

**WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING**

January 10, 2018

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 3 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
Claim Received from Kelly Donovan
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION - Fall Athletic Update
9. APPROVAL OF MINUTES - Regular Meeting Held December 13, 2017 and Special Meeting held December 13, 2017.
10. NEW BUSINESS:
 - A. Request for Action - Consideration of Claim by Kelly Donovan
 - B. Request for Approval - West Kern Community College District Annual Financial Report, June 30, 2017
 - C. Request for Approval - Proposition 39 Measure A General Obligation Bonds Audit Report for the Year Ended June 30, 2017
 - D. Request for Approval - Change Order #3 - Student Center Project - Contract Amendments

NEW BUSINESS (continued):

- E. Second Reading and Request for Approval – Board Policies Update
 - #5520 – Student Discipline
 - #7250 – Educational Administrators
 - #7310 – Nepotism
- F. First Reading – Board Policy #4250 – Probation, Dismissal & Readmission (No Action)

11. CONSENT AGENDA (Items A – M)

- A. Request for Approval – 2018/19 Nonresident Tuition Fees
- B. Request for Approval – Course Inactivations

Applied Technologies Division

IES	1051	OSHA’s Ergonomics Guidelines for Nursing Homes O 7000
IES	1057	Fall Arrest Systems O 3110
IES	1060	Trainer Update Course OSHS O502
IES	1062	Trainer Course in OSHS O 501
IES	1063	Trainer Update Course OSHS O 503
IES	1066	Intro to Machinery O 7100
IES	1068	Pesticide Applic. Safety Train
IES	1103	Plus Safety Training
IES	1118	Confined Space Training for Su

English Division

ESL	0040	ESL Level 4
ESL	0052	ESL Level 5
ESL	0090	ESL for Early Child Ed
ESL	0600	ESL EAP Writing & Grammar I
ESL	0605	EAP Reading & Vocabulary I
ESL	0610	EAP Listening & Speaking I
ESL	0700	ESL EAP Writing & Grammar II
ESL	0705	EAP Reading & Vocabulary II
ESL	0800	ESL EAP Writing & Grammar III
ESL	0805	EAP Reading & Vocabulary III
ESL	0905	EAP Reading & Vocabulary IV

Liberal Arts Division

ART	1650	Watercolor Painting
MUSC	1520	History of American Jazz

Learning Support Division

LRSK	0220	Improving Learning Potential
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CONSENT (continued):

LRSK	0230	Functional Word Processing
LRSK	0260	Functional Reading Enhancement
LRSK	0920	Functional Word Processing I
LRSK	0930	Math Concepts
LRSK	0940	Improve Study Skill Strategies

Social Science Division

CJA	1003	Chemical Agent Deployment
CJA	1004	Defensive Tactics - Weaponless
CJA	1005	Unarmed Self-Defense
CJA	1057	Arrest and Control Techniques
CJA	1100	CJA Special Topics

C. Request for Approval – Course Revisions

Social Science Division

ECEF	1500	Introduction to Early Care and Education: Principles and Practices
ECEF	1501	Early Care, Education, and Family Studies Curriculum
ECEF	1590	Health, Safety, and Nutrition
ECEF	1601	Diversity in Early Care, Education, and Family Studies

Liberal Arts Division

ART	1610	Advanced Design
ART	2010	Introduction to Printmaking

D. Request for Approval – Contract with School Datebooks to Produce Student Planners for the 2018-19 Academic Year, Not to Exceed \$9,404.07

E. Request for Approval – Agreement with Dr. Sterling Bryan as Supervisory Dentist for the Dental Hygiene Program, \$350.00 per session for up to 21 days

F. Request for Approval – Agreement with Dr. Robert Reed as Supervisory Dentist for the Dental Hygiene Program, \$350.00 per session for up to 19 days

G. Request for Approval – Agreement with Dr. Charles Walker as Supervisory Dentist for the Dental Hygiene Program, \$350.00 per session for up to 20 days

H. Request for Approval – Agreement with Dr. Heath Walker as Supervisory Dentist for the Dental Hygiene Program, \$350.00 per session for up to 13 days

I. Request for Ratification – Agreement for Services with Liebert Cassidy Whitmore for Title IX, Equal Employment Opportunity, and Harassment Training, 1/8/18, \$3,800.00

CONSENT (continued):

- J. Request for Approval – Agreement with Quicksilver Software, Inc. to Update TC-Stats Software to iOS11, \$750 for iOS11 and \$500 for Maintenance and Enhancements if Requested
- K. Request for Approval – Facility Use Agreement with Taft Union High School Soccer Fields for Spring 2018, January 18, 2018 – May 18, 2018, \$5,000.00 (Not Including Possible Maintenance Costs)
- L. Ratification of the December 2017 Vendor Check & Purchase Order Registers
- M. Routine Personnel Items:
 - Request for Conference Attendance and Expenses as of December 19, 2017

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT

- A. Academic Employment (Appendix I)
- B. Classified Management Employment (Appendix II)
- C. Classified Employment (Appendix II)
- D. Resignation/Retirement (Appendix II)

14. REPORTS:

- A. Financial Reports (for information):
 - 1. Revenue Accounts (Account Level 1) FY 2017/18
 - 2. Expenditure Accounts (Account Level 1) FY 2017/18
 - 3. Expenditure Detail of \$10,000.00 or Greater, December 2017
 - 4. Student Organization and Special Accounts, December 2017
 - 5. Funds Deposited in County Treasury, December 2017
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT

16. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, February 14, 2018, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

December 13, 2017

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:06 p.m. by President Billy White. Secretary Dawn Cole and Trustees Emmanuel Campos, Michael Long and Dr. Kathy Orrin were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:07 p.m. it was moved by Secretary Cole, seconded by Trustee Long and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
- F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:08 p.m., it was moved by Secretary Cole, seconded by Trustee Campos and unanimously carried, to reconvene in Public Session. President White reported the action that was taken during Closed Session.

On the item Public Employee Discipline/Dismissal/Release, the Board took action by the following vote to approve the dismissal of Employee ID No. A00201058, upon failure to file a timely appeal.

Yes: Emmanuel Campos, Dawn Cole, Billy White, Michael Long and Dr. Kathy Orrin

No: None
Abstain: None
Absent: None

On the item Public Employee Discipline/Dismissal/Release, the Board took action by the following vote to approve/accept the resignation agreement of Employee ID No. A00201538.

Yes: Emmanuel Campos, Dawn Cole, Billy White, Michael Long and Dr. Kathy Orrin
No: None
Abstain: None
Absent: None

PLEDGE OF ALLEGIANCE

President White led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

GENERAL COMMUNICATIONS

Student Trustee Kayla Meyer introduced the 2017/18 ASB officers.

APPROVAL OF MINUTES

On a motion by Trustee Campos, seconded by Secretary Cole and unanimously carried, the minutes of the Regular Meeting held November 8, 2017 and the Special Meeting held November 8, 2017 were approved.

NEW BUSINESS

Annual Organization Meeting (Items A-B)

Organization of Board of Trustees - Election of President and Secretary

President White nominated Secretary Cole for the President position for 2018. Secretary Cole accepted and seconded the nomination. Secretary Cole was elected President for 2018 unanimously. She thanked the Board and staff for support and added that this opportunity is one she looks forward to and is thankful to report that family health will now allow her to dedicate the time to the role.

Trustee Orrin nominated Trustee Long for the position of Secretary. The nomination was accepted and seconded by Trustee Long.

President White nominated Trustee Campos for the position of Secretary. The nomination was accepted and seconded by Trustee Campos.

Trustee Campos was selected as Secretary with votes from himself, President White and Secretary Cole. Trustees Long and Orrin voted for Trustee Long.

Setting of a Regular Monthly Meeting as Required by Law

On a motion by Trustee Campos, seconded by Secretary Cole and unanimously carried, the 2018 monthly meeting dates were approved (copy attached to official minutes).

Request for Approval - Resolution 2017/18-05 in Recognition of Angelo Cutrona Being Named the Northern California Men's Soccer Coach of the Year

President White read the Resolution in honor of Angelo Cutrona. Mr. Cutrona thanked his coaching staff and players for the dedication over the years. He recognized many efforts that led to the team success and stated he is happy to share his passion at Taft College. Trustee Campos spoke his appreciated for the class shown at the state championship and congratulated the team and Coach Cutrona for well-deserved recognition.

On a motion by Trustee Campos, seconded by Secretary Cole and unanimously carried, the resolution honoring Angelo Cutrona was approved (copy attached to official minutes).

Request for Approval - Proposed Compensation Increase of 1.56% COLA to the 2017-18 Superintendent/President Salary, Retroactive to 7/1/17

On a motion by Trustee Long, seconded by Secretary Cole and unanimously carried, the proposed COLA compensation increase was approved (copy attached to official minutes).

Request for Approval - MOU Regarding the Effects of December 31, 2017 Layoff of Dental Hygiene Special Projects Positions

On a motion by Secretary Cole, seconded by Trustee Orrin and unanimously carried, the agreement was approved (copy attached to official minutes).

Second Reading and Request for Approval - Tentative Agreement Between California School Employees Association (CSEA) #543 and West Kern Community College District (WKCCD) - Winter Holiday Closure

On a motion by Trustee Orrin, seconded by Trustee Campos and unanimously carried, the agreement was approved (copy attached to official minutes).

Request for Approval - Award Vitality Construction, Inc. the Lighting Retrofit Phase 3 Project, \$89,692.35

On a motion by Secretary Cole, seconded by Trustee Orrin and unanimously carried, the bid was awarded to Vitality Construction, Inc. (copy attached to official minutes).

Request for Approval - Notice of Completion - Upgraded Electrical Service Project

On a motion by Secretary Cole, seconded by Trustee Campos and unanimously carried, the notice of completion was approved (copy attached to official minutes).

Request for Approval - Subcontractor Substitution - From Visible Graphics, Inc. to Vomar Products, Inc., No Additional Cost

On a motion by Trustee Orrin, seconded by Secretary Cole and unanimously carried, the subcontractor substitution was approved (copy attached to official minutes).

Request for Approval - Change Order #1 - Upgraded Electrical Service, Credit of \$30,841.74

On a motion by Trustee Campos, seconded by Trustee Orrin and unanimously carried, the change order was approved (copy attached to official minutes).

First Reading - Board Policies Update (No Action)

#5520 - Student Discipline

#7250 - Educational Administrators

#7310 - Nepotism

The Board reviewed the Board Policy updates.

CONSENT AGENDA:

- A. Request for Approval - Revised 2017-18 & 2018-19 Academic Calendars
- B. Request for Approval - 2019-20 Academic Calendar
- C. Request for Approval - Discontinuance of Courses

Liberal Arts Division

COMM 1510 Mass Communication and the Individual

SPAN 1502 Spanish for Healthcare Professionals

Science & Math Division

BIOL 1501 Fundamentals of Biology Lab

Social Science Division

GEOG 1520 Cultural Geography

SOC 1558 The Role of the Tutor

POSC 2005 Contemporary Political Topics

PSYC 2038 Gender Studies

REC 1516 Outdoor Recreation

- D. Request for Approval – Resolution 2017/18-06 Authoring Kern County Auditor-Controller to Release Excess Impounded Local Tax Revenue
- E. Request for Approval – Rental Fee Schedule for WKCCD
- F. Request for Approval – Adjustments to the 2017-18 Adopted WKCCD Budget
- G. Request for Approval – Integrated Plan: Basic Skills Initiative, Student Equity, and Student Success and Support Program
- H. Request for Approval – Guided Pathways Self-Assessment Tool for Possible Participation in the Guided Pathways Program
- I. Request for Approval – Agreement with GL Consulting Services, LLC for IBM Cognos Training and Support, Training to be held January 8-12, 2018, Total Expenses Not to Exceed \$30,400.00
- J. Request for Ratification – Statement for Work (320 Reporting Consulting) with Strata Information Group, Not to Exceed \$14,300.00 Which Includes Labor and Travel Expenses
- K. Request for Ratification – Amendment to Kern County Children’s Dental Health Network Agreement, 7/1/17 – 6/30/18, Not to Exceed \$428,940.00 (\$12,868.00 Increase from Original Agreement)
- L. Request for Approval – Consultant Contract with Julie McNeil to Serve as the Interim Associate Vice President of Human Resources, 1/1/18 – 3/31/18, \$9,500.00 per Month Plus Housing Expense
- M. Request for Approval – Consultant Agreement with Jana Peters, 12/20/17 – 2/28/18, \$31.41 per Hour
- N. Request for Approval – eLumen Annual License Renewal, 1/1/18 – 12/31/18, \$12,050.00
- O. Request for Ratification – Synapse Laserfiche Software Support Renewal LSAP 2017-18, 11/29/17 – 11/28/18, \$3,183.70
- P. Request for Approval – Pacific West Sound, Inc. to Provide Sound System and Music for the 2017-18 Taft College Graduation Ceremony, 5/18/18, \$3,100.00
- Q. Request for Approval – Facilities Use Agreement with Taft Union High School for the 2017-18 Graduation Practice and Ceremony, 5/18/18, \$50.00 per Hour for Maintenance Labor (Estimated 7.5 Hours)
- R. Ratification of the October 2017 Vendor Check & Purchase Order Registers

S. Routine Personnel Items:

- Request for Conference Attendance and Spring 2018 Proposed Field Trip Expenses as of December 7, 2017

On a motion by Trustee Long, seconded by Secretary Cole and unanimously carried, Consent Agenda Items A – S were approved as presented (materials related to items A – S are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments on items of general interest.

EMPLOYMENT

On a motion by Secretary Cole and seconded by Trustee Campos, Employment Items A – B were approved by the following vote (Employment Items A – B (*Appendix I & II*) are attached to official minutes):

Yes: Emmanuel Campos, Dawn Cole, Billy White, Michael Long and Dr. Kathy Orrin

No: None

Abstain: None

Absent: None

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2017/18
2. Expenditure Accounts (Account Level 1) FY 2017/18
3. Expenditure Detail of \$10,000.00 or Greater, November 2017
4. Student Organization and Special Accounts, November 2017
5. Funds Deposited in County Treasury, November 2017

Trustee Reports

Secretary Cole recently attended the Taft parade and the TC Promise luncheon. The luncheon gave her a chance to talk with students and hear feedback from their perspective. She also thanked the Foundation for another wonderful Christmas dinner and the continued support of the College in general.

President White went to the championship soccer game. He congratulated the team on their successful year and commended them for their representation of the College. He also attended the TC Promise luncheon and enjoyed seeing videos from the TC Promise program at the Foundation Christmas dinner. President White also attended the Hall of Fame and thanked staff involved for the event and effort to recognize such valuable assets.

Academic Senate

Geoffrey Dyer, President of the Academic Senate (AS), reported that the AS recently discussed the AS process for new faculty position requests and continued to review the AS Constitution and Bylaws. The AS heard a presentation from Dr. Daniels on the possible general obligation bond.

Mr. Dyer reported that the AS passed a motion recommending the AS Dual Enrollment subcommittee create a charter with appropriate representation to address the WKCCD Board goal of exploring the expansion of dual and concurrent enrollment opportunities. Trustee Long and Secretary Cole thanked the AS for their consideration of this goal.

Associated Student Body

Kayla Meyer, Student Trustee, reported on many ASB fall activities including a trip to Universal Studios, a Halloween costume contest, student performance of Antigone in the quad during lunch, and a successful resource drive. Ms. Meyer also reported she had attended the Kern Energy Festival with the STEM club. She noted that the club is extremely active and showed a lot of enthusiasm in the event and overall educational focus.

Administrative Services

Brock McMurray, Executive Vice President of Administrative Services, had Jose Vargas of AP Architects provide a Student Center project update. Mr. Vargas reported that there has been a delay in construction due to an issue with the bolt pattern in the slab. College staff, AP Architects and the contractors are working to determine an updated schedule for completion.

Foundation

Sheri Horn-Bunk, TC Foundation Director, said thank you to the Board for attending and supporting the Christmas dinner as well as the library dedication to Opal Smith and Harry Wilson.

Dental Hygiene

Vickie Kimbrough, Director of Dental Hygiene, reported that is has been a busy semester but with teamwork the program has been actively working on making updates and improvements to the program. Students collected and donated food to the community during Thanksgiving. Both classes also participated in the Taft Christmas parade. Currently, Ms. Kimbrough is working with Mike Mayfield and Darcy Bogle to update the admission process into the program.

Business Services

Amanda Bauer, Director of Fiscal Services, stated that the audit was successful. She thanked the staff for efforts to assist in the process throughout the year.

Human Resources

Julie McNeil, Interim Associate Vice President of Human Resources (HR), reported that the department is in the process of transitioning and recruiting for open HR positions.

Instruction

Mark Williams, Vice President of Instruction, thanked all who attended the library renaming and to the Foundation for their work on the event. He reported that enrollment is going well and figures are strong for the spring semester.

Student Services

Severo Balason, Jr., Vice President of Student Services, echoed that enrollment is strong.

Information Services

Andrew Prestage, Director of Information Services, said that he is currently working with Instructional Research and Planning to develop technology goals for an updated master plan.

Taft College Faculty Association

Diane Jones, President of the Faculty Association, attended the Bookstore event and purchased the Christmas CD made by staff and faculty. She also commended those involved with the library renaming event. Ms. Jones spoke in support of the resolution for Coach Cutrona and stated that he and his staff are very responsive to student needs on and off the field.

Institutional Research & Planning

Oleg Bespalov, Executive Director of Institutional Research & Planning, told the Board that a lot of progress on the Strategic Action Plan has been made. The campus departments and groups are in the process of developing meaningful goals towards the plan.

Student Success

Primavera Arvizu, Dean of Student Success, thanked the Board for supporting the plans on the agenda tonight. She stated many staff hours have been spent on the plans and the individuals involved look forward to implementing the plans to promote continued support of students.

Admissions and Records

John Henry Whatley, Director of Admissions and Records, thanked the Board and College for the support. He is a new Taft resident and is looking forward to working in his new role.

REPORT OF THE SUPERINTENDENT

Hall of Fame

Dr. Daniels thanked the Board for their attendance at the Hall of Fame event. Many were honored as a part of College history. She also thanked the committee for the work that happens to bring the Hall of Fame to life.

Taft Parade

Dr. Daniels attended the parade. She appreciated the work and enthusiasm from the Dental Hygiene students that entered the parade.

TC Promise Luncheon

Dr. Daniels reported that 20 of the 24 TC Promise students were treated to a lunch and some mentor time with faculty and Board members. It was a chance to get to know the students in the program and to celebrate their success in the classroom.

Other Events and Happenings

Dr. Daniels told the Board it has been a busy month with the Foundation Dinner, the library renaming, and many student events on campus. She reminded the Board that the employee Winter Extravaganza will be held this Friday.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, January 10, 2018, at 5:00 p.m.

CONTINUATION OF CLOSED SESSION

On a motion by Secretary Cole, seconded by Trustee Campos and unanimously carried, the Board reconvened into closed session at 7:19 p.m.

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 8:12 p.m., it was moved by Trustee Campos, seconded by Trustee Long and unanimously carried, to reconvene in Public Session. President White reported that no action was taken during Closed Session.

ADJOURNMENT

At 8:13 p.m., on a motion by Trustee Campos, seconded by Secretary Cole and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Dawn Cole, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

SPECIAL MEETING

December 13, 2017

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 8:15 p.m. by President Billy White. Secretary Dawn Cole and Trustees Emmanuel Campos, Michael Long and Dr. Kathy Orrin were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

No closed session was held.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

NEW BUSINESS

First Presentation: Tentative Agreement between Taft College Faculty Association ("TCFA/CTA/NEA") and West Kern Community College District ("District") for Proposed Compensation Increase of 1.69% to 2017/18 Faculty Schedules, Appendix B-1, B-2 and B-3, Retroactive to July 1, 2017 (No Action)

The item was reviewed by the Board.

EMPLOYMENT

On a motion by Trustee Long and seconded by Trustee Campos, Employment Item A was approved by the following vote (Employment Item A (*Appendix I*) is attached to official minutes):

Yes: Emmanuel Campos, Dawn Cole, Billy White, Michael Long and Dr. Kathy Orrin

No: None

Abstain: None

Absent: None

DISCUSSION - Bond

Dr. Daniels restated the information from the previous special Board meeting showing a feasibility survey had shown voter support of a facilities bond measure. Discussion was held and determined that the Board would like an \$85 million dollar bond to be placed on the June election cycle. It was also

determined that the Board would prefer to include a clause that releases excess bond monies if there were not enough at the end to properly complete a project. There will be a future special Board meeting held to discuss the Bond at greater length with advisors.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, January 10, 2018, at 5:00 p.m.

ADJOURNMENT

At 8:43 p.m., on a motion by Trustee Long, seconded by Trustee Orrin and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Dawn Cole, Secretary

Date: January 3, 2018
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Action

Board Meeting Date: January 10, 2018

Title of Board Item:

Consideration of Claim by Kelly Donovan

Background:

A claim for injuries and damages has been filed by Kelly Donovan v. West Kern Community College District/Taft College. I am requesting the Board review the claim and take action.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 
Dr. Debra Daniels, Superintendent/President

Date: December 19, 2017
Submitted by: Amanda Bauer, Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

West Kern Community College District Annual Financial Report, June 30, 2017.

Background:

Under *California Code of Regulations (CCR)*, Title 5, section 59102, the governing board of each California Community College district is required to provide for an annual audit. Arrangements for annual audits for any fiscal year are defined by the requirements listed in Section 84040 of the *Education Code*. Section 84040 of the *Education Code* requires the Board of Governors and the Department of Finance to prescribe the statements and other information to be included in the audit report filed with the state and to develop audit procedures for carrying out these audits. Each audit examination shall include all funds and account groups of the district, including the general fund, student financial aid funds or other federal grant funds, student body funds, cafeteria funds, debt service funds, and any other funds under the control or jurisdiction of the district to obtain reasonable assurance about whether the financial statements are free of material misstatement.

As with prior years, the annual financial report as prepared by Vavrinek, Trine, Day & Co., LLP shows the District is in full compliance with all standards for the 2016/17 fiscal year. An unqualified opinion is included with the financial report.

The audit can be accessed by clicking on this link.

Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable): Not applicable.

Approved:  1-4-18
Dr. Debra Daniels, Superintendent/President

Date: January 4, 2018
Submitted by: Brock McMurray, EVP of Administrative Services *BM*
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item: Proposition 39 Measure A General Obligation Bonds Audit Report for the Year Ended June 30, 2017.

Background:

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate.

As with prior years, the annual financial and performance reports as prepared by Vavrinek, Trine, Day & Co., LLP show that the District is in full compliance with all standards for the 2016/17 fiscal year. An unqualified opinion is included with the financial audit, and hard copies will be provided at the time of the board meeting.

Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable): Not applicable.

Approved: 
Dr. Debra Daniels, Superintendent/President

Date: January 2, 2018
Submitted by: Brock McMurray, EVP of Administrative Services *BN*
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: January 10, 2018
Title of Board Item: Change Order #3 – Student Center Project

Background:

Change Order #3 for the Student Center project is attached for Board review and approval. Change Order #3 amends the contract between the District and Cal Averland for construction of the Student Center Project as follows:

1. The Contract Time for substantial completion of Project construction is adjusted to October 18, 2018.
2. Liquidated Damages for delayed substantial completion are adjusted as follows:
 - a. \$4,000 per day if Substantial Completion is achieved between October 19, 2018 and October 25, 2018.
 - b. \$5,000 per day if Substantial Completion is achieved between October 26, 2018 and November 1, 2018.
 - c. \$7,500 per day if Substantial Completion is achieved on or after November 2, 2018, until Substantial Completion is achieved
 - d. All of the forgoing Liquidated Damages are cumulative.
3. Cal Averland waives the right to assert or recover any delay related damages arising out of any alleged delays occurring prior to December 15, 2017.
4. The District consents to Cal Averland use of District owned property off 6th Street for storage of materials/equipment for subsequent incorporation into the Project. Materials/equipment storage is at the risk of Cal Averland; Cal Averland has extended coverage under the Builders Risk insurance policy for the Project to cover materials/equipment stored in the off-site area. Existing contract provisions establish the District discretion's to make payment for stored materials/equipment or to deferred payment for stored materials/equipment until incorporated into the Project. Those provisions of the Contract Documents are not amended or affected by Change Order #3.

Terms (if applicable): Not applicable.

Expense (if applicable): None.

Fiscal Impact Including Source of Funds (if applicable): Not applicable.

Approved: *Debra Daniels* *1-3-18*
Dr. Debra Daniels, Superintendent/President

CHANGE
ORDER No.

THREE

Distribution to:

OWNER
ARCHITECT
CONTRACTOR
SURETY

X
X
X
X

FIELD
DSA
INSPECTOR

X

File #: 15-C2
DSA #: 03-115449

<p>PROJECT: Taft College Student Center 29 Cougar Court Taft, CA 93268</p>	<p>CHANGE ORDER INITIATION DATE: 12/15/2017</p> <p>ARCHITECT'S PROJECT NO.: 430-0044</p>
<p>CONTRACTOR: California Averland Construction, Inc. 339 N. Virgil Avenue Los Angeles, CA 90004</p>	<p>CONTRACT START DATE: 8/15/2016</p> <p>ORIGINAL CONTRACT COMPLETION DATE: 4/7/2018</p> <p>ADJUSTED CONTRACT COMPLETION DATE: 10/17/2018</p>

You are directed to make the following changes in this Contract:		Days	NO COST
<p>3.1 Adjustment to Contract Time. The original Contract Substantial Completion Date shall be extended to 10/17/2018.</p> <p>3.1.1 California Averland's Waiver of Time Impact Claims. California Averland waives any and all right to delay claims and time impact claims arising on or before December 15, 2017, including without limitation, time impact claims 1, 2, 3, 4, 5, 6, 7, and 8, copies of which are attached hereto as Attachment A. California Averland, however, retains the right to delay and time impact claims that arise after December 15, 2017, provided such claims do not relate back to events occurring on or before December 15, 2017.</p>	<p>193</p>	<p>0.00</p>	
<p>3.2 Revision of Liquidated Damages for Substantial Completion After Adjusted Contract Time.</p> <p>Days 1-7 \$4,000 per day Days 8-14 \$5,000 per day Days 15+ \$7,500 per day</p>	<p>0</p>	<p>0.00</p>	
<p>3.3 California Averland's Use of District Property for Storage Area. The District consents to Cal Averland's exclusive use of the District owned fenced property off 6th Street, north of Ice House, for storage of materials/equipment for subsequent incorporation into the Project subject to the terms and conditions set forth in License Agreement attached hereto as Attachment B. Any and all materials and/or equipment storage is at the sole and exclusive risk of Cal Averland; Cal Averland has obtained and shall maintain extended coverage under the Builders Risk insurance policy for the Project to cover materials/equipment stored in the off-site area. Cal Averland shall be solely responsible and liable for any losses or damages in excess of the extended coverage policy limits and deductibles.</p>	<p>0</p>	<p>0.00</p>	
TOTAL	193	0.00	

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicated his agreement herewith, including any adjustments in the Contract Time.

The original (Contract Sum) was:	12,950,000.00
Net change by previously authorized Change Orders:	200,000.00

The (Contract Sum) prior to this Change Order was: 13,150,000.00
The (Contract Sum) will be increased by this Change Order: _____ 0.00
The new (Contract Sum) including this Change Order will be: 13,150,000.00

The (Contract Time) prior to this Change Order was: 600 days
The (Contract Time) will be increased by: 193 days
The Date of Notice of Completion as of the date of this Change Order therefore is: 10/17/2018

Authorized:

AP Architects
ARCHITECT
3434 Truxtun Ave. Suite 240
Address
Bakersfield, CA 93301

California Averland Construction, Inc.
CONTRACTOR
339 N. Virgil Avenue
Address
Los Angeles, CA 90004

West Kern Community College District
OWNER
29 Cougar Court
Address
Taft, CA 93268

BY: _____

BY: _____

BY: _____

DATE: _____

DATE: _____

DATE: _____

ATTACHMENT A

**TIME IMPACT ANALYSIS SUMMARY SHEET
(TIA)**

Contract No: 430-0044 Page 1 of 1

Contract Project Title: Taft College Student Center
Contractor Company Name: CALIFORNIA AVERLAND CONSTRUCTION
Title of Event Delayed: Locating existing waterline not shown on plans
Event Number: 1

Event References (drawings, transmittals, work orders, change orders, correspondence, etc.):

Contract plans does not show existing waterline at the Staff house. Site Utility Demo plans A 1.30

(continue on separate attachment if required)

Date of Approved Updated Schedule Used for Analysis:
Schedule File Name:

Detailed Description of Cause of Delay:

Contract plans does not show existing waterlines at the Staff House. Plumbing contractor requested information for locations of the waterline but unable to locate at the given location by DSA John Karwoski. Plumbing subcontractor spent additional 3 days at the staff house to locate the existing waterline by exposing the floors.

(continue on separate attachment if required)

Detailed Description of Work Delayed:

Demolition work was delayed 3 additional days due to unable to locate existing waterline and shut off water

(continue on separate attachment if required)

**TIME IMPACT ANALYSIS SUMMARY SHEET
(TIA)**

Contract No: 430-0044 Page 1 of 1

Contract Project Title: Taft College Student Center
Contractor Company Name: CALIFORNIA AVERLAND CONSTRUCTION
Title of Event Delayed: APCD Clearance
Event Number: 2

Event References (drawings, transmittals, work orders, change orders, correspondence, etc.):

APCD Clearance release from SJVU, SI #4.1

(continue on separate attachment if required)

Date of Approved Updated Schedule Used for Analysis:

Schedule File Name:

Detailed Description of Cause of Delay:

Due to unforeseen additional Abatement found on site, APCD clearance was delayed. APCD clearance received on 9/13/16

(continue on separate attachment if required)

Detailed Description of Work Delayed:

Demolition work was delayed due to delay in APCD clearance.

(continue on separate attachment if required)

**TIME IMPACT ANALYSIS SUMMARY SHEET
(TIA)**

Contract No: 430-0044 Page 1 of 2

Contract Project Title: Taft College Student Center
Contractor Company Name: CALIFORNIA AVERLAND CONSTRUCTION
Title of Event Delayed: Existing Gas valve and meter shut off by PG&E

Event References (drawings, transmittals, work orders, change orders, correspondence, etc.):

Contract plans show existing Gas line and meter to be removed.

(continue on separate attachment if required)

Date of Approved Updated Schedule Used for Analysis:
Schedule File Name:

Detailed Description of Cause of Delay:

Contract plans show existing Gas line and Meter behind T-Dorm. Contractor located the Gas valve at the location shown on plan but it is automatic valve and can only be shut off by Gas company. Contrator contacted PG&E for automatic gas valve shut off and according to PG&E technicians, the automatic gas valve at the location is not in working condition and unable to shut off the gas. PG&E will notify the school to start work for the Gas lines/meter removal and work will begin on 10/11/16.

(continue on separate attachment if required)

Detailed Description of Work Delayed:

Demolition work was delayed due to PG&E schedule. Demolition cannot begin unless all utilities are completey shut off, cut and cap.

(continue on separate attachment if required)

TIME IMPACT ANALYSIS DETAIL SHEET
(TIA)

Contract No: 430-0044 Page 2 of 2

Title of Event Delayed: Existing Gas line and meter shut off by PG&E.

<u>Activity No:</u>	<u>Description</u>	<u>Start</u>	<u>Finish</u>	<u>Duration</u>

**TIME IMPACT ANALYSIS SUMMARY SHEET
(TIA)**

Contract No: 430-0044 Page 1 of 1

Contract Project Title: Taft College Student Center

Contractor Company Name: CALIFORNIA AVERLAND CONSTRUCTION

Title of Event Delayed: Rain day delay

Event Reference Number: _____

Event References (drawings, transmittals, work orders, change orders, correspondence, etc.):

Rain days delay

(continue on separate attachment if required)

Date of Approved Updated Schedule Used for Analysis:

Schedule File Name:

Detailed Description of Cause of Delay:

Due to rain weather and soil condition, over exvacation work was delayed. 3 Rain delay days are as follow: 11/21/16, 11/28/16 and 12/16/16.

(continue on separate attachment if required)

Detailed Description of Work Delayed:

Over exvacation work was delayed due weather.

(continue on separate attachment if required)

**TIME IMPACT ANALYSIS SUMMARY SHEET
(TIA)**

Contract No: 430-0044 Page 1 of 1

Contract Project Title: Taft College Student Center
Contractor Company Name: CALIFORNIA AVERLAND CONSTRUCTION
Title of Event Delayed: Over Exvaction and Grading
Event Reference Number: 5

Event References (drawings, transmittals, work orders, change orders, correspondence, etc.):

RFI #010: Concrete and debris at 5ft below grade during over exvaction. Dirt testing requests and correspondences.

(continue on separate attachment if required)

Date of Approved Updated Schedule Used for Analysis:
Schedule File Name:

Detailed Description of Cause of Delay:

Due to unforeseen condition during over exvaction, contractor discovered rocks and bricks at 5 ft below grade (see RFI#10). Contractor searched for any available dirt to import from surrounding cities and requested DSA for testing. Contractor brought in dirt screening and cleaning equipment to sift rocks and debris but unable to meet with BSK satisfaction and large portion of unuseable dirt had to be removed. The following is the timeline of events for over excavation;

- 1) Dirt sample test #1 was collected from VULCAN on 8/31/16 and test result received on 9/12/16. Vulcan sand was delivered to site and mixed for 2:1 mix and 3:1 mix for testing.
- 2) Dirt sample test#2 was collected from GPS on 9/ 7 /16 and test result received on 9/19/16 . Sample was approved with recommendation of 1:2 mix.
- 3) On site soil inspector from BSK suspect that some dirt might be contaminated due to discolored dirt unconvered and requested to be tested. Onsite soil was collected on 11/9/16 and test result came back negative on 11/30/16 (3 weeks).
- 4) Contractor decided to use approved Dirt sample test #2 from GPS but BSK requested to be tested again since 30 days has passed. Sample was collected on 11/9/16 for a second test. Test result received on 12/8/16. (5 weeks) Import dirt delivery was delayed due to pending test result.

- 5) After import dirt were delivered, BSK require additional testing of 3:1 mix of onsite soil and import dirt. During the testing period Contractor was unable to continue with work since dirt mix has to be approved.

- 6) Dirt sample#3 was collected from Sturgeon was collected and tested on 1/3/16 and approved.

_____ (continue on separate attachment if required)

Detailed Description of Work Delayed:

Over Exvacation and Grading work was delayed 28 days.

(continue on separate attachment if required)

**TIME IMPACT ANALYSIS SUMMARY SHEET
(TIA)**

Contract No: 430-0044 Page 1 of 1

Contract Project Title: Taft College Student Center
Contractor Company Name: CALIFORNIA AVERLAND CONSTRUCTION
Title of Event Delayed: ADDITIONAL RAIN DELAY
Event Number: 6

Event References (drawings, transmittals, work orders, change orders, correspondence, etc.):

Email correspondences with photos

(continue on separate attachment if required)

Date of Approved Updated Schedule Used for Analysis:

Schedule File Name:

Detailed Description of Cause of Delay:

Due to rain weather and soil condition, Over excavation work was delayed. 2 rain delays are as follow : 1/9/17 and 1/13/17.

(continue on separate attachment if required)

Detailed Description of Work Delayed:

Over Excavation and Grading work was delayed 2 days.

California Averland Construction, Inc.

Main Contractor



CPM SCHEDULING CONSULTANTS

Owner: Taft College West Kern Community College District

Contractor: California Averland Construction, Inc.

Project: Taft College Student Center

Delay Analysis #07 & #08

Table of Contents

I. Delay Analysis.....	3
A) Technique Used & Procedure	3
B) Delay Events.....	3
C) Critical Path.....	4
II. Analysis Results	6
III. Conclusion.....	9

I. Delay Analysis

A) Technique Used & Procedure

The delay analysis technique is a method that predicts the delay's effect on a project's completion date. This delay analysis technique involves the insertion or addition of activities representing delays or changes into the baseline schedule to work out the impact of these delay activities. The technique is implemented by identifying the project delay and/or changes and then adding activities that represent these changes into the construction schedule's baseline. The output schedule then shows the repercussions of these delays on the project's end date.

B) Delay Events

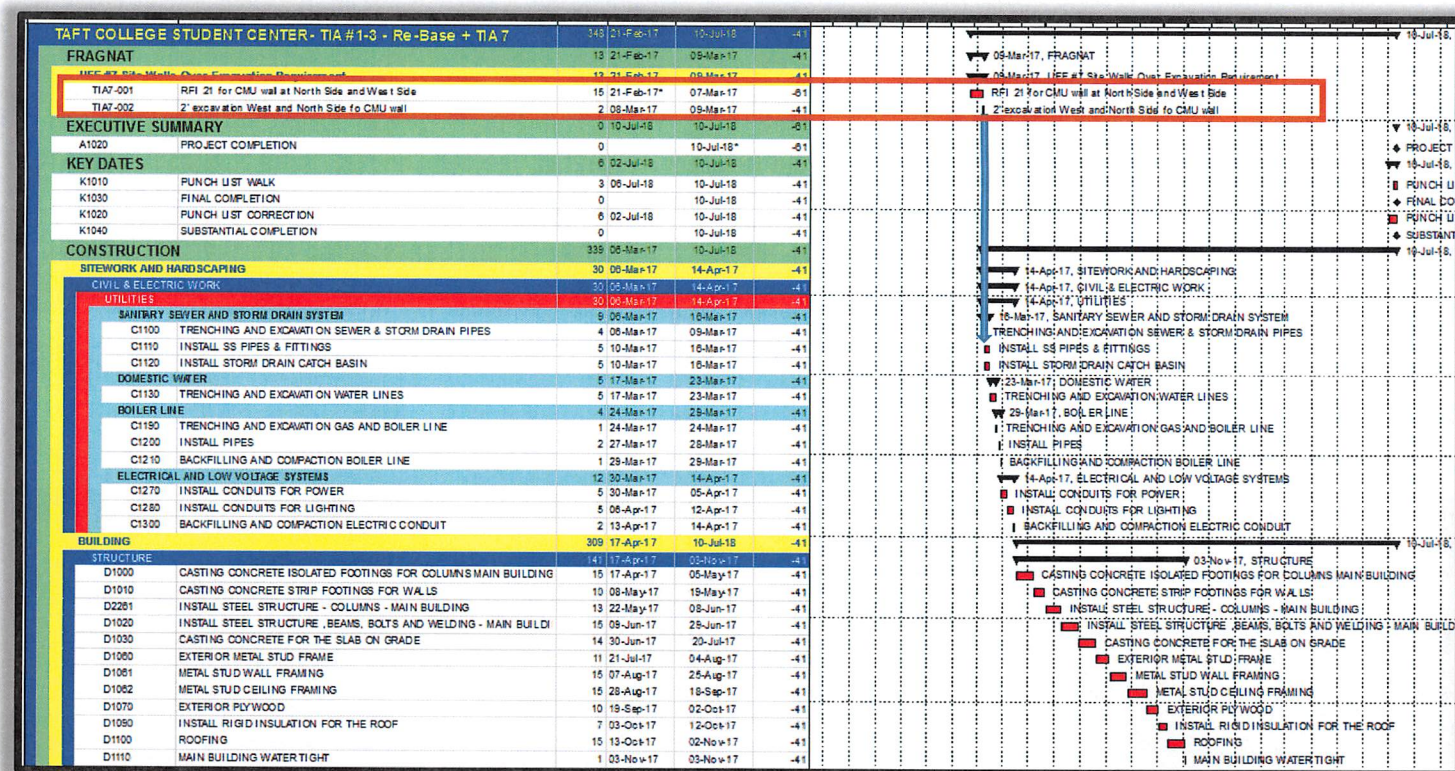
According to California Averland Construction, there are a total of 2 delay events that impact the project's finish date. Delay Events 7 and 8 caused the delay of the project completion date. Those delays were introduced to the scheduling software as shown in the table below. Those activities are tied to the proper successors that are impacted in a chronological order. This allowed quantifying the impact of each delay on the project's finish date. Moreover, it allowed identifying the changes occurring to the critical path after adding each delay. The table below provides a list of the delays added, their durations and the point of their occurrence in the time span of the project.

Table 1: List of Delay Events

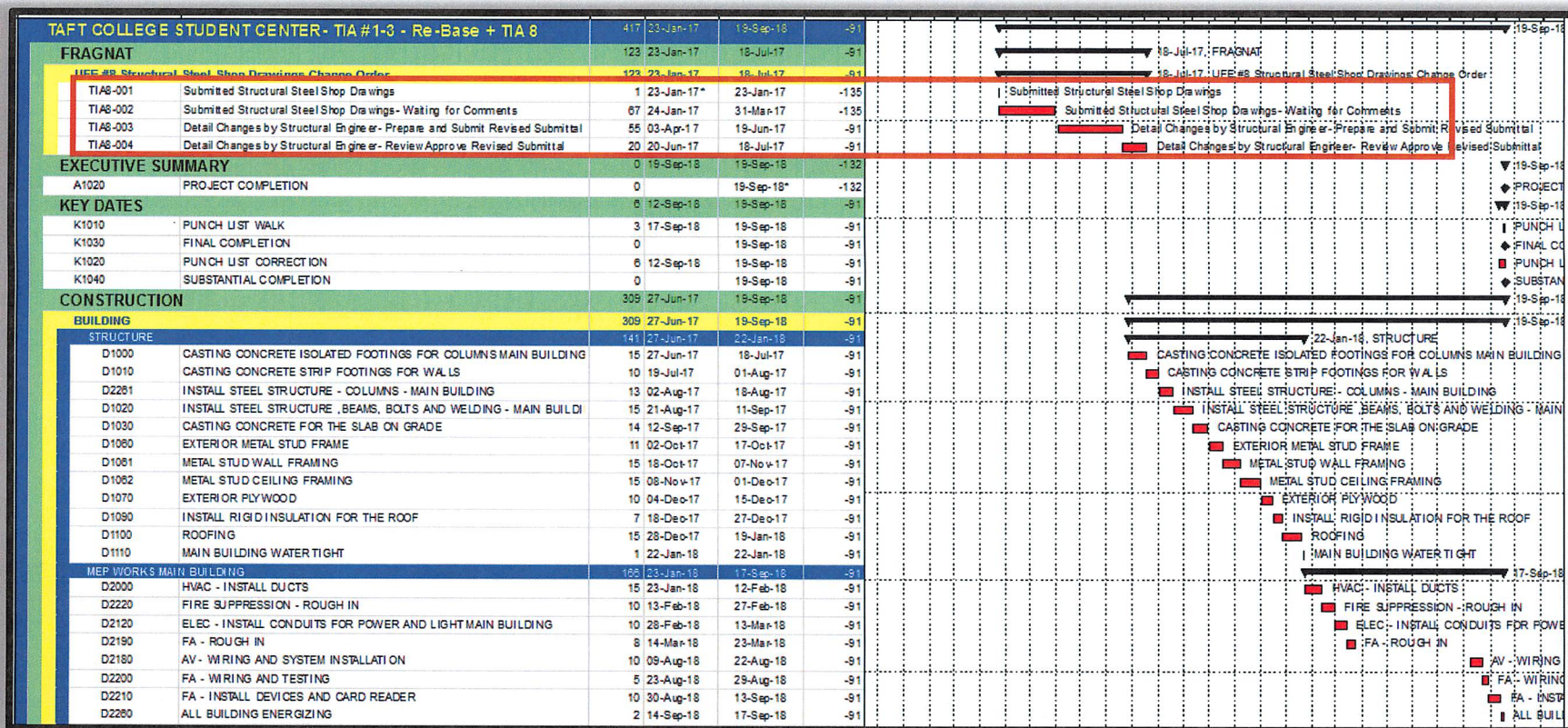
Activity Description	Duration (working days)	Start Date	Finish Date
RFI 21 Over Excavation for CMU wall at North Side and South Side	15	2/21/2017	3/6/17
2' Excavation South and West Side to CMU Wall	2	3/7/2017	3/8/17
Utility Relocation South Side for CMU Wall	Not Defined	3/7/2017	
Submitted Structural Steel Shop Drawings	1	1/23/2017	1/23/2017
Submitted Structural Steel Shop Drawings- Waiting for Comments	67	1/24/2017	3/31/2017
Detail Changes by Structural Engineer- Prepare and Submit Revised Submittal	55	4/03/2017	6/19/2017
Detail Changes by Structural Engineer- Review Approve Revised Submittal	20	6/20/2017	7/18/2017

C) Critical Path

The snapshot below shows the Critical Path for the TIA #07, after it was added to the baseline schedule with approved TIA's #1-#3 as well as TIA#5. The Longest Path is driven by the delay fragmet comprising of activities, 'TIA7001: RFI 21 for CMU Wall at North Side and West Side', and 'TIA7-002: 2' Excavation West and North Side for CMU Wall', which pushes out activity C1100: 'Trenching and Excavation Sewer & Storm Drain Pipes', with a finish-to-finish relationship between activities TIA7-002 and C1100. Delay activity TIA7-003: 'Utility Relocation South Side for CMU Wall- No Defined Duration on Going' has no defined duration and is still on going. It is not tied to any succeeding activities yet, and it is shown on the schedule for clarification.




The snapshot below shows the Critical Path for the TIA #08, after it was added to the baseline schedule with approved TIA's #1-#3, as well as TIA #5 and TIA #7. The Longest Path is driven by the delay activity, TIA8-001: Submitted Structural Steel Shop Drawings' which pushes out activity D100: Casting Concrete Isolated Footings for Columns Main Building'. TIA8-004: Detail Changes by Structural Engineer- Review and Approve Revised Submittal' activity is tied to the structure activities with a Finish to Finish relation.




II. Analysis Results

TIA #07

The delay was caused by the response time to RFI #21, which was sent out on February 21, 2017, and was responded to on March 6, 2017, causing a delay of 15 days, which led to delaying the project's completion by a total of 61 days.

		CONSTRUCTION REQUEST FOR INFORMATION	
DATE: <u>2/21/2017</u>		RFI# <u>021</u>	
ATTN: <u>Marisa Slayton</u> <u>3434 Truxtun Avenue Ste 240</u> <u>Bakersfield, CA 93301</u>		PROJECT: <u>STUDENT CENTER</u> <u>TAFT COLLEGE</u> <u>WEST KERN COMMUNITY COLLEGE DISTRICT</u>	
		PROJECT#: <u>430-0044</u>	
Subject: <u>Over excavation for CMU wall at south side and west side</u>		Section#: _____ Sheet#: <u>A1.30, A1.20</u>	

		RFI Response	
Date: <u>March 6, 2017</u>		Student Center Taft College WKCCD 430-0044 C1	
To: <u>Jay Kwon</u> <u>California Averland Construction, Inc.</u>			
Subject: <u>RFI-021 Overexcavation at CMU Walls at South and West</u>			
<hr/> <p>Per our review of your RFI 20 please note the following:</p> <p>At the areas where utility conflicts were encountered as described in RFI, Contractor to hold on overexcavation at those areas. Architect will confirm special requirements with Soils Engineer for these locations. Direction to follow.</p>			

This delay has a direct impact on the schedule by affecting activity C1110. This delay has a start date of February 21, 2017 and a finish date that is still unknown since activity TIA7-003 is still ongoing without having a set duration, as shown below.

UFE #7 Site Walls Over Excavation Requirement		16	21-Feb-17	14-Mar-17	332
TIA7-001	RFI 21 for CMU wall at North Side and West Side	15	21-Feb-17*	07-Mar-17	-61
TIA7-002	2' excavation West and North Side fo CMU wall	2	08-Mar-17	09-Mar-17	-41
TIA7-003	Utility Relocation South Side for CMU Wall - No Defined Duration On Going	5	08-Mar-17	14-Mar-17	32
EXECUTIVE SUMMARY		475	15-Aug-16	10-Jul-18	-41
A1030	NTP	0	15-Aug-16		-18
A1010	PROJECT DURATION	695	15-Aug-16	10-Jul-18	-61
A1020	PROJECT COMPLETION	0		10-Jul-18*	-61
KEY DATES		475	15-Aug-16	10-Jul-18	-41
K1000	START DATE	0	15-Aug-16		-18
K1010	PUNCH LIST WALK	3	06-Jul-18	10-Jul-18	-41
K1030	FINAL COMPLETION	0		10-Jul-18	-41
K1020	PUNCH LIST CORRECTION	6	02-Jul-18	10-Jul-18	-41
K1040	SUBSTANTIAL COMPLETION	0		10-Jul-18	-41
ENGINEERING		103	15-Aug-16	14-Jan-17	325
SUBMITTAL		74	15-Aug-16	01-Dec-16	340
S1000	SUBMITTALS	55	15-Aug-16	08-Oct-16	502
SUBMITTALS FOR PRE-CONSTRUCTION		20	15-Aug-16	12-Sep-16	379
S2300	SUBMIT CPM BASELINE SCHEDULE	20	15-Aug-16	12-Sep-16	39
S2310	SUBMIT PARKING AREA SEAL MIX DESIGN	20	15-Aug-16	12-Sep-16	379
S2320	SUBMIT HMA (TYPE A)	20	15-Aug-16	12-Sep-16	379

This delay impacted the longest path of the project, pushing out the project’s finish date from June 8, 2018 to July 10, 2018, giving California Averland Construction the right to claim for 61 calendar days.

TIA #08

Structural Steel Shop Drawings were submitted by January 23rd, 2017 and comments were received for the shop drawings with detail changes by March 31st, 2017. The detail changes required by the structural engineer took California Averland Construction Inc. 75 days as well as extra cost to prepare and submit a revised submittal. The revisions were submitted on June 19th, 2017, and approved on June 19th, 2017.

UFE #8 Structural Steel Shop Drawings Change Order		123	23-Jan-17	18-Jul-17	-91
TIA8-001	Submitted Structural Steel Shop Drawings	1	23-Jan-17*	23-Jan-17	-135
TIA8-002	Submitted Structural Steel Shop Drawings- Waiting for Comments	67	24-Jan-17	31-Mar-17	-135
TIA8-003	Detail Changes by Structural Engineer- Prepare and Submit Revised Submittal	55	03-Apr-17	19-Jun-17	-91
TIA8-004	Detail Changes by Structural Engineer- Review Approve Revised Submittal	20	20-Jun-17	18-Jul-17	-91
EXECUTIVE SUMMARY		525	15-Aug-16	19-Sep-18	-91
A1030	NTP	0	15-Aug-16		-18
A1010	PROJECT DURATION	766	15-Aug-16	19-Sep-18	-132
A1020	PROJECT COMPLETION	0		19-Sep-18*	-132
KEY DATES		525	15-Aug-16	19-Sep-18	-91
K1000	START DATE	0	15-Aug-16		-18
K1010	PUNCH LIST WALK	3	17-Sep-18	19-Sep-18	-91
K1030	FINAL COMPLETION	0		19-Sep-18	-91
K1020	PUNCH LIST CORRECTION	6	12-Sep-18	19-Sep-18	-91

III. Conclusion

- The project was primarily delayed by 29 days after TIA 5. After TIA 7, the project was further delayed by 32 days, resulting in a total delay of 61 days. After TIA 8, the project was further delayed by 74 days, resulting in a total delay of 135 days. This resulted in delaying the project’s date to September 19th, 2018.
- Two delays caused the elongation in the project’s completion date, which were caused by waiting for the response for RFI #21 which was sent out upon finding underground utilities at the new proposed CMU wall location at North side, and existing utilities as well as existing transformer at the West side where new proposed CMU wall was to be built, and the second delay was caused by the response time taken to review the drawings, as well as the structural changes requested which took time to be prepared, submitted, and then approved.

Below is a table showing the summarized results for the entire analysis process:

Table 2: Delays Summary

Event No.	Delay Description	Duration	Impact	Finish Date Before Adding Delay	Finish Date After Adding Delay
7	Over Excavation for CMU Wall at North Side and West Side	16	32	June 8, 2018	July 10, 2018
8	Resubmittal of Structural Shop Drawings	123	74	July 10, 2018	September 19, 2018
Total Impacted Days (Calendar Days):		106			

ATTACHMENT B

Attachment B
CHANGE ORDER NO. 3

LICENSE AGREEMENT

Notwithstanding provisions of the Contract Documents to the contrary, California Averland Construction, Inc. ("Contractor") may use the property owned by the District ("Storage Area") to store materials/equipment for subsequent incorporation into the Project upon the following terms and conditions.

1. Storage Area. The Storage Area is a portion of the District-owned Property commonly known as fenced area on 6th Street, north of the Ice House, Taft California. The District has made and will continue to make this Storage Area available for use by the Contractor without any warranty or representation of the suitability of the Storage Area for the Contractor's use during the duration of the Construction Phase of the Project. The Contractor acknowledges receipt of this License Agreement and accepts the Storage Area for the Contractor's use described herein in the "as is" condition pursuant to the terms and conditions set forth this Agreement.
2. Duration of Contractor Storage Area Use. The Contractor's exclusive license to use the Storage Area for the purposes enumerated herein shall commence retroactively as of the date when this Change Order is executed by the Contractor and the District and shall terminate on the earlier of the date of: (i) termination of the Contract; or (ii) completion of Project construction.
3. Materials/Equipment in Storage Area Not Deemed Delivery To Project Site. Notwithstanding proximity of the Storage Area to the Project Site, the delivery and storage of materials/equipment in the Storage Area shall not be deemed delivery of such materials/equipment to the Project Site. Accordingly, the Contractor shall not submit billings for payment of any portion of the Contract Price for materials/equipment stored in the Storage Area and the District will not disburse any portion of the Contract Price for the value of materials/equipment stored in the Storage Area.
4. Contractor Use of Storage Area. The District grants the Contractor an exclusive license to use the Storage Area for the sole and exclusive purpose of storing materials/equipment procured by the Contractor or its subcontractors for the Project before incorporation of such materials/equipment into the Project. The Contractor may not use or access any other area of the Property for any purpose. The Contractor may secure said area with Contractor locks and shall bear and is solely responsible and liability for all costs, fees or charges arising out of or related to the Contractor's use of the Storage Area.
5. Contractor Access to Storage Area. Except for District holidays, the Contractor may access the Storage Area between 8 AM and 4 PM Mondays through Fridays without prior notice to the District. The Contractor's access to the Storage Area on all other days and at all other times is subject to the Contractor's advance request to the District.
6. Contractor Responsibility for Materials/Equipment in Storage Area. The Contractor is solely responsible for the risk of loss, theft, damage or destruction of materials/equipment situated in the Storage Area. No adjustment of the Contract Time or Contract Price will be allowed for loss, theft, damage or destruction of any materials/equipment situated in the Storage Area.
7. Contractor Responsibility for Damage/Destruction. The Contractor is responsible for the costs to repair or replace damage or destruction of: (i) personal property situated on the

Property; and (ii) improvements to the Property arising out of the Contractor's use of the Storage Area. The District may deduct such costs from the Contract Price.

8. Contractor Return of Storage Area. Upon termination of the Contractor's non-exclusive license to use the Storage Area, the Contractor shall return the Storage Area to the District in the condition received, reasonable wear and tear excepted.
9. No Other Modifications to the Contract Documents. Except as modified by the foregoing, this Change Order does not modify the terms of the Contract Documents.
10. Incorporation by Reference Into Change Order No. 3. This License Agreement shall be incorporated into Change Order No. 3, by reference and attachment thereto, as though set forth in its entirety into Change Order No. 3. By executing Change Order No. 3, District and Contractor are deemed to have agreed to all terms and conditions of this License Agreement as though separately executed by District and Contractor.

Date: January 4, 2018
Submitted by: Sarah Criss, Executive Assistant to Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

2nd Reading – Board Policy

#5520 Student Discipline
#7250 Educational Administrators
#7310 Nepotism

Background:

This board policy was written and submitted by Student Services to assist in the District in establishing discipline procedures that meet requirements for due process based on state and federal law and regulations.

BP 5520 Student Discipline Policy is new to our District and identifies potential disciplinary actions based on defined conduct violations based on BP & AP 5500 Standards of Student Conduct.

These board policies have been updated as recommended by the legal counsel of Community College League of California Board Policy and Procedure fall semi-annual update.

BP 7250 Educational Administrators includes language of employment eligibility and legally required.

BP 7310 Nepotism broadens the definition of immediate family and is legally advised.

Terms (if applicable): N/A

Expense (if applicable): N/A

Fiscal Impact Including Source of Funds (if applicable): N/A

Approved: 

Dr. Debra Daniels, Superintendent/President

BP 5520 Student Discipline Policy

Reference:

Education Code Section 66017, 66300, 72122, 76030, and 76030 et seq.;
Penal Code Section 626.4

The Superintendent/President shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law regulations. The administrative procedure shall identify potential disciplinary actions, including but not limited to the removal, suspension or expulsion of a student based on clearly defined conduct violations (BP 5500, AP 5500).

The administrative procedure will be used in a fair and equitable manner and will not infringe in any way on the rights of students to engage in free expression as protected by the state and federal constitutions and by the Education Code Section 76120.

The Superintendent/President, Vice President of Student Services, or other staff members designated by the Superintendent/President can withdraw consent for any person to remain on campus in accordance with California Penal Code Section 626.4 where the Superintendent/President, Vice President of Student Services, or other staff members designated by the Superintendent/President has reasonable cause to believe that such person has willfully disrupted the orderly operation of the campus.

The Superintendent/President, Vice President of Student Services, or other staff members designated by the Superintendent/President will provide the student with written notice of the conduct warranting discipline. The written notice will include the following:

1. The specific section of the Standards of Student Conduct that the student is accused of violating.
2. A short statement of the facts supporting the accusation.
3. The right of the student to meet with the Superintendent/President, Vice President of Student Services, or other staff members designated by the Superintendent/President or designee to discuss the accusation, or to respond in writing.
4. The nature of the discipline that is being considered.

This policy affords student the right to request a formal hearing. The Superintendent/President, the president of the Academic Senate, and the AS president shall each, at the beginning of the academic year, establish a list of at least five persons who will serve on student disciplinary hearing panels.

The Superintendent/President may accept, modify or reject the findings, decisions and recommendations of the hearing panel. The decision of the Superintendent/President shall be final. The Superintendent/President's decision shall be forwarded to the Board of Trustees. The Board of Trustees shall consider any recommendation from the Superintendent/President for expulsion at the next regularly scheduled meeting of the Board after receipt of the recommended decision.

Any person as to whom consent to remain on campus has been withdrawn who knowingly reenters the campus during the period in which consent has been withdrawn, except to come for a meeting or hearing, is subject to arrest (Penal Code Section 626.4).

See Administrative Procedures 5520

BP 7250 Educational Administrators

Reference:

*Education Code Sections 72411 et seq., 87002(b), and 87457-87460;
Government Code Section 3540.1(g) and (m)*

An administrator is a person employed by the Board in a supervisory or management position as defined in Government Code Sections 3540, et seq.

Educational administrators are those who exercise direct responsibility for supervising the operation of or formulating policy regarding the instructional or student services programs of the District.

An educational administrator who has not previously acquired tenure as a faculty member in the District shall have the right to become a first year probationary faculty member once his or her administrative assignment expires or is terminated, if the following criteria are met:

1. The administrator meets the criteria established by the District for minimum qualifications for a faculty position, in accordance with procedures developing jointly by the **CEO Superintendent/President** and the Academic Senate and approved by the Board. The Board shall rely primarily on the advice and judgment of the Academic Senate to determine that an administrator possesses minimum qualifications for employment as a faculty member.
2. The requirements of Education Code Section 87458(c) and (d), or any successor statute, are met with respect to prior satisfactory service and reason for termination of the administrative assignment.
3. The District has a vacancy for which the administrator meets minimum qualifications.

Educational administrators shall be compensated in the manner provided for by the appointment or contract of employment. Compensation shall be set by the Board upon recommendation by the Superintendent/President. Educational Administrators shall further be entitled to health and welfare benefits made available by action of the Board upon recommendation by the Superintendent/President.

Educational administrators shall be entitled to vacation leave, sick leave, and other leaves as provided by law, these policies, and administrative procedures adopted by the Superintendent/President.

Note: To be use if the Board offers contracts for educational administrators. This note will be deleted before uploading onto the web.

Every educational administrator shall be employed by an appointment or contract of [up to 4 years in duration].

The Board may, with the consent of the administrator concerned, terminate, effective on the next succeeding first day of July, the terms of employment and any contract of employment with the administrator, and reemploy the administrator on any terms and conditions as may be mutually agreed upon by the Board and the administrator, for a new term to commence on the effective date of the termination of the existing term of employment.

If the Board determines that the administrator is not to be reemployed when his/her appointment or contract expires, notice to an administrator shall be in accordance with the terms of the existing contract, If the contract is silent, notice shall be in accordance with Education Code Section 72411.

See Administrative Procedures [#]

BP 7310 Nepotism

Reference:

Government Code Sections 1090 et seq. and 12940 et seq.

The District does not prohibit the employment of relatives [or domestic partners as defined by Family Code Section 297 et seq.] in the same department or division, with the exception that they shall not be assigned to a regular position within the same department, division or site that has an immediate family member who is in a position to recommend or influence personnel decisions.

Personnel decisions include appointment, retention, evaluation, tenure, work assignment, promotion, discipline, demotion, or salary of the relative [or domestic partners as defined by Family Code Section 297 et seq.].

Immediate family means spouse, parents, grandparents, siblings, children, **step-children**, grandchildren and in-laws or any other relative living in the employee's home.

The District will make reasonable efforts to assign job duties to minimize the potential for creating an adverse impact on supervision, safety, security, or morale, or creating other potential conflicts of interest.

Notwithstanding the above, the District retains the right where such placement has the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest, to refuse to place relatives or domestic partners in the same department, division or facility. The District retains the right to reassign or transfer any person to eliminate the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.

Date: December 18, 2017
Submitted by: Sarah Criss, Executive Assistant to Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: January 10, 2018

Title of Board Item:

1st Reading – Board Policy

#4250 Probation, Dismissal & Readmission

Background:

This board policy recommended by the legal counsel of Community College League of California Board Policy and Procedure was revised to ensure correct language and content.

This board policy will be presented for the second reading and request for approval at the meeting scheduled for February 14, 2018.

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved:  1-3-18
Dr. Debra Daniels, Superintendent/President

BP 4250 Probation, Dismissal and Readmission Reinstatement

Reference:

*Education Code Section 70902(b)(3);
Title 5, Sections 55030 - 55034*

Probation

Academic - A student shall be placed on academic probation if he or she has attempted a minimum of 12 semester units of work and has an institutional cumulative grade point average of less than a "C" (2.0).

Progress - A student shall be placed on progress probation if he or she has enrolled in a total of at least 12 semester units and the percentage of all Taft College units in which the student has enrolled, for which entries of "W", "I", "NC" and "NP" were recorded reaches or exceeds fifty percent.

Continued Probation

Continued Academic Probation - This is the probationary status of a student who has earned an institutional cumulative grade point average of less than a "C" (2.0) for two consecutive semesters.

Continued Progress Probation - This is the probationary status of a student who has earned a grade of "W", "I", "NC" or "NP" in fifty percent or more of all units for two consecutive semesters.

Removal from Probation

Appeal of Probation - A student who is placed on probation may submit an appeal in accordance with procedures to be established by the Superintendent/President or designee.

Academic Probation - A student on academic probation shall be removed from probation when the student's accumulated grade point average is 2.0 or higher.

Progress Probation - A student on progress probation shall be removed from probation when the percentage of units in the categories of "W", "I", "NC" or "NP" drops below fifty percent.

Dismissal

Academic Dismissal – A student who is on academic probation shall be subject to dismissal if the student has earned an institutional cumulative grade point average of less than ~~2.00~~ **1.75** in all units attempted in each of three (3) consecutive semesters.

BP 4250 – Probation, Dismissal and Reinstatement

Progress Dismissal – A student who is on progress probation shall be subject to dismissal if the **institutional** cumulative percentage of units in which the student has been enrolled for which entries of “W”, “I”, “NC” and “NP” are recorded in at least three (3) consecutive semesters reaches or exceeds fifty percent.

Appeal of Dismissal

A student who is subject to dismissal may submit a written appeal in compliance with administrative procedures. Dismissal may be postponed and the student continued on probation if the student has shown significant improvement in academic achievement or can provide evidence of extenuating circumstances. **A student has a right to petition for a hearing if their appeal is denied.**

Reinstatement

A student who has been dismissed may **submit request readmission with** a written petition for reinstatement after a lapse of one semester.

~~Reinstatement~~ **Readmission** may be granted, denied or postponed according to criteria contained in administrative procedures. **A student has a right to petition for a hearing if their petition is denied.**

The Superintendent/President or designee shall develop procedures for the implementation of this policy that comply with the Title 5 requirements.

See Administrative Procedures AP 4250

Date: December 19, 2017
Submitted by: Brock McMurray, EVP of Administrative Services *BM*
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item: 2018/2019 Nonresident Tuition Fees

Background:

Education Code Section (ECS) 76140 requires each district governing board to establish the nonresident tuition fees no later than February 1, for the succeeding fiscal year.

The nonresident tuition fees were determined for the West Kern Community College District for 2018/2019 per the instructions of the California Community Colleges Chancellor's Office. These calculations included the projected increase in the U.S. Consumer Price Index (USCPI) as determined by the Department of Finance at 2.4% for the 2017/2018 fiscal year and 2.2% for 2018/2019, for a compound factor of 1.046 against the 2016/2017 statewide average expense of education. These projections would increase WKCCD's rates above the state average. Based upon past practice of the college, I recommend the District adjust its rate to match that of the State average. Based upon this comparison of per unit rates, from the proposed rate of \$258 compared to last year's rate of \$234, this would represent a 10.25% increase or an increase of \$24 per unit.

Terms (if applicable): 1 year (2018/2019).

Expense (if applicable): None.

Fiscal Impact Including Source of Funds (if applicable):

<u>2017/2018 Nonresident Tuition Fees</u>	<u>2018/2019 Nonresident Tuition Fees</u>
\$234 per unit	\$258 per unit
\$3,510 per semester maximum	\$3,870 per semester maximum
\$7,020 annual maximum	\$7,740 annual maximum

Approved: *Debra Daniels* *1-3-18*
Dr. Debra Daniels, Superintendent/President

California Community Colleges

2018-19 NONRESIDENT FEES WORKSHEET

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 1 THROUGH 7

2018-19 NONRESIDENT TUITION FEE (EC 76140)	(Col. 1) Statewide	(Col. 2) District	(Col. 3) 10% or More Noncredit FTES
A. Expense of Education for Base Year (2016-17 CCFS 311, Expenditures by Activity Report, AC 0100-6700, Cols: 1-3)	<u>\$8,691,115,474</u>	<u>\$29,994,789</u>	\$ _____
B. Annual Attendance FTES (Recal 2016-17)	<u>1,173,780</u>	<u>2,699</u>	_____
C. Average Expense of Education per FTES (A ÷ B)	<u>\$7,404</u>	<u>\$ 11,115</u>	\$ _____
D. U.S. Consumer Price Index Factor (2 years)	<u>x 1.046</u>	<u>x 1.046</u>	<u>x 1.046</u>
E. Average Cost per FTES for Tuition Year (C x D)	<u>\$7,745</u>	<u>\$ 11,626</u>	\$ _____
F. Average Per Unit Nonresident Cost – Semester (Qtr)	<u>\$258 (\$172)</u>	<u>\$388 (\$258)</u>	\$ _____
G. Highest year Statewide average – Semester (Qtr)	<u>\$258 (\$172)</u>	<u>\$258 (\$172)</u>	\$ _____
H. Comparable 12 state average – Semester (Qtr)	<u>\$424 (\$283)</u>	\$ _____	\$ _____

Annual Attendance FTES includes all student contact hours of attendance in credit and noncredit courses for resident and nonresident students; Round tuition fee to the nearest dollar.

Column 3 is an option for use by a district with ten percent or more noncredit FTES (*Section 76140(e)(1)(A)*). If your district qualifies, then fill out this column with noncredit FTES and noncredit expense of education data excluded.

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 6 OR 7

Option 6. The greater amount of the calculations of statewide nonresident tuition for 2013-14 through 2016-17 is \$258 per semester unit or \$172 per quarter unit (2016-17).

Option 7. The average of the nonresident tuition fees of public community colleges in 2016-17 of no less than 12 states comparable to California in cost of living is \$424 per semester unit or \$283 per quarter unit.

Requirement for Use of Option 6 or 7: The additional revenue generated by the increased nonresident tuition permitted under options 6 or 7 shall be used to expand and enhance services to resident students (*EC 76140(e)(2)*). Districts meeting one or more criteria below shall be considered in compliance with the requirements of *EC 76140(e)(2)*. Please check all that apply:

- Revenue from nonresident tuition was less than 5% of total general fund revenue.
- Actual resident FTES was greater than funded resident FTES.
- Percent expenditures for counseling and student services were greater than statewide average (AC 6300 plus 6400 divided by AC 0100-6700, Cols. 1-3).
- Percent expenditures for instructional services were greater than statewide average (AC 0100-5900 divided by AC 0100-6700, Cols. 1-3).

Continue to next page ►

► Continued from previous page

The district governing board at its January 10, 2018 meeting adopted a **nonresident tuition fee** of \$ \$ 258 per semester unit or \$ 172 per quarter unit.

Basis for adoption is (*place an X in one box only*).

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | 1. Statewide average cost, per column 1. |
| <input type="checkbox"/> | 2. District average cost, per column 2. |
| <input type="checkbox"/> | 3. District average cost with 10% or more noncredit FTES, per column 3. |
| <input type="checkbox"/> | 4. Contiguous district. _____ (<i>Specify district and its fee</i>). |
| <input type="checkbox"/> | 5. No more than district average cost (Col. 2 or 3); no less than statewide average cost. |
| <input type="checkbox"/> | 6. Statewide average cost, from 2016-17 (\$258 per semester unit; \$172 per quarter unit). |
| <input type="checkbox"/> | 7. No more than average tuition of 12 states with cost of living comparable to California. |

NONRESIDENT CAPITAL OUTLAY FEE (EC 76141)

For districts electing to charge a **capital outlay fee** to **any** nonresident student, please compute this fee as follows:

- a. Capital Outlay expense for 2016-17 \$ _____
- b. FTES for 2016-17 _____
- c. Capital outlay expense per FTES (*line a divided by line b*) _____
- d. Capital Outlay Fee per unit:
1. Per semester unit (*line c divided by 30 units*) _____

OR

2. Per quarter unit (*line c divided by 45 units*) _____
- e. 2018-19 Nonresident Student Capital Outlay Fee (not to exceed the lesser of line d **OR** 50% of adopted 2018-19 Nonresident Tuition Fee) _____

The district governing board at its _____, 20____ meeting adopted a **nonresident capital outlay fee** of \$ _____ per semester unit or \$ _____ per quarter unit.

Upon adoption of nonresident tuition and/or capital outlay fees by your district governing board by February 1, 2018, please submit a copy of this report by February 15, 2018 to:

**California Community Colleges Chancellor's Office
Fiscal Services Unit (attn. Michael Yarber)
1102 Q Street,
Sacramento, CA 95811-6549 FAX (916) 323-8245**

District: West Kern Community College District

Contact Person: Brock McMurray

Phone Number & email: (661) 763-7811 bmcmurray@taftcollege.edu

Date: December 20, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

Course Inactivations

Background:

The Curriculum and General Education Committee as well as Division chairs recommend the following course inactivations. These courses have not been offered in the last six semesters.

Applied Technologies Division

IES	1051	OSHA's Ergonomics Guidelines for Nursing Homes O 7000
IES	1057	Fall Arrest Systems O 3110
IES	1060	Trainer Update Course OSHS O502
IES	1062	Trainer Course in OSHS O 501
IES	1063	Trainer Update Course OSHS O 503
IES	1066	Intro to Machinery O 7100
IES	1068	Pesticide Applic. Safety Train
IES	1103	Plus Safety Training
IES	1118	Confined Space Training for Su

English Division

ESL	0040	ESL Level 4
ESL	0052	ESL Level 5
ESL	0090	ESL for Early Child Ed
ESL	0600	ESL EAP Writing & Grammar I
ESL	0605	EAP Reading & Vocabulary I
ESL	0610	EAP Listening & Speaking I
ESL	0700	ESL EAP Writing & Grammar II
ESL	0705	EAP Reading & Vocabulary II
ESL	0800	ESL EAP Writing & Grammar III
ESL	0805	EAP Reading & Vocabulary III
ESL	0905	EAP Reading & Vocabulary IV

Liberal Arts Division

ART 1650 Watercolor Painting
MUSC 1520 History of American Jazz

Learning Support Division

LRSK 0220 Improving Learning Potential
LRSK 0230 Functional Word Processing
LRSK 0260 Functional Reading Enhancement
LRSK 0920 Functional Word Processing I
LRSK 0930 Math Concepts
LRSK 0940 Improve Study Skill Strategies

Social Science Division

CJA 1003 Chemical Agent Deployment
CJA 1004 Defensive Tactics - Weaponless
CJA 1005 Unarmed Self-Defense
CJA 1057 Arrest and Control Techniques
CJA 1100 CJA Special Topics

Fiscal Impact Including Source of Funds (if applicable):

None

Approved:  1-3-18
Dr. Debra Daniels, Superintendent/President

Date: December 20, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update its courses to ensure they meet current standards.

Social Science Division

The Social Science Division has revised the following course outlines as part of the five-year review cycle:

ECEF	1500	Introduction to Early Care and Education: Principles and Practices
ECEF	1501	Early Care, Education, and Family Studies Curriculum
ECEF	1590	Health, Safety, and Nutrition
ECEF	1601	Diversity in Early Care, Education, and Family Studies

Liberal Arts Division

The Liberal Arts Division has made minor revisions to the following course outlines. Revisions include a title change to ART 1610 and the removal of a pre-requisite on both courses.

ART	1610	Advanced Design
ART	2010	Introduction to Printmaking

Fiscal Impact Including Source of Funds (if applicable):

None

Approved:  1-3-18
Dr. Debra Daniels, Superintendent/President

Revised by: R. Roth
Reviewed by: M. Beasley
Reviewed by: S. Eveland
Revised Date: ~~Feb 2014~~
Oct. 2017

C & G Ed approval: ~~April 9, 2014~~
Board approved: ~~May 14, 2014~~

Early Care, Education and Family Studies (ECE) 1500 Introduction to Early Care and Education:
Principles and Practices (3 Units) (DS3) CSU
[formerly Early Childhood Education 1500]

Advisory: Eligibility for English 1500 strongly recommended

~~Total Hours: 48 hours lecture~~

Hours and Units Calculation: 48 total contact hours + 96 Outside of class hours ÷ 48 = 3 Units (144 Total Student Learning Hours)

Catalog Description: This course is an introduction to the field of early care and education. In the field where relationships are the foundation, we will examine the principles of developmentally appropriate learning environments and respectful, constructive adult/child interactions. This course will develop teaching strategies that support the domains of development for all children which include but are not limited to physical, social, intellectual and emotional development. This course includes a review of the historical and theoretical roots of early childhood programs and the evolution of practices promoting advocacy, professional ethics and identity. C-ID: ECE 120

Type of Class/Course: Degree Credit

Textbook: Gordon, Ann Miles and Kathryn Williams Browne. *Beginnings and Beyond: Foundations in Early Childhood Education*. 8th-9th ed. Belmont: Cengage, 2014. Print.

California Preschool Learning Foundations, Vol. 1. Sacramento: California Department of Education, 2008.

Additional Required Materials: Instructor prepared materials, including the DRDP, ECERS, Infant/Toddler Learning and Development Program Guidelines, Title V and 22 licensing guidelines and the Child Development Matrix.

Course Objectives:

By the end of the course a successful student will be able to

1. distinguish appropriate practices in early care and education from other levels of education while investigating educational history,
2. compare and contrast theories educational philosophies and approaches,
3. demonstrate awareness of developmental ages and stages,
4. assess early childhood settings, curriculum and teaching strategies using indicators of quality early childhood practices inclusive and respectful of all children and families,



5. examine the value of play as a vehicle for developing skills, enhancing knowledge and strengthening relationships between young children,
6. examine a variety of guidance and interaction strategies to increase children's social competence and promote a caring classroom community,
7. analyze the relationship between observation, assessment, planning, and developing effective teaching strategies and creating developmentally appropriate environments,
8. identify the benefits of building a strong partnership with families,
9. explain child development as a profession, including ethics, and professional organizations,
10. develop a professional philosophy and professional goals,
11. demonstrate competency in writing,
12. apply critical thinking skills,
13. investigate career opportunities in early childhood education,
14. describe appropriate vocational skills needed in early childhood care and education, and
15. interpret best and promising teaching and care practices as defined within the field of early care and education's history, range of delivery systems, program types and philosophies and ethical standards.

Course Scope and Content:

Unit I Understanding the Field of Early Care and Education

- A. Historical Foundations
- B. Theory and Educational Approaches
- C. Philosophy of Education
- D. Program Types

Unit II Caring for the Whole Child

- A. Developmental Milestones and Domains
- B. Common Characteristics and Temperament
- C. Diversity and Culture
- D. Special Needs

Unit III The Teacher as a Professional

- A. Personal and Professional Qualities
- B. Ethical Conduct
 - a. Nation Association for the Education of Young Children (NAEYC) code of ethics
- C. Educational Requirements
- D. Professional Organizations

Unit IV Observation and Assessment

- A. Desired Results Developmental Profile (DRDP)
- B. California Preschool Learning Foundations
- C. Interrelationship of Planning , Observation , and Assessment
- D. Quality Indicators

Unit V Understanding and Guiding Behavior

- A. Understanding Behavior

- B. Guiding Young Children
- C. Guidance Practices
- D. Guidance Strategies
- E. Aggressive and Disruptive Behaviors

- Unit VI Parents as Partners in Education
- A. Strengthening the Partnership
 - B. Today's Family
 - C. Communicating with Families

- Unit VII The Environment
- A. Early Childhood Environmental Rating Scale (ECERS) (all programs)
 - B. Licensing Requirements
 - C. The Influence of Environment on Behavior and Learning
 - 1. Environment as the third teacher

- Unit VIII Curriculum
- A. The Importance of Play
 - B. Activities that support physical, cognitive, linguistic, and social emotional Growth

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Skill practice
4. Completing required reading
5. Written work
6. Observation of or participation in an activity related to course content
7. Projects

Methods of instruction:

1. Lecture
2. Participation workshops for a hands-on approach to teaching the preschool curriculum
3. Visit to college preschool and a short written report of observation
4. Films when available
5. Lesson presentations
6. Guest panel of local preschool directors

Methods of evaluation:

1. Substantial writing assignments, including:
 - a. essay exams
 - b. written homework
 - c. hands on projects

2. Computational or non-computational problem-solving demonstrations, including:
 - a. exams
 - b. field work
 - c. observational reports
 - d. hands-on projects
3. Skill demonstrations, including:
 - a. class performance
 - b. performance exams
 - c. field work
 - d. hands_on projects
4. Other examinations, including:
 - a. multiple choice
 - b. matching items
 - c. true/false items

Supplemental Data:

T.O.P. Code:	130500 Child Development/ Early Care and Education
Sam Priority Code:	C: Clearly Occupational
Funding Agency:	Y: Not Applicable
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Not Applicable



Prior to College Level:	Y: Not Applicable
Cooperative Work Experience:	N: Course is not a part of a cooperative education program
Eligible for Credit by Exam:	Yes
Eligible for Pass/No Pass:	Yes

Revised by: R. Roth
Reviewed by: M. Beasley
Reviewed by: S. Eveland
Revised : August 2012
October 2017
CG&E Approved: ~~October 8, 2012~~
Board Approved: November 8, 2012
State Approved: November 28, 2012

Early Care, Education, and Family Studies (ECE) 1501 Early Care, Education, and Family Studies Curriculum (3 Units) (DS3) CSU
[formerly Early Childhood Education 1501; Early Childhood Education 2]

Advisory: Eligibility for English 1500 strongly recommended

Total Hours: 48 hours lecture

Hours and Units Calculation: $48 \text{ total contact hours} + 96 \text{ Outside of class hours} \div 48 = 3 \text{ Units (144 Total Student Learning Hours)}$

Catalog Description: This course is designed as an introduction to the appropriate and effective methods, theories and practices of Early Care, Education and Family Studies curriculum. It is also a practical "hands-on" approach to presenting a variety of learning experiences to children birth through age 8 with an awareness of cultural differences and diverse abilities. The following content areas will be examined: mathematics, language and literacy, science, nutrition, and arts and creativity, social and emotional learning and sensory learning. The teacher's role in supporting learning and development in young children, with an emphasis on the role of play, will also be examined. TB clearance is required. C-ID: ECE 130

Type of Class/Course: Degree Credit

Text: Gonzalez-Mena, J. *Foundations of Early Childhood Education: Teaching Children in a Diverse Society*. 4th ed. New York: McGraw-Hill, 2008. Print.

California Preschool Learning Foundations, Vol. 2. Sacramento: California Department of Education, 2010. Print.

Additional Required Materials: Instructor prepared materials, including: art, math and science books, language curriculum and other seasonal activity books.

Course Objectives:

By the end of the course a successful student will be able to:

1. Recognize developmentally appropriate principles and teaching strategies and apply them in supervised settings with young children,

2. Demonstrate an understanding of the many aspects of the teachers' role in early childhood programs,
3. Identify theoretical and program model implications for curriculum,
4. Analyze activity plans with regard to theory and program model foundations,
5. Demonstrate an understanding of the assessment, curriculum planning, implementation, documentation cycle and use it to plan, implement, and evaluate sample ECE activities, and
6. Recognize variation in individual child needs and strategies to accommodate those needs.

Course Scope and Content:

- Unit I Characteristics of the Learning Process and Educational Strategies
- A. The Importance of Play
 - B. Developmentally Appropriate Practice
 - C. Theoretical and Historical Foundations in Early Care, Education, and Family Studies (ECEP)
- Unit II Observation and Assessment
- A. Techniques
 - B. Desired Results Developmental Profile Desired Results Developmental-Profiles (DRDP)
 - C. California Preschool Learning Foundations
- Unit III Fostering Relationships and Communication
- A. Children
 - B. Adult
 - C. Parent
- Unit IV The Environment
- A. The Physical Environment
 - B. The Social Emotional Environment
 - C. Using Early Childhood Environmental Rating Scale (ECERS) to Create the Environment
- Unit V Developmentally Appropriate Curriculum
- A. Caregiving as Curriculum
 - B. Language and Emergent Literacy
 - C. Math, Science and Nutrition
 - D. Art and Creativity
 - E. Music and Movement
 - F. Social and Emotional Learning
- Unit VI The Role of the Teacher
- A. Fostering Social Skills
 - B. The Power of Language
 - C. Curriculum and Materials
 - D. Reflection and Evaluation

E. Collaboration

Unit VII Context for Developmentally-Appropriate Practice

- A. Developmental theory as it applies to curriculum development
- B. Observation and assessment strategies as they apply to curriculum planning and evaluation.

Unit VIII Impacts on Child Development and Curriculum Planning/Implementation

- A. Language and culture
- B. Engagement and interest
- C. Learning styles and modalities
- D. Special needs
- E. Standards from legislation and accrediting groups

Unit IX ECE Classrooms

- A. Learning centers
- B. Components of learning environments
- C. Program models and approaches

Unit X Adjusting for and including

- A. Families, cultures, and languages of the communities served
- B. Children with special needs
- C. Infants and toddlers
- D. The curriculum planning process
- E. The continuing cycle of observation, assessment, curriculum planning, and documentation

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Skill practice
4. Completing required reading
5. Written work
6. Observation of or participation in an activity related to course content
7. Projects hands on

Methods of instruction:

1. Lecture
2. Participation workshops for a hands-on approach to teaching the preschool curriculum
3. Films when available
4. Lesson presentations
5. Guest panel of local preschool directors



Methods of evaluation:

1. Substantial writing assignments, including:
 - a. essay exams
 - b. written homework
 - c. hands-on projects
2. Computational or non-computational problem solving demonstrations, including:
 - a. exams
 - b. field work
 - c. observational reports
 - d. hands-on projects
3. Skill demonstrations, including:
 - a. class performance
 - b. performance exams
 - c. field work
 - d. hands-on projects
4. Other examinations, including:
 - a. multiple choice
 - b. matching items
 - c. true/false items

Supplemental Data:

TOP Code:	130500: Child Development/Early Care a
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Online; Offline
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Revised by: R. Roth
Reviewed by: M. Beasley
Reviewed by: S. Eveland
Revised: ~~August 2012~~
October 2017
Text update: May 26, 2016
C & G Ed October 8, 2012
approved:
Board Approved: ~~November 8, 2012~~
State Approved: ~~November 28,~~
2012

Early Care, Education and Family Studies (ECE) 1590 Health, Safety, and Nutrition (3 Units) (DS7)
CSU:UC
[formerly Early Childhood Education 1590; Early Childhood Education 12]

Advisory: Eligibility for English 1500 strongly recommended

~~Total Hours: 48 hours lecture~~

Hours and Units Calculation: 48 total contact hours + 96 Outside of class hours ÷ 48 = 3 Units
(144 Total Student Learning Hours)

Catalog Description: This course is a study of health and safety as related to children from birth through adolescence. Content includes information to enable the teacher and the parent to become more fully aware of their role in developing the overall well-being of the children in their care. Laws, regulations, standards and policies, procedures and early childhood curriculum related to health, safety and nutrition are studied at an introductory level. C-ID: ECE 220

Type of Class/Course: Degree Credit

Text: Marotz, L. *Health, Safety and Nutrition for the Young Child*. 8th ed. Florence, KY: Delmar Thomson Learning, 2013. Print.

Hendricks, Charlotte. *Hip on Health*. New York: Redleaf P, 2015. Print.

Course Objectives:

By the end of the course, a successful student will be able to:

1. Identify health, safety, and environmental risks in children's programs,
2. Recall regulations, standards, policies and procedures related to health, safety, and nutrition in support of young children, teachers and families,
3. Design strategies to maximize the mental and physical health of children and adults in programs for young children in accordance with culturally, linguistic and developmentally sound practice,



4. Analyze the nutritional needs of children at various ages and evaluate the relationship between healthy development and nutrition, and
5. Define collaboration with families and the community around issues and roles for supporting healthy and safe environments for children

Course Scope and Content:

- Unit I Preventive Health Care
- A. Immunizations
 - B. Daily Health Check
 - C. Health, Safety, and Nutrition Education
 - D. Reducing Stress and the Importance of Exercise
- Unit II Creating Safe Environments
- A. Unintentional Injury
 - B. Risk Management: Preventable Measures
 - C. Implementing Safe Practices
 - D. Legal Implications
 - E. Observations
- Unit III Foods and Nutrients
- A. Nutritional Guidelines
 - B. Nutrients that Provide Energy, Promote Growth of Body Tissues, and Regulate Body Functions
 - C. Feeding Children
 - D. Planning and Serving Economical Meals
 - E. Food Safety
- Unit IV Health Issues
- A. Common Childhood Illnesses
 - B. Accidents
 - C. Acute Health Impairments
 - D. Chronic Health Impairments
 - E. Health Screening
- Unit V Emergency and Medical Procedures
- A. First Aid
 - B. Cardio-Pulmonary Resuscitation (CPR)
 - C. Identification and Use of Medicines
- Unit VI Health and Safety Facilities and Resources
- A. National, State, and Local Resources
- Unit VII Child Abuse and Neglect
- A. Discipline vs. Punishment
 - B. Reporting Laws
 - C. Protective Measures for Programs and Teachers
 - D. Understanding the Dynamics of Abuse and Neglect
- Unit VIII Designing Curriculum to Include Health and Safety



- A. The Teachers Role in Implementing Health Curriculum
- B. Curriculum Design
- C. Activity Plans
- D. Parent Involvement

Unit IX Developmentally Appropriate Practices (DCLAP)

- A. Definition of developmentally appropriate practices
- B. Determining developmentally appropriate practices

Unit X Considerations for Infants and Toddlers, Children with Special Needs, Medical Needs and Interventions

- A. Considerations for infants and toddlers
- B. Considerations for children with special needs
- C. Considerations for medical needs
- D. Interventions

Unit XI Collaboration with Health Care Professionals

- A. Considerations for collaboration with health care professionals

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

- 1. Studying
- 2. Skill practice
- 3. Completing required reading
- 4. Written work

Methods of Instruction:

- 1. Lectures
- 2. Class discussion
- 3. Guest Speakers
- 4. Media Recordings

Methods of Evaluation:

- 1. Substantial writing assignments, including:
 - a. essay exams
 - b. written homework
 - c. journaling
 - d. group writing projects
 - e. observations
- 2. Computational or non-computational problem-solving demonstrations, including:
 - a. exams
 - b. homework problems
 - c. quizzes
- 3. Skill demonstrations, including:



- a. class performance
- b. group presentations/demonstrations
- 4. Other examinations, including:
 - a. multiple choice
 - b. matching items
 - c. true/false items

Supplemental Data:

TOP Code:	130500: Child Development/Early Care a
SAM Priority Code:	C: Clearly Occupational
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Reviewed by: R. Roth
Reviewed by: M. Beasley
Reviewed by: S. Eveland
Revised : August 2012
October 2017
Text update: May 26, 2016
CG&E Approved: October 8, 2012
Board Approved: November 8, 2012
State Approved: November 28, 2012

Early Care, Education, and Family Studies (ECE) 1601 Diversity in Early Care, Education, and Family Studies (3 Units) (DS8) CSU
[formerly Early Childhood Education 1601; Early Childhood Education 15]

Advisory: Eligibility for English 1500 strongly recommended

Total Hours: 48 hours lecture

Hours and Units Calculation: 48 total contact hours + 96 Outside of class hours ÷ 48 = 3 Units
(144 Total Student Learning Hours)

Catalog Description: This course studies the philosophy, goals, materials, and techniques necessary for designing an anti-bias environment for young children. It includes the examination of different cultural practices, as well as the impact prejudice, discrimination and stereotypic behavior can have on an environment as well as on children and families and involves self-reflection of one's own understanding of educational principles in integrating anti-goals in order to better inform teaching practices and/or program development. The development of social identities is also addressed. Course includes skills of how to empower children to address bias in their classroom as well as their community in hopes of creating a peaceful world. C-ID: ECE 230

Type of Class/Course: Degree Credit

Text: Derman-Sparks, L., and J. O. Edwards. *Anti-Bias Education for Young Children and Ourselves*. Washington, D.C.: National Association for the Education of Young Children, 2010. Print.

Frank, Anne. *Anne Frank: The Diary of a Young Girl*. New York: Random House, 1993. Print.

Additional Instructional Materials:

Rice, Judith. *The Kindness Curriculum: Introducing Young Children to Loving Values*. 2nd St. Paul, MN: Redleaf Press, 2013. Print.

Course Objectives:

By the end of the course, a successful student will be able to:

1. Evaluate his/her own attitudes toward cultural groups other than his/her own and the roots of those attitudes and feelings,

2. Describe major theoretical points of view about the influence and importance of culture on personality development of teachers, children, and families,
3. Recognize the variety of learning styles of different cultures,
4. Explore the unique and overlapping issues in racism, sexism, classism, heterosexism, ableism, and ethnocentrism as they relate to children and to early childhood settings,
5. Define and assess the impacts of factors such as language, ethnicity, religion, immigration, and economic class in the personal history of the student and the subsequent impact on teaching young children and families,
6. Incorporate a multi-cultural , anti-bias approach to teaching that pervades all aspects of school life rather than isolated days, weeks, or units targeting certain groups for study,
7. Describe a variety of strategies for creating partnerships with parents through building mutual, collaborative relationships,
8. Identify conflicts in young children and the influence of teachers and caregivers on individual learning and identity,
9. Evaluate inclusive environments, materials, and approaches that demonstrates a sensitivity to the special needs of children and families in a child care setting,
10. Demonstrate competency in writing,
11. Apply critical thinking skills,
12. Describe appropriate vocational skills needed in early childhood care and education,
13. Critique theories and review the multiple impacts on young children’s social identity, and
14. Analyze various aspects of children’s experience as members of families targeted by social bias considering the significant role of education in reinforcing or contradicting such experiences.

Course Scope and Content:

- Unit I Ethnic Identity and Culture
 - A. Exploring Ethnic Identity and Culture
 - B. Respecting Yourself and Others
 - C. The Impact of Discrimination

- Unit II Influence and Importance of Culture on Personality Development
 - A. Defining Culture
 - B. Providing a Multicultural Environment
 - C. Developing a Multicultural Curriculum

- Unit III Examining Our Racial Attitudes
 - A. Racial Attitudes and Behaviors
 - B. Exploring the Impact of Parenting and Culture

- Unit IV Institutionalized Racism and Change
 - A. The Influence of Media
 - B. Individual Responsibility in Change

- Unit V Developing Age-Appropriate Multicultural, Anti-Bias Curriculum
 - A. Including Parents in Curriculum Development
 - B. Creating Awareness in Multicultural and Anti-Bias Curriculum
 - C. Resources for Providing an Appropriate Curriculum

- Unit VI Community Resources
 - A. Websites, Organizations and Local Agencies

- Unit VII Developing a Multicultural, Anti-Bias Environment
 - A. Involvement of Staff and Families Together
 - B. Using the Environmental Rating Scale to Evaluate the Environment
 - C. Resources for Creating a Multicultural, Anti-Bias Environment
 - D. Including a Respect for Gender, Ability, Culture, Race, Religion, and Family
 - E. Type in the Environment

- Unit VIII Bilingualism/Bilingual Education
 - A. Approaches and Strategies Used in Early Childhood Programs

- Unit IX Recruitment and Retention of a Diverse Staff and Families
 - A. Recruitment and Retention Strategies
 - B. The Benefits of Diverse Staff and Families

- Unit X Models of Inclusive Classroom Environments
 - A. Evaluating and Learning from Inclusive Environments
 - B. Resources for Creating an Inclusive Environment

- Unit XI Issues of Diversity, Inequity, Access, Systemic and Internalized Oppression Affecting Children’s Identity and Learning
 - A. Issues of diversity, inequity, and access affecting children’s identity and learning
 - B. Systemic issues affecting children’s identity and learning
 - C. Internalized issues affecting children’s identity and learning

- Unit XII Misconceptions about Multicultural Education and Anti-bias Education
 - A. Common misconceptions about multicultural education and anti-bias education
 - B. Reality of multicultural education and anti-bias education

- Unit XIII Economic Class, Family Structure and Impact of Privilege and Oppression
 - A. How economic class, family structure and privilege and oppression influence children’s identity and learning

- Unit XIV Environments and Curriculum that Challenge Children’s Biases and Support the Acquisition of Authentic Information about Human Differences
 - A. The role of environments in challenging bias while supporting the acquisition of authentic information about human differences
 - B. The role of curriculum in challenging bias while supporting the acquisition of authentic information about human differences

- Unit XV Effects of Dominant Culture Holiday Curriculums
 - A. Examination of culturally and class embedded traditions of diverse groups.

- Unit XVI Children’s Books and Media to Support:
 - A. Identity Development
 - B. Anti-bias thinking
 - C. Represent Home Language
 - D. Culture and Traditions
 - E. Stories and Song

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Completing required reading
4. Completing written work

Methods of Instruction:

1. Critical thinking written and oral assignments
2. Textbook and outside readings
3. Lectures and discussions
4. Student and instructor evaluations
5. Films when available
6. Guest speakers

Methods of Evaluation:

1. Written assignments
2. Project presentations
3. Tests
4. Instructor/student evaluations
5. Cultural sharing

Supplemental Data:

TOP Code:	130500: Child Development/Early Care a
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Online; Offline
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Reviewed by: D. Rodenhauser
Reviewed by: J. Martinez
Date revised: ~~Spring 2016~~ November 20, 2017
Text Update: March 25, 2013
C&GE approved: ~~May 9, 2016~~

Art (ART) 1610 ~~Advanced Design~~ Three-Dimensional Design (3Units) CSU:UC
[formerly Art 12B]

Prerequisite Advisory: Successful completion of Art 1600 with a grade of “C” or higher

Prerequisite knowledge and skills: Before entering this course, a student should be able to:

1. explain the basic principles of design,
2. identify ways to achieve good design as covered in the course,
3. identify tools of visual language as covered in the course,
4. project solutions to assigned problems in design through the application of design principles,
5. assess critically outcomes of his or her own designs as well as those of other students,
6. select from alternative solutions the better design and explain the reason for the selection based on principles of design,
7. demonstrate a moderate skill in painting and composition,
8. define terms associated with design and various art techniques,
9. explain basic principles of color theory,
10. identify families of shape and ways to relate shape,
11. anticipate problems of design when specific limitations are imposed, and
12. extrapolate solutions to design in the wide variety of practical art as practiced in the home, commerce, communications and industry.

~~Total Hours: 24 hours lecture; 72 hours lab (96 hours total)~~
24 hours lecture + 72 hours lab ÷ 48 = 3 Units (144 Total Student Learning Hours)

Catalog Description: The creative use of principles of color and design in three-dimensional forms, including the use of natural, abstract and historical design motifs, provide the subject matter for this course. Additional art supplies may be required. C-ID: ARTS 101

Type of Class/Course: Degree Credit

Text: Pentak, Stephen, Richard Roth, and David A. Lauer. *Design Basics: 2D and 3D*. 8th ed. Boston, Cengage, 2013. Print.

Additional Required Materials: A list of required art materials will be provided to each student with the syllabus on their first day of attendance.

Course Objectives:

By the end of the course, a successful student will be able to:

1. explain the basic principles of design,



2. identify ways to achieve good design as covered in the course,
3. identify tools of visual language as covered in the course,
4. project solutions to assigned problems in design through the application of design principles and three-dimensional form,
5. assess critically outcomes of his or her own designs as well as those of other students,
6. select from alternative solutions the better design and explain the reason for the selection based on principles of design,
7. demonstrate a moderate skill in painting and construction of three-dimensional projects,
8. define terms associated with design and various art techniques,
9. explain basic principles of color theory,
10. identify families of shape and ways to relate shape,
11. anticipate problems of design when specific limitations are imposed, and
12. extrapolate solutions to design in the wide variety of practical art as practiced in the home, commerce, communications and industry.

Course Scope and Content:

Unit I Three-dimensional Design Fundamentals

- A. Unity
- B. Balance
- C. Contrast
- D. Emphasis
- E. Harmony
- F. Repetition (rhythm, pattern)
- G. Variety

Unit II Problems in Real and Illusionary Space

- A. Shallow Relief
- B. 5-Sided Relief
- C. Three-dimension
- D. Three-dimension and Transparency
- E. Three-dimension and Movement

Unit III Exploration of Materials

- A. Paper
- B. Cardboard
- C. Wood
- D. Plaster
- E. Metal

Course Scope and Content (Laboratory):

Unit I Safety Hazards

- A. Proper use of tools such as files, and X-ACTO knives
- B. Proper storage and disposal of materials such as glue and plaster

Unit II Application of Knowledge

- A. Application of knowledge of elements of art and design principles while completing assignments.
- B. Application of knowledge about the different materials used for three dimensional works of art.

Unit III Skill Practice

- A. Skill practice with the appropriate tools
- B. Skill practice with the appropriate materials

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 3 hours per week outside of the regular class time doing the following:

- 1. Skill practice
- 2. Completing required reading
- 3. Problem solving activity or exercise

Methods of Instruction:

- 1. Assigned projects
- 2. Individual criticism
- 3. Group criticism in open discussions
- 4. Student exhibitions

Methods of Evaluation:

- 1. Skill demonstrations, including:
 - a. class performance,
 - b. design problems in class
 - c. portfolio
- 2. Other examinations, including:
 - a. true/false
 - b. short answer

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

- 1. Curriculum development for each lab.
- 2. Published schedule of individual laboratory activities.
- 3. Published laboratory activity objectives.
- 4. Published methods of evaluation.
- 5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean-up of equipment and materials.

Supplemental Data:

TOP Code:	100200: Art (Painting, Drawing, and Sc
SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO



TAFTCOLLEGE

Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	LHUM: Local GE Humanities

Prepared By: D. Rodenhauser
Reviewed By: G. Smith
Date revised: November 20, 2017
C & G Ed approval:
Board Approved:
Text Update:

Art (ART) 2010 Introduction to Printmaking (3 Units) CSU

Prerequisite Advisory: Successful completion of Art 1600 or Art 1620 with a grade of 'C' or better

Prerequisite skills or knowledge:

Before entering the course, the student should be able to:

1. explain the basic principles of design,
2. identify ways to achieve good design as covered in the course,
3. identify tools of visual language as covered in the course,
4. project solutions to assigned problems in design through the application of design principles,
5. identify ways to represent light, space and weight in line and shade,
6. draw still-life objects using fundamentals of perspective and techniques of value rendering,
7. demonstrate skill in a variety of drawing media, and
8. identify principles of visual composition.

~~Total Hours: 24 hours lecture; 72 hours lab (96 hours total)~~

24 hours lecture + 72 hours lab ÷ 48 = 3 Units (144 Total Student Learning Hours)

Catalog Description: The course is an introductory class in to printmaking. The student will be introduced to basic materials, equipment and process of relief, monotype, and intaglio printmaking. Items covered will be woodcut, linoleum cut, collagraph-collagraph, dry point, basic etching and digital processes.

Type of Class/Course: Degree Credit

Text: D'Arcy Hughes, Ann and Hebe Vernon-Morris. *The Printmaking Bible*. New York: Chronicle Books, 2009. Print.

Ross, John, Clare Romano, and Tim Ross. *The Complete Printmaker: Techniques-Traditions-Innovations*. New York: The Free Press, 1990. Print.

Additional Required Materials: A list of required art materials will be presented to each student with the syllabus on their first day of attendance.

Course Objectives:

By the end of the course, a successful student will be able to:

1. Create a portfolio of finished prints the successfully demonstrates:
 - a. Accurate plate registration
 - b. Professional and ready to display prints
2. Safely handle and maintain the printing press and other materials used in relief, monotype and



- intaglio printmaking,
- 3. Proper use and application of printmaking inks and their modifiers,
- 4. Successful color selection mixing,
- 5. Experiments with woodcuts, linoleum cuts, collagraph-collagraph, photo and digital prints, dry-point, etching, and other intaglio methods,
- 6. Multiple color-plate prints,
- 7. Proper storage, handling, and presentation of finished work
- 8. Develop art work that translates personal ideas into visual images using both formal and conceptual approaches,
- 9. Critique in-progress and finished prints utilizing relevant terminology and concepts,
- 10. Create aesthetically complete compositions that demonstrate a working knowledge the elements and principles of design,
- 11. Identify elements and principles of design in a visual composition, and
- 12. Make individual aesthetic decisions and judgments related to their own artwork.

Course Scope and Content (Lecture):

- Unit I Safety Hazards
 - A. Proper and safe use of printmaking materials and tools
 - B. Safe storage and disposal of printmaking inks and materials

- Unit II The Perception of Color and Properties of Ink
 - A. Proper use and application of printmaking inks and their modifiers
 - B. Successful color selection mixing
 - C. Value, hue, intensity (chroma), and color temperature
 - D. Review of color and composition

- Unit III History of Printmaking and Printmakers
 - A. Discussion of traditional and contemporary prints
 - B. Discussion of traditional and contemporary printmakers
 - C. Discussion of professional practices by printmakers

- Unit IV Creatively using Materials, Methods in Regards to Printmaking
 - A. Explanation of various printmaking media
 - B. Ascertaining personal technique
 - C. Relating personal technique with appropriate subject matter
 - D. Critical evaluation and critique of class projects

Course Scope and content (Laboratory):

- Unit I Handling, Maintenance, And Appropriate use of the Materials and Equipment used in Relief, Monotype and Intaglio Printmaking.
 - A. Safe use of printmaking materials and tools
 - B. Safe storage and disposal of printmaking inks and materials
 - C. Proper storage, handling and presentation of finished work

- Unit II Application of Knowledge to Materials
 - A. Appropriate use of printmaking tools

- B. Appropriate use of supports when using printmaking media
- C. Appropriate use of woodcuts, linoleum cuts, ~~collagraph~~ collagraph, digital prints, dry-point, and etching.

- Unit III Skill Practice
- A. Skill practice with printmaking tools
 - B. Skill practice with printmaking media
 - C. Accurate registration of plate and paper in single and multiple-plate prints

- Unit IV Ascertaining Personal Technique
- A. Developing art work that translates personal ideas into visual images using both formal and conceptual approaches
 - B. Group and individual critiques of both in-progress and finished prints utilizing relevant terminology and concepts

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 3 hours per week outside of the regular class time doing the following:

1. Skill and technique practice
2. Problem solving activity or exercise

Methods of Instruction:

1. Activity and assigned projects
2. Individual and group criticism
3. Class Discussions
4. Demonstrations
5. Student exhibitions



Methods of Evaluation:

1. Skill demonstrations, including:
 - a. Participation and performance on projects in class
 - b. Projects written assignments, quizzes, essays and reports
 - c. Oral presentation group and individual critiques in oral and written formats
 - d. Class work portfolio
 - e. Student Exhibition/Culminating Project

Supplemental Data:

TOP Code:	109900: Other Fine and Applied Arts
SAM Priority Code:	D: Possibly Occupational

Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	LHUM: Local GE Humanities

Date: December 12, 2017
Submitted by:  Barbara Amerio, Director of Financial Aid & Scholarships
Area Administrator: Severo Balason, VP of Student Services 
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

Contract with School Datebooks to produce Student Planners for the 2018-2019 Academic Year

Background:

Each year, as funds are available, the Financial Aid & Scholarships department purchases customized student planners with valuable information for students on all areas of the college. These planners are provided to all students on a first come first serve basis.

Terms (if applicable):

This is a one-year contract for the 2018-2019 Academic Year only.

Expense (if applicable):

Total cost will not exceed \$9,404.97

Fiscal Impact Including Source of Funds (if applicable):

Student planners will be purchased with 2017-2018 Board Financial Assistance Program-Student Financial Aid Administration (BFAP-SFAA) categorical outreach funds.

Approved: 

Dr. Debra Daniels, Superintendent/President



An SDI Innovations Company

2018 Custom Book 8.5x11 Contract

2880 U.S. Hwy. 231 S.
Lafayette, IN 47909-2874
Phone: (800) 705-7526
Fax: (765) 471-8874

School
Taft College-Financial Aid
29 Cougar Court
Taft, CA 93268

Contact
Ms. Barbara Amerio, Director of Financial Aid
Phone: (661) 763-7881
Fax: (661) 763-7758
Email: bamerio@taftcollege.edu

Date: 10/11/2017
Sales Rep: Erik Ball
erik@schooldatebooks.com
CSR: Amanda Garner
amanda.garner@schooldatebooks.com

Billing and Shipping

Bill To	PO#:	Ship To	Taft College-Financial Aid	Desired Delivery Date:	_____
	Taft College-Financial Aid		Ms. Barbara Amerio		
	Ms. Barbara Amerio		515 Finley Drive		
	29 Cougar Court		Taft, CA 93268		
	Taft, CA 93268				
	Email: bamerio@taftcollege.edu				

Product	#Books	#Pages	Add'l Monthlies	52-Week	Cost/Book	Base Cost
Custom Book 8.5x11	2,000	160	Two Page Monthlies Staggered	<input checked="" type="checkbox"/>	\$4.40	\$8,800.00

Discounts *Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$8,800.00	x	0.00	\$0.00
4% Discount for contracts received by 10/20/17*	\$8,800.00	x	0.04	\$352.00
3% Discount for contracts received by 12/15/17*	\$8,800.00	x	0.00	\$0.00
2% Discount for contracts received by 3/23/18*	\$8,800.00	x	0.00	\$0.00
2% Multiple Orders Discount	\$8,800.00	x	0.02	\$176.00

Standard Options

Events listed each day on any calendar design and posted online	FREE
Handbook formatted by School Datebooks and posted online	FREE
Custom cover in your colors and proof of entire datebook for your approval, posted online	FREE

Enhancements

Text ink color - Black (FREE)	\$0.10	x	0	\$0.00
Printing on inside covers (inside front and inside back)	\$0.35	x	2,000	\$700.00
Vinyl pocket page	\$0.30	x	0	\$0.00
Stickers (per sheet)	\$0.30	x	0	\$0.00
Card-stock hall pass	\$0.20	x	0	\$0.00
Events placed twice	\$250.00	x	1	\$250.00
Typing events	\$250.00	x	1	\$250.00

Accessories

This Week Marker	\$0.20	x	0	\$0.00
Teacher Lesson Plan and Grade Book	\$3.95	x	0	\$0.00
Contract Adjustment: Sales Rep Discount				-\$1,500.00

Sub-Total* \$7,972.00

License Fee: 0.00% \$0.00

Will this datebook contain licensed trademarks, service marks, trade names, designs, logos, etc. for which School Datebooks needs official approval from an independent licensing agency or from your campus Licensing Officer?

- Yes + Fees: We need licensing approval and should be charged licensing fees.
 Yes - Fees: We need licensing approval but will be exempt from fees.
 No - We will not include anything that needs licensing approval.

Shipping and Handling: 10% , minimum \$25; rate applies to contiguous US/Canada only. Int'l rates may vary. \$797.20
 Sales Tax: 0.07250000 Exempt#: \$635.77

* Net 30 (Net due within 30 days from invoice date)
 * Sales tax will be added if applicable
Total (USD) \$9,404.97

Buyer understands that handbook material and cover artwork are to be provided to School Datebooks, Inc. ("SDI") in the formats specified and within the deadlines provided in order to guarantee delivery by the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled contracts will be subject to a charge of 15% of the contract total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this contract and that this contract will remain in effect in the event that I leave my position prior to the completion of the contract.

One-Year Contract
 We agree to purchase datebooks from School Datebooks for the year of 2018-2019.

Three-Year Contract
 We agree to purchase datebooks from School Datebooks for the years of 2018-2019, 2019-2020, 2020-2021 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

 Date Signed (School Administrator) Title

Date: January 3, 2018
Submitted by: Dr. Vickie Kimbrough, Director of Dental Hygiene
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

Agreement - Dr. Sterling Bryan as Supervisory Dentist for the Dental Hygiene Program

Background:

The Dental Hygiene program requires a supervisory dentist to be on duty while students perform clinical procedures. Dr. Sterling Bryan, DDS, has agreed to assist supervising students during the spring session.

Terms (if applicable):

January 16, 2018 - May 9, 2018

Expense (if applicable):

\$350.00 per session for up to 21 days

Fiscal Impact Including Source of Funds (if applicable):

The expenses will be included in the District's budget.

Approved: 

Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Dr. Sterling Bryan ("Independent Contractor"). The agreement is effective January 15, 2018

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

Dental Hygiene Program- Supervisory Dentist

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Supervisory Dentist (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

January 16, 2018 through May 9, 2018 All work shall be performed at the following location:

Dental Hygiene Clinic-Taft College

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Supervisory Dentist for clinic sessions

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to 21 days.

5. **Compensation.** Independent Contractor shall be paid the sum of \$ 350 per clinic day

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes

which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum of N / A for the entire term at the established rate paid to District employees.

9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at **Taft** California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By: _____

(Signature)

Dr. Debra Daniels

(Printed Name)

Superintendent/President

(Title)

(Signature)

(Address)

505 Hilltop Ct. Taft, CA 93268

xxx-xx-1755

(Social Security # or TIN #)

Date: January 3, 2018
Submitted by: Dr. Vickie Kimbrough, Director of Dental Hygiene
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

Agreement – Dr. Robert Reed as Supervisory Dentist for the Dental Hygiene Program

Background:

The Dental Hygiene program requires a supervisory dentist to be on duty while students perform clinical procedures. Dr. Robert Reed, DDS, has agreed to assist supervising students during the spring session.

Terms (if applicable):

January 16, 2018 – May 9, 2018

Expense (if applicable):

\$350.00 per session for up to 19 days

Fiscal Impact Including Source of Funds (if applicable):

The expenses will be included in the District’s budget.

Approved: 

Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Dr. Robert Reed ("Independent Contractor"). The agreement is effective January 15, 2018

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

Dental Hygiene Program- Supervisory Dentist

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Supervisory Dentist (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

January 16, 2018 through May 9, 2018 All work shall be performed at the following location:

Dental Hygiene Clinic-Taft College

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Supervisory Dentist for clinic sessions

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to 19 days.

5. **Compensation.** Independent Contractor shall be paid the sum of \$ 350 per clinic day

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes

which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum of N / A for the entire term at the established rate paid to District employees.

9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at *Taft* California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By: _____

(Signature)

Dr. Debra Daniels

(Printed Name)

Superintendent/President

(Title)



(Signature)

15931 Johnson Rd 93714

(Address)

553-58-4878

(Social Security # or TIN #)

Date: January 3, 2018
Submitted by: Dr. Vickie Kimbrough, Director of Dental Hygiene
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

Agreement - Dr. Charles Walker as Supervisory Dentist for the Dental Hygiene Program

Background:

The Dental Hygiene program requires a supervisory dentist to be on duty while students perform clinical procedures. Dr. Charles Walker, DDS, has agreed to assist supervising students during the spring session.

Terms (if applicable):

January 16, 2018 - May 9, 2018

Expense (if applicable):

\$350.00 per session for up to 20 days

Fiscal Impact Including Source of Funds (if applicable):

The expenses will be included in the District's budget.

Approved: 

Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Dr. Charles Walker ("Independent Contractor"). The agreement is effective January 15, 2018

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

Dental Hygiene Program- Supervisory Dentist

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Supervisory Dentist (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

January 16, 2018 through May 11, 2018 All work shall be performed at the following location:

Dental Hygiene Clinic-Taft College

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Supervisory Dentist for clinic sessions

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to 20 days.

5. **Compensation.** Independent Contractor shall be paid the sum of \$ 350 per clinic day

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes

which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

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9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By:

_____	_____
(Signature)	(Signature)
Dr. Debra Daniels	
_____	_____
(Printed Name)	(Address)
Superintendent/President	_____
(Title)	(Social Security # or TIN #)

Date: January 3, 2018
Submitted by: Dr. Vickie Kimbrough, Director of Dental Hygiene
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

Agreement - Dr. Heath Walker as Supervisory Dentist for the Dental Hygiene Program

Background:

The Dental Hygiene program requires a supervisory dentist to be on duty while students perform clinical procedures. Dr. Heath Walker, DDS, has agreed to assist supervising students during the spring session.

Terms (if applicable):

January 16, 2018 - May 9, 2018

Expense (if applicable):

\$350.00 per session for up to 13 days

Fiscal Impact Including Source of Funds (if applicable):

The expenses will be included in the District's budget.

Approved: 

Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Dr. Heath Walker ("Independent Contractor"). The agreement is effective January 15, 2018

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

Dental Hygiene Program- Supervisory Dentist

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Supervisory Dentist (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

January 16, 2018 through May 11, 2018 All work shall be performed at the following location:

Dental Hygiene Clinic-Taft College

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Supervisory Dentist for clinic sessions

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to 13 days.

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which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

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8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum of N / A for the entire term at the established rate paid to District employees.

9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at **Taft** California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By:

(Signature)

(Signature)

Dr. Debra Daniels

(Printed Name)

(Address)

Superintendent/President

(Title)

(Social Security # or TIN #)

Date: January 4, 2018
Submitted by: Julie McNeil, Interim Associate Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: January 10, 2018

Title of Board Item:

Agreement for Services with Liebert Cassidy Whitmore for Title IX, Equal Employment Opportunity, and Harassment Training

Background:

The District has worked with Liebert Cassidy Whitmore (LCW) in the past to meet needs of employment practices and professional development for staff. By using LCW to conduct trainings, the District will be in compliance with employment regulations. Three training workshops will be held on Monday, January 8th: Title IX, Equal Employment Opportunity, and Harassment Training.

Terms (if applicable):

January 8, 2018

Expense (if applicable):

\$3,800.00

Fiscal Impact Including Source of Funds (if applicable):

District funds will be used to cover the expenses.

Approved: _____


Dr. Debra Daniels, Superintendent/President

December 12, 2017

Tiffany Rowden
Human Resources Analyst/Technology Coordinator
Taft College
29 Cougar Court
Taft, CA 93268

Re: *Training*

Dear Tiffany,

The purpose of this letter is to confirm that Eileen O'Hare-Anderson will present the workshops regarding "*Title IX, EEO and Harassment*" on Monday, January 8th from 8:10 a.m. to 10:00 a.m. (title ix), 10:10 a.m. to 12:00 p.m. (EEO) and 1:00 p.m. to 3:00 p.m. (harassment) for your entire staff. The total cost of the training will be \$3,800.

We would like to request the following audio-visual equipment:

- a microphone, preferably cordless (depending on the size of the audience)
- lcd projector and laptop (if available)
- a small table near the front of the room with electricity nearby (if you will not be providing the lcd projector and laptop)
- a screen or blank wall

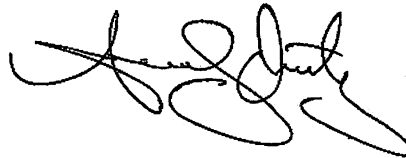
Closer to the above dates, I will be emailing you a set of original handout materials for your reproduction. Please note that my email address is asanzone-ortiz@lcwlegal.com. It is expressly understood that the material used during this presentation, including written handouts and projected powerpoint is being provided solely for the contracted workshop listed above. This agreement warrants there will be no future use of Liebert Cassidy Whitmore material in other trainings or formats without the expressed written permission of Liebert Cassidy Whitmore. Any such use will constitute a violation of this agreement and copyright provisions. Acceptance of the workshop material indicates acknowledgment and agreement with our copyright use policy outlined above.

Tiffany Rowden
December 12, 2017
Page 2

If you have any questions, please contact me at (310) 981-2051. Thank you.

Sincerely,

LIEBERT CASSIDY WHITMORE

A handwritten signature in black ink, appearing to read 'Anna M. Sanzone-Ortiz', with a stylized, cursive script.

Anna M. Sanzone-Ortiz
Training Coordinator

cc: Accounting

Date: December 13, 2017
Submitted by: Brian Jean, Math Faculty
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

Agreement with Quicksilver Software, Inc. to Update TC-Stats Software to iOS11

Background:

TC-Stats is an iPad app developed here for data analysis, that is used in an integral part of the Stat 1510 class. This will bring TC-Stats onto iOS11. This is an expected maintenance software update.

Terms (if applicable):

January 11, 2018 – target completion of app

Expense (if applicable):

\$750 for iOS 11 and up to \$500 for maintenance and enhancements if requested.

Fiscal Impact Including Source of Funds (if applicable):

This will be covered by department funds and has been included in the 17/18 District budget.

Approved: 

Dr. Debra Daniels, Superintendent/President



12 December 2017

Brian Jean
Taft College
West Kern Community College District
29 Emmons Park Drive
Taft, CA 93268

Re: Amendment to Agreement for iPad Software Product Development

Dear Brian:

Following up on the recent conversations between Taft College ("Client") and Quicksilver Software, Inc. ("Quicksilver"), I am sending this Binding Agreement to confirm the terms of our providing maintenance services for our TC-Stats software ("the Product").

This document is an amendment to the original Agreement dated 5 April 2011 for the development of the TC-Stats software package for Apple iPad (the "Original Agreement") and is a follow-on to the most recent amendment, dated 27 January 2017. Unless explicitly noted below, all terms and conditions of the Original Agreement shall remain in full force and effect.

Principal Business Terms

The following are the business terms upon which Client and Quicksilver are willing to enter into this Agreement related to the Product:

Summary of Work:

Update the TC-Stats software package for the Apple iPad platform and provide other support as further detailed in Exhibit B to this Agreement ("Statement of Work"). Responsibilities of each of the parties and of other third parties are also detailed in the Statement of Work.

Target date for completion is 31 January 2018, assuming project startup approximately 15 December 2017.

A list of monthly milestones and associated payment terms are included in Exhibit A to this Agreement ("Project Deliverables"). Additional work may be authorized by Client on comparable terms via amendment to this Binding Agreement either during or after completion of this phase of the Product.

**Quicksilver
Obligations:**

Quicksilver will be responsible for technical implementation of user interface software and mathematical algorithms, as needed, and for the creation of user interface visual elements. Quicksilver will also be responsible for performing in-house testing of the software.

Quicksilver will provide office facilities, infrastructure, development machines, and software development tools for its development team, but will not provide deployment computer systems.

Quicksilver will provide regular status reports to Client's designated project manager, Brian Jean, on at least a monthly basis during the course of development. These reports will include details on the tasks completed to date and any technical problems encountered during development.

**Client
Obligations:**

Client has provided a list of known issues to Quicksilver and will continue to work with Quicksilver to provide clear definitions of terminology and functionality for specific issues, as needed, in order to ensure the accuracy of the results provided by the Product.

As compensation for Quicksilver's work on the Product, Client shall pay Quicksilver in the amounts and at the times designated in Exhibit A of this Agreement.

Client shall perform verification testing to ensure that the statistical algorithms implemented by the product perform correctly and shall provide relevant test data sets to Quicksilver, if requested. Client shall have final responsibility for reviewing and approval the Product.

No material changes in or deviations from the Statement of Work will be permitted unless the following procedure is followed: (a) Client must submit a written request detailing the changes that it desires. (b) Within ten (10) days of the receipt of the request, Quicksilver will inform Client, in writing, of any problems posed by the proposed change, and of any change in cost or schedule that will be caused by the proposed change in specifications. (c) Unless Quicksilver accepts the change, in writing, within 10 business days thereafter, the change will not be made. If the change is accepted the written request for change, and Quicksilver's response thereto, will be deemed to constitute an amendment to this Agreement.

**Intellectual
Property Rights:**

For purposes of ownership, all rights to the Product-specific work created under this Agreement, including all intellectual property rights, shall belong solely to Client. A license to any necessary Quicksilver-owned elements shall also be granted, as provided below. For avoidance of doubt, the parties agree that Quicksilver shall not obtain any rights to patented property of Client as a result of this Agreement.

Quicksilver shall retain all right, title and interest in and to the "Quicksilver Tools" (proprietary Quicksilver software programs, tools or modules identified in a Statement of Work, and derivative works thereof), including all Intellectual Property Rights therein. In addition, Quicksilver shall own all right, title and interest in and to any customized and enhanced versions of the Quicksilver Tools developed by Quicksilver under this Agreement, including all Intellectual Property Rights therein. Quicksilver hereby grants to Client a non-exclusive, transferable, royalty-free, irrevocable, perpetual and worldwide license: (i) to use, copy, modify, create derivative works based on the Quicksilver Tools, in source code and object code forms, solely for the purpose of developing, enhancing, improving, maintaining, operating and producing the Product; and (ii) to distribute and transmit the Quicksilver Tools, in object code form only, in any media, both existing now and developed anytime in the future, solely as integrated with the Product.

Confidentiality:

This Agreement is subject to the terms of a separate Confidentiality Agreement previously entered into between the parties and which is incorporated herein by reference.

**Warranties and
Indemnification:**

The parties each hereby represent and warrant that, to the best of their knowledge (1) prior to the exploitation of the Product, they have or will have all rights necessary to enter into this Agreement; (2) any pre-existing materials provided to the other party do not infringe any trademarks, copyrights, trade secrets, privacy, publicity or other proprietary rights of any third parties; (3) any original materials that they develop for the Product do not infringe against trademarks, copyrights, trade secrets, privacy, publicity or other proprietary rights of any third parties; (4) they have no reason to believe that any such infringement exists or claims based on infringement can be made by third parties; and (5) they have full legal authority to enter into and be bound by this Agreement.

The parties hereby agree to indemnify, hold harmless and defend each other, their parent corporations, affiliates, transferees and assigns from and against any and all damages, demands, claims, losses, causes of action (including, without limitation, reasonable attorneys' fees and expenses), liabilities, lawsuits, judgments and expenses arising from, relating to or in connection with a breach of their respective agreements, representations and warranties contained in this Agreement.

Cancellation:

Client may decide to cancel development of the Product at any time and for any reason, provided only that Quicksilver be given thirty (30) calendar

days advance notice of any such cancellation. All reasonable documented costs of Quicksilver incurred prior to the effective date of any such cancellation, including costs incurred prior to Quicksilver's receipt of a fully executed agreement, shall be fully recoupable and paid upon cancellation. All payments made by Client shall be non-refundable.

This Amendment to the Agreement, along with the original Agreement, constitutes the entire agreement with respect to the Product. This Agreement may not be assigned or amended except by a written instrument signed by authorized representatives of both parties. Except as specifically provided herein, this Agreement does not grant any licenses between the parties. This Agreement does not create any relationship of agency or representation between the parties. This Agreement shall be governed by and construed in accordance with the laws of the State of California covering agreements made and to be performed in that State, without regard to principles of conflict of laws.

Agreed by:



Signed _____

Signed _____

William C. Fisher _____

Name

Name

President _____

Title

Title

Quicksilver Software, Inc. _____

West Kern Community College District _____

Organization

Organization

12 December 2017 _____

Date

Date

18218 East McDermott, Suite D
Irvine, CA 92614-6723

29 Emmons Park Drive
Taft, CA 93268

Exhibit A

Project Deliverables

Development Schedule (Milestones)

1. Startup:
 - a. Signed agreement
2. Delivery 1 (Beta Version): Approximately 31 December 2017
 - a. Version ready for testing on iPad operating system version 11 to verify functionality and fixes to known issues
3. Delivery 2 (Complete Version): 31 January 2017
 - a. App functional on all current versions of Apple iOS, including version 11
 - b. Known issues resolved unless otherwise mutually agreed upon in writing
 - c. Q/A fixes and enhancements, as needed
 - d. App ready for submission to the Apple App Store

Development Terms

1. Total Project cost: \$750 for iOS 11 compatibility and up to \$500 for maintenance and enhancements, if requested
2. Payments:
 - a. Balance of \$750 plus maintenance and enhancement costs (grand total not to exceed \$1,250) upon delivery of Milestone #3
3. Terms: NET 15

Exhibit B

Statement of Work

Features

Features of the Product will be the same as those in the build prepared for release to the App Store on 27 January 2017. There are no known major issues with the current product, but if issues are discovered a provision for maintenance work not to exceed \$500 has been included in this Agreement.

The Product shall be updated so that it can operate in a reasonable business manner on versions of the Apple iOS Operating System more recent than those supported by the original product. This specifically means support for iOS version 11.

Quicksilver shall make reasonable efforts to ensure that the Product can be used on older iPad devices; however, due to the deprecation of some software APIs by Apple, Quicksilver cannot guarantee that versions of iOS that were originally supported will continue to be supported by the newer version of the Product.

Quicksilver Tools

In order to expedite development of this product, Quicksilver may incorporate portions of its extensive internal library of general-purpose software functions ranging from user interface components to computational methods. Client's rights to use these tools are defined above in the "Intellectual Property Rights" section of this Agreement. The tools anticipated to be used in this project are:

- General-purpose iPad and/or iPhone user interface components such as lists, dropdown menus, and so on
- The overall code framework for the application
- General-purpose functions for event handling, text display, user interface control handling, and so on

The Quicksilver Tools do not include any software which is specific to the Product. In particular, they do not include any Quicksilver-developed statistical algorithms and unit tests for such algorithms. All such code and related intellectual property, if any, shall be owned by Client.

Third-Party Tools

Quicksilver often makes use of open-source software and other available tools, and anticipates using certain such tools in the Product. In particular, Quicksilver expects to obtain pre-existing software implementing certain statistical algorithms. In all cases where such software is utilized in the Product, Quicksilver shall ensure that it has appropriate rights to make use of such software and shall be responsible for ensuring that it follows the legal requirements for such use. Typically, such software simply requires that notice of use be provided with the product. Quicksilver will provide the necessary information to Client to ensure that Client is aware of such requirements.

Exhibit C

Wire Transfer Information

BENEFICIARY FI NAME: SUNWEST BANK
ID CODE: 122228003
ADDRESS: 17542 E. 17TH ST
TUSTIN, CA 92780 USA

BENEFICIARY: QUICKSILVER SOFTWARE, INC.
ID CODE: DDA
IDENTIFIER: 201081858
ADDRESS: 18218 E McDURMOTT SUITE D
IRVINE, CA 92614

FI TO FI INFORMATION SWB ACCT WITH WFB# 4000614156

Date: December 19, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: January 10, 2018

Title of Board Item:

Facility Use Agreement with Taft Union High School Soccer Fields for Spring 2018

Background:

The Taft College Soccer Program requests the use of the Taft Union High School soccer field and facility for the men's and women's 2018 soccer classes.

This has been approved by the TUHS Board of Trustees.

Terms (if applicable):

January 16, 2018 - May 18, 2018

Expense (if applicable):

\$5,000 not including possible costs for maintenance.

Fiscal Impact Including Source of Funds (if applicable):

This will be covered by Office of Instruction funds and is included in the 17/18 budget.

Approved:  1-3-18
Dr. Debra Daniels, Superintendent/President



Agenda Item Details

Meeting	Dec 11, 2017 - Board of Trustees, Annual Organization/Regular Meeting
Category	G. Consent Agenda
Subject	17. Facility Use - Taft College Soccer Program
Type	Action (Consent)
Recommended Action	Motion: The Board approved the facility use rate of \$5,000.00 for the Taft College Soccer Program to use the Soccer fields from January 16 - May 17, 2018 for men's and women's soccer program.

Attached is a letter from Taft College Soccer Program requesting the use of the soccer fields from January 16th, 2018 through May 17th, 2018. Taft High athletics take priority and the soccer program schedule may need to be altered, if there is a schedule conflict.

As in the past, it is requested that the Board authorize charging a fee of \$5,000.00 (fee subject to change).

Fees will be assessed for expenses incurred by the District for any damages to property or equipment, and/or cost of personnel required to prepare, repair and clean the facility.

A Hold Harmless Agreement and Certificate of Liability Insurance is on file.

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Motion: The Board approved the Consent Agenda as presented/amended.

Motion by Wendy Berry, second by Julie Ortlieb.

Final Resolution: Motion Carries

Yes: Wendy Berry, John Kopp, Paul Linder, Julie Ortlieb, Rick Twisselman

November 30, 2017

Mr. Chuck Hagstrom
Business Manager
Taft Union High School
701 Wildcat Way
Taft, CA 93268

Dear Mr. Hagstrom,

On behalf of the Taft College Soccer Program, I would like to request the use of the Taft Union High School soccer fields for the men's and women's team practice.

Practice dates for the spring semester are Monday January 16, 2018 to Thursday May 17, 2018 from 7:00am to 10:00am.

If this request is approved, please send a confirmation letter and invoice to facilitate approval from our Board of Trustees.

We appreciate your continued support and assistance. If you need additional information, please call 763-7919.

Sincerely,



Mark Williams
Vice President of Instruction

ACTIVITY REQUEST - TAFT HIGH

PLEASE PRINT

After this activity request form has been approved and placed on the calendar, the activity is scheduled. To change a scheduled date, time, facility, or to cancel, please submit another request form.

11/29/17 Today's Date Taft College Organization Mark Williams Advisor's/Requestor's Name
M & W Soccer practices Type of Activity 1/16/18 - 5/18/18 Date(s) Desired
~~SUN~~ ~~MON~~ ~~TUES~~ ~~WED~~ ~~THURS~~ ~~FRI~~ ~~SAT~~ Circle Day(s) of Week Desired 7:00 am Time Event Begins 6:30 am Set Up Time 10:00 am Ending Time
 FACILITY/DESTINATION: Soccer Field
 FACILITY NEEDED OR DESTINATION/LOCATION Room (#/Name) _____

This form is an original/first request for an activity. This form is a second request to change a date, time, facility, or to cancel the original/first request.

ORIGINAL DATE OF ACTIVITY: _____

Change of: Date Time Facility CANCEL ACTIVITY

SPECIAL NEEDS: Do you wish the building opened for you? Yes No

P.A. System Chairs # _____ Tables # _____

Other Needs (Be Specific) lights on field

District transportation is required and has been requested.


If you need students to be released from class(es), please submit the list four (4) days in advance for proper notification of all concerned.

Approved by:	Advisor/Requestor _____	Date _____
	ASB Council _____	Date _____
	Tentatively Posted in Activity Book _____	Date _____
	Principal/Designee _____	Date _____
	Business Manager _____	Date _____

Please be aware of the presence of asbestos containing materials located within certain buildings utilized by this school district. The District's Asbestos Management Plan is available for review at the Administration Office.

(Outside Organizations or Individuals ONLY)

I UNDERSTAND THAT: The use of Taft Union High School facilities by outside organizations or individuals is on space-available basis only. High school activities take priority and in some unusual instances may preempt outside activities even if the outside activity was previously scheduled.

 Signature of Outside Organizations/Individual(s) 661-763-7871 Phone Number
Taft College (Please print) 29 Cougar Court Taft, CA 93268 Mailing Address of Outside Organization/Individual(s)

Taft Union High School District

701 7th Street
Taft, CA 93268

TUHS
Excellence
By Design

Phone: (661) 763-2300
Fax: (661) 763-1442

HOLD HARMLESS AGREEMENT AND COVENANT NOT TO SUE

I, Mark Williams, Taft College, in consideration for
(Person Requesting Use) (Name of Organization)
of being permitted to use facilities/equipment of the Taft Union High School District, Taft,
California, County of Kern, for the purpose of men & women soccer practice
between the dates of 1-16-18, and
5-17-18, do hereby covenant and agree that the Taft Union High School District,
their officers, employees, agents, members or representatives shall not be liable for any loss,
damage, injury or liability of any kind to any person or property caused by or arising from
any use of the premises of the Taft Union High School District, or any part thereof, or by any
defect in any building, structure or improvement thereon, or in any equipment to be used
therein, or because of the same being out of repair or arising from any act or omission of the
undersigned or its agents, employees, nor shall the above enumerated entities be liable for
any loss, damage or injury from any cause whatsoever to the property or person of the
undersigned or any of its employees, agents or other persons using said premises, or any
item, or any part thereof.

The undersigned agrees to protect, indemnify, and covenant not to sue and hold harmless the
above-enumerated Taft Union High School District, for the use or occupancy of the premises
and arising from any state of condition of said premises, or item(s), or any part thereof.

Event Coordinator: Mark Williams, VPI Phone: 661-763-7871

Authorized Agent Signature: [Signature] Date: 12/1/17

Authorized Agent Print Name: Dr. Debra Daniels

Title: Superintendent/President

ADDRESS: 29 Cougar Court
Taft, CA 93268

Phone: Bus. 661-763-7900
Home: _____

Taft Union High School District

701 7th Street
Taft, CA 93268

TUHS
Excellence
By Design

Phone: (661) 763-2300
Fax: (661) 763-1441

FACILITY USE - CLIENT RESPONSIBILITY

Taft Union High facilities are maintained with a high standard of "excellence." Use of our facilities bear the responsibility on your part to maintain the standards of safety and cleanliness set by the District. To keep excess costs to a minimum and insure a safe environment the District requires the following:

1. Normal facility use fee will be billed upon receipt of the approved activity request and the client must pay the "Facility Use Fee" prior to the use of the facility, unless prior Board approval to waive fees has been requested and approved.
2. Fees will be assessed for any expenses incurred by the District due to damages to the facility or equipment, or for TUHS employee labor used for clean up and repairs.
3. In the event of a conflict with the Taft Union High School home contests your group will need to use an alternate facility. You may contact the Principal's Secretary at 763-2334 for the current availability of our facilities.
4. You must file an "Activity Request Form", a "Hold Harmless and Covenant Not To Sue Agreement", and provide a Certificate of Insurance.
5. **NO USE OF TOBACCO PRODUCTS (smoking, chew, etc.), ALCOHOL, OR DRUGS IS PERMITTED AT ANY TIME ON ANY TUHS FACILITY.** Violation of this policy could have serious affects. Such use is in violation of both law and Board Policy, which must be strictly enforced during your use of our facility.
6. Proper supervision of the event must be provided. Particular care should be taken to protect the fields and restroom facilities from inappropriate use and/or vandalism.
7. The facility must be cleaned upon completion of each event. FEES will be assessed and you will be invoiced for any damage to the facility, equipment, and for the clean up required by TUHS personnel.

I understand and accept the client responsibilities described above, agree to pay facility use fees (not waived) and costs for damages or expenses incurred by the District resulting from use of the facility.

Authorized Client Signature:  Date: 12/1/17

The maintenance department handles the access and set up of our facilities and can be contacted at 763-2321. If you have additional questions please call Gina Fields at 763-2315.

Warning: Use of steroids to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function, men and women changes, and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use, or exchange of anabolic steroids.

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78032972	12/01/2017	A002000164Imprint	I0051745	5832341	31000	423	4310	69100	1,394.52
					31000	423	5940	69100	90.79
			I0051747	5833674	31000	423	4310	69100	296.54
					31000	423	5940	69100	11.44
78032973	12/01/2017	A00293918A&B Athletics	I0051756	3135	11000	209	4311	49999	382.85
78032974	12/01/2017	A00269611A-C Electric Company	I0051712	40754	11000	431	5632	65100	390.00
					11000	431	4310	65100	88.96
78032975	12/01/2017	A00200017A.P.I. Plumbing	I0051715	9025	11000	431	4310	65100	159.81
					11000	431	4317	65500	456.84
78032976	12/01/2017	A00203579Alcorn Aire, Inc.	I0051760	53371	11000	431	4312	65100	462.30
					11000	431	5631	65100	360.00
78032977	12/01/2017	A00228685All American Embroidery	I0051746	34812	31000	423	4310	69100	166.80
					31000	423	5940	69100	23.65
78032978	12/01/2017	A00200054Applied Technology Group, In	I0051721	7047	11000	301	5632	64500	0.71
78032979	12/01/2017	A00200063Austin's Pest Control, Inc.	I0051736	OCT 17	39000	314	5860	64991	100.00
78032979	12/01/2017	A00200063Austin's Pest Control, Inc.	I0051738	OCT. 17	11000	431	5860	65100	455.00
78032980	12/01/2017	A00200076Bandy, Ingrun K.	I0051704	102617	11000	352	5710	69610	30.00
78032981	12/01/2017	A00287925Barron's Educational Series,	I0051742	6851919	31000	423	4110	69100	26.64
					31000	423	5940	69100	1.33
78032982	12/01/2017	A00075823Binkley, Everett L.	I0051690	DEC 17	39000	314	5610	64991	1,746.00
78032983	12/01/2017	A00200109Brown & Reich Petroleum, Inc	I0051693	40453	11000	432	4316	67703	293.81
78032984	12/01/2017	A00200116Burt Electric & Communicatio	I0051723	12637	11000	113	5632	67801	174.35
78032985	12/01/2017	A00294416California Educational Techn	I0051772	27793310	11000	113	5710	67801	505.00
					11000	113	5710	67801	505.00
					11000	113	5710	67801	505.00
78032986	12/01/2017	A00200161CDW-G	I0051722	KPT5380	12435	221	4311	19011	147.57
			I0051740	KPG0065	11000	209	4313	19111	0.01
					11000	209	4313	19111	35.41
			I0051741	KNZ0253	11000	113	6415	67801	297.89
					11000	113	6415	67801	0.01
			I0051744	KQQ4258	11000	209	4313	19111	541.28
			I0051754	KPG0066	12435	221	4311	19011	233.62
78032986	12/01/2017	A00200161CDW-G	I0051766	KNV4726	11000	113	6415	67801	172.11
			I0051767	KNW6691	11000	113	6415	67801	255.39
			I0051768	KNG2150	11000	113	4318	67801	46.22
78032987	12/01/2017	A00200170Champion Hardware Inc.	I0051710	141381	11000	431	4317	65100	441.87
					11000	431	5631	65100	250.00
78032988	12/01/2017	A00294514Championship Awards	I0051755	54309	11000	110	4310	66003	2,419.38
78032989	12/01/2017	A00200174Chevron U.S.A., Inc.	I0051708	51891073	11000	432	4316	67703	1,889.08
78032990	12/01/2017	A00200181City of Taft	I0051695	120117	11000	431	5850	65700	6,402.66
					11000	431	5850	65500	157.75
78032991	12/01/2017	A00228756Country Auto & Truck Taft	I0051762	590266	11000	432	4312	67703	60.56
78032992	12/01/2017	A00265309Daikin Applied	I0051692	3155839	12050	000	6424	71004	42,821.00
78032993	12/01/2017	A00265229DK&M Property	I0051688	DEC 17	39000	314	5610	64991	3,388.00

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78032994	12/01/2017	A00283101Dumont Printing, Inc.	I0051717	97505	11000	205	4318	12042	120.39
78032995	12/01/2017	A00200308Federal Express Corporation	I0051728	5-982-88	11000	358	5940	62100	124.15
						33428	310	5940	72.54
			I0051771	5-974-47	11000	110	5940	66003	74.46
78032996	12/01/2017	A00280401Flowers Baking Co of Henders	I0051748	10711426	32000	422	4410	69400	242.24
78032997	12/01/2017	A00283264Frontier California Inc.	I0051697	57341110	11000	431	5840	65700	41.17
78032998	12/01/2017	A00294507Gentle Dental	I0051709	K.	11000	205	4320	12042	1,100.00
				MORRIS					
78032999	12/01/2017	A00201045Golling, Greg P.	I0051730	100617	11000	209	4311	04012	42.03
78033000	12/01/2017	A00292371Gomez Martinez, Belen I.	I0051732	OCT 17	12603	125	5510	68900	4,850.00
78033001	12/01/2017	A00200645Hardy Diagnostics	I0051769	1857865	11000	209	4311	04012	280.18
78033002	12/01/2017	A00200655Henry Schein, Inc.	I0051774	46717449	11000	205	4311	12042	1,449.82
78033003	12/01/2017	A00050759Holt, Lucille E.	I0051731	101917	12603	125	5510	68900	2,250.00
78033004	12/01/2017	A00200680J & L Locksmithing	I0051718	015315	11000	205	4310	12042	21.45
78033005	12/01/2017	A00200656Jacobi, Victoria J.	I0051705	110117	11000	202	5710	60300	1,081.34
78033006	12/01/2017	A00008647Johnson, Kathleen L.	I0051691	102317	12603	125	4310	68900	145.77
78033007	12/01/2017	A00200712Kern County Supt. of Schools	I0051734	800751	12461	206	4318	12042	486.93
78033008	12/01/2017	A00200715Kern Electric Distributors	I0051713	557830	11000	431	4310	65100	212.36
			I0051761	557187	11000	431	4310	65100	572.50
78033009	12/01/2017	A00262851Lytle, Steve	I0051706	110317	11000	209	5740	04011	153.04
78033010	12/01/2017	A00227772MBS Textbook Exchange, Inc.	I0051743	47-44664	31000	423	4115	69100	4,588.28
					31000	423	4110	69100	1,013.97
					31000	423	5940	69100	858.92
78033011	12/01/2017	A002858200'Connor Construction Manage	I0051700	0032437	42350	000	5510	71002	5,169.00
78033012	12/01/2017	A00200502Orange Belt Stages	I0051720	118261	11000	352	5750	69612	1,340.00
			I0051737	118259	11000	352	5750	69612	1,050.00
					11000	352	5750	69612	1,545.00
					11000	352	5750	69613	1,340.00
78033013	12/01/2017	A00200508P. G. & E.	I0051698	111317	11000	431	5830	65700	8,468.66
					39000	314	5830	64991	3,576.67
					33428	310	5830	69200	5,070.10
					33588	310	5830	69200	103.47
78033014	12/01/2017	A00200516Patterson Dental Supply, Inc	I0051716	530/7444	11000	205	4310	12042	172.35
78033015	12/01/2017	A00200522Pepsi-Cola Company	I0051749	21829003	32000	422	4410	69400	777.99
78033016	12/01/2017	A00284635Prousy's, Inc.	I0051699	PAY REQ	42350	000	5510	71002	105,602.44
				5					
78033017	12/01/2017	A00270674Public Agency Law Group	I0051701	111117	11000	401	5430	67200	4,159.80
78033018	12/01/2017	A00231833Ray A. Morgan Company Inc.	I0051764	1800937	11000	207	5641	49999	150.14
78033019	12/01/2017	A00285787Rhoten, Carson S.	S0040558		11000		9526		1,480.00
78033020	12/01/2017	A00203708Rodriguez, Suzie	I0051770	OCT 17	12460	206	5641	12042	432.00
					12460	206	5710	12042	53.29
78033021	12/01/2017	A00202968San Joaquin Chemicals, Inc.	I0051724	121205	11000	431	5641	65100	1,175.00
78033022	12/01/2017	A00200393Sparkletts	I0051735	10/19/17	11000	205	5641	12042	155.82
78033023	12/01/2017	A00200393Sparkletts	I0051759	09/29/17	31000	423	4321	69100	49.15

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78033024	12/01/2017	A00200393Sparkletts	I0051763	10-19-17	11000	301	5810	64500	106.10
78033025	12/01/2017	A00200393Sparkletts	I0051765	10.19.17	11000	113	4310	67801	76.13
78033026	12/01/2017	A00200396Spurr	I0051696	87437	11000	431	5820	65700	1,284.61
						35819	357	5820	0.01
						35827	357	5820	350.70
						33428	310	5820	139.62
78033027	12/01/2017	A00237176SSD Systems	I0051719	449244-S	11000	205	5880	12042	29.60
			I0051758	1291982-	31000	423	5880	69100	59.34
78033028	12/01/2017	A00275935Supplyworks	I0051714	41780165	11000	431	4310	67300	340.09
78033029	12/01/2017	A00200417Sysco Food Service of Ventur	I0051711	17932024	11000	431	4310	65300	57.75
						11000	431	5940	3.82
78033030	12/01/2017	A00200423Taft City School District	I0051725	18-049	11000	432	4312	67703	423.80
						11000	432	5632	211.25
						11000	432	4316	80.00
						11000	432	5850	15.00
78033031	12/01/2017	A00200425Taft College	I0051707	091817	31000	423	7130	69100	570.00
78033032	12/01/2017	A00200862Taft College Bookstore	I0051726	7613	12599	309	7601	64992	510.00
78033033	12/01/2017	A00200862Taft College Bookstore	I0051750	5576	11000	000	9161	00000	408.22
78033034	12/01/2017	A00200862Taft College Bookstore	I0051751	3097	11000	000	9161	00000	418.47
78033035	12/01/2017	A00200862Taft College Bookstore	I0051752	4156	11000	000	9161	00000	228.21
78033036	12/01/2017	A00200862Taft College Bookstore	I0051753	5008	12551	353	4310	64600	29.08
78033037	12/01/2017	A00247364Teman Training and Consultin	I0051727	103117	12563	317	5505	64900	150.00
78033038	12/01/2017	A00220284The University of Texas at A	I0051773	811	11000	411	5210	67300	500.00
78033039	12/01/2017	A00255644U.S. Bank Equipment Finance	I0051702	34442640	11000	401	5641	67704	434.36
			I0051703	34415786	11000	401	5641	67704	444.02
78033040	12/01/2017	A00200309United Refrigeration, Inc.	I0051739	59585646	11000	431	4312	65100	43.37
						11000	431	5940	0.01
78033041	12/01/2017	A00271491Watkins, Sherrie D.	I0051689	DEC 17	39000	314	5610	64991	1,310.00
78033042	12/01/2017	A00200355West Kern Water District	I0051694	111617	11000	431	5810	65700	547.33
						39000	314	5810	138.57
78033043	12/01/2017	A00275443WestAir Gases & Equipment In	I0051729	80166546	12560	223	4311	09565	358.20
78033044	12/01/2017	A00073955White, Brian L.	I0051687	DEC 17	39000	314	5610	64991	1,400.00
78033045	12/01/2017	A00200378WKCCD Custodian Revolving Ca	I0051757	102717	11000	111	4410	66002	332.88
78033046	12/01/2017	A00249981Zahourek Systems, Inc.	I0051733	22299	11000	209	4311	04013	127.00
78033047	12/06/2017	A00269611A-C Electric Company	I0051880	40753	33428	310	5632	69200	1,500.00
78033048	12/06/2017	A00200017A.P.I. Plumbing	I0051800	101017	35827	357	4310	69700	30.03
78033049	12/06/2017	A00269058Aramark Uniform Services	I0051853	60155586	11000	431	5870	65100	236.50
						11000	205	5870	12.00
						39000	314	5870	18.00
78033050	12/06/2017	A00200063Austin's Pest Control, Inc.	I0051822	OCT '17	12560	223	5860	09565	55.00
78033051	12/06/2017	A00200069Bakersfield Californian	I0051786	113017	11000	411	5970	67300	6,029.60
			I0051787	103117	11000	411	5970	67300	3,014.80
78033052	12/06/2017	A00292250Banks pest Control	I0051869	654159	11000	431	5860	65100	165.00
78033053	12/06/2017	A00075823Binkley, Everett L.	I0051792	JAN 18	39000	314	5610	64991	1,746.00

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78033054	12/06/2017	A00200109	Brown & Reich Petroleum, Inc	I0051775	40091	39000	314	4316	64991	213.62
				I0051776	40454	39000	314	4316	64991	349.02
				I0051852	40847	11000	432	4316	67703	260.42
78033055	12/06/2017	A00210927	CareerAmerica, LLC	I0051860	2080674A	12000	353	5970	64600	3,350.00
78033056	12/06/2017	A00200146	Carolina Biological Supply C	I0051780	50068471	11000	209	4311	04013	46.62
				I0051781	50038640	11000	209	4311	04013	110.31
78033057	12/06/2017	A00200149	Carquest Auto Parts	I0051798	7305-225	11000	432	4312	67703	31.19
78033058	12/06/2017	A00283035	CCCLC	I0051836	9164	12477	203	5642	61200	25,407.00
78033059	12/06/2017	A00200161	CDW-G	I0051861	KQZ4819	11000	113	6415	67801	16.54
78033060	12/06/2017	A00201685	Cengage Learning	I0051831	62147531	31000	423	4110	69100	957.50
						31000	423	5940	69100	34.85
78033061	12/06/2017	A00201051	Central Sanitary Supply	I0051882	833148	33428	310	4310	69200	346.37
78033062	12/06/2017	A00200181	City of Taft	I0051782	12/01/17	39000	314	5850	64991	487.21
78033063	12/06/2017	A00292869	Colorado Nut Company, Inc.	I0051830	16632	31000	423	4310	69100	260.70
78033063	12/06/2017	A00292869	Colorado Nut Company, Inc.	I0051830	16632	31000	423	5940	69100	61.32
78033064	12/06/2017	A00292864	Community Playthings	I0051879	E048U	33428	310	4310	69200	3,172.46
78033065	12/06/2017	A00279501	Conference Direct	I0051814	32KCZM45	11000	358	5710	62100	1,134.00
				I0051815	32KD45KQ	11000	358	5710	62100	637.88
78033066	12/06/2017	A00280761	County of Kern Public Works	I0051803	110817	11000	431	5850	65100	89.93
78033067	12/06/2017	A00278562	DAI Source	I0051863	111911	11000	113	5642	67801	3,816.59
						11000	202	5642	60100	3,816.59
78033068	12/06/2017	A00200225	Darling International (Fresn	I0051808	660:3014	32000	422	5850	69400	50.00
78033069	12/06/2017	A00200243	Dick Blick	I0051829	8383441	31000	423	4310	69100	86.49
						31000	423	5940	69100	25.75
78033070	12/06/2017	A00265229	DK&M Property	I0051790	JAN 18	39000	314	5610	64991	3,388.00
78033071	12/06/2017	A00262833	Domtar Paper Company LLC	I0051847	1397463	11000	421	4318	67704	3,848.14
78033072	12/06/2017	A00283101	Dumont Printing, Inc.	I0051806	97182	11000	421	4318	67704	16.87
						32000	422	4318	69400	16.87
						39000	314	4318	64991	112.79
78033072	12/06/2017	A00283101	Dumont Printing, Inc.	I0051806	97182	39000	312	4318	64991	112.79
78033073	12/06/2017	A00258705	El Dorado Trading Group	I0051849	INV23284	31000	423	4310	69100	1,307.18
78033074	12/06/2017	A00253023	Ellucian Company L.P.	I0051816	746508	11000	358	5710	62100	1,325.00
				I0051817	746449	11000	358	5710	62100	615.00
78033075	12/06/2017	A00200307	Farmer Bros. Company	I0051843	66320806	32000	422	4410	69400	958.51
78033076	12/06/2017	A00202335	Fastenal Industrial & Constr	I0051854	CATAF375	11000	431	4312	65100	93.16
						11000	431	5940	65100	0.01
						11000	431	4310	65300	0.01
78033077	12/06/2017	A00200308	Federal Express Corporation	I0051878	5-990-50	33428	310	5940	69200	31.55
78033078	12/06/2017	A00280401	Flowers Baking Co of Henders	I0051825	10711427	32000	422	4410	69400	31.28
				I0051870	10711428	32000	422	4410	69400	63.44
78033079	12/06/2017	A00294410	FM3	I0051871	238248	11000	110	5510	71005	13,400.00
78033080	12/06/2017	A00283199	Fork Lift Specialties, Inc.	I0051804	24530601	12603	125	5621	68900	4,959.92
78033081	12/06/2017	A00210378	Grey House Publishing	I0051834	152942	12477	203	6310	61200	94.50
78033082	12/06/2017	A00200655	Henry Schein, Inc.	I0051779	47361066	11000	205	4311	12042	1,020.95

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78033083	12/06/2017	A00200702K-mart	I0051873	092717	12435	221	4310	19010	171.59
78033084	12/06/2017	A00200715Kern Electric Distributors	I0051802	558072	11000	431	4310	65100	134.53
			I0051855	557931	11000	431	4310	65100	322.83
78033085	12/06/2017	A00200806Kern Gardening Service	I0051820	27650	12560	223	5633	09565	200.00
			I0051824	27650.	12560	223	5633	09565	200.00
78033086	12/06/2017	A00200728Lakeshore	I0051881	32691810	33428	310	4310	69200	463.33
78033087	12/06/2017	A00200729Landauer, Inc.	I0051885	10052598	11000	205	4311	12042	74.59
78033088	12/06/2017	A00224357Manhattan Marketing Int'l.,	I0051796	13927	31000	423	4310	69100	56.25
					31000	423	5940	69100	15.00
78033089	12/06/2017	A00200555McGraw-Hill	I0051842	99647209	31000	423	4110	69100	60.00
					31000	423	5940	69100	14.81
78033090	12/06/2017	A00209760MTS IntegraTRAK, INC	I0051794	2017-411	11000	113	5644	67801	1,044.75
78033091	12/06/2017	A00200586NAEYC Resource Sales Dept.	I0051839	310993	31000	423	4110	69100	1,187.50
					31000	423	5940	69100	196.48
78033092	12/06/2017	A00252523Oak Hall Cap and Gown	I0051840	1182722	31000	423	4310	69100	465.00
78033093	12/06/2017	A00271462OCLC, Inc.	I0051835	00005661	12477	203	5643	61200	4,081.90
78033094	12/06/2017	A00200498Office Depot	I0051777	97307851	12461	206	4310	12042	387.07
			I0051838	96915851	31000	423	4310	69100	90.60
78033095	12/06/2017	A00200502Orange Belt Stages	I0051819	118248	11000	352	5750	69613	1,340.00
78033096	12/06/2017	A00201047Oxford University Press	I0051841	98650339	31000	423	4115	69100	1,167.20
					31000	423	5940	69100	265.57
78033097	12/06/2017	A00200516Patterson Dental Supply, Inc	I0051875	00925471	12461	206	4311	12042	1,080.28
			I0051876	00926389	12461	206	4311	12042	429.38
78033098	12/06/2017	A00200521Pens Etc.	I0051832	430880-0	31000	423	4310	69100	93.80
					31000	423	5940	69100	13.42
78033099	12/06/2017	A00200522Pepsi-Cola Company	I0051823	20390863	32000	422	4410	69400	1,144.97
			I0051886	52068903	32000	422	4410	69400	689.84
78033100	12/06/2017	A00200543Purdy, D.D.S., Daniel	I0051785	042517-1	12460	206	5641	12042	22,997.30
78033101	12/06/2017	A00231833Ray A. Morgan Company Inc.	I0051872	1826664	11000	202	4318	60100	348.00
			I0051887	1819051	11000	202	5641	60100	132.47
					11000	202	5641	60100	224.38
78033102	12/06/2017	A00218940Roaring Spring Paper Product	I0051828	345607	31000	423	4310	69100	94.50
					31000	423	5940	69100	35.60
78033103	12/06/2017	A00292796Safe 1 Credit Union	I0051793	47241108	31000	423	4310	69100	147.54
					31000	423	4310	69100	292.12
					31000	423	4321	69100	95.00
					31000	423	4321	69100	64.30
					31000	423	4310	69100	750.50
					31000	423	5940	69100	70.00
					31000	423	4321	69100	264.08
					31000	423	4321	69100	33.20
					31000	423	5940	69100	8.95
78033104	12/06/2017	A00285838Sammy's Detail	I0051867	411	11000	432	5632	67703	235.00
78033105	12/06/2017	A00202968San Joaquin Chemicals, Inc.	I0051799	121517	11000	431	5641	65100	1,175.00

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78033106	12/06/2017	A00220442	Serban Sound & Communication	I0051784	10919	11000	113	5632	67801	605.00
78033107	12/06/2017	A00286476	SmartCatalog	I0051864	24391	11000	358	5641	62100	5,841.00
						11000	302	5641	63100	1,000.00
78033107	12/06/2017	A00286476	SmartCatalog	I0051864	24391	12563	317	5641	64900	2,000.00
78033108	12/06/2017	A00234793	Southwest Signs	I0051797	15643	31000	423	4310	69100	1,749.50
78033109	12/06/2017	A00200393	Sparkletts	I0051789	111617	11000	411	5641	67300	167.20
78033110	12/06/2017	A00200393	Sparkletts	I0051807	110917	11000	209	4310	49999	157.64
78033111	12/06/2017	A00200393	Sparkletts	I0051848	102717	31000	423	4321	69100	69.78
78033112	12/06/2017	A00287260	Stinson Stationers Inc.	I0051795	753371-0	11000	421	4318	67704	220.90
78033113	12/06/2017	A00200417	Sysco Food Service of Ventur	I0051827	17931519	32000	422	4410	69400	19,221.52
						32000	422	4411	69400	1,101.92
						32000	422	4411	69400	4,155.58
				I0051851	17930621	33429	310	4410	69200	3,281.91
				I0051883	17932024	33528	310	4410	69200	106.50
78033114	12/06/2017	A00200423	Taft City School District	I0051801	18-058	11000	432	4316	67703	66.00
						11000	432	5632	67703	97.50
						11000	432	4312	67703	37.48
						11000	432	5850	67703	5.00
						11000	431	4316	65500	15.00
						11000	431	5632	65500	162.50
						11000	431	4312	65500	214.04
						11000	431	5850	65500	5.00
78033115	12/06/2017	A00200425	Taft College	I0051821	102317	31000	423	7130	69100	300.00
78033116	12/06/2017	A00200425	Taft College	I0051859	101717	31000	423	4310	69100	450.00
78033117	12/06/2017	A00200862	Taft College Bookstore	I0051810	9581	12000	353	4310	64600	91.10
78033118	12/06/2017	A00200862	Taft College Bookstore	I0051811	8475	12000	353	4310	64600	48.20
78033119	12/06/2017	A00200862	Taft College Bookstore	I0051812	4934	11000	352	5940	69610	54.47
78033120	12/06/2017	A00200862	Taft College Bookstore	I0051833	5501	11000	210	4310	13053	21.73
						11000	210	4310	13052	20.37
						11000	208	4310	15015	4.17
						11000	209	4311	19011	155.51
						11000	208	4310	15011	2.12
						11000	208	4310	15091	3.83
						11000	210	4310	13052	3.74
						11000	210	4310	20011	34.30
						11000	209	4310	19011	10.71
						11000	208	4310	15091	2.54
						11000	208	4310	49308	7.50
78033121	12/06/2017	A00200862	Taft College Bookstore	I0051862	5840	11000	113	5940	67801	9.50
78033122	12/06/2017	A00200862	Taft College Bookstore	I0051865	7904	11000	431	5940	65100	9.47
						11000	431	4310	65100	20.37
78033123	12/06/2017	A00200862	Taft College Bookstore	I0051874	4094	11000	210	4110	13053	133.99
						11000	210	4110	13052	163.56
						11000	208	4110	15010	159.27

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

					11000	207	4110	49999	102.78			
					11000	209	4110	49999	185.54			
78033123	12/06/2017	A00200862	Taft College Bookstore	I0051874	4094	11000	202	4110	60100	203.78		
						11000	210	4110	20011	22.51		
						11000	207	4110	49999	125.75		
78033124	12/06/2017	A00200862	Taft College Bookstore	I0051877	110717	12000	303	7604	64300	22,913.70		
78033125	12/06/2017	A00200426	Taft College Cafeteria	I0051809	110817	32000	422	4410	69400	76.93		
78033126	12/06/2017	A00200832	Taft College Foundation	I0051813	110717	12375	110	7410	66003	1,000.00		
						I0051837	092817	31000	423	4310	69100	100.00
78033127	12/06/2017	A00200430	Taft Plaza, LLC	I0051868	DEC 17	31000	423	5611	69100	1,907.00		
78033128	12/06/2017	A00200432	Taft Union High School	I0051818	18-010	11000	352	5641	69612	724.88		
						11000	352	5641	69613	724.87		
78033129	12/06/2017	A00278258	TotalFunds by Hasler	I0051783	81201112	11000	411	5950	67300	5,000.00		
78033130	12/06/2017	A00200282	True Value Home Center	I0051778	380989	32000	422	4310	69400	23.57		
						I0051866	378628	11000	431	4310	65100	987.63
							11000	431	4312	65500	211.21	
							35827	357	4310	69700	288.08	
						I0051884	K77045	33588	310	4310	69200	754.44
78033131	12/06/2017	A00200284	U.S. Foods	I0051844	5431420	32000	422	4410	69400	7,400.29		
							32000	422	4411	69400	128.86	
						I0051845	5698598	33429	310	4410	69200	3,090.71
						I0051846	5698595	32000	422	4411	69400	138.27
							32000	422	4410	69400	5,762.08	
						I0051850	5170187	33429	310	4410	69200	3,487.55
78033132	12/06/2017	A00210209	ULINE	I0051858	91607497	31000	423	4321	69100	643.18		
							31000	423	5940	69100	100.81	
78033133	12/06/2017	A00271491	Watkins, Sherrie D.	I0051791	JAN 18	39000	314	5610	64991	1,310.00		
78033134	12/06/2017	A00073955	White, Brian L.	I0051788	JAN 18	39000	314	5610	64991	1,400.00		
78033135	12/06/2017	A00286901	WinCraft, Incorporated	I0051857	975083	31000	423	4310	69100	661.27		
							31000	423	5940	69100	97.87	
78033136	12/06/2017	A00279103	Yabla, Inc.	I0051856	121415-T	31000	423	4110	69100	8,543.70		
78033137	12/06/2017	A00200388	Zee Medical Service Co.	I0051805	34-20467	11000	302	4310	63100	177.02		
						I0051826	34-20467	32000	422	4310	69400	92.88
78033138	12/07/2017	A00293634	Estrada, Esmeralda A.	S0041708		11000		9526		1,480.00		
78033139	12/07/2017	A00289317	Estrada Rojas, Ricardo	S0041709		11000		9526		2,785.00		
78033140	12/07/2017	A00289055	Justo, Lizbeht	S0041711		11000		9526		2,960.00		
78033141	12/07/2017	A00289625	Loera, Noemi J.	S0041712		11000		9526		2,585.00		
78033142	12/07/2017	A00281958	Magana, Jessica T.	S0041713		11000		9526		1,135.00		
78033143	12/07/2017	A00274182	Meza, Rhonda	S0041710		11000		9526		2,220.00		
78033144	12/08/2017	A00292932	Carcha, Ashley K.	S0041724		11000		9526		138.00		
78033145	12/08/2017	A00253511	Clendenen, Melissa F.	S0041714		11000		9526		414.00		
78033146	12/08/2017	A00284417	Gill, Arshdeep	S0041715		11000		9526		322.00		
78033147	12/08/2017	A00277973	Janatsch, Elizabeth R.	S0041716		11000		9526		828.00		
78033148	12/08/2017	A00289072	Koerner, Kayla M.	S0041717		11000		9526		150.00		

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78033149	12/08/2017	A00284413Land, Brookston M.	S0041719		11000		9526		368.00
78033150	12/08/2017	A00275793Lee, Jamie Y.	S0041718		11000		9526		322.00
78033151	12/08/2017	A00277112Rocha, Remy B.	S0041725		11000		9526		322.00
78033152	12/08/2017	A00283025Rodriguez, Samuel	S0041720		11000		9526		322.00
78033153	12/08/2017	A00267221Sanchez, Mario	S0041721		11000		9526		414.00
78033154	12/08/2017	A00281890Valdez, Suzanna	S0041723		11000		9526		552.00
78033155	12/12/2017	A00276969Adafruit Industries LLC	I0051925	1554591	12435	221	4311	19010	7,840.50
			I0051926	1556649	12435	221	4311	19010	1,619.20
					12435	221	4311	19010	1,285.61
					12435	221	5940	19010	0.01
78033156	12/12/2017	A00200052AP Architects	I0051909	11123	42350	000	5510	71003	23,932.87
					11000	202	5510	60100	18,571.50
					42303	000	5510	71005	10,528.20
					41150	000	5510	71004	2,938.48
78033157	12/12/2017	A00279075Ardusat, Inc.	I0051902	I1247	12435	221	4311	17010	2,100.00
					12435	221	4311	19010	4,375.00
					12435	221	5642	19010	3,000.00
78033158	12/12/2017	A00200076Bandy, Ingrun K.	I0051907	103017	11000	352	5710	69610	110.00
78033159	12/12/2017	A00200081BARC, Inc.	I0051906	INV00918	11000	411	5990	67300	170.00
78033160	12/12/2017	A00015850Berry, Wendy J.	I0051898	102717	11000	209	5740	04014	35.00
78033161	12/12/2017	A00200112BSK & Associates, Inc.	I0051913	0082518	42350	000	5510	71002	19,194.00
78033162	12/12/2017	A00285769California Averland Construc	I0051914	PAY REQ	42350	000	6211	71002	364,817.07
78033163	12/12/2017	A00293976Colorado Heirloom, Inc	I0051931	83038	12435	221	4311	19010	45.34
78033164	12/12/2017	A00201737Duran, Diana	I0051900	110117	11000	421	5710	67200	105.93
78033165	12/12/2017	A00200845Dyer, Geoffrey	I0051889	101217	11000	202	5710	60300	481.66
			I0051892	110117	11000	202	5710	60300	1,281.75
78033166	12/12/2017	A00253023Ellucian Company L.P.	I0051910	90244204	11000	114	5642	70999	19,968.17
					11000	358	5641	62100	17,502.58
					12000	304	5641	63200	17,502.58
					11000	202	5642	60100	15,930.17
					11000	353	5641	64600	37,626.16
					11000	421	5643	71004	28,578.17
					11000	411	5641	67300	28,804.17
					11000	113	5643	67801	26,118.00
78033167	12/12/2017	A00283264Frontier California Inc.	I0051920	112817	11000	431	5840	65700	781.83
78033168	12/12/2017	A00283264Frontier California Inc.	I0051921	11/28/17	11000	431	5840	65700	990.75
78033169	12/12/2017	A00200627Gonzalez, Lourdes	I0051897	110617	12000	303	5710	64300	1,552.44
78033170	12/12/2017	A00200375Graham, Sandra L.	I0051896	101217	11000	358	5710	62100	39.88
78033171	12/12/2017	A00200629Grainger	I0051924	96004517	12435	221	4311	19010	651.71
78033172	12/12/2017	A00257900Hall, Daniel N.	I0051908	110317	11000	202	4310	60200	228.95
78033173	12/12/2017	A00292979Hawk Ridge Systems, LLC	I0051903	IM-79737	12435	221	6414	19010	12,194.80
					12435	221	5642	19010	4,999.00
78033174	12/12/2017	A00200655Henry Schein, Inc.	I0051915	46921926	11000	205	4311	12042	3,694.89
			I0051916	47875505	11000	205	4311	12042	2,110.30

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

			I0051917	47591221	11000	205	4311	12042	667.66	
			I0051918	294801	11000	205	4311	12042	29.42	
78033175	12/12/2017	A00200704	Karwoski, John	I0051929	DEC 17	42350	000	5510	71002	10,920.00
78033176	12/12/2017	A00262851	Lytle, Steve	I0051890	111717	11000	209	5740	04011	146.94
				I0051891	111417	11000	209	5740	04011	22.47
78033177	12/12/2017	A00002482	May, James P.	I0051894	092217	11000	209	5740	19011	187.25
78033178	12/12/2017	A00211081	Miller, Kent L.	I0051899	111717	11000	212	5710	49999	562.80
78033179	12/12/2017	A00227183	North Kern Water Storage Dis	I0051911	091-171-	11000	431	5210	65100	864.30
78033180	12/12/2017	A00241384	PASCO scientific	I0051888	17IN0118	12435	221	4311	19010	2,815.31
						12435	221	5940	19010	7.51
78033181	12/12/2017	A00284688	Phytorion, Inc.	I0051922	11003	12587	111	5510	66002	5,156.25
78033182	12/12/2017	A00200985	Rangel-Escobedo, Juana R.	I0051893	102617	11495	216	5710	61900	30.00
78033183	12/12/2017	A00280086	Rothgeb, Julie J.	I0051901	110117	11000	202	5710	60103	36.92
78033184	12/12/2017	A00202968	San Joaquin Chemicals, Inc.	I0051912	121527	11000	431	5641	65100	1,175.00
78033185	12/12/2017	A00220442	Serban Sound & Communication	I0051923	973	12435	221	5612	19010	2,025.95
						12435	221	5613	19010	1,200.00
78033186	12/12/2017	A00200487	Sierra School Equipment Co.	I0051927	170914DD	12435	221	6411	19010	1,606.61
78033187	12/12/2017	A00200417	Sysco Food Service of Ventur	I0051919	17932551	33429	310	4410	69200	1,828.48
78033188	12/12/2017	A00234810	Taft College EOPS	S0041722		11000		9526		60.00
78033189	12/12/2017	A00200430	Taft Plaza, LLC	I0051930	JAN 18	31000	423	5611	69100	1,907.00
78033190	12/12/2017	A00243766	Tweedy, Allisa M.	I0051895	102617	12560	223	5710	60103	40.00
78033191	12/12/2017	A00200378	WKCCD Custodian Revolving Ca	I0051928	111417	11000	101	5720	66004	332.77
78033192	12/13/2017	A00261244	Downs, James W.	S0041726		11000		9526		740.00
78033193	12/13/2017	A00283337	Garner, Sejan L.	S0041727		11000		9526		1,135.00
78033194	12/13/2017	A00257242	Garza, Jesus M.	S0041728		11000		9526		230.00
78033195	12/13/2017	A00271296	Rodriguez, Mayra	S0041729		11000		9526		740.00
78033196	12/13/2017	A00277145	Ruibal, Adrienne L.	S0041730		11000		9526		1,480.00
78033197	12/13/2017	A00292465	Sandoval, Damyán O.	S0041731		11000		9526		2,220.00
78033198	12/13/2017	A00278624	Sheppard, Cassidy L.	S0041732		11000		9526		750.00
78033199	12/13/2017	A00260700	Valencia, Bernardo A.	S0041733		11000		9526		1,118.00
78033200	12/14/2017	A00227562	Aldis, Brittany A.	S0041734		11000		9526		400.00
78033201	12/14/2017	A00254748	Bradley, Regina G.	S0041735		11000		9526		400.00
78033202	12/14/2017	A00277918	Gamble, Ashley R.	S0041736		11000		9526		400.00
78033203	12/14/2017	A00267698	Gil Gonzalez, Anaiz	S0041737		11000		9526		400.00
78033204	12/14/2017	A00261482	Lara, Carina	S0041738		11000		9526		400.00
78033205	12/14/2017	A00255721	Lynam, Jessica M.	S0041739		11000		9526		400.00
78033206	12/14/2017	A00284153	Martin, Danielle C.	S0041740		11000		9526		400.00
78033207	12/14/2017	A00201620	Navarro, Kristine I.	S0041741		11000		9526		400.00
78033208	12/14/2017	A00237256	Padron, Celina M.	S0041742		11000		9526		400.00
78033209	12/14/2017	A00252647	Stewart, Tracy L.	S0041743		11000		9526		400.00
78033210	12/14/2017	A00285802	Wilkerson, Amanda N.	S0041744		11000		9526		400.00
78033211	12/18/2017	A00200043	American Express	I0051976	11005102	11000	000	9511	00000	20,649.86
78033212	12/18/2017	A00282298	Arvizu, Primavera A.	I0052000	111717	12563	317	4410	64900	80.00
78033213	12/18/2017	A00200069	Bakersfield Californian	I0052038	110717	12477	203	4211	61200	203.88

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78033214	12/18/2017	A00286446	Balason, Severo	I0052001	111517	11000	301	5710	64500	1,655.17
78033215	12/18/2017	A00200076	Bandy, Ingrun K.	I0051987	111417	11000	352	5710	69615	135.81
				I0051993	113017	11000	352	5710	69610	369.93
78033216	12/18/2017	A00290343	Bauer, Amanda M.	I0051975	112917	11000	202	5710	60100	22.39
78033217	12/18/2017	A00200107	Bright House Networks	I0051981	112917	12560	223	5645	09565	154.55
78033218	12/18/2017	A00285769	California Averland Construc	I0052045	PAY REQ	42350	000	6211	71002	392,012.78
78033219	12/18/2017	A00200134	Canon Financial Services, In	I0052035	17981826	11000	401	5641	67704	1,023.69
						11000	401	5641	67704	2,084.93
78033220	12/18/2017	A00200136	Capela, Michael M.	I0051971	120617	11000	401	5710	67200	12.00
78033221	12/18/2017	A00200143	Carlson, Kamala A.	I0051986	102617	11000	216	5710	61900	185.68
78033222	12/18/2017	A00200149	Carquest Auto Parts	I0052025	7308-226	11000	432	4312	67703	17.15
78033223	12/18/2017	A00200156	CCCSRA	I0051995	112517	11000	352	5750	69613	845.00
78033224	12/18/2017	A00202280	Chaidez, Joell C.	I0051992	111617	11000	306	5710	49306	221.90
78033225	12/18/2017	A00200181	City of Taft	I0052003	12-01-17	12560	223	5850	09565	48.91
78033226	12/18/2017	A00200181	City of Taft	I0052020	12.01.17	31000	423	5850	69100	292.20
78033227	12/18/2017	A00200210	Costco Wholesale	I0052031	JAN 18	32000	422	5210	69400	60.00
						11000	431	5210	65990	60.00
						31000	423	5210	69100	60.00
78033228	12/18/2017	A00277845	Double D Cleaning Service	I0052005	031	12560	223	5890	09565	265.00
78033229	12/18/2017	A00200259	Driller Printers	I0052014	00019330	33428	310	4310	69200	454.74
78033230	12/18/2017	A00283101	Dumont Printing, Inc.	I0052040	97784	12477	203	4310	61200	117.45
78033231	12/18/2017	A00200307	Farmer Bros. Company	I0052015	66320893	32000	422	4410	69400	549.67
78033232	12/18/2017	A00200308	Federal Express Corporation	I0052007	6-004-22	11000	202	5940	60100	63.10
				I0052022	5-997-26	11000	411	5950	67300	31.62
78033233	12/18/2017	A00200315	Ferguson, Bruce E.	I0051994	113017	11000	352	5710	69610	708.16
78033234	12/18/2017	A00280401	Flowers Baking Co of Henders	I0052024	10711428	32000	422	4410	69400	31.28
78033235	12/18/2017	A00283264	Frontier California Inc.	I0052046	57031207	11000	431	5840	65700	123.51
78033236	12/18/2017	A00247434	Garcia, Ilyne	I0051980	78030178	11000	000	9513	00000	1,480.00
78033237	12/18/2017	A00257900	Hall, Daniel N.	I0051972	112817	12587	111	5710	66002	1,227.57
78033238	12/18/2017	A00200645	Hardy Diagnostics	I0052029	1865756	11000	209	4311	04012	626.05
				I0052030	1867575	11000	209	4311	04011	80.21
78033239	12/18/2017	A00224086	inContact, Inc.	I0051984	842788	11000	431	5840	65100	179.84
						11000	431	5840	65700	1,455.05
78033240	12/18/2017	A00293052	Isec Incorporated	I0051968	18113003	12435	221	6412	19010	32,991.00
78033241	12/18/2017	A00200707	Keenan & Associates	I0051990	208371	11000	412	5510	67300	5,000.00
78033242	12/18/2017	A00200712	Kern County Supt. of Schools	I0052034	OCT 17	12461	206	5641	12042	31,139.79
78033243	12/18/2017	A00200715	Kern Electric Distributors	I0052026	558207	11000	431	4310	65100	79.15
78033244	12/18/2017	A00288932	Laboratory Devices Company,	I0051979	5022	12435	221	4311	19010	7,587.50
						12435	221	5940	19010	102.00
78033245	12/18/2017	A00201999	Lara, Fernando R.	I0051973	112917	11000	202	5710	60100	80.46
78033246	12/18/2017	A00200559	McMurray, Robert B.	I0051970	120617	11000	401	5710	67200	12.00
78033247	12/18/2017	A00294622	McNeil, Julie	I0051985	DEC 17	11000	411	5510	67300	6,540.00
78033248	12/18/2017	A00227738	National Benefit Services, L	I0051991	626069	11000	411	5510	67300	124.00
78033249	12/18/2017	A002858200	'Connor Construction Manage	I0051977	0032604	42350	000	5510	71002	3,975.00

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78033250	12/18/2017		Voided Check										
78033251	12/18/2017		Voided Check										
78033252	12/18/2017	A00200498	Office Depot	I0051932	98685432	11000	202	4310	60200				193.19
78033252	12/18/2017	A00200498	Office Depot	I0051933	98603710	11495	216	4310	61900				117.95
						11000	302	4318	64500				193.58
				I0051934	98646798	11000	209	4310	17017				84.04
				I0051935	98659708	11000	113	4318	67801				99.60
						11000	113	4318	67801				157.99
						11000	113	4318	67801				73.81
						11000	113	4318	67801				210.34
						11000	113	4318	67801				76.14
						11000	113	4318	67801				158.09
						11000	113	4318	67801				210.66
						11000	113	4318	67801				134.05
						11000	113	4318	67801				195.18
						11000	113	4318	67801				180.66
						11000	113	4318	67801				518.81
				I0051936	98700043	11000	202	4310	60103				90.52
				I0051937	97711747	12000	303	4310	64300				270.56
				I0051938	98573392	11000	210	4318	13052				71.55
						11000	210	4318	13052				272.53
						11000	302	4318	64500				134.05
						11000	302	4318	64500				390.35
				I0051939	98492748	12000	303	6415	64300				28.91
						12561	223	4318	63100				21.33
						12561	223	4318	63100				89.53
				I0051940	98536773	11000	210	4310	13052				24.70
				I0051941	98487374	11000	210	4310	20011				57.21
				I0051942	98532394	11000	431	4310	65100				480.28
				I0051943	98487268	11000	210	4310	20011				28.57
78033252	12/18/2017	A00200498	Office Depot	I0051944	98449215	11000	421	4318	67200				131.36
						11000	306	4318	49306				105.33
				I0051945	98400703	11000	209	4310	04013				124.08
				I0051946	98326869	12401	353	4310	64600				84.29
				I0051947	98302054	11000	207	4311	08351				55.48
				I0051948	46302	11000	208	4318	49999				140.92
				I0051949	98193340	11000	208	4310	10021				47.83
						11000	208	4310	10023				51.91
				I0051950	98196504	11000	202	4318	60200				84.13
						11000	113	4310	67801				23.60
				I0051951	98193327	11000	208	4310	10023				5.14
				I0051952	98192801	11000	209	4310	17017				15.51
				I0051953	98110602	12599	309	7601	64992				1,492.80
				I0051954	98078524	11000	301	4318	64500				127.83

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

				11000	110	4318	66003	295.98		
		I0051955	98042269	11000	306	4318	49306	106.86		
		I0051956	97885150	11000	113	4310	67801	36.35		
				11000	113	4310	67801	80.33		
				11000	208	4318	15091	143.70		
				11000	113	4318	67801	143.72		
		I0051957	97871348	11000	421	4310	67200	175.96		
		I0051958	97837106	11000	113	4318	67801	155.50		
78033252	12/18/2017	A00200498	Office Depot	I0051958	97837106	11000	113	4318	67801	440.77
						11000	210	4318	20014	105.32
		I0051959	97785112	11000	208	4310	15015	75.68		
		I0051960	97732298	11000	210	4318	20014	105.33		
				11000	113	4310	67801	75.82		
		I0051961	97703343	11000	208	4310	15011	99.71		
		I0051962	98569887	11000	209	4310	17013	116.62		
		I0051963	97552235	11000	209	4310	04013	76.68		
		I0051964	97495973	11000	210	4310	13052	5.36		
		I0051965	97495950	11000	210	4310	13052	60.29		
		I0051966	97603360	11000	113	4318	67801	155.50		
				11000	113	4318	67801	193.57		
				11000	113	4318	67801	541.47		
				11000	113	4310	67801	10.62		
		I0051967	97580641	11000	110	4318	66003	127.83		
78033253	12/18/2017	A00200502	Orange Belt Stages	I0052008	118556	11000	202	5740	60100	1,595.00
				I0052009	118406	11000	202	5740	60100	1,555.00
				I0052010	118324	11000	202	5740	60100	1,350.00
				I0052041	118249	11000	352	5750	69613	1,050.00
				I0052042	118712	11000	352	5750	69616	1,800.00
				I0052043	118262	11000	352	5750	69612	1,135.00
78033254	12/18/2017	A00200508	P. G. & E.	I0052018	111217	31000	423	5820	69100	7.84
						31000	423	5830	69100	492.58
78033255	12/18/2017	A00270930	Paton Group	I0051982	9434	12435	221	4311	19010	9,703.21
						12435	221	5940	19010	310.00
78033256	12/18/2017	A00200522	Pepsi-Cola Company	I0052023	05183851	32000	422	4410	69400	1,314.17
78033257	12/18/2017	A00294059	Prestage, Andrew E.	I0051969	111417	11000	113	5710	67801	158.10
78033258	12/18/2017	A00200985	Rangel-Escobedo, Juana R.	I0051974	120617	11000	313	5710	63300	149.12
78033259	12/18/2017	A00231833	Ray A. Morgan Company Inc.	I0052004	1827792	12558	223	4318	09565	32.65
78033260	12/18/2017	A00292796	Safe 1 Credit Union	I0052033	35141108	12461	206	5710	12042	137.80
						12461	206	5990	12042	28.21
78033261	12/18/2017	A00200467	Salazar, Apolonia	I0052002	110517	11000	302	4310	63100	9.92
78033262	12/18/2017	A00018793	Salcido, Paula	I0052032	NOV 17	12460	206	5641	12042	500.00
78033263	12/18/2017	A00285838	Sammy's Detail	I0052027	430	11000	432	5632	67703	265.00
78033264	12/18/2017	A00210739	Sheraton Grand Sacramento	I0051999	75230132	11495	216	5710	61900	774.51
78033265	12/18/2017	A00256961	Sisco, Alexandra J.	S0041311		11000		9526		1,110.00

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78033266	12/18/2017	A00200393Sparkletts	I0052006	111017	12560	223	4310	09565	62.62
78033267	12/18/2017	A00237176SSD Systems	I0052017	1296580-	31000	423	5880	69100	59.34
			I0052019	111417	31000	423	5880	69100	112.87
78033268	12/18/2017	A00201787Standard Insurance Company	I0051988	NOV 17	11000	411	3410	67300	451.36
					11000	411	3420	67300	1,377.41
78033269	12/18/2017	A00201787Standard Insurance Company	I0051989	DEC 17	11000	411	3410	67300	451.36
					11000	411	3420	67300	1,395.74
78033270	12/18/2017	A00255807State Water Resources Contro	I0051978	SW-01425	42350	000	6110	71002	442.00
78033271	12/18/2017	A00200417Sysco Food Service of Ventur	I0052016	17933242	32000	422	4410	69400	7,259.00
					32000	422	4411	69400	635.84
					32000	422	4411	69400	1,732.22
78033272	12/18/2017	A00200419T.C. Clearing Account	I0052021	112117	11000	353	7130	64600	1,373.00
78033273	12/18/2017	A00200423Taft City School District	I0052011	18-050	33428	310	4310	69200	8.25
78033274	12/18/2017	A00200425Taft College	I0051997	103117	12603	125	4310	68900	315.00
78033275	12/18/2017	A00200425Taft College	I0052037	111317	31000	423	7130	69100	60.00
78033276	12/18/2017	A00200862Taft College Bookstore	I0051996	5761	12560	223	4311	09565	1,526.32
78033277	12/18/2017	A00200862Taft College Bookstore	I0052036	3306	12000	303	7604	64300	208.07
					12478	305	7601	64301	208.06
78033278	12/18/2017	A00256341Terminix	I0052012	36998469	33528	310	5860	69200	418.00
78033279	12/18/2017	A00230471The Storage Bin	I0051998	111817	11000	202	5610	60100	364.50
78033280	12/18/2017	A00200282True Value Home Center	I0052013	378687	33528	310	4310	69200	755.90
			I0052039	380055	12603	125	4310	68900	23.13
					12603	125	5310	68900	28.37
			I0052044	379148	39000	314	4310	64991	424.96
78033281	12/18/2017	A00200338Verizon Wireless	I0051983	97972134	11000	357	5840	69700	201.31
78033282	12/18/2017	A00232538Ward's Natural Science	I0052028	80804491	11000	209	4311	04011	134.10
78033283	12/20/2017	A00243588AARP Health Care Options	I0052139	JAN 18	11000	412	3350	59100	17,801.54
78033284	12/20/2017	A00202515ACCCA	I0052120	10582	12563	317	5710	64900	445.00
78033285	12/20/2017	A00292936Albertson's LLC	I0052082	17769112	32000	422	4410	69400	48.81
			I0052165	177690	33429	310	4410	69200	276.08
78033286	12/20/2017	A00267662Almaguer, Jasmin	I0052056	120817	12000	303	7606	64300	85.00
78033287	12/20/2017	A00288646Amazon Web Services, Inc.	I0052065	11753027	11000	113	5644	67801	611.07
78033288	12/20/2017	A00200040American Business Machines	I0052100	358129	12000	303	5641	64300	165.38
78033289	12/20/2017	A00200043American Express	I0052047	11005112	11000	000	9511	00000	13,886.40
78033290	12/20/2017	A00200052AP Architects	I0052052	11182	42350	000	5510	71003	16,539.24
					42303	000	5510	71005	5,454.10
					41150	000	5510	71004	2,259.36
					11000	202	5510	60100	7,999.16
78033291	12/20/2017	A00200054Applied Technology Group, In	I0052119	206095	11000	301	5632	64500	47.50
78033292	12/20/2017	A00269058Aramark Uniform Services	I0052088	60158547	11000	431	5870	65100	236.50
					11000	205	5870	12042	12.00
					39000	314	5870	64991	18.00
			I0052159	60157074	11000	431	5870	65100	236.50
					11000	205	5870	12042	12.00

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

					39000	314	5870	64991	18.00
78033293	12/20/2017	A00202445AT&T Mobility	I0052167	111817	39000	314	5840	64991	213.78
78033294	12/20/2017	A00202445AT&T Mobility	I0052169	112517	12461	206	5840	12042	181.71
78033295	12/20/2017	A00200063Austin's Pest Control, Inc.	I0052112	NOV 17	39000	314	5860	64991	100.00
			I0052146	NOV. 17	11000	431	5860	65100	455.00
78033296	12/20/2017	A00200077Bang, D.D.S., Robert	I0052048	012617-1	12460	206	5641	12042	6,456.08
78033297	12/20/2017	A00200079Bar Charts, Inc.	I0052155	INV00049	31000	423	4310	69100	216.84
					31000	423	5940	69100	18.36
78033298	12/20/2017	A00272600Beard Family Trust	I0052168	DEC 17	12560	223	5610	09565	3,500.00
78033299	12/20/2017	A00200107Bright House Networks	I0052101	111817	12461	206	5840	12042	380.74
78033300	12/20/2017	A00200107Bright House Networks	I0052109	112617	35819	357	5890	69700	860.00
					35814	357	5890	69700	833.79
78033301	12/20/2017	A00200107Bright House Networks	I0052110	11/26/17	35827	357	5890	69700	1,038.13
78033302	12/20/2017	A00200109Brown & Reich Petroleum, Inc	I0052113	41210	39000	314	4316	64991	279.43
			I0052114	40848	39000	314	4316	64991	331.54
			I0052145	41209	11000	432	4316	67703	339.68
78033303	12/20/2017	A00200120CACCRAO	I0052149	2315	11000	358	5710	62100	295.00
78033304	12/20/2017	A00250381California Chamber of Commer	I0052104	SO122251	11000	411	4310	67300	302.37
					11000	411	4310	67300	18.00
78033305	12/20/2017	A00200128California Library Assoc.	I0052094	30000541	11000	203	5210	61200	150.00
78033306	12/20/2017	A00257716Capitol Public Finance Group	I0052054	2017-539	11000	401	5510	67200	4,680.00
			I0052055	2017-544	11000	401	5510	67200	7,410.00
78033307	12/20/2017	A00200143Carlson, Kamala A.	I0052107	113017	11000	208	4310	15011	307.81
78033308	12/20/2017	A00200146Carolina Biological Supply C	I0052105	50068914	11000	209	4311	04011	151.40
			I0052106	50067101	11000	209	4311	04012	274.45
78033309	12/20/2017	A00200161CDW-G	I0052162	KTW0304	11000	208	4318	10021	173.73
			I0052163	KTV9684	12603	125	6415	68900	477.56
78033310	12/20/2017	A00201685Cengage Learning	I0052069	62297443	31000	423	4110	69100	13,889.50
					31000	423	5940	69100	325.93
			I0052115	62212031	31000	423	4110	69100	4,567.00
					31000	423	5940	69100	161.68
78033311	12/20/2017	A00200181City of Taft	I0052136	8828	35000	357	5641	69700	8,799.87
78033312	12/20/2017	A00071962Clark, Jimmy L.	I0052081	78017834	11000	000	9513	00000	80.00
78033313	12/20/2017	A00258703College House	I0052157	13189	31000	423	4310	69100	4,264.69
					31000	423	5940	69100	481.59
78033314	12/20/2017	A00247606Collegiate Pacific	I0052134	385246	31000	423	4310	69100	1,020.85
					31000	423	5940	69100	25.62
78033315	12/20/2017	A00283101Dumont Printing, Inc.	I0052164	98206	12000	311	4310	64200	108.32
					12000	311	4310	64200	10.99
78033316	12/20/2017	A00253023Ellucian Company L.P.	I0052079	760521	12587	111	5710	66002	995.00
78033317	12/20/2017	A00253023Ellucian Company L.P.	I0052150	754537	11000	358	5710	62100	1,325.00
78033318	12/20/2017	A00200307Farmer Bros. Company	I0052058	67073341	32000	422	4410	69400	651.53
78033319	12/20/2017	A00202335Fastenal Industrial & Constr	I0052091	CATAF378	11000	431	4312	65100	20.30
					11000	431	5940	65100	0.01

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

					11000	431	4310	65300	0.01	
78033320	12/20/2017	A00200308	Federal Express Corporation	I0052064	6-019-26	11000	202	5940	60100	47.24
				I0052080	6-011-31	11000	205	5940	12042	45.90
						11000	202	5940	60100	31.62
78033321	12/20/2017	A00283264	Frontier California Inc.	I0052085	57341210	11000	431	5840	65700	41.17
78033322	12/20/2017	A00283264	Frontier California Inc.	I0052130	13581122	31000	423	5840	69100	50.20
78033323	12/20/2017	A00202979	Health First Corporation	I0052102	INV30048	11000	205	4311	12042	668.45
78033324	12/20/2017	A00278494	Holiday Inn Sacramento Capit	I0052147	63057500	11000	358	5710	62100	441.60
78033325	12/20/2017	A00295365	Hyatt Regency Sonoma Wine Co	I0052077	32KFRCWH	12563	317	5710	64900	648.48
78033326	12/20/2017	A00242940	ICM Distributing Company, In	I0052135	1413659	31000	423	4310	69100	142.96
						31000	423	5940	69100	13.85
78033327	12/20/2017	A00292925	indiCo, LLC	I0052071	F147190	31000	423	4115	69100	633.60
						31000	423	5940	69100	214.02
						31000	423	4310	69100	120.79
78033328	12/20/2017	A00210963	J. America	I0052116	440513	31000	423	4310	69100	882.75
						31000	423	5940	69100	91.18
				I0052133	440294	31000	423	4310	69100	1,728.00
						31000	423	5940	69100	119.52
78033329	12/20/2017	A00277752	Jarrahan, Abbas	I0052123	112817	11000	209	4311	04013	40.85
78033330	12/20/2017	A00269582	Jiles, Michael L.	I0052096	113017	11000	202	4410	60103	60.60
78033331	12/20/2017	A00200715	Kern Electric Distributors	I0052144	558260	11000	431	4310	65100	253.25
78033332	12/20/2017	A00200729	Landauer, Inc.	I0052103	10053208	11000	205	4311	12042	74.59
78033333	12/20/2017	A00200734	Liberty High School	I0052108	112917	11000	356	5970	68100	440.00
78033334	12/20/2017	A00262851	Lytile, Steve	I0052098	112017	11000	209	4311	04011	6.42
78033335	12/20/2017	A00227772	MBS Textbook Exchange, Inc.	I0052070	47-44846	31000	423	4110	69100	265.00
						31000	423	5940	69100	32.81
78033336	12/20/2017	A00200554	McCracken, Susan L.	I0052076	NOV 17	12461	206	5710	12042	55.64
78033337	12/20/2017	A00200575	Montoya, Janice	I0052049	1004	12460	206	5641	12042	2,200.00
78033338	12/20/2017	A00292868	Name Badges, LLC	I0052161	180062	12000	311	4310	64200	10.25
						12000	311	4310	64200	4.99
78033339	12/20/2017	A00200502	Orange Belt Stages	I0052075	118516	11000	202	5740	60100	1,640.00
				I0052086	118752	11000	352	5750	69612	2,300.00
						11000	352	5750	69613	1,800.00
78033340	12/20/2017	A00200508	P. G. & E.	I0052066	113017	12560	223	5830	09565	190.32
78033341	12/20/2017	A00200518	Pearson Education	I0052117	BK870072	31000	423	4110	69100	7,497.15
						31000	423	5940	69100	309.32
78033341	12/20/2017	A00200518	Pearson Education	I0052118	BK870388	31000	423	4110	69100	31,110.31
						31000	423	5940	69100	264.23
78033342	12/20/2017	A00200521	Pens Etc.	I0052072	432137-1	31000	423	4310	69100	815.25
78033343	12/20/2017	A00200522	Pepsi-Cola Company	I0052111	22614552	32000	422	4410	69400	934.55
78033344	12/20/2017	A00231833	Ray A. Morgan Company Inc.	I0052053	1820726	11000	401	5641	67300	10.31
						11000	411	5641	67200	10.32
						11000	205	5641	12042	241.92
						33428	310	5641	69200	355.52

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

					11000	401	5641	67200	0.09	
					39000	314	5641	64991	1,830.78	
					11000	401	5641	67200	1,837.22	
					12551	353	5641	64600	671.45	
					11000	114	5641	66005	671.44	
					11000	302	5641	63100	671.44	
					11000	358	5641	62100	671.44	
					11000	110	5641	66003	111.61	
					11000	202	5641	60100	111.60	
					11000	301	5641	64500	111.61	
					11000	113	5641	67801	311.62	
					11000	431	5641	65100	356.18	
					11000	202	5641	60100	148.90	
					31000	423	5641	69100	520.01	
				I0052124	1778593	11000	202	5641	60100	350.03
				I0052125	1740879	11000	202	5641	60100	135.17
				I0052126	1824939	12603	125	4318	68900	992.50
				I0052127	1843112	11000	207	5641	49999	235.02
78033345	12/20/2017	A00018310	Reynolds, David S.	I0052137	112717	11000	209	5210	19111	485.00
78033346	12/20/2017	A00215849	Rodriguez, Minerva	I0052083	26394404	11000	000	9513	00000	184.00
78033347	12/20/2017	A00018793	Salcido, Paula	I0052142	101717	12461	206	5990	12042	6.00
78033348	12/20/2017	A00200479	Sears	I0052148	44001112	11000	431	4310	65100	77.49
78033349	12/20/2017	A00257305	See's Candy Shops, Inc.	I0052156	60504090	31000	423	4310	69100	1,260.10
78033350	12/20/2017	A00202340	Shaffer, Robin D.	I0052140	OCT 17	12460	206	5641	12042	840.00
					12460	206	5710	12042	52.97	
78033351	12/20/2017	A00200487	Sierra School Equipment Co.	I0052059	61149	12603	125	6413	68900	16,856.48
78033352	12/20/2017	A00200390	Sonitrol of Bakersfield	I0052152	1306976-	35000	357	5880	69700	38.07
78033353	12/20/2017	A00234793	Southwest Signs	I0052132	15887	31000	423	4310	69100	270.50
78033354	12/20/2017	A00200393	Sparkletts	I0052074	112417	31000	423	4321	69100	19.83
78033355	12/20/2017	A00200393	Sparkletts	I0052141	11/24/17	12460	206	5641	12042	27.80
78033356	12/20/2017	A00200393	Sparkletts	I0052153	11/16/17	11000	301	5810	64500	210.17
78033357	12/20/2017	A00200393	Sparkletts	I0052160	11-16-17	11000	113	4310	67801	106.75
78033358	12/20/2017	A00200393	Sparkletts	I0052166	121417	11000	411	5641	67300	94.64
78033359	12/20/2017	A00200417	Sysco Food Service of Ventur	I0052063	17934379	32000	422	4411	69400	690.11
78033359	12/20/2017	A00200417	Sysco Food Service of Ventur	I0052063	17934379	32000	422	4411	69400	1,237.14
						32000	422	4410	69400	6,202.52
78033360	12/20/2017	A00200419	T.C. Clearing Account	I0052099	OCT 17	11000	421	5990	67200	758.74
						11000	421	7130	67200	20.00
78033361	12/20/2017	A00200423	Taft City School District	I0052092	18-066	11000	432	4312	67703	5.79
						11000	432	4316	67703	65.00
						11000	432	5850	67703	5.00
						11000	432	5632	67703	65.00
78033362	12/20/2017	A00200425	Taft College	I0052061	101617	31000	423	7130	69100	300.00
78033363	12/20/2017	A00200425	Taft College	I0052087	17253	11000	110	5430	66003	402.30

Taft College Check Register Report

01-December-17 through 31-December-17

FY 17-18

78033364	12/20/2017	A00200862	Taft College Bookstore	I0052121	4725	12603	125	4311	68900	55.76
78033365	12/20/2017	A00200862	Taft College Bookstore	I0052122	7966	12603	125	4311	68900	847.06
78033366	12/20/2017	A00200078	The Bank of New York	I0052097	252-2068	11000	401	7120	67200	795.00
78033367	12/20/2017	A00200284	U.S. Foods	I0052062	3038174	32000	422	4410	69400	6,031.69
						32000	422	4411	69400	239.33
						32000	422	4310	69400	102.70
78033368	12/20/2017	A00210209	UULINE	I0052050	90637401	12435	221	5940	19010	91.52
78033368	12/20/2017	A00210209	UULINE	I0052131	92378882	31000	423	4321	69100	64.35
						31000	423	5940	69100	12.76
78033369	12/20/2017	A00243587	United Healthcare Insurance	I0052051	JAN 18	11000	412	3350	59100	23,843.61
78033370	12/20/2017	A00200293	United Parcel Service	I0052078	00009697	11000	401	5940	67705	294.00
78033371	12/20/2017	A00200309	United Refrigeration, Inc.	I0052090	60000786	11000	431	4312	65100	143.26
						11000	431	5940	65100	23.42
				I0052143	59887477	11000	431	4312	65100	30.76
						11000	431	5940	65100	12.00
78033372	12/20/2017	A00200327	US Air Conditioning	I0052089	2640456	11000	431	4312	65100	105.86
78033373	12/20/2017	A00200338	Verizon Wireless	I0052138	97969748	11000	113	5840	67801	38.01
						11000	411	5840	67300	0.01
						12603	125	4315	68900	46.26
						12551	353	6415	64600	38.01
78033374	12/20/2017	A00200343	Vistar Corporation	I0052151	50336410	32000	422	4410	69400	1,061.13
78033375	12/20/2017	A00200827	W.W. Norton & Company Inc.	I0052154	242311	31000	423	4110	69100	1,600.00
						31000	423	5940	69100	42.34
78033376	12/20/2017	A00201578	Welborn, Virginia R.	I0052158	100917	11000	202	5505	60200	65.00
78033377	12/20/2017	A00200355	West Kern Water District	I0052129	111317	33428	310	5810	69200	374.24
78033378	12/20/2017	A00275443	WestAir Gases & Equipment In	I0052067	10595503	12560	223	4311	09565	297.54
				I0052095	80171131	12560	223	4311	09565	377.32
78033379	12/20/2017	A00200359	Westchester Plaza, LLC	I0052093	JAN 18	12461	206	5611	12042	2,618.00
						12461	206	5890	12042	930.00
78033380	12/20/2017	A00200360	Westec	I0052128	24447	11450	204	5641	09543	88,331.25
78033381	12/20/2017	A00261115	Williams, Mark P.	I0052068	111417	12560	223	5645	09565	478.60
78033382	12/20/2017	A00286901	WinCraft, Incorporated	I0052073	106231	31000	423	4310	69100	1,512.98
						31000	423	5940	69100	66.26
78033383	12/20/2017	A00200378	WKCCD Custodian Revolving Ca	I0052057	120317	11000	101	5720	66004	315.65
78033384	12/20/2017	A00024986	Wright, Kenny	I0052060	33340264	11000	000	9513	00000	399.00
78033385	12/20/2017	A00269675	Zaninovich, Keri J.	I0052084	78025475	11000	000	9513	00000	184.00
=====										
BANK TOTAL										
2,155,893.12										

Taft College Purchase Order Activity Report 1-December-2017 through 31-December-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
DDURAN	12/04/2017	A00200419	T.C. Clearing Account	P0046364	11/29/2017	11/29/2017			\$778.74
		A00201737	Duran, Diana	P0046348	11/28/2017	11/28/2017			\$105.93
	12/06/2017	A00290343	Bauer, Amanda M.	P0046408	12/05/2017	12/05/2017			\$22.39
	12/12/2017	A00253023	Ellucian Company L.P.	P0046409	12/05/2017	12/05/2017			\$995.00
		A00290343	Bauer, Amanda M.	P0046424	12/06/2017	12/06/2017			\$414.12
	12/13/2017	A00200498	Office Depot	P0046483	12/12/2017	12/12/2017			\$68.27
	12/20/2017	A00201737	Duran, Diana	P0046556	12/19/2017	12/19/2017			\$82.39

						TOTAL USER			\$2,466.84
DHICKS	12/01/2017	A00200065	B & H Photo-Video, Inc.	P0046381	12/01/2017	12/01/2017			\$202.70
		A00200161	CDW-G	P0046379	12/01/2017	12/01/2017			\$165.13
		A00231833	Ray A. Morgan Company Inc.	P0046373	11/30/2017	11/30/2017			\$820.00
	12/05/2017	A00200498	Office Depot	P0046349	11/28/2017	11/28/2017			\$139.78
	12/06/2017	A00200498	Office Depot	P0046338	11/27/2017	11/27/2017			\$236.69
				P0046378	11/30/2017	11/30/2017			\$1,063.68
				P0046392	12/01/2017	12/01/2017			\$311.52
	12/07/2017	A00200498	Office Depot	P0046405	12/04/2017	12/04/2017			\$2,210.50
		A00266520	ID Zone	P0046441	12/06/2017	12/06/2017			\$1,801.80
	12/08/2017	A00200161	CDW-G	P0046464	12/08/2017	12/08/2017			\$1,143.93
		A00253023	Ellucian Company L.P.	P0046244	11/14/2017	11/14/2017			\$192,030.00
	12/14/2017	A00264649	Convergint Technologies, LP	P0046485	12/12/2017	12/12/2017			\$1,846.06
		A00294059	Prestage, Andrew Edgar.	P0046448	12/07/2017	12/07/2017			\$190.20
		A00200161	CDW-G	P0046503	12/13/2017	12/13/2017			\$111.29
	12/15/2017	A00286277	Synapse Technologies, Inc.	P0046544	12/15/2017	12/15/2017			\$3,183.70
		A00200161	CDW-G	P0046524	12/15/2017	12/15/2017			\$80.29
				P0046525	12/15/2017	12/15/2017			\$157.69
	A00237649	CENIC	P0046529	12/15/2017	12/15/2017			\$4,272.00	
12/18/2017	A00231833	Ray A. Morgan Company Inc.	P0046249	11/14/2017	11/14/2017			\$8,643.46	
12/19/2017	A00200498	Office Depot	P0046545	12/15/2017	12/15/2017			\$735.04	
12/20/2017	A00200161	CDW-G	P0046564	12/20/2017	12/20/2017			\$365.93	

						TOTAL USER			\$219,711.39
FLARA	12/07/2017	A00279075	Ardusat, Inc.	P0045372	08/29/2017	08/29/2017			\$9,944.44
	12/12/2017	A00210209	ULINE	P0046461	09/20/2017	09/20/2017			\$91.52
	12/14/2017	A00293052	Isec Incorporated	P0046476	08/03/2017	08/03/2017			\$35,382.85
	12/20/2017	A00277399	Sundgren, Lori Anne.	P0046567	12/20/2017	12/20/2017			\$32.16
		A00252942	TC Financial Aid Clearing Ac	P0046566	12/20/2017	12/20/2017			\$248.33
	12/21/2017	A00252942	TC Financial Aid Clearing Ac	P0046565	12/20/2017	12/20/2017			\$1,800.00

						TOTAL USER			\$47,499.30

Taft College Purchase Order Activity Report 1-December-2017 through 31-December-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A	
GDUNHAM	12/04/2017	A00200522	Pepsi-Cola Company	P0046395	12/04/2017	12/04/2017				\$934.55	
	12/07/2017	A00292936	Albertson's LLC	P0046442	12/07/2017	12/07/2017				\$48.81	
	12/11/2017	A00200284	U.S. Foods	P0046457	12/08/2017	12/08/2017				\$6,369.72	
			A00200307	Farmer Bros. Company	P0046459	12/08/2017	12/08/2017				\$651.53
			A00200417	Sysco Food Service of Ventur	P0046454	12/08/2017	12/08/2017				\$8,119.77
	12/13/2017	A00256166	Obeso Vents	P0046475	12/12/2017	12/12/2017					\$400.00
			A00200417	Sysco Food Service of Ventur	P0046495	12/13/2017	12/13/2017				\$45.52
							TOTAL USER			\$16,569.90	
HCASH	12/06/2017	A00200498	Office Depot	P0046420	12/05/2017	12/12/2017				\$193.19	
							TOTAL USER			\$193.19	
JDAVIS	12/15/2017	A00200017	A.P.I. Plumbing	P0046383	12/01/2017	12/01/2017				\$138.99	
		A00268788	Carpenter, Carey Lynn.	P0046539	12/15/2017	12/15/2017				\$200.89	
		A00201272	Owens, Patricia A.	P0046543	12/15/2017	12/15/2017				\$12.32	
							TOTAL USER			\$352.20	
JEDMAISTON	12/05/2017	A00200498	Office Depot	P0046391	12/01/2017	12/01/2017				\$55.47	
	12/07/2017	A00200156	CCCSRA	P0046335	11/27/2017	11/27/2017				\$845.00	
		A00277778	KT Health LLC	P0046282	11/17/2017	11/17/2017				\$74.35	
		A00295057	National Gym Supply, Inc.	P0046384	12/01/2017	12/01/2017				\$236.15	
		A00200502	Orange Belt Stages	P0046278	11/17/2017	11/17/2017				\$1,800.00	
				P0046279	11/17/2017	11/17/2017				\$1,050.00	
				P0046280	11/17/2017	11/17/2017				\$1,135.00	
				P0046418	12/05/2017	12/05/2017				\$4,100.00	
	12/11/2017	A00275443	WestAir Gases & Equipment In	P0046467	12/11/2017	12/11/2017				\$22.40	
	12/13/2017	A00200502	Orange Belt Stages	P0046506	12/13/2017	12/13/2017				\$5,684.25	
							TOTAL USER			\$15,002.62	
JGARRETT	12/05/2017	A00292868	Name Badges, LLC	P0046326	11/27/2017	11/27/2017				\$15.99	
	12/12/2017	A00283101	Dumont Printing, Inc.	P0046468	12/11/2017	12/11/2017				\$119.31	
							TOTAL USER			\$135.30	
JMADDING	12/07/2017	A00200078	The Bank of New York	P0046425	12/06/2017	12/06/2017				\$795.00	
		A00071962	Clark, Jimmy L.	P0046443	12/07/2017	12/07/2017				\$80.00	
		A00200112	BSK & Associates, Inc.	P0046431	12/06/2017	12/06/2017				\$19,194.00	

Taft College Purchase Order Activity Report 1-December-2017 through 31-December-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A	
		A00215849	Rodriguez, Minerva	P0046436	12/06/2017	12/06/2017				\$184.00	
		A00227183	North Kern Water Storage Dis	P0046444	12/07/2017	12/07/2017				\$864.30	
		A00269675	Zaninovich, Keri Janelle.	P0046438	12/06/2017	12/06/2017				\$184.00	
		A00200052	AP Architects	P0046321	11/27/2017	11/27/2017				\$55,971.05	
		A00200704	Karwoski, John	P0046435	12/06/2017	12/06/2017				\$76,440.00	
		A00285769	California Averland Construc	P0046432	12/06/2017	12/06/2017				\$364,817.07	
	12/08/2017	A00200308	Federal Express Corporation	P0046445	12/07/2017	12/07/2017				\$77.52	
				P0046451	12/08/2017	12/08/2017				\$47.24	
	12/11/2017	A00200136	Capela, Michael M.	P0046453	12/08/2017	12/08/2017				\$12.00	
		A00200559	McMurray, Robert B.	P0046452	12/08/2017	12/08/2017				\$12.00	
		A00257716	Capitol Public Finance Group	P0046465	12/11/2017	12/11/2017				\$7,410.00	
				P0046466	12/11/2017	12/11/2017				\$4,680.00	
	12/12/2017	A00200308	Federal Express Corporation	P0046303	11/21/2017	11/21/2017				\$31.62	
	12/13/2017	A00200043	American Express	P0046486	12/12/2017	12/12/2017				\$20,649.86	
		A00247434	Garcia, Ilyne	P0046473	12/12/2017	12/12/2017				\$1,480.00	
		A00255807	State Water Resources Contro	P0046482	12/12/2017	12/12/2017				\$442.00	
		A00285820	O'Connor Construction Manage	P0046480	12/12/2017	12/12/2017				\$3,975.00	
	12/14/2017	A00200043	American Express	P0046521	12/14/2017	12/14/2017				\$13,886.40	
	12/15/2017	A00266450	USBank	P0046522	12/14/2017	12/14/2017				\$2,750.00	
		A00285769	California Averland Construc	P0046481	12/12/2017	12/12/2017				\$392,012.78	
		A00200052	AP Architects	P0046527	12/15/2017	12/15/2017				\$32,251.86	
	12/18/2017	A00200308	Federal Express Corporation	P0046533	12/15/2017	12/15/2017				\$25.50	
	12/19/2017	A00024986	Wright, Kenny	P0046541	12/15/2017	12/15/2017				\$399.00	
		A00270674	Public Agency Law Group	P0046542	12/15/2017	12/15/2017				\$162.00	
	12/22/2017	A00200308	Federal Express Corporation	P0046575	12/22/2017	12/22/2017				\$89.02	

							TOTAL USER				\$998,923.22
JPATTERSON	12/01/2017	A00200143	Carlson, Kamala A.	P0046372	11/30/2017	11/30/2017				\$307.81	
		A00200498	Office Depot	P0046382	12/01/2017	12/01/2017				\$116.61	
	12/04/2017	A00200656	Jacobi, Victoria J.	P0046403	12/04/2017	12/04/2017				\$611.23	
	12/05/2017	A00200458	Roth, Rebecca E.	P0046414	12/05/2017	12/05/2017				\$367.50	
		A00200845	Dyer, Geoffrey	P0046397	12/04/2017	12/04/2017				\$481.66	
		A00262851	Lytle, Steve	P0046398	12/04/2017	12/04/2017				\$22.47	
				P0046399	12/04/2017	12/04/2017				\$146.94	
				P0046401	12/04/2017	12/04/2017				\$6.42	
		A00200985	Rangel-Escobedo, Juana R.	P0046286	11/17/2017	11/17/2017				\$30.00	
	12/06/2017	A00200498	Office Depot	P0046412	12/05/2017	12/05/2017				\$84.04	
		A00200729	Landauer, Inc.	P0046371	11/30/2017	11/30/2017				\$74.59	
		A00202979	Health First Corporation	P0046355	11/29/2017	11/29/2017				\$668.45	
		A00257900	Hall, Daniel Nathan.	P0046411	12/05/2017	12/05/2017				\$1,227.57	
	12/07/2017	A00200502	Orange Belt Stages	P0046415	12/05/2017	12/05/2017				\$1,640.00	

Taft College Purchase Order Activity Report 1-December-2017 through 31-December-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200845	Dyer, Geoffrey	P0046396	12/04/2017	12/04/2017				\$1,281.75
		A00201721	Lu Chi Fa	P0046343	11/28/2017	11/28/2017				\$600.00
	12/08/2017	A00200498	Office Depot	P0046456	12/08/2017	12/08/2017				\$135.74
				P0046458	12/08/2017	12/08/2017				\$165.00
		A00201999	Lara, Fernando R.	P0046450	12/08/2017	12/08/2017				\$88.68
	12/11/2017	A00092561	Rockett, Timothy	P0046471	12/11/2017	12/11/2017				\$424.70
	12/12/2017	A00201045	Golling, Greg P.	P0046126	11/06/2017	11/06/2017				\$48.92
				P0046136	11/06/2017	11/06/2017				\$34.47
		A00200378	WKCCD Custodian Revolving Ca	P0046463	12/08/2017	12/08/2017				\$315.65
		A00200425	Taft College	P0046434	12/06/2017	12/06/2017				\$402.30
		A00294622	McNeil, Julie	P0046430	12/06/2017	12/06/2017				\$6,540.00
		A00200302	Eveland, Sharyn L.	P0046284	11/17/2017	11/17/2017				\$12.57
		A00200498	Office Depot	P0046477	12/12/2017	12/12/2017				\$54.33
				P0046478	12/12/2017	12/12/2017				\$12.68
	12/13/2017	A00203431	Grimes, Jessica R.	P0046499	12/13/2017	12/13/2017				\$197.99
		A00200645	Hardy Diagnostics	P0046187	11/08/2017	11/08/2017				\$80.21
	12/14/2017	A00015850	Berry, Wendy Jade.	P0046511	12/14/2017	12/14/2017				\$250.00
				P0046512	12/14/2017	12/14/2017				\$500.00
		A00294622	McNeil, Julie	P0046519	12/14/2017	12/14/2017				\$28,500.00
	12/15/2017	A00200378	WKCCD Custodian Revolving Ca	P0046518	12/14/2017	12/14/2017				\$31.99
		A00200655	Henry Schein, Inc.	P0046493	12/13/2017	12/13/2017				\$503.48
		A00200378	WKCCD Custodian Revolving Ca	P0046484	12/12/2017	12/12/2017				\$157.77
		A00202005	E-Lumen Collaborative, LLC	P0046508	12/13/2017	12/13/2017				\$12,050.00
	12/18/2017	A00200655	Henry Schein, Inc.	P0046551	12/18/2017	12/18/2017				\$993.70
		A00095629	Hill-Crim, Margaret Angela.	P0046314	11/22/2017	11/22/2017				\$22.26
		A00200498	Office Depot	P0046500	12/13/2017	12/13/2017				\$159.50
	12/19/2017	A00200425	Taft College	P0046560	12/19/2017	12/19/2017				\$3,478.71
		A00200985	Rangel-Escobedo, Juana R.	P0046285	11/17/2017	11/17/2017				\$229.04
		A00259082	Lozano Smith, LLP	P0046557	12/19/2017	12/19/2017				\$25,000.00
		A00200143	Carlson, Kamala A.	P0046288	11/17/2017	11/17/2017				\$40.00
		A00200498	Office Depot	P0046553	12/19/2017	12/19/2017				\$6.41
				P0046554	12/19/2017	12/19/2017				\$86.86
		A00201154	Cuate, Bertha J.	P0046264	11/16/2017	11/16/2017				\$40.00
		A00231833	Ray A. Morgan Company Inc.	P0046552	12/19/2017	12/19/2017				\$356.85
		A00277399	Sundgren, Lori Anne.	P0046119	11/03/2017	11/03/2017				\$205.11

							TOTAL USER			\$88,791.96
JROTHGEB	12/05/2017	A00269582	Jiles, Michael Lee.	P0046377	11/30/2017	11/30/2017				\$60.60
		A00275443	WestAir Gases & Equipment In	P0046394	12/04/2017	12/04/2017				\$377.32
		A00280086	Rothgeb, Julie J.	P0046370	11/30/2017	11/30/2017				\$36.92
	12/06/2017	A00200498	Office Depot	P0046419	12/05/2017	12/05/2017				\$90.52

Taft College Purchase Order Activity Report 1-December-2017 through 31-December-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200508	P. G. & E.	P0046406	12/05/2017	12/05/2017				\$190.32
		A00275443	WestAir Gases & Equipment In	P0046404	12/04/2017	12/04/2017				\$297.54
		A00261115	Williams, Mark Preston.	P0046428	12/06/2017	12/06/2017				\$478.60
	12/12/2017	A00275443	WestAir Gases & Equipment In	P0046470	12/11/2017	12/11/2017				\$354.20
				P0046472	12/11/2017	12/11/2017				\$354.20
		A00200107	Bright House Networks	P0046449	12/08/2017	12/08/2017				\$154.55
	12/13/2017	A00201556	Olympus America Inc, SEG	P0046118	11/03/2017	11/03/2017				\$1,510.08
	12/19/2017	A00200950	Furman, Tori J.	P0046548	12/18/2017	12/18/2017				\$38.52
		A00231833	Ray A. Morgan Company Inc.	P0046546	12/18/2017	12/18/2017				\$24.25
		A00275443	WestAir Gases & Equipment In	P0046433	12/06/2017	12/06/2017				\$176.96
	12/20/2017	A00200393	Sparkletts	P0046555	12/19/2017	12/19/2017				\$143.38
	12/21/2017	A00280086	Rothgeb, Julie J.	P0046571	12/21/2017	12/21/2017				\$27.29
							TOTAL USER			\$4,315.25
KEHELMS	12/01/2017	A00200518	Pearson Education	P0046365	11/29/2017	11/29/2017				\$31,374.54
	12/07/2017	A00200521	Pens Etc.	P0046416	12/05/2017	12/05/2017				\$815.25
		A00201685	Cengage Learning	P0046410	12/05/2017	12/05/2017				\$14,215.43
		A00227772	MBS Textbook Exchange, Inc.	P0046413	12/05/2017	12/05/2017				\$297.81
		A00286901	WinCraft, Incorporated	P0046417	12/05/2017	12/05/2017				\$1,579.24
		A00292925	indiCo, LLC	P0046368	11/29/2017	11/29/2017				\$968.41
	12/11/2017	A00286901	WinCraft, Incorporated	P0046469	12/11/2017	12/11/2017				\$606.95
	12/14/2017	A00200555	McGraw-Hill	P0046515	12/14/2017	12/14/2017				\$13,992.55
		A00227772	MBS Textbook Exchange, Inc.	P0046514	12/14/2017	12/14/2017				\$981.24
		A00234628	MPS	P0046516	12/14/2017	12/14/2017				\$868.48
		A00253920	Mancomm, Inc.	P0046517	12/14/2017	12/14/2017				\$2,387.00
	12/15/2017	A00200143	Carlson, Kamala A.	P0046535	12/15/2017	12/15/2017				\$2,469.00
		A00200243	Dick Blick	P0046531	12/15/2017	12/15/2017				\$1,541.99
		A00200466	Sage Publications	P0046526	12/15/2017	12/15/2017				\$977.71
		A00200498	Office Depot	P0046530	12/15/2017	12/15/2017				\$199.07
		A00201685	Cengage Learning	P0046523	12/15/2017	12/15/2017				\$1,130.03
		A00203431	Grimes, Jessica R.	P0046534	12/15/2017	12/15/2017				\$1,356.00
		A00238748	RR Donnelley	P0046528	12/15/2017	12/15/2017				\$639.26
		A00270994	Legal Books Distributing	P0046536	12/15/2017	12/15/2017				\$280.69
		A00295217	Cherry Hill Books & Media	P0046532	12/15/2017	12/15/2017				\$1,040.30
	12/22/2017	A00292796	Safe 1 Credit Union	P0046574	12/22/2017	12/22/2017				\$416.33
							TOTAL USER			\$78,137.28
KHELMS	12/04/2017	A00200259	Driller Printers	P0046255	11/15/2017	11/15/2017				\$454.74
		A00200282	True Value Home Center	P0046258	11/15/2017	11/15/2017				\$755.90
		A00200423	Taft City School District	P0046257	11/15/2017	11/15/2017				\$8.25

Taft College Purchase Order Activity Report 1-December-2017 through 31-December-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00256341	Terminix	P0046256	11/15/2017	11/15/2017				\$418.00
	12/06/2017	A00200048	Ammex	P0046423	12/06/2017	12/06/2017				\$83.34
		A00200498	Office Depot	P0046421	12/06/2017	12/06/2017				\$170.12
		A00201051	Central Sanitary Supply	P0046422	12/06/2017	12/06/2017				\$214.16
	12/13/2017	A00200282	True Value Home Center	P0046507	12/13/2017	12/13/2017				\$1,037.70
		A00200728	Lakeshore	P0046462	12/08/2017	12/08/2017				\$61.11
		A00256341	Terminix	P0046504	12/13/2017	12/13/2017				\$418.00
		A00280779	Combat Plumbing & Rooter LLC	P0046505	12/13/2017	12/13/2017				\$1,432.50
	12/14/2017	A00263380	Neutron Industries	P0046513	12/14/2017	12/14/2017				\$208.72

							TOTAL USER			\$5,262.54
MBLANCO	12/04/2017	A00200054	Applied Technology Group, In	P0046390	12/01/2017	12/01/2017				\$47.50
		A00200120	CACCRAO	P0046329	11/27/2017	11/27/2017				\$295.00
		A00200375	Graham, Sandra L.	P0046350	11/29/2017	11/29/2017				\$39.88
		A00278494	Holiday Inn Sacramento Capit	P0046330	11/27/2017	11/27/2017				\$441.60
		A00253023	Ellucian Company L.P.	P0046327	11/27/2017	11/27/2017				\$1,325.00
		A00286446	Balason, Severo	P0046331	11/27/2017	11/27/2017				\$1,655.17
		A00259229	Blackboard Inc.	P0046389	12/01/2017	12/01/2017				\$4,650.00
	12/05/2017	A00200734	Liberty High School	P0046400	12/04/2017	12/04/2017				\$440.00
	12/06/2017	A00201159	Ray, Guadalupe	P0046388	12/01/2017	12/01/2017				\$295.00
		A00202515	ACCCA	P0046386	12/01/2017	12/01/2017				\$445.00
	12/07/2017	A00200076	Bandy, Ingrun K.	P0046273	11/16/2017	11/16/2017				\$110.00
				P0046439	12/06/2017	12/06/2017				\$369.93
		A00200315	Ferguson, Bruce E.	P0046437	12/06/2017	12/06/2017				\$708.16
		A00202280	Chaidez, Joell C.	P0046440	12/06/2017	12/06/2017				\$221.90
	12/11/2017	A00200985	Rangel-Escobedo, Juana R.	P0046460	12/08/2017	12/08/2017				\$149.12
	12/12/2017	A00295365	Hyatt Regency Sonoma Wine Co	P0046446	12/07/2017	12/07/2017				\$648.48
	12/13/2017	A00200498	Office Depot	P0046492	12/12/2017	12/12/2017				\$182.08
	12/14/2017	A00200498	Office Depot	P0046501	12/13/2017	12/13/2017				\$152.64
		A00237331	Dumbrigue, Joanne Lucille Va	P0046489	12/12/2017	12/12/2017				\$16.37
	12/15/2017	A00286446	Balason, Severo	P0046540	12/15/2017	12/15/2017				\$671.92
	12/18/2017	A00200985	Rangel-Escobedo, Juana R.	P0046510	12/14/2017	12/14/2017				\$110.58
		A00237331	Dumbrigue, Joanne Lucille Va	P0046490	12/12/2017	12/12/2017				\$5.99
				P0046491	12/12/2017	12/12/2017				\$6.42
	12/21/2017	A00279501	Conference Direct	P0046572	12/21/2017	12/21/2017				\$1,275.75

							TOTAL USER			\$14,263.49
MHASKELL	12/11/2017	A00267662	Almaguer, Jasmin	P0046455	12/08/2017	12/08/2017				\$85.00

							TOTAL USER			\$85.00

Taft College Purchase Order Activity Report 1-December-2017 through 31-December-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
MMATTHEWS	12/06/2017	A00067985	Farnsworth, Lisa M.	P0046427	12/06/2017	12/06/2017			\$285.63
	12/18/2017	A00018793	Salcido, Paula	P0046549	12/18/2017	12/18/2017			\$100.70
		A00200077	Bang, D.D.S., Robert	P0046550	12/18/2017	12/18/2017			\$2,254.50
		A00200543	Purdy, D.D.S., Daniel	P0046538	12/15/2017	12/15/2017			\$11,203.79

							TOTAL USER		\$13,844.62
MTOFTE	12/06/2017	A00200128	California Library Assoc.	P0046429	12/06/2017	12/06/2017			\$150.00
	12/13/2017	A00210378	Grey House Publishing	P0046487	12/12/2017	12/12/2017			\$188.23
	12/14/2017	A00200498	Office Depot	P0046502	12/13/2017	12/13/2017			\$14.71
	12/20/2017	A00296411	Springshare, LLC	P0046559	12/19/2017	12/19/2017			\$499.00
	12/21/2017	A00200432	Taft Union High School	P0046573	12/21/2017	12/21/2017			\$186.86

							TOTAL USER		\$1,038.80
MWHITE	12/04/2017	A00200423	Taft City School District	P0046385	12/01/2017	12/01/2017			\$140.79
	12/07/2017	A00200327	US Air Conditioning	P0046407	12/05/2017	12/05/2017			\$105.86
	12/11/2017	A00200017	A.P.I. Plumbing	P0046426	12/06/2017	12/06/2017			\$434.95
	12/13/2017	A00200327	US Air Conditioning	P0046494	12/13/2017	12/13/2017			\$830.78
		A00295928	Mike's Fencing, Inc.	P0046488	12/12/2017	12/12/2017			\$5,360.00
		A00200629	Grainger	P0046498	12/13/2017	12/13/2017			\$27.02
		A00201051	Central Sanitary Supply	P0046497	12/13/2017	12/13/2017			\$5,003.47
	12/18/2017	A00200282	True Value Home Center	P0046509	12/14/2017	12/14/2017			\$729.75
		A00200228	Dave's Glass Shop	P0046496	12/13/2017	12/13/2017			\$183.73
	12/22/2017	A00200423	Taft City School District	P0046547	12/18/2017	12/18/2017			\$1,383.10

							TOTAL USER		\$14,199.45
RWELBORN	12/14/2017	A00200376	Amerio, Barbara J.	P0046479	12/12/2017	12/12/2017			\$89.59
	12/15/2017	A00200498	Office Depot	P0046520	12/14/2017	12/14/2017			\$96.27

							TOTAL USER		\$185.86
TROWDEN	12/12/2017	A00250381	California Chamber of Commer	P0046402	12/04/2017	12/04/2017			\$320.37
	12/19/2017	A00200168	Central Valley Occupational	P0046558	12/19/2017	12/19/2017			\$160.00
				P0046561	12/19/2017	12/19/2017			\$100.00
				P0046562	12/19/2017	12/19/2017			\$400.00
				P0046563	12/19/2017	12/19/2017			\$240.00
	12/20/2017	A00200168	Central Valley Occupational	P0046568	12/20/2017	12/20/2017			\$160.00
				P0046569	12/20/2017	12/20/2017			\$160.00
			P0046570	12/20/2017	12/20/2017			\$160.00	

							TOTAL USER		\$1,700.37

**WEST KERN COMMUNITY COLLEGE DISTRICT
REQUESTS FOR CONFERENCE ATTENDANCE & EXPENSES**

December 19, 2017

Page 1 of 2

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Bandy, Kanoe	College of the Sequoia Program Review	Visalia	12/11/17	\$40.00 *
Dumbrigue, Joanne	Sillect Community School Advising Appointment	Bakersfield	12/14/17	\$8.88 *
Cutrona, Angelo Cutrona, Myisha Delaney, John Hernandez, Brittany	Garces High School Soccer Recruiting Trip	Bakersfield	12/15/17	-0-
Gonzalez, Lourdes	Region 6 CalWORKs Director's Meeting/Training	Santa Barbara	01/04/18 - 01/05/18	\$545.00 •
Dumbrigue, Joanne	Taft College Application & Orientation Workshop	Maricopa	01/09/18	\$9.20 *
Dumbrigue, Joanne	Taft College Application & Orientation Workshop	Arvin	01/10/18	\$25.04 *
Dumbrigue, Joanne	Taft College Application & Orientation Workshop	Lamont	01/10/18	\$11.66 *
Dumbrigue, Joanne	Taft College Presentation & Orientation	Taft	01/11/18	-0-
Dumbrigue, Joanne	Taft College Application Workshop	Taft	01/23/18	-0-
Dumbrigue, Joanne	Taft College Application & Orientation Workshop	Bakersfield	01/24/18	\$6.96 *
Dumbrigue, Joanne	Taft College Application & Orientation Workshop	Bakersfield	01/24/18	\$5.99 *
Dumbrigue, Joanne	Cash for College Financial Aid Application Workshop	Bakersfield	01/30/18	\$5.99 *
Dumbrigue, Joanne	Cash for College Financial Aid Application Workshop	Shafter	01/31/18	\$20.76 *

*General Funds

•Restricted Funds

◆Grant Funds

■TIL

◇ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Dumbrigue, Joanne	Taft College Application & Orientation Workshop	Bakersfield	02/01/18	\$8.45 •
Dumbrigue, Joanne	Taft College Application & Orientation Workshop	Bakersfield	02/07/18	\$2.46 *
Dumbrigue, Joanne	Cash for College Financial Aid Application Workshop	Bakersfield	02/07/18	\$4.39 •
Bauer, Amanda	2018 Ellucian Live	San Diego	04/08/18 - 04/11/18	\$2,437.10 ♦
Roth, Rebecca	Museum of Tolerance Tour & Farmer's Market ECE 1521, 1601 & PSYCH 2003 Field Trip	Los Angeles	05/04/18	\$367.50 *

**West Kern Community College District
Board of Trustees Meeting
January 10, 2018**

Agenda Item 13.

A. Academic Employment

1. Spring 2018 Professor Extra Duty Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Bandy, Ingrun	BUS 1059, 1603 Courses, Mgmt 1550, 1555 Courses, PhD 1528, 1724, 1728 Courses	3	\$67.64	1/16/18 - 5/18/18
b.	Chung-Wee, Chris	English 1600 Courses	3	\$67.64	1/16/18 - 5/18/18
c.	Devine, William	English 1600 Courses	3	\$67.64	1/16/18 - 5/18/18
d.	Duron, Candace	DS 1504, STSU 1018, 1019 Courses	3	\$67.64	1/16/18 - 5/18/18
e.	Grimes, Jessica	English 0900 Courses	3	\$67.64	1/16/18 - 5/18/18
f.	Mitchell, David	Mathematics 1050, 2100, 2140 Courses	3	\$67.64	1/16/18 - 5/18/18
g.	Payne, Ruby	Mathematics 0240, 1060 Courses	3	\$67.64	1/16/18 - 5/18/18
h.	Reynolds, Joy	Mathematics 1060 Courses	3	\$67.64	1/16/18 - 5/18/18

2. Spring 2018 Adjunct Lecturer Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Acosta, Suzanne	ARTH 1500 Course	3	\$67.64	1/16/18 - 5/18/18
↓	Smith, Gaysha	ARTH 1500 Courses	3	\$67.64	1/16/18 - 5/18/18
b.	Adriano, Christi	Dental 2020 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Adriano, Christi	Dental 2024 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Aycock, Bette	Dental 2024 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Gardner, Gina	Dental 2024 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Jennings, Sandra	Dental 2024 Courses	3	\$67.64	1/16/18 - 5/18/18
c.	Adriano, Christi	Dental 2241 Courses	3	\$67.64	1/16/18 - 5/18/18
d.	Adriano, Christi	Dental 2243 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Aycock, Bette	Dental 2243 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Gardner, Gina	Dental 2243 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Jennings, Sandra	Dental 2243 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Vaughan, Julia	Dental 2243 Courses	3	\$67.64	1/16/18 - 5/18/18

2. Spring 2018 Adjunct Lecturer Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
e.	Agundez, Adrian	COSC 2020 Courses	3	\$67.64	1/16/18 - 5/18/18
f.	Alfaro, Antonio	Management 1525 Courses	3	\$67.64	1/16/18 - 5/18/18
g.	Balestino, Theodore	WELD 1010, 1560 Courses	3	\$67.64	1/16/18 - 5/18/18
h.	Base, Todd	INTC 1000 Courses	Paid by TUHS		1/16/18 - 5/18/18
i.	Basu, Arijit	BUSN 2275 and MGMT 1505 Courses	3	\$67.64	1/16/18 - 5/18/18
j.	Batchelor, Gregg	ADMJ 1505 Course	3	\$67.64	1/16/18 - 5/18/18
k.	Beeman, Thomas	SPAN 1601 Course	3	\$67.64	1/16/18 - 5/18/18
l.	Brennan, Sean	GEOG 1510 Course	3	\$67.64	1/16/18 - 5/18/18
↓	Ware, Thomas	GEOG 1510 Course	3	\$67.64	1/16/18 - 5/18/18
m.	Brixey, Gabrielle	PHED 1507, 1523, 1524, 1623, 1723, 1724, 1823, 2507 Courses	2	\$60.30	1/16/18 - 5/18/18
n.	Brown, Sharon	ECEF 2041 Course	3	\$67.64	1/16/18 - 5/18/18
o.	Buchanan, Joseph	PHED 1735 Course	2	\$60.30	1/16/18 - 5/18/18
p.	Burnham, Kyle	MUSC 1510 Course	3	\$67.64	1/16/18 - 5/18/18
q.	Burroughs, Bruce	PHED 1520, 1721 Courses	3	\$67.64	1/16/18 - 5/18/18
r.	Clarke, George	IES 2058, 2061 Courses	3	\$67.64	1/16/18 - 5/18/18
s.	Clemons, Reginald	CJA 2133 Course	3	\$67.64	1/16/18 - 5/18/18
t.	Combs, Noelle	POSC 1501 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Villa, Walter	POSC 1501 Courses	3	\$67.64	1/16/18 - 5/18/18
u.	Conners, April	BIOL 1500, 1510 Courses	3	\$67.64	1/16/18 - 5/18/18
v.	Cook, Larry	MATH 1520 Course	3	\$67.64	1/16/18 - 5/18/18
w.	Corlew, Devon	MGMT 1500 Course	3	\$67.64	1/16/18 - 5/18/18
x.	Cross, Vanessa	ENGL 1000 Course	3	\$67.64	1/16/18 - 5/18/18
y.	Cuate, Bertha	ECEF 1001, 1581 Courses	3	\$67.64	1/16/18 - 5/18/18
z.	Cunningham, John	MATH 0240 Course	3	\$67.64	1/16/18 - 5/18/18
aa.	Cutrona, Angelo	PHED 1542, 1742 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Cutrona, Myisha	PHED 1542, 1742 Courses	3	\$67.64	1/16/18 - 5/18/18
bb.	Cutrona, Angelo	PHED 1523, 1623, 1723, 1823 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	DeFreece, Chris	PHED 1523, 1623, 1723, 1823 Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Durkan, Brian	PHED 1523, 1623, 1723, 1823 Courses	3	\$67.64	1/16/18 - 5/18/18
cc.	Davis, Terry	ENER 1005, 1610, 1620 Courses	3	\$67.64	1/16/18 - 5/18/18
dd.	Dimayuga, Anna	ART 1800, 1820 Courses	3	\$67.64	1/16/18 - 5/18/18
ee.	Duncan, Brandon	HIST 2231 Courses	3	\$67.64	1/16/18 - 5/18/18

2. Spring 2018 Adjunct Lecturer Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
ff.	Durkan, Brian	PHED 1533 Courses	3	\$67.64	1/16/18 - 5/18/18
gg.	Fariss, Jeff	HLED 1531, 1535 Courses	3	\$67.64	1/16/18 - 5/18/18
hh.	Ferguson, Bruce	HLED 1510, 1649 Courses	3	\$67.64	1/16/18 - 5/18/18
ii.	Golling, Leigh	DRAM 1510, 1535 Courses	3	\$67.64	1/16/18 - 5/18/18
jj.	Goodman, Daniel	COSC 1703 Courses	3	\$67.64	1/16/18 - 5/18/18
kk.	Guitron, Anna	SPAN 1601, 1602 Course	3	\$67.64	1/16/18 - 5/18/18
ll.	Hanawalt, April	SOC 1510, 2110, 2141 Courses	3	\$67.64	1/16/18 - 5/18/18
mm.	Hickman, Ryan	BIOL 1510, 2370 Courses	3	\$67.64	1/16/18 - 5/18/18
nn.	Jennings, Sandra	DNTL 2025, 2026 Courses	3	\$67.64	1/16/18 - 5/18/18
oo.	Jose, Marie	SOC 1510 Course	3	\$67.64	1/16/18 - 5/18/18
↓	VanRy, Veronica	SOC 1510 Course	3	\$67.64	1/16/18 - 5/18/18
↓	Varela, Vivian	SOC 1510 Course	3	\$67.64	1/16/18 - 5/18/18
pp.	Jose, Marie	SOC 2110 Course	3	\$67.64	1/16/18 - 5/18/18
↓	VanRy, Veronica	SOC 2110 Course	3	\$67.64	1/16/18 - 5/18/18
rr.	Jose, Marie	SOC 2120 Course	3	\$67.64	1/16/18 - 5/18/18
ss.	Kashani, Tony	HUM 2010 Course	3	\$67.64	1/16/18 - 5/18/18
tt.	Khasky, Amy	PSYC 2033 Course	3	\$67.64	1/16/18 - 5/18/18
uu.	Leonzo, Hector	MATH 1050 Course	3	\$67.64	1/16/18 - 5/18/18
↓	Sutherland, Tammy	MATH 1050 Course	3	\$67.64	1/16/18 - 5/18/18
vv.	Lindquist, Erica	ARTH 1520 Course	3	\$67.64	1/16/18 - 5/18/18
ww.	Lohman, Benjamin	COMM Courses	3	\$67.64	1/16/18 - 5/18/18
xx.	Mansi, Gregory	HIST Courses	3	\$67.64	1/16/18 - 5/18/18
yy.	McDaniel, Steven	SPCH 1511 Courses	3	\$67.64	1/16/18 - 5/18/18
zz.	McKnight, Elizabeth	PSYC 2003 Courses	2	\$60.30	1/16/18 - 5/18/18
aaa.	Meyers, David	STAT 1510 Course	3	\$67.64	1/16/18 - 5/18/18
bbb.	Mullen, Dorothy	BUSN 1055, MGMT 1545	3	\$67.64	1/16/18 - 5/18/18
ccc.	Newsom, Shawn	HIST 2232 Course	1	\$57.56	1/16/18 - 5/18/18
ddd.	Payne, Aarron	INTC 1000, WELD 1520 Courses	3	\$67.64	1/16/18 - 5/18/18
eee.	Payne, Bryan	WELD 1500 Course	2	\$60.30	1/16/18 - 5/18/18
fff.	Raber, Tabitha	ADMIN Courses	3	\$67.64	1/16/18 - 5/18/18
ggg.	Reed, Nyoka	ART 1620 Course	2	\$60.30	1/16/18 - 5/18/18
hhh.	Rients, Amy	ECEF 1501, 1590 Courses	3	\$67.64	1/16/18 - 5/18/18
iii.	Rocha, Joshua	HIST 2204 Course	3	\$67.64	1/16/18 - 5/18/18

2. Spring 2018 Adjunct Lecturer Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
jjj.	Rozar, Tanna	ENG 0900 Course	3	\$67.64	1/16/18 - 5/18/18
kkk.	Rozar, Tanna	ENGL 1500 Course	3	\$67.64	1/16/18 - 5/18/18
↓	Stockton, Laura	ENGL 1500 Course	3	\$67.64	1/16/18 - 5/18/18
↓	Wallace, Sara	ENGL 1500 Course	3	\$67.64	1/16/18 - 5/18/18
lll.	Schoneweis, C.	ENG 1600, SPCH 1511 Courses	Paid by TUHS		1/16/18 - 5/18/18
mmm.	Smith, Gaysha	ARTH 2040 Course	3	\$67.64	1/16/18 - 5/18/18
nnn.	Smith, Marie	INCO 1048 Course	3	\$67.64	1/16/18 - 5/18/18
↓	VanSistine-Yost, L.	INCO 1048 Courses	3	\$67.64	1/16/18 - 5/18/18
ooo.	Sorensen, Chad	PHED 1506, 2506 Courses	3	\$67.64	1/16/18 - 5/18/18
ppp.	Swenson, Sonja	ARTH 1520, HUM 1500 Courses	3	\$67.64	1/16/18 - 5/18/18
qqq.	Taibjee, Sukena	INCO 1048 Course	2	\$60.30	1/16/18 - 5/18/18
rrr.	Taylor, Douglas	MATH 1060 Course	3	\$67.64	1/16/18 - 5/18/18
sss.	Turakhia, Mit	ENGR 2000, 2200 Courses	3	\$67.64	1/16/18 - 5/18/18
ttt.	Usrey, Nathan	MGMT 1520 Course	3	\$67.64	1/16/18 - 5/18/18
uuu.	Vallejo, Ben	HLED 1541 Course	3	\$67.64	1/16/18 - 5/18/18
vvv.	VanRy, Veronica	SOC 2141 Course	3	\$67.64	1/16/18 - 5/18/18
www.	Wallace, Sara	ENGL 1600 Course	3	\$67.64	1/16/18 - 5/18/18
xxx.	Webster, Kyle	BIOL 2250 Course	3	\$67.64	1/16/18 - 5/18/18
yyy.	Wellborn, Virginia	STSU 1018, 1019 Courses	3	\$67.64	1/16/18 - 5/18/18
zzz.	Wessely, Jason	ADMJ 1501 Course	3	\$67.64	1/16/18 - 5/18/18
aaaa.	West, Linda	COSC 1603, 1703, 1812, 1902 Courses	3	\$67.64	1/16/18 - 5/18/18
bbbb.	White, Marisol	SOC 2110 Course	3	\$67.64	1/16/18 - 5/18/18
cccc.	Wood, Gregory	PHOT 1510 Course	1	\$57.56	1/16/18 - 5/18/18
dddd.	Wymore, Dave	ADMJ 1502 Course	3	\$67.64	1/16/18 - 5/18/18
eeee.	Zumbro, Bradley	SPCH 1511 Courses	3	\$67.64	1/16/18 - 5/18/18

3. Spring 2018 Adjunct Counselor Assignment

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Mickelberry, Gracie	EOPS/CARE/CALWORKS Counselor	3	\$67.64	1/16/18 - 5/18/18

4. Spring 2018 Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Abbot, Amar	LRSK Courses	3	\$67.64	1/16/18 - 5/18/18
b.	Acosta, Suzanne	ARTH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Lindquist, Erica	ARTH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Smith, Gaysha	ARTH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Swenson, Sonja	ARTH Courses	3	\$67.64	1/16/18 - 5/18/18
c.	Agundez, Adrian	COSC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Goodman, Daniel	COSC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Hall, Dan	COSC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	West, Linda	COSC Courses	3	\$67.64	1/16/18 - 5/18/18
d.	Altenhofel, Jennifer	HIST Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Duncan, Brandon	HIST Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Mansi, Gregory	HIST Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Mendoza, Tina	HIST Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Newsom, Shawn	HIST Courses	1	\$57.56	1/16/18 - 5/18/18
↓	Rocha, Joshua	HIST Courses	3	\$67.64	1/16/18 - 5/18/18
e.	Hanawalt, April	SOC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Jose, Marie	SOC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	VanRy, Veronica	SOC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Varela, Vivian	SOC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	White, Marisol	SOC Courses	3	\$67.64	1/16/18 - 5/18/18
f.	Berry, Wendy	BIOL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Conners, April	BIOL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Golling, Greg	BIOL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Hickman, Ryan	BIOL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Jarrahan, Abbas	BIOL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Lytle, Steve	BIOL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Vallejo, Ben	BIOL Courses	3	\$67.64	1/16/18 - 5/18/18
g.	Balestino, Theodore	WELD Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Bass, Todd	WELD Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Payne, Aarron	WELD Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Payne, Bryan	WELD Courses	2	\$60.30	1/16/18 - 5/18/18
h.	Bandy, Kanoe	BUSN, MGMT & PHED Courses	3	\$67.64	1/16/18 - 5/18/18
i.	Batchelor, Gregg	ADMJ Courses	3	\$67.64	1/16/18 - 5/18/18

4. Spring 2018 Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
↓	Jiles, Michael	ADMJ Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Raber, Tabitha	ADMJ Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Wessely, Jason	ADMJ Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Wymore, Dave	ADMJ Courses	3	\$67.64	1/16/18 - 5/18/18
k.	Beasley, Michelle	ECEF Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Brown, Sharon	ECEF Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Cuate, Bertha	ECEF Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Rients, Amy	ECEF Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Polski, Robin	ECEF Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Roth, Rebecca	ECEF Courses	3	\$67.64	1/16/18 - 5/18/18
l.	Blake, Paul	ENGR Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Davis, Terry	ENGR Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Turakhia, Mit	ENGR Courses	3	\$67.64	1/16/18 - 5/18/18
m.	Bledsoe, Adam	BUSN, ECON & MGMT Courses	3	\$67.64	1/16/18 - 5/18/18
n.	Brennan, Sean	GEOG Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Ware, Thomas	GEOG Courses	3	\$67.64	1/16/18 - 5/18/18
o.	Brixey, Gabrielle	COSC, MGMT & PHED Courses	1	\$67.64	1/16/18 - 5/18/18
p.	Burnham, Kyle	MUSC Courses	3	\$67.64	1/16/18 - 5/18/18
q.	Carlson, Kamala	ENGL & READ Courses	3	\$67.64	1/16/18 - 5/18/18
r.	Grimes, Jessica	ENGL & PHIL Courses	3	\$67.64	1/16/18 - 5/18/18
s.	Chung-Wee, Chris	ENGL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Devine, Bill	ENGL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Hickman, Ryan	ENGL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Kerr, Danielle	ENGL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Kulzer-Reyes, Kelly	ENGL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Rozar, Tanna	ENGL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Schoneweis, C.	ENGL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Stockton, Laura	ENGL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Wallace, Sara	ENGL Courses	3	\$67.64	1/16/18 - 5/18/18
t.	Clarke, George	IES Courses	3	\$67.64	1/16/18 - 5/18/18
u.	Clemons, Reginald	CJA Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Jiles, Michael	CJA Courses	3	\$67.64	1/16/18 - 5/18/18
v.	Combs, Noelle	POSC Courses	3	\$67.64	1/16/18 - 5/18/18

4. Spring 2018 Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
↓	Jiles, Michael	POSC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Villa, Walter	POSC Courses	3	\$67.64	1/16/18 - 5/18/18
w.	Cook, Larry	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Cunningham, John	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Getty, Shelley	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Jean, Brian	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Jones, Diane	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Leonzo, Hector	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Martinez, Maria	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Mitchell, David	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Payne, Ruby	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Reynolds, Joy	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Sutherland, Tammy	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Taylor, Douglas	MATH Courses	3	\$67.64	1/16/18 - 5/18/18
x.	Alfaro, Antonio	MGMT Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Corlew, Devon	MGMT Courses	3	\$67.64	1/16/18 - 5/18/18
y.	Basu, Arijit	BUSN Courses	3	\$67.64	1/16/18 - 5/18/18
z.	Mullen, Dorothy	BSUN & MGMT Courses	3	\$67.64	1/16/18 - 5/18/18
aa.	Cross, Vanessa	ENGL & HUM Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Dyer, Geoffrey	ENGL & HUM Courses	3	\$67.64	1/16/18 - 5/18/18
bb.	Cutrona, Angelo	PHED & HLED Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Cutrona, Myisha	PHED & HLED Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Flowers, Carly	PHED & HLED Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Ferguson, Bruce	PHED & HLED Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Maiocco, Vince	PHED & HLED Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Thompson, Tony	PHED & HLED Courses	3	\$67.64	1/16/18 - 5/18/18
cc.	Buchanan, Joseph	PHED Courses	2	\$60.30	1/16/18 - 5/18/18
↓	Burrows, Bruce	PHED Courses	3	\$67.64	1/16/18 - 5/18/18
↓	DeFreece, Chris	PHED Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Durkan, Brian	PHED Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Sorenson, Chad	PHED Courses	3	\$67.64	1/16/18 - 5/18/18
dd.	Fariss, Jeff	HLED Courses	3	\$67.64	1/16/18 - 5/18/18

4. Spring 2018 Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
ee.	Dimayuga, Anna	ART Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Reed, Nyoka	ART Courses	2	\$60.30	1/16/18 - 5/18/18
↓	Rodenhauser, D.	ART Courses	3	\$67.64	1/16/18 - 5/18/18
ff.	Bogle, Darcy	STSU Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Brown, Elizabeth	STSU Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Chaidez, Joell	STSU Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Duron, Candace	STSU Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Flachmann, Chris	STSU Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Gonzalez, Lourdes	STSU Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Furman, Tori	STSU Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Rangel-Escobedo, J.	STSU Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Richards, Kristi	STSU Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Welborn, Virginia	STSU Courses	3	\$67.64	1/16/18 - 5/18/18
gg.	Mendenhall, Janis	LRSK & STSU Courses	3	\$67.64	1/16/18 - 5/18/18
hh.	Golling, Leigh	DRAM Courses	3	\$67.64	1/16/18 - 5/18/18
ii.	Eigenauer, John	COSC & PHIL Courses	3	\$67.64	1/16/18 - 5/18/18
jj.	Eveland, Sharyn	PSYC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Khasky, Amy	PSYC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Oja, Michelle	PSYC Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Polski, Robin	PSYC Courses	3	\$67.64	1/16/18 - 5/18/18
kk.	McKnight, Elizabeth	PSYC 2200 Course	2	\$60.30	1/16/18 - 5/18/18
ll.	McKnight, Elizabeth	PSYC 2003 Course	2	\$60.30	1/16/18 - 5/18/18
mm.	Roth, Rebecca	PSYC 2003 Course	3	\$67.64	1/16/18 - 5/18/18
nn.	Guitron, Anna	SPAN Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Martinez, Julian	SPAN Courses	3	\$67.64	1/16/18 - 5/18/18
oo.	Jacobi, Victoria	DS Courses & PSYC 2200 Course	3	\$67.64	1/16/18 - 5/18/18
pp.	Jean, Brian	STAT Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Meyers, David	STAT Courses	3	\$67.64	1/16/18 - 5/18/18
qq.	Kashani, Tony	HUM Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Swenson, Sonja	HUM Courses	3	\$67.64	1/16/18 - 5/18/18
rr.	Layne, David	BSAD, BUSN & MGMT Courses	3	\$67.64	1/16/18 - 5/18/18
ss.	McDaniel, Steven	SPCH Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Zumbro, Bradley	SPCH Courses	3	\$67.64	1/16/18 - 5/18/18

4. Spring 2018 Substitutes

Item	Name	Assignment	Step	Hourly Rate	Effective Date
tt.	May, James	CHEM, ESCI & GEOL Courses	3	\$67.64	1/16/18 - 5/18/18
uu.	Mayfield, Michael	CHEM Courses	3	\$67.64	1/16/18 - 5/18/18
vv.	Reynolds, David	ASTR, CHEM & PHYS Courses	3	\$67.64	1/16/18 - 5/18/18
ww.	Smith, Maria	INCO Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Smith, Terri	INCO Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Taibjee, Sukena	INCO Courses	2	\$60.30	1/16/18 - 5/18/18
↓	VanSistine-Yost, L.	INCO Courses	3	\$67.64	1/16/18 - 5/18/18
xx.	Champion, Diana	DN TL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Hershkowitz, Eric	DN TL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Teeters, Anna	DN TL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Adriano, Christi	DN TL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Aycock, Bette	DN TL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Jennings, Sandra	DN TL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Donovan, Kelly	DN TL Courses	3	\$67.64	1/16/18 - 5/18/18
↓	Vaughan, Julia	DN TL Courses	3	\$67.64	1/16/18 - 5/18/18
yy.	Wood, Gregory	PHOT Courses	1	\$57.56	1/16/18 - 5/18/18

5. Fall 2017 Adjunct Lecturer Staff Development Pay

Item	Name	Assignment	Total Hours	Step	Hourly Rate	Total Amount Not to Exceed	Effective Date
a.	Adriano, Christi	Fall 2017 Staff Development Pay	4.77	3	\$67.64	322.64	8/21/17 - 12/15/17
b.	Andrews, Megan	Fall 2017 Staff Development Pay	3.14	3	\$67.64	212.39	8/21/17 - 12/15/17
c.	Batchelor, Gregg	Fall 2017 Staff Development Pay	3	3	\$67.64	202.92	8/21/17 - 12/15/17
d.	Bench, Patricia	Fall 2017 Staff Development Pay	3	3	\$67.64	202.92	8/21/17 - 12/15/17
e.	Burnham, Kyle	Fall 2017 Staff Development Pay	3	3	\$67.64	202.92	8/21/17 - 12/15/17
f.	Cunningham, John	Fall 2017 Staff Development Pay	9	3	\$67.64	608.76	8/21/17 - 12/15/17
g.	Elkerdany, Amira	Fall 2017 Staff Development Pay	6.08	3	\$67.64	411.25	8/21/17 - 12/15/17
h.	Golling, Leigh	Fall 2017 Staff Development Pay	9	3	\$67.64	608.76	8/21/17 - 12/15/17
i.	Hanawalt, April	Fall 2017 Staff Development Pay	6	3	\$67.64	405.84	8/21/17 - 12/15/17
j.	Jennings, Sandra	Fall 2017 Staff Development Pay	4	3	\$67.64	270.56	8/21/17 - 12/15/17
k.	Khasky, Amy	Fall 2017 Staff Development Pay	3	3	\$67.64	202.92	8/21/17 - 12/15/17
l.	Lindquist, Erica	Fall 2017 Staff Development Pay	3	3	\$67.64	202.92	8/21/17 - 12/15/17
m.	Mansi, Gregory	Fall 2017 Staff Development Pay	3	3	\$67.64	202.92	8/21/17 - 12/15/17

5. Fall 2017 Adjunct Lecturer Staff Development Pay

Item	Name	Assignment	Total Hours	Step	Hourly Rate	Total Amount Not to Exceed	Effective Date
n.	Newsom, Shawn	Fall 2017 Staff Development Pay	3	3	\$67.64	172.68	8/21/17 - 12/15/17
o.	Richards, Kristi	Fall 2017 Staff Development Pay	12	3	\$67.64	811.68	8/21/17 - 12/15/17
p.	Rocha, Joshua	Fall 2017 Staff Development Pay	3	3	\$67.64	202.92	8/21/17 - 12/15/17
q.	Taylor, Douglas	Fall 2017 Staff Development Pay	4	3	\$67.64	270.56	8/21/17 - 12/15/17
r.	Vellejo, Benigno	Fall 2017 Staff Development Pay	8	3	\$67.64	541.12	8/21/17 - 12/15/17
s.	VanRy, Veronica	Fall 2017 Staff Development Pay	9	3	\$67.64	608.76	8/21/17 - 12/15/17
t.	Wymore, Dave	Fall 2017 Staff Development Pay	3	3	\$67.64	202.92	8/21/17 - 12/15/17

**West Kern Community College District
Board of Trustees Meeting
January 10, 2018**

Agenda Item 13.

B. Classified Management Employment

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
a.	Carpenter, Carey	Interim TIL Director	Temporary	18/2	\$7,725.17/mo.	6 mo.	1/1/18 - 6/30/18

C. Classified Employment

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
1. Administration							
a.	Romero, Victor	Bookstore Clerk	Temporary	1A	\$12.24/hr.**	A/N	12/11/17 - 6/30/18
b.	Smith, Katelyn	Bookstore Clerk	Temporary	1A	\$12.24/hr.**	A/N	12/18/17 - 6/30/18
2. Instruction							
a.	Arias, Glorianna	TIL Life Skills Aid Substitute	Temporary	13A	\$16.46/hr.**	A/N	1/8/18 - 6/30/18
↓	Almaguer, Joanne	TIL Life Skills Aid Substitute	Temporary	13A	\$16.46/hr.**	A/N	1/8/18 - 6/30/18
↓	Taylor, Angela	TIL Life Skills Aid Substitute	Temporary	13A	\$16.46/hr.**	A/N	1/8/18 - 6/30/18
b.	Cuate, Bertha	Front Desk Clerk Extra Hours	Temporary	11F	\$20.00/hr.*	A/N	12/18/17 - 6/30/18
↓	Miller, Kent	Front Desk Clerk Extra Hours	Temporary	11F	\$20.00/hr.*	A/N	12/18/17 - 6/30/18
c.	Garcia, Eloisa	TIL Life Skills Aid Substitute	Temporary	13A	\$16.46/hr.*	A/N	12/8/17 - 6/30/18
d.	Jenkins, Nicole	TIL Life Skills Aid Substitute	Temporary	13A	\$16.46/hr.**	A/N	1/3/18 - 6/30/18
↓	Salazer, Jessica	TIL Life Skills Aid Substitute	Temporary	13A	\$16.46/hr.**	A/N	1/3/18 - 6/30/18
e.	Lemus, Everardo	Children’s Center Office Manager	100%	22A	\$20.56/hr.	12 mo.	2/1/18 - 6/30/18
f.	Lemus, Everardo	Children’s Center Office Manager	Temporary	22A	\$20.56/hr.	A/N	1/8/18 - 1/31/18
g.	Payne, Tiffany	Math Lab Clerk	Temporary	11A	\$15.67/hr.*	A/N	1/8/18 - 6/30/18
h.	Pezer, Mary	Library & Learning Resources Technician	Temporary	13A	\$16.46/hr.	A/N	7/1/17 - 6/30/18
i.	Romandia, Tosha	Administration Clerk - Learning Center	47.5%	13A	\$16.46/hr.	10 mo.	2/1/18 - 6/30/18
j.	Romandia, Tosha	Administration Clerk - Learning Center	Temporary	13A	\$16.46/hr.	A/N	1/2/18 - 1/31/18

3. Student Services							
a.	Molina, Gabriela	Academic Records Technician	Temporary	19A	\$19.09/hr.**	A/N	12/11/17 - 6/30/18

*Up to 10 hours/week ** Includes shift differential
 ** Up to 19 hours/week ** Includes shift differential

D. Resignations/Retirements

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
a.	Wren, Krista	Bookstore Clerk (Resignation)	--	--	--	--	12/12/17

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2017-2018
 FOR THE MONTH ENDING DECEMBER 31, 2017**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	18,286,998	18,331,633	7,822,814	0	10,508,819
8800	Local Revenues	6,498,685	6,498,685	8,720,683	0	-2,221,998
Summary		24,785,683	24,830,318	16,543,497	0	8,286,821

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2017-18
 For the Month Ending December 31, 2017**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	8,171,587	8,178,306	3,690,296	0	4,488,010
2000	Classified & Other Nonacademic Sala	4,746,150	4,815,360	2,226,719	0	2,588,641
3000	Employee Benefits	6,040,406	6,043,051	2,890,937	237,754	2,914,360
4000	Supplies and Materials	462,833	463,941	199,888	108,328	155,726
5000	Other Operating Expenses & Services	4,335,811	4,321,280	2,118,901	1,266,439	935,940
6000	Capital Outlay	145,753	142,906	32,435	1,146	109,325
7000	Other Outgo	410,789	410,789	108,236	0	302,553
7200	Transfers	472,354	472,354	250,000	0	222,354
Summary		24,785,683	24,847,988	11,517,412	1,613,667	11,716,909

**Disbursement Register of Expenditures Greater than \$10,000
For the Month of December 2017**

Check Number	Check Date	Vendor Name	Description	Net Amount
78032992	12/01/2017	Daikin Applied	Daikin-main chiller compressor replacement	42,821.00
78033013	12/01/2017	P. G. & E.	PG&E - District, TIL, and CDC Electric - Open PO	17,218.90
78033016	12/01/2017	Prousy's, Inc.	ProUsys - Pay App #5 - Upgraded Electrical	105,602.44
78033058	12/06/2017	CCLC	CommunityCollegeLibraryConsortiumDatabaseRenewal	25,407.00
78033079	12/06/2017	FM3	FM3 Contract consulting	13,400.00
78033100	12/06/2017	Daniel Purdy, D.D.S.	TREAT SRVCS 4/25/17-10/18/17	22,997.30
78033113	12/06/2017	Sysco Food Service of Ventura	foos 179315191, 179306212, 179312360, 179320240, 1	24,479.02
78033124	12/06/2017	Taft College Bookstore	EOPS Fall 2017 Bookservice	22,913.70
78033156	12/12/2017	AP Architects	AP Arch - Sept & Oct Invoicing	55,971.05
78033161	12/12/2017	BSK & Associates, Inc.	Student Center - BSK October Invoicing	19,194.00
78033162	12/12/2017	California Averland Construction, Inc.	Student Center - Cal Averland Pay App #15	364,817.07
78033166	12/12/2017	Ellucian Company L.P.	Advancem (10,797Ban, 8,344.77Oracle, 826.50WF)	192,030.00
78033173	12/12/2017	Hawk Ridge Systems, LLC	CEED - Mark Two Printer	17,193.80
78033175	12/12/2017	John Karwoski	John Karwoski Inspection - 12/1/17-6/30/18	10,920.00
78033211	12/18/2017	American Express	American Express - October Charges	20,649.86
78033218	12/18/2017	California Averland Construction, Inc.	California Averland Pay App 16	392,012.78
78033240	12/18/2017	Isec Incorporated	Laboratory Hoods	32,991.00
78033242	12/18/2017	Kern County Supt. of Schools	2017-2018 KCSOS/KCCDHN CLAIMS	31,139.79
78033255	12/18/2017	Paton Group	CEED - Makerbot Replicator 3D Printer	10,013.21
78033283	12/20/2017	AARP Health Care Options	2017-18 Retiree Supplemental Insurance	17,801.54
78033289	12/20/2017	American Express	AMEX - November charges	13,886.40
78033290	12/20/2017	AP Architects	AP Architects - 11/2017 Student Center	32,251.86
78033310	12/20/2017	Cengage Learning	Textbooks	14,215.43
78033341	12/20/2017	Pearson Education	Textbooks Less CM - Multiple Invoices	31,374.54
78033351	12/20/2017	Sierra School Equipment Co.	Furniture for ESL class at Fort	16,856.48
78033369	12/20/2017	United Healthcare Insurance Company	Retiree Health Supplemental Ins 2017-18	23,843.61
78033380	12/20/2017	Westec	WESTEC Contract FTES Open PO (Less July Invoice)	88,331.25
				1,660,333.03

ASB 2017/18
Balance Sheet
As of December 31, 2017

December 31, 2017

ASSETS

Current Assets

Checking/Savings

ASB Chevron 143,104.81

ASB Chevron - Savings 143.26

Total Checking/Savings 143,248.07

Total Current Assets 143,248.07

TOTAL ASSETS 143,248.07

LIABILITIES & EQUITY

Equity

Restricted Funds

ASB Athletics 29,315.64

ASB General - Cards 37,175.20

ASB Interest Income 23.04

ASB General - Operating 9,527.80

ASB General - Soft Drinks 4,336.60

ASSE 385.43

Baseball Club 5,335.23

Best Buddies 2,252.60

Cougar Echo 773.50

CRU 85.46

D.H. GENERAL

D.H.CLASS OF 2015 0.13

D.H.CLASS OF 2016 0.08

D.H. CLASS OF 2017 1,216.60

D.H. CLASS OF 2018 5,701.35

D.H. GENERAL - Other -49.39

Total D.H. GENERAL 6,868.77

DISNEYLAND 1,786.00

ECE 809.59

Field Trips 280.00

Golf Club - Mens 1,974.00

Golf Club - Womens 2,160.74

Literary Club 467.53

NSLS Club 2,454.16

On Our Own 1,474.50

Performing Arts 2,327.62

Phi Theta Kappa 878.58

Reentry Voc Club 2.99

Roleplaying Game Club -133.44

Soccer Club - Mens 5,867.51

ASB 2017/18
Balance Sheet
As of December 31, 2017

December 31, 2017

Soccer Club - Womens	7,649.80
Social Science/ Research	1,313.06
Softball Fund	4,019.84
Spectrum	1,039.04
STEM	1,219.59
TC Cares	609.00
TC Debate Society	8.04
TIL Class Trip	775.59
TIL Orientation	349.00
TIL Program	-5,978.57
TIL Reunion	34.94
Uniform Replacement	14,319.94
Women's Athletic Club	-252.15
Women's Basketball Club	1,711.90
Total Restricted Funds	143,248.07
Total Equity	143,248.07
TOTAL LIABILITIES & EQUITY	<u>143,248.07</u>

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Dec 07, 2017 01:45:24PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
456884

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$397.22

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$397.22	\$397.22

TOTAL DEPOSIT: \$397.22

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$397.22 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180087

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
TTC AUTHORIZED SIGNATURE

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Dec 07, 2017 01:46:19PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 456886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$12,966.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$12,966.00	\$12,966.00

TOTAL DEPOSIT: **\$12,966.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$12,966.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #180088

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 12/07/2017 To 12/07/2017
 Transaction Number from: 180088 To 180088
 Date entered from: 00/00/0000 To 99/99/9999

J33138 DC0100 L.00.01 12/07/17 PAG:

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180088	12/07/2017	12/07/2017	WKCCD DEPOSIT		12,966.00
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	12,966.00
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	12,966.00
				DISTRICT TOTAL	12,966.00
				GRAND TOTAL	12,966.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Dec 07, 2017 01:47:40PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 456888

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$21,705.21**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,816.99	\$1,816.99
RESTRICTED FUND	84097	0886	5490	\$17,297.45	\$17,297.45
CAFETERIA	84699	0886	5490	\$2,590.77	\$2,590.77

TOTAL DEPOSIT: **\$21,705.21**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$21,705.21 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #180089

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 12/07/2017 To 12/07/2017
Transaction Number from: 180089 To 180089
Date entered from: 00/00/0000 To 99/99/9999

J33140 DC0100 L.00.01 12/07/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180089	12/07/2017	12/07/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB UNAPPROVED	
1.	78	GED/HISET TESTING		11000-306-8892-49306	1,020.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	781.24
3.	78	RESTROOM DISPENSER REVENUE		11000-000-8876-00000	5.75
4.	78	REIMBURSEMENT		11000-000-8892-00000	10.00
5.	78	LIBRARY PROGRAMS		12201-203-8892-61200	338.00
6.	78	PROP 39		12559-223-8892-09461	12,709.45
7.	78	REIMBURSEMENT		12000-114-8892-70999	4,250.00
8.	78	CAFETERIA SALES		32000-422-8841-69400	2,590.77
				TOTAL AMOUNT	21,705.21
				DISTRICT TOTAL	21,705.21
				GRAND TOTAL	21,705.21

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Dec 14, 2017 10:57:34AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 457506

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$934.47**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$934.47	\$934.47

TOTAL DEPOSIT: **\$934.47**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$934.47 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180090

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 12/14/2017 To 12/14/2017
Transaction Number from: 180090 To 180090
Date entered from: 00/00/0000 To 99/99/9999

J36950 DC0100 L.00.01 12/14/17 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180090	12/14/2017	12/14/2017	WKCCD DEPOSIT		934.47
1.	78	BOOKSTORE SALES		31000-423-8841-69100	934.47
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	934.47
				DISTRICT TOTAL	934.47
				GRAND TOTAL	934.47

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Dec 14, 2017 11:02:09AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 457509

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$32,712.51**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$32,712.51	\$32,712.51

TOTAL DEPOSIT: **\$32,712.51**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$32,712.51 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180091**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 12/14/2017 To 12/14/2017
Transaction Number from: 180091 To 180091
Date entered from: 00/00/0000 To 99/99/9999

J36951 DC0100 L.00.01 12/14/17 PAGI

APPROVED AND UNAPPROVED TRANSACTIONS					
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
130091	12/14/2017	12/14/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	32,712.51
				TOTAL AMOUNT	32,712.51
				DISTRICT TOTAL	32,712.51
				GRAND TOTAL	32,712.51

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Dec 14, 2017 11:06:55AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 457513

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$569,384.43**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$740.20	\$740.20
RESTRICTED FUND	84097	0886	5490	\$119,809.85	\$119,809.85
CHILD DEVELOPMENT	84496	0886	5490	\$444,055.73	\$444,055.73
TIL	84697	0886	5490	\$3,366.94	\$3,366.94
CAFETERIA	84699	0886	5490	\$1,411.71	\$1,411.71

TOTAL DEPOSIT: **\$569,384.43**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$569,384.43 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #180092

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 12/14/2017 To 12/14/2017
 Transaction Number from: 180092 To 180092
 Date entered from: 00/00/0000 To 99/99/9999

J36952 DC0100 L.00.01 12/14/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180092	12/14/2017	12/14/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	83.60
2.	78	REIMBURSEMENT		11000-352-5710-69610	329.00
3.	78	COTOP OFFSET ADJUSTMENT		11000-000-9161-00000	0.75
4.	78	TRANSCRIPT FEES		11000-301-8879-64900	326.85
5.	78	CCPT GRANT		12565-223-8646-09565	2,641.37
6.	78	PELL		12000-353-8154-64600	21,368.48
7.	78	TRIO		12000-340-8199-64951	85,000.00
8.	78	PROP 39		12559-223-8892-09461	10,800.00
9.	78	CAFETERIA SALES		32000-422-8841-69400	1,411.71
10.	78	CC CHILD CARE FOOD		33429-310-8621-69200	620.01
11.	78	CC GENERAL		33428-310-8621-69200	113,880.00
12.	78	CC STATE PRESCHOOL		33528-310-8621-69200	180,588.00
13.	78	CC MIGRANT BILINGUAL		33591-310-8621-69200	14,442.00
14.	78	CC MIGRANT ED GRANT		33588-310-8621-69200	132,561.00
15.	78	SISC REIMBURSEMENT		33528-310-1360-69200	1,964.72
16.	78	TIL		39000-314-8699-64991	3,366.94
				TOTAL AMOUNT	569,384.43
				DISTRICT TOTAL	569,384.43
				GRAND TOTAL	569,384.43

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Dec 21, 2017 10:50:36AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 458104

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$28,179.93

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$28,179.93	\$28,179.93

TOTAL DEPOSIT: \$28,179.93

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$28,179.93 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180093**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 12/21/2017 To 12/21/2017
Transaction Number from: 180093 To 180093
Date entered from: 00/00/0000 To 99/99/9999

J40885 DC0100 L.00.01 12/21/17 PAG:

NUMBER		DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR			
180093		12/21/2017	12/21/2017	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	28,179.93
1.	78	BOOKSTORE SALES		31000-423-8841-69100		28,179.93
TOTAL AMOUNT						28,179.93
DISTRICT TOTAL						28,179.93
GRAND TOTAL						28,179.93

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Dec 21, 2017 10:52:01AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 458106

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$16,802.91**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$16,802.91	\$16,802.91

TOTAL DEPOSIT: **\$16,802.91**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$16,802.91 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180094**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 12/21/2017 To 12/21/2017
Transaction Number from: 180094 To 180094
Date entered from: 00/00/0000 To 99/99/9999

J40886 DC0100 L.00.01 12/21/17 PAG:

NUMBER		DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS		AMOUNT
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-			
180094		12/21/2017	12/21/2017	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	16,802.91
	1.	78	STUDENT RECEIPTS	11000-000-9161-00000		TOTAL AMOUNT	16,802.91
						DISTRICT TOTAL	16,802.91
						GRAND TOTAL	16,802.91

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Dec 21, 2017 10:53:42AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 458109

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$998,874.17

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
DORM REVENUE	75960	0886	5490	\$102.59	\$102.59
GENERAL FUND	84096	0886	5490	\$5,596.17	\$5,596.17
RESTRICTED FUND	84097	0886	5490	\$767,702.59	\$767,702.59
RESTRICTED FUND 41	84597	0886	5490	\$225,048.71	\$225,048.71
CAFETERIA	84699	0886	5490	\$424.11	\$424.11

TOTAL DEPOSIT: \$998,874.17

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$998,874.17 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180095

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 12/21/2017 To 12/21/2017
 Transaction Number from: 180095 To 180095
 Date entered from: 00/00/0000 To 99/99/9999

J40887 DC0100 L.00.01 12/21/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180095	12/21/2017	12/21/2017	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	GED/HISET TESTING		11000-306-8892-49306	315.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	84.20
3.	78	REIMBURSEMENT		11000-431-5870-65100	108.00
4.	78	REIMBURSEMENT		11000-000-9511-00000	3,715.97
5.	78	R2T4		11000-000-9161-00000	1,373.00
6.	78	FEDERAL WORK STUDY		12401-353-8153-64600	6,052.50
7.	78	CEED		12435-221-8199-19010	757,400.09
8.	78	REIMBURSEMENT		12000-114-8892-70999	4,250.00
9.	78	CAFETERIA SALES		32000-422-8841-69400	424.11
10.	78	WASHER/DRYER COMMISSION		35000-357-8892-69700	102.59
11.	78	CAPITOL PROJECTS		41000-000-8892-00000	225,048.71
TOTAL AMOUNT					998,874.17
DISTRICT TOTAL					998,874.17
GRAND TOTAL					998,874.17