.38	\$523.38
TIL	84697	0886	5490	\$89,586.43	\$89,586.43
CAFETERIA	84699	0886	5490	\$400.61	\$400.61

TOTAL DEPOSIT: \$1,395,222.51

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,395,222.51 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210129

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/21/2021 To 04/21/2021
Transaction Number from: 210129 To 210129
Date entered from: 00/00/0000 To 99/99/9999

J52134 DC0100 L.00.01 04/21/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
210129	04/21/2021	04/21/2021	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	INSURANCE REIMBURSEMENTS	11000-412-8876-67300		323.80
2.	78	REIMBURSEMENT	11000-000-8892-00000		500.00
3.	78	RESTROOM DISPENSERS	11000-000-8876-00000		6.00
4.	78	RETAINED FINANCIAL AIDE	11000-000-9526-00000		3,689.00
5.	78	CRRSA II INST.	12721-421-8199-00000		1,112,807.19
6.	78	CARES-MSI	12721-421-8199-00000		187,386.10
7.	78	CAFETERIA SALES	32000-422-8841-69400		400.61
8.	78	REIMBURSEMENT	33528-310-2190-69200		523.38
9.	78	TIL REGIONAL CENTERS	39000-314-8699-64991		87,468.43
10.	78	TIL BUILDING	39000-314-8821-64991		2,118.00
				TOTAL AMOUNT	1,395,222.51
				DISTRICT TOTAL	1,395,222.51
				GRAND TOTAL	1,395,222.51

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Apr 28, 2021 11:42:15AM

PROCESS DATE
NOT PROCESSED AT
THIS TIME

DEPT NO.
0886

EROD NO.
546574

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$17,808.57**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$17,808.57	\$17,808.57

TOTAL DEPOSIT: **\$17,808.57**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$17,808.57 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #210130

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/28/2021 To 04/28/2021
Transaction Number from: 210130 To 210130
Date entered from: 00/00/0000 To 99/99/9999

J54982 DC0100 L.00.01 04/28/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210130	04/28/2021	04/28/2021	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	17,808.57
				TOTAL AMOUNT	17,808.57
				DISTRICT TOTAL	17,808.57
				GRAND TOTAL	17,808.57

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Apr 28, 2021 11:44:49AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
546575

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$3,214.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$3,214.00	\$3,214.00

TOTAL DEPOSIT: \$3,214.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$3,214.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #210131

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/28/2021 To 04/28/2021
Transaction Number from: 210131 To 210131
Date entered from: 00/00/0000 To 99/99/9999

J54983 DC0100 L.00.01 04/28/21 PA

				APPROVED AND UNAPPROVED TRANSACTIONS		
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-		AMOUNT
LN.	DI	DETAIL	DESCR			
210131	04/28/2021	04/28/2021	STUDENT RECEIPTS		ENTERED BY: MDJB UNAPPROVED	
1.	78	STUDENT RECEIPTS		11000-000-9161-00000		3,214.00
					TOTAL AMOUNT	3,214.00
					DISTRICT TOTAL	3,214.00
					GRAND TOTAL	3,214.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 28, 2021 11:50:00AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO.
 546576

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$56,607.88

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,685.20	\$1,685.20
RESTRICTED FUND	84097	0886	5490	\$54,374.53	\$54,374.53
CHILD DEVELOPMENT	84496	0886	5490	\$15.00	\$15.00
CAFETERIA	84699	0886	5490	\$533.15	\$533.15

TOTAL DEPOSIT: \$56,607.88

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$56,607.88 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210132

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

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078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J54984 DC0100 L.00.01 04/28/21 PAG

Date last used from: 04/28/2021 To 04/28/2021
 Transaction Number from: 210132 To 210132
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210132	04/28/2021	04/28/2021	WKCCD DEPOSIT		
					ENTERED BY: MDJB UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	85.20
2.	78	RETAINED FINANCIAL AIDE		11000-000-9526-00000	1,600.00
3.	78	DHS ADMIN		12602-309-8839-64992	3,236.77
4.	78	FEDERAL WORK STUDY (FWP)		12401-353-8153-64600	7,354.98
5.	78	FWS ADMIN ALLOWANCE		12401-353-8151-64600	367.02
6.	78	OEI PATHWAYS GRANT		12904-223-8699-66005	30,921.74
7.	78	FOUNDATION SALARY		12000-114-8892-70999	9,261.12
8.	78	REIMBURSEMENT		12492-223-8821-61300	3,142.95
9.	78	REIMBURSEMENT		12658-226-8821-00000	89.95
10.	78	CAFETERIA SALES		32000-422-8841-69400	533.15
11.	78	CC GENERAL		33428-310-8621-69200	15.00
TOTAL AMOUNT					56,607.88
DISTRICT TOTAL					56,607.88
GRAND TOTAL					56,607.88

WEST KERN COMMUNITY COLLEGE DISTRICT

Travel Period: 4/1/21 - 4/30/21

Employee	Event/Purpose	Location	Travel Start Date	Travel End Date	Estimated Cost
Abbott, Amar	ASCCC Spring Plenary	Virtual	4/15/2021	4/17/2021	\$ 350.00
Reginald, Clemons	ASCCC Spring Plenary	Virtual	4/15/2021	4/17/2021	\$ 350.00
Dyer, Geoffrey	ASCCC Spring Plenary	Virtual	4/15/2021	4/17/2021	\$ 350.00
Eveland, Sharyn	ASCCC Spring Plenary	Virtual	4/15/2021	4/17/2021	\$ 350.00
Eveland, Sharyn	Peer Resource Team 3rd Visit	Virtual	4/20/2021	4/20/2021	\$ -
Gonzalez, Lourdes	CCCCO EOPS/CARE/Next Up Conference	Virtual	4/14/2021	4/14/2021	\$ 100.00
Gonzalez, Lourdes	CCCC CalWORKS Association 2021 Training Institute	Virtual	4/20/2021	4/22/2021	\$ 300.00
Jacobi, Victoria	ASCCC Spring Plenary	Virtual	4/15/2021	4/17/2021	\$ 275.00
Minor, Leslie	Spring 2021 CCC CIO Virtual Conference	Virtual	4/7/2021	4/9/2021	\$ 250.00
Sundgren, Lori	ACTLA	Virtual	4/21/2021	4/23/2021	\$ 100.00
Wise, Orion	ACTLA	Virtual	4/21/2021	4/23/2021	\$ 100.00
Cuate, Bertha	ACTLA	Virtual	4/21/2021	4/23/2021	\$ 100.00
Ginther, Renae	ACTLA	Virtual	4/21/2021	4/23/2021	\$ 100.00
Hill, Zhang Wie	ACTLA	Virtual	4/21/2021	4/23/2021	\$ 100.00
Milleson, Alyxis	ACTLA	Virtual	4/21/2021	4/23/2021	\$ -
Hansen, Heather	ACTLA	Virtual	4/21/2021	4/23/2021	\$ -

Date: April 27, 2021
Submitted by: Amanda Bauer, Executive Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Information Item

Board Meeting Date: May 12, 2021

Title of Board Item:

Report of Investments as of the quarter ended March 31, 2021 held at: U.S. Bank Global Corporate Trust Services.

Background:

These investments are not included in the District's Investment Portfolio, which is managed by Morgan Stanley. Attached is a summary of the investments held at U.S. Bank Global Corporate Trust Services. This represents a summary of activity for the quarter ended March 31, 2021. Investments were held at this institution as part of the Districts General Obligation Bonds and/or Certificate of Participation (COP) Notes Programs. This provided an investment vehicle for WKCCD to be used in conjunction with its construction programs and building on campus. This information is being submitted for informational purposes only.

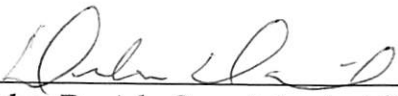
Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

The U.S. Bank Global Corporate Trust Services accounts had a beginning balance of \$3,475,834.23 at July 1, 2020, and an ending balance of \$3,690,727.42 for its Certificates of Participation accounts as of March 31, 2021. This balance represents the 2015 COP and 2020 COP reserve portions that are designated for the District's debt obligation repayment.

Approved: _____


Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
INVESTMENT SUMMARY: Other Investments**

U.S. Bank Global Corporate Trust Services

July 1, 2020 through March 31, 2021

Investment Account	Type of Activity	Portfolio as of July 1, 2020	Deposits/ Int / Dividends Transfers In:	Withdrawals/ Fees Transfers Out:	Balance as of 9/30/20
West Kern CCD 2015 Refunding COP Lease Payment Fund	Treasury Portfolio	200.26	1,888,299.76	(1,495,050.01)	393,450.01
West Kern CCD 2015 Refunding COP Reserve Fund	Investment Agreement, Balance / Assured Guaranty Municipal Corp.	1,896,602.64	-	-	1,896,602.64
West Kern CCD 2020 COP Lease Payment Fund	Treasury Portfolio	934,200.40	7,631.70	(185,990.63)	755,841.47
West Kern CCD 2020 COP Reserve Fund	Investment Agreement, Balance / Assured Guaranty Municipal Corp.	633,006.26	-	-	633,006.26
West Kern CCD 2020 COP Project Fund	Treasury Portfolio	1,271.29	0.25	-	1,271.54
West Kern CCD 2020 COP Cost of Issuance Fund	Treasury Portfolio	10,553.38	2.12	-	10,555.50
Grand Total		3,475,834.23	1,895,933.83	(1,681,040.64)	3,690,727.42

GRAND TOTAL OF INVESTMENTS HELD @ INVESTMENT COMPANIES

3,690,727.42