

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

June 13, 2018

Cougar Room

(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES - Regular Meeting Held May 9, 2018
9. NEW BUSINESS:
 - A. Request for Approval - 2018-19 West Kern Community College District Tentative Annual Budget (Presentation)
 - B. Request for Approval - Change Order #4 - Student Center Project
 - C. Information Item - Presentation of the Taft College Faculty Association CTA/NEA Reopener for FY 2018/19
 - D. Information Item - Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2018/19
 - E. Information Item - Presentation of the WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2018/19
 - F. Information Item - Presentation of the WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2018/19

- G. Information Item – First Presentation Tentative Agreement between Taft College Faculty Association (“TCFA/CTA/NEA”) and West Kern Community College District (“District”) – Work Experience Classes Compensation
- H. Information Item – First Presentation Tentative Agreement between Taft College Faculty Association (“TCFA/CTA/NEA”) and West Kern Community College District (“District”) – Insurance Benefits
- I. Information Item – 1st Reading – Board Policy #3410 - Nondiscrimination

10. CONSENT AGENDA (Items A - AA)

- A. Request for Approval – New English Course
English Division
ENGL 1650 Introduction to Literature
- B. Request for Approval – New Associate Degree for Transfer
Applied Technology Division
Economics: Associate in Arts for Transfer
- C. Request for Approval – New Occupational Safety & Health Certificates
Applied Technology Division
Occupational Safety and Health: Basic Employee Safety in General Industry (Local Certificate)

Occupational Safety and Health: Certificate of Achievement
- D. Request for Approval – Course Revisions
Applied Technologies Division
 - IES 1116 Hazardous Waste Operations and Emergency Response (HAZWOPER) Training
 - IES 1552 Respiratory Protection for Hazardous Materials Handling and Permit Required Confined Spaces
 - IES 2058 Occupation Safety and Health Standards for the Construction Industry/OSHA 30 Hour Construction Industry Training Program
 - IES 2061 Occupational Safety and Health Standards for General Industry/OSHA 30 Hour General Industry Training Program
English Division
 - ESL 0900 English for Academic Purposes: Writing and Grammar IV
 - ENGL 2700 British Literature 1
 - ENGL 2750 British Literature 2

- E. Request for Approval – Discontinuance of Programs

Applied Technologies Division

Industrial Health and Safety Midlevel Certificate
Industrial Health and Safety Foundation

- F. Request for Approval – Course Inactivations

Applied Technologies Division

IES 1105 Mine Safety and Health Refresher

IES 1120 Confined Space Attendant/Entrant Plus Medic First Aid
Retraining

- G. Information Item – Taft College Class of 2018 Hall of Fame Inductees
- H. Request for Ratification – Adoption of Rules and Regulations Relating to the West Kern Community College District Student Trustee, June 1, 2018 – May 31, 2019
- I. Request for Approval – Continuation of WESTEC Agreement, 7/1/18 – 6/30/19
- J. Request for Approval – Resolution 2017/18-17 Authorizing Agreement with California Department of Education for Taft College to Continue to Provide Child Care Services for the General Child Care and Development Program, 7/1/18 - 6/30/19, \$576,634.00
- K. Request for Approval – Resolution 2017/18-18 Authorizing Agreement with California Department of Education for Taft College to Continue to Provide Child Care Services for the California State Preschool Program, 7/1/18 – 6/30/19, \$767,919.00
- L. Request for Approval – Resolution 2017/18-16 Authorizing Agreement with California Department of Education for Taft College to Continue to Provide Child Care Services for the Migrant Specialized Services Program, 7/1/18 – 6/30/19, \$90,494.00
- M. Request for Approval – Resolution 2017/18-15 Authorizing Agreement with California Department of Education for Taft College to Continue to Provide Child Care Services for the Migrant Program, 7/1/18 - 6/30/19, \$608,440.00
- N. Request for Approval – 2018-19 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage, 7/1/18 – 7/1/19, \$115,415
- O. Request for Approval – Agreement for Legal Services with Lozano Smith, LLP., 7/1/18 – 6/30/20, Prepaid Deposit of \$25,000.00 to Secure a 5% Discount

- P. Request for Approval – Consulting Services Engagement with Capitol Public Finance Group, LLC “Capitol PFG” to Serve as the WKCCD Dissemination Agent (Consulting Services Agreement, Consulting Services Order CSO No. 2018-1 and Certificate of Acceptance), 7/1/18 – 6/30/19, Annual Reporting Filing \$3,500.00; \$500.00 for Each Material Event Filing; Expenses (Statistical Data Reports Provided by Outside Vendors)
- Q. Request for Approval – Itsavvy LLC- CommVault Software Support Renewal – Quote #3090960, 9/1/18 – 8/31/19, \$12,252.94
- R. Request for Approval – Continuation of Subscription to Turnitin Feedback Studio, 8/1/18 – 7/31/19, \$8,319.29
- S. Request for Approval – Evisions Formfusion Software Maintenance Renewal, 7/1/18 – 6/30/19, \$7,369.00
- T. Request for Approval – CI Solutions Order Number 0095375, Renewal of Software License, 7/1/18 – 6/30/19, \$2,384.00
- U. Request for Approval – 2018/19 District Business Office Systems Agreement, KCSOS AGT #18-0100, 7/1/18 – 6/30/19, Quarterly Payments of \$1,595.04 for an Annual Cost of \$6,380.17
- V. Request for Approval – CCS Disaster Recovery Services, CCS Quickship Program, 7/1/18 – 6/30/18, \$3,420.00 (1-Year Payment Provides 5% Price Reduction
- W. Request for Ratification – Consultant Agreement with Jana Peters to Serve As Human Resource Specialist, 6/1/18 – 6/8/18, \$31.41 per Hour
- X. Request for Approval – Vehicle Maintenance Agreement Renewal with the Taft City School District, 7/1/18 – 6/30/19, \$67.00 per Hour with a Minimum ½ Hour Charge for Work Performed on Any Vehicle
- Y. Request for Approval – Independent Contractor Agreement with Jamie Smith, The Internal Potential, for Evaluation of the Child Care Center, 7/1/18 – 8/1/18, \$120 per Hour and Travel Expenses (Compensation Not to Exceed \$9,600.00 and Travel Costs Not to Exceed \$4,400.00)
- Z. Ratification of the May 2018 Vendor Check & Purchase Order Registers
- AA. Routine Personnel Items:
 - Request for Conference Attendance and Expenses as of June 6, 2018

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT

- A. Academic Employment (Appendix I)
- B. Educational Administrator Employment (Appendix II)
- C. Classified Supervisory Employment (Appendix II)
- D. Classified Employment (Appendix II)
- E. Resignations/Retirements (Appendix II)

13. REPORTS:

- A. Financial Reports (for information):
 - 1. Revenue Accounts (Account Level 1) FY 2017/18
 - 2. Expenditure Accounts (Account Level 1) FY 2017/18
 - 3. Expenditure Detail of \$10,000.00 or Greater, May 2018
 - 4. Student Organization and Special Accounts, May 2018
 - 5. Funds Deposited in County Treasury, May 2018
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT

15. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, July 11, 2018, at 5:00 p.m.

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

May 9, 2018

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:03 p.m. by President Dawn Cole. Secretary Emmanuel Campos and Trustees Michael Long, Dr. Kathy Orrin and Billy White were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:04 p.m. it was moved by Trustee Long, seconded by Trustee White and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
- F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:01 p.m., it was moved by Trustee White, seconded by Trustee Long and unanimously carried, to reconvene in Public Session. President Cole reported there was no action taken during Closed Session.

PLEDGE OF ALLEGIANCE

President Cole led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

GENERAL COMMUNICATIONS

Dr. Debra Daniels introduced the Executive Director of Human Resources, Heather Meason. Dr. Daniels also thanked Julie McNeil for serving the Human Resource department during the search for the new Executive Director.

Notes of appreciation were read from Taft Union High School seniors Cody Keith and Alondra Cisneros, who each received a Taft College Merit Award Scholarship.

QUARTERLY INVESTMENT REPORT

District Investment Advisors Dave Ivarie, of Morgan Stanley, and Mike Urner, of Wells Fargo Advisors, LLC., distributed and reviewed the quarterly report of the WKCCD General Obligation Bond Portfolio and Facilities Reserve for the quarter ending March 31, 2018 (copies attached to the official minutes). Mr. Urner reported that the GO Bond Portfolio gained income of \$7,040.40 for the quarter with an ending value of \$3,955,930.89. The projected 12-month portfolio coupon income is \$63,242.00 with \$5,085,445.89 total income earned since inception. Mr. Urner reviewed the asset and credit sector allocation and the portfolio maturity distribution, as well as confirming continuing compliance with state code and regulations. He reminded the Board that this investment is projected for a short duration as the funds will be completely consumed by the current Measure A projects.

Mr. Urner reviewed the highlights of the Facilities Reserve including income for the quarter of \$87,042.40 and an ending value of \$9,911,533.90. He also noted the projected 12-month portfolio coupon income of \$281,892.00 and \$4,943,574.87 total income earned since inception. Mr. Ivarie reviewed the asset and credit sector allocation and the portfolio maturity distribution, as well as confirming continuing compliance with state code and regulations. While there is volatility in the market, the bonds remain stable due to solid investments.

PRESENTATION - Spring Athletic Update

Kanoe Bandy, Athletic Director, provided a PowerPoint presentation and sample of intern-provided videos on the Spring 2018 athletic season (copy attached to official minutes). Academic data showed areas that College athletes are succeeding and also showed areas of need for future planning. Overall, College athletes are active in the classroom, field and community with 60% of them completing 30 units or more in the 2016-17 academic year with an average grade point average of 2.95. Ms. Bandy also shared with the Board updates to the department including a Foundation student intern Augustin Duenas, season synopsis, and fundraiser figures from the Al Baldock golf tournament.

PRESENTATION - Distance Education

Dan Hall, Distance Education Coordinator, provided a PowerPoint presentation on data from Distance Education courses and a handout of materials from program resources (copies attached to official minutes). Mr. Hall also reported that the College was accepted into the Online Education Initiative Consortium (OEI). This consortium will allow College courses to use outside resources (NetTutor, course design academy trainings, etc.) and networking to improve online education efforts. Currently, the courses are being updated to bring the rubrics to OEI standards, which will raise the standard of education through the online platform. Geoffrey Dyer, Academic Senate President, provided information on the history and developmental planning of OEI and stated that the Academic Senate feels the College does online teaching well and looks forward to building on that momentum.

APPROVAL OF MINUTES

On a motion by Trustee White, seconded by Trustee Orrin and unanimously carried, the minutes of the Regular Meeting held April 11, 2018 and Special Meeting held April 23, 2018 were approved.

NEW BUSINESS

Request for Approval - 2017/18 Request for Authorizations to Transfer Unrestricted General Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits

Dr. Daniels stated that this item is an annual obligation to the trust to meet GASB regulations. On a motion by Trustee Orrin, seconded by Secretary Campos and unanimously carried, the item was approved (copy attached to official minutes).

CONSENT AGENDA:

- A. Information Item - CCFS-311Q for the 3rd Quarter Ending March 31, 2018
- B. Information Item - Education Code §42141 Compliance as it Relates to Workers' Compensation
- C. Request for Approval - Program Revision

Math & Science Division

Physical Science: Associate in Science

- D. Request for Approval - Course Revisions

Math & Science Division

KINE 1500 Introduction to Kiniesiology

MATH 2140 Ordinary Differential Equations

Liberal Arts Division

SPAN 1601 Elementary Spanish I

- E. Request for Approval – Distance Learning Course

Learning Support Division

SCO 2038 Gender Studies

- F. Request for Ratification – Strong Workforce Regional Programs Funds Amendment to Agreement, 7/1/17 – 12/31/20, Increase Allocation of \$36,205.00
- G. Request for Ratification – Strong Workforce Local Programs Funds Increase to Allocation, 7/1/17 – 12/31/20, Increase Allocation to \$98,721.00
- H. Request for Ratification – Ray Morgan Company Copier Maintenance Agreement Renewal, 5/1/18 – 4/30/19, Estimated Cost is \$29,842.72
- I. Request for Approval – Purchase of a 2018 Chevrolet Traverse, \$23,720.69
- J. Request for Approval – 2017-20 Property and Casualty Claims Administration Services Agreement, Amendment #1, 7/1/18 – 6/30/19, Rates Remain at 2017/18 Rate
- K. Request for Ratification – Independent Contractor Agreement with Jamie Smith, The Internal Potential, for Evaluations of the Child Care Center, Upon Execution Through 6/30/18, \$120.00 per Hour and Travel Expenses (Compensation not to Exceed \$9,600.00 and Travel Costs Not to Exceed \$4,400.00)
- L. Request for Approval – Independent Contractor Agreement with Dr. Cindra Smith to Serve as Facilitator at Annual Board Retreat, 7/13/18, \$2,000.00 (Includes Travel Expenses/Mileage)
- M. Request for Approval – McGraw-Hill Higher Education (MHE) Publisher Consignment Rental Program Agreement
- N. Request for Ratification – Contract for Professional Services with Primavera Arvizu for Training of Admissions & Records Director, (4/20/18, 4/27/18, 5/4/18, & 5/11/18), \$600.00
- O. Request for Ratification – Independent Contractor Agreement with Fernando Lara to Serve as Assistant Director of Grants, 5/2/18 – 6/30/18, \$33.95 per Hour as Needed
- P. Request for Ratification – Consultant Agreement with Jana Peters to Serve as Human Resource Specialist, 5/1/18 – 5/31/18, \$31.41 per Hour
- Q. Request for Ratification – Convergent Technologies Proposal for Systems Monitoring of the Welding Shop, 4/9/18 – 4/8/19, \$480.00
- R. Request for Approval – 2017/18 Residential Lease Agreements for TIL Students Off-Campus Housing, 8/1/18 – 7/31/19, No Direct Expense to the District

- S. Request for Approval - Agreement with USA Technologies, Inc. for Cashless Transaction Processing System, 36 Months Effective Upon Signature, No Cost to District
- T. Request for Approval - HVAC Maintenance Agreement Renewal with the Taft City School District, 7/1/18 - 6/30/19, Income to Taft College
- U. Ratification of the April 2018 Vendor Check & Purchase Order Registers
- V. Routine Personnel Items:
 - Request for Conference Attendance and Expenses as of May 3, 2018

On a motion by Trustee Long, seconded by Trustee White and unanimously carried, Consent Agenda Items A - V were approved as presented (materials related to items A - V are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments on items of general interest.

EMPLOYMENT

On a motion by Trustee White and seconded by Secretary Campos, Employment Items A - E were approved by the following vote (Employment Items A - E (*Appendix I & II*) are attached to official minutes):

Yes: Emmanuel Campos, Dawn Cole, Michael Long, Dr. Kathy Orrin and Billy White
No: None
Abstain: None
Absent: None

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2017/18
2. Expenditure Accounts (Account Level 1) FY 2017/18
3. Expenditure Detail of \$10,000.00 or Greater, March 2018
4. Student Organization and Special Accounts, March 2018
5. Funds Deposited in County Treasury, March 2018

6. Investments Held at Deutsche Bank Trust Company and The Bank of New York Mellon, Quarter Ending March 31, 2018

Trustee Reports

Trustee Long said that the joint Board meeting with TUHS was productive and felt that the collaboration of the Boards will lead to stronger academic opportunities for students. He also reported that the release of the annual Sharp Piece of Awesome will be on May 19th and that he looks forward to the event.

Trustee Orrin also spoke in appreciation of the work completed by both Boards at the joint Board meeting.

President Cole welcomed Ms. Meason and thanked Ms. McNeil. She reported that the Al Baldock golf tournament was fun and raised funds for athletics. President Cole attended the spring athletics' banquet and noted that the ability for parents to participate with their athletes made the event nice. She thanked Kayla Meyer for her work this school year and wished her well as she continues on to California State University Bakersfield.

Trustee White participated in the Al Baldock golf tournament and said that it was a great event and opportunity to connect with the community. He also attended a construction meeting for the Student Center Project and thanked Dr. Debra Daniels, Brock McMurray and Mike Capela for their leadership at the meeting. He added that he also felt the joint Board meeting was productive and looks forward to the next one.

Associated Student Organization

Student Trustee Kayla Meyer reported that the movie night and trip to Disneyland were each a success. She thanked the Board for the support and the opportunity to serve the campus.

Academic Senate

Geoffrey Dyer, Academic Senate President, reported on the current AS discussion which included AB 705, the credit by exam procedure, and implications of requirements of the Online Education Initiative. He and Dr. Vicki Jacobi attended the Academic Senate for California Community Colleges (ASCCC) Spring Plenary. He reviewed the discussions and actions from the Plenary which included AB 705, Guided Pathways, the state budget formula, and the OEI.

Administrative Services

Brock McMurray, Executive Vice President of Administrative Services, reported on the current status of the state budget. Most Community College discussions surround the formula that the state will use to weigh full time equivalent student count, student need, and student success. Locally, Mr. McMurray reported that staff are building a balanced budget to present to the Board in June.

Facilities

Mike Capela, Maintenance and Operation Director, thanked the Board for their support in on going construction planning. He reported that the Student Center is now 40% complete. There is a lighting project through PG&E that is preparing to go to bid.

English Department

Geoffrey Dyer, English Professor and advisor for the student literary magazine called A Sharp Piece of Awesome, shared a flyer with the Board for the release event to be held May 19.

Faculty

Diane Jones, Faculty Association President, thanked Ms. Meyer and the ASO for Faculty Appreciation Week. She also commended Oleg Bepalov on the Report to the Community.

Information Services

Andrew Prestage, Executive Director of Information Services, reported the there will be a site report delivered by Ellucian next week. The department is also conducting a printer survey on campus. Mr. Prestage reported that there was a legitimate phishing attack but due to campus awareness efforts the attack did not cause many issues.

Institutional Research & Planning

Oleg Bepalov, Executive Director of Institutional Research & Planning (IR), stated that the IR department is developing the ACCJC midterm report and is on track to be completed in fall as required.

Student Services

Severo Balason, Jr., Vice President of Student Services, reported on the golf tournament and credited Foundation and College staff for efforts to put on the successful event. Mr. Balason told the Board that Professor Jessica Grimes will sing the National Anthem at this year's graduation ceremony.

Campus Safety

Kevin Altenhofel, Director of Campus Safety, reported that he recently held a security meeting. While the campus security team is short staffed, they are working to keep the campus covered. He also shared data from reported crime statistics from the 2017 calendar year.

Foundation

Sheri Horn-Bunk, Foundation Director, reported that she is hopeful that graduate Mayra Reyes, who was accepted into University of California, Berkeley, may receive the Hutchison grant. She is currently a candidate. Ms. Horn-Bunk told the Board that there were 90 students at the TC Grad Summit, along with about 100 staff, alumni, and industry professionals in attendance. The event featured eight speakers and scholarships to selected students.

Business Services

Amanda Bauer, Director of Fiscal Services, said the department is currently developing the 2018/19 budget. She and staff also held a year-end workshop for staff to review the processes to properly close out the fiscal year.

REPORT OF THE SUPERINTENDENT

Joint Board Meeting

Dr. Daniels and Dr. Blanca Cavazos, Superintendent of Taft Union High School District, facilitated a joint Board meeting. She and Dr. Cavazos will collaborate on tasks determined at the meeting and there will be another joint meeting planned.

Dental Hygiene

Dr. Daniels attended the April meeting of the Dental Hygiene Committee of California (DHCC). The Taft College Dental Hygiene program was approved by the DHCC. The Dental Hygiene staff are motivated to continue improvements. Dr. Daniels thanked the Board and the staff for the on-going support and work to help deliver the DHCC approval status.

Events

Welding Open House

The event familiarized students with program options and had a great community presence. There were demonstrations and support from vendors as well as City officials.

Spring Athletic Banquet

The athletic department honored spring athletes at the annual banquet. With the support of coaches, staff, the Board and parents, students were recognized for their efforts in representing the College.

Chamber of Commerce Car Show

Dr. Daniels and many other volunteers from the College and community represented the Friends of Taft College at the Car Show. Volunteers worked to spread awareness of the current Bond measure and to share information on college facilities and planning.

Taft Chamber of Commerce Forum

Dr. Daniels was one of the speakers at forum. She provided information on the current bond measure. Dr. Daniels stated that the event was well attended and much information was provided to the community.

Report to the Community

The annual Report to the Community was authored and designed by Oleg Bepalov. Dr. Daniels thanked Mr. Bepalov for his work on the project. The report was mailed to district residents and was well received. The report showcases the students and opportunities of Taft College. Dr. Daniels noted that Mr. Bepalov volunteered to take the project and the end result provided a great tool for the campus to use all year long.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, June 13, 2018, at 5:00 p.m.

ADJOURNMENT

At 7:51 p.m., on a motion by Trustee White, seconded by Trustee Orrin and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Emmanuel Campos, Secretary

Date: May 31, 2018
Submitted by: Brock McMurray, EVP of Administrative Services *Bm*
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

2018-2019 West Kern Community College District Tentative Annual Budget

Background:

In accordance with Section 58305 of the California Code of Regulations, it is necessary to approve a tentative FY 2018-2019 budget for West Kern Community College District (WKCCD). This approval will provide the District with operating funds for the period of July through September 2018 until a final FY 2018-2019 WKCCD budget is presented to the Board of Trustees for adoption. Please find the enclosed draft of the proposed Tentative Budget Summary for WKCCD.

The State of California has yet to adopt a final budget for FY 2018-2019. A final State budget is expected to be adopted in the latter half of June and final revenue allocations distributed by the California Community College Chancellor's Office in mid-summer. A final proposed operating budget will be presented to the Board of Trustees no later than September 12, 2018.

Terms (if applicable):

July 1, 2018 - June 30, 2019

Expense (if applicable):

Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: 

Dr. Debra Daniels, Superintendent/President

**West Kern Community College District
2018 / 19 Preliminary Budget Summary
General Fund - Funds 11 & 12**

Object Code	Description	2017 / 2018 COMBINED Budget	2017 / 2018 Estimated Amounts	2018 / 2019 COMBINED Budget	2018 / 2019 UNRESTRICTED Budget	2018 / 2019 RESTRICTED Budget
8100	Federal Revenue	354,491	840,989	353,675	-	353,675
8600	State Income	23,529,366	24,810,159	23,705,082	19,205,479	4,499,603
8800	Local Income	6,611,035	6,321,962	6,647,989	6,559,871	88,118
8900	Reserves	1,594,189	1,594,189	-	-	
Total for 8000: Revenue		<u>32,089,081</u>	<u>33,567,299</u>	<u>30,706,746</u>	<u>25,765,350</u>	<u>4,941,396</u>
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1000	Academic Salaries	9,905,769	10,395,288	9,976,250	8,690,367	1,285,883
Total for 1000: Academic Salaries		9,905,769	10,395,288	9,976,250	8,690,367	1,285,883
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2000	Classified Salaries	6,065,335	5,743,452	5,854,319	4,861,331	992,988
Total for 2000: Classified Salaries		6,065,335	5,743,452	5,854,319	4,861,331	992,988
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3100	State Teachers Retirement System (STRS)	1,414,912	1,244,935	1,527,646	1,348,909	178,737
3200	Public Employees Retirement System (PERS)	867,147	872,127	957,913	802,335	155,577
3000	Other Employee Benefits	4,972,159	4,998,749	5,132,617	4,539,899	592,718
Total for 3000: Employee Benefits		7,254,218	7,115,811	7,618,176	6,691,143	927,033
<hr/>						
4100	Textbooks	27,875	37,060	23,290	23,290	-
4200	Magazines / Periodicals	4,805	5,786	4,775	775	4,000
4300	Supplies (All categories)	607,737	761,277	521,156	427,452	93,704
4400	Food Supplies	33,196	30,055	30,969	20,919	10,050
Total for 4000: Supplies and Materials		673,613	834,178	580,190	472,436	107,754

Object Code	Description	2017 / 2018 COMBINED Budget	2017 / 2018 Estimated Amounts	2018 / 2019 COMBINED Budget	2018 / 2019 UNRESTRICTED Budget	2018 / 2019 RESTRICTED Budget
5200	Dues and Memberships	144,215	121,674	128,217	124,717	3,500
5300	Insurance	166,475	155,336	166,475	166,475	-
5400	Legal, Election & Audit Expenses	214,700	213,372	215,700	215,700	-
5500	Personal & Consulting Services	415,918	439,675	170,189	163,250	6,939
5600	Rents, Leases & Repairs	2,575,213	2,993,088	2,271,907	2,093,145	178,762
5700	Travel & Conference Expenses	379,361	384,334	328,826	265,732	63,094
5800	Utilities / Housekeeping Services	556,360	618,202	568,260	558,085	10,175
5900	Other Operating Expenses	1,835,480	1,835,480	526,247	511,500	14,747
Total for 5000: Operating Expenses and Services		6,287,722	6,761,161	4,375,821	4,098,604	277,217
6100	Sites and Site Improvements	18,000	51,677	38,000	18,000	20,000
6200	Buildings	207,569	-	10,225	10,225	-
6300	Library Books and Materials	17,000	18,610	20,000	-	20,000
6400	Equipment	331,630	763,088	210,713	113,454	97,259
Total for 6000: Capital Outlay		574,199	833,375	278,938	141,679	137,259
7100	Debt Retirement / Other Financing	23,600	97,296	23,600	23,600	-
7300	Transfers	472,354	402,048	944,151	399,000	545,151
7400	Other Interest / Long-Term Debt	-	-	-	-	-
7500	Student Financial Aid	258,040	884,949	475,402	-	475,402
7600	Other Student Aid	82,955	109,256	82,955	-	82,955
7900	Reserves / Contingencies	491,276	19,900	496,944	387,189	109,754
Total for 7000: Other Outgoing Expenditures		1,328,225	1,513,449	2,023,052	809,789	1,213,262
		32,089,081	33,196,713	30,706,746	25,765,350	4,941,396
		-	-	-	-	-

WEST KERN COMMUNITY COLLEGE DISTRICT
2018 / 19 Preliminary Budget Summary

Fund 31: Bookstore Enterprise Fund

Fund	Description	2017 / 2018 Budgeted Amounts	2017 / 2018 Estimated Amounts	2018 / 2019 Budgeted Amounts
8000	Revenue	1,221,333	1,110,819	1,255,892
Total for Fund 31: Bookstore Enterprise Fund Revenue		1,221,333	1,110,819	1,255,892
1000	Academic Salaries	9,453	9,461	9,698
2000	Classified Salaries	165,314	191,713	191,365
3000	Employee Benefits	85,307	80,268	93,570
4000	Supplies & Materials	758,575	681,766	758,575
5000	Operating Expenses and Services	148,184	87,218	148,184
6000	Capital Outlay	4,500	345	4,500
7000	Other Outgoing Expenditures	50,000	60,048	50,000
Total for Fund 31: Bookstore Enterprise Fund Expenditures		1,221,333	1,110,819	1,255,892

Fund 32: Cafeteria Enterprise Fund

Fund	Description	2017 / 2018 Budgeted Amounts	2017 / 2018 Estimated Amounts	2018 / 2019 Budgeted Amounts
8000	Revenue	1,074,581	974,279	1,104,967
Total for Fund 32: Cafeteria Enterprise Fund Revenue		1,074,581	974,279	1,104,967
1000	Academic Salaries	9,453	9,461	9,698
2000	Classified Salaries	364,973	349,641	373,126
3000	Employee Benefits	169,355	164,542	189,468
4000	Supplies & Materials	511,150	439,855	511,200
5000	Operating Expenses and Services	14,650	6,870	16,475
6000	Capital Outlay	5,000	3,910	5,000
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 32: Cafeteria Enterprise Fund Expenditures		1,074,581	974,279	1,104,967

Fund 33: Child Development Center Fund

Fund	Description	2017 / 2018 Budgeted Amounts	2017 / 2018 Estimated Amounts	2018 / 2019 Budgeted Amounts
8000	Revenue	1,571,914	1,790,976	1,545,738
Total for Fund 33:	Child Development Center Fund Revenue	1,571,914	1,790,976	1,545,738
1000	Academic Salaries	91,105	59,966	95,270
2000	Classified Salaries	819,429	1,054,846	717,848
3000	Employee Benefits	441,878	485,883	519,598
4000	Supplies & Materials	156,083	176,032	154,037
5000	Operating Expenses and Services	63,419	72,255	58,985
6000	Capital Outlay	-	349	-
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 33:	Child Development Center Fund Expenditures	1,571,914	1,849,331	1,545,738

Fund 35: Dormitory Fund

Fund	Description	2017 / 2018 Budgeted Amounts	2017 / 2018 Estimated Amounts	2018 / 2019 Budgeted Amounts
8000	Revenue	1,128,078	1,128,078	1,128,078
Total for Fund 35:	Dormitory Fund Revenue	1,128,078	1,128,078	1,128,078
1000	Academic Salaries	-	-	-
2000	Classified Salaries	-	6,345	-
3000	Employee Benefits	-	1,543	-
4000	Supplies & Materials	27,515	7,749	27,515
5000	Operating Expenses and Services	337,663	189,382	337,663
6000	Capital Outlay	762,900	535	762,900
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 35:	Dormitory Fund Expenditures	1,128,078	205,554	1,128,078

Fund 36: Parking Fund


Fund	Description	2017 / 2018 Budgeted Amounts	2017 / 2018 Estimated Amounts	2018 / 2019 Budgeted Amounts
8000	Revenue	570	750	1,000
Total for Fund 36:	Parking Fund Revenue	570	750	1,000
1000	Academic Salaries	-	-	-
2000	Classified Salaries	-	-	-
3000	Employee Benefits	-	-	-
4000	Supplies & Materials	570	1,253	1,000
5000	Operating Expenses and Services	-	-	-
6000	Capital Outlay	-	13,103	-
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 36:	Parking Fund Expenditures	570	14,356	1,000

Fund 39: Transition to Independent Living Fund

Fund	Description	2017 / 2018 Budgeted Amounts	2017 / 2018 Estimated Amounts	2018 / 2019 Budgeted Amounts
8000	Revenue	1,647,607	1,733,514	2,154,305
Total for Fund 39:	Transition to Independent Living Fund Revenue	1,647,607	1,733,514	2,154,305
1000	Academic Salaries	144,802	21,729	12,000
2000	Classified Salaries	848,782	1,089,856	1,215,105
3000	Employee Benefits	398,213	445,033	461,950
4000	Supplies & Materials	40,120	35,807	32,750
5000	Operating Expenses and Services	138,500	211,422	220,000
6000	Capital Outlay	2,500	763	2,500
7000	Other Outgoing Expenditures	74,690	125,000	210,000
Total for Fund 39:	Transition to Independent Living Fund Expenditures	1,647,607	1,929,610	2,154,305

Fund 43: Restricted Purpose Fund

Fund	Description	2017 / 2018 Budgeted Amounts	2017 / 2018 Estimated Amounts	2018 / 2019 Budgeted Amounts
8000	Revenue	1,885,900	1,885,772	1,885,900
Total for Fund 43:	Restricted Purpose Fund Revenue	1,885,900	1,885,772	1,885,900
1000	Academic Salaries	-	-	-
2000	Classified Salaries	-	-	-
3000	Employee Benefits	-	-	-
4000	Supplies & Materials	-	-	-
5000	Operating Expenses and Services	-	-	-
6000	Capital Outlay	-	-	-
7000	Other Outgoing Expenditures	1,885,900	1,885,772	1,885,900
Total for Fund 43:	Restricted Purpose Fund Expenditures	1,885,900	1,885,772	1,885,900

Date: May 31, 2018
Submitted by: Brock McMurray, EVP of Administrative Services 
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item: Change Order #4 - Student Center Project

Background:

Change Order #4 for the Student Center project is attached for Board review and approval. Change Order #4 is a deductive change order that amends the contract between the District and Cal Averland for construction of the Student Center Project as follows:

1. Professional Services additional work; includes remedial work design and approvals through DSA; includes substitutions of materials and system approvals through DSA; includes both Architect and Structural Engineer of Record; through April 30, 2018. The District reserves all rights to deduct costs incurred after April 30, 2018; any such costs will be deducted from the Contract Price by Change Order.
2. Testing Laboratory additional work; includes remedial testing and rework; includes work done out of sequence; includes work done past baseline schedule of initial scheduled milestones; through April 30, 2018. The District reserves all rights to deduct costs incurred after April 30, 2018; any such costs will be deducted from the Contract Price by Change Order.

Terms (if applicable):

Please see attached Change Order #4.

Expense (if applicable):

This would result in a contract sum deduction of \$158,943.53.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved:  6/1/18

Dr. Debra Daniels, Superintendent/President

CHANGE
ORDER No.

Four

Distribution to:
OWNER
ARCHITECT
CONTRACTOR
SURETY

<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>
<input checked="" type="checkbox"/>	INSPECTOR	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>		<input type="checkbox"/>

File #: 15-C2
DSA #: 03-115449

<p>PROJECT: Taft College Student Center 29 Cougar Court Taft, CA 93268</p>	<p>CHANGE ORDER INITIATION DATE: 5/11/2018</p> <p>ARCHITECT'S PROJECT NO.: 430-0044</p>
<p>CONTRACTOR: California Averland Construction, Inc. 339 N. Virgil Avenue Los Angeles, CA 90004</p>	<p>CONTRACT START DATE: 8/15/2016</p> <p>ORIGINAL CONTRACT COMPLETION DATE: 4/7/2018</p>

You are directed to make the following changes in this Contract:	Days	\$
4.1 Professional Services additional work; includes remedial work design and approvals through DSA; includes substitutions of materials and system approvals through DSA; includes both Architect and Structural Engineer of Record; through 4/30/2018. The District reserves all rights to deduct costs incurred after 4/30/2018; any such costs will be deducted from the Contract Price by subsequent Change Order.	0	(85,263.28)
4.2 Testing Laboratory additional work; includes remedial testing and rework; includes work done out of sequence; includes work done past baseline schedule of initial scheduled milestones; through 4/30/2018. The District reserves all rights to deduct costs incurred after 4/30/2018; any such costs will be deducted from the Contract Price by subsequent Change Order.	0	(73,680.25)
TOTAL		(\$158,943.53)

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicated his agreement herewith, including any adjustments in the Contract Time.

The original (Contract Sum) was:	\$ 12,950,000.00
Net change by previously authorized Change Orders:	\$ 200,000.00
The (Contract Sum) prior to this Change Order was:	\$ 13,150,000.00
The (Contract Sum) will be increased by this Change Order:	(\$158,943.53)
The new (Contract Sum) including this Change Order will be:	\$ 12,991,056.47

The (Contract Time) prior to this Change Order was: 794 days

The (Contract Time) will be increased by: 0 days

The Date of Notice of Completion as of the date of this Change Order therefore is: 10/18/2018

Authorized:

<u>AP Architects</u>	<u>California Averland Construction, Inc.</u>	<u>West Kern Community College District</u>
ARCHITECT	CONTRACTOR	OWNER
<u>3434 Truxtun Ave. Suite 240</u>	<u>339 N. Virgil Avenue</u>	<u>29 Cougar Court</u>
Address	Address	Address
<u>Bakersfield, CA 93301</u>	<u>Los Angeles, CA 90004</u>	<u>Taft, CA 93268</u>

BY: _____ BY: _____ BY: _____

DATE: _____ DATE: _____ DATE: _____

Date: May 23, 2018
Submitted by: Diane Jones, Faculty Association President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 13, 2018

Title of Board Item:

Presentation of the Taft College Faculty Association CTA/NEA Reopener for FY 2018/19

Background:

This item represents the Taft College Faculty Association's re-opener proposal for FY 2018/19. The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2018/19 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.

The Reopener Proposal Letter is attached.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: 
Dr. Debra Daniels, Superintendent/President

June 13, 2018

To: Board of Trustees
West Kern Community College District

From: Taft College Faculty Association

Subject: Re-Opener Proposal for 2018/19 Collective Bargaining Agreement

The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2018/19 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.

Date: May 23, 2018
Submitted by: Greg Hawkins, CSEA President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 13, 2018

Title of Board Item:

Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2018/19

Background:

This item represents the Taft College CSEA Chapter #543 reopener proposal for FY 2018/19. The Taft College CSEA Chapter #543 plans to open Articles 1-24 for the purpose of negotiating the collective bargaining agreement for the 2018/19 academic year.

The Taft College CSEA Chapter #543 is committed to the utilization of the Interest Based Bargaining process used by the Taft College Classified Collective Bargaining Committee (TCCCBC) to reach an agreement.

The Reopener Proposal Letter is attached.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: 
Dr. Debra Daniels, Superintendent/President

California School Employees Association

Taft College Chapter 543

Date: May 23, 2018
To: Board of Trustees
West Kern Community College
From: Greg Hawkins
Re: Successor Agreement to the 2017-2020 Collective Bargaining Agreement

Taft College California School Employees Association (CSEA), Chapter #543 is requesting negotiation of the successor agreement to the 2017-20 Collective Bargaining Agreement.

The Association would like to address Articles 1 through 24.

Thank you for your consideration of this request. Please contact me should you have any questions.

Thank you,



Greg Hawkins

Date: May 23, 2018
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 13, 2018

Title of Board Item:

Presentation of the WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2018/19

Background:

The law requires that initial proposals, including reopener proposals, be presented to the Board of Trustees in open session, and that subsequently a public hearing is held regarding the proposal in order to allow the public to comment before bargaining begins.

This item represents the District's reopener proposal for FY 2018/19 to the Board, and announces that a public hearing has been scheduled for the July 11, 2018 Board of Trustees meeting.

Article 9 of the current agreement states that the parties may reopen any provision of this Agreement by mutual agreement.

As always, the District is committed to the utilization of the Interest Based Bargaining process to reach agreement during negotiations.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: _____


Dr. Debra Daniels, Superintendent/President

Date: May 23, 2018
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 13, 2018

Title of Board Item:

Presentation of the WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2018/19

Background:

The law requires that initial proposals, including reopener proposals, be presented to the Board of Trustees in open session, and that subsequently a public hearing is held regarding the proposal in order to allow the public to comment before bargaining begins.

This item represents the District's reopener proposal for FY 2018/19 to the Board, and announces that a public hearing has been scheduled for the July 11, 2018 Board of Trustees meeting.

Article 21 of the current agreement states that the parties may reopen any provision of this Agreement by mutual agreement.

As always, the District is committed to the utilization of the Interest Based Bargaining process to reach agreement during negotiations.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: 
Dr. Debra Daniels, Superintendent/President

Date: May 22, 2018
Submitted by: Heather Meason, Executive Director of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 13, 2018

Title of Board Item:

First Presentation: Tentative Agreement between Taft College Faculty Association ("TCFA/CTA/NEA") and West Kern Community College District ("District") - Work Experience Classes Compensation.

Background:

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have agreed to add Section 6.1.4, Work Experience Classes Compensation to the collective bargaining agreement ("CBA"). Section 6.1.4 states full time faculty members or adjunct faculty members assigned to teach general or subject-specific cooperative work experience classes will be compensated per student based on the following formula:

(Overload/Adjunct hourly rate) x (3 hours) x (number of students enrolled in the course section at the course's first census) = Semester Compensation

Terms (if applicable):

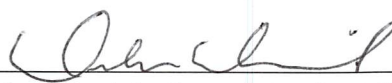
An implementation date of August 1, 2018 is recommended.

Expense (if applicable):

See below.

Fiscal Impact Including Source of Funds (if applicable):

The compensation amount will be included in the Adopted Budget for 2018-19.

Approved: 
Dr. Debra Daniels, Superintendent/President

Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District

WORK EXPERIENCE CLASSES COMPENSATION

This tentative agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding work experience classes compensation.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree, effective August 1, 2018, that Section 6.1.4, Work Experience Classes Compensation shall be added to the collective bargaining agreement ("CBA") as follows:

6.1.4 Full time faculty members or adjunct faculty members assigned to teach general or subject-specific cooperative work experience classes will be compensated per student based on the following formula:

(Overload/Adjunct hourly rate) X (3 hours) X (Number of students enrolled in the course section at the course's first census) = Semester compensation

Mileage to the job sites will be reimbursed in accordance with the District's travel policy.

3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

Dawn Cole, President
Board of Trustees
West Kern Community College District

Diane Jones, President
Taft College Faculty Association/CTA/NEA

Dated: July __, 2018

Dated: July __, 2018

Board Approval:

First Presentation: June 13, 2018
Second Presentation/Approval: July 11, 2018

Date: May 22, 2018
Submitted by: Heather Meason, Executive Director of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 13, 2018

Title of Board Item:

First Presentation: Tentative Agreement between Taft College Faculty Association ("TCFA/CTA/NEA") and West Kern Community College District ("District") - Insurance Benefits.

Background:

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reach a consensus regarding health and welfare benefits for active full-time faculty members and their eligible dependents, Appendix F, Page 1 of the Collective Bargaining Agreement ("CBA") as appropriate.

Terms (if applicable):


An implementation date of October 1, 2018 is recommended.

Expense (if applicable):

See below.

Fiscal Impact Including Source of Funds (if applicable):

The compensation amount will be included in the Adopted Budget for 2018-19.

Approved: 

Dr. Debra Daniels, Superintendent/President

**Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District**

INSURANCE BENEFITS

This tentative agreement (“Agreement”) is made by and between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) (collectively referenced as the “parties”) with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding insurance benefits

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree, effective October 1, 2018, that Section 7.1, Insurance Benefits of the collective bargaining agreement (“CBA”) shall be modified as follows:

7.1 Insurance Benefits: The District shall provide health and welfare benefits for active full-time faculty members and their eligible dependents as follows: Payment of monthly premiums for District Options Plan D or G to include medical, prescription, employee assistance program (EAP), vision, dental with orthodontia and life insurance coverage. Active full-time faculty members and their eligible dependents may select District Option Plan C, however, the full-time faculty member shall pay the difference in cost between Plans C and D by monthly payroll deductions through the District’s Section 125 plan. Further details regarding the health insurance benefits are described in Appendix F (see below).

3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District’s Governing Board.

Dawn Cole, President
Board of Trustees
West Kern Community College District

Diane Jones, President
Taft College Faculty Association/CTA/NEA

Dated: July __, 2018

Dated: July __, 2018

Board Approval:

First Presentation: June 13, 2018
Second Presentation/Approval: July 11, 2018



District Name West Kern Community College District

Bargaining Unit Appendix F Faculty Bargaining Group

2018-2019	Anthem	Anthem	Anthem	Anthem
100-A \$20 is Plan C and employees have the option to "buy-up" to this plan.	100-A \$20	100-D \$20	100-G \$20	Select Medical Plan
MEDICAL - CALENDAR YEAR Deductibles & Maximums	Member Pays	Member Pays	Member Pays	Member Pays
Individual/Family Deductibles	\$0/\$0	\$300/ \$600	\$500/ \$1,000	
Individual/Family Out-of-Pocket (OOP) Max (includes medical deductibles, co-insurance and co-pays)	\$1,000/ \$3,000	\$1,000/ \$3,000	\$1,000/ \$3,000	

PROFESSIONAL SERVICES

Office Visit (OV) co-pay	\$20	\$20	\$20	
Urgent Care co-pay	\$20	\$20	\$20	
Specialists/Consultants co-pay	\$20	\$20	\$20	
Prenatal, postnatal office visit co-pay	\$20	\$20	\$20	
Scans: CT, CAT, MRI, PET etc.	0%	0%	0%	
Diagnostic X-ray & Laboratory Procedures	0%	0%	0%	
Infertility (diagnosis/treatment of causes of infertility subject to plan benefits)	Not covered	Not covered	Not covered	
Preventive Care (includes physical exams & screenings)	0% Ded Waived	0% Ded Waived	0% Ded Waived	

HOSPITAL & SKILLED NURSING FACILITY SERVICES

Emergency Room visit (waived if admitted)	0% \$100 co-pay	0% \$100 co-pay	0% \$100 co-pay	
Inpatient Hospital (preauthorization required)	0%	0%	0%	
Outpatient Hospital	0%	0%	0%	
Surgery, Outpatient (performed in Surgery Center)	0%	0%	0%	
Surgery, Outpatient (performed in a Hospital)	0%	0%	0%	

MENTAL HEALTH & SUBSTANCE ABUSE TREATMENT

INPATIENT: Facility Based Care (preauth required)	0%	0%	0%	
OUTPATIENT: Facility Based Care (preauth required)	0%	0%	0%	

OTHER SERVICES

Acupuncture - Limits apply	0%	0%	0%	
Ambulance (Ground or Air)	0% \$100 co-pay	0% \$100 co-pay	0% \$100 co-pay	
Chiropractic - Limits apply	0%	0%	0%	
Durable Medical Equipment (DME)	0%	0%	0%	
Physical and Occupational Therapy - Limits apply	0%	0%	0%	

PHARMACY BENEFITS

Plan	5-20	9-35	5-20	Select Rx Plan
Individual/Family Brand & Specialty Rx Deductibles	none	none	none	
Individual/Family Rx Out-of-Pocket (OOP) Max (includes Rx deductibles and co-pays)	\$1,500/ \$2,500	\$2,500/ \$3,500	\$1,500/ \$2,500	
Generic co-pay/30 days supply	\$0 at Costco \$5 at Other Network	\$0 at Costco \$9 at Other Network	\$0 at Costco \$5 at Other Network	
Brand co-pay/30 days supply	\$20	\$35	\$20	
Specialty co-pay/up to 30 days supply	\$20 Must Use Navitus Mail	\$35 Must Use Navitus Mail	\$20 Must Use Navitus Mail	
Mail Order (Generic-Brand co-pay/90 days supply)	\$0-\$50	\$0-\$90	\$0-\$50	

Date: May 23, 2018
Submitted by: Sarah Criss, Executive Assistant to the Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 13, 2018

Title of Board Item:

1st Reading - Board Policy

#3410 - Nondiscrimination

Background:

This board policy has been updated as recommended by the legal counsel of Community College League of California Board Policy and Procedure Services.

BP 3410 Nondiscrimination is being updated by the CCLC to reflect reference additions and is legally required.

Terms (if applicable):

N/A


Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Debra Daniels, Superintendent/President

BP 3410 Nondiscrimination

References:

Education Code Sections 66250 et seq., 72010 et seq., and 87100 et seq.;
Title 5 Sections 53000 et seq. and 59300 et seq.;
Penal Code Section 422.55;
Government Code Sections 12926.1 and 12940 et seq.;
Title 2 Sections 10500 et seq.;
Labor Code Section 1197.5;
ACCJC Accreditation Eligibility Requirement 20 and ACCJC Accreditation Standard Catalog Requirements (formerly Accreditation Standard II.B.2.c)

The District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he/she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Superintendent/President shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he/she is perceived to have one or more of the foregoing characteristics, or because of his/her association with a person or group with one or more of these actual or perceived characteristics.

See Administrative Procedures 3410

Date: May 29, 2018
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

New English Course

Background:

Under accreditation requirements, academic institutions are expected to review and update its curriculum to ensure they meet current standards.

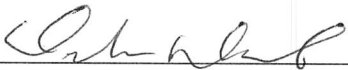
English Division

The development of this course is for students who need to take literature but do not need the critical thinking component offered in ENGL 1600. Currently, students have to take Introduction to Literature on another campus. The English division has also proposed this course be added to the local General Education pattern.

ENGL 1650 Introduction to Literature

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 

Dr. Debra Daniels, Superintendent/President

Prepared by: K. Carlson
Reviewed by: V. Jacobi
Reviewed by: J. Grimes
Date Prepared: April 18, 2018
C & GE approved: May 1, 2018
Board Approved: May 9, 2018
Semester effective:

English (ENGL) 1650 Introduction to Literature (3 Units) CSU

Prerequisite: Successful completion of English 1500 with a grade of 'C' or better.

Prerequisite knowledge and skills: Before entering the course, the student should be able to:

1. read good prose intelligently,
2. demonstrate techniques in library research and in writing a term paper,
3. show competency in writing within the four modes of discourse: narration, description, exposition, persuasion,
4. demonstrate a vocabulary enriched by several hundred new words,
5. exhibit an understanding of connotation and denotation of meaning in context, and
6. demonstrate understanding of grammar and mechanics.

Hours and Unit Calculations: 48 hours lecture (96 Outside-of-class Hours) = 3 Units of Credit

Catalog Description: This course introduces multi-genre works of literature in the areas of poetry, drama, and short fiction. Students will engage in active and critical reading strategies to deepen and promote understanding of cultural, historical, and aesthetic qualities of literature. Literary terminology, literary devices, and methods of literary analysis will be examined to provide a broad understanding of literature and to advance critical writing about literature. C-ID: ENGL 120

Type of Class/Course: Degree credit

Texts: One of the following: The Bedford Introduction to Literature: Reading, Writing, Thinking; An Introduction to Literature; or Literature, Approaches to Fiction, Poetry, and Drama

Carlson, Kamala. *Increasing Metacognitive Active Learning Strategies*. 1st ed., Kamala Carlson, 2011.

Carlson, Kamala and Jessica Grimes. *Supersonic Writing Tips: Grammar Cards*. 4th ed., Kamala Carlson and Jessica Grimes, 2017.

Additional Required Materials: None

Course Objectives:

By the end of the course, a successful student will be able to:

1. read a variety of texts actively and critically,



2. identify key elements of major genres in order to analyze and interpret texts,
3. define common literary terms and apply them to the analysis of specific texts,
4. compose formal written analyses of texts that demonstrate appropriate academic discourse and the conventions of literary analysis, and
5. research appropriate primary and secondary sources and apply documentation skills without plagiarism.

Course Scope and Content:

- Unit I Elements of Fiction
- A. Plot
 - B. Character
 - C. Setting
 - D. Point of view
 - E. Theme
 - F. Style
 - G. Symbolism
- Unit II Writing about Fiction
- A. Review of essay form
 - B. Literary Analysis
 - C. Comparison/Contrast
 - D. Argument
 - E. Interpretation
 - F. Research and criticism
- Unit III Elements of Drama
- A. Plot
 - B. Character
 - C. Setting
 - D. Theme
 - E. Style
 - F. Staging
 - G. Conventions
- Unit IV Writing about Drama
- A. Interpretation
 - B. Analysis
 - C. Evaluation/Criticism
 - D. Research and criticism
- Unit V Elements of Poetry
- A. Meter and rhythm
 - B. Imagery
 - C. Figurative language
 - D. Rhyme and rhyme scheme
 - E. Symbol

- F. Character/speaker
- G. Tone and mood
- H. Theme

Unit VI Forms of Poetry

- A. Fiction
- B. Non-fiction

Unit VII Writing about Poetry

- A. Explication
- B. Interpretation
- C. Evaluation
- D. Research and Criticism

Learning Activities Required Outside of Class

The students in the class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Reading,
2. Homework,
3. Research, and
4. Writing

Methods of Instruction

1. Lecture,
2. Class discussions based on reading assignments, and/or
3. Discussion boards via Canvas
4. Group and individual panels and presentations,
5. Role play
6. Guest speaker
7. Library

Methods of Evaluation

1. Read and analyze a variety of literature
2. Quizzes
3. Exams
4. Presentations
5. Informal writing (examples include journals, annotations, reader responses, and responses to questions)
6. Formal essays
7. Research project
8. Write in MLA conventions

Supplemental Data:

T.O.P. Code:	
Sam Priority Code:	
Funding Agency:	
Program Status:	
Noncredit Category:	
Special Class Status:	
Basic Skills Status:	
Prior to College Level:	
Cooperative Work Experience:	
Eligible for Credit by Exam:	
Eligible for Pass/No Pass:	

Date: May 29, 2018
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

New Associate Degree for Transfer

Background:

Under accreditation requirements, academic institutions are expected to review and update its curriculum to ensure they meet current standards.

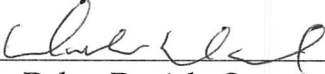
Applied Tech Division

The Associate in Arts in Economics for Transfer degree provides a clear and direct route for transfer to upper division into the CSU system to complete a baccalaureate degree in Economics or similar degree. The program curriculum includes economic behavior of consumers, businesses and government. This request was reviewed and approved by the Curriculum and General Education Committee.

Economics: Associate in Arts for Transfer

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 

Dr. Debra Daniels, Superintendent/President

NARRATIVE TEMPLATE for Associate Degrees for Transfer (ADTs)

Item 1. Statement of Program Goals and Objectives

The Associate in Arts in Economics for Transfer degree provides a clear and direct route for transfer to upper division into the CSU system to complete a baccalaureate degree in Economics or similar degree. The program curriculum includes economic behavior of consumers, businesses and government.

Item 2. Catalog Description

The Associate in Arts in Economics for Transfer degree provides a clear and direct route for transfer to upper division into the CSU system for students to complete a baccalaureate degree in Economics or similar degree. The program includes course work in economics, business, accounting and mathematics.

Program Learning Outcomes

1. Explain the nature and function of the labor market system.
2. Assess the efficiency in the provision of goods and services
3. Assess the operation of economic institutions
4. Apply quantitative methods of analysis
5. Apply economic therapy to real life situations

Pursuant to SB1440, section 66746, the description **must** also include the following completion requirements:

“(1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:

(A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.

(B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.”

ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is not an acceptable grade for courses in the major.

If the ADT program goal selected is “Career Technical Education (CTE) and Transfer,” list the potential careers students may enter upon completion.

Career possibilities include, but not limited to employment in business, law, journalism, finance, banking, government, accountancy, data analyses, and labor leadership as a professional economist in a global world market.

Associate in Arts in Economics for Transfer Degree
Required Courses:

ECON 2120 Principles of Economics-Micro	3 units
ECON 2210 Principles of Economics-Macro	3 units
STAT 1510 Elementary Statistics	5 units
MATH 2100 Analytic Geometry and Calculus I	5 units

List A –Select 1 courses (3-4 units) from the following:

MATH 1520 Finite Mathematics	3 units
MATH 2120 Analytic Geometry and Calculus II	5 units
BSAD 2220 Introduction to Financial Accounting	4 units
BSAD 2221 Introduction to Managerial Accounting	4 units
COSC 2020 Introduction to Computer Information Systems	3 units
BUSN 1510 Business Communication	3 units

List B –Select 1 course (3-4 units) from the following:

Any course not used in List A or any CSU transferable lower division Economic course (w units)

MATH 2130 Analytic Geometry and Calculus III	4 units
Units in the major	Total 22 units
CSU Breadth GE requirements	38 units
Degree Total	60 units

Date: May 29, 2018
Submitted by: Norberto Lopez Jr, Curriculum Technician
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

New Occupational Safety & Health Certificates

Background:

Under accreditation requirements, academic institutions are expected to review and update its curriculum to ensure they meet current standards.

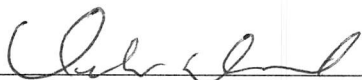
Applied Technology Division

These certificates are designed to provide students with skills that have value to employers and could help open doors to internships for our students:

1. Occupational Safety and Health: Basic Employee Safety in General Industry (local certificate)
2. Occupational Safety and Health: Certificate of Achievement

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 

Dr. Debra Daniels, Superintendent/President

Occupational Safety and Health: Basic Employee Safety in General Industry

Course #	Title	Units
IES 1100	Basic Employee Safety for General Industry	.25
IES 1107	Medic First Aid Training/CPR	.25
IES 1500	Occupational Safety and Health Compliance	3

Total Credit Units: 3.5

Occupational Safety and Health: Certificate of Achievement

Required Courses			Units
IES	1500	Occupational Health and Safety Compliance	3
IES	1532	Industrial Hygiene	3
ENER	1503	Environmental Awareness and Compliance	3
IES	2058	Occupational Safety and Health Standards and OSHA 30 hour Construction Industry Training Program	3
	OR		
IES	2061	Occupational Safety and Health Standards and OSHA 30 hour General Industry Training Program	2
IES	2065	Trainer Course in Occupational Safety and Health Standards	2

Total Credit Hours: 14

Date: May 30, 2018
Submitted by: Norberto Lopez Jr, Curriculum Technician
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update its courses to ensure they meet current standards.

Applied Technologies Division

Applied Technologies has changed the following course acronyms as well as reduced the unit count to better align with Industry needs:

IES	1116	Hazardous Waste Operations and Emergency Response (HAZWOPER) Training
IES	1552	Respiratory Protection for Hazardous Materials Handling and Permit Required Confined Spaces
IES	2058	Occupational Safety and Health Standards for the Construction Industry/OSHA 30 hour Construction Industry Training Program
IES	2061	Occupational Safety and Health Standards for General Industry/OSHA 30 hour General Industry Training Program

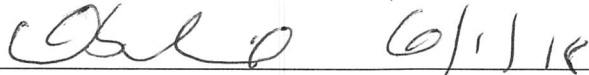
English Division

The English Division has revised the following course outlines as part of the five-year review cycle:

ESL	0900	English for Academic Purposes: Writing and Grammar IV
ENGL	2700	British Literature 1
ENGL	2750	British Literature 2

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 
Dr. Debra Daniels, Superintendent/President

Reviewed by: K. Carlson
Reviewed by: J. Grimes
Revised by: K. Kulzer
Date revised: **February 8, 2018**
C & GE Approval:
Board Approval:

English as a Second Language (ESL) 0900 English for Academic Purposes: Writing and Grammar
IV (4 Units)

[formerly English as a Second Language 55]

Prerequisite: Qualification by assessment process or successful completion of English as a Second Language 0800 with a grade of “C” or better

Prerequisite knowledge/skills:

Before entering the course, a student should be able to demonstrate competency in the following areas at the early-advanced academic level:

1. Compose and organize three- to five-paragraph essays with a clear introduction with a thesis sentence, body, and conclusion,
2. Create thesis, topic, supporting and concluding sentences,
3. Use the simple, perfect, and progressive tenses, and
4. Use sentence connectors such as: while, whenever, in addition to, likewise, similarly, however, in contrast, unlike, as a result of, due to, since, because therefore, consequently.
5. Use adverb clauses and reduced adverb clauses,
6. Distinguish between active and passive voice,
7. Identify subjects and verbs to ensure correct subject-verb agreement,
8. Use gerunds and infinitives, and
9. Use active and passive voice.

Total Hours and Units Calculations: 60 hours lecture (120 outside of class hours); + 16 hours lab (7196 total Student learning hours)

Catalog Description: English as a Second Language 0900 is designed for bilingual and/or immigrant students at the advanced level of English. This course focuses on paraphrasing, summarizing, and essay writing. Academic reading material is used to stimulate independent thinking, and compositions are written in response to the readings.

Type of Class/Course: Non-degree credit

Texts: Raimes, Ann. *Grammar Troublespots—A Guide for Student Writers*. 3rd ed. New York, NY: Cambridge University Press, 2004. Print.

Stafford-Yilmaz, Lynn and Dorothy E. Zemach. *Writers at Work—The Essay*. New York, NY: Cambridge University Press, 2008. Print.

Withrow, J Brookes, G; Cummings, M. C. *Inspired to Write*. New York: Cambridge University Press, 2005. Print.

Additional Instructional Materials: None

Course Objectives:

By the end of the course, a successful student will be able to demonstrate competency in the following areas at the advanced academic level:

1. Analyze texts,
2. Effectively utilize the various steps in the writing process,
3. Compose compositions that:
 - a. Summarize a reading passage;
 - b. Include citations;
 - c. Have a clear thesis;
 - d. Use evidence to support a thesis;
 - e. Are clearly organized with an introduction, body, and conclusion,
 - f. Use rhetorical modes to support a thesis such as:
 - i. Description
 - ii. Narration
 - iii. Definition
 - iv. Classification
 - v. Evaluation
 - vi. Analysis
 - g. Contain adjective clauses, noun clauses, and correct forms of reported speech; and
 - h. Are fluent, clear, and accurate.
4. Evaluate and revise his/her own compositions
5. Proofread and edit his/her own compositions

Course Scope and Content: Lecture

Unit I: Grammar

- A. Identify parts of speech
- B. Adjective clauses
- C. Noun clauses and reported speech
- D. Prepositions
- E. Phrasal verbs
- F. Simple, compound, and complex sentences
- G. Review of common bilingual student grammar errors
 - a. Subject-verb agreement
 - b. Article usage
 - c. Parallel structure
 - d. Sentence combining
 - e. Other identified errors from student work and class questions
- H. Reported speech
- I. Citations in MLA and/or APA

Unit II: Writing

Compose and organize:

- A. Summaries
- B. Narrative essays
- C. Descriptive essays
- D. Expository essays
- E. Argumentative essays

Course Scope and Content: Lab

1. Identify parts of speech
2. Practice and apply correct use of adjective clauses
3. Enhance knowledge of prepositions
4. Use prepositions correctly with phrasal verbs
5. Practice composition of simple, compound, and complex sentences
6. Review and correct common bilingual student grammar errors
 - a. Subject –verb agreement
 - b. Article Usage
 - c. Verb tenses
7. Review and correct common bilingual student grammar errors
 - a. Parallel structure
 - b. Sentence combining
 - c. Other identified errors from student work and class questions
8. Practice and apply correct usage of noun clauses
9. Introduce ways to include reported speech in student writing
10. Introduce how to use MLA and/or APA-style citations within research writing

Learning Activities Required Outside of Class:

Students will spend a minimum of 8 hours per week outside of their regular class time doing the following

:

1. Studying
2. Completing homework assignments
3. Writing paragraphs and essays
4. Working on lab exercises

Methods of Instruction:

1. Assigned exercises from text/workbook
2. Lecture
3. Writing assignments
4. Group work
5. Discussion
6. Lab

Methods of Evaluation

1. Written homework
2. Quizzes
3. Grammar exams
4. Midterm and final

Supplemental Data:

TOP Code:	493084 ESL Writing
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SAM Priority Code:	E: Non-Occupational
Funding Agency:	Y: Not Applicable
Program Status:	2: Stand-alone
Noncredit Category:	A: English as a Second Language
Special Class Status:	N: Course is not a special class
Basic Skills Status:	Basic Skills
Prior to College Level:	B: 2 levels below transfer
Cooperative Work Experience:	N: Course is not a part of a cooperative education program
Eligible for Credit by Exam:	No
Eligible for Pass/No Pass:	No



Prepared by: B. Devine
Reviewed by: G. Dyer
Reviewed by: K. Carlson
Reviewed by: J. Grimes
Date Reviewed: ~~Fall 2012~~ **Spring 2018**
C& GE Approved:
Board Approved:

English (ENGL) 2700 British Literature 1 (3) CSU:UC

Prerequisite: Successful completion of English 1500 with a grade of "C" or better

Before entering the course the student should be able to:

1. Write good expository prose,
2. Read good prose intelligently,
3. Demonstrate techniques in library research and in writing a term paper,
4. Show competency in writing within the four modes of discourse: narration, description, exposition, persuasion,
5. Use diction and tone appropriate to a college-level audience,
6. Exhibit an understanding of connotation and denotation of meaning in context, and
7. Demonstrate understanding of grammar and mechanics.

~~Total~~ Hours and Units Calculations: 48 hours lecture (96 outside of class hours) = 3 Units

Type of Class/Course: Degree Credit

Catalog Description: This course is a study of selected works of classic British literature up to the late eighteenth century. Representative writers may include Chaucer, Shakespeare, Spenser, Donne, Milton, Dryden, Pope, Swift, Johnson, and Boswell. This is a writing intensive class including four analytical argument essays of 4-6 pages. Course emphasizes investigating historical and cultural contexts, applying reasoned analysis, and comparing themes and structures of different texts. C-ID: ENGL 160

Texts: Greenblatt, Stephen, M. H. Abrams, et al. *The Norton Anthology of English Literature, The Major Authors: Volume A-C*, 9th ed., New York, NY: W. W. Norton & Company, 2012. ~~Print.~~

Selected British novels, plays, or poems can be required, per instructor.

Additional Instructional Materials: None

Course Objectives:

By the end of the course, a successful student will be able to:

1. Investigate historical and cultural contexts of literary works ~~throughout the ages,~~
2. Support interpretations of literary texts with **literary terminology and detailed reasoned analysis of the text itself,**
3. ~~Use literary terminology and reasoned analysis to discuss the aesthetic effects of form in literary~~

- works,
4. Compare themes, content, and form of texts from different time periods while applying their knowledge of changing cultural and historical contexts,
 5. ~~Compare traditions and value systems within~~ **Demonstrate an understanding of political, social, economic, and religious issues within** British culture and relate these ~~comparisons~~ to literary texts,
 6. **Research and** evaluate the credibility of secondary sources,
 7. Synthesize secondary sources, ~~whether criticism or background materials,~~ into discussion and of primary literary texts,
 8. Apply critical thinking to literary interpretation and analysis, and
 9. **Demonstrate an** understanding of appropriate academic discourse and the conventions of literary analysis.

Course Scope and Content:

- Unit I Critical Thinking
- A. Claim, premise, evidence
 - B. Induction
 - C. Deduction
 - D. Inference
 - E. Assumption
 - F. Logical fallacies
 - G. Argumentative writing about literature
- Unit II Methodology
- A. Literary interpretation
 - B. Literary analysis
 - C. Identification and application of cultural context
 - D. Evaluation of sources
- Unit III The Middle Ages (to ca. 1485)
- A. Anglo-Saxon Literature
 1. The Dream of the Rood
 2. Beowulf
 3. **Judith**
 4. **The Wife's Lament**
 - B. The Literature of Anglo-Norman England
 1. Beowulf and Marie De France
 - C. Middle English Literature in the Fourteenth and Fifteenth Centuries
 1. Sir Gawain and the Green Knight
 2. Chaucer
 3. **William Langland**
 4. **Margery Kempe**
 5. **Sir Thomas Malory**
 - D. Medieval English; Old and Middle English Prosody; Timeline
- Unit IV The Sixteenth Century (1485-1603)
- A. **Introduction, Timeline**
 - B. **More**

- C. Wyatt
- D. Howard
- E. **Mary I**
- F. **Lady Jane Grey**
- G. **Mary, Queen of Scots**
- H. Queen Elizabeth
- I. Raleigh
- J. Sidney
- K. Spenser
- L. Marlowe
- M. Nashe
- N. Shakespeare
- O. Selections from the English Bible

Unit V The Early Seventeenth Century (1603-1660)

- A. **Introduction, Timeline**
- B. Donne
- C. Lanyer
- D. Jonson
- E. Wroth
- F. **Bacon**
- G. Hobbes
- H. Herbert
- I. Herrick
- J. Lovelace
- K. Phillips
- L. Marvell
- M. Cavendish
- N. Milton
- O. **Literary Terminology**

Unit VI The Restoration and the Eighteenth Century (1660-1785)

- A. **Introduction, Timeline**
- B. Dryden
- C. **Pepys**
- D. **Locke**
- E. Wilmot
- F. Behn
- G. Swift
- H. Pope
- I. Haywood
- J. **Montagu**
- K. **Ingram**
- L. **Leopar**
- M. Hogarth



- N. — Johnson
- O.N. Boswell
- P.O. Gray
- Q.P. Collins
- R.Q. Cowper
- S.R. Equiano
- T.S. Burney

Note: specific authors selected here can be varied according to instructor's professional prerogative.

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Reading,
2. Homework,
3. Research, and
4. Writing.

Methods of Instruction:

1. Lecture, and
2. Class discussions based on reading assignments,
3. Audiovisual presentations, and
4. Group and individual panels and presentations.

Methods of Evaluation:

1. ~~Brief~~ **Non-essay** writing assignments,
2. Essays,
- 2.3. Research paper using primary and secondary sources, and
- 3-4. Oral presentations.

Supplemental Data:

<u>TOP Code:</u>	<u>150100: English</u>
<u>SAM Priority Code:</u>	<u>E: Non-Occupational</u>
<u>Distance Education:</u>	<u>Online; Offline</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>

<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>NO</u>
<u>Eligible for Pass/No Pass:</u>	<u>NO</u>
<u>Taft College General Education:</u>	<u>CSC2: CSU Area C2</u> <u>IG3B: IGETC Area 3B</u> <u>LES: Local Ethnic Studies</u> <u>LHUM: Local GE Humanities</u>

Updated by: G. Dyer
Updated by: B. Devine
Reviewed by: K. Carlson
Reviewed: J. Grimes
Date Reviewed: Fall 2012-Spring 2018
CG&E: December 10, 2012
Board Approved: January 9, 2013

English (ENGL) 2750 British Literature 2 (3 Units) CSU:UC

Prerequisite: Successful completion of English 1500 with a grade of “C” or better

Before entering the course the student should be able to:

1. Write good expository prose,
2. Read good prose intelligently,
3. Demonstrate techniques in library research and in writing a term paper,
4. Show competency in writing within the four modes of discourse: narration, description, exposition, persuasion,
5. Use diction and tone appropriate to a college-level audience,
6. Exhibit an understanding of connotation and denotation of meaning in context, and
7. Demonstrate understanding of grammar and mechanics.

Total-Hours and Units Calculations: 48 hours lecture (96 outside of class hours) = 3 units

Type of Class/Course: Degree Credit

Catalog Description: This course is a study of selected works of British literature from the late eighteenth century to contemporary British texts. The course covers writers of the Romantic Period, the Victorian Period, ~~Representative writers include the Romantic poets, Tennyson, Browning, Rossetti,~~ and selected moderns. This is a writing intensive class which includes writing ~~four~~ three analytical argument essays of 4-6 pages, in-class analytical writing, quizzes on the material, and a final exam. Course emphasizes investigating historical and cultural contexts, applying reasoned analysis, and comparing themes and structures of different texts. C-ID: ENGL 165.

Texts: Greenblatt, Stephen, M. H. Abrams, et al. *The Norton Anthology of English Literature, The Major Authors*. 9th ed. New York, NY: W. W. Norton & Company, 2013. Print.

OR:

Greenblatt, Stephen, et al. *The Norton Anthology of English Literature. Volume 2. 10th Edition.* New York, NY: W. W. Norton & Company, 2018. Print.

Additional Instructional Materials: None

Course Objectives:

By the end of the semester, a successful student will be able to:

1. Investigate historical and cultural contexts of literary works throughout the ages,
2. Support interpretations of literary texts with detailed analysis of the text itself,

3. Use literary terminology and reasoned analysis to discuss the aesthetic effects of form in literary works,
4. Compare themes, content, and form of texts from different time periods while applying their knowledge of changing cultural and historical contexts,
5. Compare traditions and value systems within British culture and relate these comparisons to literary texts,
6. Evaluate credibility of secondary sources,
7. Synthesize secondary sources, whether criticism or background materials, into discussion of primary literary texts,
8. Apply critical thinking to literary interpretation and analysis, and
9. Demonstrate understanding of appropriate academic discourse and the conventions of literary analysis

Course Scope and Content:

- Unit I Critical Thinking
- A. Claim, premise, evidence
 - B. Induction
 - C. Deduction
 - D. Inference
 - E. Assumption
 - F. Logical fallacies
 - G. Argumentative writing about literature
- Unit II Methodology
- A. Literary interpretation
 - B. Literary analysis
 - C. Identification and application of cultural context
 - D. Evaluation of sources
- Unit III The Romantic Period (1785-1830)
- A. Barbauld
 - B. Smith
 - C. Blake
 - D. Burns
 - E. Wollstonecraft
 - F. Wordsworth
 - G. Coleridge
 - H. Byron
 - I. Shelley
 - J. Clare
 - K. Hemans
 - L. Keats
- Unit IV The Victorian Age (1830-1901)
- A. Carlyle
 - B. Browning, Elizabeth Barrett
 - C. Tennyson
 - D. Gaskell

- E. Browning, Robert
- F. Arnold
- G. Rossetti
- H. Hopkins
- I. Stevenson
- J. Wilde
- K. Kipling

Unit V The Twentieth Century

- A. Hardy
- B. Conrad
- C. Yeats
- D. Woolf
- E. Joyce
- F. Lawrence
- G. Eliot
- H. Mansfield
- I. Beckett
- J. Auden
- K. Thomas
- L. Larkin
- M. Heaney
- N. Rushdie
- O. Carson
- P. Fowles

Note: specific authors selected here can be varied according to instructor's professional prerogative.

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Reading,
2. Homework,
3. Research, and
4. Writing.

Methods of Instruction:

1. Lecture and class discussions based on reading assignments,
2. Audiovisual presentations, and
3. Group and individual panels and presentations.

Methods of Evaluation:

1. Brief writing assignments,
2. Quizzes



3. Essays,
4. Research paper using primary and secondary sources, and
5. Oral presentations.

Supplemental Data:

<u>TOP Code:</u>	<u>150100: English</u>
<u>SAM Priority Code:</u>	<u>E: Non-Occupational</u>
<u>Distance Education:</u>	<u>Online; Offline</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>NO</u>
<u>Eligible for Pass/No Pass:</u>	<u>NO</u>
<u>Taft College General Education:</u>	<u>CSC2: CSU Area C2</u> <u>IG3B: IGETC Area 3B</u> <u>LES: Local Ethnic Studies</u> <u>LHUM: Local GE Humanities</u>

6. _____
5:7.



Revised by: G. Clarke
Reviewed by: D. Layne
Reviewed by:
Reviewed by: K. Bandy
Date Revised: ~~September 21, 2016~~
C & G Ed approval: ~~October 10, 2016~~
Board approval: ~~November 9, 2016~~
Semester effective: ~~Fall 2017~~

Industrial Education Safety (IES)-Occupational Safety and Health (OSH) 1116 Hazardous Waste Operations and Emergency Response (HAZWOPER) Training (2-units) (1.75 Units)

Prerequisite: None

~~Total Hours: 30 hours lecture; 10 hours lab (40 hours total)~~

Hours and Units Calculation: 24 hours lecture (48 Outside of class hours) + 24 hours lab (96 Total Student Learning Hours) = 1.75 Units

Catalog Description: This course covers the necessary disciplines required to satisfy the Federal Code of Regulations 1910.120 concerning off site instruction for personnel that will work in hazardous waste sites and or remediation zones with emphasis on emergency response operations. This course will also meet the State of California requirements for a technician for emergency response standards CCR §5192. WESTEC provides a 40 hour Hazwoper Certificate upon successful completion. This course is offered on a Pass/No Pass basis with a letter grade option. Please see additional information here: <http://westec.org/>

Type of Class/Course: Degree Credit

Textbook: *Occupational Safety and Health Guidance Manual for Hazardous Waste Site Activities.*
NIOSH, OSHA, USCG, USEPA, 2016.

North American Emergency Response Guidebook. United States Department of Transportation. J. J. Keller & Associates, 2016.

Additional Required Materials: None

Course Objectives:

By the end of the course, a successful student will be able to:

1. recognize hazardous substances and the risk associated when involved in an incident,
2. use a safety data sheet to assess the risks associated with hazardous materials and proper response to an incidental or uncontrolled release,
3. use the North American emergency response guidebook during the initial phase of a hazardous material incident,
4. store, inspect, and maintain personal protective equipment related to hazardous materials,
5. initiate incident command system, and
6. set up and perform a decontamination line.



Course Scope and Content:

Unit I General Industry Safety

- A. Trenching and Excavations
 - B. Definitions
 - C. Hazards
 - D. Soil mechanics
 - E. Sloping, shoring, and shielding safeguards

- B. Confined Space
 - A. Definitions
 - B. Hazards
 - C. Personnel and responsibilities of team

- C. Energy Control – Lockout/Tagout
 - A. Definitions
 - B. Types of energy
 - C. Methods of control
 - D. Locks and tags
 - E. Authorized person

- D. Machine Guarding
 - A. Definitions
 - B. Point of operation hazards
 - C. Types and methods of guarding

- E. Flammable Materials
 - A. Definitions
 - B. Upper and lower flammable/explosive limits
 - C. Safe handling
 - D. Proper storage

- F. Fire Prevention and Response
 - A. Definitions
 - B. Fire tetrahedron
 - C. Classes of fires
 - D. Use of fire extinguishers

- G. Electrical Safety
 - A. Electrical terms
 - B. Hazards of electricity
 - C. Effects of electrical current

- H. Personal Protective Equipment
 - A. Administrative controls
 - B. Engineering controls
 - C. Head protection
 - D. Eye and face protection

- E. Fall protection
- F. Hearing protection
- G. Foot protection
- H. Respiratory protection (supplied air and air purifying)
- I. Chemical suits

I. Hazard Communication

- A. Employer's requirements
- B. Global harmonized system (GHS)
- C. Safety data sheets (SDS)

Unit II Hazardous Substance recognition and Identification

- A. Recognition indicators
- B. Identification methods
- C. Chemical and toxicological behavior

Unit III Hazards of a Release

- A. Physical and health
- B. Routes of exposure
- C. Fatalities, injuries, and illness
- D. Potential outcomes
- E. Emergencies
- F. Property and environment
- G. Business impact

Unit IV HAZWOPER 29 Code of Federal Regulations (CFR) 1910.120

- A. Course Introduction
- B. Scope and Application
- C. Site Definitions
- D. Types of Releases
- E. Regulatory Requirements for Training
- F. Terminology and abbreviations

Unit V North American Emergency Response Guide (NAERG)

- A. Purpose
- B. Information Provided
- C. How to Use

Unit VI Roles of HAZMAT Team Members

- A. Recognizing Emergencies
- B. Notification process
- C. Reporting a release
- D. Isolation and Protection
- E. Responder levels
- F. Emergency response plan (ERP)
- G. Standard operating procedures

Unit VII Environmental Protection Agency (EPA) Guidelines

- A. Overview of Protection Requirements
- B. Protective Methodologies
- C. Choosing protective Measures

- Unit VIII Unified Command System
- A. Definition
 - B. Functions
 - C. Incident Command Structure
 - D. National interagency incident management system
 - E. Reporting and Relieving Protocols
 - F. Assuming Positions

- Unit IX Control Operations
- A. Site characterization and analysis
 - B. Evacuation
 - C. Shelter in-place
 - D. Control zones
 - E. Security
 - F. Communication system
 - G. Control, containment, and/or confinement operation of released hazardous material

- Unit X Safety and Health Program
- A. Medical surveillance
 - B. Monitoring

- Unit XI Decontamination
- A. Contamination and exposure
 - B. Methods
 - C. Disposal

- Unit XII Handling Drums and Containers

- Unit XIII Termination
- A. Debriefing
 - B. Critique of response
 - C. Recordkeeping

Lab Content:

1. Field response to simulated hazardous waste spill and gas release
2. Institution of the Incident eCommand system
3. Set up and practice decontamination techniques
4. Use of NAERG in a field situation
5. Tabletop scenarios for decision-making practice in response to HAZMAT spills and releases

Learning Activities Required Outside of Class: ~~3-5~~ 48 hours of Homework

The students in this class will spend a minimum of ~~3-5~~ 60 hours ~~per week~~ outside of the regular class time

doing the following:

1. Studying assigned text, handout materials, and class notes
2. Reviewing and preparing for quizzes and examinations
3. Reviewing case studies
4. Completing written assignments and projects

Methods of Instruction:

1. Lecture
2. In-class workshops
3. Activities
4. Demonstrations
5. Case Studies

Methods of Evaluation:

1. Written final exam
2. Performance observation
3. Participation
4. Quizzes
5. Role Playing
6. Group Projects

Supplemental Data:

TOP Code:	095670: Indus Occupational Safe Health
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class

Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Revised by: **D. Layne**
Revised by: **G. Clarke**
Reviewed by: K. Bandy
Reviewed by: IES Advisory
C & G Ed approval:
Board approval:
Semester Effective:

Industrial Education Safety (IES) Occupational Safety and Health (OSH) 1552 Respiratory Protection for Hazardous Materials Handling and Permit Required Confined Spaces (~~3 Units~~) (2 Units) CSU

Prerequisite: None

Total Hours and Units Calculations: 48-32 hours lecture + 64 outside of class hours (96 Total Students Learning Hours) = 2 Units

Catalog Description: This course will focus on the safe handling, minimizing, and preventing catastrophic releases of hazardous materials. Personal Protective Equipment (including respiratory protection equipment) needed to work in and around hazardous atmospheres and permit-required confined spaces will be used.

Type of Class/Course: Degree Credit

Recommended Textbook:

29CFR 1926 Construction Industry Regulations. MANCOMM .:
Davenport, Iowa, 2016. Print.

Cal-OSHA Construction and Electrical Safety Orders MANCOMM .: Davenport, Iowa,
2016. Print.

29 CFR §1910, General Industry Regulations, Mangan Communications, Inc.:
Davenport, Iowa, 2016 Print

Cal-OSHA General Industry Safety Orders, Mangan Communications, Inc.: Davenport, Iowa, 2016 Print

Enrollment Limitation:

Medical evaluation for respirator use; performed by a licensed health care professional

Course Objectives:

By the end of the course, a successful student will be able to:

1. describe methods for detecting unsafe storage conditions for hazardous materials,
2. evaluate factors that may contribute to the creation of hazardous conditions,
3. determine best practices to mitigate risk associated with hazardous conditions in General and Construction Industries,
4. identify processes that involve highly hazardous chemicals at or above the specified threshold quantities,

5. list the requirements of Occupational Safety and Health Administration's Permit-Required Confined Spaces for General Industry Standards,
6. describe, evaluate and control safety and health hazards associated with confined space entry,
7. report, in writing, violations of the Permit-Required Confined Spaces Standards,
8. identify and describe the major elements of a respiratory protection program following the requirements of 29 Code of Federal Regulation 1910.134,
9. analyze the technical aspects for the proper selection and use of respiratory protection, and
10. evaluate the effectiveness of certain types of respirators to be used in hazardous and non-hazardous atmospheres.

Course Scope and Content:

- | | |
|-----------------|---|
| Unit I | General Overview <ol style="list-style-type: none">A. Hazardous MaterialsB. Permit Required Confined SpacesC. Respiratory ProtectionD. Definitions |
| Unit II | Subpart H Hazardous Materials <ol style="list-style-type: none">A. Flammable LiquidsB. Storage and handlingC. Ignition sourcesD. finishing operationsE. Key definitionsF. Fire controls |
| Unit III | Compressed Gasses <ol style="list-style-type: none">A. General requirementsB. Key definitionsC. Storage and handlingD. Inspections |
| Unit IV | Liquefied Petroleum Gasses <ol style="list-style-type: none">A. Basic rulesB. Key definitionsC. Storage and handling |
| Unit V | Anhydrous Ammonia <ol style="list-style-type: none">A. Basic rulesB. Key definitionsC. Storage and handlingD. Refrigerated storage systems |
| Unit VI | Process Safety Management (PSM) <ol style="list-style-type: none">A. Highly hazardous chemicals |

- B. Key definitions
- C. Elements of a PSM program
- D. Compliance and recommendations

Unit VII Permit Required Confined Spaces Scope and Definitions

- A. Basic Rules
- B. Key definitions
- C. 29 CFR 1910.146 (a) and (b)
- D. CCR, Title 8, §5156

Unit VIII General Requirements

- A. 29 CFR 1910.146(c)
- B. CCR, Title 8, §5157
- C. Ventilation
- D. Atmosphere monitoring devices

Unit IX Permit Required Confined Space Programs

- A. 29 CFR 1910.146 (d-i)
- B. CCR, Title 8, §5158

Unit X Respiratory Protection

- A. Respirator Descriptions
- B. Respirator Capabilities
- C. Fit Testing and Personnel Evaluation
- D. Evaluation of Respirators for hazardous conditions

Learning Activities Required Outside of Class: ~~6 hours of study per week~~

The students in this class will spend a minimum of 64 hours ~~per week~~ outside of the regular class time doing the following:

1. Studying assigned text, handout materials, and class notes
2. Reviewing and preparing for quizzes and examinations
3. Reviewing case studies
4. Completing written assignments and projects

Methods of Instruction:

1. Lecture
2. In-class workshops
3. Demonstrations
4. Case Studies

Methods of Evaluation:

1. Written final exam (OSHA 30)
2. Written final exam (Construction Industry Standards)
3. Performance observation
4. Participation
5. Quizzes

- 6. Role Playing
- 7. Group Projects

Supplemental Data:

TOP Code:	095670: <u>Industrial and Occupational Safety and Health</u>
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Revised by: ~~D. Thomsberry~~
Revised by: **D. Layne**
Revised by: **G. Clarke**
Reviewed by: K. Bandy
Text update: September 7, 2016
C & G Ed approved: November 14, 2016
Board approval: December 14, 2016
Semester Effective: Fall 2017

Industrial Education Safety (IES) Occupational Safety and Health (OSH) 2058 Occupational Safety and Health Standards for the Construction Industry/OSHA 30 hour Construction Industry Training Program (3 Units) (2 Units) CSU
[formerly Industrial Education Safety 58A]

Prerequisite: ~~Completion of a minimum of 12 units in IES courses. Specifically: IES 1500 Occupational Health and Safety Compliance, IES 1552 Respiratory Protection for Hazardous Materials Handling and Permit Required Confined Spaces, IES 1532 Industrial Hygiene, and ENER 1503 Environmental Awareness and Compliance~~

Total Hours and Units Calculations: 48-32 hours lecture + 64 outside of class hours (96 Total Students Learning Hours) = 2 Units

Catalog Description: This course is an overview of Federal and California Occupational Safety and Health Administration (OSHA) policies, procedures, standards, and general industry safety and health principles. Topics include scope and application of the Federal and California OSHA standards. -Emphasis is on the hazardous routinely encountered by workers in a broad spectrum of industries. This course includes a 30-hour General Industry Outreach Training Program. It is intended to provide a variety of training to workers with some safety responsibility. Training should emphasize hazard identification, avoidance, control and prevention, not OSHA standards. ~~Instructional time for both courses must be a minimum of 48 hours.~~ Students successfully completing this course will receive an OSHA 30 card.

Type of Class/Course: Degree Credit

Required Text:

Essentials of Safety: Construction Training and Reference Guide, vol. 1 & 2 with *Trainee Workbook for Construction*. Mancomm, 2016.

Recommended Text:

29 CFR 1926 Construction Industry Regulations. MANCOMM, 2016.

State of California General Industry & Electrical Safety Orders, Mancomm, 2013.

Additional Required Materials: None

Course Objectives:

By the end of the course, a successful student will be able to:

1. identify common hazards found on construction sites,
2. apply the correct OSHA standard in 29 Code of Federal Regulations (CFR)1926, and
3. evaluate various construction processes, materials, and equipment.

Course Scope and Content:

OSHA Standards ~~18 hours~~

- Unit I Introduction
- A. Inspections and Citations 1903
 - B. Recordkeeping 1904 and Subpart C
 - C. Cal-OSHA Equivalents and Differences
- Unit II Standards I
- A. Welding Subpart J
 - B. Fire Prevention Subpart F
 - C. Electrical Subpart K
 - D. Scaffolds Subpart L
 - E. Fall Protection Subpart M
 - F. Cal-OSHA Equivalents and Differences
- Unit III Standards II
- A. Signs and Barricades Subpart G
 - B. Ladders and Stairways Subpart X
 - C. Cranes Subpart CC
 - D. Rigging Subpart CC
 - E. Cal-OSHA Equivalents and Differences
- Unit IV Standards III
- A. Excavations Subpart P
 - B. Hand and Portable Power Tools Subpart I
 - C. Personal Protective Equipment Subpart E
 - D. Health Hazards Subpart Z
 - E. Confined Spaces Subpart AA
 - F. Cal-OSHA Equivalents and Differences

OSHA 30 for Construction Industry

A. The topic requirements are as follows:

~~1. Mandatory 15 hours~~

a. Introduction to OSHA ~~2 hours~~:

1. OSHA has required training content for this module - see Introduction to OSHA.
2. Covers workers' rights, employer responsibilities and how to file a complaint. It includes helpful worker safety and health resources. It also provides a sample weekly fatality and catastrophe report, a material data

safety sheet and the OSHA Log of Work-Related Injuries and Illnesses (OSHA Form 300).

3. Materials include an Instructor Guide, PowerPoint slides, student handouts, and participatory activities.
 - b. Managing Safety and Health ~~–2 hours.~~ May include Injury and Illness Prevention Programs, job site inspections, accident prevention programs, management commitment and employee involvement, worksite analysis, hazard prevention and control, accident investigations, how to conduct safety meetings, and supervisory communication.
 - c. OSHA Focus Four Hazards ~~–6 hours. Because most construction fatalities are caused by fall hazards, falls must be covered for a minimum of one hour and 15 minutes. The other focus four hazards must be covered for a minimum of one-half hour each. A trainer may spend up to 10 hours on this topic.~~
 1. Falls (minimum one hour and 15 minutes)
 2. Electrocution
 3. Struck-By (e.g., falling objects, trucks, cranes)
 4. caught-In or Between (e.g., trench hazards, equipment)

Focus Four Hazards Training Requirements

All lessons for the Focus Four Hazards are required to use the following terminal (TO) and enabling (EO) objectives:

TO: Given current OSHA and industry information regarding construction worksite illnesses, injuries, and/or fatalities, the student will be able to recognize [fall, caught-in or between, struck-by, electrocution] hazards in construction.

Specifically for each of the focus four, the student will be able to:

- EO 1: Identify major hazards
- EO 2: Describe types of hazards
- EO 3: Protect him/herself from these hazards
- EO 4: Recognize employer requirements to protect workers from these hazards

Because these objectives are the expected student outcomes, trainers:

- 1) May not vary from these objectives when planning the training session; and
 - 2) Must follow the participatory training model by applying effective training techniques;
 - 3) Must make sure the objectives are measured by testing the student's achievement.
 - d. Personal Protective and Lifesaving Equipment ~~–2 hours~~
 - e. Health Hazards in Construction ~~–2 hours.~~ May teach noise, hazard communication, and crystalline silica or any other construction health hazard.
 - f. Stairways and Ladders - ~~1 hour.~~
2. Elective - ~~12 hours.~~ Must present at least 12 hours of training on the following topics. At least 6 of the following topics must be presented. The minimum length of any topic is one-half hour.
 - a. Concrete and Masonry Construction
 - b. Confined Space Entry
 - c. Cranes, Derricks, Hoists, Elevators, & Conveyors
 - d. Ergonomics
 - e. Excavations

- f. Fire Protection and Prevention
- g. Materials Handling, Storage, Use and Disposal
- h. Motor Vehicles, Mechanized Equipment and Marine Operations; Rollover Protective Structures and Overhead Protection; and Signs, Signals and Barricades
- i. Powered Industrial Vehicles
- j. Safety and Health Programs
- k. Scaffolds
- l. Steel Erection
- m. Tools - Hand and Power
- n. Welding and Cutting

3. ~~Optional - 7 hours-~~ Teach other construction industry hazards or policies and/or expand on the mandatory or elective topics. ~~The minimum length of any topic is one half hour.~~
 a. This will be at the discretion of the instructor, depending upon the audience, but will most likely expand on the elective topics.

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 64 hours ~~per week~~ outside of the regular class time doing the following:

- 1. Studying assigned text, handout materials, and class notes
- 2. Reviewing and preparing for quizzes and examinations
- 3. Reviewing case studies
- 4. Completing written assignments and projects

Methods of Instruction:

- 1. Lecture
- 2. In-class workshops
- 3. Test Lab
- 4. Demonstrations
- 5. Case Studies

Methods of Evaluation:

- 1. Written final exam (OSHA 30)
- 2. Written final exam (Construction Industry Standards)
- 3. Performance observation
- 4. Participation
- 5. Quizzes
- 6. Role Playing
- 7. Group Projects

Supplemental Data:

TOP Code:	095670: Indus Occupational Safe Health
SAM Priority Code:	C: Clearly Occupational

Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Revised by: ~~D. Thornsberry~~ D. Layne

Revised by: G. Clarke

Reviewed by: K. Bandy

Text update:

C & G Ed approval:

Board approval:

Semester Effective:

Industrial Education Safety (IES) Occupational Safety and Health (OSH) 2061 Occupational Safety and Health Standards for General Industry/OSHA 30 hour General Industry Training Program (3 Units) (2 Units) CSU

[formerly Industrial Education Safety 59A]

~~Prerequisite: Completion of a minimum of 12 units in IES courses. Specifically, IES 1500 Occupational Health and Safety Compliance, IES 1552 Respiratory Protection for Hazardous Materials Handling and Permit Required Confined Spaces, IES 1532 Industrial Hygiene, and ENER 1503 Environmental Awareness and Compliance~~

~~Total Hours and Units Calculation: 48 - 32 hours lecture hours lecture + 64 outside of class hours (96 Total Students Learning Hours) = 2 Units~~

Catalog Description: This course is an overview of Federal and California Occupational Safety and Health Administration (OSHA) policies, procedures, standards, and general industry safety and health principles. Topics include scope and application of the Federal and California OSHA standards. Emphasis is on the hazards routinely encountered by workers in a broad spectrum of industries.

30-Hour General Industry Outreach Training Program - Designated Training Topics. This course includes a 30-hour General Industry Outreach Training Program. It is intended to provide a variety of training to workers with some safety responsibility. Training emphasizes hazard identification, avoidance, control and prevention, not OSHA standards. ~~Instructional time for both courses must be a minimum of 48 hours.~~ Students successfully completing this course will receive an OSHA 30 card.

Type of Class/Course: Degree Credit

Required Textbooks:

Essentials of Safety: Cal/OSHA General Industry Training and Reference Guide vol. 1 & 2, with *Trainee Workbook for Ca/Osha General Industry*, Mancomm, 2014. Recommended Text:

29 CFR 1910 OSHA General Industry Regulations. Mancomm, 2012.

State of California General Industry & Electrical Safety Orders, Mancomm, 2013.

Additional Required Materials: None

Course Objectives:

By the end of the course, a successful student will be able to

1. understand general industry rights for workers and employer responsibilities.



2. to file a complaint as well as how to identify, abate, avoid and prevent job related hazards.
3. locate and apply OSHA Safety and Health Standards, Policies and Procedures,
4. utilize OSHA standards and regulations to supplement an on-going safety and health program,
5. identify common violations of OSHA standards and propose abatement actions, and
6. describe appropriate abatement procedures for selected safety and health hazards.

Course Scope and Content: (Lecture)

~~OSHA Standards - 18 hours~~

Unit I Introduction

- A. Inspections and Citations Part 1903
- B. Safety and Health Programs
- C. Introduction to the OSHA Standards
- D. Cal-OSHA Equivalents and Differences

Unit II Standards I

- A. Walking and Working Surfaces Subpart D
- B. Electrical Subpart S
- C. Personal Protective Equipment Subpart I
- D. Welding Subpart Q
- E. Cal-OSHA Equivalents and Differences

Unit III Standards II

- A. Introduction to Industrial Hygiene
- B. Hazard Communication Subpart H
- C. Exit Routes and Emergency Action Plans Subpart E
- D. Materials Handling Subpart N
- E. Cal-OSHA Equivalents and Differences

Unit IV Standards III

- A. Machine Guarding Subpart O
- B. Lockout/Tagout Subpart O and S
- C. Permit-Required Confined Spaces Subpart CC
- D. Hazardous Materials Subpart Z
- E. Recordkeeping Subpart D and E
- F. Cal-OSHA Equivalents and Differences

OSHA 30 for General Industry

The topic requirements for OSHA 30 are as follows:

1. ~~Mandatory - 13 hours~~

- a. ~~Introduction to OSHA - 2 Hours. See above 10 hour section for additional information.~~
- b. ~~Managing Safety and Health - 2 hours. May include Injury and Illness Prevention Programs, job site inspections, accident prevention programs, management commitment and employee involvement, worksite analysis, hazard prevention and control, accident 4 investigations, how to conduct safety meetings, and supervisory communication.~~

- c. Walking and Working Surfaces, including fall protection - ~~1 hour~~.
 - d. Exit Routes, Emergency Action Plans, Fire Prevention Plans, and Fire Protection - ~~2 hours~~.
 - e. Electrical - ~~2 hours~~.
 - f. Personal Protective Equipment (PPE) - ~~1 hour~~.
 - g. Materials Handling - ~~2 hours~~.
 - h. Hazard Communication - ~~1 hour~~.
 - h.
2. Elective - ~~10 hours~~. ~~Must present at least 10 hours of training on the following topics~~. At least 5 of the following topics must be presented. The minimum length of any topic is one-half hour.
- a. Hazardous Materials (Flammable and Combustible Liquids, Spray Finishing, Compressed Gases, Dipping and Coating Operations)
 - b. Permit-Required Confined Spaces
 - c. Lockout / Tagout
 - d. Machine Guarding
 - e. Welding, Cutting, and Brazing
 - f. Introduction to Industrial Hygiene
 - g. Bloodborne Pathogens
 - h. Ergonomics
 - i. Fall Protection
 - j. Safety and Health Programs
 - k. Powered Industrial Vehicles
3. ~~7 hours~~ of additional optional topics. Teach other general industry hazards or policies and/or expand on the mandatory or elective topics. The minimum length of any topic is one-half hour.
- a. This will be at the discretion of the instructor, depending upon the audience, but will most likely expand on the elective topics.

Learning Activities Required Outside of Class: ~~6 hours~~

The students in this class will spend a minimum of ~~64~~ hours ~~per week~~ outside of the regular class time doing the following:

1. Studying assigned text, handout materials, and class notes
2. Reviewing and preparing for quizzes and examinations
3. Reviewing case studies
4. Completing written assignments and projects

Methods of Instruction:

1. Lecture
2. In-class workshops
3. Activities
4. Demonstrations
5. Case Studies

Methods of Evaluation:

1. Written final exam (OSHA 30)
2. Written final exam (General Industry Standards)
3. Presentation
4. Participation
5. Quizzes
6. Role Playing
7. Group Projects

Supplemental Data:

TOP Code:	095670: Indus Occupational Safe Health
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

BOARD AGENDA ITEM

Date: May 29, 2018
Submitted by: Norberto Lopez, Curriculum Technician
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Board Item:

Discontinuance of the following Programs:

Industrial Health & Safety Midlevel Certificate
Industrial Health and Safety Foundation

Background:

Applied Tech Division

The Applied Technologies Division officially recommends the following local certificates be discontinued. This request was reviewed and approved by the Curriculum and General Education Committee.

1. Industrial Health & Safety Midlevel Certificate
2. Industrial Health and Safety Foundation

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 

Dr. Debra Daniels, Superintendent/President

Industrial Health and Safety: Entry Level Hazardous Material (Local Approved Certificate)

This certificate is designed to provide entry level training and education on the foundations and basics of hazardous material and industrial safety principles.

Program Requirements

Required Courses

IES 1050	Hazardous Materials	1.50 Credits(s)
IES 1100	Basic Employee Safety for General Industry	0.25 Credits(s)
IES 1106	Hazardous Material (HAZMAT) First Responder Awareness	0.25 Credits(s)
IES 1109	Emergency Response Technician Training	1.00 Credits(s)
IES 1115	California Oil Producers Confined Space Entry Training	0.25 Credits(s)

Total Credit Hours: 3.25

Industrial Health and Safety Foundation: Certificate of Achievement

Program Requirements

Required Courses

IES 1050	Hazardous Materials	1.50 Credits(s)
IES 1052	Respiratory Protection	1.25 Credits(s)
IES 1054	Permit-Required Confined Space	1.25 Credits(s)
IES 1057	Fall Arrest Systems	1.00 Credits(s)
IES 1058	Occupational Safety and Health Standards for the Construction Industry	1.50 Credits(s)
IES 1061	Occupational Safety and Health Standards for General Industry	1.50 Credits(s)
IES 1100	Basic Employee Safety for General Industry	0.25 Credits(s)
IES 1106	Hazardous Material (HAZMAT) First Responder Awareness	0.25 Credits(s)
IES 1107	Medic First Aid Training/CPR	0.25 Credits(s)
IES 1112	Forklift Training for Operators	0.25 Credits(s)
IES 1116	Hazardous Waste Operations and Emergency Response (HAZWOPER) Training	2.00 Credits(s)
IES 1119	Defensive Driving Course	0.25 Credits(s)
MGMT 1515	Communication	0.50 Credits(s)
MGMT 1530	Conflict Resolution	0.50 Credits(s)
MGMT 1540	Managing Organizational Change	0.50 Credits(s)
	Electives*	6.25

***Electives – select 6 units from the following courses:**

IES 1053	Principles of Ergonomics	1.00 Credits(s)
IES 1055	Excavation, Trenching and Soil Mechanics	1.25 Credits(s)

IES 1056	Electrical Standards	1.25 Credits(s)
IES 1065	Machinery and Machine Guarding	1.50 Credits(s)
IES 1066	Introduction to Machinery and Machine Guarding	0.50 Credits(s)
IES 1067	Guide to Industrial Hygiene	1.50 Credits(s)
IES 1103	Plus Safety Training	0.25 Credits(s)
IES 1108	Hazardous Waste Operations Emergency Response (HAZWOPER) Annual Refresher	0.25 Credits(s)
IES 1125	Passport and Medic First Aid Refresher	0.25 Credits(s)
ENER 1025	Oil and Gas Laws and Regulations	1.00 Credits(s)
BUSN 1510	Business Communication	3.00 Credits(s)

Total Credit Hours: 18

Date: May 29, 2018
Submitted by: Norberto Lopez, Curriculum Technician
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 29, 2018

Title of Board Item:

Course Inactivations

Background:

The Curriculum and General Education Committee as well as the Division recommends the following course inactivations.

Applied Technologies Division

The Applied Technologies Division has moved to inactivate the following IES courses. The program is once again being revised and these courses are no longer included in the degree and certificate programs.

1. IES 1105 Mine Safety and Health Refresher
2. IES 1120 Confined Space Attendant/Entrant Plus Medic First Aid Retraining

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 

Dr. Debra Daniels, Superintendent/President



Revised by: R. Mallard
Reviewed by: C. Bertram
Reviewed by: K. Bandy
C & G Ed approval: October 11, 2010
Board approval: November 11, 2010

Industrial Education Safety (IES) 1105 Mine Safety and Health Refresher (.25 Unit)
[formerly Petroleum Technology 93Z]

Prerequisite: None

Total Hours: 4 hours lecture; 4 hours lab (8 hours total)

Catalog Description: This lecture/demonstration and familiarization course is *mine specific* and is designed to provide a fundamental understanding of surface, metal, non-metal mine workplace and the hazards associated thereto. The class will be in accordance with the requirements of 30 Code of Federal Regulations, Mine Safety and Health Act and Title 8, California Code of Regulations, Chapter 4, Subchapter 12, "Mine Safety Orders." This course is offered on a Pass/No Pass basis with the option to receive a letter grade.

Type of Class/Course: Degree Credit

Textbook: Various Mine Safety and Health Administration Publications

Additional Required Materials: None

Course Objectives:

By the end of the course, a successful student will be able to

1. understand new safety and health regulations at surface, metal, and non-metal mine, and
2. describe modified and/or updated safety and health regulations related to surface, metal, and non-metal mine.

Course Scope and Content:

- Unit I Introduction to the Work Environment
- A. Surface sand and gravel mine safety & health characteristics
 - B. Equipment hazards
 - C. *High wall* and *bench* hazards
 - D. Plant hazards
- Unit II Hazard Recognition
- A. General workplace hazards in a mine environment
 - B. What and where to expect hazards
 - C. Avoidance and reporting
- Unit III Emergency Medical Procedures
- A. Mine-specific procedures

- Unit IV Statutory Rights of Miners
- A. What is Mine Safety Health Administration (MSHA) and the Cal-OSHA Division of Mining and Tunneling
 - B. Mandatory explanation of employee(miners) rights
 - C. Regulatory protection for miners who report safety & health non-compliance
- Unit V Self-Rescue & Respiratory Devices
- A. Differences between self-rescue and assisted rescue
 - B. Emergency escape plans and routes
 - C. Use of respiratory devices in mining environments
- Unit VI Transport & Communication Systems
- A. Mine-specific modes of travel
 - B. Mine-specific travel/vehicle patterns
 - C. Alarms, signals, voice communication types
- Unit VII Mine Map; Emergency Evacuation; Barricading
- A. Mine-specific plat and escape maps
- Unit VIII Mandatory Health and Safety Standards
- A. Introduction to Part 58 mandatory safety and health regulations
- Unit IX Authority & Responsibility of Supervisors and Miners' Representatives
- A. Safety and health responsibilities of supervisors
 - B. Miners' representative defined
 - C. Safety and health responsibilities of miners' representatives
- Unit X Health
- A. Respirable and nuisance dust
 - B. Silicosis
 - C. Commonly encountered chemicals
 - D. Protective methods
- Unit XI Electrical Hazards
- A. Circuits
 - B. Grounding
 - C. Ground fault circuit interrupters (GFCI), fixed and portable
 - D. Shock, electrocution, arc blast/burns, and falls
 - E. Flexible cord use
 - F. Electrically operated equipment inspection and use
- Unit XII First Aid
- A. Statement of regulatory requirement that every shift must have a designated first aid station or that each shift must have at least one trained first aider on site
- Unit XIII Mine Gases
- A. Potential explosive or flammable/combustible gas presence
 - B. Monitoring for gases
 - C. Gas presence in surface mining operations

- Unit XIV Explosives
- A. Warnings
 - B. Use of communications devices (including Northstar)
 - C. Clearance alarms
 - D. Distance restrictions
- Unit XV Prevention of Accidents
- A. Techniques employed to foresee and prevent accidents
- Unit XVI Hazard Communication
- A. Hazards associated with chemicals
 - B. Container labels
 - C. Material Safety Data Sheets (MSDS)
 - D. Grounding and bonding
 - E. Personal protective equipment
 - F. Storage, segregation, and handling

Lab Content:

1. Hands-on exercises on responses to hazards identified during the Hazard Recognition section using equipment, materials, etc
2. Identification of various signs and symbols used for hazardous materials encountered in the surface mine setting

Learning Activities Required Outside of Class: None

Methods of Instruction:

1. Lecture
2. Demonstration
3. Hands-on exercises

Methods of Evaluation:

1. Written final exam

Revised by: R. Mallard
Reviewed by: C. Bertram
Reviewed by: K. Bandy
C & G Ed approval: October 11, 2010
Board approval: November 11, 2010

Industrial Education Safety (IES) 1120 Confined Space Attendant/Entrant Plus Medic First Aid Retraining (.25 Unit)
[formerly Petroleum Technology 93X]

Prerequisite: None

Total Hours: 4 hours lecture; 4 hours lab (8 hours total)

Catalog Description: This course will satisfy the minimum safety training required by most companies for participants to work in Confined Spaces, and includes Cardio-Pulmonary Resuscitation (CPR) and First Aid. This course is offered on a Pass/No Pass basis only.

Type of Class/Course: Degree Credit

Textbook: None

Additional Required Materials: None

Course Objectives:

By the end of the course, a successful student will be able to

1. recognize both non-permit and permit confined spaces, and
2. exercise cautionary and the necessary measures to prevent injury by hazards found in confined spaces.

Course Scope and Content:

Unit I Characteristics of Confined Spaces

- A. Description
- B. Interpretations

Unit II Regulations

- A. Overview of Code of Federal Regulations (CFR) §1910.147

Unit III Isolation

- A. Pre-Opening Isolation
- B. Ongoing Isolation Monitoring

Unit IV Noise Control

- A. Hazards to Hearing Inside Enclosed Vessels, Tanks, and Vaults
- B. Methods of Noise Control

Unit V Monitors

- A. Purpose
- B. Personal Monitors
- C. Area Monitors

- Unit VI Carbon Monoxide
- A. Characteristics and Hazards
 - B. Precautions

- Unit VII Respirators
- A. Types, Uses, and Limitations
 - B. Pre-Use Inspection
 - C. Cartridge Change Schedules
 - D. Maintenance and Storage

- Unit VIII Ventilators
- A. Techniques
 - B. Hazards and Precautions

- Unit IX Non-Entry Rescue
- A. Three levels of rescue – Self, Non-Entry, and Entry
 - B. Space and task analysis to determine whether non-entry or entry is indicated
 - C. Equipment requirements for non-entry rescue
 - D. Use of life-line and tripod

- Unit X Permit Spaces
- A. Differentiation between Permit-Required and Non-Permit-Required Spaces
 - B. Entry Preparation Differences

- Unit XI Permits
- A. When permits are required
 - B. Setting time limits
 - C. Pre-entry atmospheric testing
 - D. Determining the need for continuous atmospheric monitoring
 - E. Entrant rights to observe atmospheric tests
 - F. Authorization signatures
 - G. Closing a permit

- Unit XII Heat Stress
- A. Types and Causes
 - B. Confined Space Influences
 - C. Precautions
 - D. Treatments

- Unit XIII Atmospheres
- A. Atmospheric Hazards
 - B. Testing for Hazardous Atmospheres
 - C. Tracking Atmospheric Conditions during Entries

- Unit XIV Hydrogen Sulfide
- A. Description, Characteristics, and Hazards
 - B. Usual Locations
 - C. Testing

D. Exposure Limits

- Unit XV Communication Equipment
- A. Regulatory Requirements
 - B. Types and Methods
 - C. Equipment Hazard Considerations

- Unit XVI Harnesses and Tripods
- A. Full-Body Harness Architecture
 - B. Tripod Architecture
 - C. Use for Vertical Entries and Limitations
 - D. Use for Non-Entry Rescue

- Unit XVII Emergency Procedures
- A. Regulatory Requirements for Emergency Action Plans

- Unit XVIII Evacuation
- A. Evacuation Circumstances

- Unit XIX Medic First Aid Retraining
- A. Function of the Care Initiator
 - B. Explain actions represented by the acronym –Stop-Environment-Traffic-Unknown Hazards-Protect Yourself (S.E.T.U.P)
 - C. Review respiratory assistance techniques
 - D. Review cardiac compression technique

Lab Content:

1. Hands on practice CPR techniques
2. Hands-on practice of using personal protective barriers while administering first aid
3. Demonstration of Confined Space Entry equipment use

Learning Activities Required Outside of Class: None


Methods of Instruction:

1. Lecture
2. Practice exercises

Methods of Evaluation:

1. Written final exam
2. Performance observation

Date: June 4, 2018
Submitted by: Severo M. Balason, Jr., Vice President of Student Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item



Board Meeting Date: June 13, 2018

Title of Board Item:

Taft College Class of 2018 Hall of Fame Inductees

Background:

As Co-Chair of the Taft College Hall of Fame Committee, it's my honor to present to the Board of Trustees the Class of 2018 Hall of Fame inductees.

Garlyn Basham (Distinguished Administrator)
Leslie Dragoo (Distinguished Faculty)
Kathy Evarts (Distinguished Classified/Management)
Ryan Heitmann (Outstanding Male Athlete)
Brandon Rock (Outstanding Male Athlete)
Jeff Ross (Distinguished Faculty)
Katie Swart (Outstanding Female Athlete)
2004 Volleyball Team (Outstanding Male Athlete)

The Hall of Fame Committee met on Friday, May 18, 2018, to review and select the final Hall of Fame recipients. The above nominees receiving a majority of votes have been recommended for induction into the Taft College Hall of Fame. All nominees were very distinguished and well qualified with significant contributions to Taft College.

Thank you for your support of the Taft College Hall of Fame!

Terms (if applicable):

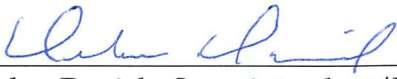
The Class of 2018 Hall of Fame inductees will be posted to the Taft College Hall of Fame website in mid-June. Further information and updates will also be provided at this site. The induction ceremony will be held on Sunday, November 11, 2018.

Expense (if applicable):

Expenses will be covered from income generated by the Hall of Fame along with much appreciated support from the Taft College Foundation and other sponsors.

Fiscal Impact Including Source of Funds (if applicable):

The Taft College Hall of Fame does not have a significant fiscal impact on the District.

Approved: 
Dr. Debra Daniels, Superintendent/President



BOARD AGENDA ITEM

Date: May 24, 2018
Submitted by: Severo M. Balason, Jr., Vice President of Student Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 13, 2018

Title of Board Item:

Adoption of Rules and Regulations Relating to the West Kern Community College District Student Trustee, June 1, 2018 - May 31, 2019

Background:

State law (**Education Code 72023.5**) requires the board of trustees of each community college district to have at least one non-voting student member to be chosen by the students in a manner determined by the board.

Annually, Districts are required by law to adopt rules related to the responsibilities and privileges of the student trustee.

Terms (if applicable):

June 1, 2018 - May 31, 2019

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Dr. Debra Daniels, Superintendent/President

RULES AND REGULATIONS RELATING TO THE WEST KERN COMMUNITY COLLEGE DISTRICT STUDENT TRUSTEE

June 1, 2018 – May 31, 2019

These rules and regulations were revised on September 10, 2015 and are required by Ed Code to be adopted annually by June 1 of each year.

1. Qualifications

The student trustee shall:

- a) Be a resident of California at the time of nomination
- b) Be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service.
- c) Maintain a cumulative grade point average of 2.5

2. Term of Office

One year commencing on June 1st and ending on May 31st.

3. Scope of Responsibility

- a) The student member shall be seated with the Board and shall be recognized as a full member of the Board at the meetings.
- b) The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for closed session).
- c) The student member shall be entitled to any mileage allowance necessary to attend board meetings to the same extent as publicly elected trustees.

4. Privileges

On or before May 15th of each year, the Board shall consider whether to afford the student member any of the following privileges:

- * The privilege to make and second motions;
- * The privilege to attend closed sessions, other than closed sessions on personnel or collective bargaining matters;
- * The privilege to serve a term commencing on June 1st;
- * The privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the board.

5. Compensation

The student trustee is not entitled to compensation as prescribed by Section 72024.

Adopted _____

References: Ed Code Section 72023.5

Constitution Associated Students of Taft College

Date: May 14, 2018
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

Continuation of WESTEC Agreement

Background:

This is a continuation of the current agreement with WESTEC. In 2017-18, our partnership with WESTEC generated FTES and helped us achieve our goals while meeting the needs of students and local employers.

Terms (if applicable):


July 1, 2018 - June 30, 2019

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

The college contracts with WESTEC for programs listed in the agreement for 300-400 FTES per year. The cost and revenue associated with this agreement are reflected in the 2018-19 budget.

Approved: _____



Dr. Debra Daniels, Superintendent/President

**WESTEC/WKCCD
2018-2019 CONTRACT EDUCATION AGREEMENT**

THIS AGREEMENT is made and entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("WKCCD") and WESTSIDE ENERGY SERVICES TRAINING AND EDUCATION CENTER ("WESTEC").

1. Authority, Purpose and Scope

This Agreement is entered into pursuant to Education Code Section 78020, et seq., and relates to the provision of instruction and other services by WKCCD and WESTEC from July 1, 2018 to June 30, 2019.

2. Instructional Programs and Classes to be Provided

WESTEC will provide credit instruction and related services for each of the following WKCCD programs and classes:

- a. Industrial Health and Safety (IHS) program
- b. Criminal Justice Administration (CJA) program
- c. Court Reporting program
- d. Petroleum Technology program (including related Safety programs)
- e. Any other mutually agreed upon classes

3. Services and Service Locations

For each of these programs and agreed upon classes:

- a. WESTEC will provide the services of qualified instructors to teach specified courses offered by WKCCD, administrative supervision for that instruction, record keeping and other administrative services pertaining to the granting of college credit to students enrolled in these classes.
- b. WKCCD will provide all instructors with a copy of the Faculty Handbook that outlines instructional processes, such as evaluations, curriculum development activities, departmental meetings, program reviews, student learning outcomes (SLO) and assessments, and guest speaker procedures. WESTEC will ensure all processes and procedures are followed and completed as outlined in the Faculty Handbook.
- c. WKCCD will provide administrative and academic supervision for instruction carried out by WESTEC employees and record keeping and other administrative services pertaining to the granting of college credit to students enrolled in the classes.
- d. The services specified above will be provided at the WKCCD facilities located at 5801 E. Lerdo Highway, Shafter, California or at other locations mutually agreed to by WKCCD and WESTEC.

4. Costs and Reimbursements

- a. WKCCD will reimburse WESTEC at a rate of \$6.83 per contact hour generated by enrollment under this agreement, less enrollment fees. This instructional reimbursement will be within a range of 300-400 FTES for this contract period unless mutually agreed upon. WESTEC will invoice WKCCD weekly for instructional hours completed, and WESTEC will provide WKCCD with weekly enrollment tracking reports and analyses.
- b. WESTEC will pay all other expenses related to operating the facilities, such as water, minor repairs, custodial and non-instructional supplies and equipment.
- c. WESTEC shall notify WKCCD of any or all major repairs needed or health and safety concerns related to grounds and facilities located at 5801 E. Lerdo Highway, Shafter, California or at other locations mutually agreed to by WKCCD and WESTEC.

5. Facilities/Equipment Use, Indemnification and Release of Claims

- a. WESTEC will permit WKCCD to use WESTEC owned, leased or loaned equipment when not otherwise in use by WESTEC, subject to the conditions specified below
- b. To the extent permitted by law, each party (WKCCD/WESTEC) mutually agrees to defend, indemnify and hold the other party (WESTEC/WKCCD) harmless against any claims, costs, expenses, attorney fees, lawsuits, judgments or other losses occurring in connection with or in any way incident to its use of the equipment and/or facilities except for liability resulting from gross negligence or willful misconduct of its officers, employees, agents or its independent contractors who are directly employed.
- c. Each party agrees to maintain General Liability in the amount of \$10,000,000 where the other party shall be named as an additional insured party; each party shall provide to the other party a certificate of insurance evidencing the required coverage hereunder.
- d. To the extent permitted by law, each party agrees to release any and all claims, demands, liens, causes of action whether in law or equity it may have at any time against the other party, its agents and/or employees arising for any reason whatsoever out of its use of said equipment and facilities.

6. The addresses for delivery of any notice required under this agreement are as follows:

West Kern Community College District
29 Cougar Court
Taft, CA 93268

Westside Energy Services Training & Education Center
5801 E. Lerdo Hwy
Shafter, CA 93263

Executed in Taft, California on the date shown below:

WKCCD

WESTEC

BY: _____

BY: _____

DATE: _____

DATE: _____

Date: May 31, 2018
Submitted by: Dr. Debra Daniels
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

Resolution authorizing agreement with California Department of Education for Taft College to continue to provide child care services for the General Child Care and Development Program

Background:

This on-going agreement with the state of California is to provide child care and development services connected with general child care and development program, contract #CCTR-8055

Terms (if applicable):

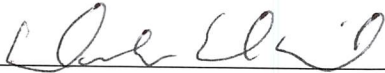
July 1, 2018 - June 30, 2019

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

This grant is in the amount of \$576,634.00 which is reimbursed at a rate not to exceed \$45.44 per child day of full time enrollment.

Approved: 

Dr. Debra Daniels, Superintendent/President


RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2018-19.

RESOLUTION

BE IT RESOLVED that the Governing Board of West Kern Community College District

authorizes entering into local agreement number CCTR-8055 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Dr. Debra Daniels</u>	<u>Superintendent/President</u>	
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS 13 day of June 2018, by the Governing Board of West Kern Community College District of Kern County, in the State of California.

I, Emmanuel Campos, Clerk of the Governing Board of

West Kern Community College District, of Kern County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

_____ (Clerk's signature)

_____ (Date)

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct. <i>Proposer/Bidder Firm Name (Printed)</i> West Kern Community College District		<i>Federal ID Number</i> 95-2266481
<i>By (Authorized Signature)</i> <i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/President		
<i>Date Executed</i>	<i>Executed in the County and State of</i> Kern, California	

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i>		<i>Federal ID Number</i>	
West Kern Community College District		95-2266481	
<i>By (Authorized Signature)</i>			
<i>Printed Name and Title of Person Signing</i>			
Dr. Debra Daniels Superintendent/President			
<i>Date Executed</i>		<i>Executed in the County of</i>	
		Kern	

CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE:** Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)
2. **DRUG-FREE WORKPLACE REQUIREMENTS:** Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;
 - 3) any available counseling, rehabilitation and employee assistance programs; and,
 - 4) penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the proposed Agreement will:
 - 1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO

REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized

officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

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2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

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1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

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c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

CO.8 (REV. 3/07)

FEDERAL CERTIFICATIONS

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 CFR Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over \$100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;

(b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The danger of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title,



to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571.

Notice shall include the identification number(s) of each affected grant:

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)
 729 Ash St.

Taft, Kern, CA 93268

Check [] if there are workplaces on file that are not identified here.

**DRUG-FREE WORKPLACE
 (GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

a. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and

b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

ENVIRONMENTAL TOBACCO SMOKE ACT

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for in-patient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT (CONTRACTOR) West Kern Community College District	CONTRACT # CCTR-8055
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Dr. Debra Daniels Superintendent/President	
SIGNATURE	DATE



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F. Y. 18 - 19

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

DATE: July 01, 2018

CONTRACT NUMBER: CCTR-8055

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 15-6386-00-8

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the CONTINUED FUNDING APPLICATION FY 18-19, the GENERAL TERMS AND CONDITIONS* (GTC 04/2017), the GENERAL CHILDCARE AND DEVELOPMENT PROGRAM REQUIREMENTS*, and the FUNDING TERMS AND CONDITIONS* (FT&C), which are by this reference made a part of the Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2018 through June 30, 2019. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount section of the FT&C, at a rate not to exceed \$45.44 per child day of full time enrollment and a Maximum Reimbursable Amount (MRA) of \$576,634.00.

Service Requirements

Minimum Child Days of Enrollment (CDE) Requirement 12,690.0

Minimum Days of Operation (MDO) Requirement 246

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an asterisk (*) can be viewed at <https://www.cde.ca.gov/fg/aa/cd/ftc2018.asp>

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Jaymi Brown,		PRINTED NAME AND TITLE OF PERSON SIGNING Dr. Debra Daniels Superintendent / President			
TITLE Contract Manager		ADDRESS 29 Cougar Ct. Taft, CA 93268			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 576,634	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE			
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) See Attached	Department of General Services use only			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 576,634	ITEM See Attached	CHAPTER	STATUTE	FISCAL YEAR	
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE			

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

CONTRACT NUMBER: CCTR-8055

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 148,570	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 13609-6386	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 148,570	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2018	FISCAL YEAR 2018-2019
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 68,296	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 15136-6386	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 68,296	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2018	FISCAL YEAR 2018-2019
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 359,768	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23254-6386			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 359,768	ITEM 30.10.020.001 6100-194-0001	CHAPTER B/A	STATUTE 2018	FISCAL YEAR 2018-2019
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditures stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER	DATE	

Date: May 31, 2018
Submitted by: Dr. Debra Daniels
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

Resolution authorizing agreement with California Department of Education for Taft College to continue to provide child care services for the California State Preschool Program

Background:

This on-going agreement with the state of California is to provide child care and development services connected with the California State Preschool program, contract #CSPP-8132

Terms (if applicable):

July 1, 2018 - June 30, 2019

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The grant is in the amount of \$767,929.00 which is reimbursed at a rate not to exceed \$45.73 per child per day of full time enrollment.

Approved: 

Dr. Debra Daniels, Superintendent/President

RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2018-19.

RESOLUTION

BE IT RESOLVED that the Governing Board of West Kern Community College District

authorizes entering into local agreement number CSP-8132 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Dr. Debra Daniels</u>	<u>Superintendent/President</u>	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS 13 day of June 2018, by the
Governing Board of West Kern Community College District
of Kern County, in the State of California.

I, Emmanuel Campos, Clerk of the Governing Board of
West Kern Community College District, of Kern County, in the
State of California, certify that the foregoing is a full, true and correct copy of a resolution
adopted by the said Board at a regular meeting thereof held at a
regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)

CONTRACT CHECKLIST

Please note that every form is required.

Contractor name West Kern Community College District Contract # CSPP-8132

Place a check mark next to each item being returned.

- Checklist
- Two (2) signed (in **blue ink**) child care contracts with original signatures
 - Did you include your printed name, title, and address?
 - Is all of the contract language visible?
- Two (2) signed Contractor Certification Clauses (CCC-4/2017)
 - Did you fill in ALL spaces including Federal ID Number?
- Two (2) signed California Civil Rights Laws Certifications (CO-005)
- Board resolution or minutes authorizing execution of contract and/or authorizing delegation of authority (if applicable)

Mail all signed contracts and completed documents *as soon as possible* to:

Contracts, Purchasing, and Conference Services
California Department of Education
1430 N Street, Suite 1802
Sacramento, CA 95814-5901

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> West Kern Community College District		<i>Federal ID Number</i> 95-2266481
<i>By (Authorized Signature)</i> 		
<i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/President		
<i>Date Executed</i> 	<i>Executed in the County of</i> Kern	

CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE**: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. **DRUG-FREE WORKPLACE REQUIREMENTS**: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

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a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

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2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

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c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.		<i>Federal ID Number</i>
<i>Proposer/Bidder Firm Name (Printed)</i> West Kern Community College District		95-2266481
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/Presiden		
<i>Date Executed</i>	<i>Executed in the County and State of</i> Kern, California	



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 18 - 19

DATE: July 01, 2018

CONTRACT NUMBER: CSPP-8132

PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAM

PROJECT NUMBER: 15-6386-00-8

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the CONTINUED FUNDING APPLICATION FY 18-19, the GENERAL TERMS AND CONDITIONS* (GTC 04/2017), the STATE PRESCHOOL PROGRAM REQUIREMENTS*, and the FUNDING TERMS AND CONDITIONS* (FT&C), which are by this reference made a part of the Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2018 through June 30, 2019. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount section of the FT&C, at a rate not to exceed \$45.73 per child day of full time enrollment and a Maximum Reimbursable Amount (MRA) of \$767,929.00.

Service Requirements

Minimum Child Days of Enrollment (CDE) Requirement 16,793.0

Minimum Days of Operation (MDO) Requirement 246

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an asterisk (*) can be viewed at <https://www.cde.ca.gov/fg/aa/cd/ftc2018.asp>

STATE OF CALIFORNIA		CONTRACTOR				
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)				
PRINTED NAME OF PERSON SIGNING Jaymi Brown,		PRINTED NAME AND TITLE OF PERSON SIGNING Dr. Debra Daniels Superintendent / President				
TITLE Contract Manager		ADDRESS 29 Cougar Ct. Taft, CA 93268				
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 767,929	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		Department of General Services use only		
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0856 23038-6386					
TOTAL AMOUNT ENCUMBERED TO DATE \$ 767,929	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2018			FISCAL YEAR 2018-2019
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.			
SIGNATURE OF ACCOUNTING OFFICER		DATE				

CONTRACT CHECKLIST

Please note that every form is required.

Contractor name West Kern Community College District Contract # CSPP-8132

Place a check mark next to each item being returned.

- Checklist
- Two (2) signed (in **blue ink**) child care contracts with original signatures
 - Did you include your printed name, title, and address?
 - Is all of the contract language visible?
- Two (2) signed Contractor Certification Clauses (CCC-4/2017)
 - Did you fill in ALL spaces including Federal ID Number?
- Two (2) signed California Civil Rights Laws Certifications (CO-005)
- Board resolution or minutes authorizing execution of contract and/or authorizing delegation of authority (if applicable)

Mail all signed contracts and completed documents *as soon as possible* to:

Contracts, Purchasing, and Conference Services
California Department of Education
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CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> West Kern Community College District		<i>Federal ID Number</i> 95-2266481
<i>By (Authorized Signature)</i> 		
<i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/President		
<i>Date Executed</i> 	<i>Executed in the County of</i> Kern	

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1. **STATEMENT OF COMPLIANCE**: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

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a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

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- 1) the dangers of drug abuse in the workplace;
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c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
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Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

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Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. **DOMESTIC PARTNERS**: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. **GENDER IDENTITY**: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. **CONFLICT OF INTEREST**: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. **LABOR CODE/WORKERS' COMPENSATION**: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's

Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. **AMERICANS WITH DISABILITIES ACT:** Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. **CONTRACTOR NAME CHANGE:** An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. **CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:**

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. **RESOLUTION:** A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. **AIR OR WATER POLLUTION VIOLATION:** Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. **PAYEE DATA RECORD FORM STD. 204:** This form must be completed by all contractors that are not another state agency or other governmental entity.

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CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.		<i>Federal ID Number</i>
<i>Proposer/Bidder Firm Name (Printed)</i> West Kern Community College District		95-2266481
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/Presiden		
<i>Date Executed</i>	<i>Executed in the County and State of</i> Kern, California	



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F. Y. 18 - 19

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

DATE: July 01, 2018

CONTRACT NUMBER: CSPP-8132

PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM

PROJECT NUMBER: 15-6386-00-8

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the CONTINUED FUNDING APPLICATION FY 18-19, the GENERAL TERMS AND CONDITIONS* (GTC 04/2017), the STATE PRESCHOOL PROGRAM REQUIREMENTS*, and the FUNDING TERMS AND CONDITIONS* (FT&C), which are by this reference made a part of the Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2018 through June 30, 2019. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount section of the FT&C, at a rate not to exceed \$45.73 per child day of full time enrollment and a Maximum Reimbursable Amount (MRA) of \$767,929.00.

Service Requirements

Minimum Child Days of Enrollment (CDE) Requirement 16,793.0

Minimum Days of Operation (MDO) Requirement 246

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an asterisk (*) can be viewed at <https://www.cde.ca.gov/fg/aa/cd/ftc2018.asp>

STATE OF CALIFORNIA		CONTRACTOR				
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)				
PRINTED NAME OF PERSON SIGNING Jaymi Brown,		PRINTED NAME AND TITLE OF PERSON SIGNING Dr. Debra Daniels Superintendent/President				
TITLE Contract Manager		ADDRESS 29 Cougar Ct. Taft, CA 93268				
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 767,929	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		Department of General Services use only		
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0656 23038-6386					
TOTAL AMOUNT ENCUMBERED TO DATE \$ 767,929	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2018			FISCAL YEAR 2018-2019
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.			
SIGNATURE OF ACCOUNTING OFFICER		DATE				

Date: May 31, 2018
Submitted by: Dr. Debra Daniels
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

Resolution authorizing agreement with California Department of Education for Taft College to continue to provide child care services for the Migrant Specialized Services Program

Background:

This on-going agreement with the state of California is to provide child care and development services connected with the Migrant Specialized Services program, contract #CMSS-8005

Terms (if applicable):

July 1, 2018 - June 30, 2019

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The grant amount is \$90,494.00

Approved: 

Dr. Debra Daniels, Superintendent/President


RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2018-19.

RESOLUTION

BE IT RESOLVED that the Governing Board of West Kern Community College District

authorizes entering into local agreement number CMSS-8005 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Dr. Debra Daniels</u>	<u>Superintendent/President</u>	
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS 13 day of June 2018, by the Governing Board of West Kern Community College District of Kern County, in the State of California.

I, Emmanuel Campos, Clerk of the Governing Board of West Kern Community College District, of Kern County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

_____ (Clerk's signature) _____ (Date)

CONTRACT CHECKLIST

Please note that every form is required.

Contractor name West Kern Community College District Contract # CMSS-8005

Place a check mark next to each item being returned.

- Checklist
- Two (2)** signed (in **blue ink**) child care contracts with original signatures
 - **Did you include your printed name, title, and address?**
 - **Is all of the contract language visible?**
- Two (2)** signed Contractor Certification Clauses (CCC-4/2017)
 - **Did you fill in ALL spaces including Federal ID Number?**
- Two (2)** signed California Civil Rights Laws Certifications (CO-005)
- Board resolution or minutes authorizing execution of contract and/or authorizing delegation of authority (if applicable)

Mail all signed contracts and completed documents *as soon as possible* to:

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California Department of Education
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CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> West Kern Community College District		<i>Federal ID Number</i> 95-2266481
<i>By (Authorized Signature)</i> 		
<i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/President		
<i>Date Executed</i> 	<i>Executed in the County of</i> Kern	

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Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

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a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. **RESOLUTION:** A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. **AIR OR WATER POLLUTION VIOLATION:** Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. **PAYEE DATA RECORD FORM STD. 204:** This form must be completed by all contractors that are not another state agency or other governmental entity.

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct. <i>Proposer/Bidder Firm Name (Printed)</i> West Kern Community College District		<i>Federal ID Number</i> 95-2266481
<i>By (Authorized Signature)</i> 		
<i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/President		
<i>Date Executed</i>	<i>Executed in the County and State of</i> Kern, California	



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F. Y. 18 - 19

DATE: July 01, 2018

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACT NUMBER: CMSS-8005

PROGRAM TYPE: MIGRANT SPECIALIZED SERVICES

PROJECT NUMBER: 15-6386-00-8

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the CONTINUED FUNDING APPLICATION FY 18-19, the GENERAL TERMS AND CONDITIONS* (GTC 04/2017), the MIGRANT CHILDCARE AND DEVELOPMENT PROGRAM REQUIREMENTS*, and the FUNDING TERMS AND CONDITIONS* (FT&C), which are by this reference made a part of the Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2018 through June 30, 2019. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Specific Items of Reimbursable Costs section of the FT&C for a Maximum Reimbursable Amount (MRA) of \$90,494.00 for migrant specialized services.

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an asterisk (*) can be viewed at <https://www.cde.ca.gov/fg/aa/cd/ftc2018.asp>

STATE OF CALIFORNIA				CONTRACTOR			
BY (AUTHORIZED SIGNATURE)				BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Jaymi Brown,				PRINTED NAME AND TITLE OF PERSON SIGNING			
TITLE Contract Manager				ADDRESS			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 90,494	PROGRAM CATEGORY (CODE AND TITLE) Child Development Programs			FUND TITLE General			Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0656 23360-6386						
TOTAL AMOUNT ENCUMBERED TO DATE \$ 90,494	ITEM 30.10.020.004 6100-194-0001	CHAPTER B/A	STATUTE 2018	FISCAL YEAR 2018-2019			
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6070 Rev-8530							
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.				T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER				DATE			

Date: May 31, 2018
Submitted by: Dr. Debra Daniels
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

Resolution authorizing agreement with California Department of Education for Taft College to continue to provide child care services for the Migrant Program.

Background:

This on-going agreement with the state of California is to provide child care and development services connected with the Migrant Program, contract #CMIG-8005

Terms (if applicable):

July 1, 2018 - June 30, 2019

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The grant is in the amount of \$608,440.00 which is reimbursed at a rate not to exceed \$45.44 per child day of full time enrollment.

Approved: 
Dr. Debra Daniels, Superintendent/President

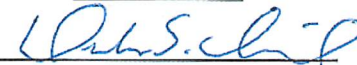
RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2018-19.

RESOLUTION

BE IT RESOLVED that the Governing Board of West Kern Community College District

authorizes entering into local agreement number CMIG-8005 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Dr. Debra Daniels	Superintendent/President	

PASSED AND ADOPTED THIS 13 day of June 2018, by the Governing Board of West Kern Community College District of Kern County, in the State of California.

I, Emmanuel Campos, Clerk of the Governing Board of West Kern Community College District, of Kern County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

_____ (Clerk's signature)

_____ (Date)

CONTRACT CHECKLIST

Please note that every form is required.

Contractor name West Kern Community College District Contract # CMIG-8005

Place a check mark next to each item being returned.

- Checklist
- Two (2) signed (in **blue ink**) child care contracts with original signatures
 - Did you include your printed name, title, and address?
 - Is all of the contract language visible?
- Two (2) signed Contractor Certification Clauses (CCC-4/2017)
 - Did you fill in ALL spaces including Federal ID Number?
- Two (2) signed California Civil Rights Laws Certifications (CO-005)
- Board resolution or minutes authorizing execution of contract and/or authorizing delegation of authority (if applicable)

Mail all signed contracts and completed documents *as soon as possible* to:

**Contracts, Purchasing, and Conference Services
California Department of Education
1430 N Street, Suite 1802
Sacramento, CA 95814-5901**

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> West Kern Community College District		<i>Federal ID Number</i> 95-2266481
<i>By (Authorized Signature)</i> 		
<i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/President		
<i>Date Executed</i> 	<i>Executed in the County of</i> Kern	

CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE:** Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. **DRUG-FREE WORKPLACE REQUIREMENTS:** Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. **DOMESTIC PARTNERS**: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. **GENDER IDENTITY**: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. **CONFLICT OF INTEREST**: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. **LABOR CODE/WORKERS' COMPENSATION**: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's

Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. **AMERICANS WITH DISABILITIES ACT:** Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. **CONTRACTOR NAME CHANGE:** An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. **CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:**

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. **RESOLUTION:** A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. **AIR OR WATER POLLUTION VIOLATION:** Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. **PAYEE DATA RECORD FORM STD. 204:** This form must be completed by all contractors that are not another state agency or other governmental entity.

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.		<i>Federal ID Number</i>
<i>Proposer/Bidder Firm Name (Printed)</i> West Kern Community College District		95-2266481
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i> Dr. Debra Daniels Superintendent/President		
<i>Date Executed</i>	<i>Executed in the County and State of</i> Kern, California	



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F. Y. 18 - 19

DATE: July 01, 2018

CONTRACT NUMBER: CMIG-8005

PROGRAM TYPE: MIGRANT CHILD CARE

PROJECT NUMBER: 15-6386-00-8

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the CONTINUED FUNDING APPLICATION FY 18-19, the GENERAL TERMS AND CONDITIONS* (GTC 04/2017), the MIGRANT CHILDCARE AND DEVELOPMENT PROGRAM REQUIREMENTS*, and the FUNDING TERMS AND CONDITIONS* (FT&C), which are by this reference made a part of the Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2018 through June 30, 2019. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount section of the FT&C, at a rate not to exceed \$45.44 per child day of full time enrollment and a Maximum Reimbursable Amount (MRA) of \$608,440.00.

Service Requirements

Minimum Child Days of Enrollment (CDE) Requirement 13,390.0

Minimum Days of Operation (MDO) Requirement 263

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an asterisk (*) can be viewed at <https://www.cde.ca.gov/fg/aa/cd/ftc2018.asp>

STATE OF CALIFORNIA		CONTRACTOR				
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)				
PRINTED NAME OF PERSON SIGNING Jaymi Brown,		PRINTED NAME AND TITLE OF PERSON SIGNING Dr. Debra Daniels Superintendent / President				
TITLE Contract Manager		ADDRESS 29 Congar Ct. Taft. CA 93268				
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 608,440	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		Department of General Services use only		
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0856 23036-6386	CHAPTER B/A	STATUTE 2018			FISCAL YEAR 2018-2019
TOTAL AMOUNT ENCUMBERED TO DATE \$ 608,440	ITEM 30.10.020.004 6100-194-0001	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6085 Rev-8530				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.			
SIGNATURE OF ACCOUNTING OFFICER		DATE				

Date: May 31, 2018
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

2018-2019 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage

Background:

West Kern Community College District participates in the SWACC insurance program formed in 1986. SWACC serves as a property and liability insurance organization providing essential and affordable insurance services to community colleges throughout California. The premium for year 2017-2018 was \$103,405. The proposal for year 2018-2019 is \$115,415, an 11.6% increase over the prior year.

Terms (if applicable):


July 1, 2018 to July 1, 2019.

Expense (if applicable):

\$115,415

Fiscal Impact Including Source of Funds (if applicable):

This expense is included in the 2018-2019 Administrative Services Budget and general revenue funds will be utilized.

Approved:  6/7/18
Dr. Debra Daniels, Superintendent/President

PROFORMA
JULY 1, 2018 to JULY 1, 2019
ESTIMATED CONTRIBUTION /PREMIUM SUMMARY

SWACC COVERAGES	MEMBER RETAINED LIMIT/ DEDUCTIBLE	CONTRIBUTION/ PREMIUM
LIABILITY \$10,000,000 Limit Of Liability	\$5,000	\$72,201
PROPERTY \$250,250,000 Total Insured Values (TIV)	\$10,000	\$19,979
ELECTRONIC DATA PROCESSING EQUIPMENT \$4,285,712 Total Insured Values (TIV)	\$250	\$9,891
CRIME \$5,000,000 Employee Dishonesty/Faithful Performance	\$2,500	\$1,000
CYBER LIABILITY \$5,000,000 Security Breach Response Limit	\$25,000	\$529
EQUIPMENT BREAKDOWN \$100,000,000 Total Insured Values (TIV)	\$5,000	\$1,937
SUBTOTAL PROGRAM COSTS		\$105,537
EXCESS LIABILITY \$25,000,000 Excess Limit of Liability	\$10,000,000	\$5,020
EXCESS LIABILITY \$50,000,000 Excess Limit of Liability	\$25,000,000	\$2,537
TOTAL PROGRAM COSTS		\$113,094

LIABILITY		PROPERTY	
FTES	2,699	TIV:	\$65,334,484
EX MOD. - RETAINED	103	EX MOD. - RETAINED	80

Service Team:
Rick McHale, Vice President, Senior Producer
Susan Langston, Senior Account Manager/Team Leader



Run Date: 05/31/2018 07:49 AM
Report Date: 05/31/2018 07:49 AM

PROFORMA

JULY 1, 2018 to JULY 1, 2019

ESTIMATED CONTRIBUTION/ PREMIUM SUMMARY

Latest Real Property Appraisal Date	01/14/2016
Next Real Property Appraisal Date	01/14/2021
- PROGRAM COSTS	\$113,094
RISK MANAGEMENT RESERVE *	\$ 2,321
TOTAL PROGRAM COSTS	\$115,415
* RESERVE = 0.86 x 2,699 FTES	
Accepted by:	_____
	Authorized District Representative
Title:	_____
	Authorized District Representative
Witnessed by:	_____
	Rick McHale
SIGNATURE OF THE AUTHORIZED REPRESENTATIVE WILL BIND COVERAGE.	
<p>Keenan is compensated for the various services it provides in connection with the management and administration of Statewide Association of Community Colleges ("SWACC"), including general administration, financial processing, claims administration, loss control, reporting, marketing, underwriting, brokerage (reinsurance and other coverages) and reinsurance/insurance services. The compensation paid to Keenan is approved by the governing board of SWACC and is included in the cost of member contributions. It is anticipated that the total compensation to be received by Keenan for these services for the 2018/2019 program year will not exceed 14% of total member contributions. This compensation does not include amounts payable to Keenan pursuant to separate contracts for services provided directly to individual members, the cost of allocated loss adjustment services provided in connection with individual claims, or reinsurance premium payable to Meritage Insurance Group, a wholly-owned subsidiary of Keenan, pursuant to a reinsurance contract. For additional information concerning Keenan compensation, see www.keenan.com/disclosure.asp.</p>	



Run Date: 05/31/2018 07:49 AM
Report Date: 05/31/2018 07:49 AM



**West Kern Community College District
Estimated Contribution/Premium Summary
July 1, 2018 to July 1, 2019
Member Retained Limit
Liability \$ 5,000 Property \$ 10,000**

Proforma Footnote Report

- 1. 2016/2017 FTES:** Full Time Equivalency Students (FTES) from the Chancellor's Office.

- 2. T.I.V. Property:** Total Insurable Values(T.I.V.) based upon Statement of Values as confirmed by the District (TIV for EDP and COC included, if applicable.)

- 3. T.I.V. - EDP:** EDP T.I.V. as confirmed by the District.

- 4. Liability:** FTES x adjusted SWACC rate.Does not consider Special Agency flat fees or Super Pool minimum contributions.

- 5. Excess Liability:** FTES x Excess Liability Rate + FTES x Reinsurance Liability Rate

- 6. Property:** TIV/\$100 x Property Rate

- 7. EDP:** EDP TIV/\$100 x EDP Rate

- 8. Crime:** FTES x Crime Rate

- 9. Cyber Liability:** FTES x Cyber Liability Rate

- 10. Equip Brkdn:** Equipment Breakdown (B&M) Property TIV/\$100 x Equipment Breakdown Rate

- 11. Program Total:** Sum of Liability, Excess Liability, Property, EDP, Crime, Cyber Liability and Equipment Breakdown.

Date: May 23, 2018
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

Agreement for Legal Services with Lozano Smith, LLP

Background:

The firm of Lozano Smith has provided legal services for the West Kern Community College District for a number of years and has an in-depth understanding of the District's Mission and Goals. Lozano Smith has consistently provided quality legal services and has demonstrated it has the necessary qualifications and expertise in the Education Code, human resources, property law and general law to meet the District's needs.

Terms (if applicable):

July 1, 2018 – June 30, 2020

As with the 2017/18 year, Lozano Smith is offering a 5.0% discount on its legal services if the District establishes a prepaid deposit of \$25,000.00 for such services. In the case that the initial deposit is exhausted prior to the end of the fiscal year, the District has an option to deposit additional funds in order to continue to receive the 5.0% discount. The agreement includes a professional rate schedule and applicable cost fees.

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

The District will deposit \$25,000.00 in prepayment of legal fees for 2018/19 and receive a 5.0% discount.

Approved: 

Dr. Debra Daniels, Superintendent/President



AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is effective July 1, 2018, through June 30, 2020, between the WEST KERN COMMUNITY COLLEGE DISTRICT ("Client") and the law firm of LOZANO SMITH, LLP ("Attorney") (each a "Party" and collectively the "Parties"). Attorney shall provide legal services as requested by Client on the following terms and conditions:

I. **ENGAGEMENT.** Client hires Attorney as its legal counsel with respect to matters the Client refers to Attorney. Attorney shall provide legal services to represent Client in such matters, keep Client informed of significant developments and respond to Client's inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation. Client agrees to be forthcoming with Attorney, to cooperate with Attorney in protecting Client's interests, to keep Attorney fully informed of developments material to Attorney's representation of client, and to abide by this Agreement. Client is hereby advised of the right to seek independent legal advice regarding this Agreement.

II. **RATES TO BE CHARGED.** Client agrees to pay Attorney for services rendered based on the attached rate schedule. Agreements for legal fees on other-than-an-hourly basis may be made by mutual agreement for special projects (including as set forth in future addenda to this Agreement). Client may choose to pre-pay for legal services, at any time, in an amount of \$25,000, which will be held in trust by Attorney. Attorney will thereafter charge Client at 95% of the hourly professional rates on the attached rate schedule, reflecting a 5% discount, with such charges applying against the pre-paid amount on deposit until that amount is exhausted, at which point the hourly professional rates will be charged at 100% of the hourly professional rates on the attached rate schedule. The pre-payment and 5% discount do not apply to costs and expenses. The discount will start when the retainer is received. Client will be invoiced for replenishment of retainer.

III. **REIMBURSEMENT.** Client agrees to reimburse Attorney for actual and necessary expenses and costs incurred in the course of providing legal services to Client, including but not limited to expert, consultant, mediation and arbitration fees. Attorney shall not be required to advance costs on behalf of Client over the amount of \$1,000 unless otherwise agreed to in writing by Attorney. Typical expenses advanced for Client, without prior authorization, include messenger fees, witness fees, expedited delivery charges, travel expenses, court reporter fees and transcript fees. Client authorizes Attorney to retain experts or consultants to perform services for Client in relation to litigation or Specialized Services.

IV. **MONTHLY INVOICES.** Attorney shall send Client a statement for fees and costs incurred every calendar month (the "Statement"). Statements shall set forth the amount, rate and description of services provided. Client shall pay Attorney's Statements within thirty (30) calendar days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) calendar days past due, not to exceed 10% per annum.

V. COMMUNICATIONS BETWEEN ATTORNEY AND CLIENT. The Parties recognize that all legal advice provided by Attorney is protected by the Attorney-Client and Work Product Privileges. In addition to regular telephone, mail and other common business communication methods, Client hereby authorizes Attorney to use facsimile transmissions, cellular telephone calls and text, unencrypted email, and other electronic transmissions in communicating with Client. Unless otherwise instructed by Client, any such communications may include confidential information.

VI. POTENTIAL AND ACTUAL CONFLICTS OF INTEREST. If Attorney becomes aware of any potential or actual conflict of interest between Client and one or more other clients represented by Attorney, Attorney will comply with applicable laws and rules of professional conduct.

VII. INDEPENDENT CONTRACTOR. Attorney is an independent contractor and not an employee of Client.

VIII. TERMINATION.

a. Termination by Client. Client may discharge Attorney at any time, with or without cause, by written notice to Attorney.

b. Termination by Mutual Consent or by Attorney. Attorney may terminate its services at any time with Client's consent or for good cause. Good cause exists if (a) Client fails to pay Attorney's Statement within sixty (60) calendar days of its date, (b) Client fails to comply with other terms of this Agreement, including Client's duty to cooperate with Attorney in protecting Client's interests, (c) Client has failed to disclose material facts to Attorney or (d) any other circumstance exists that requires termination of this engagement under the ethical rules applicable to Attorney. Additionally, to the extent allowed by law, Attorney may decline to provide services on new matters or may terminate the Agreement without cause upon written notice to Client if Attorney is not then providing any legal services to Client.

c. Following Termination. Upon termination by either Party: (i) Client shall promptly pay all unpaid fees and costs for services provided or costs incurred pursuant to this Agreement up to the date of termination; (ii) unless otherwise required by law or agreed to by the Parties, Attorney will provide no legal services following notice of termination; (iii) Client will cooperate with Attorney in facilitating the orderly transfer of any outstanding matters to new counsel, including promptly signing a substitution of counsel form at Attorney's request; and (iv) Client shall, upon request, be provided the Client's file maintained for the Client by Attorney and shall sign acknowledgment of receipt upon delivery of that file. For all Statements received by Client from Attorney prior to the date of termination, Client's failure to notify Attorney in writing of any disagreement with either the services performed or the charges for those services as shown in the Statement within thirty (30) calendar days of the date of termination shall be deemed Client's acceptance of and agreement with the Statement. For any billing

appearing for the first time on a Statement received by Client from Attorney after the date of termination, failure to notify Attorney in writing of any disagreement with either the services performed or the charges for those services within thirty (30) calendar days from receipt of the Statement shall be deemed to signify Client's acceptance of and agreement with the Statement.

IX. MAINTENANCE OF INSURANCE. Attorney agrees that, during the term of this Agreement, Attorney shall maintain liability and errors and omissions insurance.

X. CONSULTANT SERVICES. Attorney works with professional consultants that provide services, including but not limited to investigations, public relations, educational consulting, leadership mentoring and development, financial, budgeting, management auditing, board/superintendent relations, administrator evaluation and best practices, and intergovernmental relations. Attorney does not share its legal fees with such consultants. Attorney may offer these services to Client upon request.

XI. DISPUTE RESOLUTION.

a. Mediation. Except as otherwise set forth in this section, Client and Attorney agree to make a good faith effort to settle any dispute or claim that arises under this Agreement through discussions and negotiations and in compliance with applicable law. In the event of a claim or dispute, either Party may request, in writing to the other Party, to refer the dispute to mediation. This request shall be made within thirty (30) calendar days of the action giving rise to the dispute. Upon receipt of a request for mediation, both Parties shall make a good faith effort to select a mediator and complete the mediation process within sixty (60) calendar days. The mediator's fee shall be shared equally between Client and Attorney. Each Party shall bear its own attorney fees and costs. Whenever possible, any mediator selected shall have expertise in the area of the dispute and any selected mediator must be knowledgeable regarding the mediation process. No person shall serve as mediator in any dispute in which that person has any financial or personal interest in the outcome of the mediation. The mediator's recommendation for settlement, if any, is non-binding on the Parties. Mediation pursuant to this provision shall be private and confidential. Only the Parties and their representatives may attend any mediation session. Other persons may attend only with the written permission of both Parties. All persons who attend any mediation session shall be bound by the confidentiality requirements of California Evidence Code section 1115, et seq., and shall sign an agreement to that effect. Completion of mediation shall be a condition precedent to arbitration, unless the other Party refuses to cooperate in the setting of mediation.

b. Dispute Regarding Fees. Any dispute as to attorney fees and/or costs charged under this Agreement shall to the extent required by law be resolved under the California Mandatory Fee Arbitration Act (Bus. & Prof. Code §§ 6200, et seq.).

c. Binding Arbitration. Except as otherwise set forth in section (b) above, Client and Attorney agree to submit all disputes to final and binding arbitration, either following

mediation which fails to resolve all disputes or in lieu of mediation as may be agreed by the Parties in writing. Either Party may make a written request to the other for arbitration. If made in lieu of mediation, the request must be made within sixty (60) calendar days of the action giving rise to the dispute. If the request for arbitration is made following an unsuccessful attempt to mediate the Parties' disputes, the request must be made within ten (10) calendar days of termination of the mediation. The Parties shall make a good faith attempt to select an arbitrator and complete the arbitration within ninety (90) calendar days. If there is no agreement on an arbitrator, the Parties shall use the Judicial Arbitration and Mediation Service (JAMS). The arbitrator's qualifications must meet the criteria set forth above for a mediator, except, in addition, the arbitrator shall be an attorney unless otherwise agreed by the Parties. The arbitrator's fee shall be shared equally by both Parties. Each Party shall bear its own attorney fees and other costs. The arbitrator shall render a written decision and provide it to both Parties. The arbitrator may award any remedy or relief otherwise available in court and the decision shall set forth the reasons for the award. The arbitrator shall not have any authority to amend or modify this agreement. Any arbitration conducted pursuant to this paragraph shall be governed by California Code of Civil Procedure sections 1281, et seq. By signing this Agreement, Client acknowledges that this agreement to arbitrate results in a waiver of Client's right to a court or jury trial for any fee dispute or malpractice claim. This also means that Client is giving up Client's right to discovery and appeal. If Client later refuses to submit to arbitration after agreeing to do so, Client maybe ordered to arbitrate pursuant to the provisions of California law. Client acknowledges that before signing this Agreement and agreeing to binding arbitration, Client is entitled, and has been given a reasonable opportunity, to seek the advice of independent counsel.

d. Effect of Termination. The terms of this section shall survive the termination of the Agreement.

XII. ENTIRE AGREEMENT. This Agreement with its exhibit supersedes any and all other prior or contemporaneous oral or written agreements between the Parties. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. Furthermore, any modification of this Agreement shall only be effective if in writing signed by all Parties hereto.

XIII. SEVERABILITY. Should any provision of this Agreement be held by a court of competent jurisdiction to be invalid, void or unenforceable, but the remainder of the Agreement can be enforced without failure of material consideration to any Party, then this Agreement shall not be affected and it shall remain in full force and effect, unless amended or modified by mutual consent of the Parties; provided, however, that if the invalidity or unenforceability of any provision of this Agreement results in a material failure of consideration, then, to the extent allowed by law, the Party adversely affected thereby shall have the right in its sole discretion to terminate this Agreement upon providing written notice of such termination to the other Party.

XIV. NON-WAIVER. None of the provisions of this Agreement shall be considered waived by either Party unless such waiver is specified in writing.

XV. NO THIRD PARTY RIGHTS. This Agreement shall not create any rights in, or inure to the benefit of, any third party.

XVI. ASSIGNMENT. The terms of this Agreement may not be assigned to any third party. Neither Party may assign any right of recovery under or related to the Agreement to any third party.

SO AGREED:

WEST KERN COMMUNITY COLLEGE
DISTRICT

LOZANO SMITH, LLP

Dr. Debra Daniels
Superintendent/President

Date



May 24, 2018

Karen M. Rezendes
Managing Partner

Date



PROFESSIONAL RATE SCHEDULE
FOR WEST KERN COMMUNITY COLLEGE DISTRICT
(Effective July 1, 2018)

1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate*:

Partner** / Senior Counsel / Of Counsel	\$ 275 - \$ 300 per hour
Associate	\$ 215 - \$ 275 per hour
Paralegal / Law Clerk	\$ 135 - \$ 155 per hour
Consultant	\$ 135 - \$ 195 per hour

* Rates for individual attorneys within each category above vary based upon years of experience. Specific rates for each attorney are available upon request.

** Rates for work performed by Senior Partners with 20 years of experience or more may range from \$300 - \$350 per hour.

2. BILLING PRACTICE

Lozano Smith will provide a monthly, itemized Statement for services rendered. Time billed is broken into 1/10 (.10) hour increments, allowing for maximum efficiency in the use of attorney time. Invoices will clearly indicate the department or individuals for whom services were rendered.

Written responses to audit letter inquiries will be charged to Client on an hourly basis, with the minimum charge for such responses equaling .5 hours. Travel time shall be prorated if the assigned attorney travels for two or more clients on the same trip.

3. COSTS AND EXPENSES

In-office copying/electronic communication printing	\$ 0.25 per page
Facsimile	\$ 0.25 per page
Postage	Actual Usage
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

Date: May 23, 2018

Submitted by: Brock McMurray, EVP of Administrative Services

Bv

Area Administrator: Brock McMurray, EVP of Administrative Services

Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item: Consulting Services Engagement with Capitol Public Finance Group, LLC "Capitol PFG" to serve as the WKCCD Dissemination Agent (Consulting Services Agreement, Consulting Services Order CSO No. 2018-1 and Certificate of Acceptance)

Background:

The purpose of this agreement is to assist WKCCD in meeting its continuing disclosure responsibilities under S.E.C. Rule 15c2-12(b) (5). Capitol PFG will serve as the District's dissemination agent related to the District's obligation to file Continuing Disclosure Certificates (CDCs) associate with the district's long term debt (general obligation bonds and certificates of participation) which are listed in Appendix A of the agreement.

Their services include preparation and submission of the required annual filings. In addition, Capitol PFG will seek methods to improve the filings; appropriately cross reference the district's comprehensive continuing disclosure for all outstanding debt governed by a CDC; prepare a continuing disclosure log of outstanding debt; and review, amend and/or file any late or incomplete continuing disclosure filings.

Either party may terminate this Agreement without cause by delivering to the other party written notice expressing a desire to terminate which would be effective immediately upon receipt of a Termination Notice.

Terms (if applicable):

July 1, 2018 - June 30, 2019

Expense (if applicable):

Annual Reporting Filing - \$3,500.00; \$500.00 for each material event filing; plus expenses (statistical data reports provided by outside vendors)

Fiscal Impact Including Source of Funds (if applicable):

The District will be invoiced upon completion and submittal of the Annual Report and Material Event filings. The cost for these services has been included in the 2018-19 Administrative Services budget and general funds will be utilized.

Approved: _____

 5/24/18
Dr. Debra Daniels, Superintendent/President



Capitol | PFG

Crafting Optimal Financial Solutions

CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (this "Agreement") is hereby made between the West Kern Community College District ("Client") and Capitol Public Finance Group, LLC ("Capitol PFG"). Capitol PFG agrees to provide the "Services," as more fully defined below, to Client and Client agrees to pay to Capitol PFG based on the terms of the Consultant Services Order, as more fully defined below.

1. Definitions. The following definitions shall apply to this Agreement.
 - a. The "Commencement Date" shall be July 1, 2018.
 - b. The "Termination Date" shall be the June 30, 2019.
 - c. The "Agreement Term" shall begin with the Commencement Date and shall end with the Termination Date.
 - d. The "Consulting Services Order" shall include the Services and the Consultant Services Fee.
2. Services. The duties and tasks to be performed by Capitol PFG (the "Services") shall be outlined in the attached Consulting Services Order(s). During the performance of such Services by Capitol PFG, the Client will retain and exercise decision-making authority over the Services performed by Capitol PFG. The Services may include a development schedule and milestones. Under the terms of this Agreement, Capitol PFG and Client may add additional Services as agreed upon. These additional Services shall be put in writing in a Consulting Services Order and attached to this Agreement.
3. Insurance. Capitol PFG shall be responsible for carrying Professional Liability Insurance for Errors and Omissions coverage in the amount of not less than one million dollars (\$1,000,000).
4. Payment. Client shall pay Capitol PFG based on the terms of the attached Consulting Services Order(s). The attached Consulting Services Order(s) includes a "Payment Schedule" that shall include invoicing terms of the Consulting Services.
5. Termination. Either party may without cause terminate this Agreement by delivering to the other party written notice via U.S. Mail, facsimile, or personal delivery (but not by electronic mail transmission) expressing a desire to terminate this Agreement (a "Termination Notice"). Termination shall be effective immediately upon receipt of a Termination Notice.

Christopher Terry
Capitol Public Finance Group, LLC

Date: 5/3/18

Brock McMurray
Executive Vice President, Administrative Services
West Kern Community College District

Date _____



Capitol | PFG
Crafting Optimal Financial Solutions

CSO No. 2018-1

CONSULTING SERVICES ORDER

This Consulting Services Order (“CSO”) is an attachment to the Consulting Services Agreement made between the West Kern Community College District (“Client”) and Capitol Public Finance Group, LLC (“Capitol PFG”).

Services:

Provide Dissemination Agent services as described in the Continuing Disclosure Certificates (CDCs) related to all outstanding debt of Client and Certificate of Acceptance of Dissemination Agent (attached).

Outstanding Debt with CDCs

See Attached Appendix A

Consulting Service Fee:

Annual Report Filing

Capitol PFG will receive a fee of \$3,500 plus expenses. Expenses related to this service involve statistical data reports provided by outside vendors.

Material Event Filing

Capitol PFG will receive a fee of \$500 per filing.

Payment Schedule:

The Consulting Service Fee will be invoiced upon completion and submittal of the Annual Report and Material Event filings.

Christopher Terry
Capitol Public Finance Group, LLC

Brock McMurray
Executive Vice President, Administrative Services
West Kern Community College District

Date: 5/3/18

Date _____

APPENDIX A

\$14,999,057.60
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
Tax-Exempt General Obligation Bonds, Election of 2004, Series 2004A

\$10,829,298.70
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2005 General Obligation Refunding Bonds

\$12,500,856.25
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
General Obligation Bonds (Election of 2004), Series 2006B

\$12,297,305
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
General Obligation Bonds (Election 2004), Series 2007C

\$25,005,000
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2015 General Obligation Refunding Bonds

\$26,625,000
WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2015 Refunding Certificates of Participation

Certificate of Acceptance of
Capitol Public Finance Group, LLC as Dissemination Agent

Term: July 1, 2018 through June 30, 2019

The purpose of this Certificate of Acceptance ("Certificate") is to assist the West Kern Community College District ("District") with meeting its continuing disclosure responsibilities under S.E.C Rule 15c2-12(b)(5). Upon acceptance of this Certificate, Capitol Public Finance Group, LLC ("Capitol PFG") will perform the following services as a third party Dissemination Agent:

- Annually request financial information and operating data from the District. Such request will be made at least 30 days prior to the Annual Report filing due date. The information request will include a review of a material event checklist.
- Seek methods to improve the District's continuing disclosure filings, including making it easier for investors to locate filings.
- Annually file and appropriately cross reference the District's Comprehensive Continuing Disclosure for all outstanding debt governed by a continuing disclosure certificate. Capitol PFG will provide the District with the Annual Report prior to its filing.
- Prepare continuing disclosure log of outstanding debt and review, amend and/or file any late or incomplete continuing disclosure filings.
- File material and significant event notices within 5 days of receipt.
- Annually provide the District with its fee proposal for Dissemination Agent Services.
- Capitol PFG is obligated to provide Dissemination Agent services only upon written direction by the District.

The District agrees to assist Capitol PFG as Dissemination Agent by doing the following:

- Timely provide financial information, operating data and the material event checklist as requested by Capitol PFG.
- Notify Capitol PFG of any events that are listed as a material or significant events within 5 days of having knowledge of such event.
- Review and acknowledge the Annual Report prior to its filing.
- Compensate Capitol PFG for its services in accordance with its fee schedule, and reimburse Capitol PFG for all expenses incurred in the performance of its duties as Dissemination Agent.
- Annually provide written acceptance of Capitol PFG's fee proposal to take effect.
- The District may terminate Capitol PFG as Dissemination Agent at any time with written notice.



BOARD AGENDA ITEM

Date: May 24, 2018
Submitted by: Andrew Prestage, Executive Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

ITSavvy LLC - CommVault Software Support Renewal - Quote #3090960

Background:

The CommVault software is used to back up and safeguard the District's data. It also allows for the restoration of data in the event of a disaster. This license renewal provides access to newer versions of the software as well as Monday through Friday (8am-5pm) call in support.

Terms (if applicable):

One year contract renewal - 9/1/2018 to 8/31/2019

Expense (if applicable):

Total cost is \$12,252.94

Fiscal Impact Including Source of Funds (if applicable):

This cost is included in the ITS 2018-2019 proposed budget.

Approved: LOS [Signature] 5/31/18
Dr. Debra Daniels, Superintendent/President



IT PRODUCTS TECHNOLOGY SOLUTIONS PEACE OF MIND

ITsavvy LLC
2000 NW 87th Avenue, Suite 216
Miami, FL 33172
www.ITsavvy.com

Quote Details table with fields: Quote #, Date, Payment Method, Client PO#, Cost Center, Shipping Method

Bill To:
ACCT #: 539767
Taft College
Accounts Payable
29 Emmons Park Drive
Taft, CA 93268
United States
661-763-7915

Ship To:
Taft College
Adrian Agundez
29 Cougar Ct
Taft, CA 93268-2329
United States
661-763-7915

Client Contact:
Andy Prestage
(P) 661-763-7737
aprestage@taftcollege.edu

Client Executive:
Jimmy Kehoe
(P) 786.204.3617
(F) 630.396.6322
jkehoe@ITsavvy.com

Description: Taft College CommVault Support Renewal

Main item table with columns: Item Description, Part #, Tax, Qty, Unit Price, Total. Includes subtotals and a grand total of \$12,252.94.

ITsavvy is always looking to deliver the lowest cost possible to our clients. This results in fluctuating prices that you will find are lower more often than not.

We do accept credit cards for payment. However, if the credit card is provided after the order has been invoiced there will be a charge of 3% of the total purchase.

Unless specifically listed above, these prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material.

All non-recurring services are 50% due upon signing of contract, 40% due upon delivery of equipment, balance due upon install.

ITsavvy's General Terms and Conditions of Sale, which can be found at www.ITsavvy.com/termsandconditions, shall apply to and are incorporated into all agreements with Client, including all Orders.

Printed Name: Debra Danisls

Title: President

Authorized Signature: [Handwritten Signature]

Date: 5/31/18

Date: May 15, 2018
Submitted by: Dan Hall, Distance Learning Coordinator
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

Continuation of Subscription to Turnitin Feedback Studio

Background:

Approval is requested for continued participation in the Community College League of California (CCLC) consortium Turnitin software purchasing agreement. Turnitin is a software that checks student papers for originality, provides digital grading tools, and streamlines web-based peer reviews.

Terms (if applicable):

August 1, 2018 - July 31, 2019


Expense (if applicable):

\$8,319.29

Fiscal Impact Including Source of Funds (if applicable):

This renewal is included in the 2018-19 Distance Learning budget.

Approved: _____


Dr. Debra Daniels, Superintendent/President



SUBSCRIPTION FORM FOR TURNITIN FEEDBACK STUDIO

Deadline: June 15, 2018

Coordinated by Community College League of California

College/District Name: Taft College

2016-2017 Annualized Credit FTES: 2,783
To search for your annualized Credit FTES, click [here](#).

2018 Price per student (includes LMS integration)	2018 Campus Licensing Fee
\$2.63/Credit FTES	\$1,000 per campus

Subscription:

- We wish to subscribe for one year
- We wish to subscribe for two years (pre-pay, 5% price per student annual increase)
- We wish to subscribe for three years (pre-pay, 5% price per student annual increase)

Training:

- We wish to add an Implementation (\$1,500) (recommended)
- We wish to add an Online Training (\$500)
- We wish to add an Onsite Workshop (\$3,500)

Signature (of person authorized to commit for purchase):

Name-signature Date

Name-printed Title

Turnitin Administrator Contact Information:

Dr. Dan Hall DL Coordinator
Name-printed Title

dhall@taftcollege.edu 66-763-7761
Email address Phone

Once orders have been placed, subscriptions may not be withdrawn. FAX this form to CCLC at 888-821-1564 or EMAIL this form to jwiser@cclleague.org. Deadline is June 15, 2018. All payments will be made to CCLC.



Training Descriptions:

Type	Cost	Description	Length
Implementation	\$1500	For those interested in additional support when newly adopting or making a change in delivery (integrating for the first time or changing integration or LMS). Includes: Administrator configuration and training in delivery environment (web/LMS) (60-minutes), Priority given to the administrator contact on file via email, web portal and phone.	Admin training is 1-hour, online, recorded and shared w/ administrator
Online Training	\$500	90 minutes of instruction in creating an assignment with Turnitin, settings, reviewing a report, feedback tools, and the student experience. 30 minutes reserved for Q&A or additional topics including PeerMark, Rubric Creation, QuickMark Library Management, etc.	Maximum 2 hours, online, recorded and shared with institution or district
Onsite Workshop	\$3500	6 hours of instruction time to provide workshop-style sessions. Can be broken into smaller sessions throughout the day for multiple groups or to cover specific types of users including trainers, support, instructors, etc.	Maximum 6 hours, on campus, max attendance may apply, variations in audience available

Price Calculation Examples:

Single Year:

If the annual Credit FTES for your district is 10,000, and there are 3 colleges, the cost for a license could be calculated as follows:

$$10,000 \text{ (Credit FTES)} \times \$2.63 \text{ (price per student)} + \$3,000 \text{ (3 colleges} \times \$1,000 \text{ campus fee)} + \$1,500 \text{ (Implementation)} = \text{total cost of } \mathbf{\$30,800}$$

Multiple Year:

If the annual Credit FTES for your district is 10,000, and there are 3 colleges, the cost for a 3 year license could be calculated as follows:

$$10,000 \text{ (Credit FTES)} \times \$2.63 \text{ (price per student)} + \$3,000 \text{ (3 colleges} \times \$1,000 \text{ campus fee)} + \$1,500 \text{ Implementation}$$

$$10,000 \text{ (Credit FTES)} \times \$2.76 \text{ (price per student)} + \$3,000 \text{ (3 colleges} \times \$1,000 \text{ campus fee)} +$$

$$10,000 \text{ (Credit FTES)} \times \$2.90 \text{ (price per student)} + \$3,000 \text{ (3 colleges} \times \$1,000 \text{ campus fee)} = \text{total cost of } \mathbf{\$93,400}$$

Notes:

- As a reference, the 2018 list price is \$1,500 per-campus licensing fee and \$5.00 per student with LMS integration.
- The Service shall include unlimited submissions of papers, unlimited classes and unlimited Similarity Reports for the Term.
- All subscribing institutions have access to complimentary support 7 days a week*:
Phone: 866-816-5046 ext. 241 (administrators only)
Web: http://www.turnitin.com/en_us/support
Email: tisupport@turnitin.com

*First response turnaround times for support tickets are typically within 24 hours after receipt. Response times may be longer during peak times and for requests that require additional engineering support or other subject matter expert involvement.

Once orders have been placed, subscriptions may not be withdrawn. FAX this form to CCLC at 888-821-1564 or EMAIL this form to jwiser@cclleague.org. Deadline is June 15, 2018. All payments will be made to CCLC.

BOARD AGENDA ITEM

Date: May 31, 2018

Submitted by: Andrew Prestage, Executive Director of Information Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:
Evisions Formfusion Software Maintenance Renewal

Background:
Formfusion is a software program used by Banner, the college ERP system. This program provides 1098T forms to be printed by the Banner system.

Terms (if applicable):
Renewal terms from 7/1/2018 to 6/30/2019

Expense (if applicable):
Total cost is \$7,369.00

Fiscal Impact Including Source of Funds (if applicable):
This cost is included in the ITS 2018-2019 proposed budget.

Approved: 

Dr. Debra Daniels, Superintendent/President



You support others. We support you.

440 Exchange
Suite 200
Irvine CA 92602
United States
(714) 824-5252
www.evisions.com

Invoice

Date 5/1/2018
Invoice # INV10033229109
Terms Net 45
Due Date 6/15/2018
PO #

Bill To

Attn: Accounts Payable
Taft College
29 Emmons Park Dr.
Taft CA 93268
United States

Regarding:

Taft College

Description	Project	Start Date	End Date	Qty	Rate	Amount
FormFusion - Maintenance / Support Renewal		7/1/2018	6/30/2019	1	7,369.00	7,369.00

Thank you for your business!

Total (USD) 7,369.00
Amount Due 7,369.00

ACH or Wire Information
Name of Bank: Bridge Bank
Address of Bank: 55 Almaden Blvd., San Jose, CA 95113
Beneficiary Name: Evisions, Inc.
Routing Number: 121143260
Account Number: 0102924289
SWIFT Code: BAFXUS6S

Federal Tax ID: 88-0411440

Date: May 31, 2018
Submitted by: Andrew Prestage, Executive Director of Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

CI Solutions Order Number 0095375, Renewal of Software License

Background:

This software is used to create the student badges used to identify students using food services and for use in the college library. This is mandatory for students to have as they may need to purchase meals.

Terms (if applicable):

Software license terms dates are 7/1/2018 – 6/30/2019

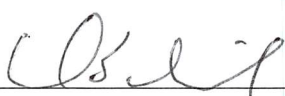
Expense (if applicable):

Total cost is \$2,384.00

Fiscal Impact Including Source of Funds (if applicable):

This cost is included in the ITS 2018-2019 proposed budget.

Approved: _____


Dr. Debra Daniels, Superintendent/President



SALES ORDER

Card Integrators Corporation
 3625 Serpentine Drive
 Los Alamitos, CA 90720
 (800) 599-7385 (562) 431-2594
 Fax (562) 493-2714

ORDER NUMBER: 0095375
 ORDER DATE: 5/18/2018

SALES PERSON: 0408
 ORDER ENTRY: EA

CUSTOMER NO: TAF715

SOLD TO:

TAFT COLLEGE - WEST KERN CCD
 ATTN: ACCOUNTS PAYABLE
 29 COUGAR COURT
 TAFT, CA 93268

SHIP TO:

TAFT COLLEGE - WEST KERN CCD
 FOR: ANNUAL SERVICE AGREEMENT
 RENEWAL.

CONFIRM TO: DANA HICKS

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS NET 30, PO REQUIRED			
ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	PRICE	AMOUNT
EMAIL INV TO DANA: dhicks@taftcollege.edu						
*****MULTIPLE ID SYSTEM DISCOUNT*****						
0SW11	YR	1	0	0	795.0000	795.00
CIS - SOFTWARE LICENSE SA FOR: ID CARD SYSTEM #1 - CI BADGE 8.2 RENEWAL DATES: 07/01/2018 - 06/30/2019						
0SW11	YR	1	0	0	695.0000	695.00
CIS - SOFTWARE LICENSE SA FOR: ID CARD SYSTEM #2 - CI BADGE 8.2 RENEWAL DATES: 07/01/2018 - 06/30/2019						
0SW11	YR	1	0	0	595.0000	595.00
CIS - SOFTWARE LICENSE SA FOR: ID CARD SYSTEM #3 - CI BADGE 8.2 RENEWAL DATES: 07/01/2018 - 06/30/2019						
0CIT-01	YR	1	0	0	299.0000	299.00
CIS - CIT LICENSE SA FOR: CI VERIFY 6.0 RENEWAL DATES: 07/01/2018 - 06/30/2019 *FULL LICENSE AGREEMENT ON OPERATION OF (1) CLIENT LICENSES.						

Continued



SALES ORDER

Card Integrators Corporation
3625 Serpentine Drive
Los Alamitos, CA 90720
(800) 599-7385 (562) 431-2594
Fax (562) 493-2714

ORDER NUMBER: 0095375
ORDER DATE: 5/18/2018
SALES PERSON: 0408
ORDER ENTRY: EA

CUSTOMER NO: TAF715

SOLD TO:

TAFT COLLEGE - WEST KERN CCD
ATTN: ACCOUNTS PAYABLE
29 COUGAR COURT
TAFT, CA 93268

SHIP TO:

TAFT COLLEGE - WEST KERN CCD
FOR: ANNUAL SERVICE AGREEMENT
RENEWAL.

CONFIRM TO: DANA HICKS

Table with columns: CUSTOMER P.O., SHIP VIA, F.O.B., TERMS, ITEM NUMBER, UNIT, ORDERED, SHIPPED, BACK ORDER, PRICE, AMOUNT. Includes terms: NET 30, PO REQUIRED and a note: TECHNICAL SUPPORT OUTSIDE OF LICENSE/SERVICE AGREEMENT IS BILLED @ \$175.00 PER HOUR.

Net Order: 2,384.00
Less Discount: 0.00
Freight: 0.00
Sales Tax: 0.00
Order Total: 2,384.00



3625 Serpentine Drive, Los Alamitos, CA 90720
www.cardintegrators.com

LICENSE AND SERVICE AGREEMENT DETAILS PROVIDED BY CI SOLUTIONS

Please sign and submit the completed form to ericaa@cardintegrators.com or by fax to (562) 493-2714.

This agreement provides technical support of your CI Solutions software or ID card system hardware for one year or as indicated on your sales order. Support is provided by CI Solutions (Card Integrators) Monday – Friday 8:30 AM – 5:00 PM, P.S.T.

Terms of Software Service Agreement: CI Badge, CI Badge 8.21, CI Track, Campus Safety Suite and CI Verify

- 1) Be prepared to communicate your customer number and software type.
- 2) CI Solutions (*Card Integrators*) provides telephone support during its normal hours of operation, 8:30 a.m. to 5:00 p.m. P.S.T.
- 3) Technical support conforms to operating specifications of all software systems as originally provided.
- 4) CI Badge 8.21 is a licensed product and requires an annual subscription fee. Subscription fees are billed in advance of the applicable subscription period.
- 5) License/Service agreement contract holds for term indicated on sales order.
- 6) Additional card layouts for CI Badge are subject to a custom design and installation fee.
- 7) Parts, labor and loaner printer is covered under a separate printer service agreement available through CI Solutions (*Card Integrators*).
- 8) CI Solutions software reinstallation: CI Solutions includes the reinstallation of CI Badge, CI Badge 8.21, CI Track, Campus Safety Suite and CI Verify only if the software has been corrupted. We do not support the reinstallation when the host computer stops functioning or needs to be moved to a new location/computer. You will be charged our standard technical service fees to move systems.
- 9) Installation Files: If you lose the custom CD and need a new copy, we will provide you with a CD, USB or File Transfer Service for a nominal fee of \$75. Please keep in mind this will only include the configuration from the time the system was set up. If you have made additional customizations they will not be included.
- 10) All minor patch software releases are provided at no charge with a current license or service agreement. CI Solutions version upgrades are not included.

Conditions of Software Service Agreement:

1. Register a system administrator for the annual term. This person serves as the point of contact for all support requirements between CI Solutions (*Card Integrators*) and the customer.
2. Provide direct access to phone support at the physical placement of the ID System and be at your ID system when you place the support call.
3. Provide internet remote access for system.
4. Before installing any additional software or hardware to your system, notify CI Solutions (*Card Integrators*). Any damage, misuse or corruption of software or hardware due to the addition of software or hardware without prior notification to CI Solutions (*Card Integrators*) will void maintenance protection.
5. Ensure that operating environment is clean and do not attempt to operate the system in any extreme environmental conditions.

Terms of Limited Service Agreement: ID Card Printer

- 1) Be prepared to communicate your customer number and printer serial number.
- 2) Includes unlimited telephone and/or internet remote access support, printer parts and labor only.
- 3) Limited service agreement excludes loaner printer, contact sales for price on a loaner unit.



3625 Serpentine Drive, Los Alamitos, CA 90720
www.cardintegrators.com

Terms of Full Service Agreement: ID Card Printer

- 1) Includes unlimited telephone and/or internet remote access support, parts and labor. A loaner printer will be provided to the customer if problem cannot be resolved over the phone and with initial remote support.
- 2) Loaner printer will be same or like model and shipped within 24 hours via UPS ground. Other shipment methods are available at additional cost to customer.
- 3) The unit must be packaged and shipped to the destination provided by the technician with the RMA number labeled clearly on the outside of the box.
- 4) Printer must be shipped in its original printer box or the customer is held liable for any damages during shipping. Replacement box costs will depend on your printer model.
- 5) Loss or damage to Loaner/Rental equipment: By accepting the loaner/rental equipment, customer agrees to return the loaner/rental equipment in the original condition as upon delivery/pick-up and assumes full responsibility for loss, damage resulting from the improper usage of the equipment up to the full replacement value thereof.
- 6) There may be minor color variation as all printers print slightly differently.
- 7) Customer will pay the cost of shipping to repair destination, CI Solutions will pay shipping to customer.
- 8) Customer will pay the cost of shipping loaner printer back to CI Solutions within 5 working days after receipt of customers repaired unit or a \$50 per day charge will apply.
- 9) Onsite service is available within a 30 miles radius of CI Solutions headquarters, 3625 Serpentine Drive, Los Alamitos, CA 90720.
- 10) Custom service agreements are available, please call for details.

Conditions of ID Card Printer Service Agreement:

- 1) For your service agreement to be valid, you must maintain your printer by performing recommended cleaning procedure using approved cleaning materials.
- 2) Maintenance service is contingent upon proper use and care and does not cover printers that have been modified, subjected to unusual physical or electrical stress, abuse, damage or have been operated in extreme environmental conditions.
- 3) CI Solutions (Card integrators) shall be under no obligation to furnish any service agreement service if repair or replacement parts are required because of the customer's use of unapproved card stock or consumable ribbon.
- 4) CI Solutions (Card Integrators) shall be under no obligation to furnish a loaner printer if the customer does not maintain the printer by performing recommended cleaning procedures.

Proper maintenance and cleaning of printers will preserve print quality and expected life of the printer. Refer to the product user's manual for complete maintenance and cleaning information or call CI Solutions (*Card Integrators*) for information.

Our service agreements are intended to provide a high level of service to our customers. All support provided outside of purchase service agreement is billed at a service rate of \$175 per hour with a one-hour minimum.

Please sign here to indicate that you have read and agree to the terms of the service and license agreement provided by CI Solutions.


Customer Signature _____ Print _____ Date _____

Erica Andrade

Office: (562) 431-2594

Direct: (562) 449-2495

EricaA@cardintegrators.com

Date: April 24, 2018
Submitted by: Brock McMurray, EVP of Administrative Services 
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:

2018/2019 District Business Office Systems Agreement – KCSOS AGT # 18-0100

Background:

Quintessential School Systems (QSS) provides administrative software and consulting services for the K-12 education market. The QSS product line includes integrated modules that cover school business needs, including accounts payable, accounts receivable, benefits management, employee absence tracking, financial reports, fixed assets, general ledger, human resources reporting, payroll, personnel, position control, purchasing, retirement, and state & federal reporting. The Kern County Superintendent of Schools Office (KCSOS) currently uses QSS software to support the school districts in Kern County. The West Kern Community College District (The District), being considered fiscally dependent upon KCSOS, contracts with the County Office for QSS connections in order to use portions of the QSS software to facilitate the information sharing between themselves and KCSOS. The District utilizes QSS connections in the cashier's office and the payroll department. The cashier's office uses QSS for electronically reporting revenues received and deposited in to the County funds. The District is dependent upon KCSOS for payroll processing, and as such, all payroll information is entered directly into the QSS software.

Terms (if applicable):

July 1, 2018 to June 30, 2019

Expense (if applicable):

Quarterly payments of \$1,595.04 for an annual cost of \$6,380.17.

Fiscal Impact Including Source of Funds (if applicable):

This expense will be included in the 2018/19 Fiscal Services budget and general revenue funds will be utilized.

Approved: 

Dr. Debra Daniels, Superintendent/President

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

District Business Office Systems Agreement
2018-2019

This agreement is entered into between the **KERN COUNTY SUPERINTENDENT OF SCHOOLS (SUPERINTENDENT)** and the WEST KERN COMM COLLEGE (DISTRICT). This agreement is in effect July 1 - June 30 and will automatically renew each fiscal year with same services unless **SUPERINTENDENT** is notified of requested changes in writing no later than September 15th of the current fiscal year.

SUPERINTENDENT shall not be liable to **DISTRICT** for any consequential damages resulting from **Superintendent's** inability or failure to provide the specified services, and **DISTRICT's** sole recourse for such inability or failure shall be an abatement of the costs to be charged, on a prorata basis.

Services:

1. Provide initial and ongoing training in the use of the QSS/OASIS system.
2. Provide access for various types of connections to the QSS/OASIS system.
3. Provide local support and assistance on the QSS/OASIS system.
4. Provide web based support and assistance for the QSS/OASIS system.

A. Connection cost for unlimited amount of users at all access levels:

WEST KERN COMM COLLEGE proportionate share of cost based on W-2 count of 873

Payment Amount	No. of Payments	Annual Cost
\$ <u>1,595.04</u> x	4	\$ <u>6,380.17</u>

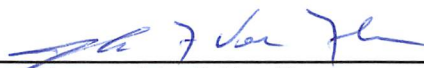
SUPERINTENDENT is authorized to transfer the amounts for the services described above on a quarterly basis from **DISTRICT**
Account Code: _____

\$ 6,380.17
Section 1 Total

WEST KERN COMMUNITY COLLEGE
GOVERNING BOARD

MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: _____
District Authorized Representative
Signatory Name:
Signatory Title:
Address: 29 Cougar Court
Taft, CA 93268

By:  _____
Signatory Name: John F. Von Flue
Signatory Title: Assistant Superintendent
Address: 1300 17th St, Bakersfield, CA 93301
Account code: 01-315-0000-0-8677.00-0000-0000-00-0000-000

Date: _____

Date: 4-27-18 _____

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

District Business Office Systems Agreement
2018-2019

This agreement is entered into between the **KERN COUNTY SUPERINTENDENT OF SCHOOLS (SUPERINTENDENT)** and the WEST KERN COMM COLLEGE (DISTRICT). This agreement is in effect July 1 - June 30 and will automatically renew each fiscal year with same services unless **SUPERINTENDENT** is notified of requested changes in writing no later than September 15th of the current fiscal year.

SUPERINTENDENT shall not be liable to **DISTRICT** for any consequential damages resulting from **Superintendent's** inability or failure to provide the specified services, and **DISTRICT's** sole recourse for such inability or failure shall be an abatement of the costs to be charged, on a prorata basis.

Services:

1. Provide initial and ongoing training in the use of the QSS/OASIS system.
2. Provide access for various types of connections to the QSS/OASIS system.
3. Provide local support and assistance on the QSS/OASIS system.
4. Provide web based support and assistance for the QSS/OASIS system.

A. Connection cost for unlimited amount of users at all access levels:

WEST KERN COMM COLLEGE proportionate share of cost based on W-2 count of 873

Payment Amount	No. of Payments	Annual Cost
\$ 1,595.04 x	4	\$ 6,380.17

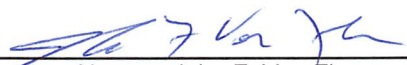
SUPERINTENDENT is authorized to transfer the amounts for the services described above on a quarterly basis from **DISTRICT**
Account Code: _____

\$ 6,380.17
Section 1 Total

WEST KERN COMMUNITY COLLEGE
GOVERNING BOARD

MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: _____
District Authorized Representative
Signatory Name:
Signatory Title:
Address: 29 Cougar Court
Taft, CA 93268

By: 
Signatory Name: John F. Von Flue
Signatory Title: Assistant Superintendent
Address: 1300 17th St, Bakersfield, CA 93301
Account code: 01-315-0000-0-8677.00-0000-0000-00-0000-000

Date: _____

Date: 4-27-18

BOARD AGENDA ITEM

Date: May 29, 2018

Submitted by: Andrew Prestage, Executive Director of Information Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: June 13, 2018

Title of Board Item:
CCS Disaster Recovery Services, CCS Quickship Program

Background:
CCS is a disaster recovery services company used by many colleges and universities to access same equipment used by the college but damaged due to a disaster. This service is needed by the district as part of the development of a disaster recovery plan and will be needed if the college is hit by a disaster. CCS would record existing equipment and versions of software and would be responsible to locate replacement equipment and broker the cost of receiving the equipment to return the district to an operational status.

Terms (if applicable):
Effective term 7/1/2018 to 6/30/2018 and with payment for 1 year 5% price reduction.

Expense (if applicable):
Total cost is \$3,420.00

Fiscal Impact Including Source of Funds (if applicable):
This cost is included in the ITS 2018-2019 proposed budget.

Approved: 

Dr. Debra Daniels, Superintendent/President



Disaster Recovery Services, LLC.

3002 Dow Avenue, Suite 402,
Tustin, CA. 92780
(800) 873-3426 • ccsdr@ccseservers.com

4/16/2018

Mr. Adrian Agundez
Director of IS
Taft College
29 Cougar Court
Taft, CA 93268

Dear Adrian,

CCS, an IBM Premier Business Partner, offers an auditor approved disaster recovery program. The program guarantees with penalty (\$250,000) to deliver replacement hardware to the site of your choice within a 1-5 business day period. All hardware is covered. Additions and deletions may be made to your hardware configuration on file and your monthly subscription will not change.

Pricing is as follows: (Same as last year)

\$3420.00 – Annual subscription with 5% discount 7/1/2018 – 6/30/2019

All hardware is certified for manufacturer's maintenance and all pricing is guaranteed to be at Fair Market Value (FMV). Subscriber may rent, lease, or purchase replacement hardware for any amount of time that is needed. Subscription fees, up to one year prior to a disaster (\$3420), may be applied to the cost of replacement hardware.

Disaster Recovery Manager
E-mail mnemiroff@ccseservers.com

The ultimate protection in proactive contingency planning

Date: June 4, 2018
Submitted by: Heather Meason, Executive Director of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 13, 2018

Title of Board Item:

Consultant Agreement with Jana Peters

Background:

The retirement of Human Resource Specialist Judy Wade has left the Human Resources department short staffed. To assist in the areas of recruiting and benefits management, Jana Peters has agreed to work with the District while we fill the vacancy. We are requesting an extension during the recruitment to fill the position with a permanent candidate.

Terms (if applicable):

June 1, 2018 through June 8, 2018

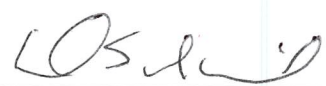
Expense (if applicable):

\$31.41 per hour

Fiscal Impact Including Source of Funds (if applicable):

District will use previously budgeted salary to cover the cost.

Approved: _____


Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT (“District”) and Jana Peters (“Independent Contractor”). The agreement is effective upon execution.

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services: Duties of the Human Resources Specialist (and as may be more particularly described in paragraph 3 of terms below).
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide the personal professional services of Human Resources Specialist in the Human Resources Department as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services June 1, 2018 through June 8, 2018.
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following: Human Resources Recruiting and Benefits Management
4. **Compensation.** Independent Contractor shall be paid the sum of \$31.41/hr.
5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor’s failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in

an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

7. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage for the entire term at the established rate paid to District employees for travel approved by the District.

8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

9. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 15 days' prior written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By: Dr. Debra S. Daniels

By: Jana Peters

Signature

Signature

Title

Address:

Date: May 7, 2018
Submitted by: Mike Capela, M&O Supervisor
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

BL

Board Meeting Date: June 13, 2018

Title of Board Item:

Vehicle Maintenance Agreement renewal with the Taft City School District

Background:

Taft City School District provides vehicle maintenance services to West Kern Community College District.

Terms (if applicable):

July 1, 2018 - June 30, 2019

Expense (if applicable):

The cost for 2018/2019 will be \$67.00 per hour, with a minimum ½ hour charge for work performed on any vehicle.

Fiscal Impact Including Source of Funds (if applicable):

These funds were included in the 2018/19 transportation budget.

Approved: 
Dr. Debra Daniels, Superintendent/President

**VEHICLE MAINTENANCE AGREEMENT
2018-19**

This Agreement is entered into between **West Kern Community College District** (Taft College) and the Taft City School District ("TCSD"), both of Kern County California.

RECITALS

- A. The parties are both public school agencies.
- B. Pursuant to Government Code sections 6500 and following, the parties intend to jointly exercise their common authority to inspect, service and repair vehicles owned or leased by the parties for performance of their respective official functions.
- C. TCSD has the capacity, and is willing to provide services as specified below to Taft College on the terms and conditions outlined in the Agreement.
- D. TCSD will serve at the agency by whose powers this joint exercise of powers is exercised.

TERMS

- 1. TCSD will, to the extent feasible after having first met its own needs for the services described below:
 - A. Inspect, service and repair vehicles owned or leased by Taft College, including cars, trucks, vans and school buses, to the same standards as apply to TCSD's own vehicles, including all standards required by law for school buses.
 - B. Invoice Taft College on a monthly basis.

- 1. Taft College will:
 - A. At its discretion, deliver to TCSD's designated service facility those vehicles that Taft College wishes to be inspected, serviced or repaired.
 - B. Pay promptly, after receipt of monthly invoices as follows:
 - 1. TCSD's certified costs for parts and supplies (such as lubricants).
 - 2. Labor charges at **\$67.00** per hour, with a minimum ½ hour charge for work performed on any vehicle.
 - 3. Services will be provided at TCSD's facilities. However, TCSD agrees that, to the extent its employees are required to enter Taft College's school sites to perform services (including vehicle pick up and delivery) under this Agreement, TCSD's employees will be under the direct supervision of Taft College's employees at all times and will comply with Taft College's directions reasonably designated to insure the TCSD's employees will have limited contact with Taft College's students while they are on Taft College's sites. This provision is not intended to insure the safety of Taft College's pupils while they are transported by Taft College's employees in Taft College's vehicles.

4. The terms of this Agreement is **July 1, 2018** through **June 30, 2019**.
Either party may terminate this Agreement on 30 days' written notice to the other, delivered to their respective district offices.

TAFT CITY SCHOOL DISTRICT

**WEST KERN COMMUNITY
COLLEGE DISTRICT (TAFT
COLLEGE)**

BY: 
Authorized Agent

BY: _____
Authorized Agent

DATE: 4/23/18

DATE: _____

BOARD AGENDA ITEM

Date: June 7, 2018
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 13, 2018

Title of Board Item:

Independent Contractor Agreement with Jamie Smith, The Internal Potential, for Evaluation of the Child Care Center

Background:

I am recommending the approval to contract Jamie Smith of The Internal Project to conduct an evaluation of the Child Care Center and program. The evaluation will include a full program tour, interviews with staff, and full program fiscal audit.

Terms (if applicable):

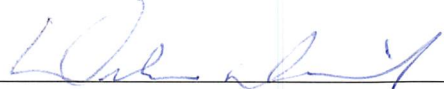
Upon Execution through August 30, 2018

Expense (if applicable):

\$120.00 per Hour and Travel Expenses (Compensation Not to Exceed \$9,600.00 and Travel Costs Not to Exceed \$4,400.00)

Fiscal Impact Including Source of Funds (if applicable):

Expense Covered by District funds

Approved: 
Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT (“District”) and Jamie Smith of The Internal Potential (“Independent Contractor”). The agreement is effective upon execution.

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services: Duties of a Child Care Center Program Evaluator (and as may be more particularly described in paragraph 3 of terms below).
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide a third-party independent evaluation of the Taft College Child Development Center as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services commencing July 1, 2018 through August 30, 2018.
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following: evaluation of curriculum, facilities, teaching ratios, and budget. The audit will include a full program tour, interviews with staff, and a full program fiscal audit. The details are outlined in Appendix A.
4. **Compensation.** Independent Contractor shall be paid the sum of \$120.00/hr for services rendered and $\frac{1}{2}$ the rate during time of travel. This contract is for up to 80 hours of service with compensation not to exceed \$9,600.00 and travel costs not to exceed \$4,400.00.
5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may

accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

7. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

8. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 15 days' prior written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

By: Dr. Debra S. Daniels

Signature

Title

Independent Contractor:

By: Jamie Smith, The Internal Potential

Signature

Taft College Check Register Report

01-May-18 through 31-May-18

FY 17-18

78036348	05/02/2018	A00200023Abate-A-Weed	I0053640	792148	11000	431	4312	65500	428.99
					11000	431	4310	65500	122.43
78036349	05/02/2018	A00202408ACCT	I0053619	51745	11000	111	5210	66002	4,440.00
78036350	05/02/2018	A00200029ACT Asset Program	I0053664	1198664	11000	306	4310	49306	41.25
78036351	05/02/2018	A00200043American Express	I0053681	11005032	11000	000	9511	00000	19,356.18
78036352	05/02/2018	A00200051Antongiovanni, Barbara	I0053647	MAR 18	12461	206	5710	12042	145.52
78036353	05/02/2018	A00269058Aramark Uniform Services	I0053637	60171761	11000	431	5870	65100	236.50
					11000	205	5870	12042	12.00
					39000	314	5870	64991	18.00
78036354	05/02/2018	A00202445AT&T Mobility	I0053649	032518	12461	206	5840	12042	177.32
78036355	05/02/2018	A00200063Austin's Pest Control, Inc.	I0053675	APR 18	12560	223	5860	09565	55.00
78036356	05/02/2018	A00286446Balason, Severo	I0053603	040118	11000	301	5710	64500	460.20
78036357	05/02/2018	A00200074Baltazar, Diana	I0053650	MAR 18	12461	206	5710	12042	200.02
78036358	05/02/2018	A00200077Bang, D.D.S., Robert	I0053615	100117-0	12460	206	5641	12042	8,457.10
78036359	05/02/2018	A00292250Banks pest Control	I0053661	671596	11000	431	5860	65100	165.00
78036360	05/02/2018	A00200079Bar Charts, Inc.	I0053642	INV00060	31000	423	4310	69100	342.09
78036361	05/02/2018	A00200081BARC, Inc.	I0053680	INV00980	11000	411	5990	67300	85.00
78036362	05/02/2018	A00290343Bauer, Amanda M.	I0053604	040818	12587	111	5710	66002	414.33
78036363	05/02/2018	A00200773Beasley, Michelle A.	I0053611	020818	11000	111	5710	66002	259.98
78036364	05/02/2018	A00200107Bright House Networks	I0053628	031918	12461	206	5840	12042	381.71
78036365	05/02/2018	A00200107Bright House Networks	I0053678	041318	31000	423	5840	69100	119.97
78036366	05/02/2018	A00200109Brown & Reich Petroleum, Inc	I0053616	44637	39000	314	4316	64991	166.59
78036367	05/02/2018	A00200149Carquest Auto Parts	I0053660	7305-234	11000	432	4312	67703	40.17
78036368	05/02/2018	A00200150Carrillo, Jessica	I0053645	MAR 18	12461	206	5710	12042	88.84
78036369	05/02/2018	A00279668CCI Central, Inc.	I0053668	INST0848	11000	411	5950	67300	179.33
78036370	05/02/2018	A00200168Central Valley Occupational	I0053631	00187579	12461	206	5990	12042	60.00
78036371	05/02/2018	A00200174Chevron U.S.A., Inc.	I0053670	53068733	11000	432	4316	67703	1,717.18
78036372	05/02/2018	A00299749Cooper's Propane	I0053626	4076601	12558	223	4310	09565	15.35
78036373	05/02/2018	A00228756Country Auto & Truck Taft	I0053639	593481	11000	432	4312	67703	48.21
78036374	05/02/2018	A00265309Daikin Applied	I0053638	3175414	11000	431	5641	65100	1,906.00
78036375	05/02/2018	A00277845Double D Cleaning Service	I0053659	036	12560	223	5890	09565	265.00
78036376	05/02/2018	A00237331Dumbrigue, Joanne Lucille V.	I0053610	040618	12551	353	5710	64600	9.27
78036376	05/02/2018	A00237331Dumbrigue, Joanne Lucille V.	I0053654	041218	12551	353	4410	64600	57.16
			I0053657	04/12/18	12000	353	4310	64600	11.79
78036377	05/02/2018	A00280401Flowers Baking Co of Henders	I0053633	10711447	32000	422	4410	69400	31.28
			I0053655	10711448	32000	422	4410	69400	232.28
78036378	05/02/2018	A00283264Frontier California Inc.	I0053623	13580322	31000	423	5840	69100	50.42
78036379	05/02/2018	A00283264Frontier California Inc.	I0053672	57340410	11000	431	5840	65700	36.73
78036380	05/02/2018	A00200950Furman, Tori J.	I0053600	012918	11000	202	5710	60100	138.32
78036381	05/02/2018	A00201045Golling, Greg P.	I0053612	040618	11000	209	5740	04012	400.00
					11000	209	5740	04013	202.00
78036382	05/02/2018	A00200626Gonzales, Vanessa	I0053646	MAR 18	12461	206	5710	12042	119.90
78036383	05/02/2018	A00288904Gonzalez, James E.	S0043189		11000		9526		1,480.00
78036384	05/02/2018	A00210378Grey House Publishing	I0053665	161055	12477	203	6310	61200	636.50

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			I0053666	161056	12477	203	6310	61200	156.75	
78036385	05/02/2018	A00200656	Jacobi, Victoria J.	I0053613	041118	11000	202	5710	60300	1,284.40
78036386	05/02/2018	A00201173	Kasper, Kevin J.	I0053607	040518	11000	113	5710	67801	450.51
78036387	05/02/2018	A00200707	Keenan & Associates	I0053669	211169	11000	412	5510	67300	5,000.00
78036388	05/02/2018	A00200712	Kern County Supt. of Schools	I0053629	802321	12461	206	4318	12042	241.02
78036389	05/02/2018	A00034252	Kerr, Danielle M.	I0053608	030718	11495	216	5710	61900	448.86
78036390	05/02/2018	A00262851	Lytle, Steve	I0053605	040618	11000	209	5740	04011	110.70
				I0053606	041018	11000	209	5740	04011	28.34
78036391	05/02/2018	A00200575	Montoya, Janice	I0053652	MAR 18	12460	206	5641	12042	2,200.00
78036392	05/02/2018	A00201786	North State Environmental	I0053667	719802	11000	209	5641	19051	1,144.86
78036393	05/02/2018	A002858200	'Connor Construction Manage	I0053673	33160	42350	000	5510	71002	2,355.00
78036394	05/02/2018	A00200498	Office Depot	I0053627	95440818	12461	206	4310	12042	1,616.79
				I0053648	11876332	12461	206	4310	12042	335.96
78036395	05/02/2018	A00200508	P. G. & E.	I0053599	033018	11000	431	5830	65700	32,870.03
						39000	314	5830	64991	0.00
						33428	310	5830	69200	0.00
						33588	310	5830	69200	0.00
78036396	05/02/2018	A00200508	P. G. & E.	I0053643	03/30/18	12560	223	5830	09565	284.51
78036397	05/02/2018	A00200508	P. G. & E.	I0053674	041318	31000	423	5820	69100	8.12
						31000	423	5830	69100	480.98
78036398	05/02/2018	A00202654	Pacific West Sound, Inc.	I0053679	10452	11508	301	5641	64500	3,100.00
78036399	05/02/2018	A00200522	Pepsi-Cola Company	I0053620	80835252	32000	422	4410	69400	787.56
78036400	05/02/2018	A00200523	Peters, Jana E.	I0053662	102	11000	411	5510	67300	3,500.00
				I0053663	102.	11000	411	5510	67300	913.11
78036401	05/02/2018	A00200539	Proctor & Gamble	I0053632	36948110	12461	206	4311	12042	56.25
78036402	05/02/2018	A00200985	Rangel-Escobedo, Juana R.	I0053656	040918	11510	313	5710	63300	60.12
78036403	05/02/2018	A00231833	Ray A. Morgan Company Inc.	I0053653	1994793	11000	207	5641	49999	28.23
78036404	05/02/2018	A00218940	Roaring Spring Paper Product	I0053641	431008	31000	423	4310	69100	2,730.24
78036405	05/02/2018	A00201782	Rodenhauser, Debora A.	I0053614	041918	11000	208	5710	10023	189.00
78036406	05/02/2018	A00280086	Rothgeb, Julie J.	I0053609	041018	12561	223	5710	68900	13.08
				I0053658	040918	12561	223	4310	68900	13.99
78036407	05/02/2018	A00285838	Sammy's Detail	I0053636	00580	11000	432	5632	67703	105.00
78036408	05/02/2018	A00200393	Sparkletts	I0053625	033018	12560	223	4310	09565	110.93
78036409	05/02/2018	A00200393	Sparkletts	I0053651	031618	12460	206	5641	12042	27.97
78036410	05/02/2018	A00200393	Sparkletts	I0053677	041318	31000	423	4321	69100	49.96
78036411	05/02/2018	A00237176	SSD Systems	I0053635	462563-S	11000	113	5632	67801	328.30
78036412	05/02/2018	A00200417	Sysco Food Service of Ventur	I0053618	17945253	33429	310	4410	69200	2,281.96
78036413	05/02/2018	A00200425	Taft College	I0053634	032618	31000	423	7130	69100	120.00
78036414	05/02/2018	A00200862	Taft College Bookstore	I0053644	3219	11000	306	4310	49306	49.32
78036415	05/02/2018	A00200284	U.S. Foods	I0053617	5331406	33429	310	4410	69200	2,496.91
78036416	05/02/2018	A00202272	VWR International	I0053624	80818931	11000	209	4311	19051	1,980.78
78036417	05/02/2018	A00200348	Ware, Thomas B.	I0053622	032918	11000	202	5940	60100	36.68
78036418	05/02/2018	A00201172	Waugh, Victoria A.	I0053601	031518	39000	312	5710	64991	41.52
				I0053602	03/15/18	39000	312	5710	64991	99.73

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78036419	05/02/2018	A00200360Westec	I0053671	16/17	11450	204	5999	70990	69,325.14
78036420	05/02/2018	A00200378WKCCD Custodian Revolving Ca	I0053621	040918	11000	111	4410	66002	178.92
78036421	05/02/2018	A00279103Yabla, Inc.	I0053676	041218	31000	423	4110	69100	3,106.80
78036422	05/03/2018	A00276464Alaya, Marriya	S0043777		11000		9526		75.00
78036423	05/03/2018	A00227562Aldis, Brittany A.	S0043778		11000		9526		475.00
78036424	05/03/2018	A00288119Alfaro, Susana L.	S0043779		11000		9526		75.00
78036425	05/03/2018	A00265338Almaguer, Ivette	S0043780		11000		9526		75.00
78036426	05/03/2018	A00267662Almaguer, Jasmin	S0043781		11000		9526		125.00
78036427	05/03/2018	A00287794Alvarez, Pedro J.	S0043782		11000		9526		50.00
78036428	05/03/2018	A00279208Alvarez, Veronica	S0043803		11000		9526		75.00
78036429	05/03/2018	A00287927Alvarez-Valerio, Angela	S0043804		11000		9526		75.00
78036430	05/03/2018	A00282004Aparicio, Abraham D.	S0043783		11000		9526		125.00
78036431	05/03/2018	A00286379Aranda, Karen J.	S0043784		11000		9526		125.00
78036432	05/03/2018	A00281460Arguello, Alejandro	S0043785		11000		9526		138.00
78036433	05/03/2018	A00284769Avila, Stacie L.	S0043786		11000		9526		75.00
78036434	05/03/2018	A00272373Badillo, Luis A.	S0043787		11000		9526		50.00
78036435	05/03/2018	A00015123Baxter, Roger	S0043805		11000		9526		50.00
78036436	05/03/2018	A00283700Bismillah, Motique S.	S0043788		11000		9526		125.00
78036437	05/03/2018	A00282840Black, Raven Y.	S0043692		11000		9526		100.00
78036438	05/03/2018	A00069467Blanco, Paul R.	S0043693		11000		9526		125.00
78036439	05/03/2018	A00202116Blass, Andres	S0043806		11000		9526		75.00
78036440	05/03/2018	A00289554Bojorquez, Victoria D.	S0043694		11000		9526		75.00
78036441	05/03/2018	A00288040Bonilla, Eliseo	S0043695		11000		9526		75.00
78036442	05/03/2018	A00282012Boykin, Kanee S.	S0043696		11000		9526		75.00
78036443	05/03/2018	A00282208Bradley, Alexis N.	S0043697		11000		9526		100.00
78036444	05/03/2018	A00254748Bradley, Regina G.	S0043698		11000		9526		500.00
78036445	05/03/2018	A00269706Brown, Chase R.	S0043699		11000		9526		150.00
78036446	05/03/2018	A00287959Buenrostro, Michele R.	S0043700		11000		9526		100.00
78036447	05/03/2018	A00085578Burkhart, Annemarie	S0043701		11000		9526		150.00
78036448	05/03/2018	A00096677Cabrera, Sarah	S0043702		11000		9526		125.00
78036449	05/03/2018	A00267465Calbert, Chaynoa S.	S0043703		11000		9526		125.00
78036450	05/03/2018	A00037839Callaway, Delyn	S0043807		11000		9526		500.00
78036451	05/03/2018	A00262181Camacho, Maria D.	S0043808		11000		9526		75.00
78036452	05/03/2018	A00287219Campos, Estrella D.	S0043704		11000		9526		100.00
78036453	05/03/2018	A00288842Capps, Michael L.	S0043705		11000		9526		100.00
78036454	05/03/2018	A00287385Carlson, Britta A.	S0043706		11000		9526		50.00
78036455	05/03/2018	A00291278Castillo, Miguel	S0043707		11000		9526		75.00
78036456	05/03/2018	A00270149Castillo Martinez, Sandra	S0043708		11000		9526		150.00
78036457	05/03/2018	A00275771Casumpang, Vincent D.	S0043709		11000		9526		100.00
78036458	05/03/2018	A00288899Cazares Sanchez, Adrian	S0043710		11000		9526		75.00
78036459	05/03/2018	A00289392Cervantes, Gilbert	S0043809		11000		9526		75.00
78036460	05/03/2018	A00277926Cervantes Becerra, Maria A.	S0043711		11000		9526		50.00
78036461	05/03/2018	A00279234Cervantes Figueroa, Alexis	S0043712		11000		9526		150.00
78036462	05/03/2018	A00282624Chapman, Aliya N.	S0043713		11000		9526		125.00

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78036463	05/03/2018	A00292822	Childress, Pacey C.	S0043714	11000	9526	100.00
78036464	05/03/2018	A00292457	Christensen, Nancy L.	S0043715	11000	9526	75.00
78036465	05/03/2018	A00228575	Clevenger, Nichole D.	S0043810	11000	9526	150.00
78036466	05/03/2018	A00284042	Coronado Hernandez, Miguel A	S0043716	11000	9526	150.00
78036467	05/03/2018	A00212029	Cortez, Miguel A.	S0043717	11000	9526	50.00
78036468	05/03/2018	A00062522	Cox, Barbara A.	S0043718	11000	9526	100.00
78036469	05/03/2018	A00287395	Cruz, Hazel Y.	S0043719	11000	9526	100.00
78036470	05/03/2018	A00272614	Cruz, Heather I.	S0043811	11000	9526	75.00
78036471	05/03/2018	A00281169	Cummings, Kaylee R.	S0043720	11000	9526	75.00
78036472	05/03/2018	A00269755	DeAnda, Jessica R.	S0043721	11000	9526	100.00
78036473	05/03/2018	A00287572	Diaz Orozco, Esmeralda	S0043722	11000	9526	100.00
78036474	05/03/2018	A00274248	Dominguez, Leticia	S0043723	11000	9526	125.00
78036475	05/03/2018	A00279232	Duran Bravo, Vanessa	S0043724	11000	9526	125.00
78036476	05/03/2018	A00105237	Edmaiston, Mathew D.	S0043725	11000	9526	75.00
78036477	05/03/2018	A00279202	Espinoza, Francisco J.	S0043812	11000	9526	100.00
78036478	05/03/2018	A00286578	Estrada, Idalia A.	S0043726	11000	9526	100.00
78036479	05/03/2018	A00257977	Evertse, Angela D.	S0043727	11000	9526	75.00
78036480	05/03/2018	A00281155	Fain, Jennifer R.	S0043728	11000	9526	100.00
78036481	05/03/2018	A00227852	Fair, Monique	S0043729	11000	9526	100.00
78036482	05/03/2018	A00273393	Fernandez, Pedro	S0043730	11000	9526	75.00
78036483	05/03/2018	A00267211	Fierros, Daniela	S0043813	11000	9526	100.00
78036484	05/03/2018	A00288035	Freeny, Clorisa	S0043731	11000	9526	75.00
78036485	05/03/2018	A00289315	Frias Garcia, Jennifer F.	S0043732	11000	9526	75.00
78036486	05/03/2018	A00287737	Fuentes, Juan	S0043733	11000	9526	75.00
78036487	05/03/2018	A00285849	Garcia, Alanah M.	S0043734	11000	9526	75.00
78036488	05/03/2018	A00279999	Garcia, Bianca	S0043814	11000	9526	75.00
78036489	05/03/2018	A00289622	Garcia, Carlos F.	S0043735	11000	9526	100.00
78036490	05/03/2018	A00271468	Garcia, Diana	S0043736	11000	9526	75.00
78036491	05/03/2018	A00291973	Garcia, Janae A.	S0043737	11000	9526	100.00
78036492	05/03/2018	A00288052	Garcia, Maria G.	S0043738	11000	9526	50.00
78036493	05/03/2018	A00280061	Garcia, Nicole Y.	S0043739	11000	9526	150.00
78036494	05/03/2018	A00280623	Garcia, Patricia	S0043740	11000	9526	75.00
78036495	05/03/2018	A00281065	Garcia Ambriz, Isabel	S0043741	11000	9526	100.00
78036496	05/03/2018	A00286380	Gary, Leeanna G.	S0043742	11000	9526	75.00
78036497	05/03/2018	A00285775	Garza, Mireya C.	S0043743	11000	9526	50.00
78036498	05/03/2018	A00261831	Garza, Nancy K.	S0043744	11000	9526	75.00
78036499	05/03/2018	A00287216	Garza, Sabrina A.	S0043745	11000	9526	100.00
78036500	05/03/2018	A00288924	Gavino, Cecilia	S0043746	11000	9526	100.00
78036501	05/03/2018	A00267698	Gil Gonsalez, Anaiz	S0043815	11000	9526	500.00
78036502	05/03/2018	A00250555	Gomez, Isaac A.	S0043747	11000	9526	75.00
78036503	05/03/2018	A00292334	Gonzalez, Estelle	S0043816	11000	9526	75.00
78036504	05/03/2018	A00007846	Gonzalez, Maria	S0043817	11000	9526	75.00
78036505	05/03/2018	A00261897	Gonzalez, Miguel A.	S0043748	11000	9526	125.00
78036506	05/03/2018	A00267102	Gonzalez, Oladis I.	S0043818	11000	9526	100.00

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78036507	05/03/2018	A00281172Gonzalez, Rosa E.	S0043749	11000	9526	100.00
78036508	05/03/2018	A00279369Gonzalez, Rubi E.	S0043750	11000	9526	100.00
78036509	05/03/2018	A00279338Gonzalez Gonzalez, Griseyda	S0043751	11000	9526	100.00
78036510	05/03/2018	A00285845Green, Kevin D.	S0043752	11000	9526	598.00
78036511	05/03/2018	A00279277Guitron, Flavia N.	S0043819	11000	9526	100.00
78036512	05/03/2018	A00289498Gutierrez, Rosalinda	S0043753	11000	9526	100.00
78036513	05/03/2018	A00279276Gutierrez Cuevas, Alexa V.	S0043820	11000	9526	125.00
78036514	05/03/2018	A00286376Guzman Flores, Michell Z.	S0043754	11000	9526	100.00
78036515	05/03/2018	A00073834Harden, Jeremylee	S0043755	11000	9526	50.00
78036516	05/03/2018	A00279326Heath, Chyanne M.	S0043821	11000	9526	100.00
78036517	05/03/2018	A00288056Hernandes, Gerardo S.	S0043756	11000	9526	50.00
78036518	05/03/2018	A00276160Hernandez, Amber	S0043757	11000	9526	150.00
78036519	05/03/2018	A00271120Hernandez, Eunice	S0043758	11000	9526	100.00
78036520	05/03/2018	A00267401Hernandez, Stephanie	S0043759	11000	9526	100.00
78036521	05/03/2018	A00293103Hillaker, Earl D.	S0043822	11000	9526	75.00
78036522	05/03/2018	A00293057Hillaker, Tiffany N.	S0043823	11000	9526	100.00
78036523	05/03/2018	A00280645Holman, Jerriah L.	S0043760	11000	9526	100.00
78036524	05/03/2018	A00279308Huckins, Jake D.	S0043761	11000	9526	50.00
78036525	05/03/2018	A00280640Huizar, Alexander	S0043762	11000	9526	125.00
78036526	05/03/2018	A00251826Iotamo, Deleila S.	S0043763	11000	9526	75.00
78036527	05/03/2018	A00281132Jarrar, Ferris I.	S0043764	11000	9526	75.00
78036528	05/03/2018	A00292369Jarrar, Ryan I.	S0043765	11000	9526	75.00
78036529	05/03/2018	A00289488Jasso, David	S0043766	11000	9526	75.00
78036530	05/03/2018	A00289145Jimenez, Griselda S.	S0043767	11000	9526	75.00
78036531	05/03/2018	A00288993Jimenez, Leslie	S0043824	11000	9526	100.00
78036532	05/03/2018	A00292767Johnson, Patric	S0043768	11000	9526	250.00
78036533	05/03/2018	A00279376Johnston, Austin C.	S0043825	11000	9526	100.00
78036534	05/03/2018	A00297740Johnston, Megan L.	S0043769	11000	9526	225.00
78036535	05/03/2018	A00289055Justo, Lizbeht	S0043826	11000	9526	100.00
78036536	05/03/2018	A00263753Kishpaugh, Mandi K.	S0043770	11000	9526	125.00
78036537	05/03/2018	A00288770Knudsen, Annika I.	S0043771	11000	9526	75.00
78036538	05/03/2018	A00261482Lara, Carina	S0043772	11000	9526	500.00
78036539	05/03/2018	A00276256Lara Gaytan, Irvin A.	S0043773	11000	9526	50.00
78036540	05/03/2018	A00289331Lemus, Yailene A.	S0043827	11000	9526	75.00
78036541	05/03/2018	A00290533Leos, Hansel J.	S0043774	11000	9526	100.00
78036542	05/03/2018	A00289915Lopez, Alex	S0043775	11000	9526	75.00
78036543	05/03/2018	A00288114Lopez, Luis A.	S0043796	11000	9526	100.00
78036544	05/03/2018	A00287160Lopez, Vanesa	S0043776	11000	9526	75.00
78036545	05/03/2018	A00282067Lopez-Sibrian, Martha P.	S0043630	11000	9526	100.00
78036546	05/03/2018	A00231843Lowe, Breanna K.	S0043631	11000	9526	100.00
78036547	05/03/2018	A00251601Lozano, Arely S.	S0043797	11000	9526	150.00
78036548	05/03/2018	A00289168Lozano, German	S0043579	11000	9526	100.00
78036549	05/03/2018	A00260690Lozano, Guadalupe	S0043580	11000	9526	150.00
78036550	05/03/2018	A00272476Lozano, Ruby	S0043581	11000	9526	125.00

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78036551	05/03/2018	A00286904Luevano Flores, Edwin A.	S0043582	11000	9526	75.00
78036552	05/03/2018	A00021311Lyon, Tabetha R.	S0043583	11000	9526	50.00
78036553	05/03/2018	A00244029Machuca, Bertha J.	S0043584	11000	9526	100.00
78036554	05/03/2018	A00288707Marroquin Castro, Aide	S0043585	11000	9526	100.00
78036555	05/03/2018	A00284153Martin, Danielle C.	S0043586	11000	9526	475.00
78036556	05/03/2018	A00254554Martinez, Christina	S0043587	11000	9526	100.00
78036557	05/03/2018	A00291974Martinez, Elizabeth Z.	S0043588	11000	9526	75.00
78036558	05/03/2018	A00265509Martinez, Javier	S0043589	11000	9526	100.00
78036559	05/03/2018	A00287708Martinez, Nicole R.	S0043590	11000	9526	100.00
78036560	05/03/2018	A00288001Martinez, Samuel	S0043591	11000	9526	50.00
78036561	05/03/2018	A00276178Martinez, Yulisa	S0043592	11000	9526	50.00
78036562	05/03/2018	A00280813Martinez Gervacio, Jasmin I.	S0043593	11000	9526	75.00
78036563	05/03/2018	A00102880Mcabee, Rachel	S0043594	11000	9526	100.00
78036564	05/03/2018	A00275931McMahon, Megan H.	S0043798	11000	9526	100.00
78036565	05/03/2018	A00280838Mendez, Fatima M.	S0043595	11000	9526	75.00
78036566	05/03/2018	A00279422Mendez, Joshua A.	S0043596	11000	9526	125.00
78036567	05/03/2018	A00280713Meza, Eduardo	S0043597	11000	9526	100.00
78036568	05/03/2018	A00288523Meza, Maria G.	S0043799	11000	9526	75.00
78036569	05/03/2018	A00244644Miranda, Cristo	S0043598	11000	9526	125.00
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78036571	05/03/2018	A00291522Monterrey, Samuel	S0043600	11000	9526	100.00
78036572	05/03/2018	A00291294Montes, Rosalina R.	S0043800	11000	9526	100.00
78036573	05/03/2018	A00283198Montoya, Irving A.	S0043601	11000	9526	75.00
78036574	05/03/2018	A00281143Morales, Diana A.	S0043602	11000	9526	75.00
78036575	05/03/2018	A00274523Morales, Jocelyn	S0043603	11000	9526	75.00
78036576	05/03/2018	A00289875Moran, Gabriela E.	S0043604	11000	9526	75.00
78036577	05/03/2018	A00252653Mota, Ulyses	S0043605	11000	9526	50.00
78036578	05/03/2018	A00274471Murphy, Jacob B.	S0043606	11000	9526	100.00
78036579	05/03/2018	A00277787Najarian, Lacey S.	S0043607	11000	9526	50.00
78036580	05/03/2018	A00201620Navarro, Kristine I.	S0043608	11000	9526	475.00
78036581	05/03/2018	A00241686Nelson, Jalisa	S0043609	11000	9526	100.00
78036582	05/03/2018	A00277003Noethens, Olivia J.	S0043610	11000	9526	276.00
78036583	05/03/2018	A00267149Null, Whisper-Lynn D.	S0043611	11000	9526	100.00
78036584	05/03/2018	A00279350Null-Silva, Citlalli R.	S0043801	11000	9526	50.00
78036585	05/03/2018	A002075200'Neal, Nathan R.	S0043612	11000	9526	322.00
78036586	05/03/2018	A00281556Ocampo, Marcos A.	S0043613	11000	9526	75.00
78036587	05/03/2018	A00283054Ochoa, Mayra	S0043614	11000	9526	100.00
78036588	05/03/2018	A00289070Olayo, Marisol	S0043615	11000	9526	75.00
78036589	05/03/2018	A00287821Olivas, Yensy A.	S0043616	11000	9526	100.00
78036590	05/03/2018	A00277052Orozco, Daisy	S0043802	11000	9526	50.00
78036591	05/03/2018	A00276179Orsburn, Dakota S.	S0043617	11000	9526	100.00
78036592	05/03/2018	A00292231Ortega, Jennifer	S0043618	11000	9526	100.00
78036593	05/03/2018	A00287465Ortega-Rivera, Jasmin	S0043619	11000	9526	125.00
78036594	05/03/2018	A00289668Ortiz, John D.	S0043620	11000	9526	75.00

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78036595	05/03/2018	A00286549Ortiz, Mystery M.	S0043621	11000	9526	475.00
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78036597	05/03/2018	A00291238Osorio, Alexis	S0043623	11000	9526	25.00
78036598	05/03/2018	A00281164P.-Navarrete, Zeltzin N.	S0043624	11000	9526	100.00
78036599	05/03/2018	A00274943Pablo, Diana L.	S0043625	11000	9526	150.00
78036600	05/03/2018	A00294871Padilla, Ramon P.	S0043626	11000	9526	75.00
78036601	05/03/2018	A00237256Padron, Celina M.	S0043627	11000	9526	525.00
78036602	05/03/2018	A00261169Paniagua, Carmen E.	S0043628	11000	9526	75.00
78036603	05/03/2018	A00291717Pappas, Cassandra J.	S0043789	11000	9526	75.00
78036604	05/03/2018	A00274617Pardo, Amayrane Y.	S0043629	11000	9526	150.00
78036605	05/03/2018	A00276568Peltz, Kierstin N.	S0043632	11000	9526	75.00
78036606	05/03/2018	A00242661Pena, Katelynn G.	S0043790	11000	9526	500.00
78036607	05/03/2018	A00284892Perez, Alondra G.	S0043633	11000	9526	100.00
78036608	05/03/2018	A00294057Perez, Angela C.	S0043634	11000	9526	100.00
78036609	05/03/2018	A00254325Perez, Laura E.	S0043635	11000	9526	50.00
78036610	05/03/2018	A00280930Perez, Sonia	S0043636	11000	9526	100.00
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78036612	05/03/2018	A00274432Perez Villa, Stephanie	S0043792	11000	9526	150.00
78036613	05/03/2018	A00293155Piearcy, Mariah N.	S0043637	11000	9526	125.00
78036614	05/03/2018	A00279199Pierce, James R.	S0043793	11000	9526	75.00
78036615	05/03/2018	A00288672Plummer, Amie L.	S0043638	11000	9526	50.00
78036616	05/03/2018	A00287823Powell, Robin L.	S0043639	11000	9526	75.00
78036617	05/03/2018	A00285821Prado, Anastasia R.	S0043640	11000	9526	75.00
78036618	05/03/2018	A00281884Putnam, Gena M.	S0043829	11000	9526	125.00
78036619	05/03/2018	A00287827Quick, Kennedy A.	S0043641	11000	9526	100.00
78036620	05/03/2018	A00280877Ramirez, Sergio E.	S0043794	11000	9526	50.00
78036621	05/03/2018	A00290327Reed, Jayson M.	S0043642	11000	9526	75.00
78036622	05/03/2018	A00272520Reed, Mary E.	S0043795	11000	9526	100.00
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78036624	05/03/2018	A00267010Reyes Cruz, Mayra Y.	S0043644	11000	9526	150.00
78036625	05/03/2018	A00285787Rhoten, Carson S.	S0043828	11000	9526	50.00
78036626	05/03/2018	A00281453Richards, Brianna D.	S0043645	11000	9526	75.00
78036627	05/03/2018	A00272469Rivera, Daniel E.	S0043646	11000	9526	100.00
78036628	05/03/2018	A00265329Rivera, Jenifer	S0043647	11000	9526	125.00
78036629	05/03/2018	A00271133Rivera, Lupita M.	S0043830	11000	9526	75.00
78036630	05/03/2018	A00288074Robles, Jacqueline	S0043648	11000	9526	100.00
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78036632	05/03/2018	A00253229Rodgers, Jessica M.	S0043649	11000	9526	75.00
78036633	05/03/2018	A00287767Rodriguez, Melissa	S0043832	11000	9526	50.00
78036634	05/03/2018	A00287484Rodriguez, Neida	S0043650	11000	9526	100.00
78036635	05/03/2018	A00288075Rodriguez, Roberto	S0043833	11000	9526	50.00
78036636	05/03/2018	A00267745Rolon, Gonzalo J.	S0043651	11000	9526	100.00
78036637	05/03/2018	A00289493Romo, Cindy	S0043834	11000	9526	75.00
78036638	05/03/2018	A00287828Rosales, Gloria E.	S0043835	11000	9526	100.00

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78036639	05/03/2018	A00094185Rouse, Maegan	S0043652	11000	9526	100.00
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78036645	05/03/2018	A00241705Sandoval, Alice	S0043657	11000	9526	100.00
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78036647	05/03/2018	A00268002Sandoval Rosales, Daniela	S0043659	11000	9526	75.00
78036648	05/03/2018	A00279368Santiago, Brenda B.	S0043660	11000	9526	75.00
78036649	05/03/2018	A00280768Sarmina, Emely	S0043661	11000	9526	75.00
78036650	05/03/2018	A00265948Satouf, Alaa D.	S0043662	11000	9526	75.00
78036651	05/03/2018	A00274463Sauceda, Daniela A.	S0043663	11000	9526	100.00
78036652	05/03/2018	A00026595Schelper, Tamara D.	S0043664	11000	9526	150.00
78036653	05/03/2018	A00289383Valenzuela, Yanet	S0043665	11000	9526	100.00
78036654	05/03/2018	A00287497Serrato, Britney A.	S0043666	11000	9526	100.00
78036655	05/03/2018	A00039412Sexton, Erica	S0043837	11000	9526	75.00
78036656	05/03/2018	A00055214Sexton, Glenda E.	S0043838	11000	9526	75.00
78036657	05/03/2018	A00288677Shyamdasani, Heena	S0043667	11000	9526	50.00
78036658	05/03/2018	A00281116Silva Morales, Raziel E.	S0043668	11000	9526	100.00
78036659	05/03/2018	A00286903Smith, Joey R.	S0043839	11000	9526	100.00
78036660	05/03/2018	A00280673Snyder, Ashlan M.	S0043669	11000	9526	100.00
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78036662	05/03/2018	A00212846Souza, Katey	S0043670	11000	9526	100.00
78036663	05/03/2018	A00289796Sparling, Alexis A.	S0043841	11000	9526	100.00
78036664	05/03/2018	A00288420Stacy, Jordan D.	S0043671	11000	9526	100.00
78036665	05/03/2018	A00252647Stewart, Tracy L.	S0043672	11000	9526	475.00
78036666	05/03/2018	A00280588Tarango, Rosa E.	S0043673	11000	9526	150.00
78036667	05/03/2018	A00228664Tarver, Bailey M.	S0043674	11000	9526	75.00
78036668	05/03/2018	A00031970Terrell, Jonelle D.	S0043675	11000	9526	75.00
78036669	05/03/2018	A00268286Thomson, Zachery	S0043842	11000	9526	75.00
78036670	05/03/2018	A00287503Torres, Jose V.	S0043843	11000	9526	100.00
78036671	05/03/2018	A00289494Torres, Maria	S0043844	11000	9526	100.00
78036672	05/03/2018	A00010824Torres, Roberta P.	S0043676	11000	9526	75.00
78036673	05/03/2018	A00268000Toten, Candice J.	S0043677	11000	9526	75.00
78036674	05/03/2018	A00286346Tucker, Bethaney A.	S0043845	11000	9526	100.00
78036675	05/03/2018	A00261723Uriarte Rios, Christine	S0043678	11000	9526	100.00
78036676	05/03/2018	A00283070Uribe, Brenda J.	S0043679	11000	9526	100.00
78036677	05/03/2018	A00279219Uribe, Vanessa L.	S0043680	11000	9526	100.00
78036678	05/03/2018	A00284373Vallecillo, Alejandro	S0043681	11000	9526	100.00
78036679	05/03/2018	A00288983Vazquez, Miguel R.	S0043846	11000	9526	100.00
78036680	05/03/2018	A00291636Velasquez, Angel D.	S0043682	11000	9526	75.00
78036681	05/03/2018	A00280631Verduzco, Romalia	S0043847	11000	9526	75.00
78036682	05/03/2018	A00282609Vergara, Brenda	S0043683	11000	9526	75.00

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78036683	05/03/2018	A00280556Villasenor, Cassandra G.	S0043684		11000			9526		75.00
78036684	05/03/2018	A00282307Villatoro, Adriana A.	S0043685		11000			9526		75.00
78036685	05/03/2018	A00268782Wade, Megan E.	S0043686		11000			9526		500.00
78036686	05/03/2018	A00285802Wilkerson, Amanda N.	S0043687		11000			9526		500.00
78036687	05/03/2018	A00267460Wilson, Amy K.	S0043688		11000			9526		150.00
78036688	05/03/2018	A00292747Witt, Bayleigh B.	S0043689		11000			9526		75.00
78036689	05/03/2018	A00286977Witt, George B.	S0043848		11000			9526		75.00
78036690	05/03/2018	A00229199Wright, Jessica D.	S0043690		11000			9526		125.00
78036691	05/03/2018	A00267456Xancale, Abelulia	S0043849		11000			9526		75.00
78036692	05/03/2018	A00266506Zamora, Elizabeth	S0043850		11000			9526		50.00
78036693	05/03/2018	A00280476Zaragoza-Pimentel, Elizabeth	S0043851		11000			9526		100.00
78036694	05/03/2018	A00278974Zavala, Maria G.	S0043691		11000			9526		75.00
78036695	05/04/2018	A00280437Arriaga, Jairo G.	S0043852		11000			9526		1,470.00
78036696	05/04/2018	A00273110Cendejas Narez, Alejandra	S0043853		11000			9526		857.00
78036697	05/04/2018	A00294571Cuthbertson, Felicity A.	S0043855		11000			9526		213.10
78036698	05/04/2018	A00274576Ruelas, Stacey	S0043854		11000			9526		2,220.00
78036699	05/08/2018	A00292936Albertson's LLC	I0053703	17768904	39000	314	4311	64991		181.25
78036700	05/08/2018	A00202445AT&T Mobility	I0053702	041818	39000	314	5840	64991		214.19
78036701	05/08/2018	A00200064B & B Surplus	I0053724	153177	12558	223	4311	09565		76.68
78036702	05/08/2018	A00200069Bakersfield Californian	I0053719	043018	11000	411	5970	67300		1,297.95
78036703	05/08/2018	A00200076Bandy, Ingrun K.	I0053705	032518	11000	352	5710	69610		150.00
78036704	05/08/2018	A00200773Beasley, Michelle A.	I0053777	020118	11000	210	4411	49999		12.87
78036705	05/08/2018	A00200107Bright House Networks	I0053698	03/13/18	31000	423	5840	69100		119.97
78036706	05/08/2018	A00200146Carolina Biological Supply C	I0053742	50240019	11000	209	4311	04011		70.03
78036707	05/08/2018	A00268788Carpenter, Carey L.	I0053737	032418	39000	314	4310	64991		167.81
78036708	05/08/2018	A00200149Carquest Auto Parts	I0053741	7305-233	39000	314	4312	64991		12.83
			I0053746	7305-234	11000	432	4312	67703		3.21
78036709	05/08/2018	A00200161CDW-G	I0053770	MHT8042	11000	113	4310	67801		27.75
					11000	113	4310	67801		0.01
			I0053781	MJL7119	11000	113	4310	67801		25.84
78036710	05/08/2018	A00201051Central Sanitary Supply	I0053707	866994	33588	310	4310	69200		1,232.68
			I0053713	871647	33588	310	4310	69200		652.80
78036711	05/08/2018	A00294409Clifford Moss LLC	I0053700	1090	11000	110	5510	71005		12,165.58
78036712	05/08/2018	A00264649Convergint Technologies, LLC	I0053758	W568477	11000	113	5632	67801		588.00
					11000	113	4312	67801		259.60
					11000	113	4316	67801		55.00
			I0053772	W507230	11000	113	5632	67801		3,234.00
					11000	113	4312	67801		1,735.64
					11000	113	5940	67801		61.39
					11000	113	4316	67801		45.00
78036713	05/08/2018	A00280761County of Kern Public Works	I0053765	1573881-	11000	431	5850	65100		11.54
78036714	05/08/2018	A00200238Department of Justice	I0053709	287752	39000	314	5990	64991		176.00
					11000	354	5990	69600		24.00

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78036714	05/08/2018	A00200238	Department of Justice	I0053709	287752	12563	317	5990	64900	8.00
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						11000	352	5990	08350	81.00
						11000	113	5990	67801	32.00
						11000	431	5990	65300	160.00
						11000	207	5990	05140	32.00
						33428	310	5990	69200	32.00
						12601	309	5990	64992	32.00
						11000	113	5990	67801	16.00
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78036715	05/08/2018	A00277845	Double D Cleaning Service	I0053755	033	12560	223	5890	09565	265.00
78036716	05/08/2018	A00200259	Driller Printers	I0053708	00019396	33588	310	4310	69200	304.59
78036717	05/08/2018	A00237331	Dumbrigue, Joanne Lucille V.	I0053723	041718	12551	353	4410	64600	59.70
78036718	05/08/2018	A00283101	Dumont Printing, Inc.	I0053782	101146	11000	352	4310	69610	144.62
78036719	05/08/2018	A00201737	Duran, Diana	I0053696	040118	11000	421	5710	67200	107.91
78036720	05/08/2018	A00200279	Educational Testing Service	I0053759	SP200586	11000	306	4310	49306	820.00
78036721	05/08/2018	A00200307	Farmer Bros. Company	I0053762	67842605	32000	422	4410	69400	832.81
78036722	05/08/2018	A00200323	Flinn Scientific, Inc.	I0053743	2199725	11000	209	4311	19051	2,778.25
78036723	05/08/2018	A00280401	Flowers Baking Co of Henders	I0053725	10711449	32000	422	4410	69400	31.28
78036724	05/08/2018	A00283264	Frontier California Inc.	I0053697	13580422	31000	423	5840	69100	50.32
78036725	05/08/2018	A00283264	Frontier California Inc.	I0053716	77000428	11000	431	5840	65700	996.14
78036726	05/08/2018	A00283264	Frontier California Inc.	I0053717	79000428	11000	431	5840	65700	775.06
78036727	05/08/2018	A00201045	Golling, Greg P.	I0053775	040518	11000	209	4310	04012	27.50
78036728	05/08/2018	A00200627	Gonzalez, Lourdes	I0053695	041618	12599	309	5710	64992	993.66
78036729	05/08/2018	A00200645	Hardy Diagnostics	I0053720	1916035	11000	209	4311	04011	46.50
				I0053748	1933420	11000	209	4311	04012	61.69
				I0053749	1930901	11000	209	4311	04012	148.38
78036730	05/08/2018	A00241620	Haskell, Morgan E.	I0053722	041918	12000	303	4310	64300	113.04
78036731	05/08/2018	A00277830	Hilton Anaheim	I0053769	34380101	11000	209	5710	04011	862.68
78036732	05/08/2018	A00280910	Independent Living Center of	I0053726	3662	12000	311	5641	64200	262.50
						12000	311	5641	64200	262.50
						12000	311	5641	64200	262.50
				I0053727	3681	12000	311	5641	64200	262.50
				I0053728	3693	12000	311	5641	64200	262.50
						12000	311	5641	64200	262.50
78036733	05/08/2018	A00277752	Jarrahan, Abbas	I0053774	040418	11000	209	4311	04013	30.03
78036734	05/08/2018	A00269582	Jiles, Michael L.	I0053778	020118	11000	210	4410	49999	38.50
78036735	05/08/2018	A00243171	Lewis, Donna G.	I0053721	031718	39000	308	4310	69990	39.88
78036736	05/08/2018	A00288061	Lucas, Estefania C.	S0043447		11000		9526		1,167.00
78036737	05/08/2018	A00200754	Mayfield, Michael E.	I0053773	040318	11000	209	5643	19051	520.00
78036738	05/08/2018	A00277751	Mendoza, Tina C.	I0053776	020118	11000	210	4410	49999	184.48
78036739	05/08/2018	A00200498	Office Depot	I0053682	11892892	12401	353	4310	64600	15.27
				I0053683	12371005	11000	209	4311	49999	335.77
				I0053684	12531144	11000	209	4311	17013	93.61

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			I0053685	12877303	11000	212	4310	49999	20.36
			I0053686	12877147	11000	216	4310	61900	56.93
			I0053687	12842650	11000	202	4313	60100	128.26
			I0053688	12842687	11000	202	4310	60100	21.62
			I0053689	12842687	11000	209	4311	60100	72.11
			I0053690	12762378	12000	340	4310	64951	210.54
			I0053691	12321594	11000	205	4310	12042	303.06
			I0053692	12942385	11000	431	4310	65100	161.27
			I0053693	12942462	11000	431	4310	65100	4.92
			I0053710	12003563	33588	310	4310	69200	200.23
78036740	05/08/2018	A00200502Orange Belt Stages	I0053715	118612	11000	352	5750	69610	1,610.00
78036740	05/08/2018	A00200502Orange Belt Stages	I0053738	119058	11000	208	5740	10023	2,127.00
			I0053739	119019	11000	202	5740	60100	725.00
			I0053783	118613	11000	352	5750	69610	2,100.00
78036741	05/08/2018	A00200505OT Cookhouse & Saloon	I0053780	100-TCAG	11000	208	4410	10020	714.96
78036742	05/08/2018	A00200522Pepsi-Cola Company	I0053750	80996208	32000	422	4410	69400	1,676.40
78036743	05/08/2018	A00200523Peters, Jana E.	I0053699	103	11000	411	5510	67300	2,669.85
78036744	05/08/2018	A00231833Ray A. Morgan Company Inc.	I0053732	2014624	11000	202	5641	60100	246.99
			I0053754	2021860	12558	223	4318	09565	29.64
78036745	05/08/2018	A00280086Rothgeb, Julie J.	I0053694	040218	11000	202	5710	60103	58.86
78036746	05/08/2018	A00200393Sparkletts	I0053729	04-05-18	11000	205	5641	12042	194.10
78036747	05/08/2018	A00200393Sparkletts	I0053734	04.05.18	11000	113	4310	67801	96.93
78036748	05/08/2018	A00200396Spurr	I0053701	90857	11000	431	5820	65700	10,128.31
						35827	357	5820	1,148.98
						33428	310	5820	419.12
78036749	05/08/2018	A00237176SSD Systems	I0053711	1326416-	31000	423	5880	69100	59.34
			I0053757	463000-S	11000	113	5632	67801	99.60
78036749	05/08/2018	A00237176SSD Systems	I0053757	463000-S	11000	113	4312	67801	4.27
					11000	113	4316	67801	29.50
78036750	05/08/2018	A00201787Standard Insurance Company	I0053766	APR 18	11000	411	3410	67300	442.68
					11000	411	3420	67300	1,244.30
78036751	05/08/2018	A00200400Stinson's	I0053756	782040-0	11000	113	4318	67801	147.87
					11000	208	4318	11051	32.17
			I0053771	782723-0	11000	209	4318	04011	263.16
78036752	05/08/2018	A00200417Sysco Food Service of Ventur	I0053706	17944617	33588	310	4410	69200	47.79
			I0053712	17946008	33588	310	4410	69200	22.76
			I0053731	17946123	33429	310	4410	69200	1,213.94
			I0053733	17946655	32000	422	4410	69400	7,522.19
					32000	422	4411	69400	2,070.44
					32000	422	4411	69400	609.48
78036753	05/08/2018	A00200862Taft College Bookstore	I0053751	4906	11000	207	4110	49999	14.96
					11000	210	4110	49999	33.63
					11000	205	4110	12042	96.30
					11000	210	4110	49999	40.68

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78036753	05/08/2018	A00200862	Taft College Bookstore	I0053751	4906	11000	207	4110	49999	19.55
						11000	208	4110	49999	103.75
						11000	208	4315	11051	37.48
						11000	210	4110	21056	25.73
78036754	05/08/2018	A00200862	Taft College Bookstore	I0053764	3261	11000	101	4310	66004	75.02
78036755	05/08/2018	A00200426	Taft College Cafeteria	I0053760	041918	32000	422	4410	69400	76.93
78036756	05/08/2018	A00256341	Terminix	I0053714	37422299	33588	310	5860	69200	418.00
78036757	05/08/2018	A00200078	The Bank of New York	I0053753	252-2099	11000	401	7120	67200	795.00
78036758	05/08/2018	A00200272	Total Compensation Systems I	I0053752	6082	11000	411	5510	67300	2,970.00
78036759	05/08/2018	A00200282	True Value Home Center	I0053740	387296	39000	314	4310	64991	192.40
				I0053745	387383	11000	431	4310	65100	774.45
						35819	357	4310	69700	49.28
						35827	357	4310	69700	237.66
				I0053767	386027	33428	310	4310	69200	1,358.33
				I0053779	388522	11000	352	4310	69610	35.38
78036760	05/08/2018	A00200284	U.S. Foods	I0053730	5459298	33429	310	4410	69200	1,263.65
				I0053761	5459293	32000	422	4410	69400	9,386.28
						32000	422	4411	69400	89.39
78036761	05/08/2018	A00210209	ULINE	I0053735	96490201	31000	423	4321	69100	362.50
						31000	423	5940	69100	14.45
78036762	05/08/2018	A00201117	Vernier	I0053747	5289942	11000	209	4311	19051	1,629.67
78036763	05/08/2018	A00202272	VWR International	I0053744	80818971	11000	209	4311	19051	94.16
78036764	05/08/2018	A00200355	West Kern Water District	I0053704	04 09 18	11000	431	5810	65700	153.82
						39000	314	5810	64991	38.94
78036765	05/08/2018	A00200360	Westec	I0053718	25038	11450	204	5641	09543	88,331.25
78036766	05/08/2018	A00201081	Westside Waste Management Co	I0053768	83U02027	39000	314	5850	64991	92.31
78036767	05/08/2018	A00200378	WKCCD Custodian Revolving Ca	I0053763	041818	11000	101	5720	66004	96.98
						11000	101	5720	66004	576.22
						11000	101	5720	66004	103.67
78036768	05/18/2018	A00262852	Altenhofel, Kevin	I0053800	050318	35000	357	5505	69700	48.00
78036769	05/18/2018	A00200376	Amerio, Barbara J.	I0053795	042418	12551	353	4410	64600	51.48
78036770	05/18/2018	A00200054	Applied Technology Group, In	I0053809	207110	11000	301	5632	64500	95.00
						11000	301	5632	64500	135.14
78036771	05/18/2018	A00031249	Avina, Nicole E.	I0053805	032218	11000	202	5710	60200	770.98
78036772	05/18/2018	A00001751	Balestino, Theodore J.	I0053796	042318	11000	202	4410	60103	54.76
						12558	223	5610	09565	64.00
78036773	05/18/2018	A00272600	Beard Family Trust	I0053785	MAY 18	12560	223	5610	09565	3,500.00
78036774	05/18/2018	A00200107	Bright House Networks	I0053814	050118	35827	357	5890	69700	788.22
78036775	05/18/2018	A00200107	Bright House Networks	I0053815	05/01/18	35819	357	5890	69700	600.00
						35814	357	5890	69700	681.38
78036776	05/18/2018	A00200112	BSK & Associates, Inc.	I0053802	0084008	42350	000	5510	71002	18,707.25
78036777	05/18/2018	A00200143	Carlson, Kamala A.	I0053797	041118	31000	423	4110	69100	1,350.00
78036778	05/18/2018	A00200182	City of Taft Police Departme	I0053811	0318WKCC	33428	310	5990	69200	29.00
						11000	209	5990	08353	29.00

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					12601	309	5990	64992	21.75			
					32000	422	5990	69400	7.25			
					11000	431	5990	65300	58.00			
					39000	314	5990	64991	29.00			
78036779	05/18/2018	A00251972	Clarke, George C.	I0053794	031718	12560	223	5210	09567	64.00		
78036780	05/18/2018	A00284648	Daniels, Debra	I0053806	041918	11000	110	5710	66003	482.09		
78036781	05/18/2018	A00200238	Department of Justice	I0053810	293603	33428	310	5990	69200	32.00		
						11000	113	5990	67801	32.00		
						12000	353	5990	64600	32.00		
						11000	209	5990	08353	32.00		
						11000	205	5990	12042	32.00		
						12601	309	5990	64992	24.00		
78036781	05/18/2018	A00200238	Department of Justice	I0053810	293603	32000	422	5990	69400	8.00		
						11000	431	5990	65300	81.00		
						39000	314	5990	64991	32.00		
78036782	05/18/2018	A00200308	Federal Express Corporation	I0053807	6-150-04	11000	110	5940	66003	46.91		
						11000	401	5940	67705	28.34		
78036783	05/18/2018	A00200627	Gonzalez, Lourdes	I0053787	041018	12000	305	5730	64301	110.00		
						12000	305	5710	64301	550.00		
78036784	05/18/2018	A00203431	Grimes, Jessica R.	I0053798	041118	31000	423	4110	69100	600.00		
78036785	05/18/2018	A00200704	Karwoski, John	I0053784	MAY 18	42350	000	5510	71002	10,920.00		
78036786	05/18/2018	A00200712	Kern County Supt. of Schools	I0053630	FEB 18	12461	206	5641	12042	31,150.16		
						I0053786	MAR 18	12461	206	5641	12042	18,314.16
78036787	05/18/2018	A00259082	Lozano Smith, LLP	I0053788	041118	11000	110	5430	66003	5,000.00		
78036788	05/18/2018	A00262851	Lytle, Steve	I0053808	042018	11000	209	5740	04011	153.69		
78036789	05/18/2018	A00285167	Newark element14	I0053792	30008973	12435	221	4311	19010	1,215.01		
						12435	221	5940	19010	0.01		
78036790	05/18/2018	A00200498	Office Depot	I0053803	12503984	33588	310	4310	69200	66.79		
78036791	05/18/2018	A00200508	P. G. & E.	I0053801	050118	11000	431	5830	65700	18,203.21		
78036792	05/18/2018	A00200516	Patterson Dental Supply, Inc	I0053817	00301440	12461	206	4311	12042	251.79		
						I0053818	00308645	12461	206	4311	12042	37.09
78036793	05/18/2018	A00289493	Romo, Cindy	S0041417		11000		9526		96.11		
						S0041633		11000		9526	1,336.00	
78036794	05/18/2018	A00261588	Smith, Terri L.	I0053804	042518	11000	211	5710	49999	198.40		
78036795	05/18/2018	A00284054	Sorensen, Chad	I0053799	020118	11000	352	4310	69610	648.00		
78036796	05/18/2018	A00277399	Sundgren, Lori A.	I0053790	041618	11000	212	4311	49999	15.00		
78036797	05/18/2018	A00200425	Taft College	I0053816	051418	31000	423	7130	69100	90.00		
78036798	05/18/2018	A00300267	The Bowers Museum of Cultura	I0053789	04-05-18	11000	208	5740	10023	189.00		
78036799	05/18/2018	A00243587	United Healthcare Insurance	I0053812	JUN 18	11000	412	3350	59100	23,254.94		
78036800	05/18/2018	A00200338	Verizon Wireless	I0053813	98063314	11000	357	5840	69700	199.43		
78036801	05/18/2018	A00200433	Vibul Tangpraphaphorn, M.D.	I0053791	031518	39000	314	5980	69400	95.00		
						11000	352	5980	69610	95.00		
78036802	05/18/2018	A00200355	West Kern Water District	I0053793	041918	12560	223	5810	09565	68.00		
78036803	05/22/2018	A00294496	Cady, Jocelyn M.	S0043859		11000		9526		276.00		

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78036804	05/22/2018	A00273351	Flores, Laura B.	S0043860		11000		9526		125.00	
78036805	05/22/2018	A00261261	Gallardo, David	S0043861		11000		9526		125.00	
78036806	05/22/2018	A00295075	Gutierrez, Ivan	S0043862		11000		9526		150.00	
78036807	05/22/2018	A00288530	Gutierrez, Samantha N.	S0043856		11000		9526		138.00	
78036808	05/22/2018	A00276242	Jacobson, Shelby C.	S0043863		11000		9526		1,150.00	
78036809	05/22/2018	A00255216	Lee, Darlene D.	S0043864		11000		9526		27.42	
78036810	05/22/2018	A00205469	Lomeli, Leonardo	S0043865		11000		9526		184.00	
78036811	05/22/2018	A00282133	Lumas, Luse F.	S0043866		11000		9526		398.08	
78036812	05/22/2018	A00255721	Lynam, Jessica M.	S0043867		11000		9526		125.00	
78036813	05/22/2018	A00281958	Magana, Jessica T.	S0043868		11000		9526		23.00	
78036814	05/22/2018	A00244088	Magana, Sandra	S0043869		11000		9526		138.00	
78036815	05/22/2018	A00284337	Manzo-Pelayo, Elvia J.	S0043870		11000		9526		418.00	
78036816	05/22/2018	A00264800	Medina, Maria Y.	S0043871		11000		9526		150.00	
78036817	05/22/2018	A00274528	Navarrete, Mariela R.	S0043872		11000		9526		150.00	
78036818	05/22/2018	A00293181	Nissen, Madison K.	S0043857		11000		9526		736.00	
78036819	05/22/2018	A00276562	Pompa, Adrianna E.	S0043873		11000		9526		414.00	
78036820	05/22/2018	A00242376	Roam, Brittany	S0043874		11000		9526		598.00	
78036821	05/22/2018	A00274576	Ruelas, Stacey	S0043875		11000		9526		627.00	
78036822	05/22/2018	A00109031	Sanchez Munoz, Monica	S0043876		11000		9526		150.00	
78036823	05/22/2018	A00290694	Santiago, Joel O.	S0043877		11000		9526		150.00	
78036824	05/22/2018	A00290116	Smith, Nicholas J.	S0043858		11000		9526		690.00	
78036825	05/22/2018	A00268286	Thomson, Zachery	S0043878		11000		9526		92.00	
78036826	05/22/2018	A00283213	Vergara, Stephany	S0043879		11000		9526		25.00	
78036827	05/22/2018	A00255121	Vermillion, Kellie R.	S0043880		11000		9526		150.00	
78036828	05/22/2018	A00296442	Wright, Jared M.	S0043881		11000		9526		253.00	
78036829	05/24/2018	A00293918	A&B Athletics	I0053882	3402	11000	352	4310	69611	1,459.67	
78036830	05/24/2018	A00243588	AARP Health Care Options	I0053829	JUN 18	11000	412	3350	59100	18,448.61	
78036831	05/24/2018	A00292936	Albertson's LLC	I0053922	17769104	32000	422	4410	69400	23.92	
78036832	05/24/2018	A00200043	American Express	I0053819	11005042	11000	000	9511	00000	20,038.14	
78036833	05/24/2018	A00200052	AP Architects	I0053825	11293	42303	000	5510	71005	10,735.03	
							42350	000	5510	71003	24,901.34
							41150	000	5510	71004	1,190.34
78036834	05/24/2018	A00200053	Apple Computer Inc.	I0053862	67323167	12060	113	6415	67801	0.01	
							12060	113	6415	67801	237.98
							12060	113	6415	67801	0.01
				I0053863	67322745	12560	223	6415	22010	1,511.15	
							12560	223	6415	22010	5.99
							12560	223	6415	22010	0.01
				I0053877	67318933	11000	306	4310	49306	910.54	
							11000	306	4310	49306	5.00
							11000	306	4310	49306	0.01
				I0053878	67319043	12560	223	6415	22010	119.00	
				I0053929	67317319	11000	306	4310	49306	53.57	
78036835	05/24/2018	A00269058	Aramark Uniform Services	I0053921	60173221	11000	431	5870	65100	236.50	

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					11000	205	5870	12042	12.00	
					39000	314	5870	64991	18.00	
78036836	05/24/2018	A00200063	Austin's Pest Control, Inc.	I0053912	042218	39000	314	5860	64991	100.00
				I0053918	APR. 18	11000	431	5860	65100	455.00
78036837	05/24/2018	A00202567	Bags and Bows	I0053865	00958011	31000	423	4321	69100	359.09
						31000	423	5940	69100	25.28
8036838	05/24/2018	A00201143	Brown, Elizabeth J.	I0053822	043018	12000	340	5730	64951	272.20
78036839	05/24/2018	A00200109	Brown & Reich Petroleum, Inc	I0053913	45002	39000	314	4316	64991	279.11
				I0053920	45001	11000	432	4316	67703	571.19
78036840	05/24/2018	A00275787	Bunk, Alvin	I0053843	040518	11000	358	5710	62100	694.06
78036841	05/24/2018	A00285769	California Averland Construc	I0053823	PAY APP	42350	000	6211	71002	269,322.89
78036842	05/24/2018	A00200134	Canon Financial Services, In	I0053931	18530166	11000	401	5641	67704	1,217.23
78036843	05/24/2018	A00257716	Capitol Public Finance Group	I0053880	2018-180	11000	401	5510	67200	975.00
78036844	05/24/2018	A00200146	Carolina Biological Supply C	I0053856	50257802	11000	209	4311	19011	500.00
				I0053901	50248424	11000	209	4311	04014	70.19
				I0053902	50243048	11000	209	4311	04014	1,389.78
78036845	05/24/2018	A00200149	Carquest Auto Parts	I0053859	7305-235	11000	432	4312	67703	60.04
				I0053867	7305-235	11000	432	4312	67703	27.89
				I0053917	7305-235	11000	432	4312	67703	10.70
				I0053919	7305-235	11000	432	4312	67703	131.87
78036846	05/24/2018	A00200160	CDT, Inc.	I0053907	44881	11000	411	5990	67300	150.00
78036847	05/24/2018	A00200161	CDW-G	I0053824	MQR6820	11000	202	6415	15013	730.49
						11000	202	6415	15013	6.00
				I0053864	MMH0537	12060	113	6415	67801	0.01
						12060	113	6415	67801	1,863.31
						12060	113	6415	67801	0.01
						12060	113	6415	67801	0.01
				I0053924	MLX3758	12060	113	6415	67801	0.01
						12060	113	6415	67801	5,246.02
						12060	113	6415	67801	24.00
				I0053925	MKR8215	11000	113	5642	67801	638.00
78036848	05/24/2018	A00201685	Cengage Learning	I0053870	63542039	31000	423	4110	69100	2,365.00
						31000	423	5940	69100	93.98
78036849	05/24/2018	A00200166	Center for Edu. & Employment	I0053846	07133751	11000	301	4120	64500	104.95
78036850	05/24/2018	A00200168	Central Valley Occupational	I0053903	00235496	11000	358	5980	62100	51.00
						11000	358	5980	69990	3.00
						11000	358	5980	70990	6.00
						12000	311	5980	64200	60.00
						11000	411	5990	67300	40.00
78036850	05/24/2018	A00200168	Central Valley Occupational	I0053905	00232244	39000	314	5980	64991	60.00
						11000	357	5980	69700	60.00
						11000	411	5990	67300	135.00
				I0053906	00233877	11000	205	5980	12042	60.00
						11000	411	5990	67300	20.00

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			I0053909	00226943	11000	205	5990	12042	60.00	
					39000	314	5980	64991	120.00	
					11000	411	5990	67300	70.00	
			I0053910	00219251	11000	207	5980	05140	60.00	
					11000	411	5990	67300	40.00	
78036851	05/24/2018	A00294514	Championship Awards	I0053850	55510	11508	301	4310	64500	454.51
						11508	301	4310	64500	98.43
						11508	301	4310	64500	30.00
78036852	05/24/2018	A00200174	Chevron U.S.A., Inc.	I0053820	53323132	11000	432	4316	67703	1,244.76
78036853	05/24/2018	A00200181	City of Taft	I0053838	060118	11000	431	5850	65700	6,429.20
						11000	431	5850	65500	131.21
78036854	05/24/2018	A00200182	City of Taft Police Departme	I0053844	0218WKCC	12000	311	5990	64200	29.00
						11000	212	5990	49999	58.00
						39000	314	5990	64991	116.00
						11000	431	5990	65300	87.00
78036854	05/24/2018	A00200182	City of Taft Police Departme	I0053844	0218WKCC	12563	317	5990	64900	29.00
						12601	309	5990	64992	72.50
						12000	303	5990	64300	14.50
						11495	216	5990	61900	58.00
78036855	05/24/2018	A00297453	ConvergeOne, Inc.	I0053885	IE901742	12060	113	6415	67801	3,054.59
						12060	113	6415	67801	4,154.56
						12060	113	6415	67801	1,026.00
						12060	113	6415	67801	513.00
						12060	113	6415	67801	1,628.17
						12060	113	6415	67801	4,741.84
						12060	113	6415	67801	780.90
				I0053886	IE901742	12060	113	6415	67801	3,054.59
						12060	113	6415	67801	692.43
						12060	113	6415	67801	171.00
						12060	113	6415	67801	513.00
						12060	113	6415	67801	1,628.17
78036856	05/24/2018	A00228756	Country Auto & Truck Taft	I0053866	593831	11000	432	4312	67703	14.77
78036857	05/24/2018	A00200222	Daily Midway Driller	I0053908	030418	11000	411	5970	67300	174.90
78036858	05/24/2018	A00200243	Dick Blick	I0053853	9293955	31000	423	4310	69100	494.72
78036859	05/24/2018	A00283101	Dumont Printing, Inc.	I0053845	101148	11000	358	4310	62100	121.63
				I0053851	98458	12000	340	4310	64951	83.93
						11000	358	4310	62100	41.96
78036859	05/24/2018	A00283101	Dumont Printing, Inc.	I0053851	98458	11000	302	4310	63100	18.50
78036860	05/24/2018	A00258705	El Dorado Trading Group	I0053852	INV23545	31000	423	4310	69100	1,147.56
78036861	05/24/2018	A00203460	Ernest Packaging Solutions	I0053840	227578	11000	431	5940	65100	6.90
78036862	05/24/2018	A00200307	Farmer Bros. Company	I0053857	67883854	32000	422	4410	69400	546.76
78036863	05/24/2018	A00202335	Fastenal Industrial & Constr	I0053888	CATAF392	11000	431	4310	65100	132.11
78036864	05/24/2018	A00200308	Federal Express Corporation	I0053879	6-163-93	33428	310	5940	69200	37.15
78036865	05/24/2018	A00280401	Flowers Baking Co of Henders	I0053868	10711450	32000	422	4410	69400	31.28

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78036866	05/24/2018	A00283264Frontier California Inc.	I0053834	57030507	11000	431	5840	65700	132.90
78036867	05/24/2018	A00283264Frontier California Inc.	I0053835	57340510	11000	431	5840	65700	50.32
78036868	05/24/2018	A00200629Grainger	I0053821	97913757	11000	431	6121	69610	4,495.69
			I0053889	97587485	11000	431	4310	65100	178.57
					11000	431	5940	65100	10.98
78036869	05/24/2018	A00202979Health First Corporation	I0053883	INV60062	11000	205	5990	12042	163.32
78036870	05/24/2018	A00200655Henry Schein, Inc.	I0053847	52634756	11000	205	4311	12042	311.41
			I0053895	52078505	11000	205	4311	12042	229.08
			I0053936	52100730	11000	205	4311	12042	2,840.98
			I0053937	52137182	11000	205	4311	12042	993.08
			I0053938	51261465	11000	205	4311	12042	32.96
			I0053939	51462381	11000	205	4311	12042	340.19
			I0053940	51571738	11000	205	4311	12042	29.42
78036871	05/24/2018	A00224086inContact, Inc.	I0053833	6045440	11000	431	5840	65100	194.56
					11000	431	5840	65700	1,574.13
78036872	05/24/2018	A00273104Jaguar Wrought Iron Inc.	I0053891	1003	35819	357	5632	69700	1,060.00
78036873	05/24/2018	A00200707Keenan & Associates	I0053881	212517	11000	110	5430	66003	610.32
78036874	05/24/2018	A00200715Kern Electric Distributors	I0053916	561660	11000	431	4310	65100	126.13
78036875	05/24/2018	A00200729Landauer, Inc.	I0053848	10057554	11000	205	4311	12042	82.99
78036876	05/24/2018	A00227772MBS Textbook Exchange, Inc.	I0053841	47-45866	31000	423	4110	69100	2,286.86
					31000	423	5940	69100	109.95
78036877	05/24/2018	A00227738National Benefit Services, L	I0053826	648441	11000	411	5510	67300	114.00
78036878	05/24/2018	A00200498Office Depot	I0053827	12566439	11000	411	4310	67300	84.08
78036878	05/24/2018	A00200498Office Depot	I0053896	99900082	11000	205	4310	12042	28.03
			I0053897	99900148	11000	205	4310	12042	31.34
			I0053898	10964659	11000	205	4310	12042	58.42
			I0053899	10964693	11000	205	4310	12042	13.93
			I0053900	10964693	11000	205	4310	12042	136.95
78036879	05/24/2018	A00200508P. G. & E.	I0053831	051418	11000	431	5830	65700	8,128.80
					39000	314	5830	64991	3,701.65
					33428	310	5830	69200	4,841.29
					33588	310	5830	69200	98.80
78036880	05/24/2018	A00200508P. G. & E.	I0053832	04/13/18	11000	431	5830	65700	6,641.17
					39000	314	5830	64991	2,956.90
					33428	310	5830	69200	4,205.51
					33588	310	5830	69200	85.83
78036881	05/24/2018	A00300816Palomar Community College Di	I0053904	75699764	11000	209	5710	04011	300.00
78036882	05/24/2018	A00200522Pepsi-Cola Company	I0053869	93223153	32000	422	4410	69400	950.16
			I0053934	81050455	32000	422	4410	69400	1,064.12
78036883	05/24/2018	A00298910PistolStar, Inc.	I0053923	042718-1	12060	113	5643	67801	5,000.00
					12060	113	5642	67801	5,000.00
78036884	05/24/2018	A00200536Praxair Distribution, Inc.	I0053935	71739835	11000	205	5641	12042	1,153.83
78036885	05/24/2018	A00202750Precision Bodyworks	I0053892	030486	11000	432	5632	67703	80.00
78036886	05/24/2018	A00231833Ray A. Morgan Company Inc.	I0053876	2032560	11000	207	5641	49999	44.85

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78036887	05/24/2018	A00285838Sammy's Detail	I0053890	00597	11000	432	5632	67703	260.00
78036888	05/24/2018	A00202968San Joaquin Chemicals, Inc.	I0053915	123100	11000	431	5641	65100	1,175.00
78036889	05/24/2018	A00243358SchoolDude.com	I0053855	INV-2729	11000	431	5641	65100	5,082.53
78036890	05/24/2018	A00234793Southwest Signs	I0053854	17211	31000	423	4310	69100	174.00
78036891	05/24/2018	A00200393Sparkletts	I0053830	050318	11000	411	5641	67300	93.88
78036892	05/24/2018	A00237176SSD Systems	I0053842	1330979-	31000	423	5880	69100	59.34
78036893	05/24/2018	A00287260Stinson Stationers Inc.	I0053874	779834-0	11000	421	4318	67704	231.57
78036894	05/24/2018	A00200400Stinson's	I0053860	786138-0	12558	223	4318	64700	351.29
			I0053861	786415-0	11000	208	4318	11051	24.99
					11000	202	4318	60103	128.22
					11000	202	4318	60103	128.69
			I0053884	783624-1	11000	113	4318	67801	234.34
					11000	421	4318	67200	104.77
					11000	113	4318	67801	209.54
					11000	353	4310	64600	91.75
					11000	202	4318	60200	91.76
					11000	353	4310	64600	368.54
					11000	202	4318	60200	122.84
78036894	05/24/2018	A00200400Stinson's	I0053927	781370-1	11000	113	4318	67801	162.31
					11000	113	4318	67801	936.26
					11000	212	4310	49999	0.01
					11000	212	4310	49999	141.56
					11000	212	4310	49999	0.01
					11495	216	4310	61900	117.15
			I0053928	780125-0	11000	113	4318	67801	66.36
					11000	113	4318	67801	230.89
					39000	314	4318	64991	141.83
			I0053930	783946-0	11495	216	4310	61900	134.06
					11000	113	4318	67801	117.17
78036895	05/24/2018	A00211077Strata Information Group	I0053932	29278	11000	113	5510	67801	2,932.50
78036896	05/24/2018	A00200417Sysco Food Service of Ventur	I0053873	17947942	32000	422	4411	69400	1,467.50
					32000	422	4411	69400	620.64
					32000	422	4410	69400	10,262.94
78036897	05/24/2018	A00200419T.C. Clearing Account	I0053893	020118	11000	421	5990	67200	3,495.90
78036898	05/24/2018	A00200423Taft City School District	I0053914	18-141	11000	432	4312	67703	89.22
					11000	432	4316	67703	80.00
					11000	432	5850	67703	5.00
					11000	432	5632	67703	162.50
78036899	05/24/2018	A00200862Taft College Bookstore	I0053849	2063	12563	317	4110	64900	245.86
78036900	05/24/2018	A00200862Taft College Bookstore	I0053872	4708	12000	340	4310	64951	52.55
78036901	05/24/2018	A00200862Taft College Bookstore	I0053875	7654	11000	431	4310	65100	3.41
78036902	05/24/2018	A00200862Taft College Bookstore	I0053926	4396	11000	302	4310	63100	405.41
78036903	05/24/2018	A00278258TotalFunds by Hasler	I0053828	81200513	11000	411	5950	67300	5,000.00
78036904	05/24/2018	A00255644U.S. Bank Equipment Finance	I0053837	35759348	11000	401	5641	67704	444.02

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78036905	05/24/2018	A00200284	U.S. Foods	I0053858	5722784	32000	422	4410	69400	5,171.84
78036906	05/24/2018	A00200355	West Kern Water District	I0053836	050818	11000	431	5810	65700	235.95
						39000	314	5810	64991	59.73
78036907	05/24/2018	A00275443	WestAir Gases & Equipment In	I0053871	00933279	11000	352	4310	69610	161.93
				I0053887	10673578	12560	223	4311	09565	192.66
78036908	05/24/2018	A00200378	WKCCD Custodian Revolving Ca	I0053839	042518	11000	101	5720	66004	112.32
78036909	05/24/2018	A00200388	Zee Medical Service Co.	I0053911	34-20530	12477	203	4310	61200	52.66
				I0053933	34-20530	32000	422	4411	69400	76.25
78036910	05/24/2018	A00201581	Zeller, Fred J.	I0053894	2018	11000	000	9162	00000	100.00
78036911	05/29/2018	A00292936	Albertson's LLC	I0053945	17768905	39000	314	4311	64991	498.99
78036912	05/29/2018	A00201143	Brown, Elizabeth J.	I0053953	031418	11000	302	5710	63100	27.14
				I0053954	022218	11000	302	5710	63200	29.43
78036913	05/29/2018	A00285769	California Averland Construc	I0053941	PAY APP	42350	000	6211	71002	7,926.83
78036914	05/29/2018	A00202280	Chaidez, Joell C.	I0053962	031318	11000	306	5710	49306	272.50
78036915	05/29/2018	A00293008	Crane, Nikki M.	I0053968	051618	11000	203	5710	61200	60.00
78036916	05/29/2018	A00237331	Dumbrigue, Joanne Lucille V.	I0053948	041118	12551	353	5710	64600	42.95
				I0053955	030818	11000	302	5710	63100	14.72
						11000	302	5710	63100	2.40
						11000	302	5710	63100	8.61
						11000	302	5710	63100	4.47
						11000	302	5710	63100	40.82
						11000	302	5710	63100	6.10
						11000	302	5710	63100	6.10
						11000	302	5710	63100	2.51
						11000	302	5710	63100	43.71
						11000	302	5710	63100	26.81
				I0053956	022618	11000	302	5710	63100	34.01
				I0053957	022818	11000	302	5710	63100	4.47
78036917	05/29/2018	A00200845	Dyer, Geoffrey	I0053964	032318	11000	208	5710	15014	228.38
				I0053965	041118	11000	208	5710	15014	1,522.16
78036918	05/29/2018	A00211659	Flachmann, Christopher M.	I0053947	041918	12563	317	5710	64900	572.95
78036919	05/29/2018	A00257900	Hall, Daniel N.	I0053951	041918	11000	202	5710	60200	189.48
				I0053952	042018	12589	202	5710	60100	284.54
78036920	05/29/2018	A00200656	Jacobi, Victoria J.	I0053946	042618	11000	302	5710	63100	213.31
				I0053950	042018	11510	313	5710	63300	190.92
78036921	05/29/2018	A00262851	Lytle, Steve	I0053961	050118	11000	209	5740	04011	22.89
78036922	05/29/2018	A00200559	McMurray, Robert B.	I0053971	052118	11000	401	5710	67200	52.00
78036923	05/29/2018	A00200567	Mickelberry, Gracie	I0053949	041918	12599	309	5710	64992	45.13
78036924	05/29/2018	A00200508	P. G. & E.	I0053944	051318	31000	423	5820	69100	7.85
						31000	423	5830	69100	562.81
78036925	05/29/2018	A00205648	Payne, Breanna L.	I0053960	041518	12563	317	5710	64900	409.56
78036926	05/29/2018	A00200985	Rangel-Escobedo, Juana R.	I0053958	042018	11495	216	5710	61900	133.17
78036927	05/29/2018	A00200458	Roth, Rebecca E.	I0053969	041818	11000	210	5710	13052	420.00
78036928	05/29/2018	A00280086	Rothgeb, Julie J.	I0053963	052318	11000	202	5710	60103	36.30

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78036929	05/29/2018	A00200396	Spurr	I0053943	91432	11000	431	5820	65700	589.27
						35827	357	5820	69700	598.98
						33428	310	5820	69200	237.16
78036930	05/29/2018	A00299324	Strobel, Jennifer	I0053959	042918	11000	358	5710	62100	826.84
78036931	05/29/2018	A00277399	Sundgren, Lori A.	I0053966	042518	11495	216	5710	61900	681.52
78036932	05/29/2018	A00202382	Tofte, Miranda K.	I0053967	051618	11000	203	5710	61200	195.31
78036933	05/29/2018	A00200355	West Kern Water District	I0053942	051618	11000	431	5810	65700	148.92
						39000	314	5810	64991	30.50
									=====	
									BANK TOTAL	1,076,529.35

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
AOMEGA	05/02/2018	A00200498	Office Depot	P0047694	04/25/2018	04/25/2018			\$28.04
				P0047695	04/25/2018	04/25/2018			\$31.33
				P0047696	04/25/2018	04/25/2018			\$58.42
				P0047697	04/25/2018	04/25/2018			\$13.93
	05/02/2018	A00200655	Henry Schein, Inc.	P0047669	04/23/2018	04/23/2018			\$993.83
				P0047671	04/23/2018	04/23/2018			\$2,840.98
				P0047673	04/24/2018	04/24/2018			\$340.20
				P0047674	04/24/2018	04/24/2018			\$29.42
				P0047675	04/24/2018	04/24/2018			\$32.96
				P0047680	04/24/2018	04/24/2018			\$2,390.55
				P0047681	04/24/2018	04/24/2018			\$547.39
				P0047713	04/26/2018	04/26/2018			\$136.95
	05/10/2018	A00200498	Office Depot	P0047714	04/26/2018	04/26/2018			\$303.06
				P0047715	04/26/2018	04/26/2018			\$243.44
				P0047726	04/27/2018	04/27/2018			\$163.32
				P0047846	05/08/2018	05/08/2018			\$10.70
				P0047771	05/02/2018	05/02/2018			\$311.41
				P0047800	05/03/2018	05/03/2018			\$82.99
				P0047848	05/08/2018	05/08/2018			\$29.60
				P0047854	05/08/2018	05/08/2018			\$4,900.00
P0047880				05/09/2018	05/09/2018			\$5,600.00	
P0047907				05/10/2018	05/10/2018			\$2,800.00	
P0047677				04/24/2018	04/24/2018			\$5,487.98	
P0047999				05/14/2018	05/14/2018			\$2,450.00	

TOTAL USER								\$29,826.50	
ARAMIREZ	05/16/2018	A00200338	Verizon Wireless	P0047893	05/10/2018	05/10/2018			\$321.75

TOTAL USER								\$321.75	
ASALAZAR	05/16/2018	A00200498	Office Depot	P0048013	05/15/2018	05/15/2018			\$278.81

TOTAL USER								\$278.81	
DDURAN	05/02/2018	A00200498	Office Depot	P0047753	05/01/2018	05/01/2018			\$321.75
				A00201737	Duran, Diana	P0047741	04/30/2018	04/30/2018	
	05/16/2018	A00252942	TC Financial Aid Clearing Ac	P0047898	05/10/2018	05/10/2018		\$60.00	
	05/18/2018	A00200419	T.C. Clearing Account	P0048038	05/16/2018	05/16/2018		\$14,000.00	
	05/18/2018	A00201737	Duran, Diana	P0048037	05/16/2018	05/16/2018			\$300.00
				A00300568	Customer's Bank	P0048035	05/16/2018	05/16/2018	
05/22/2018	A00200498	Office Depot	P0048105	05/18/2018	05/18/2018			\$536.25	

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		A00200712	Kern County Supt. of Schools	P0048100	05/18/2018	05/18/2018				\$3,180.00
							TOTAL USER			\$18,655.91
DHICKS	05/02/2018	A00200400	Stinson's	P0047727	04/27/2018	04/27/2018				\$351.29
				P0047747	04/30/2018	04/30/2018				\$281.90
	05/04/2018	A00200161	CDW-G	P0047745	04/30/2018	04/30/2018				\$362.83
		A00200400	Stinson's	P0047662	04/23/2018	04/23/2018				\$143.33
				P0047724	04/26/2018	04/26/2018				\$276.64
	05/07/2018	A00237176	SSD Systems	P0047746	04/30/2018	04/30/2018				\$427.90
		A00200161	CDW-G	P0047744	04/30/2018	04/30/2018				\$3,270.84
		A00200400	Stinson's	P0047815	05/04/2018	05/04/2018				\$575.66
	05/08/2018	A00200161	CDW-G	P0047831	05/07/2018	05/07/2018				\$51.22
	05/09/2018	A00200400	Stinson's	P0047830	05/07/2018	05/07/2018				\$414.10
		A00200161	CDW-G	P0047832	05/07/2018	05/07/2018				\$1,817.65
		A00231833	Ray A. Morgan Company Inc.	P0047809	05/04/2018	05/04/2018				\$374.77
	05/11/2018	A00200161	CDW-G	P0047857	05/08/2018	05/08/2018				\$736.49
		A00200400	Stinson's	P0047860	05/08/2018	05/08/2018				\$113.83
		A00200862	Taft College Bookstore	P0047833	05/07/2018	05/07/2018				\$53.61
		A00200053	Apple Computer Inc.	P0047945	05/11/2018	05/11/2018				\$1,636.15
		A00200161	CDW-G	P0047920	05/10/2018	05/10/2018				\$1,655.69
		A00200400	Stinson's	P0047923	05/10/2018	05/10/2018				\$547.04
		A00264649	Convergint Technologies, LLC	P0047921	05/10/2018	05/10/2018				\$569.50
		A00200400	Stinson's	P0047957	05/11/2018	05/11/2018				\$204.93
	05/14/2018	A00200400	Stinson's	P0047802	05/03/2018	05/03/2018				\$730.75
		A00297453	ConvergeOne, Inc.	P0047962	05/11/2018	05/11/2018				\$18,323.60
	05/15/2018	A00200161	CDW-G	P0047997	05/14/2018	05/14/2018				\$108.18
		A00275444	Seton	P0048001	05/14/2018	05/14/2018				\$1,109.90
	05/16/2018	A00200400	Stinson's	P0047996	05/14/2018	05/14/2018				\$419.34
		A00200161	CDW-G	P0047963	05/14/2018	05/14/2018				\$1,652.45
		A00200400	Stinson's	P0048029	05/15/2018	05/15/2018				\$155.88
	05/17/2018	A00200161	CDW-G	P0048043	05/16/2018	05/16/2018				\$1,644.81
	05/18/2018	A00200161	CDW-G	P0048045	05/16/2018	05/16/2018				\$2,433.27
		A00264649	Convergint Technologies, LLC	P0048047	05/16/2018	05/16/2018				\$480.00
				P0048054	05/16/2018	05/16/2018				\$3,547.00
		A00200161	CDW-G	P0048122	05/18/2018	05/18/2018				\$823.26
		A00300645	School Health Corporation	P0048124	05/18/2018	05/18/2018				\$738.48
	05/20/2018	A00200161	CDW-G	P0048123	05/18/2018	05/18/2018				\$4,353.40
	05/21/2018	A00231833	Ray A. Morgan Company Inc.	P0047944	05/11/2018	05/11/2018				\$9,387.93
		A00200400	Stinson's	P0048087	05/17/2018	05/17/2018				\$502.17
	05/23/2018	A00200200	Computerland of Silicon Vall	P0048116	05/18/2018	05/18/2018				\$162.00
	05/24/2018	A00200400	Stinson's	P0048142	05/18/2018	05/18/2018				\$912.23

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							TOTAL USER			\$61,350.02
DRIOS	05/14/2018	A00200356	West Side Recreation & Park	P0047960	05/11/2018	05/11/2018				\$3,000.00
	05/16/2018	A00082776	Carty, Ramona M.	P0047992	05/14/2018	05/14/2018				\$73.00
		A00200356	West Side Recreation & Park	P0047986	05/14/2018	05/14/2018				\$125.00
		A00200862	Taft College Bookstore	P0047990	05/14/2018	05/14/2018				\$297.87
		A00201272	Owens, Patricia A.	P0047994	05/14/2018	05/14/2018				\$16.19
	05/18/2018	A00000456	Uribe, Jose	P0048052	05/16/2018	05/16/2018				\$150.00
		A00200715	Kern Electric Distributors	PO043018	05/15/2018	05/15/2018				\$58.81
	05/21/2018	A00300634	Fox Theatre - Taft	P0048102	05/18/2018	05/18/2018				\$570.00
		A00200356	West Side Recreation & Park	P0048115	05/18/2018	05/18/2018				\$225.00
		A00200862	Taft College Bookstore	P0048121	05/18/2018	05/18/2018				\$52.08
							TOTAL USER			\$4,567.95
DVOHNOUT	05/02/2018	A00200146	Carolina Biological Supply C	P0047591	04/16/2018	04/16/2018				\$498.76
		A00200645	Hardy Diagnostics	P0047195	03/02/2018	03/02/2018				\$46.49
		A00210810	Fulks, Janet	P0047663	04/23/2018	04/23/2018				\$592.65
	05/07/2018	A00200502	Orange Belt Stages	P0046753	01/19/2018	01/19/2018				\$1,350.00
	05/08/2018	A00201782	Rodenhauser, Debora A.	P0047821	05/07/2018	05/07/2018				\$39.55
		A00262851	Lytle, Steve	P0047730	04/27/2018	04/27/2018				\$22.47
	05/09/2018	A00095940	Raber, Tabitha L.	P0047853	05/08/2018	05/08/2018				\$359.71
		A00200862	Taft College Bookstore	P0047844	05/08/2018	05/08/2018				\$18.18
	05/10/2018	A00200862	Taft College Bookstore	P0047864	05/09/2018	05/09/2018				\$578.99
	05/11/2018	A00200502	Orange Belt Stages	P0047423	03/26/2018	03/26/2018				\$1,530.00
		A00200845	Dyer, Geoffrey	P0047260	03/08/2018	03/08/2018				\$1,522.16
	05/14/2018	A00002482	May, James Patrick.	P0046952	02/05/2018	02/05/2018				\$50.00
				P0046954	02/05/2018	02/05/2018				\$50.00
		A00015850	Berry, Wendy Jade.	P0046785	01/23/2018	01/23/2018				\$32.50
		A00095940	Raber, Tabitha L.	P0047598	04/17/2018	04/17/2018				\$322.95
		A00201782	Rodenhauser, Debora A.	P0046712	01/17/2018	01/17/2018				\$1,006.00
		A00002482	May, James Patrick.	P0047976	05/14/2018	05/14/2018				\$264.17
		A00201782	Rodenhauser, Debora A.	P0047829	05/07/2018	05/07/2018				\$89.06
		A00262851	Lytle, Steve	P0047615	04/18/2018	04/18/2018				\$875.00
		A00286307	Wymore, Dave Raymond.	P0047611	04/18/2018	04/18/2018				\$174.00
	05/15/2018	A00200845	Dyer, Geoffrey	P0045927	10/11/2017	10/11/2017				\$492.73
				P0047263	03/08/2018	03/08/2018				\$224.74
		A00257900	Hall, Daniel Nathan.	P0047987	05/14/2018	05/14/2018				\$342.98
		A00277830	Hilton Anaheim	P0047616	04/18/2018	04/18/2018				\$880.68
		A00200862	Taft College Bookstore	P0047991	05/14/2018	05/14/2018				\$578.99
	05/16/2018	A00283101	Dumont Printing, Inc.	P0048028	05/15/2018	05/15/2018				\$119.22

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		NUMBER	NAME	NUMBER	DATE				
	05/18/2018	A00257900	Hall, Daniel Nathan.	P0046186	11/08/2017	11/08/2017			\$1,313.09
		A00287260	Stinson Stationers Inc.	P0046599	01/03/2018	01/03/2018			\$10.73
		A00283101	Dumont Printing, Inc.	P0048081	05/17/2018	05/17/2018			\$119.05
	05/21/2018	A00200773	Beasley, Michelle A.	P0048144	05/18/2018	05/18/2018			\$3,215.00
		A00200862	Taft College Bookstore	P0048131	05/18/2018	05/18/2018			\$129.61
				P0048134	05/18/2018	05/18/2018			\$286.82
	05/22/2018	A00210639	CAEYC	P0048151	05/21/2018	05/21/2018			\$2,695.00
	05/23/2018	A00262851	Lytle, Steve	P0048158	05/22/2018	05/22/2018			\$315.00
		A00300816	Palomar Community College Di	P0048159	05/22/2018	05/22/2018			\$300.00

						TOTAL USER			\$20,446.28
GDUNHAM	05/01/2018	A00200522	Pepsi-Cola Company	P0047749	05/01/2018	05/01/2018			\$950.16
		A00280401	Flowers Baking Co of Henders	P0047750	05/01/2018	05/01/2018			\$31.28
	05/02/2018	A00200417	Sysco Food Service of Ventur	P0047764	05/02/2018	05/02/2018			\$12,295.12
	05/03/2018	A00200284	U.S. Foods	P0047775	05/03/2018	05/03/2018			\$5,171.83
		A00200307	Farmer Bros. Company	P0047776	05/03/2018	05/03/2018			\$546.76
	05/09/2018	A00200522	Pepsi-Cola Company	P0047839	05/08/2018	05/08/2018			\$808.63
		A00280401	Flowers Baking Co of Henders	P0047840	05/08/2018	05/08/2018			\$31.28
		A00200225	Darling International (Fresn	P0047872	05/09/2018	05/09/2018			\$50.00
	05/16/2018	A00200225	Darling International (Fresn	P0047985	05/14/2018	05/14/2018			\$50.00
		A00200284	U.S. Foods	P0047978	05/14/2018	05/14/2018			\$8,000.00
		A00200307	Farmer Bros. Company	P0047980	05/14/2018	05/14/2018			\$600.00
		A00200343	Vistar Corporation	P0047982	05/14/2018	05/14/2018			\$500.00
		A00200417	Sysco Food Service of Ventur	P0047977	05/14/2018	05/14/2018			\$18,650.00
				P0048040	05/16/2018	05/16/2018			\$5,808.68
		A00200522	Pepsi-Cola Company	P0047979	05/14/2018	05/14/2018			\$3,000.00
				P0048009	05/15/2018	05/15/2018			\$479.25
		A00256166	Obeso Vents	P0047981	05/14/2018	05/14/2018			\$400.00
		A00292936	Albertson's LLC	P0047983	05/14/2018	05/14/2018			\$125.00
	05/17/2018	A00200284	U.S. Foods	P0048066	05/17/2018	05/17/2018			\$4,342.86
		A00200307	Farmer Bros. Company	P0048065	05/17/2018	05/17/2018			\$92.46

						TOTAL USER			\$61,933.31
HCASH	05/02/2018	A00031249	Avina, Nicole E.	P0047709	03/22/2018	04/23/2018			\$792.78
		A00257900	Hall, Daniel Nathan.	P0047712	04/19/2018	04/19/2018			\$189.48
	05/11/2018	A00257900	Hall, Daniel Nathan.	P0047947	05/07/2018	06/14/2018			\$1,597.40
				P0047949	05/07/2018	06/17/2018			\$1,381.12
	05/14/2018	A00200498	Office Depot	P0047970	05/14/2018	05/15/2018			\$621.67
				P0047974	05/14/2018	05/31/2018			\$115.69
		A00200862	Taft College Bookstore	P0047968	05/09/2018	05/09/2018			\$120.50

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		NUMBER	NAME	NUMBER	DATE				
	05/15/2018	A00200236	Demco	P0047988	05/14/2018	05/25/2018			\$520.05
	05/18/2018	A00200498	Office Depot	P0048068	05/17/2018	05/25/2018			\$125.43
						TOTAL USER			\$5,464.12
JCHAIDEZ	05/14/2018	A00200279	Educational Testing Service	P0047897	05/10/2018	05/10/2018			\$820.00
		A00200595	NCS Pearson	P0047894	05/10/2018	05/10/2018			\$68.95
		A00200846	ACT WorkKeys	P0047902	05/10/2018	05/10/2018			\$41.25
		A00202802	College Board	P0047905	05/10/2018	05/10/2018			\$825.00
						TOTAL USER			\$1,755.20
JDAVIS	05/11/2018	A00200498	Office Depot	P0047917	05/10/2018	05/10/2018			\$338.27
				P0047928	05/11/2018	05/11/2018			\$70.74
				P0047929	05/11/2018	05/11/2018			\$252.89
				P0047931	05/11/2018	05/11/2018			\$92.53
						TOTAL USER			\$754.43
JEDMAISTON	05/03/2018	A00200502	Orange Belt Stages	P0047550	04/10/2018	04/10/2018			\$1,610.00
	05/04/2018	A00200282	True Value Home Center	P0047654	04/20/2018	04/20/2018			\$35.38
		A00200498	Office Depot	P0047751	05/01/2018	05/01/2018			\$223.97
		A00275443	WestAir Gases & Equipment In	P0047766	05/02/2018	05/02/2018			\$161.93
		A00283101	Dumont Printing, Inc.	P0047653	04/20/2018	04/20/2018			\$144.62
	05/07/2018	A00200502	Orange Belt Stages	P0047652	04/20/2018	04/20/2018			\$2,100.00
		A00293918	A&B Athletics	P0047691	04/25/2018	04/25/2018			\$1,459.67
	05/16/2018	A00200502	Orange Belt Stages	P0047838	05/08/2018	05/08/2018			\$3,850.00
		A00259618	Taft College ASB General	P0047946	05/11/2018	05/11/2018			\$22,134.46
						TOTAL USER			\$31,720.03
JGARRETT	05/18/2018	A00200498	Office Depot	P0048076	05/17/2018	05/17/2018			\$118.57
						TOTAL USER			\$118.57
JMADDING	05/01/2018	A00257716	Capitol Public Finance Group	P0047735	04/30/2018	04/30/2018			\$975.00
		A00285820	O'Connor Construction Manage	P0047737	04/30/2018	04/30/2018			\$2,355.00
	05/02/2018	A00200043	American Express	P0047752	05/01/2018	05/01/2018			\$19,356.18
	05/04/2018	A00200396	Spurr	P0047755	05/01/2018	05/01/2018			\$24,700.00
	05/07/2018	A00200308	Federal Express Corporation	P0047736	04/30/2018	04/30/2018			\$37.15
		A00200378	WKCCD Custodian Revolving Ca	P0047760	05/01/2018	05/01/2018			\$359.36
		A00200707	Keenan & Associates	P0047738	04/30/2018	04/30/2018			\$610.32

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		A00259082	Lozano Smith, LLP	P0047700	04/26/2018	04/26/2018				\$5,000.00
		A00200308	Federal Express Corporation	P0047655	04/20/2018	04/20/2018				\$75.25
		A00200112	BSK & Associates, Inc.	P0047804	05/04/2018	05/04/2018				\$18,707.25
		A00200508	P. G. & E.	P0047813	05/04/2018	05/04/2018				\$18,203.21
	05/11/2018	A00200498	Office Depot	P0047955	05/11/2018	05/11/2018				\$89.12
	05/16/2018	A00200308	Federal Express Corporation	P0047959	05/11/2018	05/11/2018				\$28.68
		A00200862	Taft College Bookstore	P0047954	05/11/2018	05/11/2018				\$658.92
				P0047958	05/11/2018	05/11/2018				\$53.61
	05/18/2018	A00200052	AP Architects	P0047961	05/11/2018	05/11/2018				\$36,826.71
				P0048082	05/17/2018	05/17/2018				\$4,734.37
		A00200181	City of Taft	P0048096	05/18/2018	05/18/2018				\$6,560.41
		A00257716	Capitol Public Finance Group	P0048083	05/17/2018	05/17/2018				\$2,925.00
		A00200508	P. G. & E.	P0047814	05/04/2018	05/04/2018				\$13,889.41
		A00200293	United Parcel Service	P0048133	05/18/2018	05/18/2018				\$2,000.00
		A00200355	West Kern Water District	P0048129	05/18/2018	05/18/2018				\$8,500.00
		A00200559	McMurray, Robert B.	P0048143	05/18/2018	05/18/2018				\$580.00
		A00224086	inContact, Inc.	P0048127	05/18/2018	05/18/2018				\$4,000.00
		A00257716	Capitol Public Finance Group	P0048128	05/18/2018	05/18/2018				\$10,000.00
	05/21/2018	A00200360	Westec	P0048125	05/18/2018	05/18/2018				\$264,993.75
		A00200508	P. G. & E.	P0048126	05/18/2018	05/18/2018				\$70,000.00
	05/22/2018	A00200043	American Express	P0048130	05/18/2018	05/18/2018				\$20,233.16
				P0048132	05/18/2018	05/18/2018				\$24,000.00
		A00200308	Federal Express Corporation	P0048136	05/18/2018	05/18/2018				\$500.00
		A00212896	Foundation for California Co	P0048146	05/18/2018	05/18/2018				\$5,000.00
		A00259618	Taft College ASB General	P0048156	05/22/2018	05/22/2018				\$32.00
		A00285820	O'Connor Construction Manage	P0048108	05/18/2018	05/18/2018				\$12,000.00
		A00289331	Lemus, Yailene Amaryllis.	P0048137	05/18/2018	05/18/2018				\$1,467.00
		A00200112	BSK & Associates, Inc.	P0048107	05/18/2018	05/18/2018				\$45,000.00
		A00200862	Taft College Bookstore	P0047845	05/08/2018	05/08/2018				\$1,351.96
		A00200052	AP Architects	P0048120	05/18/2018	05/18/2018				\$77,500.00
		A00285769	California Averland Construc	P0048109	05/18/2018	05/18/2018				\$625,000.00
	05/23/2018	A00300405	Markovits, Aaron	P0048160	05/23/2018	05/23/2018				\$25.00
	05/30/2018	A00102126	Criss, Sarah Victoria.	P0048173	05/30/2018	05/30/2018				\$14.99

							TOTAL USER			\$1,328,342.81
JPATTERSON	05/01/2018	A00200862	Taft College Bookstore	P0047592	04/16/2018	04/16/2018				\$372.09

							TOTAL USER			\$372.09
JROBERTSON	05/02/2018	A00257900	Hall, Daniel Nathan.	P0047698	04/26/2018	04/26/2018				\$284.54
		A00200498	Office Depot	P0047720	04/26/2018	04/26/2018				\$173.85

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				P0047721	04/26/2018	04/26/2018	\$18.87			
				P0047722	04/26/2018	04/26/2018	\$45.76			
		A00201117	Vernier	P0047743	04/30/2018	04/30/2018	\$412.80			
		A00262851	Lytle, Steve	P0047742	04/30/2018	04/30/2018	\$40.00			
		A00283059	Galls, LLC	P0047740	04/30/2018	04/30/2018	\$726.91			
	05/07/2018	A00277399	Sundgren, Lori Anne.	P0047045	02/13/2018	02/13/2018	\$673.52			
		A00200498	Office Depot	P0047778	05/03/2018	05/03/2018	\$32.16			
				P0047779	05/03/2018	05/03/2018	\$18.87			
				P0047780	05/03/2018	05/03/2018	\$9.64			
	05/08/2018	A00200498	Office Depot	P0047820	05/07/2018	05/07/2018	\$756.32			
	05/11/2018	A00200458	Roth, Rebecca E.	P0047909	05/10/2018	05/10/2018	\$420.00			
		A00200498	Office Depot	P0047932	05/11/2018	05/11/2018	\$46.11			
				P0047933	05/11/2018	05/11/2018	\$23.17			
				P0047934	05/11/2018	05/11/2018	\$74.18			
				P0047935	05/11/2018	05/11/2018	\$17.35			
				P0047936	05/11/2018	05/11/2018	\$297.91			
				P0047937	05/11/2018	05/11/2018	\$407.44			
				P0047938	05/11/2018	05/11/2018	\$122.23			
				P0047939	05/11/2018	05/11/2018	\$21.27			
				P0047941	05/11/2018	05/11/2018	\$47.71			
		A00231833	Ray A. Morgan Company Inc.	P0047908	05/10/2018	05/10/2018	\$210.31			
	05/14/2018	A00200458	Roth, Rebecca E.	P0046414	12/05/2017	12/05/2017	\$367.50			
		A00200771	Altenhofel, Jennifer L.	P0047426	03/26/2018	03/26/2018	\$80.00			
		A00250001	Blake, Paul Anderson.	P0047301	03/12/2018	03/12/2018	\$30.00			
				P0047602	04/17/2018	04/17/2018	\$15.00			
		A00261588	Smith, Terri Lynn.	P0047449	03/29/2018	03/29/2018	\$198.40			
		A00262851	Lytle, Steve	P0047452	03/29/2018	03/29/2018	\$150.87			
		A00277399	Sundgren, Lori Anne.	P0047230	03/06/2018	03/06/2018	\$770.00			
		A00015850	Berry, Wendy Jade.	P0047885	05/10/2018	05/10/2018	\$943.18			
		A00200348	Ware, Thomas B.	P0047851	05/08/2018	05/08/2018	\$100.00			
		A00200498	Office Depot	P0047971	05/14/2018	05/14/2018	\$330.01			
				P0047972	05/14/2018	05/14/2018	\$37.42			
		A00200502	Orange Belt Stages	P0047818	05/07/2018	05/07/2018	\$1,385.00			
		A00201045	Golling, Greg P.	P0047849	05/08/2018	05/08/2018	\$23.74			
				P0047850	05/08/2018	05/08/2018	\$81.61			
				P0047855	05/08/2018	05/08/2018	\$85.00			
	05/15/2018	A00300540	Mighty Me Productions, Inc.	P0047984	05/14/2018	05/14/2018	\$95.00			
	05/16/2018	A00200498	Office Depot	P0048025	05/15/2018	05/15/2018	\$70.20			
		A00200862	Taft College Bookstore	P0048010	05/15/2018	05/15/2018	\$300.00			
		A00201548	Scholastic Inc.	P0048011	05/15/2018	05/15/2018	\$353.57			
	05/18/2018	A00200498	Office Depot	P0048055	05/17/2018	05/17/2018	\$51.45			
				P0048056	05/17/2018	05/17/2018	\$76.83			

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				P0048063	05/17/2018	05/17/2018				\$102.29
		A00259618	Taft College ASB General	P0048046	05/16/2018	05/16/2018				\$300.00
							TOTAL USER			\$10,827.99
JROTHGEB	05/02/2018	A00001751	Balestino, Theodore J.	P0047725	04/27/2018	04/27/2018				\$118.76
		A00200355	West Kern Water District	P0047718	04/26/2018	04/26/2018				\$68.00
		A00200498	Office Depot	P0047754	05/01/2018	05/01/2018				\$155.56
		A00251972	Clarke, George C.	P0047723	04/26/2018	04/26/2018				\$64.00
		A00275443	WestAir Gases & Equipment In	P0047719	04/26/2018	04/26/2018				\$192.67
	05/07/2018	A00200107	Bright House Networks	P0047787	05/03/2018	05/03/2018				\$289.93
		A00275443	WestAir Gases & Equipment In	P0047579	04/16/2018	04/16/2018				\$42.64
				P0047774	05/03/2018	05/03/2018				\$403.16
	05/09/2018	A00200393	Sparkletts	P0047843	05/08/2018	05/08/2018				\$56.94
		A00200862	Taft College Bookstore	P0047837	05/08/2018	05/08/2018				\$2,143.93
		A00277845	Double D Cleaning Service	P0047841	05/08/2018	05/08/2018				\$240.00
				P0047842	05/08/2018	05/08/2018				\$360.00
	05/11/2018	A00200508	P. G. & E.	P0047883	05/10/2018	05/10/2018				\$349.95
				P0047889	05/10/2018	05/10/2018				\$350.00
				P0047891	05/10/2018	05/10/2018				\$350.00
		A00200107	Bright House Networks	P0047910	05/10/2018	05/10/2018				\$300.00
		A00200181	City of Taft	P0047904	05/10/2018	05/10/2018				\$87.60
		A00200355	West Kern Water District	P0047892	05/10/2018	05/10/2018				\$68.00
				P0047895	05/10/2018	05/10/2018				\$68.00
				P0047896	05/10/2018	05/10/2018				\$68.00
		A00200393	Sparkletts	P0047911	05/10/2018	05/10/2018				\$75.00
				P0047913	05/10/2018	05/10/2018				\$75.00
		A00231833	Ray A. Morgan Company Inc.	P0047918	05/10/2018	05/10/2018				\$50.00
				P0047919	05/10/2018	05/10/2018				\$50.00
		A00275443	WestAir Gases & Equipment In	P0047915	05/10/2018	05/10/2018				\$425.00
				P0047916	05/10/2018	05/10/2018				\$425.00
	05/18/2018	A00200064	B & B Surplus	P0048067	05/17/2018	05/17/2018				\$853.71
				P0048069	05/17/2018	05/17/2018				\$658.52
		A00200498	Office Depot	P0048058	05/17/2018	05/17/2018				\$97.93
		A00275443	WestAir Gases & Equipment In	P0048064	05/17/2018	05/17/2018				\$174.72
				P0048074	05/17/2018	05/17/2018				\$1,258.59
				P0048075	05/17/2018	05/17/2018				\$667.30
		A00280086	Rothgeb, Julie J.	P0048057	05/17/2018	05/17/2018				\$36.30
	05/21/2018	A00200773	Beasley, Michelle A.	P0048145	05/18/2018	05/18/2018				\$785.00
							TOTAL USER			\$11,409.21

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		NUMBER	NAME	NUMBER	DATE				
KEHELMS	05/02/2018	A00200143	Carlson, Kamala A.	P0047758	05/01/2018	05/01/2018			\$1,350.00
		A00201685	Cengage Learning	P0047761	05/01/2018	05/01/2018			\$2,458.98
		A00202567	Bags and Bows	P0047759	05/01/2018	05/01/2018			\$384.37
	05/03/2018	A00203431	Grimes, Jessica R.	P0047757	05/01/2018	05/01/2018			\$600.00
		A00200243	Dick Blick	P0047790	05/03/2018	05/03/2018			\$494.72
		A00234793	Southwest Signs	P0047777	05/03/2018	05/03/2018			\$174.00
	05/09/2018	A00258705	El Dorado Trading Group	P0047791	05/03/2018	05/03/2018			\$1,147.56
		A00232377	National Association of Coll	P0047866	05/09/2018	05/09/2018			\$450.00
		A00284871	NYS Collection	P0047865	05/09/2018	05/09/2018			\$175.69
	05/16/2018	A00200016	4Imprint	P0047871	05/09/2018	05/09/2018			\$3,988.16
		A00200521	Pens Etc.	P0047877	05/09/2018	05/09/2018			\$336.71
		A00200522	Pepsi-Cola Company	P0047876	05/09/2018	05/09/2018			\$116.25
		A00200827	W.W. Norton & Company Inc.	P0047874	05/09/2018	05/09/2018			\$910.32
		A00202073	Human Kinetics	P0047870	05/09/2018	05/09/2018			\$160.45
		A00275443	WestAir Gases & Equipment In	P0047875	05/09/2018	05/09/2018			\$22.40
		A00200518	Pearson Education	P0047890	05/10/2018	05/10/2018			\$1,322.27
		A00227772	MBS Textbook Exchange, Inc.	P0047882	05/10/2018	05/10/2018			\$178.37
		A00234628	MPS	P0047966	05/14/2018	05/14/2018			\$2,396.81
		A00237176	SSD Systems	P0047888	05/10/2018	05/10/2018			\$3,365.14
	05/18/2018	A00252523	Oak Hall Cap and Gown	P0047969	05/14/2018	05/14/2018			\$59.34
		A00274574	Penguin Random House LLC	P0047884	05/10/2018	05/10/2018			\$2,834.37
		A00292796	Safe 1 Credit Union	P0047881	05/10/2018	05/10/2018			\$274.59
		A00200518	Pearson Education	P0048012	05/15/2018	05/15/2018			\$84.95
		A00200181	City of Taft	P0048113	05/18/2018	05/18/2018			\$15,610.50
		A00201685	Cengage Learning	P0048095	05/18/2018	05/18/2018			\$97.29
		A00200016	4Imprint	P0048097	05/18/2018	05/18/2018			\$162.50
		A00234793	Southwest Signs	P0048099	05/18/2018	05/18/2018			\$2,310.99
		A00258702	Martinson, Larry	P0048104	05/18/2018	05/18/2018			\$181.00
		A00252523	Oak Hall Cap and Gown	P0048101	05/18/2018	05/18/2018			\$542.50
	05/29/2018	A00200127	California Dept. of Educatio	P0048112	05/18/2018	05/18/2018			\$702.13
		A00200243	Dick Blick	P0048164	05/24/2018	05/24/2018			\$688.50
		A00200518	Pearson Education	P0048165	05/24/2018	05/24/2018			\$78.98
		A00227772	MBS Textbook Exchange, Inc.	P0048163	05/24/2018	05/24/2018			\$15,592.50
A00234628		MPS	P0048166	05/24/2018	05/24/2018			\$4,525.75	
A00274574		Penguin Random House LLC	P0048167	05/24/2018	05/24/2018			\$2,441.47	
A00292796		Safe 1 Credit Union	P0048168	05/24/2018	05/24/2018			\$598.83	
A00293937		Woodbine House, Inc.	P0048170	05/24/2018	05/24/2018			\$145.00	
05/30/2018	A00200518	NAEYC	P0048171	05/24/2018	05/24/2018			\$134.93	
	A00200585	NAEYC	P0048169	05/24/2018	05/24/2018			\$539.00	
			P0048161	05/24/2018	05/24/2018			\$576.50	
			P0048162	05/24/2018	05/24/2018			\$520.00	

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							TOTAL USER	\$68,733.82
KHELMS	05/07/2018	A00200259	Driller Printers	P0047454	03/29/2018	03/29/2018		\$304.59
		A00200417	Sysco Food Service of Ventur	P0047456	03/29/2018	03/29/2018		\$47.79
				P0047534	04/09/2018	04/09/2018		\$22.76
		A00200498	Office Depot	P0047455	03/29/2018	03/29/2018		\$200.23
		A00201051	Central Sanitary Supply	P0047453	03/29/2018	03/29/2018		\$1,232.68
				P0047535	04/09/2018	04/09/2018		\$652.80
		A00256341	Terminix	P0047536	04/09/2018	04/09/2018		\$418.00
		A00200282	True Value Home Center	P0047581	04/16/2018	04/16/2018		\$1,358.33
		A00200498	Office Depot	P0047582	04/16/2018	04/16/2018		\$66.79
	05/21/2018	A00200282	True Value Home Center	P0047886	05/10/2018	05/10/2018		\$900.75
		A00200498	Office Depot	P0047903	05/10/2018	05/10/2018		\$186.98
		A00201051	Central Sanitary Supply	P0047900	05/10/2018	05/10/2018		\$1,899.20
		A00237176	SSD Systems	P0047901	05/10/2018	05/10/2018		\$78.75
		A00244581	Independent Fire and Safety,	P0047887	05/10/2018	05/10/2018		\$225.00
		A00256341	Terminix	P0047906	05/10/2018	05/10/2018		\$418.00
		A00280779	Combat Plumbing & Rooter LLC	P0047899	05/10/2018	05/10/2018		\$105.00
							TOTAL USER	\$8,117.65
MBLANCO	05/01/2018	A00200376	Amerio, Barbara J.	P0047728	04/27/2018	04/27/2018		\$50.14
		A00200627	Gonzalez, Lourdes	P0047729	04/27/2018	04/27/2018		\$993.66
		A00200656	Jacobi, Victoria J.	P0047762	05/01/2018	05/01/2018		\$213.31
	05/03/2018	A00200076	Bandy, Ingrun K.	P0047490	04/03/2018	04/03/2018		\$150.00
	05/04/2018	A00200076	Bandy, Ingrun K.	P0047733	04/27/2018	04/27/2018		\$150.00
		A00200832	Taft College Foundation	P0047765	05/02/2018	05/02/2018		\$450.00
		A00201143	Brown, Elizabeth J.	P0047763	05/01/2018	05/01/2018		\$272.20
		A00284054	Sorensen, Chad	P0047732	04/27/2018	04/27/2018		\$648.00
		A00294514	Championship Awards	P0047789	05/03/2018	05/03/2018		\$615.90
	05/07/2018	A00262852	Altenhofel, Kevin	P0047811	05/04/2018	05/04/2018		\$48.00
		A00200166	Center for Edu. & Employment	P0047816	05/04/2018	05/04/2018		\$112.13
		A00200541	Proforma	P0047772	05/02/2018	05/02/2018		\$2,145.00
	05/09/2018	A00202280	Chaidez, Joell C.	P0047859	05/08/2018	05/08/2018		\$272.50
	05/11/2018	A00200985	Rangel-Escobedo, Juana R.	P0047951	05/11/2018	05/11/2018		\$133.17
	05/14/2018	A00200076	Bandy, Ingrun K.	P0047825	05/07/2018	05/07/2018		\$175.00
		A00200315	Ferguson, Bruce E.	P0047826	05/07/2018	05/07/2018		\$80.00
		A00200627	Gonzalez, Lourdes	P0047852	05/08/2018	05/08/2018		\$260.00
		A00288619	Brixey, Gabrielle Elaine.	P0047856	05/08/2018	05/08/2018		\$117.79
		A00200076	Bandy, Ingrun K.	P0047922	05/10/2018	05/10/2018		\$110.00
		A00200388	Zee Medical Service Co.	P0047926	05/10/2018	05/10/2018		\$114.92
		A00200627	Gonzalez, Lourdes	P0047924	05/10/2018	05/10/2018		\$71.32

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		A00200950	Furman, Tori J.	P0047953	05/11/2018	05/11/2018				\$110.00
		A00200985	Rangel-Escobedo, Juana R.	P0047948	05/11/2018	05/11/2018				\$256.63
				P0047952	05/11/2018	05/11/2018				\$110.00
		A00272268	Woodall, Natalie Elise.	P0047925	05/10/2018	05/10/2018				\$119.90
	05/16/2018	A00200862	Taft College Bookstore	P0047993	05/14/2018	05/14/2018				\$2.46
		A00241620	Haskell, Morgan E.	P0048002	05/14/2018	05/14/2018				\$198.11
				P0048003	05/14/2018	05/14/2018				\$134.71
		A00200862	Taft College Bookstore	P0047956	05/11/2018	05/11/2018				\$2,376.26
		A00202654	Pacific West Sound, Inc.	P0048021	05/15/2018	05/15/2018				\$1,900.00
	05/17/2018	A00271247	Mendenhall, Janis Lee.	P0047950	05/11/2018	05/11/2018				\$141.70
				P0048022	05/15/2018	05/15/2018				\$141.70
		A00275787	Bunk, Alvin	P0047587	04/16/2018	04/16/2018				\$694.06
		A00283101	Dumont Printing, Inc.	P0048020	05/15/2018	05/15/2018				\$128.06
		A00200862	Taft College Bookstore	P0047808	05/04/2018	05/04/2018				\$245.86
		A00205648	Payne, Breanna La'Nee.	P0047858	05/08/2018	05/08/2018				\$409.56
		A00211659	Flachmann, Christopher M.	P0047731	04/27/2018	04/27/2018				\$572.95
		A00283101	Dumont Printing, Inc.	P0047794	05/03/2018	05/03/2018				\$144.39
				P0047812	05/04/2018	05/04/2018				\$121.63
		A00299324	Strobel, Jennifer	P0047824	05/07/2018	05/07/2018				\$826.84
				P0047828	05/07/2018	05/07/2018				\$300.00
		A00200432	Taft Union High School	P0047927	05/10/2018	05/10/2018				\$1,800.00

							TOTAL DATE			\$5,526.75
	05/18/2018	A00237331	Dumbrigue, Joanne Lucille Va	P0048084	05/17/2018	05/17/2018				\$4.47
				P0048085	05/17/2018	05/17/2018				\$25.83
		A00271247	Mendenhall, Janis Lee.	P0048051	05/16/2018	05/16/2018				\$75.00
		A00282298	Arvizu, Primavera Azul.	P0048027	05/15/2018	05/15/2018				\$761.25
		A00200985	Rangel-Escobedo, Juana R.	P0048141	05/18/2018	05/18/2018				\$126.63
	05/23/2018	A00202654	Pacific West Sound, Inc.	P0048138	05/18/2018	05/18/2018				\$1,900.00
		A00279024	Enigma, LLC	P0048139	05/18/2018	05/18/2018				\$2,000.00

							TOTAL USER			\$22,811.04
MHASKELL	05/01/2018	A00200862	Taft College Bookstore	P0047597	04/17/2018	04/30/2018				\$5,504.65
	05/04/2018	A00200862	Taft College Bookstore	P0047796	05/03/2018	05/09/2018				\$428.79
	05/07/2018	A00200862	Taft College Bookstore	P0047793	05/03/2018	06/28/2018				\$7,500.00
				P0047795	05/03/2018	06/28/2018				\$10,000.00
				P0047797	05/03/2018	06/28/2018				\$2,623.87
	05/08/2018	A00200608	The Fort Preservation Societ	P0047817	05/07/2018	05/10/2018				\$300.00
	05/09/2018	A00285770	Valley Graphics and Screenpr	P0047836	05/08/2018	05/10/2018				\$1,823.25
	05/14/2018	A00200832	Taft College Foundation	P0047873	05/09/2018	05/09/2018				\$85.00

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		A00200862	Taft College Bookstore	P0047930	05/11/2018	05/11/2018				\$80.38
	05/16/2018	A00200040	American Business Machines	P0047967	05/14/2018	05/14/2018				\$9.46
		A00300511	Botts, Travis	P0047940	05/11/2018	05/11/2018				\$2,703.80
		A00200498	Office Depot	P0047975	05/14/2018	06/29/2018				\$9,545.25
	05/17/2018	A00200498	Office Depot	P0048024	05/15/2018	06/28/2018				\$499.79
		A00285770	Valley Graphics and Screenpr	P0048026	05/15/2018	05/18/2018				\$64.35
		A00200498	Office Depot	P0048036	05/16/2018	06/28/2018				\$1,000.00
		A00203295	Santa Barbara City College	P0048044	05/16/2018	05/31/2018				\$300.00
		A00200498	Office Depot	P0048023	05/15/2018	06/28/2018				\$4,041.99
	05/18/2018	A00200862	Taft College Bookstore	P0048077	05/17/2018	05/18/2018				\$535.00
				P0048078	05/17/2018	05/31/2018				\$12,000.00
				P0048079	05/17/2018	05/31/2018				\$8,500.01
		A00200498	Office Depot	P0048080	05/17/2018	06/28/2018				\$2,663.02
		A00200862	Taft College Bookstore	P0048094	05/18/2018	05/18/2018				\$204.95
							TOTAL USER			\$70,413.56
MTOFTE	05/07/2018	A00200273	Ebsco Subscription Service	P0047792	05/03/2018	05/03/2018				\$2,438.55
	05/10/2018	A00271462	OCLC, Inc.	P0047863	05/09/2018	05/09/2018				\$4,081.90
	05/11/2018	A00200119	C.A. Reding Company, Inc.	P0047572	04/13/2018	04/13/2018				\$8,575.00
		A00202382	Tofte, Miranda K.	P0047025	02/12/2018	02/12/2018				\$196.81
		A00293008	Crane, Nikki Marie.	P0047026	02/12/2018	02/12/2018				\$60.00
							TOTAL USER			\$15,352.26
MWHITE	05/01/2018	A00200862	Taft College Bookstore	P0047739	04/30/2018	04/30/2018				\$3.41
		A00238497	All-Tech Electronic Systems,	P0047748	05/01/2018	05/01/2018				\$5,543.00
		A00273104	Jaguar Wrought Iron Inc.	P0047693	04/25/2018	04/25/2018				\$1,060.00
	05/03/2018	A00243358	SchoolDude.com	P0047773	05/03/2018	05/03/2018				\$5,082.53
	05/07/2018	A00244581	Independent Fire and Safety,	P0047803	05/04/2018	05/04/2018				\$1,125.00
	05/09/2018	A00200423	Taft City School District	P0047807	05/04/2018	05/04/2018				\$579.97
				P0047835	05/08/2018	05/08/2018				\$486.80
		A00272246	Three-Way Chevrolet-Cadillac	P0047810	05/04/2018	05/04/2018				\$21,720.69
		A00284319	Fertile Earth Nursery and Ga	P0047834	05/08/2018	05/08/2018				\$579.87
		A00200023	Abate-A-Weed	P0047868	05/09/2018	05/09/2018				\$2,969.00
		A00200680	J & L Locksmithing	P0047878	05/09/2018	05/09/2018				\$35.39
		A00271232	Jerry Melton & Sons Construc	P0047869	05/09/2018	05/09/2018				\$458.08
	05/14/2018	A00200017	A.P.I. Plumbing	P0047867	05/09/2018	05/09/2018				\$433.29
	05/16/2018	A00200629	Grainger	P0047964	05/14/2018	05/14/2018				\$130.03
		A00200017	A.P.I. Plumbing	P0048016	05/15/2018	05/15/2018				\$1,000.00
		A00200109	Brown & Reich Petroleum, Inc	P0048004	05/15/2018	05/15/2018				\$1,000.00
		A00200282	True Value Home Center	P0048007	05/15/2018	05/15/2018				\$2,500.00

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200423	Taft City School District	P0048014	05/15/2018	05/15/2018				\$3,000.00
		A00200498	Office Depot	P0048006	05/15/2018	05/15/2018				\$200.00
		A00200629	Grainger	P0048015	05/15/2018	05/15/2018				\$1,000.00
				P0048042	05/16/2018	05/16/2018				\$4,495.67
		A00200680	J & L Locksmithing	P0048017	05/15/2018	05/15/2018				\$500.00
		A00280761	County of Kern Public Works	P0048005	05/15/2018	05/15/2018				\$1,200.00
		A00200431	Taft Plumbing Co., Inc.	P0047989	05/14/2018	05/14/2018				\$3,891.57
	05/17/2018	A00203460	Ernest Packaging Solutions	P0048062	05/17/2018	05/17/2018				\$6.90
	05/18/2018	A00200282	True Value Home Center	P0048092	05/18/2018	05/18/2018				\$1,158.12
		A00200680	J & L Locksmithing	P0048140	05/18/2018	05/18/2018				\$4,056.82
	05/22/2018	A00200423	Taft City School District	P0048091	05/18/2018	05/18/2018				\$910.47
							TOTAL USER			\$65,126.61
MZERMENO	05/04/2018	A00200498	Office Depot	P0047770	05/02/2018	05/02/2018				\$210.53
		A00200862	Taft College Bookstore	P0047767	05/02/2018	05/02/2018				\$52.55
	05/09/2018	A00200498	Office Depot	P0047847	05/08/2018	05/08/2018				\$135.25
	05/18/2018	A00200580	Museum of Tolerance	P0048098	05/18/2018	05/18/2018				\$450.45
		A00299074	Villa Express	P0048090	05/18/2018	05/18/2018				\$1,287.00
				P0048093	05/18/2018	05/18/2018				\$1,287.00
							TOTAL USER			\$3,422.78
RWELBORN	05/07/2018	A00200498	Office Depot	P0047801	05/03/2018	05/03/2018				\$1,573.84
	05/14/2018	A00200376	Amerio, Barbara J.	P0047879	05/09/2018	05/09/2018				\$315.49
	05/17/2018	A00200862	Taft College Bookstore	P0048019	05/15/2018	05/15/2018				\$60.02
							TOTAL USER			\$1,949.35
SCRISS	05/07/2018	A00284648	Daniels, Debra	P0047756	05/01/2018	05/01/2018				\$482.09
		A00200523	Peters, Jana E.	P0047798	05/03/2018	05/03/2018				\$3,500.00
		A00300361	Smith, Jamie Rebecca.	P0047799	05/03/2018	05/03/2018				\$14,000.00
	05/08/2018	A00200026	Accrediting Commission for C	P0047819	05/07/2018	05/07/2018				\$25,091.00
	05/09/2018	A00201999	Lara, Fernando R.	P0047862	05/09/2018	05/09/2018				\$1,400.00
	05/10/2018	A00200862	Taft College Bookstore	P0047827	05/07/2018	05/07/2018				\$465.00
	05/11/2018	A00200161	CDW-G	P0047861	05/09/2018	05/09/2018				\$31,785.02
	05/17/2018	A00300519	Pacific Print Resources	P0047943	05/11/2018	05/11/2018				\$9,880.46
	05/18/2018	A00200378	WKCCD Custodian Revolving Ca	P0047710	04/26/2018	04/26/2018				\$112.32
		A00200862	Taft College Bookstore	P0047823	05/07/2018	05/07/2018				\$287.33
		A00200425	Taft College	P0048059	05/17/2018	05/17/2018				\$2,500.00
	05/21/2018	A00200862	Taft College Bookstore	P0048049	05/16/2018	05/16/2018				\$53.61
		A00200378	WKCCD Custodian Revolving Ca	P0048135	05/18/2018	05/18/2018				\$297.91

Taft College Purchase Order Activity Report

1-May-2018 through 31-May-2018

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200505	OT Cookhouse & Saloon	P0048110	05/18/2018	05/18/2018				\$2,294.19
		A00280536	Kern Trophies	P0048114	05/18/2018	05/18/2018				\$435.44
							TOTAL USER			\$92,584.37
SWOODWARD	05/04/2018	A00280910	Independent Living Center of	P0047781	05/03/2018	05/03/2018				\$262.50
				P0047782	05/03/2018	05/03/2018				\$262.50
				P0047783	05/03/2018	05/03/2018				\$262.50
				P0047784	05/03/2018	05/03/2018				\$262.50
				P0047785	05/03/2018	05/03/2018				\$262.50
				P0047786	05/03/2018	05/03/2018				\$262.50
	05/18/2018	A00280910	Independent Living Center of	P0048030	05/16/2018	05/16/2018				\$262.50
				P0048031	05/16/2018	05/16/2018				\$262.50
				P0048032	05/16/2018	05/16/2018				\$262.50
				P0048033	05/16/2018	05/16/2018				\$262.50
				P0048034	05/16/2018	05/16/2018				\$262.50
		A00200161	CDW-G	P0048061	05/17/2018	05/17/2018				\$4,353.41
		A00200595	NCS Pearson	P0048103	05/18/2018	05/18/2018				\$568.69
		A00200668	Houghton Mifflin Company	P0048089	05/18/2018	05/18/2018				\$813.90
		A00200498	Office Depot	P0048073	05/17/2018	05/17/2018				\$1,030.29
							TOTAL USER			\$9,653.79
TROWDEN	05/02/2018	A00200160	CDT, Inc.	P0047705	04/26/2018	04/26/2018				\$150.00
		A00200168	Central Valley Occupational	P0047701	04/26/2018	04/26/2018				\$100.00
				P0047706	04/26/2018	04/26/2018				\$80.00
		A00200222	Daily Midway Driller	P0047704	04/26/2018	04/26/2018				\$174.90
	05/03/2018	A00200433	Vibul Tangpraphaphorn, M.D.	P0047711	04/26/2018	04/26/2018				\$190.00
		A00200238	Department of Justice	P0047389	03/21/2018	03/21/2018				\$657.00
		A00200168	Central Valley Occupational	P0047703	04/26/2018	04/26/2018				\$250.00
	05/04/2018	A00200168	Central Valley Occupational	P0047707	04/26/2018	04/26/2018				\$255.00
	05/08/2018	A00200182	City of Taft Police Departme	P0047640	04/19/2018	04/19/2018				\$174.00
	05/11/2018	A00200735	Liebert Cassidy Whitmore	P0047914	05/10/2018	05/10/2018				\$3,800.00
	05/16/2018	A00200238	Department of Justice	P0047637	04/19/2018	04/19/2018				\$305.00
	05/17/2018	A00200182	City of Taft Police Departme	P0047638	04/19/2018	04/19/2018				\$464.00
		A00300212	Lange, Brittany	P0048041	05/16/2018	05/16/2018				\$20.00
	05/18/2018	A00200168	Central Valley Occupational	P0047708	04/26/2018	04/26/2018				\$160.00
		A00279610	Academic Advertising, LLC	P0048039	05/16/2018	05/16/2018				\$1,944.00
		A00300396	Meason, Heather Renee.	P0047973	05/14/2018	05/14/2018				\$20.00
	05/21/2018	A00200222	Daily Midway Driller	P0048147	05/18/2018	05/18/2018				\$500.00
	05/22/2018	A00200182	City of Taft Police Departme	P0048154	05/22/2018	05/22/2018				\$174.00
		A00200238	Department of Justice	P0048153	05/22/2018	05/22/2018				\$337.00

Taft College Purchase Order Activity Report

1-May-2018 through 31-May-2018

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
	05/23/2018	A00200168	Central Valley Occupational	P0048150	05/21/2018	05/21/2018				\$190.00
				P0048148	05/21/2018	05/21/2018				\$190.00
				P0048149	05/21/2018	05/21/2018				\$190.00
	05/30/2018	A00200182	City of Taft Police Departme	P0047639	04/19/2018	04/19/2018				\$609.00

							TOTAL USER			\$10,933.90

**WEST KERN COMMUNITY COLLEGE DISTRICT
REQUESTS FOR CONFERENCE ATTENDANCE & EXPENSES**

June 6, 2018

Page 1 of 2

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
May, James	STEMposium with 8 Students	Bakersfield	4/13/18	\$100.00△
Wells, Susan	Transition Meetings with Students (2)	San Bernardino & Santa Ana	4/23/18 - 4/24/18	\$240.65 ■
Wells, Susan	Transition Meetings with Students	Salinas	5/1/18 - 5/3/18	\$490.02 ■
Sundgren, Lori	AB705 Workshop	Bakersfield	5/4/18	-0-
Ferguson, Bruce	Baseball Playoff Game - Medical Coverage	Stockton	5/4/18 - 5/5/18	\$80.00*
Bandy, Kanoe	Baseball Playoff Game	Stockton	5/4/18 - 5/5/18	\$175.00*
Dyer, Geoffrey	Online Education Initiative Advisory Committee	Sacramento	5/17/18 - 5/18/18	-0-
Mendenhall, Janis	Ensuring Transfer Success 2018	Fresno	5/17/18	\$141.70•
Amerio, Barbara	Financial Aid Regional Representative Mtg.	Riverside	5/20/18 - 5/23/18	\$315.49 •
Dumbrigue, Joanne	Student Outreach - Independence H.S.	Bakersfield	5/21/18	\$4.47 •
Dumbrigue, Joanne	Student Outreach - Arvin H.S.	Arvin	5/21/18	\$25.83 •
Dumbrigue, Joanne	Career Fair Wasco-Independence H.S.	Wasco	5/23/18	-0-
Mendenhall, Janis	DSPS Regional Meeting	Fresno	5/24/18	\$141.70 •
Wells, Susan	Inland Regional Center - Transition Meeting with Students	San Bernardino	5/29/18 - 5/30/18	-0-

Bandy, Kanoe	Athletic Director and Counselor's Seminar	Irvine	5/31/18 - 6/1/18	\$135.00*
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*General Funds

•Restricted Funds

◆Grant Funds

■TIL

△ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Mendenhall, Janis	Central Valley Down Syndrome Summit	Bakersfield	6/2/18	\$75.00•
Dumbrigue, Joanne	Central Valley Higher Education Foster Youth Consortium	Fresno	6/6/18	\$128.62•
Raber, Tabitha	ZTC/OER Grant Conference; OER Canvas Training Bootcamp	Lemoore	6/7/18 - 6/8/18	\$241.96•
Wymore, Dave	ZTC/OER Grant Conference; OER Canvas Training Bootcamp	Lemoore	6/7/18 - 6/8/18	\$125.35•
Hall, Dan	ZTC/OER Grant Conference; OER Canvas Training Bootcamp	Lemoore	6/7/18 - 6/8/18	\$342.98•
Hall, Dan	Faculty Leadership Institute	San Diego	6/14/18 - 6/16/18	\$1597.40 *
Hall, Dan	Online Teaching Conference	Anaheim	6/17/18 - 6/20/18	\$1381.12*
Matthews, Michele	ADEC Dental Chairs Equipment Maintenance & Operations Training	Portland, OR	7/23/18 - 7/28/18	\$533.81*
Hershkowitz, Eric	ADEC Dental Chairs Equipment Maintenance & Operations Training	Portland, OR	7/23/18 - 7/28/18	\$705.66*
Sundgren, Lori	Internation Center for Supplemental Instruction Supervisor Training	Kansas City, Missouri	7/29/18 - 8/2/18	\$2547.85*
Duron, Candace	ASCCC Fall 2018 Plenary Session	Irvine	11/1/18 - 11/3/18	\$1253.47*

*General Funds

•Restricted Funds

◆Grant Funds

■TIL

△ Auxiliary Funds

▲ Revised

**West Kern Community College District
Board of Trustees Meeting
June 13, 2018**

Agenda Item 12.

A. Academic Employment

1. 2018-19 Contract Faculty 10-Month Assignment

Item	Name	Assignment	Class/Step	Effective Date
a.	Silvis, Heather	Speech Associate Professor	III-3	8/13/18 - 5/24/19

2. 2018 Summer Session Extra Hours

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Abbott, Amar	LRSK 0220, 0230 Courses STSU 0205, 0206 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
b.	Altenhofel, Jennifer	HIST 2231 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
c.	Bandy, Ingrun	PHED 1528, 1728 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
d.	Beasley, Michelle	ECEF 1500, 1501, 1531, 1590 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
e.	Berry, Wendy	Biology 1500 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
↓	Lytle, Steve	Biology 1500 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
f.	Bledsoe, Adam	ECON 2120, 2210 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
g.	Bogle, Darcy	STSU 1001 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
↓	Flachmann, Chris	STSU 1001 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
h.	Chaidez, Joe'll	STSU 1016 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
↓	Duron, Candace	STSU 1016 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
↓	Jacobi, Victoria	STSU 1016 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
i.	Devine, Bill	ENGL 1600 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
j.	Devine, Bill	ENGL 1000, 1500 Courses	3	\$68.77	6/4/18 - 6/30/18

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					7/1/18 – 8/10/18
↓	Kulzer-Reyes, Kelly	ENGL 1000, 1500 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
k.	Duron, Candace	DS 1506, STSU 1018 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
l.	Dyer, Geoffrey	ENGL 1700, 2600 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
m.	Flachmann, Chris	PSYC 1500 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Oja, Michelle	PSYC 1500 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Polski, Robin	PSYC 1500 Course	3r	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
n.	Flowers, Carly	HLED 1541 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
o.	Furman, Tori	WKEX 1014 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
p.	Getty, Shelley	MATH 1060 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Martinez, Maria	MATH 1060 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Payne, Ruby	MATH 1060 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
q.	Getty, Shelley	Math 0240 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Payne, Ruby	Math 0240 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
r.	Jacobi, Victoria	PSYC 2200 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
s.	Jean, Brian	STAT 1510 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
t.	Jiles, Michael	ADMJ 1509, CJA 2115, POSC 1501 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
u.	Layne, David	BUSN 1510 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
v.	Maiocco, Vince	HLED 1510 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18

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↓	Thompson, Tony	HLED 1510 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
w.	Martinez, Julian	SPAN 1601, 1602 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
x..	Martinez, Maria	MATH 1530 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
y.	May, James	CHEM 1510 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
z.	Mendoza, Tina	HIST 2232 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
aa.	Mitchell, David	MATH 1540 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
bb.	Mitchell, David	MATH 1050 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Reynolds, Joy	MATH 1050 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
cc.	Polski, Robin	PSYC 2003 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
dd.	Rangel-Escobedo, Juana	STSU 1017, 1019 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
ee.	Reynolds, Joy	MATH 1500 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
ff.	Rodenhauser, Debora	ARTH 1500 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
gg.	Smith, Terri	INCO 1048 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18

3. 2018 Summer Session Substitute Extra Hours

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Abbott, Amar	LRSK Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
b.	Altenhofel, Jennifer	HIST Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
c.	Mendoza, Tina	HIST Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
d.	Bandy, Ingrun	BUSN & MGMT Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Bledsoe, Adam	BUSN & MGMT Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18

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↓	Layne, David	BUSN & MGMT Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
e.	Bandy, Ingrun	PHED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Flowers, Carly	PHED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Maiocco, Vince	PHED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Thompson, Tony	PHED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
f.	Beasley, Michelle	ECEF Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Polski, Robin	ECEF Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
g.	Berry, Wendy	BIOL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Lytle, Steve	BIOL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
h.	Bledsoe, Adam	Econ Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
i.	Bogle, Darcy	STSU Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Chaidez, Joe’ll	STSU Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Duron, Candace	STSU Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Flachmann, Chris	STSU Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Furman, Tori	STSU Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Rangel-Escobedo, Juana	STSU Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
j.	Devine, Bill	ENGL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Dyer, Geoffrey	ENGL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Kulzer-Reyes, Kelly	ENGL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18

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↓	Smith, Terri	ENGL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
k.	Dyer, Geoffrey	HUM Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
l.	Flowers, Carly	HLED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Maiocco, Vince	HLED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Thompson, Tony	HLED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
m.	Getty, Shelley	MATH Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Jean, Brian	MATH Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Martinez, Maria	MATH Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Payne, Ruby	MATH Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Reynolds, Joy	MATH Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Mitchell, David	MATH Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
n.	Jean, Brian	STAT Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
o.	Jiles, Michael	ADMJ, CJA, POSC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
p.	Layne, David	BSAD Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
q.	Martinez, Julian	SPAN Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
r.	May, James	CHEM, ESCI, GEOL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
s.	Oja, Michelle	PSYC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Polski, Robin	PSYC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
t.	Rodenhauser, Debora	ART Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
u.	Smith, Terri	INCO Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18

4. 2018-19 Class B Drivers Extra Hours

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Bandy, Kanoe	Class B Driver	--	\$19.21	7/1/18 - 6/30/19
↓	Flowers, Carly	Class B Driver	--	\$19.21	7/1/18 - 6/30/19
↓	Maiocco, Vince	Class B Driver	--	\$19.21	7/1/18 - 6/30/19
↓	Thompson, Tony	Class B Driver	--	\$19.21	7/1/18 - 6/30/19

5. 2018 Summer Session Adjunct Lecturers

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Agundez, Adrian	COSC 2020 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
b.	Brixey, Gabrielle	BUSN 1500 & MGMT 1505 Courses	2	\$61.30	6/4/18 - 6/30/18 7/1/18 - 8/10/18
c.	Burnham, Kyle	Music 1510 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
d.	Combs, Noelle	POSC 1501 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
e.	Conners, April	BIOL 1500 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
f.	Cuate, Bertha	ECEF 1601 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
g.	Cutrona, Angelo	PHED 1542, 1742 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
↓	Cutrona, Myisha	PHED 1542, 1742 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
h.	Duncan, Brandon	HIST 2232 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
i.	Ferguson, Bruce	PHED 1523, 1623, 1723, 1823 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
j.	Golling, Leigh	DRAM 1535 Course	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18
k.	Golling, Leigh	SPCH 1511 Courses	3	\$68.77	6/4/18 - 6/30/18 7/1/18 - 8/10/18

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↓	McDaniels, Steven	SPCH 1511 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
l.	Hickman, Ryan	BIOL 2370 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
m.	Hickman, Ryan	ENGL 1600 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Stockton, Laura	ENGL 1600 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
n.	Huddleston, Crystal	ENGL 1500 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Paulson, Julie	ENGL 1500 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
o.	Leonzo, Hector	Math 1050 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
p.	Jose, Marie	SOC 1510 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	VanRy, Veronica	SOC 1510 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Varela, Vivian	SOC 1510 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
q.	Mickelberry, Grace	Counselor- CALWorks/CARE/EOPS	3	\$68.77*	6/4/18 – 6/30/18 7/1/18 – 8/10/18
r.	Woodall, Natalie	Counselor- CALWorks/CARE/EOPS	3	\$68.77**	6/4/18 – 6/30/18 7/1/18 – 8/10/18
s.	Payne, Aaron	WELD 1540 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
t.	Payne, Bryan	WELD 1500 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
u.	Smith, Gaysha	ART 1600, ARTH 1500 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
v.	Swenson, Sonja	ARTH 2040, HUM 1500 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
w.	Sukena, Taibjee	INCO 1048 Course	2	\$61.30	6/4/18 – 6/30/18 7/1/18 – 8/10/18
x.	VanSistineyost, Linda	INCO 1048 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
y.	Taylor, Douglas	MATH 1060 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18

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z.	Vallejo, Benigno	BIOL 2370 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
zz.	Wallace, Sara	↓ENGL 1000 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
bb.	Ware, Thomas	GEOG 1510 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
cc.	Waugh, Victoria	PHED 1529, 1629, 1729 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
cc.	Welborn, Virginia	STSU 1019 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
dd.	Wessely, Jason	CJA 2133 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
ee.	West, Linda	COSC 1603, 1703 Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
ff..	White, Marisol	SOC 2110 Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18

*Up to 19 Hours/Week **Up to 28 Hours/Week

6. 2018 Summer Session Adjunct Lecturer Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Agundez, Adrian	COSC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Brixey, Gabrielle	COSC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	West, Linda	COSC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
b.	Brixey, Gabrielle	MGMT Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
c.	Brixey, Gabrielle	PHED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Cutrona, Angelo	PHED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓.	Cutrona, Myisha	PHED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Ferguson, Bruce	PHED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Waugh, Victoria	PHED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
d.	Combs, Noelle	POSC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18

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e.	Conners, April	BIOL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
f.	Cuate, Bertha	ECEF Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
g.	Cutrona, Angelo	HLED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Cutrona, Myisha	HLED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Ferguson, Bruce	HLED Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
h.	Duncan, Brandon	HIST Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
i.	Golling, Leigh	DRAM Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
j.	Hickman, Ryan	BIOL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Vallejo, Benigno	BIOL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
k.	Hickman, Ryan	ENGL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Huddleston, Crystal	ENGL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Paulsen, Julie	ENGL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Stockton, Laura	ENGL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Wallace, Sara	ENGL Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
l.	Jose, Marie	SOC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	VanRy, Veronica	SOC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Varela, Vivian	SOC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	White, Marisol	SOC Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
m.	Leonzo, Hector	Math Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18

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↓	Taylor, Douglas	Math Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
n.	McDaniel, Steven	SPCH Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
o.	Payne, Aaron	WELD Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Payne, Bryan	WELD Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
p.	Smith, Gaysha	ARTH Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	Swenson, Sonja	ARTH Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
q.	Swenson, Sonja	HUM Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
r.	Talbjee, Sukena	INCO Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
↓	West, Linda	INCO Course	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
s.	Ware, Thomas	GEOG Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18
t.	Wessley, Jason	ADJM Courses	3	\$68.77	6/4/18 – 6/30/18 7/1/18 – 8/10/18

7. 2018-19 Class B Drivers Athletic Assignment

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Brixey, Gabrielle	Class B Driver	--	\$19.21	7/1/18 – 6/30/19
↓	Chavez, Emmanuel	Class B Driver	--	\$19.21	7/1/18 – 6/30/19
↓	DeFreece, Christopher	Class B Driver	--	\$19.21	7/1/18 – 6/30/19

8. Spring 2018 Adjunct Lecturer Staff Development Assignments

Item	Name	Assignment	Class/Step	Hourly Rate	Effective Date
a.	Adriano, Christi	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Aycock, Bette	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Batchelor, Gregg	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Beeman, Thomas	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Burnham, Kyle	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018

↓	Cunningham, John	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Gardner, Gina	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Golling, Leigh	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Hanawalt, April	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Lindquist, Erica	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Mansi, Gregory	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Mullen, Dorothy	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Newsom, Shawn	Staff Development Pay for Spring 2018	1	\$58.52	1/4/2018 - 5/18/2018
↓	Richards, Kristi	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Rocha, Joshua	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Taylor, Douglas	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Vallejo, Benigno	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Vanry, Veronica	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Varela, Vivian	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018
↓	Wymore, Dave	Staff Development Pay for Spring 2018	3	\$68.77	1/4/2018 - 5/18/2018

9. 2018-19 WESTEC Temporary Instructor Assignments

Item	Name	Assignment	Effective Date
a.	Despain, Lisa	Court Reporting Instruction	7/1/18 - 6/30/19
↓	McDonnell, Lisa	Court Reporting Instruction	7/1/18 - 6/30/19
↓	Shaw, Kimberly	Court Reporting Instruction	7/1/18 - 6/30/19
b.	Bernal, Alex	Industry Ed Safety Instruction	7/1/18 - 6/30/19
↓	Cardona, Paul	Industry Ed Safety Instruction	7/1/18 - 6/30/19
↓	Kizzar, Randy	Industry Ed Safety Instruction	7/1/18 - 6/30/19
↓	Martinez, Peter	Industry Ed Safety Instruction	7/1/18 - 6/30/19
↓	McCrossen, Michael	Industry Ed Safety Instruction	7/1/18 - 6/30/19
↓	Salinas, Mario	Industry Ed Safety Instruction	7/1/18 - 6/30/19
c.	Clarke, George	Industry Ed Safety & Health Instruction	7/1/18 - 6/30/19
↓	Demuth, Anthony	Industry Ed Safety & Health Instruction	7/1/18 - 6/30/19

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↓	Enciso, Rigoberto	Industry Ed Safety & Health Instruction	7/1/18 - 6/30/19
↓	Martinez, Agustin	Industry Ed Safety & Health Instruction	7/1/18 - 6/30/19
↓	Vradenburg, Robert	Industry Ed Safety & Health Instruction	7/1/18 - 6/30/19
↓	Wardrup, James	Industry Ed Safety & Health Instruction	7/1/18 - 6/30/19
d.	Linde, Keith	Industry Ed Safety & Petroleum Technology	7/1/18 - 6/30/19

**West Kern Community College District
Board of Trustees Meeting**

June 13, 2018

Agenda Item 12.

B. Educational Administrator Employment

Item	Name	Assignment	Grade/Step	Salary	Term	Effective Date
1.	Grimes, Jessica	Interim Dean of Instruction and CTE	20/5	\$9,915.42/mo.	12 mo.	8/1/18 - 6/30/19

C. Classified Supervisory Employment

Item	Name	Assignment	Grade/Step	Salary	Term	Effective Date
1.	Capela, Mike	Additional Duties Related to Construction Activities	Stipend	\$1,800.00/mo.	12 mo.	7/1/18 - 6/30/19
2.	Horn-Bunk, Sheri	Realignment - Executive Director of Foundation and Institutional Advancement	From 18/8 to 19/7	From \$115,010.00 to \$119,564 Annual	12 mo.	7/1/18 - 6/30/19

D. Classified Employment

Item	Name	Position	% Assignment	Range/Step	Salary	Term	Effective Date
1. Administrative Services							
a.	Romo, Daniel	Bookstore Clerk	Temporary	1A	\$12.24/hr.	A/N	6/6/18 - 6/30/18
b.	Aguilera, Brittaney	Bookstore Clerk	Temporary	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Brown, Brittany	Bookstore Clerk	Temporary	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Romo, Daniel	Bookstore Clerk	Temporary	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Romero, Victor	Bookstore Clerk	Temporary	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Smith, Katelyn	Bookstore Clerk	Temporary	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Wren, Krista	Bookstore Clerk	Temporary	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
c.	Payne, Makayla	Cashier I	Substitute	15A	\$17.30/hr.	A/N	5/11/18 - 6/30/18
d.	Payne, Makayla	Cashier I	Substitute	15A	\$17.30/hr.	A/N	7/1/18 - 6/30/19
e.	Woods, Deanne	Cashier I	Temporary	15C	\$19.07/hr.	A/N	5/18/18 - 6/30/18
f.	Woods, Deanne	Cashier I	49.5%	15C	\$19.07/hr.	A/N	7/1/18 - 6/30/19
g.	Cortez, Talawna	Food Service Worker	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19

↓	Lamas, Darla	Food Service Worker	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Martin, Kim	Food Service Worker	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Silvis, Kayla	Food Service Worker	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
h.	Meyer, Kayla	Mail Clerk	Temporary	5A	\$13.51/hr.	A/N	7/1/18 - 6/30/19
2. Instruction							
a.	Cash, Heather	Distance Learning Technician	Substitute	15F	\$17.30/hr.*	A/N	7/1/18 - 6/30/19
b.	Avina, Melissa	Library and Learning Resources Technician	Substitute	13A	\$16.46/hr.	A/N	6/6/18 - 6/30/18
c.	Avina, Melissa	Library and Learning Resources Technician	Substitute	13A	\$16.46/hr.	A/N	7/1/18 - 6/30/19
↓	Erdei, Tina	Library and Learning Resources Technician	Substitute	13A	\$16.46/hr.	A/N	7/1/18 - 6/30/19
↓	Hazelwood, Mary	Library and Learning Resources Technician	Substitute	13A	\$16.46/hr.	A/N	7/1/18 - 6/30/19
d.	Hill, Wei	Math Lab Technician	Temporary	11F	\$20.00/hr.*	A/N	6/4/18 - 6/30/18
↓	Miller, Kent	Math Lab Technician	Temporary	11F	\$20.00/hr.*	A/N	6/4/18 - 6/30/18
e.	Hill, Wei	Math Lab Technician	Temporary	11F	\$20.00/hr.*	A/N	7/1/18 - 8/9/18
↓	Miller, Kent	Math Lab Technician	Temporary	11F	\$20.00/hr.*	A/N	7/1/18 - 8/9/18
f.	Cuate, Bertha	Writing Lab Technician	Temporary	11F	\$20.00/hr.*	A/N	6/4/18 - 6/30/18
↓	Miller, Kent	Writing Lab Technician	Temporary	11F	\$20.00/hr.*	A/N	6/4/18 - 6/30/18
g.	Cuate, Bertha	Writing Lab Technician	Temporary	11F	\$20.00/hr.*	A/N	7/1/18 - 8/9/18
↓	Miller, Kent	Writing Lab Technician	Temporary	11F	\$20.00/hr.*	A/N	7/1/18 - 8/9/18
h.	Hall-Silviera, Margaret	Children's Center Teacher-Working out of Class as Children's Center Director	Temporary	One Time Stipend	\$2,499.44	5 wks.	5/25/18 - 6/30/18
i.	Guzman, Jennifer	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	5/14/18 - 6/30/18
↓	Reich, Michel	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	5/14/18 - 6/30/18
↓	Saavedra, Angelica	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	5/14/18 - 6/30/18
i.	Sanchez, Maria	Children's Center Custodian	Substitute	1A	\$12.24/hr.	A/N	6/6/18 - 6/30/18
j.	Sanchez, Maria	Children's Center Custodian	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
k.	Almanza, Maria	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Alvarado, Esperanza	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Andrade, Mirtha	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Arrellano, Maria	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Cornejo, Maria	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Cuevas, Icela	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Espinoza, Rosa	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Estrada, Gloria	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Estrada, Rosalinda	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19

↓	Fierros, Daniela	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Figueroa, Pedro	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Flores, Maria	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Galvan, Genoveva	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Garcia, Eloisa	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Guzman, Angelina	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Guzman, Jennifer	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Herrera, Wendy	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Huizar, Alicia Maria	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Leaf, Erin	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Philips, Sheri	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Ramirez, Juan	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Reich, Michel	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Ruiz, Esperanza	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Saavedra, Angelica	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Salinas, Cassie	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Salomon, Cynthia	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Salomon, Guadalupe	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Simonek, Sheri	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Sivils, Kayla	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Stokes, Ileana	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Villanueva, Elvira	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Walton, Luz	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
↓	Zendejas, Alma	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	7/1/18 - 6/30/19
l.	Barajas, Teresa	Children's Center Assist. Teacher	Substitute	1A	\$12.24/hr.	A/N	8/21/18 - 6/30/19
m.	Castillo, Luis	Bilingual Welding Instructional Aide	Temporary	15A	\$17.30/hr.	A/N	6/11/18 - 6/30/18
n.	Castillo, Luis	Bilingual Welding Instructional Aide	Temporary	15A	\$17.30/hr.	A/N	7/1/18 - 8/9/18

3. Student Services							
a.	Milner, Travis	Class B Driver	Temporary	10F	\$19.51/hr.	A/N	7/1/18 - 6/30/19
↓	Payne, Bryan	Class B Driver	Temporary	10A	\$15.29/hr.	A/N	7/1/18 - 6/30/19
↓	Pezer, Don	Class B Driver	Temporary	10A	\$15.29/hr.	A/N	7/1/17 - 6/30/18
↓	Powell, Cindi	Class B Driver	Temporary	10F	\$19.51/hr.	A/N	7/1/17 - 6/30/18
b.	Lily, Tabitha	Testing Technician	Temporary	13A	\$16.46/hr.	A/N	6/6/18 - 6/30/18
c.	Lily, Tabitha	Testing Technician	Temporary	13A	\$16.46/hr.	A/N	7/1/17 - 6/30/18
d.	Molina, Gabriela	Academic Records Technician II	100%	19A	\$3,309.00/mo.	12 mo.	7/1/17 - 6/30/18

* Up to 10 hours/week

E. Resignations/Retirements

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
a.	Curriel-Garcia, Genoveve	Children's Center Director (Retirement)	--	--	--	--	5/31/18
b.	Ray, Lupe	Admissions & Records Technician II (Resignation)	--	--	--	--	6/6/18
c.	Townsend, Terry	IS Programmer II (Resignation)	--	--	--	--	5/14/18
d.	Woods, Deanne	Administration Clerk- H.R. (Resignation)	--	--	--	--	5/31/18
e.	Woodward, Samantha	DSPS Technician (Resignation)	--	--	--	--	6/14/18

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2017-2018
 FOR THE MONTH ENDING MAY 31, 2018**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	18,286,998	18,438,357	13,079,558	0	5,358,799
8800	Local Revenues	6,498,685	6,425,213	8,314,910	0	-1,889,697
Summary		24,785,683	24,863,570	21,394,468	0	3,469,102

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2017-18
 For the Month Ending May 31, 2018**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	8,171,587	8,164,987	7,537,630	0	627,356
2000	Classified & Other Nonacademic Sala	4,746,150	4,769,440	4,077,161	9,135	683,145
3000	Employee Benefits	6,040,406	6,050,000	5,331,996	10,931	707,072
4000	Supplies and Materials	462,833	450,616	360,335	81,657	8,624
5000	Other Operating Expenses & Services	4,335,811	4,392,737	3,644,019	592,406	156,311
6000	Capital Outlay	145,753	169,502	59,505	52,901	57,096
7000	Other Outgo	410,789	410,937	255,969	0	154,968
7200	Transfers	472,354	472,354	405,075	0	67,279
Summary		24,785,683	24,880,572	21,671,690	747,030	2,461,853

**Disbursement Register of Expenditures Greater than \$10,000
For the Month of May 2018**

Check Number	Check Date	Vendor Name	Description	Net Amount
78036351	05/02/2018	American Express	AMEX-March Charges	19,356.18
78036395	05/02/2018	P. G. & E.	PG&E - District, TIL, and CDC Electric	32,870.03
78036419	05/02/2018	Westec	2016/2017 Refund owed to WESTEC for enroll fees	69,325.14
78036711	05/08/2018	Clifford Moss LLC	Clifford Moss	12,165.58
78036748	05/08/2018	Spurr	SPURR Gas - District	11,696.41
78036752	05/08/2018	Sysco Food Service of Ventura	food 179466555, 179472919	10,202.11
78036765	05/08/2018	Westec	WESTEC Contract FTES	88,331.25
78036776	05/18/2018	BSK & Associates, Inc.	BSK - Student Center Work March	18,707.25
78036785	05/18/2018	John Karwoski	John Karwoski Inspection - 12/1/17-6/30/18	10,920.00
78036786	05/18/2018	Kern County Supt. of Schools	2017-2018 KCSOS/KCCDHN CLAIMS	31,150.16
78036786	05/18/2018	Kern County Supt. of Schools	2017-2018 KCSOS/KCCDHN CLAIMS	18,314.16
78036791	05/18/2018	P. G. & E.	PGE - District New Meter - April	18,203.21
78036799	05/18/2018	United Healthcare Insurance Company	Retiree Health Supplemental Ins 2017-18	23,254.94
78036830	05/24/2018	AARP Health Care Options	2017-18 Retiree Supplemental Insurance	18,448.61
78036832	05/24/2018	American Express	AMEX - April Charges	20,038.14
78036833	05/24/2018	AP Architects	AP Architects - April	36,826.71
78036841	05/24/2018	California Averland Construction, Inc.	Cal Averland-Student Center	269,322.89
78036855	05/24/2018	ConvergeOne, Inc.	CISCO Meraki MS350-24X UPOE Switch	15,899.06
78036879	05/24/2018	P. G. & E.	PG&E-District	16,770.54
78036880	05/24/2018	P. G. & E.	PGE - April - District	13,889.41
78036883	05/24/2018	PistolStar, Inc.	PortalGuard Startup and 1st Year License	10,000.00
78036896	05/24/2018	Sysco Food Service of Ventura	paper 179479426, 179466556, 179487341	12,351.08
				778,042.86

ASB 2017/18
Balance Sheet
As of May 31, 2018

May 31, 2018

ASSETS

Current Assets

Checking/Savings

ASB Chevron 162,568.67

ASB Chevron - Savings 143.30

Total Checking/Savings 162,711.97

Total Current Assets 162,711.97

TOTAL ASSETS 162,711.97

LIABILITIES & EQUITY

Equity

Restricted Funds

Anime and Above 101.00

Art Club 834.00

ASB Athletics 24,947.89

ASB General - Cards 58,080.00

ASB Interest Income 23.08

ASB General - Operating 11,579.91

ASB General - Soft Drinks 4,336.60

ASSE 385.43

Baseball Club 3,920.63

Best Buddies 3,464.00

Cougar Echo 773.50

CRU 827.88

D.H. GENERAL

D.H.CLASS OF 2015 0.00

D.H.CLASS OF 2016 0.00

D.H. CLASS OF 2017 0.00

D.H. CLASS OF 2018 882.20

D.H. CLASS OF 2019 825.00

D.H. SADHA 1,162.12

D.H. GENERAL - Other 0.00

Total D.H. GENERAL 2,869.32

DISNEYLAND 0.00

ECE 1,069.59

Field Trips 0.00

Golf Club - Mens 791.80

Golf Club - Womens 2,041.24

Literary Club 801.53

NSLS Club 2,549.16

On Our Own 1,103.00

Performing Arts 3,191.62

ASB 2017/18
Balance Sheet
As of May 31, 2018

	<u>May 31, 2018</u>
Phi Theta Kappa	471.68
Reentry Voc Club	0.00
Roleplaying Game Club	336.22
Soccer Club - Mens	3,657.87
Soccer Club - Womens	4,502.04
Social Science/ Research	1,051.36
Softball Fund	2,666.31
Spectrum	1,873.04
STEM	2,053.59
TC Cares	609.00
TC Debate Society	0.00
TIL Class Trip	0.00
TIL Orientation	0.00
TIL Program	0.00
TIL Reunion	1,461.73
Uniform Replacement	17,596.25
Veterans Club	834.00
Women's Athletic Club	1,443.73
Women's Basketball Club	463.97
Total Restricted Funds	<u>162,711.97</u>
Total Equity	<u>162,711.97</u>
TOTAL LIABILITIES & EQUITY	<u><u>162,711.97</u></u>

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
May 03, 2018 10:54:32AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
468774

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$7,590.60**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$7,590.60	\$7,590.60

TOTAL DEPOSIT: **\$7,590.60**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,590.60 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180164

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/03/2018 To 05/03/2018
Transaction Number from: 180164 To 180164
Date entered from: 00/00/0000 To 99/99/9999

J21780 DC0100 L.00.01 05/03/18 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180164	05/03/2018	05/03/2018	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	7,590.60
				TOTAL AMOUNT	7,590.60
				DISTRICT TOTAL	7,590.60
				GRAND TOTAL	7,590.60

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
May 03, 2018 10:55:33AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
468776

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$5,191.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$5,191.00	\$5,191.00

TOTAL DEPOSIT: \$5,191.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$5,191.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180165

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/03/2018 To 05/03/2018
 Transaction Number from: 180165 To 180165
 Date entered from: 00/00/0000 To 99/99/9999

J21783 DC0100 L.00.01 05/03/18 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180165	05/03/2018	05/03/2018	WKCCD DEPOSIT		5,191.00
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	5,191.00
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	5,191.00
				DISTRICT TOTAL	5,191.00
				GRAND TOTAL	5,191.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 03, 2018 10:57:02AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 468778

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$16,032.46**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$3,074.08	\$3,074.08
RESTRICTED FUND	84097	0886	5490	\$5.07	\$5.07
CHILD DEVELOPMENT	84496	0886	5490	\$10,616.49	\$10,616.49
CAFETERIA	84699	0886	5490	\$2,336.82	\$2,336.82

TOTAL DEPOSIT: **\$16,032.46**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$16,032.46 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180166**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/03/2018 To 05/03/2018
 Transaction Number from: 180166 To 180166
 Date entered from: 00/00/0000 To 99/99/9999

J21784 DC0100 L.00.01 05/03/18 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180166	05/03/2018	05/03/2018	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	TESTING		11000-306-8892-49306	1,255.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	702.94
3.	78	REIMBURSEMENT		11000-401-5990-00000	490.90
4.	78	REIMBURSEMENT		11000-000-9511-00000	14.99
5.	78	REIMBURSEMENT		11000-000-9162-00000	100.00
6.	78	REIMBURSEMENT		11000-000-8876-00000	10.25
7.	78	REIMBURSEMENT		11000-000-8892-00000	500.00
8.	78	REIMBURSEMENT		12000-340-5710-64951	5.07
9.	78	CAFETERIA SALES		32000-422-8841-69400	2,336.82
10.	78	CC CHILD CARE FOOD		33429-310-8621-69200	10,616.49
				TOTAL AMOUNT	16,032.46
				DISTRICT TOTAL	16,032.46
				GRAND TOTAL	16,032.46

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
May 10, 2018 10:47:47AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
469359

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$8,165.96**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$8,165.96	\$8,165.96

TOTAL DEPOSIT: **\$8,165.96**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$8,165.96 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180167

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/10/2018 To 05/10/2018
 Transaction Number from: 180167 To 180167
 Date entered from: 00/00/0000 To 99/99/9999

J26423 DC0100 L.00.01 05/10/18 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180167	05/10/2018	05/10/2018	WKCCD DEPOSIT		8,165.96
1.	78	BOOKSTORE SALES		31000-423-8841-69100	8,165.96
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	8,165.96
				DISTRICT TOTAL	8,165.96
				GRAND TOTAL	8,165.96

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 10, 2018 10:48:53AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 469360

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$9,978.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$9,978.00	\$9,978.00

TOTAL DEPOSIT: **\$9,978.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$9,978.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #180168

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/10/2018 To 05/10/2018
Transaction Number from: 180168 To 180168
Date entered from: 00/00/0000 To 99/99/9999

J26424 DC0100 L.00.01 05/10/18 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER DATE ENTERED DESCRIPTION -FUND-ORG-ACCT-PROGR- AMOUNT
LN. DI DETAIL DESCR

180168 05/10/2018 05/10/2018 WKCCD DEPOSIT ENTERED BY: MDJB UNAPPROVED 9,978.00
1. 78 STUDENT RECEIPTS 11000-000-9161-00000 TOTAL AMOUNT 9,978.00
DISTRICT TOTAL 9,978.00
GRAND TOTAL 9,978.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 10, 2018 10:51:01AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 469361

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$5,268.65**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$430.45	\$430.45
RESTRICTED FUND	84097	0886	5490	\$2,991.46	\$2,991.46
CAFETERIA	84699	0886	5490	\$1,846.74	\$1,846.74

TOTAL DEPOSIT: **\$5,268.65**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$5,268.65 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #180169

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/10/2018 To 05/10/2018
 Transaction Number from: 180169 To 180169
 Date entered from: 00/00/0000 To 99/99/9999

J26425 DC0100 L.00.01 05/10/18 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180169	05/10/2018	05/10/2018	WKCCD DEPOSIT		
1.	78	TESTING		11000-306-8892-49306	60.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	336.20
3.	78	PROCTORING		11000-306-8889-49306	20.00
4.	78	SCANTRON SALES		11000-421-8892-67200	14.25
5.	78	LIBRARY PROGRAMS		12201-203-8892-61200	511.36
6.	78	PELL		12000-353-8154-64600	2,480.10
7.	78	CAFETERIA SALES		32000-422-8841-69400	1,846.74
TOTAL AMOUNT					5,268.65
DISTRICT TOTAL					5,268.65
GRAND TOTAL					5,268.65

ENTERED BY: MDJB UNAPPROVED

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 17, 2018 01:34:23PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 469930

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$10,355.88**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$10,355.88	\$10,355.88

TOTAL DEPOSIT: **\$10,355.88**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$10,355.88 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #180170

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/17/2018 To 05/17/2018
Transaction Number from: 180170 To 180170
Date entered from: 00/00/0000 To 99/99/9999

J30495 DC0100 L.00.01 05/17/18 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180170	05/17/2018	05/17/2018	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	10,355.88
				TOTAL AMOUNT	10,355.88
				DISTRICT TOTAL	10,355.88
				GRAND TOTAL	10,355.88

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 17, 2018 01:35:31PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 469932

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$22,214.04**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$22,214.04	\$22,214.04

TOTAL DEPOSIT: **\$22,214.04**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$22,214.04 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #180171

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/17/2018 To 05/17/2018
 Transaction Number from: 180171 To 180171
 Date entered from: 00/00/0000 To 99/99/9999

J30710 DC0100 L.00.01 05/17/18 PAG1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180171	05/17/2018	05/17/2018	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	22,214.04
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	22,214.04
				DISTRICT TOTAL	22,214.04
				GRAND TOTAL	22,214.04

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 17, 2018 01:37:10PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 469933

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$19,589.57**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$6,280.65	\$6,280.65
RESTRICTED FUND	84097	0886	5490	\$9,875.00	\$9,875.00
TIL	84697	0886	5490	\$864.41	\$864.41
CAFETERIA	84699	0886	5490	\$2,569.51	\$2,569.51

TOTAL DEPOSIT: **\$19,589.57**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$19,589.57 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #180172

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/17/2018 To 05/17/2018
Transaction Number from: 180172 To 180172
Date entered from: 00/00/0000 To 99/99/9999

J30711 DC0100 L.00.01 05/17/18 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	
180172	05/17/2018	05/17/2018	WKCCD DEPOSIT		
				ENTERED BY: MDJB UNAPPROVED	
1.	78	TESTING		11000-306-8892-49306	1,965.00
2.	78	REIMBURSEMENT		11000-000-9511-00000	3,749.72
3.	78	COTOP OFFSET ADJUSTMENT		11000-000-9161-00000	0.97
4.	78	TRANSCRIPT FEES		11000-301-8879-64900	564.96
5.	78	PELL		12000-353-8154-64600	289.00
6.	78	REIMBURSEMENT		12561-223-5710-49306	215.55
7.	78	REIMBURSEMENT		12602-309-8839-64992	9,370.45
8.	78	CAFETERIA SALES		32000-422-8841-69400	2,569.51
9.	78	REIMBURSEMENT		39000-314-4310-64991	701.83
10.	78	REIMBURSEMENT		39000-314-5710-64991	162.58
				TOTAL AMOUNT	19,589.57
				DISTRICT TOTAL	19,589.57
				GRAND TOTAL	19,589.57

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 23, 2018 09:48:23AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 470379

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$993.40**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$993.40	\$993.40

TOTAL DEPOSIT: **\$993.40**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$993.40 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180173**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/23/2018 To 05/23/2018
Transaction Number from: 180173 To 180173
Date entered from: 00/00/0000 To 99/99/9999

J33834 DC0100 L.00.01 05/23/18 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180173	05/23/2018	05/23/2018	WKCCD DEPOSIT		993.40
1.	78	BOOKSTORE SALES		31000-423-8841-69100	993.40
ENTERED BY: MDJB UNAPPROVED					
TOTAL AMOUNT					993.40
DISTRICT TOTAL					993.40
GRAND TOTAL					993.40

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 23, 2018 09:49:52AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 470380

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$9,181.67**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$9,181.67	\$9,181.67

TOTAL DEPOSIT: **\$9,181.67**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$9,181.67 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #180174

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/23/2018 To 05/23/2018
Transaction Number from: 180174 To 180174
Date entered from: 00/00/0000 To 99/99/9999

J33835 DC0100 L.00.01 05/23/18 PAG1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180174	05/23/2018	05/23/2018	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	9,181.67
				TOTAL AMOUNT	9,181.67
				DISTRICT TOTAL	9,181.67
				GRAND TOTAL	9,181.67

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 23, 2018 09:52:33AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 470383

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$303,214.75**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$3,367.89	\$3,367.89
RESTRICTED FUND	84097	0886	5490	\$3,229.19	\$3,229.19
CHILD DEVELOPMENT	84496	0886	5490	\$2,049.80	\$2,049.80
TIL	84697	0886	5490	\$136,958.45	\$136,958.45
BOOKSTORE	84698	0886	5490	\$110,609.22	\$110,609.22
CAFETERIA	84699	0886	5490	\$47,000.20	\$47,000.20

TOTAL DEPOSIT: **\$303,214.75**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$303,214.75 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #180175

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/23/2018 To 05/23/2018
 Transaction Number from: 180175 To 180175
 Date entered from: 00/00/0000 To 99/99/9999

J33837 DC0100 L.00.01 05/23/18 PAG1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180175	05/23/2018	05/23/2018	WKCCD DEPOSIT		
					ENTERED BY: MDJB UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	256.20
2.	78	REIMBURSEMENT		11000-113-4318-67801	10.00
3.	78	REIMBURSEMENT		11000-111-4310-66002	1,025.00
4.	78	REIMBURSEMENT		11000-205-5641-12042	236.69
5.	78	LIBRARY PROGRAMS		12201-203-8892-61200	478.50
6.	78	REIMBURSEMENT		12565-223-8646-09565	2,750.69
7.	78	BOOKSTORE SALES		31000-423-8841-69100	110,609.22
8.	78	CAFETERIA SALES		32000-422-8841-69400	47,000.20
9.	78	CC STATE PRESCHOOL		33528-310-8621-69200	425.00
10.	78	CC MIGRANT ED GRANT		33588-310-8621-69200	11.00
11.	78	REIMBURSEMENT		33428-310-1360-69200	1,613.80
12.	78	TIL		39000-314-8699-64991	136,458.45
13.	78	REIMBURSEMENT		39000-314-4311-64991	500.00
14.	78	REIMBURSEMENT		11000-358-5710-62100	1,840.00
TOTAL AMOUNT					303,214.75
DISTRICT TOTAL					303,214.75
GRAND TOTAL					303,214.75

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 23, 2018 10:24:02AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 470391

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,717.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
CAL GRANT FUNDS	84097	0886	5490	\$2,717.00	\$2,717.00

TOTAL DEPOSIT: **\$2,717.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$2,717.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #180176

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/23/2018 To 05/23/2018
 Transaction Number from: 180176 To 180176
 Date entered from: 00/00/0000 To 99/99/9999

J33889 DC0100 L.00.01 05/23/18 PAG1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180176	05/23/2018	05/23/2018	WKCCD DEPOSIT		
1.	78	CAL GRANT FUNDS		12554-353-8641-64600	
				ENTERED BY: MDJB UNAPPROVED	2,717.00
				TOTAL AMOUNT	2,717.00
				DISTRICT TOTAL	2,717.00
				GRAND TOTAL	2,717.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 29, 2018 01:44:08PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 470763

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,193,794.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
MAY SCHOOL APPORTIONMENT	84096	0886	5490	\$893,153.00	\$893,153.00
MAY SCHOOL APPORTIONMENT	84097	0886	5490	\$300,641.00	\$300,641.00

TOTAL DEPOSIT: **\$1,193,794.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$1,193,794.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #180177

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/29/2018 To 05/29/2018
 Transaction Number from: 180177 To 180177
 Date entered from: 00/00/0000 To 99/99/9999

J37132 DC0100 L.00.01 05/29/18 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180177	05/29/2018	05/29/2018	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	MAY SCHOOL APPORTIONMENT		11000-000-8612-00000	871,264.00
2.	78	MAY SCHOOL APPORTIONMENT		11495-202-8613-00000	13,472.00
3.	78	MAY SCHOOL APPORTIONMENT		11006-201-8633-00000	8,417.00
4.	78	MAY SCHOOL APPORTIONMENT		12551-353-8615-64600	3,452.00
5.	78	MAY SCHOOL APPORTIONMENT		12551-353-8625-64600	12,903.00
6.	78	MAY SCHOOL APPORTIONMENT		12000-303-8622-64300	29,831.00
7.	78	MAY SCHOOL APPORTIONMENT		12000-305-8624-64301	3,452.00
8.	78	MAY SCHOOL APPORTIONMENT		12000-311-8623-64200	21,755.00
9.	78	MAY SCHOOL APPORTIONMENT		12000-311-8660-64200	833.00
10.	78	MAY SCHOOL APPORTIONMENT		12000-311-8661-64200	245.00
11.	78	MAY SCHOOL APPORTIONMENT		12600-309-8627-64992	12,449.00
12.	78	MAY SCHOOL APPORTIONMENT		12000-304-8630-00000	82,140.00
13.	78	MAY SCHOOL APPORTIONMENT		12563-317-8644-00000	35,039.00
14.	78	MAY SCHOOL APPORTIONMENT		12050-431-8654-00000	6,500.00
15.	78	MAY SCHOOL APPORTIONMENT		12060-113-8634-67801	6,501.00
16.	78	MAY SCHOOL APPORTIONMENT		12000-318-8699-64800	1,061.00
17.	78	MAY SCHOOL APPORTIONMENT		12558-223-8647-60103	20,062.00
18.	78	MAY SCHOOL APPORTIONMENT		12603-125-8643-68900	64,418.00
				TOTAL AMOUNT	1,193,794.00
				DISTRICT TOTAL	1,193,794.00
				GRAND TOTAL	1,193,794.00