

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

SPECIAL MEETING

March 13, 2021

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 8:31 a.m. by President Dawn Cole. Secretary Emmanuel Campos and trustees Michael Long, Dr. Kathy Orrin and Billy White were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance. In order to comply with social distancing rules due to COVID-19, the meeting was held via Zoom to allow for public participation.

CLOSED SESSION

No closed session was held.

PLEDGE OF ALLEGIANCE

President Cole led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

DISCUSSION - District Planning

Dr. Daniels introduced Jeff Small of Capitol Public Finance Group, LLC. Mr. Small reviewed the District's 2015 series of Certificates of Participation (2015 COP). He reviewed the current figures of the 2015 COP and the repayment plan options available to the District.

Dr. Daniels and Brock McMurray, Executive Vice President of Administrative Services, discussed the need for land acquisition for the campus facilities to continue to expand student services and programs. Discussion was held to inquire on current market availability for expansion. Options for expansion are limited due to neighboring school districts but it was noted that the District will need to acquire land in the future if it intends to continue with the approved facility and educational master plans.

Dr. Daniels and Mr. McMurray also reviewed the data on the cafeteria budget and funding. The cafeteria, currently limited by facilities for much revision, is working to battle rising costs of supplies and staffing while maintaining affordable meal plans for students and to reduce deficit spending. Board discussion centered on dorm student priority while continuing to investigate cost savings continuously until the budget is balanced with revenue. As expected, the cafeteria staff will have service adaptations to work more efficiently when the cafeteria is functioning from the new Student Center.

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

Dr. Orrin noted that she received information in connection with the Transition to Independent Living program's efforts to meet needs of students during the COVID pandemic. She thanked TIL staff for finding a way to serve students in a way that also enabled the program to grow in services offered in the future due to the employees' embracing of the difficult transition to online.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, April 14, 2021.

ADJOURNMENT

At 11:10 a.m., on a motion by Secretary Campos, seconded by Trustee White and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Emmanuel Campos, Secretary