

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

May 10, 2017

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 3 Potential Cases
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. QUARTERLY INVESTMENT REPORT
9. PRESENTATION - Athletic Update
10. APPROVAL OF MINUTES - Regular Meeting Held April 12, 2017
11. NEW BUSINESS:
 - A. First Presentation - Tentative Agreement between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") - Parental Leave (No Action)
 - B. Request for Approval - 2016/17 Request for Authorization to Transfer Unrestricted General Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits
 - C. Request for Approval - Change Order #2 - Student Center Project- Resulting in a \$100,000.00 Contract Sum Deduction. Includes Curtainwall Manufacturer Substitution and Completion of Allowance 3 Landscape and Irrigation by the Contractor

- D. First Reading – Update Board Policy #2340 – Agendas (No Action)
- E. First Reading – New Board Policy #5145 – Accessibility Standards for Electronic and Information Technology (No Action)

12. CONSENT AGENDA (Items A – Y)

- A. Information Item - CCFS-311Q for the 3rd Quarter Ending March 31, 2017

- B. Request for Approval – New Courses

Science and Math Division

PHED	2734	Strategies for College and Life Management
BIOL	2265	Human Pathophysiology

Applied Technologies Division

WELD	1510	Shielded Metal Arc Welding
WELD	1520	Gas Metal Arc Welding and Flux Core Arc Welding
WELD	1530	Gas Tungsten Arc Welding
WELD	1540	Pipe Welding

- C. Request for Approval – Course Revisions

Applied Technologies Division

WELD	1500	Welding Processes
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Science and Math Division

ENGR	1500	Introduction to Engineering
ENGR	1510	Engineering Graphics & Introduction to Design with Lab
ENGR	1520	Statistics
ENGR	1530	Materials Science and Engineering with Lab
ENGR	1540	Introduction to Programming Concepts and Methodologies for Engineers with Lab
ENGR	1550	Computer Programming and Hardware Interface Controls
ENGR	2000	Circuit Analysis with Lab
BIOL	1500	Fundamentals of Biology
BIOL	1510	Fundamentals of Biology with Lab
PHED	1508	Women’s Intercollegiate Basketball
PHED	2508	Advanced Women’s Intercollegiate Basketball

- D. Request for Approval – Program Revisions

Applied Technologies Division

Court Reporting

Science and Math Division

AS-T MATH

- E. Request for Approval - New Associate in Arts in Journalism for Transfer Degree
- F. Request for Approval - District's Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2016-17
- G. Request for Approval - Citizen's Oversight Committee Appointment - Larry Buttke, Four Year Term Upon Board Approval
- H. Request for Approval - Resolution 2016/17-24 - Awarding Emeritus Status to Adrian Agundez, Director of Information Services, upon his Retirement on July 31, 2017
- I. Request for Approval - Agreement for CalWORKs Work Study Renewal, 7/1/17 - 6/30/19
- J. Request for Approval - Purchase of a 2017 Chevrolet Express 10 Passenger Van, \$30,942.86
- K. Request for Approval - Purchase of a 2017 Chevrolet Traverse LS, \$27,899.16
- L. Request for Approval - Agreement with AVID for Higher Education - Membership, Professional Development Trainings, Materials and Resources, 7/1/17 - 6/30/18, \$24,230.00 plus Applicable Taxes
- M. Request for Approval - Kern County Children's Dental Health Network 2017/18 Agreements for Various Treating Dentists, 7/1/17 - 6/30/18, Costs Not to Exceed \$300,000.00 and will be funded by Kern County Children and Families Commission
 - Robert Bang, DDS
 - Marshall Chey, DDS
 - Daniel Launspach, DDS
 - Daniel Purdy, DDS
- N. Request for Approval - Kern County Children's Dental Health Network 2017/18 Agreement for Janice Montoya, 7/1/17 - 6/30/18, \$55.00 per Hour Not to Exceed \$26,400.00. Cost is Funded by Kern County Children and Families Commission
- O. Request for Approval - Kern County Children's Dental Health Network 2017/18 Agreements for Registered Dental Hygienists, 7/1/17 - 6/30/18. Cost is Funded by Kern County Children and Families Commission

- Nancye Beth Juler-Davidson, \$40.00 per Hour Plus Mileage at IRS Rate
 - Lisa Farnsworth, \$48.00 per Hour Plus Mileage at IRS Rate
 - Suzie Rodriguez, \$48.00 per Hour Plus Mileage at IRS Rate
 - Robin Shaffer, \$48.00 per Hour Plus Mileage at IRS Rate
- P. Request for Approval – Kern County Children’s Dental Health Network 2017/18 Independent Contractor Agreement for Paula Salcido, 7/1/17 – 6/30/18, \$25.00 per Hour Not to Exceed \$6,000.00. Cost is Funded by Kern County Children and Families Commission
- Q. Information Item – Education Code § 42141 Compliance as it Relates to Workers’ Compensation
- R. Request for Approval – 2017-2020 Property and Casualty Claims Administration Services Agreement, 7/1/17 – 6/30/20, Compensation Schedule Effective From 7/1/17 – 6/30/18
- S. Request for Approval – 2017/18 District Business Office Systems Agreement – KCSOS AGT #18-0100, 7/1/17 – 6/30/18, Total Cost of \$6,076.35
- T. Request for Approval – Contract for Professional Services with Stefanie Faye Frank, One Day Workshop During May 2017 In-Service, \$3,000.00 (Travel Included)
- U. Request for Ratification – Contract for Professional Services Guest Speaker, Crystal Galindo. One Day Lecture on 3/23/17, Total Cost of \$500.00
- V. Request for Approval – Agreement with Amy Silverman to Speak during Disabilities Awareness Week, 10/23/17, \$500.00 plus Travel Expenses
- W. Request for Approval – Event Rental Contract with The Fort Preservation Society for the EOPS/CARE & CalWORKs End of the Year Luncheon, 5/11/17, Not to Exceed \$450.00
- X. Ratification of the April 2017 Vendor Check & Purchase Order Registers
- Y. Routine Personnel Items:
- Request for Conference Attendance and Expenses as of May 3, 2017
13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST
14. EMPLOYMENT
- A. Academic Employment (Appendix I)

- B. Classified Employment (Appendix II)
- C. Resignations/Retirements (Appendix II)

15. REPORTS:

- A. Financial Reports (for information):
 - 1. Revenue Accounts (Account Level 1) FY 2016/17
 - 2. Expenditure Accounts (Account Level 1) FY 2016/17
 - 3. Expenditure Detail of \$10,000.00 or Greater, March 2017
 - 4. Student Organization and Special Accounts, March 2017
 - 5. Funds Deposited in County Treasury, March 2017
 - 6. Investments Held at Deutsche Bank Trust Company and The Bank of New York Mellon 7/1/16 - 3/31/17
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

16. REPORT OF THE SUPERINTENDENT

17. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, June 14, 2017, at 5:00 p.m.

18. CONTINUATION OF CLOSED SESSION (If Necessary)

19. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

April 12, 2017

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:07 p.m. by President Billy White. Trustees Emmanuel Campos, Michael Long, and Dr. Kathy Orrin were present. Secretary Dawn Cole was absent. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:08 p.m. it was moved by Trustee Orrin, seconded by Trustee Long and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 &
Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d)
of Section 54956.9 - 3 Potential Cases
- F. Student Discipline and Other Confidential Student Matters, Education Code
Sections 35146, 48900 et. Seq. and 48912(b)

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:00 p.m., it was moved by Trustee Campos, seconded by Trustee Long and unanimously carried, to reconvene in Public Session. President White reported that no action was taken during Closed Session.

PLEDGE OF ALLEGIANCE

President White led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

There were two speakers who requested to speak on New Business item 10.A.: Subcontractor Change on the Student Center Project:

Josh Raper
Jaime Briceno

GENERAL COMMUNICATIONS

Brock McMurray, Executive Vice President of Administrative Affairs, introduced Amanda Bauer, Director of Fiscal Services.

PRESENTATION - Discussion of Bachelor Degree Offering

Mark Williams, Vice President of Instruction, presented information on the State Chancellor's Office offering to community colleges to offer 4-year program/Bachelor degrees (copy attached to official minutes). The goal and requirement from the Chancellor's office is that community colleges may assist in offering a degree in areas that have an unmet need. Currently, data shows that there is an anticipated gap between degree holders and positions that will require degrees due to institutions not being able to meet the demand. Mr. Williams identified two possible areas of interest for our campus: Disability Studies and Dental Hygiene. While there is an interest and a possibility to offer a program in the future, it is still unclear that there is an unmet need currently. Mr. Williams suggests that the college not act to introduce a 4-year degree at this time. Trustee Long thanked Mr. Williams for looking into this area of interest and encouraged the District to continue to look for areas to assist in meeting an unmet need such as the industries in the community (i.e. petroleum and agriculture). Trustee Orrin added a possible need for healthcare industry. Mr. Williams stated that the West Kern Adult Education Network is also helping to meet the healthcare needs in the community without competing with 4-year institutions. The District will continue to monitor this topic in the future.

APPROVAL OF MINUTES

On a motion by Trustee Campos, seconded by Secretary Long and unanimously carried, the minutes of the Regular Meeting held March 8, 2017 and the Special Meeting held March 21, 2017 were approved.

NEW BUSINESS

Request for Approval - Subcontractor Change - Concrete and CMU Scope of Work for the Student Center Project from 12 Towers Engineering and Construction to California Averland, No Additional Cost

Brock McMurray, Executive Vice President of Administrative Affairs, reported that the subcontractor requested to be removed from the Student Center Project. Contractor California Averland is able to complete the Concrete and CMU Scope of Work at no additional cost. On a motion by Trustee Long,

NEW BUSINESS (continued):

seconded by Trustee Orrin and unanimously approved, the subcontractor change was awarded (copy attached to official minutes).

Request for Approval - Change Order #1 - Site Lighting Phase 2 - Credit of \$4,104.15

Mr. McMurray reported that the allowance approved for the project was not fully used. The remaining money will be transferred to other Proposition 39 projects. On a motion by Trustee Orrin, seconded by Trustee Long and unanimously carried, the change order was approved (copy attached to official minutes).

CONSENT AGENDA:

A. President's and Vice President's List - Fall 2016 Semester

B. Request for Approval - New Course

Learning Support Division

STSU 1500 Strategies for College and Life Management

C. Request for Approval - Course Revisions

Social Sciences Division

SOC 1510 Introduction to Sociology

SOC 2141 Sociology of Marriage

Science and Math Division

BIOL 1513 Introduction to Environmental Studies with Lab

D. Request for Approval - Resolution 2016/17-21 - Awarding Emeritus Status to Gary Graupman, Professor of English/Speech, upon his Retirement on May 20, 2017

E. Request for Approval - Resolution 2016/17-22 - Awarding Emeritus Status to Dr. Eric Bèrubè, Institutional Development, Research and Planning Coordinator, upon his Retirement on August 1, 2017

F. Request for Approval - Resolution 2016/17-23 - Awarding Emeritus Status to Susan Vaughan, Learning Disabilities Specialist, upon her Retirement on April 21, 2017

G. Request for Approval - Four-Day Workweek Policy, Effective 5/22/17 - 8/10/17

H. Request for Approval - 2017/18 Residential Lease Agreements for the TIL Student Off-Campus Housing, 8/1/2017 - 7/31/2018, No Direct Expense to the District

CONSENT (continued):

- I. Request for Approval – Purchase of PLC Trainers from Lab Corp for Energy Courses, Total Cost of \$71,500.00
- J. Request for Approval – Conversion of Classroom SCI-04 to Chemistry Lab, Total Cost of \$186,821.03
- K. Request for Approval – Renewal of Ray Morgan Company Copier Maintenance Agreement, 5/1/17 – 4/30/18, Estimated Cost of \$34,595.51 (Prices Fixed by Piggy Back Bid Provided by the CSU System)
- L. Request for Approval – Purchase of a Zeiss Metallurgical Microscope from TK Instruments for the Engineering Program, Cost of \$31,539.00
- M. Request for Approval – 2016/17 Audit Services Engagement with Vavrinek, Trine, Day & Co., LLP, Combined Cost of \$66,830.00 with Possible \$1,500.00 per Program Charge for Testing of Major Federal Programs (If Necessary)
- N. Request for Approval – Purchase of Copier for EOPS & CalWORKS, \$5,835.48 Plus Monthly Maintenance Rate of \$0.0074/Page for Black and White Images and \$.0055/Page for Color Images
- O. Request for Approval – End-User Training on the Banner Finance System, to be Completed in Four Weeks’ Time Commencing April 2017, \$5,400.00 Plus Direct Travel Expenses as well as Continuing Remote Availability Not to Exceed \$3,375.00
- P. Request for Approval – 2NDGEAR – An Insight Investments Company; Extended Warranty Contract for Older IBM Servers, 4/13/17 – 4/12/18, Estimated Cost is \$4,932.00
- Q. Request for Approval – Extension of Lease Agreement with Taft Plaza for the Rental Space Located at 515 Finley Drive, Taft, CA 93268 – TC Bookstore, 6/15/17 – 6/14/18, Cost of \$1,907.00 per Month (\$22,884.00 per Year)
- R. Request for Approval – Update the TC-Stats App to iOS 10, \$750.00
- S. Request for Approval – Continuation of the Institution Participation Agreement with Instructure (Canvas) and with the Online Education Initiative, 7/1/17 – 6/30/19, No Cost to the District
- T. Request for Approval – Facility Use Agreement with the West Side Recreation and Park District for the TC Summer 2017 Water Aerobics Courses, 6/5/17 – 7/27/17, \$680.00
- U. Ratification of the March 2017 Vendor Check & Purchase Order Registers

CONSENT (continued):

V. Routine Personnel Items:

a. Request for Conference Attendance and Expenses as of April 5, 2017

On a motion by Trustee Long, seconded by Trustee Campos and unanimously carried, Consent Agenda Items A - V were approved as presented (materials related to items A - V are attached to official minutes). Trustee Long noted that the Emeritus Status to Dr. Eric Bèrubè, Gary Graupman, and Susan Vaughan were well deserved.

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments on items of general interest.

EMPLOYMENT

On a motion by Trustee Campos and seconded by Trustee Long, Employment Items A - C were approved by the following vote (Employment Items A - C (*Appendix I & II*) are attached to official minutes):

Yes: Emmanuel Campos, Billy White, Michael Long and Dr. Kathy Orrin
No: None
Abstain: None
Absent: Dawn Cole

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2016/17
2. Expenditure Accounts (Account Level 1) FY 2016/17
3. Expenditure Detail of \$10,000.00 or Greater, March 2017
4. Student Organization and Special Accounts, March 2017
5. Funds Deposited in County Treasury, March 2017

Trustee Reports

Trustee Orrin recently attended the Bureau of Safety and Environmental Enforcement event at the Kern County Raceway Park. She thanked the College participants and the Foundation for their work in the event, noting that it was well received from those who compared similar events in larger communities.

REPORTS (continued):

Administrative Services

Brock McMurray, Executive Vice President of Administrative Services, stated that the gymnasium reroof project is complete. He noted that the Business Services department is currently working to meet end of year deadlines, with the assistance of the recently hired Director of Fiscal Services, Amanda Bauer. Planning is underway for a tentative District budget to be presented at the regular June Board meeting.

Human Resources

Dr. Robert Meteau, Associate Vice President of Human Resources, reported Human Resources is also working on end of the items. This includes retirements, such as those awarded Emeritus Status tonight. He noted the staff is also working on the District Service Luncheon that will honor long-term employees.

Instruction

Mark Williams, Vice President of Instruction, shared a handout of a Strong Workforce Program Implementation presentation (copy attached to official minutes). He noted that there are several points of interest in the handout, including page 3 that shows programs that are currently in development – workforce internships and dual enrollment. Mr. Williams also shared a copy of the CCPT 2 Report: Dual/Concurrent Enrollment at Taft Union High School (TUHS) and a copy of the CCAP Advisory Committee Meeting Notes (copies attached to official minutes). He explained that these handouts would show current activity between TC and TUHS, including enrollment figures.

Transition to Independent Living

Carey Carpenter, Interim Director of TIL, reported that TIL staff are beginning the process of exiting second-year students as they return home this summer. Recruitment efforts are also underway. Ms. Carpenter is excited to report that some exiting students are enrolling in college courses after their completion of the TIL program.

Student Services

Severo Balason, Jr., Vice President of Student Services, reported that the annual Al Baldock golf tournament is to be held on Friday, April 21st. At this time there are 17 teams competing. The tournament's success is in part to the many sponsors, the main sponsor being AP Architects.

REPORT OF THE SUPERINTENDENT

Game Day Fundraiser

Dr. Debra Daniels spoke in recognition of Professor Dave Reynolds and the RPG club for their efforts in the raising of \$2,500.00 for the Lauren Smalls Children Center. This amount included a match of funds from the Taft College Foundation.

Bernard Osher Alumni Mixer

Dr. Daniels attended first Bernard Osher Scholarship alumni mixer, hosted by the Foundation. This scholarship assisted many students and the event was an opportunity for the recipients to celebrate and network. The event was organized by Foundation assistant Mahea Maui. Dr. Daniels thanked Trustee Dawn Cole for attending the event.

Governance Council Retreat

Dr. Daniels attended the Governance Council Retreat on March 24th. The retreat was focused on Guided Pathways. Three speakers shared their progress and work with the goal of Guided Pathways at their institutions. The event served as a conversation starter for over 60 TC employees in attendance.

TUHS Honors Night

Dr. Daniels and President Billy White participated in the Taft Union High School Honors Night. They awarded 74 Merit Scholarships to qualifying students.

BSEE Event

Dr. Daniels recently attended the BSEE event, as explained by Trustee Orrin. Taft College students served as mentors to high school students competing in the event. She noted that speaker Ricardo Arteaga was well received by students and event sponsors in attendance. The Foundation's work towards the event was much appreciated as the event left a positive impression on the BSEE coordinators.

Welding Facility Tour

Mr. Williams recently provided a tour of the welding facility to Dr. Daniels. She noted that the instructors were well organized and were even instructing a class during the tour. Dr. Daniels was pleased with the facility and the program.

Cougar Softball

Dr. Daniels informed the Board of the softball teams' recent success. With a 17-14 conference record, the Cougars are the champions of the Central Valley Conference under the direction of Coach Cassidy Bell.

Board Member Information

Dr. Daniels shared information with the Board that included:

- TC Promise Scholarship information/application
- APT Wine & Jazz Festival
- EOPS/CARE & CalWORKS invitation

REPORT OF THE SUPERINTENDENT (continued):

- District Service Luncheon invitation
- State of the City Luncheon information

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, May 10, 2017, at 5:00 p.m.

ADJOURNMENT

At 7:02 p.m., on a motion by Trustee Campos, seconded by Trustee Orrin and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Dawn Cole, Secretary



BOARD AGENDA ITEM

Date: April 18, 2017
Submitted by: Dr. Robert Meteau, Associate Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: May 10, 2017

Title of Board Item:

First Presentation: Tentative Agreement between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") - Parental Leave.

Background:

Existing law provides the differential pay benefit for up to 12 weeks for employees absent from duties on account of maternity or paternity leave. As part of the new legislation AB 2393, an employee is no longer required to have 1,250 hours of service with the employer during the previous 12-month period in order to take parental leave provisions.

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding parental leave. Eligible community college district academic and classified employees with a previous 12-month service period are entitled to twelve (12) workweeks of parental leave. This is consistent with compliance under the California Family Rights Act (CFRA), AB 2393, and Education Code(s) 87780.1 and 88196.1.

Terms (if applicable):

An implementation date effective June 14, 2017 is recommended.


Expense (if applicable):

N/A.

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Debra Daniels, Superintendent/President

**Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District**

PARENTAL LEAVE

This tentative agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

RECITALS

Existing law provides the differential pay benefit for up to 12 weeks for employees absent from duties on account of maternity or paternity leave. As part of the new legislation AB 2393, an employee is no longer required to have 1,250 hours of service with the employer during the previous 12-month period in order to take parental leave provisions.

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding parental leave. Eligible community college district academic and classified employees with a previous 12-month service period are entitled to twelve (12) workweeks of parental leave. This is consistent with compliance under the California Family Rights Act (CFRA), AB 2393, and Education Code(s) 87780.1 and 88196.1.

AGREEMENT

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree effective June 14, 2017 the Article 5.3, Extended Sick Leave, of the collective bargaining agreement ("CBA") shall be modified as follows:

5.3.2 For the purposes of this article "parental leave" shall be defined as "leave for reason of the birth of a child of the faculty member, or the placement of a child with a faculty member in connection with the adoption or foster care of the child by the faculty member".

In order to be eligible for parental leave, the full-time or part-time faculty member must have been employed by the District for a period of at least 12 months prior to taking the leave. In the instance where both parents are faculty members, each faculty member will be entitled to the benefit of article 5.3.2.

Consistent with the California Family Rights Act ("CFRA") (Govt. Code § 12945.2) and Education Code section 87780.1, eligible faculty members are entitled to twelve (12) workweeks of parental leave. Twelve (12) workweeks mean the equivalent of 12 of the faculty member's normally scheduled workweeks. Faculty members are only entitled to one 12-workweek period of parental leave in any 12-month period. Any leave taken must be concluded within one year of the birth or placement of the child with the faculty member. Parental leave may be split over

two academic years. For example, if a child is placed with a faculty member on April 15 of one year and he/she uses five (5) weeks of parental leave during that academic year, he/she will have seven (7) remaining weeks to use the following academic year prior to April 15 of year two.

Once a faculty member on parental leave exhausts all available sick leave, including all accumulated leave, they become eligible to receive fifty percent (50%) of their regular salary for the remaining leave period. For example, a faculty member who uses seven (7) weeks of sick leave and accumulated sick leave during his/her parental leave (assuming this exhausts all such available leave) is then eligible to receive 50% of their regular salary for the remaining five (5) weeks of the 12-week leave period. Parental leave shall run concurrently with any parental or bonding leave taken pursuant to CFRA such that the aggregate amount of leave taken pursuant to this section, section 87780.1 and CFRA shall not exceed twelve workweeks in a twelve-month period. All requirements of CFRA shall apply to leave taken under this section except that an employee is not required to have 1,250 hours of service with the District during the previous 12 month period in order to take parental leave pursuant to this section.

Parental leave does not have to be taken in one continuous 12-week period. The minimum duration of the leave shall be two weeks, except the District must grant a faculty member's request for a leave of less than two weeks duration on any two occasions and may grant additional requests. Parental leave and extended sick leave are separate and distinct benefits.

While out on parental leave the faculty member is entitled to receive any applicable health benefits the faculty member was receiving immediately before the commencement of the leave.

3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

Billy White, President
Board of Trustees
Association/CTA/NEA
West Kern Community College District

Diane Jones, President
Taft College Faculty

Dated: June __, 2017

Dated: June __, 2017

Board Approval:

First Presentation: May 10, 2017
Second Presentation/ Approval: June 14, 2017



BOARD AGENDA ITEM

Date: April 28, 2017
Submitted by: Amanda Bauer, Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

2016/2017 Request for authorization to transfer Unrestricted General Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits.

Background:

It is hereby requested that the Board of Trustees of West Kern Community College District authorize the West Kern Community College District's (WKCCD) transfer of \$529,325 from the Unrestricted General Funds into the West Kern Community College District Futuris Public Entity Investment Trust Program account which is being administered by the Benefit Trust Company. The District began to fund this irrevocable trust in the 2009/2010 fiscal year in response to GASB 43 and 45.

The West Kern Community College District Plan is a single-employer defined benefit healthcare plan administered by the District. The Plan provides medical and dental insurance benefits to eligible retirees and their spouses.

Terms (if applicable):

Not applicable.

Expense (if applicable):

This item was budgeted for in the 2016/2017 budget.

Fiscal Impact Including Source of Funds (if applicable):

This proposed transfer is included in the adopted FY 2016/2017 WKCCD budget and will be made prior to the end of FY 2016/2017.

Approved: _____


Dr. Debra Daniels, Superintendent/President

Date: April 28, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

BW

Board Meeting Date: May 10, 2017
Title of Board Item: Change Order #2 - Student Center Project

Background:

I have attached a copy of Change Order #2 for the Student Center project as submitted by AP Architects for California Averland Construction, Inc., contractor. The items listed on the change order total a contract sum deduction of \$100,000, and decreases the total project from \$13,250,000 to \$13,150,000. The items include a curtainwall manufacturer substitution and completion of Allowance 3 Landscape and Irrigation by the contractor.

Terms (if applicable):

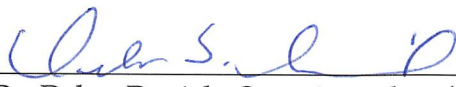
Not applicable.

Expense (if applicable):

None. This would result in a contract sum deduction of \$100,000.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: 
Dr. Debra Daniels, Superintendent/President

CHANGE
ORDER No.

TWO

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	INSPECTOR	<input checked="" type="checkbox"/>
SURETY	<input checked="" type="checkbox"/>		<input type="checkbox"/>

File #: 15-C2
DSA #: 03-115449

<p>PROJECT: Taft College Student Center 29 Cougar Court Taft, CA 93268</p>	<p>CHANGE ORDER INITIATION DATE: 4/13/2017</p> <p>ARCHITECT'S PROJECT NO.: 430-0044</p>
<p>CONTRACTOR: California Averland Construction, Inc. 339 N. Virgil Avenue Los Angeles, CA 90004</p>	<p>CONTRACT START DATE: 8/15/2016</p> <p>ORIGINAL CONTRACT COMPLETION DATE: 4/7/2018</p>

You are directed to make the following changes in this Contract: Days \$

2.1 Consent to Curtainwall Manufacturer Substitution; Contract Price Deduction: 0 (100,000.00)

2.1.1 Curtainwall Substitution Consent. The District consents to the Contractor furnishing and installing curtainwall materials and a curtainwall system manufactured by US Aluminum in lieu of the curtainwall materials and curtainwall system manufactured by TGP Steel Built Systems or Infinity System Curtainwall as specified in the Contract Documents.

2.1.2 Contract Price Deduction for Substituted Curtainwall Materials/Curtainwall System. One Hundred Thousand Dollars (\$100,000) shall be deducted from the Contract Price for the District's consent to the Contractor furnishing and installing the substituted curtainwall materials/curtainwall system manufactured by US Aluminum.

2.1.3 Contractor Responsibility for District Review and Coordination Costs. The Contractor is solely responsible for all costs, fees, charges and expenses incurred by the District for reviews of the US Aluminum curtainwall materials/curtainwall system and coordination of the US Aluminum curtainwall materials/curtainwall system with other components and elements of the Project, including without limitation, fees and charges of the Architect and its Design Consultants. The Contractor acknowledges that such costs, fees, charges and expenses are unascertained and continuing as of the date of this Change Order No. 2. The Contractor agrees that when such costs, fees, charges and expenses are finally ascertained, the aggregate value thereof will be deducted from the Contract Price by a subsequent Change Order.

2.1.4 No Contract Time Adjustment. The District's consent to the Contractor furnishing and installing the US Aluminum curtainwall materials/curtainwall system shall not result in adjustment of the Contract Time. The Contractor acknowledges and agrees that the Contractor is solely responsible for delayed Project completion resulting from the Contractor furnishing and installing the US Aluminum curtainwall materials/curtainwall system, including without limitation Liquidated Damages for Project completion after expiration of the Contract Time.

2.2 Contractor Completion of Allowance 3 Landscape and Irrigation; Application of Allowance 3 Costs: 0 0.00

2.2.1 Contractor Completion of Allowance 3 Work. The Contractor shall complete all work of Allowance 3 set forth in the Contract Documents, as amended by Paragraph 5 of the Architect's Memo dated April 13, 2017 to the Contractor.

2.2.2 Contractor Waiver of Allowance 3 Allowance. The Contractor acknowledges that the Contract Documents establish an allowance amount of Fifty Five Thousand Dollars (\$55,000) to cover the costs for the Contractor's completion of Allowance 3 ("Allowance 3 Allowance") and that the Allowance 3 Allowance is incorporated into and made a part of the Contract Price. The Contractor agrees to complete all work of Allowance 3 without application of any portion of the Allowance 3 Allowance or any other charges to the District.

2.2.3 District Discretion to Apply Allowance 3 Allowance. The Contractor acknowledges and agrees that the District shall have the sole discretion to apply any portion of the Allowance 3 Allowance to: (i) costs for completing the Project which exceed the Contract Price (subject to District approval and acceptance of any such additional costs) or (ii) costs for Changes to the Project authorized by the District in such amount as approved and accepted by the District. If upon completion of Project construction any portion of the Allowance 3 Allowance which has not been applied to (i) or (ii) above shall be deducted from the Contract Price.

TOTAL (\$100,000.00)

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicated his agreement herewith, including any adjustments in the Contract Time.

The original (Contract Sum) was:	\$ 12,950,000.00
Net change by previously authorized Change Orders:	\$ 300,000.00
The (Contract Sum) prior to this Change Order was:	\$ 13,250,000.00
The (Contract Sum) will be increased by this Change Order:	(\$100,000.00)
The new (Contract Sum) including this Change Order will be:	\$ 13,150,000.00

The (Contract Time) prior to this Change Order was: 600 days
 The (Contract Time) will be increased by: 0 days
 The Date of Notice of Completion as of the date of this Change Order therefore is: 4/7/2018

Authorized:

AP Architects	California Averland Construction, Inc.	West Kern Community College District
ARCHITECT	CONTRACTOR	OWNER
3434 Truxtun Ave. Suite 240	339 N. Virgil Avenue	29 Cougar Court
Address	Address	Address
Bakersfield, CA 93301	Los Angeles, CA 90004	Taft, CA 93268
BY:	BY:	BY:
DATE:	DATE:	DATE:

CHANGE ORDER LOG/BY TYPE OF ITEMS

Prepared by: **AP Architects**
 Client: **West Kern Community College District**
 Project: **Student Center**
 Arch Proj #: **430-0044 D2**
 Contractor: **California Averland Construction, Inc.**

Project Completion Status: **15.00%**
 Original Contract Sum: \$ **12,950,000.00**
 Revised Contract Sum: \$ **13,150,000.00**

CO #	ITEMS				TOTAL	% Original Contract	REMARKS
	Value Engineering	Latent Conditions	Project Upgrades	Other Items			
1	\$ -	\$ -	\$ 300,000.00 Added Alternate #1 and #3 for site work and building upgrades	\$ 0.00	\$ 300,000.00	2.32%	
2	\$ -	\$ -	\$ -	\$ (100,000.00) Curtain Wall Substitution	\$ (100,000.00)	-0.77%	
3					\$ -	0.00%	
TOTAL	\$ -	\$ -	\$ 300,000.00	\$ (100,000.00)	\$ 200,000.00	1.54%	
% Contract	0.00%	0.00%	2.32%	-0.77%			

*Other items notes



Memo

**Student Center
Taft College
WKCCD
430-0044 A1**

Date: April 13, 2017
To: Jay Kwon
California Averland Construction, Inc.
Subject: Curtain Wall Substitution Review

Mr. Kwon,

Pursuant to your "Proposed Curtain Wall Substitution" letter dated April 3, 2017, Owner agrees to the following:

1. Credit Proposal:
 - a. Owner accepts your offer of \$100,000 to substitute for the specified Curtail Wall system (TGP SteelBuilt, Infinity) to proposed system (US Aluminum Curtain Wall) with mid-span attachment.
 - b. The technical details for this system will be dealt with through the submittal/ shop drawing review process of which have already been submitted by CACI and initially reviewed by AP.
2. All costs incurred by the District related to the Substitution:
 - a. This item is acceptable as outlined in your letter.
3. All costs incurred by the Design professional related to the Substitution:
 - a. This item is acceptable as outlined in your letter.
4. Any time delays due to or tied to Substitution:
 - a. This item is acceptable as outlined in your letter.
5. Landscape and Irrigation items to be provided at no cost (per Allowance 3 and recapped below):
 - i. Waterproofing as specified by Architect inside planter containment area.
 - ii. Perforated pipe for drainage as specified by Architect. This item is illustrated on site plans.
 - iii. Planter subsurface drainage as needed, direction to follow.
 - iv. Planter soil and top soil at planters as specified by Architect, direction to follow.
 - v. Irrigation at planters as specified by Architect, direction to follow.
 - vi. Landscaping at planters as specified by Architect, direction to follow.

CC: Lee/ CACI
Lin/ CACI
McMurray/ TC
CapelaTC
Wong/PALG
AP

Sincerely,
Jose Vargas



CALIFORNIA AVERLAND CONSTRUCTION, INC.

LIC #: 810681 DIR #: 100025805

April 3, 2017

TO: Brock McMurray
West Kern Community College District
29 Cougar Court
Taft, CA 93268

FROM: California Averland Construction, Inc.
339 N. Virgil Ave.
Los Angeles, CA 90004

RE: PROPOSED CURTAIN WALL SUBSTITUTION

In response to your letter dated on February 23, 2017, we are writing this letter to provide the cost credit and acknowledgement of the certain conditions that you have requested to continue with the technical discussions of the proposed curtain wall substitution.

1. Credit proposal

We have consulted with our subcontractor and its curtain wall manufacturer – US Aluminum founded in 1958. Our subcontractor said that US Aluminum can realize the design load with their products. We would like to offer \$100,000 for the credit to substitute the specified product with US Aluminum product as submitted per Substitution 01.

2. Cost incurred by the District with the substitution

Cal Averland confirms that all costs incurred by the District to evaluate the “or equal” nature of the curtain wall substitution will be paid or reimbursed by us upon reasonability and approval of both parties and we consent to the District’s deduction of such costs from the Contract Price for the project.

3. Cost incurred by the substitution for the design professional services

Cal Averland confirms that all costs incurred by the District for additional design professional services necessary to accommodate the proposed substitute curtain wall system will be paid for or reimbursed by us upon reasonability and approval of both parties and we consent to the District’s deduction of such costs from the Contract Price for the Project.

Office Address: 339 N. Virgil Ave., Los Angeles, CA 90004
Phone: (323)667-0071 **Fax:** (323)667-1034
www.calaverland.com



CALIFORNIA AVERLAND CONSTRUCTION, INC.

LIC #: 810681 DIR #: 100025805

4. Time delay due to the substitution

Cal Averland confirms that we accept responsibility for all time impacts associated with the proposed curtain wall substitution and installation of the proposed substitution. We confirm acknowledgement that the Contract Time and Liquidated Damages established in the Contract Documents are not subject to adjustment if the District accepts the proposed curtain wall substitution upon reasonability and approval of both parties.

5. Landscape and Irrigation at site planters

Cal Averland will include the landscape and irrigation package as part of the substitution credit package. This would include the following:

- Waterproofing as specified by Architect inside plater containment area
- Perforated pipe for drainage as specified by Architect
- Planter subsurface drainage as needed
- Planter soil and top soil at planters as specified by Architect
- Irrigation at planters as specified by Architect
- Landscaping at planters as specified by Architect

Sincerely,

John Chi
Office Manager
California Averland Construction, Inc.

Office Address: 339 N. Virgil Ave., Los Angeles, CA 90004
Phone: (323)667-0071 **Fax:** (323)667-1034
www.calaverland.com

Date: April 10, 2017
Submitted by: Sarah Criss, Executive Assistant to Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: May 10, 2017

Title of Board Item:

1st Reading – Board Policy

#2340 Agendas

Background:

These board policies have been updated as recommended by the legal counsel of Community College League of California Board Policy and Procedure Services.

BP 2340 added a note stating that Board meeting agendas are posed on the District's website. Currently, that has been our past practice and the Board Policy now reflects this information matching recommendations from CCLC.

This board policy will be presented for the second reading and request for approval at the meeting scheduled for June 14, 2017.

Terms (if applicable):

N/A

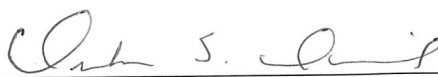
Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____


Dr. Debra Daniels, Superintendent/President

BP 2340 Agendas

Reference:

*Education Code Sections 72121, 72121.5;
Government Code Sections 54954 et seq., 6250 et seq.*

An agenda shall be posted adjacent to the place of meeting **as well as on the District's Internet website** at least 72 hours prior to the meeting time for regular meetings. The agenda shall include a brief description of each item of business to be transacted or discussed at the meeting. If requested, the agenda shall be provided in appropriate alternative formats so as to be accessible to persons with a disability.

No business may be acted on or discussed which is not on the agenda, except when one or more of the following apply:

1. A majority decides there is an "emergency situation" as defined for emergency meetings.
2. Two-thirds of the members (or all members if less than two-thirds are present) determine there is a need for immediate action and the need to take action came to the attention of the Board subsequent to the agenda being posted.
3. An item appeared on the agenda of and was continued from a meeting held not more than five days earlier.

The order of business may be changed by consent of the Board.

The Superintendent/President shall establish administrative procedures that provide for public access to agenda information and reasonable annual fees for the service.

Members of the public may place matters directly related to the business of the District on an agenda for a board meeting by submitting a written summary of the item to the Superintendent/President. The written summary must be signed by the initiator. The Board reserves the right to consider and take action in closed session on items submitted by members of the public as permitted or required by law.

Agendas shall be developed by the Superintendent/President in consultation with the Board President.

Agenda items submitted by members of the public must be received by the office of the Superintendent/President two weeks prior to the regularly scheduled board meeting.

Agenda items initiated by members of the public shall be placed on the Board's agenda following the items of business initiated by the Board and by staff. Any agenda item submitted by a member of the public and heard at a public meeting cannot be resubmitted before the expiration of a 90-day period following the initial submission.

See Administrative Procedures AP 2340

Date: April 10, 2017
Submitted by: Sarah Criss, Executive Assistant to Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: May 10, 2017

Title of Board Item:

1st Reading – Board Policy

#5145 Accessibility Standards for Electronic and Information Technology

Background:

Taft College is being proactive in ensuring students with disabilities to have access to technology under Section 508 of the Rehabilitation Act of 1973. Currently the legal counsel of Community College League of California Board Policy & Procedure Services does not have a policy or procedure addressing this particular point of having accessibility standards for students with disabilities to access electronic and information technology.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 

Dr. Debra Daniels, Superintendent/President

BP 5145 Accessibility Standards for Electronic and Information Technology

Reference:

*Section 508 of the Rehabilitation Act of 1973;
California Government Code Section 11135*

Taft College is committed to accessibility and establishing a barrier-free learning community, or universal access, to all students.

Taft College is committed to all provisions of Section 508 of the Rehabilitation Act of 1973 to provide accessibility to electronic and information technologies for individuals with disabilities. Electronic and information technologies are a significant means which provides information to Taft College students, faculty, staff and other constituents.

Individuals with disabilities are guaranteed access to educational institutions and systems of communications under Section 508 of the Rehabilitation Act of 1973 and California Government Code Section 11135 which require:

1. The development, procurement, maintenance and use of electronic or information technology shall comply with accessibility standards of Section 508; and
2. Accessibility improvements of existing technology will increase the successful education and employment of individuals with disabilities, particularly blind and visually impaired and deaf and hard-of-hearing; and
3. The college will respond to and resolve any complaint regarding accessibility of its products or services that are brought to the attention of the college/District.

The intent of this policy is to ensure compliance with state and federal laws.

See Administrative Procedures AP 5145

Date: April 28, 2017

Submitted by: Amanda Bauer, Director of Fiscal Services

Area Administrator: Brock McMurray, EVP of Administrative Services

Subject: Information Item



Board Meeting Date: May 10, 2017

Title of Board Item: CCFS-311Q for the 3rd quarter ending March 31, 2017

Background:

Title 5 of the California Code of Regulation, Section 58310 requires the chief executive officer or another designee of the governing board to regularly report in detail to the governing board of the district the district's financial condition and shall submit reports showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board at least once every three months. The certified report shall be reviewed by the district governing board at a regularly scheduled meeting and entered into the minutes of the meeting.

Terms (if applicable): July 1, 2016 – March 31, 2017

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Attached is a copy of the West Kern Community College District's California Community Colleges Chancellor's Office Financial Status Report (CCFS-311Q) for the period ended March 31, 2017. This report will be submitted to the Taft College Board of Trustees for their review at the regularly scheduled board meeting on May 10, 2017.

This report represents the first three quarters of the 2016-2017 fiscal year. Total General Fund unrestricted revenues received to date were \$14,255,467 or 64.25% of projected levels for the current fiscal year. General Fund unrestricted expenditures were \$16,412,539 or 72.53% of budgeted projections. The net effect was a year-to-date deficit of (\$4,474,295). One attributing factor to the year-to-date deficit is due to the district receiving a (\$1,315,791) prior year adjustment of state apportionment this quarter due to an influx in property taxes received at the close of last fiscal year.

Approved: 

Dr. Debra Daniels, Superintendent/President

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report: CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD
Fiscal Year: 2016-2017

District: (690) WEST KERN

Quarter Ended: (Q3) Mar 31, 2017

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Brock McMurray

CBO Phone: 661-763-7811

CBO Signature: *Brock McMurray*
Date Signed: 4/24/17

Chief Executive Officer Name: Dr. Debra Daniels

CEO Signature: *Debra Daniels*
Date Signed: 4/24/17

Electronic Cert Date: 04/24/2017

District Contact Person

Name: Amanda Bauer

Title: Director of Fiscal Services

Telephone: 661-763-7853

Fax: 661-763-7828

E-Mail: abauer@taftcollege.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalig (916)327-5772 atalig@cccco.edu or Tracy Britten (916)324-9794 tbritten@cccco.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2016-2017

District: (690) WEST KERN

Quarter Ended: (Q3) Mar 31, 2017

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2013-14	Actual 2014-15	Actual 2015-16	Projected 2016-2017
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	19,308,896	22,139,552	23,416,461	22,187,673
A.2	Other Financing Sources (Object 8900)	4,252,706	1,680	5,988	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	23,561,602	22,141,232	23,422,449	22,187,673
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	22,592,192	20,767,138	22,378,203	22,629,056
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,400,216	719,272	1,566,396	0
B.3	Total Unrestricted Expenditures (B.1 + B.2)	24,992,408	21,486,410	23,944,599	22,629,056
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-1,430,806	654,822	-522,150	-441,383
D.	Fund Balance, Beginning	5,178,263	3,747,457	4,473,818	7,276,757
D.1	Prior Year Adjustments + (-)	0	71,539	4,114,097	-585,505
D.2	Adjusted Fund Balance, Beginning (D + D.1)	5,178,263	3,818,996	8,587,915	6,691,252
E.	Fund Balance, Ending (C. + D.2)	3,747,457	4,473,818	8,065,765	6,249,869
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	15%	20.8%	33.7%	27.6%

II. Annualized Attendance FTES:

Line	Description	2013-14	2014-15	2015-16	2016-17
G.1	Annualized FTES (excluding apprentice and non-resident)	2,540	2,532	2,257	2,584

III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year			
		2013-14	2014-15	2015-16	2016-2017
H.1	Cash, excluding borrowed funds		3,794,779	9,405,810	5,781,449
H.2	Cash, borrowed funds only		2,935,040	1,388,160	0
H.3	Total Cash (H.1+ H.2)	4,336,074	6,729,819	10,793,970	5,781,449

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	23,503,464	23,503,464	14,255,467	60.7%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	23,503,464	23,503,464	14,255,467	60.7%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	22,629,056	22,629,056	16,412,539	72.5%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	874,408	0	2,317,223	
J.3	Total Unrestricted Expenditures (J.1 + J.2)	23,503,464	22,629,056	18,729,762	82.8%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	0	874,408	-4,474,295	
L.	Adjusted Fund Balance, Beginning	8,065,761	6,691,252	6,691,252	
L.1	Fund Balance, Ending (C. + L.2)	8,065,761	7,565,660	2,216,957	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	34.3%	33.4%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? YES

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

The District received a prior year apportionment correction this quarter of \$1,315,791 on the R1 report; this adjustment will result in the District's year-end revenue to be lower than originally projected.

VII. Does the district have significant fiscal problems that must be addressed? This year? NO
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Date: April 26, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

New Courses

Background:

Science and Math Division

The Science and Math division has submitted the following new courses. Offseason Advanced Intercollegiate Basketball and Physical Fitness is a course needed for the Athletic program offseason practice. Pathophysiology is a course that is required for the C.S.U.B. nursing program.

PHED 2734 Strategies for College and Life Management
BIOL 2265 Human Pathophysiology

Applied Technologies Division

The Applied Technology Division has submitted the following new courses. They will be part of the revised Welding Degree/Certificate that is in the proposal stage.

WELD 1510 Shielded Metal Arc Welding
WELD 1520 Gas Metal Arc Welding and Flux Core Arc Welding
WELD 1530 Gas Tungsten Arc Welding
WELD 1540 Pipe Welding

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 
Dr. Debra Daniels, Superintendent/President

Reviewed by: K. Bandy
Reviewed by: C. Flowers
Reviewed by: M. Mayfield
Date Reviewed: February 22, 2017
C&GE Approved:
Board Approved:

Physical Education (PHED) 2734 Offseason Advanced Intercollegiate Basketball and Physical Fitness (1 or 2 units per semester; limit 8 units) CSU

Prerequisite: None

Total Hours: 48 lab hours for 1 unit; 96 lab hours for 2 units

Catalog Description: This advanced offseason intercollegiate course is designed to improve the understanding of the fundamentals of basketball. The instructional aspects of basketball are combined with a special basketball conditioning program. This advanced course is designed for those students who desire to compete in intercollegiate athletics and may be limited to those who present the necessary physical and mental fitness. Sufficient skill to reduce the likelihood of injury is also required. The passing of medical and physical examinations and the consent of the coach are necessary before enrollment.

Type of Class/Course: Degree Credit

Text: Brown L., Ferrigno V. *Training for Speed, Agility, and Quickness*. 3rd ed. Champaign, IL: Human Kinetics, 2014.

Kielbaso, J. *Ultimate Speed and Agility: Drills and Techniques for Athleticism*. 2nd ed. Plymouth, MI: Crew Press, 2011.

Additional Instructional Materials: Basketball equipment

Course Objectives:

By the end of the course, a successful student will be able to:

1. Execute advanced offseason fundamentals of basketball:
 - a. Footwork,
 - b. Body Balance and Control,
 - c. Ball Handling,
 - d. Passing and Receiving,
 - e. Dribbling,
 - f. Rebounding,
 - g. Shooting,
 - h. Defense,
2. Improve quickness, strength, cardiovascular, and
3. Improve overall physical fitness



Course Scope and Content (laboratory):

Unit I Advance Offseason Training and Conditioning for Basketball

- A. Quickness**
- B. Strength**
- C. Cardiovascular**
- D. Endurance**

Unit II Advanced Fundamental Skills Performed in Basketball

- A. Footwork**
- B. Body Balance and Control**
- C. Ball Handling**
- D. Passing and Receiving**
- E. Dribbling**
- F. Rebounding**
- G. Shooting**
- H. Defense**

Unit III Advanced Rules of the Game

- A. Offense**
- B. Defense**
- C. Sportsmanship and ethics**

Unit IV Advanced Team Basketball Strategy

- A. Offensive Systems**
- B. Defensive Systems**

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 1 hour per week outside of the regular class time doing the following:

- 1. Skill practice,**
- 2. Studying multimedia presentations, and**
- 3. Reading of the textbook.**

Methods of Instruction:

- 1. Practice of:**
 - a. Individual skills,**
 - b. Game,**
- 2. Demonstration,**
- 3. Oral instruction, and**
- 4. Multimedia.**

Methods of Evaluation:

- 1. Skill demonstrations, including:**
 - a. Performance exams,**
 - b. Scrimmages, and**



c. Written work.

Supplemental Data:

<u>TOP Code:</u>	<u>083550: Intercollegiate Athletics</u>
<u>SAM Priority Code:</u>	<u>E: Non-Occupational</u>
<u>Distance Education:</u>	<u>Not Applicable</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>NO</u>
<u>Eligible for Pass/No Pass:</u>	<u>C: Pass/No Pass</u>
<u>Taft College General Education:</u>	<u>NONE</u>

Reviewed by: G. Golling

Reviewed by: M. Mayfield

Reviewed by: A. Jarrahan

Date reviewed: Spring 2017

Biology (BIOL) 2265 Human Pathophysiology (3 Units) CSU

Prerequisite: Successful completion of BIOL 2250 and BIOL 2257

Advisory: Eligible for English 1500

Total Hours: 48 hours lecture

Catalog Description: An introduction to the basic fundamentals of pathophysiology, focusing on essential concepts of physiologic changes and altered functions to the human body resulting from disease processes. Principles from anatomy, physiology, microbiology, and chemistry will provide the foundation for the study of pathophysiology, body systems, etiology, and pathogenesis. Diagnostic procedures, preventative measures, and current therapeutic regimens will also be explored. This course is intended for nursing students at C.S.U.B.

Type of Class/Course: Degree Credit

Text: Van Meter, K. C., et al. Pathophysiology for the Health Professions. 5th ed., Elsevier Saunders, 2014.

Course Objectives:

By the end of the course, a successful student will be able to:

1. **Define what disease is, and identify common causes of morbidity and mortality in patients,**
2. **Define terminology associated with the study of pathophysiology,**
3. **Identify common disorders of selected body systems in terms of pathogenesis, etiology, clinical manifestations, significant diagnostic tests, common treatment modalities, and potential complications,**
4. **Analyze and interpret typical signs and symptoms of selected disorders,**
5. **Discuss the influence of age, heredity, environment, stress, and immune response in disease processes,**
6. **Apply knowledge of responses of the human body to illness and injury toward more effective patient care, and**
7. **Define the basic approach to treatment of various disorders based on current medical science and clinical practice.**

Course Scope and Content:

- Unit I Introduction to Pathophysiology**
A. Understanding health and disease
B. Cellular changes
- Unit II Fluid, Electrolyte, and Acid-Base Imbalances**
A. Types of imbalances
B. Treatment of Imbalances
- Unit III Pain**
A. Characteristics of pain
B. Classification of pain
C. Pain control
- Unit IV Inflammation and Healing**
A. Body defenses
B. Inflammation
C. Healing
- Unit V Infection**
A. Principles of infection
B. Physiology of infection
- Unit VI Immunity**
A. Immune system function
B. Transplant rejection
C. Hypersensitivity reactions
D. Autoimmune disorders
E. Immunodeficiency
- Unit VII Skin Disorders**
A. Inflammatory disorders
B. Skin infections
C. Skin tumors
- Unit VIII Musculoskeletal System Disorders**
A. Trauma
B. Bone disorders
C. Disorders of muscle, tendons, and ligaments
D. Joint disorders
- Unit IX Blood, Circulatory, and Lymphatic System Disorders**
A. Blood dyscrasias
B. Neoplastic blood disorders
C. Lymphatic disorders
- Unit X Cardiovascular System Disorders**
A. Heart disorders
B. Vascular disorders

Unit XI Respiratory System Disorders

- A. Respiratory disease**
- B. Lung diseases**
- C. Expansion disorders**

Unit XII Nervous System Disorders

- A. Neurologic dysfunction**
- B. Congenital neurologic disorders**
- C. Degenerative disorders**
- D. Mental disorders**
- E. Spinal cord disorder**

Unit XIII Endocrine System Disorders

- A. Diabetes**
- B. Thyroid disorders**
- C. Pituitary hormone**
- D. Adrenal glands**

Unit XIV Digestive System Disorders

- A. Common digestive system disorders**
- B. Diagnostic tests**
- C. Upper GI tract disorders**
- D. Disorders of liver and pancreas**
- E. Lower GI tract disorders**

Unit XV Urinary System Disorders

- A. Incontinence and retention**
- B. Urinary tract infections**
- C. Renal failure**

Unit XVI Reproductive System Disorders

- A. Disorders of the male reproductive system**
- B. Disorders of the female reproductive system**
- C. Infertility**
- D. Sexually transmitted diseases**

Unit XVII Neoplasms and Cancer

- A. Benign tumors**
- B. Malignant tumors**

Unit XVIII Stress and Associated Problems

- A. Stress response**
- B. Coping with stress**

Unit XIX Congenital and Genetic Disorders

- A. Congenital Anomalies**
- B. Genetic Disorders**
- C. Developmental Disorders**

Unit XX Complications Due to Pregnancy
A. Physiological changes during pregnancy
B. Potential complications of pregnancy

Unit XXI Complications Due to Adolescence
A. Obesity and metabolic syndrome
B. Musculoskeletal abnormalities
C. Eating disorders
D. Skin disorders
E. Disorders affecting sexual development

Unit XXII Complications Due to Aging
A. The aging process
B. Physiological changes with aging

Unit XXIII Immobility and Associated Problems
A. Factors involving immobility
B. Systemic effects of immobility
C. Effects of immobility on children

Unit XXIV Substance Abuse and Associated Problems
A. Predisposing factors
B. Potential complications of substance abuse
C. Treatment for substance abuse

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

- 1. Studying course lectures notes, handouts, and textbook reading,**
- 2. Answering questions on study assignments,**
- 3. Completing required reading as assigned, and**
- 4. Completing written work as assigned.**

Methods of Instruction:

- 1. Lectures,**
- 2. Student presentations,**
- 3. Pre and Post Class discussions, and**
- 4. Multimedia presentations.**

Methods of Evaluation:

- 1. Proctored, closed book/closed note examinations,**
- 2. Study assignments,**
- 3. Quizzes, and**

4. Research paper

Supplemental Data:

<u>TOP Code:</u>	<u>040300: Microbiology</u>
<u>SAM Priority Code:</u>	<u>E: Non-Occupational</u>
<u>Distance Education:</u>	<u>Not Applicable</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>E: Credit By Exam</u>
<u>Eligible for Pass/No Pass:</u>	<u>C: Pass/No Pass</u>
<u>Taft College General Education:</u>	

Revised by: H. Avila
Revised by: T. Balestino
Revised by: D. Thornsberry
Revised by: D. Layne
Reviewed by: K. Bandy
Date revised: Spring 2017
C&GE approved:
Board approved:
Semester effective:

Welding (WELD) 1510 Shielded Metal Arc Welding (SMAW) (3 Units) CSU

Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of "C" or better.

Prerequisite knowledge and skills:

Before entering the course, the student should be able to:

- 1. understand the principles of safe work habits in a shop setting as related to oxy-fuel cutting and the various electric arc welding processes,**
- 2. set up oxy-fuel cutting equipment for the cutting of ferrous and nonferrous alloys, and**
- 3. apply basic understanding of the common welding processes while utilizing proper safety and technique (SMAW, GMAW, FCAW and GTAW).**

Total Hours: 32 hours lecture; 59 hours lab (91 hours total)

Course Description: This course will cover the theory and application of the Shielded Metal Arc Welding (SMAW) process. Emphasis will be placed on the safe and proper application of the SMAW process. Welding will be demonstrated in a variety of positions using various electrodes. Structural and pipe certifications are a focus of this course. Additional welding supplies may be required. This course has a material fee.

Type of Class/Course: Degree Credit

Text: Moniz, B. J., and R. T. Miller. *Welding Skills*. 5th ed. American Technical Publishers, 2015.

Additional Instructional Materials:

Students are expected to have the following items:

- 1. #5 Shaded Safety Glasses & Clear Safety Glasses**
- 2. Welding leather gloves**
- 3. Work boots (above the ankle)**
- 4. Long sleeve shirt & jeans (no holes or rips)**
- 5. Welding hood/helmet**
- 6. Welding cap**
- 7. Pair of pliers (multi-use, wire cutters)**
- 8. Wire brush**
- 9. Chipping hammer**

Optional material/equipment:

1. Grinder**Course Objectives:**

By the end of the course, a successful student will be able to:

- 1. understand and practice safe work habits in and around a fabrication shop,**
- 2. understand and practice safe work habits related to Shielded Metal Arc Welding (SMAW),**
- 3. demonstrate the setup, operation and theory related to Shielded Metal Arc Welding (SMAW),**
- 4. develop skills and knowledge required to successfully create a proper weldment in a variety of positions while using common welding electrodes, and**
- 5. understand various welding codes and test requirements often associated with the Shielded Metal Arc Welding (SMAW) process.**

Course Scope and Content: Lecture**Unit I Introduction and Safety Procedures**

- A. Overview**
- B. Safety related to Shielded Metal Arc Welding (SMAW)**

Unit II Shielded Metal Arc Welding (SMAW)

- A. Equipment**
- B. Setup and Operation**

Unit III Weld Joints

- A. Different design**
- B. Non-destructive and Destructive**

Unit IV Shielded Metal Arc Welding (SMAW) Weld progression

- A. X block**
- B. Plate**
- C. Pipe**

Unit V Electrode Selection and Specification

- A. Electrode identification**
- B. Process- uphill/downhill**
- C. Composition and requirements**

Unit VI Welding Positions and Sequencing

- A. X blocks**
 - 1. Flat, horizontal, vertical down, and overhead. 6010**
 - 2. Flat, horizontal, vertical up, and overhead. 7018**
- B. Plate**
 - 1. Practice open root downhill. Repeat until instructed to move on. 6010**
 - 2. Fill and cap uphill. Repeat until instructed to move on. 7018**
- C. TEST – D1.1 test on plate**
- D. Open root downhill 6010, 7018 fill and cap. (Certified by third party inspector)**
- E. Pipe welding**
- F. Sizes**

- Unit VII** **Welding Standards**
A. **Codes**
B. **Standards and Costs**

- Unit VIII** **Weld Quality**
A. **Testing**
B. **Inspection of welds**

- Unit IX** **Welder Code Testing**
A. **Certification**
B. **Qualification**

- Unit X** **Welding Careers and Future Training**
A. **Future training opportunities**
B. **Possible career options and types**

Course Scope and Content: Laboratory

- Unit I** **Shielded Metal Arc Welding (SMAW) Safety**
A. **Perform Job Safety Analysis (JSA)**
B. **Demonstrate safe operation of tools and equipment**

- Unit II** **Shielded Metal Arc Welding (SMAW)**
A. **Perform adjustments and fine-tuning of equipment**
B. **Setup and Operation**

- Unit III** **Weld Joints**
A. **Performing welds on different joints**
B. **Identifying Non-destructive and Destructive**

- Unit IV** **Shielded Metal Arc Welding (SMAW) Weld progression**
A. **Perform SMAW on X block**
B. **Perform SMAW on Plate**
C. **Perform SMAW on Pipe**

- Unit V** **Electrode Selection and Application**
A. **Identifying electrodes**
B. **Applying electrode knowledge**

- Unit VI** **Welding Positions and Sequencing**
A. **X blocks**
 1. Flat, horizontal, vertical down and overhead. 6010
 2. Flat, horizontal, vertical up and overhead. 7018
B. **Plate**
 1. Practice open root downhill. 6010
 2. Fill and cap uphill. 7018
C. **TEST – D1.1 test on plate**
D. **Open root downhill 6010, 7018 fill and cap. (Certified by third party inspector)**
E. **Pipe welding**
F. **Sizes**

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside regular class time doing the following:

- 1. Assigned readings from the text**
- 2. Completing the necessary assignments**

Methods of Instruction:

- 1. Lecture and discussion**
- 2. Group Activities/ Projects**
- 3. Presentations**
- 4. Guest lectures/ presentations**
- 5. Laboratory activities**
- 6. Class discussions**

Methods of Evaluation:

- 1. Computational and non-computational problem-solving demonstrations**
- 2. Skill demonstrations**
- 3. Formative and summative examinations**
- 4. Quizzes**
- 5. Participation**
- 6. Individual and group exercises and projects**
- 7. Reports and written assignments**
- 8. Oral Presentation**

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

- 1. Curriculum development for each lab.**
- 2. Published schedule of individual laboratory activities.**
- 3. Published laboratory activity objectives.**
- 4. Published methods of evaluation.**
- 5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.**

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

- 1. Instructor is physically present in lab when students are performing lab activities.**
- 2. Instructor is responsible for active facilitation of laboratory learning.**
- 3. Instructor is responsible for active delivery of curriculum.**
- 4. Instructor is required for safety and mentoring of lab activities.**
- 5. Instructor is responsible for presentation of significant evaluation.**

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

- 1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.**
- 2. Instructor is responsible for supervision of laboratory clean-up of equipment and materials.**

Supplemental Data:

<u>TOP Code:</u>	<u>095650: Welding Technology</u>
<u>SAM Priority Code:</u>	<u>C: Clearly Occupational</u>
<u>Distance Education:</u>	<u>Not Applicable</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>Yes</u>
<u>Eligible for Pass/No Pass:</u>	<u>NO</u>
<u>Taft College General Education:</u>	<u>NONE</u>

Revised by: T. Balestino
Date Prepared: Spring 2017
Revised by: T. Balestino
Revised by: D. Thornsberry
Revised by: D. Layne
Reviewed by: K. Bandy
C & GE approved:
Board approved:
Semester effective:

Welding (WELD) 1520 Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding (FCAW) (3 Units) CSU

Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of "C" or better.

Prerequisite knowledge and skills:

Before entering the course, the student should be able to:

1. understand the principles of safe work habits in a shop setting as related to oxy-fuel cutting and the various electric arc welding processes,
2. set up oxy-fuel cutting equipment for the cutting of ferrous and nonferrous alloys, and
3. apply basic understanding of the common welding processes while utilizing proper safety and technique (SMAW, GMAW, FCAW and GTAW).

Total Hours: 32 hours lecture; 59 hours lab (91 hours total)

Course Description: This course will cover the theory and application of the Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding (FCAW) processes. Emphasis will be placed on the safe and proper application of these processes and the practical use of welding principles on mild steel, aluminum, and stainless steel. Welding will be demonstrated in a variety of positions. Structural certifications are a focus of this course. Additional supplies may be required. This course has a material fee.

Type of Class/Course: Degree Credit

Text: Moniz, B. J., and R. T. Miller. *Welding Skills*. 5th ed., American Technical Publishers, 2015.

Additional Instructional Materials:

Students are expected to have the following items:

1. #5 Shaded Safety Glasses & Clear Safety Glasses
2. Welding leather gloves
3. Work boots (above the ankle)
4. Long sleeve shirt & jeans (no holes or rips)
5. Welding hood/helmet
6. Welding cap
7. Pair of pliers (multi-use, wire cutters)
8. Wire brush

9. Chipping hammer**Optional material/equipment:**

1. Grinder

Course Objectives:**By the end of the course, a successful student will be able to:**

1. understand and practice safe work habits in and around a fabrication shop,
2. understand and practice safe work habits related to the Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding (FCAW) processes,
3. demonstrate the setup, operation and theory related to the Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding (FCAW) processes,
4. demonstrate the use of Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding,
5. apply skills and knowledge required to successfully create a proper weldment in a variety of positions while using common welding electrodes, and
6. understand various welding codes and test requirements often associated with Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding (FCAW).

Course Scope and Content: Lecture**Unit I Introduction and Safety Procedures**

- A. Overview
- B. Safety related to GMAW and FCAW
- C. Safety related to gas cylinders and pressure reducing regulators

Unit II Gas Metal Arc Welding (GMAW)

- A. Equipment
- B. Setup and operation

Unit III Flux Core Arc Welding (FCAW)

- A. Equipment
- B. Setup and operation

Unit IV Weld Joints

- A. Butt
- B. Lap
- C. Tee
- D. Edge
- E. Corner

Unit V Welding Positions and Sequencing

- A. 1G Flat (x block, plate)
- B. 2G Horizontal (x block plate)
- C. 3G Vertical (x block plate)
- D. 4G Overhead (x block plate)
- E. D 1.1 3G certification test

Unit VI Electrode Selection and Consumables

- A. Filler metal identification

- B. Parts and consumables related to GMAW and FCAW
- C. Composition and requirements
- D. Welding metallurgy

Unit VII Gas Cylinders and Pressure Reducing Regulators

- A. Identification of gases
- B. Transportation
- C. Parameters
- D. Proper assembly/disassembly

Unit VIII Welding Standards

- A. Codes
- B. Standards and costs

Unit IX Weld Quality

- A. Testing
- B. Inspection of welds
- C. Defects and discontinuities

Unit X Welder Code Testing

- A. Certification
- B. qualification

Unit XI Plasma Arc Cutting (PAC) and Demonstration

- A. Overview
- B. Equipment
- C. Setup and operation

Unit XII Welding Careers and Future Training

- A. Future training opportunities
- B. Possible career
- C. Options and types

Course Scope and Content: Laboratory

Unit I Gas Metal Arc Welding (GMAW) and Flux Core Arc Welding (FCAW) Safety

- A. Perform Job Safety Analysis (JSA)
- B. Demonstrate safe operation of tools and equipment

Unit II Gas Metal Arc Welding (GMAW)

- A. Perform adjustments and fine-tuning of equipment
- B. Setup and operation

Unit III Flux Core Arc Welding (FCAW)

- A. Perform adjustments and fine-tuning of equipment
- B. Setup and operation

Unit IV Plasma Arc Cutting (PAC)

- A. Perform adjustments and fine-tuning of equipment
- B. Setup and operation

Unit V Weld Joints

- A. Perform welds on different joints
- B. Identify joint types

Unit VI Welding Positions and Sequencing

- A. Perform welds in 1G flat position on x block and plate
- B. Perform welds in 2G horizontal position on x block and plate
- C. Perform welds in 3G vertical position on x block and plate
- D. Perform welds in 4G overhead position on x block and plate
- E. Complete D 1.1 3G certification test

Unit VII Electrode Selection and Consumables

- A. Apply knowledge of electrodes to appropriate application
- B. Identify and utilize parts and consumables

Unit VIII Gas Cylinders and Pressure Reducing Regulators

- A. Apply knowledge of gases to appropriate application
- B. Safe utilization and transportation
- C. Safe and proper assembly/disassembly

Unit IX Weld Quality

- A. Identify and address defects and discontinuities
- B. Perform visual inspection of welds

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside regular class time doing the following:

1. Assigned readings from the text
2. Completing the necessary assignments

Methods of Instruction:

1. Lecture and discussion
2. Group Activities/ Projects
3. Presentations
4. Guest lectures/ presentations
5. Laboratory activities
6. Class discussions

Methods of Evaluation:

1. Computational and non-computational problem-solving demonstrations
2. Skill demonstrations
3. Formative and summative examinations
4. Quizzes
5. Participation
6. Individual and group exercises and projects
7. Reports and written assignments
8. Oral Presentation

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

- 1. Curriculum development for each lab.**
- 2. Published schedule of individual laboratory activities.**
- 3. Published laboratory activity objectives.**
- 4. Published methods of evaluation.**
- 5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.**

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

- 1. Instructor is physically present in lab when students are performing lab activities.**
- 2. Instructor is responsible for active facilitation of laboratory learning.**
- 3. Instructor is responsible for active delivery of curriculum.**
- 4. Instructor is required for safety and mentoring of lab activities.**
- 5. Instructor is responsible for presentation of significant evaluation.**

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

- 1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.**
- 2. Instructor is responsible for supervision of laboratory clean-up of equipment and materials.**

Supplemental Data:

<u>TOP Code:</u>	<u>095650: Welding Technology</u>
<u>SAM Priority Code:</u>	<u>C: Clearly Occupational</u>
<u>Distance Education:</u>	<u>Not Applicable</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>

<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>Yes</u>
<u>Eligible for Pass/No Pass:</u>	<u>NO</u>
<u>Taft College General Education:</u>	<u>NONE</u>

Prepared by: T. Balestino
Date Prepared: Spring 2017
Reviewed by: K. Bandy
Revised by: T. Balestino
Revised by: D. Thornsberry
Revised by: D. Layne
C&GE approved:
Board approved:
Semester effective:

Welding (WELD) 1530 Gas Tungsten Arc Welding (GTAW) (3 Units) CSU

Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of “C” or better.

Prerequisite knowledge and skills:

Before entering the course, the student should be able to:

- 1. understand the principles of safe work habits in a shop setting as related to oxy-fuel cutting and the various electric arc welding processes,**
- 2. set up oxy-fuel cutting equipment for the cutting of ferrous and nonferrous alloys, and**
- 3. apply basic understanding of the common welding processes while utilizing proper safety and technique (SMAW, GMAW, FCAW and GTAW).**

Total Hours: 32 hours lecture; 59 hours lab (91 total hours)

Course Description: This course will cover the theory and application of the Gas Tungsten Arc Welding (GTAW) process. Emphasis will be placed upon safe and proper application of GTAW and the practical use of welding principles on mild steel, aluminum, and stainless steel. Welding will be demonstrated on a variety of joints and base materials. Additional welding supplies may be required. This course has a material fee.

Type of Class/Course: Degree Credit

Text: Moniz, B.J., and R.T. Miller. *Welding Skills*. 5th ed. Orland Park, Illinois: American Technical Publishers, 2015.

Additional Instructional Materials:

Students are expected to have the following items:

- 1. #5 Shaded Safety Glasses & Clear Safety Glasses**
- 2. Welding leather gloves**
- 3. Work boots (above the ankle)**
- 4. Long sleeve shirt & jeans (no holes or rips)**
- 5. Welding hood/helmet**
- 6. Welding cap**
- 7. Pair of pliers (multi-use, wire cutters)**
- 8. Wire brush**

9. Chipping hammer**Optional material/equipment:**

1. Grinder

Course Objectives:

By the end of the course, a successful student will be able to:

1. **understand and practice safe work habits in and around a fabrication shop,**
2. **understand and practice safe work habits related to Gas Tungsten Arc Welding (GTAW),**
3. **demonstrate the setup, operation, and theory related to Gas Tungsten Arc Welding (GTAW),**
4. **demonstrate the use of Gas Tungsten Arc Welding (GTAW),**
5. **apply skills and knowledge required to successfully create a proper weldment in a variety of positions while using common welding electrodes, and**
6. **understand the various welding tests often associated with the Gas Tungsten Arc Welding (GTAW) process.**

Course Scope and Content: Lecture**Unit I Introduction and Safety Procedures)**

- A. Overview
- B. Safety related to Gas Tungsten Arc Welding (GTAW)
- C. Safety related to gas cylinders and pressure reducing regulators

Unit II Gas Tungsten Arc Welding (GTAW)

- A. Equipment
- B. Setup and operation

Unit III Weld Joints

- A. Butt
- B. Lap
- C. Tee
- D. Edge
- E. Corner

Unit IV Welding Positions and Sequencing 1G Flat (joints, plate)

- A. 2G Horizontal (joints, plate)
- B. 3G Vertical (joints, plate)
- C. 4G Overhead (joints, plate)

Unit V Electrode Selection and Consumables

- A. Tungsten identification
- B. Filler metals
- C. Parts and consumables related to Gas Tungsten Arc Welding (GTAW)
- D. Composition and requirements

Unit VI Metals

- A. Welding of carbon steel
- B. Welding of stainless steel
- C. Welding of aluminum

- D. Metal properties and identification 45 degree(practice until told to move on)
- E. Polarity

Unit VII Gas Cylinders and Pressure Reducing Regulators

- A. Identification of gases
- B. Transportation
- C. Parameters
- D. Proper assembly/disassembly

Unit VIII Welding Standards

- A. Codes
- B. Standards and costs

Unit IX Weld Quality

- A. Inspection of welds
- B. Defects and defects and discontinuities

Unit X Welding Careers and Future Training

- A. Future training opportunities
- B. Possible career options and types

Course Scope and Content: Lab

Unit I Gas Tungsten Arc Welding (GTAW) Safety

- A. Perform Job Safety Analysis (JSA)
- B. Demonstrate safe operation of tools and equipment

Unit II Gas Tungsten Arc Welding (GTAW)

- A. Perform adjustments and fine-tuning of equipment
- B. Setup and operation

Unit III Weld Joints

- A. Perform welds on different joints
- B. Identify joint types

Unit IV Welding Positions and Sequencing

- A. Perform welds in 1G flat position on joints and plate
- B. Perform welds in 2G horizontal position on joints and plate
- C. Perform welds in 3G vertical position on joints and plate
- D. Perform welds in 4G overhead position on joints and plate

Unit V Electrode Selection and Consumables

- A. Apply knowledge of electrodes to appropriate application
- B. Identify and utilize parts and consumables

Unit VI Metals

- A. Practice welding on carbon steel, stainless steel, and aluminum
- B. Apply specific knowledge and technique to appropriate metals
- C. Select appropriate polarity per metal being welded

Unit VII Gas Cylinders and Pressure Reducing Regulators

- A. Apply knowledge of gases to appropriate application
- B. Safe utilization and transportation
- C. Safe and proper assembly/disassembly

Unit VIII Weld Quality

- A. Identify and address defects and discontinuities
- B. Perform visual inspection of welds

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside regular class time doing the following:

- 1. Assigned readings from the text
- 2. Completing the necessary assignments

Methods of Instruction:

- 1. Lecture and discussion
- 2. Group Activities/ Projects
- 3. Presentations
- 4. Guest lectures/ presentations
- 5. Laboratory activities
- 6. Class discussions

Methods of Evaluation:

- 1. Computational and non-computational problem-solving demonstrations
- 2. Skill demonstrations
- 3. Formative and summative examinations
- 4. Quizzes
- 5. Participation
- 6. Individual and group exercises and projects
- 7. Reports and written assignments
- 8. Oral Presentation

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

- 1. Curriculum development for each lab.
- 2. Published schedule of individual laboratory activities.
- 3. Published laboratory activity objectives.
- 4. Published methods of evaluation.
- 5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

- 1. Instructor is physically present in lab when students are performing lab activities.
- 2. Instructor is responsible for active facilitation of laboratory learning.
- 3. Instructor is responsible for active delivery of curriculum.

4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean-up of equipment and materials.

Supplemental Data:

<u>TOP Code:</u>	<u>095650: Welding Technology</u>
<u>SAM Priority Code:</u>	<u>C: Clearly Occupational</u>
<u>Distance Education:</u>	<u>Not Applicable</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>Yes</u>
<u>Eligible for Pass/No Pass:</u>	<u>NO</u>
<u>Taft College General Education:</u>	<u>NONE</u>

Revised by: H. Avila
Revised by: T. Balestino
Revised by: D. Thornsberry
Revised by: D. Layne
Reviewed by: K. Bandy
Date revised: Spring 2017
C&GE approved:
Board approved:
Semester effective:

Welding (WELD) 1540 Pipe Welding (3 Units) CSU

Prerequisite: Successful completion of WELD 1500 Welding Processes with a grade of “C” or better

Prerequisite knowledge and skills:

Before entering the course, the student should be able to:

1. understand the principles of safe work habits in a shop setting as related to oxy-fuel cutting and the various electric arc welding processes,
2. set up oxy-fuel cutting equipment for the cutting of ferrous and nonferrous alloys,
3. demonstrate the setup, operation, and theory related to Shielded Metal Arc Welding (SMAW), and
4. apply basic understanding of the common welding processes while utilizing proper safety and technique (SMAW, GMAW, FCAW and GTAW).

Total Hours: 24 hours lecture; 72 hours lab (96 hours total)

Course Description: This course is designed to provide knowledge and welding skill development related to the requirements of the American Society of Mechanical Engineers (ASME), Section IX and/or the American Petroleum Institute (API), 1104 Welding Codes. Emphasis will be placed on developing the necessary skill to pass the related code tests. Additional welding supplies may be required. This course has a material fee.

Type of Class/Course: Degree Credit

Text: Moniz, B. J., and R. T. Miller. *Welding Skills*. 5th ed., American Technical Publishers, 2015.

Additional Instructional Materials:

Students are expected to have the following items:

1. #5 Shaded Safety Glasses & Clear Safety Glasses
2. Welding leather gloves
3. Work boots (above the ankle)
4. Long sleeve shirt & jeans (no holes or rips)
5. Welding hood/helmet



6. Welding cap
7. Pair of pliers (multi-use, wire cutters)
8. Wire brush
9. Chipping hammer

Optional material/equipment:

1. Grinder

Course Objectives:

By the end of the course, a successful student will be able to:

1. comprehend and practice safe work habits related to Shielded Metal Arc Welding (SMAW) within the pipe welding trades,
2. demonstrate the setup, operation, and theory associated with welding pipe while using Shielded Metal Arc Welding (SMAW),
3. understand welding test requirements often associated with different welding processes and the pipe welding trade, and
4. successfully weld mild steel pipe in accordance with a specific welding code. Results will vary depending upon skill level.

Course Scope and Content: Lecture

Unit I Introduction and Safety Procedures

- A. General safety
- B. Shielded Metal Arc Welding (SMAW) and pipe welding safety
- C. Oxy-fuel cutting safety

Unit II Shielded Metal Arc Welding (SMAW),

- A. Equipment
- B. Application review

Unit III American Society of Mechanical Engineers (ASME)

- A. Section IX welding code overview
- B. Pipe certification requirements

Unit IV Electrode Selection and Specification

- A. Identification
- B. Application

Unit V Oxy-fuel Beveling and Cutting

- A. American Society of Mechanical Engineers (ASME) Section IX code test
- B. Equipment
- C. Setup and operation

Unit VI Pipe Size

- A. Identification
- B. Measuring
- C. Pipe size related to course progression



Unit VII Welding Positions and Sequencing

- A. 1G (flat)
- B. 2G (Horizontal)
- C. 5G (Vertical)
- D. 6G (45 degrees)

Unit VIII Common Welding Code Terms

- A. Definitions
- B. Tolerances

Unit IX Weld Testing Techniques

- A. Destructive
- B. Nondestructive

Unit X Weld Inspection

- A. Methods of inspection
- B. Defects and discontinuities

Unit XI Common Welding Codes Overview

- A. American Welding Society (AWS) D1.1
- B. American Society of Mechanical Engineers (ASME) Section IX
- C. American National Standards Institute (ANSI) B31.3

Unit XII American Welding Society (AWS) Certified Welding

- A. Test parameters and protocol
- B. Requirements
- C. Qualification

Unit XIII Weld Test

- A. Coupon development
- B. Certified Welding Inspector (CWI) inspection
- C. Report development

Unit XIV Professional Development and Future Trends

- A. Future training opportunities
- B. Possible career options and types

Course Scope and Content: Laboratory

Unit I Shielded Metal Arc Welding (SMAW),

- A. Perform adjustments and fine-tuning of equipment
- B. Setup and operation
- C. Demonstrate safe operation of SMAW

Unit II Electrode Selection and Application

- A. Identify electrodes
- B. Apply electrode knowledge

Unit III Oxy-fuel Beveling and Cutting

- A. Equipment adjustment and fine-tuning
- B. Setup and operation

Unit IV **Practical Application of the Techniques**

- A. Practice welding pipe using SMAW
- B. Apply techniques appropriate to specific welding positions

Unit V **Welding Positions and Sequencing**

- A. Perform welds in the 1G (flat) position
- B. Perform welds in the 2G (Horizontal) position
- C. Perform welds in the 5G (Vertical) position
- D. Perform welds in the 6G (45 degrees) position

Unit VI **Tools and Equipment**

- A. Practice safety of tools and equipment related to pipe welding operations
- B. Demonstrate proper setup and shutdown

Unit VII **Weld Inspection**

- A. American Society of Mechanical Engineers (ASME) Section IX
- B. Utilize methods of inspection
- C. Identifying and addressing defects and discontinuities

Unit VIII **American Welding Society (AWS) Certified Welding**

- A. Conform to test parameters and protocol
- B. Satisfy requirements

Unit IX **Weld Test**

- A. Prepare coupons for test
- B. Undergo inspection by Certified Welding Inspector (CWI)
- C. Undergo destructive weld testing
- D. Report development

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside regular class time doing the following:

1. Assigned readings from the text
2. Completing the necessary assignments

Methods of Instruction:

1. Lecture and discussion
2. Group Activities/ Projects
3. Presentations
4. Guest lectures/ presentations
5. Laboratory activities
6. Class discussions

Methods of Evaluation:

1. Computational and non-computational problem-solving demonstrations
2. Skill demonstrations
3. Formative and summative examinations
4. Quizzes
5. Participation
6. Individual and group exercises and projects
7. Reports and written assignments
8. Oral Presentation

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practical's, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean-up of equipment and materials.

Supplemental Data:

<u>TOP Code:</u>	<u>095650: Welding Technology</u>
<u>SAM Priority Code:</u>	<u>C: Clearly Occupational</u>
<u>Distance Education:</u>	<u>Not Applicable</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>

<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>Y: Is part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>Y:</u>
<u>Eligible for Pass/No Pass:</u>	<u>NO</u>
<u>Taft College General Education:</u>	<u>NONE</u>

Date: April 26, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update its courses to ensure they meet current standards.

Applied Technologies Division

The Applied Technologies division has made revisions to the following course outlines as part of the five year review cycle:

WELD 1500 Welding Processes

Science and Math Division

The Science and Math division has made revisions to the following course outlines as part of the five year review cycle as well as align with the C-ID descriptor in compliance with SB 1440:

ENGR 1500 Introduction to Engineering
ENGR 1510 Engineering Graphics and Introduction to Design with Lab
ENGR 1520 Statics
ENGR 1530 Materials Science and Engineering with Lab
ENGR 1540 Introduction to Programming Concepts and Methodologies for Engineers with Lab
ENGR 1550 Computer Programming and Hardware Interface Controls
ENGR 2000 Circuit Analysis with Lab

The Science and Math division has made revisions to the following course outlines. BIOL 1510 is the combination of BIOL 1500 and 1501. These changes make sure students will not get credit for successfully completing BIOL 1510, and both 1500 and 1501:

BIOL 1500 Fundamentals of Biology
BIOL 1510 Fundamentals of Biology with Lab

The Science and Math division has made revisions to the course outline units and hours for the following Physical Education courses:

- PHED 1508 Women's Intercollegiate Basketball
- PHED 2508 Advanced Women's Intercollegiate Basketball

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: _____



Dr. Debra Daniels, Superintendent/President

Prepared by: H. Avila
Prepared by: T. Balestino
Date Prepared: Spring/Fall 2017/6
Reviewed by: Kanoe Bandy
Revised by: D. Thornsberry
Revised by: D. Layne
Revised by: T. Balestino
Reviewed by: K. Bandy
Date Revised: 1/19/2017

Welding (WELD) 1500 Welding Processes (3 Units) CSU

Advisory: Eligibility for English 1000, Reading 1005, and Mathematics 1050 strongly recommended.
~~mandatory strongly recommended~~

Total Hours: 32 hours lecture; ~~59~~64 hours lab (~~91~~96 hours total)(91 hours total)

Course Description: This introductory course provides an overview of the necessary safety, theory, and practical lab experiences associated with Oxy-Fuel ~~Welding and Cutting~~, Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Core Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW), ~~and resistance welding processes.~~ The ~~the~~ properties and characteristics of ~~metals,~~ basic weld joints, and defects will also be discussed. Additional supplies may be required.

Type of Class/Course: Degree Credit

Text: Moniz, B. J., and R. T. Miller. *Welding Skills*. 5th ed. Orland Park, Illinois: American Technical Publishers, 201509.

Additional Instructional Materials:

Students are expected to have the following items:

- 1) #5 Shaded Safety Glasses & Clear Safety Glasses
- 2) Welding leather gloves
- 3) Work boots (above the ankle)
- 4) Long sleeve shirt & jeans (no holes or rips)
- 5) Welding hood/helmet
- 6) Welding cap
- 7) Pair of pliers (multi-use, wire cutters)
- 8) Wire brush
- 9) Chipping hammer

Optional material/equipment:

- 1) Grinder

Course Objectives:

By the end of the course, a successful student will be able to:



1. understand the principles of safe work habits in a shop setting as related to oxy-fuel welding and cutting and the various electric arc welding processes,
2. set up oxy-fuel welding and cutting equipment for the cutting of ferrous and nonferrous alloys, and braze and solder ferrous and non-ferrous alloys, and
3. apply basic understanding of the common welding processes while utilizing proper safety and technique (SMAW, GMAW, FCAW and GTAW).

Course Scope and Content:

Unit I Introduction to Safety in a Welding Shop ~~Common Welding Processes~~

- A. Overview of safety ~~Overview of Welding~~
- B. Tool safety ~~Common Welding Processes~~
- C. Common safety practices around welding processes
- A-D. Common safety practices around Oxy-fuel cutting

Unit II Introduction to Common Welding Processes: SMAW, GMAW/FCAW, and GTAW

- A. Requirements of a Safe wWelding and cCutting wWork eEnvironment
- B. Overview of each process ~~Unsafe Welding and Cutting Conditions~~
- C. Discuss most common processes ~~Safety Practices Used in Handling Oxy-Fuel Equipment~~
- C. Set up and Safety Operation of Electric Arc Welding and Oxy-Fuel Equipment

Unit III Oxy-fuel Cutting Safety ~~(lecture)~~ Operation of Oxy-Fuel Equipment

- A. Safety for oxy-fuel cutting in various environments ~~Set up of Oxy-Fuel Equipment~~
- B. Unsafe cutting and welding practices:
- B. Oxy-Fuel Cutting Techniques
- C. Safety practices used in handling Oxy-fuel equipment:
- D. Compressed Gas Association (CGA)

Unit IV Operation of Oxy-fuel Equipment ~~(shop)~~ Brazing, Soldering and Silver Soldering

- A. Set up Technique for Soft Soldering:
- B. Demonstration of cutting technique ~~Braze Various Weld Joints~~
- B-C. Students apply technique and make a cut:
- C-D. Disassembly of cutting equipment ~~Silver Soldering~~

Unit V Shielded Metal Arc Welding (SMAW)

- A. History and Introduction ~~(lecture)~~
- B. Theory of Shielded Metal Arc Welding
- C. Shielded Metal Arc Welding (SMAW) Equipment
- D. Shielded Metal Arc Welding (SMAW) Processes and Techniques
- D.

Unit VI Welding Electrical Concepts and Terminology ~~(lecture)~~

- A. Welding Electrical Concepts
- B. Welding Electrical Terminology
- B-C. Electrodes I.D.

—D. Weld joint design

Unit VII Gas Metal Arc Welding (GMAW) ~~(shop)~~ Practical Usage and Application

- A. Theory of ~~Gas~~ Shielded Metal Arc Welding
- B. ~~E~~quipment Welding Electrodes
- C. Processes and ~~t~~Techniques Joint Design
- C. ~~Demo, X block practice — flat weld~~

Unit VIII Flux Core Arc Welding (FCAW) ~~Gas Metal Arc Welding (GMAW)~~

- A. Theory of Flux Core Arc Welding
- B. Equipment Overview and Introduction
- C. Processes and ~~t~~Techniques Basic Gas Metal Arc Welding (GMAW) Equipment
- D. Metal Arc Welding (GMAW) Processes and Techniques
- E. D. Application

Unit IX Gas Tungsten Arc Welding (GTAW) ~~(shop)~~ Flux Core Arc Welding (FCAW)

- A. Theory of Gas Tungsten Arc Welding
- B. Equipment Overview and Introduction
- C. Processes and ~~t~~Techniques Flux Core Arc Welding (FCAW) Processes and Techniques
- D. Application

Unit X Gas Tungsten Arc Welding (GTAW)

- A. Overview and Introduction
- B. Gas Tungsten Arc Welding (GTAW) Processes and Techniques
- C. D. Application

Unit ~~XIX~~ Welding Careers and Future Training

- A. Future training opportunities
- B. Possible career options and types

Course Scope and Content: Laboratory

Unit I Oxy-Fuel Cutting ~~Operation of Oxy-fuel equipment~~

- A. Set-up of Oxy-fuel equipment
- B. Demonstration of oxy-fuel cutting technique
- A. C. Perform cuts using appropriate techniques Use techniques to make a cut
- D. Disassembly of oxy-fuel equipment

Unit II Shielded Metal Arc Welding (SMAW)

- A. Perform adjustments and fine-tuning of SMAW equipment ~~Demonstrate Shielded Metal Arc Welding (SMAW) Equipment~~
- B. Demonstrate ~~Shielded Metal Arc Welding (SMAW) Processes and Techniques~~
- C. Students weld on X block- Flat weld position

Unit III Gas Metal Arc Welding (GMAW)

- A. Perform adjustments and fine-tuning of GMAW equipment~~Demonstrate Gas Metal Arc Welding (GMAW) Equipment~~
- B. Demonstrate Gas Metal Arc Welding (GMAW)Processes and techniques
- C. Students weld on X block- Flat weld position

Unit IV Flux Core Arc Welding (FCAW)

- A. Perform adjustments and fine-tuning of FCAW equipment~~Demonstrate Flux Core Arc Welding (FCAW) Equipment~~
- B. Demonstrate Flux Core Arc Welding (FCAW) Processes and techniques
- C. Students weld on X block- Flat weld position

Unit V Gas Tungsten Arc Welding (GTAW)

- A. Perform adjustments and fine-tuning of GTAW equipment~~Demonstrate Gas Tungsten Arc Welding (GTAW) Equipment~~
- B. Demonstrate Gas Tungsten Arc Welding (GTAW) Processes and techniques
- C. Students weld on X block- Flat weld position

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside regular class time doing the following:

1. Assigned readings from the text
2. Completing the necessary assignments

Methods of Instruction:

1. Lecture and discussion
2. Group Activities/ Projects
3. Presentations
4. Guest lectures/ presentations
5. Laboratory activities
6. Class discussions

Methods of Evaluation:

1. Computational and non-computational problem-solving demonstrations
2. Skill demonstrations
3. Formative and summative examinations
4. Quizzes
5. Participation
6. Individual and group exercises and projects
7. Reports and written assignments
8. Oral Presentation

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.

2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean-up of equipment and materials.

Supplemental Data:

TOP Code:	095650: Welding Technology
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable

Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Prepared by: P. Blake
Revised by: P. Blake
Reviewed by: G. Golling M. Mayfield
Date prepared: Spring 2017
C&GE approved:
Board approved:
Updated: March 13, 2017

Engineering (ENGR) 1500 Introduction to Engineering (2 Units) CSU:UC

Prerequisite: none

Advisory: none

Total Hours: 32 hours lecture

Catalog Description: This course explores the branches of engineering, the functions of an engineer, and the industries in which they work. It explains the engineering education pathways and explores effective strategies for students to reach their full academic potential. This course also presents an introduction to the methods and tools of design and problem solving. Finally, this course introduces and develops ethical, communication and teamwork skills for the professional engineer. Fieldtrips and guest speaker attendance will be required. C-ID: ENGR 110

Type of Class/Course: Transfer Degree Credit

Text: Landis, Raymond. *Studying Engineering: A Road Map to a Rewarding Career*. 4th ed. Los Angeles: Discovery P, 2013. Print.

Course Objectives:

Upon successful completion of the course, students will be able to:

1. Describe the role of engineers in society and classify the different engineering branches, the functions of an engineer and industries in which they work,
2. Identify and describe academic pathways to four-year degrees,
3. Develop and apply effective strategies to succeed academically,
4. Explain engineering ethical principles and standards,
5. Demonstrate knowledge of effective practices for writing technical engineering documents, making oral presentations, and communication,
- 5.6. Describe career opportunities and job outlooks for engineers,
- 6.7. Analyze engineering problems using the engineering design process, and
- 7.8. Demonstrate teamwork skills in when working on an engineering design team.

Course Scope and Content:

- Unit I Introduction to Engineering
- A. Role in Society
 - B. Comparison and roles of science, engineering, technology, designers and technicians

- Unit II Engineering Profession
A. Branches / Types
B. Titles
C. Technical & Managerial Career Paths
D. Compensation
- Unit III Being a Professional
A. Professionalism & Responsibility
B. Ethics
C. Communication & Collaboration
D. Professional Engineering Title
E. Professional Societies
- Unit IV Engineering Education
A. Academic Success and preparation for upper level classes
B. Curriculum
C. Where to go for help
D. Transfer Requirements and Opportunities
E. Education Plan Development
F. Time Management
G. Study Skills
C.H. _____
- Unit V Engineering Design
A. Design Principles and the Product Development Process
B. Creativity & Problem Solving
C. Tradeoffs and Economics
D. Process Management
E. Quality and Reliability
- Unit VI Engineering Tools
A. Computer Aided Design/Computer Aided Manufacturing (CAD/CAM)
B. Numerical computation, visualization, and programming (MATLAB)
C. Design Simulation
D. Project Management
E. 3D Printing

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 4 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials, and class notes
2. Reviewing and preparing for quizzes, midterm, and final exams
3. Completing individual and team projects

Methods of Instruction:

1. Lecture, demonstrations, and discussions
2. Individual projects with emphasis on hands-on work

3. Group projects with emphasis on design creativity, problem solving, and teamwork
4. Field Trip(s)
5. Guest Lecture(s)

Methods of Evaluation:

1. Quizzes
2. Exams
3. Participation
4. Individual and group assignments & projects
5. Written design reports & oral presentations
6. Case studies and scenarios

Supplemental Data:

TOP Code:	090100: Engineering, General (requires
SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	Y:



Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Prepared by: P. Blake
Revised by: P. Blake
Reviewed by: M. Mayfield
Date prepared: Spring 2017
C&GE approved:
Board approved:
Text Update: May 28, 2014
Updated March 13, 2017

Engineering (ENGR) 1510 -Engineering Graphics and Introduction to Design with Lab (3 Units) CSU:UC

Prerequisite: Successful completion of Math 1060 Intermediate Algebra Math 1530 Plane Trigonometry with a grade of 'C' or better

Prerequisite knowledge/skills: Before entering the course the student should be able to:

- ~~1. identify numbers as belonging to specified sets, and graph discrete and continuous sets of real numbers;~~
- ~~2. perform the basic arithmetic operations with positive and negative real numbers, plus raising to powers;~~
- ~~3. know and apply the rules of exponents and the order of operations in algebraic calculations;~~
- ~~4. apply the properties of addition and multiplication for real numbers and identify their use in practice;~~
- ~~5. solve linear equations and inequalities in one variable, and analyze and solve applications leading to such equations or inequalities;~~
- ~~6. solve and graph the solutions of compound inequalities or absolute value inequalities in one variable;~~
- ~~7. perform addition, subtraction, multiplication and division of polynomials;~~
- ~~8. factor simple polynomials, with special emphasis on trinomials quadratic in form, and solve related polynomial equations;~~
- ~~9. add, subtract, multiply and divide rational algebraic expressions, and simplify to lowest terms;~~
- ~~10. solve equations involving rational algebraic expressions, and analyze and solve word problems leading to such equations;~~
- ~~11. simplify radical expressions involving numbers and/or variables;~~
- ~~12. use fractional exponents;~~
- ~~13. perform addition, subtraction, multiplication and division of expression involving~~

1. Identify special triangles and their related angle and side measures;
2. Evaluate the trigonometric function of an angle in degree and radian measure;
3. Manipulate and simplify a trigonometric expression;
4. Solve trigonometric equations, triangles, and applications;
5. Graph the basic trigonometric functions and apply changes in period, phase and amplitude to generate new graphs;
6. Evaluate and graph inverse trigonometric functions;
7. Prove trigonometric identities;
8. Convert between polar and rectangular coordinates and equations;
9. Graph polar equations;
10. Calculate powers and roots of complex numbers using DeMoivre's Theorem, and
11. Represent a vector (a quantity with magnitude and direction) in the form $a_i + b_j$.



Advisory: Eligibility for English 1500 strongly recommended

Total Hours: 32 hours lecture; 48 hours lab (80 hours total)

Catalog Description: This course covers the principles of developing engineering 3D designs and 2D drawings including proper design, dimension and visualization techniques. Topics include the engineering design process and the development of skills to create and properly use part and assembly relationships, visualization skills, orthographic projections and mechanical dimensioning and tolerancing practices. The use of CAD software, 3D printing and plotting is an integral part of the course. C-ID: ENGR 150

Type of Class/Course: Transfer Degree Credit

Text: Shih, Randy H. ~~Tools for Design Using AutoCAD 2014 and Autodesk Inventor 2014: Hand Sketching, 2D Drawing and 3-D Modeling.~~ Mission: ~~Autodesk Inventor 2016 and Engineering Graphics, an Integrated Approach.~~ SDC Publications, 2013. Print.

Lab Manual: Sheryl Sorby. ~~Developing Spatial Thinking.~~ Higher Education Services. 2016. Print.

Course Objectives:

By the end of the course a successful student will be able to:

1. Apply the engineering design process to a design project,
2. Use CAD software to create:
 - o 3 Dimensional (3D) models and assemblies
 - o 2 Dimensional (2D) engineering part and assembly drawings,
3. Apply rules of orthographic projection to create multi-view drawings,
4. Create pictorials from orthographic views,
5. Create auxiliary and section views of an object following correct conventions, and
6. Apply standards of dimensioning and tolerancing to engineering drawings.

Course Scope and Content (Lecture):

Unit I	Engineering Design <ul style="list-style-type: none">A. Principles of DesignB. Types and Tradeoff DecisionsC. Designing in 3D
Unit II	Basic Engineering Drawing Concepts and Types <ul style="list-style-type: none">A. Detail, Assembly, Manufacturing ProcessB. Format, ANSI (American National Standard Institute) StandardsC. Other drawing types: Process, Schematic, Architectural
Unit III	Visualization skills <ul style="list-style-type: none">A. ConceptualizationB. Sketching
Unit IV	3D Solid Modeling <ul style="list-style-type: none">A. Viewing Concepts

- B. Geometry Creation Options
- C. Solids and Surfaces
- D. Parametric Dimensions
- E. Linking with Computer Aided Manufacturing (CAM) and Engineering Analysis

- Unit V 2D Drawing Generation
- A. Detail and Assembly
 - B. Electronic vs. physical drawing
 - C. Drawing Management
 - D. Bills of Material (BOM's)

- Unit VI Views
- A. Multi-view – purpose and projections
 - B. Line Types – object, hidden, center, break
 - C. Auxiliary Views – purpose and type
 - D. Section Views - Purpose and Types

- Unit VII Scales
- A. Purpose in engineering and architect
 - B. Typical Factors
 - C. Callouts

- Unit VIII Dimensioning & Tolerancing
- A. ANSI Standards
 - B. Lines, positions, size
 - C. Three Techniques
 - D. GD&T (Geometric Design & Tolerances)

- Unit IX Fasteners & Welding
- A. Types and Purposes
 - B. Symbols
 - C. Drill Callouts

Course Scope and Content (Lab):

- Unit I Starting CAD System
- A. Basic Commands
 - B. Coordinates & Views
 - C. Toolbars and Menus
 - D. Units of Measure and Scale
 - E. Help

- Unit II 3D Modeling
- A. Coordinate Systems
 - B. Viewpoints
 - C. Sketching
 - D. Geometry Creation
 - E. Parametric Dimensioning
 - F. Part Assemblies

G. Types: solid, wireframe, surface

- Unit III Viewing Commands
- A. Pan
 - B. Zoom
 - C. Scroll
 - D. Views
- Unit IV Drawing Creation
- A. Automatic Generation
 - B. View Placement
 - C. Title Block and Format
- Unit V Edit
- A. Selection Sets
 - B. Erase
 - C. Copy, Mirror, Move, Offset, Array
 - D. Trim, Fillet, Break, Lengthen
- Unit VI Organize
- A. Layers & Line types
 - B. Colors
 - C. Blocks
- Unit VII Text and Hatch
- A. Style
 - B. Justification
 - C. Edit
 - D. Patterns
 - E. Areas
- Unit VIII Dimensioning
- A. Types (linear, radial, angular, ordinate)
 - B. Edit
 - C. Tolerancing
- Unit IX Getting Information
- A. Lists
 - B. Measure
 - C. Locations
 - D. Volumes, Areas and Perimeters

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 4 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials and class notes
2. Reviewing and preparing for quizzes, midterm and final exams



3. Completing individual projects using the CAD software including sketches, models, drawings, assemblies and assembly drawings

Methods of Instruction:

1. Lecture, demonstrations and discussions
2. Individual projects with emphasis on hands-on work by applying lecture principles on the CAD system software
3. Group projects with emphasis on design creativity, problem solving and teamwork

Methods of Evaluation:

1. Quizzes
2. Exams
3. Participation
4. Individual and group assignments & projects
5. Oral presentations
6. Design project

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean up of equipment and materials.

Supplemental Data:

TOP Code:	090100: Engineering, General (requires
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SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Prepared by: P. Blake
Revised by: P. Blake
Reviewed by: M. Mayfield
Date prepared: Spring 2017
C&GE approved:
Board approved:
Textbook Update: October 23, 2015
Update: March 13, 2017

Engineering (ENGR) 152200 Statics (3 Units) CSU:UC
[formerly ENGR 1520]

Prerequisite: Successful completion of Physics (PHYS) 2221 General Physics (Calculus) and Mathematics (MATH) 2120 Analytic Geometry and Calculus II with a grade of 'C' or better

Prerequisite knowledge/skills: Before entering the course the student should be able to:

- ~~1. apply the laws and principles of classical mechanics and statics to the analysis and solution of problems of force, linear and rotational motion under the action of forces and torques, motion in a plane under gravitational force, elastic and inelastic collisions, static equilibrium, work and energy under conservative and non-conservative forces, periodic motion, fluids, wave motion and vibrating bodies;~~
- ~~2. apply the concepts and techniques of calculus learned in a concurrent or prior calculus course, or presented in the physics course, to problems requiring them;~~
- ~~3. analyze complex problems, each of which requires the identification of multiple applicable physical concepts and their use in an appropriate manner and sequence;~~
- ~~4. perform experiments in a reasonable manner, and prepare adequate experimental reports presenting the numerical results and analyzing the sources and significance of errors, and~~
- ~~5. list and discuss objectives of any experiment, the type of measurements made, why they were made, and how they entered into the determination of the desired result;~~
- ~~6. understand the use of functional notation;~~
- ~~7. plot and interpret graphs of functions;~~
- ~~8. differentiate algebraic, trigonometric, exponential, logarithmic and hyperbolic functions;~~
- ~~9. apply derivatives, and~~
- ~~10. find the integrals of basic functions, and~~
- ~~11. complete items 6-11 above by both hand computations and computer-assisted (spreadsheet).~~

1. Apply the laws and principles of classical mechanics and statics to the analysis and solution of problems of force, linear and rotational motion under the action of forces and torques, motion in a plane under gravitational force, elastic and inelastic collisions, static equilibrium, work and energy under conservative and non-conservative forces, periodic motion, fluids, wave motion and vibrating bodies.
2. Predict the future trajectory of an object moving in two dimensions with uniform acceleration.
3. Analyze a physical situation with multiple constant forces acting on a point mass using Newtonian mechanics.
4. Analyze a physical situation with multiple forces acting on a point mass or extended object using concepts of work and energy.
5. Apply the concepts and techniques of calculus learned in a concurrent or prior calculus course, or presented in the physics course, to problems requiring them.
6. Analyze complex problems, each of which requires the identification of multiple applicable physical concepts and their use in an appropriate manner and sequence.

7. Perform experiments in a reasonable manner, and prepare adequate experimental reports presenting the numerical results and analyzing the sources and significance of errors.
8. Analyze real-world experimental data, including appropriate use of error propagation, units and significant figures.
9. List and discuss objectives of any experiment, the type of measurements made, why they were made, and how they entered into the determination of the desired result.
10. Relate the results of experimental data to the physical concepts discussed in the lecture portion of the class.
11. Compute standard integral forms and use corresponding tables.
12. apply integration to selected physical problems.
13. differentiate and integrate functions involving parametric, equations, and polar coordinates.
14. develop and test for convergence of mathematical series.
15. Evaluate indeterminate forms using L'Hopital's Rule;
16. Find derivatives of transcendental functions;
17. Evaluate definite and indefinite integrals using a variety of integration formulas and techniques;
18. Use integration to solve applications such as work or length of a curve;
19. Evaluate improper integrals;
20. Apply convergence tests to sequences and series;
21. Represent functions as power series; and
22. Graph, differentiate and integrate functions in polar and parametric form.

Advisory: Eligibility for English 1500 strongly recommended

Total Hours: 48 hours lecture

Catalog Description: A first course in engineering mechanics including properties of forces, moments, couples and resultants; two- and three-dimensional force systems acting on engineering structures in equilibrium; analysis of trusses, and beams; distributed forces, shear and bending moment diagrams; center of gravity, centroids, friction, and area, mass moments of inertia, fluid statics and cables. Not open to students with credit in ENGR 1520. C-ID: ENGR 130

Type of Class/Course: Transfer Degree Credit

Text: Hibbeler, Russell C. *Engineering Mechanics: Statics*. 14th ed. Pearson, 2016.

Course Objectives:

By the end of the course, a successful student will be able to:

1. Formulate solutions to static body engineering problems,
2. Effectively communicate legible problem solutions to be understood by engineers in and out of their specific discipline,
3. Determine the forces that act on rigid bodies including external forces, weight, normal, distributed loads, friction and reactions at supports,
4. Calculate internal forces in members and create shear and bending moment diagrams for beams,
5. Perform vector analysis methods addressing forces acting on rigid bodies, trusses, frames, and machines, and
6. Analyze two- and three-dimensional force systems on rigid bodies in static equilibrium.

Course Scope and Content (Lecture):

- Unit I Introduction to Statics
 - A. Bodies at Rest
 - B. Scalars and Vectors
 - C. Forces: tension, compression, shear and torque

- Unit II Engineering Problem Solving
 - A. Free Body Diagrams
 - B. Format
 - C. Calculations

- Unit III Forces on Rigid Bodies in Equilibrium
 - A. External
 - B. Weight
 - C. Normal
 - D. Distributed
 - E. Friction
 - F. Moments
 - G. Couples
 - ~~E.~~ Resultants

- Unit IV Internal Forces on Beams
 - A. Shear Bending Diagram
 - B. Moment Bending Diagrams

- Unit V Vector Analysis for Rigid Bodies
 - A. Trusses
 - ~~A.~~B. Beams
 - ~~B.~~C. Frames
 - ~~C.~~D. Machines

- Unit VI Additional Analysis on Rigid Bodies
 - A. 2D (Two Dimension)
 - B. 3D (Three Dimension)
 - C. Friction
 - D. Cables
 - ~~B.~~E. Fluids

- Unit VII Center of Gravity
 - A. Center of Gravity
 - B. Centroid
 - C. Composite Bodies
 - D. Resultant of Distributed Loading

- Unit VIII Moments of Inertia
 - A. Parallel Axis Theorem
 - B. Radius of Gyration
 - C. Composite Areas

- D. Product Areas
- E. Mohr's Circle
- F. Mass Moment of Inertia

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials and class notes
2. Reviewing and preparing for quizzes, midterm and final exams
3. Completing individual homework assignments with clear calculations and engineering problem solving techniques.

Methods of Instruction:

1. Lecture, demonstrations and discussions
2. Individual homework assignments with emphasis on application of engineering problems solving methods.
3. Individual and group projects with emphasis on in-class exercises with experimental equipment including data acquisition and analysis.

Methods of Evaluation:

1. Quizzes
2. Exams
3. Participation
4. Individual assignments and group exercises
5. Written project reports
6. Oral presentations
7. Case analysis and reports with engineering trade-off design decisions

Supplemental Data:

TOP Code:	090100: Engineering, General (requires
SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)



Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Prepared by: P. Blake
Revised by: P. Blake
Reviewed by: M. Mayfield
Date prepared: Spring 2017
C&GE approved:
Board approved:
Textbook Updated: October 21, 2015
Updated: March 13, 2017

Engineering (ENGR) +52300 Materials Science and Engineering with Lab (4 Units) CSU:UC
[formerly ENGR 1530]

Prerequisites: Physics (PHYS) 2221 General Physics (Calculus) and Chemistry (CHEM) 2211 General Chemistry

Prerequisite knowledge/skills: Before entering the course the student should be able to

- ~~1. apply the laws and principles of classical mechanics and statics to the analysis and solution of problems of force, linear and rotational motion under the action of forces and torques, motion in a plane under gravitational force, elastic and inelastic collisions, static equilibrium, work and energy under conservative and non-conservative forces, periodic motion, fluids, wave motion and vibrating bodies,~~
- ~~2. apply the concepts and techniques of calculus learned in a concurrent or prior calculus course, or presented in the physics course, to problems requiring them;~~
- ~~3. analyze complex problems, each of which requires the identification of multiple applicable physical concepts and their use in an appropriate manner and sequence,~~
- ~~4. perform experiments in a reasonable manner, and prepare adequate experimental reports presenting the numerical results and analyzing the sources and significance of errors,~~
- ~~5. list and discuss objectives of any experiment, the type of measurements made, why they were made, and how they entered into the determination of the desired result,~~
- ~~6. explain the use of the scientific method in the study of chemistry,~~
- ~~7. understand and appreciate the field of chemistry and explain its usefulness in a technical society,~~
- ~~8. correlate natural laws with mathematical solutions and further application of the laws to the solution of specific problems in chemistry,~~
- ~~9. explain the methods of accuracy, precision, and neatness in mathematical calculations,~~
- ~~10. demonstrate the proper care, use, and maintenance of equipment in the laboratory, and~~
- ~~11. identify the principles of chemistry which have direct application for professional fields that depend on these principles for understanding.~~

1. Apply the laws and principles of classical mechanics and statics to the analysis and solution of problems of force, linear and rotational motion under the action of forces and torques, motion in a plane under gravitational force, elastic and inelastic collisions, static equilibrium, work and energy under conservative and non-conservative forces, periodic motion, fluids, wave motion and vibrating bodies,
2. Predict the future trajectory of an object moving in two dimensions with uniform acceleration,
3. Analyze a physical situation with multiple constant forces acting on a point mass using Newtonian mechanics,
4. Analyze a physical situation with multiple forces acting on a point mass or extended object using concepts of work and energy,
5. Apply the concepts and techniques of calculus learned in a concurrent or prior calculus course, or presented in the physics course, to problems requiring them,
6. Analyze complex problems, each of which requires the identification of multiple applicable physical

- concepts and their use in an appropriate manner and sequence.
7. Perform experiments in a reasonable manner, and prepare adequate experimental reports presenting the numerical results and analyzing the sources and significance of errors.
 8. Analyze real-world experimental data, including appropriate use of error propagation, units and significant figures.
 9. List and discuss objectives of any experiment, the type of measurements made, why they were made, and how they entered into the determination of the desired result.
 10. Relate the results of experimental data to the physical concepts discussed in the lecture portion of the class.
 11. Solve computational problems related to general chemistry.
 12. Describe the nature of matter and apply the principles of atomic theory.
 13. Describe and interpret the periodic trends of elements and electron configuration.
 14. Apply nomenclature rules, and determine the chemical formula of a compound.
 15. Qualitatively and quantitatively describe processes involved in chemical reactions and stoichiometry.
 16. Describe and analyze the behavior of solutions and gases.
 17. Determine the type of bonding, molecular structure and polarity of a compound, and
 18. Utilize molecular geometry and bond polarity to explain or predict properties of substances

Advisory: Eligibility for English 1500 strongly recommended.

Total Hours: 48 hours lecture; 48 hours lab (96 hours total)

Catalog Description: This course and lab presents the internal structures and resulting behaviors of materials used in engineering applications, including metals, ceramics, polymers, composites, and semiconductors. The emphasis is upon developing the ability both to select appropriate materials to meet engineering design criteria and to understand the effects of heat, stress, imperfections, and chemical environments upon material properties and performance. The lab will apply concepts learned through usage of test equipment, data acquisition, analyzing experimental data and writing engineering reports. Not open to students with credit in ENGR 1530. C-ID: ENGR 140B

Type of Class/Course: Transfer Degree Credit

Text: Callister, William. *Materials Science and Engineering: An Introduction*. 9th ed. New York: Wiley P, 2013.

~~Messler, Robert. *The Essence of Materials for Engineers*. Burlington: Jones & Bartlett, 2011. Print.~~

Course Objectives:

By the end of the course a successful student will be able to:

1. Explain the relationship between the internal structure of materials and their macroscopic properties used in engineering applications including metals, ceramics, semi-conductors and composites;
2. Explain methods (intentional or unintentional) of altering the structure of materials by mechanical, chemical, or thermal means in order to change material properties,
3. Illustrate the various systems for classifying materials, and compare differences in properties among material classes that derive from differences in structure,

- ~~3.4.~~ Explain material selection criteria and impact of heat, stress, imperfections and chemical environments upon material properties and performance.
- ~~4.5.~~ Gather data from reference sources regarding the properties, processing, and performance characteristics of materials, and use it as a basis to recommend appropriate material(s) to meet engineering design criteria,
- ~~5.6.~~ Operate various material test equipment safely and effectively, and
- ~~6.7.~~ Demonstrate understanding of how to gather and analyze data, make recommendations for material use and write appropriate reports.

Course Scope and Content (Lecture):

- Unit I Introduction to Materials
 - A. Atomic Structure and Bonding
 - B. Crystalline and noncrystalline solids
 - C. Imperfections in crystals
 - D. Diffusion

- Unit II Material Selection in Engineering
 - A. Purpose of Specifications
 - B. Types of Materials
 - C. Basic Properties

- Unit III Mechanical properties and testing
 - A. Stress and strain: modes, true/engineering
 - B. Mechanical failure: fracture, fatigue, creep
 - C. Strength, Stiffness, Hardness, Flexibility, Brittleness

- Unit IV Metals and Metal Alloys
 - A. Elastic and plastic deformation
 - B. Iron-Carbon system, heat treatment of steels
 - C. Strengthening and toughening
 - D. Phase diagrams
 - E. Phase transformations
 - F. Forming and Fabrication
 - G. Alloys
 - H. Aluminums
 - I. Applications

- Unit V Polymers
 - A. Structure – Amorphous and Crystalline
 - B. Properties
 - C. Forming and Fabrication
 - D. Applications

- Unit VI Ceramics
 - A. Structure
 - B. Properties
 - C. Fabrication Methods
 - D. Applications

- Unit VII Composites
- A. What is a composite?
 - B. Structural Properties
 - C. Concrete and Wood
 - D. Carbon Fiber / Resin
 - E. Fiberglass
 - F. Others

- Unit VIII Semiconductors
- A. Properties
 - B. Fabrication

- Unit IX Other Properties
- A. Thermal
 - B. Electrical
 - C. Magnetic properties
 - D. Chemical
 - E. Corrosion
 - F. Fatigue

Course Scope and Content (Lab):

- Unit I Introduction to Lab Processes
- A. Safety
 - B. Notebooks
 - C. Reports
 - D. Data Gathering
 - E. Statistical Sampling

- Unit II Material Testing- - Metals
- A. Tension
 - B. Compression
 - B-C. Strain
 - C-D. Impact
 - D. Hardness
 - E. Fatigue
 - F. Creep
 - G. Conductivity
 - E. Resistivity
 - F. Thermal Expansion
 - H-G. Corrosion

- Unit III Material Testing – Plastics and Composites
- A. Tension
 - B. Compression
 - C. Impact
 - D. Hardness

- ~~E.~~ Fatigue
- ~~F.~~~~E.~~ Creep
- ~~G.~~~~F.~~ Conductivity
- G. Resistivity
- H. Thermoset vs. Thermoplastic

Unit IV Material Treatments and Change of Properties

- A. Cold Working/Strain Hardening
- B. Precipitation Hardening
- C. Recrystallization
- D. Annealing
- ~~C.~~~~E.~~ Cold Rolling
- ~~D.~~~~F.~~ Other

Unit V Manufacturing Methods

- A. Sand Casting
- B. Injection Molding
- C. Drawing
- D. Carbon Fiber Layup
- E. Alloying

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials and class notes
2. Reviewing and preparing for quizzes, midterm and final exams
3. Completing individual homework assignments with clear calculations and engineering problem solving techniques.
4. Completing lab exercise and practicals

Methods of Instruction:

1. Lecture, demonstrations and discussions
2. Individual homework assignments with emphasis on application of engineering problems solving methods.
3. Case Studies
4. Laboratory work including experimentation, data collection, analysis and interpretation and report generation
5. Group Problem Solving

Methods of Evaluation:

1. Quizzes
2. Examinations
3. Participation
4. Individual assignments and group exercises

5. Team Presentations
6. Case Studies, Lab Reports Scenarios and Written Reports

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean up of equipment and materials.

Supplemental Data:

TOP Code:	090100: Engineering, General (requires
SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class

Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Prepared by: P. Blake
Revised by: P. Blake
Reviewed by: ~~G. Golling~~ M. Mayfield
~~Reviewed by: S. Aunai~~
Date prepared: October 2013
C&GE approved: November 13, 2013
Board approved: December 11, 2013
Text Updated: October 22, 2014
~~Updated~~
Updated March 13, 2017

Engineering (ENGR) 1540 Introduction to Programming Concepts and Methodologies for Engineers with Lab (43 Units) CSU:UC

Prerequisite: Successful completion of MATH 1540 Precalculus Mathematics with a grade of "C" or better

Prerequisite knowledge/skills: Before entering the course the student should be able to:

- ~~1. understand the concepts of functions and inverse functions, and use functional and inverse functional notation. Apply this knowledge to linear and quadratic functions as an introduction to the use of these concepts;~~
- ~~2. understand rational, polynomial, exponential, logarithmic, trigonometric and inverse trigonometric functions, and identities involving these functions;~~
- ~~3. graph any function covered in the course;~~
- ~~4. solve linear systems of equations by standard elementary techniques and by using the Gaussian reduction method and/or Cramer's rule;~~
- ~~5. use mathematical induction to solve sequence and series problems, including the development of the binomial theorem, and~~
- ~~6. apply any of the mathematical methods covered in this course to the solution of appropriate practical problems chosen from a variety of fields.~~

1. Graph functions and relations in rectangular coordinates and polar coordinates;
2. Synthesize results from the graphs and/or equations of functions and relations;
3. Apply transformations to the graphs of functions and relations;
4. Recognize the relationship between functions and their inverses graphically and algebraically;
5. Solve and apply equations including rational, linear, polynomial, exponential, absolute value, radical, and logarithmic, and solve linear, nonlinear, and absolute value inequalities;
6. Solve systems of equations and inequalities;
7. Apply functions to model real world applications;
8. Identify special triangles and their related angle and side measures;
9. Evaluate the trigonometric function of an angle given in degree and radian measure;
10. Manipulate and simplify a trigonometric expression;
11. Solve trigonometric equations, triangles, and applications;
12. Graph the basic trigonometric functions and apply changes in period, phase and amplitude to generate new graphs; and
13. Prove trigonometric identities

Advisory: basic knowledge of computer usage and eligibility for English 1500 strongly recommended

Total Hours: ~~32~~ 48 hours lecture; 48 hours lab (~~80~~ 96hours total)



Catalog Description: This course ~~introduces covers~~ the fundamental concepts of procedural programming and object-oriented programming, ~~associated abstraction mechanisms and design processes.~~ Topics include: data types, control structures, functions, arrays, I/O, pointers, dynamic memory allocation and features object-oriented programming. The mechanisms of compiling, linking, running, debugging and testing are covered, binding, visibility, scoping, and lifetime management are also included. Ethical Issues and a historical perspective in context of computer science and engineering is given. The interface of software with the physical world (e.g., the use of sensors), and the application of numerical techniques is also covered. This course uses the C++ programming language. C-ID ENGR 120

Type of Class/Course: Transfer Degree Credit

Text: Gaddis, Walters and Muganda. *Starting out with C++ Early Objects*. 9th ed. Pearson, 2017.

Course Objectives:

By the end of the course a successful student will be able to:

1. Describe the basics of the architecture of a computer and its components,
2. Describe the principles of structured programming,
3. Describe, design, implement, and test structured programs using currently accepted methodology, and in particular to be able to do so for programs that control or otherwise interfaces with hardware by means of software,
4. Explain what an algorithm is and its importance in computer programming, and
5. Apply numerical techniques to analyze and solve engineering-related problems.

Course Scope and Content (Lecture):

Unit I	Software Lifecycle
	A. Architecture Design
	B. Code Development
	C. Development Styles
	D. Documentation
	E. Testing
	F. Maintenance
	G. Lifecycle Management
Unit II	Development Approaches
	A. Procedural
	B. Object Oriented
Unit III	Program Design Tools & Programming Environments
	A. Languages
	B. Compilers, Linkers, Debuggers, Development Kits
	C. Environments
Unit IV	Coding Conventions
	A. Styles
	B. Business vs. Technical
	C. Configuration Management
Unit V	Data Types



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- A. Variables
- B. Constants
- C. Expressions
- D. Functions
- E. Sequential Processing

Unit VI Arrays

- A. Declaring and allocating arrays
- B. Multiple-subscripted dimensional arrays

Unit VII Control structures

- A. Selective structures: if else then and switch
- B. Repetitive structures: loops
- C. Functional and procedural abstraction

Unit VIII Interfacing with the Physical World

- A. User Interfaces
- B. Sensors
- ~~C. Networks~~
- ~~D. Internet~~

Unit IX Algorithms

- A. Sorting
- B. Searching
- C. Random Generation
- D. Computational Calculations

Unit X Functions and Parameter Passing

- A. Value
- B. Reference
- ~~B.C. Void~~
- ~~C.D. Scope~~
- ~~D.E. Visibility~~
- ~~E.F. Binding~~

Unit XI Testing

- A. Principles
- B. Environment
- C. Data Sets
- D. Procedures

Unit XII Data I/O (Input/Output)

- A. Data Files
- B. Sensors
- C. User Interfaces

Unit XIII Object Oriented Programming

- A. Abstraction
- B. Classes and Objects
- C. Member Functions
- D. Constructors and Destructors
- E. Passing Objects to Functions



F. Private vs. Public Access

Course Scope and Content (Lab)

- Unit I Introduction
 - A. Basic software development tools
 - B. Basic hardware interface tools
 - C. Lab Procedures
 - D. Development Toolkit

- Unit II Software Coding
 - A. Functions
 - B. Arrays
 - C. Variables
 - D. Loop Controls

- Unit III Software Processes
 - A. Coding
 - B. Compiling
 - C. Linking
 - D. Debugging

- Unit IV Data Manipulation
 - A. Sorting
 - B. Parsing
 - C. Searching

- Unit V Data I/O
 - A. File input and File Output
 - B. User Interface

- Unit VI Hardware interfaces
 - A. Input from User Interfaces
 - B. Manipulation of Hardware
 - C. Sensors and Switches

- Unit VII Test Environment
 - A. Quality Assurance
 - B. Functional Testing
 - C. Test Sets
 - D. Design Evaluations

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials and class notes
2. Reviewing and preparing for quizzes, midterm and final exams
3. Completing individual homework assignments following coding guidelines and proper documentation.



Methods of Instruction:

1. Lecture, demonstrations and discussions
2. Individual homework and lab assignments with emphasis on proper coding and development techniques and problem solving.

Methods of Evaluation:

1. Quizzes
2. Exams
3. Participation
4. Individual assignments and group assignments
5. Design Project and Presentation

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean up of equipment and materials.

Supplemental Data:

TOP Code:	090100: Engineering, General (requires
SAM Priority Code:	E: Non-Occupational

Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Prepared by: P. Blake
Revised by: P. Blake
Reviewed by: ~~G. Golling~~ M. Mayfield
Reviewed by: ~~S. Aunai~~
Date prepared: October 2013
Textbook updated: April 24, 2015
C&GE approved: November 13, 2013
Board approved: December 11, 2013
Updated: March 13, 2017

Engineering (ENGR) 1550 Computer Programming and Hardware Interface Controls Problem Solving with Lab (3 Units) CSU: UC

Prerequisite: Successful completion of Mathematics (MATH) 2100 Analytic Geometry and Calculus I with a grade of 'C' or better

Prerequisite knowledge/skills: Before entering the course the student should be able to

1. understand the use of functional notation,
2. plot and interpret graphs of functions,
3. differentiate algebraic, trigonometric, exponential, logarithmic and hyperbolic functions,
4. apply derivatives,
5. find the integrals of basic functions and
6. complete items 1-5 above by both hand computations and computer assisted

Advisory: Eligibility for English 1500 strongly recommended

Total Hours: ~~40 hours lecture; 24 hours lab (64 hours total)~~ 32 Hours Lecture; 48 Hours Lab (80 Hours Total)

Catalog Description:

This course utilizes engineering computing environments to provide students with a working knowledge of computer-based problem-solving methods relevant to science and engineering. It introduces the fundamentals of procedural and object-oriented programming, numerical analysis, data structures and interfacing with ~~sensor hardware~~. Examples and assignments in the course are drawn from practical applications in engineering, physics, and mathematics. Lab activities will include computer controls and integration with ~~hardware sensors and test equipment, data acquisition and analysis. mechanical sensors setup and user interface.~~ C-ID: ENGR 220

Type of Class/Course: Transfer Degree Credit

~~Text: Palm III, William J. *Introduction to MATLAB® for Engineers*, 3 ed. New York: McGraw, 2011. Print.~~

~~Larsen, Ronald W. *Engineering with Excel*. 4th ed. Boston: Pearson, 2013. Print.~~

~~Text: Moore, Holly. *MATLAB for Engineers*. 4th ed. Boston, Pearson, 2015. Print~~

Course Objectives:

By the end of the course a successful student will be able to

1. Use computer engineering tools (MATLAB & EXCEL) effectively to analyze and visualize data,
2. Demonstrate understanding and use of standard data structures,
3. Apply a top-down design methodology to develop computer algorithms,
4. Create, test and debug sequential programs, as well as programs that use object-oriented techniques, in order to achieve computational objectives, and
5. Apply numeric techniques and computer simulations to analyze, optimize and solve engineering-related problems.

Course Scope and Content (Lecture):

Unit I ~~MATLAB & EXCEL~~ Basic Functions and User Interface

- A. Plotting Data and Customized Plots
- B. Calculating ~~Statistics &~~ Best fit line
- C. Functions
- D. Variables, expressions, and order of operation
- E. Array Definitions
- F. Data Structure
- G. Help

Unit II Variables and Expressions

- A. Entering Commands
- B. Creating and Modifying Variables
- C. Character Variables

Unit III ~~MATLAB & EXCEL~~ Processes and Programming

- A. Computational problem-solving methodology
- B. Pseudocode, flowcharts, and documentation
- C. Selection programming structures
- D. Repetition programming structures
- E. Object Oriented programming
- F. Scripting
- F-G. Logical Operations

Unit IV Vector Analysis and Visualization

- A. Calculations
- B. Plotting and annotating

Unit V ~~Matrixe~~ Analysis and Visualization

- A. Size and Dimensionality
- B. Calculations
- ~~B-C. Simultaneous Equation Solving~~
- C. ~~Statistics~~
- D. ~~Plotting~~
- E. ~~Reshaping~~

Unit VI Data I/O (Input/Output)

- A. Import from fixed structure files
- B. Import from spreadsheets and text delimited files
- C. Import from data acquisition systems

D. File Output

Unit VII ~~Multiple Vector Axis Plots~~

- A. Structures
- B. Plotting
- C. Color
- D. Customization

Unit VIII ~~Programming~~

- ~~A. Data I/O~~
- ~~B. Constructs~~
- ~~C. Logical Operations~~

Unit IX Errors

- A. Round Off
- B. Truncation
- C. Uncertainty

Unit X Data Analysis

- A. Correlation
- B. Missing Data
- C. Sorting and Searching
- D. Curve Fitting
- E. Structural Analysis
- F. Regression Models
- ~~G. Solving Linear systems of Equations~~

Unit XI Other Topics

- A. Numerical Integration
- B. Ordinary Differential Equations

Course Scope and Content (Lab):

Unit I Lab Orientation

- A. Safety
- B. Procedures
- C. Notebook Techniques

Unit II Equipment Orientation

- ~~A. Multimeters~~
- ~~B. A. Data Acquisition~~
- ~~C. B. Sensor Interface~~
- ~~D. C. Calibration~~

Unit III Data Acquisition

- A. Setup
- B. Timing - Frequency
- C. Wiring

Unit IV Data Analysis

- A. Graphing



- B. Analysis
- C. Outliers
- D. Trends

Unit V Statistical Analysis

- A. Basic Functions
- B. Variance
- C. Trends
- D. Curve Fitting

Unit VI Sensors

- A. Capacitance
- B. Proximity
- C. UV
- D. Magnetic
- E. Temperature
- F. Sonic

~~Unit VII Data Acquisition with Sensors~~

- ~~A. Setup~~
- ~~B. Timing Frequency~~
- ~~C. Wiring~~

Unit VIII Controls with Sensors

- A. Response Time
- B. Priority Loops
- C. Logical Controls
- D. False Positives

Activities Required Outside of Class:

The students in this class will spend a minimum of 5 hours per week outside of the regular class time doing the following:

1. Reading, studying and preparing for tests, quizzes and performing hands-on work in the laboratory demonstrating capability to perform calculations and engineering problem solving techniques.
2. Completing lab assignments and homework

Methods of Instruction:

1. Lecture
2. Demonstrations and discussions
3. Lab exercises
4. Guest Speakers
5. Field Trips

Methods of Evaluation:

1. Quizzes
2. Examinations
3. Participation
4. Individual assignments and group exercises
5. Lab Practicals
6. Lab Notebooks

Supplemental Data:

TOP Code:	090100: Engineering, General (requires
SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Prepared by: P. Blake
Revised by: P. Blake
Reviewed by: ~~G. Golling~~ M. Mayfield
~~Reviewed by: S. Aunai~~
Date prepared: October 2013
C&GE approved: November 13, 2013
Board approved: December 11, 2013
Updated: March 13, 2017

Engineering (ENGR) 2000 Circuit Analysis with Lab (4 Units) CSU:UC

Prerequisites: Successful completion of Physics - PHYS 2222 General Physics (Calculus) with a grade of 'C' or better

Prerequisite knowledge/skills: Before entering the course the student should be able to

1. apply the laws and principles of classical electricity and magnetism to the solution of problems of:
 - a. forces between point charges; electric force fields and potential fields produced by individual point charges and sets of point charges and by uniformly charged surfaces and volumes having plane, spherical or cylindrical charge symmetry (Gauss' Law); potential difference calculations; and capacitance, capacitors, arrays of capacitors, and the effect of dielectrics on capacitors,
 - b. current, resistance and electromotive force and direct current circuits and instruments,
 - c. the magnetic field and the force it exerts on moving electric charges or currents, its production by moving electric charges or currents, induced electromotive force in conductors and electric circuits, and the magnetic properties of matter,
 - d. mutual inductance and self inductance and, the basis of electrical machinery and the behavior of electric circuits involving resistance, inductance and capacitance in transient and alternating circuit) conditions
 - e. electromagnetic waves
2. in all the subject areas of this course, be able to identify multiple applicable physical concepts and their use in an appropriate manner and sequence. Comprehend presentations in which calculus concepts are extended beyond those learned so far in the calculus course for specific physics needs, such as Gauss' Law, and be able to explain or reproduce the derivations and apply the results to problems,
3. perform assigned experiments in a reasonable manner, and to prepare adequate experimental reports presenting the numerical results and analyzing the sources and significance of errors, and
4. list and discuss objectives of any experiment, the type of measurements made, why they were made, and how they entered into the determination of the desired result.

Corequisites: Mathematics (MATH) 2140 Ordinary Differential Equations

Corequisite knowledge/skill: throughout this course, the student should be able to:

1. Create and analyze mathematical models using ordinary differential equations;
2. Identify the type of a given differential equation and select and apply the appropriate analytical technique for finding the solution of first order and selected higher order ordinary differential equations;
3. Apply the existence and uniqueness theorems for ordinary differential equations;
4. Find power series solutions to ordinary differential equations;
5. Determine the Laplace Transform and inverse Laplace Transform of functions; and
6. Solve Linear Systems of ordinary differential equations



Advisory: Eligibility for English 1500 strongly recommended

Total Hours: 48 hours lecture; 48 hour lab (96 hours total)

Catalog Description:

An introduction to the analysis, construction and measurement of electrical circuits. Use of analytical and laboratory techniques based on the application of circuit laws and network theorems including Ohm's and Kirchoff's laws and Thevenin's and Norton's theorems. Analysis of Direct Current (DC) and Alternating Circuit (AC) circuits containing resistors, capacitors, inductors, dependent sources, operational amplifiers and/or switches using nodal and mesh analysis– Natural and forced responses of first and second order Resistance/Inductance/Capacitance (RLC) circuits, the use of phasors, AC power calculations, power transfer and energy concepts. Basic use of electrical test and measurement instruments including multimeters, oscilloscopes, power supplies, and function generators. Interpretation of measured and simulated data based on principles of circuit analysis. Practical considerations such as component value tolerance and non-ideal aspects of laboratory instruments. Construction and measurement of basic operational amplifier circuits. Use of circuit simulation software. C-ID: ENGR 260 & 260L

Type of Class/Course: Transfer Degree Credit

Text: Alexander, Charles and Mathew Sadiku. *Fundamentals of Electric Circuit*. 6th ed. New York: McGraw, 2016. Print.

Boylestad, Robert L. *Laboratory Manual for Introductory Circuit Analysis*. 12th ed. Upper Saddle River: Pearson, 2010. Print.

Course Objectives:

By the end of the course a successful student will be able to:

1. Analyze DC circuits to find current, voltage, resistance, power, and/or energy,
2. Draw and label circuit diagrams and show thorough mathematical solutions,
3. Apply different circuit analysis techniques and demonstrate a process for selecting an appropriate technique for a given problem,
4. Solve circuits containing two or more Operational Amplifiers (Op Amps),
5. Find the transient response and complete response for Resistance/Capacitance (RC), Resistance/Capacitance (RL), and RLC circuits involving DC sources,
6. Solve AC circuits by using Phasors,
7. Calculate average and complex power for AC circuits,
8. Introduction of 3-phase power concepts,
9. Access and use the most basic functions of electrical test and measurement equipment including oscilloscopes, multimeters, function generators and power supplies,
10. Read circuit schematics and construct linear circuits using resistors, capacitors, inductors, and/or op amps,
11. Measure resistance, DC and AC voltages, current, and power, and experimentally verify the results for a variety of electrical circuits,
12. Test circuits, analyze data and compare measured performance to theory and simulation,
13. Use a circuit simulation program and other computer applications to predict or describe circuit behavior, and
14. Troubleshoot and repair simple electric circuits.

Course Scope and Content (Lecture):

- Unit I Basic Concepts
 - A. Voltage, Current, Power and Energy
 - B. Ohms Law
 - C. Circuit elements (R, L, C, ideal operational amplifiers, ideal transformer)
 - D. Independent and Dependent Sources
 - E. Kirchhoff's Laws
 - F. Series and Parallel Combinations of Elements
 - G. Voltage Division and Current Division

- Unit II DC circuit analysis
 - A. Node Analysis
 - B. Mesh Analysis

- Unit III Circuit Analysis and Theorems
 - A. Linearity
 - B. Superposition
 - C. Source Transformations
 - D. Thevenin's Theorem
 - E. Norton's Theorem

- Unit IV Circuits Containing Operational Amplifiers
 - A. Ideal Op Amp model, with negative feedback condition
 - B. Inverting and Non-Inverting Configurations
 - C. Voltage Followers, Adders, Difference Amplifiers

- Unit V First and Second-Order Circuits
 - A. Singularity Functions
 - B. RC and RL Source-Free Circuits
 - C. Constant and Non-Constant Forcing Functions
 - D. Initial and Final Values
 - E. Op-amp circuits for integration and differentiation
 - F. Measurement of signals in physical circuits
 - G. RLC circuits
 - H. Time-Domain Analysis

- Unit VI Sinusoidal Steady-State (SSS) Analysis
 - A. Sinusoids
 - B. Complex Numbers
 - C. Complex Exponential Representations of Sinusoids (Phasors)
 - D. Impedance and Admittance
 - E. Superposition, Thevenin and Norton Theorems
 - F. Analysis and Network Theorems for SSS
 - G. Frequency response
 - H. Bode plots
 - I. Resonance
 - J. Measurement of frequency response of physical circuits

- Unit VII Power Analysis
 - A. Instantaneous and Average Power
 - B. Power Factor and Power Factor correction

- C. Complex Power
- D. Maximum Power Transfer
- E. 3 Phase Power – Introduction

Course Scope and Content (Lab):

Unit I Basic Concepts

- A. Safety
- B. Data Capture
- C. Notebooks

Unit II Equipment and Software

- A. Oscilloscopes
- B. Power Supplies
- C. Multi-meters
- D. Function Generators
- E. P-Spice

Unit III Circuit Construction Techniques

- A. Breadboarding
- B. Troubleshooting

Unit IV Component identification

- A. Labeling Standards
- B. Manufacturing Nomenclature
- C. Nominal and measured values
- D. Limitations on voltage, current, power dissipation

Unit V Circuit Concepts

- A. Kirchhoff's laws (KCL & KVL)
- B. Ohm's Law
- C. Voltage and Current Division

Unit VI Advanced Circuit Concepts

- A. Power dissipation;
- B. Series and Parallel Circuits
- C. Equivalent circuits
- D. Thevenin equivalent circuit
- E. Superposition

Unit VII Operational Amplifiers

- A. Practical Voltage
- B. Current Limits
- C. Circuit Design

Unit VIII Resistance/Inductance (RL), Resistance/Capacitance (RC), and Resistance/Inductance/Capacitance) RLC circuits

- A. Step Response
- B. Frequency Response
- C. Resonance



Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials and class notes
2. Reviewing and preparing for quizzes, midterm and final exams
3. Completing individual and group homework assignments with clear calculations and engineering problem solving techniques.
4. Completing lab exercises, updating notebooks and writing lab reports showing clear calculations and engineering problem solving techniques.

Methods of Instruction:

1. Lecture, demonstrations and discussions
2. Individual homework assignments with emphasis on application of engineering problems solving methods.
3. Group projects with emphasis on design creativity, problem solving and teamwork
4. Guest Lecture(s)
5. Field Trip(s)
6. Completing lab exercises / practicals
7. Writing Lab reports

Methods of Evaluation:

1. Quizzes
2. Examinations
3. Participation
4. Individual assignments and group exercises
5. Case study analysis of design problem

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean up of equipment and materials.

Supplemental Data:

TOP Code:	090100: Engineering, General (requires
SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	I: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Reviewed by: S. Lytle
Reviewed by: W. Berry
Reviewed by: G. Golling
Text update: April 2, 2014
Date Reviewed: Spring 2017
C&GE approved:
Board approved:
Semester effective:

Biology (BIOL) 1500 Fundamentals of Biology (3 Units) CSU: UC
[formerly Biology 1]

Advisory: Eligibility for English 1500 strongly recommended

Total Hours: 48 hours lecture

Catalog Description: This survey of the principles of biology includes cell theory, cell division, heredity, and anatomy and physiology of plants and animals. The course also includes a survey of the principle groups of plants and animals. This course is a non-majors life science course. **Not open to students who have successfully passed BIOL 1510.**

Type of Class/Course: Degree Credit

Text: Johnson, George B. *The Living World*. 8th ed. Boston: McGraw, 2014. Print.

Additional Required Materials: None

Course Objectives:

By the end of the course, a successful student will be able to

1. provide a general introduction to biology
2. develop the fundamental principles of biology as illustrated by plants and animals
3. develop in the student an understanding of the scientific method
4. develop the students' ability to make critical observations
5. develop in the students an understanding of their interaction with their biological environment

Course Scope and Content:

- Unit I The Study of Life
- A. The Science of Biology
 - B. The Scientific Process
- Unit II The Living Cell
- A. The Chemistry of Life
 - B. Molecules of Life
 - C. Cells
 - D. Energy and Life



- E. Photosynthesis
- F. How Cells Harvest Energy from Food

Unit III The Continuity of Life

- A. Mitosis
- B. Meiosis
- C. Foundations of Genetics
- D. Genetic Material
- E. How Genes Work

Unit IV The Evolution and Diversity of Life

- A. Evolution and Natural Selection
- B. Classification of Organisms
- C. Prokaryotes and Viruses
- D. Protists
- E. Fungi

Unit V Plant Life

- A. Evolution of Plants
- B. Plant form and Function

Unit VI Evolution of Animal Life

- A. Evolution of the Animal Phyla
- B. History of the Vertebrates
- C. How Humans Evolved

Unit VII Animal Life

- A. Circulation or
- B. Respiration or
- C. Digestion or
- D. Nervous System or
- E. Reproduction and Development

Unit VIII The Living Environment

- A. Populations and Communities
- B. Ecosystems
- C. Behavior and the Environment or
- D. How Humans Influence the Living World

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Skill practice
4. Completing required reading
5. Problem solving
6. Written work

Methods of Instruction:

1. Assigned readings from text and selected references
2. Lecture and demonstration by instructor
3. Multimedia presentations
4. Class discussions

Methods of Evaluation:

1. Substantial writing assignments, including:
 - a. essay exams
 - b. term or other papers
2. Computational or non-computational problem-solving demonstrations, including:
 - a. exams
 - b. homework problems
 - c. quizzes
3. Other examinations, including:
 - a. multiple choice
 - b. matching items
 - c. true/false items
 - d. completion

Supplemental Data:

TOP Code:	040100- Biology
SAM Priority Code:	E: Non-Occupational
Funding Agency:	Y: Not Applicable
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable
Special Class Status:	N: Course is not a special class



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Basic Skills Status:	N: Not Applicable
Prior to College Level:	Y: Not Applicable
Cooperative Work Experience:	N: Course is not a part of a cooperative education program
Eligible for Credit by Exam:	No
Eligible for Pass/No Pass:	Yes



Reviewed by: C. Johnson
Reviewed by: W. Berry
Prepared by: G. Golling
Date Reviewed: Spring 2017
C&GE Approved:
Board Approved:
Semester Effective:

Biology (BIOL)1510 Fundamentals of Biology with Lab (4 Units) CSU:UC

Advisory: Eligibility for English 1500 strongly recommended

Total Hours: 48 hours lecture; 48 hours lab (96 hours total)

Catalog Description: This course consists of both lecture and laboratory components that will survey the principles of biology, including cell theory, cell division, heredity, evolution, and anatomy/physiology of plants and animals. The course also includes a survey of the principle groups of plants and animals. This course is a non-majors life science course. **Not open to students who have successfully passed BIOL 1500 and BIOL 1501.**

Type of Class/Course: Degree Credit

Text: Johnson, George B. *The Living World*. 8th ed. Boston: McGraw, 2014 Print.

Enger, Eldon D. and Frederick C. Ross. *Laboratory Manual: Concepts in Biology*. 14th ed. Boston: McGraw, 2011. Print.

Additional Required Materials: None

Course Objectives:

At the conclusion of this course, the student should be able to:

1. possess a general introduction to biology,
2. develop the fundamental principles of biology as illustrated by plants and animals,
3. develop an understanding of the scientific method,
4. develop the ability to make critical observations,
5. develop an understanding of their interaction with their biological environment, and
6. develop practical laboratory experiences in the life sciences.

Course Scope and Content (Lecture):

- Unit I The Study of Life
- A. The Science of Biology
 - B. The Scientific Process
- Unit II The Living Cell
- A. The Chemistry of Life
 - B. Molecules of Life



- C. Cells
- D. Energy and Life
- E. Photosynthesis
- F. How Cells Harvest energy from Food

Unit III The Continuity of Life

- A. Mitosis
- B. Meiosis
- C. Foundations of Genetics
- D. Genetic Material
- E. How Genes Work

Unit IV The Evolution and Diversity of Life

- A. Evolution and Natural Selection
- B. Classification of Organisms
- C. Prokaryotes and Viruses
- D. Protists
- E. Fungi

Unit V Plant Life

- A. Evolution of Plants
- B. Plant form and function

Unit VI Evolution of Animal Life

- A. Evolution of the Animal Phyla
- B. History of the Vertebrates
- C. How Humans Evolved

Unit VII Animal Life

- A. Circulation
- B. Respiration
- C. Digestion
- D. Nervous System
- E. Reproduction and Development

Unit VIII The Living Environment

- A. Populations and Communities
- B. Ecosystems
- C. Behavior and the Environment
- D. How Humans Influence the Living World

Course Scope and Content (Laboratory):

Unit I The Scientific Method and Metric Measurements

- A. Metric measurements

B. Metric conversions

- Unit II Diffusion and Osmosis
A. Differentiate between diffusion and osmosis
B. Kinetic energy and concentration effects
- Unit III The Microscope
A. Using a compound microscope
B. Preparing wet mount slides
- Unit IV Cell Structure and Function
A. Viewing organisms from 5 Kingdoms
B. Identifying cell structures and organelles
- Unit V DNA and RNA
A. DNA replication, transcription, translation
B. DNA purification
- Unit VI Mitosis – Cell Division
A. Cell cycle phase
B. Microscopic examination of cell division in plants and animals
- Unit VII Genetics & Human Variation
A. Single and double factor crosses
B. Dominant and recessive human phenotypes
- Unit VIII Reproduction & Development
A. Human reproduction stages
B. Development of frog and fish eggs
- Unit IX Plant Tissues
A. Structure and function of plant organs
B. Reproduction of plants
- Unit X Frog Dissection
A. Identification of vertebrate organs and structures
B. Function of frog and fish eggs
- Unit XI Animal Diversity
A. Phylogeny
B. Animal Evolution
- Unit XII Visit to Los Angeles County Natural History Museum or Los Angeles Zoo
A. Examine non-native species of plants and animals in a live context

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying text, chapter handouts and learning objectives,



2. Answering questions,
4. Completing required reading,
5. Problem solving activity or exercise, and
6. Written work.

Methods of Instruction:

1. Assigned readings from text and selected references,
2. Lecture and demonstration by instructor,
3. Multimedia presentations,
4. Field trips, and
5. Hands-on laboratory exercises.

Methods of Evaluation:

1. Writing assignments, including:
 - a. Essays,
 - b. Laboratory reports, and
 - c. Scientific research paper.
2. Computational or non-computational problem-solving demonstrations, including:
 - a. Exams,
 - b. Homework problems,
 - c. Quizzes, and
 - d. Laboratory reports.
3. Other examinations, including:
 - a. Multiple-choice,
 - b. Matching items,
 - c. True/false items, and
 - d. Completion.

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.



1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean up of equipment and materials.

Supplemental Data:

TOP Code:	040100: Biology, General
SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	NO
Taft College General Education:	CSB2: CSU Area B2 CSB3: CSU Area B3 IG5B: IGETC Area 5B IG5C: IGETC Area 5C LNS: Local GE Natural Science



Reviewed by: K. Bandy
Reviewed by: ~~T. Taylor~~ C. Flowers
Prepared by: ~~G. Gelling~~ M. Mayfield
Date reviewed: ~~April 10, 2013~~ February 22, 2017
C & GE Approved:
Board Approved:
State Approved:

Physical Education (PHED) 1508 Women's Intercollegiate Basketball (~~2- 1.5 or 3 Units per semester;~~
limit 4- 6 Units) CSU:UC
[formerly Physical Education 8A]

Advisory: Experience in playing competitive basketball is desirable

Total Hours: 80 lab hours for 1.5 units; 160 lab hours for 3 units

Catalog Description: This course is designed for those students who possess the desire, ability and skills necessary to compete in intercollegiate athletics and may be limited to those who present the necessary physical and mental fitness. Sufficient skill to reduce the likelihood of injury is also required. The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements. Attendance at all scheduled practices and games are considered part of the course requirement unless the coach excuses the student.

Type of Class/Course: Degree Credit

Text: Brown L. and V. Ferrigno. *Training for Speed, Agility and Quickness*. 3rd Ed. Champaign, IL: Human Kinetics, 2014.

Kielbaso, J. *Ultimate Speed and Agility: Drills and Techniques for Athleticism*. 2nd ed. Plymouth, MI: Crew Press, 2011. Print.

Additional Instructional Materials: None

Course Objectives:

By the end of the course, a successful student will be able to:

1. acquaint the student with knowledge of skills and strategies used in competitive basketball.
2. prepare the student for intercollegiate competition.
3. provide the student with practice games, to build depth and strength in their ability to compete in basketball.

Course Scope and Content:

Unit I Training and Conditioning for Basketball

- A. Quickness
- B. Strength
- C. Cardiovascular



D. Endurance

Unit II Basic Skills Performed in Basketball

- A. Footwork
- B. Body Balance and Control
- C. Ball Handling
- D. Passing and Receiving
- E. Dribbling
- F. Rebounding
- G. Shooting
- H. Defense

Unit III Rules and Strategies of Team Play

- A. Offense
- B. Defense
- C. Sportsmanship and ethics

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 2 hours per week outside of the regular class time doing the following:

1. Skill practice,
2. Studying multimedia presentations, and
3. Reading of the textbook

Methods of Instruction:

1. Practice:
 - A. Individual Skills
 - B. Game
2. Oral instruction
3. Demonstration
4. Multimedia

Methods of Evaluation:

1. Skill demonstrations, including:
 - A. Class performance
 - B. Intercollegiate games

Supplemental Data:

TOP Code:	083550: Intercollegiate Athletics
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SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE



Reviewed by: K. Bandy
Reviewed by: ~~T. Taylor~~ C. Flowers
Prepared by: ~~G. Gelling~~ M. Mayfield
Date reviewed: ~~April 10, 2013~~ February 22, 2017
C & GE Approved:
Board Approved:
State Approved:

Physical Education (PHED) 2508 Advanced Women's Intercollegiate Basketball (2- 1.5 or 3 Units per semester; limit 4- 6 Units) CSU:UC
[formerly Physical Education 8B]

Prerequisite: Successful completion in Physical Education 1508 with a grade of "C" or higher

Total Hours: 80 lab hours for 1.5 units; 160 lab hours for 3 units

Catalog Description: This advanced course is designed for those students who possess the desire, ability and skills necessary to compete in intercollegiate athletics and may be limited to those who present the necessary physical and mental fitness. Sufficient skill to reduce the likelihood of injury is also required. The consent of the coach is necessary before enrollment. Prior to participation a student must get medical clearance through a physical examination and must meet eligibility requirements. Attendance at all scheduled practices and games are considered part of the course requirement unless the coach excuses the student.

Type of Class/Course: Degree Credit

Text: Brown L., Ferrigno V. *Training for Speed, Agility and Quickness*. 3rd ed. Champaign, IL: Human Kinetics, 2014.

Kielbaso, J. *Ultimate Speed and Agility: Drills and Techniques for Athleticism*. 2nd ed. Plymouth, MI: Crew Press, 2011.

Additional Instructional Materials: None

Course Objectives:

By the end of the course, a successful student will be able to:

1. execute advanced knowledge of skills and strategies used in competitive basketball.
2. prepare the student for a higher level of intercollegiate competition.
3. provide the student with practice games, to build advanced depth and strength in their ability to compete in basketball.

Course Scope and Content:

Unit I Advanced Training and Conditioning for Basketball

A. Quickness



- B. Strength
- C. Cardiovascular
- D. Endurance

Unit II Advanced Skills Performed in Basketball

- A. Footwork
- B. Body Balance and Control
- C. Ball Handling
- D. Passing and Receiving
- E. Dribbling
- F. Rebounding
- G. Shooting
- H. Defense

Unit III Rules and Strategies of Team Play

- A. Offense
- B. Defense
- C. Sportsmanship and ethics

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 2 hours per week outside of the regular class time doing the following:

1. Skill practice,
2. Studying multimedia presentations, and
3. Reading of the textbook

Methods of Instruction:

1. Practice:
 - A. Individual Skills
 - B. Game
2. Oral instruction
3. Demonstration
4. Multimedia

Methods of Evaluation:

1. Skill demonstrations, including:
 - A. Class performance
 - B. Intercollegiate games

Supplemental Data:

TOP Code:	083550: Intercollegiate Athletics
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SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE

Date: April 26, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Program Revisions

Background:

Applied Technologies Division

The Applied Technologies division has revised the following degree to include the addition of a new course as well as replacing courses that are no longer the best option for this program:

Court Reporting

Science and Math Division

The Science and Math Division has revised the following degree to reflect the proper unit count for MATH 2130. They have also added an Engineering course that will provide a programming option:

AS-T MATH

Expense (if applicable):

None

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 
Dr. Debra Daniels, Superintendent/President

ACADEMIC COMPLETION LIST

REQUIREMENTS	DEPT. NAME/#	NAME	UNITS	CSU-GE	IGETC	SEQUENCE
ASSOCIATE IN SCIENCE & CERTIFICATE OF ACHIEVEMENT: COURT REPORTING						
REQUIRED CORE (46 UNITS)	<u>ADMJ 1501</u>	<u>Introduction to Criminal Justice</u>	<u>3</u>			Yr 2 Summer
	CJA 2403	Concepts of Criminal Law	3			
	CTRP 1010	Machine Shorthand Theory	5			Yr 1, Summer
	<u>CTRP 1015</u>	<u>Computer-Aided Transcription</u>	<u>3</u>			Yr 1, Fall
	CTRP 1070	Legal Terminology I	3			Yr 1, Fall
	CTRP 1075	Legal Terminology II	3			Yr 1, Spring
	CTRP 1080	Court & Deposition Procedures	3			Yr 1, Spring
	CTRP 1090	Punctuation & Grammar	4			Yr 1, Fall
	CTRP 1154	200 Speed Building: Literary and Jury Charge	5			Yr 2, Fall
	CTRP 1164	200 Speed Building: 4-Voice	5			Yr 2, Spring
	CTRP 1250	CSR Preparation and Review	2			Yr 2 Spring
	CTRP 1210	Proofreading	2			Yr 2, Summer
	ENGL 1500	Composition & Reading	3			Yr 2 Fall
	CGSC 2020	Computer Operating Systems	3			
	BSAD 2275	Business Law	3			
	BIOL 2250	Human Anatomy	5			
	HLED 1541	Medical Terminology	3			Yr 1, Spring
	<u>HLED 1543</u>	<u>Medical Terminology for Court Rep</u>	<u>2</u>			Yr 2, Fall
REQUIRED CORE TOTAL: 46 UNITS						
TOTAL UNITS: 46 UNITS						
Proposed Sequence:						
Year 1 -- Summer = 5 units						
Year 1 -- Fall = 10 units						
Year 1 -- Spring = 9 units						
Year 2 -- Summer = 5 units						
Year 2 -- Fall = 10 units						
Year 2 -- Spring = 7 units						

Transfer Model Curriculum (TMC) Template for Mathematics

Template # 2001

CCC Major or Area of Emphasis: Mathematics

Rev. 3: 03/01/13

TOP Code: 170100

CSU Major(s): Mathematics

Total Units: 18 (all units are semester units)

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. At a minimum, where there is an indicated **C-ID Descriptor** in the **REQUIRED CORE and LIST A**, the course must have been submitted to C-ID prior to completing the Associate Degree for Transfer (ADT) proposal for Chancellor's Office approval.

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

and attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Science in Mathematics for Transfer Degree					
College Name: Taft College					
TRANSFER MODEL CURRICULUM (TMC)			COLLEGE PROGRAM REQUIREMENTS		
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	CSU GE/IGETC Area
REQUIRED CORE: (12 units from one of the following options)					
OPTION 1					
Single Variable Calculus I – Early Transcendentals (4)	MATH 210	MATH 2100	Analytic Geometry and Calculus I	5	B4/ Area 2
OR					
Single Variable Calculus I – Late Transcendentals (4)	MATH 211				
Single Variable Calculus II – Early Transcendentals (4)	MATH 220	MATH 2120	Analytic Geometry and Calculus II	4	
OR					
Single Variable Calculus II – Late Transcendentals (4)	MATH 221				
Multivariable Calculus (4)	MATH 230	MATH 2130	Analytic Geometry and Calculus III	4	
OR					
OPTION 2					

Single Variable Calculus Sequence (2 semesters or 3 quarters) (8)	MATH 900S				
OR					
Single Variable Calculus I – Early Transcendentals (4)	MATH 210				
AND					
Single Variable Calculus II – Early Transcendentals (4)	MATH 220				
OR					
Single Variable Calculus I – Late Transcendentals (4)	MATH 211				
AND					
Single Variable Calculus I – Late Transcendentals (4)	MATH 221				
Multivariable Calculus (4)	MATH 230				
OR					
OPTION 3					
Single Variable and Multivariable Calculus Sequence (3 semester/4 quarters for 12 units)	AAM				
<i>Choose a minimum of 6 units from the LISTS below with at least 3 units from LIST A</i>					
LIST A: Select one to two (3-6 units)					
Ordinary Differential Equations (3)	MATH 240	MATH 2140	Ordinary Differential Equations	4	
Linear Algebra (3)	MATH 250				
OR					
Differential Equations and Linear Algebra (5)	MATH 910				
LIST B: Select one (1-4 units)					
Discrete Mathematics (3)	MATH 160				
Calculus-based Physics for Scientists and Engineers: A (4)	PHYSICS 205	PHYS 2221	General Physics (Calculus)	4	B1 or B3/ 5A or 5C
Mathematical Computing Systems (1)	AAM				
Computer Programming (3)	AAM	ENGR 1540	Introduction to Programming Concepts and Methodologies for Engineers with Lab	4	
Proof (3)	AAM				
Introduction to Statistics (3)	MATH 110	STAT 1510	Elementary Statistics	5	B4/ Area 2
Total Units for the Major:	18	Total Units for the Major:		21-23	
		Total Units that may be double-counted <i>(Ensure that the total for each Area does not exceed the limit for the specific Area)</i>			4-6
		General Education (CSU GE or IGETC) Units			37-39
		Elective (CSU Transferable) Units			2-7
		Total Degree Units (maximum)			60

NOTE:

While 3 units are required from LIST A, no units are required from LIST B. The major must be a minimum of 18 semester units.

Associate in Science in Mathematics for Transfer Narrative

Criteria A – Appropriateness to Mission

1. Program Goals and Objectives

The Associate in Science in Mathematics for Transfer (AS-T) provides a clear and direct route for students to seamlessly transfer as a junior to a Mathematics program at a CSU.

Students who complete this program and transfer to a CSU are able to:

- Compare and contrast various mathematical models and then apply the appropriate model to real world problems
- Describe, compare and contrast various mathematical functions used in everyday language
- Identify and utilize appropriate mathematical operations in the simplification of expressions and solutions of equations
- Enter a Mathematics baccalaureate degree program at a CSU with possible concentrations in Applied Mathematics, Economics, Statistics, Teaching Mathematics, and Theoretical Mathematics.

Criteria A – Appropriateness to Mission

2. Catalog Description

The Associate in Science in Mathematics for Transfer (AS-T) is designed to prepare students to transfer to a CSU as a junior with a degree in Mathematics. This degree provides students with the foundation classes to support ongoing interest in the field of mathematics. The core consists of the calculus sequence required for transfer, in which students acquire a conceptual understanding of the principles of differential and integral calculus for functions in one and several variables, as well as the ability to apply calculus techniques in a variety of applications.

To earn the Associate in Science in Mathematics for Transfer, students must complete

- 60 semester or 90 quarter CSU-transferable units,
- The California State University-General Education-Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern,
- A minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district,
- Obtainment of a minimum grade point average (GPA) of 2.0, and
- Earn a grade of C or better in all courses required for the major or area of emphasis.

There are no local requirements associated with this degree.

MATHEMATICS: ASSOCIATE IN SCIENCE FOR TRANSFER DEGREE

<u>Required Courses</u>			<u>14 13 units total</u>
MATH	2100	Analytical Geometry and Calculus I	5
MATH	2120	Analytical Geometry and Calculus II	4
MATH	2130	Analytical Geometry and Calculus III	5 4
<u>Select one course from the following:</u>			<u>4 units total</u>
MATH	2140	Ordinary Differential Equations	4
<u>Select one course from the following:</u>			<u>43-5 units total</u>
PHYS	2221	General Physics (Calculus)	4
ENGR	1540	Introduction to Programming Concepts and Methodologies for Engineers with Lab	4
STAT	1510	Elementary Statistics	5
Total			21 22-23

Date: April 26, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

New Associate in Arts in Journalism for Transfer Degree

Background:

Liberal Arts Division

The Liberal Arts Division has submitted the following degree:

Associate in Arts in Journalism for Transfer Degree

Catalog Description

Writers and editors produce a wide variety of written materials delivered to an audience in an increasing number of ways. They develop content using any number of multimedia formats for readers, listeners, or viewers. Although many people write as part of their primary job, or on-line chats or blogs, only writers and editors who are paid for their work are included in this occupation.

News analysts, reporters, and correspondents gather information, prepare stories, and make broadcasts that inform us about local, state, national, and international events; present points of view on current issues; and report on the actions of public officials, corporate executives, interest groups, and others who exercise power. The Associate in Arts in Journalism for transfer prepares the student to transfer to a CSU as a junior. Additionally, students shall be deemed eligible for transfer into a CSU baccalaureate program when the student meets both the following requirements:

(1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:

(A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.

(B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.

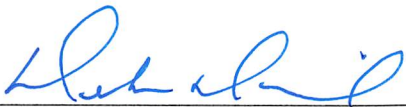
ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A "P" (Pass) grade is not an acceptable grade for courses in the major.

Career Technical Education (CTE) and Transfer list would include writers and authors, editors, reporters and correspondents, and broadcast news analysts.

<u>Required Courses</u>			<u>9 Units Total</u>
JRNL	1510	Mass Communication and the Individual	3
JRNL	1605	Reporting and News Writing	3
JRNL	2105	Media Practicum	3
<u>Area A Select one course from the following:</u>			<u>3 Units Total</u>
JRNL	1620	Introduction to Multimedia Reporting	3
JRNL	2110	Advanced News Media Practicum	3
<u>Area B Select two course from the following :</u>			<u>6 Units Total</u>
PHOT	1511	Intermediate Photography	3
STAT	1510	Elementary Statistics	5
		OR	
PSYC	2200	Elementary Statistics for the Behavioral and Social Sciences	4
ECON	2120	Principles of Economics- Micro	3
		OR	
ECON	2210	Principles of Economics- Macro	3
POSC	1501	Government	3
ENGL	1600	Critical Thinking, Literature, and Composition	4
<hr/>			
Total Major Units			18-21

Expense (if applicable):
None

Fiscal Impact Including Source of Funds (if applicable):
None

Approved: 
Dr. Debra Daniels, Superintendent/President

Transfer Model Curriculum (TMC) Template for Journalism

Template #: 1014

CCC Major or Area of Emphasis: Journalism

Rev. 5: 11/07/16

TOP Code: 060200

CSU Major(s): Journalism; Mass Communications; Public Relations; Advertising

Total Units: 18 (all units are minimum semester units)

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html.

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. **All courses with an identified C-ID Descriptor must be submitted to C-ID prior to submission of the Associate Degree for Transfer (ADT) proposal to the Chancellor's Office.**

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

Attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Arts in Journalism for Transfer Degree College Name: Taft College						
TRANSFER MODEL CURRICULUM (TMC)			COLLEGE PROGRAM REQUIREMENTS			
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	GE Area	
					CSU	IGETC
REQUIRED CORE: (9 units)						
Introduction to Mass Communications (3)	JOUR 100	JRNL 1510	Mass Communication and the Individual	3		
Introduction to Reporting and Newswriting (3)	JOUR 110	JRNL 1605	Reporting and News Writing	3		
Lower Division Student Media Practicum I (3)	JOUR 130	JRNL 2105	News Media Practicum	3		
LIST A: Select one (3 units)						
Multimedia Reporting (3)	JOUR 120	JRNL 1620	Introduction to Multimedia Reporting	3		
Intermediate Reporting/Newswriting (3)	JOUR 210					
Introduction to Public Relations (3)	JOUR 150					
Introduction to Photojournalism (3)	JOUR 160					
Introduction to Visual Communications (3)	JOUR 170					
Lower Division Student Media Practicum II (3)	JOUR 131	JRNL 2110	Advanced News Media Practicum	3		

LIST B: Select two (6 units)						
Introduction to Photograph (3)	ARTS 260 OR AAM	PHOT 1510	Basic Photography	3		
Desktop Publishing (3)	AAM					
Introduction to Statistics (3) OR Introduction to Statistics in Sociology (3)	MATH 110 OR SOC 125	STAT 1510 or PSYC 2200	Elementary Statistics or Elementary Statistics for the Behavioral and Social Sciences	5 or 4	B4 or B4	2 2
Introduction to Communication Studies or Introduction to Communication Theory (3)	COMM 180					
Principles of Microeconomics (3) OR Principles of Macroeconomics (3)	ECON 201 OR ECON 202	ECON 2120 or ECON 2210	Principles of Economics- Micro or Principles of Economics- Macro	3 or 3	D2 or D2	4B or 4B
Introduction to American Government and Politics (3)	POLS 110	POSC 1501	Government	3	D8	4H
Introduction to Comparative Government and Politics (3)	POLS 130					
Argumentative Writing and Critical Thinking (3)	ENGL 105	ENGL 1600	Critical Thinking, Literature, and Composition	4	A3 C2	1B
Introduction to Logic (3) OR Symbolic Logic (3)	PHIL 110 OR PHIL 210					
Argumentation or Argumentation and Debate (3)	COMM 120					
Introduction to Critical Thinking (3)	AAM	PHIL 1520	Critical Thinking	3		
Any course articulated as lower division preparation in the Journalism major at a CSU.	AAM					
Any course articulated from two different Areas within A through D or IGETC Areas 1A through 5C.	GECC					
Total Units for the Major:	18	Total Units for the Major:		18-21		
		Total Units that may be double-counted <i>(The transfer GE Area limits must <u>not</u> be exceeded)</i>			6	6
		General Education (CSU-GE or IGETC) Units			39	37
		Elective (CSU Transferable) Units			6-9	8-11
		Total Degree Units (maximum)			60	

NARRATIVE TEMPLATE for Associate Degrees for Transfer (ADTs) *Revised 4.4.17*

Item 1. Statement of Program Goals and Objectives

The goal of the associate in Art in Journalism for transfer program is to provide students with skills and knowledge to either transfer to a CSU to pursue a bachelor's degree or to function as a polished reporter in the news field.

CSU baccalaureate degree program students will be prepared to transfer to upper division Communications and Journalism.

The main competencies they will have upon completion of the degree will be having the skills to cover news events from the invention stage (deciding what to write about) to the actual presentation stage including written copy, art (photos), and video. Specific occupations would include writers and authors, editors, reporters and correspondents, and broadcast news analysts.

PROGRAM LEARNING OUTCOMES

After completing the Journalism major, a student will be able to:

1. Construct, evaluate, and critique journalistic works, including all media determined as viable for the work.
2. Correctly use elements of associated Press style.
3. Define libel and legitimate sources for journalistic pieces.

Item 2. Catalog Description

JOURNALISM DESCRIPTION

Writers and editors produce a wide variety of written materials delivered to an audience in an increasing number of ways. They develop content using any number of multimedia formats for readers, listeners, or viewers. Although many people write as part of their primary job, or on-line chats or blogs, only writers and editors who are paid for their work are included in this occupation.

News analysts, reporters, and correspondents gather information, prepare stories, and make broadcasts that inform us about local, state, national, and international events; present points of view on current issues; and report on the actions of public officials, corporate executives, interest groups, and others who exercise power. The Associate in Arts in Journalism for transfer prepares the student to transfer to a CSU as a junior. Additionally, students shall be deemed eligible for transfer into a CSU baccalaureate program when the student meets both the following requirements:

- (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
 - (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.
 - (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- (2) Obtainment of a minimum grade point average of 2.0.



ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is not an acceptable grade for courses in the major.

Career Technical Education (CTE) and Transfer list would include writers and authors, editors, reporters and correspondents, and broadcast news analysts.

The new Curriculum Inventory System, launched in September 2012, has added new requirements to program proposals. Please fill out this form and include it with your degree or certificate submission.

Program Title: Associate in Arts in Journalism for Transfer**Program TOP Code: 060200**

The TOP code is assigned according to the content and outcomes of the program, and must conform closely to the TOP code given to similar programs in other colleges around the state. The TOP code reflects the main discipline or subject matter, thus the program TOP code will reflect the majority of required degree courses.

Annual Completers: 10

Number of students estimated to receive the degree or certificate each year after the program is fully established.

Program Goal: CTE & Transfer

Degree and Certificate programs may have the following specified program goals: Career Technical Education (CTE), Transfer, CTE & Transfer, and Other- Designed to meet community needs.

Faculty Workload: 1

Provide the number of full-time equivalent faculty that will be dedicated to teaching the courses in this program, in the program's first full year of operation, regardless of whether they are new or existing faculty. This estimate is not the number of FTES (full time equivalent students) expected to be generated by the program. The number must be entered as a decimal—for example, one and a quarter full-time equivalent faculty would be entered as 1.25.

New Faculty Positions: 1

Provide the number (not FTEF) of separately identified new positions, both part- and full-time. For example, if three part-time positions will be new, then enter the number 3 (three). If existing faculty are sufficient for offering the program with courses and no plans exist to hire new faculty, enter 0 (zero).

New Equipment: \$2,000

If new equipment will be acquired for this program, estimate (in dollars) the total cost from all sources, including district and state funds.

New/Remodeled Facility: 0

If new or remodeled facilities will be acquired for this program, estimate (in dollars) the cost from all sources, including district and state funds.

Library Acquisitions: \$500

Provide the estimated cost (in dollars) of library and learning resources materials

Program Review Date: Fall 2019

Enter the month and year of the first scheduled review of the ADT after it has been approved. For an ADT with a program goal of "Career Technical Education (CTE) and Transfer," pursuant to Education code section 78016 the ADT must be reviewed every two (2) years.

Apprenticeship: No

Select "No" if the program is not an apprenticeship. Select "Yes" if the program is an apprenticeship with approval from the Division of Apprenticeship Standards.

Distance Education: 50-99%

Indicate the extent to which the courses associated with the certificate are conducted via distance education; four choices are available, 0%, 1-49%, 50-99%, or 100%

Date: April 28, 2017
Submitted by: Dr. Robert Meteau, AVP of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Approval of the District's Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2016-17

Background:

The attached Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2016-17 is required to be submitted to the California Community Colleges Chancellor's Office by the District in order to receive monies from the Equal Employment Opportunity Fund (EEO Fund).

Monies received from the EEO Fund are for the purpose of promoting equal employment opportunities in hiring and promotion at community college districts (EC 87107).

Terms (if applicable):

N/A


Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

No additional fiscal impact.

Approved: _____


Dr. Debra Daniels, Superintendent/President

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2016-17**

District Name: West Kern Community College District - Taft College

The district met **Multiple Method #1 (Mandatory for Funding): District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year.**

- Yes
- No

The district met at least 5 of the remaining 8 Multiple Methods? (Please mark your answers.)

- Yes

- Method 2 (Board policies and adopted resolutions)
- Method 3 (Incentives for hard-to-hire areas/disciplines)
- Method 4 (Focused outreach and publications)
- Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
- Method 6 (Consistent and ongoing training for hiring committees)
- Method 7 (Professional development focused on diversity)
- Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
- Method 9 (Grow-Your-Own programs)

- No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda of when District's EEO Advisory Committee certified this report form.

Chair, Equal Employment Opportunity Advisory Committee.

Name: Dr. Robert Meteau Jr. Title: EEO Advisory Chair / Associate Vice President of Human Resources

Signature: _____ Date: _____

Chief Human Resources Officer

Name: Dr. Robert Meteau Jr. Title: Associate Vice President of Human Resources

Signature: _____ Date: _____

Chief Executive Officer (Chancellor or President/Superintendent)

Name: Dr. Debra S. Daniels Title: Superintendent/President

Signature: _____ Date: _____

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____

Name: Mr. Billy White Title: President/Chair, Board of Trustees

Signature: _____ Date: _____

Date Due at the Chancellor's Office: June 1, 2017

Return to: Leslie LeBlanc (lleblanc@cccco.edu) Chancellor's Office California Community Colleges
1102 Q Street, Ste. 4400, Sacramento, CA 95811

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 *Multiple Methods*.

When providing explanation(s) and evidence of your district's success in implementing the *Multiple Methods*, please keep narrative to no more than one page per *Multiple Method*. If you reference an attachment, please ensure it is attached to your submittal.

Nine (9) Multiple Methods

Mandatory for Funding

1. District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year.

Pre-Hiring

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does district meet Multiple Method #1 (District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year)?

Yes

No

Under the *Multiple Method* allocation model, districts must minimally have an operational District EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor's Office. (Title 5, Section 53003).
- EEO Plans are considered active for three years from the date of when the District's Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, Section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).

Please provide an explanation and evidence of meeting this *Multiple Method*, #1.

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

The West Kern Community College District Board of Trustees adopted the EEO plan on August 12, 2015. The EEO plan is accessible on the HR website. The EEO Committee meets four times per academic year and is composed of three faculty members, three classified, three administrative/managers, two students, and two community members. Ex officio members shall include the Associate Vice President of Human Resources, the equal employment opportunity officer, the Title IX officer and the ADA Coordinator.

Evidence: EEO plan with adopted date and 2016-17 EEO Committee Member list.

EEO Plan website link: <http://www.taftcollege.edu/human-resources/>

To receive funding for this year's allocation amount, districts are also required to meet 5 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

- Yes**
 No

Please provide an explanation and evidence of meeting this Multiple Method, #2.

Board Policy 3420, Equal Employment Opportunity was adopted by the Board of Trustees on June 11, 2003. The Board supports the intent set forth by the California Legislature to assure that effort is made to build a community in which opportunity is equalized, and community colleges foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds. **Administrative Procedure 3420, Equal Employment Opportunity** implemented on April 6, 2016. It is the District's belief that taking active and vigorous steps to ensure equal employment opportunity and creating a working and academic environment, which is welcoming to all, will foster diversity and promote excellence.

Board Policy 7100, Commitment to Diversity was approved on June 17, 2015 by the Board of Trustees. The policy recognizes the District is committed to employing qualified administrators, faculty, and staff members who are dedicated to student success. The Board recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students. The Board is committed to hiring and staff development processes that support the goals of equal opportunity and diversity, and provide equal consideration for all qualified candidates.

Board Policy 7120, Recruitment and Hiring establishes procedures for the recruitment and selection.

Evidence: provide board policy and administrative policy.

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2016-17**

Board of Trustees Policies and Procedures website link: <http://www.taftcollege.edu/board-of-trustees/policies-and-procedures/>

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #3.

The District offers expense reimbursement on travel expenses for candidates who are offered a second round interview for academic and administrative positions. The District advertises in a variety of online platforms that include: District Human Resources website, Edjoin.org, CCC Registry, Chronicle of Higher Education, CommunityCollegeJobs.com, Monster.com. In addition to our standard advertising sources, we research discipline specific websites, listserves, and contact faculty/administrators for suggestions on advertising sources to expand our applicant pool. Our District has also giving applicants the option to submit their job application online via edjoin.org.

Evidence: blank reimbursement form.

Does the District meet Method #4 (Focused outreach and publications)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #4.

The District utilizes outreach and publications when recruiting for positions. For academic and administrative positions this would include the CCC Registry, Chronicle of Higher Education, CommunityCollegeJobs.com, Edjoin.org, diversity sites and any specific discipline sites and list serves. Our District has also began utilizing Edjoin's online application option where applicants are able to submit their job applications online. This has increased our application pool numbers by giving applicants a convenient way to view our openings and apply all in one site.

This academic year our District conducted a Classification and Compensation Study with Ewing Consulting, Inc. The purpose of this study was to update classified employee group and confidential and management employee groups job descriptions. This Classification and Compensation Study was completed in March 2017.

Online application submission website:

<https://www.edjoin.org/Home/Jobs?keywords=taft%20college&searchType=all>

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2016-17**

Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

- Yes**
 No

Please provide an explanation and evidence of meeting this Multiple Method, #5.

AP 3420 Equal Employment Opportunity & EEO Plan Component 8 – Training for Screening/Selection Committees: under our Districts EEO plan any organization or individual, whether or not an employee of the District, who is involved in the recruitment and screening/selection of personnel shall receive appropriate training on the requirements of the following:

- Title 5 regulations on equal employment opportunity (section 53000 et. seq.)
- The requirements of federal and state nondiscrimination laws
- The educational benefits of workforce diversity
- The elimination of bias in hiring decisions, and
- Best practices in serving on a selection or screening committee

Members serving in the above capacities will be required to receive training within the 12 months prior to service and every 2 years thereafter. This training is mandatory; individuals who have not received this training will not be allowed to serve on screening/selection committees. Any exceptions to the training requirements are at the discretion of the EEO Officer. The HR Department is responsible to providing the required training.

The District, in partnership with the Human Resources Department, offers Screening and Selection training twice per academic year typically during fall and spring in-service

Evidence: EEO plan, AP 3420.

Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

- Yes**
 No

Please provide an explanation and evidence of meeting this Multiple Method, #6.

In all initial screening and selection committees the EEO Coordinator provides ongoing training that includes: Role of Committee, EEO Compliance, Confidentiality, Timeline, Review of Diversity data of college and department and Bias Video. Our District believes in consistent ongoing training for all employees and staff. Trainings focused on Diversity include: Hiring the Best While Developing Diversity in the Workforce: Legal Requirements and Best Practices for Screening Committees, Title IX and Trans Student's Rights, Transforming Minority Student Success from the Top-Down and Bottom-Up, Legally Compliant Strategies for Diversity Enhancement and Creating a Culture of Respect.

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2016-17**

Evidence: 2016-17 Professional Development List of Trainings

Does the District meet Method #7 (Professional development focused on diversity)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #7.

The District provides professional development focused on diversity to staff and faculty members throughout the year. For the current academic year Human Resources has coordinated twenty professional development opportunities focused on diversity. Examples of trainings offered include: EEO Screening and Selection Committee Training, Fundamentals for Evaluators in Addressing Below-Standard Employee Performance, Hiring the Best while Developing Diversity in the Workforce: Legal Requirements and Best Practices for Screening Committees, Disciplinary and Harassment Investigations Who, What, When and How, Title IX and Trans Student's Rights, Workplace Bullying, ADA Interactive Process, Workplace Bullying, Legally Compliant Strategies for Diversity Enhancement and Creating a Culture of Respect.

Evidence: 2016-17 Professional Development List of Trainings.

Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #8.

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2016-17**

Does the District meet Method #9 (Grow-Your-Own programs)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

Date: April 20, 2017
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Citizen's Oversight Committee – Appointment of Larry Buttke

Background:

The West Kern Community College District, by popular vote in the election of 2004, was awarded monies from the Measure A bond to modernize the campus. The Citizen's Oversight Committee reviews expenditures and construction progress on a quarterly basis. Mr. Larry Buttke has served on the Committee for two full terms. Upon the end of his term in February 2017, the District advertised the vacancy. Mr. Buttke has graciously agreed to serve a final term on the Committee, upon Board approval.

Terms (if applicable):

Four Year Term – Upon Board Approval

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:  4/21/17
Dr. Debra Daniels, Superintendent/President

Date: April 24, 2017
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Resolution 2016/17-24 Awarding Emeritus Status to Adrian Agundez, Director of Information Services, upon His Retirement on July 31, 2017

Background:

As established in Board Policy #4115, the Board of Trustees of the West Kern Community College District may award Emeritus status to employees who have rendered exceptional service and made significant contributions to the District. Employees who have served the District for ten years or more are eligible for nomination.

Attached is a Board Resolution for the awarding of Emeritus status for Adrian Agundez, Director of Information Services.

Terms (if applicable):


N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 

Dr. Debra Daniels, Superintendent/President



**BOARD OF TRUSTEES
WEST KERN COMMUNITY COLLEGE DISTRICT
RESOLUTION 2016/17-24**

Honoring Adrian Agundez on his Retirement

WHEREAS, Adrian Agundez, Director of Information Services, will retire on July 31, 2017 after 30 years of dedicated service to the West Kern Community College District; and

WHEREAS, Adrian has demonstrated excellence in serving students and staff in a variety of technology-based tasks; has kept the Campus secure and reliable as the need to use technology has grown; serving on many committees and assisting in the strategic planning of the District; and aiding the District by providing his expertise and presence in times of necessity in a gracious manner – all to serve our community and students.

NOW, THEREFORE, BE IT RESOLVED that the West Kern Community College District Board of Trustees hereby extends its sincere appreciation to Adrian for his many lasting contributions to Taft College, expresses its congratulations on his retirement, and extends its best wishes for his happiness and success in the years to come.

IN WITNESS of the adoption of the foregoing Resolution 2016/17-24 at a duly called regular meeting of the West Kern Community College Board of Trustees held May 10, 2017; the following members of the said Board have affixed their signatures.

BOARD OF TRUSTEES OF THE WEST KERN COMMUNITY COLLEGE DISTRICT

Billy White, President

Dawn Cole, Secretary

Dr. Kathy Orrin, Trustee

Emmanuel Campos, Trustee

Michael Long, Trustee

Dr. Debra Daniels,
Superintendent/President

Date: April 20, 2017
Submitted by: Severo Balason
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 10, 2017


Title of Board Item:
Agreement for CalWORKs Work Study Renewal

Background:
The Taft College CalWORKs Work Study agreement with the Kern County Department of Human Services advocates the collaboration between the county and the college in servicing CalWORKs recipients with educational services and work opportunities to assist them in the successful transition to independence.

Terms (if applicable):
This 2-year contract will remain in effect from 7/1/2017 – 6/30/2019.

Expense (if applicable):
N/A

Fiscal Impact Including Source of Funds (if applicable):
N/A

Approved: 
Dr. Debra Daniels, Superintendent/President

**AGREEMENT
FOR CALWORKS WORK STUDY**

Independent Contractor
(COUNTY – WEST KERN COMMUNITY COLLEGE DISTRICT)

THIS AGREEMENT ("**Agreement**") is made and entered into on _____ ("**Execution Date**"), by and between the COUNTY OF KERN, a political subdivision of the State of California ("**County**"), as represented by the Department of Human Services ("**Department**"), and West Kern Community College District, ("**Contractor**"), whose principal place of business is at 29 Cougar Court, Taft, CA 93268. County/Department and Contractor are referred to individually as a "**Party**" and collectively as the "**Parties**".

WHEREAS:

- a. Government Code Sections 31000 and 53060 permit the County Board of Supervisors to contract for the furnishing of special services with individuals specially trained, experienced, and competent to perform those services; and
- b. Department is the County agency responsible for providing CalWORKs recipients with educational services and work opportunities to assist them in transitioning to independence; and
- c. County desires to engage Contractor to provide said services, and Contractor, by reason of Contractor's qualifications and experience, has offered to provide the required services on the terms set forth in this Agreement.

NOW, THEREFORE, IT IS AGREED between the Parties as follows:

1. TERM

This Agreement shall commence on July 1, 2017 and shall remain in effect until June 30, 2019, unless sooner terminated as provided for in this Agreement.

2. RESPONSIBILITIES OF CONTRACTOR

Contractor shall assume responsibility for providing the following services for up to eight additional CalWORKs Welfare to Work students to serve up to a total of 20 students per each fiscal year:

- A. Meet with participants in College's CalWORKs program and/or potential CalWORKs program student participants (Students) and obtain their signatures on a Consent to Release Form, which will allow the exchange of information between College and Department (NOTE: No information can be exchanged with the Department unless there is a signed Consent to Release Form on file);
- B. Assist Students in developing a student Educational Plan that is in alignment with the Kern County Demand Occupations list and to assist with meeting the goals included in their Welfare to Work (WTW) Plans, which may include one of the following prescribed requirements:

1. Taft College General Education;
2. Certificate;
3. Associate of Arts Degree;
4. Associate of Science Degree;
5. Transfer to a four year institution:

- C. Only serve students who are in approved WTW plans with at least a 2.0 GPA.
- D. In conjunction with the Department, monitor hours of Student participation in approved work study in a manner that does not violate Student confidentiality; and
- E. Inform the Department employee of CalWORKs work-study Students being placed to work on campus and provide information regarding their participation in this activity (such as number of hours worked per month).
- F. Reporting Responsibilities
 1. College shall complete and review of final grades and update the Department of Student progress and academic standing on a semester basis.
 2. Student work study participation information shall be provided to Department monthly. Report shall be in a format agreed upon by College and Department and submitted to the Department by the 25th calendar day of each month following the month in which services were rendered.

3. RESPONSIBILITIES OF COUNTY

Department shall assume responsibility for providing the following services:

- A. In conjunction with College, monitor hours of Student participation in approved work study in a manner that does not violate Student confidentiality;
- B. Provide supportive services required for participation in assigned WTW activities including work study;

4. COMPENSATION

County shall compensate Contractor in an aggregate sum not to exceed \$146,250. County shall reimburse Contractor for all necessary and reasonable direct and indirect costs incurred on behalf of County as set forth in Budget **Exhibit "A"**. No additional compensation will be paid for secretarial, clerical support staff, or overhead costs. No funds paid to Contractor through this Agreement shall be utilized to compensate employees of Contractor for overtime or compensatory time off, except to the extent that Contractor is required to pay for overtime or compensatory time off pursuant to the Fair Labor Standards Act of 1938, 29 USC Section 201 et seq., or applicable State law.

5. REIMBURSEMENT POLICY AND BILLING REQUIREMENTS

Contractor shall submit monthly to Department an invoice for reimbursement of allowable expenditures for the previous month. Costs claimed under this Agreement are subject to

the following federal publications (current publications are available online and can be found at www.whitehouse.gov/omb/circulars/):

- Uniform Guidance: 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements.

A. All invoices shall be submitted in a form approved by Department and shall include:

1. A monthly total and itemization of all costs by budget line item, arranged in the same order as the approved budget. Supporting documentation must be provided when reasonably available or made available promptly upon request for each item for which reimbursement is requested.
2. A simplified worksheet that explains how salary charges on invoices were calculated and allocated and list employees by name, position, location, and amount charged.
3. Itemization of all travel expenses incurred. Reimbursement for travel and other related costs shall not exceed County's rates which are in effect at the time the expense(s) is/are incurred.
4. Copies of invoices submitted to Contractor from subcontractors.
5. Invoices shall be sent to the following attention:

Fiscal Support Supervisor
Accounts Payable Unit
Kern County Department of Human Services
PO Box 511
Bakersfield, CA 93302

Contractor shall adjust from its billings to Department all charges not fully reimbursable under the applicable cost principles and the terms of this Agreement. Contractor accepts fiscal responsibility for any future audit findings resulting from Contractor's billings under this Agreement. Contractor shall refund County for all costs related to this Agreement which are disallowed by the California Department of Social Services ("CDSS") as a result of audit findings or insufficient funds available from the State.

Contractor shall comply with all audit exceptions by appropriate federal, State and County audit agencies as prescribed by the auditing agency, and provide all required audit documentation to Department pertaining to the services required by this Agreement.

Invoices shall be sent to Department's Accounts Payable Unit for processing by the 20th calendar day of the month following the month in which services were rendered. Payment will be made to Contractor within 30 days of receipt and approval of each complete invoice by Department.

- B. Department reserves the right to withhold payment if Contractor falls behind schedule or submits substandard work.
- C. Final invoices must be received by Department no later than 60 days following termination of this Agreement.
- D. Budget funds are restricted for use within the budget fiscal year. Administrative shifts of funds among budget line item accounts or the addition of budget line items cannot be approved without prior submission of a revised budget by Contractor and prior written approval by Department.
- E. Contractor shall submit all invoices including accrued costs for the work done to date in the current fiscal year to Department's Accounts Payable Unit not later than June 1, with an estimate for reimbursable costs for the work to be done through June 30. The Department's fiscal year funding allocation ends June 30. A final adjustment from estimated accrual to actual reimbursable cost shall be received at the earliest possible date, but not later than 45 days after the close of the fiscal year.

6. REPRESENTATIONS

Contractor makes the following representations which are agreed to be material to and form a part of the inducement for this Agreement:

- A. Contractor has the expertise, support staff, and facilities necessary to provide the services described in this Agreement; and
- B. Contractor does not have any actual or potential interests adverse to County, nor does Contractor represent a person or firm with an interest adverse to County with reference to the subject of this Agreement; and
- C. Contractor shall diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this Agreement.

7. ASSIGNMENT

Contractor shall not assign or transfer this Agreement or its obligations hereunder, or any part thereof. Contractor shall not assign any monies due or which become due to Contractor under this Agreement without the prior written approval of County.

8. NEGATION OF PARTNERSHIP

In the performance of the services under this Agreement, Contractor shall be, and acknowledges that Contractor is in fact and law, an independent contractor and not an agent or employee of County. Contractor has and retains the right to exercise full supervision and control over the manner and methods of providing services to County under this Agreement. Contractor retains full supervision and control over the employment, direction, compensation and discharge of all persons assisting Contractor in the provision of services under this Agreement. With respect to Contractor's employees, if any, Contractor shall be solely responsible for payment of wages, benefits and other compensation, compliance with all occupational safety, welfare and civil rights laws, tax

withholding and payment of employment taxes whether federal, State or local, and compliance with any and all other laws regulating employment.

9. IMMIGRATION REFORM AND CONTROL ACT

Contractor acknowledges that Contractor, and all subcontractors hired by Contractor to perform services under this Agreement, are aware of and understand the Immigration Reform and Control Act ("IRCA"). Contractor is and shall remain in compliance with IRCA and shall ensure that any subcontractors hired by Contractor to perform services under this Agreement are in compliance with IRCA. In addition, Contractor agrees to indemnify, defend and hold harmless the County, its agents, officers and employees, from any liability, damages or causes of action arising out of or relating to any claims that Contractor's employees, or the employees of any subcontractor hired by Contractor, are not authorized to work in the United States for Contractor or its subcontractor and/or any other claims based upon alleged IRCA violations committed by Contractor or Contractor's subcontractors.

10. INDEMNIFICATION

Contractor agrees to indemnify, defend and hold harmless County and County's agents, Board members, elected and appointed officials and officers, employees, volunteers, and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not limited to, reasonable attorneys' fees of County Counsel and counsel retained by County, expert fees, costs of staff time and investigation costs) of whatever kind or nature, which arise out of or are in any way connected with any act or omission of Contractor or Contractor's officers, agents, employees, independent contractors, subcontractors of any tier, or authorized representatives. Without limiting the generality of the foregoing, the same shall include bodily and personal injury or death to any person or persons; damage to any property, regardless of where located, including the property of County; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this Agreement on behalf of Contractor by any person or entity.

11. INSURANCE

Contractor, in order to protect County and its board members, officials, agents, officers, and employees against all claims and liability for death, injury, loss, and damage as a result of Contractor's actions in connection with the performance of Contractor's obligations, as required in this Agreement, shall secure and maintain insurance as described below. Contractor shall not perform any work under this Agreement until Contractor has obtained all insurance required under this section and the required certificates of insurance and all required endorsements have been filed with the County's authorized insurance representative, Insurance Tracking Services Inc. ("ITS") via e-mail to COK@insurancetracking.com or via fax to (562) 513-5461. Receipt of evidence of insurance that does not comply with all applicable insurance requirements shall not constitute a waiver of the insurance requirements set forth herein. The required documents must be signed by the authorized representative of the insurance company shown on the certificate. Upon request, Contractor shall supply proof that such person is an authorized representative thereof, and is authorized to bind the named underwriter(s) and their company to the coverage, limits, and termination provisions shown thereon. The Contractor shall promptly deliver the County's authorized insurance representative a

certificate of insurance, and all required endorsements, with respect to each renewal policy, as necessary to demonstrate the maintenance of the required insurance coverage for the term specified herein. Such certificates and endorsements shall be delivered to the County's authorized representative prior to the expiration date of any policy and bear a notation evidencing payment of the premium thereof if so requested. Contractor shall immediately pay any deductibles and self-insured retentions under all required insurance policies upon the submission of any claim by Contractor or County as an additional insured.

- A. **Workers' Compensation and Employers Liability Insurance Requirement.** In the event Contractor has employees who may perform any services pursuant to this Agreement, Contractor shall submit written proof that Contractor is insured against liability for workers' compensation in accordance with the provisions of Section 3700 of the California Labor Code.

Contractor shall require any sub-contractors to provide workers' compensation for all of the subcontractors' employees, unless the sub-contractors' employees are covered by the insurance afforded by Contractor. If any class of employees engaged in work or services performed under this Agreement is not covered by California Labor Code section 3700, Contractor shall provide and/or require each sub-contractor to provide adequate insurance for the coverage of employees not otherwise covered.

Contractor shall also maintain employer's liability insurance with limits of \$1,000,000 for bodily injury or disease.

- B. **Liability Insurance Requirements:**

- (1) Contractor shall maintain in full force and effect, at all times during the term of this Agreement, the following insurance:
- (a) Commercial General Liability Insurance including, but not limited to, Contractual Liability Insurance (specifically concerning the indemnity provisions of this Agreement with the County), Products-Completed Operations Hazard, Personal Injury (including bodily injury and death), and Property Damage for liability arising out of Contractor's performance of work under this Agreement. The Commercial General Liability insurance shall contain no exclusions or limitation for independent contractors working on the behalf of the named insured. Contractor shall maintain the Products-Completed Operations Hazard coverage for the longest period allowed by law following termination of this Agreement. The amount of said insurance coverage required by this Agreement shall be the policy limits, which shall be at least \$1,000,000 each occurrence and \$2,000,000 aggregate.
 - (b) Automobile Liability Insurance against claims of Personal Injury (including bodily injury and death) and Property Damage covering any vehicle and/or all owned, leased, hired and non-owned vehicles used in the performance of services pursuant to this Agreement

with coverage equal to the policy limits, which shall be at least \$1,000,000 each occurrence.

- (c) Professional Liability (Errors and Omissions) Insurance, for liability arising out of, or in connection with, the performance of all required services under this Agreement, with coverage equal to the policy limits, which shall not be less than \$1,000,000 per occurrence and \$2,000,000 aggregate.
- (2) The Commercial General Liability and Automobile liability Insurance required in this sub-paragraph B. shall include an endorsement naming the County and County's board members, officials, officers, agents and employees as additional insureds for liability arising out of this Agreement and any operations related thereto. Said endorsement shall be provided using one of the following three options: (i) on ISO form CG 20 10 11 85; or (ii) on ISO form CG 20 37 10 01 plus either ISO form CG 20 10 10 01 or CG 20 33 10 01; or (iii) on such other forms which provide coverage at least equal to or better than form CG 20 10 11 85.
 - (3) Any self-insured retentions in excess of \$100,000 must be declared on the Certificate of Insurance or other documentation provided to County and must be approved by the County Risk Manager.
 - (4) If any of the insurance coverages required under this Agreement is written on a claims-made basis, Contractor, at Contractor's option, shall either (i) maintain said coverage for at least three years following the termination of this Agreement with coverage extending back to the effective date of this Agreement; (ii) purchase an extended reporting period of not less than three years following the termination of this Agreement; or (iii) acquire a full prior acts provision on any renewal or replacement policy.
- C. **All insurance afforded by Contractor pursuant to this Agreement shall be primary to and not contributing to all insurance or self-insurance maintained by the County. An endorsement shall be provided on all policies, except professional liability/errors and omissions, which shall waive any right of recovery (waiver of subrogation) against the County.**
 - D. All insurance shall be issued by a company or companies admitted to do business in California and listed in the current "Best's Key Rating Guide" publication with a minimum rating of A-; VII. Any exception to these requirements must be approved by the County Risk Manager.
 - E. If Contractor is, or becomes during the term of this Agreement, self-insured or a member of a self-insurance pool, Contractor shall provide coverage equivalent to the insurance coverages and endorsements required above. The County will not accept such coverage unless the County determines, in its sole discretion and by written acceptance, that the coverage proposed to be provided by Contractor is equivalent to the above-required coverages.
 - F. Insurance coverages in the minimum amounts set forth herein shall not be construed to relieve Contractor for any liability, whether within, outside, or in excess of such

coverage, and regardless of solvency or insolvency of the insurer that issues the coverage; nor shall it preclude the County from taking such other actions as are available to it under any other provision of this Agreement or otherwise in law.

- G. Failure by Contractor to maintain all such insurance in effect at all times required by this Agreement shall be a material breach of this Agreement by Contractor. County, at its sole option, may terminate this Agreement and obtain damages from Contractor resulting from said breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County shall deduct from sums due to Contractor any premiums and associated costs advanced or paid by County for such insurance. If the balance of monies obligated to Contractor pursuant to this Agreement are insufficient to reimburse County for the premiums and any associated costs, Contractor agrees to reimburse County for the premiums and pay for all costs associated with the purchase of said insurance. Any failure by County to take this alternative action shall not relieve Contractor of its obligation to obtain and maintain the insurance coverages required by this Agreement.
- H. Cancellation of Insurance -- The above stated insurance coverages required to be maintained by Contractor shall be maintained until the completion of all of Contractor's obligations under this Agreement except as otherwise indicated herein. Each insurance policy supplied by the Contractor shall not be suspended, voided, cancelled or reduced in coverage or in limits except after 10 days written notice by Contractor in the case of non-payment of premiums, or 30 days written notice in all other cases. This notice requirement does not waive the insurance requirements stated herein. Contractor shall immediately obtain replacement coverage for any insurance policy that is terminated, canceled, non-renewed, or whose policy limits have been exhausted or upon insolvency of the insurer that issued the policy.

12. EVALUATION

Services to be provided by Contractor shall be evaluated by Department on a continuing basis. Evaluation may be accomplished by written or verbal communication and/or by site visits to view fiscal and/or program processes and information. Any deficiencies noted during an evaluation shall be stated and placed in detailed written form, with a copy submitted to Contractor. Contractor shall respond in writing to the deficiencies statement within 20 days from the date of receipt. A plan to remedy these deficiencies, where applicable, shall be implemented within 60 days from the date of the deficiencies statement. Failure to remedy the stated deficiencies may result in termination of the Agreement by County.

Deficiencies that may be subject to non-payment of future invoices by County shall include:

- A. Failure to notify Department and receive prior written approval for any changes to Program delivery within 15 days of change for:
 - 1. Change in assigned program staff.
 - 2. Change in program or service hours and days.
 - 3. Change in program or service locations and access for participants.

- B. Failure to notify Department for written approval prior to any changes to delivery of program services. As designated in the contract.
- C. Failure to request, in writing, and receive written pre-approval from County for changes to, or the addition of line items in, the approved budget.
- D. Failure to provide written assurance of required civil rights training as detailed in **Section 32**, below.
- E. Failure to adhere to the performance and fiscal requirements and standards required under this Agreement.

13. CONTRACT DISPUTE

Should a dispute arise between Contractor and County relating to performance under this Agreement, Contractor will, prior to exercising any other remedy which may be available, provide County with written notice of the particulars of the dispute within 30 calendar days of the dispute. County will meet with Contractor, review the factors in the dispute, and recommend a means of resolving the dispute before a written response is given to Contractor. County will provide a written response to Contractor within 30 days of receipt of Contractor's written notice.

14. TERMINATION

Either Party may terminate this Agreement, with or without cause, upon 30 calendar days prior written notice to the other Party. In the event this Agreement is terminated by either Contractor or County, Contractor shall submit to County all files, memoranda, documents, correspondence and other items generated in the course of performing this Agreement, within 15 calendar days after the effective date of termination. In the event of termination of this Agreement for any reason, County shall have no further obligation to pay for any services rendered or expenses incurred by Contractor after the effective date of the termination, and Contractor shall be entitled to receive compensation for services satisfactorily rendered, calculated on a prorated basis up to the effective date of termination.

15. NON-APPROPRIATION

County reserves the right to terminate this Agreement in the event insufficient funds are appropriated or budgeted for this Agreement in any fiscal year. Upon such termination, County will be released from any further financial obligation to Contractor, except for services performed prior to the date of termination or any liability due to any default existing at the time this clause is exercised. Contractor will be given 30 days written notice in the event that such an action is required by County.

16. NOTICES

Notices to be given by one Party to the other under this Agreement shall be given in writing by personal delivery, by certified mail, return receipt requested, or express delivery service at the addresses specified below. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received four days after deposit. A Party may change the address to which notice is to be given by giving notice as provided above.

Notice to County shall be addressed as follows:

Director
Kern County Department of Human Services
P.O. Box 511
Bakersfield, CA 93302

Notice to Contractor shall be addressed as follows:

Superintendent-President
Taft College
29 Cougar Court
Taft California 93268

Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices required or permitted under this Agreement by personal service.

17. OWNERSHIP OF DOCUMENTS

All reports, documents, and other items generated or gathered in the course of providing services to County under this Agreement are and shall remain the property of County, and shall be returned to County upon full completion of all services by Contractor or termination of this Agreement, whichever first occurs.

18. CONFLICT OF INTEREST

The Parties to this Agreement have read and are aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflict of interest of public officers and employees. Contractor agrees that they are unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement, County may immediately terminate this Agreement by giving written notice thereof. Contractor shall comply with the requirements of Government Code Section 87100 et seq. during the term of this Agreement.

19. SOLE AGREEMENT

This document, including all attachments hereto, contains the entire agreement between the Parties relating to the services, rights, obligations, and covenants contained herein and assumed by the Parties respectively. No inducements, representations, or promises have been made, other than those recited in this Agreement. No oral promise, modification, change, or inducement shall be effective or given any force or effect.

20. AUTHORITY TO BIND COUNTY

It is understood that Contractor, in Contractor's performance of any and all duties under this Agreement, has no authority to bind County to any agreements or undertakings.

21. MODIFICATION OF AGREEMENT

This Agreement may be modified in writing only, signed by the parties in interest at the time of the modification.

22. NON-WAIVER

No covenant or condition of this Agreement can be waived except by the written consent of County. Forbearance or indulgence by County in any regard whatsoever shall not constitute a waiver of the covenant or condition to be performed by Contractor. County shall be entitled to invoke any remedy available to County under this Agreement or by law or in equity despite said forbearance or indulgence.

23. CHOICE OF LAW/VENUE

The Parties hereto agree that the provisions of this Agreement will be construed pursuant to the laws of the State of California. This Agreement has been entered into and is to be performed in the County of Kern. Accordingly, the Parties agree that the venue of any action relating to this Agreement shall be in the County of Kern.

24. CONFIDENTIALITY

No Party to this Agreement shall, without the written consent of the other Party, communicate confidential information, designated in writing or identified in this Agreement as such, to any third party and shall protect such information from inadvertent disclosure to any third party in the same manner that they protect their own confidential information, unless such disclosure is required in response to a validly issued subpoena or other process of law. Upon completion of this Agreement, the provisions of this paragraph shall continue to survive.

A. During the term of this MOU, Parties may receive or create certain confidential health or medical information ("Protected Health Information" or "PHI"). This PHI is subject to protection under State and federal law, including the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("the HITECH Act"), and regulations promulgated thereunder by the U.S. Department of Health and Human Services ("HIPAA Regulations") and other applicable laws. The Parties represent that the Parties have in place policies and procedures that will adequately safeguard any PHI the Parties receive or create, and the Parties specifically agree, on behalf of themselves, the Parties' subcontractors and agents, to safeguard and protect the confidentiality of PHI consistent with applicable law, including currently effective

provisions of HIPAA, the HITECH Act, and the HIPAA Regulations.

- B. For purposes of this section, PHI means any information, whether oral or recorded in any form or medium: (a) that relates to the past, present or future physical or mental health or condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual, and (b) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual.
- C. The Parties acknowledge that State and federal laws relating to electronic data security and privacy are rapidly evolving and that amendment of this Agreement may be required to provide for procedures to ensure compliance with such developments. The Parties hereto specifically agree to take such action as is necessary to implement the requirements of HIPAA, the HITECH Act, and HIPAA Regulations and other applicable laws relating to the security or confidentiality of PHI. The Parties understand and agree that the Parties must provide, when requested, written evidence that the Parties are in compliance with the HITECH Act, and applicable HIPAA Regulations.
- D. Notwithstanding any other provision of this Agreement, the Parties may terminate this Agreement upon twenty (20) days' notice in the event: (a) the Parties do not promptly provide written evidence of compliance with the HITECH Act, and applicable HIPAA Regulations, or (b) the Parties become aware that the Parties or any of the Parties' subcontractors or agents discloses PHI in a manner that is not authorized by the Parties or by applicable law.

25. ENFORCEMENT OF REMEDIES

No right or remedy herein conferred on or reserved to County is exclusive of any other right or remedy herein or by law or equity provided or permitted, but each shall be cumulative of every other right or remedy given hereunder or now or hereafter existing by law or in equity or by statute or otherwise, and may be enforced concurrently or from time to time.

26. SEVERABILITY

Should any part, term, portion, or provision of this Agreement be decided finally to be in conflict with any law of the United States or the State of California, or otherwise be unenforceable or ineffectual, the validity of the remaining parts, terms, portions, or provisions shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the agreement which the Parties intended to enter into in the first instance.

27. COMPLIANCE WITH LAW

Contractor shall observe and comply with all applicable County, State and federal laws, ordinances, rules, and regulations ("**Applicable Laws**") now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference.

28. CAPTIONS AND INTERPRETATION

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement.

No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

29. TIME OF ESSENCE

Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision hereof, and each such provision is hereby made and declared to be a material, necessary and essential part of this Agreement.

30. COUNTERPARTS

This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

31. NONDISCRIMINATION

Neither Contractor, nor any officer, agent, employee, servant or subcontractor of Contractor, shall discriminate in the treatment or employment of any individual or groups of individuals on the grounds of age, sex, color, disability, national origin, race, marital status, sexual orientation, religion, political affiliation, or any other classification protected by law, either directly, indirectly or through contractual or other arrangements as described in CDSS Manual of Policies and Procedures, Chapter 21. Contractor will further adhere to all mandated requirements as described in the CDSS Manual of Policies and Procedures, Chapter 21 which can be found at <http://www.dss.cahwnet.gov/getinfo/pdf/3cfcman.pdf>.

Contractor understands and acknowledges that its assurance is given in consideration of and for the purpose of receiving compensation for service as provided in this Agreement, which compensation is funded through federal and State assistance. In the event County is subject to any fiscal sanction or other legal remedies as a result of Contractor's failure to comply with the requirements of this section, Contractor shall indemnify and hold harmless County from any such fiscal sanction or other legal remedy imposed against County as provided in the indemnification provisions of this Agreement. Contractor shall participate in and pay County's costs incurred in County's defense in any judicial or administrative hearing or process to determine where a violation of this section has occurred.

Contractor acknowledges that the County, as a recipient of such funding, is obligated to comply with State and federal requirements regarding nondiscrimination, as evidenced by form CR-50, Assurance of Compliance, (**Exhibit "B"**). By signing this Agreement, Contractor, as a sub-recipient of such funding through the County, shall be equally bound to comply with each and every requirement set forth therein.

32. AUDIT, INSPECTION, AND RETENTION OF RECORDS

Contractor agrees to maintain and make available to County accurate books and records relative to all its activities under this Agreement. Contractor shall provide County with one copy of the Reporting Package of a single audit performed by an Independent Certified Public Accountant (CPA) required by law and permitted by 2 CFR 200 Subpart F when aggregate federal funding is \$750,000 or more in a fiscal year. If aggregate federal funding is less than \$750,000 in a fiscal year, Contractor must provide County with a letter stating the amount of aggregate federal funding received. Contractor shall permit County to audit, examine and make excerpts and transcripts from such records, and to conduct audits of all invoices, materials, records or personnel or other data related to all other matters covered by this Agreement. Contractor shall maintain such data and records in an accessible location and condition for a period of not less than three years from the date of final payment under this Agreement, or until after the conclusion of any fiscal audit, whichever occurs last. The State of California and/or any federal agency having an interest in the subject of this Agreement shall have the same rights conferred upon County herein.

33. NON-COLLUSION COVENANT

Contractor represents and agrees that it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of this Agreement with County. Contractor has received from County no incentive or special payments or considerations related to the provision of services under this Agreement.

34. NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement shall be strictly reserved to County and Contractor. Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of County and Contractor that any such person or entity, other than County or Contractor, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only.

35. SIGNATURE AUTHORITY

Each Party represents that they have full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

36. EXHIBITS

Each Exhibit attached to this Agreement is incorporated into this Agreement by reference.

The Parties have executed this Agreement on the Execution Date.

COUNTY OF KERN

Dated: _____

By

Chairman, Board of Supervisors
"County"

WEST KERN COMMUNITY COLLEGE DISTRICT

Dated: _____

By



Debra Daniels, Superintendent-President

APPROVED AS TO CONTENT:
Kern County Department of Human Services

Dated: _____

By

Dena Murphy, Director

APPROVED AS TO FORM:
Office of the County Counsel

Dated: _____

By

Bryan Walters, Deputy County Counsel

Exhibit "A"

**WEST KERN COMMUNITY COLLEGE DISTRICT
CALWORKS WORK-STUDY BUDGET**

	<i>FY-2017-18</i>	<i>FY 2018-19</i>	Total
Services (Counseling & Coordination) 5 hours per week at \$66.60 per hour for 52 weeks	\$17,316	\$17,316	\$34,632
Total Direct Cost (Wages paid to CalWORKs Students- \$10.50 per hour January 1, 2017 through December 31, 2017, \$11 per hour through January 1, 2018 through December 31, 2018, \$12 per hour January 1, 2019 through June 30, 2019, @ 20-32 hours per week for approximately 8 students X 52 weeks per year /2 semesters (fall/spring) and summer.)	\$55,809	\$55,809	\$111,618
Total	\$73,125	\$73,125	\$146,250

Exhibit "B"

**ASSURANCE OF COMPLIANCE WITH
THE KERN COUNTY DEPARTMENT OF HUMAN SERVICES**

**NONDISCRIMINATION IN STATE
AND FEDERALLY ASSISTED PROGRAMS**

West Kern Community College (HEREINAFTER "CONTRACTOR")

CONTRACTOR HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975 as amended; the Food Stamp Act of 1977, as amended, and in particular Section 272.6; Title II of the Americans with Disabilities Act of 1990; Government Code (GC) Section 11135, as amended; California Code of Regulations (CCR) Title 22 Section 98000 – 98413; Title 24 of the California Code of Regulations, Section 3105A(e); the Dymally-Alatorre Bilingual Services Act; Section 1808 Removal of Barriers to Inter Ethnic Adoption Act of 1996 and other applicable federal and state laws, as well as their implementing regulations [including 45 Code of Federal Regulations (CFR) Parts 80, 84, and 91, 7 CFR Part 15, and 28 CFR Part 42], by ensuring that employment practices and the administration of public assistance and social services programs are nondiscriminatory, to the effect that no person shall because of race, color, national origin, political affiliation, religion, marital status, sex, age, or disability be excluded from participation in or be denied the benefits of, or be otherwise subject to discrimination under any program or activity receiving federal or state assistance; and HEREBY GIVE ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal and state assistance; and THE CONTRACTOR HEREBY GIVES ASSURANCE THAT administrative methods/procedures which have the effect of subjecting individuals to discrimination or defeating the objectives of the California Department of Social Services (CDSS) Manual of Policies and Procedures (MPP) Chapter 21, will be prohibited.

BY ACCEPTING THIS ASSURANCE, the CONTRACTOR agrees to compile data, maintain records and submit reports as required, to permit effective enforcement of the aforementioned laws, rules and regulations and permit authorized CDSS and/or federal government personnel, during normal working hours, to review such records, books and accounts as needed to ascertain compliance. If there are any violations of this assurance, CDSS shall have the right to invoke fiscal sanctions or other legal remedies in accordance with Welfare and Institutions Code Section 10605, or Government Code Section 11135-39, or any other laws, or the issue may be referred to the appropriate federal agency for further compliance action and enforcement of this assurance.

THIS ASSURANCE is binding on the CONTRACTOR directly or through contract, license, or other provider services, as long as it receives federal or state assistance; and shall be submitted annually with the required Civil Rights Plan Update.

Date

Contractor's Signature

29 Cougar Court

Taft, CA 93268

Address of Contractor

Date: April 28, 2017
Submitted by: Mike Capela, Director of M & O
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval



Board Meeting Date: May 10, 2017

Title of Board Item:

Request for approval of purchase of a 2017 Chevrolet Express 10 Passenger Van

Background:

The addition of a new 2017 Chevrolet Express Van to the Taft College fleet is necessary because of the increased demand for transportation created by the new men's and women's golf teams. This 10 passenger van does not require the driver to hold any special licensing (Class B) while transporting passengers.

Quotes were obtained from Three-Way Chevrolet Co., Richland Chevrolet Company, and Delano Chevrolet Buick GMC. Three-Way Chevrolet Co. submitted the lowest total "out the door" price (\$30,942.86) out of the three quotes received.

Based on the quotes received, I recommend approval to purchase a 2017 Chevrolet Express Van from Three-Way Chevrolet Co.

Terms (if applicable):

N/A

Expense (if applicable):

\$30,942.86

Fiscal Impact Including Source of Funds (if applicable):

These funds were included and approved in the 2016/17 transportation budget.

Approved: _____


Dr. Debra Daniels, Superintendent/President

02017210

THREE-WAY CHEVROLET CO.
4501 WIBLE RD

BAKERSFIELD CA 93313
(661) 847-6570
SALESPERSON: ARTHUR R MONTSINGER

02/10/17

EQUIPPED AS FOLLOWS:

	<i>MSR.P.</i>	<i>39618.50</i>
SELLING PRICE	28,469.75
DEALER ADDS	
OPTIONS	
DOC FEE	80.00
SMOG FEE	
CALIF. TIRE FEE*	8.75
DMV FEE	29.00
COUNTY FEE	
EXTENDED WARRANTY	
TOTAL TAX	2,355.36
TOTAL PRICE	30,942.86
CASH DOWN	
TOTAL DEFERRED	
TRADE IN	
PAYOFF	
REBATE	
NET AMOUNT DUE	30,942.86

*attached
Spec's
and Price
AR*

*2017- 10-Pass Van
Must order*



AR

**AUTHORIZATION FOR OTHER PUBLIC SCHOOL AGENCIES
TO PURCHASE DIRECTLY FROM VENDOR
ACCORDING TO THE TERMS OF THIS CONTRACT**

Public Contract Code Sections 20118 and 20852 permit other school districts and community college district to authorize an awarding school district to lease data-processing equipment or purchase supplies, materials, equipment, and other personal property for the other school and community college districts under a contract entered into by the awarding school district. This process is commonly known as "piggybacking". The Kern High School District, which is the awarding district under this contract, is willing to make this option available to school and community college district for the items that are the subject of this contract, provided the vendor indicates its agreement at the time it submits its bid to the Kern High School District.

THIS FORM MUST BE RETURNED AS PART OF THE BID PACKAGE, WHETHER OR NOT THE VENDOR AGREES TO PARTICIPATE IN THE PIGGYBACKING PROVISIONS. If the vendor indicates its agreement to the piggybacking arrangement, the following conditions will apply.

1. Vendor will have the option to lease data-processing equipment (if the subject of its bid is leased data-processing equipment) or sell supplies, materials, equipment, and other personal property (if that is the subject of its bid) directly to any of the other school and community college district in California that submit order request (in the form of purchase orders or such other documentation as the vendor may require) directly to the vendor.
2. By this agreement, vendor is not required to accept all or any such order requests and may impose reasonable limits on the quantities it is willing to provide to other school and community college districts.
3. If vendor agrees to lease or sell items to other district on a piggybacking arrangement, vendor agrees that all terms and conditions of its agreement with the Kern High School District including, but not limited to, specifications, price, and quality will apply to items leased or sold to other district, and such terms including all guarantees and warranties, will extend directly to the leasing or purchasing district. Vendor acknowledges that the Kern High School District will not be a party to any such lease or sales agreements and will not serve as an intermediary or assume any responsibility with respect to such transactions.
4. Payment for items leased or sold to other districts will be the responsibility of such districts and will be made directly to vendor. To this end, the Kern High School District, the vendor, and other districts waive any obligation of those other districts under the applicable status to make payments directly to the Kern High School District.
5. The decision of the vendor to make its product available to other district under this piggybacking arrangement shall not alter or affect its obligation of full performance to the Kern High School District.
6. Although the Kern High School District intends, by this provision, to make the piggybacking process available to other districts, subject to vendor's approval, the Kern High School District makes no representation as to the ability of other districts to lease or purchase directly from the vendor without separate compliance with the competitive bidding statutes and vendor and all other districts participating in the process assume the responsibility to determine whether such compliance is excused by this provision and Public Contract Code Sections 20118 and 20852.

Vendor agrees to accept the piggybacking option:

AKM
(Please initial)

Vendor does not agree to accept the piggybacking option:

(Please initial)

Prepared By:
AMontsinger



2017 Fleet/Non-Retail Chevrolet Express Passenger RWD 3500 155" LS w/1

WINDOW STICKER

2017 Chevrolet Express Passenger RWD 3500 155" LS w/1LS		Interior: - No color has been selected.
4.8L/293 CID Gas/Ethanol V8		Exterior 1: - No color has been selected.
* 6-Speed HD Automatic		Exterior 2: - No color has been selected.
CODE	MODEL	MSRP
CG33706	2017 Chevrolet Express Passenger RWD 3500 155" LS w/1LS	\$37,305.00
OPTIONS		
YF5	EMISSIONS, CALIFORNIA STATE REQUIREMENTS	\$0.00
L98	ENGINE, VORTEC 6.0L V8 SFI FLEXFUEL	\$995.00
MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY, ELECTRONICALLY CO	\$0.00
GU6	REAR AXLE, 3.42 RATIO	\$0.00
1LS	LS PREFERRED EQUIPMENT GROUP	\$0.00
ZY1	PAINT, SOLID	\$0.00
86U	WHEATLAND YELLOW	\$0.00
AS5	SEATS, FRONT BUCKET WITH CUSTOM CLOTH TRIM	\$225.00
93G	MEDIUM PEWTER, CUSTOM CLOTH	\$0.00
U0F	AUDIO SYSTEM, AM/FM STEREO WITH MP3 PLAYER	\$0.00
UA1	BATTERY, HEAVY-DUTY 770 COLD-CRANKING AMPS, MAINTENANCE-FREE	\$80.00
V37	BUMPERS, FRONT AND REAR CHROME	\$65.00
DE5	MIRRORS, OUTSIDE HEATED POWER-ADJUSTABLE, BLACK, MANUAL-FOLDI	\$115.00
BA3	CONSOLE, DELUXE	INC
AJ3	AIR BAG, DRIVER'S SIDE ONLY	INC
UE0	ONSTAR, DELETE	-\$85.00
R9Y	FLEET FREE MAINTENANCE CREDIT.	-\$67.50
VQ2	FLEET PROCESSING OPTION	\$0.00
SPECIAL EQUIPMENT OPTIONS		
5H1	KEY EQUIPMENT, 2 ADDITIONAL KEYS FOR SINGLE KEY SYSTEM	\$45.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 456.0, Data updated 9/13/2016
© Copyright 1986-2012 Chrome Data Solutions, LP. All rights reserved.

Customer File:

Prepared By:
AMontsinger



2017 Fleet/Non-Retail Chevrolet Express Passenger RWD 3500 155" LS w/1

WINDOW STICKER

8V5	SEATING, 10-PASSENGER WITH DRIVER SEAT ONLY	-\$234.00
SUBTOTAL		\$38,423.50
	Advert/Adjustments	\$0.00
	Destination Charge	\$1,195.00
TOTAL PRICE		\$39,618.50
Est City: * 11.00 mpg		
Est Highway: * 16.00 mpg		
Est Highway Cruising Range: * 486.00 mi		

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 456.0, Data updated 9/13/2016
© Copyright 1986-2012 Chrome Data Solutions, LP. All rights reserved.

Customer File:

September 18, 2016 11:22:19 AM

Richland Chevrolet Company

511 Central Ave. - SHAFER, CA 93263

Phone: (661) 746-4981

Purchase Date: 05/04/17
Salesperson: ALFRED CAMPOS

Cash Disclosure

Phone: (661) 746-4981
Fax: (661) 746-5170

Applicant

Taft College
29 Emmons Park Dr
Taft, California 93268

Bus. Email: mcapela@taftcollege.edu

Purchased Vehicle

Stock #	Vehicle	Color	Miles	VIN
109580	2017 CHEVROLET EXPRESS G3	WHITE	0	1GNZGNHG6H1126779

Trade Vehicle

Stock Number	Vehicle	Miles	VIN	Allowance	Payoff

Purchases & Fees

Selling Price	Base Selling Price	\$39,631.00
	Discount	9,331.00
	Net Selling Price	30,300.00
Fees	Documentation	\$80.00
	Tire	\$8.75
	Lien/Filing	\$0.00
	Contract Cancellation Option	\$0.00
	EV Charge	\$0.00
	MVSC	\$29.00
	Weight	\$0.00
	Notary	\$0.00
	Registration	\$0.00
	Certificate of Title	\$0.00
	Transfer	\$0.00
	Temp Tag	\$0.00
	Increase	\$0.00
	License	\$0.00
	Smog	\$0.00
	Taxes	Tax 1
		\$0.00
Total Cash Price:		\$32,620.30

Monies Received

Trade	Trade Allowance:	\$0.00
	Trade Payoff:	\$0.00
	Trade Net:	\$0.00
Down Payment	Cash Deposit:	\$0.00
	Cash Down Payment:	\$0.00
	Deferred Cash:	-
Total Credits:		\$0.00
Total Cash Price:		\$32,620.30
Total Credits (-):		\$0.00
Balance Due:		\$32,620.30

Received
10-05-16

2017 EXPRESS 3500 EXTD WB PASSENGER
GAZ SUMMIT WHITE

/V8G

GENERAL MOTORS LLC

93G MEDIUM PENTER

ORDER NO. TRTSS1/TRE

STOCK NO.

VIN 1GN ZGNH G6 H1126779

109580

MODEL & FACTORY OPTIONS

MSRP

CG33706 EXPRESS 3500 EXTD WB PASS 37305.00

ASS SEATS, CUSTOM CLOTH 205.00

C6Y 9,600 LB GVWR N/C

L96 ENGINE 6.0L VORTEC V8 995.00

MYD 6-SPEED AUTOMATIC TRANSMISSION 0.00

U0H AM/FM STEREO W/MP3 PLAYER AND 100.00

USB PORT

(REPLACES STD/OPT/PKG RADIO)

V14 AUXILIARY TRANS COOLER N/C

V37 CHROMED FRONT AND REAR BUMPERS 65.00

YF5 50-STATE EMISSIONS N/C

1LS 1LS PACKAGE N/C

8V5 SEATING - 10 PASSENGER WITH 234.00-

DRIVER SEAT ONLY

GM HAS DESIGNED, MANUFACTURED, SOLD AND CER
APPLICABLE FEDERAL MOTOR VEHICLE SAFETY STA
VEHICLE AS A BUS, MULTIPURPOSE PASSENGER VE
TRUCK, BUT NOT AS A SCHOOL BUS.

DE CENTER

MI 48243-1114

INVOICE 1AD30247695

542*****13*393935

RETAIL - STOCK

INVOICE 09/26/16

SHIPPED 09/24/16

EXP I/T 10/04/16

INT COM 10/04/16

PRC EFF 09/24/16

KEYS V1375 V1375

WFP-F QTR OPT-1

BANK: ALLY - 061

CHG-TO 39-393

SHIP WT: 6181

TOTAL MODEL & OPTIONS
DESTINATION CHARGE

38436.00
1195.00

TOTAL

39631.00

RICHLAND CHEVROLET CO
511 Centre Ave.
P.O. Box 100
Searsville, GA 30086

passengers van

Jorge Rojas <jorge.rojas@delanochevrolet.com>

Thu 4/13/2017 10:20 AM

To: Mike Capela <MCapela@taftcollege.edu>;

***** This is an EXTERNAL EMAIL. Stop and think before replying, clicking links or opening attachments. *****

~~_____~~ this is your otd price \$32,703.55

GM Vehicle Locator

Dealer Information
DELANO CHEVROLET BUICK GMC
 600 1ST AVE
 DELANO, CA 93215
 Phone: 661-725-3272
 Fax: 661-725-1260

TAFT College 661-809-5658
Mike Capela mcapela@taftcollege.edu

Model Year: 2017
 Make: Chevrolet
 Model: Express
 CG23406-2500 Passenger Van
 PEG: 1LS-Gas LS Equipment Group
 Primary Color: GAZ-Summit White
 Trim: 93W-Trim, Vinyl, Medium Pewter
 Engine: L20-Engine, Vortec 4.8L V8
 Transmission: MYD-6-Speed Auto Trans w/Overdrive

Event Code: 5000-Delivered to Dealer
 Order #: TTZWPW
 MSRP: \$34,535.00
 Order Type: TRE-Retail Stock
 Age of Inventory: 135
 Stock #: N/A
 Inventory Status: Available
 DIP: _____
 Employee Price: _____
 Supplier Price: _____
 Total Cash Allowance: _____
 (Expires on 05/01/2017)

7.25

Open/Incomplete Field Action(s): None

Additional Vehicle Information

GM Marketing Information

Vehicle Options

Chargeable Options	MSRP	Invoice
L20-Engine, Vortec 4.8L V8	\$0.00	\$0.00
MYD-6-Speed Auto Trans w/Overdrive	\$0.00	\$0.00
UVC-Rear View Camera System	\$200.00	\$182.00

No Cost Options

1LS-Gas LS Equipment Group
 C6P-GVWR--8600 LBS
 V14-Transmission Oil Cooler, External
 YF5-California Emissions
 ZX5-Seating, 12 Passenger

D.T.D : \$32,703.55

Date: April 27, 2017
Submitted by: Carey Carpenter, Interim Program Director, TIL
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Purchase of a 2017 Chevrolet Traverse LS from Three-Way Chevrolet Company

Background:

This purchase of an 8-passenger 2017 Chevrolet Traverse LS will replace a 2004 Chevrolet Mini Van that has 132,883 miles. The primary use is to transport TIL students to/from town.

Three quotes were obtained and lowest quote is selected. The three quotes were as follows:

Three-Way Chevrolet Company: \$27,899.16
Richland Chevrolet Company: \$28,874.31
Delano Chevrolet Buick GMC: \$33,605

Terms (if applicable):

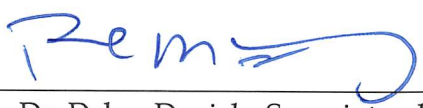
N/A

Expense (if applicable):

\$27,899.16

Fiscal Impact Including Source of Funds (if applicable):

This will be paid from TIL's share of supplemental revenues generated by Medical Administrative Activities (MAA). MAA revenues are earned by offering various services and activities to our students in connection with administering the Medi-Cal program.

Approved:  For
Dr. Debra Daniels, Superintendent/President

00632129



4501 WIBLE RD.
P.O. Box 9609
Bakersfield, CA 93389
(661) 377-3300
FAX (661) 847-6571

SOLD TO ●
●
●

TERMS: NET CASH


DATE	YOUR ORDER NO.	INVOICE NO.	YEAR	MAKE	MODEL	SERIAL NO.
04/28/17		0632129K	2017	CHEVROLET	TRAVERSE	1GNKRFKD2HJ245736

EQUIPPED AS FOLLOWS:

STANDARD EQUIPMENT
 1LS PEG PKG INCLUDES
 LS EQUIPMENT
 PWR SEAT ADJUSTER, DRIVER
 8-WAY W/ POWER LUMBAR
 ENGINE 3.6L, SIDI V6
 TRANSMISSION, 6-SPD AUTOMATIC
 ONSTAR (R)
 CARGO CONVENIENCE PACKAGE
 (DEALER INSTALLED)
 50-STATE EMISSIONS
 DESTINATION CHARGE
 DEALER IMR CONTRIBUTION
 LMA GROUP CONTRIBUTION
 PACK

<i>MSR.</i>	32,885.-
SELLING PRICE	25,898.00
DEALER ADDS	
OPTIONS/DEL FEE	
DOC FEE	80.00
SMOG FEE	
CALIF TIRE FEE	8.75
DMV FEE	29.00
COUNTY FEE	
EXTENDED WARRANTY	
TOTAL TAX	1,883.41
TOTAL PRICE	27,899.16
CASH DOWN	
TRADE IN	
REBATE	
NET AMOUNT DUE	27,899.16

*In stock
 on hold
 del time
 2 days*



RECEIVED BY: _____

DATE: _____

TITLE: _____

Richland Chevrolet Company
511 Central Ave.
Shafter, CA 93263
Phone: 661-746-4981

Customer: Taft College
29 Emmons Park Dr
Taft, CA 93268

Purchase Date: 4/28/2017

Vehicle	Stock Number	New Used	Year / Make / Model	Color	Body	Miles	VIN
Sold Vehicle	108720	New	2017 Chevrolet Traverse L	Silver Ice	UT	0	1GNKRFKD8HJ135239

Sale Summary	
Vehicle Price:	32,745.00
Discount:	6,100.00
Total Vehicle Price:	26,645.00
Trade Allowance:	0.00
Cash Difference:	26,645.00
Sales Tax:	1,937.56
Fees:	291.75
Unpaid Balance:	28,874.31
TOTAL:	28,874.31
Cash Down:	0.00
Balance Due:	28,874.31

Customer

Dealership

Danielle Vohnout

From: Mike Capela
Sent: Thursday, May 04, 2017 1:31 PM
To: Danielle Vohnout
Cc: Carey Carpenter
Subject: Fw:

Here is the quote from Delano Chevrolet for the 2017 Traverse.

Michael Capela
Director of Maintenance & Operations
West Kern Community College District
Office 661-763-7768
Fax 661-763-7869
cell 661-809-5658
mcapela@taftcollege.edu

From: Juan Navarrette <j.navarrette@delanochevrolet.com>
Sent: Thursday, May 4, 2017 11:01 AM
To: Mike Capela
Subject:

***** This is an EXTERNAL EMAIL. Stop and think before replying, clicking links or opening attachments.

Mr mike this is Juan from Delano Buick gmc, we've sent you some pictures and I hope you received them. Now to the price, msrp would be 32,540 - the 1750 rebate. So net price would be 30,790 but not including taxes and license. At Taft taxing, it puts you at 33,605 out the door. I also want to mention that I can also save you a 2,000 more in rebate if it were to be on the red tag sale and if you were to finance through gm financial. The one I have available would be stock number 44068 and you can go ahead online [@delanochevrolet.com](http://delanochevrolet.com) and search it up. It's a tungsten metallic traverse. If you have any questions, feel free to contact me back through email or by phone at 661-586-9495. Thank you and again this is Juan navarrette.

Sent from my iPhone

May contain privileged and confidential information for the intended recipient only. If received in error, please notify sender and destroy all contents and attachments. All rights to email contents are retained by Taft College.

Date: April 21, 2017
Submitted by: Severo M. Balason, Jr., VP of Student Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval



Board Meeting Date: May 10, 2017

Title of Board Item:

Agreement with AVID for Higher Education - Membership, Professional Development Trainings, Materials and Resources

Background:

AVID for Higher Education (ASE) supports institutions of higher education that are committed to student success. AHE's mission is to increase student persistence and completion through a series of intentional, strategic interventions that strengthen and enhance new and existing curricular and co-curricular activities on campus. AHE will provide in-depth, on-site professional learning workshops and materials that enable both full time and adjunct faculty to master additional instructional strategies to assist in student success. AHE also offers campuses a rich array of services that includes student advising, faculty development, peer tutoring, and student services.

Terms (if applicable):

The term is for July 1, 2017 through June 30, 2018.

Expense (if applicable):

The cost for services is a total of \$24,230 plus applicable taxes.

Fiscal Impact Including Source of Funds (if applicable):

Categorical funds (Equity) will be utilized and have been included in the budget projections for this request.

Approved: _____


Dr. Debra Daniels, Superintendent/President

AVID Standard Terms and Conditions

This AVID College Readiness System Services and Products Agreement (“Agreement”) is entered into by and between AVID Center, a California non-profit corporation (“AVID Center”) and the client named in the Quote(s) (“Client”).

Article I. Definitions

1.1. **AVID College Readiness System Services and Products Agreement (“Agreement”)**: The Agreement consisting of these AVID Standard Terms and Conditions, Quote(s), Exhibit(s), and any other applicable, incorporated addenda.

1.2. **AVID College Readiness System**: The AVID College Readiness System consists of AVID Elementary, AVID Secondary, and AVID for Higher Education. Client may choose to implement (order) one or more of these components of the AVID College Readiness System as indicated on Quote(s).

- (a) AVID Elementary is a foundational component for elementary sites (grades K–8), designed as an embedded, sequential academic skills resource. It is intended for non-elective, multi-subject, multi-ability level classrooms.
- (b) AVID Secondary consists of the AVID Elective class as the core and content area teachers using AVID strategies as school-wide implementation.
- (c) AVID for Higher Education works with postsecondary institutions to support students with the goal of increasing academic success, persistence and completion rates.

1.3. **AVID Materials**: Any material, in any medium, printed or electronic, produced by AVID Center as a resource for Client’s implementation of AVID Elementary, AVID Secondary, or AVID for Higher Education.

1.4. **AVID Member Site**: Any Client that implements (orders membership corresponding to) AVID Elementary and/or AVID Secondary, or AVID for Higher Education.

1.5. **AVID Methodologies**: Those methodologies that, when combined, form the core of AVID Elementary, AVID Secondary, or AVID for Higher Education.

1.6. **AVID Programs**: Other AVID offerings that are supplementary to AVID Elementary, AVID Secondary, or AVID for Higher Education (with the corresponding program indicated in parentheses in this Paragraph). The specific AVID Programs are further defined in their corresponding Exhibit. This list is subject to change without notice: AVID Excel (AVID Secondary); AVID Roadtrip Nation Experience (AVID Secondary); AVID Summer Bridge (AVID Secondary); AVID Weekly (versions for each: AVID Elementary, AVID Secondary, AVID for Higher Education. AVID Elementary and AVID for Higher Education subscriptions are included as part of membership; AVID Secondary subscriptions are included in Middle School and High School Libraries, if so ordered by Client).

1.7. **Exhibit**: The document with terms and conditions that relate specifically to a corresponding service or product ordered on the Quote(s).

1.8. **Payment Terms**: The terms of when payment is due, as listed on the Quote.

1.9. **Quote**: The order document that is fully incorporated into this Agreement by reference.

1.10. **AVID District Director**: District leaders that coordinate the implementation of AVID Secondary and/or AVID Elementary at AVID Member Sites within their school system according to the AVID Methodologies. If Client implements AVID Elementary and/or AVID Secondary at any of its AVID Member Sites, then Client agrees to maintain, at its expense, at least one AVID District Director who will enroll in and complete, or have previously completed, the series of AVID District Leadership (ADL) trainings (as described in the corresponding Exhibit).

Article II. Period of Agreement

2.1. **Term:** The Term ("Term") of this Agreement shall be July 1, 2017 to June 30, 2018 unless earlier terminated as provided herein.

Article III. Licenses and Proprietary Rights

3.1. **Copyright License:** Subject to Client's performance of all the provisions of this Agreement, AVID Center hereby grants to Client a non-transferable license, without the right to sublicense, to distribute, reproduce, and display the AVID Materials and AVID Methodologies solely to implement AVID Elementary and/or AVID Secondary, or AVID for Higher Education as ordered on Quote(s), during the period listed in the corresponding Exhibit, and for no other purpose.

- (a) Client may distribute, reproduce, and display the AVID Materials only to appropriate staff and students of the AVID Member Sites listed in Quote(s), for the sole purpose of implementing the specified AVID service or product at the AVID Member Sites and for no other purpose. Client will not permit any of the AVID Materials or AVID Methodologies to be used by anyone other than the AVID Member Sites.
- (b) Further, Client will only distribute, display, photocopy, reproduce or otherwise duplicate, those AVID Materials and AVID Methodologies corresponding to the specific AVID service or product listed for each AVID Member Site in Quote(s). [For example, if Quote(s) specifies both AVID Elementary and AVID Secondary membership at ABC School Site, but only specifies AVID Elementary membership at XYZ School Site, Client will not distribute, display, photocopy, reproduce, duplicate, or otherwise make available the AVID Secondary Materials and Methodologies to XYZ School Site.]
- (c) Client and any AVID Member Sites will not distribute, display, photocopy, reproduce or otherwise duplicate, all or any part of the AVID Materials or AVID Methodologies to anyone other than the AVID Member Sites without AVID Center's prior written consent.
- (d) Should Client wish to make any of the AVID Materials or AVID Methodologies accessible to its AVID Member Sites through the Internet, it will do so on a password-protected website, and it will ensure that only appropriate staff and students of the AVID Member Sites are allowed access to the website.
- (e) Should Client wish to make electronic versions of any of the AVID Materials or AVID Methodologies available for download by its AVID Member Sites, it will ensure that only appropriate staff and students of the AVID Member Sites are allowed access to those materials, and it will require that those staff and students agree not to distribute, reproduce, display, or transfer those materials to anyone other than appropriate staff and students of the AVID Member Sites before downloading those materials.
- (f) Client and any AVID Member Sites shall not modify or otherwise alter the AVID Materials or AVID Methodologies in any way, or create or distribute any derivative works of the AVID Methodologies or the AVID Materials in any way. Client also agrees not to use or adopt the AVID Methodologies or AVID Materials with respect to any educational or other program except solely to implement AVID under the provisions of this Agreement.
- (g) Client and any AVID Member Sites acknowledge that they do not have the right to sell, sublicense, transfer, or lease any of the AVID Materials or AVID Methodologies to any person or entity.

3.2. **Trademark License:** Subject to Client's performance of all the provisions of this Agreement, AVID Center hereby grants to Client during the Term a non-exclusive, non-transferable, indivisible license, without the right to sublicense, to use the AVID trademarks (collectively "AVID Trademarks"), (a) only as they are incorporated in the AVID Materials, and (b) only on advertising flyers and written promotional materials created by Client or the AVID Member Sites listed in Quote(s) in order to promote and implement AVID at those AVID Member Sites. Client agrees that it will use its best efforts to use the AVID Trademarks

in a professional manner in order to preserve and enhance AVID Center's substantial goodwill associated with the AVID Trademarks. Client agrees that it or its AVID Member Sites will not use any of the AVID Trademarks as a corporate or business entity name, as a fictitious business name or as a trade name, and will not use any name in such capacity that is confusingly similar to the AVID Trademarks. Client further acknowledges and agrees that it and its AVID Member Sites cannot modify or otherwise alter any of the AVID Trademarks or use any other designs or logos in conjunction with its use of the AVID Trademarks. Client cannot use the AVID Trademarks for any educational or other program other than to implement AVID at the Member Sites listed in Quote(s) consistent with the above license. Client and its AVID Member Sites will always use the proprietary symbol ® immediately adjacent to the respective AVID Trademarks as noted above with respect to their use of the AVID Trademarks. If Client or its Member Sites desire to use or place the AVID Trademarks on any products, things, or other merchandising items in order to promote AVID, it must first seek and obtain permission from AVID Center by completing AVID Center's Request to Use AVID Center Trademark Form and complying with any of AVID Center's conditions for approval. Any such additional uses of the AVID Trademarks approved by AVID Center shall also be subject to the terms of this license and the other provisions of this Article III.

3.3. **Rights Reserved:** Notwithstanding anything to the contrary in this Agreement, all rights not specifically granted in this Agreement to Client shall be reserved and remain always with AVID Center.

3.4. **Proprietary Rights:** The parties agree that AVID Center shall solely own and have exclusive worldwide right, title and interest in and to the AVID Trademarks, AVID Materials and AVID Methodologies, to all modifications, enhancements and derivative works thereof, and to all United States and worldwide trademarks, service marks, trade names, trade dress, logos, copyrights, rights of authorship, moral rights, patents, know-how, trade secrets and all other intellectual and industrial property rights related thereto ("Intellectual Property Rights"). Client shall not challenge, contest or otherwise impair AVID Center's ownership of the AVID Trademarks, AVID Materials or AVID Methodologies, or any of AVID Center's applications or registrations thereof, or the validity or enforceability of AVID Center's Intellectual Property Rights related thereto. Client also agrees not to submit any applications or otherwise attempt to register for itself or others any of the AVID Trademarks, AVID Materials or AVID Methodologies.

3.5. **Enforcement:** The parties agree that except to the limited extent expressly set forth in Paragraphs 3.1 and 3.2 above, AVID Center will be irreparably harmed and money damages would be inadequate compensation to AVID Center in the event Client breaches any material provision of Article III. Accordingly, all of the provisions of this Agreement shall be specifically enforceable by injunctive and other relief against Client without the requirement to post a bond, in addition to any other remedies available to AVID Center, for Client's breach of any provision of this Agreement.

3.6. **Proprietary Notices:** Client agrees not to remove, alter or otherwise render illegible any trademark, copyright or other proprietary right notices or other identifying marks from the AVID Materials or any permitted copies thereof.

3.7. **Infringement:** Client agrees to notify AVID Center of any conduct or actions on the part of third parties of which it becomes aware that might be deemed an infringement or other violation of AVID Center's rights in the AVID Trademarks, AVID Materials or AVID Methodologies. In such an event, AVID Center shall have the sole right to bring an action for infringement or other appropriate action with respect thereto. AVID Center shall exclusively control the prosecution and settlement of any such action. Client agrees to fully cooperate with AVID Center in any such action and provide AVID Center with all information and assistance reasonably requested by AVID Center.

3.8. **Compliance With Laws:** Client agrees that the AVID Trademarks, AVID Materials and AVID Methodologies will be used in accordance with all applicable laws and regulations and in compliance with any regulatory or governmental agency that has jurisdiction over Client and its educational programs.

3.9. **Sole Source:** AVID Center affirms that it is the sole source of the AVID College Readiness System to which competition may be precluded due to the existence of a patent, copyright, secret process, or monopoly. AVID Center's sole source development includes intellectual property—copyrights and trademarks—in the AVID Materials, licensing for reproduction of student activity sheets associated with the curriculum, technical assistance, training to teachers and administrators, and coordination of the AVID College Readiness System through consultation, data collection, and certification processes.

Article IV. Compensation

4.1. **Quotes—Invoicing and Payment**: During the Term of this Agreement, Client may request Quote(s) for AVID services and/or products. Client indicates its acceptance of a Quote by signing the respective Quote or issuing a Purchase Order in the amount of the Quote. Should Client issue Purchase Order(s) for such Quote(s), the terms and conditions of this Agreement shall control for all Purchase Orders; no terms and conditions on Purchase Orders will apply to any part of this Agreement. AVID Center will invoice Client according to the terms listed in the accepted Quote(s).

Article V. Status of Parties

5.1. **Independent Contractors**: AVID Center and Client are independent contractors and their relationship is that of a licensor and licensee. This Agreement is not intended to create a relationship of employment, agency, partnership, joint venture, or similar arrangement between the parties. Neither party shall have any power or authority to bind or commit the other party in any respect, contractually or otherwise. In no event shall either party, or any of its respective officers, agents, or employees, be considered the officers, agents, or employees of the other party.

Article VI. Authority

6.1. **AVID Center Warranty**: AVID Center warrants that the person signing this Agreement is authorized to enter into this Agreement on behalf of the non-profit AVID Center and to bind AVID Center to perform all of its obligations under this Agreement.

6.2. **Client Warranty**: Client warrants that it has obtained all necessary approvals and taken all necessary steps to enter into this Agreement. The person signing on behalf of Client warrants that he or she has the authority to enter into this Agreement on behalf of Client and to bind Client to perform all of its obligations under this Agreement.

Article VII. Termination

7.1. **Termination for Cause**: Subject to the last sentence of this Paragraph 7.1, either party has the right to terminate this Agreement at any time if the other party is in material breach of any warranty, term, condition or covenant of this Agreement and (i) fails to cure that breach within thirty (30) days of receiving notice from the non-breaching party which specifies such material breach and demands cure thereof, or (ii) fails to provide the non-breaching party assurance that the breach will be cured within a longer period of time which is acceptable to the non-breaching party. In the case of a breach by Client that is not cured as described above, AVID Center shall have the right to terminate Client's right to conduct all or part of an AVID product or service at one or more specific AVID Member Sites, by giving written notice to Client of the sites so terminated, without terminating this Agreement with respect to the other products or services at the particular AVID Member Site and/or other AVID Member Site(s) subject to this Agreement. Any termination under this Paragraph 7.1 will become effective automatically upon expiration of the cure period in the absence of a cure or mutually agreed-upon resolution. Notwithstanding the foregoing, any material breach by Client, which is further defined as a breach of any of the provisions of Article III, shall be deemed non-curable and AVID Center shall have the right to immediately terminate this Agreement upon such material breach by Client.

7.2. **Termination Without Cause**: Notwithstanding Paragraph 7.1 above, either party may terminate this Agreement upon thirty (30) days prior written notice to the other party.

7.3. **Cessation of Use**: Upon termination or expiration of this Agreement: (a) the licenses in Article III shall automatically terminate and revert to AVID Center, (b) Client shall thereafter immediately discontinue AVID in all of its school sites and cease using the AVID Materials, AVID Methodologies, or AVID Trademarks in any way, and (c) Client shall pay any unpaid balances to AVID Center and remain liable for its obligations or other actions that accrued or occurred prior to the termination date.

7.4. **Cumulative Remedies**: All rights and remedies conferred herein shall be cumulative and in addition to all of the rights and remedies available to each party at law, equity or otherwise. In addition,

Paragraphs 3.3, 3.4, 3.5, 3.6, 4.1, and all of the provisions of Articles VII and VIII shall survive the termination or expiration of this Agreement.

Article VIII. General Provisions

8.1. **Governing Law and Venue:** If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, then (i) if AVID is the party initiating the action (e.g., as plaintiff), this Agreement shall be interpreted under the law of the State in which Client is located, the action shall be submitted to the exclusive jurisdiction of the applicable court in the city and State where Client is located and venue for the action shall be that city and State; and (ii) if Client is the party initiating that action (e.g., as plaintiff), this Agreement shall be interpreted under California law, the action shall be submitted to the exclusive jurisdiction of the applicable court in San Diego, California, and venue for the action shall be San Diego, California.

8.2. **Entire Agreement:** All Quotes, Exhibits, and other addenda to this Agreement are fully incorporated herein. This Agreement, including all addenda, constitutes the entire agreement between the parties regarding this subject matter hereof and supersedes all prior oral or written agreements or understandings regarding this subject matter. This Agreement can only be amended by a written document signed by both parties.

8.3. **Limitation of Liability:** NEITHER PARTY SHALL BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, WHETHER FORESEEABLE OR NOT, THAT ARE IN ANY WAY RELATED TO THIS AGREEMENT, THE BREACH THEREOF, THE USE OR THE INABILITY TO USE THE AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS, THE RESULTS GENERATED FROM THE USE OF THE AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS, LOSS OF GOODWILL OR PROFITS AND/OR FROM ANY OTHER CAUSE WHATSOEVER.

8.4. **Force Majeure:** Neither party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.

8.5. **Severability:** If any provision of this Agreement is judicially determined to be invalid, void or unenforceable, the remaining provisions shall remain in full force and effect.

8.6. **Attorney Fees:** In the event a dispute arises regarding this Agreement and a legal proceeding is brought by either party, each party shall be responsible for paying their own attorney fees regardless of the outcome or resolution of the dispute.

8.7. **No Assignment, Delegation or Transfer:** Client acknowledges that the favorable terms of this Agreement were granted solely to Client, and that the substitution of any party by Client would destroy the intent of the parties. Accordingly, Client shall have no right to assign, delegate, transfer or otherwise encumber this Agreement or any portion thereof without AVID Center's prior written consent, which can be withheld in its sole discretion.

8.8. **Notice:** All notices, requests or other communications under this Agreement shall be in writing, shall be sent to the designated representatives of the parties at the addresses set forth below in Quote(s), and shall be deemed to have been duly given on the date of service if sent by facsimile or electronic mail, or on the day following service if sent by overnight air courier service with next day delivery and with written confirmation of delivery, or five (5) days after mailing if sent by first class, registered or certified mail, return receipt requested. Each party is required to notify the other party in the above manner of any change of address.

8.9. **Counterparts:** This Agreement may be executed in several counterparts that together shall be originals and constitute one and the same instrument.

8.10. Waiver: The failure of a party to enforce any of its rights hereunder or at law or in equity shall not be deemed a waiver or a continuing waiver of any of its rights or remedies against the other party, unless such waiver is in writing and signed by the party to be charged.

8.11. Facsimile and Electronic Signatures: The parties hereto (i) each agree to permit the use, from time to time and where appropriate under the circumstances, of signatures sent via facsimile or electronically in a .pdf file or other digital format in order to expedite the transaction(s) contemplated by this Agreement; (ii) each intend to be bound by its respective signature sent by that party via facsimile or electronically in a .pdf file or other digital format; (iii) are each aware that the other, and the other's agents and employees, will rely on signature pages sent via facsimile or electronically in a .pdf file or other digital format; and (iv) each acknowledge such reliance and waive any defenses to the enforcement of this Agreement or of other documents effecting the transactions contemplated by this Agreement based on the signature page being a facsimile, .pdf copy or other digital format. The parties covenant to each other that each time they send a signature page via facsimile or electronically in a .pdf file or other digital format; they will in a timely manner send the other party the countersigned signature page(s).

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates below their signatures, but such dates shall not alter the Term of this Agreement as specified herein:

AVID Center,
a California Non-Profit Corporation 501(c)(3)

Client

By: _____
Signature: AVID Center Authorized

Signature: Client Authorized

Printed or Typed Name

Printed or Typed Name

Title

Title

Date

Date

AVID Center
9797 Aero Drive, Suite 100
San Diego, CA 92123
Employer ID # 33-0522594

AVID for Higher Education Student Success Implementation Exhibit
to
AVID College Readiness System Services and Products Agreement

As per AVID for Higher Education Student Success Implementation Professional Service being listed on an approved Quote, this Exhibit for AVID for Higher Education Student Success Implementation (“Student Success Implementation Exhibit”) is hereby fully incorporated into the Agreement by and between AVID Center and the Institution of Higher Education (“IHE”) named on the Quote. The following additional terms and conditions are in addition to the general terms and conditions; in the event of a conflict between the general terms and conditions and this Exhibit, the terms and conditions of this Exhibit shall apply.

Article I. AVID Professional Service Benefits for AVID for Higher Education Student Success Implementation

- 1.1. **AVID Mission and Purpose:** AVID’s mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

AVID Center is a non-profit corporation formed to strengthen and support the AVID community through: a focus on the implementation of the AVID for Higher Education Essentials to assure quality; national leadership in education; innovation through current research; and service to IHE with quality and depth.

- 1.2. **AVID for Higher Education Student Success Implementation (also called “AVID for Higher Education Student Success” or “AHE Student Success” or just “Student Success”):** The AVID for Higher Education Student Success Methodologies that comprise the implementation.

- 1.3. **AVID for Higher Education Student Success Implementation Professional Service:** The collection of AVID for Higher Education Student Success Implementation services and products, which includes access to the Student Success Materials and Methodologies. Such access is given to the IHE listed on the Quote as purchasing AHE Student Success Implementation Professional Service. Annual Service runs concurrently with the Term of this Exhibit as listed in Article II.

AVID Center agrees to provide support to IHE through AVID Center’s National and AVID for Higher Education offices. Support from AVID Center’s National and AHE offices includes:

- Professional Learning for the AVID team and AVID instructors through Summer Institute;
- Support for campus planning;
- Support and assistance for the AVID for Higher Education Student Success Liaison(s);
- Coordination with AHE Student Success Liaison(s) in the collection of data as guided by the National AVID Center to collect, report, and analyze data;
- Assistance with identifying and providing professional learning for faculty and support services through AHE training visitations;
- AVID weekly publication and access to the resources available through the password-protected “MyAVID” area of AVID Center’s website; and
- Assistance in identifying and establishing articulation with area districts.

- 1.4. **AVID Implementation and Materials:** IHE is eligible to implement AVID for Higher Education Student Success and to use the licensed AVID trademarks, libraries and materials for IHE’s Student Success Implementation pursuant to the provisions of this Agreement.

- 1.5. **AVID Reports:** AVID Center agrees to provide IHE with reports on AVID data collected in other IHEs.

- 1.6. AVID Summer Institute: IHE may attend AVID *for* Higher Education strands at AVID Summer Institutes.
- 1.7. Licensing Benefits: AVID *for* Higher Education Student Success Implementation Professional Service includes a license to use the AVID Trademarks to promote AHE Student Success Implementation, to use and implement the AVID Methodologies, and use of AVID Materials at IHE for educational purposes relating to the AHE Student Success Implementation, all pursuant to the provisions of this Agreement. Licensing runs concurrently with the Term.

Article II. Term

- 2.1. Term: The parties agree that this Exhibit shall be in effect from July 1, 2017 to June 30, 2018 unless earlier terminated as provided for in the Agreement (“Term”).

Article III. IHE Responsibilities

- 3.1. Student Success Methodology: IHE agrees to implement AVID *for* Higher Education Student Success per the program guidelines and AHE Student Success Essentials as listed below and set forth in the AVID publications, guidebooks and program materials (collectively “AVID Materials”) or otherwise established by AVID Center, as the same may be modified and/or updated by AVID from time to time at AVID’s discretion. IHE will implement AVID Methodologies in first year courses and in general education. IHE will not materially deviate from the AHE Student Success Essentials without the prior written consent of AVID Center.
 - Essential 1 – Administrative Leadership and Support
 - Essential 2 – AVID Team
 - Essential 3 – Faculty and Staff Professional Learning
 - Essential 4 – AVID Experience: First Year Through Completion
 - Essential 5 – Data Collection and Research
- 3.2. Student Success Student Selection: IHE agrees to select students for AVID Student Success Implementation in accordance with the purposes established in the AHE Student Success Essentials, as the same may be modified and/or updated by AVID from time to time at AVID’s sole discretion.
- 3.3. Student Success Qualified Staff: IHE agrees to maintain, at its expense, an AVID *for* Higher Education Student Success Liaison. The AHE Student Success Liaison will attend AVID Summer Institute and coordinate on site professional learning and visitation services.
- 3.4. Faculty and Staff Professional Learning: IHE agrees to ensure that a minimum of a six-member team attend an AVID Center sanctioned Summer Institute for the first two years of the Student Success Implementation listed on Quote. AVID Center recommends continuing sites send teams to its Summer Institute in subsequent years to maintain and enhance the quality of the Implementation at IHE.
- 3.5. Data Collection: IHE shall collect and provide the program data pertaining to student demographics, course enrollment, program characteristics and related outcomes specified by AVID Center according to the timeline established by AVID Center. AVID Center’s data collection process conforms to the privacy protections specified in the federal Family Educational Rights and Privacy Act (FERPA). AVID Center will maintain as confidential any personally identifiable student information or information that is privileged or confidential under federal or state law and that is conspicuously marked by IHE as “privileged” or “confidential” before IHE delivers to AVID Center. AVID Center will destroy all individual student data when it is no longer needed for program reporting purposes. IHE reserves the right to withhold, revise, and/or edit certain confidential data such as student names, Social Security numbers and any other information the disclosure of which would violate FERPA. AVID Center agrees not to use any of the data collected under this Paragraph 3.5 in a manner that would violate, or cause IHE to violate, any applicable provision of FERPA.

- 3.6. Student Success Library: If IHE is in the first year of implementation of AHE Student Success, then IHE agrees to purchase at least one (1) complete AHE Student Success Library. IHE shall be entitled to use the AVID library only at the campus for which the materials were originally purchased. AVID Libraries are non-transferable. The use of the AVID Curriculum Libraries, which are part of the AVID Materials, will also be subject to the provisions of Article IV below.

Article IV. AVID for Higher Education Student Success Liaison(s)

- 4.1. Role of the Student Success Liaison: In order to disseminate ~~the AVID Program~~ the Implementation effectively and to build a strong AVID Program, AVID Center coordinates training and networking of campus liaisons known as AHE Student Success Liaisons. The primary role of the AHE Student Success Liaison is to coordinate support for AVID planning, campus team meetings, and implementation. AHE Student Success Liaison(s) will accept responsibility for ensuring the implementation of AHE Student Success key components per the AHE Student Success Essentials and for facilitating the development of campus conditions that ensure effective implementation. AHE Student Success Liaison(s) will attend AVID Summer Institute with the campus teams to develop the plan for quality implementation and attend the AHE Student Success Liaison Training Strand to support effective AHE Student Success implementation.
- 4.2. Time Allocation for the Student Success Liaison: The ability of the AHE Student Success Liaison to plan and implement AVID is impacted by the proportion of the Student Success Liaison's other job responsibilities. AVID Center recommends that an adequate amount of time be allocated for the Student Success Liaison to oversee the implementation of AVID on the campus.
- 4.3. Student Success Professional Learning: The AHE Student Success Liaison coordinates professional learning for faculty, staff, AVID tutors, team and leadership meetings, and the campus participation in AVID sanctioned Summer Institute(s).
- 4.4. Student Success Technical Support to Site: The AHE Student Success Liaison serves as an instructional leader, sharing techniques and materials to recruit and promote interest among faculty and other student services staff.
- 4.5. Data Collection and Research: The AVID Student Success Liaison(s) coordinate the collection of data as requested by the AVID Center, and uses resources within IHE, as available, in order to monitor progress and success of planning and implementation.
- 4.6. Building a Structure of Support: The AHE Student Success Liaison(s) coordinate the establishment of an AVID college team that includes institutional administration and faculty (i.e. Math, Science, English, Social Science, Freshman Seminar, counseling staff, mentors, and tutors). The AHE Student Success campus team ensures the implementation and fidelity of the AVID system and collaborates on issues regarding student access to and success in credit-bearing courses.
- 4.7. Outreach: The AHE Student Success Liaison(s) respond to inquiries from the community regarding the AHE Student Success Implementation. The AHE Student Success Liaison(s) work collaboratively with the college marketing and public information staff to design and disseminate internal and external public relations and media communications.
- 4.8. Partnerships with School Systems: The AHE Student Success Liaison(s) work with local high schools and community colleges, four-year colleges, and/or universities as applicable to coordinate student outreach, tutor employment, and support for AVID students.
- 4.9. Coordination with AVID Center: The AHE Student Success Liaison(s) for each Implementation listed on Quote coordinates communication with AVID Center regarding contracts for consultant services, technical assistance for the AVID planning and implementation process. The AHE Liaison(s) also maintain open communication and collaboration with AVID Center by providing information about AVID Program activities, by participating in AVID conferences, by networking via phone/ FAX/ email, etc.

Article V. Quality Control Procedures

- 5.1. Quality Standards: To ensure the successful AHE Student Success Implementation, IHE agrees to comply with the quality standards in the AHE Student Success Essentials, materials and in the AVID training sessions or otherwise established by AVID Center from time to time (collectively "AVID Quality Standards").

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2017-18 AVID for Higher Education
Quote

1. Institution of Higher Education:

Legal Name of Entity: **Taft College**

2. Agreement Processing and Billing Information:

Contact for Contracts: Primavera Arvizu
Title: Dean of Student Success
Business Address: 29 Cougar Court
City, State, Zip Code: Taft, CA 93268
Telephone: 661-763-7815
Email: parvizu@taftcollege.edu

Billing Contact: Same as Contact for Contracts

3. AVID for Higher Education Implementation(s):

<u>Implementation</u>	<u>Year Implementing</u>
<i>Student Success Implementation (SSI)</i>	<i>Year 2</i>

4. AVID for Higher Education Liaison(s):

Student Success Implementation (SSI) Liaison:

SSI Liaison: Lori Sundgren
Title: Success Coordinator
Business Address: 29 Cougar Court
City, State, Zip Code: Taft, CA 93268
Telephone: 661-763-7747
Email: lsundgren@taftcollege.edu

5. AVID for Higher Education Professional Service:

Student Success and/or Teacher Preparation Professional Service = \$5,700.00

6. 2017 Summer Institute:

Early Registration

SSI: 1 SSI site team(s) x 3 member(s) x \$760 = **\$2,280.00**

7. AVID for Higher Education Professional Learning Days:

Four (4) SSI Professional Learning Days x \$3,250.00 = **\$13,000.00**

Four (4) TPI Professional Learning Days x \$3,250.00 = \$13,000.00

8. AVID for Higher Education Planning Days:

One (1) SSI Planning Days x \$3,250.00 = \$3,250.00

One (1) TPI Planning Days x \$3,250.00 = \$3,250.00

TOTAL 2017-2018 IMPLEMENTATION PRICE \$24,230.00

Plus applicable taxes

Payment Terms NET 30

By signing below, Client hereby agrees to purchase all items listed on this Quote, subject to and in accordance with the AVID Standard Terms and Conditions, this Quote, and any Exhibits attached hereto, all of which comprise the AVID College Readiness System Services and Products Agreement.

Purchase Order is not required.

If Client checks the box above, Client hereby confirms that the Client does not require a Purchase Order for payment of any related invoice(s); in which case AVID Center will proceed to the fulfill services and/or products and invoice Client according to this approved Quote.

If Client does not check the box above, Client agrees to provide AVID Center with a valid Purchase Order in a timely manner, in which case AVID Center will not invoice Client until Client provides and AVID Center receives a valid copy of the Purchase Order; AVID Center will not fulfill any services or products until such Purchase Order is received.

Client Signature

Title

Date

Date: April 25, 2017
Submitted by: Stacy Eastman
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Kern County Children's Dental Health Network 2017-2018 Agreements for Various Treating Dentists.

Background:

Taft College has participated in the Kern County Children's Dental Health Network Grant program for 14 years. This program provides early childhood dental services to children ages 0-5 and their family members throughout Kern County. It also provides valuable education and training experience to Taft College's Dental Hygiene students. The grant is funded by Proposition 10 through the Kern County Children & Families Commission.

Terms (if applicable):

Approval is recommended for the services provided by the following treating dentists effective July 1, 2017 through June 30, 2018:

- Robert Bang, DDS
- Marshall Chey, DDS
- Daniel Launspach, DDS
- Daniel Purdy, DDS

Expense (if applicable):

Compensation to the Treating Dentists will be based on actual of cost of services provided and is 100% funded by Kern County Children and Families Commission. The budget amount for services provided by all treating dentists is not to exceed \$300,000 of which \$47,042 is from the Prop 10 budget and \$252,958 is from In-Kind in the form of MAA, Denti-Cal and LEA reimbursements generated by KCCDHN. A copy of the agreement and fee schedule to be executed with each dentist is attached.

Fiscal Impact Including Source of Funds (if applicable):

There is no direct fiscal impact to West Kern Community College District.

Approved: _____


Dr. Debra Daniels, Superintendent/President

**KERN COUNTY CHILDREN'S DENTAL HEALTH NETWORK
INDEPENDENT CONTRACTOR AGREEMENT (TREATING DENTIST)**

This Agreement, effective this day of July 1, 2017, is made and entered into by and between the West Kern Community College District ("District"), a political subdivision of the State of California, as fiscal agent for the Kern County Children's Dental Health Network Program and "**Name of Dentist**", DDS ("Contractor").

Recitals

This Agreement is based on the following facts and understandings of the parties:

- A. The Kern County Children and Families Commission appropriated funds for 2017-2018 for a project known as the Kern County Children's Dental Health Program ("Program") to provide comprehensive, school-based dental services to qualifying children ages 0-5 throughout Kern County. District serves as the fiscal agent for the Program and is authorized to contract for services to carry out the requirements of the Program, including contracting with licensed dentists to provide dental services.
- B. Contractor is a licensed dentist authorized to practice dentistry in the State of California and Contractor desires to establish a relationship with District as an independent contractor.
- C. To receive funding under the Program, District must submit evidence to the Kern County Children and Families Commission that an agreement is in place committing the parties to work in a collaborative manner to meet the stated goals of the enabling legislation under which the Program was created.
- D. As a condition for and in consideration of this Agreement and in recognition of District's position and reputation in the community and the clients it serves, Contractor has agreed to abide by policies of District's Board of Trustees concerning, including other things, fees to be charged for services rendered, billing, and collections.

Terms

Based on the Recitals and the mutual promises exchanged in this Agreement, the parties agree as follows:

- 1. Engagement. District hereby engages Contractor to render and perform dental services in behalf of District as independent contractor pursuant to the provisions of this Agreement.
- 2. General Duties. Contractor shall perform dental examinations and provide general dental services for pupils referred to Contractor by District.

3. Term. This Agreement shall be binding when mutually executed by the parties and shall commence on July 1, 2017 and shall end on June 30, 2018.
4. Compensation. Contractor shall be compensated for services rendered pursuant to the provisions of this Agreement as such compensation is described in Attachment A, which attachment is incorporated into this Agreement by reference as though fully set forth, for a total amount **not to exceed \$300,000.00 for services provided by all treating dentists**.

Contractor shall submit invoices to District on a monthly basis describing the services performed and the charge for the services according to Attachment B, Fee Schedule 2017-2018. District shall not have any liability whatsoever for payment for services not invoiced within sixty days after the service was rendered. District will make best efforts to pay all compensation due Contractor within thirty (30) days of delivery to District of a properly completed invoice from Contractor specifying the amount and type of services rendered.

5. Place of Performance and Facilities. For the convenience of the students, unless otherwise agreed by the parties in writing, Contractor will provide the dental services under this Agreement at **Address for Treating Dentist's Facility**.
6. Expenses. Unless otherwise agreed in writing or as otherwise expressly provided in this Agreement, District will not be liable to Contractor for any expenses incurred by Contractor in Contractor's performances of services under this Agreement.
7. Record Keeping. Contractor shall timely maintain such records and case notes as District may reasonably require.
8. Right of Control. Contractor shall have the right to control the manner and means of accomplishing the duties to be provided under this Agreement. District retains no power of supervision except as to the results of Contractor's work.
9. Devotion of Time. Contractor may render services of a business or professional nature to other persons or organizations, whether for compensation or otherwise, provided that it does not interfere with the performance of Contractor's services under this Agreement. Contractor shall provide services during times reasonably convenient to the patients referred by District, as agreed by the parties.
10. Standards to be Maintained. Contractor agrees that dental services, at all times during the term of this Agreement, shall be performed in accordance with the standards of care prevailing within the locale where the services are to be performed and in conformance with the ethical standards required of physicians rendering services there. Contractor agrees to be licensed at all times during the term of this Agreement to practice dentistry within the State of California and to furnish evidence of such licensure to District upon District's request.

11. Medical/Dental Records. All medical/dental records of all patients shall remain the property of District. The medical/dental records of patients to whom Contractor has rendered services, shall be open to inspection upon the request of Contractor at any reasonable time during usual business hours, for purposes reasonably related to Contractor's interests under this Agreement.

The parties shall keep all patient information in strictest confidence in compliance with all applicable state and federal law, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996. Neither party shall disclose such information except as expressly permitted or required by law.

12. Indemnification. Contractor agrees to defend, hold harmless and indemnify District (and District's officers, employees, trustees, agents, successors and assigns) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs and liability whether in contract, tort or strict liability (including but not limited to personal injury, death at any time and property damage) arising out of or made necessary by Contractor's breach of the terms of this Agreement or by Contractor's act or omission in providing services or undertaking work on District's premises or by Contractor's release of confidential health information except as expressly permitted by law.

In the event that any action or proceeding is brought against District by reason of any claim or demand discussed in this section, upon notice from District, Contractor shall defend the action or proceeding at Contractor's expense through counsel reasonably satisfactory to District. The obligations to indemnify set forth in this section shall include reasonable attorney's fees and investigation costs and all other reasonable costs, expenses and liabilities from the first notice that any claim or demand is to be made.

Contractor's obligations to provide indemnity under this section shall apply regardless of whether District (or any of its officers, employees, trustees or agents) are actively or passively negligent. However, Contractor shall not be required to provide indemnity with respect to any loss, liability, fine, penalty, forfeiture, cost or damage caused solely by the active negligence or by the willful misconduct of District, its officers, employees, trustees or agents.

13. Insurance. Contractor shall obtain, pay for and maintain in effect during the life of this Agreement the following policies of insurance issued by an insurance company admitted to do business in California or otherwise satisfactory to District: (1) general liability insurance with minimum coverage limits of \$1,000,000 per occurrence; (2) automobile liability insurance as required by State law; (3) professional liability insurance (malpractice) with a limit of liability of not less than \$1,000,000 per occurrence; and (4) workers' compensation insurance as required under state law.

Contractor shall furnish District with a certificate or certificates of insurance containing

the endorsements required under this section, and District shall have the right to inspect Contractor's original insurance policies upon request. Upon notification of receipt of a notice of cancellation, change or reduction in coverage, Contractor shall immediately file with District a certified copy of the required new or renewal policy and certificates for such policy.

14. Termination. This Agreement shall terminate upon the happening of any one of the following events:
 - A. The expiration of the term of this Agreement or the nonrenewal of this Agreement;
 - B. The death of Contractor;
 - C. By either party giving thirty (30) days' written notice of termination to the other party;
 - D. The incapacity on the part of Contractor to perform his or her duties, including but not limited to, loss of privileges, loss of license to practice dentistry, or physical incapacity, unless waived by District.
 - E. The failure of contractor to maintain malpractice insurance;
 - F. For cause upon either party giving oral or written notice to the other if District or Contractor breaches or violates any term, provision, or condition of the Agreement. Cause for termination by District shall include, among other acts or omissions of Contractor, breach of any provision of this Agreement, willful violation of any law of the State of California, failure to maintain insurance coverage as required by this Agreement, unlawful harassment or discrimination by Contractor or its employees against any person, and public conduct which offends decency, compromises District's integrity or causes District or Contractor to be held in public ridicule or causes public scandal.
15. Compensation on Termination. In the event of the termination of this Agreement prior to the completion of the term specified, Contractor shall be entitled to the compensation earned prior to the date of termination as provided for in this Agreement, computed pro rata up to and including that date; Contractor shall be entitled to no further compensation as of the date of termination.
16. Additional Agreements Regarding Termination. Upon termination of this Agreement through expiration, breach, or termination by District or Contractor under the terms of this Agreement, Contractor shall immediately deliver to District all property in his or her possession or under his control belonging to District, in good condition, ordinary wear and tear and damage by any cause beyond the reasonable control of Contractor excepted. Contractor agrees that all patient charts and records for District's patients

shall remain property of District, and Contractor has no interest or claim in such charts and records.

17. Authority of District. The parties recognize the authority, reputation and responsibility of District in operating the Program. Accordingly, District shall be solely responsible for the billing and collection of all fees for services rendered by Contractor.
18. No Hiring. This Agreement is not a hiring by either party. It is the parties' intent that, so far as shall be in conformity with law, Contractor be an independent contractor and not an employee of District. Therefore, Contractor retains sole and absolute discretion and judgment in the manner and means of carrying out Contractor's designated duties. This Agreement shall not be construed as a partnership and District shall not be liable for any obligations incurred by Contractor. It is understood that no relationship of employer and employee is created by this Agreement or the relationship of the parties, and Contractor shall have no claim under this Agreement, or by reason of the relationship with the parties, against District for sick leave, retirement benefits, social security, workers' compensation, disability or unemployment or insurance benefits or employee benefits of any kind. Contractor shall have sole responsibility for all Contractor's federal and state tax consequences resulting from this Agreement. District shall have no responsibility to withhold for state or federal taxes.
19. Enforcement. Contractor agrees that the breach of this Agreement, including its covenants, could not reasonably or adequately be compensated in damages in an action at law and that District shall be entitled to injunctive relief, which may include, but shall not be limited to, restraining Contractor from rendering any service that would breach this Agreement. However, no remedy conferred by any of the specific provisions of this Agreement is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or subsequently existing at law or in equity or by statute or otherwise. The election of any one or more remedies by District shall not constitute a waiver of the right to pursue other available remedies.
20. Nondiscrimination. Neither Contractor, nor any officer, agent, employee or subcontractor of Contractor shall discriminate in the treatment or employment of any individual or groups of individuals on any ground prohibited by law, nor shall any of them harass any person in the course of performing this Agreement based on gender or any other basis prohibited by applicable law.
21. Notices. Any notice under this Agreement shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing, if the document is mailed by registered or certified mail addressed to the parties at the addresses set forth below or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the

addressee.

22. Miscellaneous.

- A. Entire Agreement. This Agreement, including any attachments, constitutes the final, complete and exclusive statement of the terms of the Agreement between the parties pertaining to the medical services to be rendered and supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Agreement.
- B. Amendment. The provisions of this Agreement may be modified only by mutual agreement of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
- C. Waiver. Any of the terms or conditions of this Agreement may be waived at any time by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this Agreement.
- D. Assignment. Neither party may assign any rights or benefits or delegate any duties under this Agreement without the written consent of the other party or parties. Any purported assignment without written consent shall be void.
- E. Parties in Interest. Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective successors and assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third persons to any party of this Agreement, nor shall any provision give any third persons any right of subrogation or action over against any party to this Agreement.
- F. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.

This Agreement is executed by the parties on the dates below.

WEST KERN COMMUNITY COLLEGE
DISTRICT

Name of Treatment Dentist, DDS

By: _____
Dr. Debra S. Daniels, Superintendent/President
West Kern Community College District

By: _____
Name of Treatment Dentist, DDS

Date: _____

Date: _____



July 1, 2017 - June 30, 2018

CODE #	PROCEDURE	FEE
00064	Complete mouth x-ray	\$105.30
00120	Periodic oral evaluation	\$44.10
00150	Comprehensive oral evaluation	\$49.50
00220	Intraoral-periapical first film	\$27.00
00230	Intraoral-periapical-each additional film	\$17.10
00270	Bitewings-single film	\$20.70
00272	Bitewings-2 films	\$40.50
01120	Prophylaxis - child to age 13	\$56.70
01203	Topical application of fluoride (ex.prophy) child	\$22.50
01351	Sealant-per tooth (teeth # 3,19,30 and 14 only)	\$49.50
01510	Space maintainer-fixed-unilateral	\$261.90
01515	Space maintainer-fixed-bilateral	\$363.60
02110	Amalgam-1 surface, primary	\$63.00
02120	Amalgam-2 surfaces, primary	\$81.00
02130	Amalgam-3 surfaces, primary	\$90.00
02131	Amalgam-4 or more surfaces, primary	\$90.00
02140	Amalgam-1 surface, primary, permanent	\$98.10
02150	Amalgam-2 surfaces, primary or permanent	\$120.60
02160	Amalgam-3 surfaces, primary or permanent	\$122.40
02161	Amalgam-4 or more surfaces, primary or permanent	\$122.40
02330	Resin-1 surface, anterior	\$120.60
02331	Resin-2 surfaces, anterior	\$131.40
02332	Resin-3 surfaces, anterior	\$142.20
02335	Resin-4 or more surfaces, anterior	\$209.90
02336	Composite resin crown-anterior-primary	\$209.90
02380	Resin 1 surface posterior, primary	\$63.00
02381	Resin-2 surfaces posterior, primary	\$81.00
02382	Resin-3 or more surfaces, posterior-primary	\$90.00
02391	Resin based comp - 1 surface, posterior	\$111.60
02392	Resin-based comp - 2 surfaces, posterior	\$136.00
02393	Resin-based comp - 3 surfaces, posterior	\$138.60
02394	Resin-based comp - 4 or more surfaces, posterior	\$138.60
02930	Prefab. stainless steel crown, primary	\$191.70
03220	Therapeutic pulpotomy	\$119.70
07140	Extraction erupted tooth or root	\$108.90
09230	Analgesia	\$45.00
09248	Oral Sedation	\$90.00

Date: April 25, 2017
Submitted by: Stacy Eastman
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Kern County Children's Dental Health Network 2017-2018 Agreement for Janice Montoya

Background:

Taft College has participated in the Kern County Children's Dental Health Network Grant program for 14 years. This program provides early childhood dental services to children ages 0-5 and their family members throughout Kern County. It also provides valuable education and training experience to Taft College's Dental Hygiene students. The grant is funded by Proposition 10 through the Kern County Children & Families Commission.

Terms (if applicable):

Approval is recommended for the attached Agreement for the services provided by the Dental Health Services Consultant, Janice Montoya, effective July 1, 2017 through June 30, 2018. The agreement is at the rate of \$55 per hour not to exceed \$26,400 for this new term.

Expense (if applicable):

Compensation for this position is 100% funded by Kern County Children and Families Commission.

Fiscal Impact Including Source of Funds (if applicable):

There is no direct fiscal impact to West Kern Community College District.

Approved: 

Dr. Debra Daniels, Superintendent/President

AGREEMENT
KERN COUNTY CHILDREN'S DENTAL HEALTH NETWORK

THIS AGREEMENT, effective this day of July 1, 2017, is made and entered into by and between the West Kern Community College District, hereafter referred to as "DISTRICT" and Janice L. Montoya, hereinafter referred to as "AGENCY."

Recitals

1. The Kern Children & Families Commission ("Commission") became effective in 1999, and has appropriated funds for 2017-2018 for a project ("Kern County Children's Dental Health Network" (KCCDHN) to provide comprehensive, school-based dental services to children ages 0-5 and their family members throughout Kern County.
2. It is the intent of enabling legislation to establish funding to provide early childhood services for children prenatal through five years old. Kern County Children's Dental Health Network is a project approved by the Kern County Commission to fulfill this legislation.
3. Agency and District wish to create a collaborative partnership whose goal it is to improve the dental health of children and their families by providing school-based dental services and facilitating access to treatment services.
4. To be eligible to receive funding under this program District must submit evidence to the Commission and the State that a working collaborative partnership exists, or has been created, between the Agency and other local agencies that serve children and families.
5. The parties intend that this Agreement sets forth the respective duties and responsibilities of the parties. This document also serves as evidence of the parties commitment to work in a collaborative partnership to meet the stated goals of the enabling legislation.

NOW, THEREFORE, the parties agree as follows:

Terms

- A. Recitals Approved. The above recitals are true and correct.
- B. Duties of the District.
 1. District will serve as the fiscal agent for grant funds and will contract for services authorized from those funds, and any and all liability or damages arising under or from the provision of support services provided by these grant funds shall be the sole responsibility of District.
 2. District agrees to compensate Agency for the services of the Dental Health Services Consultant, as independent contractor, at the rate of \$55.00 per hour not to exceed \$26,400.

C. Duties of the Agency.

1. Agency agrees to provide services as the Dental Health Services Consultant. The Dental Health Services Consultant shall manage budget of the East Kern staff; conduct meetings to ensure goals are being met, problem solve any issues related to planning and implementation of program, provide technical assistance related to researching and ordering dental equipment and supplies, working with school staff; develop and maintain job descriptions for registered dental hygienist and assistant, develop and maintain a policy and procedure manual, collect, review and analyze monthly data of children being served in East Kern , supervise the facilitation of treatment referrals, review and approve invoices from dentists for reimbursement, input data into OCERS and oversee the third party billing reimbursements.
2. The Dental Health Services Consultant shall spend approximately 10 hours per week in carrying out duties under this agreement. The exact amount of time may vary at times but may not exceed 10 hours per week. The scheduling of hours of service shall be created by Consultant but mutually agreed upon by the parties. Other staff for the Project, except those employed by Kern County Superintendent of Schools, will be hired by the District and shall remain employees of the District.
3. Agency shall invoice District on a monthly basis, and District agrees to remit payment within thirty (30) days of receipt of invoice.
4. Agency agrees to enter into the collaborative partnership with District for the purpose of meeting the stated goals of the Kern County Children's Dental Health Network.

C. General Duties

1. Term. The term of this Agreement shall commence as of July 1, 2017 and shall continue until June 30, 2018. If additional funding for this project is available, the parties may mutually agree to renew this Agreement for an additional period.
2. Termination. Either party may terminate this Agreement at any time and without cause, upon thirty (30) days written notice to the non-terminating party. In addition, either party may immediately terminate this Agreement should the other party fail to perform in accordance with the terms and conditions of this Agreement. In the event this Agreement is terminated prior to its expiration date, District shall pay Agency for all costs associated with services provided by Agency staff through the date of termination.
3. Indemnification. Agency agrees to indemnify, defend, and hold harmless District, it's agents, officers, and employees from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgements, costs and expenses (including, but not limited to costs of counsel, expert fees, staff time and investigation costs) of whatever kind or nature, which arise in connection with or related to its performance of this Agreement. It is further agreed that District agrees to indemnify, defend, and hold harmless Agency, it's agents, officers, and employees from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgements, costs

and expenses (including, but not limited to costs of counsel, expert fees, staff time and investigation costs) of whatever kind or nature, which arise in connection with or related to its performance of this Agreement.

4. Subcontract and Assignment. Neither party shall assign its rights, duties or privileges under this Agreement, nor shall either party attempt to confer any of its rights, duties or privileges under this Agreement on any third party, without the written consent of the other party.
5. Independent Contractor Status. This Agreement is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.
6. California Law. This Agreement shall be governed by and the rights, duties and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Kern County, California.
7. Attorney's Fees. If either party files any action or brings any proceedings against the other rising out of this Agreement, the prevailing party shall be entitled to recover, in addition to its costs of suite and damages, reasonable attorneys' fees to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover its costs of suit, whether or not suit proceeds to final judgment. No sum for attorneys' fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to its costs or attorney's fees.

The individuals executing this Agreement on behalf of each party warrant that they are authorized to execute this agreement on behalf of their respective entities, and that each entity will be bound by these terms and conditions.

Executed at Taft, California as of the date first set forth above.

WEST KERN COMMUNITY COLLEGE
DISTRICT

Janice L. Montoya

By: _____
Dr. Debra S. Daniels, Superintendent/President
West Kern Community College District

By: _____
Janice L. Montoya
Dental Health Services Consultant

Date: _____

Date: _____

Date: April 25, 2017
Submitted by: Stacy Eastman
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Kern County Children's Dental Health Network 2017-2018 Agreements for Registered Dental Hygienists

Background:

Taft College has participated in the Kern County Children's Dental Health Network Grant program for 14 years. This program provides early childhood dental services to children ages 0-5 and their family members throughout Kern County. The grant is funded by Proposition 10 through the Kern County Children & Families

Terms (if applicable):

Approval is recommended for the attached Agreements for services provided by the following Registered Dental Hygienists effective July 1, 2017 through June 30, 2018:


- Nancye Beth Juler-Davidson at \$40.00 per hour plus mileage at the IRS rate
- Lisa Farnsworth at \$48.00 per hour plus mileage at the IRS rate
- Suzie Rodriguez at \$48.00 per hour plus mileage at the IRS rate
- Robin Shaffer at \$48.00 per hour plus mileage at the IRS rate

Expense (if applicable):

Compensation for these positions is 100% funded by Kern County children and families commission.

Fiscal Impact Including Source of Funds (if applicable):

There is no direct fiscal impact to West Kern Community College District.

Approved: 

Dr. Debra Daniels, Superintendent/President

AGREEMENT
Dental Hygiene Educational Services

* * * * *

THIS AGREEMENT, effective this day of July 1, 2017, is made and entered into by and between the West Kern Community College District, hereafter referred to as "DISTRICT" and Nancye Beth Juler-Davidson, RDH hereinafter referred to as "INDIVIDUAL." has appropriated funds for 2017-2018 to provide oral health education and dental services to children at child care centers in Kern County.

Recitals

1. The Kern County Children & Families Commission ("Commission") became effective in 1999, and has appropriate funds for a project "Kern County Children's Dental Health Network" (KCCDHN) to provide comprehensive, school-based dental services to children ages 0-5 and their family members throughout Kern County.
2. It is the intent of the KCCDHN program to provide early childhood oral health education, screenings and dental services in order to prevent decay in young children.
3. Individual and District wish to create a collaborative partnership whose goal it is to improve the dental health of children and their families by providing dental education, administering preventive dental services and facilitating access to treatment services.
4. District serves as the fiscal agent for Proposition 10 funds and seeks to contract with Individual for services for which those funds are authorized to be used.
5. Individual desires to provide the services of a Registered Dental Hygienist to meet the goals and objectives of the Kern County Children's Dental Health Network.

NOW, THEREFORE, the parties agree as follows:

Terms

- A. Recitals Approved. The above recitals are true and correct.
- B. Duties of the District.
 1. District agrees to reimburse Individual to provide the services of a Registered Dental Hygienist for costs of salary (\$40.00 an hour) and mileage reimbursement (according to current IRS ruling) to child care centers in an amount not to exceed \$9,600.
 2. District agrees to enter into the collaborative partnership with Individual for the purpose of meeting the stated goals.
 3. District agrees to remit payment within thirty (30) days of receipt of invoice.
- C. Duties of Individual.
 1. The Registered Dental Hygienist shall provide oral health screenings, apply fluoride and referral to treatment for children receiving services at child care centers.

2. Individual shall invoice District on a monthly basis, and District agrees to remit payment within thirty (30) days of receipt of invoice.

D. General Duties.

1. Term. The term of this Agreement shall commence as of July 1, 2017 and shall continue until June 30, 2018. If additional funding for this project is available, the parties may mutually agree to renew this Agreement for an additional period.
2. Termination. Either party may terminate this Agreement at any time and without cause, upon thirty (30) days written notice to the non-terminating party. In addition, either party may terminate the Agreement if the other part commits a material breach of its terms and fails to cure the breach within 30 days after receipt of written notice of the breach.
3. Subcontract and Assignment. Neither party shall assign its rights, duties or privileges under this Agreement, nor shall either party attempt to confer any of its rights, duties or privileges under this Agreement on any third party, without the written consent of the other party.
4. Independent Contractor Status. This Agreement is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.
5. California Law. This Agreement shall be governed by and the rights, duties and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Kern County, California.
6. Attorney's Fees. If either party files any action or brings any proceedings against the other arising out of this Agreement, the prevailing party shall be entitled to recover, in addition to its costs of suite and damages, reasonable attorneys' fees to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover its costs of suit, whether or not suit proceeds to final judgment. No sum for attorneys' fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to its costs or attorney's fees.

The individuals executing this Agreement on behalf of each party warrant that they are authorized to execute this agreement on behalf of their respective entities, and that each entity will be bound by these terms and conditions.

Executed at Taft, California as of the date first set forth above.

WEST KERN COMMUNITY COLLEGE
DISTRICT

Nancye Beth Juler-Davidson

By: _____
Dr. Debra S. Daniels, Superintendent/President
West Kern Community College District

By: _____
Nancye Beth Juler-Davidson
Registered Dental Hygienist

Date: _____

Date: _____

AGREEMENT
Dental Hygiene Educational Services

* * * * *

THIS AGREEMENT, effective this day of July 1, 2017, is made and entered into by and between the West Kern Community College District, hereafter referred to as "DISTRICT" and Lisa Farnsworth, RDHAP hereinafter referred to as "INDIVIDUAL." has appropriated funds for 2017-2018 to provide oral health education and dental services to children at child care centers in Kern County.

Recitals

1. The Kern County Children & Families Commission ("Commission") became effective in 1999, and has appropriate funds for a project "Kern County Children's Dental Health Network" (KCCDHN) to provide comprehensive, school-based dental services to children ages 0-5 and their family members throughout Kern County.
2. It is the intent of the KCCDHN program to provide early childhood oral health education, screenings and dental services in order to prevent decay in young children.
3. Individual and District wish to create a collaborative partnership whose goal it is to improve the dental health of children and their families by providing dental education, administering preventive dental services and facilitating access to treatment services.
4. District serves as the fiscal agent for Proposition 10 funds and seeks to contract with Individual for services for which those funds are authorized to be used.
5. Individual desires to provide the services of a Registered Dental Hygienist to meet the goals and objectives of the Kern County Children's Dental Health Network.

NOW, THEREFORE, the parties agree as follows:

Terms

- A. Recitals Approved. The above recitals are true and correct.
- B. Duties of the District.
 1. District agrees to reimburse Individual to provide the services of a Registered Dental Hygienist for costs of salary (\$48.00 an hour) and mileage reimbursement (according to current IRS ruling) to child care centers in an amount not to exceed \$11,425.
 2. District agrees to enter into the collaborative partnership with Individual for the purpose of meeting the stated goals.
 3. District agrees to remit payment within thirty (30) days of receipt of invoice.
- C. Duties of Individual.
 1. The Registered Dental Hygienist shall provide oral health screenings, apply fluoride and referral to treatment for children receiving services at child care centers.

- 2. Individual shall invoice District on a monthly basis, and District agrees to remit payment within thirty (30) days of receipt of invoice.

D. General Duties.

- 1. Term. The term of this Agreement shall commence as of July 1, 2017 and shall continue until June 30, 2018. If additional funding for this project is available, the parties may mutually agree to renew this Agreement for an additional period.
- 2. Termination. Either party may terminate this Agreement at any time and without cause, upon thirty (30) days written notice to the non-terminating party. In addition, either party may terminate the Agreement if the other part commits a material breach of its terms and fails to cure the breach within 30 days after receipt of written notice of the breach. .
- 3. Subcontract and Assignment. Neither party shall assign its rights, duties or privileges under this Agreement, nor shall either party attempt to confer any of its rights, duties or privileges under this Agreement on any third party, without the written consent of the other party.
- 4. Independent Contractor Status. This Agreement is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.
- 5. California Law. This Agreement shall be governed by and the rights, duties and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Kern County, California.
- 6. Attorney's Fees. If either party files any action or brings any proceedings against the other rising out of this Agreement, the prevailing party shall be entitled to recover, in addition to its costs of suite and damages, reasonable attorneys' fees to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover its costs of suit, whether or not suit proceeds to final judgment. No sum for attorneys' fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to its costs or attorney's fees.

The individuals executing this Agreement on behalf of each party warrant that they are authorized to execute this agreement on behalf of their respective entities, and that each entity will be bound by these terms and conditions.

Executed at Taft, California as of the date first set forth above.

WEST KERN COMMUNITY COLLEGE
DISTRICT

Lisa Farnsworth

By: _____
Dr. Debra S. Daniels, Superintendent/President
West Kern Community College District

By: _____
Lisa Farnsworth
Registered Dental Hygienist in Alternative Practice

Date: _____

Date: _____

AGREEMENT
Dental Hygiene Educational Services

* * * * *

THIS AGREEMENT, effective this day of July 1, 2017, is made and entered into by and between the West Kern Community College District, hereafter referred to as "DISTRICT" and Susie Rodriguez, RDHAP hereinafter referred to as "INDIVIDUAL." has appropriated funds for 2017-2018 to provide oral health education and dental services to children at child care centers in Kern County.

Recitals

1. The Kern County Children & Families Commission ("Commission") became effective in 1999, and has appropriate funds for a project "Kern County Children's Dental Health Network" (KCCDHN) to provide comprehensive, school-based dental services to children ages 0-5 and their family members throughout Kern County.
2. It is the intent of the KCCDHN program to provide early childhood oral health education, screenings and dental services in order to prevent decay in young children.
3. Individual and District wish to create a collaborative partnership whose goal it is to improve the dental health of children and their families by providing dental education, administering preventive dental services and facilitating access to treatment services.
4. District serves as the fiscal agent for Proposition 10 funds and seeks to contract with Individual for services for which those funds are authorized to be used.
5. Individual desires to provide the services of a Registered Dental Hygienist to meet the goals and objectives of the Kern County Children's Dental Health Network.

NOW, THEREFORE, the parties agree as follows:

Terms

- A. Recitals Approved. The above recitals are true and correct.
- B. Duties of the District.
 1. District agrees to reimburse Individual to provide the services of a Registered Dental Hygienist for costs of salary (\$48.00 an hour) and mileage reimbursement (according to current IRS ruling) to child care centers in an amount not to exceed \$11,425.
 2. District agrees to enter into the collaborative partnership with Individual for the purpose of meeting the stated goals.
 3. District agrees to remit payment within thirty (30) days of receipt of invoice.
- C. Duties of Individual.
 1. The Registered Dental Hygienist shall provide oral health screenings, apply fluoride and referral to treatment for children receiving services at child care centers.

2. Individual shall invoice District on a monthly basis, and District agrees to remit payment within thirty (30) days of receipt of invoice.

D. General Duties

1. Term. The term of this Agreement shall commence as of July 1, 2017 and shall continue until June 30, 2018. If additional funding for this project is available, the parties may mutually agree to renew this Agreement for an additional period.
2. Termination. Either party may terminate this Agreement at any time and without cause, upon thirty (30) days written notice to the non-terminating party. In addition, either party may terminate the Agreement if the other part commits a material breach of its terms and fails to cure the breach within 30 days after receipt of written notice of the breach. .
3. Subcontract and Assignment. Neither party shall assign its rights, duties or privileges under this Agreement, nor shall either party attempt to confer any of its rights, duties or privileges under this Agreement on any third party, without the written consent of the other party.
4. Independent Contractor Status. This Agreement is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.
5. California Law. This Agreement shall be governed by and the rights, duties and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Kern County, California.
6. Attorney's Fees. If either party files any action or brings any proceedings against the other rising out of this Agreement, the prevailing party shall be entitled to recover, in addition to its costs of suite and damages, reasonable attorneys' fees to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover its costs of suit, whether or not suit proceeds to final judgment. No sum for attorneys' fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to its costs or attorney's fees.

The individuals executing this Agreement on behalf of each party warrant that they are authorized to execute this agreement on behalf of their respective entities, and that each entity will be bound by these terms and conditions.

Executed at Taft, California as of the date first set forth above.

WEST KERN COMMUNITY COLLEGE
DISTRICT

Suzie Rodriguez

By: _____
Dr. Debra S. Daniels, Superintendent/President
West Kern Community College District

By: _____
Susie Rodriguez
Registered Dental Hygienist in Alternative Practice

Date: _____

Date: _____

AGREEMENT
Dental Hygiene Educational Services

* * * * *

THIS AGREEMENT, effective this day of July 1, 2017, is made and entered into by and between the West Kern Community College District, hereafter referred to as "DISTRICT" and Robin Shaffer, RDHAP hereinafter referred to as "INDIVIDUAL." has appropriated funds for 2017-2018 to provide oral health education and dental services to children at child care centers in Kern County.

Recitals

1. The Kern County Children & Families Commission ("Commission") became effective in 1999, and has appropriate funds for a project "Kern County Children's Dental Health Network" (KCCDHN) to provide comprehensive, school-based dental services to children ages 0-5 and their family members throughout Kern County.
2. It is the intent of the KCCDHN program to provide early childhood oral health education, screenings and dental services in order to prevent decay in young children.
3. Individual and District wish to create a collaborative partnership whose goal it is to improve the dental health of children and their families by providing dental education, administering preventive dental services and facilitating access to treatment services.
4. District serves as the fiscal agent for Proposition 10 funds and seeks to contract with Individual for services for which those funds are authorized to be used.
5. Individual desires to provide the services of a Registered Dental Hygienist to meet the goals and objectives of the Kern County Children's Dental Health Network.

NOW, THEREFORE, the parties agree as follows:

Terms

- A. Recitals Approved. The above recitals are true and correct.
- B. Duties of the District.
 1. District agrees to reimburse Individual to provide the services of a Registered Dental Hygienist for costs of salary (\$48.00 hr.) and mileage reimbursement (according to current IRS ruling) to child care centers in an amount not to exceed \$11,425.
 2. District agrees to enter into the collaborative partnership with Individual for the purpose of meeting the stated goals.
 3. District agrees to remit payment within thirty (30) days of receipt of invoice.
- C. Duties of Individual.
 1. The Registered Dental Hygienist shall provide oral health screenings, apply fluoride and referral to treatment for children receiving services at child care centers.

- 2. Individual shall invoice District on a monthly basis, and District agrees to remit payment within thirty (30) days of receipt of invoice.

D. General Duties.

- 1. Term. The term of this Agreement shall commence as of July 1, 2017 and shall continue until June 30, 2018. If additional funding for this project is available, the parties may mutually agree to renew this Agreement for an additional period.
- 2. Termination. Either party may terminate this Agreement at any time and without cause, upon thirty (30) days written notice to the non-terminating party. In addition, either party may terminate the Agreement if the other part commits a material breach of its terms and fails to cure the breach within 30 days after receipt of written notice of the breach. .
- 3. Subcontract and Assignment. Neither party shall assign its rights, duties or privileges under this Agreement, nor shall either party attempt to confer any of its rights, duties or privileges under this Agreement on any third party, without the written consent of the other party.
- 4. Independent Contractor Status. This Agreement is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.
- 5. California Law. This Agreement shall be governed by and the rights, duties and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Kern County, California.
- 6. Attorney's Fees. If either party files any action or brings any proceedings against the other rising out of this Agreement, the prevailing party shall be entitled to recover, in addition to its costs of suite and damages, reasonable attorneys' fees to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover its costs of suit, whether or not suit proceeds to final judgment. No sum for attorneys' fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to its costs or attorney's fees.

The individuals executing this Agreement on behalf of each party warrant that they are authorized to execute this agreement on behalf of their respective entities, and that each entity will be bound by these terms and conditions.

Executed at Taft, California as of the date first set forth above.

WEST KERN COMMUNITY COLLEGE
DISTRICT

Robin Shaffer

By: _____
Dr. Debra S. Daniels, Superintendent/President
West Kern Community College District

By: _____
Robin Shaffer
Registered Dental Hygienist in Alternative Practice

Date: _____

Date: _____

Date: April 25, 2017
Submitted by: Stacy Eastman
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Kern County Children's Dental Health Network 2017-2018 Independent Contractor Agreement for Paula Salcido

Background:

Taft College has participated in the Kern County Children's Dental Health Network Grant program for 14 years. This program provides early childhood dental services to children ages 0-5 and their family members throughout Kern County. It also provides valuable education and training experience to Taft College's Dental Hygiene students. The grant is funded by Proposition 10 through the Kern County Children & Families Commission. The agreement is at the rate of \$25.00 per hour not to exceed \$6,000 for this new term.

Terms (if applicable):

Approval is recommended for the attached Independent Contractor Agreement for the services provided by the Accounting Clerk, Paula Salcido, effective July 1, 2017 through June 30, 2018.

Expense (if applicable):

Compensation for this position is 100% funded by Kern County Children and Families Commission.

Fiscal Impact Including Source of Funds (if applicable):

There is not direct fiscal impact to West Kern Community College District.

Approved: _____



Dr. Debra Daniels, Superintendent/President

**Taft College Foundation
Contract for Professional Services**

This agreement is entered into by and between the West Kern Community College District ("District") and Paula Salcido ("Independent Contractor"). The agreement is effective July 1, 2017

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services: Business Services/Fiscal Accounting of Kern County Children's Dental Health Program

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Accounting Clerk (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

July 1, 2017 through June 30, 2018 All work shall be performed at the following location: 1800 30th Street., #230, Bakersfield, CA 93301 or 8606 Bolsena Lane, Bakersfield, CA 93312

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Accounting Services for Kern County Children's Dental Health Network-F5 Kern Reporting

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to 20 hours per month.

5. **Compensation.** Independent Contractor shall be paid the sum not to exceed: \$6,000 (20 hrs per month x 12 mos. X \$25 hr.)

Independent Contractor Agreement

Page 2

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.
7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.
8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage according to current IRS ruling.
9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.
10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Bakersfield California, on the dates shown below.

West Kern Community College District:

Independent Contractor:

By: _____

(Signature)

Dr. Debra S. Daniels

(Printed Name)

Superintendent/President

(Title)

(Signature)

(Address)

(Social Security # or TIN #)

Date: April 28, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Information Item

Board Meeting Date: May 10, 2017

Title of Board Item:

Education Code § 42141 Compliance as it Relates to Workers' Compensation

Background:

California Education Code § 42141 requires school districts to publicly disclose certain information that affects their financial status. Section 42141 specifically addresses workers compensation funding for districts that are self-insured, either individually, or as part of a joint powers agency (JPA). It also provides, in pertinent part, that the district superintendent shall annually provide information to the governing board regarding the estimated accrued but unfunded cost of worker's compensation claims.

West Kern Community College District is a member of Self-Insured Schools of California (SISC). An actuarial study was completed by Aon Risk Consultants, Inc. of the financial standing of SISC as of December 31, 2016. The actual financial position as of February 28, 2017 was \$33,970,651. The projected financial position on June 30, 2017, is \$36,845,503. These figures show that SISC ended positive financially and we are in full compliance with sufficient reserves.

Please see the California Education Code § 42141(b) actuarial report attached hereto.

Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

The actuarial study performed by Aon Risk Consultants, Inc. representing SISC's projected financial position on June 30, 2017 shows the SISC I - Workers' Compensation JPA has a positive ending financial position. The ending balance includes sufficient reserves to enable the District to be in full compliance with the workers' compensation portion of Education Code 42141 without making any excess contributions to the SISC I JPA.

Approved: 
Dr. Debra Daniels, Superintendent/President



SISC I

SELF-INSURED SCHOOLS OF CALIFORNIA

WORKERS' COMPENSATION

April 10, 2017

To: Superintendents of SISC I Member Districts

From: Kim A Sloan, Chief Financial Officer
Self-Insured Schools of California (SISC)

Subject: Education Code 42141 Compliance as it Relates to Workers' Compensation

Education Code 42141 requires school districts and county offices of education to publicly disclose certain information that affects their financial status. This legislation requires the following public disclosure:

If a district is self-insured for workers' compensation claims, either as an individual district or as a member of a joint powers agency, the district superintendent shall annually provide information to the governing board regarding the estimated accrued but unfunded cost of those claims. The estimate is to be based on an actuarial report obtained at least every three years. The information shall be presented by the superintendent at a public meeting of the governing board, and at that same meeting the board shall disclose, as a separate agenda item, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the accrued but unpaid workers' compensation claims or it is otherwise decreasing the amount in its workers' compensation reserve fund. The board will annually certify to the county superintendent the amount of money, if any, that is has decided to reserve in its budget for the cost of the benefits and/or the claims, and submit any necessary budget revisions to account for that reserve.

The actuarial study performed by *Aon Risk Consultants, Inc.* representing SISC's projected financial position as of June 30, 2017 is summarized in the following table.

Based on the SISC I – Workers' Compensation Actuarial Report as of December 31, 2016		
	Projected Financial Position as of June 30, 2017	Actual Financial Position as of February 28, 2017
Projected funds available (Total Assets)	\$91,539,397	\$88,664,545
Present value of estimated outstanding losses and unallocated loss adjustment expenses at June 30, 2017 (Based on "expected" confidence level)	\$54,693,894	\$54,693,894
Ending financial position	\$36,845,503	\$33,970,651

I am pleased to report that, as the actuarial summary shows, the SISC I - Workers' Compensation JPA has a positive ending financial position. The ending balance includes sufficient reserves to enable your district to be in full compliance with the workers' compensation portion of Education Code 42141 without making any excess contributions to the SISC I JPA.

Please share this information with your governing board and retain a copy of this memorandum for your district's auditors. SISC will send a letter to your county superintendent confirming that your district is in compliance with the workers' compensation portion of Education Code 42141.

If you have any questions, please contact me at (661) 636-4882 or kisloan@kern.org.

P. O. Box 1847 ♦ Bakersfield, CA 93303-1847 ♦ <http://www.kern.org/sisc/>
2000 K Street - Larry E. Reider Education Center ♦ Bakersfield, CA 93301 ♦ (661) 636-4710 ♦ FAX (661) 636-4721

Date: April 28, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval



Board Meeting Date: May 10, 2017

Title of Board Item:

2017-2020 Property and Casualty Claims Administration Services Agreement

Background:

The purpose of this agreement is to extend our contract with Keenan & Associates who provides our Property and Casualty Claims Administration. Their services range from monthly claim status reports and investigative and adjustment services, to providing for claims payments. Keenan & Associates is specially trained, experienced, and competent in administering the Property and Liability Claims Programs for the District. I recommend we continue our agreement with Keenan & Associates for the period from 2017-2020, and approve the compensation schedule attached as Exhibit B for 2017-2018.

Terms (if applicable):

The agreement is effective from July 1, 2017, to June 30, 2020. The current compensation schedule is effective from July 1, 2017, to June 30, 2018.


Expense (if applicable):

VP/AVP/Claims Manager	\$92.75 per hour (No change from 16/17)
Senior Claims Examiner	\$87.50 per hour (No change from 16/17)
Claims Examiner	\$77.50 per hour (No change from 16/17)
Expenses	\$42% of hourly billings
Minimum per file charge	One hour

Fiscal Impact Including Source of Funds (if applicable):

The District will be billed on a time and expense basis; therefore, there is no minimum nor not to exceed dollar amount. The cost for these services is included in the Vice President of Administrative Services budget and general revenue funds will be utilized.

Approved: _____


Dr. Debra Daniels, Superintendent/President

**PROPERTY AND CASUALTY
CLAIMS ADMINISTRATION SERVICES AGREEMENT**

This **Property and Casualty Claims Administration Services Agreement** (“Agreement”) is made and entered into by and between **West Kern Community College District** (“Client”) and **Keenan & Associates** (“Keenan”), as of **July 1, 2017** (“Effective Date”). Client and Keenan are also referred to individually as a “party” and collectively as the “parties.”

In consideration of the mutual obligations contained herein, the Parties agree as follows:

1. **TERM**

The term of this Agreement is from **July 1, 2017** through **June 30, 2020** (“Term”) unless extended or terminated earlier as provided herein.

2. **KEENAN RESPONSIBILITIES AND SCOPE OF SERVICES**

A. Keenan shall provide Client with the services described in the attached Exhibits A that are checked below:

Exhibit A-1 – Administrative Services	<input checked="" type="checkbox"/>
Exhibit A-2 – Adjustment Services	<input checked="" type="checkbox"/>
Exhibit A-3 – Investigative Services	<input checked="" type="checkbox"/>
Exhibit A-4 – Additional Investigative Services	<input checked="" type="checkbox"/>

B. The Claims that are covered by this Agreement include all currently open claims and those accidents, incidents or claims reported to Keenan in writing on or after the effective date of this Agreement for which Client has financial responsibility as part of the coverage or insurance (the “Coverage”) provided by the Insurance Policy or Memorandum of Coverage issued by **Statewide Association of Community Colleges**. Such claims shall be referred to hereafter as “Claims.”

C. Keenan shall perform its obligations hereunder as an independent contractor and Keenan shall at all times remain responsible for its own operational and personnel expenses. Under no circumstance shall any employee of one party look to the other party for any payment or the provision of any benefit, including without exception, workers’ compensation coverage.

D. Keenan’s services are limited to the specific obligations described herein and Keenan is authorized to act on behalf of Client as expressly stated in this Agreement. Except for Keenan’s responsibilities with respect to funds obtained from or held on behalf of Client, Keenan shall not be a fiduciary of Client.

E. Keenan agrees to comply with all applicable State and Federal Laws that relate to the Coverage.

3. **CLIENT'S DUTIES AND RESPONSIBILITIES**

- A. Client shall retain final authority and responsibility to approve the resolution of all Claims that are within the member retained limits and is responsible for all other aspects of the Coverage, except for the services to be provided by Keenan under this Agreement.
- B. Client shall provide Keenan with all applicable information in a timely manner so that Keenan can fulfill its obligations under this Agreement. Client certifies that all information provided to Keenan shall be complete, accurate and timely and that Keenan may rely upon such information without further investigation or review. Client understands and agrees that such information has not been audited by Keenan and Client shall remain liable for its accuracy.
- C. To the extent Keenan requires the assistance of Client's staff or any third parties who are assisting, advising or representing Client to fulfill its obligations hereunder, Client shall have its staff and these third parties assist Keenan.
- D. If a trust account is opened by Keenan on behalf of the Client, Client hereby agrees to fund such trust account and to maintain a minimum balance, during the Term of this Agreement, of at least an amount sufficient to ensure that there are sufficient funds available to pay all appropriate and properly submitted Claims. If Claims exceed the balance in the trust account Client shall be responsible for covering those Claims. Keenan agrees to notify the Client if there are any deficiencies in the minimum balance of the trust account when Claims exceed the account balance. All deficiencies in the minimum balances in the trust account are due and payable upon receipt of notice from Keenan. Client hereby agrees to provide funds to sufficiently fund the trust account in a timely manner. Keenan shall not, under any circumstances or occurrences, be responsible for funding any deficiencies in the trust account; nor, shall it be responsible for the payment of any appropriate and properly submitted Claims.
- E. Client acknowledges and agrees that Keenan will use its discretion in its role as Claims administrator. In such capacity, Keenan shall have no responsibility or liability for actions taken or payments approved, unless it shall be determined that Keenan acted in willful misconduct or in a manner that was grossly negligent.
- F. Client understands that Keenan is not providing any legal, tax or accounting services or advice and agrees to seek the counsel of its own attorney on all legal issues or matters and consult with its own tax and accounting experts on all tax and accounting issues and matters relating to the Claims Services.

4. **COMPENSATION**

Keenan shall receive compensation for the services rendered under this Agreement as provided in the attached Exhibit B.

5. **INSURANCE**

Keenan shall procure and maintain during the term of this Agreement the following insurance coverages, and shall provide certificates of insurance to Client upon Client's request.

- A. Workers' Compensation: Coverage in conformance with the laws of the State of California and applicable federal laws;
- B. General Liability: Coverage (including motor vehicle operation) with a Two Million Dollar (\$2,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability; and
- C. Errors and Omissions: Coverage with a Two Million Dollar (\$2,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability.
- D. Cyber Liability/Privacy: Coverage with a Two Million Dollar (\$2,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability.

6. **INDEMNIFICATION**

If either party breaches this Agreement, then the breaching party shall defend, indemnify and hold harmless the non-breaching party, its officers, agents and employees against all claims, losses, demands, actions, liabilities, and costs (including, without limitation, reasonable attorneys' fees and expenses) arising from such breach. In addition, if Keenan (i) becomes the subject of a subpoena or is otherwise compelled to testify or (ii) becomes the subject of a claim, demand, action or liability brought or asserted by any individual or entity other than the Client ("Third-Party Demand") relating to the Services and such Third-Party Demand is not a direct result of Keenan's negligence or willful misconduct, then Client shall defend, indemnify and hold Keenan harmless from all losses, payments, and expenses incurred by Keenan in resolving such Third-Party Demand.

7. **LIMITATION OF LIABILITY**

Notwithstanding anything to the contrary in this Agreement, in no event shall either party be liable for any punitive damages, fines, penalties, taxes or any indirect, incidental, or special

damages incurred by the other party, its officers, employees, agents, contractors or consultants whether or not foreseeable and whether or not based in contract or tort claims or otherwise, arising out of or in connection with this Agreement even if advised of the possibility of such damage. Keenan's liability under this Agreement shall further be limited to, and shall not exceed, the amount of its available insurance coverage, but not exceeding the limits of coverage outlined in Section 5.

8. **DISPUTE RESOLUTION**

- A. In the event of any dispute arising out of or relating to this Agreement, such dispute shall be resolved by submission to binding arbitration before Judicial Arbitration & Mediation Services ("JAMS") or ADR Services, at the claimant's choice, in Los Angeles County, California, before a retired judge or justice. If the parties are unable to agree on a retired judge or justice, the selected arbitration service (JAMS or ADR Services) will select the arbitrator.
- B. In any such arbitration, the parties shall be entitled to take discovery in accordance with the provisions of the California Code of Civil Procedure, but either party may request that the arbitrator limit the amount or scope of such discovery, and in determining whether to do so, the arbitrator shall balance the need for the discovery against the parties' mutual desire to resolve disputes expeditiously and inexpensively.
- C. The prevailing party in any action, arbitration, or proceeding arising out of or to enforce any provision of this Agreement will be awarded reasonable attorneys' fees and costs incurred in that action, arbitration, or proceeding, or in the enforcement of any judgment or award rendered.

9. **TERMINATION**

- A. This Agreement may be terminated upon the occurrence of any of the following events:
 - i. By either party upon the dissolution or insolvency of either party;
 - ii. By either party following the filing of a bankruptcy petition by or against either party (if the petition is not dismissed within sixty (60) days in the case of an involuntary bankruptcy petition);
 - iii. If the application of any law, rule, regulation, or court or administrative decision prohibits the continuation of this Agreement or would cause a penalty to either party if the Agreement is continued, and if the Agreement cannot be amended to conform to such law, rule, regulation, or court or administrative decision in a manner that would preserve the original intent of the parties with respect to their rights and duties under this Agreement; or

- iv. By the non-breaching party if a breach of this Agreement is not cured within thirty (30) days following receipt of written notice of the breach from the non-breaching party.
 - v. Either party shall have the right to terminate at any time without cause or penalty upon sixty (60) days prior written notice to the other party.
- B. In the event of termination pursuant to Section 9A above, Keenan shall be paid for the full value of all services rendered through the date of termination.
- C. If Client requests that Keenan continue to provide services under this Agreement after its expiration, Keenan may agree to provide services and the Agreement shall be extended on a month-to-month basis until terminated by either party. In such case, compensation shall be paid to Keenan on a monthly basis, under the then current rates.

10. **DISPOSITION OF FILES**

- A. All files on each Claim shall be the property of Client. However, Keenan shall be entitled to keep a copy of such files and documents as may be necessary to demonstrate its performance under this Agreement.
- B. In the event of the expiration or termination of this Agreement, Keenan shall return all files to Client unless Client requests Keenan to continue to process any file(s), which file(s) Keenan will continue to process on a fee basis as negotiated.

11. **SOLICITATION OF EMPLOYEES**

During the Term and for a period of twelve (12) months following any termination or expiration of the Agreement, neither party shall solicit the employment or engagement of any employee or agent of the other party that interacted directly with the soliciting party; provided, however, the foregoing provision shall not prevent either party from soliciting for employment or employing an employee who responds to general solicitations of advertisements in periodicals including newspapers and trade publications, so long as such solicitations or advertisements are not specifically directed at the employee(s) of the other party.

12. **MARKETING**

Keenan may use Client's name in its representative client list. Keenan shall obtain Client's written consent before using Client's name for any other purpose.

13. **OTHER RELATIONSHIPS**

- A. Client also understands that Keenan or its affiliates may provide services for other entities that also participate in the same pool as Client and or maintain Coverage with

Keenan for similar insurance needs and that Keenan may be separately compensated for those additional services. Such services may include, without limitation, providing similar services for other members of the pool or providing other services for insurers or reinsurers that may provide coverage under the pool.

- B. Client understands that Keenan or its affiliates may provide Client with other services or insurance coverage not provided in this Agreement and receives compensation related to such other services including, without limitation, loss control services, joint powers administration, insurance brokerage services, reinsurance, obtaining other reinsurance coverage for Client, Claims administration, investigative services, financial processing and other related services.
- C. In the event a Claim is reported to Keenan and it is determined that the claimants or cross-complainants are also clients of Keenan to whom Keenan is also committed to serve by contract, Keenan shall notify the Client of the actual or potential conflict of interest. In such event, Client shall either waive the conflict or retain the services of another investigator/adjuster to administer the Claim, and Keenan shall assist the Client in obtaining such service.

14. **GENERAL**

- A. This Agreement, its recitals and all attached exhibits constitute the entire understanding of the parties related to the subject matter of the Agreement, and supersede all prior and collateral statements, presentations, communications, reports, agreements or understandings, if any, related to such matter(s).
- B. The obligations set forth in this Agreement other than Keenan's obligation to perform the Services and Client's responsibility to pay for the Services shall survive the expiration or termination of this Agreement. Nothing in this Section 14 shall, however, be interpreted as relieving Client of its obligation to pay for any Services rendered by Keenan prior to the termination date of this Agreement.
- C. If any person or entity attempts to pursue any claim or remedy based upon or arising in any way out of this agreement, to the extent such claim or remedy is permitted, then such person or entity shall be bound by the terms of this Agreement.
- D. No modifications or amendments to this Agreement shall be binding unless in writing and signed by authorized representatives from both parties. Any waiver or delay by a party in enforcing this Agreement shall not deprive that party of the right to take appropriate action at a later time or due to another breach. This Agreement shall be interpreted as if written jointly by the parties.
- E. Any provision determined by a court of competent jurisdiction to be partially or wholly invalid or unenforceable shall be severed from this Agreement and replaced by a valid and enforceable provision that most closely expresses the intention of the invalid or

unenforceable provision. The severance of any such provision shall not affect the validity of the remaining provisions of this Agreement.

- F. Neither party shall be liable or deemed to be in default for any delay or failure in performance under this Agreement resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, power outages, failure of computer systems, machinery or supplies, vandalism, strikes, or other work interruptions or any similar or other cause beyond the reasonable control of either party. Each party shall make a good faith effort to perform under this Agreement in the event of any such circumstances, and shall resume full performance of its contract duties once the cause of the delay has abated.
- G. All payments and invoices are due and payable upon presentation by Keenan. In the event Client fails to pay any invoice within thirty days of presentation, Keenan shall be entitled to receive interest on such outstanding invoice from the date of presentation at the rate of (a) 1½ percent per month or (b) the maximum interest rate permitted by applicable law, whichever is lower.
- H. All notices hereunder shall be in writing and shall be sent to the parties at the addresses as set forth below, or to such other individual or address as a party may later designate. Notices shall be sent via personal delivery, courier service, United States mail (postage pre-paid, return receipt requested), express mail service, electronic mail, or fax. Notice shall be effective when delivered, or if refused, when delivery is attempted. Notices delivered during non-working hours shall be deemed to be effective as of the next business day.

If the notice relates to a legal matter or dispute, a copy shall be sent to:

Keenan and Associates
2355 Crenshaw Blvd., Ste. 200
Torrance, CA 90501
Attn: Legal Department
Fax: (310) 533-0573

- I. This Agreement may be executed in counterparts and by fax signatures.

[This Space Intentionally Left Blank]

- J. Each person signing this Agreement on behalf of a party represents and warrants that he or she has the necessary authority to bind such party and that this Agreement is binding on and enforceable against such party.

<u>West Kern Community College District</u>		<u>Keenan & Associates</u>	
<u>Signature:</u>		<u>Signature:</u>	
<u>By:</u>	Brock McMurray	<u>By:</u>	Steven V. Moccardini
<u>Title:</u>	Executive Vice President, Administrative Services	<u>Title:</u>	Vice President
<u>Address:</u>	29 Cougar Court Taft, CA 93268	<u>Address:</u>	2355 Crenshaw Blvd., Ste. 200 Torrance, CA 90501
<u>Telephone:</u>		<u>Telephone:</u>	(310) 212-0363 ext. 2624
<u>Attention:</u>		<u>Attention:</u>	Rick McHale
<u>E-mail:</u>		<u>E-mail:</u>	rmchale@keenan.com

EXHIBIT A-1
ADMINISTRATIVE SERVICES

1. Keenan agrees to provide, during the term of this Agreement, the following administrative services:
 - A. Provide Client a tabulated Monthly Status Report on all active Claims, indicating the open or closed status of each reported Claim assigned to Keenan, the details of each Claim, the payments during the month and the reserve status.
 - B. If requested by Client, Keenan shall establish a trust account from which Claims that are within the member retained limits are paid. If an account has already been established on the Client's behalf, Keenan shall continue to maintain the account upon renewal of services. Keenan will provide transaction registers of all such expenditures. The Client will maintain a balance adequate to pay bills and expenditures, on a monthly basis from the account and will reimburse said account promptly on a monthly basis in the amount the account is depleted, as outlined in the Agreement.
 - C. Provide for the payment of Claims, according to the guidelines given by Client, to the extent that there are funds available in Client's trust account.

EXHIBIT A-2
ADJUSTMENT SERVICES

1. Keenan agrees to provide, during the term of this Agreement, the following adjustment services on each Claim:
 - A. The maintenance of a file on each Claim reported to Keenan.
 - B. Periodic review and adjustment of reserves on all open Claims.
 - C. Whenever investigation results in a determination that Client sustained a liability to a third party, Keenan shall process any such Claim for settlement in accordance with the Coverage and instructions and policies of Client presented to Keenan in writing.
 - D. Investigate, evaluate and adjust all Claims by a covered party in accordance with the terms of the Coverage.
 - E. Notification of Client's primary and excess coverage providers of all Claims, which exceed Client's retained limit and maintenance of liaison between the Coverage providers and the Client on matters affecting the adjustment of such Claims and seek reimbursements for loss in excess of retention or deductible.
 - F. Pursue and direct subrogation/third-party recovery against any party responsible or partially responsible for loss incurred by Client, in accordance with the terms of the "Memorandum of Coverage" or "Insurance Policy" and, if a recovery is successful, the reimbursement of any amounts (net of subrogation effort expenses) shall be made in inverse order, to the extent of each party's disbursement: first to the reinsurer; then to the pool where the Client is a member and then to the Client.
 - G. Recommendation of rejection of Claims when appropriate pursuant to relevant provisions of Title 1, Division 3.6, Part 3, Chapter 2, of the Government Code of the State of California.
 - H. Attempt to obtain Release Agreements on behalf of Client in connection with the settlement of Claims.
 - I. Retain defense and coverage counsel in accordance with approved guidelines for the Coverage. Files referred to counsel will be sent with the appropriate instructions to advise counsel of the steps which are being authorized. All legal bills are to be reviewed for the nature of the work performed and reasonableness of the time charged.

EXHIBIT A-3
INVESTIGATIVE SERVICES

1. Keenan agrees to provide, during the term of this Agreement, the following investigative services:
 - A. Receipt and examination of all reports of Claims.
 - B. Initiate investigation through in-house review of Claims, where the nature of the Claim warrants such investigation or when requested by Client; such investigation to include telephonic or written contact with claimant, witnesses, or employees of Client.
 - C. Provide a report to Client with the findings of such investigation and information regarding any potential for subrogation/third-party recovery.
 - D. Assignment to and monitoring of all experts, consultants and field investigators appropriate for the type of Claim presented.

2. Client shall make available to Keenan all employees of Client who are witnesses to an incident or accident or who have knowledge of the event or incident, which is the subject matter of a Claim. If possible, Client shall provide Keenan with photographs and engineering drawings or other descriptive material of all conditions of Client property which are alleged to be dangerous or that were damaged in the events which produced the Claim under investigation.

EXHIBIT A-4
ADDITIONAL INVESTIGATIVE SERVICES

1. If necessary to determine probable liability/damage or deny coverage of a Claim and if a third-party recovery is pursued, Keenan shall conduct additional investigation of such Claims, where the nature of the Claim warrants such investigation or when requested by Client as follows:
 - A. Additional Investigative Services shall include additional contact with claimant, witnesses, or employees of Client, and other additional investigative services, such as professional photography, laboratory services, property damage appraisals, taking statements from witnesses away from the premises of Keenan, on-site investigation, copying material and other records, trial preparation and professional engineering services including, but not limited to, map preparation, accident reconstruction, material analysis and premises evaluation (collectively, "Additional Investigative Services").
2. Keenan agrees to manage and monitor the activities of any such vendors involved in the potential recovery and to assist them in the provision of such services.
3. Client agrees to pay for the cost of Additional Investigative Services. The invoice for such services shall be due and payable upon presentation. Client acknowledges that Additional Investigative Services may be provided by independent third-party vendors or by employees or affiliates of Keenan; provided that the rates charged by Keenan employees or affiliates shall be at market rates.

EXHIBIT A-5
SECTION 111 REPORTING SERVICES

1. Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (“Section 111”) requires the reporting of certain liability settlements and/or payments to the Center for Medicare Services (“CMS”). Client is the Responsible Reporting Entity (“RRE”), as defined under Section 111, for any liability payment or settlement made by it from its own funds.

For each claim managed by Keenan under the Agreement, Keenan shall, in its capacity as TPA, perform the following services:

- a. Determine whether or not a Section 111 report (“Report”) must be filed; and
 - b. File any required Reports on behalf of Client.
2. When a claim payment or settlement exceeds Client’s retained limit or deductible (“MRL/Deductible”), Keenan, as Client’s TPA, shall file a Report with respect to the portion of the payment made from the client’s MRL/Deductible. The coverage provider, **Statewide Association of Community Colleges**, is responsible for submitting a Report with respect to any payments made by the coverage provider.
 3. It is the Client’s responsibility to timely provide Keenan with all information in its possession that is required for the filing of a 111 Report. Keenan shall not be responsible for any penalty or fine that is assessed for a failure to file a timely, accurate and/or complete Report if such failure was the result of the failure of the Client or any third party to provide Keenan with all information necessary to file a timely, accurate, and complete Report.
 4. Keenan cannot issue a payment to a claimant until all information required for the filing of a Report has been received.
 5. Keenan shall have no responsibility to file a Report for any payment or settlement made by Client without the involvement of Keenan. In such cases, Client, or its designee, shall be solely responsible for its own Section 111 compliance. This includes, without limitation, the determination of whether or not a Report must be submitted, as well as the preparation and submission of all required Reports.

**EXHIBIT B
COMPENSATION**

1. Client agrees to pay Keenan fees calculated as follows:

A. For the period of July 1, 2017-June 30, 2018:

V.P./A.V.P./Claims Manager -	\$92.75 per hour
Senior Claims Examiner -	\$87.50 per hour
Claims Examiner -	\$77.50 per hour
Expenses -	42% of hourly billings
Minimum per file charge	One hour

2. Fees for subsequent contract years, as applicable, will be determined based upon Keenan's then-current hourly rate. Keenan shall provide Client notice of the rates for subsequent years at least sixty (60) days before the beginning of the applicable contract year.
3. Invoices will be issued quarterly for fees for time and expense actually accrued, if any, and are due and payable upon receipt of the invoice.
4. Any balance not paid within thirty (30) days following the date on the invoice shall be deemed late. Interest on any late payment shall accrue as of the date of Keenan's original invoice at the rate of (a) 1½ percent per month, or (b) the maximum interest rate permitted by applicable law, whichever is lower. Keenan shall have the right to suspend its Services if any balance owed by Client is more than sixty (60) days late.

Date: April 28, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval



Board Meeting Date: May 10, 2017

Title of Board Item:

2017/2018 District Business Office Systems Agreement – KCSOS AGT # 18-0100

Background:

Quintessential School Systems (QSS) provides administrative software and consulting services for the K-12 education market. The QSS product line includes integrated modules that cover school business needs, including accounts payable, accounts receivable, benefits management, employee absence tracking, financial reports, fixed assets, general ledger, human resources reporting, payroll, personnel, position control, purchasing, retirement, and state & federal reporting. The Kern County Superintendent of Schools Office (KCSOS) currently uses QSS software to support the school districts in Kern County. The West Kern Community College District (The District), being considered fiscally dependent upon KCSOS, contracts with the County Office for QSS connections in order to use portions of the QSS software to facilitate the information sharing between themselves and KCSOS. The District utilizes QSS connections in the cashier's office and the payroll department. The cashier's office uses QSS for electronically reporting revenues received and deposited in to the County funds. The District is dependent upon KCSOS for payroll processing, and as such, all payroll information is entered directly into the QSS software.

Terms (if applicable):

July 1, 2017 to June 30, 2018

Expense (if applicable):

Quarterly payments of \$1,519.09 for an annual cost of \$6,076.35.

Fiscal Impact Including Source of Funds (if applicable):

This expense will be included in the 2017/18 Fiscal Services budget and general revenue funds will be utilized.

Approved: _____


Dr. Debra Daniels, Superintendent/President

April 20, 2017

**Superintendent
West Kern Community College District – Taft College**
29 Cougar Court
Taft, CA 93268

RE: DISTRICT BUSINESS OFFICE SYSTEMS AGREEMENT – KCSOS AGT #18-0100

Dear Superintendent:

Submitted for your signature are two (2) original copies of the above referenced contract/agreement.

- * Please sign or have the appropriate authorized person sign the enclosed agreement in [blue ink](#).
- * Please complete the district information, **including transfer account**.
- * Keep one original contract for your records.
- * Return **one (1) signed original** to the address below no later than **May 19, 2017**.

For questions or concern regarding this agreement, contact Linda Pickett at (661) 636-4653.

PLEASE RETURN SIGNED ORIGINAL TO:
Kern County Superintendent of Schools
Attn: Linda Pickett - Contracts
1300 17th Street - 6th Floor
Bakersfield, CA 93301-4533

Sincerely,

Mary C. Barlow
Kern County Superintendent of Schools



Debbie Riedmiller
Chief Financial Operations Officer

MCB:DR: lp
Enc.

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

District Business Office Systems Agreement
2017-2018

This agreement is entered into between the KERN COUNTY SUPERINTENDENT OF SCHOOLS (SUPERINTENDENT) and the WEST KERN COMMUNITY COLLEGE (DISTRICT). This agreement is in effect July 1 - June 30 and will automatically renew each fiscal year with same services unless SUPERINTENDENT is notified of requested changes in writing no later than September 15th of the current fiscal year.

SUPERINTENDENT shall not be liable to DISTRICT for any consequential damages resulting from Superintendent's inability or failure to provide the specified services, and DISTRICT's sole recourse for such inability or failure shall be an abatement of the costs to be charged, on a prorata basis.

Services:

- 1. Provide initial and ongoing training in the use of the QSS/OASIS system.
2. Provide access for various types of connections to the QSS/OASIS system.
3. Provide local support and assistance on the QSS/OASIS system.
4. Provide web based support and assistance for the QSS/OASIS system.

A. Connection cost for unlimited amount of users at all access levels:

W. KERN COMMUNITY COLLEGE proportionate share of cost based on W-2 count of 884

\$ 1,519.09 x 4 Annual Cost \$ 6,076.35

SUPERINTENDENT is authorized to transfer the amounts for the services described above on a quarterly basis from DISTRICT Account Code:

\$ 6,076.35 Section 1 Total

WEST KERN COMMUNITY COLLEGE
GOVERNING BOARD

MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: District Authorized Representative
Signatory Name:
Signatory Title:
Address: 29 Cougar Court
Taft, CA 93268

By: Debbie Riedmiller
Signatory Name: Debbie Riedmiller
Signatory Title: Chief Financial Operations Officer
Address: 1300 17th St, Bakersfield, CA 93301
Account code: 01-315-0000-0-8677.00-0000-0000-00-0000-000

Date:

Date: 4/20/17

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

District Business Office Systems Agreement
2017-2018

This agreement is entered into between the KERN COUNTY SUPERINTENDENT OF SCHOOLS (SUPERINTENDENT) and the WEST KERN COMMUNITY COLLEGE (DISTRICT). This agreement is in effect July 1 - June 30 and will automatically renew each fiscal year with same services unless SUPERINTENDENT is notified of requested changes in writing no later than September 15th of the current fiscal year.

SUPERINTENDENT shall not be liable to DISTRICT for any consequential damages resulting from Superintendent's inability or failure to provide the specified services, and DISTRICT's sole recourse for such inability or failure shall be an abatement of the costs to be charged, on a prorata basis.

Services:

1. Provide initial and ongoing training in the use of the QSS/OASIS system.
2. Provide access for various types of connections to the QSS/OASIS system.
3. Provide local support and assistance on the QSS/OASIS system.
4. Provide web based support and assistance for the QSS/OASIS system.

A. Connection cost for unlimited amount of users at all access levels:

W. KERN COMMUNITY COLLEGE proportionate share of cost based on W-2 count of 884

		Annual Cost
<u>\$ 1,519.09</u>	x 4	<u>\$ 6,076.35</u>

SUPERINTENDENT is authorized to transfer the amounts for the services described above on a quarterly basis from DISTRICT Account Code:

	<u>\$ 6,076.35</u> Section 1 Total
--	---------------------------------------

WEST KERN COMMUNITY COLLEGE
GOVERNING BOARD

MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: _____
 District Authorized Representative
 Signatory Name:
 Signatory Title:
 Address: 29 Cougar Court
 Taft, CA 93268

By: Debbie Riedmiller
 Signatory Name: Debbie Riedmiller
 Signatory Title: Chief Financial Operations Officer
 Address: 1300 17th St, Bakersfield, CA 93301
 Account code: 01-315-0000-0-8677.00-0000-0000-00-0000-000

Date: _____

Date: 4/20/17

BOARD AGENDA ITEM

Date: April 25, 2017

Submitted by: Severo M. Balason, Jr., VP of Student Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Contract for Professional Services with Stefanie Faye Frank

Background:

Stefanie Faye Frank will conduct a one-day workshop promoting the growth mindset among students to assess its impact on student success. She will be addressing the challenges of working with students affected by disproportionate impact, generation 1.5 students, students with disabilities, and students with internalized learned helplessness. Faculty who attend will have the option of earning one unit of credit upon completing an assignment.

Terms (if applicable):

The term is for a one-day workshop during May 2017 in-service (May 23-May 25, 2017).

Expense (if applicable):

The cost for services is a total of \$3,000 (travel included).

Fiscal Impact Including Source of Funds (if applicable):

Categorical funds (Equity) will be utilized and have been included in the budget projections for this request.

Approved: _____


Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Stefanie Faye Frank ("Independent Contractor"). The agreement is effective May 23-25, 2017

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

Providing professional development in training instructors on how the growth mindset can be nurtured by understanding neuroplasticity.

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Stefanie Faye Frank (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

May 23rd, 2017, through May 25th, 2017. All work shall be performed at the following location:

Taft College, Cougar Room

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Frank will provide training in a one-day workshop to first discuss the neurobiological Processes that occur in learning and impact the affective and cognitive domains. The second half of the workshop will introduce strategies in teaching to promote student success.

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to 1 days.

5. **Compensation.** Independent Contractor shall be paid the sum of \$2,000 fee

Independent Contractor Agreement

Page 2

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum of \$1,000 for the entire term at the established rate paid to District employees.

9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of WKCCD Board Approval:

Budget Code:

West Kern Community College District:

Independent Contractor:

By:

(Signature)

(Signature)

(Printed Name)

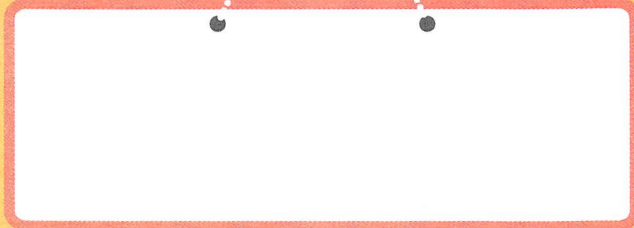
(Address)

Superintendent/President

(Title)

(Social Security # or TIN #)

MAY IN-SERVICE (5/24)



GROWTH MINDSET

POWER UP STUDENT
PERSISTENCE

-FEATURING STEFANIE FAYE
FRANK

LEARN ABOUT THE LEARNING DIP
AND ITS CORRELATION TO BRAIN
PLASTICITY.

Direct questions to jgrimes@aftcollege.edu



TAFT COLLEGE

To: West Kern Community College District

From: Jessica Grimes

Date: April 23, 2017

Re: Professional Development Workshop (May In-service)

Since its inception, the Growth Mindset Innovators, a group of 11 cross-disciplinary participants, representing teaching and non-teaching faculty, have used Carol Dweck's research on promoting the growth mindset among students to assess its impact on student success. Faculty began the study in the fall of 2017 and have continued studying its impact in the spring of 2017 by using the growth mindset survey as a pre-and post-test as well as other interventions. Preliminary results showed modest gains among students with the growth mindset.

Stefanie Faye Frank's expertise demystifies the science behind the growth mindset, essentially illustrating the connection between neuroplasticity, learning, and the affective domain. She has conducted workshops worldwide and has agreed to offer her services for the May in-service by tailoring her workshop to address these challenges: working with students affected by disproportionate impact, Generation 1.5 students, students with learning disabilities, and students with internalized learned helplessness. Faculty who choose to attend her workshop will have an option of earning one unit of credit upon completing an assignment – a plan illustrating how faculty plan to integrate the growth mindset in curriculum with a brief metacognitive narrative indicating how the science behind the growth mindset has altered, influenced, and/or shifted pedagogy.

Faculty have collected data that will be sent to Institutional Research to assess the impact the growth mindset strategies and interventions have had on students affected by disproportionate impact.

Through the Equity grant that targets the above demographics, Frank's travel, hotel, and workshop fee would be paid in the following manner: \$1,000 for travel and hotel and \$2,000 for her workshop.

Jessica Grimes
English Professor
Taft College
jgrimes@taftcollege.edu

Date: April 21, 2017

Submitted by: Severo M. Balason, Jr., VP of Student Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Ratification



Board Meeting Date: May 10, 2017

Title of Board Item:

Contract for Professional Services Guest Speaker Crystal Galindo

Background:

Los Angeles-based artist, Crystal Galindo, will provide a one-hour lecture at Taft College on March 23, 2017 focusing on "celebrating diversity and power in culture". She will be presenting techniques and theories related to art of the self-portrait. This will be a great experience for the students of TC and will also assist with the celebration of Women's History for the month of March.

Terms (if applicable):

The term is for a one-day lecture on March 23, 2017 for services to be provided from 2pm-4pm.

Expense (if applicable):

The cost for services is a total of \$500.

Fiscal Impact Including Source of Funds (if applicable):

Categorical funds (Equity) will be utilized and have been included in the budget projections for this request.

Approved: 

Dr. Debra Daniels, Superintendent/President

WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Crystal Galindo ("Independent Contractor"). The agreement is effective March 14, 2017

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

Lecture on Chicana Art

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Crystal Glindo (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

2pm through 4pm on 3/23/17 All work shall be

performed at the following location:

Taft College, Cougar Room

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Guest Lecture regarding Chicana Art and selling of prints of lecturers artwork

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to 1 days.

5. **Compensation.** Independent Contractor shall be paid the sum of \$ 500.00.

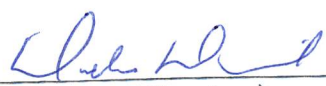
6. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes


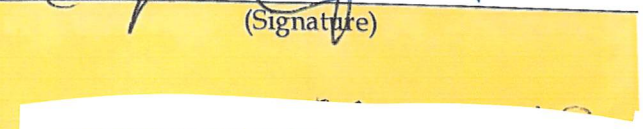

which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

- 7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.
- 8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum of 0 for the entire term at the established rate paid to District employees.
- 9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.
- 10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:
By: 
(Signature)
Dr. Debra Daniels
(Printed Name)
Superintendent/President
(Title)

Independent Contractor:

(Signature)

(Address)

(Social Security # or TIN #)



“The Art of the Self-Portrait”



Thursday, March 23, 2pm to 3pm Cougar Room, Taft College

=====

Los Angeles-based artist, ***Crystal Galindo***, whose artistry emphasizes the Chicana experience & body-type exploration, focusing on "celebrating diversity and power in *cultura*", will present techniques & theories related to the art of the self-portrait.

“Inspired by the lack of representation of women of color in the media, Crystal’s work spotlights Xicanas in a positive, realistic light. Her work analyzes the many facets of Chicana women, celebrating the diversity and power in *cultura*. Crystal’s current series is a reflection of a change in paradigm, displaying a visually vast array of friends, family and fellow *artistas*, who boldly confront their viewer amid imaginative design and Mesoamerican iconography. The use of larger than life portraits amid bold colors creates a presence that cannot be ignored.”

For more information contact Tina Mendoza at: tmendoza@taftcollege.edu



TAFTCOLLEGE

March 14, 2017

Memorandum for West Kern Community College District

From: Tina C. Mendoza

Re: Guest Speaker – Crystal Galindo

I am requesting that the board approve Artist Crystal Galindo to speak at Taft College on March 23, 2017. Crystal is already booked to speak on March 23, 2017 at Bakersfield College at 6:30pm. For the past few years, I have participated in WHAM (Women's History and More), which is a part of Bakersfield College. Every year Bakersfield College commits the month of March to be dedicated to Women's History. This year I was in charge of recruiting a guest speaker for the events. I reached out to Crystal to come and speak at Bakersfield College. While I was recruiting Crystal to come and speak, I asked her if she would be interested in speaking at Taft College. She agreed to speak at Taft College earlier in the day on March 23, 2017. She is asking for a \$500 speaking fee to speak at our institution. Bakersfield College will be covering all other expenses for Crystal's trip to Bakersfield. The only fees that she is requesting from Taft College is her \$500 speaking fee.

I would like to request \$500 from Equity to have Crystal speak at Taft. She is a working artist and focuses on Chicana Art and how art represents the 'self.' Her work speaks to our diverse students at Taft in demonstrating that students can find success in their passions. Moreover, Crystal's work aligns with ideas covered in HIST2232 and HIST2270. I have talked to my department Chair Sharyn Eveland and she agrees that bringing Crystal to speak at Taft would be a good experience for our students. And, Professor Debora Rodenhauser is also in support of Crystal speaking at our institution. To collect data of the student's experience of this event, I will ensure that students take a survey and align the survey with Equity objectives.


Tina C. Mendoza
History Associate Professor
Taft College
tmendoza@taftcollege.edu

Date: April 19, 2017
Submitted by: Kelly Kulzer-Reyes, Professor
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Agreement with Author Amy Silverman to Speak during Disabilities Awareness Week

Background:

On October 23, 2017, the English Department and Abilities Partnership Team (APT) will collaborate to host Amy Silverman, journalist at The Phoenix New Times and author of *My Heart Can't Even Believe It: A Story of Science, Love, and Down Syndrome*. Students in English 1000 and English 1500 have been reading her book.

These presentations will be available to all students, faculty, and staff at Taft College to learn more about raising a child with a disability during Disability Awareness Week.

Terms (if applicable):

This event will take place October 23, 2017

Expense (if applicable):

\$500 plus travel

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid from the English Language Arts Division and the Abilities Partnership Team 2017/18 budgets.

Approved: 
Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Amy Silverman ("Independent Contractor"). The agreement is effective October 23, 2017

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

Presenting her book, "My Heart Can't Even Believe It" to the general TC population as well as to English students reading the book in their English 1000 (excerpt) and English 1500 classes.

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Amy Silverman (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

October 23, 2017 through October 23, 2017 All work shall be

performed at the following location:

Taft, California

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Ms. Silverman will be giving presentations to TC students

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to 1 days.

5. **Compensation.** Independent Contractor shall be paid the sum of \$ 500.

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement

constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum of \$700 for the entire term at the established rate paid to District employees.

9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By:

(Signature)

Dr. Debra Daniels

(Printed Name)

Superintendent/President

(Title)


(Signature)

(Address)

(Social Security # or TIN #)

BOARD AGENDA ITEM

Date: April 19, 2017

Submitted by: Severo Balason 

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: May 10, 2017

Title of Board Item:

Event Rental Contract with The Fort Preservation Society for the EOPS/CARE & CalWORKs End-of-the-Year Luncheon on May 11, 2017.

Background:

The EOPS/CARE & CalWORKs Department is requesting the use of The Fort and its facilities for the EOPS/CARE & CalWORKs End-of-the-Year Luncheon to recognize academic achievements by our students.

Terms (if applicable):

The contract is effect for May 11, 2017 for decorating, and the event itself.

Expense (if applicable):

The total cost for the rental is not to exceed \$450.

Fiscal Impact Including Source of Funds (if applicable):

EOPS will pay for the event rental. The funds are categorical.

Approved: 
Dr. Debra Daniels, Superintendent/President

Checks Payable to: THE FORT PRESERVATION SOCIETY
915 N. 10th Street, Suite 2 – Taft, California 93268-2204 – 661-765-7371

EVENT RENTAL CONTRACT

This contract is issued in accordance with the policies established by The Fort Preservation Society.
 Submission of reservation request does not constitute approval.

No reservation is confirmed until all applicable fees and deposits have been paid in full.

EVENT RENTAL TIME: 8:00AM-12:30AM

ALL FACILITIES MUST BE CLEANED BEFORE VACATING AT 12:30AM – DEPOSIT FOREFEITED

Responsible Party Lourdes Gonzalez Event Date 5/11/17

Bride's Name _____ Groom's Name _____

Address 29 Cougar Ct. Phone 763-7723 E-mail _____

Name of Organization (If applicable) Taft College EOPS/CARE & CalWORKS Non-Profit 501©3 _____

Purpose of Event _____ Event Start Time 12pm Estimated Attendance 150
 Professional Security Guards or Fort Security _____ (1 guard per every 100) Band _____ D.J. _____

- Facility to be Reserved:
- Wedding Package
 - Gazebo, Auditorium, Kitchen,
 - Brides, Bridesmaids, Grooms Rooms
 - Gazebo & North Courtyard
 - South Courtyard
 - Bride's Rooms
 - Wedding Chapel
 - Main Auditorium
 - Small Auditorium – Suite #32
 - Small Conference - Suite #5
 - Kitchen
 - Groom's Room

Event Date 5/11/17 Time Start _____ Time Stop _____
 Decorating/Setup Date _____ Time Start _____ Time Stop _____
 Rehearsal Date _____ Time Start _____ Time Stop _____

EARLY SETUP FEE (1:00PM DAY BEFORE EVENT) - \$200.00 _____
NEXT DAY CLEANUP (9:00AM) - \$200.00 _____

Decorating prior to the date of the event must be authorized and scheduled in advance.
 Once a facility has been opened for use, it is the customer's responsibility to provide supervision.
The Fort assumes no liability for loss or damage.
The customer assumes full responsibility for loss/damage to Fort property, which may occur due to lack of supervision.

Name of catering service _____ Phone _____
 Will alcoholic beverages be served? Yes No Will alcohol be sold? Yes No
 Name of bar service _____ Phone _____
The Historic Fort Bar Yes No
 If yes, **ABC Permit Fee of \$50.00** is required and a **\$300.00 bar must be guaranteed.**
 No other alcohol will be permitted except champagne for toast. **ABC PERMIT - \$50.00** _____

Please Note: Alcoholic beverages will be limited to participants in this group and must not be served to anyone less than 21 years of age!
WHEN FORT BAR, OTHER ALCOHOL IS NEVER PERMITTED - DEPOSIT WILL BEFORFEITED!!!
GLASS BOTTLES ARE NEVER PERMITTED – DEPOSIT WILL BE FORFEITED!!!

When, in the opinion of The Fort Executive Director and/or the Board of Directors,
 event conditions warrant the presence of one professional security guard for each 100 guests.
the cost of such shall be borne by the individual or organization sponsoring the event.
 Customer will be notified of such requirement after review of this application.

- Equipment Needed:**
- # _____ Banquet Tables – 6' Seats 6-8 (30"x72") (20)
 - # 20 Round Tables – 60" Seats 6-8 (20)
 - _____ Podium – White Wood
 - _____ Garden Trellis – White Wood - \$40.00
 - _____ Candelabras – White Iron/Seven Arm - \$20.00 each
 - _____ Wicker Baskets/Empty – \$15.00/Florals-\$35.00 each
 - # 4 Banquet Tables – 8' Seats 10 (30"x96") (5)
 - # 160 Metal Chairs – Tan/Brown (275) (**NO WHITES**)
 - _____ Coffee Maker – (42 c.) - 2
 - _____ Arch – White Iron – \$35.00
 - _____ Unity Candle/Three Arm – \$15.00
 - _____ Fort Bar Permit - \$50.00

FOR OFFICE USE ONLY:

DUE DATE ALL FEES PAID IN FULL:
Date Security Deposits Paid:

(Two Weeks Prior To Event): _____

Holding Date Deposit (Non-Refundable with Cancellation)
(This is part of refundable deposit when no cancellation occurs)

X _____ Initial: **\$200.00**

Refundable Security/Cleaning & Damage Deposit:

Total Amount Due: \$ _____

Wedding Package - \$650.00 Auditorium - \$400.00 Full Fort - \$1,000.00 Sm. Auditorium - #32 - \$200.00

Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____
Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____
Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____

Deposit Refund: Date _____ Amount \$ _____ Check # _____
Transfer to Operations Account: Date _____ Amount \$ _____

Facility Fees: **Wedding Package - \$650.00 Auditorium - \$400.00⁴⁵⁰ Full Fort- \$1,000.00 Sm. Aud. #32 - \$200.00**

Bar Guarantee - \$300.00 Bar Permit-\$50.00 Early Setup Fee - \$200.00 Next Day Cleanup - \$200.00

Facility/Package Auditorium **Total Amount Due: \$ _____**

Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____
Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____
Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____
Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____

Payment of Fees & Refunds: Holding deposits of \$200.00 are due at the time reservations are made, with remaining fees due two weeks prior to event. Deposits will be held until the Caretaker and/or Executive Director make final inspection. A full refund will be made if facilities are left in same condition as found; any extra cleaning or damage fees will be deducted before refund is made. Deposit Refund will be made ten (10) working days after event - if no damages occur.

Cancellation Policy: Cancellations must be made no less than ninety (90) days prior to reservation date. After that time, The Fort will retain half of amount paid for late cancellation; \$200.00 holding deposit will always be retained with any cancellation. In the event of a no-show, The Fort will retain the full amount paid to cover the necessary costs for setting up and taking down the facility.

Insurance Policy: Proof of liability insurance must be shown before event.

I, the undersigned, have read the above statements and fully understand them. I do hereby agree to indemnify and hold harmless The Fort Preservation Society, its Board of Directors and any of their officers or employees from any liability or equipment and will agree to abide and enforce the rules, regulations and policies set forth by The Fort Preservation Society.

I will accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of this facility.

Signature *Raouf Goudry* X Date 4/19/17
Signature _____ X Date _____

**THANK YOU FOR CHOOSING THE HISTORIC FORT FOR YOUR SPECIAL EVENT.
PLEASE TAKE CARE OF THE PREMISES AND HELP US PRESERVE THIS BEAUTIFUL LANDMARK.
MAKE CHECKS TO: THE FORT PRESERVATION SOCIETY
INCLUDE YOUR EVENT DATE, TELEPHONE, AND DRIVER'S LICENSE ON EACH PAYMENT.**

SETUP AND CLEANING INSTRUCTIONS
RULES AND REGULATIONS
DAMAGE POLICY

PLEASE READ THE FOLLOWING INSTRUCTIONS VERY CAREFULLY
GATES OPEN FROM 8:00 AM UNTIL 12:30 AM FOR SPECIAL EVENTS
FOR ASSISTANCE – CARETAKER’S APARTMENT – SUITE 23

THE FORT **DOES NOT** PROVIDE THE FOLLOWING ITEMS:
TABLECLOTHS, NAPKINS, SALT & PEPPER,
DINNERWARE, COOKWARE, SERVING PIECES,
PAPER TOWELS, HAND TOWELS AND DISH SOAP

SETUP

1. Auditorium, gazebo, and adobe walls: **DO NOT STAPLE, NAIL, SCRAPE, TACK, SCREW, GLUE or HOT GLUE anything to the ADOBE, GAZEBO, WALLS or WOODWORK.** Masking, packaging or scotch tape may be used.
2. All tables **must be covered** with plastic or cloth tablecloths.
3. No confetti, rice, birdseed or similar substance is permitted.
4. Alcoholic beverages must be served from portable bar in auditorium or outside on the courtyard walkways. **NO GLASS BOTTLES. Do not place beer kegs on the floor inside the auditorium or on the courtyard lawns. Do not leave ice in the refrigerator or dump on the lawns.**

CLEANUP

ALL CLEANING MUST BE COMPLETED **BEFORE VACATING THE PREMISES AFTER THE EVENT. ALL PERSONAL BELONGINGS MUST BE TAKEN AT THE TIME OF VACATING. AN ADDITIONAL CHARGE OF \$100.00 PER HOUR WILL BE ASSESSED IF PRIOR ARRANGEMENTS HAVE NOT BEEN MADE WITH THE EXECUTIVE DIRECTOR OR CARETAKER PRIOR TO THE EVENT.**

ALL DISHES **MUST BE CLEANED** AND REMOVED FROM THE KITCHEN
BEFORE DEPARTURE AT 12:30AM.

1. All decorations must be removed, put into trash bags and placed in the trash bin in the west parking lot. **All tape must be removed from walls, tables and chairs.**
2. All trash from auditorium, kitchen, restrooms, gazebo, courtyard lawns, flowerbeds, planters, and parking lot must be bagged and thrown away. These items include food, paper products, bottles, bottle caps, cans, cigarette butts, balloons, ribbons, etc.
3. Kitchen and restrooms must be left in reasonably clean condition.
4. Any food or drinks spilled must be cleaned up immediately. This includes beverages, food, and grease on counter, sinks, stove, oven, microwave, refrigerator and floors. **Floors: Use clear water only. To prevent damage to stain, do not use household cleaning products, abrasives, steel wool or floor wax.**
5. All tables and chairs must be cleaned, broken down and left in the storage in which they were found.
6. **If you have rented additional tables, chairs, tablecloths, serving dishes, champagne fountain, etc., they must be left in an enclosed area separate from Fort property and must be removed on the first business day after the event.**

**THE FORT IS NOT RESPONSIBLE FOR
OUTSIDE RENTED ITEMS LEFT UNATTENDED!**

ADDITIONAL CHARGES of \$100.00 PER HOUR WILL BE ASSESSED

IF THE FOLLOWING CONDITIONS ARE NOT MET

1. Failure to vacate the premises at the agreed upon time, **no later than 12:30 AM.**
2. **Renters are responsible for the actions of all guests.** The event must be an orderly function. If the party spills outside The Fort walls in an unruly manner or if the police are called, the cleaning deposit may be forfeited.
3. Any theft or damage to The Fort property plants or flowers.
4. Excessive black marks on the floor.
5. Any plumbing problems.
6. Failure to remove tape from the walls, tables and chairs.
7. When glass bottles are used. (Champagne is permitted – bottles are not permitted on tables – must be poured by server and immediately disposed).
8. Failure to provide a professional security guard for each 100 guests.
9. **Renters are responsible for the actions of all guests.** The event must be an orderly function. If the party spills outside The Fort walls in an unruly manner or if the police are called, the cleaning deposit may be forfeited.
10. **Any theft or damage to The Fort property – buildings or grounds.**
11. Excessive black marks on the auditorium floor.
12. Failure to remove tape from the walls, tables and chairs.
13. **Children must be watched at all times!!!!**

FINANCIAL ARRANGEMENTS

Rental fees and deposits are set by The Fort Board of Directors are covered in the Event Rental Contract. Fees may be paid in payments.

ALL FEES MUST BE PAID IN FULL TWO WEEKS PRIOR TO EVENT.

Refundable cleaning deposits are returned within ten (10) working days of the event if facilities and/or equipment are left in the same manner in which they were rented. In the event of damages or excessive cleaning: All expenses will be deducted from deposits to cover the costs of repairs. The remainder of deposit will be returned after all charges are accessed.

RENTERS WILL BE CHARGED FOR COSTS TO RESTORE FORT PROPERTY TO ITS ORIGINAL CONDITION BEFORE THE RENTAL. THE CHARGE WILL INCLUDE BOTH MATERIALS AND LABOR. ADDITIONAL CLEANING CHARGES WILL BE CALCULATED AT \$25.00 PER HOUR AND WILL BE DEDUCTED FROM CLEANING DEPOSIT.

Cancellations must be made no less than ninety (90) days of reservation date to receive full refund. After that time, one half (1/2) of the paid amount plus holding deposit will be retained by The Fort for late cancellation fee. In the event of a no-show, The Fort will retain the full amount paid to cover the necessary costs for setting up and taking down the facility.

I have read and agree to abide by the Setup and Cleaning Instructions, Rules and Regulations, and Damage Policy for use of The Historic Fort, and I have received a copy.

Bride's Signature _____ X

Event Date 5/11/17

Groom's Signature _____ X

Signature  X

(Other Responsible Party – If applicable)

GLASS BOTTLES ARE NEVER PERMITTED – DEPOSIT WILL BE FORFEITED

PLEASE INCLUDE YOUR EVENT DATE, TELEPHONE, AND DRIVER'S LICENSE ON EACH PAYMENT.

Contract Revisions – January 2011

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78027085	04/05/2017	A002000164Imprint	I0048658	5229726	31000	423	4310	69100	3,180.92		
					31000	423	5940	69100	114.80		
78027086	04/05/2017	A00243588AARP Health Care Options	I0048618	APR 17	11000	412	3350	59100	18,049.90		
78027087	04/05/2017	A00271533Ace Marketing and Advertisin	I0048676	1592	12000	304	5970	63200	2,500.00		
78027088	04/05/2017	A00200032Agundez, Adrian B.	I0048672	031817	11000	113	4310	67801	84.04		
78027089	04/05/2017	A00200034Albertson's	I0048640	13500310	32000	422	4410	69400	81.33		
78027090	04/05/2017	A00219472Arbor Crest Publishing	I0048657	2016-988	31000	423	4110	69100	4,186.00		
					31000	423	5940	69100	155.09		
78027091	04/05/2017	A00200064B & B Surplus	I0048556	921388	12565	223	4311	09565	234.32		
78027092	04/05/2017	A00015850Berry, Wendy J.	I0048547	030717	11000	209	4311	04014	69.22		
78027093	04/05/2017	A00249930Best Buy Business Advantage	I0048629	2666422	12435	221	6412	19010	600.58		
					12435	221	6412	19010	317.44		
					12435	221	5890	19010	14.00		
78027094	04/05/2017	A00281108BlueTarp Financial, Inc.	I0048621	37283164	12565	223	4310	09565	896.31		
78027095	04/05/2017	A00200111Bogle, Darcy S.	I0048674	020117	12000	304	4410	63200	60.90		
78027096	04/05/2017	A00200107Bright House Networks	I0048654	031317	31000	423	5840	69100	148.20		
78027097	04/05/2017	A00200119C.A. Reding Company, Inc.	I0048544	409681	12201	203	5641	61200	1,575.00		
78027098	04/05/2017	A00200143Carlson, Kamala A.	I0048541	030317	11000	306	5710	49306	40.00		
78027099	04/05/2017	A00200153CCCCIO	I0048543	16-17	11000	202	5210	60100	300.00		
78027100	04/05/2017	A00200168Central Valley Occupational	I0048620	00118368	12563	202	5980	00000	60.00		
78027101	04/05/2017	A00200175Chevron Valley Credit Union,	I0048651	53640308	12461	206	5990	12042	6.69		
					12461	206	5710	12042	103.60		
78027102	04/05/2017	A00258334CISOA	I0048659	CCC17012	12587	111	5710	66002	375.00		
78027103	04/05/2017	A00200181City of Taft	I0048631	8650	35000	357	5641	69700	6,819.00		
78027104	04/05/2017	A00200206Cook, Nichole L.	I0048540	030817	11000	358	5710	62100	76.96		
78027105	04/05/2017	A00200222Daily Midway Driller	I0048677	08/12/16	12000	304	5970	63200	110.00		
78027106	04/05/2017	A00200238Department of Justice	I0048632	207570	33000	310	5990	69200	32.00		
					11000	306	5990	49306	32.00		
					31000	423	5990	69100	32.00		
78027107	04/05/2017	A00201586Dodson, John	I0048539	031317	39000	314	5710	64991	253.64		
78027108	04/05/2017	A00063016Dominguez, Sharon	S0037879		11000		9526		397.00		
78027109	04/05/2017	A00277845Double D Cleaning Service	I0048555	022	12560	223	5890	09565	240.00		
78027110	04/05/2017	A00237331Dumbrigue, Joanne V.	I0048628	031517	12551	353	4410	64600	148.76		
78027111	04/05/2017	A00280401Flowers Baking Co of Henders	I0048664	12946071	32000	422	4410	69400	31.28		
78027112	04/05/2017	A00200950Furman, Tori J.	I0048530	030117	12558	223	5710	09565	825.28		
78027113	04/05/2017	A00200627Gonzalez, Lourdes	I0048533	030317	12000	303	5710	64300	105.84		
78027114	04/05/2017	A00210378Grey House Publishing	I0048668	150805	11000	203	6310	61200	166.25		
78027115	04/05/2017	A00257900Hall, Daniel N.	I0048531	021517	12588	202	5710	60100	575.57		
78027116	04/05/2017	A00200645Hardy Diagnostics	I0048667	1765597	11000	209	4311	04012	42.78		
78027117	04/05/2017	A00200655Henry Schein, Inc.	I0048630	39438001	11000	205	4311	12042	167.37		
					10048642	39202089	11000	205	4311	12042	1,761.51
					10048643	39326386	11000	205	4311	12042	161.60
					10048644	39330916	11000	205	4311	12042	214.35
					10048645	39437590	11000	205	4311	12042	36.30
					10048646	38684293	11000	205	4311	12042	1,347.88
					10048647	38328261	11000	205	4311	12042	47.08
					10048648	38328260	11000	205	4311	12042	3,631.63
					10048649	38313991	11000	205	4311	12042	888.02
78027118	04/05/2017	A00289081Hernandez, Isaias	I0048639	020917	12563	202	5990	00000	20.00		
78027119	04/05/2017	A00280910Independent Living Center of	I0048627	2723	12000	311	5641	64200	422.50		
					12000	311	5641	64200	227.50		

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					12000	311	5641	64200	422.50	
					12000	311	5641	64200	520.00	
					12000	311	5641	64200	422.50	
					12000	311	5641	64200	227.50	
			I0048638	2705	12000	311	5641	64200	422.50	
					12000	311	5641	64200	227.50	
					12000	311	5641	64200	422.50	
					12000	311	5641	64200	520.00	
					12000	311	5641	64200	227.50	
					12000	311	5641	64200	422.50	
					12000	311	5641	64200	520.00	
78027120	04/05/2017	A00262851	Lytle, Steve	I0048534	031417	11000	209	5740	04011	26.75
				I0048535	030717	11000	209	5740	04011	26.75
				I0048542	03/14/17	11000	209	4311	04011	19.69
78027121	04/05/2017	A00277823	MailFinance Inc.	I0048619	N6431476	11000	411	5950	67300	1,015.32
78027122	04/05/2017	A00200552	McCallum Group, Inc.	I0048550	17-050	11000	111	5510	66002	2,700.00
78027123	04/05/2017	A00271247	Mendenhall, Janis L.	I0048536	031717	12000	311	5710	64200	146.59
78027124	04/05/2017	A002858200	'Connor Construction Manage	I0048661	0031486	42350	000	5510	71002	1,800.00
78027125	04/05/2017		Voided Check							
78027126	04/05/2017		Voided Check							
78027127	04/05/2017		Voided Check							
78027128	04/05/2017	A002004980	Office Depot	I0048558	91511649	11000	202	4310	60100	64.24
				I0048559	91525418	12401	353	4310	64600	129.78
				I0048560	91423545	11000	421	4310	67200	76.27
				I0048561	91219241	11000	431	4310	65100	136.65
				I0048562	91236246	11000	202	4310	60100	77.51
				I0048563	91062857	11000	113	4318	67801	140.75
				I0048564	91255902	12484	303	4410	64300	201.46
						12484	303	4310	64300	123.64
						12000	303	4310	64300	843.85
				I0048565	91358272	12435	221	4310	19010	127.61
				I0048566	91370724	11000	110	4310	66003	69.66
				I0048567	91389011	12401	353	4310	64600	269.48
				I0048568	91407067	11000	210	4310	13052	35.60
				I0048569	91408786	11000	113	4318	67801	139.95
						11000	113	4318	67801	278.33
						11000	306	4318	49306	364.34
				I0048571	91490929	12000	304	4310	63200	176.45
				I0048572	91089920	11000	208	4318	15016	13.16
						11000	208	4318	15016	12.13
						11000	113	4310	67801	36.44
				I0048573	91107742	11000	209	4310	04013	135.51
				I0048574	91108777	11000	210	6411	21056	246.66
78027128	04/05/2017	A002004980	Office Depot	I0048575	91108781	11000	210	4310	21056	6.85
				I0048576	91120016	11000	209	4310	17013	19.72
				I0048577	91120032	11000	209	4310	17013	39.17
				I0048578	91135986	11000	208	4310	15011	219.38
				I0048579	91137837	11000	411	4318	67300	122.14
						11000	113	4318	67801	122.15
						11000	113	4318	67801	180.49
				I0048580	91166275	11000	202	4310	60200	197.32

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		I0048581	91205876	11000	210	4310	20014	54.25		
		I0048582	90702588	11000	113	4310	67801	48.67		
				11000	113	4318	67801	937.32		
		I0048583	90879031	11000	113	4318	67801	541.47		
		I0048584	90880160	33528	310	4310	69200	112.91		
		I0048585	90885916	12603	125	4311	68900	385.91		
		I0048586	90904728	12000	304	4310	63200	507.52		
		I0048587	91025901	11000	112	4310	67800	139.41		
				11000	110	4318	66003	129.20		
				11000	202	4318	60100	129.22		
		I0048588	91082340	11000	209	4310	19051	23.75		
		I0048589	91088971	11000	209	4310	04013	69.95		
		I0048590	91089851	11000	209	4310	17017	58.00		
		I0048591	90164583	33528	310	4310	69200	94.72		
		I0048592	90215212	11000	113	4310	67801	13.93		
78027128	04/05/2017	A00200498	Office Depot	I0048592	90215212	11000	113	4318	67801	834.98
						11000	113	4318	67801	197.07
		I0048593	90264763	11000	202	4310	60103	86.82		
		I0048594	90274322	11000	113	4318	67801	310.78		
				11000	113	4318	67801	157.43		
		I0048595	90593905	12000	303	4310	64300	2,267.27		
		I0048596	90606304	11000	112	4310	67800	42.03		
				11000	113	4310	67801	31.52		
		I0048597	90636830	11000	113	4318	67801	47.93		
				11000	209	4318	04011	48.31		
		I0048598	90667784	11000	110	4310	66003	23.06		
		I0048599	90668473	39000	314	4318	64991	149.18		
		I0048600	90667760	11000	210	4310	22012	90.87		
		I0048601	90002737	11000	113	4310	67801	78.57		
		I0048602	89994643	11000	209	4311	17016	109.18		
		I0048603	90001003	12565	223	4310	09565	157.91		
		I0048604	90015727	11000	210	4310	22013	227.62		
		I0048605	90049347	11000	209	4310	04013	17.12		
		I0048606	90049374	11000	209	4310	04013	38.57		
		I0048607	90051142	11000	207	4310	08351	97.82		
		I0048608	90060957	11000	210	4310	21056	47.28		
78027128	04/05/2017	A00200498	Office Depot	I0048609	90103805	11000	202	4310	60100	60.36
		I0048610	90130463	12401	353	4310	64600	93.15		
		I0048611	91159490	12599	309	7601	64992	2,487.31		
		I0048612	89482382	12484	303	4310	64300	24.99		
		I0048613	89634437	12603	125	5310	68900	29.24		
		I0048614	89740199	12000	340	4310	64951	14.62		
		I0048615	89952305	12000	304	4310	63200	114.84		
		I0048616	89983630	11000	208	4310	11051	51.47		
		I0048617	89995259	11000	202	4310	60100	66.11		
78027129	04/05/2017	A00200502	Orange Belt Stages	I0048623	117439	11000	352	5750	69611	2,020.00
78027130	04/05/2017	A00200508	P. G. & E.	I0048622	040317	11000	431	5830	65700	22,425.88
						39000	314	5830	64991	2,787.73
						33428	310	5830	69200	4,006.36
						33588	310	5830	69200	81.76
78027131	04/05/2017	A00200508	P. G. & E.	I0048655	04/03/17	31000	423	5820	69100	8.66

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					31000	423	5830	69100	592.36		
78027132	04/05/2017	A00200518Pearson Education	I0048653	C4363934	31000	423	4110	69100	3,018.05		
78027133	04/05/2017	A00274574Penguin Random House LLC	I0048656	10805580	31000	423	4110	69100	353.21		
					31000	423	5940	69100	8.40		
78027134	04/05/2017	A00200522Pepsi-Cola Company	I0048665	80835060	32000	422	4410	69400	434.11		
78027135	04/05/2017	A00270674Public Agency Law Group	I0048650	1607364	11000	401	5430	67200	344.50		
					I0048669	022817	11000	401	5430	67200	1,188.00
78027136	04/05/2017	A00200985Rangel-Escobedo, Juana R.	I0048532	022617	12000	304	5710	63200	354.73		
					I0048673	032017	12587	111	5710	66002	50.00
78027137	04/05/2017	A00231833Ray A. Morgan Company Inc.	I0048557	1528557	12558	223	4318	09565	76.26		
					I0048652	1527339	12603	125	4318	68900	133.20
78027138	04/05/2017	A00202968San Joaquin Chemicals, Inc.	I0048666	118884	11000	431	5641	65100	1,175.00		
78027139	04/05/2017	A00275702Seward L. Schreder Construct	I0048662	PAY REQ	12435	221	5510	19010	2,000.00		
78027140	04/05/2017	A00200393Sparkletts	I0048641	03-09-17	11000	205	5641	12042	22.95		
78027141	04/05/2017	A00200393Sparkletts	I0048675	03.09.17	11000	301	5810	64500	85.12		
78027142	04/05/2017	A00200396Spurr	I0048548	81474	35827	357	5820	69700	1,018.62		
						33428	310	5820	65700	508.02	
78027143	04/05/2017	A00211077Strata Information Group	I0048637	26271	12563	202	5641	00000	2,252.50		
78027144	04/05/2017	A00200417Sysco Food Service of Ventur	I0048663	17911690	32000	422	4411	69400	963.88		
						32000	422	4410	69400	3,042.22	
					I0048670	17910668	33429	310	4410	69200	3,149.73
78027145	04/05/2017	A00200419T.C. Clearing Account	I0048625	031717	11000	353	7130	64600	3,664.00		
78027146	04/05/2017	A00200862Taft College Bookstore	I0048545	031617	12583	202	4120	60100	1,501.50		
78027147	04/05/2017	A00200862Taft College Bookstore	I0048549	032017	11000	000	9161	00000	84,997.01		
78027148	04/05/2017	A00200862Taft College Bookstore	I0048624	020317	11000	353	4318	64600	1,512.23		
78027149	04/05/2017	A00289779The Cupertino Hotel	I0048634	062717	12000	311	5710	64200	403.90		
78027150	04/05/2017	A00289779The Cupertino Hotel	I0048635	041217	12000	311	5710	64200	201.95		
78027151	04/05/2017	A00289779The Cupertino Hotel	I0048636	051017	12000	311	5710	64200	201.95		
78027152	04/05/2017	A00200282True Value Home Center	I0048552	367339	12565	223	4310	09565	40.34		
					I0048553	367344	12565	223	4311	09565	20.03
					I0048633	366162	35819	357	4310	69700	13.17
78027153	04/05/2017	A00255644U.S. Bank Equipment Finance	I0048678	32671263	11000	401	5641	67704	434.36		
78027154	04/05/2017	A00200284U.S. Foods	I0048671	3836191	33429	310	4410	69200	2,142.44		
8027155	04/05/2017	A00201172Waugh, Victoria A.	I0048537	031117	39000	312	5710	64991	129.47		
					I0048679	031417	39000	312	5710	64991	44.14
78027156	04/05/2017	A00200355West Kern Water District	I0048626	03-13-17	11000	432	5810	65700	24.82		
						39000	314	5810	64991	5.08	
						11000	432	5810	65700	49.63	
						39000	314	5810	64991	10.17	
78027157	04/05/2017	A00275443WestAir Gases & Equipment In	I0048551	80130137	12565	223	4311	09565	340.20		
					I0048554	10461036	12565	223	4311	09565	29.64
78027158	04/05/2017	A00200360Westec	I0048660	23441	11000	434	5632	65100	8,869.46		
78027159	04/05/2017	A00202072Woods, Deanne M.	I0048538	020817	11000	306	5710	49306	43.87		
78027160	04/06/2017	A00283044Aguilar Solis, Brianna	S0038201		11000		9526		460.00		
78027161	04/06/2017	A00277958Dillibe, Janine C.	S0038202		11000		9526		550.00		
78027162	04/06/2017	A00275366Haymond, Samuel B.	S0038203		11000		9526		46.00		
78027163	04/06/2017	A00273606Knight, Rachelle M.	S0038204		11000		9526		184.00		
78027164	04/06/2017	A00237256Padron, Celina M.	S0038206		11000		9526		276.00		
78027165	04/06/2017	A00248747Palafox, Maria G.	S0038205		11000		9526		138.00		
78027166	04/06/2017	A00287243Parra, Maria S.	S0038200		11000		9526		138.00		

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78027167	04/06/2017	A00280665Sanabria Torres, Maria A.	S0038199	11000	9526	500.00
78027168	04/12/2017	A00285759Abney, Alyssa R.	S0038228	11000	9526	1,090.00
78027169	04/12/2017	A00269628Aldstadt, Amber L.	S0038227	11000	9526	1,453.00
78027170	04/12/2017	A00267662Almaguer, Jasmin	S0038226	11000	9526	1,391.00
78027171	04/12/2017	A00276884Alvarez, Jasmine G.	S0038225	11000	9526	1,441.00
78027172	04/12/2017	A00279208Alvarez, Veronica	S0038224	11000	9526	1,453.00
78027173	04/12/2017	A00272569Alvarez, Vicky	S0038223	11000	9526	1,453.00
78027174	04/12/2017	A00275202Amason, Tyler G.	S0038222	11000	9526	363.00
78027175	04/12/2017	A00260515Anfield, Leslie D.	S0038221	11000	9526	1,453.00
78027176	04/12/2017	A00280584Apodaca, Brittany A.	S0038220	11000	9526	687.00
78027177	04/12/2017	A00258393Apostol, Bernaflor S.	S0038219	11000	9526	266.00
78027178	04/12/2017	A00274947Aragon, Omar	S0038218	11000	9526	162.00
78027179	04/12/2017	A00281460Arguello, Alejandro	S0038217	11000	9526	1,453.00
78027180	04/12/2017	A00274411Arguello, Armando	S0038216	11000	9526	1,090.00
78027181	04/12/2017	A00280899Arredondo, Jorge	S0038215	11000	9526	363.00
78027182	04/12/2017	A00263742Attwell, Mary A.	S0038214	11000	9526	1,453.00
78027183	04/12/2017	A00267253Avalos, Juan M.	S0038213	11000	9526	666.00
78027184	04/12/2017	A00260621Ayala, Valerie R.	S0038212	11000	9526	458.00
78027185	04/12/2017	A00243406Bader, Nickolaus J.	S0038211	11000	9526	204.00
78027186	04/12/2017	A00272373Badillo, Luis A.	S0038210	11000	9526	1,453.00
78027187	04/12/2017	A00251104Barboza Garcia, Jessica	S0038209	11000	9526	668.00
78027188	04/12/2017	A00031448Barrett, Karen L.	S0038208	11000	9526	1,062.00
78027189	04/12/2017	A00286386Barton, Kaleb A.	S0038207	11000	9526	1,291.00
78027190	04/12/2017	A00288101Bell, Eden A.	S0038586	11000	9526	321.00
78027191	04/12/2017	A00275449Benevidez, Alexandra V.	S0038585	11000	9526	1,341.00
78027192	04/12/2017	A00286334Berber Martinez, Margarita	S0038584	11000	9526	1,090.00
78027193	04/12/2017	A00286333Berber Martinez, Tanya	S0038583	11000	9526	1,081.00
78027194	04/12/2017	A00283158Bermudez, Israel M.	S0038582	11000	9526	1,216.00
78027195	04/12/2017	A00263848Blakely, Jason M.	S0038581	11000	9526	363.00
78027196	04/12/2017	A00285062Blakeslee, Hannah B.	S0038580	11000	9526	766.00
78027197	04/12/2017	A00256929Bonilla, Patricia	S0038579	11000	9526	310.00
78027198	04/12/2017	A00281792Borrecco, Madison R.	S0038578	11000	9526	866.00
78027199	04/12/2017	A00279205Breslin, Brooklyn L.	S0038577	11000	9526	416.00
78027200	04/12/2017	A00287947Brown, Nathan J.	S0038576	11000	9526	1,454.00
78027201	04/12/2017	A00246809Bruce, Debbie P.	S0038575	11000	9526	363.00
78027202	04/12/2017	A00280868Brush, Zachary J.	S0038574	11000	9526	1,090.00
78027203	04/12/2017	A00284325Burgos, Victoria	S0038573	11000	9526	941.00
78027204	04/12/2017	A00085578Burkhart, Annemarie	S0038572	11000	9526	1,453.00
78027205	04/12/2017	A00262728Burruss, Jerry D.	S0038571	11000	9526	571.00
78027206	04/12/2017	A00284866Byrd, Jefferson	S0038570	11000	9526	727.00
78027207	04/12/2017	A00267405Cabral Rojas, Myrka	S0038569	11000	9526	191.00
78027208	04/12/2017	A00273894Cabrera, Guadalupe	S0038568	11000	9526	1,191.00
78027209	04/12/2017	A00274948Cachola, Jovany M.	S0038567	11000	9526	1,416.00
78027210	04/12/2017	A00081723Calderon, Adriana	S0038566	11000	9526	363.00
78027211	04/12/2017	A00262181Camacho, Maria D.	S0038565	11000	9526	1,453.00
78027212	04/12/2017	A00260230Cameron, Anthony J.	S0038564	11000	9526	1,453.00
78027213	04/12/2017	A00282554Campbell, Branden	S0038563	11000	9526	1,090.00
78027214	04/12/2017	A00276996Canfield, Tyson R.	S0038562	11000	9526	1,453.00
78027215	04/12/2017	A00276662Cantero-Kawelo, Tiana K.	S0038561	11000	9526	249.50
78027216	04/12/2017	A00276449Carrillo, Sarai	S0038560	11000	9526	966.00
78027217	04/12/2017	A00280827Castaneda, Jose C.	S0038559	11000	9526	1,453.00

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78027218	04/12/2017	A00283946Castillo, Maricela	S0038558	11000	9526	893.00
78027219	04/12/2017	A00283352Castillo, Veronica	S0038557	11000	9526	1,519.00
78027220	04/12/2017	A00272719Castro, Bianca M.	S0038556	11000	9526	363.00
78027221	04/12/2017	A00260077Chamberlain, Cynthia J.	S0038555	11000	9526	363.00
78027222	04/12/2017	A00246821Chavez, Amy C.	S0038554	11000	9526	1,453.00
78027223	04/12/2017	A00284937Chavez, Emmanuel	S0038553	11000	9526	1,453.00
78027224	04/12/2017	A00271137Chavez, Gilberto J.	S0038552	11000	9526	363.00
78027225	04/12/2017	A00102809Chitwood, Chad	S0038551	11000	9526	1,453.00
78027226	04/12/2017	A00284641Choate, Rikki L.	S0038550	11000	9526	1,454.00
78027227	04/12/2017	A00276937Clark, Huston D.	S0038549	11000	9526	727.00
78027228	04/12/2017	A00071962Clark, Jimmy L.	S0038548	11000	9526	235.00
78027229	04/12/2017	A00274797Clayton, Patricia P.	S0038547	11000	9526	363.00
78027230	04/12/2017	A00280655Cockren, Rhiannon S.	S0038546	11000	9526	727.00
78027231	04/12/2017	A00247502Cross, Kylie A.	S0038537	11000	9526	727.00
78027232	04/12/2017	A00271188Cruz, Alex	S0038536	11000	9526	371.00
78027233	04/12/2017	A00269101Cruz, Karina	S0038535	11000	9526	1,090.00
78027234	04/12/2017	A00242674Culbertson, Chelsey D.	S0038534	11000	9526	727.00
78027235	04/12/2017	A00254293Cushman, Corey	S0038533	11000	9526	1,166.00
78027236	04/12/2017	A00259260Daniels, Jammie L.	S0038532	11000	9526	727.00
78027237	04/12/2017	A00284073Davis, Maricela I.	S0038531	11000	9526	727.00
78027238	04/12/2017	A00267075Denney, Hope S.	S0038530	11000	9526	363.00
78027239	04/12/2017	A00087510DesLaurier, Debra O.	S0038529	11000	9526	1,454.00
78027240	04/12/2017	A00286863Detweiler, Erica L.	S0038528	11000	9526	358.00
78027241	04/12/2017	A00281025Devine, Delya J.	S0038527	11000	9526	1,453.00
78027242	04/12/2017	A00274885Diaz, Sandy V.	S0038526	11000	9526	1,081.00
78027243	04/12/2017	A00063016Dominguez, Sharon	S0038525	11000	9526	363.00
78027244	04/12/2017	A00259553Dominguez Cruz, Alondra	S0038524	11000	9526	1,453.00
78027245	04/12/2017	A00261244Downs, James W.	S0038523	11000	9526	363.00
78027246	04/12/2017	A00267324Duff, Nicholas R.	S0038522	11000	9526	1,441.00
78027247	04/12/2017	A00280607Egbert-Smith, Casey L.	S0038496	11000	9526	727.00
78027248	04/12/2017	A00279053Escobedo, Jorge	S0038495	11000	9526	191.00
78027249	04/12/2017	A00282038Espino, Evelyn S.	S0038494	11000	9526	727.00
78027250	04/12/2017	A00275472Espino, Henry O.	S0038493	11000	9526	1,090.00
78027251	04/12/2017	A00283194Evertse, Ryan B.	S0038492	11000	9526	1,090.00
78027252	04/12/2017	A00276919Ewing, Jacob A.	S0038491	11000	9526	1,116.00
78027253	04/12/2017	A00279568Farmer, Franklin W.	S0038490	11000	9526	1,453.00
78027254	04/12/2017	A00284601Faulkner, Kanisha A.	S0038489	11000	9526	866.00
78027255	04/12/2017	A00253603Fearon, Zackary A.	S0038488	11000	9526	329.00
78027256	04/12/2017	A00273393Fernandez, Pedro	S0038487	11000	9526	727.00
78027257	04/12/2017	A00269389Fien, Lynn M.	S0038486	11000	9526	516.00
78027258	04/12/2017	A00274931Figueroa, Jasmin	S0038485	11000	9526	1,453.00
78027259	04/12/2017	A00206035Fink, Chris J.	S0038484	11000	9526	363.00
78027260	04/12/2017	A00246692Flores, Adriana C.	S0038483	11000	9526	1,454.00
78027261	04/12/2017	A00286261Flores, Andrea	S0038482	11000	9526	716.00
78027262	04/12/2017	A00279271Flores, Ilse N.	S0038481	11000	9526	1,090.00
78027263	04/12/2017	A00283128Flores, Jessica Paola Z.	S0038480	11000	9526	433.00
78027264	04/12/2017	A00273351Flores, Laura B.	S0038479	11000	9526	1,366.00
78027265	04/12/2017	A00269679Flores, Marcos J.	S0038478	11000	9526	360.00
78027266	04/12/2017	A00270642Floyd, Darryn R.	S0038477	11000	9526	2,908.00
78027267	04/12/2017	A00286862Floyd, Ryanna F.	S0038476	11000	9526	1,454.00
78027268	04/12/2017	A00282045Gaitan, Miguel A.	S0038458	11000	9526	1,091.00

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78027269	04/12/2017	A00228467	Gallatin, Morgan	S0038457	11000	9526	727.00
78027270	04/12/2017	A00279244	Galvan, Joaquin	S0038456	11000	9526	1,453.00
78027271	04/12/2017	A00212355	Gantong, Michael E.	S0038455	11000	9526	727.00
78027272	04/12/2017	A00280619	Garcia, Christian	S0038454	11000	9526	1,357.46
78027273	04/12/2017	A00210166	Garcia, Gabriela E.	S0038453	11000	9526	387.00
78027274	04/12/2017	A00249816	Garcia, Janette	S0038452	11000	9526	221.00
78027275	04/12/2017	A00283852	Garcia, Mayra B.	S0038451	11000	9526	1,453.00
78027276	04/12/2017	A00280623	Garcia, Patricia	S0038450	11000	9526	1,453.00
78027277	04/12/2017	A00281065	Garcia Ambriz, Isabel	S0038449	11000	9526	1,090.00
78027278	04/12/2017	A00269757	Garza, Adrian	S0038448	11000	9526	727.00
78027279	04/12/2017	A00278511	Garza, Lorena I.	S0038447	11000	9526	727.00
78027280	04/12/2017	A00266907	Gattuso, Guy J.	S0038446	11000	9526	950.00
78027281	04/12/2017	A00279275	Gee, Julie L.	S0038445	11000	9526	641.00
78027282	04/12/2017	A00276452	Gilkeron, Eleisha	S0038444	11000	9526	1,454.00
78027283	04/12/2017	A00233925	Gill, Simarjot S.	S0038443	11000	9526	1,453.00
78027284	04/12/2017	A00282606	Gilmore, Lindsay M.	S0038442	11000	9526	162.00
78027285	04/12/2017	A00274499	Godinez, Mariela	S0038441	11000	9526	391.00
78027286	04/12/2017	A00259631	Gomez, Noemi E.	S0038440	11000	9526	1,454.00
78027287	04/12/2017	A00280398	Gomez Calderon, Maria G.	S0038439	11000	9526	727.00
78027288	04/12/2017	A00260936	Gonzales, Donnellia E.	S0038438	11000	9526	363.00
78027289	04/12/2017	A00239414	Gonzalez, Karissa M.	S0038416	11000	9526	727.00
78027290	04/12/2017	A00282050	Gonzalez, Marilynn	S0038415	11000	9526	1,090.00
78027291	04/12/2017	A00242224	Gonzalez, Martha	S0038414	11000	9526	491.00
78027292	04/12/2017	A00284063	Gonzalez, Natalie R.	S0038413	11000	9526	1,453.00
78027293	04/12/2017	A00276481	Greppin, Lauren	S0038412	11000	9526	1,454.00
78027294	04/12/2017	A00276482	Greppin, Russell	S0038411	11000	9526	1,454.00
78027295	04/12/2017	A00281602	Gunter, Holly D.	S0038410	11000	9526	185.00
78027296	04/12/2017	A00281838	Gurrola Lopez, Cristal	S0038409	11000	9526	1,291.00
78027297	04/12/2017	A00267785	Gutierrez, Jonathon A.	S0038408	11000	9526	616.00
78027298	04/12/2017	A00228603	Gutierrez, Victor M.	S0038407	11000	9526	1,453.00
78027299	04/12/2017	A00281840	Guzman, Jennifer	S0038406	11000	9526	791.00
78027300	04/12/2017	A00279303	Hammond, Rosalyn N.	S0038405	11000	9526	1,453.00
78027301	04/12/2017	A00265402	Harmer, Kyndal R.	S0038404	11000	9526	1,341.00
78027302	04/12/2017	A00233818	Harris, Ceann L.	S0038403	11000	9526	816.00
78027303	04/12/2017	A00073872	Harris, Wendie M.	S0038402	11000	9526	1,454.00
78027304	04/12/2017	A00266854	Harrison, Dannika L.	S0038401	11000	9526	1,453.00
78027305	04/12/2017	A00226687	Harte, Dylan	S0038400	11000	9526	1,166.00
78027306	04/12/2017	A00275461	Hartman, Jessica E.	S0038399	11000	9526	1,453.00
78027307	04/12/2017	A00280854	Hernandez, Adriana D.	S0038398	11000	9526	1,453.00
78027308	04/12/2017	A00276916	Hernandez, Gloria R.	S0038378	11000	9526	727.00
78027309	04/12/2017	A00286408	Hernandez, Gricelda	S0038377	11000	9526	316.00
78027310	04/12/2017	A00241350	Hernandez, Isabel A.	S0038376	11000	9526	1,453.00
78027311	04/12/2017	A00274418	Hernandez, Julie	S0038375	11000	9526	1,453.00
78027312	04/12/2017	A00280660	Hernandez, Luis A.	S0038374	11000	9526	727.00
78027313	04/12/2017	A00274747	Hernandez, Maria I.	S0038373	11000	9526	1,453.00
78027314	04/12/2017	A00265921	Herrera, Oscar R.	S0038372	11000	9526	266.00
78027315	04/12/2017	A00279095	Hill, Aidan M.	S0038371	11000	9526	727.00
78027316	04/12/2017	A00252648	Hill, Donovan A.	S0038370	11000	9526	1,090.00
78027317	04/12/2017	A00275477	Hoxsie, Leah L.	S0038369	11000	9526	1,090.00
78027318	04/12/2017	A00280640	Huizar, Alexander	S0038368	11000	9526	1,453.00
78027319	04/12/2017	A00276491	Hurst, Mark	S0038367	11000	9526	1,454.00

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78027320	04/12/2017	A00283304Ibarra, Luz M.	S0038366	11000	9526	1,006.00
78027321	04/12/2017	A00073229Jackson, Leticia D.	S0038365	11000	9526	521.00
78027322	04/12/2017	A00274654Jauregui, Erik A.	S0038364	11000	9526	1,453.00
78027323	04/12/2017	A00210526Jenkins, Stacy A.	S0038363	11000	9526	471.00
78027324	04/12/2017	A00287178Johnson, Andrew J.	S0038362	11000	9526	727.00
78027325	04/12/2017	A00244047Johnson, Anna M.	S0038361	11000	9526	727.00
78027326	04/12/2017	A00279260Johnson, Cody A.	S0038360	11000	9526	345.00
78027327	04/12/2017	A00275846Johnston, Allison J.	S0038359	11000	9526	1,166.00
78027328	04/12/2017	A00280620Kaur, Ravanpreet	S0038341	11000	9526	182.22
78027329	04/12/2017	A00265946Kelley, Kayla L.	S0038340	11000	9526	727.00
78027330	04/12/2017	A00279456Kellingsworth, Ashlee M.	S0038339	11000	9526	1,453.00
78027331	04/12/2017	A00280953Khaira, Bhavanjeet S.	S0038338	11000	9526	495.00
78027332	04/12/2017	A00282273King, Autumn B.	S0038337	11000	9526	1,453.00
78027333	04/12/2017	A00273606Knight, Rachelle M.	S0038336	11000	9526	358.00
78027334	04/12/2017	A00280789Kooner, Kulvir	S0038335	11000	9526	202.11
78027335	04/12/2017	A00277860Lam, Marvin N.	S0038334	11000	9526	1,453.00
78027336	04/12/2017	A00267907Lamas, Elijah	S0038333	11000	9526	363.00
78027337	04/12/2017	A00281998Leal Ruiz, Merriam	S0038332	11000	9526	1,453.00
78027338	04/12/2017	A00275793Lee, Jamie Y.	S0038331	11000	9526	361.00
78027339	04/12/2017	A00267769Leon, Yesenia	S0038330	11000	9526	516.00
78027340	04/12/2017	A00287225Leyva, Stephanie M.	S0038329	11000	9526	363.00
78027341	04/12/2017	A00228820Lister, Brian M.	S0038328	11000	9526	537.00
78027342	04/12/2017	A00262881Lopez, Ana M.	S0038327	11000	9526	208.00
78027343	04/12/2017	A00267453Lopez, Jazmin	S0038326	11000	9526	1,453.00
78027344	04/12/2017	A00280473Lopez, Melissa	S0038325	11000	9526	266.00
78027345	04/12/2017	A00284428Lopez, Soraya E.	S0038324	11000	9526	721.00
78027346	04/12/2017	A00287160Lopez, Vanesa	S0038323	11000	9526	727.00
78027347	04/12/2017	A00258948Lopez Lopez, Uriel A.	S0038322	11000	9526	1,453.00
78027348	04/12/2017	A00269928Lopezgastelum, Crisjen A.	S0038321	11000	9526	1,454.00
78027349	04/12/2017	A00272476Lozano, Ruby	S0038320	11000	9526	1,453.00
78027350	04/12/2017	A00281958Magana, Jessica T.	S0038319	11000	9526	516.00
78027351	04/12/2017	A00278693Maldonado, Gabrielle A.	S0038318	11000	9526	1,453.00
78027352	04/12/2017	A00280094Marquez, Carissa M.	S0038317	11000	9526	221.00
78027353	04/12/2017	A00265224Marquez, Christina G.	S0038316	11000	9526	433.00
78027354	04/12/2017	A00102936Martin, Carolina	S0038315	11000	9526	1,453.00
78027355	04/12/2017	A00279416Martinez, Dulceli I.	S0038314	11000	9526	1,041.00
78027356	04/12/2017	A00276852Martinez, Luis J.	S0038313	11000	9526	1,453.00
78027357	04/12/2017	A00281355Martinez, Victoria A.	S0038312	11000	9526	866.00
78027358	04/12/2017	A00270511Martinez, Yvonne S.	S0038311	11000	9526	363.00
78027359	04/12/2017	A00281119Massie, Dakotah R.	S0038310	11000	9526	1,453.00
78027360	04/12/2017	A00286489McColgan, Thomas C.	S0038309	11000	9526	1,453.00
78027361	04/12/2017	A00281122McCrary, Stephen J.	S0038308	11000	9526	4,336.00
78027362	04/12/2017	A00275931McMahon, Megan H.	S0038307	11000	9526	1,453.00
78027363	04/12/2017	A00247329Medina, Alondra G.	S0038306	11000	9526	363.00
78027364	04/12/2017	A00280974Medina, Damian X.	S0038305	11000	9526	727.00
78027365	04/12/2017	A00280643Mendez, Ivan	S0038304	11000	9526	727.00
78027366	04/12/2017	A00279422Mendez, Joshua A.	S0038303	11000	9526	1,453.00
78027367	04/12/2017	A00276475Mendoza, Attenas	S0038302	11000	9526	987.00
78027368	04/12/2017	A00280963Mendoza, Erika	S0038301	11000	9526	416.00
78027369	04/12/2017	A00281349Mendoza, Esteban M.	S0038300	11000	9526	196.00
78027370	04/12/2017	A00280917Mendoza, Isabel A.	S0038299	11000	9526	1,453.00

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78027371	04/12/2017	A00280844Mendoza, Lizette A.	S0038298	11000	9526	727.00
78027372	04/12/2017	A00279135Merino, Joshua I.	S0038297	11000	9526	316.00
78027373	04/12/2017	A00276900Mignani, Brook S.	S0038296	11000	9526	856.00
78027374	04/12/2017	A00271532Miller, Brock A.	S0038295	11000	9526	931.00
78027375	04/12/2017	A00042222Miller, Lindsey M.	S0038294	11000	9526	1,453.00
78027376	04/12/2017	A00279261Miller, Meghan M.	S0038293	11000	9526	291.00
78027377	04/12/2017	A00277980Mitchell, Frederick C.	S0038292	11000	9526	1,453.00
78027378	04/12/2017	A00282070Mondragon, Arely A.	S0038291	11000	9526	841.00
78027379	04/12/2017	A00274668Monroy, Adam	S0038290	11000	9526	1,453.00
78027380	04/12/2017	A00267485Montero, Gabriela	S0038289	11000	9526	1,583.00
78027381	04/12/2017	A00277234Montgomery, Cynthia S.	S0038288	11000	9526	216.00
78027382	04/12/2017	A00284852Moon, Liliana A.	S0038287	11000	9526	1,453.00
78027383	04/12/2017	A00281143Morales, Diana A.	S0038286	11000	9526	1,453.00
78027384	04/12/2017	A00240593Moreno, Linalivia	S0038285	11000	9526	363.00
78027385	04/12/2017	A00280988Moreno, Luz C.	S0038284	11000	9526	584.00
78027386	04/12/2017	A00228418Moreno, Maria C.	S0038283	11000	9526	1,006.00
78027387	04/12/2017	A00279249Moron, Ernesto	S0038282	11000	9526	931.00
78027388	04/12/2017	A00254789Mullins, Jessica L.	S0038281	11000	9526	727.00
78027389	04/12/2017	A00285142Munoz, Caleb C.	S0038280	11000	9526	1,316.00
78027390	04/12/2017	A00281364Munoz Soto, Leslie G.	S0038279	11000	9526	1,454.00
78027391	04/12/2017	A00246429Murdoch, Megan N.	S0038278	11000	9526	304.00
78027392	04/12/2017	A00279291Murphy, Ryan D.	S0038277	11000	9526	1,453.00
78027393	04/12/2017	A00289369Myren, Scott P.	S0038276	11000	9526	721.00
78027394	04/12/2017	A00274528Navarrete, Mariela R.	S0038275	11000	9526	1,453.00
78027395	04/12/2017	A00283119Nolasco, Brooke E.	S0038274	11000	9526	616.00
78027396	04/12/2017	A00257438Nombrano, Adrian	S0038273	11000	9526	727.00
78027397	04/12/2017	A00242939Nunez, Angie	S0038272	11000	9526	492.00
78027398	04/12/2017	A00280644Nunez, Jennifer	S0038271	11000	9526	1,453.00
78027399	04/12/2017	A00280842Ocampo, Jonathan J.	S0038269	11000	9526	791.00
78027400	04/12/2017	A00281556Ocampo, Marcos A.	S0038268	11000	9526	1,453.00
78027401	04/12/2017	A00283257OConnor, Mark N.	S0038270	11000	9526	1,453.00
78027402	04/12/2017	A00253897Okafor, Doris O.	S0038267	11000	9526	323.00
78027403	04/12/2017	A00261158Olvera, Alyssa J.	S0038266	11000	9526	1,081.00
78027404	04/12/2017	A00039855Ormerod, James A.	S0038265	11000	9526	233.00
78027405	04/12/2017	A00275039Osorio, Adan J.	S0038264	11000	9526	1,453.00
78027406	04/12/2017	A00267464Osornia, Brenda	S0038263	11000	9526	1,066.00
78027407	04/12/2017	A00267463Osornia, Jhoana	S0038262	11000	9526	866.00
78027408	04/12/2017	A00274971Pacheco, Iris M.	S0038261	11000	9526	354.00
78027409	04/12/2017	A00267482Parkinson, Tory N.	S0038260	11000	9526	491.00
78027410	04/12/2017	A00281813Parra, Hector	S0038259	11000	9526	727.00
78027411	04/12/2017	A00279211Patrick, Samantha J.	S0038258	11000	9526	727.00
78027412	04/12/2017	A00281516Pelayo, Edwin G.	S0038257	11000	9526	1,453.00
78027413	04/12/2017	A00260220Pena, Lauren R.	S0038256	11000	9526	1,453.00
78027414	04/12/2017	A00284892Perez, Alondra G.	S0038255	11000	9526	1,453.00
78027415	04/12/2017	A00281101Perez, Jazmin	S0038254	11000	9526	1,453.00
78027416	04/12/2017	A00267008Perez, Mireya	S0038253	11000	9526	1,266.00
78027417	04/12/2017	A00283864Perez, Yesenia	S0038252	11000	9526	1,453.00
78027418	04/12/2017	A00281440Plascencia, Humberto	S0038251	11000	9526	916.00
78027419	04/12/2017	A00279218Ponce Mezta, Lacey F.	S0038250	11000	9526	1,453.00
78027420	04/12/2017	A00271178Poncetta, Van D.	S0038249	11000	9526	1,453.00
78027421	04/12/2017	A00279251Portillo, Denilson	S0038248	11000	9526	1,453.00

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78027422	04/12/2017	A00272462	Portillo, Jason S.	S0038247	11000	9526	1,453.00
78027423	04/12/2017	A00281846	Powell, Justin D.	S0038246	11000	9526	866.00
78027424	04/12/2017	A00283331	Pratt, Keyon D.	S0038245	11000	9526	1,453.00
78027425	04/12/2017	A00279224	Quevedo, Yarely A.	S0038244	11000	9526	801.00
78027426	04/12/2017	A00267938	Quinones, Luis E.	S0038243	11000	9526	727.00
78027427	04/12/2017	A00203402	Rai, Haneet	S0038242	11000	9526	341.00
78027428	04/12/2017	A00280497	Ramirez, Diana	S0038241	11000	9526	1,090.00
78027429	04/12/2017	A00279379	Ramirez, Herman A.	S0038240	11000	9526	1,090.00
78027430	04/12/2017	A00285819	Ramirez, Jose A.	S0038239	11000	9526	345.00
78027431	04/12/2017	A00280877	Ramirez, Sergio E.	S0038238	11000	9526	684.00
78027432	04/12/2017	A00287241	Ramos, Carmen	S0038237	11000	9526	363.00
78027433	04/12/2017	A00224280	Ramos, Ramon	S0038236	11000	9526	83.61
78027434	04/12/2017	A00210447	Rangel, Raquel S.	S0038235	11000	9526	1,683.00
78027435	04/12/2017	A00273886	Ratcliff-Hogan, Keana R.	S0038234	11000	9526	1,453.00
78027436	04/12/2017	A00282948	Rawlins, Rebecca-Dawn	S0038233	11000	9526	216.00
78027437	04/12/2017	A00276917	Reed, Cortney L.	S0038232	11000	9526	716.00
78027438	04/12/2017	A00281354	Rendon, Katherine A.	S0038231	11000	9526	1,191.00
78027439	04/12/2017	A00268421	Renteria, Adrian	S0038230	11000	9526	875.00
78027440	04/12/2017	A00259486	Resendis, Cristian	S0038229	11000	9526	1,453.00
78027441	04/12/2017	A00027700	Rivera, Karla	S0038545	11000	9526	1,090.00
78027442	04/12/2017	A00247057	Rivera, Shannon R.	S0038544	11000	9526	1,316.00
78027443	04/12/2017	A00258061	Roam, Ivy C.	S0038543	11000	9526	1,453.00
78027444	04/12/2017	A00211091	Robbins, Mallory N.	S0038542	11000	9526	363.00
78027445	04/12/2017	A00276853	Robles, Fernando B.	S0038541	11000	9526	1,166.00
78027446	04/12/2017	A00234544	Rocha, Ellison M.	S0038540	11000	9526	1,453.00
78027447	04/12/2017	A00284043	Rodriguez, Francisco	S0038539	11000	9526	1,453.00
78027448	04/12/2017	A00267013	Rodriguez, Gisela	S0038538	11000	9526	1,090.00
78027449	04/12/2017	A00267244	Rodriguez, Irene	S0038521	11000	9526	1,453.00
78027450	04/12/2017	A00281000	Rodriguez, Jose	S0038520	11000	9526	727.00
78027451	04/12/2017	A00280939	Rodriguez, Karen B.	S0038519	11000	9526	321.00
78027452	04/12/2017	A00271296	Rodriguez, Mayra	S0038518	11000	9526	1,453.00
78027453	04/12/2017	A00273949	Rodriguez, Michael T.	S0038517	11000	9526	333.00
78027454	04/12/2017	A00280362	Rodriguez, Ricardo T.	S0038516	11000	9526	866.00
78027455	04/12/2017	A00201283	Rodriguez, Rosa M.	S0038515	11000	9526	2,583.00
78027456	04/12/2017	A00283025	Rodriguez, Samuel	S0038514	11000	9526	434.00
78027457	04/12/2017	A00267171	Roman, Valeria D.	S0038513	11000	9526	1,090.00
78027458	04/12/2017	A00277723	Romero, Brenda J.	S0038512	11000	9526	727.00
78027459	04/12/2017	A00252551	Romero, Chelsea L.	S0038511	11000	9526	727.00
78027460	04/12/2017	A00260397	Rose, Stacy E.	S0038510	11000	9526	966.00
78027461	04/12/2017	A00274576	Ruelas, Stacey	S0038509	11000	9526	727.00
78027462	04/12/2017	A00281817	Ruiz, Josue	S0038508	11000	9526	1,454.00
78027463	04/12/2017	A00283341	Ruiz, Maria L.	S0038507	11000	9526	727.00
78027464	04/12/2017	A00285334	Russell, Samantha M.	S0038506	11000	9526	1,454.00
78027465	04/12/2017	A00274168	Salanoa-sagapolu, Virginia T	S0038505	11000	9526	410.40
78027466	04/12/2017	A00281624	Salas, Elizabeth S.	S0038504	11000	9526	363.00
78027467	04/12/2017	A00262738	Salazar, Angelica G.	S0038503	11000	9526	1,453.00
78027468	04/12/2017	A00202046	Salinas, Cassie L.	S0038502	11000	9526	1,453.00
78027469	04/12/2017	A00267473	Salomon, Guadalupe	S0038501	11000	9526	556.00
78027470	04/12/2017	A00267951	Sanchez, Amie G.	S0038500	11000	9526	1,453.00
78027471	04/12/2017	A00274429	Sanchez, Esther	S0038499	11000	9526	591.00
78027472	04/12/2017	A00281102	Sanchez, Gabriela A.	S0038498	11000	9526	1,453.00

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78027473	04/12/2017	A00269830	Sanchez, Jasmine N.	S0038497	11000	9526	1,454.00
78027474	04/12/2017	A00260676	Sanchez, Luis M.	S0038475	11000	9526	1,453.00
78027475	04/12/2017	A00248758	Sanders, Angela M.	S0038474	11000	9526	591.00
78027476	04/12/2017	A00273034	Sanderson, Tara N.	S0038473	11000	9526	841.00
78027477	04/12/2017	A00244391	Sandoval, Armando	S0038472	11000	9526	363.00
78027478	04/12/2017	A00277480	Sandoval, Maria M.	S0038471	11000	9526	727.00
78027479	04/12/2017	A00270026	Sandoval, Michelle	S0038470	11000	9526	363.00
78027480	04/12/2017	A00268002	Sandoval Rosales, Daniela	S0038469	11000	9526	1,453.00
78027481	04/12/2017	A00265915	Sasi, Randiel O.	S0038468	11000	9526	204.00
78027482	04/12/2017	A00264045	Sater, Ariana H.	S0038467	11000	9526	1,454.00
78027483	04/12/2017	A00026595	Schelper, Tamara D.	S0038466	11000	9526	1,453.00
78027484	04/12/2017	A00238511	Serna, Elizabeth A.	S0038465	11000	9526	235.00
78027485	04/12/2017	A00274972	Shanley, Sean P.	S0038464	11000	9526	708.00
78027486	04/12/2017	A00276192	Shannon, Erin E.	S0038463	11000	9526	816.00
78027487	04/12/2017	A00271291	Sharette, Juel L.	S0038462	11000	9526	727.00
78027488	04/12/2017	A00281908	Shepard, Leslie E.	S0038461	11000	9526	1,453.00
78027489	04/12/2017	A00263837	Shoemaker, Justin W.	S0038460	11000	9526	641.00
78027490	04/12/2017	A00224653	Simpson, Karlee B.	S0038459	11000	9526	727.00
78027491	04/12/2017	A00262984	Singh, Jasmeet	S0038437	11000	9526	1,090.00
78027492	04/12/2017	A00286903	Smith, Joey R.	S0038436	11000	9526	1,241.00
78027493	04/12/2017	A00272604	Smith, Katelyn M.	S0038435	11000	9526	1,453.00
78027494	04/12/2017	A00276439	Smith, Sarah A.	S0038434	11000	9526	1,090.00
78027495	04/12/2017	A00017347	Smith, Shareka N.	S0038433	11000	9526	727.00
78027496	04/12/2017	A00272566	Sorensen, Harrison D.	S0038432	11000	9526	1,416.00
78027497	04/12/2017	A00270208	Sorensen, Seth F.	S0038431	11000	9526	616.00
78027498	04/12/2017	A00108798	Soriano, Stacey A.	S0038430	11000	9526	516.00
78027499	04/12/2017	A00212846	Souza, Katey	S0038429	11000	9526	1,090.00
78027500	04/12/2017	A00280573	Spires, Kimberly M.	S0038428	11000	9526	1,453.00
78027501	04/12/2017	A00107280	Steiber, Kaitlin	S0038427	11000	9526	363.00
78027502	04/12/2017	A00274465	Stockel, Darcy C.	S0038426	11000	9526	1,291.00
78027503	04/12/2017	A00281824	Suggs, Zacary T.	S0038425	11000	9526	1,454.00
78027504	04/12/2017	A00280952	Takkar, Paramveer S.	S0038424	11000	9526	1,090.00
78027505	04/12/2017	A00243000	Talavera, Kandie M.	S0038423	11000	9526	1,453.00
78027506	04/12/2017	A00279092	Tapia, Lisset	S0038422	11000	9526	696.00
78027507	04/12/2017	A00280588	Tarango, Rose E.	S0038421	11000	9526	1,453.00
78027508	04/12/2017	A00287857	Taylor, Matthew E.	S0038420	11000	9526	1,454.00
78027509	04/12/2017	A00272510	Tena, Nashel L.	S0038419	11000	9526	1,441.00
78027510	04/12/2017	A00276173	Terrell, Haylie M.	S0038418	11000	9526	1,090.00
78027511	04/12/2017	A00280861	Thompson, Emily A.	S0038417	11000	9526	1,453.00
78027512	04/12/2017	A00250395	Tinoco, Patricia	S0038397	11000	9526	727.00
78027513	04/12/2017	A00032018	Todd, Shannon M.	S0038396	11000	9526	167.00
78027514	04/12/2017	A00003990	Torres, Adan	S0038395	11000	9526	310.00
78027515	04/12/2017	A00245566	Torres, Joanna M.	S0038394	11000	9526	727.00
78027516	04/12/2017	A00268000	Toten, Candice J.	S0038393	11000	9526	1,453.00
78027517	04/12/2017	A00282166	Trevino, Adriana V.	S0038392	11000	9526	1,090.00
78027518	04/12/2017	A00279506	Trevino, Samantha A.	S0038391	11000	9526	1,453.00
78027519	04/12/2017	A00269534	Trimble, Aaron C.	S0038390	11000	9526	727.00
78027520	04/12/2017	A00272407	Turner, Jasmine B.	S0038389	11000	9526	1,454.00
78027521	04/12/2017	A00279239	Uriarte, Javier A.	S0038388	11000	9526	1,453.00
78027522	04/12/2017	A00233238	Urioste, Brett A.	S0038387	11000	9526	818.00
78027523	04/12/2017	A00260700	Valencia, Bernardo A.	S0038386	11000	9526	483.00

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78027524	04/12/2017	A00205963Valencia, Leovi M.	S0038385		11000		9526		1,441.00		
78027525	04/12/2017	A00273873Valenzuela, Kareli	S0038384		11000		9526		1,043.00		
78027526	04/12/2017	A00213357Vargas, Samanta	S0038383		11000		9526		363.00		
78027527	04/12/2017	A00283743Vasquez, Desteny A.	S0038382		11000		9526		1,090.00		
78027528	04/12/2017	A00276370Vega, Alicia N.	S0038381		11000		9526		727.00		
78027529	04/12/2017	A00267483Vega, Bailey D.	S0038380		11000		9526		941.00		
78027530	04/12/2017	A00283923Villalobos, Joshua	S0038379		11000		9526		1,454.00		
78027531	04/12/2017	A00009706Wade, Lina L.	S0038358		11000		9526		1,453.00		
78027532	04/12/2017	A00268782Wade, Megan E.	S0038357		11000		9526		727.00		
78027533	04/12/2017	A00230300Walker, Blaine R.	S0038356		11000		9526		727.00		
78027534	04/12/2017	A00257071Walton, Luz G.	S0038355		11000		9526		166.00		
78027535	04/12/2017	A00244933Warren, Brent R.	S0038354		11000		9526		691.00		
78027536	04/12/2017	A00279207Watrous, Donovan T.	S0038353		11000		9526		1,453.00		
78027537	04/12/2017	A00270974Webb, Katelynn M.	S0038352		11000		9526		1,166.00		
78027538	04/12/2017	A00254788Whiting, Melissa A.	S0038351		11000		9526		668.00		
78027539	04/12/2017	A00283229Wiley, Thomas A.	S0038350		11000		9526		684.00		
78027540	04/12/2017	A00042627Williams, Summer	S0038349		11000		9526		285.00		
78027541	04/12/2017	A00281021Wise, Jason D.	S0038348		11000		9526		1,453.00		
78027542	04/12/2017	A00277785Witt, Jakob V.	S0038347		11000		9526		1,453.00		
78027543	04/12/2017	A00246750Wren, Christina D.	S0038346		11000		9526		363.00		
78027544	04/12/2017	A00270037Wright, Jonnie C.	S0038345		11000		9526		371.00		
78027545	04/12/2017	A00210477Yarbrough, Janae C.	S0038344		11000		9526		363.00		
78027546	04/12/2017	A00282195Yeley, Christine E.	S0038343		11000		9526		521.00		
78027547	04/12/2017	A00278974Zavala, Maria G.	S0038342		11000		9526		1,441.00		
78027548	04/14/2017	A00200017A.P.I. Plumbing	I0048736	5781	33428	310	4310	69200	257.40		
78027549	04/14/2017	A00200034Albertson's	I0048713	13680317	33429	310	4410	69200	413.90		
78027549	04/14/2017	A00200034Albertson's	I0048720	44680317	39000	314	4311	64991	620.28		
78027550	04/14/2017	A00289819American Management Associat	I0048742	04-04812	31000	423	4110	69100	358.16		
					31000	423	5940	69100	30.56		
78027551	04/14/2017	A00230628Apogee Components, Inc.	I0048737	00091256	11000	209	4311	19111	1,107.73		
78027552	04/14/2017	A00269058Aramark Uniform Services	I0048692	60132124	11000	431	5870	65100	236.50		
					11000	205	5870	12042	12.00		
					39000	314	5870	64991	18.00		
78027553	04/14/2017	A00200063Austin's Pest Control, Inc.	I0048702	MAR 17	39000	314	5860	64991	100.00		
					I0048705	MAR. 17	11000	431	5860	65100	455.00
					I0048793	MAR '17	12560	223	5860	09565	75.00
78027554	04/14/2017	A00200064B & B Surplus	I0048795	923959	12565	223	4311	09565	657.79		
					12565	223	4310	09565	86.35		
78027555	04/14/2017	A00200077Bang, D.D.S., Robert	I0048686	052416-0	12460	206	5641	12042	4,892.90		
78027556	04/14/2017	A00250001Blake, Paul A.	I0048741	020717	12435	221	4311	19010	196.22		
78027557	04/14/2017	A00200107Bright House Networks	I0048696	032017	12461	206	5840	12042	373.61		
78027558	04/14/2017	A00200107Bright House Networks	I0048746	030417	12603	125	5840	68900	289.62		
78027559	04/14/2017	A00200109Brown & Reich Petroleum, Inc	I0048701	34887	39000	314	4316	64991	352.02		
					I0048716	34886	11000	432	4316	67703	244.60
78027560	04/14/2017	A00200146Carolina Biological Supply C	I0048739	49799972	12435	221	4311	19010	1,141.89		
					12435	221	5940	19010	0.00		
					I0048767	49814989	11000	209	4311	04013	658.34
78027561	04/14/2017	A00252518CB Announcements/Balfour	I0048773	A78361	31000	423	4310	69100	1,760.00		
					31000	423	5940	69100	75.00		
78027562	04/14/2017	A00201051Central Sanitary Supply	I0048735	776990	33528	310	4310	69200	677.41		
					I0048785	778646	33528	310	4310	69200	173.92

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78027563	04/14/2017	A00200181City of Taft	I0048703	040117	39000	314	5850	64991	454.19
78027564	04/14/2017	A00200181City of Taft	I0048750	04/01/17	11000	431	5850	65500	35.82
					11000	431	5850	65700	1,755.41
					11000	431	5850	65500	65.23
					11000	431	5850	65700	3,196.42
78027565	04/14/2017	A00200181City of Taft	I0048769	04-01-17	12560	223	5850	09565	45.69
78027566	04/14/2017	A00200181City of Taft	I0048772	04.01.17	31000	423	5850	69100	91.63
78027567	04/14/2017	A00200182City of Taft Police Departme	I0048688	0217WKCC	12601	309	5990	64992	14.50
					11000	431	5990	65300	14.50
					11000	209	5990	17011	29.00
					11000	431	5990	65300	29.00
					12435	221	5990	19010	29.00
					11000	431	5990	65300	29.00
					11000	209	5990	08352	29.00
					12000	303	5990	64300	29.00
					32000	422	5990	69400	29.00
			I0048698	0117WKCC	11000	202	5990	60100	87.00
					11000	208	5990	10020	29.00
					11000	209	5990	17016	29.00
					11000	210	5990	20014	29.00
					11000	302	5990	63100	29.00
					11000	352	5990	69610	87.00
					11000	431	5990	65300	116.00
					12000	303	5990	64300	14.50
					12000	353	5990	64600	87.00
					12563	202	5990	00000	29.00
					12601	309	5990	64992	14.50
					32000	422	5990	69400	87.00
					39000	314	5990	64991	29.00
					12601	309	5990	64992	14.50
					11000	431	5990	65300	14.50
78027568	04/14/2017	A00280779Combat Plumbing & Rooter LLC	I0048733	1893	33528	310	5632	69200	255.00
					33528	310	4310	69200	425.00
78027569	04/14/2017	A00264649Convergint Technologies, LP	I0048681	163436	11000	113	5641	67801	800.00
78027570	04/14/2017	A00220080CXtec	I0048766	6865561	11000	113	4310	67801	804.38
					11000	113	4310	67801	26.55
78027571	04/14/2017	A00200222Daily Midway Driller	I0048743	01562605	11000	411	5970	67300	375.22
78027572	04/14/2017	A00200238Department of Justice	I0048689	218681	12601	309	5990	64992	16.00
					11000	431	5990	65300	16.00
					12563	202	5990	00000	32.00
					11000	209	5990	17011	32.00
					11000	431	5990	65300	32.00
					12435	221	5990	19010	32.00
					11000	209	5990	08352	32.00
					12000	303	5990	64300	32.00
					32000	422	5990	69400	32.00
			I0048699	213191	11000	202	5990	60100	96.00
					11000	208	5990	10020	32.00
					11000	209	5990	17016	32.00
					11000	210	5990	20014	32.00
					11000	301	5990	64500	19.60

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					11000	301	5990	68900	2.45
					11000	301	5990	69500	2.45
					11000	301	5990	67900	2.45
					11000	301	5990	71005	2.45
					11000	302	5990	63100	19.60
					11000	302	5990	63100	32.00
					11000	352	5990	69610	96.00
					11000	431	5990	65300	144.00
					12000	303	5990	64300	16.00
					12000	353	5990	64600	96.00
					12563	202	5990	00000	49.00
					12601	309	5990	64992	32.00
					32000	422	5990	69400	96.00
					39000	314	5990	64991	32.00
					12601	309	5990	64992	16.00
					11000	431	5990	65300	16.00
78027573	04/14/2017	A00200248Dntlworks	I0048752	26136	12461	206	4312	12042	422.94
			I0048753	26128	12461	206	4312	12042	34.75
78027574	04/14/2017	A00200307Farmer Bros. Company	I0048730	65088060	32000	422	4410	69400	129.77
78027575	04/14/2017	A00200308Federal Express Corporation	I0048758	5-748-03	11000	110	5940	66003	31.53
78027576	04/14/2017	A00280401Flowers Baking Co of Henders	I0048763	13060071	32000	422	4410	69400	49.28
78027577	04/14/2017	A00283264Frontier California Inc.	I0048774	13580417	31000	423	5840	69100	44.99
78027578	04/14/2017	A00279156Garden Pathways	I0048751	2001-562	12563	202	5510	00000	3,000.00
78027579	04/14/2017	A00200627Gonzalez, Lourdes	I0048685	030917	12599	309	4410	64992	87.12
78027580	04/14/2017	A00200645Hardy Diagnostics	I0048711	1765093	11000	209	4311	04012	90.85
			I0048712	1765093.	11000	209	4311	04012	140.56
			I0048745	1766755	11000	209	4311	04012	60.04
			I0048764	1767419	11000	209	4311	04011	178.88
78027581	04/14/2017	A00200652Hegeman, Debbie F.	I0048759	BUDGET17	11000	401	5510	67200	1,545.57
78027582	04/14/2017	A00200655Henry Schein, Inc.	I0048695	39939698	12461	206	4311	12042	94.20
			I0048706	40055625	11000	205	4311	12042	893.43
78027582	04/14/2017	A00200655Henry Schein, Inc.	I0048709	39894686	11000	205	4311	12042	2,957.76
78027583	04/14/2017	A00280910Independent Living Center of	I0048727	2751	12000	311	5641	64200	422.50
					12000	311	5641	64200	520.00
					12000	311	5641	64200	422.50
					12000	311	5641	64200	227.50
					12000	311	5641	64200	422.50
			I0048789	2765	12000	311	5641	64200	520.00
					12000	311	5641	64200	422.50
					12000	311	5641	64200	227.50
					12000	311	5641	64200	422.50
78027584	04/14/2017	A00200680J & L Locksmithing	I0048726	015174	11000	431	5631	65100	146.25
78027585	04/14/2017	A00200715Kern Electric Distributors	I0048693	552987	11000	431	4310	65100	35.14
			I0048718	552802	11000	431	4310	65100	52.77
			I0048778	552709	33528	310	4310	69200	122.14
78027586	04/14/2017	A00059626La Force, Jeffrey S.	I0048700	030617	11000	358	5990	62100	20.00
78027587	04/14/2017	A00071678Landreth, Nancy M.	I0048731	022817	12000	340	5710	64951	56.91
78027588	04/14/2017	A00234706MNJ Technologies Direct, Inc	I0048725	00035226	39000	314	4313	64991	655.30
					39000	314	4313	64991	69.91
78027588	04/14/2017	A00234706MNJ Technologies Direct, Inc	I0048788	00035234	12603	125	5612	68900	2,199.01

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78027589	04/14/2017	A00252523Oak Hall Cap and Gown	I0048755	933661	31000	423	4310	69100	9,048.25
					31000	423	5940	69100	51.19
78027590	04/14/2017	A00200498Office Depot	I0048680	91525650	33528	310	4310	69200	81.49
			I0048683	91420347	11000	306	4310	49306	244.36
			I0048690	91420866	39000	314	4310	64991	89.24
			I0048697	91374506	11000	358	4310	62100	178.03
			I0048707	91221219	12461	206	4310	12042	630.58
			I0048708	91221259	12461	206	4310	12042	50.72
			I0048775	91509450	31000	423	4321	69100	98.47
			I0048790	91243521	11000	203	4310	61200	73.99
			I0048791	91243528	11000	203	4310	61200	16.08
			I0048792	90275328	11000	203	4310	61200	75.06
78027591	04/14/2017	A00288637Otis Elevator Company	I0048717	SJB05744	11000	431	5641	65100	570.00
78027592	04/14/2017	A00200508P. G. & E.	I0048770	032017	12560	223	5830	09565	347.38
78027593	04/14/2017	A00257591Parallax Inc.	I0048738	416303	11000	209	4311	19111	1,751.26
78027594	04/14/2017	A00270930Paton Group	I0048722	8539	12435	221	4311	19010	5,490.10
78027594	04/14/2017	A00270930Paton Group	I0048722	8539	12435	221	5940	19010	350.00
78027595	04/14/2017	A00200516Patterson Dental Supply, Inc	I0048704	00909100	12461	206	4311	12042	59.74
78027596	04/14/2017	A00200522Pepsi-Cola Company	I0048762	99974409	32000	422	4410	69400	568.98
78027597	04/14/2017	A00284688Phytorion, Inc.	I0048787	10948	12563	202	5510	00000	990.00
78027598	04/14/2017	A00200528Plak Smacker	I0048783	CD601757	33428	310	4310	69200	284.05
78027599	04/14/2017	A00200536Praxair Distribution, Inc.	I0048710	76664904	11000	205	5641	12042	396.47
78027600	04/14/2017	A00200539Proctor & Gamble	I0048687	36587110	12461	206	4311	12042	1,689.60
			I0048747	36578578	11000	205	4311	12042	40.56
78027601	04/14/2017	A00265137Ramirez, Veronica	I0048724	032117	12000	303	5730	64300	30.00
78027602	04/14/2017	A00231833Ray A. Morgan Company Inc.	I0048754	1541090	11000	207	5641	49999	35.67
78027603	04/14/2017	A00278586ReadyRefresh	I0048691	07C00345	12603	125	4310	68900	20.14
78027604	04/14/2017	A00289352Rio Grande, Inc.	I0048740	92109363	12435	221	4311	19010	7,332.55
					12435	221	5940	19010	427.21
78027605	04/14/2017	A00285838Sammy's Detail	I0048694	0617	11000	432	5632	67703	155.00
78027606	04/14/2017	A00200479Sears	I0048719	44000313	11000	431	4310	65100	1,262.67
78027607	04/14/2017	A00234793Southwest Signs	I0048776	12624	31000	423	4310	69100	1,095.00
			I0048779	10715	31000	423	4310	69100	281.00
78027608	04/14/2017	A00200393Sparkletts	I0048682	032317	11000	306	4310	49306	40.16
78027609	04/14/2017	A00200393Sparkletts	I0048757	031717	31000	423	4321	69100	58.15
78027610	04/14/2017	A00237176SSD Systems	I0048734	1249831-	33528	310	5880	69200	151.38
			I0048784	434882-S	33528	310	4310	69200	155.71
78027611	04/14/2017	A00200399Stewart Electric Supply, Inc	I0048777	450449-0	11000	113	4312	67801	49.36
78027612	04/14/2017	A00277399Sundgren, Lori A.	I0048684	021417	12563	202	5710	00000	753.71
78027613	04/14/2017	A00200417Sysco Food Service of Ventur	I0048714	17911690	33429	310	4410	69200	1,403.34
			I0048760	17912605	32000	422	4410	69400	4,567.71
			I0048761	17912305	32000	422	4411	69400	163.51
					32000	422	4411	69400	793.52
			I0048771	17912463	32000	422	4411	69400	53.31
			I0048780	17911094	33528	310	4410	69200	121.44
78027613	04/14/2017	A00200417Sysco Food Service of Ventur	I0048781	17911094	33528	310	4410	69200	11.87
78027614	04/14/2017	A00200419T.C. Clearing Account	I0048768	33299499	11000	000	9512	00000	2,356.17
78027615	04/14/2017	A00200423Taft City School District	I0048796	17-111	11000	432	4312	67703	127.38
					11000	432	5632	67703	598.50
					11000	432	4316	67703	30.00
					11000	431	4312	67801	22.00

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					11000	113	5632	67801	189.00
78027616	04/14/2017	A00200862Taft College Bookstore	I0048723	032117	12478	303	7601	64300	19,730.01
78027617	04/14/2017	A00200862Taft College Bookstore	I0048744	9312	12563	202	6310	00000	8,921.32
78027618	04/14/2017	A00200282True Value Home Center	I0048732	365205	33528	310	4310	69200	510.74
78027619	04/14/2017	A00200284U.S. Foods	I0048715	4105695	33429	310	4410	69200	1,270.67
			I0048729	4105691	32000	422	4410	69400	3,298.71
					32000	422	4411	69400	151.97
78027620	04/14/2017	A00210209ULINE	I0048756	85271454	31000	423	4321	69100	174.60
					31000	423	5940	69100	52.44
78027621	04/14/2017	A00200309United Refrigeration, Inc.	I0048728	55689177	33428	310	4312	69200	44.53
					32000	422	4312	69400	173.75
78027621	04/14/2017	A00200309United Refrigeration, Inc.	I0048728	55689177	32000	422	4312	69400	16.09
					32000	422	5940	69400	12.00
			I0048749	55885322	11000	431	4312	65100	762.04
					33428	310	4312	69200	451.55
					33528	310	4312	69200	451.55
78027622	04/14/2017	A00200338Verizon Wireless	I0048721	97822510	11000	357	5840	69700	44.43
78027623	04/14/2017	A00201117Vernier	I0048782	5247689	11000	209	4311	04013	437.11
			I0048786	5247791	11000	209	4311	19111	500.72
78027624	04/14/2017	A00232538Ward's Natural Science	I0048765	80479482	11000	209	4311	04011	405.13
78027625	04/14/2017	A00200355West Kern Water District	I0048794	032317	12560	223	5810	09565	69.83
78027626	04/14/2017	A00201582Zendejas, Alma D.	I0048748	201650	12427	210	5910	13052	229.32
78027627	04/19/2017	A00227562Aldis, Brittany A.	S0038837		11000		9526		525.00
78027628	04/19/2017	A00265338Almaguer, Ivette	S0038621		11000		9526		150.00
78027629	04/19/2017	A00251676Alsina, Marlene L.	S0038836		11000		9526		125.00
78027630	04/19/2017	A00276241Alvarez, Pedro M.	S0038835		11000		9526		125.00
78027631	04/19/2017	A00279208Alvarez, Veronica	S0038620		11000		9526		125.00
78027632	04/19/2017	A00287351Anderson, Eliska L.	S0038834		11000		9526		125.00
78027633	04/19/2017	A00282004Aparicio, Abraham D.	S0038833		11000		9526		100.00
78027634	04/19/2017	A00264790Armas, Vanessa P.	S0038832		11000		9526		125.00
78027635	04/19/2017	A00284769Avila, Stacie L.	S0038831		11000		9526		125.00
78027636	04/19/2017	A00205580Ayala, Michelle C.	S0038619		11000		9526		125.00
78027637	04/19/2017	A00266806Bacot, Devin J.	S0038830		11000		9526		509.00
78027638	04/19/2017	A00265141Bautista, Sabrina A.	S0038829		11000		9526		125.00
78027639	04/19/2017	A00282840Black, Raven Y.	S0038828		11000		9526		125.00
78027640	04/19/2017	A00069467Blanco, Paul R.	S0038827		11000		9526		100.00
78027641	04/19/2017	A00202116Blass, Andres	S0038826		11000		9526		125.00
78027642	04/19/2017	A00282208Bradley, Alexis N.	S0038825		11000		9526		100.00
78027643	04/19/2017	A00254748Bradley, Regina G.	S0038824		11000		9526		525.00
78027644	04/19/2017	A00269706Brown, Chase R.	S0038823		11000		9526		125.00
78027645	04/19/2017	A00269091Brown, Kevinesha D.	S0038822		11000		9526		100.00
78027646	04/19/2017	A00279198Brown, Terry M.	S0038821		11000		9526		100.00
78027647	04/19/2017	A00085578Burkhart, Annemarie	S0038820		11000		9526		150.00
78027648	04/19/2017	A00262728Burruss, Jerry D.	S0038819		11000		9526		100.00
78027649	04/19/2017	A00259414Butler, Johndee T.	S0038818		11000		9526		125.00
78027650	04/19/2017	A00096677Cabrera, Sarah	S0038817		11000		9526		125.00
78027651	04/19/2017	A00267465Calbert, Chaynoa S.	S0038816		11000		9526		100.00
78027652	04/19/2017	A00037839Callaway, Delyn	S0038815		11000		9526		550.00
78027653	04/19/2017	A00260230Cameron, Anthony J.	S0038814		11000		9526		125.00
78027654	04/19/2017	A00274300Campos, Isaac	S0038813		11000		9526		125.00
78027655	04/19/2017	A00269790Carter, Chantel M.	S0038812		11000		9526		100.00

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78027656	04/19/2017	A00270149Castillo Martinez, Sandra	S0038811	11000	9526	100.00
78027657	04/19/2017	A00268311Cervantes, Maria F.	S0038810	11000	9526	125.00
78027658	04/19/2017	A00277926Cervantes Becerra, Maria A.	S0038809	11000	9526	125.00
78027659	04/19/2017	A00282624Chapman, Aliya N.	S0038808	11000	9526	125.00
78027660	04/19/2017	A00279222Cisneros, Diana L.	S0038618	11000	9526	150.00
78027661	04/19/2017	A00228575Clevenger, Nichole D.	S0038807	11000	9526	525.00
78027662	04/19/2017	A00280655Cockren, Rhiannon S.	S0038806	11000	9526	100.00
78027663	04/19/2017	A00212029Cortez, Miguel A.	S0038805	11000	9526	100.00
78027664	04/19/2017	A00249931Cruz, Gabriela	S0038804	11000	9526	100.00
78027665	04/19/2017	A00256774Davila, Rebecca K.	S0038803	11000	9526	125.00
78027666	04/19/2017	A00269755DeAnda, Jessica R.	S0038802	11000	9526	100.00
78027667	04/19/2017	A00026349Delouth, Vertesha N.	S0038801	11000	9526	150.00
78027668	04/19/2017	A00266347Doan, Trung T.	S0038800	11000	9526	125.00
78027669	04/19/2017	A00260924Doan, Van N.	S0038799	11000	9526	125.00
78027670	04/19/2017	A00259553Dominguez Cruz, Alondra	S0038798	11000	9526	100.00
78027671	04/19/2017	A00281467Douglas, Blake E.	S0038797	11000	9526	1,135.00
78027672	04/19/2017	A00279232Duran Bravo, Vanessa	S0038796	11000	9526	125.00
78027673	04/19/2017	A00272614Espinoza, Heather I.	S0038795	11000	9526	125.00
78027674	04/19/2017	A00281155Fain, Jennifer R.	S0038617	11000	9526	100.00
78027675	04/19/2017	A00227852Fair, Monique	S0038794	11000	9526	100.00
78027676	04/19/2017	A00275004Fausto, Alec A.	S0038793	11000	9526	125.00
78027677	04/19/2017	A00269315Ferguson, Crystal S.	S0038616	11000	9526	150.00
78027678	04/19/2017	A00273393Fernandez, Pedro	S0038615	11000	9526	100.00
78027679	04/19/2017	A00267211Fierros, Daniela	S0038614	11000	9526	125.00
78027680	04/19/2017	A00273351Flores, Laura B.	S0038792	11000	9526	125.00
78027681	04/19/2017	A00274599Fraire Vidal, Jesus	S0038791	11000	9526	125.00
78027682	04/19/2017	A00261261Gallardo, David	S0038790	11000	9526	100.00
78027683	04/19/2017	A00260755Gallegos, Eva J.	S0038789	11000	9526	1,135.00
78027684	04/19/2017	A00279999Garcia, Bianca	S0038788	11000	9526	125.00
78027685	04/19/2017	A00280619Garcia, Christian	S0038787	11000	9526	100.00
78027686	04/19/2017	A00271468Garcia, Diana	S0038786	11000	9526	100.00
78027687	04/19/2017	A00280061Garcia, Nicole Y.	S0038785	11000	9526	100.00
78027688	04/19/2017	A00261831Garza, Nancy K.	S0038784	11000	9526	100.00
78027689	04/19/2017	A00252520Geer, Taylor M.	S0038783	11000	9526	525.00
78027690	04/19/2017	A00203989Gibson, Heather	S0038782	11000	9526	525.00
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78027693	04/19/2017	A00250555Gomez, Isaac A.	S0038779	11000	9526	100.00
78027694	04/19/2017	A00282050Gonzalez, Marilynn	S0038613	11000	9526	100.00
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78027696	04/19/2017	A00280807Gonzalez, Victoria L.	S0038777	11000	9526	150.00
78027697	04/19/2017	A00275915Gospich, Heather B.	S0038776	11000	9526	525.00
78027698	04/19/2017	A00280630Guerrero, Eunice	S0038612	11000	9526	125.00
78027699	04/19/2017	A00279277Guitron, Flavia N.	S0038775	11000	9526	100.00
78027700	04/19/2017	A00228603Gutierrez, Victor M.	S0038774	11000	9526	100.00
78027701	04/19/2017	A00279276Gutierrez Cuevas, Alexa V.	S0038773	11000	9526	125.00
78027702	04/19/2017	A00267308Gutierrez Cuevas, Icela A.	S0038772	11000	9526	125.00
78027703	04/19/2017	A00277952HallerWade, Anastasia T.	S0038771	11000	9526	250.00
78027704	04/19/2017	A00073834Harden, Jeremylee	S0038770	11000	9526	125.00
78027705	04/19/2017	A00265402Harmer, Kyndal R.	S0038769	11000	9526	125.00
78027706	04/19/2017	A00266854Harrison, Dannika L.	S0038768	11000	9526	125.00

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78027707	04/19/2017	A00283354Harvey, Davion D.	S0038767	11000	9526	100.00
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78027713	04/19/2017	A00280831Herrera, Diana K.	S0038762	11000	9526	150.00
78027714	04/19/2017	A00280645Holman, Jerriah L.	S0038761	11000	9526	125.00
78027715	04/19/2017	A00279269Iotamo, Ruta E.	S0038760	11000	9526	125.00
78027716	04/19/2017	A00267114Izquierdo, Kevin D.	S0038759	11000	9526	100.00
78027717	04/19/2017	A00250526Jackson, Kristopher W.	S0038758	11000	9526	100.00
78027718	04/19/2017	A00280674Jarboe, Kynlee D.	S0038757	11000	9526	125.00
78027719	04/19/2017	A00274654Jauregui, Erik A.	S0038756	11000	9526	125.00
78027720	04/19/2017	A00282393Juarez, Justice T.	S0038755	11000	9526	125.00
78027721	04/19/2017	A00242933Kaur, Pawanpreet	S0038754	11000	9526	125.00
78027722	04/19/2017	A00280594Kay, Kamari K.	S0038753	11000	9526	100.00
78027723	04/19/2017	A00265946Kelley, Kayla L.	S0038752	11000	9526	100.00
78027724	04/19/2017	A00279456Kellingsworth, Ashlee M.	S0038751	11000	9526	100.00
78027725	04/19/2017	A00269780Kiefer, Kelsey A.	S0038750	11000	9526	100.00
78027726	04/19/2017	A00263753Kishpaugh, Mandi K.	S0038610	11000	9526	125.00
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78027728	04/19/2017	A00269217Kumar, Deepak	S0038748	11000	9526	125.00
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78027732	04/19/2017	A00226749Lay, Tracie M.	S0038744	11000	9526	125.00
78027733	04/19/2017	A00281998Leal Ruiz, Merriam	S0038609	11000	9526	125.00
78027734	04/19/2017	A00252550Lopez, April V.	S0038743	11000	9526	125.00
78027735	04/19/2017	A00242107Lopez, Diana H.	S0038742	11000	9526	125.00
78027736	04/19/2017	A00267453Lopez, Jazmin	S0038741	11000	9526	125.00
78027737	04/19/2017	A00201465Lopez Avina, Melissa	S0038608	11000	9526	125.00
78027738	04/19/2017	A00270900Lopez Ordaz, Ana L.	S0038740	11000	9526	125.00
78027739	04/19/2017	A00282067Lopez-Sibrian, Martha P.	S0038739	11000	9526	100.00
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78027741	04/19/2017	A00251601Lozano, Arely S.	S0038737	11000	9526	100.00
78027742	04/19/2017	A00266989Lozano, Christian	S0038736	11000	9526	100.00
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78027744	04/19/2017	A00272476Lozano, Ruby	S0038735	11000	9526	100.00
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78027746	04/19/2017	A00255721Lynam, Jessica M.	S0038734	11000	9526	525.00
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78027753	04/19/2017	A00276178Martinez, Yulisa	S0038728	11000	9526	125.00
78027754	04/19/2017	A00278667Mata, Savannah M.	S0038727	11000	9526	125.00
78027755	04/19/2017	A00087668Mathis, Rhonda L.	S0038726	11000	9526	100.00
78027756	04/19/2017	A00102880Mcabee, Rachel	S0038723	11000	9526	100.00
78027757	04/19/2017	A00264375McCarthy, Ruth C.	S0038725	11000	9526	125.00

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78027760	04/19/2017	A00280838Mendez, Fatima M.	S0038722	11000	9526	125.00
78027761	04/19/2017	A00244644Miranda, Cristo	S0038603	11000	9526	125.00
78027762	04/19/2017	A00274423Montano, Maria A.	S0038721	11000	9526	100.00
78027763	04/19/2017	A00267140Montoy, Ricardo	S0038720	11000	9526	100.00
78027764	04/19/2017	A00283198Montoya, Irving A.	S0038719	11000	9526	100.00
78027765	04/19/2017	A00284758Monzon, Andy P.	S0038718	11000	9526	100.00
78027766	04/19/2017	A00267141Morales, Ana L.	S0038717	11000	9526	100.00
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78027771	04/19/2017	A00274471Murphy, Jacob B.	S0038712	11000	9526	125.00
78027772	04/19/2017	A00277787Najarian, Lacey S.	S0038711	11000	9526	100.00
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78027775	04/19/2017	A00266477Newman, Alisha L.	S0038709	11000	9526	125.00
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78027784	04/19/2017	A00272672Palafox, Brandy L.	S0038702	11000	9526	100.00
78027785	04/19/2017	A00269967Palos, Bianca R.	S0038701	11000	9526	125.00
78027786	04/19/2017	A00261169Paniagua, Carmen E.	S0038700	11000	9526	100.00
78027787	04/19/2017	A00274617Pardo, Amayrane Y.	S0038699	11000	9526	125.00
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78027789	04/19/2017	A00281516Pelayo, Edwin G.	S0038599	11000	9526	100.00
78027790	04/19/2017	A00276568Peltz, Kierstin N.	S0038697	11000	9526	125.00
78027791	04/19/2017	A00284892Perez, Alondra G.	S0038696	11000	9526	125.00
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78027795	04/19/2017	A00274432Perez Villa, Stephanie	S0038692	11000	9526	100.00
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78027797	04/19/2017	A00267158Pineda, Vilma G.	S0038691	11000	9526	125.00
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78027800	04/19/2017	A00267432Powell, David W.	S0038597	11000	9526	100.00
78027801	04/19/2017	A00285821Prado, Anastasia R.	S0038688	11000	9526	626.00
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78027803	04/19/2017	A00265913Ramirez, Erica M.	S0038687	11000	9526	100.00
78027804	04/19/2017	A00265137Ramirez, Veronica	S0038686	11000	9526	125.00
78027805	04/19/2017	A00260154Ramos, Flor A.	S0038685	11000	9526	125.00
78027806	04/19/2017	A00259486Resendis, Cristian	S0038684	11000	9526	125.00
78027807	04/19/2017	A00281094Reyes, Alexis	S0038683	11000	9526	100.00
78027808	04/19/2017	A00267010Reyes Cruz, Mayra Y.	S0038682	11000	9526	125.00

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78027809	04/19/2017	A00272469	Rivera, Daniel E.	S0038681	11000	9526	125.00
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78027812	04/19/2017	A00265372	Robles, Marta V.	S0038678	11000	9526	100.00
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78027814	04/19/2017	A00266942	Rocha, Vianna C.	S0038677	11000	9526	525.00
78027815	04/19/2017	A00242997	Rodriguez, Ana J.	S0038676	11000	9526	125.00
78027816	04/19/2017	A00271133	Rojas-Zarco, Lupita M.	S0038594	11000	9526	125.00
78027817	04/19/2017	A00275938	Roman, Fabian A.	S0038675	11000	9526	100.00
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78027819	04/19/2017	A00094507	Rosales, Carmen	S0038673	11000	9526	125.00
78027820	04/19/2017	A00059471	Rosales, Olga P.	S0038593	11000	9526	125.00
78027821	04/19/2017	A00223145	Rubano, Deana C.	S0038672	11000	9526	100.00
78027822	04/19/2017	A00267386	Ruiz, Mayra R.	S0038671	11000	9526	125.00
78027823	04/19/2017	A00281624	Salas, Elizabeth S.	S0038670	11000	9526	125.00
78027824	04/19/2017	A00202972	Salazar, Juliana G.	S0038669	11000	9526	125.00
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78027826	04/19/2017	A00280665	Sanabria Torres, Maria A.	S0038667	11000	9526	125.00
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78027832	04/19/2017	A00260760	Sandoval, Celina M.	S0038661	11000	9526	100.00
78027833	04/19/2017	A00268002	Sandoval Rosales, Daniela	S0038660	11000	9526	125.00
78027834	04/19/2017	A00282308	Santiago Hernandez, Gildardo	S0038659	11000	9526	75.00
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78027836	04/19/2017	A00280768	Sarmina, Emely	S0038657	11000	9526	125.00
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78027849	04/19/2017	A00266732	Solis, Erika N.	S0038647	11000	9526	125.00
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78027851	04/19/2017	A00281824	Suggs, Zacary T.	S0038645	11000	9526	1,135.00
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78027855	04/19/2017	A00255121	Tate, Kellie R.	S0038643	11000	9526	125.00
78027856	04/19/2017	A00066424	Taylor, Shanti E.	S0038642	11000	9526	125.00
78027857	04/19/2017	A00272510	Tena, Nashel L.	S0038641	11000	9526	125.00
78027858	04/19/2017	A00266875	Terronez, Whitley C.	S0038587	11000	9526	125.00
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78027864	04/19/2017	A00274424Valdivia, Salvador A.	S0038635		11000		9526		100.00		
78027865	04/19/2017	A00280631Verduzco, Romalia	S0038634		11000		9526		125.00		
78027866	04/19/2017	A00282609Vergara, Brenda	S0038633		11000		9526		125.00		
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78027869	04/19/2017	A00083629Washington, Helizabeth J.	S0038630		11000		9526		125.00		
78027870	04/19/2017	A00270974Webb, Katelynn M.	S0038629		11000		9526		100.00		
78027871	04/19/2017	A00267460Wilson, Amy K.	S0038628		11000		9526		100.00		
78027872	04/19/2017	A00286977Witt, George B.	S0038627		11000		9526		100.00		
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78027874	04/19/2017	A00201727Yochum, Treva A.	S0038625		11000		9526		150.00		
78027875	04/19/2017	A00266506Zamora, Elizabeth	S0038624		11000		9526		150.00		
78027876	04/19/2017	A00269675Zaninovich, Keri J.	S0038623		11000		9526		150.00		
78027877	04/19/2017	A00278974Zavala, Maria G.	S0038622		11000		9526		125.00		
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78027880	04/21/2017	A00288646Amazon Web Services, Inc.	I0048910	95424669	11000	113	5644	67801	651.54		
78027881	04/21/2017	A00200043American Express	I0048914	11005032	11000	357	5840	69700	133.31		
					11000	401	5710	67200	549.35		
					11000	401	5990	67200	3,184.99		
					11000	113	5710	67801	68.75		
					11000	112	4310	67800	42.22		
					11000	113	4310	67801	37.53		
					12060	113	4310	67801	160.75		
					11000	113	4310	67801	300.10		
					11000	113	5210	67801	52.55		
					39000	314	4310	64991	244.61		
					11000	306	4310	49306	1,499.85		
					39000	314	5710	64991	20.58		
					39000	314	4312	64991	119.00		
					39000	314	4320	64991	64.72		
					39000	314	5610	64991	300.00		
					11000	203	6310	61200	1,884.79		
78027881	04/21/2017	A00200043American Express	I0048914	11005032	39000	314	5710	64991	313.75		
					11000	352	5710	69610	781.87		
					11000	110	5710	66003	985.00		
					11000	101	5720	66004	1,490.00		
					11000	101	5710	66003	50.00		
					11000	401	5710	67200	325.98		
					11000	111	5415	66002	27.50		
					11000	111	4410	66002	1,226.07		
78027882	04/21/2017	A00200376Amerio, Barbara J.	I0048804	032617	12551	353	5710	64600	383.96		
					I0048884	040417	11000	301	5710	64500	173.41
78027883	04/21/2017	A00282298Arvizu, Primavera A.	I0048799	032617	12587	111	5710	66002	326.83		
					I0048831	032217	12000	304	5710	63200	95.10
78027884	04/21/2017	A00202445AT&T Mobility	I0048847	032517	12461	206	5840	12042	528.70		
78027885	04/21/2017	A00202445AT&T Mobility	I0048872	031817	39000	314	5840	64991	212.93		

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78027886	04/21/2017	A00200069	Bakersfield Californian	I0048837	033117	11000	411	5970	67300	7,521.56
78027887	04/21/2017	A00200076	Bandy, Ingrun K.	I0048805	030817	11000	352	5710	69610	123.79
				I0048806	032017	11000	352	5710	69610	147.66
				I0048829	032617	11000	352	5710	69610	80.00
78027888	04/21/2017	A00272600	Beard Family Trust	I0048842	APR 17	12560	223	5610	09565	6,250.00
78027889	04/21/2017	A00075823	Binkley, Everett L.	I0048849	MAY 17	39000	314	5610	64991	1,746.00
78027890	04/21/2017	A00200107	Bright House Networks	I0048843	032717	35819	357	5890	69700	800.00
						35814	357	5890	69700	893.79
78027891	04/21/2017	A00200107	Bright House Networks	I0048862	03/27/17	35827	357	5890	69700	1,038.13
78027892	04/21/2017	A00201143	Brown, Elizabeth J.	I0048808	032617	12000	340	5710	64951	533.84
				I0048809	031717	12000	340	5710	64951	46.38
				I0048827	050917	12000	304	5710	63200	110.00
78027893	04/21/2017	A00285769	California Averland Construc	I0048865	PAY REQ	42350	000	6211	71002	94,559.29
78027894	04/21/2017	A00200143	Carlson, Kamala A.	I0048839	021617	11000	208	5710	15011	371.09
78027895	04/21/2017	A00200146	Carolina Biological Supply C	I0048901	49819232	11000	209	4311	04014	520.86
78027896	04/21/2017	A00202280	Chaidez, Joell C.	I0048822	030317	11000	306	5710	49306	170.54
78027897	04/21/2017	A00200205	Cook's Computer Maintenance	I0048845	12669	11000	113	5632	67801	232.55
78027898	04/21/2017	A00010784	Cordova, Anthony L.	I0048801	031517	12558	223	5710	09565	819.57
78027899	04/21/2017	A00200220	Cutrona, Angelo	I0048861	040417	11000	301	4310	64500	114.24
78027900	04/21/2017	A00265229	DK&M Property	I0048850	MAY 17	39000	314	5610	64991	2,460.00
				I0048852	MAY '17	39000	314	5610	64991	928.00
78027901	04/21/2017	A00201586	Dodson, John	I0048807	032917	39000	314	5710	64991	120.16
78027902	04/21/2017	A00201737	Duran, Diana	I0048821	031317	11000	421	5710	67200	47.08
78027903	04/21/2017	A00200307	Farmer Bros. Company	I0048859	65088168	32000	422	4410	69400	205.67
				I0048896	65088112	32000	422	4410	69400	312.65
78027904	04/21/2017	A00202335	Fastenal Industrial & Constr	I0048908	CATAF354	11000	431	4312	65100	27.35
78027905	04/21/2017	A00284319	Fertile Earth Nursery and Ga	I0048890	12	12603	125	4310	68900	62.73
78027906	04/21/2017	A00280401	Flowers Baking Co of Henders	I0048895	13186071	32000	422	4410	69400	57.10
78027907	04/21/2017	A00283264	Frontier California Inc.	I0048870	79000328	11000	431	5840	65700	779.35
78027908	04/21/2017	A00283264	Frontier California Inc.	I0048871	77000328	11000	431	5840	65700	993.94
78027909	04/21/2017	A00200950	Furman, Tori J.	I0048823	032017	12558	223	5710	09565	62.48
				I0048824	031317	12561	223	5710	63100	38.73
				I0048825	033017	12558	223	5710	09565	34.77
				I0048826	032317	12558	223	5710	09565	37.66
78027910	04/21/2017	A00202913	Getty, Shelley M.	I0048830	030317	11000	306	5710	49306	40.00
78027911	04/21/2017	A00201045	Golling, Greg P.	I0048873	040117	11000	209	4311	04012	30.19
						11000	209	4410	49999	176.25
78027912	04/21/2017	A00246798	Golling, Leigh	I0048828	040217	11000	208	5740	49999	90.00
78027913	04/21/2017	A00257900	Hall, Daniel N.	I0048800	040317	11000	202	5710	60200	346.20
				I0048802	031517	12558	223	5710	09565	1,107.76
78027914	04/21/2017	A00202979	Health First Corporation	I0048892	INV09851	11000	205	4311	12042	300.40
78027915	04/21/2017	A00200652	Hegeman, Debbie F.	I0048869	BUDGET17	11000	401	5510	67200	1,573.62
78027916	04/21/2017	A00200656	Jacobi, Victoria J.	I0048820	032917	12587	111	5710	66002	200.87
78027917	04/21/2017	A00200704	Karwoski, John	I0048848	APR 17	42350	000	5510	71002	10,920.00
78027918	04/21/2017	A00200715	Kern Electric Distributors	I0048875	553116	11000	431	4310	65100	29.92
				I0048909	553057	11000	431	4310	65100	41.51
78027919	04/21/2017	A00262851	Lytle, Steve	I0048815	032817	11000	209	4311	04011	72.47
78027920	04/21/2017	A00200554	McCracken, Susan L.	I0048880	MAR 17	12461	206	5710	12042	378.25
78027921	04/21/2017	A00200561	Medco Supply Company	I0048846	42188928	11000	352	4310	69619	104.04
				I0048898	42186402	11000	352	4310	69619	26.28
78027922	04/21/2017	A00271247	Mendenhall, Janis L.	I0048816	032417	11000	211	5710	49999	143.05

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78027923	04/21/2017	A00227738	National Benefit Services, L	I0048835	590939	11000	411	5510	67300	130.00
				I0048841	586427	11000	411	5510	67300	120.00
78027924	04/21/2017	A00220582	National Toxicology, Inc.	I0048913	I-020974	11000	352	5990	69610	25.00
78027925	04/21/2017	A00200498	Office Depot	I0048891	91407133	11000	205	4310	12042	174.84
78027926	04/21/2017	A00200502	Orange Belt Stages	I0048876	117378	11000	432	5740	64993	3,150.00
				I0048893	117446	11000	352	5750	69611	1,340.00
				I0048906	117444	11000	352	5750	69611	3,480.00
				I0048907	117443	11000	352	5750	69611	1,050.00
78027927	04/21/2017	A00241384	PASCO scientific	I0048889	591842	12435	221	5642	19010	696.05
						12435	221	6412	19010	5,255.25
						12435	221	4311	19010	315.32
						12435	221	5940	19010	35.00
78027928	04/21/2017	A00200522	Pepsi-Cola Company	I0048894	86747354	32000	422	4410	69400	707.20
78027929	04/21/2017	A00284688	Phytorion, Inc.	I0048885	10960	12563	202	5510	00000	1,278.75
78027930	04/21/2017	A00200985	Rangel-Escobedo, Juana R.	I0048817	032917	12587	111	5710	66002	189.64
78027931	04/21/2017	A00231833	Ray A. Morgan Company Inc.	I0048838	1545083	11000	401	4310	67704	200.77
				I0048882	1461913	12435	221	5641	19010	30.62
						12435	221	5641	19010	57.49
				I0048902	1523529	12435	221	5641	19010	58.43
						12435	221	5641	19010	109.84
				I0048912	1547244	39000	314	4318	64991	75.40
78027932	04/21/2017	A00256927	Richards, Kristi N.	I0048818	012417	12562	223	5710	60103	34.98
				I0048819	020917	12562	223	5710	60103	34.98
78027933	04/21/2017	A00203708	Rodriguez, Suzie	I0048863	MAR 17	12460	206	5641	12042	780.00
						12460	206	5710	12042	66.99
78027934	04/21/2017	A00200458	Roth, Rebecca E.	I0048797	032317	11000	210	5740	13052	602.28
78027935	04/21/2017	A00280086	Rothgeb, Julie J.	I0048832	040417	11000	202	5710	60103	30.39
78027936	04/21/2017	A00201075	San Gabriel/Pomona Regional	I0048915	1461830	39000	314	7130	64991	663.78
78027937	04/21/2017	A00203295	Santa Barbara City College	I0048866	SUMMER	12000	303	5730	64300	1,200.00
						12000	303	5710	64300	600.00
78027938	04/21/2017	A00261588	Smith, Terri L.	I0048813	040317	11000	203	5710	61200	94.92
				I0048814	032317	11000	211	5710	49999	337.46
78027939	04/21/2017	A00200393	Sparkletts	I0048836	040617	11000	411	5641	67300	105.25
78027940	04/21/2017	A00200417	Sysco Food Service of Ventur	I0048856	17913110	32000	422	4411	69400	740.26
						32000	422	4411	69400	292.60
				I0048860	17913110	32000	422	4410	69400	1,466.01
				I0048881	17913111	33429	310	4410	69200	2,210.50
78027941	04/21/2017	A00200425	Taft College	I0048858	122216	12433	341	5990	64991	161,700.83
78027942	04/21/2017	A00200862	Taft College Bookstore	I0048853	1877	39000	314	4310	64991	64.24
78027943	04/21/2017	A00200862	Taft College Bookstore	I0048887	2405	11000	207	4110	09561	239.68
						11000	208	4110	15011	18.28
						11000	202	4110	09341	45.14
						11000	208	4110	15011	88.13
						11000	208	4110	15011	206.36
						11000	207	4110	09561	18.55
						11000	208	4110	49308	9.66
						11000	211	4110	49999	58.73
						12435	221	4110	19010	293.41
						11000	208	4110	15010	159.64
78027944	04/21/2017	A00200862	Taft College Bookstore	I0048888	7939	11000	210	4110	22012	20.37
						11000	207	4110	49999	34.51

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					11000	211	4110	49999	62.19	
					11000	207	4110	49999	136.74	
					11000	208	4110	10023	17.16	
					11000	209	4110	08354	57.89	
					11000	208	4110	15014	88.48	
					11000	208	4110	49308	98.67	
					11000	209	4110	19111	859.65	
					11000	202	4110	60100	1,501.50	
78027945	04/21/2017	A00200862	Taft College Bookstore	I0048899	2187	11000	306	4310	49306	67.55
78027946	04/21/2017	A00200862	Taft College Bookstore	I0048900	9095	11000	101	4310	66004	101.05
78027947	04/21/2017	A00200862	Taft College Bookstore	I0048911	3977	11000	113	5940	67801	16.09
78027948	04/21/2017	A00200430	Taft Plaza, LLC	I0048864	TAFT	31000	423	5611	69100	1,907.00
					APRIL					
					2017					
78027949	04/21/2017	A00200078	The Bank of New York	I0048867	252-2013	11000	401	7120	67200	750.00
				I0048868	252-2013	11000	401	7120	67200	750.00
78027950	04/21/2017	A00200442	Thompson, Tony M.	I0048798	032717	12000	304	5710	63200	931.65
78027951	04/21/2017	A00201977	TouchNet	I0048834	0023384-	11000	421	9220	67200	62,938.26
78027952	04/21/2017	A00200282	True Value Home Center	I0048844	368468	11000	113	4310	67801	40.73
						11000	113	4310	67801	28.95
78027953	04/21/2017	A00200284	U.S. Foods	I0048857	4378917	32000	422	4411	69400	320.98
						32000	422	4410	69400	3,246.70
				I0048878	13864103	33429	310	4410	69200	3,230.86
				I0048897	4245815	32000	422	4410	69400	2,444.53
						32000	422	4411	69400	294.86
78027954	04/21/2017	A00243587	United Healthcare Insurance	I0048840	MAY 17	11000	412	3350	59100	20,905.21
78027955	04/21/2017	A00200293	United Parcel Service	I0048855	00009697	11000	401	5940	67705	574.96
78027956	04/21/2017	A00239695	Uribe, Marcos M.	I0048905	032917	12565	223	4310	09565	5.89
78027957	04/21/2017	A00200338	Verizon Wireless	I0048877	97828286	11000	431	5840	65100	160.99
78027958	04/21/2017	A00200338	Verizon Wireless	I0048903	97828254	11000	113	5840	67801	38.01
						11000	411	5840	67300	72.33
78027959	04/21/2017	A00200338	Verizon Wireless	I0048904	97828254	12603	125	4315	68900	76.02
78027960	04/21/2017	A00232538	Ward's Natural Science	I0048874	80480476	11000	209	4311	04014	59.18
78027961	04/21/2017	A00271491	Watkins, Sherrie D.	I0048833	MAY 17	39000	314	5610	64991	1,310.00
78027962	04/21/2017	A00201172	Waugh, Victoria A.	I0048811	032217	39000	312	5710	64991	267.61
				I0048812	032817	39000	312	5710	64991	54.46
78027963	04/21/2017	A00201578	Welborn, Virginia R.	I0048803	032617	12551	353	5710	64600	110.00
78027964	04/21/2017	A00200359	Westchester Plaza, LLC	I0048886	MAY 17	12461	206	5611	12042	2,530.00
						12461	206	5890	12042	890.00
78027965	04/21/2017	A00201081	Westside Waste Management Co	I0048854	73S00728	39000	314	5850	64991	92.31
78027966	04/21/2017	A00073955	White, Brian L.	I0048851	MAY 17	39000	314	5610	64991	1,400.00
78027967	04/21/2017	A00202072	Woods, Deanne M.	I0048810	030917	11000	306	4316	49306	53.50
78027968	04/25/2017	A00201783	Kern County Treasurer and Ta	I0048917	462006	43000	000	7120	72100	470,150.01
78027969	04/25/2017	A00284635	Prousy's, Inc.	I0048916	PAY REQ	12050	000	5510	71002	118,235.92
					4					
						42350	000	5510	71002	6,197.51
										=====
								BANK TOTAL		1,819,654.41

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		NUMBER	NAME	NUMBER	DATE				
ARAMIREZ	04/05/2017	A00284319	Fertile Earth Nursery and Ga	P0043688	04/03/2017	04/03/2017			\$62.73
	04/12/2017	A00200107	Bright House Networks	P0043768	04/10/2017	04/10/2017			\$285.50
		A00200425	Taft College	P0043772	04/10/2017	04/10/2017			\$860.00
		A00290711	Pac-Van, Inc.	P0043764	04/10/2017	04/10/2017			\$4,370.44
	04/13/2017	A00050759	Holt, Lucille E.	P0043737	04/06/2017	04/06/2017			\$6,000.00
		A00008647	Johnson, Kathleen L.	P0043794	04/12/2017	04/12/2017			\$268.22
				P0043795	04/12/2017	04/12/2017			\$734.36
		A00200282	True Value Home Center	P0043793	04/12/2017	04/12/2017			\$173.28
	04/24/2017	A00231833	Ray A. Morgan Company Inc.	P0043864	04/18/2017	04/18/2017			\$157.40

						TOTAL USER			\$12,911.93
DDURAN	04/05/2017	A00200284	U.S. Foods	P0043702	04/04/2017	04/04/2017			\$2,739.39
		A00200307	Farmer Bros. Company	P0043701	04/04/2017	04/04/2017			\$312.65
		A00200522	Pepsi-Cola Company	P0043699	04/04/2017	04/04/2017			\$707.20
		A00280401	Flowers Baking Co of Henders	P0043700	04/04/2017	04/04/2017			\$57.10
	04/06/2017	A00200417	Sysco Food Service of Ventur	P0043738	04/06/2017	04/06/2017			\$1,466.01
				P0043743	04/06/2017	04/06/2017			\$1,032.86
	04/11/2017	A00200284	U.S. Foods	P0043747	04/06/2017	04/06/2017			\$3,567.68
		A00200307	Farmer Bros. Company	P0043748	04/06/2017	04/06/2017			\$205.67
	04/13/2017	A00201737	Duran, Diana	P0043800	04/12/2017	04/12/2017			\$47.08
	04/17/2017	A00201977	TouchNet	P0043769	04/10/2017	04/10/2017			\$62,938.26
	04/20/2017	A00200419	T.C. Clearing Account	P0043840	04/17/2017	04/17/2017			\$15,255.96
		A00200498	Office Depot	P0043874	04/19/2017	04/19/2017			\$119.31
	04/24/2017	A00200419	T.C. Clearing Account	P0043909	04/20/2017	04/20/2017			\$1,302.52
				P0043918	04/21/2017	04/21/2017			\$212.82
				P0043931	04/24/2017	04/24/2017			\$836.47
		A00200425	Taft College	P0043894	04/20/2017	04/20/2017			\$649.83
	A00200498	Office Depot	P0043898	04/20/2017	04/20/2017			\$73.98	
04/28/2017	A00200419	T.C. Clearing Account	P0043988	04/28/2017	04/28/2017			\$208.71	

						TOTAL USER			\$91,733.50
DEKDAHL	04/03/2017	A00200862	Taft College Bookstore	P0043679	04/03/2017	04/03/2017			\$64.24
	04/05/2017	A00200498	Office Depot	P0043606	03/27/2017	03/27/2017			\$89.24
	04/10/2017	A00201172	Waugh, Victoria A.	P0043684	04/03/2017	04/03/2017			\$267.61
	04/11/2017	A00200862	Taft College Bookstore	P0043681	04/03/2017	04/03/2017			\$64.24
	04/24/2017	A00268788	Carpenter, Carey Lynn.	P0043831	04/17/2017	04/17/2017			\$23.75
	04/27/2017	A00200040	American Business Machines	P0043754	04/07/2017	04/07/2017			\$607.94
		A00283101	Dumont Printing, Inc.	P0043891	04/20/2017	04/20/2017			\$123.55

						TOTAL USER			\$1,240.57

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		NUMBER	NAME	NUMBER	DATE				
DHICKS	04/05/2017	A00231833	Ray A. Morgan Company Inc.	P0043610	03/27/2017	03/27/2017			\$75.40
				P0043661	03/31/2017	03/31/2017			\$599.32
	04/06/2017	A00200498	Office Depot	P0043663	03/31/2017	03/31/2017			\$56.16
		A00200862	Taft College Bookstore	P0043682	04/03/2017	04/03/2017			\$16.09
	04/10/2017	A00200205	Cook's Computer Maintenance	P0043742	04/06/2017	04/06/2017			\$232.55
		A00200282	True Value Home Center	P0043735	04/06/2017	04/06/2017			\$69.68
	04/11/2017	A00231833	Ray A. Morgan Company Inc.	P0043379	03/08/2017	03/08/2017			\$2,480.00
	04/14/2017	A00231833	Ray A. Morgan Company Inc.	P0043581	03/23/2017	03/23/2017			\$200.77
	04/17/2017	A00200399	Stewart Electric Supply, Inc	P0043783	04/11/2017	04/11/2017			\$849.75
	04/18/2017	A00200205	Cook's Computer Maintenance	P0043590	03/23/2017	03/23/2017			\$1,942.83
		A00200393	Sparkletts	P0043823	04/14/2017	04/14/2017			\$400.00
		A00266215	Monoprice Inc.	P0043817	04/13/2017	04/13/2017			\$198.34
	04/19/2017	A00200498	Office Depot	P0043750	04/06/2017	04/06/2017			\$1,621.69
				P0043841	04/17/2017	04/17/2017			\$1,663.50
		A00200833	Central Valley Golf & Utilit	P0043837	04/17/2017	04/17/2017			\$2,874.31
		A00276687	JP Marketing	P0043834	04/17/2017	04/17/2017			\$2,500.00
		A00200498	Office Depot	P0043868	04/18/2017	04/18/2017			\$160.86
		A00264649	Convergint Technologies, LP	P0043852	04/18/2017	04/18/2017			\$2,960.00
		A00267251	Insight Investments, LLC	P0043816	04/13/2017	04/13/2017			\$4,932.00
	04/21/2017	A00200498	Office Depot	P0043886	04/19/2017	04/19/2017			\$75.06
	04/25/2017	A00200205	Cook's Computer Maintenance	P0043921	04/21/2017	04/21/2017			\$617.61
				P0043922	04/21/2017	04/21/2017			\$617.61
	04/26/2017	A00234707	CMS Communications, Inc.	P0043968	04/26/2017	04/26/2017			\$242.23
04/27/2017	A00200498	Office Depot	P0043981	04/27/2017	04/27/2017			\$768.94	
	A00200472	Scantron Corporation	P0043531	03/20/2017	03/20/2017			\$3,627.21	
04/28/2017	A00200498	Office Depot	P0043991	04/28/2017	04/28/2017			\$167.08	
						TOTAL USER			\$29,948.99
FLARA	04/06/2017	A00290100	INSTRON	P0043725	04/06/2017	04/06/2017			\$64,050.00
	04/11/2017	A00290100	INSTRON	P0043726	04/06/2017	04/06/2017			\$64,050.00
	04/17/2017	A00200712	Kern County Supt. of Schools	P0043845	04/17/2017	04/17/2017			\$410.40
	04/18/2017	A00231833	Ray A. Morgan Company Inc.	P0043609	03/27/2017	03/27/2017			\$87.04
		A00250001	Blake, Paul Anderson.	P0042939	02/02/2017	02/02/2017			\$85.43
	04/24/2017	A00231833	Ray A. Morgan Company Inc.	P0043830	04/17/2017	04/17/2017			\$224.51
		A00250001	Blake, Paul Anderson.	P0043912	04/20/2017	04/20/2017			\$126.39
	04/25/2017	A00201556	Olympus America Inc, SEG	P0043878	04/19/2017	04/19/2017			\$8,256.57
04/28/2017	A00200487	Sierra School Equipment Co.	P0043982	04/28/2017	04/28/2017			\$73,081.22	
						TOTAL USER			\$210,371.56

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GDUNHAM	04/26/2017	A00200307	Farmer Bros. Company	P0043965		04/26/2017	04/26/2017			\$464.82
		A00200343	Vistar Corporation	P0043966		04/26/2017	04/26/2017			\$593.91
		A00200426	Taft College Cafeteria	P0043962		04/26/2017	04/26/2017			\$98.91
		A00200522	Pepsi-Cola Company	P0043963		04/26/2017	04/26/2017			\$1,937.62
	04/27/2017	A00280401	Flowers Baking Co of Henders	P0043964		04/26/2017	04/26/2017			\$137.56
		A00200034	Albertson's	P0043970		04/27/2017	04/27/2017			\$39.32
		A00200284	U.S. Foods	P0043972		04/27/2017	04/27/2017			\$5,671.27
		A00200417	Sysco Food Service of Ventur	P0043971		04/27/2017	04/27/2017			\$11,975.85
							TOTAL USER			\$20,919.26
JCHAIDEZ	04/05/2017	A00200393	Sparkletts	P0043664		03/31/2017	03/31/2017			\$40.16
		A00200498	Office Depot	P0043665		03/31/2017	03/31/2017			\$244.37
		A00200862	Taft College Bookstore	P0043703		04/04/2017	04/04/2017			\$67.49
							TOTAL USER			\$352.02
JEDMAISTON	04/05/2017	A00220582	National Toxicology, Inc.	P0043690		04/03/2017	04/03/2017			\$25.00
		A00200502	Orange Belt Stages	P0043628		03/29/2017	03/29/2017			\$1,050.00
				P0043680		04/03/2017	04/03/2017			\$3,480.00
	04/09/2017	A00200498	Office Depot	P0043689		04/03/2017	04/03/2017			\$1,340.00
		A00200076	Bandy, Ingrun K.	P0043713		04/05/2017	04/05/2017			\$92.15
		A00200076	Bandy, Ingrun K.	P0043761		04/07/2017	04/07/2017			\$80.00
	04/18/2017	A00200502	Orange Belt Stages	P0043861		04/18/2017	04/18/2017			\$1,285.00
	04/19/2017	A00200219	CSMI	P0043853		04/18/2017	04/18/2017			\$250.00
		A00200119	C.A. Reding Company, Inc.	P0043712		04/05/2017	04/05/2017			\$122.64
		A00200502	Orange Belt Stages	P0043797		04/12/2017	04/12/2017			\$1,340.00
	04/21/2017	A00200502	Orange Belt Stages	P0043923		04/21/2017	04/21/2017			\$3,115.00
	04/26/2017	A00247188	The Life Trends Group, TLTG	P0043959		04/26/2017	04/26/2017			\$593.15
	04/27/2017	A00200502	Orange Belt Stages	P0043977		04/27/2017	04/27/2017			\$1,900.00
							TOTAL USER			\$14,672.94
JGARRETT	04/05/2017	A00213463	Nuance Communications Inc.	P0043686		04/03/2017	04/03/2017			\$263.40
		A00280910	Independent Living Center of	P0043662		03/31/2017	03/31/2017			\$1,592.50
	04/19/2017	A00280910	Independent Living Center of	P0043813		04/13/2017	04/13/2017			\$2,242.50
	04/28/2017	A00280910	Independent Living Center of	P0043990		04/28/2017	04/28/2017			\$3,185.00
							TOTAL USER			\$7,283.40

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JMADDING	04/06/2017	A00200078	The Bank of New York	P0043720	04/05/2017	04/05/2017			\$750.00
				P0043721	04/05/2017	04/05/2017			\$750.00
	A00200293	United Parcel Service	P0043739	04/06/2017	04/06/2017			\$574.96	
		A00200430	Taft Plaza, LLC	P0043717	04/05/2017	04/05/2017			\$1,907.00
		A00200652	Hegeman, Debbie F.	P0043722	04/05/2017	04/05/2017			\$1,573.62
		A00283264	Frontier California Inc.	P0043723	04/05/2017	04/05/2017			\$779.35
				P0043724	04/05/2017	04/05/2017			\$993.94
	04/10/2017	A00285769	California Averland Construc	P0043718	04/05/2017	04/05/2017			\$94,559.29
	04/11/2017	A00201075	San Gabriel/Pomona Regional	P0043767	04/10/2017	04/10/2017			\$663.78
	04/12/2017	A00200112	BSK & Associates, Inc.	P0043785	04/11/2017	04/11/2017			\$11,912.00
		A00200704	Karwoski, John	P0043780	04/11/2017	04/11/2017			\$10,920.00
		A00224086	inContact, Inc.	P0043779	04/11/2017	04/11/2017			\$1,871.10
	04/13/2017	A00200181	City of Taft	P0043802	04/12/2017	04/12/2017			\$1,025.28
		A00283264	Frontier California Inc.	P0043801	04/12/2017	04/12/2017			\$120.61
		A00287124	Ewing Consulting Inc.	P0043770	04/10/2017	04/10/2017			\$9,600.00
		A00200355	West Kern Water District	P0043778	04/11/2017	04/11/2017			\$1,242.21
	P0043786			04/11/2017	04/11/2017			\$155.56	
	P0043799			04/12/2017	04/12/2017			\$140.68	
	04/14/2017	A00200052	AP Architects	P0043810	04/13/2017	04/13/2017			\$14,979.68
		A00270674	Public Agency Law Group	P0043818	04/13/2017	04/13/2017			\$702.00
		A00283264	Frontier California Inc.	P0043825	04/14/2017	04/14/2017			\$40.03
	04/17/2017	A00255644	U.S. Bank Equipment Finance	P0043829	04/17/2017	04/17/2017			\$444.02
	04/19/2017	A00200308	Federal Express Corporation	P0043824	04/14/2017	04/14/2017			\$31.02
		A00200043	American Express	P0043847	04/17/2017	04/17/2017			\$13,863.27
	04/20/2017	A00200712	Kern County Supt. of Schools	P0043896	04/20/2017	04/20/2017			\$2,835.00
		A00255644	U.S. Bank Equipment Finance	P0043906	04/20/2017	04/20/2017			\$434.36
		A00285820	O'Connor Construction Manage	P0043895	04/20/2017	04/20/2017			\$1,800.00
	04/24/2017	A00200052	AP Architects	P0043562	03/22/2017	03/22/2017			\$23,026.06
		A00284635	Prousy's, Inc.	P0043893	04/20/2017	04/20/2017			\$124,433.43
		A00274011	Bronco Electric, Inc.	P0043920	04/21/2017	04/21/2017			\$2,303.29
		A00201783	Kern County Treasurer and Ta	P0043928	04/24/2017	04/24/2017			\$470,150.01
	04/25/2017	A00200508	P. G. & E.	P0043907	04/20/2017	04/20/2017			\$27,847.32
	04/26/2017	A00200052	AP Architects	P0043919	04/21/2017	04/21/2017			\$4,992.50
04/27/2017	A00200360	Westec	P0043980	04/27/2017	04/27/2017			\$88,331.25	
	A00200396	Spurr	P0043973	04/27/2017	04/27/2017			\$9,378.01	
	A00200735	Liebert Cassidy Whitmore	P0043978	04/27/2017	04/27/2017			\$1,056.00	
	A00285769	California Averland Construc	P0043979	04/27/2017	04/27/2017			\$407,521.74	
	A00200707	Keenan & Associates	P0043976	04/27/2017	04/27/2017			\$24.85	
						TOTAL USER		\$1,333,733.22	
JPATTERSON	04/05/2017	A00200498	Office Depot	P0043698	04/04/2017	04/04/2017			\$81.51

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		A00201045	Golling, Greg P.	P0043683	04/03/2017	04/03/2017				\$206.44
		A00200862	Taft College Bookstore	P0043695	04/04/2017	04/04/2017				\$2,877.18
		A00200498	Office Depot	P0043710	04/05/2017	04/05/2017				\$190.89
	04/06/2017	A00200862	Taft College Bookstore	P0043687	12/30/2016	12/30/2016				\$101.06
		A00202408	ACCT	P0043704	04/04/2017	04/04/2017				\$4,311.00
		A00200862	Taft College Bookstore	P0043694	12/30/2016	12/30/2016				\$1,137.56
	04/09/2017	A00200458	Roth, Rebecca E.	P0043757	04/07/2017	04/07/2017				\$602.28
		A00200754	Mayfield, Michael E.	P0043755	04/07/2017	04/07/2017				\$192.98
				P0043756	04/07/2017	04/07/2017				\$120.35
		A00246798	Golling, Leigh	P0043728	04/06/2017	04/06/2017				\$90.00
		A00262851	Lytle, Steve	P0043727	04/06/2017	04/06/2017				\$20.90
	04/11/2017	A00200862	Taft College Bookstore	P0043731	04/06/2017	04/06/2017				\$94.30
	04/12/2017	A00249937	The Learning Underground, In	P0043789	04/12/2017	04/12/2017				\$1,000.00
	04/13/2017	A00200498	Office Depot	P0043812	04/13/2017	04/13/2017				\$46.27
				P0043814	04/13/2017	04/13/2017				\$21.43
	04/17/2017	A00102126	Criss, Sarah Victoria.	P0043804	04/12/2017	04/12/2017				\$73.87
		A00200360	Westec	P0043791	04/12/2017	04/12/2017				\$88,331.25
	04/19/2017	A00200498	Office Depot	P0043821	04/14/2017	04/14/2017				\$25.41
	04/20/2017	A00283059	Galls, LLC	P0043905	04/20/2017	04/20/2017				\$320.76
	04/21/2017	A00200498	Office Depot	P0043900	04/20/2017	04/20/2017				\$12.86
				P0043901	04/20/2017	04/20/2017				\$40.74
				P0043902	04/20/2017	04/20/2017				\$105.21
				P0043903	04/20/2017	04/20/2017				\$50.40
				P0043904	04/20/2017	04/20/2017				\$124.17
		A00201045	Golling, Greg P.	P0043897	04/20/2017	04/20/2017				\$641.00
		A00277752	Jarrahan, Abbas	P0043892	04/20/2017	04/20/2017				\$12.00
				P0043899	04/20/2017	04/20/2017				\$31.56
	04/24/2017	A00289075	Cranium Cafe, LLC	P0043888	04/20/2017	04/20/2017				\$18,750.00
		A00200282	True Value Home Center	P0043936	04/24/2017	04/24/2017				\$81.43
		A00200498	Office Depot	P0043927	04/24/2017	04/24/2017				\$91.11
	04/26/2017	A00200498	Office Depot	P0043960	04/26/2017	04/26/2017				\$82.56
		A00200656	Jacobi, Victoria J.	P0043956	04/26/2017	04/26/2017				\$1,494.54
		A00015850	Berry, Wendy Jade.	P0043954	04/25/2017	04/25/2017				\$100.11
				P0043955	04/25/2017	04/25/2017				\$125.00
		A00289797	Forestry Suppliers, Inc.	P0043471	03/15/2017	03/15/2017				\$1,761.44
	04/28/2017	A00288766	Newegg Business Inc.	P0043984	04/28/2017	04/28/2017				\$380.02
				P0043985	04/28/2017	04/28/2017				\$158.77
		A00262851	Lytle, Steve	P0043986	04/28/2017	04/28/2017				\$22.47
				P0043987	04/28/2017	04/28/2017				\$26.87
				P0043989	04/28/2017	04/28/2017				\$7.40

							TOTAL USER		\$123,945.10	

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JROTHGEB	04/05/2017	A00275443	WestAir Gases & Equipment	In	P0043719	04/05/2017	04/05/2017		\$949.53	
	04/07/2017	A00275443	WestAir Gases & Equipment	In	P0043758	04/07/2017	04/07/2017		\$3,870.10	
	04/09/2017	A00200508	P. G. & E.			P0043730	04/06/2017	04/06/2017		\$276.76
		A00200107	Bright House Networks			P0043734	04/06/2017	04/06/2017		\$403.52
		A00200806	Kern Gardening Service			P0043692	04/04/2017	04/04/2017		\$250.00
		A00275443	WestAir Gases & Equipment	In		P0043705	04/04/2017	04/04/2017		\$312.66
						P0043736	04/06/2017	04/06/2017		\$207.67
		04/11/2017	A00200393	Sparkletts		P0043762	04/10/2017	04/10/2017		\$9.19
			A00200629	Grainger		P0043653	03/30/2017	03/30/2017		\$144.54
			A00280086	Rothgeb, Julie J.		P0043781	04/11/2017	04/11/2017		\$30.39
	04/18/2017	A00279482	LAB Corporation			P0043862	04/18/2017	04/18/2017		\$39,540.00
						P0043863	04/18/2017	04/18/2017		\$31,960.00
			A00275443	WestAir Gases & Equipment	In	P0043798	04/12/2017	04/12/2017		\$259.38
			A00277845	Double D Cleaning Service		P0043790	04/12/2017	04/12/2017		\$265.00
	04/19/2017	A00010784	Cordova, Anthony L.			P0043854	04/18/2017	04/18/2017		\$123.65
			A00201538	L'Ecuyer, Laura E.		P0043807	04/13/2017	04/13/2017		\$47.00
			A00231833	Ray A. Morgan Company Inc.		P0043838	04/17/2017	04/17/2017		\$116.58
	04/24/2017	A00200862	Taft College Bookstore			P0043885	04/19/2017	04/19/2017		\$1,993.85
	04/26/2017	A00200063	Austin's Pest Control, Inc.			P0043953	04/25/2017	04/25/2017		\$75.00
			A00200950	Furman, Tori J.		P0043957	04/26/2017	04/26/2017		\$36.38
						P0043958	04/26/2017	04/26/2017		\$37.45
			A00275443	WestAir Gases & Equipment	In	P0043842	04/17/2017	04/17/2017		\$290.81
	04/27/2017	A00275443	WestAir Gases & Equipment	In		P0043967	04/26/2017	04/26/2017		\$73.89

							TOTAL USER		\$81,273.35	
KEHELMS	04/06/2017	A00234793	Southwest Signs		P0043729	04/06/2017	04/06/2017		\$714.00	
	04/17/2017	A00200425	Taft College		P0043832	04/17/2017	04/17/2017		\$450.00	
		A00200555	McGraw-Hill		P0043836	04/17/2017	04/17/2017		\$1,449.01	
		A00201685	Cengage Learning		P0043835	04/17/2017	04/17/2017		\$341.61	
		A00239496	Paul H. Brookes Publishing	CP	P0043833	04/17/2017	04/17/2017		\$669.39	
	04/18/2017	A00237176	SSD Systems		P0043839	04/17/2017	04/17/2017		\$55.51	
	04/19/2017	A00286901	WinCraft, Incorporated		P0043873	04/19/2017	04/19/2017		\$1,273.55	
	04/20/2017	A00200508	P. G. & E.		P0043884	04/19/2017	04/19/2017		\$462.59	
			A00210963	J. America		P0043890	04/20/2017	04/20/2017		\$571.29
			A00252523	Oak Hall Cap and Gown		P0043881	04/19/2017	04/19/2017		\$2,091.10
	04/24/2017	A00255636	Rapp's Packaging			P0043648	03/30/2017	03/30/2017		\$845.70
			A00200393	Sparkletts		P0043925	04/24/2017	04/24/2017		\$28.17
			A00200586	NAEYC Resource Sales Dept.		P0043924	04/24/2017	04/24/2017		\$1,733.87
			A00279103	Yabla, Inc.		P0043926	04/24/2017	04/24/2017		\$1,035.60
	04/25/2017	A00201046	Tri Lateral LLC			P0043946	04/25/2017	04/25/2017		\$885.56
			A00252523	Oak Hall Cap and Gown		P0043945	04/25/2017	04/25/2017		\$1,972.66

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		A00200016	4Imprint	P0043947	04/25/2017	04/25/2017			\$303.60
		A00200518	Pearson Education	P0043948	04/25/2017	04/25/2017			\$361.23
	04/26/2017	A00271523	Logical Operations, Inc.	P0043961	04/26/2017	04/26/2017			\$607.95
						TOTAL USER			\$15,852.39
KHASLAM	04/12/2017	A00202269	Brodart Co.	P0043660	03/31/2017	03/31/2017			\$216.25
	04/24/2017	A00200498	Office Depot	P0043828	04/17/2017	04/17/2017			\$6.45
						TOTAL USER			\$222.70
KHELMS	04/18/2017	A00200048	Ammex	P0043796	04/12/2017	04/12/2017			\$131.45
		A00200282	True Value Home Center	P0043806	04/12/2017	04/12/2017			\$523.13
	04/19/2017	A00256341	Terminix	P0043805	04/12/2017	04/12/2017			\$402.00
	04/26/2017	A00200498	Office Depot	P0043938	04/24/2017	04/24/2017			\$79.97
		A00200417	Sysco Food Service of Ventur	P0043941	04/24/2017	04/24/2017			\$55.05
	04/28/2017	A00200423	Taft City School District	P0043940	04/24/2017	04/24/2017			\$36.38
		A00237176	SSD Systems	P0043939	04/24/2017	04/24/2017			\$78.75
						TOTAL USER			\$1,306.73
LLECUYER	04/05/2017	A00202979	Health First Corporation	P0043634	03/29/2017	03/29/2017			\$300.40
	04/24/2017	A00200655	Henry Schein, Inc.	P0043944	04/24/2017	04/24/2017			\$1,399.40
	04/30/2017	A00200655	Henry Schein, Inc.	P0043974	04/27/2017	04/27/2017			\$1,425.23
						TOTAL USER			\$3,125.03
MBLANCO	04/03/2017	A00200076	Bandy, Ingrun K.	P0043598	03/24/2017	03/24/2017			\$147.66
		A00200442	Thompson, Tony M.	P0043672	03/31/2017	03/31/2017			\$931.65
		A00200498	Office Depot	P0043555	03/21/2017	03/21/2017			\$178.03
		A00282298	Arvizu, Primavera Azul.	P0043668	03/31/2017	03/31/2017			\$95.10
	04/05/2017	A00200376	Amerio, Barbara J.	P0043706	04/04/2017	04/04/2017			\$173.41
		A00202072	Woods, Deanne M.	P0043697	04/04/2017	04/04/2017			\$53.50
		A00202280	Chaidez, Joell C.	P0043666	03/31/2017	03/31/2017			\$170.51
		A00202913	Getty, Shelley M.	P0043671	03/31/2017	03/31/2017			\$40.00
		A00284688	Phytorion, Inc.	P0043670	03/31/2017	03/31/2017			\$990.00
		A00200862	Taft College Bookstore	P0043594	12/30/2016	12/30/2016			\$8,921.32
		A00279156	Garden Pathways	P0043620	03/27/2017	03/27/2017			\$3,000.00
		A00277399	Sundgren, Lori Anne.	P0043250	02/27/2017	02/27/2017			\$753.71
	04/06/2017	A00200985	Rangel-Escobedo, Juana R.	P0043667	03/31/2017	03/31/2017			\$189.64
		A00200656	Jacobi, Victoria J.	P0043673	03/31/2017	03/31/2017			\$200.87

Taft College Purchase Order Activity Report

1-April-2017 through 30-April-2017

FY 16-17

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00282298	Arvizu, Primavera Azul.	P0043669	03/31/2017	03/31/2017				\$326.83
		A00284688	Phytorion, Inc.	P0043707	04/04/2017	04/04/2017				\$1,278.75
	04/10/2017	A00200220	Cutrona, Angelo	P0043741	04/06/2017	04/06/2017				\$114.24
		A00201143	Brown, Elizabeth J.	P0043708	04/04/2017	04/04/2017				\$54.57
				P0043709	04/04/2017	04/04/2017				\$110.00
	04/12/2017	A00201143	Brown, Elizabeth J.	P0043715	04/05/2017	04/05/2017				\$46.38
				P0043716	04/05/2017	04/05/2017				\$533.84
		A00200627	Gonzalez, Lourdes	P0043749	04/06/2017	04/06/2017				\$1,563.52
	04/18/2017	A00211077	Strata Information Group	P0043869	04/18/2017	04/18/2017				\$22,185.00
				P0043871	04/18/2017	04/18/2017				\$22,185.00
	04/19/2017	A00200627	Gonzalez, Lourdes	P0043875	04/19/2017	04/19/2017				\$1,365.53
				P0043876	04/19/2017	04/19/2017				\$144.82
				P0043880	04/19/2017	04/19/2017				\$757.09
		A00277399	Sundgren, Lori Anne.	P0043877	04/19/2017	04/19/2017				\$184.04
		A00200375	Graham, Sandra L.	P0043857	04/18/2017	04/18/2017				\$50.00
		A00200985	Rangel-Escobedo, Juana R.	P0043859	04/18/2017	04/18/2017				\$379.95
		A00201565	Chabot-Las Positas Comm.	ColP0043753	04/06/2017	04/06/2017				\$75.00
		A00284688	Phytorion, Inc.	P0043867	04/18/2017	04/18/2017				\$866.25
	04/21/2017	A00290456	Papillon, Kimberly	P0043908	04/20/2017	04/20/2017				\$14,000.00
	04/24/2017	A00200437	Anderson, Amber Denise.	P0043879	04/19/2017	04/19/2017				\$37.23
		A00200985	Rangel-Escobedo, Juana R.	P0043855	04/18/2017	04/18/2017				\$110.00
				P0043856	04/18/2017	04/18/2017				\$35.00
		A00284634	Abbott, Amar Isa.	P0043882	04/19/2017	04/19/2017				\$60.00
		A00286446	Balason, Severo	P0043887	04/19/2017	04/19/2017				\$235.40
		A00200594	NCIAC	P0043883	04/19/2017	04/19/2017				\$5,625.00
							TOTAL USER			\$88,168.84
MHASKELL	04/06/2017	A00203295	Santa Barbara City College	P0043714	04/05/2017	04/05/2017				\$1,800.00
	04/12/2017	A00085578	Burkhart, Annemarie	P0043771	04/10/2017	04/10/2017				\$85.00
	04/19/2017	A00200161	CDW-G	P0043759	04/07/2017	04/07/2017				\$3,211.41
		A00200862	Taft College Bookstore	P0043848	04/17/2017	04/28/2017				\$3,902.02
		A00267251	Insight Investments, LLC	P0043843	04/17/2017	05/31/2017				\$3,874.75
		A00290774	S.V.M., LP	P0043792	04/12/2017	05/31/2017				\$6,765.70
	04/24/2017	A00281155	Fain, Jennifer Rene.	P0043866	04/18/2017	04/18/2017				\$85.00
	04/25/2017	A00200862	Taft College Bookstore	P0043951	04/25/2017	04/25/2017				\$4,385.99
	04/26/2017	A00200608	The Fort Preservation Societ	P0043969	04/26/2017	05/11/2017				\$450.00
							TOTAL USER			\$24,559.87

Taft College Purchase Order Activity Report

1-April-2017 through 30-April-2017

FY 16-17

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A	
MMATTHEWS	04/06/2017	A00200077	Bang, D.D.S., Robert	P0043585	03/23/2017	03/23/2017				\$4,892.90	
		A00200539	Proctor & Gamble	P0043586	03/23/2017	03/23/2017				\$1,812.10	
	04/11/2017	A00200730	Launspach, DDS., Inc., Danie	P0043740	04/06/2017	04/06/2017				\$424.12	
	04/17/2017	A00200074	Baltazar, Diana	P0043782	04/11/2017	04/11/2017				\$900.00	
	04/19/2017	A00200528	Plak Smacker	P0043844	04/17/2017	04/17/2017				\$57.43	
		A00200539	Proctor & Gamble	P0043846	04/17/2017	04/17/2017				\$906.05	
	04/24/2017	A00200175	Chevron Valley Credit Union,	P0043913	04/20/2017	04/20/2017				\$783.26	
	04/27/2017	A00200077	Bang, D.D.S., Robert	P0043943	04/24/2017	04/24/2017				\$6,243.90	
	04/28/2017	A00200393	Sparkletts	P0043942	04/24/2017	04/24/2017				\$200.00	
								TOTAL USER			\$16,219.76
MTOFTE	04/09/2017	A00261588	Smith, Terri Lynn.	P0043711	04/05/2017	04/05/2017				\$94.92	
	04/24/2017	A00210378	Grey House Publishing	P0043910	04/20/2017	04/20/2017				\$101.36	
	04/25/2017	A00210378	Grey House Publishing	P0043911	04/20/2017	04/20/2017				\$1,389.00	
							TOTAL USER			\$1,585.28	
MWHITE	04/05/2017	A00200017	A.P.I. Plumbing	P0043691	04/04/2017	04/04/2017				\$649.28	
		A00200502	Orange Belt Stages	P0043693	04/04/2017	04/04/2017				\$3,150.00	
	04/06/2017	A00203579	Alcorn Aire, Inc.	P0043732	04/06/2017	04/06/2017				\$716.75	
	04/11/2017	A00200017	A.P.I. Plumbing	P0043775	04/11/2017	04/11/2017				\$240.00	
		A00200228	Dave's Glass Shop	P0043760	04/07/2017	04/07/2017				\$183.87	
		A00200423	Taft City School District	P0043773	04/10/2017	04/10/2017				\$151.47	
		A00200502	Orange Belt Stages	P0043776	04/11/2017	04/11/2017				\$1,160.00	
		A00202335	Fastenal Industrial & Constr	P0043777	04/11/2017	04/11/2017				\$153.35	
	04/14/2017	A00202334	Linder Backflow Service	P0043811	04/13/2017	04/13/2017				\$650.00	
	04/18/2017	A00200282	True Value Home Center	P0043733	04/06/2017	04/06/2017				\$695.96	
	04/19/2017	A00200066	Bacsco	P0043744	04/06/2017	04/06/2017				\$1,532.89	
				P0043850	04/18/2017	04/18/2017				\$271.69	
			A00202335	Fastenal Industrial & Constr	P0043849	04/18/2017	04/18/2017				\$94.29
	04/20/2017	A00200502	Orange Belt Stages	P0043889	04/20/2017	04/20/2017				\$1,670.00	
	04/24/2017	A00200228	Dave's Glass Shop	P0043932	04/24/2017	04/24/2017				\$186.13	
		A00200282	True Value Home Center	P0043933	04/24/2017	04/24/2017				\$1,189.23	
		A00228756	Country Auto & Truck Taft	P0043935	04/24/2017	04/24/2017				\$70.62	
	A00200063	Austin's Pest Control, Inc.	P0043934	04/24/2017	04/24/2017				\$555.00		
04/27/2017	A00228756	Country Auto & Truck Taft	P0043851	04/18/2017	04/18/2017				\$68.05		
							TOTAL USER			\$13,388.58	

Taft College Purchase Order Activity Report

1-April-2017 through 30-April-2017

FY 16-17

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
NAVINA	04/11/2017	A00200862	Taft College Bookstore	P0043763	03/21/2017	03/21/2017			\$20.00
		A00257900	Hall, Daniel Nathan.	P0043765	03/27/2017	03/27/2017			\$62.99
				P0043766	04/04/2017	04/04/2017			\$345.20

							TOTAL USER		\$428.19
RWELBORN	04/03/2017	A00200376	Amerio, Barbara J.	P0043676	03/31/2017	03/31/2017			\$383.96
		A00201578	Welborn, Virginia R.	P0043677	03/31/2017	03/31/2017			\$110.00
	04/12/2017	A00200419	T.C. Clearing Account	P0043787	04/12/2017	04/12/2017			\$904.00
	04/19/2017	A00259229	Blackboard Inc.	P0043819	04/13/2017	04/13/2017			\$680.00
		A00283101	Dumont Printing, Inc.	P0043820	04/13/2017	04/13/2017			\$402.19
	04/24/2017	A00200862	Taft College Bookstore	P0043937	04/24/2017	04/24/2017			\$49.32
		A00200338	Verizon Wireless	P0043860	04/18/2017	04/18/2017			\$20.63
	04/25/2017	A00200862	Taft College Bookstore	P0043952	04/25/2017	04/25/2017			\$294.52
04/27/2017	A00200862	Taft College Bookstore	P0043975	04/27/2017	04/27/2017			\$37.54	

							TOTAL USER		\$2,882.16
TROWDEN	04/03/2017	A00059626	La Force, Jeffrey Scott.	P0043572	03/22/2017	03/22/2017			\$20.00
	04/04/2017	A00200182	City of Taft Police Departme	P0043436	03/10/2017	03/10/2017			\$696.00
		A00200238	Department of Justice	P0043432	03/10/2017	03/10/2017			\$866.18
	04/05/2017	A00200238	Department of Justice	P0043574	03/22/2017	03/22/2017			\$256.00
	04/06/2017	A00200991	Rowden, Tiffany L.	P0043674	03/31/2017	03/31/2017			\$117.51
	04/17/2017	A00200028	ACHRO/EEO Treasurer	P0043803	04/12/2017	04/12/2017			\$150.00
		A00200991	Rowden, Tiffany L.	P0043865	04/18/2017	04/18/2017			\$229.32
	04/19/2017	A00249884	PaperClip Communications, In	P0043870	04/18/2017	04/18/2017			\$329.00
		A00200168	Central Valley Occupational	P0043872	04/18/2017	04/18/2017			\$38.00
		A00200658	Higher Education Publication	P0043914	04/21/2017	04/21/2017			\$75.00
	04/24/2017	A00200168	Central Valley Occupational	P0043916	04/21/2017	04/21/2017			\$160.00
		A00200182	City of Taft Police Departme	P0043917	04/21/2017	04/21/2017			\$319.00
04/28/2017	A00200168	Central Valley Occupational	P0043915	04/21/2017	04/21/2017			\$240.00	

							TOTAL USER		\$3,496.01

**WEST KERN COMMUNITY COLLEGE DISTRICT
REQUESTS FOR CONFERENCE ATTENDANCE & EXPENSES**

May 3, 2017

Page 1 of 4

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Meteau, Robert	CalPERS Benefits Education Event	Santa Barbara	03/18/17	\$156.22 *
L'Ecuyer, Laura	Robert F. Kennedy Career Fair	Delano	04/04/17	-0-
L'Ecuyer, Laura	West High School Career Fair	Bakersfield	04/05/17	-0-
Balason, Severo	Central Valley Higher Education Consortium 15 to Finish Convention	Modesto	04/17/17 - 04/18/17	\$405.81 *
Dumbrigue, Joanne	Central Valley Higher Education Consortium 15 to Finish Convention	Modesto	04/17/17 - 04/18/17	\$240.48 *
Chaidez, Joe'll	Central Valley Higher Education Consortium 15 to Finish Convention	Modesto	04/17/17 - 04/18/17	\$264.32 •
Dyer, Geoffrey	Academic Senate Spring Plenary Session	San Mateo	04/19/17 - 04/22/17	\$1,469.92 *
Adams, Brian Blake, Paul Millbury, Matt	CSUB Engineering Lab ENGR 1500 Field Trip	Bakersfield	04/20/17	\$15.00 ♦
Balestino, Theodore Uribe, Marcos	Lincoln Electric Demonstration Welding 1020 Field Trip	Bakersfield	04/20/17	-0-
Mendoza, Tina	Partnership Resource Team Institutional Effectiveness Partnership Initiative Accreditation Site Visit	Santa Barbara	04/25/17 - 04/26/17	-0-
Bell, Cassidy	End of Year Softball Coaches Meeting	Porterville	04/26/17	\$68.50 *
Cutrona, Myisha	Taft College Associated Student Body Spring Trip	Anaheim	04/28/17 - 04/30/17	\$1,120.00 •

*General Funds

•Restricted Funds

♦Grant Funds

■TIL

△ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Gonzalez, Lourdes	Region 6 Extended Opportunity Programs & Services Summer Institute Planning Meeting	Santa Barbara	05/03/17 - 05/04/17	\$596.46 •
Rangel-Escobedo, Juana	Ensuring Transfer Success Meeting	Bakersfield	05/09/17	\$110.00 •
Duran, Candace	Ensuring Transfer Success Meeting	Bakersfield	05/09/17	\$110.00 •
Dyer, Geoffrey	Black Gold Public Reading ENGL 1700, ENGL 1725, ENGL 1750 Field Trip	Taft	05/11/17	-0-
Pena, Velda	Student Success Support Program, Institutional Effective Partnership Initiative, Student Equity, Basic Skills Initiative Integration Workshop	Fresno	05/12/17	\$40.00 •
Tofte, Miranda	West Coast Worldshare Management Services Users Group Meeting	Claremont	05/18/17 - 05/19/17	\$481.32 *
Hernandez, Isaias	Trauma Informed Care Training	Moorpark	05/19/17	\$89.74 •
Bauer, Amanda	Association of Chief Business Officials 2017 Spring Conference	Lake Tahoe	05/21/17 - 05/24/17	\$1,700.30 *

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Ambrose, Brooke Carty, Ramona Chiaromonte, Michael Dodson, John Gonzalez, Gabe Mora, Karian Patterson, Paula Powell, Cindi Powell, David Ramirez, Pearl Reich, Trista Schryver, Lee Waugh, Vicki	TIL Summer Intersession Field Trips	Kern County	05/22/17 - 06/23/17	\$2,175.00 ■
Meteau, Robert	3 rd Annual Working Group Meeting	San Diego	06/07/17 - 06/09/17	\$755.21 *
Bandy, Kanoe	National Association of Collegiate Directors of Athletics 2017 Convention	Orlando, FL	06/09/17 - 06/14/17	\$1,758.10 *
Gonzalez, Lourdes Haskell, Morgan	Region 6 Extended Opportunities, Programs & Services Summer Institute	Santa Barbara	06/23/17 - 06/25/17	\$1,621.76 •
Watts, Cliff	Pick Up & Deliver Mail to County Office	Kern County	07/01/17 - 06/30/18	\$100.00 *
Madding, Justin	Pick Up & Deliver Mail to County Office	Kern County	07/01/17 - 06/30/18	\$100.00 *
Bauer, Amanda	Pick Up & Deliver Mail to County Office	Kern County	07/01/17 - 06/30/18	\$100.00 *
McMurray, Brock	Pick Up & Deliver Mail to County Office	Kern County	07/01/17 - 06/30/18	\$100.00 *
Diana Duran	Pick Up & Deliver Mail to County Office	Kern County	07/01/17 - 06/30/18	\$100.00 *
Cook, Nichole	Western Association of Veterans Education Specialists	Phoenix, AZ	07/08/17 - 07/12/17	\$1,453.81 •

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Carlson, Kamala	Advancement Via Individual Determination Summer Institute	San Antonio, TX	07/11/17 - 07/15/17	\$1,962.62 •
Rangel-Escobedo, Juana	Advancement Via Individual Determination Summer Institute	San Antonio, TX	07/11/17 - 07/15/17	\$1,962.62 •
Rangel-Escobedo, Juana	Advancement Via Individual Determination Summer Institute	San Antonio, TX	07/11/17 - 07/15/17	\$1,962.62 •
Sundgren	Advancement Via Individual Determination Summer Institute	San Antonio, TX	07/11/17 - 07/15/17	\$1,2062.62 •
Jacobi, Victoria	2017 Curriculum Institute	Riverside	07/12/17 - 07/15/17	\$1,323.22 *
Bandy, Kanoe	California Community College Athletic Association, Management Council Summer Retreat	Sacramento	07/16/17 - 07/18/17	\$230.00 *

West Kern Community College District
Board of Trustees Meeting
May 10, 2017

Agenda Item 14.

A. Academic Employment

1. Extra Duty Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Andrews, Megan	Growth Mindset	3	\$66.60*	2/13/17 - 5/19/17
↓	Layne, David	Growth Mindset	3	\$66.60*	2/13/17 - 5/19/17
b.	Sundgren, Lori	Common Assessment Initiative	3	\$66.60**	10/24/16 - 5/19/17

*Not to exceed 30 hours total **Not to exceed 10 hours per week

**West Kern Community College District
Board of Trustees Meeting
May 10, 2017**

Agenda Item 14.

B. Classified Employment

Item	Name	Position	%Assignment	Range/ Step	Salary	Term	Effective Date
1. Instruction							
a.	Bacot, Bryanna	Workforce Development Assistant	Temporary	13A	\$16.21/hr.	A/N	4/24/17 - 6/30/17

C. Resignations/Retirements

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
a.	Berube, Eric	Institutional Research Coordinator/ Accreditation Liaison Officer (Revised Retirement Date)	--	--	--	--	8/11/17
b.	Bozarth, Deborah	Children's Center Teacher (Retirement)	--	--	--	--	5/4/17
c.	Fernandez, Rebecca	Children's Center Assistant Teacher (Resignation)	--	--	--	--	4/30/17

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2016-2017
 FOR THE MONTH ENDING April 30, 2017**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	11,331,927	11,331,927	12,318,508	0	-986,581
8800	Local Revenues	12,171,537	12,171,537	5,104,832	0	7,066,705
Summary		23,503,464	23,503,464	17,423,340	0	6,080,124

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2016-17
 For the Month Ending April 30, 2017**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	8,160,418	8,160,418	6,669,807	0	1,490,611
2000	Classified & Other Nonacademic Sala	4,478,822	4,483,599	3,447,370	0	1,036,229
3000	Employee Benefits	5,346,838	5,349,218	4,548,581	80,723	719,913
4000	Supplies and Materials	488,655	486,055	362,947	65,997	57,111
5000	Other Operating Expenses & Services	4,037,677	4,036,953	3,068,485	248,992	719,476
6000	Capital Outlay	116,646	115,396	66,593	5,978	42,826
7000	Other Outgo	402,054	399,471	236,887	944	161,640
7200	Transfers	472,354	472,354	659,293	0	-186,939
Summary		23,503,464	23,503,464	19,059,963	402,634	4,040,867

**Disbursement Register of Expenditures Greater than \$10,000
For the Month of April 2017**

Check Number	Check Date	Vendor Name	Description	Net Amount
78027086	04/05/2017	AARP Health Care Options	2016-17 Retiree Health Supp Insurance	18,049.90
78027130	04/05/2017	P. G. & E.	PGE - main campus	29,301.73
78027147	04/05/2017	Taft College Bookstore	TC Bookstore - Spring 2017 PELL studen loans	84,997.01
78027616	04/14/2017	Taft College Bookstore	Spring 2017 Bookservice	19,730.01
78027881	04/21/2017	American Express	Total District AMEX Charges - March	13,863.27
78027893	04/21/2017	California Averland Construction, Inc.	Student Center - California Averland Pay App 7	94,559.29
78027917	04/21/2017	John Karwoski	John Karwoski - April Inspection Svcs	10,920.00
78027941	04/21/2017	Taft College	WKCCD Reimbursement from TPSID	161,700.83
78027951	04/21/2017	TouchNet	Touchnet - Annual Subscription and Hosting	62,938.26
78027954	04/21/2017	United Healthcare Insurance Company	2016-17 United Health Retiree Premiums	20,905.21
78027968	04/25/2017	Kern County Treasurer and Tax Collector	Cert of Participation - 4/2017 Interest	470,150.01
78027969	04/25/2017	Prousy's, Inc.	Upgrade Electrical Service Pay App 4	124,433.43
				1,111,548.95

ASB 2016/17
Balance Sheet
As of April 30, 2017

April 30, 2017

ASSETS

Current Assets

Checking/Savings

ASB Chevron 93,553.86

ASB Chevron - Savings 143.23

Total Checking/Savings 93,697.09

Total Current Assets 93,697.09

TOTAL ASSETS 93,697.09

LIABILITIES & EQUITY

Equity

Restricted Funds

ASB Athletics 31,392.17

ASB General - Cards 37,175.20

ASB General - Operating -31,856.09

ASB General - Soft Drinks 4,255.00

ASSE 1,000.00

Baseball Club 1,846.55

Best Buddies 2,524.43

Cougar Echo 773.50

CRU 546.56

D.H. GENERAL

D.H.CLASS OF 2015 0.13

D.H.CLASS OF 2016 0.08

D.H. CLASS OF 2017 4,452.97

D.H.CLASS OF 2018 6,148.43

D.H. GENERAL - Other 1,069.71

Total D.H. GENERAL 11,671.32

DISNEYLAND 1,786.00

ECE 1,145.59

Field Trips 280.00

Literary Club-Equity 1,109.98

NSLS Club - Equity 2,454.16

On Our Own 1,460.38

Performing Arts - Equity 1,797.62

Phi Theta Kappa 898.58

Roleplaying Game Club 124.58

Reentry Voc Club 2.99

Soccer Club - Mens 2,427.75

Soccer Club - Womens 2,834.60

Social Science/ Research Equity 1,682.88

Softball Fund 2,657.49

ASB 2016/17
Balance Sheet
As of April 30, 2017

	<u>April 30, 2017</u>
Spectrum - Equity	1,039.04
STEM - Equity	1,237.00
TC Cares	609.00
TC Debate Society	8.04
TIL Class Trip - Equity	775.59
TIL Orientation	349.00
TIL Program	-5,978.57
TIL Reunion	34.94
Uniform Replacement	15,165.09
Women's Athletic Club	162.69
Women's Basketball Club	304.03
Total Restricted Funds	<u>93,697.09</u>
Total Equity	<u>93,697.09</u>
TOTAL LIABILITIES & EQUITY	<u><u>93,697.09</u></u>

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 06, 2017 02:21:22PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 437117

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$235,075.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
COP FUND 43	84701	0886	5490	\$235,075.00	\$235,075.00

TOTAL DEPOSIT: **\$235,075.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$235,075.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #170141

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 04/06/2017 To 04/06/2017
 Transaction Number from: 170141 To 170141
 Date entered from: 00/00/0000 To 99/99/9999

J86244 DC0100 L.00.01 04/06/17 PAG:

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170141	04/06/2017	04/06/2017	WKCCD DEPOSIT		235,075.00
1.	78	COP		43000-000-8861-00000	235,075.00
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	235,075.00
				DISTRICT TOTAL	235,075.00
				GRAND TOTAL	235,075.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 06, 2017 02:22:33PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 437119

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$14,694.93

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$14,694.93	\$14,694.93

TOTAL DEPOSIT: \$14,694.93

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$14,694.93 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #170142

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/06/2017 To 04/06/2017
Transaction Number from: 170142 To 170142
Date entered from: 00/00/0000 To 99/99/9999

J86245 DC0100 L.00.01 04/06/17 PAG1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170142	04/06/2017	04/06/2017	WKCCD DEPOSIT		..
1.	78	BOOKSTORE SALES		31000-423-8841-69100	14,694.93
				ENTERED BY: MDJB UNAPPROVED	14,694.93
				TOTAL AMOUNT	14,694.93
				DISTRICT TOTAL	14,694.93
				GRAND TOTAL	14,694.93

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Apr 06, 2017 02:24:15PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
437120

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,617.50**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$2,617.50	\$2,617.50

TOTAL DEPOSIT: **\$2,617.50**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$2,617.50 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #170143

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/06/2017 To 04/06/2017
Transaction Number from: 170143 To 170143
Date entered from: 00/00/0000 To 99/99/9999

J86246 DC0100 L.00.01 04/06/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170143	04/06/2017	04/06/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	2,617.50
				TOTAL AMOUNT	2,617.50
				DISTRICT TOTAL	2,617.50
				GRAND TOTAL	2,617.50

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
Apr 06, 2017 02:25:32PM
 PROCESS DATE
NOT PROCESSED AT THIS TIME
 DEPT NO. 0886
 EROD NO. 437121

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$3,043.73**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$986.13	\$986.13
RESTRICTED FUND	84097	0886	5490	\$214.00	\$214.00
CAFETERIA	84699	0886	5490	\$1,843.60	\$1,843.60

TOTAL DEPOSIT: **\$3,043.73**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$3,043.73 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #170144

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 04/06/2017 To 04/06/2017
 Transaction Number from: 170144 To 170144
 Date entered from: 00/00/0000 To 99/99/9999

J86247 DC0100 L.00.01 04/06/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170144	04/06/2017	04/06/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB UNAPPROVED	
1.	78	PROCTORING		11000-306-8889-49306	20.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	334.20
3.	78	TRANSCRIPT FEES		11508-301-8879-64900	631.93
4.	78	LIBRARY PROGRAMS		12201-203-8892-61200	214.00
5.	78	CAFETERIA SALES		32000-422-8841-69400	1,843.60
				TOTAL AMOUNT	3,043.73
				DISTRICT TOTAL	3,043.73
				GRAND TOTAL	3,043.73

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 13, 2017 10:19:53AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 437714

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$908.77**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$908.77	\$908.77

TOTAL DEPOSIT: **\$908.77**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$908.77 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #170145

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

178 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/13/2017 To 04/13/2017
Transaction Number from: 170145 To 170145
Date entered from: 00/00/0000 To 99/99/9999

J89294 DC0100 L.00.01 04/13/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS
NUMBER DATE ENTERED DESCRIPTION -FUND-ORG-ACCT-PROGR- AMOUNT
LN. DI DETAIL DESCR

170145	04/13/2017	04/13/2017	WKCCD DEPOSIT		ENTERED BY: MDJB	UNAPPROVED	
1.	78	BOOKSTORE SALES		31000-423-8841-69100			908.77
					TOTAL AMOUNT		908.77
					DISTRICT TOTAL		908.77
					GRAND TOTAL		908.77

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
Apr 13, 2017 10:20:56AM
 PROCESS DATE
NOT PROCESSED AT THIS TIME
 EROD NO.
437715

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$10,830.74**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$10,830.74	\$10,830.74

TOTAL DEPOSIT: **\$10,830.74**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$10,830.74 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #170146

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/13/2017 To 04/13/2017
Transaction Number from: 170146 To 170146
Date entered from: 00/00/0000 To 99/99/9999

J89295 DC0100 L.00.01 04/13/17 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS
NUMBER DATE ENTERED DESCRIPTION -FUND-ORG-ACCT-PROGR- AMOUNT
LN. DI DETAIL DESCR

170146	04/13/2017	04/13/2017	WKCCD DEPOSIT		ENTERED BY: MDJB	UNAPPROVED	
1.	78		STUDENT RECEIPTS	11000-000-9161-00000			10,830.74
					TOTAL AMOUNT		10,830.74
					DISTRICT TOTAL		10,830.74
					GRAND TOTAL		10,830.74

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 13, 2017 10:22:13AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 437716

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$384,175.79**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$340.90	\$340.90
RESTRICTED FUND	84097	0886	5490	\$382,663.84	\$382,663.84
CAFETERIA	84699	0886	5490	\$1,171.05	\$1,171.05

TOTAL DEPOSIT: **\$384,175.79**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK **ACCOUNT DEPOSITED:** General **CASH:** \$384,175.79 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$0.00 **CREDIT CARD:** \$0.00
NOTES: DEPOSIT #170147

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 04/13/2017 To 04/13/2017
 Transaction Number from: 170147 To 170147
 Date entered from: 00/00/0000 To 99/99/9999

J89296 DC0100 L.00.01 04/13/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170147	04/13/2017	04/13/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	340.90
2.	78	FEDERAL WORK STUDY		12401-353-8153-64600	7,008.75
3.	78	FWS ADMIN ALLOWANCE		12401-353-8151-64600	350.44
4.	78	LIBRARY PROGRAMS		12201-203-8892-61200	256.00
5.	78	PELL		12000-353-8154-64600	375,048.65
6.	78	CAFETERIA SALES		32000-422-8841-69400	1,171.05
				TOTAL AMOUNT	384,175.79
				DISTRICT TOTAL	384,175.79
				GRAND TOTAL	384,175.79

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 18, 2017 01:39:11PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 438093

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$235,075.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
COP FUND 43	84701	0886	5490	\$235,075.00	\$235,075.00

TOTAL DEPOSIT: **\$235,075.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$235,075.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #170148

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 04/18/2017 To 04/18/2017
 Transaction Number from: 170148 To 170148
 Date entered from: 00/00/0000 To 99/99/9999

J90661 DC0100 L.00.01 04/18/17 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170148	04/18/2017	04/18/2017	WKCCD DEPOSIT		
1.	78	COP FUND		43000-000-8861-00000	
				ENTERED BY: MDJB UNAPPROVED	235,075.00
				TOTAL AMOUNT	235,075.00
				DISTRICT TOTAL	235,075.00
				GRAND TOTAL	235,075.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 18, 2017 01:43:37PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 438094

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$125,895.28**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
LOTTERY APPORTIONMENT	84096	0886	5490	\$125,895.28	\$125,895.28

TOTAL DEPOSIT: **\$125,895.28**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$125,895.28 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #170149

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/18/2017 To 04/18/2017
Transaction Number from: 170149 To 170149
Date entered from: 00/00/0000 To 99/99/9999

J90662 DC0100 L.00.01 04/18/17 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170149	04/18/2017	04/18/2017	WKCCD DEPOSIT		
1.	78	LOTTERY APPORTIONMENT		11477-000-8681-00000	
				ENTERED BY: MDJB UNAPPROVED	125,895.28
				TOTAL AMOUNT	125,895.28
				DISTRICT TOTAL	125,895.28
				GRAND TOTAL	125,895.28

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 18, 2017 01:46:36PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 438096

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$46,804.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
RESTRICTED FUND	84097	0886	5490	\$46,804.00	\$46,804.00

TOTAL DEPOSIT: **\$46,804.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$46,804.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #170150

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/18/2017 To 04/18/2017
Transaction Number from: 170150 To 170150
Date entered from: 00/00/0000 To 99/99/9999

J90665 DC0100 L.00.01 04/18/17 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170150	04/18/2017	04/18/2017	WKCCD DEPOSIT		46,804.00
1.	78	CAL GRANT FUNDS		12554-353-8641-64600	46,804.00
				TOTAL AMOUNT	46,804.00
				DISTRICT TOTAL	46,804.00
				GRAND TOTAL	46,804.00

ENTERED BY: MDJB UNAPPROVED

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Apr 18, 2017 02:52:25PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
438110

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,560,218.30**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
CREDIT CARD STUDENT RECEIPTS	84096	0886	5490	\$1,560,218.30	\$1,560,218.30

TOTAL DEPOSIT: **\$1,560,218.30**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,560,218.30 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #170151

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/18/2017 To 04/18/2017
Transaction Number from: 170151 To 170151
Date entered from: 00/00/0000 To 99/99/9999

J90773 DC0100 L.00.01 04/18/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170151	04/18/2017	04/18/2017	WKCCD DEPOSIT		
1.	78	CREDIT CARD STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	1,560,218.30
				TOTAL AMOUNT	1,560,218.30
				DISTRICT TOTAL	1,560,218.30
				GRAND TOTAL	1,560,218.30

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 20, 2017 01:56:41PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 438308

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$90,858.41**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$90,858.41	\$90,858.41

TOTAL DEPOSIT: **\$90,858.41**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$90,858.41 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #170152

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

378 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/20/2017 To 04/20/2017
Transaction Number from: 170152 To 170152
Date entered from: 00/00/0000 To 99/99/9999

J92112 DC0100 L.00.01 04/20/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170152	04/20/2017	04/20/2017	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	90,858.41
				TOTAL AMOUNT	90,858.41
				DISTRICT TOTAL	90,858.41
				GRAND TOTAL	90,858.41

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 20, 2017 01:57:38PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 438309

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$12,637.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$12,637.00	\$12,637.00

TOTAL DEPOSIT: **\$12,637.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$12,637.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #170153

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/20/2017 To 04/20/2017
Transaction Number from: 170153 To 170153
Date entered from: 00/00/0000 To 99/99/9999

J92113 DC0100 L.00.01 04/20/17 PAG:

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170153	04/20/2017	04/20/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	12,637.00
				TOTAL AMOUNT	12,637.00
				DISTRICT TOTAL	12,637.00
				GRAND TOTAL	12,637.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 20, 2017 01:58:46PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 438310

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$5,416.79**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$3,732.75	\$3,732.75
CAFETERIA	84699	0886	5490	\$1,684.04	\$1,684.04

TOTAL DEPOSIT: **\$5,416.79**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$5,416.79 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #170154**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 04/20/2017 To 04/20/2017
 Transaction Number from: 170154 To 170154
 Date entered from: 00/00/0000 To 99/99/9999

J92114 DC0100 L.00.01 04/20/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL DESCR			
170154	04/20/2017	04/20/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB UNAPPROVED	
1.	78	REIMBURSEMENT		11000-113-8892-67801	68.75
2.	78	R2T4		11000-000-9161-00000	3,664.00
3.	78	CAFETERIA SALES		32000-422-8841-69400	1,684.04
				TOTAL AMOUNT	5,416.79
				DISTRICT TOTAL	5,416.79
				GRAND TOTAL	5,416.79

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 20, 2017 01:59:44PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 438311

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$15,712.65**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
CREDIT CARD STUDENT RECEIPTS	84096	0886	5490	\$15,712.65	\$15,712.65

TOTAL DEPOSIT: **\$15,712.65**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$15,712.65 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #170155

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 04/20/2017 To 04/20/2017
 Transaction Number from: 170155 To 170155
 Date entered from: 00/00/0000 To 99/99/9999

J92129 DC0100 L.00.01 04/20/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170155	04/20/2017	04/20/2017	WKCCD DEPOSIT		15,712.65
1.	78	CREDIT CARD	STUDENT RECEIPTS	11000-000-9161-00000	15,712.65
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	15,712.65
				DISTRICT TOTAL	15,712.65
				GRAND TOTAL	15,712.65

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 25, 2017 09:13:28AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 438640

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$4,475.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
PATHWAYS	84097	0886	5490	\$4,475.00	\$4,475.00

TOTAL DEPOSIT: \$4,475.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK **ACCOUNT DEPOSITED:** General **CASH:** \$4,475.00 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$0.00 **CREDIT CARD:** \$0.00
NOTES: DEPOSIT #170156

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/25/2017 To 04/25/2017
Transaction Number from: 170156 To 170156
Date entered from: 00/00/0000 To 99/99/9999

J93751 DC0100 L.00.01 04/25/17 PAGI

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170156	04/25/2017	04/25/2017	WKCCD DEPOSIT		
1.	78	PATHWAYS		12434-219-8199-17010	
				ENTERED BY: MDJB UNAPPROVED	4,475.00
				TOTAL AMOUNT	4,475.00
				DISTRICT TOTAL	4,475.00
				GRAND TOTAL	4,475.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 27, 2017 02:58:34PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 438956

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,087,607.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
APRIL SCHOOL APPORTIONMENT	84096	0886	5490	\$1,779,753.00	\$1,779,753.00

APRIL SCHOOL APPORTIONMENT	84097	0886	5490	\$307,854.00	\$307,854.00
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TOTAL DEPOSIT: **\$2,087,607.00**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$2,087,607.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #170160**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J95634 DC0100 L.00.01 04/27/17 PAGE

Date last used from: 04/27/2017 To 04/27/2017
 Transaction Number from: 170160 To 170160
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		

170160	04/27/2017	04/27/2017	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	APRIL SCHOOL APPORTIONMENT	11000-000-8612-00000		1,764,323.00
2.	78	APRIL SCHOOL APPORTIONMENT	11495-202-8613-00000		7,200.00
3.	78	APRIL SCHOOL APPORTIONMENT	11006-201-8633-00000		8,230.00
4.	78	APRIL SCHOOL APPORTIONMENT	12551-353-8615-64600		3,398.00
5.	78	APRIL SCHOOL APPORTIONMENT	12551-353-8625-64600		12,526.00
6.	78	APRIL SCHOOL APPORTIONMENT	12000-303-8622-64300		27,848.00
7.	78	APRIL SCHOOL APPORTIONMENT	12000-305-8624-64301		3,312.00
8.	78	APRIL SCHOOL APPORTIONMENT	12000-311-8623-64200		23,398.00
9.	78	APRIL SCHOOL APPORTIONMENT	12600-309-8627-64992		12,359.00
10.	78	APRIL SCHOOL APPORTIONMENT	12000-304-8630-00000		84,926.00
11.	78	APRIL SCHOOL APPORTIONMENT	12000-304-8631-00000		1,192.00
12.	78	APRIL SCHOOL APPORTIONMENT	12563-000-8644-00000		35,754.00
13.	78	APRIL SCHOOL APPORTIONMENT	12050-431-8654-00000		16,479.00
14.	78	APRIL SCHOOL APPORTIONMENT	12060-113-8634-67801		16,480.00
15.	78	APRIL SCHOOL APPORTIONMENT	12599-309-8632-64992		5,764.00
16.	78	APRIL SCHOOL APPORTIONMENT	12603-125-8643-68900		64,418.00
TOTAL AMOUNT					2,087,607.00
DISTRICT TOTAL					2,087,607.00
GRAND TOTAL					2,087,607.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 27, 2017 02:14:31PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 438949

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$542.85**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$542.85	\$542.85

TOTAL DEPOSIT: **\$542.85**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$542.85 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #170157**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/27/2017 To 04/27/2017
Transaction Number from: 170157 To 170157
Date entered from: 00/00/0000 To 99/99/9999

J95550 DC0100 L.00.01 04/27/17 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170157	04/27/2017	04/27/2017	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	542.85
ENTERED BY: MDJB UNAPPROVED					
TOTAL AMOUNT					542.85
DISTRICT TOTAL					542.85
GRAND TOTAL					542.85

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Apr 27, 2017 02:15:25PM
PROCESS DATE
**NOT PROCESSED AT
THIS TIME**
EROD NO.
438950

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$20,484.76**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$20,484.76	\$20,484.76

TOTAL DEPOSIT: **\$20,484.76**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$20,484.76 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #170158

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 04/27/2017 To 04/27/2017
Transaction Number from: 170158 To 170158
Date entered from: 00/00/0000 To 99/99/9999

J95552 DC0100 L.00.01 04/27/17 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170158	04/27/2017	04/27/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	20,484.76
				TOTAL AMOUNT	20,484.76
				DISTRICT TOTAL	20,484.76
				GRAND TOTAL	20,484.76

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Apr 27, 2017 02:18:06PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 438952

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$304,206.64**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$41,638.31	\$41,638.31
RESTRICTED FUND	84097	0886	5490	\$65,740.11	\$65,740.11
CHILD DEVELOPMENT	84496	0886	5490	\$195,054.73	\$195,054.73
CAFETERIA	84699	0886	5490	\$1,773.49	\$1,773.49

TOTAL DEPOSIT: **\$304,206.64**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$304,206.64 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #170159**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 04/27/2017 To 04/27/2017
 Transaction Number from: 170159 To 170159
 Date entered from: 00/00/0000 To 99/99/9999

J95554 DC0100 L.00.01 04/27/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170159	04/27/2017	04/27/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	GED/HISET TESTING		11000-306-8889-49306	440.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	83.60
3.	78	CLEP TESTING		11000-306-8889-49306	20.00
4.	78	REIMBURSEMENT		11000-412-8892-67400	1,414.74
5.	78	REIMBURSEMENT		11000-432-8892-64993	1,327.00
6.	78	REIMBURSEMENT		11000-000-8698-00000	37,500.00
7.	78	REIMBURSEMENT		11000-431-8892-65700	187.31
8.	78	REIMBURSEMENT		11000-000-8892-00000	506.77
9.	78	COTOP OFFSET ADJUSTMENT		11000-000-9161-00000	0.49
10.	78	REIMBURSEMENT		11000-000-8861-00000	158.40
11.	78	FEDERAL WORK STUDY		12401-353-8153-64600	5,706.75
12.	78	FWS ADMIN ALLOWANCE		12401-353-8151-64600	285.34
13.	78	LIBRARY PROGRAMS		12201-203-8892-61200	169.00
14.	78	REIMBURSEMENT		12375-401-8171-67200	8,095.00
15.	78	REIMBURSEMENT		12000-304-8892-63200	164.50
16.	78	REIMBURSEMENT		12565-223-8646-09565	51,319.52
17.	78	CAFETERIA SALES		32000-422-8841-69400	1,773.49
18.	78	CC CHILD CARE FOOD		33429-310-8621-69200	11,266.73
19.	78	CC GENERAL		33428-310-8621-69200	42,340.00
20.	78	CC STATE PRESCHOOL		33528-310-8621-69200	55,840.00
21.	78	CC MIGRANT BILINGUAL		33591-310-8621-69200	5,904.00
22.	78	CC MIGRANT ED GRANT		33588-310-8621-69200	42,204.00
23.	78	CC RENOVATION & REPAIR		33528-310-8621-69200	37,500.00
				TOTAL AMOUNT	304,206.64
				DISTRICT TOTAL	304,206.64
				GRAND TOTAL	304,206.64

Date: April 28, 2017
Submitted by: Amanda Bauer, Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Information Item

AB
B2

Board Meeting Date: May 10, 2017

Title of Board Item:

Report of Investments as of the quarter ended March 31, 2017 held at: U.S. Bank Global Corporate Trust Services & The Bank of New York Mellon Trust Company, N.A.

Background:

These investments are not included in the District's Investment Portfolio, which is managed by Wells Fargo Investments and Morgan Stanley Smith Barney. Attached is a summary of the investments held at **U.S. Bank Global Corporate Trust Services and The Bank of New York Mellon**. This represents a summary of activity for the period of July 1, 2016 through March 31, 2017. Investments were held at these two institutions as part of the Districts General Obligation Bonds and/or Certificate of Participation (COP) Notes Program. This provided an investment vehicle for WKCCD to be used in conjunction with its construction programs and building on campus. This information is being submitted for informational purposes only.


Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

The **U.S. Bank Global Corporate Trust Services** accounts had a beginning balance of \$28,893,514 at July 1, 2016, and an ending balance of \$1,896,603 for its Certificates of Participation, reflecting a year-to-date net decrease of \$26,996,911 for the period ending March 31, 2017. The use of these funds represents the prepaying of the 2008 certificates in full. The \$1,896,603 balance represents the 2015 COP reserve portion that is designated for the District's debt obligation repayment.

The **Bank of New York Mellon** had a beginning balance of \$18,520,409 in the accounts tied to the District's general obligation bonds, and an ending balance of \$0.02. The use of these funds represents payments made per the terms of the 2015 refunding of the District's general obligation bonds.

Approved: 
Dr. Debra Daniels, Superintendent/President

WEST KERN COMMUNITY COLLEGE DISTRICT INVESTMENT SUMMARY: Other Investments

U.S. Bank Global Corporate Trust Services

July 1, 2016 through March 31, 2017

Investment Account	Type of Activity	Portfolio as of July 1, 2016	Deposits / Int / Dividends Transfers In	Withdrawals / Fees Transfers Out	Balance as of Mar. 31, 2017
West Kern CCD 2015 Refunding COP Lease Payment Fund	Treasury Portfolio	6	1,419,169	(1,419,175)	-
West Kern CCD 2015 Refunding COP Reserve Fund	Treasury Portfolio	-	-	-	-
West Kern CCD 2015 Refunding COP Reserve Fund	Investment Agreement, Balance / Assured Guaranty Munic	1,896,603	-	-	1,896,602.64
West Kern CCD 2015 Refunding COP Escrow Fund	Treasury Portfolio	26,996,905	224,477	(27,221,382)	-
Grand Total		28,893,514			1,896,603

The Bank of New York Mellon

July 1, 2016 through March 31, 2017

Investment Account	Type of Activity	Portfolio as of July 1, 2016	Deposits Transfers In	Withdrawals Transfers Out	Balance as of Mar. 31, 2017
General Obligation Bond: Debt Service Pymnts	Portfolio	-	-	-	-
General Obligation Bond: WK 05 GOB-Rdmptnn Fund	Portfolio	-	-	-	-
General Obligation Bond: 05 Escrow 04	US Treasury Notes	-	-	-	-
West Kern CCD KC CA 15 GOB Ref Bonds Escrow	US Treasury Notes	18,520,409	37,156	(18,557,565)	0.02
Grand Total		18,520,409			0

GRAND TOTAL OF INVESTMENTS HELD @ INVESTMENT COMPANIES

1,896,603