

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

November 9, 2016

**Cougar Room**  
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel - Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
  - A. Taft Union High School District - Appreciation Letter
8. QUARTERLY INVESTMENT REPORT
9. PRESENTATION - WKCCD Accreditation Update
10. PRESENTATION - Student Equity and Student Success and Support Program (SSSP)
11. APPROVAL OF MINUTES - Regular Meeting Held October 12, 2016 and Special Meeting Held on October 12, 2016 (TUHS Joint Board Meeting)
12. NEW BUSINESS:
  - A. First Reading - Updated Board Policies
    - #4225 - Course Repetition
    - #7330 - Communicable Disease
  - B. Request for Approval - Joint Exercise of Powers Agreement West Kern Adult Education Network (WKAEN) Joint Power Authority (JPA)

NEW BUSINESS (continued):

- C. First Presentation - Tentative Agreement with Taft College Faculty Association for Compensation for Coaches Driving Athletic Teams to Events/Games, 2016-17 Academic Salary Schedules, Effective Upon Approval

13. CONSENT AGENDA (Items A - S)

- A. Information Item - Review of the California Community College Financial Status Report (CCFS-311Q) for the Quarter Ending September 30, 2016
- B. Request for Approval - 2018/19 Academic Calendar
- C. Information Item - WKCCD Budget Development Calendar for Fiscal Year 2017-18
- D. Request for Approval - New Associate in Science for Transfer Degree
- E. Request for Approval - New Course - ILS 1532 Industrial Hygiene
- F. Request for Approval - Course Inactivation

Learning Support Division

ILS	0050	Communication Skills Level
ILS	0075	Pedestrian Safety
ILS	0076	Remedial Reading
ILS	0031	Personal Safety Level 2
ILS	0033	Personal Safety Level 4
ILS	0051	Communication Skills Level 2

Sciences and Mathematics Division

BIOL	2255	Human Physiology
BIOL	2256	Human Physiology Laboratory
CHEM	2250	Quantitative Analysis

- G. Request for Approval - Course Revisions

Applied Technologies Division

IES	1102	Passport Safety Training
IES	1116	Hazardous Waste Operations and Emergency Response
IES	1500	Occupational Health and Safety Compliance

Sciences and Mathematics Division

BIOL	1501	Fundamentals of Biology Laboratory
CHEM	1520	Introduction to Organic and Biochemistry

CONSENT AGENDA (continued):

- H. Request for Approval – Master Services Agreement with Phytorion, Inc. to Assist in Data Warehouse Reporting for Multiple Grants, Expenses to be Individually Submitted via Statements of Work (SOW), Funded through Grant Monies
- I. Request for Approval – Ellucian Banner and Oracle Maintenance Contract, January 1, 2017 – December 31, 2017, \$171,947.00
- J. Request for Approval – Agreement with Ewing Consulting, Inc. for Classification and Compensation Study Services, Initiation Date of Study is November 28, 2016, Cost Not to Exceed \$48,000.00
- K. Request for Ratification – Agreement with Guest Speaker Kimberly Papillon to Present on Implicit Bias, October 21, 2016, \$14,000.00
- L. Request for Ratification – Agreement with Involvio, LLC. To Assist in Social Media Development, October 14, 2016 – November 1, 2019, \$12,700.00 Annually
- M. Request for Approval – Ellucian Banner Advancement Maintenance Agreement to Record Alumni Information, January 1, 2017 – December 31, 2017, \$10,382.00
- N. Request for Approval – Agreement with The Learning Underground for Hosting and Associated Services for the MyMathSkillz Software, January 1, 2017 – December 31, 2017, \$4,000.00
- O. Request for Ratification – GT Software NetCOBOL Maintenance Renewal, September 1, 2016 – August 31, 2017, \$2,244.00
- P. Request for Ratification – AMS.Net Informacast Maintenance Subscription for the Emergency Notification System, November 1, 2016 – October 31, 2017
- Q. Request for Approval – Facilities Use Agreement with Taft Union High School for the 2017 Graduation Practice and Ceremony, May 19, 2017, No Fees Charged
- R. Ratification of the October 2016 Vendor Check & Purchase Order Registers
- S. Routine Personnel Items:
  - 1. Request for Conference Attendance and Expenses as of November 2, 2016

14. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

15. REPORTS:

- A. Financial Reports (for information):



*REPORTS (continued):*

1. Revenue Accounts (Account Level 1) FY 2016/17
  2. Expenditure Accounts (Account Level 1) FY 2016/17
  3. Expenditure Detail of \$10,000.00 or Greater, October 2016
  4. Student Organization and Special Accounts, October 2016
  5. Funds Deposited in County Treasury, October 2016
  6. Investments Held at Deutsche Bank Trust Company and  
The Bank of New York Mellon 7/1/16 - 9/30/16
  - B. Trustee Reports
  - C. Academic Senate Report
  - D. Reports from Staff and Student Organizations
16. REPORT OF THE SUPERINTENDENT
17. EMPLOYMENT
- A. Academic Employment (Appendix I)
  - B. Educational Administrator Employment (Appendix II)
  - C. Classified Employment (Appendix II)
18. NEXT MEETING DATE
- The next regular meeting is scheduled for Wednesday, December 14, 2016, at  
5:00 p.m.
19. CONTINUATION OF CLOSED SESSION (If Necessary)
20. ADJOURNMENT

# Taft Union High School District

## Office of the Superintendent

Blanca G. Cavazos, Ed.D

October 17, 2016

Dr. Debra Daniels  
Superintendent/President  
West Kern Community College District  
29 Cougar Court  
Taft, CA 93268

Mr. Billy White  
Board President  
West Kern Community College District  
29 Cougar Court  
Taft, CA 93268

Dear Dr. Daniels and Mr. White,

On behalf of the Taft Union High School District Board of Trustees, I sincerely thank you for your willingness to host the Joint WKCCD/TUHSD Board meeting on October 12, 2016. We greatly appreciated your hospitality, refreshments and the generous use of your meeting room after our joint meeting concluded.

The TUHSD trustees and I believe that our coming together for a shared Board meeting strengthens our common commitment to our students and community. The annual meeting allows our respective staffs to collaboratively provide an update on the work we have been doing and to share our goals for continuing to expand the opportunities we provide our students.

We look forward to hosting the Joint Board Meeting next year and to showing the progress that our districts have made together during this school year.

Respectfully yours,



Blanca G. Cavazos, Ed.D.  
Superintendent

**WEST KERN COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES**

**REGULAR MEETING**

**October 12, 2016**

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:07 p.m. by President Billy White. Secretary Kal Vaughn and Trustees Emmanuel Campos, Michael Long and Dawn Cole were also present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were also in attendance.

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No comments were heard.

**CLOSED SESSION**

At 5:08 p.m. it was moved by Trustee Cole, seconded by Trustee Vaughn and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel - Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
- F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

**TEMPORARILY ADJOURN - JOINT BOARD MEETING WITH TUHSD**

At 5:47 p.m., it was moved by Trustee Vaughn, seconded by Trustee Cole and unanimously carried, to temporarily adjourn to hold the special joint board meeting with Taft Union High School District.

**RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS**

At 6:49 p.m., it was moved by Trustee Vaughn, seconded by Trustee Campos and unanimously carried, to reconvene in Public Session. President White reported that no action was taken during Closed Session.

## **PLEDGE OF ALLEGIANCE**

President White led the pledge of allegiance.

## **PUBLIC COMMENT ON OPEN SESSION ITEMS**

No comments were heard.

## **GENERAL COMMUNICATIONS**

No general communications were presented.

## **APPROVAL OF MINUTES**

On a motion by Trustee Vaughn, seconded by Trustee Long and unanimously carried, the minutes of the Regular Meeting held September 9, 2016 and the Special Meeting (Budget Study Session) held September 9, 2016 were approved.

## **NEW BUSINESS**

### **Adoption of the WKCCD Board Goals for 2016/17**

President White spoke about the process to create these goals during the Board Retreat. He thanked the staff that put in efforts to help create an informed set of goals for 2016/17 (copy attached to the official minutes). Trustee Cole echoed the staff commendation. On a motion by Trustee Cole, seconded by Trustee Campos and unanimously carried, the WKCCD Board goals for 2016/17 were approved.

### **Second Presentation and Request for Approval - Tentative Agreement with the Taft College Faculty Association for a Compensation Increase of 1.59% to the 2016/17 Faculty Salary Schedule, Effective July 1, 2016**

Dr. Debra Daniels reminded the Board that the Faculty bargaining agreement includes language that refers to the Frey report as the measurement tool for the TC Faculty salary schedule as compared to other California community college districts. The Frey Report indicates that the College is currently 1.59% below the identified benchmark. Through discussion during the bargaining process, the Faculty bargaining unit and the administration are recommending a 1.59% compensation increase to faculty salary schedules. On a motion by Trustee Long, seconded by Trustee Vaughn and unanimously carried, the 1.59% compensation increase to the 2016/17 Faculty Salary Schedule, effective July 1, 2016, was approved.

*NEW BUSINESS (continued):*

**Second Presentation and Request for Approval – Tentative Agreement with the Classified School Employees Association (CSEA) Chapter #543 for a Compensation Increase of 1.59% to the 2016/17 Classified Salary Schedule, Effective July 1, 2016**

District administration has bargained with the CSEA bargaining unit for a 1.59% compensation increase to the 2016/17 salary schedule. On a motion by Trustee Vaughn, seconded by Trustee Cole and unanimously carried, the 1.59% compensation increase to the 2016/17 Classified Salary Schedule, effective July 1, 2016, was approved.

**Second Presentation and Request for Approval – Compensation Increase of 1.59% to the 2016/17 Management Salary Schedule, Effective July 1, 2016**

Dr. Daniels reported that the administration is recommending a 1.59% compensation increase to the management class. On a motion by Trustee Cole, seconded by Trustee Campos and unanimously carried, the 1.59% compensation increase to the 2016/17 Management Salary Schedule, effective July 1, 2016, was approved.

**Request for Approval – Development of an External Education Laboratory (EEL), Anticipated Cost of \$450,000.00**

Mark Williams, Vice President of Instruction, reminded the Board that the EEL lab model was demonstrated during the Board Retreat. This laboratory would be funded by CEED and Pathways grants. It would serve a variety of Career Technical Education (CTE) courses. Further details of the plans and the location of the laboratory are attached to the official minutes. On a motion by Trustee Vaughn, seconded by Trustee Cole and unanimously carried, the EEL laboratory at an anticipated cost of \$450,000.00 was approved.

**Request for Approval – Proposal for Construction Materials Testing and Inspection Services from BSK Associates for the Student Center Project, \$152,522.00**

Mike Capela, Director of Maintenance and Operations, explained that the testing that the suggested contractor would perform is required by the DSA standards. BSK Associates have performed such testing in the past for Taft College. On a motion by Trustee Long, seconded by Trustee Cole and unanimously carried, the proposal for construction materials testing and inspection from BSK Associates, at a cost of \$152,522.00, was approved (copy is attached to official minutes).

**Request for Approval – Subcontractor Substitution Request – HVAC Subcontractor for the Student Center Project from CH Air System Co., Inc. to Custom Air Conditioning, Inc.**

Mr. Capela explained that the original subcontractor requested to be released from the project due to inability to complete the project on our timeline. This would not alter the

*NEW BUSINESS (continued):*

cost of the Student Center Project. On a motion from Trustee Campos, seconded by Trustee Cole and unanimously carried, the subcontractor Custom Air Conditioning, Inc. was awarded the HVAC scope of work for the Student Center Project (copy is attached to official minutes).

**Request for Approval - Resolution #2016/17-09 - Support of Proposition 55**

Dr. Daniels reported that this resolution was due to a request from the CSEA unit (copy is attached to official minutes). Proposition 55 would extend Proposition 30, which is a tax on higher income earners that provides funding to K-14 grades. The District receives an average of \$2.7 million in funding currently from Proposition 30. Trustee Long stated he is not in support of funding through tax propositions. On a motion by Trustee Vaughn and seconded by Trustee Cole, Resolution #2016/17-09 was approved by the following vote:

Yes: Emmanuel Campos, Billy White, Dawn Cole, and Kal Vaughn  
No: Michael Long  
Abstain: None  
Absent: None

**CONSENT AGENDA:**

- A. Information Item - Review of the California Community College Financial Status Report (CCFS-311A) for the Year Ending June 30, 2016
- B. Request for Approval - Discontinuance of the A.A. in English Degree
- C. Request for Ratification - Memorandum of Understanding between Kern Community College District (KCCD) and West Kern Community College District for Proposition 39 Clean Energy Workforce Program Grant, September 1, 2016 - April 30, 2017, Revenue of \$50,000.00 assigned to Proposition 39 Budget
- D. Request for Approval - Agreement with Class 1 DSA Inspector John Karwoski, November 1, 2016 - October 31, 2017, \$10,920.00 per Month
- E. Request for Ratification - 2-Year Agreement with SmartCatalog IQ Services and Licensing for Integrated Academic Catalog Services, Two Year Term Commencing October 1, 2016, Total Cost of \$30,841.00
- F. Request for Ratification - Agreement with Lasefiche Avante Solution Project Proposal: Avante Upgrade, May 11, 2016 - May 11, 2017, Not to Exceed \$15,825.00

*NEW BUSINESS (continued):*

- G. Request for Ratification- Contract with Collaborative Brain Trust for Consulting Services to Assess Taft College's Degree Granting Office, October 11, 2016 - November 2016, Contract Services and Travel Not to Exceed \$12,350.00
- H. Request for Ratification - Agreement with GL Consulting Services, LLC for IMB Cognos Business Intelligence Support for On-Site Training, \$6,200.00
- I. Request for Approval - Renewal of Agreement with C.A. Reding for Equitrac Equipment and On-Site Local Support for Library Printing Management, November 1, 2016 - October 31, 2017, \$1,287.00
- J. Request for Ratification - Renewal of Agreement with Issue Trak for Information Technology Work Order Tracking Software, August 1, 2016 - August 1, 2017, \$1,925.00
- K. Request for Ratification - Facilities Use Agreement with Lincoln Junior High School for Use of the TC Gym and Volleyball Courts for Athletic Events, Dates Include 10/8/16, 12/3/16, 1/21/17, and 1/28/17
- L. Request for Ratification - Facilities Use Agreement with Calvary Temple for WKAEN Career Technical Education Courses, October 1, 2016 - June 30, 2017, \$250.00 per Session
- M. Request for Ratification - Agreement between the Chabot-Las Positas Community College District on Behalf of its California Early Childhood Mentor Program and Taft College, August 1, 2016 - July 31, 2017, Mentor Program to Pay \$500.00 to Becky Roth
- N. Ratification of the September 2016 Vendor Check & Purchase Order Registers
- O. Routine Personnel Items:
  - a. Request for Conference Attendance and Expenses as of October 3, 2016

On a motion by Trustee Cole, seconded by Trustee Campos and unanimously carried, Consent Agenda Items A - O were approved as presented (materials related to items A - O are attached to official minutes).

**PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST**

No comments were made.

## REPORTS FROM STAFF AND STUDENT ORGANIZATIONS

### Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

#### Financial Reports:

##### A. Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2016/17
2. Expenditure Accounts (Account Level 1) FY 2016/17
3. Expenditure Detail of \$10,000.00 or Greater, September 2016
4. Student Organization and Special Accounts, September 2016
5. Funds Deposited in County Treasury, September 2016

### Trustee Reports

Trustee Vaughn attended the Bakersfield Business Conference along with Trustee Campos, Dr. Daniels and Sheri Horn-Bunk. He was pleased with the conference and enjoyed networking with local and statewide connections.

President White served as a judge in the ASB Pretty in Pink contest during Breast Cancer Awareness Week. The event was well attended, well prepared and very informative. He looks forward to next year's awareness week.

### Academic Senate

Academic Senate President Geoffrey Dyer reported that the Senate as a whole met on October 3<sup>rd</sup>. The Academic Senate Council met on September 21<sup>st</sup>. Topics that the Senate are currently discussing include: process for appointing faculty to screening committees; examine Chancellor's Office Guidelines for Flexible Calendar; review taskforce proposal to annually adopt criteria to guide Senate prioritization of new faculty position requests; advancing action items through the Senate under new Bylaw and Constitution statutes; and they examined accreditation recommendations and discussed actions still needed to meet the recommendations.

Academic Senate is also reviewing the cycle of Institutional Student Learning Outcomes (ISLOs) assessments. The Senate is discussing the development of SLO assessments for courses. They are also reviewing the draft SLO Assessment Guidebook that was created by Vicki Jacobi.

### Associate Students

Student Trustee Martha "Luz" Lopez reported the Associated Student sponsored Breast Cancer Awareness week is going well. Activities included the Pretty in Pink contest,



*REPORTS (continued):*

which was a lot of work to produce. Ms. Lopez said overall the students are enjoying the week and hoping to earn funds to help Taft College employees who are currently fighting breast cancer.

**West Kern Adult Education Network (WKAEN)**

Kathy Johnson, Director of WKAEN, invited the Board of Trustees to attend the WKAEN Graduation to be held on October 27<sup>th</sup> at the Fort Auditorium. Currently there are about 130 students enrolled. There have been 16 GED graduates, four of which are already enrolled in TC courses. The ceremony is the inaugural ceremony for the WKAEN. Student feedback has shown much appreciation for the program's availability in the community.

**Faculty Association**

Diane Jones, Faculty Association President, thanked the Board for the support on Proposition 55. Ms. Jones stated she is familiar with AB 288 (that was discussed during the special meeting with Taft Union High School District). She acknowledged the bill is complicated but is sure with work there are great results to come from the dual enrollment efforts. Ms. Jones read a letter that the Faculty Association had received on behalf of Professor Brian Jean. Mr. Jean has presented a successful lecture at Kern Medical Center titled, "Evidence Based Medical Research versus Bean Counting: What's the Difference?" This lecture was well received which has led to another successful lecture to the staff just this past Friday. The Association feels Mr. Jean is representing Taft College well in these efforts.

**Classified School Employees Association (CSEA)**

Velda Peña, CSEA Chapter #543 President, thanked the Board for their support of Proposition 55.

**Instruction**

Mark Williams, Vice President of Instruction, invited the Board to attend the opening of the Veteran's Center on Thursday, October 13<sup>th</sup>. A lot of effort has been made by many employees to make this Center available. They are excited to begin offering services.

**Administrative Services**

Brock McMurray reported that the Student Center Project is actively underway - demolition is now visible. The project is estimated to be 6% complete. The PG&E conversion project is entering its final phase and should be completed by January 2017. Proposition 39 LED lighting retrofit project is currently waiting for approval to begin phase 3, which is in the Library.

*REPORTS (continued):*

### **Student Services**

Primavera Arvizu, Interim Vice President of Student Services, provided a handout of Student Services updates. She reported that the EOP&S and CalWORKS programs were able to send students to the Bakersfield Women's Conference for a day of experience and networking. The Student Services Outreach Coordinator, Sheri Black, hosted a high school counselor luncheon in the Cougar Room on Tuesday. This year the focus was to find out how TC could assist students and area high schools more effectively. The feedback showed an interest for more presence of TC staff on campuses, application availability near November 1 and for parent orientations.

### **Human Resources**

Dr. Robert Meteau, Associate Vice President of Human Resources, reported that a flu shot clinic was being offered on campus through Costco. On Thursday, October 13<sup>th</sup> the New Employee Luncheon will honor all new employees who have started working since last April.

### **Transition to Independent Living**

TIL Interim Director Carey Carpenter reported that TIL staff are preparing for Disabilities Awareness Week which will have events on October 25<sup>th</sup> - 27<sup>th</sup>, including comedian Miguel Lugo on October 25<sup>th</sup>. The Shake Out drill that is happening on October 20<sup>th</sup> will be used as a lesson for building a preparedness kit. Students have been participating in ASB events like the Pretty in Pink contest and will be serving at the Foundation's Cougar Cookout.

TIL will hold an open house on October 21<sup>st</sup> for regional centers in an effort to boost outreach and recruitment. On October 31<sup>st</sup> the TIL students will partner with ASB to offer community trick or treating at the TIL and Ash Street dorms.

Staff have provided tours to Taft Union High School students in an effort to educate the community on TIL's opportunities.

### **REPORT OF THE SUPERINTENDENT**

Dr. Debra Daniels thanked Mark Williams, Tony Cordova and Dr. Vicki Jacobi on their presentation during the special board meeting with Taft Union High School District in regards to the dual enrollment courses. She stated that a lot of work has gone into developing this program further, from both districts. She also praised Mr. Williams and Mr. Cordova for their work on what has been deemed the "Taft Formula" for the collaborative consortium to use. The revised formula allows for districts, like Taft, to obtain a more equitable portion of funds for the needs of the District.

*SUPERINTENDENT REPORT (continued):*

Recently, the City of Taft honored women in education, Dr. Daniels was among the honorees. The Council gave each administrator present a proclamation honoring women in education.

Dr. Daniels updated the Board on the search to hire a Vice President of Student Services. The interview process is underway this week. The selection will be presented at the regular November Board meeting.

Dr. Daniels has recently attended two conferences - Council for Advancement and Support of Education (CASE) and the Central Valley Higher Education Policy/Legislative Summit. She reported she attended the CASE conference with Sheri Horn-Bunk, Foundation Director. They obtained a lot of knowledge and ideas for future fundraising. Dr. Daniels attended the Higher Education Summit with Ms. Arvizu. The focus was on college improvement, college-going rates and assessment.

Dr. Daniels also reported that the Bakersfield Business Conference was informative and an enjoyable experience.

**EMPLOYMENT**

On a motion by Trustee Campos and seconded by Trustee Vaughn, Employment Items A - D were approved by the following vote (Employment Items A - D (*Appendix I & II*) are attached to official minutes):

Yes: Emmanuel Campos, Billy White, Dawn Cole, Michael Long and Kal Vaughn  
No: None  
Abstain: None  
Absent: None

**NEXT MEETING**

The next monthly meeting is scheduled for Wednesday, November 9, 2016, at 5:00 p.m.

**ADJOURNMENT**

At 7:24 p.m., on a motion by Trustee Vaughn, seconded by Trustee Cole and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

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Kal Vaughn, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES**

**SPECIAL MEETING WITH THE  
TAFT UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES**

**October 12, 2016**

The special meeting of the Board of Trustees of the West Kern Community College District and the Board of Trustees of the Taft Union High School District was called to order at 6:00 p.m. by President Billy White. Secretary Kal Vaughn and Trustees Emmanuel Campos, Michael Long and Dawn Cole were also present. TUHS President Paul Linder and Trustees Tom White, Julie Ortlieb, Rick Twisselman, and George Harmer were also present. Superintendent Dr. Blanca Cavazos and Executive Assistant Julie Gragg were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were also in attendance.

**PLEDGE OF ALLEGIANCE**

President White led the pledge of allegiance.

**WELCOME AND INTRODUCTIONS - WKCCD & TUHSD BOARD MEMBERS & GUESTS**

President White and Dr. Daniels welcomed the members of both Boards. Dr. Daniels thanked the staff involved in the meeting's presentations.

**PUBLIC COMMENT ON JOINT MEETING AGENDA ITEMS**

No comments were heard.

**JOINT BOARD MEETING ITEMS**

**Dual Enrollment Update**

Mark Williams, Vice President of Instruction, stated that the dual enrollment programs were successfully operating between the two districts. He explained that currently a lot of work is going into the development of a new branch of dual enrollment, in part to the AB 288 College and Career Access Pathways (CCAP) partnership agreements.

**Summary of Statewide Work - Presented by Dr. Vicki Jacobi and Anthony Cordova**

Dr. Vicki Jacobi, Vice President of Academic Senate, and Tony Cordova, Career Technical Education (CTE) Director, presented a PowerPoint on the update of the dual enrollment (copy attached to the official minutes). Dr. Jacobi provided historical information and explained the AB 288 CCAP partnership agreement as outlined by the Chancellor's Office. The agreements are to be approved and reviewed annually, along with the curriculum.

*JOINT BOARD MEETING ITEMS (continued):*

Mr. Cordova reviewed the current plan for TC/TUHS dual enrollment development. The focus is on CTE courses. The CCAP dual enrollment prototype model is a welding course. Mr. Cordova told the Boards that the work of TC counselors working with TUHS staff and students is seeing correlating results in the rise of interest from students. This welding model would give students the opportunity to obtain welding certification before graduating high school, while also beginning their higher education.

Suggestions moving forward are: create a taskforce with members from each school; hold parent meetings; and create a centralized location for relevant information.

TUHS Superintendent Dr. Blanca Cavazos and CTE Administrator Sandy Mittelsteadt each spoke in support of the development of these courses. Ms. Mittelsteadt stated that CTE staff are discussing course work currently. Dr. Cavazos spoke in support of aligning coursework pathways from middle school, giving students informed options to education and career goals. Dr. Daniels added that other areas are being identified as possible additions to dual enrollment.

Board and staff discussion included comments of support in the benefit of the students and community. Some comments focused on the benefit of bringing life skills back to the classroom while adding on higher education standards to curriculum. Many comments were in support of offering students to move at an accelerated pace and with financial support.

**PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST**

Ted Pendergrass, TUHS Oil Technology Coordinator, invited both Boards to attend the Boomtown Days at the West Kern Oil Museum on Saturday, October 22<sup>nd</sup>. TUHS Oil Tech students will conduct presentations, cooking the meal, and assisting in general during the event. Sponsor Fred Holmes will be cooking lunch, which is a fundraiser for the museum.

**ADJOURNMENT**

At 6:40 p.m., on a motion by Trustee Cole, seconded by Trustee Campos and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

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Kal Vaughn, Secretary

**Date:** October 28, 2016  
**Submitted by:** Sarah Criss, Executive Assistant to the Superintendent/President  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

First Reading – Updated Board Policies:

#4225 – Course Repetition  
#7330 – Communicable Disease

**Background:**

These board policies have been updated as recommended by the legal counsel of Community College League of California Board Policy and Procedure Services.

**BP 4225** now states that the Board has determined reasonable limitations on course repetition as described in AP 4225 titled Course Repetition.

**BP 7330** was updated to extend language indicating academic or classified employees will provide a certificate from their examining physician saying the employee was free from active tuberculosis.

**Terms (if applicable):**

N/A

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

**Approved:**   
Dr. Debra Daniels, Superintendent/President

## BP 4225 Course Repetition

### References:

*Title 5 Sections 55040, 55041, 55042, 55044 and 58161*

Students may, ~~within established limits, be allowed to~~ repeat courses in which substandard grades (less than "C," and including "FW") were earned. *The Board has determined reasonable limitations on course repetition as described in AP 4225 titled Course Repetition*

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible, ~~insuring~~ *ensuring* a true and complete academic history.

Under special circumstances, students may repeat courses in which a "C" or better grade was earned. The special circumstances are defined in administrative procedures.

*See Administrative Procedures AP 4225*

## BP 7330 Communicable Disease

### Reference:

*Education Code Sections 87408, 87408.6, 88021*

All newly hired academic employees shall have on file a medical certificate indicating freedom from communicable diseases, including tuberculosis. No academic employee shall commence service until such medical certificate has been provided to the District.

All newly hired *academic or classified* employees must show that they have been examined within the past 60 days to determine that they are free from active tuberculosis *by providing the District with a certificate from the employee's examining physician showing that the employee was examined and found to be free from active tuberculosis.*

All employees shall be required to undergo an examination within four years of employment and every four years thereafter to determine if they are free from tuberculosis.

*See Administrative Procedures AP 7330*



**Date:** October 27, 2016  
**Submitted by:** Mark Williams, VP of Instruction  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

Joint Exercise of Powers Agreement West Kern Adult Education Network (WKAEN) Joint Power Authority

**Background:**

The West Kern Adult Education Network (WKAEN) Board is establishing a Joint Powers Agreement (JPA) that establishes a legal public entity to conduct the business of WKAEN, including policies governing budget and personnel. Currently, Taft College is designated as fiscal agent on behalf of WKAEN. The current JPA allows for the College to maintain its role as Treasurer on a transitional basis, pending WKAEN Board action in November.

Subsequent to approval by West Kern Community College District, Maricopa Unified School District, and Taft Union High School District, all authority to conduct the business of WKAEN will reside fully with the WKAEN Board.

**Terms (if applicable):**

Effective upon execution by the parties and continue until lawfully terminated.

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

**Approved:**



Dr. Debra Daniels, Superintendent/President

**JOINT EXERCISE OF POWERS AGREEMENT  
WEST KERN ADULT EDUCATION NETWORK  
JOINT POWERS AUTHORITY**

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**JOINT EXERCISE OF POWERS AGREEMENT**

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**JOINT EXERCISE OF POWERS AGREEMENT  
TO ESTABLISH, OPERATE, AND MAINTAIN A JOINT PROGRAM  
FOR MANAGEMENT OF ADULT EDUCATION PROGRAMS AND SERVICES**

THIS AGREEMENT is entered into pursuant to the provisions of the Joint Exercise of Powers Act, Title 1, Division 7, Chapter 5, Article 1 (Sections 6500, et seq.) of the California Government Code between the public educational agencies signatory hereto, and also those which may hereafter become signatory hereto, for the purpose of operating an agency to be known and designated as the West Kern Adult Education Network ("WKAEN") Joint Powers Authority, hereinafter designated as "Authority".

WITNESSETH:

WHEREAS, the state of California has enacted the Education Finance Omnibus Trailer Act of 2015, which includes the establishment of the Adult Education Block Grant Program ("Program"); and

WHEREAS, the Program apportions state grant funds for adult education delivery with the intent of integrating existing adult education programs, creating linkages between programs and developing regional plans to better serve the educational needs of adults; and

WHEREAS, promoting educational opportunities for adults within West Kern County is a top priority of the signatories hereto; and

WHEREAS, it has been determined by the signatories hereto that they can more efficiently utilize the apportioned state grant funds and meet the educational needs of adults by collaborating and coordinating their efforts; and

WHEREAS, it is to the mutual benefit of the parties herein subscribed and in the best public interest of said parties to join together to establish this Joint Powers Agreement to accomplish the purposes hereinafter set forth; and

WHEREAS, the development, organization, and implementation of such an Authority is of such magnitude that it is desirable for aforesaid parties to join together in this Joint Powers Agreement in order to accomplish the purposes hereinafter set forth; and

WHEREAS, Title 1, Division 7, Chapter 5, Article 1, of the California Government Code authorizes joint exercise by two or more public agencies of any power common to them; and

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL ADVANTAGES TO BE DERIVED THEREFROM, AND IN CONSIDERATION OF THE EXECUTION OF THIS AGREEMENT BY OTHER PUBLIC AGENCIES, EACH OF THE PARTIES HERETO DOES AGREE AS FOLLOWS:

## **1. DEFINITIONS**

Unless the context requires otherwise, the terms used herein and in the Bylaws shall have the following meanings:

- a) "WKAEN" shall mean the West Kern Adult Education Network
- b) "Authority" shall mean the West Kern Adult Education Network Joint Powers Authority created by this Agreement.
- c) "Executive Board" shall mean the governing board of the Authority established by the Bylaws to direct and control the Authority.
- d) "Member" or "Member Agency" shall mean an individual school district, community college district, regional occupational center or program, the county board of education or county superintendent of schools, or joint powers authority composed solely of public educational agencies which belong to the Authority. The term "Member" shall not exclude withdrawn Members with respect to their ongoing obligations for the policy years they participated.
- e) "West Kern CCD" shall mean the West Kern Community College District.
- f) "Public Educational Agency" shall mean a school district, community college district, regional occupational program/center or program, county board of education or superintendent of schools or joint powers agency/authority consisting of one or more of the foregoing and serving the interests of public entities.
- g) "School District Members" shall mean each of the school districts which are parties to this Agreement.
- h) "Consensus Vote" shall mean at least a majority of the Members of the JPA at the time the vote is taken.

## **2. CREATION OF THE JOINT POWERS ENTITY**

A Joint Powers Entity, separate and apart from the public educational agencies signatory hereto, shall be and is hereby created and shall hereafter be designated as the West Kern Adult Education Network Joint Powers Authority. Pursuant to California Government Code section 6508.1, the debts, liabilities, and obligations of the Authority shall be solely its own and they shall not constitute debts, liabilities, and obligations of its officers, directors, employees, agents, Executive Board, Program Director or of any Member.

## **3. TERM OF THE AGREEMENT**

This Agreement shall be effective upon the execution hereof by the parties or by their duly authorized representatives and shall supersede and replace any prior agreement or agreements between the parties relating to the Authority. This Agreement shall continue in effect until lawfully terminated as provided herein. In the event of a reorganization of one or more of the Public Educational Agencies participating in this Agreement, the successor in interest or successors in interest to the obligations of any such reorganized Public Educational Agency may, at the election of such Public Educational Agency, be substituted as a party or as parties to this Agreement.

#### **4. PARTIES TO THE AGREEMENT**

- a) Only local public entities of California government which are empowered by law and actually engaged in activities pertaining to providing for the educational needs of adults.
- b) The parties to this Agreement are all local public entities which are, as of the effective date of this Agreement, Member Agencies of the Authority or which are subsequently admitted as Member Agencies in accordance with section 8 of this Agreement.

#### **5. PURPOSE OF THE AUTHORITY**

The Authority is established for the purposes of administering this Agreement, pursuant to the Joint Powers provisions of the California Government Code, and to provide the services and other items necessary and appropriate for the establishment, operation, and maintenance of a joint program for adult education delivery with the intent of integrating existing adult education programs, creating linkages between programs and developing and maintaining regional plans to better serve the educational needs of adults.

#### **6. POWERS OF THE AUTHORITY**

The Authority shall have the power and authority to exercise any power common to the public educational agencies which are parties to this Agreement, provided that the same are in furtherance of the functions and objectives set forth herein. Pursuant to Section 6509 of the California Government Code, the exercise of the aforesaid powers of the Authority shall be subject to the restrictions upon the manner of exercising such powers by a Public Educational Agency having, the same status as a Member District or Joint Powers Authority, except as otherwise provided in this Agreement. The Authority's powers include, but are not limited to, the following:

- a) To make and enter into contracts.
- b) To incur debts, liabilities, and obligations.
- c) To acquire, hold, or dispose of property, contributions and donations of property, funds, services, and other forms of assistance from persons, firms, corporations, and government entities.
- d) To sue and be sued in its own name, and to settle any claim against it.
- e) To receive and use contributions and advances from member Districts as provided in California Government Code Section 6505, including contributions or advances of personnel, equipment or property.
- f) To invest any money in its treasury that is not required for its immediate necessities, pursuant to Government Code Section 6509.5.
- g) To carry out all provisions of this Agreement.

#### **7. BYLAWS**

The Authority shall be governed pursuant to those certain Bylaws, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, and by such

amendments to the Bylaws as may from time to time be adopted. Wherever in this Agreement "Bylaws" are referred to, said Bylaws shall be those set forth in Exhibit "A", as may be amended. Each party to this Agreement agrees to comply with and be bound by the provisions of said Bylaws and further agrees that the Authority shall be operated pursuant to this Agreement and said Bylaws.

Procedures for amending the Bylaws shall be as provided in the Bylaws so long as not inconsistent with this Agreement. All amendments must be approved by Consensus Vote of the Members of the Executive Board before the amendment shall become effective. Such amendments shall be binding upon all Members of the Authority. The effective date of any amendment will be on the first day of the next month following adoption, unless otherwise stated.

## **8. MEMBERSHIP IN THE AUTHORITY**

- a) Each party to this Agreement must be eligible for membership in the Authority as defined in the Bylaws and shall become a Member of the Authority on the effective date of this Agreement, except as provided herein below. Each party which becomes a member of the Authority shall be entitled to the rights and privileges of, and shall be subject to the obligations of, membership as provided in this Agreement and in the Bylaws.
- b) Upon approval by Consensus Vote of the Executive Board, any school district, community college district, county superintendent of schools or board of education, regional occupational center or program, Joint Powers Authority composed solely of public educational entities, or other public educational agencies that are not party hereto but desire to join the Authority created hereby, may become a Member hereof by executing a copy of this Agreement whereby said school district, community college district, county superintendent of schools or board of education, regional occupational center or program, Joint Powers Authority composed solely of public educational entities, or other public educational agencies agrees to comply with the terms of this Agreement and of the Bylaws effective as of the date of such execution.
- c) Each Member, as a party to this Agreement, certifies that it intends to and does contract with all other Members as parties to this Agreement and, with such other Members as may later be added as parties to this Agreement. Each Member also certifies that removal of any party from this Agreement shall not affect the ongoing obligations of the removed Member, if any, under this Agreement.
- d) Public Educational Agencies applying for membership in the Authority on or after the initial date of execution of this Agreement shall submit a written letter requesting membership to the Executive Board..

## **9. EXECUTIVE BOARD**

The Authority shall be governed by an Executive Board which shall be composed of representatives of those Members who have exercised their right to participate on the Executive Board. Each Member shall be entitled at any given time to appoint one Member representative and one or more alternate representative(s) of the Executive

Board, each of whom shall be an officer of the appointing Member Agency. Appointments shall be made as specified in the Bylaws. At any meeting of the Executive Board, each duly appointed Member representative, or in such representative's absence, an alternate s as determined by the Member Agency, shall have one vote on behalf of his or her Member Agency.

#### **10. POWERS OF THE EXECUTIVE BOARD**

- a) The Members, acting through the Executive Board, shall retain overall responsibility for governance of the Authority, including the right to exercise all powers of the Authority not delegated to other persons or bodies of the Authority.
- b) The Executive Board shall have the following express powers, duties and responsibilities:
  - i. Election of certain Authority officers for vacancies occurring in those offices during their term shall be filled pursuant to Section 12(c) and 12(f).
  - ii. Approval of the annual budget of the Authority.
  - iii. Approval of amendments to this Agreement and the Bylaws.
  - iv. The exercise of powers of the Authority, including promulgation of policies, procedures and rules, with respect to all matters reserved to the Executive Board by this Agreement, the Bylaws or otherwise.

#### **11. MEETINGS OF THE EXECUTIVE BOARD**

- a) The Bylaws of the Authority shall make provision for calling and holding meetings of the Executive Board which shall include, in any event, at least two regular meetings annually.
- b) Meetings of the Executive Board shall be conducted in accordance with this Section, the Bylaws and applicable provisions of law governing the meetings of legislative bodies and governing boards of local public entities of the State of California including the provisions of the Ralph M. Brown Act (California Government Code Section 54950 et seq.).
- c) The presence in person, or by remote audio/video participation in the case of a noticed remote meeting, of at least three of Executive Board Member representative shall constitute a quorum for the conduct of business of the Executive Board except as otherwise provided by this Agreement, the Bylaws or other applicable provisions of law.

#### **12. PROGRAM DIRECTOR AND OTHER STAFF**

- a) The Executive Board shall appoint a Program Director who shall conduct, direct and supervise the general administration and day-to-day business and activities of the Authority, and in doing so shall exercise the powers expressly granted by the Agreement, the Bylaws and as otherwise delegated by the Executive Board, including:



- i. Entering into contracts, within budget limits.
  - ii. Propose annual budgets and any adjustments to that annual budget; review quarterly financial reports from the Treasurer-Auditor; coordinate preparation of annual audit of the Authority's financial statements; work with the Treasurer-Auditor on financial reporting and recordkeeping; prepare reports and evaluations as necessary and requested by the Executive Board.
  - iii. Making payments pursuant to previously authorized contracts, within budget limits; this authority includes the power to authorize and reimburse expenses incurred for budgeted activities, within budget limits.
  - iv. Establishing policies and procedures to implement the Agreement, the Bylaws and the operation of specific programs.
- b) The Executive Board shall appoint an attorney at law who shall serve as general Legal Counsel to the Authority.
- i. Subject to the direction of the Executive Board, the Program Director shall provide for the appointment of such other staff of the Authority as may be necessary for the administration of the Authority.
  - ii. As determined by the Program Director, staff functions may be performed by employees of the Authority, by officers, directors and employees of Member agencies and by agents, advisors and consultants retained under contract by Authority.
  - iii. The Program Director and other staff of the Authority shall have such powers, duties and obligations as are established by this Agreement, the Bylaws, the policies, procedures and rules promulgated by the Authority and any contractual arrangements which may exist between the Authority and the respective person.
  - iv. Subject to any applicable contractual arrangements which may take precedence, the Program Director and Legal Counsel shall serve at the will and pleasure of the Executive Board.

### **13. OFFICERS OF THE AUTHORITY**

- a) The officers of the Authority shall be a President, Secretary and Treasurer-Auditor whose duties shall be as set forth in this Agreement, the Bylaws or as prescribed by applicable provisions of law.
- b) The officers of the Authority shall be elected by the Executive Board and shall serve two-year terms. Neither the President nor Secretary shall serve for more than two complete consecutive terms in his or her respective office. The terms of each office will ordinarily commence immediately following the first Executive Board meeting of each odd-numbered calendar year except that if an election has not been conducted by that date, the terms shall commence as soon as the election has been held.
- c) The President shall be a senior staff member of the Authority or an officer, director or employee of a Member agency.
- d) The Secretary shall be a senior staff member of the Authority or an officer, director or employee of a Member agency. The Secretary shall serve at the pleasure of the Program Director.

- e) The Treasurer-Auditor shall be a non-voting member of the Executive Board. The Treasurer-Auditor shall be an employee of West Kern CCD.
- f) The Authority may have such other officers as provided in the Bylaws.

#### **14. COMMITTEES**

- a) The Authority shall establish a standing Advisory Committee, the primary purpose of which is to assist with planning, support and outreach as defined in the Bylaws.
- b) The Authority may also establish other committees as may be provided for in the Bylaws or created by the Executive Board or Program Director. Committees of the Authority shall have powers, duties and responsibilities as provided in the Bylaws or as delegated and directed by the Executive Board or Program Director.

#### **15. INSURANCE COVERAGE**

The Authority shall maintain insurance coverage on its activities as determined by the Program Director, subject to approval of the Executive Board, to be necessary and adequate.

#### **16. ACCOUNTS AND RECORDS**

- a) Annual Budget.
  - i. The Program Director shall cause to be prepared, shall review and approve and shall recommend a proposed annual budget to the Executive Board for its consideration.
  - ii. In the event a proposed budget is not approved, the Authority shall continue to operate using the budget figures from the previous fiscal year.
  - iii. The Maintenance of Effort ("MOE") funding levels for each Member Agency shall remain constant in each annual budget.
- b) Funds and Accounts. The Treasurer-Auditor of the Authority shall establish and maintain such funds and accounts as may be required by law and good accounting practices. Books and records of the Authority in the hands of the Treasurer-Auditor shall be open to inspection at all reasonable times by authorized representatives of Member Agencies. A quarterly unaudited financial statement will be produced and distributed to all Member Agencies. The Authority shall adhere to the standard of strict accountability for funds set forth in Government Code Section 6505.
- c) Treasurer-Auditor's Report. The Treasurer-Auditor, within one hundred and twenty (120) days after the close of each fiscal year, shall give a complete written report of all financial activities for such fiscal year to the Executive Board and to each Member Agency.
- d) Annual Audit. Pursuant to Government Code Section 6505, the Authority shall contract with an independent certified public accountant to make an annual fiscal year audit of all accounts and financial statements of the Authority, conforming in all respects with the requirements of that section. A report of the audit shall be filed as a public record

with the County Auditor of each Member Agency within six months of the end of the fiscal year under examination. Costs of the audit shall be considered a general expense of the Authority.

## **17. RESPONSIBILITIES FOR FUNDS AND PROPERTIES**

- a) The Treasurer-Auditor shall have custody of and disburse the Authority's funds. He or she may delegate disbursing authority to such persons as may be authorized by the Program Director to perform that function, subject to the requirements of (b) below.
- b) Pursuant to Government Code Section 6505.5, the Treasurer-Auditor shall:
  - i. Receive and acknowledge receipt for all funds of the Authority and place them in the treasury of the Treasurer-Auditor to the credit of the Authority.
  - ii. Be responsible upon his or her official bond for the safekeeping and disbursement of all Authority funds so held by him or her.
  - iii. Pay any sums due from the Authority, as approved for payment by the Program Director or by any body or person to whom the Executive Board has delegated approval authority, making such payments from Authority funds, upon warrants drawn by the Treasurer-Auditor. All warrants of the Authority shall be signed by two persons as designated by the Executive Board; provided, however, that the Executive Board may, by resolution, authorize imprest accounts for expenditures of funds in limited amounts for which only one authorized signatory shall be required on the instrument.
  - iv. Verify and report in writing to the Authority and to Member Agencies, as of the first day of each quarter of the fiscal year, the amount of money then held for the Authority, the amount of receipts since the last report, and the amount paid out since the last report.
- c) Pursuant to Government Code Section 6505.1, the Program Director, the Treasurer Auditor and such other persons as the Executive Board may designate shall have charge of, handle and have access to the property of the Authority.
- d) The Authority shall secure and pay for a fidelity bond or bonds, in an amount or amounts and in form specified by the Executive Board, covering the Treasurer-Auditor and all other officers and staff of the Authority who are authorized to hold or disburse funds of the Authority, and all other officers and staff who are authorized to have charge of, handle, and have access to property of the Authority.
- e) The level of cash to be retained in the Operating Fund shall be as described in the Bylaws.
- f) The Authority shall present two reports during a fiscal year (interim reports) on the status of the Authority's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31.
- g) The Authority shall adopt a budget by July 1 of each year, and shall approve an allocation schedule as defined under AB104. Moreover, for any year for which funds to the Authority are less than the amount allocated in the prior year, the amount of funds to be distributed to a member of the Authority shall not be reduced by a percentage greater than the percentage by which the total amount of funds allocated to the Authority decreased, except as provided under 84914 (2) under AB104.

**18. RESPONSIBILITIES OF THE MEMBER AGENCIES**

- a) Each Member Agency shall timely pay all premiums, fees, charges and assessments imposed or levied by the Authority.
- b) Each Member Agency shall provide the Authority with requested information and assistance in order to fulfill the programs under this Agreement.
- c) Each Member Agency shall reasonably and in good faith cooperate with and assist the Authority in all matters relating to this Agreement and comply with the Bylaws and the policies, procedures and rules promulgated by the Authority.

**19. WITHDRAWAL FROM OR TERMINATION OF MEMBERSHIP**

Any party to this Agreement, which has completed three (3) consecutive years as a Member of the Authority, may voluntarily terminate this Agreement as to itself and withdraw from membership in the Authority. Such termination and withdrawal of membership shall become effective subject and according to the conditions, manner and means set forth in the Bylaws.

**20. TERMINATION OF AGREEMENT**

This Agreement may be terminated at the end of any fiscal year by Consensus Vote of the Members of the Executive Board; provided, however, that the Authority and this Agreement shall continue to exist for the purpose of disposing of claims, distribution of assets, and all other functions necessary to conclude the affairs of the Authority.

**21. DISPOSITION OF PROPERTY AND FUNDS**

In the event of the dissolution of the Authority, the complete rescission, or other final termination of this Agreement by all public agencies then a party hereto, any property interest remaining in the Authority following a discharge of all obligations shall be disposed of as provided by the Bylaws.

In the event a Member withdraws from this Agreement, any property interest of that Member remaining in the Authority following discharge of all obligations shall be disposed of as provided for by the Bylaws.

**22. AMENDMENTS**

This Agreement may be amended at any time with a subsequent written agreement signed by two-thirds (2/3) of Members of the Executive Board. Any such amendment shall be effective upon the date of final execution thereof, unless otherwise provided by the amendment.

**23. SEVERABILITY**

Should any portion, term, condition, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions shall not be affected thereby.

**24. LIABILITY**

Pursuant to the provisions of (Sections 895, et seq.,) the California Government Code, the Members are jointly or severally liable upon any liability which is otherwise imposed by law upon any one of the Members or upon the Authority for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement.

If a Member or the Authority is held liable upon any judgment for damages caused by such an act or omission and makes payments in excess of its pro rata share on such judgment, such Member or the Authority is entitled to contribution from each of the other Members that are parties to the Agreement. A Member's pro rata share shall be determined in the same manner as for the disposition of property and funds as provided in the Agreement and the Bylaws.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their authorized officers thereunto duly authorized as set forth herein below.

Name of Entity:       **WEST KERN COMMUNITY COLLEGE DISTRICT**  
Date:  
By:  
Title:

Name of Entity:       **TAFT UNION HIGH SCHOOL DISTRICT**  
Date:  
By:  
Title:

Name of Entity:       **MARICOPA UNIFIED SCHOOL DISTRICT**  
Date:  
By:  
Title:

Date: November 1, 2016  
Submitted by: Dr. Robert Meteau, Associate Vice President of Human Resources  
Area Administrator: Dr. Debra Daniels, Superintendent/President  
Subject: Information Item

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

First Presentation: Compensation for coaches driving athletic teams to games.

**Background:**

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding compensation for athletic coaches to the Academic Salary Schedules, Appendix B-1. In the event that the District is unable to provide a driver, a coach that drives a team to a game or team event will be compensated.

**Terms (if applicable):**

An implementation date upon board approval, December 14, 2016, is recommended.

**Expense (if applicable):**

See below.

**Fiscal Impact Including Source of Funds (if applicable):**

The compensation amount will be included in the Adopted Budget for 2016-17.

Approved:   
Dr. Debra Daniels, Superintendent/President

**Tentative Agreement Between**  
**Taft College Faculty Association (TCFA/CTA/NEA)**  
**And**  
**West Kern Community College District**

**COMPENSATION FOR COACHES DRIVING ATHLETIC TEAMS TO GAMES**

This tentative agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding compensation for athletic coaches to the Academic Salary Schedules, Appendix B-1.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. In the event that the District is unable to provide a driver, a coach that drives a team to a game or team event will be compensated at the rate on Range 10 Step F of the Classified Salary Schedule currently \$19.21 per hour. This dollar amount will be listed on the Academic Salary Schedule extra-duty page Appendix B-1 page 2 under "Coaches as Class B Drivers" of the Faculty salary schedule. Coaches will have to provide a letter of interest and valid Class B driver documents to meet the minimum requirements of this extra-duty Agreement. This change becomes effective upon board approval 12/14/16.
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

\_\_\_\_\_  
Billy White, President  
Board of Trustees  
West Kern Community College District

\_\_\_\_\_  
Diane Jones, President  
Taft College Faculty Association/CTA/NEA


Dated: December \_\_, 2016


Dated: December \_\_, 2016

Board Approval:

First Presentation: November 9, 2016  
Second Presentation/Approval: December 14, 2016

**Date:** October 19, 2016

**Submitted by:** Jim Nicholas, Director of Fiscal Services 

**Area Administrator:** Brock McMurray, EVP of Administrative Services 

**Subject:** Information Item

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:** CCFS-311Q for the 1<sup>st</sup> quarter ending September 30, 2016.

**Background:**

Title 5 of the California Code of Regulation, Section 58310 requires the chief executive officer or another designee of the governing board to regularly report in detail to the governing board of the district the district's financial condition and shall submit reports showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board at least once every three months. The certified report shall be reviewed by the district governing board at a regularly scheduled meeting and entered into the minutes of the meeting.

**Terms (if applicable):** Not applicable.

**Expense (if applicable):** Not applicable.

**Fiscal Impact Including Source of Funds (if applicable):**

Attached is a copy of the West Kern Community College District's California Community Colleges Chancellor's Office Financial Status Report (CCFS-311Q) for the quarter ended September 30, 2016. This report will be submitted to the Taft College Board of Trustees for their review at the regularly scheduled board meeting on November 9, 2016.

This report represents the first quarter of the 2016-2017 fiscal year. Total General Fund unrestricted revenues received to date were \$3,558,499 or 15.1% of the projected levels for the current fiscal year. General Fund unrestricted expenditures were \$4,888,109 or 20.8% of the budgeted projections. The net effect was a year to date deficit of (\$1,329,610). The district estimated about 45% of its 2016-2017 apportioned funding would come in the form of apportionment payments, and another 45% from property taxes paid to the District. To date, the District has received almost 30% of budgeted apportionment amounts, but only 5% of the estimated property tax revenues. This unbalanced receipt of property tax funding offset with accelerated spending in areas for expenditures such as upfront payments for annual contracts, can be attributed to the year-to-date deficit.

**Approved:**   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President



CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2016-2017

Quarter Ended: (Q1) Sep 30, 2016

District: (690) WEST KERN

Your Quarterly Data is Certified for this quarter.


**Chief Business Officer**

**CBO Name:** Brock McMurray

**CBO Phone:** 661-763-7811

**CBO Signature:**

**Date Signed:**

  
\_\_\_\_\_  
10/20/16

**Chief Executive Officer Name:** Debra S. Daniels

**CEO Signature:**

**Date Signed:**

\_\_\_\_\_  
\_\_\_\_\_

**Electronic Cert Date:** 10/19/2016

**District Contact Person**

**Name:** Jim Nicholas

**Title:** Director of Fiscal Services

**Telephone:** 661-763-7853

**Fax:** 661-763-7828

**E-Mail:** jnicholas@taftcollege.edu

California Community Colleges, Chancellor's Office  
Fiscal Services Unit  
1102 Q Street, Suite 4550  
Sacramento, California 95811

Send questions to:  
Christine Atalig (916)327-5772 [atalig@cccco.edu](mailto:atalig@cccco.edu) or Tracy Britten (916)324-9794 [tbritten@cccco.edu](mailto:tbritten@cccco.edu)

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**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA**

CHANGE THE PERIOD 

Fiscal Year: 2016-2017

District: (690) WEST KERN

Quarter Ended: (Q1) Sep 30, 2016

As of June 30 for the fiscal year specified

Line	Description	Actual 2013-14	Actual 2014-15	Actual 2015-16	Projected 2016-2017
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A. Revenues:</b>					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	19,308,896	22,139,552	23,416,461	23,503,464
A.2	Other Financing Sources (Object 8900)	4,252,706	1,680	5,988	0
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>23,561,602</b>	<b>22,141,232</b>	<b>23,422,449</b>	<b>23,503,464</b>
<b>B. Expenditures:</b>					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	22,592,192	20,767,138	22,378,203	22,629,056
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,400,216	719,272	1,566,396	874,408
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>24,992,408</b>	<b>21,486,410</b>	<b>23,944,599</b>	<b>23,503,464</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>-1,430,806</b>	<b>654,822</b>	<b>-522,150</b>	<b>0</b>
<b>D. Fund Balance, Beginning</b>					
D.1	Prior Year Adjustments + (-)	0	71,539	4,114,097	789,004
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>5,178,263</b>	<b>3,818,996</b>	<b>8,587,915</b>	<b>8,065,761</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>3,747,457</b>	<b>4,473,818</b>	<b>8,065,765</b>	<b>8,065,761</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	15%	20.8%	33.7%	34.3%
<b>II. Annualized Attendance FTES:</b>					
G.1	Annualized FTES (excluding apprentice and non-resident)	2,540	2,532	2,257	2,584
<b>III. Total General Fund Cash Balance (Unrestricted and Restricted)</b>					
		As of the specified quarter ended for each fiscal year			
		2013-14	2014-15	2015-16	2016-2017

H.1	Cash, excluding borrowed funds		4,980,289	5,133,681	7,550,768
H.2	Cash, borrowed funds only		5,831,007	2,734,275	0
H.3	Total Cash (H.1+ H.2)	8,652,685	10,811,296	7,867,956	7,550,768

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I.</b>	<b>Revenues:</b>				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	23,503,464	23,503,464	3,558,499	15.1%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>23,503,464</b>	<b>23,503,464</b>	<b>3,558,499</b>	<b>15.1%</b>
<b>J.</b>	<b>Expenditures:</b>				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	22,629,056	22,629,056	4,964,872	21.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	874,408	874,408	-76,763	-8.8%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>23,503,464</b>	<b>23,503,464</b>	<b>4,888,109</b>	<b>20.8%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>0</b>	<b>0</b>	<b>-1,329,610</b>	
L	Adjusted Fund Balance, Beginning	8,065,761	8,065,761	8,065,761	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>8,065,761</b>	<b>8,065,761</b>	<b>6,736,151</b>	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	34.3%	34.3%		

V. Has the district settled any employee contracts during this quarter? **NO**

**If yes, complete the following: (If multi-year settlement, provide information for all years covered.)**

	Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
		Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>							
	Year 1:						
	Year 2:						

<b>b. BENEFITS:</b>	Year 3:					
	Year 1:					
	Year 2:					
	Year 3:					

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO  
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**Date:** October 6, 2016  
**Submitted by:** Mark Williams, VP of Instruction  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

2018-19 Academic Calendar

**Background:**

The 2018-19 Academic Calendar has been approved by the Taft College Faculty Collective Bargaining Committee and the Taft College Classified Collective Bargaining Committee and is ready for Board review and approval.

**Terms (if applicable):**

n/a

**Expense (if applicable):**

n/a

**Fiscal Impact Including Source of Funds (if applicable):**

n/a

**Approved:**  10/14/16  
Dr. Debra Daniels, Superintendent/President



ACADEMIC CALENDAR  
2018-2019

JUNE  
2018

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JANUARY  
2019

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JULY  
2018

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY  
2019

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

AUGUST  
2018

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MARCH  
2019

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER  
2018

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

APRIL  
2019

		1	2	3	4	5	6
7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22
23	24	25	26	27	28	29	30
31							

OCTOBER  
2018

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAY  
2019

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER  
2018

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JUNE  
2019

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER  
2018

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

TEACHING DAYS	FALL (80 DAYS)	
	SPRING (80 DAYS)	
FACULTY INSERVICE	(14 DAYS)	
FAC INSERVICE (GRADUATION DAY)	(1 DAY)	
LEGAL HOLIDAYS	(10 DAYS)	
LOCAL HOLIDAYS	(4 DAYS)	
SUMMER SESSION	(40 DAYS)	

**Date:** October 18, 2016  
**Submitted by:** Brock McMurray, EVP of Administrative Services  
**Area Administrator:** Brock McMurray, EVP of Administrative Services  
**Subject:** Information Item



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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

WKCCD Budget Development Calendar for Fiscal Year 2017-18

**Background:**

Please find attached a draft of the Budget Development Calendar for FY 2017-18. This calendar creates a realistic timeline for budget development and provides opportunity for campus constituencies to participate in the process.

**Terms (if applicable):**

July 1, 2017 - June 31, 2018

**Expense (if applicable):**

Not applicable.

**Fiscal Impact Including Source of Funds (if applicable):**

Not applicable.

**Approved:**   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President



**WEST KERN COMMUNITY COLLEGE DISTRICT  
BUDGET DEVELOPMENT CALENDAR  
FISCAL YEAR 2017-2018**

<b><u>Month</u></b>	<b><u>Date</u></b>	<b><u>Description</u></b>
November		Governance Council reviews proposed annual budget calendar.
November	11/9/16	Budget calendar is submitted to Board of Trustees as an information item.
December		Superintendent/President evaluates Faculty position request based on recommendations.
January		Governor of California releases proposed Budget for FY 2017-18.
January	1/15/17	Fall semester Apportionment Attendance Report submitted with census information. Use results for enrollment planning.
February		Governance Council, Academic Senate and Classified unit rank resource requests from program reviews.
February		Budget assumptions made - preliminary revenue allocations established and presented to Governance Council.
February		Preliminary budget allocations submitted to Vice Presidents. All labor assumptions are finalized for next fiscal year.
February		Budget manager's work with faculty and staff to identify budget needs and priorities based on program review and resource allocation ranking process.
February		Budget Committee identifies possible funding sources for resource allocation.
February	2/24/17	HR distributes step and column for all employees to budget managers.
March	3/14/17	Budget augmentation requests, reductions and adjustments are due to Vice Presidents from budget managers.
March	3/28/17	Vice Presidents submit budget augmentation requests, reductions and adjustments to President.
April	4/20/17	Spring semester Apportionment Attendance Report (Second period Apportionment Attendance Report CCCFS-320) submitted with census information.
May	5/1/17	HR provides Statutory costs and Health costs to budget managers.
May	5/15/17	Governor releases May revise. Budget assumptions and preliminary revenue allocations revised as necessary and communicated to Governance Council.
May	5/20/17	Budget assumptions and preliminary revenue allocations revised as necessary, per the May 15 Revised State Budget, and communicated to Governance Council.
May		Superintendent/President reviews resource requests and includes funded requests for tentative budget.
June	6/14/17	Tentative Budget presented to WKCCD Board of Trustees.
June	6/30/17	Chancellor's Office releases Second Principal Apportionment. Budget assumptions and preliminary revenue allocations revised as necessary.
August		Communicate resource requests funded from prior year
September	9/13/17	Public Hearing/Adoption of Final Budget.
September		Budget Committee and Governance Council reviews Final Budget.





## BOARD AGENDA ITEM

Date: October 24, 2016  
Submitted by: Mark Williams, Vice President of Instruction  
Area Administrator: Dr. Debra Daniels, Superintendent/President  
Subject: Request for Approval

---

Board Meeting Date: November 9, 2016

Title of Board Item:

New Associate in Science for Transfer Degree

Background:

Sciences and Mathematics Division

AB 1440 mandated the creation of Transfer degree programs for all cases in which an institution advertises the minimum courses required to meet an existing transfer degree. Taft College currently has all of the required courses required for the Associate in Science for Transfer.

AS-T Biology

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read 'Debra Daniels', written over a horizontal line.

Dr. Debra Daniels, Superintendent/President

## **Criteria A – Appropriateness to Mission**

### **1. Program Goals and Objectives**

**The Associate in Science in Biology degree for Transfer (AS-T) provides a clear and direct route for students to seamlessly transfer as a junior to a Biology program at a CSU.**

**Students who complete this program and transfer to a CSU are able to:**

- **Identify and explain the definitive characteristics of living organisms in a clear and concise manner.**
- **Demonstrate an understanding of evolution and its relationship to the unity and diversity of living organisms.**
- **Employ the scientific method by proposing hypotheses based on observations, testing the hypotheses, critical analyzing**
- **experimental data, and formulating conclusions based on the experimental data.**
- **Find, select, and evaluate various types of scientific information including research articles, mass media sources, and**
- **web information.**
- **Demonstrate the safe and correct operating procedures in the use and treatment of common lab equipment and materials.**

## **Criteria A – Appropriateness to Mission**

### **2. Catalog Description**

**The Associate in Science in Biology degree for Transfer (AS-T) is designed to prepare students to transfer to a CSU as a junior with a degree in Biology. This degree provides students with the foundation classes to support ongoing interest in the field of biology. The core consists of the biology sequence required for transfer, in which students acquire a conceptual understanding of cellular and molecular processes, plant and animal diversity, and evolutionary concepts.**

## Criteria A – Appropriateness to Mission

### 3. Program Requirements

<b>Required Core Courses</b>		<b>13 Units</b>
BIOL 2201	Introductory Biology - Cells (Area B2/3)	4
BIOL 2202	General Zoology (Area B2/3)	5
BIOL 2203	General Botany (Area B2/3)	4
<b>List A:</b>		
CHEM 2211	General Chemistry (Area B1/3)	5
CHEM 2212	General Chemistry and Qualitative Analysis	5
MATH 2100	Analytic Geometry and Calculus I (Area B4)	5
PHYS 2221	General Physics I (Calculus) (Area B1/3)	4
PHYS 2222	General Physics II (Calculus)	4
<hr/>		
<b>Program Unit Requirements:</b>		<b>36</b>
<b>CSU GE Breadth Pattern</b>		<b>24</b>
<b>Total Units</b>		<b>60</b>

**Note:** Areas in parentheses ( ) indicate where the course may be double counted on the GE Breadth Pattern

Date: October 24, 2016  
Submitted by: Mark Williams, Vice President of Instruction  
Area Administrator: Dr. Debra Daniels, Superintendent/President  
Subject: Request for Approval

---

Board Meeting Date: November 9, 2016

Title of Board Item:  
New Course

Background:

Applied Technologies Division

The Applied Technologies division has submitted the following new course. This course has been developed upon the recommendation of the IES Advisory Committee. There was a consensus to incorporate IES 1053 and IES 1067 into one class to help students fully understand the gravity of how ergonomics and hygiene are utilized in everyday life.

IES 1532 Industrial Hygiene

Fiscal Impact Including Source of Funds (if applicable):

None

Approved:   
Dr. Debra Daniels, Superintendent/President

Revised by: D. Thornsberry  
Reviewed by: IES Advisory Committee:  
Reviewed by: K. Bandy  
Date Prepared: September 15, 2016  
Textbook Review: September 15, 2016  
C & GE Approval:  
Board Approval:  
State Approved:

**Industrial Education Safety (IES) 1532 ~~10XX Occupational~~ Industrial Hygiene (3 Units)**  
**CSU**

Advisory: Eligibility for English 1500 strongly recommended

Total Hours: 48 hours lecture

Prerequisite: None

~~48 hours lecture~~

**Catalog Description:**

**This course covers Industrial hygiene practices and related Occupational Safety and Health Administration (OSHA) regulations and procedures. Topics include permissible exposure limits (PEL's), OSHA health standards, principles of ergonomics, engineering controls, hazard communication, OSHA sampling procedures and strategy, workplace health program elements, and other industrial hygiene topics. The course features workshops in health hazard recognition, OSHA health standards, and a safety and health program workshop.**

Type of Class/Course: Degree Credit

~~Recommended~~ Required Textbook:

**MANCOMM 29 CFR §1910 General Industry Regulations. MANCOMM: Davenport, Iowa, 2016**

**MANCOMM State of California General Industry & Electrical Safety Orders. MANCOMM: Davenport, Iowa, 2016**

**Course Objectives:**

By the end of the course a successful student will be able to:

1. ~~E~~valuate the elements required for an effective workplace health protection program,;
2. ~~D~~escribe, evaluate and control safety and health hazards associated with confined space entry,;
3. ~~I~~dentify work-related musculoskeletal and nerve disorders,;
4. ~~M~~itigate risk factors associated with work-related musculoskeletal and nerve disorders.

5. Describe components of a successful ergonomics program.

**Course Scope and Content (Lecture)**

- Unit I** Code of Federal Regulations CFR 1910 OSHA Standards-I
- A. Safety and Health Programs (1910 Subpart A-General)
  - B. Air Contaminant Standards (1910.1000 Subpart Z)
  - C. Asbestos Standard (1915.1001 Subpart Z)
  - D. Detector Tube Sampling (OSHA Method ID-172)
  - E. Cal-OSHA Equivalents and Differences
- Unit II** CFR 1910 OSHA Standards-II
- A. Ventilation Standard (1910.94 Subpart G)
  - B. Noise Standard (1910.95 Subpart G)
  - C. Cal-OSHA Equivalents and Differences
- Unit III** Title 8 Cal OSHA Standards-III
- A. Ergonomic Guidelines
    - 1. Musculoskeletal Disorders (§5120)
    - 2. Work-related musculoskeletal disorders related to §5120 5(a)(1) & §5110
    - 3. Job evaluation methods for identification of work-related musculoskeletal disorders (OSHA.gov Prevention of MSDs)
    - 4. Office ergonomics (OSHA.gov Prevention of MSDs)
  - B. Cal-OSHA Equivalents and Differences
- Unit IV** CFR 1910 OSHA Standards-IV
- A. Confined Space Standards (Subpart J)
    - 1. Scope and definitions (1910.146(a & b))
    - 2. General Requirements (1910.146(c))
    - 3. Permits (1910.146)(c)(1)
    - 4. Workshop (complete confined space entry permit)
  - B. Cal-OSHA Equivalents and Differences

**Learning Activities Required Outside of Class:**

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials, and class notes
2. Reviewing and preparing for quizzes and examinations
3. Reviewing case studies

**4. Completing written assignments and projects**

**Methods of Instruction:**

1. Lecture and discussions
2. Group Activities/Projects
3. Presentations
4. Guest lectures/presentations

**Methods of Evaluation:**

1. Quizzes
2. Exams
3. Participation
4. Individual and group exercises and projects
5. Reports and written assignments
6. Oral Presentations

**Supplemental Data:**

<b>TOP Code:</b>	<b>095670: Indus Occupational Safe Health</b>
<b>SAM Priority Code:</b>	<b>C: Clearly Occupational</b>
<b>Distance Education:</b>	<b>Not Applicable</b>
<b>Funding Agency:</b>	<b>Y: Not Applicable(funds not used)</b>
<b>Program Status:</b>	<b>1: Program Applicable</b>
<b>Noncredit Category:</b>	<b>Y: Not Applicable, Credit Course</b>
<b>Special Class Status:</b>	<b>N: Course is not a special class</b>
<b>Basic Skills Status:</b>	<b>N: Course is not a basic skills course</b>

<b>Prior to College Level:</b>	<b>Y: Not applicable</b>
<b>Cooperative Work Experience:</b>	<b>N: Is not part of a cooperative work experience education program</b>
<b>Eligible for Credit by Exam:</b>	<b>NO</b>
<b>Eligible for Pass/No Pass:</b>	<b>NO</b>
<b>Taft College General Education:</b>	<b>NONE</b>



**Date:** October 24, 2016  
**Submitted by:** Mark Williams, Vice President of Instruction  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

Course Inactivations

**Background:**

Learning Support Division

The Learning Support division has submitted courses for inactivation. Courses that are inactivated can be activated at a later date.

Some of the courses are incorporated into the functional component of the TIL program which is instructed in a 1-1 environment with an aide. The others are not necessary as the information within those courses is covered in other classes along with the functional component of the program. Courses that are inactivated can be activated at a later date.

ILS	0050	Communication Skills Level
ILS	0075	Pedestrian Safety
ILS	0076	Remedial Reading
ILS	0031	Personal Safety Level 2
ILS	0033	Personal Safety Level 4
ILS	0051	Communication Skills Level 2

Sciences and Mathematics Division

The Sciences and Mathematics division has submitted courses for inactivation. Courses that are inactivated can be activated at a later date.

BIOL	2255	Human Physiology
BIOL	2256	Human Physiology Laboratory
CHEM	2250	Quantitative Analysis

Fiscal Impact Including Source of Funds (if applicable):

None

Approved:  \_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President

Date: October 24, 2016  
Submitted by: Mark Williams, Vice President of Instruction  
Area Administrator: Dr. Debra Daniels, Superintendent/President  
Subject: Request for Approval

---

Board Meeting Date: November 9, 2016

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update its courses to ensure they meet current standards.

Applied Technologies Division

The Applied Technologies division has made revisions to the following course outlines as part of the five year review cycle:

IES	1102	Passport Safety Training
IES	1116	Hazardous Waste Operations and Emergency Response
IES	1500	Occupational Health and Safety Compliance

Sciences and Mathematics Division

The Sciences and Mathematics division has made revisions to the following course outlines as part of the five year review cycle:

BIOL	1501	Fundamentals of Biology Laboratory
CHEM	1520	Introduction to Organic and Biochemistry

Fiscal Impact Including Source of Funds (if applicable):

None

Approved:   
Dr. Debra Daniels, Superintendent/President

Reviewed by: D. Thornsberry  
Reviewed by: G. Clarke  
Reviewed by: R. Kizzar  
Board approval:  
Date Revised: September 27, 2016

Industrial Education Safety (IES) 1102 Passport Safety Training (.25 Unit)  
[formerly Petroleum Technology 94B]

Prerequisite: None

Total Hours: 7 hours lecture; 2.5 hours lab (9.5 hours total)

Catalog Description: This course provides information intended to satisfy the basic level of safety awareness required of all contractor personnel working on the properties of the California Oil Producers. The course covers all the basic safety topics considered essential for working safely on these companies' properties. This course is offered on a Pass/No Pass basis only.

Type of Class/Course: Degree credit

Textbook: None

Additional Required Materials: None

Course Objectives:

Upon completion of the course, a successful student will be able to:

1. adhere to the safety, health and environmental policies and practices at California Oil Producers' properties, and
2. recognize, avoid and/or mitigate hazards commonly encountered while working on petroleum production facilities.

Course Scope and Content:

- Unit I Behavioral Based Safety Orientation
- A. Worker Behavior Influence on Safe Work Practices
  - B. Examples of Acceptable and Unacceptable Work Behaviors
- Unit II California Oil Producers' Orientation Video
- A. Overview of California Oil Producers' Safety Requirements and Expectations
- Unit III Endangered Species
- A. Identification of commonly encountered Endangered Species on Kern County Oil Lease
- Unit IV Job Safety Analysis (JSA)
- A. JSA Defined
  - B. When Required
  - C. Who Generates

D. Tailgate Safety Meetings

Unit V

Producers' Permit Procedures

- A. When Job Permits are Required
- B. Types of Permits

Unit VI

Hazard Communication

- A. Employee Right-to Know
- B. Container Labels
- C. Material Safety Data Sheet (MSDS)

Unit VII

Proposition 65

- A. California Notification
- B. Typical Notice Postings

Unit VIII

Hydrogen Sulfide (H<sub>2</sub>S)

- A. Characteristics of H<sub>2</sub>S
- B. Where it is Found
- C. Monitoring
- D. Emergency Actions

Unit IX

Asbestos

- A. Characteristics
- B. Posting Requirements
- C. Personal Protective Equipment
- D. Precautions

Unit X

Lead

- A. Hazard
- B. Precautions

Unit XI

Well Water

- A. Non-potability
- B. Precautions

Unit XII

Personal Protective Equipment

- A. Standard PPE Requirements

Unit XIII

Control of Noise

- A. Posted High Noise Areas
- B. Hearing Protection Requirements

Unit XIV

Hazardous Energy Control

- A. Types of Energy Requiring Control
- B. Typical Electrical Lockout/Tagout Process

Unit XV

Blinding

- A. Definition
- B. Blinding Requirements

Unit XVI

Flange Spreaders

- Unit XVII
  - A. Types
  - B. Potential Hazards

Line Breaking

  - A. Hazards
  - B. Permits Required
  - C. Procedures
  
- Unit XVIII
  - A. Types
  - B. Permits
  - C. Pre-job Meetings
  - D. Emergency Action Plan
  
- Unit XIX
  - A. Working around Cranes
  - B. Sling Types and Requirements
  - C. Rigging Requirements
  
- Unit XX
  - A. Safe Clearance Distance
  - B. "Red Flag" Procedure
  
- Unit XXI
  - A. Contractor requirement to have a written Code of Safe Work Practices
  
- Unit XXII
  - A. Producers' requirements
  - B. Fall Arrest Systems
  
- Unit XXIII
  - A. Procedures when reporting a fire
  
- Unit XXIV
  - A. Contractor EAP requirement
  - B. Examples of EAP to an H<sub>2</sub>S release
  
- Unit XXV
  - A. Precautions to take when working around trenching/excavation operations
  
- Unit XXVI
  - A. Enumeration of hazards likely to be encountered on the Producers' properties
  
- Unit XXVII
  - A. Summation of the previous 26 Units
  
- Unit XXVIII
  - A. Video re lessons learned from the subject's accident
  
- Unit XXIX
  - A. Scenes from incident sites that did not result in injuries or property damage, yet could have

**Lab Content:**

1. Field demonstrations of oilfield equipment
  - a. Correct method of de-energizing electrical panels
  - b. Guarding the powertrain of a well pump
  - c. Hazards of piping systems
  - d. Hazards of opening pipelines and confined spaces incorrectly
  - e. Demonstrate finding positive methods for verifying de-energization of piping and other equipment

**Learning Activities Required Outside of Class: None**
**Methods of Instruction:**

1. Lecture
2. Group exercises in class
3. Field demonstration and practical exercises

**Methods of Evaluation:**

1. Written final exam

**Supplemental Data:**

TOP Code:	095670: Indus Occupational Safe Health
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course

Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE





Revised by: R. Mallard  
G. Clarke  
Reviewed by: C. Bertram  
R. Kizzar  
D. Thornsberry  
Reviewed by: K. Bandy  
C & G Ed approval: October 11, 2010  
Board approval: November 11, 2010  
Date Revised: September 21, 2016

Industrial Education Safety (IES) 1116 Hazardous Waste Operations and Emergency Response (HAZWOPER) Training (1 Unit) (1.75)

Prerequisite: None

Total Hours: ~~8 hours lecture; 32 hours lab~~ 30 hours lecture; 10 hours lab (40 hours total)

Catalog Description: ~~This course covers the necessary~~ ~~Covers~~ ~~Explain~~ all the disciplines required to satisfy the Federal Code of Regulations 1910.120 concerning off site instruction for personnel that will work in hazardous waste sites and or remediation zones with emphasis on emergency response operations. This course will also meet the State of California requirements for a Technician for emergency response standards CCR §5192. Westec provides a 40 hour hazwoper certificate upon successful completion. ~~Certificates are presented and must be renewed annually to assure that the most current information is received.~~ This course is offered on a Pass/No Pass basis with a letter grade option.

Type of Class/Course: Degree Credit

Textbook: NIOSH, OSHA, USCG, USEPA. *OS&H Guidance Manual for Hazardous Waste Site Activities*. USGPO.

USDOT. ~~2004~~ ~~2016~~ ~~2012~~ *North American Emergency Response Guidebook*. Neenah, WI: J.J. Keller & Associates, 2004 ~~2012~~ ~~2016~~. Print.

Additional Required Materials: None

Course Objectives:

By the end of the course, a successful student will be able to:

1. ~~Recognize hazardous substances and the risk associated when involved in an incident.~~
2. ~~Use a safety data sheet to assess the risks associated with hazardous materials and proper response to an incidental or uncontrolled release.~~
3. ~~Identify and perform initial emergency response to incidents of release of hazardous material and wastes.~~
4. ~~use a Material Safety Data Sheet (MSDS) and the North America Emergency Response Guide (NAERG) to evaluate and plan for response to various hazardous material and waste releases.~~
3. ~~Use the North American emergency response guidebook during the initial phase of a hazardous material incident.~~
4. ~~Inspect, evaluate, and use various personal protective devices and methods including Self Contained Breathing Apparatus (SCBA).~~



4. ~~S~~store, inspect, and maintain personal protective equipment related to hazardous materials, and.
5. ~~S~~et up, administer, and "hand-on" a first-responder ~~i~~nitiate unified incident command system.
6. ~~S~~et up and perform a decontamination line.

Course Scope and Content:

Unit I ~~Basic Employee Safety Training~~ **General Industry Safety**

- A. Trenching and Excavations
  - i. Definitions
  - ii. Hazards
  - iii. Soil mechanics
  - iv. Sloping, shoring, and shielding safeguards
- B. Confined Space
  - i. Definitions
  - ii. Hazards
  - iii. Personnel and responsibilities of team
- C. Energy Control – Lockout/Tagout
  - i. Definitions
  - ii. Types of energy
  - iii. Methods of control
  - iv. Locks and tags
  - v. Authorized person
- D. Machine Guarding
  - i. Definitions
  - ii. Point of operation hazards
  - iii. Types and methods of guarding
- E. ~~Flammable and Combustible Materials~~
  - i. Definitions
  - ii. Upper and lower flammable/explosive limits
  - iii. Safe handling
  - iv. Proper storage
- F. Fire Safety Prevention and Response
  - i. Definitions
  - ii. Fire tetrahedron
  - iii. Classes of fires
  - iv. Use of fire extinguishers
- G. ~~Welding Safety~~ **Electrical Safety**
  - i. Electrical terms
  - ii. Hazards of electricity
  - iii. Effects of electrical current
- H. Personal Protective Equipment



- i. Administrative controls
- ii. Engineering controls
- iii. Head protection
- iv. Eye and face protection
- v. Fall protection
- vi. Hearing protection
- vii. Foot protection
- viii. Respiratory protection (supplied air and air purifying)
- ix. Chemical suits

~~I. Walking and Working Surfaces~~

- I. Hazard Communication
  - i. Employer's requirements
  - ii. Global harmonized system (GHS)
  - iii. Safety data sheets (SDS)

~~K. Laboratory Exercise~~

**Unit II Confined Space Entrant and Attendant Hazardous Substance recognition and Identification**

- ~~A. Descriptions and Definitions Recognition indicators~~
- ~~B. Hazards Identification methods~~
- ~~C. Making Safe Entries Chemical and toxicological behavior~~
- ~~D. Laboratory Exercise~~

**Unit III ~~Medic First Aid Basic (MFAB) Cardio Pulmonary Resuscitation (CPR) Hazards of a Release~~**

- ~~A. Role of the First Aid Provider Physical and health~~
- ~~B. Approaching the Patient Routes of exposure~~
- ~~C. Basic Life Supp Fatalities, injuries, and illness~~
- ~~D. Defibrillation Potential outcomes~~
- ~~E. Bleeding and Shock Emergencies~~
- ~~F. Continuous Patient Care Property and environment~~
- ~~G. Caring for illness Business impact~~
- ~~H. Caring for Injury~~
- ~~I. Specific First Aid Problems~~
- ~~J. Additional Considerations~~
- ~~K. Laboratory Exercises~~

**Unit IV HAZWOPER 29 Code of Federal Regulations (CFR) 1910.120**

- A. Course Introduction
- B. Scope and Application
- C. Site Definitions
- D. Types of Releases
- E. Regulatory Requirements for Training
- F. Terminology and abbreviations

**Unit V ~~NAERG (2008) (2012) North American Emergency Response Guide~~**

- A. Purpose



- B. Information Provided
- C. How to Use
  
- Unit VI **First Responder Technician Roles of HAZMAT Team Members**
  - A. Recognizing Emergency
  - B. Notification process
  - C. Reporting a release
  - D. Isolation and Protection
  - E. Responder levels
  - F. Emergency response plan (ERP)
  - G. Standard operating procedures
  
- Unit VII **Environmental Protection Agency (EPA) Guidelines**
  - A. Overview of Protection Requirements
  - B. Protective Methodologies
  - C. Choosing protective Measures
  
- Unit VIII **Unified Command System**
  - A. Definition
  - B. Functions
  - C. Incident Command Structure
  - D. National interagency incident management system
  - E. Reporting and Relieving Protocols
  - F. Assuming Positions
  
- Unit IX **SCBA Control Operations**
  - ~~A. What Is It and How It Works Site characterization and analysis~~
  - ~~B. Pre-Use Inspection Evacuation~~
  - ~~C. Donning and Removing Shelter in-place~~
  - ~~D. Cascade Systems Control zones~~
  - ~~E. Low Air Alarm Security~~
  - F. Communication system
  - G. Control, containment, and/or confinement operation of released hazardous material
  
- Unit X **Monitoring Response Teams Safety and Health Program**
  - ~~A. Assuring Health and Safety of Response Team Members Response Measures while Executing Medical surveillance~~
  - B. Monitoring
  
- Unit XI **Hands-On Scenarios Decontamination**
  - ~~A. In-Field mock-up activities responding to simulated hazardous material release Contamination and exposure~~
  - ~~B. Setting Boundaries Methods~~
  - ~~C. Establishing Incident Command Locations Disposal~~
  - ~~D. Establishing Decontamination Protocols~~
  - ~~E. Donning SCBA Protection~~
  - ~~F. Victim Rescue~~



**Unit XII Handling Drums and Containers**

- Unit XIII Termination**
- A. Debriefing**
  - B. Critique of response**
  - C. Recordkeeping**

**Lab Content:**

1. Field response to simulated hazardous waste spill and gas release
2. Institution of the Incident command system
3. Set up and practice decontamination techniques
4. Use of NAERG in a field situation
5. **Tabletop scenarios for decision-making practice in response to HAZMAT spills and releases**
- ~~6. Donning and doffing set-up and tear-down confined-space entry equipment~~
- ~~7. Practice entry and rescue techniques~~

Learning Activities Required Outside of Class: ~~None~~ 3.5 hours of Homework

The students in this class will spend a minimum of 3.5 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials, and class notes
2. Reviewing and preparing for quizzes and examinations
3. Reviewing case studies
4. Completing written assignments and projects

**Methods of Instruction:**

1. Lecture
2. In-class workshops
3. Test Lab Activities
4. Demonstrations
5. Case Studies

**Methods of Evaluation:**

1. Written final exam
2. Performance observation
3. Participation
4. Quizzes
5. Role Playing
6. Group Projects

**Methods of Instruction:**

- ~~1. Lecture~~

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- 2. ~~AV presentation~~
- 3. ~~Group exercises~~
- 3. ~~Hands-on field practice responding to various incident scenarios~~

**Methods of Evaluation:**

- 1. ~~Written final exam~~
- 2. ~~Performance observation of student operation~~

**Supplemental Data:**

TOP Code:	095670: Indus Occupational Safe Health
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	2: Stand-alone
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	C: Pass/No Pass



Taft College General Education:	NONE
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Revised by: D. Thornsberry

Reviewed by: K. Bandy

Reviewed by: J. Ariart

Reviewed by: D. Crow

Reviewed by: S. Aunai

Reviewed by: K. Bandy-Date

Prepared: March 2012 April

2016 September 28, 2016

Textbook Review: April 2016

C & GE Approval: May 14, 2012 Board

Approval: June 14, 2012

State Approved: September 28, 2012

Industrial Education Safety (IES) 1500 Occupational Safety and Health Health and Safety-  
Compliance(3 Units) CSU

Advisory: Eligibility for English 1500 strongly recommended Total

Hours: 48 hours lecture

Catalog Description:

~~This course covers the H-~~This course covers the laws and regulations pertaining to industrial occupational safety, the history of occupational safety, leading to current legislation, and the development of the Occupational Safety and Health Administration (OSHA) will be studied.  
~~Students will gain a working knowledge of Worker's Compensation and benefit laws, risk management, product safety and liability, and monitoring hazards in the workplace are covered.~~

Type of Class/Course: Degree Credit

Text: National Safety Council. *Accident Prevention Manual for Business & Industry: Administration and Programs*. 13th Edition. Chicago: National Safety Council, 2009. Print.

Course Objectives:

By the end of the course a successful student will be able to:

1. ~~Assess~~ Describe the roles and responsibilities of the occupational safety professional, and will apply these ideas ~~during in~~ classroom discussion, oral presentations and written assessments.
2. ~~Appraise~~ Identify the statutes and regulations, which relate to employee and public safety.
3. ~~Interpret~~ Demonstrate the scope of understanding of the laws and regulations, the application of the laws and regulations, and the liabilities and penalties contained in the laws and regulations.





4. Categorize Describe how regulatory agencies and other authorities provide program guidelines for safety.
5. Distinguish between regulations and recommendations from various safety organizations.
6. Recognize chemical agents and airborne materials; explain how they affect humans, and assess the degree of hazard.
7. Explain the concepts of workers' compensation and workers' benefits.
8. Demonstrate a working knowledge of workers' compensation, benefits laws, and incident investigation.
9. Describe personal factors in safety, product safety and liability.
10. Demonstrate a working knowledge of monitoring hazards in the workplace and the subsequent documentation of inspections and.
10. Predict potential hazards in the workplace and the subsequent problems they pose.

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#### Course Scope and Content (Lecture)-Unit I

##### Introduction

- A. Accidents & Incidents
- B. Near misses
- C. Safety pyramid

##### Unit II Legislation & Regulations

- A. Safety legislation
- B. Occupational Safety and Health Administration (OSHA) related federal regulations
- C. Agencies created by OSHA

##### Unit III California Occupational Safety and Health Administration (Cal OSHA)

- A. Cal OSHA Historical review
- B. Cal OSHA Appeals Board
- C. Cal OSHA Standards Board Occupational Injury and Illness Program Consultation
- D. Hazardous Substance Information and Training Act
- E. Federal OSHA Hazard Communication Standard Hearing Conservation Act

##### Unit IV Occupation Health

- A. Introduction
- B. Chemical agents - How chemicals affect the body: routes of entry?
- C. Personal Protection Equipment (PPE)
- D. Pharmacological classifications of airborne materials
- E. Degree of hazard

##### Unit V Workers Compensation & Risk Management

- A. Introduction
- B. Compensation laws



- C. Workers compensation application & procedures
- D. Incident investigations
- E. Risk management
- F. Planning, development, and implementation
- G. Risk management analysis

Unit VI Safe Behavior

- A. Motivation for safe behavior, operation, function
- B. Supplying incentives
- C. Requirements for successful motivation
- D. Application to industrial setting

Unit VII Personal Safety & Liability

- A. Introduction
- B. Personal safety and liability
- C. National Commission on Product Safety Development of product liability
- D. Insurance ramifications to manufacturer negligence
- E. Manufacturer's defense elements of a safety assurance program

Unit VIII Inspection & Monitoring the Workplace

- A. Monitoring the workplace for hazard
- B. Definition & Types of inspections
- C. Inspection procedures
- D. Preparing for inspection
- D.E. Performing an inspection
- E. Documentation
- E.G. Interpret Evaluation Results

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Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying assigned text, handout materials, and class notes
2. Reviewing and preparing for quizzes and examinations
3. Reviewing case studies
4. Completing written assignments and projects

Methods of Instruction:

1. Lecture and discussions
2. Group Activities/Projects
3. Presentations
4. Guest lectures/presentations

Methods of Evaluation:

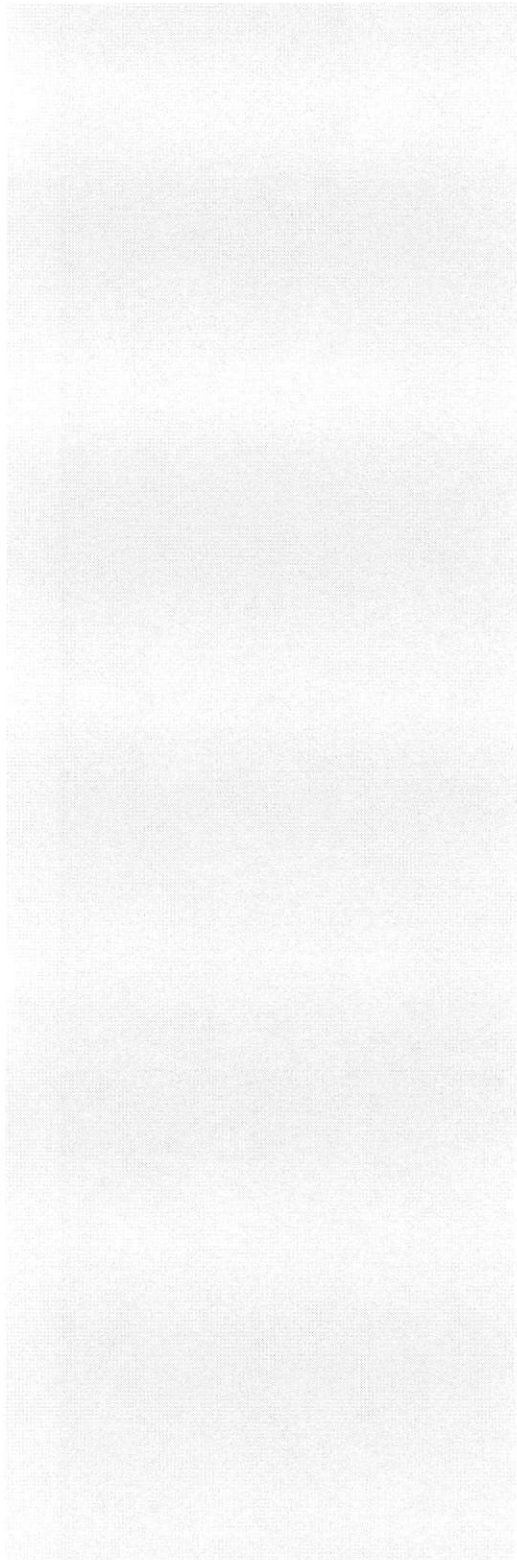


1. Quizzes
2. Exams
3. Participation
4. Individual and group exercises and projects
5. Reports and written assignments
- 5-6. Oral Presentations

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Supplemental Data:

TOP Code:	095670: Indus Occupational Safe Health
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	I: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	NO
Eligible for Pass/No Pass:	NO
Taft College General Education:	NONE





Reviewed by: ~~C. Johnson~~  
Reviewed by: ~~R. Miranda~~  
Reviewed by: G. Golling  
Reviewed by: M. Mayfield  
Reviewed by: A. Jarrahan  
Review date: Fall 2016  
Approval date: October 12, 2009

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**Biology (BIOL)1501 Fundamentals of Biology Laboratory (1 Unit) CSU:UC**  
[formerly BIOL 1L]

Prerequisite/Concurrent Enrollment: Successful completion of Biology 1500 with a grade of C or better.

Advisory: Eligibility for English 1000 and Reading 1005 strongly recommended

Prerequisite knowledge and skills: Before entering the course, the student should be able to

1. understand fundamental principles of biology as illustrated by plants and animals,
2. understand the scientific method,
3. make critical observations,
4. recognize their interaction with their biological environment.

Total Hours: 48 hours lab

Catalog Description: Biology 1501 is an introductory laboratory course designed to survey the plant and animal kingdoms. The course includes microscopy of plants and lower animals, mitosis, life cycles, cell structure, and animal dissection.

Type of Class/Course: Degree Credit

Text: Enger, Eldon D., Frederick C. Ross. *Laboratory Manual: Concepts in Biology*. ~~13<sup>th</sup>~~ 14<sup>th</sup> edition.  
Boston, MA: McGraw-Hill, ~~2009~~. 2011 Print.

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Additional Required Materials: None

Course Objectives:

By the end of the course, a successful student will be able to

1. provide a general introduction to biology,
2. develop the fundamental principles of biology as illustrated by plants and animals,
3. develop in the student an understanding of the scientific method,
4. develop the students' ability to make critical observations,
5. develop in the students an understanding of their interaction with their biological environment,  
and
6. provide the students with a practical laboratory experience in the life sciences.

Course Scope and Content: (laboratory)

(Each unit involves approximately one week of lab work)

Unit I The Scientific Method and Metric Measurements  
 A. Metric measurements  
 B. Metric conversions

Unit II Diffusion and Osmosis  
 A. Differentiate between diffusion and osmosis  
 B. Kinetic energy and concentration effects

Unit III The Microscope  
 A. Using a compound microscope  
 B. Preparing wet mount slides

Unit IV Cell Structure and Function  
 A. Viewing organisms from 5 Kingdoms  
 B. Identifying cell structures and organelles  
 C. Enzymes

~~Unit V Cell Metabolism~~  
~~A. Fermentation~~  
~~B. Respiration~~  
~~C. Photosynthesis~~

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~~Unit VI DNA and RNA~~  
~~A. DNA replication, transcription, translation~~  
~~B. DNA purification~~

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Unit VII Mitosis – Cell Division  
 A. Cell cycle phase  
 B. Microscopic examination of cell division in plants and animals

Unit VIII Genetics & Human Variation  
 A. Single and double factor crosses  
 B. Dominant and recessive human phenotypes

~~Unit VIII Reproduction & Development~~  
~~A. Human reproduction stages~~  
~~B. Development of frog and fish eggs~~

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Unit IX Plant Tissues  
 A. Structure and function of plant organs  
 B. Reproduction of plants

Unit X Frog Dissection  
 A. Identification of vertebrate organs and structures  
 B. ~~Function of frog and fish eggs~~ Animal Physiology

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Unit XI Visit to Los Angeles County Natural History Museum  
 A. Examine native and non-native species of plants and animals in a live context



#### Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 3 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Completing required reading
4. Completing written work

#### Methods of Instruction:

1. Assigned readings from text and selected references
2. Lecture and demonstration by instructor
3. Films and filmstrips
4. Field trips
5. Assignments, tests

#### Methods of Evaluation:

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1. Substantial writing assignments, including:
  - a. laboratory reports
2. Computational or non-computational problem-solving demonstrations, including:
  - a. quizzes
  - b. laboratory reports
3. Skill demonstrations, including:
  - a. class performance
  - b. ability to problem solve
4. Other examinations, including:
  - a. multiple choice
  - b. true / false
  - c. essay
  - d. demonstration of laboratory techniques
  - e. identification of laboratory specimens

#### Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.

5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean up of equipment and materials.

Supplemental Data:

TOP Code:	040100- Biology
SAM Priority Code:	E: Non-Occupational
Funding Agency:	Y: Not Applicable
Program Status:	I: Program Applicable
Noncredit Category:	Y: Not Applicable
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Not Applicable
Prior to College Level:	Y: Not Applicable
Cooperative Work Experience:	N: Course is not a part of a cooperative education program
Eligible for Credit by Exam:	No
Eligible for Pass/No Pass:	Yes





Prepared by: M. Mayfield  
Reviewed by: D. Reynolds  
Reviewed by: G. Golling  
Reviewed by: M. Mayfield  
Date created: Spring 2014  
Text updated: April 6, 2016  
C&GE approved: May 12, 2014  
Board approved: June 11, 2014

Chemistry (CHEM) 1520 Introduction to Organic and Biochemistry (4 Units) CSU:UC

Prerequisite: Successful completion of Chemistry 1510 or equivalent

Prerequisite knowledge/skills: Before entering the course the student should be able to

1. Understand, explain, and demonstrate the logical problem solving methods of chemistry.
2. Understand pertinent examples, analogies, and special topics used to introduce and illustrate basic chemical concepts.
3. Analyze the fundamentals of chemistry to obtain an enhanced understanding of the physical world.
4. Identify the way science solves problems and apply the use of the scientific method, and
5. Understand the basic concepts of chemistry with sufficient proficiency to allow for the study of more advanced chemistry concepts.

Advisory: Eligibility for English 1500

Total Hours: 48 hours lecture, 48 hours lab (96 hours total)

Catalog Description: This course is a survey of organic and biochemistry for nursing majors and other allied health fields. Topics include general organic chemistry and biological chemistry as they apply to living systems.

Type of Class/Course: Degree Credit

Lecture Text: Seager, Spencer L. and Michael R. Slabaugh. *Organic and Biochemistry for Today*. 8th ed. Belmont: Brooks/Cole. 2014. Print.

Laboratory Manual: Seager, Spencer L. and Michael R. Slabaugh. *Custom Lab Manual for Chem 1520* Mason: Cengage, 2016. Print.

Seager, Spencer L. and Michael R. Slabaugh. *Safety Scale Experiments for Today*. 8th ed. Belmont: Brooks/Cole. 2014. Print.

Course Objectives:

By the end of the course, a successful student will be able to

1. Draw and name structures containing common mono-functional organic molecules and differentiate functional groups when they appear in an organic structure, relate the physical and chemical properties of compounds containing these groups with the structure of each functional classification;



2. Distinguish roles of four major classes of bio-molecules in living cells,
3. Compare and contrast the processes of DNA replication and transcription, RNA translation, and common types of mutations; and
4. Demonstrate knowledge of major biochemical components in metabolism.

Course Scope and Content: Lecture

Unit I            Hydrocarbons  
                  A. Nomenclature  
                  B. Structure  
                  C. Physical Properties  
                  D. Chemical Properties

Unit II            Alcohols, Ethers, and Thiols  
                  A. Nomenclature  
                  B. Structure  
                  C. Physical Properties  
                  D. Chemical Properties

Unit III           Aldehydes and Ketones  
                  A. Nomenclature  
                  B. Structure  
                  C. Physical Properties  
                  D. Chemical Properties

Unit IV           ~~Carboxylic Acids and Derivatives, Esters and Amides~~  
                  A. Nomenclature  
                  B. Structure  
                  C. Physical Properties  
                  D. Chemical Properties

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Unit V            Amines  
                  A. Nomenclature  
                  B. Structure  
                  C. Physical Properties  
                  D. Chemical Properties

Unit VI            Carbohydrates  
                  A. Stereochemistry  
                  B. Monosaccharides  
                  C. Disaccharides  
                  D. Polysaccharides

Unit VII           Proteins  
                  A. Amino acids  
                  B. Chemical properties  
                  C. Protein structure

Unit VIII          Lipids  
                  A. Classification of lipids



- B. Fatty acids
- C. Structure of fats and oils

- Unit IX      Nucleic Acids
- A. Structure
  - B. Replication
  - C. Transcription
  - D. Translation

- Unit X      Metabolism
- A. Digestion
  - B. Glycolysis
  - C. Citric acid cycle
  - D. Fates of pyruvate

Course Scope and Content: Laboratory

The laboratory component of this course provides hands-on practical experience with organic and biochemistry. Laboratory exercises are designed to familiarize students with common equipment, instrumentation and techniques as they qualitatively and quantitatively explore and expand on principles presented in lecture.

- Unit I      Structure
- A. Hydrocarbons
  - B. Stereoisomerism
  - C. Alcohols and ethers
  - D. Aldehydes and ketones

- Unit II      Separations
- A. Purification processes
  - B. Liquid-liquid extraction
  - C. Chromatography
  - D. Distillations

- Unit III      Reactions
- A. Hydrocarbons
  - B. Alcohols
  - C. Aldehydes and ketones
  - D. ~~Carboxylic acids and derivatives, esters and amides~~

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- Unit IV      Characterization
- A. Boiling point
  - B. Melting point
  - C. Chemical testing
  - D. Instrumental analysis

- Unit V      Biochemistry
- A. Carbohydrates
  - B. Lipids
  - C. Amino acids and proteins
  - D. Nucleic acids



**Learning Activities Required Outside of Class:**

The students in this class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying text, chapter handouts and learning objectives
2. Answering questions
3. Skill practice
4. Completing required reading
5. Problem solving activity or exercise
6. Written work

**Methods of Instruction:**

1. Assign reading topics in the text book and in the reference books present in our library
2. Class lectures will be used to clarify and extend the theoretical and factual concepts present in the text
3. Multimedia presentations, relative to some unit of study will be shown to supplement lecture materials
4. Problem sets and questions from the text will be assigned
5. Demonstration experiments and lecture demonstrations will be used in the classroom and laboratory

**Methods of Evaluation:**

1. Substantial writing assignments including:
  - a. Essay Exams
  - b. Laboratory reports
2. Computational or non-computational problem-solving demonstrations including:
  - a. Exams
  - b. Homework problems
  - c. Quizzes
  - d. Laboratory reports
3. Other examinations, including:
  - a. Multiple choice
  - b. Matching items
  - c. True/false items
  - d. Completion

**Laboratory Category: Extensive Laboratory**

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.



During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.
2. Instructor is responsible for supervision of laboratory clean up of equipment and materials.

Supplemental Data:

TOP Code:	190500: Chemistry, General
SAM Priority Code:	E: Non-Occupational
Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	I: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program



Eligible for Credit by Exam:	<del>E: Credit By Exam</del> NO
Eligible for Pass/No Pass:	NO
Taft College General Education:	CSB2: CSU Area B2 CSB3: CSU Area B3 IG5B: IGETC Area 5B IG5C: IGETC Area 5C

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**Date:** October 30, 2016  
**Submitted by:** Mark Williams, VP of Instruction  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

Master Services Agreement – Phytorion, Inc.

**Background:**

This is an umbrella agreement for engaging in data warehouse design work to extend the College reporting capabilities as required by multiple grants, including Equity, Student Success, Strong Workforce, Perkins and others.

The College has already engaged Phytorion Inc. in Board approved Statements of Work (SOW) as a consultant in grant-funded work on improving the existing College data warehouse reporting. This Master Services Agreement further defines this consulting relationship to include licensing rights to proprietary data warehouse Work Product, and data confidentiality agreements. It also provides a framework that can permit the College to collaborate with other California community colleges in this work.

**Terms (if applicable):**

Effective upon execution by the parties and continue until lawfully terminated.

**Expense (if applicable):**

The work covered by this Master Services agreement is grant-funded. Specific grant funding sources identified in separately submitted/approved statements of work (SOW) Board items.

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

**Approved:**   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President

## MASTER SERVICES AGREEMENT

This Master Services Agreement (this "*Agreement*") between Phytorion, Inc., an Illinois corporation ("*Phytorion*") and West Kern Community College District ("*Customer*") is entered into as of November 9, 2016 ("*Effective Date*"). Customer desires that Phytorion perform, and Phytorion agrees to perform, services for Customer, and accordingly, the parties agree to the following terms and conditions:

1. **Services.** Subject to all terms and conditions set forth herein, Phytorion will provide services to the Customer pursuant to the Statement of Work No. 1 attached hereto and to any other statement(s) of work agreed to by the parties in writing and attached hereto (each an "*SOW*") and any change orders which modify the scope of work to be performed under an SOW ("*Change Order*"). All services and work performed pursuant to all SOWs, Change Orders and this Agreement shall be referred to herein, collectively, as "*Services*." Each SOW and Change Order will provide a description of the Services, the period within which the Services are to be completed, any milestones or performance criteria related to such Services, the fees and method of payment, and any additional terms and conditions applicable to such SOW that are not covered in this Agreement.

2. **Compensation.** Customer shall pay Phytorion for Services performed hereunder in the amounts or at the rates specified in each SOW. Unless otherwise set forth in the applicable SOW, any hourly or daily rates specified are subject to change upon thirty (30) days prior written notice to Customer. All amounts payable under this Agreement are exclusive of all sales, use, value-added, withholding, and other taxes and duties. Customer shall pay any and all applicable taxes and duties, however designated, incurred as a result of or otherwise in connection with this Agreement or the Services, excluding tax based upon Phytorion's income. Customer shall reimburse Phytorion for all reasonable expenses incurred by Phytorion in connection with its performance of Services, including, but not limited to, travel and lodging expenses, communications charges and the cost of supplies. Unless otherwise set forth in an SOW, Phytorion shall invoice Customer monthly and Customer shall pay all amounts due within thirty (30) days of the invoice date. Any estimates, budgets or timelines stated in an SOW are subject to change and any assumptions stated therein.

3. **Term.** Unless earlier terminated as provided herein, the initial term of this Agreement shall be for one year after the Effective Date, or if longer with respect only to any SOW as to which any Services then still remain to be performed, until completion of all such Services under such SOW. Each SOW will have the term set forth in such SOW (each, an "*SOW Term*"). This Agreement shall automatically renew for successive one year terms unless either party provides the other party with a notice of non-renewal at least 90 days prior to the end of the then current term.

4. **Termination.** This Agreement and/or any SOW may be terminated by either party upon thirty (30) days' prior written notice, if the other party breaches any material term hereof and fails to cure such breach within such 30-day period. Customer shall be liable for payment to Phytorion for all Services provided prior to the effective date of termination, including any expenses incurred in connection with the provision of Services. Sections 5, and 6 through 9 shall survive any termination of this Agreement. Phytorion may suspend or terminate services immediately if Customer fails to pay any invoice when due.

5. **Proprietary Rights: Work.**

5.1 "*Phytorion Materials*" means all materials, software, designs, ETL codes, BI objects, proprietary code, algorithms, software, reports, dashboards, cubes and metadata models, reporting methodology, processes, and/or techniques developed or acquired by Phytorion prior to or independent from Phytorion's performance of the Services and all intellectual property rights therein. "*Work Product*" means the tangible and intangible work product, ideas, concepts, know-how and information and the writings in which any of the same are fixed (including, without limitation, all reports, computer software systems, routines, data models, technical data, processes, designs, code and documentation and systems,



concepts and business information) and all proprietary rights (including, without limitation, rights under patent, copyright, trade secret and other similar laws) therein, that are developed in the course of performing the Services. “Phytorion IP” means collectively, Phytorion Materials and Work Product. “Content” means any and all data, text, photos or other materials provided by Customer to Phytorion for use in performing the Services.

5.2 Upon and subject to final payment of all sums due under the applicable SOW, Phytorion grants to Customer a non-exclusive, non-transferable, non-sublicenseable perpetual license to use the Work Product delivered to Customer hereunder and to use any Phytorion Materials embodied in the Work Product and delivered to Customer hereunder for Customer’s internal business purposes only. Except for the preceding license, Phytorion reserves all rights in Phytorion IP, and all rights remain with Phytorion.

5.3 Phytorion agrees to grant to any one or more of the California Community Colleges a non-exclusive, non-transferable, non-sublicenseable perpetual license to use the Work Product delivered to Customer and to use any Phytorion Materials embodied in the Work Product and delivered to Customer hereunder for such California Community College(s)’s internal business purposes only; provided that each such California Community College and Phytorion execute a Master Services Agreement (“MSA”) in a form substantially the same as that in Appendix A. After execution of such MSA by both Phytorion and each such California Community College in the form substantially the same as that in Appendix A, Customer may transmit, deliver or disclose to such California Community College material, information or software (including ETL codes, BI objects, proprietary code, or algorithms) containing or developed using the Work Product or any Phytorion Materials embodied in the Work Product.

5.4 Customer may not (i) remove any product identification, copyright or other proprietary notices from Phytorion IP; or (ii) provide access to Phytorion IP to any person or entity except for the purposes of Customer’s internal use and in accordance with this [Section 5](#) and [Section 6](#).

5.5 Customer owns all Content and all trademarks, trade names, service marks, and logos provided to Phytorion hereunder (“Customer Marks”). Customer hereby grants to Phytorion a royalty-free, non-exclusive right and license to use, copy, disclose, modify, distribute, display, perform and create derivative works of the Content during the term for the sole purpose of performing the Services. Customer also grants to Phytorion a royalty-free, non-exclusive, non-transferable right and license to use Customer Marks for the sole purpose of performing the Services. Customer hereby represents and warrants that it has all the requisite rights to the Content, Customer Marks, and to all other intellectual property of Customer provided to Phytorion hereunder.

5.6 Nothing in this Agreement shall preclude Phytorion from developing for it or for others, materials which are competitive with or similar to those produced as a result of the Services provided hereunder.

## 6. Confidentiality.

6.1 “Confidential Information” means information, whether provided or retained in writing, verbally, by electronic or other data transmission or in any other form or media whatsoever that is either marked as confidential, proprietary (or a similar designation) or a reasonably prudent business person would consider it to be confidential, proprietary or otherwise not generally available to the public. Phytorion Confidential Information includes Phytorion IP. Customer Confidential Information includes the Content.

6.2 Neither party shall disclose to any third party, and each party shall keep strictly confidential, all Confidential Information of the other, protecting the confidentiality thereof with at least the same level of efforts that it employs to protect the confidentiality of its own proprietary and, in any event, by reasonable means. Each party receiving any such Confidential Information of the other (a “Receiving Party”) may, however, disclose any portion of the Confidential Information of the other party (the “Disclosing Party”) to such officers, employees, and legal advisors (collectively, “Representatives”) of the Receiving Party as are engaged in a use permitted by this Agreement and have a need to know such

portion, provided that Phytorion may disclose any portion of Customer Confidential Information to such partners and authorized independent contractors that are engaged in a use permitted by this Agreement and have a need to know such portion, and provided that Representatives and such partners and authorized independent contractors are subject to restrictions on use and disclosure comparable to but not less stringent than those of this Section 6. No Receiving Party shall use the Confidential Information of a Disclosing Party except solely to the extent necessary in and during the performance of this Agreement or as expressly licensed hereunder. If the Receiving Party is responsible for any inadvertent unauthorized disclosure, delivery or use of any of the Disclosing Party's Confidential Information, the Receiving Party shall immediately notify the Disclosing Party in writing and use its best efforts to prevent any further unauthorized disclosure, delivery or use and to mitigate the consequences of such inadvertent unauthorized disclosure, delivery or use.

6.3 The obligations of this Section 6 shall not apply to: (i) any Confidential Information for a period longer than it is legally permissible to restrict disclosure of that item of Confidential Information; or (ii) any Confidential Information that the Receiving Party can demonstrate was (A) at the time of disclosure to such Receiving Party, in the public domain, or after disclosure to such party, published or otherwise entered the public domain through no fault of the Receiving Party or its Representatives; (B) in the possession of the Receiving Party at the time of disclosure to it, if such Receiving Party was not then under a contractual, legal or fiduciary obligation of confidentiality with respect thereto; (C) received after disclosure to the Receiving Party from a third party who had a lawful right (without any contractual, legal or fiduciary non-disclosure restrictions) to disclose such Confidential Information to the Receiving Party; or (D) independently developed by the Receiving Party, without reference to Confidential Information of the Disclosing Party.

6.4 Either party may disclose Confidential Information of the other to the extent required by law or by order of a court or governmental agency; provided, however, that, except to the extent prohibited by law, the Receiving Party shall give the Disclosing Party (as the owner of such Confidential Information) prompt notice, and shall use its reasonable efforts to cooperate with the Disclosing Party (at its cost), if the Disclosing Party wishes to obtain a protective order or otherwise protect its rights and interests in and to such Confidential Information and the confidentiality thereof. Unless a Receiving Party is expressly authorized by this Agreement to retain the Disclosing Party's Confidential Information, the Receiving Party shall return or destroy, at the Disclosing Party's option, the Disclosing Party's Confidential Information promptly upon request.

7. Warranty. Phytorion warrants that its Services shall be performed consistent with generally accepted industry standards. PHYTORION MAKES NO WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ACCURACY, QUALITY, CORRECTNESS, COMPLETENESS, COMPREHENSIVENESS, NOR ANY OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, IN CONNECTION WITH THIS AGREEMENT AND THE SERVICES PROVIDED HEREUNDER, OR THE RESULTS DERIVED THEREFROM.

8. Limitation of Liability. UNDER NO CIRCUMSTANCES SHALL PHYTORION BE LIABLE FOR DAMAGES IN EXCESS OF THE FEES PAID FOR THE SERVICES CAUSING LIABILITY HEREUNDER, OR BE LIABLE IN ANY AMOUNT FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, INDIRECT OR COVER DAMAGES (INCLUDING COSTS RELATED TO REPLACEMENT SERVICES), LOSS OF GOOD WILL OR BUSINESS PROFITS, WORK STOPPAGE, DATA LOSS, COMPUTER FAILURE OR MALFUNCTION, OR EXEMPLARY OR PUNITIVE DAMAGES. The provisions of this Agreement allocate the risks between Phytorion and Customer. The fees charged hereunder reflect this allocation of risk and the limitations of liability herein.

9. Miscellaneous. This Agreement and all SOWs attached hereto shall be governed and enforced in accordance with the laws of the State of Illinois, without giving effect to principles of conflicts of law. Any litigation arising out of or in connection with this Agreement shall take place exclusively in state or federal courts of competent jurisdiction in Illinois. Phytorion may subcontract all or part of the services to be performed to qualified third parties. The relationship of Phytorion and Customer is that of an

independent contractor. Phytorion shall have exclusive control over its personnel and over the labor and employee relations, and policies relating to wages, hours, working conditions or other conditions of its personnel. Phytorion's obligations under this Agreement are subject to Customer's timely fulfillment of its obligations hereunder. Phytorion may rely on decisions and approvals of Customer personnel. Phytorion shall have a right to identify Customer as a customer of Phytorion on its website and in promotional materials. Except for the obligation to make payments, nonperformance by either party shall be excused to the extent the performance is rendered impossible by strike, fire, flood, war, governmental acts, orders or restrictions, or any other force majeure event where failure to perform is beyond the reasonable control of the nonperforming party. This Agreement (together with any mutually agreed to SOW or Change Order) constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements between the parties, whether written or oral, relating to the same subject matter. This Agreement may not be amended except in a writing signed by both parties. In the event of any inconsistencies between this Agreement and any SOW, these terms shall take precedence. Neither party may assign this Agreement or delegate any of its duties hereunder to a third party without the prior written consent of the non-assigning party, except in connection with a sale or transfer of all or substantially all of such party's assets or business. All notices and communications shall be in writing in each case to the recipient's mailing address set forth below its signature. This Agreement may be executed in electronically transmitted counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representative as of the Effective Date.

**WEST KERN COMMUNITY COLLEGE DISTRICT**

**PHYTORION, INC.**

By: \_\_\_\_\_  
Name: Debra Daniels  
Title: Superintendent/President

By: \_\_\_\_\_  
Name: Yiorgos Andreas Marathias  
Title: President and CEO

Address:

Address:

20 Cougar Ct  
Taft, CA 93268

4837 South Kimbark Ave.  
Chicago, IL 60615

Tel: (661) 763-7710  
Email: [ddaniels@taftcollege.edu](mailto:ddaniels@taftcollege.edu)

Tel: (773) 255-3861  
Email: [yiorgos.marathias@phytorion.com](mailto:yiorgos.marathias@phytorion.com)

## STATEMENT OF WORK NO. 1

### FOR

### STUDENT DATA WAREHOUSE/BUSINESS INTELLIGENCE IMPLEMENTATION

THIS STATEMENT OF WORK (this "SOW") is being executed on this \_\_\_\_ day of November, 2016 ("SOW Effective Date") pursuant to the West Kern Community College District Master License and Services Agreement by and between Phytorion, Inc. ("Consultant" or "Phytorion"), and West Kern Community College District ("Customer") dated as of November \_\_\_\_, 2016 (the "Agreement") the terms of which are incorporated herein by reference. Any capitalized terms not defined herein shall have the meaning, if any, set forth in the Agreement.

#### 1. SCOPE OF SERVICES.

Customer wishes to create a Student Data Warehouse ("SDW") and Cognos reporting and analytics solution ("BI") to support – among other potential initiatives – student equity reporting and data-driven decision making.

The following list sets forth certain "Services" that the parties anticipate may be provided hereunder:

- I. Conduct business requirements gathering sessions. Phytorion will meet with Customer management, functional and technical experts to determine the definitions, rules, source tables and fields for the Customer-defined metrics
- II. Map out an implementation strategy and data warehouse design to meet reporting needs
- III. Based upon the business requirements, Phytorion will create a dimensionally modeled Data Warehouse design as well as Data Warehouse Technical Design Documents, which are defined as: the list of tables and fields that contain the data elements used to populate the SDW; and the list of data transformation rules that will be applied to the source data elements.
- IV. Following Customer sign-off of the DW Technical Design Requirements, Phytorion will modify the SDW design to account for Customer's requirements as specified in the DW Technical Design Documents
- V. If requested and as mutually agreed upon, Phytorion may provide *guidance* or *advice* or *development* for DW and BI activities such as:
  - a. Extract, Transform and Load ("ETL") coding using Microsoft SSIS
  - b. Framework Manager ("FM") modeling
  - c. Cognos BI requirements collection
  - d. Cognos BI development
  - e. ETL testing
  - f. BI testing
- VI. Phytorion may also provide, if requested and agreed upon, training and support
- VII. Knowledge Transfer. Phytorion will conduct the following meetings as and if relevant and necessary:
  - a. Kick Off Meeting. A meeting at the beginning of the project with the Customer SDW project team and project manager to discuss the project activities and requirements.
  - b. If Phytorion delivers ETL code then a Technical Overview upon task or project completion: A meeting with Customer technical users to provide an overview of the work Phytorion has performed.
  - c. Functional Overviews upon task or project completion: A meeting with Customer's functional, technical and reporting team leads to review the functional content included in the SDW.
  - d. Wrap Up Meeting: A Customer-led presentation of what was accomplished during the engagement. Topics to be covered usually include a high level overview of the functionality delivered, the activities and training completed, and a discussion of next steps.

VIII. If Phytorion delivers ETL code then it will correct any errors in its delivered code for a period of four (4) weeks after Go Live.

**2. PHYTORION ROLES AND RESOURCES.**

Phytorion can provide consultants to fill the following roles:

- Architect/Project Manager
- If Phytorion delivers ETL code, ETL Developer/Tester
- BI Developer/Tester
- Project Director

**3. PRICING AND PAYMENT.**

Subject to the assumptions contained in this SOW, Phytorion will provide the Services as Time & Materials at **\$165/hour**. This fee does not include travel-related expenses. Travel expenses will be billed as incurred.

Payment and Invoicing: Phytorion may invoice Customer at the rates listed above on a weekly basis for fees and expenses incurred during the preceding month. Customer shall pay all invoiced amounts within fifteen (15) days after the date of Phytorion's invoice therefor.

**4. ASSUMPTIONS.**

Any Phytorion commitments contained herein are subject to the assumptions contained in this SOW, including the following:

- (a) Customer will commit the necessary resources and management involvement to support Customer's and Consultant's work.
- (b) Phytorion will not be responsible for configuration, sizing, or performance analysis of hardware.

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be executed by their duly authorized representatives as of the day and year signed below.

**WEST KERN COMMUNITY COLLEGE DISTRICT**

**PHYTORION, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Yiorgos Andreas Marathias

Title: \_\_\_\_\_

Title: President/CEO

Date: \_\_\_\_\_

Date: November \_\_\_\_, 2016

**APPENDIX A**  
**MASTER SERVICES AGREEMENT**

This Master Services Agreement (this "*Agreement*") between Phytorion, Inc., an Illinois corporation ("*Phytorion*") and \_\_\_\_\_ ("*Customer*") is entered into as of \_\_\_\_\_, 20\_\_\_\_ ("*Effective Date*"). This Agreement being executed and delivered in connection with that certain Master Services Agreement dated \_\_\_\_\_, 2016 by and between Phytorion, Inc. and West Kern Community College District (the "*Taft Agreement*"). Customer desires to obtain a non-exclusive license to Phytorion IP that is included in or was used by West Kern Community College District under the Taft Agreement in creating certain extract, transform and load ("*ETL*") coding and/or business intelligence ("*BI*") solutions (collectively, "*Licensed Product*"), and Customer further desires Phytorion to perform, and Phytorion agrees to perform, services for Customer, and accordingly, the parties agree to the following terms and conditions:

1. **Services.** Subject to all terms and conditions set forth herein, Phytorion will provide services to the Customer pursuant to the Statement of Work attached hereto and to any other statement(s) of work agreed to by the parties in writing and attached hereto (each an "*SOW*") and any change orders which modify the scope of work to be performed under an SOW ("*Change Order*"). All services and work performed pursuant to all SOWs, Change Orders and this Agreement shall be referred to herein, collectively, as "*Services.*" Each SOW and Change Order will provide a description of the Services, the period within which the Services are to be completed, any milestones or performance criteria related to such Services, the fees and method of payment, and any additional terms and conditions applicable to such SOW that are not covered in this Agreement.

2. **Compensation.** Customer shall pay Phytorion for the license granted herein and/or for Services performed hereunder in the amounts or at the rates specified in each SOW. Unless otherwise set forth in the applicable SOW, any hourly or daily rates specified are subject to change upon thirty (30) days prior written notice to Customer. All amounts payable under this Agreement are exclusive of all sales, use, value-added, withholding, and other taxes and duties. Customer shall pay any and all applicable taxes and duties, however designated, incurred as a result of or otherwise in connection with this Agreement or the Services, excluding tax based upon Phytorion's income. Customer shall reimburse Phytorion for all reasonable expenses incurred by Phytorion in connection with its performance of Services, including, but not limited to, travel and lodging expenses, communications charges and the cost of supplies. Unless otherwise set forth in an SOW, Phytorion shall invoice Customer monthly and Customer shall pay all amounts due within fifteen (15) days of the invoice date. Any estimates, budgets or timelines stated in an SOW are subject to change and any assumptions stated therein.

3. **Term.** Unless earlier terminated as provided herein, the initial term of this Agreement shall be for one year after the Effective Date, or if longer with respect only to any SOW as to which any Services then still remain to be performed, until completion of all such Services under such SOW. Each SOW will have the term set forth in such SOW (each, an "*SOW Term*"). This Agreement shall automatically renew for successive one year terms unless either party provides the other party with a notice of non-renewal at least 90 days prior to the end of the then current term.

4. **Termination.** This Agreement and/or any SOW may be terminated by either party upon thirty (30) days' prior written notice, if the other party breaches any material term hereof and fails to cure such breach within such 30-day period. Customer shall be liable for payment to Phytorion for all Services provided prior to the effective date of termination, including any expenses incurred in connection with the provision of Services. Sections 5, and 6 through 9 shall survive any termination of this Agreement. Phytorion may suspend or terminate services immediately if Customer fails to pay any invoice when due.

5. **Proprietary Rights; Work.**

5.1 "*Phytorion Materials*" means all materials, software, designs, ETL codes, BI objects, proprietary code, algorithms, software, reports, dashboards, cubes and metadata models, reporting methodology, processes, and/or techniques developed or acquired by Phytorion prior to or independent from Phytorion's performance of the Services and all intellectual property rights therein. "*Work Product*" means the tangible and intangible work product, ideas, concepts, know-how and information and the writings in which any of the same are fixed (including, without limitation, all reports, computer software systems, routines, data models, technical data, processes, designs, code and documentation and systems, concepts and business information) and all proprietary rights (including, without limitation, rights under patent, copyright, trade secret and other similar laws) therein, that are developed in the course of performing the Services. "*Phytorion IP*" means collectively, Phytorion Materials and Work Product. "*Content*" means any and all data, text, photos or other materials provided by Customer to Phytorion for use in performing the Services.

5.2 Upon and subject to final payment of all sums due under the applicable SOW, Phytorion grants to Customer a non-exclusive, non-transferable, non-sublicenseable perpetual license to use the Licensed Product and to use the Work Product delivered to Customer hereunder and to use any Phytorion Materials embodied in the Work Product and delivered to Customer hereunder for Customer's internal business purposes only. Except for the preceding license, Phytorion reserves all rights in Phytorion IP, and all rights remain with Phytorion.

5.3 Customer may not (i) remove any product identification, copyright or other proprietary notices from Phytorion IP; or (ii) provide access to Phytorion IP to any person or entity except for the purposes of Customer's internal use and in accordance with Section 6.

5.4 Customer owns all Content and all trademarks, trade names, service marks, and logos provided to Phytorion hereunder ("*Customer Marks*"). Customer hereby grants to Phytorion a royalty-free, non-exclusive right and license to use, copy, disclose, modify, distribute, display, perform and create derivative works of the Content during the term for the sole purpose of performing the Services. Customer also grants to Phytorion a royalty-free, non-exclusive, non-transferable right and license to use Customer Marks for the sole purpose of performing the Services. Customer hereby represents and warrants that it has all the requisite rights to the Content, Customer Marks, and to all other intellectual property of Customer provided to Phytorion hereunder.

5.5 Nothing in this Agreement shall preclude Phytorion from developing for it or for others, materials which are competitive with or similar to those produced as a result of the Services provided hereunder.

## 6. Confidentiality.

6.1 "*Confidential Information*" means information, whether provided or retained in writing, verbally, by electronic or other data transmission or in any other form or media whatsoever that is either marked as confidential, proprietary (or a similar designation) or a reasonably prudent business person would consider it to be confidential, proprietary or otherwise not generally available to the public. Phytorion Confidential Information includes Phytorion IP. Customer Confidential Information includes the Content.

6.2 Neither party shall disclose to any third party, and each party shall keep strictly confidential, all Confidential Information of the other, protecting the confidentiality thereof with at least the same level of efforts that it employs to protect the confidentiality of its own proprietary and, in any event, by reasonable means. Each party receiving any such Confidential Information of the other (a "Receiving Party") may, however, disclose any portion of the Confidential Information of the other party (the "Disclosing Party") to such officers, employees, and legal advisors (collectively, "Representatives") of the Receiving Party as are engaged in a use permitted by this Agreement and have a need to know such portion, provided that Phytorion may disclose any portion of Customer Confidential Information to such partners and authorized independent contractors that are engaged in a use permitted by this Agreement and have a need to know such portion, and provided that Representatives and such partners and authorized independent contractors are subject to restrictions on use and disclosure comparable to but



not less stringent than those of this Section 6. No Receiving Party shall use the Confidential Information of a Disclosing Party except solely to the extent necessary in and during the performance of this Agreement or as expressly licensed hereunder. If the Receiving Party is responsible for any inadvertent unauthorized disclosure, delivery or use of any of the Disclosing Party's Confidential Information, the Receiving Party shall immediately notify the Disclosing Party in writing and use its best efforts to prevent any further unauthorized disclosure, delivery or use and to mitigate the consequences of such inadvertent unauthorized disclosure, delivery or use.

6.3 The obligations of this Section 6 shall not apply to: (i) any Confidential Information for a period longer than it is legally permissible to restrict disclosure of that item of Confidential Information; or (ii) any Confidential Information that the Receiving Party can demonstrate was (A) at the time of disclosure to such Receiving Party, in the public domain, or after disclosure to such party, published or otherwise entered the public domain through no fault of the Receiving Party or its Representatives; (B) in the possession of the Receiving Party at the time of disclosure to it, if such Receiving Party was not then under a contractual, legal or fiduciary obligation of confidentiality with respect thereto; (C) received after disclosure to the Receiving Party from a third party who had a lawful right (without any contractual, legal or fiduciary non-disclosure restrictions) to disclose such Confidential Information to the Receiving Party; or (D) independently developed by the Receiving Party, without reference to Confidential Information of the Disclosing Party.

6.4 Either party may disclose Confidential Information of the other to the extent required by law or by order of a court or governmental agency; provided, however, that, except to the extent prohibited by law, the Receiving Party shall give the Disclosing Party (as the owner of such Confidential Information) prompt notice, and shall use its reasonable efforts to cooperate with the Disclosing Party (at its cost), if the Disclosing Party wishes to obtain a protective order or otherwise protect its rights and interests in and to such Confidential Information and the confidentiality thereof. Unless a Receiving Party is expressly authorized by this Agreement to retain the Disclosing Party's Confidential Information, the Receiving Party shall return or destroy, at the Disclosing Party's option, the Disclosing Party's Confidential Information promptly upon request.

7. Warranty. Phytorion warrants that its Services shall be performed consistent with generally accepted industry standards. PHYTORION MAKES NO WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ACCURACY, QUALITY, CORRECTNESS, COMPLETENESS, COMPREHENSIVENESS, NOR ANY OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, IN CONNECTION WITH THIS AGREEMENT AND THE SERVICES PROVIDED HEREUNDER, OR THE RESULTS DERIVED THEREFROM.

8. Limitation of Liability. UNDER NO CIRCUMSTANCES SHALL PHYTORION BE LIABLE FOR DAMAGES IN EXCESS OF THE FEES PAID FOR THE SERVICES CAUSING LIABILITY HEREUNDER, OR BE LIABLE IN ANY AMOUNT FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, INDIRECT OR COVER DAMAGES (INCLUDING COSTS RELATED TO REPLACEMENT SERVICES), LOSS OF GOOD WILL OR BUSINESS PROFITS, WORK STOPPAGE, DATA LOSS, COMPUTER FAILURE OR MALFUNCTION, OR EXEMPLARY OR PUNITIVE DAMAGES. The provisions of this Agreement allocate the risks between Phytorion and Customer. The fees charged hereunder reflect this allocation of risk and the limitations of liability herein.

9. Miscellaneous. This Agreement and all SOWs attached hereto shall be governed and enforced in accordance with the laws of the State of Illinois, without giving effect to principles of conflicts of law. Any litigation arising out of or in connection with this Agreement shall take place exclusively in state or federal courts of competent jurisdiction in Illinois. Phytorion may subcontract all or part of the services to be performed to qualified third parties. The relationship of Phytorion and Customer is that of an independent contractor. Phytorion shall have exclusive control over its personnel and over the labor and employee relations, and policies relating to wages, hours, working conditions or other conditions of its personnel. Phytorion's obligations under this Agreement are subject to Customer's timely fulfillment of its obligations hereunder. Phytorion may rely on decisions and approvals of Customer personnel.



Phytorion shall have a right to identify Customer as a customer of Phytorion on its website and in promotional materials. Except for the obligation to make payments, nonperformance by either party shall be excused to the extent the performance is rendered impossible by strike, fire, flood, war, governmental acts, orders or restrictions, or any other force majeure event where failure to perform is beyond the reasonable control of the nonperforming party. This Agreement (together with any mutually agreed to SOW or Change Order) constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements between the parties, whether written or oral, relating to the same subject matter. This Agreement may not be amended except in a writing signed by both parties. In the event of any inconsistencies between this Agreement and any SOW, these terms shall take precedence. Neither party may assign this Agreement or delegate any of its duties hereunder to a third party without the prior written consent of the non-assigning party, except in connection with a sale or transfer of all or substantially all of such party's assets or business. All notices and communications shall be in writing in each case to the recipient's mailing address set forth below its signature. This Agreement may be executed in electronically transmitted counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representative as of the Effective Date.

\_\_\_\_\_

**PHYTORION, INC.**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Yiorgos Andreas Marathias  
Title President and CEO

Address: \_\_\_\_\_  
\_\_\_\_\_

Address: 4837 South Kimbark Ave.  
Chicago, IL 60615

Tel: ( ) \_\_\_\_\_  
Email: \_\_\_\_\_

Tel: (773) 255-3861  
Email: [yiorgos.marathias@phytorion.com](mailto:yiorgos.marathias@phytorion.com)

Date: October 26, 2016

Submitted by: Adrian Agundez, Director Information Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

---

**Board Meeting Date:** November 9, 2016

**Title of Board Item:**  
Ellucian Banner and Oracle Maintenance Contract

**Background:**  
With Measure A bond funding Taft College upgraded from a simple Student Information System (SIS) to Ellucian's Banner ERP system. Since the purchase, we have kept the software and database software under maintenance to receive the latest updates and solutions needed to keep the system efficient. The cost of the Banner system is divided by all departments that use its function to record and report student, financial, financial aid and instructional information.

**Terms (if applicable):**  
Maintenance coverage is from January 1, 2017 to December 31, 2017

**Expense (if applicable):**  
Total cost of this contract is \$171,947.00

**Fiscal Impact Including Source of Funds (if applicable):**  
Total cost of this contract has been projected in the 2017 department budgets

Approved:   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President

October 19, 2016

West Kern Comm College District  
Adrian Agundez  
29 Emmons Park Drive  
Taft, CA 93268-1437

Dear Valued Client:

It's been our pleasure to be your partner as you work to build connections, drive efficiencies, and elevate performance in order to best serve your constituents. Likewise, we make it our mission to best serve our constituents—you.

To provide you with the best possible service, we would like to take the opportunity to thank you for your business and provide you with some useful information about your maintenance programs for which you will soon be invoiced. The attached schedule contains a list of your current product maintenance which will be invoiced to you in November along with important information about invoicing and payment.

To ensure the invoices we provide you are accurate and complete, please provide the following to [cseenablement@ellucian.com](mailto:cseenablement@ellucian.com) by no later than 11/02/2016:

- Purchase Order (PO) number or other information if required on your invoice in order to remit payment
- Any changes to the contact information as it appears on this letter

Additionally, please ensure that the Ellucian maintenance in the attached schedule is incorporated in your annual budget.

If you have any questions, you may reach us at [cseenablement@ellucian.com](mailto:cseenablement@ellucian.com), (610) 578-5750, or the address below:

Ellucian  
4 Country View Road  
Malvern, PA 19355  
**Attention: Christine Cirullo**

We look forward to continuing our partnership and serving your maintenance needs. Please contact us if you have questions, need further assistance, or have suggestions for how we can enhance our services to you.

Questions? Visit <http://www.ellucian.com/Solutions/Ellucian-Client-Support/> or contact us at [cseenablement@ellucian.com](mailto:cseenablement@ellucian.com).

Sincerely,



Christine Cirullo  
Senior Director, Revenue & Receivables

**Ellucian Confidential and Proprietary Information**

Ellucian Maintenance Notice  
West Kern Comm College District

**Current Maintenance**

Below is a list of your current product maintenance components with payment coming due on January 1, 2017 for the Contract Year January 1, 2017 to December 31, 2017. You will receive a separate invoice for each of the Sales Orders listed below.

THIS IS NOT AN INVOICE	Contract Year January 1, 2017 to December 31, 2017
<i>Maintenance Paid in Advance</i>	
<b>Sales Order 33870</b>	
Maintenance Banner Finance	\$18,483
Maintenance Banner Financial Aid	\$14,293
Maintenance Banner Human Resources	\$18,698
Maintenance Banner Operational Data Store Oracle	\$8,474
Maintenance Banner Student	\$25,749
Maintenance Banner Workflow	\$4,723
Maintenance Degree Works Degree Works	\$10,585
Maintenance Diagnostics Pack for Oracle Middleware	\$2,044
Maintenance Financial Aid FM Need Analysis	\$7,514
Maintenance Oracle Database Configuration Management Pack	\$2,044
Maintenance Oracle Database Diagnostics Pack	\$2,044
Maintenance Oracle iAS Configuration Management Pack	\$2,044
Maintenance Oracle Internet Application Server Enterprise Edition	\$20,435
Maintenance Oracle Internet Developer Suite	\$4,603
Maintenance Oracle Programmer	\$921
Maintenance Oracle Relational Database System	\$27,249
Maintenance Oracle Tuning Pack	\$2,044
<b>Total Maintenance - Sales Order 33870</b>	<b>\$171,947</b>

**Invoicing and Payment**

The "Maintenance Paid in Advance" listed above will be billed to your Institution in November, with payment due on January 1, 2017. **Please note, you will receive a separate notice if you have maintenance payments which are due on a date other than January 1, 2017.**

Your prompt payment allows us to focus on providing you with the highest level of quality service.

**Date:** November 3, 2016  
**Submitted by:** Dr. Robert Meteau, Associate Vice President of Human Resources  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

Classification and compensation study services agreement with Ewing Consulting, Inc.

**Background:**

As part of the continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus for the purposes of conducting a classification and compensation study for the classified employee group. Confidential and management employee groups will also be included in this study. It has been more than eight years since a similar study has been taken at West Kern CCD.

**Terms (if applicable):**

The proposed initiation date of the study is November 28, 2016, with a proposed completion period in five (5) months.

**Expense (if applicable):**

The cost is \$48,000. Payment to be divided in five (5) equal installments of \$9,600.

**Fiscal Impact Including Source of Funds (if applicable):**

The expense will be included in the Adopted Budget for 2016-17.

**Approved:**   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President



## CONTRACT

THIS CONTRACT made this of November 3, 2016 by and between West Kern Community College District, hereinafter called the "Client" and Ewing Consulting, Inc., hereinafter called the "Contractor",

WITNESSETH:

WHEREAS, the Client called for proposals for a classification and compensation study covering approximately 177 classifications; and

WHEREAS, the Client did on 9<sup>th</sup> day of November, 2016, approve Contractor's proposal.

NOW, THEREFORE, the parties agree as follows:

FIRST: Contractor shall, within the time and in the manner set forth in the Client's specifications and Contractor's proposal (revision dated: November 3, 2016) furnish all materials, labor, and services required for the classification and compensation study, all as set forth in the specifications of the Client and Contractor's proposal, which specifications and proposals are by reference incorporated in and made a part of this Agreement as though fully set forth herein, for a total "Not to Exceed" contract price of \$48,000 (Forty Eight thousand dollars).

Payment of the contract price shall be in accordance with the specifications contained in the Contractor's proposal. Payments shall be divided into 5 (five) equal installments of \$9,600 (nine thousand, six hundred dollars). The first payment is due and payable at the time of the initiation of study. Proposed initiation date is Monday, November 28<sup>th</sup>. All subsequent monthly progress payments are due and payable on the same day each month following the orientation date. (Example: if orientation is November 28<sup>th</sup>, the subsequent monthly progress payments are due 28<sup>th</sup> of each month) The final payment is due upon delivery of final report.

SECOND: Client may cancel contract with thirty (30) days written notice. Client will be obligated to pay Contractor for services provided up to the cancellation effective date.

THIRD: Contractor shall not assign this contract or any part thereof without the prior written consent of the Client.

FOURTH: Contractor, in the performance of this contract, shall comply with all applicable federal and state statutes and regulations, including, but not limited to, all equal employment opportunity requirements, federal wage and labor requirements, and handicapped accessibility requirements.

FIFTH: Contractor shall begin work on the project after it has received notice to proceed. The Contractor shall notify the Client in writing of completion of the project.

SIXTH: This Agreement, and the proposal documents referred to herein, constitute the entire agreement between the parties, and there are no other agreements or understandings between the parties.

SEVENTH: The Agreement shall be binding upon the successors and assigns of the parties hereto.

IN WITNESS, WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

By: WEST KERN COMMUNITY COLLEGE DISTRICT

\_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

By: EWING CONSULTING, INC.

\_\_\_\_\_ Date \_\_\_\_\_

William A. Ewing, President

**Date:** October 19, 2016  
**Submitted by:** Mark Williams, VP of Instruction  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Ratification

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

Agreement with Guest Speaker Kimberly Papillon to Present on Implicit Bias

**Background:**

Ms. Papillon is a national and international authority on neuroscience. She has been used as a resource by court systems, the Academic Senate for California Community Colleges, and the Chancellor's Office. This agreement with Ms. Papillon is for two (2) presentations on "Implicit Bias and the Neuroscience of Decision Making." The first presentation is focused on issues of particular interest to faculty and staff. The second presentation is focused on the interests of students in general, and of Equity students in particular. The presentation is October 21, 2016.

This agreement also includes five (5) donated hours of post-presentation consulting.

**Terms (if applicable):**

October 21, 2016

**Expense (if applicable):**

\$14,000.00

**Fiscal Impact Including Source of Funds (if applicable):**

This has been included in the Equity budget.

**Approved:** \_\_\_\_\_



Dr. Debra Daniels, Superintendent/President



*Kimberly Papillon, Esq.*  
12 Thunderbird Court  
Oakland, California 94605  
(510) 333-6622  
[kimberly.papillon@yahoo.com](mailto:kimberly.papillon@yahoo.com)

October 18, 2016

Dr. Mark Williams  
Vice President of Instruction  
West Kern Community College District  
29 Cougar Court  
Taft, CA 93268  
(661) 763-7871 Office  
(661) 763-7703 FAX  
[mwilliams@taftcollege.edu](mailto:mwilliams@taftcollege.edu)

Re: Letter of Agreement

Dear Dr. Williams:

This Agreement is made between and among Kimberly Papillon and the West Kern Community College District in Taft, California (“West Kern”).

The parties agree as follows:

Kimberly Papillon will provide two presentations for 3 to 3.5 hours each to the audience designed by West Kern County Community College District on Friday, October 21, 2016 Taft, California. The topics will include

the role of neuroscience and implicit bias in decision-making in higher education.

Ms. Papillon and West Kern County Community College District will collaborate on the program description but Ms. Papillon will have the final approval on the course description. The presentation will be provided as a single speaker. Neither party will add a speaker or speakers to provide additional or accompanying presentations or a panel discussion during the time prescribed for the single speaker presentation.

In preparation for the presentation, if West Kern County Community College District requests, Kimberly Papillon will hold up to 2-one hour preparatory meetings two of these meetings has already been provided), if requested, via phone with the administrator(s) and/or committee

member(s) who will provide information about West Kern County Community College District's desired areas of focus.

West Kern County Community College District will provide:

- a meeting room for the presentation;
- a roving/wireless lapel microphone (a lavalier);
- a PowerPoint projector;
- a large visible screen for slide display;
- either audio speakers that can attach to a laptop/tablet or sound capable equipment so that the videos played from Ms. Papillon's laptop may be heard throughout the room; and
- a tall podium on the stage or at the head of the room where Ms. Papillon can place her laptop or Android tablet or iPad tablet so that she can easily access her laptop or tablet throughout the presentation (a simple table or stand will not be sufficient); and
- a cord with a VGA or HDMI connection that is long enough to stretch from the projector to the front of the room so that it can easily attach to Ms. Papillon's PC laptop, Android tablet or iPad tablet at the front of the presentation room.

West Kern County Community College District will provide an honoraria of \$7,000 for each presentation for a total of \$14,000. The fee includes the preparation time, consultation, research, travel time and presentation.

The fee will be paid with 10 days of the day of the presentation and delivered via express mail next day air.

Additionally, Ms. Papillon will provide 5 hours of post-presentation telephonic consulting on a date or dates to be determined. This will be provided as in-kind charitable donation to West Kern County Community College District. These consulting hours would be billed at \$300 per hour. Ms. Papillon will submit an invoice for \$1500 and cancel the invoice so that both parties will have a record of the donated services.

Additionally, Ms. Papillon pay for the flight and hotel. West Kern County Community College District will provide transportation for Ms. Papillon from the Burbank airport to the presentation site/local hotel on the evening of October 19, 2016 and back from the presentation site to the Burbank airport on October 20, 2016. This transportation can be a prepaid town car, prepaid Uber select, prepaid Uber Black or a ride from a private individual who is affiliated with or employed by West Kern County Community College District. The transportation cannot include a shared ride shuttle, UberX, Uber Pool or taxi.

The presentation will not be recorded by video or audio without the express written consent of Ms. Papillon.

This Agreement, including all attachments, constitutes the entire agreement among the above named parties. No waiver, change, or modification in this Agreement is valid or binding unless agreed to in writing and signed by all parties.

No party will be liable for failure to perform as required by this Agreement in the event that such failure is caused by or due to illness or physical disability, acts or regulations of public authorities, labor difficulties, civil tumult, strike, epidemic, interruption or delay of transportation service, or any other cause beyond the party's control.

If the agreement is terminated by West Kern County Community College District less than 10 days prior to the presentation West Kern County Community College District will pay Ms. Papillon 50% of the total fee. This amount will be paid no less than 10 days after the agreed date for the presentation.

This Agreement is governed by and shall be construed under the laws of the State of California. Any disputes relative to this Agreement shall be settled according to the laws of the State of California.

Signatures:

\_\_\_\_\_ Date: \_\_\_\_\_  
A. Kimberly Papillon Toure dba Kimberly Papillon, Esq.

\_\_\_\_\_ Date: \_\_\_\_\_  
West Kern County Community College District Representative



## BOARD AGENDA ITEM

**Date:** October 14, 2016  
**Submitted by:** Mark Williams, VP of Instruction  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Ratification

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

Agreement with Involvio

**Background:**

A goal of the Equity plan is to provide social media to disproportionately impacted student populations as one means of maximizing engagement. This is developmental in nature, providing a level of support, and a type of support, that can't currently be provided.

**Terms (if applicable):**

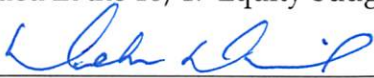
Annual agreement effective upon signature

**Expense (if applicable):**

\$12,700.00

**Fiscal Impact Including Source of Funds (if applicable):**

This item is included in the 16/17 Equity budget

**Approved:**   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President



### ORDER FORM

This Order Form is Customer's binding and irrevocable commitment to purchase the Services listed below and is effective on the date of the execution by the last signatory hereto ("**Effective Date**").

Involvio reserves the right to reject this Order Form if it is not signed by Customer and returned to Involvio by 10-24-2016.

	CUSTOMER		INVOLVIO
<b>Customer Legal Name:</b>	Taft College	<b>Legal Name:</b>	Involvio LLC
<b>Address:</b>	29 Cougar Court	<b>Address:</b>	261 Madison Ave 9th Floor
<b>City:</b>	Taft	<b>City:</b>	New York
<b>State, Zip:</b>	CA 93268	<b>State, Zip:</b>	NY 10016 USA
<b>Main Contact Name:</b>	Mark Williams	<b>Sales Rep. Name:</b>	Chris Valada
<b>Main Contact Phone:</b>	661-763-7871	<b>Sales Rep. Email:</b>	valada@involvio.com
<b>Main Contact Email:</b>	mwilliams@taftcollege.edu	<b>Sales Rep. Phone:</b>	(917) 284-9687
<b>Billing Contact Name:</b>	Mark Williams	<b>Billing Email:</b>	billing@involvio.com
<b>Billing Contact Phone:</b>	661-763-7871		
<b>Billing Contact Email:</b>	mwilliams@taftcollege.edu		

Description	Annual Fee	Term Ending	First Year Fee
Base License	\$15,000.00	11-01-2019	\$15,000.00
Discount	(\$2,300.00)	11-01-2019	(\$2,300.00)
		<b>FIRST YEAR FEES DUE</b>	<b>\$12,700.00 USD</b>

**Payment Terms:** Upon the Effective Date, Involvio will invoice Customer the Annual Fee due for the first year of the Term. Amounts due for subsequent years will be billed one year from the start of the previous paid term and payable in accordance with the Agreement. All fees are non-refundable and exclusive of applicable taxes and/or VAT.

This Order Form is governed by, and hereby made a part of, the Master Subscription Agreement terms and conditions available at: <http://static.involvio.com/subscriptionagreement-oct2016-taft.pdf> (the "**Agreement**").

[Remainder of page intentionally left blank; signature page to follow.]

AGREED AND ACCEPTED:

Customer:		Involvio LLC:	
Signature		Signature	
Name	Debra Daniels	Name	Ari Winkleman
Title	President	Title	CEO
Date	10/14/16	Date	



## Master Subscription Agreement

This Master Subscription Agreement (together with any schedules and the Order Form to which it is attached, the “**Agreement**”) is made and entered by and between Involvio LLC (“**Involvio**”) and the customer set forth on the applicable Order Form (“**Customer**”), effective as of the date set forth on the applicable Order Form (such date, the “**Effective Date**”). Each of Involvio and Customer may be referred to herein as a “**Party**” and, collectively, the “**Parties**”.

### 1. License

1.1. **License.** Subject to the terms and conditions of this Agreement, Involvio hereby grants to Customer a non-exclusive, non-transferable, non-assignable license to access and use the Involvio Service for its internal business purposes during the Term. Customer agrees to use the Involvio Service in accordance with this Agreement and applicable law. For purposes of this Agreement, “**Involvio Service**” shall mean the Involvio software and related services available at [involvio.com](http://involvio.com) and through Involvio’s mobile applications, including the administrative tools therein accessed through Customer’s Admin login.

1.2. **Restrictions.** Except as expressly permitted herein or as otherwise authorized by Involvio in writing, Customer shall not (i) modify, adapt, alter, translate, or create derivative works from the Involvio Service; (ii) sublicense, lease, rent, loan, sell, distribute, make available or otherwise transfer the Involvio Service to any third party, or (iii) reverse engineer, decompile, disassemble, or otherwise attempt to derive the source code for the Involvio Service.

1.3. **IP Ownership.** Involvio shall retain sole and exclusive ownership of rights, title and interest in the Involvio Service, including all intellectual property rights therein. Customer acquires no rights in the Involvio Service other than those specified in this Agreement.

### 2. Data & confidentiality

2.1. **Data ownership.** Customer owns all right, title and interest in all data uploaded by Customer through the Involvio Service (as further described in Section 2.4, “**Event Data**”).

Involvio is not responsible for the Event Data provided by the Customer, and Customer assumes all responsibility for the accuracy, integrity, legality and intellectual property ownership of the Event Data. Further, Customer represents and warrants that it has obtained all rights, permissions and consents necessary to use and transfer the Event Data as contemplated in this Agreement.

2.2. **Data License to Involvio.** Customer hereby grants to Involvio a non-exclusive, irrevocable, worldwide, perpetual, royalty-free, license and right to access and use the Event Data in order to (i) perform its obligations under this Agreement; (ii) to improve the Involvio Service; and (iii) to copy, compile, analyze, display and use the Event Data on an aggregate, de-identified basis for Involvio’s sales, business and marketing purposes (such aggregate data, the “**Aggregate Data**”). Involvio will own all right, title and interest in the Aggregate Data. For the sake of clarity, Aggregate Data will not contain any personally identifiable information provided by Customer under this Agreement or through the Involvio Service.

2.3. **Customer Material License.** During the course of using the Services, Customer may provide Involvio with certain materials and/or content for use in connection with the Services, including any logos or images (collectively, “**Customer Materials**”). Customer hereby grants Involvio a non-exclusive, worldwide, royalty-free license and right, during the Term, to use such Customer Materials in connection with providing the Services hereunder. Customer hereby represents and warrants to Involvio that it has the necessary rights and consents to provide such Customer Materials to Involvio and to grant

the license contained in this Section 2.3.

2.4. **Student Data.** Customer acknowledges that the Event Data may contain certain data and information, including Personal Information, regarding current, prospective or former students of Customer (each, a “**Student**” and all such data and information, collectively, “**Student Data**”). Customer owns all right, title, and interest in Personal Information. As used herein “**Personal Information**” means personally identifiable information regarding an individual, which information may include, without limitation name, address, other contact information, email address, date of birth, password, student ID number, attendance data, class year, class schedule, areas of study, club memberships or affiliations, other account information and/or account activity information, other information or data that can be used for identity theft (including that which is not personally identifiable) and other sensitive information regarding such individual.

2.5. **Confidentiality.** Each Party agrees that it will not disclose to others, use for their own benefit or for the benefit of anyone other than the other Party, any Confidential Information of the other Party except as (i) permitted under this Agreement; (ii) necessary to fulfill such receiving Party’s obligations under this Agreement; and (iii) as required to comply with applicable law or court order. “**Confidential Information**” shall include, without limitation, any information which is marked as confidential and any information that should be reasonably known to the receiving Party to be confidential due to its nature or intent. Involvio’s Confidential Information shall include the Involvio Services.

2.6. **Disclaimer.** Customer acknowledges and agrees that, as between the Parties, Customer shall be solely responsible for all use of the Event Data, including Student Data, by or on behalf of itself and its authorized agents, contractors, consultants and employees (collectively, “**Customer Agents**”), including any other consultants engaged by Customer, regardless of whether any such Customer Agents may also have a contractual relationship with Involvio. Customer shall indemnify and hold harmless Involvio, and its agents, contractors, consultants, employees and officers, from and

against any and all damages, losses, costs, liabilities or expenses, including reasonable attorneys’ fees, arising out of any claim relating to any use of Event Data or Student Data by any Customer Agent.

### 3. Customer Responsibilities.

3.1. **Branded Services.** To the extent that Customer’s Order Form includes a subscription for “Branded Services”, Customer acknowledges that Involvio’s performance of the Branded Services is dependent upon Customer’s timely and effective satisfaction of the Customer responsibilities as set forth herein or in any Order Form (the “**Customer Responsibilities**”). Customer shall promptly provide to Involvio all Customer Materials requested by Involvio in order to provide the Branded Services. Customer acknowledges that (i) any failure by Customer to timely perform the Customer Responsibilities may result in a delay of the delivery of the Involvio Services by Involvio and (ii) Involvio shall not be responsible for any such delays.

3.1. **Labs Program.** To the extent that Customer is selected to participate in a beta testing program for certain Involvio products and services (each, a “**Labs Program**”) and Customer accepts such invitation, Customer agrees to comply with all reasonable instructions and requests of Involvio related to such Lab Program, including that: (i) Customer shall designate a primary point of contact with Involvio who shall have the primary responsibility for the administration of the Labs Program for Customer; (ii) Customer shall provide regular feedback (“**Customer Feedback**”) regarding the Involvio products and services that are the subject of the Labs Program on a monthly basis or such other time periods as may be reasonably requested by Involvio; (iii) Customer shall provide reasonable cooperation and assistance to Involvio with respect to the integration of the applicable Involvio products or



services with Customer's systems and databases; and (iv) Customer hereby perpetually and irrevocably assigns to Involvio all right, title and interest in and to Customer Feedback and all related intellectual property rights in and to the Customer Feedback. In addition, Customer acknowledges that all products and services provided to Customer through the Labs Program are intended for evaluation and testing purposes only and not for commercial use. Any such use is at Customer's own risk and all such products and services are provided "as-is" without warranty of any kind, whether express or implied, including but not limited to the implied warranties of merchantability, fitness for a non-particular purpose, and infringement. Specifically, Involvio makes no warranty that (i) the applicable product or service will meet Customer requirements; (ii) Customer use of the Labs Program will be timely, uninterrupted, secure, or error-free; (iii) any information obtained by Customer as a result of the Labs Program will be accurate or reliable; and (iv) any defects or errors in Labs Program will be corrected. Notwithstanding anything to the contrary in this Agreement, Involvio will have no liability, including with respect to indemnification obligations, under this Agreement arising out of or related to any Involvio products and services used by Customer involved in the Labs Program.

#### **4. Fees**

Customer shall pay to Involvio the fees set forth on the Order Form (the "**Fees**"). The Fees shall be payable by Customer within thirty (30) days of receiving an invoice from Involvio. If Customer does not pay the invoice within the thirty (30) day period, then Involvio shall have the right to charge Customer a fee of the greater of (i) one and one-half percent (1.5%) per month until paid and (ii) the highest rate allowed by applicable law.

#### **5. Term and Termination**

5.1. **Term.** The term of this Agreement is as stated on the Order Form.

5.2. **Termination.** Either Party may terminate this Agreement if the other Party commits a material breach of this Agreement and such breach is not cured within thirty (30) days following written notice of such material breach by the non-breaching Party to the breaching Party. Sections 1.2, 1.3, 2.1, 2.2, 2.4, 4, 5.2, 6, 7, 8, and 9 survive the termination of this Agreement.

5.3. **Suspension of Services.** Involvio may suspend Customer's access to the Involvio Service immediately if (i) Customer's non-payment of Fees due hereunder; (ii) Customer's use of the Involvio Service is, in Involvio's reasonable judgment, violating applicable law or is otherwise detrimental to Involvio or the Involvio Service; and (iii) in Involvio's reasonable judgment, the Involvio Service or any component thereof suffered, or is about to suffer, a significant threat to security or functionality. Involvio will provide advance notice to Customer regarding any such suspension when, in Involvio's sole discretion, reasonable based on the nature of the circumstances. Involvio may monitor or audit Customer's use of the Involvio Services to ensure that Customer is complying with this Agreement.

#### **6. Disclaimer**

THE INVOLVIO SERVICES ARE PROVIDED "AS IS" AND WITHOUT WARRANTIES, CLAIMS OR REPRESENTATIONS, EITHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING WARRANTIES OF QUALITY, PERFORMANCE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE, NOR ARE THERE ANY WARRANTIES CREATED BY COURSE OF DEALING, COURSE OF PERFORMANCE, OR TRADE USAGE. INVOLVIO DOES NOT WARRANT THAT THE INVOLVIO SERVICES WILL BE ERROR-FREE OR THAT CUSTOMER'S ACCESS TO THE INVOLVIO SOFTWARE AND RELATED SERVICES WILL BE UNINTERRUPTED.

## 7. Indemnities

7.1. **Involvio indemnity.** Involvio shall, at its own expense, indemnify, defend and hold harmless Customer from and against all losses, costs and liabilities, including reasonable attorneys' fees (collectively, "Losses"), arising out of or related to any third party claim made or suit or proceeding brought against Customer alleging that the Involvio Service infringes any duly issued U.S. patent, copyright, trademark or other intellectual property right. The foregoing states the sole and exclusive liability of Involvio and the sole and exclusive remedy of Customer for intellectual property infringement claims.

7.2. **Customer indemnity.** Customer shall, at its own expense, indemnify, defend and hold harmless Involvio against all Losses arising out of a third party claim arising out of or related to (i) Customer's use of the Involvio Service in violation of this Agreement or in violation of law; (ii) the Event Data or Customer Materials; and (iii) Customer's breach of this Agreement.

## 8. Limitation of Liability

IN NO EVENT SHALL (I) INVOLVIO BE LIABLE TO CUSTOMER, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), WARRANTY OR OTHERWISE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS, LOSS OF DATA, OR COST OF SUBSTITUTE GOODS AND SERVICES) ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE INVOLVIO SERVICES, EVEN IF INVOLVIO HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; AND (II) INVOLVIO'S TOTAL AGGREGATE LIABILITY TO CUSTOMER, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), WARRANTY OR OTHERWISE, ARISING OUT OF OR RELATING TO THIS AGREEMENT SHALL EXCEED THE AMOUNTS PAID BY CUSTOMER HEREUNDER IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE LIABILITY.

## 9. Miscellaneous

9.1. **Notices.** All notices, requests or communications to be given under this Agreement shall be in writing and shall be deemed duly given and served when delivered in person, by United States mail, postage prepaid, or by prepaid overnight courier service to the addresses set forth in the introductory paragraph.

9.2. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of New York (except that any conflicts-of-law principles of such state that would result in the application of the law of another jurisdiction shall be disregarded). Any legal action brought under or in connection with the subject matter of this Agreement shall be brought only in the State of New York. Each Party submits to the exclusive jurisdiction of the courts in the State of New York and agrees not to commence any legal action under or in connection with the subject matter of this Agreement in any other court or forum.

9.3. **Waiver.** No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless made in writing and signed by each of the Parties hereto. If either Party fails to enforce any term of this Agreement or fails to exercise any remedy, such failure to enforce or exercise on that occasion shall not prevent enforcement or exercise on any other occasion.

9.4. **Force Majeure.** Neither Party shall be liable hereunder by reason of any failure or delay in the performance of its obligations (except payment obligations) hereunder to the extent such failure or delay in performance is a result of an act of God, act of government, flood, fire, earthquake, civil unrest, internet delay, failure of a computer system or network, or act of terror, but only if such unavailability results notwithstanding the exercise of reasonable care and diligence to avoid or mitigate the same in anticipation of or in response to such causes.

9.5. **No Agency.** The Parties agree that, in the performance of this Agreement they are and shall be independent contractors. Nothing herein shall be construed to constitute either Party as the agent of the other Party for any purpose whatsoever, and neither Party shall bind or

attempt to bind the other Party to any contract or the performance of any obligation or represent to any third party that it has any right to enter into any binding obligation on the other Party's behalf. Notwithstanding the foregoing, Customer agrees that Involvio can, and hereby grants Involvio the right to, reference Customer as a customer of Involvio and as a user of the Involvio Service, in each case, in connection with Involvio's marketing efforts.

9.6. **Assignment.** Involvio may freely assign this Agreement. Customer may not, without the prior written consent of Involvio (which shall not be unreasonably withheld), assign this Agreement, in whole or in part, either voluntarily or by operation of law, and any attempt to do so shall be a material default of this Agreement and shall be void.

9.7. **Severability.** If any provision of this Agreement is held invalid by any law, rule, order, or regulation of any government or by the final determination of any court of competent jurisdiction, such invalidity shall not affect the enforceability of any other provisions and such provisions shall be interpreted so as to best accomplish the objectives of such invalid provisions within the limits of applicable law or applicable court decision.

9.8. **Entire Agreement.** This Agreement constitutes the complete and exclusive

statement of the agreement between the parties, and supersedes all prior agreements, proposals, negotiations and communications between the parties, both oral and written, regarding the subject matter hereof.

9.9. **Authority.** Customer hereby represents and warrants that it has and shall have the full legal right and corporate power and authority to enter into and perform all of its obligations under this Agreement and to comply with all terms and conditions of this Agreement.

9.10. **Website Terms.** In addition to the terms and conditions of this Agreement, Customer's access to and use of the Involvio services shall be in accordance with any "Terms of Use" contained thereon, as amended or supplemented from time to time; provided, however, that to the extent any terms in such "Terms of Use" are inconsistent with or conflict with the terms and conditions of this Agreement with regard to the access and use of Services, the terms and conditions of this Agreement shall prevail unless specifically indicated otherwise.

9.11. **Counterparts:** The Order Form may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same.

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## BOARD AGENDA ITEM

**Date:** October 31, 2016  
**Submitted by:** Adrian Agundez, Director Information Services  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

Ellucian Banner Advancement Maintenance

**Background:**

With Measure A bond funding Taft College upgraded from a simple Student Information System (SIS) to Ellucian's Banner ERP system. Since the purchase, we have kept the software and database software under maintenance to receive the latest updates and solutions needed to keep the system efficient. The Banner Advancement was purchased for Taft College Foundation and its cost is paid by the Foundation and several departments. Advancement is used to record alumni information and donations.

**Terms (if applicable):**

Maintenance coverage is from January 1, 2017 to December 31, 2017

**Expense (if applicable):**

Total cost of this contract is \$10,382.00

**Fiscal Impact Including Source of Funds (if applicable):**

Total cost of this contract has been projected in the 2017 department budgets

**Approved:**   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President

October 19, 2016

Taft College  
Att: Adrian Agundez  
29 Emmons Park Drive  
Taft, CA 93268-1437

Dear Valued Client:

It's been our pleasure to be your partner as you work to build connections, drive efficiencies, and elevate performance in order to best serve your constituents. Likewise, we make it our mission to best serve our constituents—you.

To provide you with the best possible service, we would like to take the opportunity to thank you for your business and provide you with some useful information about your maintenance programs for which you will soon be invoiced. The attached schedule contains a list of your current product maintenance which will be invoiced to you in November along with important information about invoicing and payment.

To ensure the invoices we provide you are accurate and complete, please provide the following to [cseenablement@ellucian.com](mailto:cseenablement@ellucian.com) by no later than 11/02/2016:

- Purchase Order (PO) number or other information if required on your invoice in order to remit payment
- Any changes to the contact information as it appears on this letter

Additionally, please ensure that the Ellucian maintenance in the attached schedule is incorporated in your annual budget.

If you have any questions, you may reach us at [cseenablement@ellucian.com](mailto:cseenablement@ellucian.com), (610) 578-5750, or the address below:

Ellucian  
4 Country View Road  
Malvern, PA 19355  
**Attention: Christine Cirullo**

We look forward to continuing our partnership and serving your maintenance needs. Please contact us if you have questions, need further assistance, or have suggestions for how we can enhance our services to you.

Questions? Visit <http://www.ellucian.com/Solutions/Ellucian-Client-Support/> or contact us at [cseenablement@ellucian.com](mailto:cseenablement@ellucian.com).

Sincerely,



Christine Cirullo  
Senior Director, Revenue & Receivables



4 Country View Road, Malvern, PA 19355

**Ellucian Confidential and Proprietary Information**

Ellucian Maintenance Notice

Taft College

**Current Maintenance**

Below is a list of your current product maintenance components with payment coming due on January 1, 2017 for the Contract Year January 1, 2017 to December 31, 2017. You will receive a separate invoice for each of the Sales Orders listed below.

THIS IS NOT AN INVOICE	Contract Year January 1, 2017 to December 31, 2017
<i>Maintenance Paid in Advance</i>	
<b>Sales Order X_8643</b>	
Maintenance Banner Advancement	\$10,382
<b>Total Maintenance - Sales Order X_8643</b>	<b>\$10,382</b>

**Invoicing and Payment**

The "Maintenance Paid in Advance" listed above will be billed to your Institution in November, with payment due on January 1, 2017. **Please note, you will receive a separate notice if you have maintenance payments which are due on a date other than January 1, 2017.**

Your prompt payment allows us to focus on providing you with the highest level of quality service.



**Date:** October 17, 2016  
**Submitted by:** Mark Williams, VP of Instruction  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

Agreement with The Learning Underground for Hosting & Associated Services

**Background:**

This agreement continues the support of the MyMathSkillz software and covers the costs of hosting and associated services.

**Terms (if applicable):**

January 1, 2017 – December 31, 2017

**Expense (if applicable):**

\$4,000.00

**Fiscal Impact Including Source of Funds (if applicable):**

This expense will be paid from the STEM Pathways Grant.

**Approved:**   
Dr. Debra Daniels, Superintendent/President



# PROJECT PROPOSAL

myLearningMachine.com

**Summary:** This proposal addresses the hosting agreement between The Learning Underground and Taft College for calendar year 2017. The hosting costs will be invoiced and paid quarterly.

## **Year 5 Hosting Costs:**

Hosting and associated services ( <a href="http://www.mylearningmachine.com">www.mylearningmachine.com</a> ) from January 1, 2017 to December 31, 2017.	\$4000.00
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This Agreement constitutes the entire agreement with respect to the Product. This Agreement may not be assigned or amended except by a written instrument signed by authorized representatives of both parties. Except as specifically provided herein, this Agreement does not grant any licenses between the parties. This Agreement does not create any relationship of agency or representation between the parties. This Agreement shall be governed by and construed in accordance with the laws of the State of California covering agreements made and to be performed in that State, without regard to principles of conflict of laws.

Agreed by:



Signed

Signed

Bill Moseley

Name

Name

President

Title

Title

The Learning Underground, inc.

Organization

Organization

10/18/2016

Date

Date

13812 Las Entradas  
Bakersfield, CA 93314

29 Emmons Park Drive  
Taft, CA 93268

**Date:** October 31, 2016  
**Submitted by:** Adrian Agundez, Director Information Services  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Ratification

---

**Board Meeting Date:** November 9, 2016

**Title of Board Item:**  
GT Software NetCOBOL Maintenance Renewal

**Background:**  
GT Software NetCOBOL is used for compiling the Banner software on District servers.

**Terms (if applicable):**  
Maintenance coverage is from September 1, 2016 to August 31, 2017

**Expense (if applicable):**  
Total cost of this contract is \$2,244.00

**Fiscal Impact Including Source of Funds (if applicable):**  
This support cost is included in the 2016-17 ITS Budget

**Approved:**   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President



6255 Barfield Road, Suite 200  
 Atlanta, GA 30328  
 USA

**GT Software Quote**

Quote Number 00008230  
 Quote Date 7/27/2016

Payment Terms: Net 30 days  
 Quote Expiration 8/31/2016

**Customer/Contact Information**

Contact Heidi Archibald  
 IT Secretary  
[harchibald@taftcollege.edu](mailto:harchibald@taftcollege.edu)  
 (661) 763-7939

Bill To Taft College  
 Emmons Park Drive to 29 Cougar Court  
 Taft, CA 93268  
 United States

Prepared by Cari Roberts, Sales Administrator  
[croberts@gtsoftware.com](mailto:croberts@gtsoftware.com)  
 (O) (404) 303-3237  
 (F) (404) 973-3581

Ship To Taft College  
 Emmons Park Drive to 29 Cougar Court  
 Taft, CA 93268  
 United States

Customer Number 0024580

Part Number	Product Description	Sales Price	Net Price	Quantity	Total Price
LNCXE000RN0D-D	NetCOBOL for Linux x64 Enterprise - per developer - Renew Maintenance/support	\$748.00	748.00	3.00	\$2,244.00
Grand Total					\$2,244.00

Listed Enhancement and Support begins on 9/1/2016 and ends on 8/31/2017.

**Customer Acceptance**

Acceptance of this Order in any form (including its signature below, and/or the issuance of a purchase order) shall constitute Customer's acknowledgement and acceptance of this order. Please email to 'Prepared by' contact above or mail to: GT Software 6255 Barfield Rd. Suite 200, Atlanta, GA 30328

By: \_\_\_\_\_ Title: \_\_\_\_\_  
 Authorized Signature

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Special Provisions and Notes**

Please reference this Quote Number when placing a Purchase Order to ensure prompt handling and delivery of your license key (via download).



6255 Barfield Road, Suite 200  
Atlanta, GA 30328  
USA

Items will be delivered electronically via download.

Unless otherwise agreed to in writing by GT Software, this quote is only valid through the stated expiration date.

Sales Tax will be added to this quote as applicable.

Purchasers of the software license and services itemized in this quote agree to be bound by the terms written in the GT Software End User Software License Agreement and the terms of service. A copy of this agreement can be found at <https://support.gtsoftware.com/documents/GTSoftwareNeoandNetCOBOLEULASept2014.pdf>. It also must be accepted by the installer of the software and a copy will be included in the order fulfillment email and/or packaging if shipped physically.

(1) The price quoted is exclusive of any taxes which may be applicable. (2) Please reference this Quote Number when placing a Purchase Order to ensure prompt handling and delivery of your license key (via download). (3) Purchased Enhancement and Support is provided according to the terms in the following link <https://support.gtsoftware.com/documents/GTSoftwareMaintenanceAgreement.pdf>.

**Date:** October 31, 2016  
**Submitted by:** Adrian Agundez, Director Information Services  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Ratification

---

**Board Meeting Date:** November 9, 2016

**Title of Board Item:**  
AMS.Net Informacast Maintenance Subscription

**Background:**  
AMS Informacast is the college's emergency notification system, which uses the Cisco phone system to deliver notices to staff, students and faculty.

**Terms (if applicable):**  
Maintenance coverage is from November 1, 2016 to October 31, 2017

**Expense (if applicable):**  
Total cost of this contract is \$1,785.00

**Fiscal Impact Including Source of Funds (if applicable):**  
Total cost of this contract has been projected in the 2017 department budgets

**Approved:**   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President



AMS.NET, Inc.  
 502 Commerce Way, Livermore, CA 94551  
 925-245-6100 • 925-245-6150 Fax  
 www.ams.net • C7 License #763508

## Invoice Summary

### Bill To

West Kern Community College District  
 Mark Gibson  
 29 Cougar Court  
 Taft, CA 93268

### Ship To

West Kern Community College District  
 29 Cougar Court  
 Taft, CA 93268

### Remit To

AMS.NET  
 c/o Fremont Bank  
 P.O. Box 4933  
 Hayward, CA 94540-4933

### Memo

Renewals 16-17  
 Line Item Hardware Billing - Final Billing

### Invoice # Invoice-0009628

Invoice Date	10/29/2016
Due Date	11/28/2016
Terms	Net 30 Days
PO #	0040515
Ordered By	Mark Gibson
Quote #	Q-00010605
Sales Order #	SO-0005255
Project #	82725
FRN #	
Erate Funding %	0%
AMS.NET Billing Contact	Mary Johnson, Senior Accountant 925-245-6164 mjohnson@ams.net
Account Mgr.	Greg Jaramishian
AM Phone	(925) 245-6132
AM Email	gjaramishian@ams.net

## Summary

Subtotal	\$1,785.00
Discount	\$0.00
Taxes	\$0.00
<b>Total</b>	<b>\$1,785.00</b>
Retention	\$0.00
<b>Amount Due</b>	<b>\$1,785.00</b>

An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees.  
 Please retain invoice for warranty purposes.





**AMS.NET, Inc.**  
 502 Commerce Way, Livermore, CA 94551  
 925-245-6100 • 925-245-6150 Fax  
 www.ams.net • C7 License #763508

## Invoice

### Bill To

West Kern Community College District  
 Mark Gibson  
 29 Cougar Court  
 Taft, CA 93268

### Ship To

West Kern Community College District  
  
 29 Cougar Court  
 Taft, CA 93268

### Remit To

AMS.NET  
 c/o Fremont Bank  
 P.O. Box 4933  
 Hayward, CA 94540-4933

### Memo

Renewals 16-17  
  
 Line Item Hardware Billing - Final Billing

Invoice #	Invoice-0009628
Invoice Date	10/29/2016
Due Date	11/28/2016
Terms	Net 30 Days
PO #	0040515
Ordered By	Mark Gibson
Quote #	Q-00010605
Sales Order #	SO-0005255
Project #	82725
FRN #	
Erate Funding %	0%
AMS.NET Billing Contact	Mary Johnson, Senior Accountant 925-245-6164 mjohnson@ams.net
Account Mgr.	Greg Jaramishian
AM Phone	(925) 245-6132
AM Email	gjaramishian@ams.net

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
1	IPTA-M1Y-B 1 Year Maintenance Subscription Per Endpoint - 250 User Tier	Informacast	300.00	\$5.95	\$1,785.00

## Summary

Subtotal	\$1,785.00
Discount	\$0.00
Taxes	\$0.00
<b>Total</b>	<b>\$1,785.00</b>
Retention	\$0.00
<b>Grand Total</b>	<b>\$1,785.00</b>



**AMS.NET**  
Technology Solution Provider

**AMS.NET, Inc.**  
502 Commerce Way, Livermore, CA 94551  
925-245-6100 • 925-245-6150 Fax  
www.ams.net • C7 License #763508

An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees.  
Please retain invoice for warranty purposes.



**Date:** October 26, 2016  
**Submitted by:** Primavera Arvizu, Interim VP of Student Services   
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

Facilities Use Agreement with Taft Union High School for the 2016-2017 Graduation Practice and Ceremony

**Background:**

Traditionally, Taft College utilizes the TUHS football field for Taft College graduation practice and ceremony. This agreement is for May 19, 2017. TUHS waived the fees associated with the use of the football field. The arrangement includes a Hold Harmless Agreement and Covenant Not to Sue.

**Terms (if applicable):**

The term of the agreement is for a one day use of the TUHS football field for May 19, 2017.

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

No expense impact to the 2016-2017 budget.

**Approved:**   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President



October 26, 2016

Chuck Hagstrom  
Taft Union High School  
701 Seventh Street  
Taft, CA 93268

Dear Chuck,

On behalf of Taft College, I would like to request Taft Union High School waive the fees associated with the use of the football stadium for the Taft College graduation practice and graduation scheduled for the afternoon and evening of May 19, 2017. We recognize and are very appreciative of the long standing partnership with Taft Union High School.

If I can be of assistance in the future, please do not hesitate to give me a call at 763-7854.

Sincerely,



Primavera Arvizu  
Interim Vice President, Student Services

# ACTIVITY REQUEST - TAFT HIGH

## PLEASE PRINT

After this activity request form has been approved and placed on the calendar, the activity is scheduled. To change a scheduled date, time, facility, or to cancel, please submit another request form.

10-26-16 Today's Date    Taft College Organization    Primavera Arvizu Advisor's/Requestor's Name

Graduation/Practice Type of Activity    May 19 2017 Date(s) Desired

SUN-MON-TUES-WED-THURS-FRI-SAT Circle Day(s) of Week Desired    5:15pm Time Event Begins    7am Set Up Time    9pm Ending Time

FACILITY/DESTINATION: Football Field  
 FACILITY NEEDED OR DESTINATION/LOCATION Room (#/Name)

This form is an original/first request for an activity.     This form is a second request to change a date, time, facility, or to cancel the original/first request.

ORIGINAL DATE OF ACTIVITY: \_\_\_\_\_

Change of:     Date     Time     Facility     CANCEL ACTIVITY

SPECIAL NEEDS: Do you wish the building opened for you?  Yes     No

P.A. System     Chairs # \_\_\_\_\_     Tables # 4 Tables for "check in" 1 small for diplomas

Other Needs (Be Specific) Stage set up / flags + plants by stage.

District transportation is required and has been requested.

If you need students to be released from class(es), please submit the list four (4) days in advance for proper notification of all concerned.

Approved by:	Advisor/Requestor _____	Date _____
	ASB Council _____	Date _____
	Tentatively Posted in Activity Book _____	Date _____
	Principal/Designee _____	Date _____
	Business Manager _____	Date _____

Please be aware of the presence of asbestos containing materials located within certain buildings utilized by this school district. The District's Asbestos Management Plan is available for review at the Administration Office.

-----  
 (Outside Organizations or Individuals ONLY)

I UNDERSTAND THAT: The use of Taft Union High School facilities by outside organizations or individuals is on space-available basis only. High school activities take priority and in some unusual instances may preempt outside activities even if the outside activity was previously scheduled.

[Signature] Signature of Outside Organizations/Individual(s)    (661) 7163-7854 Phone Number

Primavera Arvizu 29 Cougar Ct. TAFT CA Mailing Address of Outside Organization/Individual(s)

WHITE-Operations

YELLOW-Principal

PINK-Advisor

WW:kt

1111 1211111111111111

011111

# Taft Union High School District

701 Wildcat Way  
Taft, California 93268

## Business Office

Tel (661) 763-2300  
Fax (661) 763-1445

### SCHEDULE OF FACILITY RENTAL FEES

Since the passage of Proposition 13 in 1978, all school income is derived from units of ADA generated. Permissive overrides are no longer allowed. The only income received will be from educational programs conducted by the TUHS District.

All expenditures must be accounted for (justified) as a direct cost, direct support cost, or indirect support cost against an instructional program. Thus, every program must pay its share of the cost of operating the school district.

Whereas several years ago we were able to permit non-TUHS use of our facilities without charge, we can no longer do this as it would be at the expense of income derived for educational programs at Taft High. Thus, all charged fees sufficient to defray attendant overhead costs. Examples of such costs include custodial and maintenance labor and supplies, water, electricity, gas water, telephone, clerical labor, insurance, capital improvement, administrative overhead, and space usage.

The costs listed below are in addition to the cost of providing non-routine services such as personnel services required to prepare a facility for use, to be on duty during use, or to return the facility to its previous condition after use.

Schedule of rental fees for use of TUHS District facilities after an approved "Activity Request", completion of a "Hold Harmless Agreement", and "Certificate of Insurance", shall be as follows:

Auditorium.....	\$750 /event
Baseball Field, With lights.....	\$500 /event
Without lights .....	\$200 /event
Cafeteria, With kitchen.....	\$500 /event
Without kitchen.....	\$300 /event
Farlow Gym –Girls'.....	\$75 /hour (3 hr Minimum)
<i>(Minimum Charge \$225)</i>	
IRC Lecture Hall.....	\$40 /hour
<i>(Minimum Charge \$120 per day)</i>	
Martin Memorial Stadium/Football field	
With lights .....	\$3,500 /event
Without lights .....	\$2,500 /event
Mullen Gym (Boys') .....	\$100 /hour (3 hr Minimum)
<i>(Minimum Charge \$300 per day)</i>	
Swimming Pool..... <i>(Minimum Charge \$500 per day)</i> .....	\$100 /hour
Tennis Courts, With Lights.....	\$300 /event
Without lights .....	\$150 /event
Track & Soccer Fields, With Light.....	\$500 /event
Without Lights.....	\$300 /event

Bus Rental Rate is \$4.00 per mile, plus driver fee of \$30.00 per hour.

# Taft Union High School District

701 Wildcat Way  
Taft, California 93268

## Business Office

Tel (661) 763-2300  
Fax (661) 763-1445

### HOLD HARMLESS AGREEMENT AND COVENANT NOT TO SUE

I, Primavera Arvizu, TAST College, in consideration for  
 (Person Requesting Use) (Name of Organization)  
 of being permitted to use facilities/equipment of the Taft Union High School District, Taft,  
 California, County of Kern, for the purpose of TAST College Graduation &  
Practice Ceremonies between the dates of 5-19-17, and  
5-19-17, do hereby covenant and agree that the Taft Union High School District,  
 their officers, employees, agents, members or representatives shall not be liable for any loss,  
 damage, injury or liability of any kind to any person or property caused by or arising from  
 any use of the premises of the Taft Union High School District, or any part thereof, or by any  
 defect in any building, structure or improvement thereon, or in any equipment to be used  
 therein, or because of the same being out of repair or arising from any act or omission of the  
 undersigned or its agents, employees, nor shall the above enumerated entities be liable for  
 any loss, damage or injury from any cause whatsoever to the property or person of the  
 undersigned or any of its employees, agents or other persons using said premises, or any  
 item, or any part thereof.

The undersigned agrees to protect, indemnify, and covenant not to sue and hold harmless the  
 above-enumerated Taft Union High School District, for the use or occupancy of the premises  
 and arising from any state of condition of said premises, or item(s), or any part thereof.

Event Coordinator: Primavera Arvizu Phone: 763-7815  
 Authorized Agent Signature: [Signature] Date: 10-26-16  
 Authorized Agent Print Name: Primavera Arvizu  
 Title: Interim Vice President, Student Services

ADDRESS: TAST College Phone: Bus. 661-763-7854  
29 Conger Ct. Home: \_\_\_\_\_  
TAST, CA 93268



# Taft Union High School District

701 Wildcat Way  
Taft, California 93268

Business Office

Tel (661) 763-2300  
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## FACILITY USE - CLIENT RESPONSIBILITY

Taft Union High facilities are maintained with a high standard of "excellence." Use of our facilities bear the responsibility on your part to maintain the standards of safety and cleanliness set by the District. To keep excess costs to a minimum and insure a safe environment the District requires the following:

1. Normal facility use fee will be billed upon receipt of the approved activity request and the client must pay the "Facility Use Fee" prior to the use of the facility, unless prior Board approval to waive fees has been requested and approved.
2. Fees will be assessed for any expenses incurred by the District due to damages to the facility or equipment, or for TUHS employee labor used for clean up and repairs.
3. In the event of a conflict with the Taft Union High School home contests your group will need to use an alternate facility. You may contact the Principal's Secretary at 763-2334 for the current availability of our facilities.
4. You must file an "Activity Request Form", a "Hold Harmless and Covenant Not To Sue Agreement", and provide a Certificate of Insurance.
5. NO USE OF TOBACCO PRODUCTS (smoking, chew, etc.), ALCOHOL, OR DRUGS IS PERMITTED AT ANY TIME ON ANY TUHS FACILITY. Violation of this policy could have serious affects. Such use is in violation of both law and Board Policy, which must be strictly enforced during your use of our facility.
6. Proper supervision of the event must be provided. Particular care should be taken to protect the fields and restroom facilities from inappropriate use and/or vandalism.
7. The facility must be cleaned upon completion of each event. FEES will be assessed and you will be invoiced for any damage to the facility, equipment, and for the clean up required by TUHS personnel.

I understand and accept the client responsibilities described above, agree to pay facility use fees (not waived) and costs for damages or expenses incurred by the District resulting from use of the facility.

Authorized Client Signature: \_\_\_\_\_

Date: 10-26-14

*The maintenance department handles the access and set up of our facilities and can be contacted at 763-2321. If you have additional questions please call Gina Fields at 763-2315.*

**Warning:** Use of steroids to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function, men and women changes, and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use, or exchange of anabolic steroids.

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78022939	10/03/2016	A00200017A.P.I. Plumbing	I0045962	4835	42350	000	4317	71004	8,062.50
					42350	000	5633	71004	8,160.00
			I0046053	3693	11000	431	4312	65500	296.22
					11000	431	4310	65100	53.75
78022940	10/03/2016	A00279610Academic Advertising, LLC	I0046017	0000810	11000	411	5970	67300	1,740.00
					11000	411	5970	67300	198.00
78022941	10/03/2016	A00200043American Express	I0045965	92000082	12551	353	4313	64600	1,182.25
					11000	113	5642	67801	119.00
					11000	113	5644	67801	144.71
					11000	113	4310	67801	713.07
					11000	113	5510	67801	360.00
					12060	113	4310	67801	189.60
					12060	113	4310	67801	69.82
78022942	10/03/2016	A00200052AP Architects	I0045961	10524	42350	000	5510	71002	123,429.87
					41150	000	5510	71002	670.00
					42303	000	5510	71002	2,629.50
78022943	10/03/2016	A00200053Apple Computer Inc.	I0046006	44003901	11000	113	6415	67801	0.01
					11000	113	6415	67801	0.01
					11000	113	6415	67801	118.98
78022944	10/03/2016	A00200054Applied Technology Group, In	I0046002	205236	11000	301	5632	64500	47.50
78022945	10/03/2016	A00269058Aramark Uniform Services	I0045969	60111694	11000	431	5870	65100	236.50
					11000	205	5870	12042	12.00
					39000	314	5870	64991	18.00
78022946	10/03/2016	A00285762Association of Chief Busines	I0045992	6295	12558	223	5710	09565	75.00

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78022947	10/03/2016	A00285779	AVID Center	I0046046	00012079	12563	202	5710	00000	799.00
						12434	219	5710	17010	799.00
78022948	10/03/2016	A00200074	Baltazar, Diana	I0045984	AUG 16	12461	206	5710	12042	163.08
78022949	10/03/2016	A00200081	BARC, Inc.	I0046018	INV00714	11000	411	5990	67300	85.00
				I0046032	INV00726	11000	411	5990	67300	85.00
78022950	10/03/2016	A00272600	Beard Family Trust	I0045970	SEP 16	12560	223	5610	09565	6,250.00
78022951	10/03/2016	A00200105	Brandco	I0045986	19415	11000	431	4320	65100	10.37
78022952	10/03/2016	A00200116	Burt Electric & Communicatio	I0046063	10796	42350	000	5632	71004	128.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	28.38
						42350	000	5632	71004	5.68
				I0046064	11213	12060	113	5632	67801	417.00
78022952	10/03/2016	A00200116	Burt Electric & Communicatio	I0046065	11206	12060	113	5632	67801	16.00
						12060	113	5632	67801	85.00
						12060	113	5632	67801	85.00
				I0046066	11208	12060	113	5632	67801	128.00
						12060	113	5632	67801	680.00
						12060	113	5632	67801	680.00
						12060	113	5632	67801	30.01
						12060	113	5632	67801	5.51
						12060	113	5632	67801	1.10
				I0046067	10798	42350	000	5632	71004	3,179.37
				I0046068	10797	42350	000	5632	71004	128.00



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						42350	000	5632	71004	600.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	42.70
						42350	000	5632	71004	559.29
						42350	000	5632	71004	259.15
						42350	000	5632	71004	172.23
				I0046069	10791	42350	000	5632	71004	128.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	93.51
						42350	000	5632	71004	1,715.39
						42350	000	5632	71004	28.43
						42350	000	5632	71004	86.60
						42350	000	5632	71004	528.58
						42350	000	5632	71004	16.14
						42350	000	5632	71004	1,418.26
						42350	000	5632	71004	777.38
				I0046070	10790	42350	000	5632	71004	128.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	24.54
						42350	000	5632	71004	144.37
78022952	10/03/2016	A00200116	Burt Electric & Communicatio	I0046070	10790	42350	000	5632	71004	33.78
I0046071	10792	42350	000	5632	71004					128.00

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						42350	000	5632	71004	600.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	226.05
						42350	000	5632	71004	46.11
						42350	000	5632	71004	6.96
						42350	000	5632	71004	90.65
						42350	000	5632	71004	73.96
			I0046072	10793		42350	000	5632	71004	128.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	12.00
						42350	000	5632	71004	43.77
						42350	000	5632	71004	11.15
			I0046073	10794		42350	000	5632	71004	430.86
			I0046074	10795		42350	000	5632	71004	128.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	600.00
						42350	000	5632	71004	178.62
						42350	000	5632	71004	35.72
78022953	10/03/2016	A00285769	California Averland Construc	I0045960	PAY REQ	42350	000	6211	71002	397,454.44
78022954	10/03/2016	A00285763	CALPELRA	I0046030	16/17	11000	411	5210	67300	350.00
78022955	10/03/2016	A00200146	Carolina Biological Supply C	I0046026	49611560	11000	209	4311	04013	57.31
78022955	10/03/2016	A00200146	Carolina Biological Supply C	I0046034	49587980	12434	219	4311	17010	1,021.20
						12434	219	4311	17010	531.06

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					12434	219	4311	17010	1,060.06		
					12434	219	5940	17010	161.24		
78022956	10/03/2016	A00200161CDW-G	I0046005	FJF7555	11000	113	4310	67801	208.29		
					11000	113	4310	67801	657.61		
					11000	113	5940	67801	36.07		
78022957	10/03/2016	A00201051Central Sanitary Supply	I0046050	734390	11000	431	4310	65300	13,570.53		
					11000	431	5990	65300	2.75		
78022958	10/03/2016	A00200167Central Valley Conference	I0045963	1208	11000	352	5710	69610	408.00		
78022959	10/03/2016	A00200168Central Valley Occupational	I0045980	71-351	11000	411	5990	67300	55.00		
					11000	202	5980	60100	120.00		
					I0046020	71-356	11000	202	5980	60100	60.00
					I0046028	71-353	11000	411	5990	67300	60.00
					11000	306	5980	49306	60.00		
					11000	357	5980	69700	60.00		
					11000	101	5980	66004	60.00		
					I0046029	71-355	11000	411	5990	67300	95.00
					11000	202	5980	60100	120.00		
					11000	352	5980	69610	60.00		
78022960	10/03/2016	A00200181City of Taft	I0045997	8521	31000	423	5641	69100	2,124.94		
					35000	357	5641	69700	6,374.80		
78022961	10/03/2016	A00200200Computerland of Silicon Vall	I0045979	244692	11000	202	4310	60103	60.00		
78022962	10/03/2016	A00280761County of Kern Public Works	I0045971	090816	11000	431	5850	65500	27.45		
78022963	10/03/2016	A00284648Daniels, Debra	I0046051	072716	11000	101	5990	66004	20.00		
78022964	10/03/2016	A00265761Delgado, Barbara D.	S0035515		11000		9526		186.00		

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78022965	10/03/2016	A00200279	Educational Testing Service	I0046023	SP200486	11000	306	4310	49306	840.00
				I0046024	SP200483	11000	306	4310	49306	1,470.00
				I0046060	SP200470	11000	306	4310	49306	3,790.00
				I0046061	SP200467	11000	306	4310	49306	5,340.00
				I0046062	OM202045	12603	125	4310	68900	177.50
78022966	10/03/2016	A00202335	Fastenal Industrial & Constr	I0045990	CATAF339	11000	431	4312	65300	1,098.78
				I0046049	CATAF339	11000	431	4310	65300	300.61
78022967	10/03/2016	A00200308	Federal Express Corporation	I0046042	5-539-89	11000	301	5940	64500	34.22
78022968	10/03/2016	A00283264	Frontier California Inc.	I0046054	57340910	11000	431	5840	65700	40.38
78022969	10/03/2016	A00200629	Grainger	I0045977	91705850	12565	223	4311	09461	4,660.24
				I0045978	91705013	12565	223	4311	09461	121.47
				I0045996	91705851	12565	223	4311	09461	2,357.24
78022970	10/03/2016	A00200631	Graupman, Gary G.	I0046015	071516	11000	208	4310	15016	21.49
78022971	10/03/2016	A00278629	Grossmont-Cuyamaca Community	I0046041	113016	12560	223	5710	60103	400.00
78022972	10/03/2016	A00200645	Hardy Diagnostics	I0046007	1684875	11000	209	4311	04012	249.62
				I0046008	1684874	11000	209	4311	04012	133.08
				I0046009	1684073	11000	209	4311	04012	3,097.24
78022973	10/03/2016	A00200889	Harland Technology Services	I0046058	13931919	11000	202	5641	60100	663.00
78022974	10/03/2016	A00202979	Health First Corporation	I0046014	INV09057	11000	205	4311	12042	647.45
78022975	10/03/2016	A00280910	Independent Living Center of	I0045959	2363	12000	311	5641	64200	394.22
						12000	311	5641	64200	394.22
						12000	311	5641	64200	528.44
78022976	10/03/2016	A00200702	K-mart	I0046013	091216	33528	310	4310	69200	64.46
78022977	10/03/2016	A00200715	Kern Electric Distributors	I0045987	549210	11000	431	4310	65100	18.38

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78022978	10/03/2016	A00280536	Kern Trophies	I0046003	56916	11000	101	4310	66004	15.59
78022979	10/03/2016	A00284028	McGhie, Raheela	I0046052	081216	11000	202	5990	60100	20.00
78022980	10/03/2016	A00200561	Medco Supply Company	I0045981	42102736	11000	352	4310	69619	3,241.08
78022981	10/03/2016	A00283088	Mitchell, David T.	I0046021	070816	11000	202	5990	60100	20.00
78022982	10/03/2016	A00234706	MNJ Technologies Direct, Inc	I0046040	00034762	12060	113	6412	67801	6,421.94
						12060	113	6412	67801	102.72
78022983	10/03/2016	A00285748	National Business Furniture,	I0046019	MK465694	11000	411	4310	67300	400.67
78022984	10/03/2016	A00220582	National Toxicology, Inc.	I0045964	I-013251	11000	352	5990	69610	3,130.00
78022985	10/03/2016	A00200498	Office Depot	I0045976	85802146	11000	313	5710	63300	391.28
						11000	113	4318	67801	195.63
						11000	113	4318	67801	195.63
						11000	113	4318	67801	268.75
				I0045991	86193266	12563	202	6411	00000	783.66
				I0046033	85357010	11000	411	4310	67300	274.96
				I0046037	85929789	11000	205	4310	12042	717.08
				I0046055	85799889	11000	205	4310	12042	62.44
				I0046057	85797410	11000	205	4310	12042	164.00
78022986	10/03/2016	A00277057	Omega Construction	I0045974	PAY REQ	42350	000	5510	71002	20,963.80
78022987	10/03/2016	A00200502	Orange Belt Stages	I0045975	116612	11000	352	5750	69612	1,305.00
						11000	352	5750	69613	1,305.00
				I0046048	116605	11000	352	5750	69612	1,505.00
						11000	352	5750	69613	1,505.00
78022988	10/03/2016	A00200505	OT Cookhouse & Saloon	I0045998	160-STPE	12434	219	5613	17010	2,159.34
78022989	10/03/2016	A00285076	Pacheco, Robert	I0046016	AUG 16	12587	111	5641	66002	5,000.00

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78022990	10/03/2016	A00200522	Pepsi-Cola Company	I0045989	23203904	32000	422	4410	69400	2,841.79
78022991	10/03/2016	A00284688	Phytorion, Inc.	I0046047	10904	12563	110	5641	00000	4,125.00
				I0046059	10902	12563	202	5641	00000	2,218.92
78022992	10/03/2016	A00279071	PrestoSports Inc.	I0046000	8293	11000	352	5641	69610	1,000.00
						11000	202	5641	60100	1,000.00
						11000	301	5641	64500	1,000.00
78022993	10/03/2016	A00231833	Ray A. Morgan Company Inc.	I0045966	1308723	11000	411	5641	67300	338.48
						11837	205	5641	12042	53.72
						33428	310	5641	69200	340.32
						11000	401	5641	67200	356.31
						39000	314	5641	64991	1,563.92
78022993	10/03/2016	A00231833	Ray A. Morgan Company Inc.	I0045966	1308723	11000	401	5641	67200	1,760.05
						11000	302	5641	63100	1,958.88
						11000	301	5641	64500	230.69
						11000	113	5641	67801	137.84
						11000	431	5641	65100	206.83
						11000	202	5641	60100	29.07
						31000	423	5641	69100	476.45
78022994	10/03/2016	A00278586	ReadyRefresh	I0045972	06H00280	12460	206	5641	12042	64.57
78022995	10/03/2016	A00202968	San Joaquin Chemicals, Inc.	I0045968	116889	11000	431	5641	65100	1,175.00
78022996	10/03/2016	A00200826	SkillPath Seminars	I0046001	11302695	11000	302	5710	63100	149.00
78022997	10/03/2016	A00269814	Soccer.com	I0045999	57536604	12375	301	4310	64500	704.66
						12375	301	4310	64500	35.68
78022998	10/03/2016	A00200393	Sparkletts	I0046022	090816	11000	306	4310	49306	30.07

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78022999	10/03/2016	A00237176SSD Systems	I0046004	1206601-	11000	113	5641	67801	605.10
					11000	205	5641	12042	117.75
78023000	10/03/2016	A00277399Sundgren, Lori	I0045967	051316	11495	216	5710	61900	162.00
78023001	10/03/2016	A00275935Supplyworks	I0045973	37791992	11000	431	4312	65300	2,508.37
78023002	10/03/2016	A00200417Sysco Food Service of Ventur	I0045982	60907087	33429	310	4410	69200	3,041.03
78023003	10/03/2016	A00200862Taft College Bookstore	I0045958	090116	11000	000	9161	00000	106,682.19
78023004	10/03/2016	A00200862Taft College Bookstore	I0045988	2849	12484	303	4310	64300	186.96
78023005	10/03/2016	A00200862Taft College Bookstore	I0046010	4943	12434	219	6412	17010	1,505.00
78023006	10/03/2016	A00200862Taft College Bookstore	I0046044	7666	12434	219	4310	17010	1,240.84
78023007	10/03/2016	A00256341Terminix	I0046011	35799800	33528	310	5860	69200	387.00
78023008	10/03/2016	A00285785The Titan Group, Professiona	I0046027	16085	11000	411	5985	67300	800.00
78023009	10/03/2016	A00200282True Value Home Center	I0046012	355958	33528	310	4310	69200	195.31
			I0046043	357103	12434	219	4310	17010	13.20
			I0046045	357063	12434	219	4310	17010	218.81
78023010	10/03/2016	A00200284U.S. Foods	I0045983	3380057	33429	310	4410	69200	2,794.45
78023011	10/03/2016	A00283182United Scope LLC	I0046035	15037809	12434	219	4311	17010	2,837.37
78023012	10/03/2016	A00285770Valley Graphics and Screenpr	I0046056	124	11000	205	5990	12042	103.58
78023013	10/03/2016	A00285796Veritiv Express	I0046025	52400527	11000	431	4310	65300	809.11
78023014	10/03/2016	A00201117Vernier	I0046038	5226451	11000	209	4311	04014	187.08
78023015	10/03/2016	A00200344Wade, Judy L.	I0046031	081116	11000	411	4410	67300	14.14
78023016	10/03/2016	A00200355West Kern Water District	I0045985	090916	33428	310	5810	69200	416.40
78023017	10/03/2016	A00275443WestAir Gases & Equipment In	I0045993	10366381	12565	223	4311	09565	115.89
			I0045994	10369726	12565	223	4311	09565	314.51
					12565	223	5632	09565	135.00

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			I0045995	10369725	12565	223	4311	09565	470.54	
					12565	223	5632	09565	135.00	
78023018	10/03/2016	A00200360	Westec	I0046036	22893	11450	204	5641	09543	88,331.25
78023019	10/04/2016	A00227562	Aldis, Brittany A.	S0035991		11000		9526		300.00
78023020	10/04/2016	A00254748	Bradley, Regina G.	S0035992		11000		9526		300.00
78023021	10/04/2016	A00037839	Callaway, Delyn	S0035993		11000		9526		300.00
78023022	10/04/2016	A00228575	Clevenger, Nichole D.	S0035994		11000		9526		300.00
78023023	10/04/2016	A00252520	Geer, Taylor M.	S0035995		11000		9526		300.00
78023024	10/04/2016	A00203989	Gibson, Heather	S0035996		11000		9526		300.00
78023025	10/04/2016	A00267698	Gil Gonzalez, Anaiz	S0035997		11000		9526		300.00
78023026	10/04/2016	A00275915	Gospich, Heather B.	S0035998		11000		9526		300.00
78023027	10/04/2016	A00265044	Kiss, Tawny	S0035999		11000		9526		300.00
78023028	10/04/2016	A00042454	Price, Tiffaney N.	S0036000		11000		9526		300.00
78023029	10/04/2016	A00265975	Villasenor, Cristella L.	S0035990		11000		9526		300.00
78023030	10/07/2016	A00269611	A-C Electric Company	I0046130	BT1139-0	42350	000	5633	71004	15,552.05
				I0046131	BM1031-2	42350	000	5633	71004	37,517.00
78023031	10/07/2016	A00200043	American Express	I0046082	91002092	11000	401	5710	67200	335.00
						11000	401	5710	67200	175.00
78023032	10/07/2016	A00200053	Apple Computer Inc.	I0046097	44014346	11000	113	6415	67801	1,794.18
						11000	113	6415	67801	4.00
78023033	10/07/2016	A00200063	Austin's Pest Control, Inc.	I0046084	SEP 16	39000	314	5860	64991	100.00
78023034	10/07/2016	A00200066	Bacsco	I0046104	5388281	11000	431	4312	65100	55.26
78023035	10/07/2016	A00200077	Bang, D.D.S., Robert	I0046077	031116-0	12460	206	5641	12042	6,801.80
78023036	10/07/2016	A00284768	Bell, Cassidy R.	I0046124	080316	11000	352	5990	69610	10.00



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78023037	10/07/2016	A00200109	Brown & Reich Petroleum, Inc	I0046128	30560	39000	314	4316	64991	195.40
78023038	10/07/2016	A00284757	Burroughs, Bruce M.	I0046123	072916	11000	352	5990	69610	25.00
78023039	10/07/2016	A00200116	Burt Electric & Communicatio	I0046080	10799	42350	000	5632	71004	96.00
						42350	000	5632	71004	540.00
						42350	000	5632	71004	450.00
						42350	000	4310	71004	185.63
						42350	000	5632	71004	37.13
78023040	10/07/2016	A00200146	Carolina Biological Supply C	I0046129	49593388	11000	209	4311	04011	74.87
78023041	10/07/2016	A00200161	CDW-G	I0046079	FHM8124	12603	125	6415	68900	473.88
						12603	125	6415	68900	0.01
78023042	10/07/2016	A00278595	Central Restaurant Products	I0046120	11448085	32000	422	6412	69400	3,776.53
78023043	10/07/2016	A00201051	Central Sanitary Supply	I0046102	736113	11000	431	4310	65300	7,766.34
78023044	10/07/2016	A00200175	Chevron Valley Credit Union,	I0046117	53640908	12461	206	5990	12042	18.99
						12461	206	5632	12042	213.46
						12461	206	5940	12042	191.50
						12461	206	4312	12042	216.49
						12461	206	4311	12042	30.75
						12461	206	5840	12042	263.40
						12461	206	5710	12042	221.70
78023045	10/07/2016	A00200181	City of Taft	I0046083	092316	39000	314	5850	64991	46.10
78023046	10/07/2016	A00200181	City of Taft	I0046090	100116	39000	314	5850	64991	455.32
78023047	10/07/2016	A00200181	City of Taft	I0046101	10/01/16	11000	431	5850	65500	35.82
						11000	431	5850	65700	1,755.41
						11000	431	5850	65500	65.23

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					11000	431	5850	65700	3,196.42	
					11000	431	5850	65500	20.31	
78023047	10/07/2016	A00200181	City of Taft	I0046101	10/01/16	11000	431	5850	65700	995.10
78023048	10/07/2016	A00200200	Computerland of Silicon Vall	I0046091	244877	12000	304	4310	63200	81.00
				I0046119	244981	11000	113	5642	67801	8,465.00
					12060	113	5642	67801	20,000.00	
78023049	10/07/2016	A00283245	Concepts of Ink Corp.	I0046133	082616	11000	353	4318	64600	429.99
78023050	10/07/2016	A00285816	Doubletree Hotel Anaheim/Ora	I0046137	86994854	11000	302	5710	63200	328.99
78023051	10/07/2016	A00237331	Dumbrigue, Joanne V.	I0046092	092216	12551	353	4310	64600	54.04
78023052	10/07/2016	A00282401	Fred Pryor Seminars	I0046126	20718933	11000	411	5710	67300	159.00
78023053	10/07/2016	A00201045	Golling, Greg P.	I0046136	090116	11000	209	4211	04012	275.00
78023054	10/07/2016	A00200629	Grainger	I0046108	92237065	11000	431	4310	65100	25.68
					11000	431	5940	65100	15.93	
78023055	10/07/2016	A00200645	Hardy Diagnostics	I0046110	1687010	11000	209	4311	04012	172.89
				I0046111	1686612	11000	209	4311	04012	73.96
78023056	10/07/2016	A00248988	Hernandez, Brittany M.	I0046122	072616	11000	352	5990	69610	20.00
78023057	10/07/2016	A00200656	Jacobi, Victoria J.	I0046095	092016	11000	211	5710	49999	968.00
78023058	10/07/2016	A00276687	JP Marketing	I0046093	12648	12375	301	5641	64500	914.72
78023059	10/07/2016	A00200715	Kern Electric Distributors	I0046103	549307	11000	431	4310	65100	136.49
78023060	10/07/2016	A00200730	Launspach, DDS., Inc., Danie	I0046076	021816-0	12460	206	5641	12042	6,614.16
78023061	10/07/2016	A002858200	'Connor Construction Manage	I0046096	0030678	42350	000	5510	71002	4,500.00
78023062	10/07/2016	A00285794	Orange County Department of	I0046118	101416	12558	223	5710	09565	150.00
78023063	10/07/2016	A00200508	P. G. & E.	I0046086	091416	11000	431	5830	65700	43,980.05
					39000	314	5830	64991	5,084.78	

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					33428	310	5830	69200	7,680.40	
					33588	310	5830	69200	156.74	
78023064	10/07/2016	A00200528	Plak Smacker	I0046085	CD601155	12461	206	4311	12042	2,823.35
78023065	10/07/2016	A00285780	Positive Promotions	I0046125	05570902	11000	411	4310	67300	245.95
78023066	10/07/2016	A00270674	Public Agency Law Group	I0046100	1607092	11000	401	5430	67200	1,430.70
78023067	10/07/2016	A00200543	Purdy, D.D.S., Daniel	I0046075	042115-0	12460	206	5641	12042	37,691.90
78023068	10/07/2016	A00231833	Ray A. Morgan Company Inc.	I0046098	1357836	11000	207	5641	08351	78.09
				I0046113	1354333	11000	202	4318	60100	87.20
					12060	113	4318	67801		174.41
78023068	10/07/2016	A00231833	Ray A. Morgan Company Inc.	I0046114	1351917	11000	401	4310	67704	201.24
78023069	10/07/2016	A00018310	Reynolds, David S.	I0046116	091916	11000	209	5210	19111	265.00
78023070	10/07/2016	A00200471	SARS Software Products, Inc.	I0046121	16179	12000	304	5641	63200	3,800.00
78023071	10/07/2016	A00200478	Scrip-safe Security Products	I0046138	W163017-	11000	358	5641	62100	750.00
78023072	10/07/2016	A00200479	Sears	I0046105	44001007	11000	431	4320	65100	622.11
78023073	10/07/2016	A00200487	Sierra School Equipment Co.	I0046115	58980	12563	202	6413	00000	14,996.25
78023074	10/07/2016	A00202271	Sigma Aldrich Corporation	I0046112	53986765	11000	209	4311	04012	319.60
78023075	10/07/2016	A00275935	Supplyworks	I0046106	37832747	11000	431	4310	65300	485.90
78023076	10/07/2016	A00200417	Sysco Food Service of Ventur	I0046081	60914009	33429	310	4410	69200	1,244.95
				I0046139	60921014	32000	422	4410	69400	13,852.81
					32000	422	4411	69400		881.12
					32000	422	4411	69400		2,366.88
					32000	422	5940	69400		9.45
78023077	10/07/2016	A00200862	Taft College Bookstore	I0046094	1738	11000	202	4115	60100	211.70
78023078	10/07/2016	A00200282	True Value Home Center	I0046078	356726	11000	431	4310	65100	1,147.05

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Check Number	Date	Account	Check Description	Check Number	Amount	Account	Check Number	Amount	Account	Check Number	Amount
					11000	431	4310	65100			133.81
					11000	431	4312	65500			124.66
78023078	10/07/2016	A00200282	True Value Home Center	I0046078	356726	35819	357	4310	69700		159.67
						35827	357	4310	69700		316.60
				I0046089	357525	11000	352	4310	69610		4.61
78023079	10/07/2016	A00255644	U.S. Bank Equipment Finance	I0046134	31387698	11000	401	5641	67704		486.46
				I0046135	31397564	11000	401	5641	67704		435.37
78023080	10/07/2016	A00200284	U.S. Foods	I0046099	3512932	33429	310	4410	69200		1,505.49
				I0046127	3266717	32000	422	4411	69400		151.36
						32000	422	4410	69400		9,775.70
78023081	10/07/2016	A00200327	US Air Conditioning	I0046107	1825420	11000	431	4312	65100		92.49
						11000	431	5940	65100		16.45
78023082	10/07/2016	A00200352	Waxie Sanitary Supply	I0046109	76219054	11000	431	4310	65300		53.14
78023083	10/07/2016	A00200355	West Kern Water District	I0046087	091616	11000	432	5810	65700		1.93
						39000	314	5810	64991		0.40
						11000	432	5810	65700		72.99
						39000	314	5810	64991		14.95
						11000	432	5810	65700		2.44
						39000	314	5810	64991		0.50
						11000	432	5810	65700		23.13
78023083	10/07/2016	A00200355	West Kern Water District	I0046087	091616	39000	314	5810	64991		4.74
						11000	432	5810	65700		92.41
						39000	314	5810	64991		18.93
				I0046088	090216	11000	432	5810	65700		564.47

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						39000	314	5810	64991	115.61
						11000	432	5810	65700	24.82
						39000	314	5810	64991	5.08
						11000	432	5810	65700	74.47
						39000	314	5810	64991	15.25
						11000	432	5810	65700	49.63
						39000	314	5810	64991	10.17
78023084	10/07/2016	A00202072	Woods, Deanne M.	I0046132	AUG 16	11000	306	5710	49306	128.52
78023085	10/08/2016	A00272564	Almanza, Aylin E.	S0036067		11000		9526		130.00
78023086	10/08/2016	A00272569	Alvarez, Vicky	S0036068		11000		9526		130.00
78023087	10/08/2016	A00276983	Ambriz, Vanessa L.	S0036069		11000		9526		98.00
78023088	10/08/2016	A00270356	Arellano, Kristine	S0036070		11000		9526		1,192.00
78023089	10/08/2016	A00263742	Attwell, Mary A.	S0036071		11000		9526		130.00
78023090	10/08/2016	A00267253	Avalos, Juan M.	S0036072		11000		9526		667.00
78023091	10/08/2016	A00283571	Avalos, Marcela	S0036073		11000		9526		727.00
78023092	10/08/2016	A00272373	Badillo, Luis A.	S0036074		11000		9526		130.00
78023093	10/08/2016	A00281862	Bautista, Maria D.	S0036075		11000		9526		65.00
78023094	10/08/2016	A00278636	Beiza, Linda S.	S0036076		11000		9526		65.00
78023095	10/08/2016	A00277716	Bergman, Austin J.	S0036077		11000		9526		130.00
78023096	10/08/2016	A00263715	Bojorquez, Vanessa	S0036078		11000		9526		98.00
78023097	10/08/2016	A00256929	Bonilla, Patricia	S0036079		11000		9526		621.00
78023098	10/08/2016	A00279205	Breslin, Brooklyn L.	S0036080		11000		9526		417.00
78023099	10/08/2016	A00279236	Brockett, Breanna J.	S0036081		11000		9526		98.00
78023100	10/08/2016	A00281640	Brouse, Joshua D.	S0036082		11000		9526		1,454.00

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78023101	10/08/2016	A00280868	Brush, Zachary J.	S0036083	11000	9526	130.00
78023102	10/08/2016	A00085578	Burkhart, Annemarie	S0036084	11000	9526	130.00
78023103	10/08/2016	A00282554	Campbell, Branden	S0036085	11000	9526	33.00
78023104	10/08/2016	A00281923	Carrera, Karina P.	S0036086	11000	9526	65.00
78023105	10/08/2016	A00268491	Castellano, Matthew G.	S0036087	11000	9526	33.00
78023106	10/08/2016	A00279177	Castro-Garcia, Julio C.	S0036088	11000	9526	98.00
78023107	10/08/2016	A00247371	Cazares, Jesus D.	S0036089	11000	9526	1,292.00
78023108	10/08/2016	A00250633	Chavez, Maria C.	S0036090	11000	9526	33.00
78023109	10/08/2016	A00280655	Cockren, Rhiannon S.	S0036091	11000	9526	130.00
78023110	10/08/2016	A00269488	Colotl, Yvette	S0036092	11000	9526	98.00
78023111	10/08/2016	A00211737	Cuevas, Silvia	S0036093	11000	9526	65.00
78023112	10/08/2016	A00242674	Culbertson, Chelsey D.	S0036094	11000	9526	98.00
78023113	10/08/2016	A00267075	Denney, Hope S.	S0036095	11000	9526	33.00
78023114	10/08/2016	A00274885	Diaz, Sandy V.	S0036096	11000	9526	1,081.00
78023115	10/08/2016	A00260924	Doan, Van N.	S0036097	11000	9526	130.00
78023116	10/08/2016	A00280607	Egbert-Smith, Casey L.	S0036098	11000	9526	98.00
78023117	10/08/2016	A00282038	Espino, Evelyn S.	S0036099	11000	9526	130.00
78023118	10/08/2016	A00275472	Espino, Henry O.	S0036100	11000	9526	130.00
78023119	10/08/2016	A00274931	Figueroa, Jasmin	S0036101	11000	9526	1,356.00
78023120	10/08/2016	A00206035	Fink, Chris J.	S0036102	11000	9526	33.00
78023121	10/08/2016	A00279271	Flores, Ilse N.	S0036103	11000	9526	130.00
78023122	10/08/2016	A00273351	Flores, Laura B.	S0036104	11000	9526	1,367.00
78023123	10/08/2016	A00281065	Garcia Ambriz, Isabel	S0036105	11000	9526	130.00
78023124	10/08/2016	A00269081	Garner, Tyler W.	S0036106	11000	9526	130.00

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78023125	10/08/2016	A00278511	Garza, Lorena I.	S0036107	11000	9526	65.00
78023126	10/08/2016	A00252431	Gastelum, Jazmin	S0036108	11000	9526	98.00
78023127	10/08/2016	A00280346	Gomez, Eduardo	S0036109	11000	9526	98.00
78023128	10/08/2016	A00280398	Gomez Calderon, Maria G.	S0036110	11000	9526	65.00
78023129	10/08/2016	A00265119	Guardado, Marcia	S0036111	11000	9526	33.00
78023130	10/08/2016	A00275403	Guerrero, Jose D.	S0036112	11000	9526	130.00
78023131	10/08/2016	A00226687	Harte, Dylan	S0036113	11000	9526	1,167.00
78023132	10/08/2016	A00275461	Hartman, Jessica E.	S0036114	11000	9526	1,584.00
78023133	10/08/2016	A00088378	Hatridge, Renay B.	S0036115	11000	9526	65.00
78023134	10/08/2016	A00281023	Hayes, Tayler D.	S0036116	11000	9526	1,209.38
78023135	10/08/2016	A00276160	Hernandez, Amber	S0036117	11000	9526	130.00
78023136	10/08/2016	A00241350	Hernandez, Isabel A.	S0036118	11000	9526	130.00
78023137	10/08/2016	A00280365	Hernandez, Nikki	S0036119	11000	9526	98.00
78023138	10/08/2016	A00265921	Herrera, Oscar R.	S0036120	11000	9526	267.00
78023139	10/08/2016	A00280640	Huizar, Alexander	S0036121	11000	9526	130.00
78023140	10/08/2016	A00247231	Hutchins-Springman, Samantha	S0036122	11000	9526	364.00
78023141	10/08/2016	A00272535	Hynson, Bradley T.	S0036123	11000	9526	364.00
78023142	10/08/2016	A00268319	Jarman, Allison B.	S0036124	11000	9526	33.00
78023143	10/08/2016	A00250040	Jeffery, Lindsey S.	S0036125	11000	9526	130.00
78023144	10/08/2016	A00283878	Katz, Megan C.	S0036126	11000	9526	98.00
78023145	10/08/2016	A00242933	Kaur, Pawanpreet	S0036127	11000	9526	717.00
78023146	10/08/2016	A00265946	Kelley, Kayla L.	S0036128	11000	9526	98.00
78023147	10/08/2016	A00282273	King, Autumn B.	S0036129	11000	9526	98.00
78023148	10/08/2016	A00280789	Kooner, Kulvir	S0036130	11000	9526	98.00

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78023149	10/08/2016	A00277860	Lam, Marvin N.	S0036131	11000	9526	130.00
78023150	10/08/2016	A00281998	Leal Ruiz, Merriam	S0036132	11000	9526	130.00
78023151	10/08/2016	A00264990	Ledesma, Teresa D.	S0036133	11000	9526	33.00
78023152	10/08/2016	A00279083	Leon, Eli F.	S0036134	11000	9526	33.00
78023153	10/08/2016	A00267453	Lopez, Jazmin	S0036135	11000	9526	130.00
78023154	10/08/2016	A00258948	Lopez Lopez, Uriel A.	S0036136	11000	9526	130.00
78023155	10/08/2016	A00283124	Lujan, Jocelyn	S0036137	11000	9526	98.00
78023156	10/08/2016	A00095903	Macias, Sandra	S0036138	11000	9526	33.00
78023157	10/08/2016	A00102936	Martin, Carolina	S0036139	11000	9526	1,454.00
78023158	10/08/2016	A00279070	Martinez, Salvador	S0036140	11000	9526	65.00
78023159	10/08/2016	A00281119	Massie, Dakotah R.	S0036141	11000	9526	130.00
78023160	10/08/2016	A00276068	Mayfield, Zachary B.	S0036142	11000	9526	65.00
78023161	10/08/2016	A00284933	Mcauley, Marissa M.	S0036143	11000	9526	1,067.00
78023162	10/08/2016	A00280974	Medina, Damian X.	S0036144	11000	9526	130.00
78023163	10/08/2016	A00284794	Medlock, Kristina M.	S0036145	11000	9526	727.00
78023164	10/08/2016	A00237378	Melendrez-Urrea, Olga J.	S0036146	11000	9526	130.00
78023165	10/08/2016	A00242281	Mendez, Amanda D.	S0036147	11000	9526	364.00
78023166	10/08/2016	A00279422	Mendez, Joshua A.	S0036148	11000	9526	130.00
78023167	10/08/2016	A00280917	Mendoza, Isabel A.	S0036149	11000	9526	130.00
78023168	10/08/2016	A00267922	Mikkelsen, Rebecca R.	S0036150	11000	9526	717.00
78023169	10/08/2016	A00274668	Monroy, Adam	S0036151	11000	9526	130.00
78023170	10/08/2016	A00281143	Morales, Diana A.	S0036152	11000	9526	130.00
78023171	10/08/2016	A00279291	Murphy, Ryan D.	S0036153	11000	9526	130.00
78023172	10/08/2016	A00274528	Navarrete, Mariela R.	S0036154	11000	9526	130.00



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78023173	10/08/2016	A00279263	Noland, Trinity C.	S0036155	11000	9526	130.00
78023174	10/08/2016	A00257438	Nombrano, Adrian	S0036156	11000	9526	130.00
78023175	10/08/2016	A00275408	Ornelas, Brenda	S0036157	11000	9526	130.00
78023176	10/08/2016	A00267464	Osornia, Brenda	S0036001	11000	9526	1,067.00
78023177	10/08/2016	A00275780	Otuoma, Andrew	S0036002	11000	9526	65.00
78023178	10/08/2016	A00280792	Parrish, April V.	S0036003	11000	9526	130.00
78023179	10/08/2016	A00279211	Patrick, Samantha J.	S0036004	11000	9526	98.00
78023180	10/08/2016	A00038486	Pearcy, Brenton	S0036005	11000	9526	98.00
78023181	10/08/2016	A00281516	Pelayo, Edwin G.	S0036006	11000	9526	130.00
78023182	10/08/2016	A00260220	Pena, Lauren R.	S0036007	11000	9526	130.00
78023183	10/08/2016	A00267008	Perez, Mireya	S0036008	11000	9526	1,267.00
78023184	10/08/2016	A00280930	Perez, Sonia	S0036009	11000	9526	1,454.00
78023185	10/08/2016	A00283864	Perez, Yesenia	S0036010	11000	9526	98.00
78023186	10/08/2016	A00279218	Ponce Mezta, Lacey F.	S0036158	11000	9526	1,454.00
78023187	10/08/2016	A00279251	Portillo, Denilson	S0036011	11000	9526	130.00
78023188	10/08/2016	A00276888	Powell, Travis L.	S0036012	11000	9526	130.00
78023189	10/08/2016	A00283331	Pratt, Keyon D.	S0036013	11000	9526	130.00
78023190	10/08/2016	A00267938	Quinones, Luis E.	S0036014	11000	9526	98.00
78023191	10/08/2016	A00279025	Quinonez, Celestina	S0036015	11000	9526	33.00
78023192	10/08/2016	A00280497	Ramirez, Diana	S0036016	11000	9526	130.00
78023193	10/08/2016	A00280877	Ramirez, Sergio E.	S0036017	11000	9526	1,367.00
78023194	10/08/2016	A00224280	Ramos, Ramon	S0036018	11000	9526	33.00
78023195	10/08/2016	A00259486	Resendis, Cristian	S0036019	11000	9526	130.00
78023196	10/08/2016	A00281094	Reyes, Alexis	S0036020	11000	9526	1,091.00

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78023197	10/08/2016	A00283994	Rhoads, Kyle R.	S0036021	11000	9526	481.00
78023198	10/08/2016	A00027700	Rivera, Karla	S0036022	11000	9526	65.00
78023199	10/08/2016	A00276862	Rocha, Irma	S0036023	11000	9526	65.00
78023200	10/08/2016	A00267013	Rodriguez, Gisela	S0036024	11000	9526	65.00
78023201	10/08/2016	A00281000	Rodriguez, Jose	S0036025	11000	9526	98.00
78023202	10/08/2016	A00200928	Rodriguez, Judith A.	S0036026	11000	9526	130.00
78023203	10/08/2016	A00273874	Rodriguez, Yuliana	S0036027	11000	9526	130.00
78023204	10/08/2016	A00280756	Rodriguez Barrientos, Kelly	S0036028	11000	9526	130.00
78023205	10/08/2016	A00203089	Romandia, Tosha N.	S0036029	11000	9526	727.00
78023206	10/08/2016	A00252551	Romero, Chelsea L.	S0036030	11000	9526	65.00
78023207	10/08/2016	A00281085	Romero Rodriguez, Elsie E.	S0036031	11000	9526	364.00
78023208	10/08/2016	A00262891	Romo, Daniel	S0036032	11000	9526	992.00
78023209	10/08/2016	A00274576	Ruelas, Stacey	S0036033	11000	9526	130.00
78023210	10/08/2016	A00283341	Ruiz, Maria L.	S0036034	11000	9526	364.00
78023211	10/08/2016	A00277121	Ruiz, Patricia	S0036035	11000	9526	1,091.00
78023212	10/08/2016	A00260676	Sanchez, Luis M.	S0036036	11000	9526	130.00
78023213	10/08/2016	A00270026	Sandoval, Michelle	S0036037	11000	9526	364.00
78023214	10/08/2016	A00268002	Sandoval Rosales, Daniela	S0036038	11000	9526	1,454.00
78023215	10/08/2016	A00271291	Sharette, Juel L.	S0036039	11000	9526	98.00
78023216	10/08/2016	A00281908	Shepard, Leslie E.	S0036040	11000	9526	1,454.00
78023217	10/08/2016	A00262984	Singh, Jasmeet	S0036041	11000	9526	65.00
78023218	10/08/2016	A00270993	Sivils, Kayla N.	S0036042	11000	9526	364.00
78023219	10/08/2016	A00017347	Smith, Shareka N.	S0036043	11000	9526	727.00
78023220	10/08/2016	A00212846	Souza, Katey	S0036044	11000	9526	98.00

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78023221	10/08/2016	A00280573	Spires, Kimberly M.	S0036045	11000	9526			130.00	
78023222	10/08/2016	A00280952	Takkar, Paramveer S.	S0036046	11000	9526			130.00	
78023223	10/08/2016	A00243000	Talavera, Kandie M.	S0036047	11000	9526			130.00	
78023224	10/08/2016	A00280588	Tarango, Rose E.	S0036048	11000	9526			65.00	
78023225	10/08/2016	A00280861	Thompson, Emily A.	S0036049	11000	9526			130.00	
78023226	10/08/2016	A00250395	Tinoco, Patricia	S0036050	11000	9526			130.00	
78023227	10/08/2016	A00003990	Torres, Adan	S0036051	11000	9526			261.00	
78023228	10/08/2016	A00243063	Torres, Jeremy I.	S0036052	11000	9526			130.00	
78023229	10/08/2016	A00275272	Torres, Maria I.	S0036053	11000	9526			33.00	
78023230	10/08/2016	A00246781	Tran, Katie H.	S0036054	11000	9526			130.00	
78023231	10/08/2016	A00269534	Trimble, Aaron C.	S0036055	11000	9526			65.00	
78023232	10/08/2016	A00279239	Uriarte, Javier A.	S0036056	11000	9526			130.00	
78023233	10/08/2016	A00283092	VanDorfy, Breana R.	S0036057	11000	9526			65.00	
78023234	10/08/2016	A00213357	Vargas, Samanta	S0036058	11000	9526			33.00	
78023235	10/08/2016	A00279207	Watrous, Donovan T.	S0036059	11000	9526			130.00	
78023236	10/08/2016	A00283742	Watson, Star S.	S0036060	11000	9526			130.00	
78023237	10/08/2016	A00281021	Wise, Jason D.	S0036061	11000	9526			130.00	
78023238	10/08/2016	A00277785	Witt, Jakob V.	S0036062	11000	9526			130.00	
78023239	10/08/2016	A00282195	Yeley, Christine E.	S0036063	11000	9526			521.00	
78023240	10/08/2016	A00255892	Yoakum, Bethany L.	S0036064	11000	9526			33.00	
78023241	10/08/2016	A00280757	Zelaya, Britney A.	S0036065	11000	9526			1,454.00	
78023242	10/08/2016	A00280609	Zuniga, Miguel O.	S0036066	11000	9526			130.00	
78023243	10/17/2016	A00200043	American Express	I0046182	11003092	11000	203	4310	61200	166.55
						11000	203	6310	61200	9,026.03

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78023244	10/17/2016	A00223048AMS.NET	I0046188	0008595	11000	113	5644	67801	17,307.90
78023245	10/17/2016	A00200049Amsterdam Printing and Litho	I0046238	5383175	31000	423	4310	69100	387.57
					31000	423	5940	69100	42.24
78023246	10/17/2016	A00280375Anaheim Marriott	I0046248	32GPDJ7L	12551	353	5710	64600	1,094.58
78023247	10/17/2016	A00230628Apogee Components, Inc.	I0046254	00085669	12434	219	4311	17010	2,630.18
					12434	219	5940	17010	85.66
78023248	10/17/2016	A00269058Aramark Uniform Services	I0046200	60113176	11000	431	5870	65100	236.50
					11000	205	5870	12042	12.00
					39000	314	5870	64991	18.00
78023249	10/17/2016	A00282298Arvizu, Primavera A.	I0046161	092616	12000	304	5710	63200	389.42
			I0046172	091316	11000	302	5710	63100	104.00
			I0046174	100216	11000	301	5710	64500	50.00
78023250	10/17/2016	A00200063Austin's Pest Control, Inc.	I0046260	SEP. 16	11000	431	5860	65100	455.00
78023251	10/17/2016	A00285779AVID Center	I0046227	D016758	12434	219	5210	17010	5,400.00
					12434	219	4311	17010	18,500.00
					12434	219	5940	17010	300.00
78023252	10/17/2016	A00200089Berube, Eric	I0046159	081516	11000	111	5710	66002	10.04
78023253	10/17/2016	A00075823Binkley, Everett L.	I0046176	NOV 16	39000	314	5610	64991	1,746.00
78023254	10/17/2016	A00200107Bright House Networks	I0046262	091216	31000	423	5840	69100	148.21
78023255	10/17/2016	A00200109Brown & Reich Petroleum, Inc	I0046261	30559	11000	432	4316	67703	404.26
78023256	10/17/2016	A00200146Carolina Biological Supply C	I0046203	49632088	11000	209	4311	04011	338.21
78023257	10/17/2016	A00270907CASFAA	I0046247	J8NY7M45	12551	353	5710	64600	820.00
78023258	10/17/2016	A00201685Cengage Learning	I0046236	58876688	31000	423	4110	69100	480.00
					31000	423	5940	69100	18.91

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78023259	10/17/2016	A00201051	Central Sanitary Supply	I0046183	737944	11000	431	4310	65300	104.06
						11000	431	5940	65300	2.75
				I0046257	734375	33528	310	4310	69200	2,021.85
78023260	10/17/2016	A00200170	Champion Hardware Inc.	I0046185	137353	11000	431	5632	65100	195.00
78023261	10/17/2016	A00200174	Chevron U.S.A., Inc.	I0046197	48471767	11000	432	4316	67703	1,156.85
78023262	10/17/2016	A00200175	Chevron Valley Credit Union,	I0046246	60650908	31000	423	5970	69100	19.88
						31000	423	4110	69100	98.64
						31000	423	5940	69100	9.00
						31000	423	5910	69100	22.97
78023263	10/17/2016	A00285828	Cleanstar Services	I0046232	5459	12563	202	5890	00000	327.85
78023264	10/17/2016	A00200200	Computerland of Silicon Vall	I0046190	245003	11000	113	5642	67801	81.00
78023265	10/17/2016	A00010784	Cordova, Anthony L.	I0046162	092616	11000	202	5710	60103	711.48
				I0046163	091616	12566	223	5710	60103	124.20
78023266	10/17/2016	A00200243	Dick Blick	I0046243	6608548	31000	423	4310	69100	199.44
78023267	10/17/2016	A00265229	DK&M Property	I0046177	NOV 16	39000	314	5610	64991	928.00
				I0046178	NOV. 16	39000	314	5610	64991	2,460.00
78023268	10/17/2016	A00283101	Dumont Printing, Inc.	I0046175	88767	11000	110	4310	66003	69.24
						11000	202	4310	60100	22.15
						11000	202	4310	60103	130.10
78023269	10/17/2016	A00200308	Federal Express Corporation	I0046226	5-547-40	11000	202	5950	60103	40.37
78023270	10/17/2016	A00272252	GL Consulting Services, LLC	I0046220	4130	12563	202	5510	00000	6,190.99
				I0046221	4129	12563	202	5510	00000	875.00
78023271	10/17/2016	A00201045	Golling, Greg P.	I0046219	092816	11000	209	4310	49999	139.27
78023272	10/17/2016	A00200645	Hardy Diagnostics	I0046222	1690466	11000	209	4311	04012	198.94

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78023273	10/17/2016	A00201122	Home Depot Credit Services	I0046198	23230913	35819	357	4317	69700	661.49
78023274	10/17/2016	A00200680	J & L Locksmithing	I0046187	000071	35819	357	5632	69700	170.00
						35819	357	4310	69700	9.68
78023275	10/17/2016	A00277752	Jarrahan, Abbas	I0046218	092716	11000	209	4311	04013	20.96
78023276	10/17/2016	A00008647	Johnson, Kathleen L.	I0046215	092616	12603	125	4310	68900	307.48
				I0046216	09/26/16	12603	125	4311	68900	420.11
				I0046217	09-26-16	12603	125	4311	68900	393.85
78023277	10/17/2016	A00200712	Kern County Supt. of Schools	I0046195	700367	12461	206	4318	12042	488.50
				I0046255	AUG 16	12461	206	5641	12042	33,897.85
78023278	10/17/2016	A00200715	Kern Electric Distributors	I0046201	549440	11000	431	4310	65100	335.40
78023279	10/17/2016	A00253920	Mancomm, Inc.	I0046234	403615	31000	423	4110	69100	755.28
						31000	423	5940	69100	94.96
78023280	10/17/2016	A00200752	Marcell, Jamia L.	I0046160	SEP 16	39000	312	5710	64991	2,086.03
78023281	10/17/2016	A00271247	Mendenhall, Janis L.	I0046173	092616	12000	311	5710	64200	266.98
78023282	10/17/2016	A00283088	Mitchell, David T.	I0046256	092416	11000	209	4310	17018	32.16
78023283	10/17/2016	A00234706	MNJ Technologies Direct, Inc	I0046249	00034892	11000	112	6412	67801	1,751.95
						11000	113	5940	67801	13.96
						11000	112	6412	67801	4.00
78023284	10/17/2016	A00200575	Montoya, Janice	I0046196	SEP 16	12460	206	5641	12042	2,434.25
78023285	10/17/2016	A00284825	National Instruments Corpora	I0046204	3051311	12435	221	6412	19010	2,148.93
						12435	221	6412	19010	278.43
						12435	221	5940	19010	44.06
78023286	10/17/2016		Voided Check							
78023287	10/17/2016	A00200498	Office Depot	I0046141	85964825	11000	210	4310	13052	27.94

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78023287	10/17/2016	A00200498	Office Depot	I0046142	85968528	11000	210	4310	13053	192.93
				I0046143	85968800	11000	210	4310	13053	13.64
				I0046144	85971100	11000	209	4310	04013	90.11
				I0046145	85975264	11000	210	4310	20014	64.72
				I0046146	86002908	39000	314	4318	64991	73.27
						11000	113	4318	67801	36.64
				I0046147	86018820	11000	209	4311	04013	292.48
				I0046148	86045412	12564	223	4318	09565	417.00
				I0046149	86058286	12603	125	4311	68900	6.40
				I0046150	86058286	12603	125	4311	68900	25.98
				I0046151	86060029	11000	209	4310	19051	172.70
				I0046152	86344061	12603	125	4311	68900	739.01
				I0046153	86061242	11000	209	4310	04013	59.48
				I0046154	86062740	12603	125	4311	68900	193.35
				I0046155	86095569	39000	314	4310	64991	229.12
				I0046156	86106128	12603	125	4311	68900	119.54
				I0046157	86106143	12603	125	4311	68900	24.49
				I0046158	86106143	12603	125	4311	68900	226.93
				I0046194	86356503	12461	206	4310	12042	549.65
78023288	10/17/2016	A00200502	Orange Belt Stages	I0046192	116606	11000	352	5750	69613	1,025.00
						11000	352	5750	69612	2,105.00
78023289	10/17/2016	A00201272	Owens, Patricia A.	I0046253	091016	39000	308	4310	64991	47.30
78023290	10/17/2016	A00200508	P. G. & E.	I0046244	100316	31000	423	5820	69100	8.66
						31000	423	5830	69100	1,086.70

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78023291	10/17/2016	A00200516	Patterson Dental Supply, Inc	I0046213	421/1101	11000	205	4312	12042	172.00
78023292	10/17/2016	A00200518	Pearson Education	I0046245	BK824968	31000	423	4110	69100	18,172.00
						31000	423	5940	69100	21.26
78023293	10/17/2016	A00200985	Rangel-Escobedo, Juana R.	I0046140	091116	11000	313	5710	63300	213.20
				I0046164	092616	11000	313	5710	63300	242.76
78023294	10/17/2016	A00285786	Residence Inn Sacramento at	I0046191	85159067	12560	223	5710	60103	677.68
78023295	10/17/2016	A00282988	Reveles, Steven J.	I0046233	78022327	11000	000	9513	00000	1,454.00
78023296	10/17/2016	A00256927	Richards, Kristi N.	I0046171	090816	12562	223	5710	60103	220.00
78023297	10/17/2016	A00285838	Sammy's Detail	I0046186	092616	11000	431	5632	65100	190.00
78023298	10/17/2016	A00210739	Sheraton Grand Sacramento	I0046205	19188775	12603	125	5710	68900	466.98
78023299	10/17/2016	A00200393	Sparkletts	I0046189	092216	11000	113	4310	67801	104.00
78023300	10/17/2016	A00237176	SSD Systems	I0046258	1211943-	33528	310	5880	69200	151.38
78023301	10/17/2016	A00277399	Sundgren, Lori	I0046165	090916	11495	216	5710	61900	142.84
78023302	10/17/2016	A00275935	Supplyworks	I0046202	37862181	11000	431	4310	65300	1,143.65
78023303	10/17/2016	A00259111	SurveyMonkey.com, LLC	I0046214	27395639	11000	202	5642	60200	300.00
78023304	10/17/2016	A00200417	Sysco Food Service of Ventur	I0046259	60831019	33528	310	4410	69200	81.00
78023305	10/17/2016	A00200423	Taft City School District	I0046184	17-030	11000	432	4316	67703	20.00
						11000	432	5632	67703	63.00
						11000	432	4312	65500	787.95
						11000	432	5632	65500	63.00
78023306	10/17/2016	A00259618	Taft College ASB General	I0046237	082916	31000	423	7130	69100	16,650.00
78023307	10/17/2016	A00200862	Taft College Bookstore	I0046193	090716	12599	309	7601	64992	118.52
78023308	10/17/2016	A00200862	Taft College Bookstore	I0046207	13051	12599	309	7601	64992	283.95
78023309	10/17/2016	A00200862	Taft College Bookstore	I0046208	8551	12599	309	7601	64992	146.64



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78023310	10/17/2016	A00200862	Taft College Bookstore	I0046209	252647	12599	309	7601	64992	260.06
78023311	10/17/2016	A00200862	Taft College Bookstore	I0046210	2642	12599	309	7601	64992	181.07
78023312	10/17/2016	A00200862	Taft College Bookstore	I0046211	252520	12599	309	7601	64992	388.78
78023313	10/17/2016	A00200862	Taft College Bookstore	I0046212	7837	12599	309	7601	64992	194.24
78023314	10/17/2016	A00200862	Taft College Bookstore	I0046223	257242	12599	309	7601	64992	169.31
78023315	10/17/2016	A00200862	Taft College Bookstore	I0046224	080316	12599	309	7601	64992	48.35
78023316	10/17/2016	A00200862	Taft College Bookstore	I0046225	A0001305	12599	309	7601	64992	35.46
78023317	10/17/2016	A00200862	Taft College Bookstore	I0046239	240	12599	309	7601	64992	107.45
78023318	10/17/2016	A00200862	Taft College Bookstore	I0046240	8481	12599	309	7601	64992	146.10
78023319	10/17/2016	A00200862	Taft College Bookstore	I0046241	280508	12599	309	7601	64992	298.36
78023320	10/17/2016	A00200862	Taft College Bookstore	I0046242	270699	12599	309	7601	64992	133.15
78023321	10/17/2016	A00200862	Taft College Bookstore	I0046252	5556	11000	352	5940	69610	20.65
78023322	10/17/2016	A00200608	The Fort Preservation Societ	I0046231	32	12603	125	5310	68900	28,800.00
78023323	10/17/2016	A00200274	Townsend Press Book Center	I0046235	357796	31000	423	4110	69100	907.90
						31000	423	5940	69100	80.45
78023324	10/17/2016	A00200282	True Value Home Center	I0046228	357126	12603	125	4310	68900	25.20
				I0046229	352647	12603	125	4310	68900	29.00
				I0046230	357125	12603	125	4310	68900	112.97
				I0046251	358527	11000	352	4310	69610	26.13
78023325	10/17/2016	A00200327	US Air Conditioning	I0046199	1836465	35819	357	4312	69700	82.60
78023326	10/17/2016	A00201117	Vernier	I0046206	5226872	11000	209	4311	04013	187.05
78023327	10/17/2016	A00232538	Ward's Natural Science	I0046250	80462167	11000	209	4311	04011	210.68
78023328	10/17/2016	A00271491	Watkins, Sherrie D.	I0046180	NOV 16	39000	314	5610	64991	1,310.00
78023329	10/17/2016	A00201172	Waugh, Victoria A.	I0046166	090716	39000	312	5710	64991	176.40

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			I0046167	100516	39000	312	5710	64991	277.05	
			I0046168	091716	39000	312	5710	64991	37.80	
78023330	10/17/2016	A00073955	White, Brian L.	I0046179	NOV 16	39000	314	5610	64991	1,400.00
78023331	10/17/2016	A00261115	Williams, Mark P.	I0046169	092616	12563	202	5710	00000	698.48
78023332	10/17/2016	A00202072	Woods, Deanne M.	I0046170	091316	11000	306	4310	49306	183.60
78023333	10/17/2016	A00249981	Zahourek Systems, Inc.	I0046181	16/17	12434	219	5710	17010	450.00
78023334	10/18/2016	A00244251	Agcaoili, Leilani M.	S0036361		11000		9526		626.00
78023335	10/18/2016	A00276378	Aldaco, Celina	S0036362		11000		9526		1,135.00
78023336	10/18/2016	A00267662	Almaguer, Jasmin	S0036363		11000		9526		1,435.00
78023337	10/18/2016	A00272564	Almanza, Aylin E.	S0036364		11000		9526		1,135.00
78023338	10/18/2016	A00276241	Alvarez, Pedro M.	S0036365		11000		9526		626.00
78023339	10/18/2016	A00279208	Alvarez, Veronica	S0036366		11000		9526		1,135.00
78023340	10/18/2016	A00272569	Alvarez, Vicky	S0036367		11000		9526		1,135.00
78023341	10/18/2016	A00275202	Amason, Tyler G.	S0036368		11000		9526		1,135.00
78023342	10/18/2016	A00260515	Anfield, Leslie D.	S0036369		11000		9526		418.00
78023343	10/18/2016	A00275502	Anglin, Emily B.	S0036370		11000		9526		1,135.00
78023344	10/18/2016	A00281460	Arguello, Alejandro	S0036371		11000		9526		1,135.00
78023345	10/18/2016	A00277636	Arvizu, Cheran S.	S0036372		11000		9526		138.00
78023346	10/18/2016	A00256354	Arzola, Jennifer R.	S0036373		11000		9526		626.00
78023347	10/18/2016	A00250441	Ash, Tyler J.	S0036374		11000		9526		138.00
78023348	10/18/2016	A00263742	Attwell, Mary A.	S0036375		11000		9526		1,135.00
78023349	10/18/2016	A00267253	Avalos, Juan M.	S0036376		11000		9526		1,135.00
78023350	10/18/2016	A00281862	Bautista, Maria D.	S0036377		11000		9526		418.00
78023351	10/18/2016	A00278636	Beiza, Linda S.	S0036378		11000		9526		418.00

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78023352	10/18/2016	A00274981	Belmontes, Berenise	S0036379	11000	9526	626.00
78023353	10/18/2016	A00276661	Bente, Cathrine M.	S0036380	11000	9526	1,135.00
78023354	10/18/2016	A00277716	Bergman, Austin J.	S0036381	11000	9526	1,135.00
78023355	10/18/2016	A00283158	Bermudez, Israel M.	S0036382	11000	9526	1,135.00
78023356	10/18/2016	A00253808	Bernal, Andrez V.	S0036383	11000	9526	552.00
78023357	10/18/2016	A00274928	Blair, Westen W.	S0036384	11000	9526	125.00
78023358	10/18/2016	A00277849	Bohannon, Liam M.	S0036385	11000	9526	125.00
78023359	10/18/2016	A00256929	Bonilla, Patricia	S0036386	11000	9526	137.00
78023360	10/18/2016	A00281792	Borrecco, Madison R.	S0036387	11000	9526	1,135.00
78023361	10/18/2016	A00274730	Bravo, Thayra M.	S0036388	11000	9526	1,135.00
78023362	10/18/2016	A00264341	Briggs, Melanie	S0036389	11000	9526	1,135.00
78023363	10/18/2016	A00279236	Brockett, Breanna J.	S0036390	11000	9526	626.00
78023364	10/18/2016	A00281640	Brouse, Joshua D.	S0036393	11000	9526	1,135.00
78023365	10/18/2016	A00269706	Brown, Chase R.	S0036394	11000	9526	1,135.00
78023366	10/18/2016	A00268090	Brown, Paige B.	S0036395	11000	9526	125.00
78023367	10/18/2016	A00279198	Brown, Terry M.	S0036396	11000	9526	1,135.00
78023368	10/18/2016	A00280868	Brush, Zachary J.	S0036397	11000	9526	1,135.00
78023369	10/18/2016	A00259414	Butler, Johndee T.	S0036398	11000	9526	1,135.00
78023370	10/18/2016	A00096677	Cabrera, Sarah	S0036399	11000	9526	1,135.00
78023371	10/18/2016	A00274948	Cachola, Jovany M.	S0036400	11000	9526	102.27
78023372	10/18/2016	A00267465	Calbert, Chaynoa S.	S0036401	11000	9526	418.00
78023373	10/18/2016	A00242596	Calderon, Alejandra	S0036402	11000	9526	626.00
78023374	10/18/2016	A00269403	Caldwell, Kenzie N.	S0036403	11000	9526	626.00
78023375	10/18/2016	A00037839	Callaway, Delyn	S0036404	11000	9526	626.00

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78023376	10/18/2016	A00262181	Camacho, Maria D.	S0036405	11000	9526	626.00
78023377	10/18/2016	A00274300	Campos, Isaac	S0036406	11000	9526	236.00
78023378	10/18/2016	A00268223	Carlson, Bryce A.	S0036407	11000	9526	1,135.00
78023379	10/18/2016	A00250777	Carter, Lela	S0036408	11000	9526	1,135.00
78023380	10/18/2016	A00280827	Castaneda, Jose C.	S0036409	11000	9526	1,135.00
78023381	10/18/2016	A00245591	Castellanos, Gabriela	S0036410	11000	9526	1,135.00
78023382	10/18/2016	A00270149	Castillo Martinez, Sandra	S0036411	11000	9526	1,135.00
78023383	10/18/2016	A00012639	Catuiza, Irma	S0036412	11000	9526	23.00
78023384	10/18/2016	A00279234	Cervantes, Alexis	S0036413	11000	9526	1,135.00
78023385	10/18/2016	A00273528	Chavarin, Jennifer	S0036414	11000	9526	418.00
78023386	10/18/2016	A00275215	Chavez, Alejandro	S0036415	11000	9526	1,135.00
78023387	10/18/2016	A00246821	Chavez, Amy C.	S0036416	11000	9526	274.00
78023388	10/18/2016	A00265354	Cloud, Cassidy B.	S0036417	11000	9526	125.00
78023389	10/18/2016	A00280655	Cockren, Rhiannon S.	S0036418	11000	9526	418.00
78023390	10/18/2016	A00280664	Colchado, Pablo	S0036419	11000	9526	1,135.00
78023391	10/18/2016	A00269488	Colotl, Yvette	S0036420	11000	9526	626.00
78023392	10/18/2016	A00281868	Coover, Ida J.	S0036421	11000	9526	1,135.00
78023393	10/18/2016	A00279220	Cordero Obeso, Iris C.	S0036422	11000	9526	1,135.00
78023394	10/18/2016	A00279223	Cota Valenzuela, Alejandra	S0036423	11000	9526	1,135.00
78023395	10/18/2016	A00234435	Cox, Zane J.	S0036424	11000	9526	206.00
78023396	10/18/2016	A00282031	Cruz, Jose R.	S0036425	11000	9526	1,135.00
78023397	10/18/2016	A00281169	Cummings, Kaylee R.	S0036426	11000	9526	1,135.00
78023398	10/18/2016	A00254293	Cushman, Corey	S0036427	11000	9526	274.00
78023399	10/18/2016	A00277080	Dawson, Elizabeth M.	S0036428	11000	9526	322.00

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78023400	10/18/2016	A00281025	Devine, Delya J.	S0036429	11000	9526	1,135.00
78023401	10/18/2016	A00281110	Diaz, Adrian	S0036430	11000	9526	1,135.00
78023402	10/18/2016	A00274885	Diaz, Sandy V.	S0036431	11000	9526	626.00
78023403	10/18/2016	A00277958	Dillibe, Janine C.	S0036432	11000	9526	418.00
78023404	10/18/2016	A00266347	Doan, Trung T.	S0036433	11000	9526	1,135.00
78023405	10/18/2016	A00274248	Dominguez, Leticia	S0036434	11000	9526	626.00
78023406	10/18/2016	A00275218	Donovan, Rebecca I.	S0036435	11000	9526	1,135.00
78023407	10/18/2016	A00281467	Douglas, Blake E.	S0036436	11000	9526	1,135.00
78023408	10/18/2016	A00279232	Duran Bravo, Vanessa	S0036437	11000	9526	1,135.00
78023409	10/18/2016	A00279225	Elizalde, Gustavo	S0036438	11000	9526	1,135.00
78023410	10/18/2016	A00282038	Espino, Evelyn S.	S0036439	11000	9526	1,135.00
78023411	10/18/2016	A00275472	Espino, Henry O.	S0036440	11000	9526	1,135.00
78023412	10/18/2016	A00279202	Espinoza, Francisco J.	S0036441	11000	9526	690.00
78023413	10/18/2016	A00272614	Espinoza, Heather I.	S0036442	11000	9526	1,135.00
78023414	10/18/2016	A00093717	Esquivel, Candie	S0036443	11000	9526	1,135.00
78023415	10/18/2016	A00275004	Fausto, Alec A.	S0036444	11000	9526	1,135.00
78023416	10/18/2016	A00273732	Fernandez, Maria C.	S0036445	11000	9526	418.00
78023417	10/18/2016	A00274931	Figueroa, Jasmin	S0036446	11000	9526	872.94
78023418	10/18/2016	A00266898	Flores, Heidi	S0036447	11000	9526	418.00
78023419	10/18/2016	A00279271	Flores, Ilse N.	S0036448	11000	9526	1,135.00
78023420	10/18/2016	A00229332	Fraire, Victoria C.	S0036449	11000	9526	1,135.00
78023421	10/18/2016	A00274599	Fraire Vidal, Jesus	S0036450	11000	9526	361.00
78023422	10/18/2016	A00275705	Galagaza, Sarah M.	S0036451	11000	9526	125.00
78023423	10/18/2016	A00260755	Gallegos, Eva J.	S0036452	11000	9526	1,135.00

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78023424	10/18/2016	A00279244Galvan, Joaquin	S0036453	11000	9526	1,135.00
78023425	10/18/2016	A00266975Garcia, Alfredo	S0036454	11000	9526	626.00
78023426	10/18/2016	A00260196Garcia, Reyna	S0036455	11000	9526	1,135.00
78023427	10/18/2016	A00269081Garner, Tyler W.	S0036456	11000	9526	1,135.00
78023428	10/18/2016	A00270065Garside, Chase J.	S0036457	11000	9526	1,200.00
78023429	10/18/2016	A00272528Garvin, Rebekah R.	S0036458	11000	9526	137.00
78023430	10/18/2016	A00108969Gentry, Lourdes A.	S0036459	11000	9526	1,135.00
78023431	10/18/2016	A00281024Gibson, Christian T.	S0036460	11000	9526	1,135.00
78023432	10/18/2016	A00203989Gibson, Heather	S0036461	11000	9526	835.00
78023433	10/18/2016	A00271075Goff, Jamie E.	S0036462	11000	9526	1,135.00
78023434	10/18/2016	A00266980Gomez, Carolina	S0036463	11000	9526	1,135.00
78023435	10/18/2016	A00280346Gomez, Eduardo	S0036464	11000	9526	626.00
78023436	10/18/2016	A00274581Gomez, Guillermo G.	S0036465	11000	9526	418.00
78023437	10/18/2016	A00098976Gonzalez, Gustavo A.	S0036466	11000	9526	184.00
78023438	10/18/2016	A00281172Gonzalez, Rosa E.	S0036467	11000	9526	9.62
78023439	10/18/2016	A00275915Gospich, Heather B.	S0036468	11000	9526	1,135.00
78023440	10/18/2016	A00265188Gracia, Cheryl C.	S0036159	11000	9526	1,135.00
78023441	10/18/2016	A00267699Greynolds, Julianne E.	S0036160	11000	9526	125.00
78023442	10/18/2016	A00281602Gunter, Holly D.	S0036161	11000	9526	1,135.00
78023443	10/18/2016	A00267308Gutierrez Cuevas, Icela A.	S0036162	11000	9526	626.00
78023444	10/18/2016	A00281840Guzman, Jennifer	S0036163	11000	9526	1,135.00
78023445	10/18/2016	A00265402Harmer, Kyndal R.	S0036164	11000	9526	1,105.00
78023446	10/18/2016	A00266854Harrison, Dannika L.	S0036165	11000	9526	1,135.00
78023447	10/18/2016	A00275461Hartman, Jessica E.	S0036166	11000	9526	1,135.00

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78023448	10/18/2016	A00281023	Hayes, Tayler D.	S0036167	11000	9526	1,135.00
78023449	10/18/2016	A00276160	Hernandez, Amber	S0036168	11000	9526	1,135.00
78023450	10/18/2016	A00268387	Hernandez, Bryan	S0036169	11000	9526	1,135.00
78023451	10/18/2016	A00275476	Hernandez, Emma	S0036170	11000	9526	138.00
78023452	10/18/2016	A00271120	Hernandez, Eunice	S0036171	11000	9526	1,135.00
78023453	10/18/2016	A00243393	Hernandez, Jeannette	S0036172	11000	9526	1,135.00
78023454	10/18/2016	A00274418	Hernandez, Julie	S0036173	11000	9526	1,135.00
78023455	10/18/2016	A00267282	Hernandez, Rodolfo	S0036174	11000	9526	1,135.00
78023456	10/18/2016	A00261274	Herrera, Jose	S0036175	11000	9526	1,135.00
78023457	10/18/2016	A00270446	Hicks, Ethan D.	S0036176	11000	9526	138.00
78023458	10/18/2016	A00279095	Hill, Aidan M.	S0036177	11000	9526	626.00
78023459	10/18/2016	A00280608	Holm, Katherine C.	S0036178	11000	9526	125.00
78023460	10/18/2016	A00280645	Holman, Jerriah L.	S0036179	11000	9526	1,135.00
78023461	10/18/2016	A00241630	Hoogland, Julia J.	S0036180	11000	9526	1,135.00
78023462	10/18/2016	A00280640	Huizar, Alexander	S0036181	11000	9526	1,135.00
78023463	10/18/2016	A00267114	Izquierdo, Kevin D.	S0036182	11000	9526	1,135.00
78023464	10/18/2016	A00250526	Jackson, Kristopher W.	S0036183	11000	9526	1,135.00
78023465	10/18/2016	A00280674	Jarboe, Kynlee D.	S0036184	11000	9526	1,135.00
78023466	10/18/2016	A00274654	Jauregui, Erik A.	S0036185	11000	9526	306.20
78023467	10/18/2016	A00272984	Johnson, Justine L.	S0036186	11000	9526	1,467.00
78023468	10/18/2016	A00273116	Jones, Jasmine E.	S0036187	11000	9526	626.00
78023469	10/18/2016	A00242933	Kaur, Pawanpreet	S0036188	11000	9526	1,135.00
78023470	10/18/2016	A00280594	Kay, Kamari K.	S0036189	11000	9526	102.48
78023471	10/18/2016	A00085431	Kenison, Kenny	S0036190	11000	9526	23.00

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78023472	10/18/2016	A00277206	Kilmer, Allexus B.	S0036191	11000	9526	418.00
78023473	10/18/2016	A00100806	Kuhnke, Heidi C.	S0036192	11000	9526	835.00
78023474	10/18/2016	A00276974	Lane-Obee, Kayla M.	S0036193	11000	9526	1,135.00
78023475	10/18/2016	A00279203	Lankford, Rikki A.	S0036194	11000	9526	1,135.00
78023476	10/18/2016	A00276256	Lara Gaytan, Irvin A.	S0036195	11000	9526	1,135.00
78023477	10/18/2016	A00275237	Lara-Lozano, Alonso	S0036196	11000	9526	1,135.00
78023478	10/18/2016	A00276510	Lawrence, Amber L.	S0036197	11000	9526	125.00
78023479	10/18/2016	A00270241	Leeper, Joshua W.	S0036198	11000	9526	206.00
78023480	10/18/2016	A00277108	Leist, Holleigh	S0036199	11000	9526	274.00
78023481	10/18/2016	A00279238	Leyva, Socorro P.	S0036200	11000	9526	418.00
78023482	10/18/2016	A00252550	Lopez, April V.	S0036201	11000	9526	1,135.00
78023483	10/18/2016	A00267453	Lopez, Jazmin	S0036202	11000	9526	1,135.00
78023484	10/18/2016	A00281437	Lopez Arroyo, Robert E.	S0036203	11000	9526	626.00
78023485	10/18/2016	A00258948	Lopez Lopez, Uriel A.	S0036204	11000	9526	1,135.00
78023486	10/18/2016	A00279226	Lopez Martinez, Jorge A.	S0036205	11000	9526	1,135.00
78023487	10/18/2016	A00270900	Lopez Ordaz, Ana L.	S0036206	11000	9526	1,135.00
78023488	10/18/2016	A00266989	Lozano, Christian	S0036207	11000	9526	1,135.00
78023489	10/18/2016	A00284649	Lubben, Teresa H.	S0036208	11000	9526	138.00
78023490	10/18/2016	A00281027	Machuca, Alvaro A.	S0036209	11000	9526	1,135.00
78023491	10/18/2016	A00261496	Magallanes, Jeffrey I.	S0036210	11000	9526	125.00
78023492	10/18/2016	A00250238	Martinez, Jocelyn	S0036211	11000	9526	1,135.00
78023493	10/18/2016	A00276852	Martinez, Luis J.	S0036212	11000	9526	1,135.00
78023494	10/18/2016	A00280833	Martinez, Maria	S0036213	11000	9526	1,135.00
78023495	10/18/2016	A00280813	Martinez Gervacio, Jasmin I.	S0036214	11000	9526	1,135.00



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78023496	10/18/2016	A00280878	McCrory, Lenora I.	S0036215	11000	9526	1,135.00
78023497	10/18/2016	A00085899	McWhirt, Jennifer	S0036216	11000	9526	184.00
78023498	10/18/2016	A00264800	Medina, Maria Y.	S0036217	11000	9526	1,135.00
78023499	10/18/2016	A00276475	Mendoza, Attenas	S0036218	11000	9526	418.00
78023500	10/18/2016	A00280917	Mendoza, Isabel A.	S0036219	11000	9526	1,135.00
78023501	10/18/2016	A00280646	Michel, Moises	S0036220	11000	9526	1,135.00
78023502	10/18/2016	A00244644	Miranda, Cristo	S0036221	11000	9526	1,135.00
78023503	10/18/2016	A00109150	Molina, Gabriela	S0036222	11000	9526	418.00
78023504	10/18/2016	A00259446	Molina, Yamie	S0036223	11000	9526	224.00
78023505	10/18/2016	A00276893	Monik, Kirsten P.	S0036224	11000	9526	626.00
78023506	10/18/2016	A00274668	Monroy, Adam	S0036225	11000	9526	1,135.00
78023507	10/18/2016	A00267140	Montoy, Ricardo	S0036226	11000	9526	236.00
78023508	10/18/2016	A00267141	Morales, Ana L.	S0036227	11000	9526	1,135.00
78023509	10/18/2016	A00274523	Morales, Jocelyn	S0036228	11000	9526	1,135.00
78023510	10/18/2016	A00279249	Moron, Ernesto	S0036229	11000	9526	418.00
78023511	10/18/2016	A00247657	Mosher, Megan R.	S0036230	11000	9526	1,135.00
78023512	10/18/2016	A00202933	Mozeke, Cerrita L.	S0036231	11000	9526	1,135.00
78023513	10/18/2016	A00274471	Murphy, Jacob B.	S0036232	11000	9526	1,135.00
78023514	10/18/2016	A00274528	Navarrete, Mariela R.	S0036233	11000	9526	1,135.00
78023515	10/18/2016	A00267333	Navarro, Desirae A.	S0036234	11000	9526	1,135.00
78023516	10/18/2016	A00284058	Navarro, Rickey C.	S0036235	11000	9526	1,135.00
78023517	10/18/2016	A00266933	Nguyen, Kellynhi K.	S0036236	11000	9526	626.00
78023518	10/18/2016	A00019675	Ocampo, Frances	S0036237	11000	9526	626.00
78023519	10/18/2016	A00280842	Ocampo, Jonathan J.	S0036238	11000	9526	1,135.00

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78023520	10/18/2016	A00275408Ornelas, Brenda	S0036239	11000	9526	1,135.00
78023521	10/18/2016	A00279078Ortiz Arellano, Joana	S0036240	11000	9526	626.00
78023522	10/18/2016	A00225098Osathanugrah, Ida	S0036241	11000	9526	138.00
78023523	10/18/2016	A00241545Osborn, Marsha L.	S0036242	11000	9526	137.00
78023524	10/18/2016	A00275039Osorio, Adan J.	S0036243	11000	9526	103.94
78023525	10/18/2016	A00267463Osornia, Jhoana	S0036244	11000	9526	1,135.00
78023526	10/18/2016	A00281164P.-Navarrete, Zeltzin N.	S0036245	11000	9526	1,135.00
78023527	10/18/2016	A00274943Pablo, Diana L.	S0036246	11000	9526	1,135.00
78023528	10/18/2016	A00282386Pacheco, Caitlin D.	S0036247	11000	9526	1,135.00
78023529	10/18/2016	A00269967Palos, Bianca R.	S0036248	11000	9526	1,135.00
78023530	10/18/2016	A00261169Paniagua, Carmen E.	S0036249	11000	9526	1,135.00
78023531	10/18/2016	A00274617Pardo, Amayrane Y.	S0036250	11000	9526	1,135.00
78023532	10/18/2016	A00280792Parrish, April V.	S0036251	11000	9526	1,135.00
78023533	10/18/2016	A00279211Patrick, Samantha J.	S0036252	11000	9526	626.00
78023534	10/18/2016	A00280951Payan, Alyssa	S0036253	11000	9526	1,135.00
78023535	10/18/2016	A00281516Pelayo, Edwin G.	S0036254	11000	9526	1,135.00
78023536	10/18/2016	A00260220Pena, Lauren R.	S0036255	11000	9526	1,135.00
78023537	10/18/2016	A00280659Perez, Cristina	S0036256	11000	9526	1,135.00
78023538	10/18/2016	A00267008Perez, Mireya	S0036257	11000	9526	1,135.00
78023539	10/18/2016	A00280930Perez, Sonia	S0036258	11000	9526	1,135.00
78023540	10/18/2016	A00279199Pierce, James R.	S0036259	11000	9526	1,135.00
78023541	10/18/2016	A00267158Pineda, Vilma G.	S0036260	11000	9526	626.00
78023542	10/18/2016	A00281440Plascencia, Humberto	S0036261	11000	9526	1,135.00
78023543	10/18/2016	A00279218Ponce Mezta, Lacey F.	S0036262	11000	9526	200.00

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78023544	10/18/2016	A00279251	Portillo, Denilson	S0036263	11000	9526	1,135.00
78023545	10/18/2016	A00272462	Portillo, Jason S.	S0036264	11000	9526	1,135.00
78023546	10/18/2016	A00276655	Prince, Tamerla J.	S0036265	11000	9526	125.00
78023547	10/18/2016	A00283958	Pryor, Cheryle E.	S0036266	11000	9526	1,135.00
78023548	10/18/2016	A00277698	Punsalan, Pilar S.	S0036267	11000	9526	125.00
78023549	10/18/2016	A00281884	Putnam, Gena M.	S0036268	11000	9526	1,435.00
78023550	10/18/2016	A00279224	Quevedo, Yarely A.	S0036269	11000	9526	1,135.00
78023551	10/18/2016	A00272449	Quinonez, Karen	S0036270	11000	9526	1,135.00
78023552	10/18/2016	A00280877	Ramirez, Sergio E.	S0036271	11000	9526	1,135.00
78023553	10/18/2016	A00265137	Ramirez, Veronica	S0036272	11000	9526	1,135.00
78023554	10/18/2016	A00260154	Ramos, Flor A.	S0036273	11000	9526	1,135.00
78023555	10/18/2016	A00272520	Reed, Mary E.	S0036274	11000	9526	1,135.00
78023556	10/18/2016	A00267943	Renfro, Alexa	S0036275	11000	9526	274.00
78023557	10/18/2016	A00280642	Reyes, Luis F.	S0036276	11000	9526	1,135.00
78023558	10/18/2016	A00267010	Reyes Cruz, Mayra Y.	S0036277	11000	9526	1,135.00
78023559	10/18/2016	A00101405	Riddick, Ashley	S0036278	11000	9526	418.00
78023560	10/18/2016	A00270042	Rivas, Maria T.	S0036279	11000	9526	1,135.00
78023561	10/18/2016	A00258061	Roam, Ivy C.	S0036392	11000	9526	138.00
78023562	10/18/2016	A00276853	Robles, Fernando B.	S0036280	11000	9526	1,135.00
78023563	10/18/2016	A00265372	Robles, Marta V.	S0036281	11000	9526	1,135.00
78023564	10/18/2016	A00272548	Robles, Roberto	S0036282	11000	9526	1,135.00
78023565	10/18/2016	A00281423	Robles, Sergio	S0036283	11000	9526	1,135.00
78023566	10/18/2016	A00266942	Rocha, Vianna C.	S0036284	11000	9526	1,135.00
78023567	10/18/2016	A00273874	Rodriguez, Yuliana	S0036285	11000	9526	1,135.00

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78023568	10/18/2016	A00265392	Rogers, Maxwell D.	S0036286	11000	9526	125.00
78023569	10/18/2016	A00270132	Roman, Grecia	S0036287	11000	9526	1,135.00
78023570	10/18/2016	A00281579	Ross, Madelyn P.	S0036288	11000	9526	1,135.00
78023571	10/18/2016	A00223145	Rubano, Deana C.	S0036289	11000	9526	1,135.00
78023572	10/18/2016	A00274576	Ruelas, Stacey	S0036290	11000	9526	1,135.00
78023573	10/18/2016	A00274546	Saini, Nancy	S0036291	11000	9526	1,135.00
78023574	10/18/2016	A00202972	Salazar, Juliana G.	S0036292	11000	9526	626.00
78023575	10/18/2016	A00267473	Salomon, Guadalupe	S0036293	11000	9526	1,135.00
78023576	10/18/2016	A00280665	Sanabria Torres, Maria A.	S0036294	11000	9526	1,135.00
78023577	10/18/2016	A00281103	Sanchez, Itzel	S0036295	11000	9526	1,135.00
78023578	10/18/2016	A00275125	Sanchez, Joshua	S0036296	11000	9526	236.00
78023579	10/18/2016	A00280803	Sanchez, Kyla J.	S0036297	11000	9526	274.00
78023580	10/18/2016	A00281166	Sanchez, Miriam J.	S0036298	11000	9526	1,135.00
78023581	10/18/2016	A00281189	Sanchez, Omar E.	S0036299	11000	9526	150.00
78023582	10/18/2016	A00259298	Sanchez, Ramon J.	S0036300	11000	9526	1,135.00
78023583	10/18/2016	A00241705	Sandoval, Alice	S0036301	11000	9526	1,135.00
78023584	10/18/2016	A00262832	Sandoval, Viridiana	S0036302	11000	9526	1,135.00
78023585	10/18/2016	A00268002	Sandoval Rosales, Daniela	S0036303	11000	9526	1,135.00
78023586	10/18/2016	A00274922	Sandridge, Kyle M.	S0036304	11000	9526	125.00
78023587	10/18/2016	A00282308	Santiago Hernandez, Gildardo	S0036305	11000	9526	1,135.00
78023588	10/18/2016	A00271092	Santos, Jesse A.	S0036306	11000	9526	1,135.00
78023589	10/18/2016	A00280768	Sarmina, Emely	S0036307	11000	9526	626.00
78023590	10/18/2016	A00278658	Saso, Jillian K.	S0036308	11000	9526	138.00
78023591	10/18/2016	A00274463	Sauceda, Daniela A.	S0036309	11000	9526	1,135.00

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78023592	10/18/2016	A00267209	Schlechta, Haley L.	S0036310	11000	9526	1,135.00
78023593	10/18/2016	A00269423	Schooler, Bailey	S0036311	11000	9526	1,135.00
78023594	10/18/2016	A00275390	Scott, Caitlyn B.	S0036312	11000	9526	125.00
78023595	10/18/2016	A00276505	Segura, Vanessa	S0036391	11000	9526	1,250.00
78023596	10/18/2016	A00281581	Serrano, Jaziel D.	S0036313	11000	9526	1,135.00
78023597	10/18/2016	A00269996	Serrato, Oscar	S0036314	11000	9526	274.00
78023598	10/18/2016	A00281908	Shepard, Leslie E.	S0036315	11000	9526	1,135.00
78023599	10/18/2016	A00274550	Sidhu, Harkeerat K.	S0036316	11000	9526	1,135.00
78023600	10/18/2016	A00276164	Silva, Blake V.	S0036317	11000	9526	92.00
78023601	10/18/2016	A00224653	Simpson, Karlee B.	S0036318	11000	9526	1,135.00
78023602	10/18/2016	A00242842	Skowron, Davina F.	S0036319	11000	9526	138.00
78023603	10/18/2016	A00280673	Snyder, Ashlan M.	S0036320	11000	9526	1,135.00
78023604	10/18/2016	A00266732	Solis, Erika N.	S0036321	11000	9526	1,135.00
78023605	10/18/2016	A00272566	Sorensen, Harrison D.	S0036322	11000	9526	552.00
78023606	10/18/2016	A00280629	Spillers, Christian C.	S0036323	11000	9526	1,135.00
78023607	10/18/2016	A00284088	Starr, Joyce L.	S0036324	11000	9526	230.00
78023608	10/18/2016	A00273062	Tabares, Trisha A.	S0036325	11000	9526	274.00
78023609	10/18/2016	A00272568	Taylor, Destiney S.	S0036326	11000	9526	1,135.00
78023610	10/18/2016	A00066424	Taylor, Shanti E.	S0036327	11000	9526	1,135.00
78023611	10/18/2016	A00260625	Taylor, Tyler S.	S0036328	11000	9526	1,135.00
78023612	10/18/2016	A00280861	Thompson, Emily A.	S0036329	11000	9526	1,135.00
78023613	10/18/2016	A00274842	Tinoco, Isidro	S0036330	11000	9526	418.00
78023614	10/18/2016	A00280666	Tirado, Pilar H.	S0036331	11000	9526	1,135.00
78023615	10/18/2016	A00097161	Tolosa-Wallace, Pauly G.	S0036332	11000	9526	322.00

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78023616	10/18/2016	A00243063	Torres, Jeremy I.	S0036333	11000	9526	274.00
78023617	10/18/2016	A00264271	Torres, Vicky A.	S0036334	11000	9526	1,135.00
78023618	10/18/2016	A00269112	Towery, Lynne R.	S0036335	11000	9526	1,135.00
78023619	10/18/2016	A00264153	Trejo, Ethan A.	S0036336	11000	9526	125.00
78023620	10/18/2016	A00269569	Tucker, Thomas I.	S0036337	11000	9526	418.00
78023621	10/18/2016	A00283070	Uribe, Brenda J.	S0036338	11000	9526	1,135.00
78023622	10/18/2016	A00279219	Uribe, Vanessa L.	S0036339	11000	9526	1,135.00
78023623	10/18/2016	A00272445	Urioste, Taylor A.	S0036340	11000	9526	1,135.00
78023624	10/18/2016	A00274561	Valdez, Mailine	S0036341	11000	9526	418.00
78023625	10/18/2016	A00281413	Valdez Herrera, Indira	S0036342	11000	9526	1,135.00
78023626	10/18/2016	A00278990	Valenzuela, Joseph A.	S0036343	11000	9526	125.00
78023627	10/18/2016	A00273873	Valenzuela, Kareli	S0036344	11000	9526	626.00
78023628	10/18/2016	A00280494	Vanscoy, Apryl N.	S0036345	11000	9526	626.00
78023629	10/18/2016	A00259173	Vasquez, Marcello	S0036346	11000	9526	1,135.00
78023630	10/18/2016	A00267483	Vega, Bailey D.	S0036347	11000	9526	1,135.00
78023631	10/18/2016	A00280778	Velasquez, Daniel V.	S0036348	11000	9526	418.00
78023632	10/18/2016	A00270937	Villanueva, Ashley T.	S0036349	11000	9526	1,135.00
78023633	10/18/2016	A00279195	Villegas, Citlali	S0036350	11000	9526	1,135.00
78023634	10/18/2016	A00268782	Wade, Megan E.	S0036351	11000	9526	1,135.00
78023635	10/18/2016	A00279221	Warner, Christina R.	S0036352	11000	9526	1,135.00
78023636	10/18/2016	A00274152	Wells, Tayler R.	S0036353	11000	9526	1,135.00
78023637	10/18/2016	A00038893	Wilson, Karissa	S0036354	11000	9526	1,135.00
78023638	10/18/2016	A00209015	Wise, Jacob	S0036355	11000	9526	1,135.00
78023639	10/18/2016	A00281021	Wise, Jason D.	S0036356	11000	9526	1,135.00

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78023640	10/18/2016	A00013051	Yarbrough, Amie D.	S0036357		11000		9526		300.00
78023641	10/18/2016	A00279215	Young, Mauricio A.	S0036358		11000		9526		1,135.00
78023642	10/18/2016	A00280903	Zarraga, Karla Y.	S0036359		11000		9526		1,135.00
78023643	10/18/2016	A00280757	Zelaya, Britney A.	S0036360		11000		9526		1,135.00
78023644	10/20/2016	A00200017	A.P.I. Plumbing	I0046341	4917	11000	431	4310	65100	208.56
						11000	431	5632	65100	120.00
						11000	431	4312	65500	361.95
						35827	357	4310	69700	507.51
						35827	357	5632	69700	105.00
						35819	357	5632	69700	140.00
78023645	10/20/2016	A00200034	Albertson's	I0046297	44680919	39000	314	4311	64991	455.94
				I0046322	13500912	32000	422	4410	69400	44.83
78023646	10/20/2016	A00200040	American Business Machines	I0046296	293077	39000	314	5641	64991	80.78
78023647	10/20/2016	A00200043	American Express	I0046294	92000092	11000	306	4310	49306	63.49
						11000	113	4310	67801	101.02
						12060	113	6412	67801	2,125.49
						11000	113	5644	67801	234.67
						12060	113	4310	67801	194.89
						12060	113	5632	67801	2,150.00
						12060	113	4310	67801	39.95
						11000	113	5642	67801	119.00
						11000	113	5641	67801	250.00
						12060	113	4310	67801	225.72
						12060	113	4310	67801	84.95

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					11000	113	4315	67801	49.99	
					12060	113	5632	67801	720.00	
78023648	10/20/2016	A00200043	American Express	I0046299	11004092	39000	312	5710	64991	188.28
						39000	314	5890	64991	156.57
78023649	10/20/2016	A00200043	American Express	I0046300	9100209/	39000	314	5710	64991	199.00
						39000	314	4311	64991	45.00
78023650	10/20/2016	A00200051	Antongiovanni, Barbara	I0046331	SEP 16	12461	206	5710	12042	14.58
78023651	10/20/2016	A00200054	Applied Technology Group, In	I0046325	FCHRG607	11000	301	5632	64500	0.71
78023652	10/20/2016	A00202445	AT&T Mobility	I0046295	091816	39000	314	5840	64991	212.63
78023653	10/20/2016	A00200063	Austin's Pest Control, Inc.	I0046359	SEP.	12560	223	5860	09565	75.00
78023654	10/20/2016	A00200074	Baltazar, Diana	I0046332	SEP 16	12461	206	5710	12042	265.68
78023655	10/20/2016	A00247399	Barry's Backflow Service	I0046343	10316	11000	431	4310	65500	4,400.00
78023656	10/20/2016	A00015850	Berry, Wendy J.	I0046301	092716	11000	209	4311	04014	64.45
78023657	10/20/2016	A00200107	Bright House Networks	I0046303	103116	35827	357	5890	69700	1,038.13
78023658	10/20/2016	A00200107	Bright House Networks	I0046324	10/31/16	35819	357	5890	69700	770.00
						35814	357	5890	69700	923.79
78023659	10/20/2016	A00200119	C.A. Reding Company, Inc.	I0046326	396819	11000	207	5641	08351	122.74
78023660	10/20/2016	A00210927	CareerAmerica, LLC	I0046305	2080268	12000	353	5970	64600	3,500.00
78023661	10/20/2016	A00200150	Carrillo, Jessica	I0046333	SEP 16	12461	206	5710	12042	55.08
78023662	10/20/2016	A00200161	CDW-G	I0046376	FLR6059	11000	112	6412	67801	0.01
78023662	10/20/2016	A00200161	CDW-G	I0046376	FLR6059	11000	112	6412	67801	414.34
						11000	112	6412	67801	8.00
78023663	10/20/2016	A00200170	Champion Hardware Inc.	I0046339	137421	11000	431	5632	65100	155.00
78023664	10/20/2016	A00007142	Chiaramonte, Michael J.	I0046366	100416	39000	314	5990	64991	73.00



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78023665	10/20/2016	A00200181	City of Taft	I0046360	10-01-16	12560	223	5850	09565	45.77
78023666	10/20/2016	A00258703	College House	I0046278	10200056	31000	423	4310	69100	2,264.75
						31000	423	5940	69100	184.15
78023667	10/20/2016	A00247606	Collegiate Pacific	I0046356	379100	31000	423	4310	69100	781.00
						31000	423	5940	69100	21.52
78023668	10/20/2016	A00200213	Council of Chief Librarians	I0046365	16-104	11000	203	5210	61200	150.00
78023669	10/20/2016	A00285336	Danlee Medical Products, Inc	I0046311	142146	11000	209	4311	04014	258.13
78023670	10/20/2016	A00200246	Division of the State Archit	I0046312	SH16-028	12435	221	6211	19010	8,078.01
78023671	10/20/2016	A00200259	Driller Printers	I0046306	00019059	33528	310	4310	69200	391.30
78023672	10/20/2016	A00283101	Dumont Printing, Inc.	I0046286	88769	12000	311	4310	64200	24.13
						11000	352	4310	69610	36.00
						12000	304	4310	63200	190.41
78023673	10/20/2016	A00200307	Farmer Bros. Company	I0046352	64036440	32000	422	4410	69400	1,091.24
78023674	10/20/2016	A00202335	Fastenal Industrial & Constr	I0046368	CATAF340	11000	431	4312	65100	99.57
						11000	431	5940	65100	0.01
78023675	10/20/2016	A00280401	Flowers Baking Co of Henders	I0046350	71143512	32000	422	4410	69400	144.20
78023676	10/20/2016	A00283264	Frontier California Inc.	I0046281	13580922	31000	423	5840	69100	45.39
78023677	10/20/2016	A00283264	Frontier California Inc.	I0046371	79000928	11000	431	5840	65700	784.36
78023678	10/20/2016	A00283264	Frontier California Inc.	I0046372	77000928	11000	431	5840	65700	996.09
78023679	10/20/2016	A00200618	Gardener's Supply	I0046292	35731	11000	352	4312	69611	2,167.13
						11000	352	4312	69614	620.25
78023680	10/20/2016	A00200626	Gonzales, Vanessa	I0046334	SEP 16	12461	206	5710	12042	77.49
78023681	10/20/2016	A00200655	Henry Schein, Inc.	I0046327	34771019	11000	205	4311	12042	693.72

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			I0046328	34487181	11000	205	4311	12042	507.70	
78023682	10/20/2016	A00200668	Houghton Mifflin Company	I0046285	95260779	31000	423	4110	69100	3,316.40
						31000	423	5940	69100	531.20
78023683	10/20/2016	A00280910	Independent Living Center of	I0046293	2402	12000	311	5641	64200	1,182.66
78023684	10/20/2016	A00201057	Johnstone Supply	I0046344	S1583779	11000	431	4320	65100	128.99
						11000	431	5940	65100	10.20
						11000	301	4312	64500	756.50
78023685	10/20/2016	A00200704	Karwoski, John	I0046309	OCT 16	42350	000	5510	71002	10,920.00
78023686	10/20/2016	A00201783	Kern County Treasurer and Ta	I0046377	110116	43000	000	7110	00000	935,000.00
						43000	000	7120	00000	477,162.50
78023687	10/20/2016	A00200715	Kern Electric Distributors	I0046277	549529	11000	431	4310	65100	303.41
78023688	10/20/2016	A00200806	Kern Gardening Service	I0046319	25810	12560	223	5633	09565	250.00
78023689	10/20/2016	A00200730	Launspach, DDS., Inc., Danie	I0046310	092616	12460	206	5641	12042	2,222.00
78023690	10/20/2016	A00262851	Lytle, Steve	I0046302	091516	11000	209	5740	04011	48.00
78023691	10/20/2016	A00227772	MBS Textbook Exchange, Inc.	I0046283	47-42867	31000	423	4115	69100	2,397.50
						31000	423	5940	69100	85.24
78023692	10/20/2016	A00200554	McCracken, Susan L.	I0046361	AUG 16	12461	206	5710	12042	40.50
				I0046362	SEP 16	12461	206	5710	12042	280.80
78023693	10/20/2016	A00234706	MNJ Technologies Direct, Inc	I0046375	00034895	11000	113	6412	67801	389.28
78023694	10/20/2016	A00256166	Obeso Vents	I0046349	055	32000	422	5632	69400	400.00
78023695	10/20/2016	A00200498	Office Depot	I0046263	86214668	11000	113	4318	67801	275.94
						11000	210	4318	13052	91.37
				I0046264	86195973	12060	113	4310	67801	225.20
				I0046265	86106143	12603	125	4311	68900	52.01

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			I0046266	86301842	12603	125	4311	68900	752.49
			I0046267	86304191	12603	125	4318	68900	194.03
			I0046268	86301842	12603	125	4310	68900	3.64
			I0046269	86212044	12484	303	4310	64300	77.66
			I0046270	86109425	11000	209	4310	04011	56.00
			I0046271	86106670	12434	219	4310	17010	564.67
			I0046272	86204006	11000	207	4310	49999	66.94
			I0046273	86162043	11000	209	4310	04012	51.98
			I0046274	86217052	11000	209	4310	04012	73.20
			I0046275	86191861	11000	113	4318	67801	149.15
					11000	411	4318	67300	173.33
					11000	302	4318	63100	188.12
			I0046276	86210813	11000	209	4310	04012	63.45
78023696	10/20/2016	A00253897Okafor, Doris O.	I0046342	101816	31000	423	4110	69100	150.00
78023697	10/20/2016	A00200502Orange Belt Stages	I0046291	116607	11000	352	5750	69613	1,295.00
78023697	10/20/2016	A00200502Orange Belt Stages	I0046315	116272	12000	340	5730	64951	1,210.00
			I0046346	116791	11000	352	5750	69613	1,290.00
78023698	10/20/2016	A00285829Paradise Balloon Designs	I0046287	TC91216	12551	353	4310	64600	231.13
78023699	10/20/2016	A00200521Pens Etc.	I0046336	417573-0	31000	423	4310	69100	415.51
78023700	10/20/2016	A00200522Pepsi-Cola Company	I0046351	22440655	32000	422	4410	69400	2,246.59
78023701	10/20/2016	A00200536Praxair Distribution, Inc.	I0046330	55620386	11000	205	5641	12042	429.36
78023702	10/20/2016	A00200543Purdy, D.D.S., Daniel	I0046364	121615-0	12460	206	5641	12042	10,159.50
78023703	10/20/2016	A00231833Ray A. Morgan Company Inc.	I0046354	1372620	11000	113	5641	67801	123.86
					11000	203	5641	61200	162.08

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Check Number	Date	Account	Check Number	Amount	Category	Sub-Category	Department	Balance	
				11000	431	5641	65100	123.86	
			I0046373	1366446	12060	113	6412	67801	2,061.85
78023704	10/20/2016	A00203708Rodriguez, Suzie	I0046335	SEP 16	12460	206	5641	12042	144.00
				12460	206	5710	12042	4.00	
78023705	10/20/2016	A00200472Scantron Corporation	I0046280	3146999	31000	423	4310	69100	2,790.75
				31000	423	5940	69100	125.29	
78023706	10/20/2016	A00255612Simon & Schuster, Inc.	I0046279	01994345	31000	423	4110	69100	374.00
78023707	10/20/2016	A00279523Social Solutions	I0046323	20868	12563	202	5643	00000	912.50
78023708	10/20/2016	A00234793Southwest Signs	I0046338	10684	31000	423	4310	69100	258.00
78023709	10/20/2016	A00200393Sparkletts	I0046284	090216	31000	423	4321	69100	66.03
78023710	10/20/2016	A00200393Sparkletts	I0046304	09/22/16	11000	301	5810	64500	94.01
78023711	10/20/2016	A00200393Sparkletts	I0046329	09-22-16	11000	205	5641	12042	173.21
78023712	10/20/2016	A00200393Sparkletts	I0046337	093016	31000	423	4321	69100	46.06
78023713	10/20/2016	A00200393Sparkletts	I0046358	091616	12560	223	4310	09565	34.07
78023714	10/20/2016	A00237176SSD Systems	I0046282	1211904-	31000	423	5880	69100	55.51
78023715	10/20/2016	A00211077Strata Information Group	I0046367	25213	12060	113	5632	67801	2,125.00
78023716	10/20/2016	A00275935Supplyworks	I0046370	37929409	11000	431	4310	65300	485.90
78023717	10/20/2016	A00259111SurveyMonkey.com, LLC	I0046357	27344399	12565	223	4310	09565	228.00
78023718	10/20/2016	A00200417Sysco Food Service of Ventur	I0046320	60928018	32000	422	4411	69400	572.13
				32000	422	4411	69400	1,590.65	
				32000	422	4410	69400	8,154.74	
78023719	10/20/2016	A00200419T.C. Clearing Account	I0046345	100516	11000	353	7130	64600	572.00
78023720	10/20/2016	A00200423Taft City School District	I0046340	17-037	11000	432	4312	67703	700.94
				11000	432	4316	67703	65.00	

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				11000	432	5850	67703	20.00		
				11000	432	5632	67703	950.50		
				11000	202	4312	60200	41.52		
				11000	432	5632	60200	31.50		
78023721	10/20/2016	A00200425Taft College	I0046298	1009	12486	303	7601	64300	6,690.00	
78023722	10/20/2016	A00200425Taft College	I0046353	2226	12599	309	7601	64992	180.00	
78023723	10/20/2016	A00200282True Value Home Center	I0046313	356105	39000	314	4310	64991	83.37	
				I0046348	358770	32000	422	4411	69400	6.22
78023724	10/20/2016	A00200284U.S. Foods	I0046321	3778686	32000	422	4410	69400	7,364.44	
78023725	10/20/2016	A00200293United Parcel Service	I0046363	00009697	11000	401	5940	67705	549.63	
78023726	10/20/2016	A00200338Verizon Wireless	I0046288	97721189	11000	357	5840	69700	44.42	
78023727	10/20/2016	A00200338Verizon Wireless	I0046369	97627847	11000	431	5840	65100	1,569.11	
78023728	10/20/2016	A00200338Verizon Wireless	I0046374	97726651	11000	113	5840	67801	38.01	
				11000	411	5840	67300	72.60		
78023729	10/20/2016	A00200433Vibul Tangpraphaphorn, M.D.	I0046314	080216	39000	314	5980	64991	380.00	
78023730	10/20/2016	A00200343Vistar Corporation	I0046347	46827722	32000	422	4410	69400	991.72	
78023731	10/20/2016	A00201172Waugh, Victoria A.	I0046307	092616	39000	314	5710	64991	43.80	
78023732	10/20/2016	A00200355West Kern Water District	I0046290	091916	12560	223	5810	09565	112.68	
				I0046308	101816	11000	432	5810	65700	28.22
				39000	314	5810	64991	5.78		
78023733	10/20/2016	A00275443WestAir Gases & Equipment In	I0046289	10374855	12565	223	4311	09565	354.97	
				I0046316	10375824	12565	223	4311	09565	274.63
				I0046317	10378005	12565	223	4311	09565	169.29
				I0046318	80107587	12565	223	4311	09565	348.40

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78023734	10/20/2016	A00200359	Westchester Plaza, LLC	I0046355	NOV 16	12461	206	5611	12042	2,530.00
						12461	206	5890	12042	864.00
78023735	10/25/2016	A002000164	Imprint	I0046431	4927299	31000	423	4310	69100	2,404.88
						31000	423	5940	69100	36.58
78023736	10/25/2016	A00200034	Albertson's	I0046395	13680919	33429	310	4410	69200	707.22
78023737	10/25/2016	A00250537	Alva, Myra	S0035644		11000		9526		1,091.00
78023738	10/25/2016	A00200042	American Dental Association	I0046430	1045654	31000	423	4110	69100	269.77
						31000	423	5940	69100	13.95
78023739	10/25/2016	A00269058	Aramark Uniform Services	I0046417	60114644	11000	431	5870	65100	236.50
						11000	205	5870	12042	12.00
						39000	314	5870	64991	18.00
78023740	10/25/2016	A00281168	Bakersfield Signs	I0046402	5807	12603	125	5970	68900	318.97
78023741	10/25/2016	A00263715	Bojorquez, Vanessa	S0035792		11000		9526		1,091.00
78023742	10/25/2016	A00200127	California Dept. of Educatio	I0046426	PS360019	31000	423	4110	69100	263.40
						31000	423	5940	69100	16.95
78023743	10/25/2016	A00200146	Carolina Biological Supply C	I0046421	49593015	11000	209	4311	04014	338.50
78023744	10/25/2016	A00201051	Central Sanitary Supply	I0046420	741702	11000	431	4310	65300	915.73
						11000	431	5940	65300	2.75
78023745	10/25/2016	A00200170	Champion Hardware Inc.	I0046407	137553	11000	431	4310	65100	4,396.75
78023746	10/25/2016	A00200181	City of Taft	I0046423	10.01.16	31000	423	5850	69100	91.55
78023747	10/25/2016	A00265309	Daikin Applied	I0046406	3112639	11000	431	5641	65100	1,906.00
78023748	10/25/2016	A00261848	Davis, Latonya L.	S0035513		11000		9526		698.29
78023749	10/25/2016	A00200238	Department of Justice	I0046422	184595	12401	353	5990	64600	32.00
						11000	202	5990	60100	160.00

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					12563	202	5990	00000	576.00	
					11000	352	5990	08350	528.00	
78023749	10/25/2016	A00200238	Department of Justice	I0046422	184595	11000	352	5990	69610	160.00
					11000	113	5990	67801	64.00	
					11000	314	5990	67801	1,664.00	
					39000	314	5990	64991	49.00	
					12000	304	5990	63200	48.00	
					11000	209	5990	17017	32.00	
					11000	212	5990	49999	96.00	
					11000	431	5990	65300	480.00	
					12603	125	5990	68900	32.00	
					11000	208	5990	10021	16.00	
					12000	353	5990	64600	32.00	
					11000	210	5990	22012	32.00	
					11000	210	5990	13053	32.00	
					32000	422	5990	69400	64.00	
					11972	210	5990	20014	32.00	
					12601	309	5990	64992	144.00	
					11000	209	5990	08350	48.00	
					11000	203	5990	61200	128.00	
					11000	209	5990	19111	32.00	
					11000	208	5990	10023	32.00	
					11000	208	5990	15015	32.00	
					11000	208	5990	15017	32.00	

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Check Number	Date	Account	Check Number	Amount	Category	Sub-Category	Amount	Balance	
				11000	421	5990	67200	64.00	
				11000	302	5990	63100	32.00	
				11000	354	5990	69600	192.00	
				12000	303	5990	64300	16.00	
78023750	10/25/2016	A00237331Dumbrigue, Joanne V.	I0046410	101016	12551	353	4410	64600	44.28
78023751	10/25/2016	A00283264Frontier California Inc.	I0046434	57031007	11000	431	5840	65700	126.06
78023752	10/25/2016	A00201549Harper Collins Publishers	I0046428	45586877	31000	423	4110	69100	175.89
					31000	423	5940	69100	7.41
78023753	10/25/2016	A00224086inContact, Inc.	I0046411	484721	11000	431	5840	65100	194.80
78023753	10/25/2016	A00224086inContact, Inc.	I0046411	484721	11000	431	5840	65700	1,576.13
78023754	10/25/2016	A00282666KV Print	I0046401	912241	12603	125	4310	68900	187.87
			I0046403	913579	12603	125	4310	68900	229.25
78023755	10/25/2016	A00227772MBS Textbook Exchange, Inc.	I0046425	47-42787	31000	423	4110	69100	10.68
					31000	423	5940	69100	13.96
			I0046427	2549972	31000	423	5643	69100	49.74
78023756	10/25/2016	Voided Check							
78023757	10/25/2016	A00200498Office Depot	I0046378	86420852	11000	301	4318	64500	713.75
			I0046379	86356700	11000	209	4318	04014	142.42
			I0046380	86434959	11000	113	4318	67801	134.36
			I0046381	86427025	12434	219	4318	17010	194.02
					12434	219	4318	17010	108.03
					12434	219	4318	17010	108.03
			I0046382	86303214	11000	113	4310	67801	16.24
					11000	113	4310	67801	16.24



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				11000	113	4310	67801	2.90		
				11000	113	4310	67801	102.07		
				11000	113	4310	67801	1.39		
78023757	10/25/2016	A00200498	Office Depot	I0046382	86303214	11000	113	4310	67801	2.85
						11000	113	4310	67801	6.94
						11000	113	4310	67801	8.37
				I0046383	86303235	11000	113	4310	67801	34.60
				I0046384	86459760	12603	125	4310	68900	82.72
				I0046385	86301826	12603	125	4311	68900	190.26
				I0046386	86389185	33528	310	4310	69200	198.63
				I0046387	86319608	11000	202	4310	60100	59.96
				I0046388	86395237	11000	209	4310	17017	12.84
				I0046389	86395230	11000	209	4310	17017	5.58
				I0046390	86395237	11000	209	4310	17017	4.81
				I0046391	86370923	11000	209	4310	04013	87.68
				I0046392	86370927	11000	209	4310	04013	74.83
				I0046393	86370927	11000	209	4311	04013	23.48
				I0046394	86267086	11000	210	4310	13053	148.29
				I0046424	86398771	31000	423	4321	69100	210.42
				I0046435	86136771	12060	113	4310	67801	306.44
						11000	113	4310	67801	145.10
						11000	113	4310	67801	83.84
78023758	10/25/2016	A00200508	P. G. & E.	I0046436	101316	11000	431	5830	65700	23,483.15
						39000	314	5830	64991	4,296.66

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					33428	310	5830	69200	6,177.86
					33588	310	5830	69200	126.08
78023759	10/25/2016	A00274574Penguin Random House LLC	I0046432	10885083	31000	423	4110	69100	148.34
78023760	10/25/2016	A00286247Ridgecrest Regional Hospital	I0046399	8610-069	12461	206	5840	12042	263.40
78023761	10/25/2016	A00285838Sammy's Detail	I0046419	0662	11000	432	5632	67703	125.00
78023762	10/25/2016	A00200393Sparkletts	I0046437	102016	11000	411	5641	67300	32.54
78023763	10/25/2016	A00200393Sparkletts	I0046438	09.22.16	11000	411	5641	67300	102.01
78023764	10/25/2016	A00200394Sport & Cycle	I0046398	204676	11000	209	4311	08352	1,500.00
					11000	209	4311	49999	246.04
78023765	10/25/2016	A00200417Sysco Food Service of Ventur	I0046397	60917021	33429	310	4410	69200	4,303.84
78023766	10/25/2016	A00200425Taft College	I0046429	091916	31000	423	7130	69100	810.00
78023767	10/25/2016	A00200862Taft College Bookstore	I0046433	6090	11000	111	4310	66002	87.33
					11000	111	4310	66002	21.83
78023768	10/25/2016	A00200078The Bank of New York	I0046405	252-1975	11000	401	7120	67200	795.00
78023769	10/25/2016	A00249937The Learning Underground, In	I0046416	INV-0000	12434	219	5510	17010	1,000.00
78023770	10/25/2016	A00200282True Value Home Center	I0046404	358836	39000	314	4310	64991	108.79
			I0046415	357674	12434	219	4311	17010	213.25
			I0046418	358008	11000	431	4310	65100	663.60
78023770	10/25/2016	A00200282True Value Home Center	I0046418	358008	11000	431	4310	65100	101.11
					11000	431	4317	65500	63.94
					35827	357	4310	69700	6.90
					35819	357	4310	69700	41.29
78023771	10/25/2016	A00200284U.S. Foods	I0046396	3647727	33429	310	4410	69200	4,071.70
78023772	10/25/2016	A00200338Verizon Wireless	I0046408	97728628	11000	357	5840	69700	133.74

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78023773	10/25/2016	A00200348	Ware, Thomas B.	I0046413	100316	11000	202	5940	60100	119.77
78023774	10/25/2016	A00200354	Wells, Susan J.	I0046414	091916	39000	314	5980	64991	25.00
78023775	10/25/2016	A00200355	West Kern Water District	I0046400	10/18/16	33428	310	5810	69200	16.33
				I0046412	100516	39000	314	5810	64991	14.98
						11000	432	5810	65700	73.16
						39000	314	5810	64991	409.77
						11000	432	5810	65700	2,000.64
						39000	314	5810	64991	271.82
						11000	432	5810	65700	1,327.10
						39000	314	5810	64991	20.96
						11000	432	5810	65700	102.36
78023776	10/25/2016	A00200388	Zee Medical Service Co.	I0046409	34-20306	11000	302	4310	63100	151.84
									=====	
									BANK TOTAL	3,348,810.91

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A	
		NUMBER	NAME	NUMBER	DATE					AMOUNT
ARAMIREZ	10/05/2016	A00008647	Johnson, Kathleen L.	P0041475	09/26/2016	09/26/2016			\$420.11	
				P0041471	09/26/2016	09/26/2016			\$393.85	
				P0041472	09/26/2016	09/26/2016			\$307.48	
	10/11/2016	A00037349	Sanchez, Ysscek	P0041676	10/10/2016	10/10/2016			\$25.00	
				A00044216	Velez, Fernando	P0041673	10/10/2016	10/10/2016		\$125.00
				A00254706	Vega, Yanira Lizbeth.	P0041669	10/10/2016	10/10/2016		\$95.00
				A00257071	Walton, Luz Graciela.	P0041672	10/10/2016	10/10/2016		\$90.00
				A00259039	Lopez, Concepcion Guadalupe.	P0041674	10/10/2016	10/10/2016		\$145.00
				A00271230	Gamez, Benito	P0041668	10/10/2016	10/10/2016		\$100.00
				A00271284	Hernandez Alavez, Regina	P0041671	10/10/2016	10/10/2016		\$30.00
				A00278029	Garcia, Teresa	P0041667	10/10/2016	10/10/2016		\$15.00
				A00277767	Garcia, Jennifer	P0041677	10/10/2016	10/10/2016		\$60.00
				A00281168	Bakersfield Signs	P0041635	10/06/2016	10/06/2016		\$318.97
				A00282666	KV Print	P0041416	09/20/2016	09/20/2016		\$229.25
		P0041666	10/10/2016	10/10/2016		\$187.87				
10/14/2016	A00200282	True Value Home Center	P0041742	10/12/2016	10/12/2016			\$20.41		
			A00200498	Office Depot	P0041530	09/28/2016	09/28/2016		\$42.55	
					P0041535	09/28/2016	09/28/2016		\$196.95	
			A00231833	Ray A. Morgan Company Inc.	P0041575	09/30/2016	09/30/2016		\$8,548.41	
			A00050759	Holt, Lucille E.	P0041740	10/12/2016	10/12/2016		\$3,000.00	
10/23/2016	A00200498	Office Depot	P0041741	10/12/2016	10/12/2016			\$273.19		

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
	10/27/2016	A00283238	Calvary Temple Assembly of G	P0041778	10/17/2016	10/17/2016				\$250.00
	10/28/2016	A00234706	MNJ Technologies Direct, Inc	P004177	10/28/2016	10/28/2016				\$2,833.75
				P0041777	10/17/2016	10/17/2016				\$2,656.39
		A00283238	Calvary Temple Assembly of G	P0041779	10/17/2016	10/17/2016				\$1,500.00
							-----			
							TOTAL USER			\$21,864.18
DDURAN	10/20/2016	A00201783	Kern County Treasurer and Ta	P0041839	10/20/2016	10/20/2016				\$1,412,162.50
	10/28/2016	A00259229	Blackboard Inc.	P0041848	10/21/2016	10/21/2016				\$36.60
							-----			
							TOTAL USER			\$1,412,199.10
DEKDAHL	10/05/2016	A00007142	Chiaramonte, Michael J.	P0041593	10/04/2016	10/04/2016				\$73.00
	10/13/2016	A00200354	Wells, Susan J.	P0041655	10/07/2016	10/07/2016				\$25.00
	10/14/2016	A00200043	American Express	P0041500	09/27/2016	09/27/2016				\$344.85
				P0041529	09/28/2016	09/28/2016				\$244.00
		A00200282	True Value Home Center	P0041656	10/07/2016	10/07/2016				\$108.79
	10/17/2016	A00200354	Wells, Susan J.	P0041607	10/05/2016	10/05/2016				\$24.00
	10/18/2016	A00200498	Office Depot	P0041756	10/14/2016	10/14/2016				\$207.31
				P0041763	10/14/2016	10/14/2016				\$121.82
		A00200282	True Value Home Center	P0041259	09/12/2016	09/12/2016				\$83.37

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00201172	Waugh, Victoria A.	P0041510	09/27/2016	09/27/2016				\$43.88
	10/25/2016	A00213476	Thomson Reuters Barclays	P0041864	10/25/2016	10/25/2016				\$122.00
	10/27/2016	A00200149	Carquest Auto Parts	P0041904	10/27/2016	10/27/2016				\$12.88
	10/28/2016	A00200034	Albertson's	P0041918	10/28/2016	10/28/2016				\$795.72
		A00200043	American Express	P0041911	10/28/2016	10/28/2016				\$15.00
		A00050381	Powell, Cindi Lou.	P0041867	10/25/2016	10/25/2016				\$9.12
	10/31/2016	A00200043	American Express	P0041932	10/31/2016	10/31/2016				\$4,160.79
							-----			
							TOTAL USER		\$6,391.53	
DHICKS	10/04/2016	A00200043	American Express	P0041499	09/27/2016	09/27/2016				\$6,358.18
		A00200393	Sparkletts	P0041574	09/29/2016	09/29/2016				\$104.00
		A00211077	Strata Information Group	P0041590	10/03/2016	10/03/2016				\$2,125.00
		A00264649	Convergint Technologies, LP	P0041508	09/27/2016	09/27/2016				\$4,236.51
	10/06/2016	A00231833	Ray A. Morgan Company Inc.	P0041630	10/06/2016	10/06/2016				\$409.80
				P0041611	10/05/2016	10/05/2016				\$201.24
	10/11/2016	A00200498	Office Depot	P0041683	10/11/2016	10/11/2016				\$367.31
		A00253023	Ellucian Company L.P.	P0041654	10/07/2016	10/07/2016				\$450.00
	10/12/2016	A00200498	Office Depot	P0041689	10/11/2016	10/11/2016				\$713.71
	10/13/2016	A00200498	Office Depot	P0041751	10/13/2016	10/13/2016				\$990.36
	10/14/2016	A00200161	CDW-G	P0041711	10/11/2016	10/11/2016				\$417.18

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200498	Office Depot	P0041688	10/11/2016	10/11/2016				\$142.41
				P0041692	10/11/2016	10/11/2016				\$525.09
				P0041696	10/11/2016	10/11/2016				\$75.94
				P0041707	10/11/2016	10/11/2016				\$118.23
				P0041713	10/11/2016	10/11/2016				\$590.92
		A00200338	Verizon Wireless	P0041592	10/04/2016	10/04/2016				\$110.61
		A00200161	CDW-G	P0041734	10/12/2016	10/12/2016				\$1,130.90
		A00200498	Office Depot	P0041715	10/11/2016	10/11/2016				\$148.57
		A00200032	Agundez, Adrian Bernard.	P0041743	10/13/2016	10/13/2016				\$154.44
		A00200282	True Value Home Center	P0041737	10/12/2016	10/12/2016				\$20.41
		A00200498	Office Depot	P0041682	10/11/2016	10/11/2016				\$225.19
				P0041684	10/11/2016	10/11/2016				\$157.01
				P0041685	10/11/2016	10/11/2016				\$34.60
				P0041691	10/11/2016	10/11/2016				\$134.36
				P0041694	10/11/2016	10/11/2016				\$160.93
				P0041698	10/11/2016	10/11/2016				\$51.05
				P0041699	10/11/2016	10/11/2016				\$150.14
				P0041701	10/11/2016	10/11/2016				\$330.97
				P0041708	10/11/2016	10/11/2016				\$164.47
				P0041716	10/11/2016	10/11/2016				\$502.49
		A00200498	Office Depot	P0041720	10/11/2016	10/11/2016				\$159.49

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		A00253023	Ellucian Company L.P.	P0041731	10/12/2016	10/12/2016				\$660.00
	10/17/2016	A00200498	Office Depot	P0041681	10/11/2016	10/11/2016				\$510.61
	10/18/2016	A00200498	Office Depot	P0041690	10/11/2016	10/11/2016				\$410.06
				P0041693	10/11/2016	10/11/2016				\$123.62
				P0041706	10/11/2016	10/11/2016				\$118.23
				P0041695	10/11/2016	10/11/2016				\$164.57
	10/21/2016	A00286277	Synapse Technologies, Inc.	P0041792	10/18/2016	10/18/2016				\$15,825.00
		A00108728	Issue Trak, Inc	P0041798	10/18/2016	10/18/2016				\$1,925.00
		A00200498	Office Depot	P0041811	10/19/2016	10/19/2016				\$535.40
		A00220080	CXtec	P0041802	10/18/2016	10/18/2016				\$1,414.36
	10/23/2016	A00200498	Office Depot	P0041854	10/21/2016	10/21/2016				\$269.23
		A00231833	Ray A. Morgan Company Inc.	P0041813	10/19/2016	10/19/2016				\$300.35
	10/24/2016	A00200161	CDW-G	P0041851	10/21/2016	10/21/2016				\$113.75
		A00200498	Office Depot	P0041855	10/21/2016	10/21/2016				\$247.67
				P0041804	10/18/2016	10/18/2016				\$593.85
	10/25/2016	A00200498	Office Depot	P0041687	10/11/2016	10/11/2016				\$438.65
	10/26/2016	A00200200	Computerland of Silicon Vall	P0041874	10/26/2016	10/26/2016				\$72.00
	10/27/2016	A00200498	Office Depot	P0041879	10/26/2016	10/26/2016				\$118.23
	10/28/2016	A00200498	Office Depot	P0041877	10/26/2016	10/26/2016				\$322.83
		A00200498	Office Depot	P0041878	10/26/2016	10/26/2016				\$118.23
		A00264649	Convergint Technologies, LP	P0041863	10/25/2016	10/25/2016				\$1,170.99



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		A00259088	GT Software Inc.	P0041902	10/27/2016	10/27/2016				\$2,244.00
		A00200498	Office Depot	P0041890	10/26/2016	10/26/2016				\$441.92
		A00267251	Insight Investments, LLC	P0041891	10/26/2016	10/26/2016				\$6,098.87
		A00200498	Office Depot	P0041814	10/19/2016	10/19/2016				\$585.71
	10/31/2016	A00223048	AMS.NET	P0041928	10/31/2016	10/31/2016				\$1,785.00
							-----			
							TOTAL USER			\$58,069.64
FLARA	10/28/2016	A00200043	American Express	P0041894	10/27/2016	10/27/2016				\$2,734.55
							-----			
							TOTAL USER			\$2,734.55
GDUNHAM	10/06/2016	A00200282	True Value Home Center	P0041616	10/06/2016	10/06/2016				\$6.22
		A00200343	Vistar Corporation	P0041620	10/06/2016	10/06/2016				\$991.72
		A00256166	Obeso Vents	P0041619	10/06/2016	10/06/2016				\$400.00
		A00280401	Flowers Baking Co of Henders	P0041621	10/06/2016	10/06/2016				\$144.20
		A00200307	Farmer Bros. Company	P0041625	10/06/2016	10/06/2016				\$1,091.24
		A00200522	Pepsi-Cola Company	P0041622	10/06/2016	10/06/2016				\$2,020.83
	10/07/2016	A00200417	Sysco Food Service of Ventur	P0041645	10/07/2016	10/07/2016				\$10,317.53
		A00200034	Albertson's	P0041647	10/07/2016	10/07/2016				\$44.83
		A00200284	U.S. Foods	P0041646	10/07/2016	10/07/2016				\$7,364.44

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	10/20/2016	A00200034	Albertson's	P0041832	10/20/2016	10/20/2016				\$74.15
		A00200522	Pepsi-Cola Company	P0041830	10/20/2016	10/20/2016				\$1,686.93
		A00280401	Flowers Baking Co of Henders	P0041831	10/20/2016	10/20/2016				\$114.20
	10/27/2016	A00200284	U.S. Foods	P0041900	10/27/2016	10/27/2016				\$12,027.52
		A00200417	Sysco Food Service of Ventur	P0041899	10/27/2016	10/27/2016				\$17,668.67
		A00200426	Taft College Cafeteria	P0041895	10/27/2016	10/27/2016				\$43.96
							-----			
							TOTAL USER			\$53,996.44
JEDMAISTON	10/05/2016	A00200282	True Value Home Center	P0041511	09/28/2016	09/28/2016				\$26.13
		A00200862	Taft College Bookstore	P0041526	09/28/2016	09/28/2016				\$20.65
		A00200502	Orange Belt Stages	P0041406	09/20/2016	09/20/2016				\$3,130.00
				P0041559	09/29/2016	09/29/2016				\$1,295.00
	10/10/2016	A00200119	C.A. Reding Company, Inc.	P0041642	10/06/2016	10/06/2016				\$122.74
	10/11/2016	A00200502	Orange Belt Stages	P0041641	10/06/2016	10/06/2016				\$1,290.00
		A00200498	Office Depot	P0041643	10/06/2016	10/06/2016				\$89.16
	10/21/2016	A00259618	Taft College ASB General	P0041841	10/21/2016	10/21/2016				\$9,518.15
	10/24/2016	A00200043	American Express	P0041842	10/21/2016	10/21/2016				\$252.47
	10/26/2016	A00200502	Orange Belt Stages	P0041809	10/19/2016	10/19/2016				\$3,700.00
				P0041810	10/19/2016	10/19/2016				\$1,420.00
				P0041850	10/21/2016	10/21/2016				\$1,100.00

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	10/27/2016	A00200498	Office Depot	P0041860	10/24/2016	10/24/2016				\$65.86	
	10/28/2016	A00200498	Office Depot	P0041916	10/28/2016	10/28/2016				\$78.54	
		A00200502	Orange Belt Stages	P0041915	10/28/2016	10/28/2016				\$1,445.00	
							-----				
	TOTAL USER										\$23,553.70
JGARRETT	10/05/2016	A00280910	Independent Living Center of	P0041576	09/30/2016	09/30/2016				\$1,182.66	
	10/24/2016	A00200498	Office Depot	P0041857	10/24/2016	10/24/2016				\$64.32	
	10/26/2016	A00280910	Independent Living Center of	P0041852	10/21/2016	10/21/2016				\$2,694.54	
	10/27/2016	A00280910	Independent Living Center of	P0041898	10/27/2016	10/27/2016				\$825.16	
	10/28/2016	A00280910	Independent Living Center of	P0041926	10/28/2016	10/28/2016				\$658.44	
							-----				
	TOTAL USER										\$5,425.12
JMADDING	10/04/2016	A00283264	Frontier California Inc.	P0041588	10/03/2016	10/03/2016				\$784.36	
				P0041589	10/03/2016	10/03/2016				\$996.09	
		A00200355	West Kern Water District	P0041283	09/13/2016	09/13/2016				\$232.42	
				P0041310	09/14/2016	09/14/2016				\$859.50	
		A00200508	P. G. & E.	P0041394	09/19/2016	09/19/2016				\$56,901.97	
	10/06/2016	A00200293	United Parcel Service	P0041608	10/05/2016	10/05/2016				\$549.63	
	10/11/2016	A00200078	The Bank of New York	P0041712	10/11/2016	10/11/2016				\$795.00	

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	10/12/2016	A00224086	inContact, Inc.	P0041717	10/11/2016	10/11/2016				\$1,770.93
		A00200704	Karwoski, John	P0041662	10/10/2016	10/10/2016				\$10,920.00
		A00283264	Frontier California Inc.	P0041739	10/12/2016	10/12/2016				\$126.06
	10/13/2016	A00200355	West Kern Water District	P0041653	10/07/2016	10/07/2016				\$34.00
				P0041718	10/11/2016	10/11/2016				\$4,220.79
	10/14/2016	A00200181	City of Taft	P0041758	10/14/2016	10/14/2016				\$8,487.73
	10/17/2016	A00200246	Division of the State Archit	P0041482	09/26/2016	09/26/2016				\$8,078.01
		A00200430	Taft Plaza, LLC	P0041776	10/17/2016	10/17/2016				\$1,907.00
		A00283264	Frontier California Inc.	P0041782	10/17/2016	10/17/2016				\$40.35
	10/18/2016	A00200355	West Kern Water District	P0041766	10/14/2016	10/14/2016				\$717.28
	10/20/2016	A00200419	T.C. Clearing Account	P0041803	10/18/2016	10/18/2016				\$33,932.22
		A00200396	Spurr	P0041807	10/19/2016	10/19/2016				\$1,803.18
	10/21/2016	A00200508	P. G. & E.	P0041780	10/17/2016	10/17/2016				\$34,083.75
		A00227183	North Kern Water Storage Dis	P0041849	10/21/2016	10/21/2016				\$806.25
	10/26/2016	A00255644	U.S. Bank Equipment Finance	P0041865	10/25/2016	10/25/2016				\$486.46
	10/28/2016	A00255644	U.S. Bank Equipment Finance	P0041893	10/27/2016	10/27/2016				\$475.87
		A00200712	Kern County Supt. of Schools	P0041840	10/20/2016	10/20/2016				\$1,191.75
		A00285820	O'Connor Construction Manage	P0041843	10/21/2016	10/21/2016				\$1,500.00
		A00200498	Office Depot	P0041873	10/25/2016	10/25/2016				\$255.34
								-----		
								TOTAL USER		\$171,955.94

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
JPATTERSON	10/03/2016	A00265784	Patterson, Jo Ellen.	P0041476	09/26/2016	09/26/2016				\$53.76
		A00200498	Office Depot	P0041580	10/03/2016	10/03/2016				\$10.73
				P0041581	10/03/2016	10/03/2016				\$17.20
				P0041583	10/03/2016	10/03/2016				\$66.83
		A00262851	Lytle, Steve	P0041585	10/03/2016	10/03/2016				\$48.00
	10/04/2016	A00200498	Office Depot	P0041577	09/30/2016	09/30/2016				\$84.20
				P0041578	09/30/2016	09/30/2016				\$5.36
		A00285336	Danlee Medical Products, Inc	P0040973	08/23/2016	08/23/2016				\$251.40
		A00261115	Williams, Mark Preston.	P0041591	10/04/2016	10/04/2016				\$698.48
	10/05/2016	A00200498	Office Depot	P0041604	10/05/2016	10/05/2016				\$104.57
				P0041606	10/05/2016	10/05/2016				\$12.27
	10/06/2016	A00015850	Berry, Wendy Jade.	P0041584	10/03/2016	10/03/2016				\$64.45
		A00200498	Office Depot	P0041411	09/20/2016	09/20/2016				\$247.23
				P0041412	09/20/2016	09/20/2016				\$35.07
				P0041413	09/20/2016	09/20/2016				\$22.93
		A00277752	Jarrahan, Abbas	P0041527	09/28/2016	09/28/2016				\$20.96
		A00200498	Office Depot	P0041614	10/06/2016	10/06/2016				\$498.79
	10/10/2016	A00200498	Office Depot	P0041651	10/07/2016	10/07/2016				\$244.71
				P0041652	10/07/2016	10/07/2016				\$19.77
				P0041664	10/10/2016	10/10/2016				\$35.97
				P0041665	10/10/2016	10/10/2016				\$106.77

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	10/11/2016	A00279523	Social Solutions	P0041624	10/06/2016	10/06/2016				\$912.50
		A00200348	Ware, Thomas B.	P0041697	10/11/2016	10/11/2016				\$119.77
	10/14/2016	A00200146	Carolina Biological Supply C	P0041761	10/14/2016	10/14/2016				\$492.34
		A00200323	Flinn Scientific, Inc.	P0041762	10/14/2016	10/14/2016				\$432.16
		A00276395	The Mathworks, Inc.	P0041744	10/13/2016	10/13/2016				\$1,075.00
		A00200862	Taft College Bookstore	P0041736	10/12/2016	10/12/2016				\$109.16
	10/18/2016	A00200243	Dick Blick	P0041796	10/18/2016	10/18/2016				\$224.36
		A00200143	Carlson, Kamala A.	P0041770	10/14/2016	10/14/2016				\$231.89
		A00200498	Office Depot	P0041794	10/18/2016	10/18/2016				\$64.87
				P0041795	10/18/2016	10/18/2016				\$50.25
		A00202913	Getty, Shelley M.	P0041790	10/17/2016	10/17/2016				\$33.23
	10/19/2016	A00200656	Jacobi, Victoria J.	P0041752	10/13/2016	10/13/2016				\$1,092.50
	10/20/2016	A00002482	May, James Patrick.	P0041826	10/20/2016	10/20/2016				\$149.50
		A00200498	Office Depot	P0041824	10/20/2016	10/20/2016				\$174.60
				P0041825	10/20/2016	10/20/2016				\$32.52
				P0041828	10/20/2016	10/20/2016				\$76.53
		A00200839	School Savers	P0041623	10/06/2016	10/06/2016				\$92.14
	10/21/2016	A00275443	WestAir Gases & Equipment In	P0041846	10/21/2016	10/21/2016				\$1,555.58
	10/23/2016	A00261588	Smith, Terri Lynn.	P0041845	10/21/2016	10/21/2016				\$206.32
	10/26/2016	A00200043	American Express	P0041889	10/26/2016	10/26/2016				\$1,538.00
		A00211081	Miller, Kent L.	P0041875	10/26/2016	10/26/2016				\$414.32

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		A00272252	GL Consulting Services, LLC	P0041812	10/19/2016	10/19/2016				\$7,875.00
		A00200656	Jacobi, Victoria J.	P0041876	10/26/2016	10/26/2016				\$143.64
		A00246798	Golling, Leigh	P0041861	10/25/2016	10/25/2016				\$100.00
	10/27/2016	A00201154	Cuate, Bertha J.	P0041791	10/17/2016	10/17/2016				\$154.00
		A00251929	Oja, Michelle Elizabeth.	P0041896	10/27/2016	10/27/2016				\$20.50
				P0041897	10/27/2016	10/27/2016				\$21.51
	10/28/2016	A00231833	Ray A. Morgan Company Inc.	P0041648	10/07/2016	10/07/2016				\$94.41
				P0041649	10/07/2016	10/07/2016				\$111.19
				P0041650	10/07/2016	10/07/2016				\$814.38
		A00200498	Office Depot	P0041920	10/28/2016	10/28/2016				\$48.30
				P0041922	10/28/2016	10/28/2016				\$31.19
		A00201542	Klein, Shelley A.	P0041880	10/26/2016	10/26/2016				\$233.28
		A00284648	Daniels, Debra	P0041881	10/26/2016	10/26/2016				\$903.52
				P0041882	10/26/2016	10/26/2016				\$98.82
							-----			
							TOTAL USER			\$22,376.73
JROTHGEB	10/03/2016	A00259111	SurveyMonkey.com, LLC	P0041528	09/28/2016	09/28/2016				\$245.10
		A00010784	Cordova, Anthony L.	P0041587	10/03/2016	10/03/2016				\$711.48
	10/04/2016	A00200063	Austin's Pest Control, Inc.	P0041545	09/29/2016	09/29/2016				\$75.00
		A00038569	Avila, Henry	P0041519	09/28/2016	09/28/2016				\$75.69

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	10/06/2016	A00275443	WestAir Gases & Equipment In	P0041599	10/05/2016	10/05/2016				\$274.63
		A00285786	Residence Inn Sacramento at	P0041301	09/13/2016	09/13/2016				\$677.68
		A00200806	Kern Gardening Service	P0041603	10/05/2016	10/05/2016				\$250.00
		A00275443	WestAir Gases & Equipment In	P0041600	10/05/2016	10/05/2016				\$348.40
				P0041544	09/28/2016	09/28/2016				\$169.28
	10/11/2016	A00200498	Office Depot	P0041678	10/10/2016	10/10/2016				\$55.82
	10/14/2016	A00275443	WestAir Gases & Equipment In	P0041660	10/10/2016	10/10/2016				\$113.22
		A00200508	P. G. & E.	P0041753	10/14/2016	10/14/2016				\$423.15
	10/18/2016	A00202272	VWR International	P0041159	09/07/2016	09/07/2016				\$654.54
		A00277845	Double D Cleaning Service	P0041760	10/14/2016	10/14/2016				\$265.00
		A00200107	Bright House Networks	P0041735	10/12/2016	10/12/2016				\$404.31
		A00200950	Furman, Tori J.	P0041781	10/17/2016	10/17/2016				\$21.60
		A00200064	B & B Surplus	P0041745	10/13/2016	10/13/2016				\$904.99
	10/19/2016	A00286287	Cook Iron Store	P0041808	10/19/2016	10/19/2016				\$3,101.55
	10/20/2016	A00010784	Cordova, Anthony L.	P0041793	10/18/2016	10/18/2016				\$173.40
		A00200282	True Value Home Center	P0041806	10/19/2016	10/19/2016				\$191.09
		A00275443	WestAir Gases & Equipment In	P0041817	10/20/2016	10/20/2016				\$95.57
		A00255187	Fernandez, Aldrin Luben.	P0041820	10/20/2016	10/20/2016				\$87.05
	10/24/2016	A00200282	True Value Home Center	P0041844	10/21/2016	10/21/2016				\$94.55
		A00275443	WestAir Gases & Equipment In	P0041837	10/20/2016	10/20/2016				\$256.16
	10/28/2016	A00275443	WestAir Gases & Equipment In	P0041816	10/20/2016	10/20/2016				\$318.22



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		A00200393	Sparkletts	P0041914	10/28/2016	10/28/2016				\$12.00
-----										
TOTAL USER										\$9,999.48
KALLIKAS	10/05/2016	A00200862	Taft College Bookstore	P0041532	08/03/2016	09/28/2016				\$107.45
				P0041533	08/03/2016	09/28/2016				\$146.10
				P0041536	08/03/2016	09/28/2016				\$298.36
				P0041538	08/03/2016	09/28/2016				\$133.15
				P0041539	08/03/2016	09/28/2016				\$169.31
				P0041540	08/03/2016	09/28/2016				\$48.35
				P0041541	08/03/2016	09/28/2016				\$35.46
				P0041552	09/07/2016	09/29/2016				\$146.64
				P0041553	09/07/2016	09/29/2016				\$194.24
				P0041554	09/07/2016	09/29/2016				\$181.07
				P0041555	09/07/2016	09/29/2016				\$118.52
				P0041556	09/07/2016	09/29/2016				\$388.78
				P0041557	09/07/2016	09/29/2016				\$260.06
				P0041558	09/07/2016	09/29/2016				\$283.95
	10/11/2016	A00200425	Taft College	P0041601	09/27/2016	09/27/2016				\$180.00
	10/20/2016	A00280519	Hodel's Country Dining	P0041829	10/20/2016	10/20/2016				\$470.31
	10/24/2016	A00280519	Hodel's Country Dining	P0041833	10/20/2016	10/20/2016				\$470.31

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							TOTAL USER			\$3,632.06
KEHELMS	10/06/2016	A00200521	Pens Etc.	P0041618	10/06/2016	10/06/2016				\$415.51
		A00247606	Collegiate Pacific	P0041617	10/06/2016	10/06/2016				\$802.52
	10/07/2016	A00200393	Sparkletts	P0041638	10/06/2016	10/06/2016				\$46.06
		A00234793	Southwest Signs	P0041639	10/06/2016	10/06/2016				\$258.00
		A00249989	Norris, William Leo.	P0041640	10/06/2016	10/06/2016				\$115.19
	10/12/2016	A00200042	American Dental Association	P0041627	10/06/2016	10/06/2016				\$283.72
		A00200127	California Dept. of Educatio	P0041723	10/12/2016	10/12/2016				\$280.35
		A00200425	Taft College	P0041722	10/12/2016	10/12/2016				\$810.00
		A00200498	Office Depot	P0041727	10/12/2016	10/12/2016				\$210.42
		A00201549	Harper Collins Publishers	P0041724	10/12/2016	10/12/2016				\$183.30
		A00227772	MBS Textbook Exchange, Inc.	P0041725	10/12/2016	10/12/2016				\$49.74
				P0041726	10/12/2016	10/12/2016				\$24.64
		A00200016	4Imprint	P0041728	10/12/2016	10/12/2016				\$2,441.46
		A00200181	City of Taft	P0041729	10/12/2016	10/12/2016				\$91.31
		A00274574	Penguin Random House LLC	P0041730	10/12/2016	10/12/2016				\$148.34
	10/19/2016	A00237176	SSD Systems	P0041797	10/18/2016	10/18/2016				\$55.51
	10/20/2016	A00253897	Okafor, Doris O.	P0041815	10/19/2016	10/19/2016				\$150.00
		A00200508	P. G. & E.	P0041834	10/20/2016	10/20/2016				\$715.02

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		A00210209	ULINE	P0041835	10/20/2016	10/20/2016				\$124.08
		A00252523	Oak Hall Cap and Gown	P0041836	10/20/2016	10/20/2016				\$840.00
							-----			
							TOTAL USER			\$8,045.17
KHASLAM	10/04/2016	A00200702	K-mart	P0041560	09/29/2016	09/29/2016				\$462.23
	10/10/2016	A00249937	The Learning Underground, In	P0041598	10/04/2016	10/04/2016				\$1,000.00
	10/11/2016	A00200282	True Value Home Center	P0041661	10/10/2016	10/10/2016				\$213.25
	10/18/2016	A00200498	Office Depot	P0041719	10/11/2016	10/11/2016				\$391.95
	10/19/2016	A00277685	Bakersfield Golf Cart Compan	P0041705	10/11/2016	10/11/2016				\$4,703.64
	10/27/2016	A00286323	Folger Technologies LLC	P0041892	10/27/2016	10/27/2016				\$384.28
							-----			
							TOTAL USER			\$7,155.35
KHELMS	10/17/2016	A00200702	K-mart	P0041657	10/10/2016	10/10/2016				\$122.56
		A00108726	Play With A Purpose	P0041659	10/10/2016	10/10/2016				\$137.60
		A00200259	Driller Printers	P0041465	09/23/2016	09/23/2016				\$391.30
		A00201051	Central Sanitary Supply	P0041658	10/10/2016	10/10/2016				\$488.05
	10/20/2016	A00200282	True Value Home Center	P0041783	10/17/2016	10/17/2016				\$68.04
		A00237176	SSD Systems	P0041785	10/17/2016	10/17/2016				\$78.75
		A00256341	Terminix	P0041784	10/17/2016	10/17/2016				\$387.00

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		A00280779	Combat Plumbing & Rooter LLC	P0041786	10/17/2016	10/17/2016				\$170.00
		A00200282	True Value Home Center	P0041805	10/18/2016	10/18/2016				\$121.18
							-----			
							TOTAL USER			\$1,964.48
LLECUYER	10/11/2016	A00286246	University of the Pacific	P0041670	10/10/2016	10/10/2016				\$150.00
	10/18/2016	A00200516	Patterson Dental Supply, Inc	P0041747	10/13/2016	10/13/2016				\$357.00
		A00200539	Proctor & Gamble	P0041748	10/13/2016	10/13/2016				\$41.13
	10/20/2016	A00200729	Landauer, Inc.	P0041827	10/20/2016	10/20/2016				\$784.65
		A00229200	Deluxe Corporation	P0041788	10/17/2016	10/17/2016				\$714.93
	10/23/2016	A00200498	Office Depot	P0041821	10/20/2016	10/20/2016				\$408.10
		A00226685	PDR Distribution, LLC	P0041822	10/20/2016	10/20/2016				\$128.89
		A00200498	Office Depot	P0041819	10/20/2016	10/20/2016				\$122.43
	10/28/2016	A00200517	Peace Lutheran Church	P0041905	10/27/2016	10/27/2016				\$6,000.00
							-----			
							TOTAL USER			\$8,707.13
MBLANCO	10/06/2016	A00283101	Dumont Printing, Inc.	P0041470	09/26/2016	09/26/2016				\$221.27
	10/11/2016	A00200054	Applied Technology Group, In	P0041626	10/06/2016	10/06/2016				\$.71
		A00200498	Office Depot	P0041610	10/05/2016	10/05/2016				\$53.30
		A00271247	Mendenhall, Janis Lee.	P0041571	09/29/2016	09/29/2016				\$266.98

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		A00282298	Arvizu, Primavera Azul.	P0041609	10/05/2016	10/05/2016				\$50.00
				P0041612	10/05/2016	10/05/2016				\$389.42
		A00283101	Dumont Printing, Inc.	P0041468	09/26/2016	09/26/2016				\$250.54
	10/14/2016	A00276687	JP Marketing	P0041755	10/14/2016	10/14/2016				\$1,399.25
		A00200076	Bandy, Ingrun K.	P0041749	10/13/2016	10/13/2016				\$140.96
		A00200388	Zee Medical Service Co.	P0041702	10/11/2016	10/11/2016				\$151.84
		A00200498	Office Depot	P0041754	10/14/2016	10/14/2016				\$19.72
	10/18/2016	A00200111	Bogle, Darcy S.	P0041789	10/17/2016	10/17/2016				\$10.24
		A00200656	Jacobi, Victoria J.	P0041768	10/14/2016	10/14/2016				\$139.60
		A00200985	Rangel-Escobedo, Juana R.	P0041765	10/14/2016	10/14/2016				\$6.00
		A00237331	Dumbrigue, Joanne Valdez.	P0041710	10/11/2016	10/11/2016				\$44.28
		A00284634	Abbott, Amar Isa.	P0041750	10/13/2016	10/13/2016				\$170.00
		A00271247	Mendenhall, Janis Lee.	P0041732	10/12/2016	10/12/2016				\$1,493.52
		A00283101	Dumont Printing, Inc.	P0041469	09/26/2016	09/26/2016				\$117.98
		A00200985	Rangel-Escobedo, Juana R.	P0041721	10/11/2016	10/11/2016				\$200.00
				P0041767	10/14/2016	10/14/2016				\$367.28
	10/24/2016	A00200166	Center for Edu. & Employment	P0041858	10/24/2016	10/24/2016				\$104.95
		A00237331	Dumbrigue, Joanne Valdez.	P0041859	10/24/2016	10/24/2016				\$138.56
	10/25/2016	A00200627	Gonzalez, Lourdes	P0041856	10/24/2016	10/24/2016				\$775.91
	10/26/2016	A00200376	Amerio, Barbara J.	P0041884	10/26/2016	10/26/2016				\$433.00
		A00200442	Thompson, Tony M.	P0041888	10/26/2016	10/26/2016				\$302.54

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		A00200627	Gonzalez, Lourdes	P0041887	10/26/2016	10/26/2016				\$575.00
		A00201247	Duron, Candace A.	P0041885	10/26/2016	10/26/2016				\$181.68
		A00237331	Dumbrigue, Joanne Valdez.	P0041886	10/26/2016	10/26/2016				\$68.41
	10/31/2016	A00200498	Office Depot	P0041940	10/31/2016	10/31/2016				\$57.49
		A00202072	Woods, Deanne M.	P0041936	10/31/2016	10/31/2016				\$110.16
		A00237331	Dumbrigue, Joanne Valdez.	P0041937	10/31/2016	10/31/2016				\$104.03
				P0041938	10/31/2016	10/31/2016				\$163.62
							-----			
							TOTAL USER			\$8,508.24
MHASKELL	10/05/2016	A00200425	Taft College	P0041507	09/27/2016	09/27/2016				\$6,690.00
	10/18/2016	A00283101	Dumont Printing, Inc.	P0041764	09/02/2016	09/21/2016				\$226.56
							-----			
							TOTAL USER			\$6,916.56
MMATTHEWS	10/06/2016	A00200543	Purdy, D.D.S., Daniel	P0041579	10/03/2016	10/03/2016				\$10,159.50
	10/10/2016	A00200730	Launspach, DDS., Inc., Danie	P0041615	10/06/2016	10/06/2016				\$2,222.00
	10/11/2016	A00286247	Ridgecrest Regional Hospital	P0041675	10/10/2016	10/10/2016				\$2,800.00
	10/20/2016	A00200248	Dntlworks	P0041818	10/20/2016	10/20/2016				\$12.45
	10/26/2016	A00200077	Bang, D.D.S., Robert	P0041823	10/20/2016	10/20/2016				\$5,504.70

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							TOTAL USER			\$20,698.65
MTOFTE	10/05/2016	A00200213	Council of Chief Librarians	P0041605	10/05/2016	10/05/2016				\$150.00
	10/06/2016	A00200043	American Express	P0041561	09/29/2016	09/29/2016				\$9,192.58
	10/14/2016	A00200222	Daily Midway Driller	P0041738	10/12/2016	10/12/2016				\$62.40
	10/19/2016	A00200119	C.A. Reding Company, Inc.	P0041799	10/18/2016	10/18/2016				\$1,286.60
	10/21/2016	A00213480	ARTSTOR	P0041847	10/21/2016	10/21/2016				\$1,265.00
	10/28/2016	A00200043	American Express	P0041917	10/28/2016	10/28/2016				\$12,892.93
		A00200236	Demco	P0041908	10/28/2016	10/28/2016				\$441.77
				P0041924	10/28/2016	10/28/2016				\$287.34
		A00200498	Office Depot	P0041925	10/28/2016	10/28/2016				\$18.26
							TOTAL USER			\$25,596.88
MWHITE	10/04/2016	A00200170	Champion Hardware Inc.	P0041594	10/04/2016	10/04/2016				\$155.00
		A00247399	Barry's Backflow Service	P0041596	10/04/2016	10/04/2016				\$4,400.00
	10/05/2016	A00200017	A.P.I. Plumbing	P0041595	10/04/2016	10/04/2016				\$1,443.02
		A00200423	Taft City School District	P0041597	10/04/2016	10/04/2016				\$1,809.46
	10/07/2016	A00200170	Champion Hardware Inc.	P0041644	10/07/2016	10/07/2016				\$4,396.75
	10/11/2016	A00201057	Johnstone Supply	P0041602	10/05/2016	10/05/2016				\$895.69

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		A00201051	Central Sanitary Supply	P0041703	10/11/2016	10/11/2016				\$918.48
		A00285838	Sammy's Detail	P0041714	10/11/2016	10/11/2016				\$1,000.00
	10/12/2016	A00201257	Jones, Christopher Z.	P0041733	10/12/2016	10/12/2016				\$74.18
	10/14/2016	A00269611	A-C Electric Company	P0041757	10/14/2016	10/14/2016				\$5,445.87
		A00200282	True Value Home Center	P0041680	10/11/2016	10/11/2016				\$876.84
	10/17/2016	A00200502	Orange Belt Stages	P0041521	09/28/2016	09/28/2016				\$1,210.00
	10/19/2016	A00200023	Abate-A-Weed	P0041800	10/18/2016	10/18/2016				\$1,129.78
		A00200629	Grainger	P0041801	10/18/2016	10/18/2016				\$282.49
	10/26/2016	A00200327	US Air Conditioning	P0041868	10/25/2016	10/25/2016				\$164.13
		A00200629	Grainger	P0041870	10/25/2016	10/25/2016				\$174.90
		A00201051	Central Sanitary Supply	P0041862	10/25/2016	10/25/2016				\$20.81
		A00202335	Fastenal Industrial & Constr	P0041871	10/25/2016	10/25/2016				\$84.17
	10/27/2016	A00200423	Taft City School District	P0041869	10/25/2016	10/25/2016				\$972.06
	10/28/2016	A00286321	Norman S. Wright Duckworth	MP0041872	10/25/2016	10/25/2016				\$774.28
		A00255807	State Water Resources Contro	P0041866	10/25/2016	10/25/2016				\$403.00
							-----			
							TOTAL USER			\$26,630.91
NLANDRETH	10/31/2016	A00200498	Office Depot	P0041935	10/31/2016	10/31/2016				\$264.60
							-----			
							TOTAL USER			\$264.60



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RWELBORN	10/05/2016	A00200487	Sierra School Equipment Co.	P0041582	10/03/2016	10/03/2016				\$488.06
		A00210927	CareerAmerica, LLC	P0041586	10/03/2016	10/03/2016				\$3,500.00
	10/11/2016	A00200419	T.C. Clearing Account	P0041637	10/06/2016	10/06/2016				\$572.00
							-----			
							TOTAL USER			\$4,560.06
SCRISS	10/18/2016	A00200043	American Express	P0041492	09/26/2016	09/26/2016				\$1,729.88
								-----		
							TOTAL USER			\$1,729.88
TPAYNE	10/04/2016	A00241384	PASCO scientific	P0041448	09/22/2016	09/22/2016				\$3,713.18
	10/06/2016	A00249981	Zahourek Systems, Inc.	P0041400	09/19/2016	09/19/2016				\$450.00
	10/14/2016	A00213182	Lopez, Martin G.	P0041775	10/14/2016	10/14/2016				\$120.00
		A00234371	Thornsberry, Melissa Lynn.	P0041679	10/10/2016	10/10/2016				\$297.50
	10/20/2016	A00234793	Southwest Signs	P0041769	10/14/2016	10/14/2016				\$248.33
	10/21/2016	A00275458	Goddard, Parker Jefferson.	P0041773	10/14/2016	10/14/2016				\$120.00
	10/27/2016	A00200832	Taft College Foundation	P0041903	10/27/2016	10/27/2016				\$660.00
		A00286339	Store It Mobile, INC.	P0041901	10/27/2016	10/27/2016				\$17,358.80
	10/28/2016	A00243766	Tweedy, Allisa Marie.	P0041628	10/06/2016	10/06/2016				\$200.00
	A00201630	Payne, Tiffany A.	P0041629	10/06/2016	10/06/2016				\$120.00	
	A00263473	Haslam, Kaila Marin.	P0041632	10/06/2016	10/06/2016				\$120.00	

**Taft College Purchase Order Activity Report**

**1-October-2016 through 31-October-2016**

**FY 16-17**

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00271247	Mendenhall, Janis Lee.	P0041631	10/06/2016	10/06/2016				\$378.12
		A00010784	Cordova, Anthony L.	P0041636	10/06/2016	10/06/2016				\$449.94
		A00065581	Thornsberry, Donald R.	P0041633	10/06/2016	10/06/2016				\$120.00
		A00234371	Thornsberry, Melissa Lynn.	P0041634	10/06/2016	10/06/2016				\$200.00
		A00069467	Blanco, Paul R.	P0041772	10/14/2016	10/14/2016				\$120.00
		A00014620	Arnold, Ken F.	P0041771	10/14/2016	10/14/2016				\$120.00
		A00286296	Nathan Usrey	P0041853	10/21/2016	10/21/2016				\$418.12
		A00260230	Cameron, Anthony J.	P0041774	10/14/2016	10/14/2016				\$120.00
		A00234793	Southwest Signs	P0041906	10/27/2016	10/27/2016				\$182.75
							-----			
							TOTAL USER			\$25,516.74
TROWDEN	10/13/2016	A00200433	Vibul Tangpraphaphorn, M.D.	P0041372	09/16/2016	09/16/2016				\$380.00
	10/14/2016	A00200692	Jobelephant.com Inc.	P0041746	10/13/2016	10/13/2016				\$7,000.00
	10/20/2016	A00200238	Department of Justice	P0041709	10/11/2016	10/11/2016				\$4,881.00
	10/28/2016	A00278032	Meteau, Robert	P0041927	10/28/2016	10/28/2016				\$39.96
							-----			
							TOTAL USER			\$12,300.96

**WEST KERN COMMUNITY COLLEGE DISTRICT  
REQUESTS FOR CONFERENCE ATTENDANCE & EXPENSES**

November 2, 2016

Page 1 of 5

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Furman, Tori	Taft College Foundation Summit	Bakersfield	09/09/16	\$21.60 ♦
Avila, Henry	American Welding Society Central Valley Workshop	Tulare	09/24/16	\$75.69 ♦
Balestino, Ted	American Welding Society Central Valley Workshop	Tulare	09/24/16	\$67.82 ♦
Cameron, Anthony Mendenhall, Janice	Maker Faire	San Diego	09/30/16 - 10/02/16	\$498.12 ♦
Williams, Kimberly	Kern County Blanket Travel	Kern County	10/01/16 - 06/30/17	\$50.00 *
Watts, Cliff	Kern County Blanket Travel	Kern County	10/01/16 - 06/30/17	\$50.00 *
Duran, Diana	Kern County Blanket Travel	Kern County	10/01/16 - 06/30/17	\$50.00 *
Madding, Justin	Kern County Blanket Travel	Kern County	10/01/16 - 06/30/17	\$50.00 *
Waugh, Victoria	9 <sup>th</sup> Annual Disability Awareness Day	San Jose	10/05/16 - 10/06/16	\$539.71 ■
Jacobi, Victoria	Region 5 Articulation Officers Meeting	Fresno	10/07/16	\$180.40 *
Bandy, Kanoe	Central Valley Conference Planning Board Meeting for Volleyball	Visalia	10/10/16	\$40.00 *
Powell, David	Assisting Students & Training Blanket Travel	California Various Sites	10/12/16 - 05/30/17	\$300.00 ■
Furman, Tori	Doing What Matters Conference	Huntington Beach	10/14/16	\$180.64 ♦
Cutrona, Angelo Cutrona, Myisha Delaney, John	Fall Associated Student Trip	Santa Monica	10/15/16 - 10/16/16	\$5,012.00 •

\*General Funds

•Restricted Funds

♦Grant Funds

■TIL

△ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Williams, Mark	Institutional Effectiveness Partnership Initiative Professional Resource Team Site Visit	Redwood City	10/16/16 - 10/17/16	-0-
Smith, Terri	California Community College of California Council of Chief Librarians 2016 Fall Assessment Workshop	Ontario	10/18/16 - 10/19/16	\$387.17 *
Mead, Jordan	Buena Vista Lake BIOL 1513 Field Trip	Tupman	10/19/16	\$42.00 *
Blake, Paul	Glass Point Solar Energy ENGR 1500 Field Trip	Bakersfield	10/19/16	\$35.00 ♦
Furman, Tori	Kern County Workforce Summit	Bakersfield	10/19/16	\$102.00 ♦
Furman, Tori	Central Mother Lode Regional Consortium Stakeholder Meeting	Bakersfield	10/20/16	\$43.20 ♦
Carty, Ramona Chiaromonte, Michael Mora, Karina Owens, Warren Patterson, Paula Powell, David	Special Incident Reporting Seminar	Bakersfield	10/20/16	\$170.00 ■
Furman, Tori	California Internship & Work Experience Association Conference	Los Angeles	10/20/16 - 10/21/16	\$390.88 ♦
Miller, Kent	California Community Colleges Success Network Learning Assistance Program Conference	Riverside	10/21/16 - 10/22/16	\$405.96 •
Blake, Paul	Welding Shop ENGR 1500 Field Trip	Taft	10/26/16	\$5.00 ♦
Thornsberry, Don	3rd Annual Statewide Collaboration: Dual Enrollment Programs	Ontario	10/26/16 - 10/28/16	\$100.00 ♦
Cordova, Anthony	3rd Annual Statewide Collaboration: Dual Enrollment Programs	Ontario	10/26/16 - 10/28/16	\$1,282.37 ♦

\*General Funds

•Restricted Funds

♦Grant Funds

■TIL

◇ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Brown, Jill	Council for Opportunity in Education - TRIO - First Year Program Building	Washington, D.C.	10/29/16 - 11/01/16	\$1,303.00 •
Pena, Velda	College Futures Foundation Grants & Workshop	Stockton	10/31/16 - 11/01/16	\$523.80 *
Arvizu, Primavera	College Futures Foundation Grants & Workshop	Stockton	10/31/16 - 11/01/16	\$270.00 *
Williams, Mark	College Futures Foundation Grants & Workshop	Stockton	10/31/16 - 11/01/16	\$340.00 *
Furman, Tori	Business Meetings, High School Events, Outreach, Marketing, Networking & Research Blanket Travel	California Various Sites	11/01/16 - 06/30/17	\$1,000.00 ♦
Furman, Tori	Academic Senate Fall Plenary Session	Costa Mesa	11/02/16 - 10/04/16	\$1,677.40 ♦
Dyer, Geoffrey	Academic Senate Fall Plenary Session	Costa Mesa	11/02/16 - 10/05/16	\$1,415.37 *
Ferguson, Bruce	California Community College Athletic Association	Anaheim	11/03/16	-0-

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Ambrose, Brooke Carpenter, Carey Carty, Ramona Chiaromonte, Michael Davis, Jeanette Dodson, John Gonzalez, Gabe Hawkins, Rick Marcell, Jamia Owens, Warren Patterson, Paula Powell, Cindi Polski, Robin Ramirez, Pearl Reich, Tristina Schryver, Lee Unruh, Krystal Waugh, Victoria Wells, Susan	Valley Plaza Mall TIL Field Trip	Bakersfield	11/04/16	\$190.00 ■
Thornsberry, Melissa Tweedy, Allisa	University of LaVerne Oversight & Follow Up STEM Pathways Operations	LaVerne	11/07/16	\$80.00 ◆
Landreth, Nancy	Dealing With Difficult People Seminar	Bakersfield	11/07/16	\$88.70 •
Williams, Mark	Complete College America's Annual Convening	San Francisco	11/09/16 - 11/11/16	-0-
Bandy, Kanoe	Central Valley Conference End of Season Meeting	Fresno	11/16/16 - 11/17/16	\$160.00 *
Bandy, Kanoe	California Community College Athletic Association Regional Volleyball Meeting	Stockton	11/17/16	\$40.00 *
Mead, Jordan	Isabella Dam & Sequoia National Forest BIOL 1513 Field Trip	Kernville	11/18/16	\$140.00 *

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Mitchell, David	California Mathematics Council Community Colleges Fall 2016 Conference	Monterey	12/09/16 - 12/10/16	\$609.50 *
Landreth, Nancy	Advanced Excel Seminar	Bakersfield	01/13/17	\$88.70 •
Jacobi, Vicki	Student Learning Outcomes Symposium	Anaheim	02/02/17 - 02/03/17	\$448.92 *
Landreth, Nancy	Front Desk Safety & Security Seminar	Bakersfield	02/28/17	\$88.70 •
Brown, Jill Landreth, Nancy	Leadership & Management Skills for Women Seminar	Bakersfield	03/17/17	\$120.60 •
Brown, Jill Landreth, Nancy	Managing Multiple Priorities, Projects and Deadlines Seminar	Bakersfield	03/30/17	\$120.60 •

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED  
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1  
 REVENUE ACCOUNTS FISCAL YEAR 2016-2017  
 FOR THE MONTH ENDING OCTOBER 31, 2016**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	11,331,927	11,331,927	4,227,566	0	7,104,361
8800	Local Revenues	12,171,537	12,171,537	568,077	0	11,603,460
<b>Summary</b>		<b>23,503,464</b>	<b>0</b>	<b>4,795,643</b>	<b>0</b>	<b>18,707,821</b>



**West Kern Community College District General Fund Unrestricted  
 Budgeted Sources of Funds at Account Level 1  
 Expenditure Accounts Fiscal Year 2016-17  
 For the Month Ending October 31, 2016**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	8,160,418	0	2,370,756	0	5,789,662
2000	Classified & Other Nonacademic Sala	4,478,822	0	1,153,378	0	3,325,444
3000	Employee Benefits	5,346,838	0	1,731,246	354,069	3,261,523
4000	Supplies and Materials	488,655	0	155,452	107,875	225,328
5000	Other Operating Expenses & Services	4,037,677	0	1,305,952	161,506	2,570,219
6000	Capital Outlay	116,646	0	49,683	4,753	62,210
7000	Other Outgo	402,054	0	74,976	0	327,078
7200	Transfers	472,354	0	100,000	0	372,354
<b>Summary</b>		<b>23,503,464</b>	<b>0</b>	<b>6,941,443</b>	<b>628,203</b>	<b>15,933,818</b>

**Disbursement Register of Expenditures Greater than \$10,000  
For the Month of October 2016**

Check Number	Check Date	Vendor Name	Description	Net Amount
78022939	10/03/2016	A.P.I. Plumbing	Wildcat Way dorms - laundry room repair- parts	16,222.50
78022942	10/03/2016	AP Architects	Student Center - wk thru August & reimb costs	126,729.37
78022953	10/03/2016	California Averland Construction, Inc.	Student Center - Cal Averland - Pay App #1	397,454.44
78022957	10/03/2016	Central Sanitary Supply	Janitorial Supplies	13,573.28
78022986	10/03/2016	Omega Construction	Omega Const. Site Utility Pay App #7R	20,963.80
78023003	10/03/2016	Taft College Bookstore	Bookstore loans for students receiving Pell 2016	106,682.19
78023018	10/03/2016	Westec	WESTEC/WKCCD FTES Contract September	88,331.25
78023030	10/07/2016	A-C Electric Company	Laudnry Room Repair - Wild Cat Way Dorms	15,552.05
78023030	10/07/2016	A-C Electric Company	Wildcat Way Dorms Repairs	37,517.00
78023048	10/07/2016	Computerland of Silicon Valley	MS Campus Agreement	28,465.00
78023063	10/07/2016	P. G. & E.	PG&E September 2016 - District	56,901.97
78023067	10/07/2016	Daniel Purdy, D.D.S.	TREAT SRVCS 4/21/15-6/28/16	37,691.90
78023073	10/07/2016	Sierra School Equipment Co.	Sierra School Equipment furniture	14,996.25
78023076	10/07/2016	Sysco Food Service of Ventura	food 609210142, 609090169, 609070871, 6091400	17,110.26
78023244	10/17/2016	AMS.NET	Cisco Network Contract	17,307.90
78023251	10/17/2016	AVID Center	STEM- AVID Membership Fees	24,200.00
78023277	10/17/2016	Kern County Supt. of Schools	2016-2017 KCSOS/KCCDHN CLAIMS	33,897.85
78023292	10/17/2016	Pearson Education	Textbooks	18,193.26
78023306	10/17/2016	Taft College ASB General	ASB Stickers	16,650.00
78023322	10/17/2016	The Fort Preservation Society	Rent 8/1/16-7/31/18	28,800.00
78023685	10/20/2016	John Karwoski	John Karwoski Inspection Services - October	10,920.00
78023686	10/20/2016	Kern County Treasurer and Tax Collector	Cert. of Particpation 2015 Refi.	1,412,162.50
78023702	10/20/2016	Daniel Purdy, D.D.S.	TREAT SRVCS 12/16/15-7/20/16	10,159.50
78023718	10/20/2016	Sysco Food Service of Ventura	paper 609280181, 610050210	10,317.52
78023758	10/25/2016	P. G. & E.	District PGE bill	34,083.75
				<b>2,594,883.54</b>

**ASB 2016/17**  
**Balance Sheet**  
As of October 31, 2016

October 31, 2016

**ASSETS**

Current Assets

Checking/Savings

ASB Chevron 99,299.17

ASB Chevron - Savings 143.23

Total Checking/Savings 99,442.40

Total Current Assets 99,442.40

**TOTAL ASSETS** 99,442.40

**LIABILITIES & EQUITY**

Equity

Restricted Funds

ASB Athletics 37,013.40

ASB Cards 19,550.20

ASB General -226.90

ASB Soft Drinks 4,234.07

Baseball Club 4,036.05

Best Buddies 2,774.35

Cougar Echo 773.50

CRU 726.20

D.H. GENERAL

D.H.CLASS OF 2015 0.13

D.H.CLASS OF 2016 0.08

D.H. CLASS OF 2017 2,598.26

D.H. GENERAL - Other 1,262.72

Total D.H. GENERAL 3,861.19

DISNEYLAND 1,786.00

ECE 1,254.00

Field Trips 280.00

Literary Club-Equity 1,109.98

NSLS Club - Equity 2,494.62

On Our Own 1,673.69

Performing Arts - Equity 2,035.04

Phi Theta Kappa

PTK-Scholarship -2,000.00

PTK-Conference/Meeting -3,744.23

Phi Theta Kappa - Other 6,642.81

Total Phi Theta Kappa 898.58

Reentry Voc Club 2.99

Soccer Club - Mens 8,444.28

Soccer Club - Womens 6,225.97

Social Science/ Research Equity 1,582.88

**ASB 2016/17**  
**Balance Sheet**  
As of October 31, 2016

**October 31, 2016**

Softball Fund	-3,583.88
Spectrum - Equity	1,134.83
STEM - Equity	1,200.00
TC Debate Society	8.04
TIL Class Trip - Equity	775.59
TIL Orientation	349.00
TIL Program	-5,978.57
TIL Reunion	34.94
Uniform Replacement	3,394.96
Women's Athletic Club	1,552.37
Women's Basketball Club	25.03
<b>Total Restricted Funds</b>	<b>99,442.40</b>
Retained Earnings	180.61
Unrestricted Funds	-180.91
<b>Total Equity</b>	<b>99,442.40</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>99,442.40</b>

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Oct 06, 2016 11:36:46AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 422498

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$126,412.91**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
15/16 LOTTERY	84096	0886	5490	\$60,838.25	\$60,838.25
15/16 PROP 20 LOTTERY	84097	0886	5490	\$65,574.66	\$65,574.66

TOTAL DEPOSIT: **\$126,412.91**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$126,412.91 CREDIT**  
**CARD: \$0.00**  
**NOTES: DEPOSIT #: 170044**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/06/2016 To 10/06/2016  
Transaction Number from: 170044 To 170044  
Date entered from: 00/00/0000 To 99/99/9999

J79003 DC0100 L.00.01 10/06/16 PAG

APPROVED AND UNAPPROVED TRANSACTIONS									
NUMBER	DATE	ENTERED		DESCRIPTION	-FUND-ORG-ACCT-PROGR-				AMOUNT
	LN.	DI	DETAIL	DESCR					
170044	10/06/2016	10/06/2016	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED				
	1.	78	15/16	LOTTERY	11477-000-8681-00000				60,838.25
	2.	78	15/16	PROP 20 LOTTERY	12477-000-8681-00000				65,574.66
								TOTAL AMOUNT	126,412.91
								DISTRICT TOTAL	126,412.91
								GRAND TOTAL	126,412.91

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Mindy Jewell  
SUBMIT DATE  
Oct 07, 2016 09:35:10AM  
PROCESS DATE  
**NOT PROCESSED AT  
THIS TIME**  
EROD NO.  
422576

DEPT NO.  
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$5,900.98**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$5,900.98	\$5,900.98

TOTAL DEPOSIT: **\$5,900.98**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$5,900.98 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
CARD: \$0.00  
NOTES: DEPOSIT #170045**

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 10/07/2016 To 10/07/2016  
 Transaction Number from: 170045 To 170045  
 Date entered from: 00/00/0000 To 99/99/9999

J79500 DC0100 L.00.01 10/07/16 PAG:

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL DESCR			
170045	10/07/2016	10/07/2016	WKCCD DEPOSIT		5,900.98
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	5,900.98
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	5,900.98
				DISTRICT TOTAL	5,900.98
				GRAND TOTAL	5,900.98



**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Oct 07, 2016 09:36:28AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 422577

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$7,736.08**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$2,174.10	\$2,174.10
RESTRICTED FUND	84097	0886	5490	\$1,086.04	\$1,086.04
CAFETERIA	84699	0886	5490	\$4,475.94	\$4,475.94

**TOTAL DEPOSIT: \$7,736.08**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,736.08 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: DEPOSIT #170046**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/07/2016 To 10/07/2016  
Transaction Number from: 170046 To 170046  
Date entered from: 00/00/0000 To 99/99/9999

J79502 DC0100 L.00.01 10/07/16 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170046	10/07/2016	10/07/2016	WKCCD DEPOSIT		
				ENTERED BY: MDJB UNAPPROVED	
1.	78	DENTAL HYGIENE CLINIC REVENUE	11837-205-8877-12042		2,040.00
2.	78	TESTING	11000-306-8889-49306		20.00
3.	78	INSURANCE REIMBURSEMENT	11000-412-8892-67300		83.60
4.	78	SCANTRON SALES	11000-421-8892-67200		30.50
5.	78	LIBRARY PROGRAMS	12201-203-8892-61200		496.00
6.	78	REIMBURSEMENT	12435-221-1490-19010		590.04
7.	78	CAFETERIA SALES	32000-422-8841-69400		4,475.94
				TOTAL AMOUNT	7,736.08
				DISTRICT TOTAL	7,736.08
				GRAND TOTAL	7,736.08

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Mindy Jewell  
SUBMIT DATE  
Oct 13, 2016 01:13:11PM  
PROCESS DATE  
NOT PROCESSED AT  
THIS TIME  
EROD NO.  
423046

DEPT NO.  
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$13,353.26**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$13,353.26	\$13,353.26

TOTAL DEPOSIT: **\$13,353.26**

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$13,353.26 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
CARD: \$0.00  
NOTES: DEPOSIT #170047

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/13/2016 To 10/13/2016  
Transaction Number from: 170047 To 170047  
Date entered from: 00/00/0000 To 99/99/9999

J82576 DC0100 L.00.01 10/13/16 PAG

NUMBER		DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS		AMOUNT
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-			
170047		10/13/2016	10/13/2016	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	13,353.26
	1.	78	BOOKSTORE SALES	31000-423-8841-69100		TOTAL AMOUNT	13,353.26
						DISTRICT TOTAL	13,353.26
						GRAND TOTAL	13,353.26

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Oct 13, 2016 01:14:41PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO. 0886  
 EROD NO. 423047

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$13,233.50

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$13,233.50	\$13,233.50

TOTAL DEPOSIT: \$13,233.50

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$13,233.50 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #170048**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/13/2016 To 10/13/2016  
Transaction Number from: 170048 To 170048  
Date entered from: 00/00/0000 To 99/99/9999

J82577 DC0100 L.00.01 10/13/16 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170048	10/13/2016	10/13/2016	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	13,233.50
				TOTAL AMOUNT	13,233.50
				DISTRICT TOTAL	13,233.50
				GRAND TOTAL	13,233.50

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Oct 13, 2016 01:15:56PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 423048

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$55,125.94**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$548.00	\$548.00
RESTRICTED FUND	84097	0886	5490	\$51,517.00	\$51,517.00
CAFETERIA	84699	0886	5490	\$3,060.94	\$3,060.94

TOTAL DEPOSIT: **\$55,125.94**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT:** BANK **ACCOUNT DEPOSITED:** General **CASH:** \$55,125.94 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$0.00 **CREDIT CARD:** \$0.00  
**NOTES:** DEPOSIT #170049

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/13/2016 To 10/13/2016  
Transaction Number from: 170049 To 170049  
Date entered from: 00/00/0000 To 99/99/9999

J82579 DC0100 L.00.01 10/13/16 PAG1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170049	10/13/2016	10/13/2016	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	418.00
2.	78	REIMBURSEMENT		11000-431-8892-65100	130.00
3.	78	FSEOG		12000-353-8155-64600	32,504.00
4.	78	FSEOG ADMIN ALLOWANCE		12000-353-8156-64600	1,625.00
5.	78	LIBRARY PROGRAMS		12201-203-8892-61200	279.00
6.	78	PELL		12000-353-8154-64600	17,109.00
7.	78	CAFETERIA SALES		32000-422-8841-69400	3,060.94
				TOTAL AMOUNT	55,125.94
				DISTRICT TOTAL	55,125.94
				GRAND TOTAL	55,125.94



**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Mindy Jewell  
SUBMIT DATE  
Oct 20, 2016 01:49:55PM  
PROCESS DATE  
NOT PROCESSED AT  
THIS TIME  
EROD NO.  
423640

DEPT NO.  
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$109,399.13**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$109,399.13	\$109,399.13

TOTAL DEPOSIT: **\$109,399.13**

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$109,399.13 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
CARD: \$0.00  
NOTES: DEPOSIT #170050

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/20/2016 To 10/20/2016  
Transaction Number from: 170050 To 170050  
Date entered from: 00/00/0000 To 99/99/9999

J87092 DC0100 L.00.01 10/20/16 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170050	10/20/2016	10/20/2016	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	109,399.13
				TOTAL AMOUNT	109,399.13
				DISTRICT TOTAL	109,399.13
				GRAND TOTAL	109,399.13

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Oct 20, 2016 01:51:30PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 423641

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$19,078.07**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$19,078.07	\$19,078.07

TOTAL DEPOSIT: **\$19,078.07**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$19,078.07 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: DEPOSIT #170051**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/20/2016 To 10/20/2016  
Transaction Number from: 170051 To 170051  
Date entered from: 00/00/0000 To 99/99/9999

J87093 DC0100 L.00.01 10/20/16 PAG

NUMBER		DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS	AMOUNT
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
170051		10/20/2016	10/20/2016	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	19,078.07
1.	78	STUDENT RECEIPTS		11000-000-9161-00000		19,078.07
					TOTAL AMOUNT	19,078.07
					DISTRICT TOTAL	19,078.07
					GRAND TOTAL	19,078.07

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Oct 20, 2016 01:53:51PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 423642

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$306,903.51**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$7,342.32	\$7,342.32
RESTRICTED FUND	84097	0886	5490	\$13,447.84	\$13,447.84
CHILD DEVELOPMENT	84496	0886	5490	\$11,133.89	\$11,133.89
TIL	84697	0886	5490	\$1.44	\$1.44
BOOKSTORE	84698	0886	5490	\$272,728.03	\$272,728.03
CAFETERIA	84699	0886	5490	\$2,249.99	\$2,249.99

TOTAL DEPOSIT: **\$306,903.51**

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$306,903.51 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: DEPOSIT #170052

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 10/20/2016 To 10/20/2016  
 Transaction Number from: 170052 To 170052  
 Date entered from: 00/00/0000 To 99/99/9999

J87094 DC0100 L.00.01 10/20/16 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL DESCR			
170052	10/20/2016	10/20/2016	WKCCD DEPOSIT		
				ENTERED BY: MDJB UNAPPROVED	
1.	78	INSURANCE REIMBURSEMENT	11000-412-8892-67300		173.70
2.	78	REIMBURSEMENT	11450-204-8892-09567		1,525.00
3.	78	REIMBURSEMENT	11000-113-8892-67801		573.07
4.	78	REIMBURSEMENT	11000-301-8892-64500		3,917.37
5.	78	METLIFE DIVIDEND	11000-421-8892-67200		79.20
6.	78	TRANSCRIPT FEES	11508-301-8879-64900		1,073.98
7.	78	LIBRARY PROGRAMS	12201-203-8892-61200		406.50
8.	78	DHS/CALWORKS	12602-309-8839-64992		13,039.90
9.	78	REIMBURSEMENT	12461-206-8892-12042		1.44
10.	78	BOOKSTORE SALES	31000-423-8841-69100		272,728.03
11.	78	CAFETERIA SALES	32000-422-8841-69400		2,249.99
12.	78	CC CHILD CARE FOOD	33429-310-8621-69200		11,133.89
13.	78	REIMBURSEMENT	39000-314-8892-64991		1.44
				TOTAL AMOUNT	306,903.51
				DISTRICT TOTAL	306,903.51
				GRAND TOTAL	306,903.51

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Oct 26, 2016 10:34:11AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 424069

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,750,000.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GO BOND TRANSFER	80785	0886	5490	\$1,750,000.00	\$1,750,000.00

TOTAL DEPOSIT: **\$1,750,000.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$1,750,000.00 CREDIT**  
**CARD: \$0.00**  
**NOTES: DEPOSIT #170053**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/26/2016 To 10/26/2016  
Transaction Number from: 170053 To 170053  
Date entered from: 00/00/0000 To 99/99/9999

J89975 DC0100 L.00.01 10/26/16 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170053	10/26/2016	10/26/2016	WKCCD DEPOSIT		
1.	78	GO BOND TRANSFER		42000-000-7410-00000	
				ENTERED BY: MDJB UNAPPROVED	1,750,000.00
				TOTAL AMOUNT	1,750,000.00
				DISTRICT TOTAL	1,750,000.00
				GRAND TOTAL	1,750,000.00



**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Mindy Jewell  
SUBMIT DATE  
Oct 27, 2016 01:44:24PM  
PROCESS DATE  
NOT PROCESSED AT  
THIS TIME  
EROD NO.  
424226

DEPT NO.  
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$582.48**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$582.48	\$582.48

TOTAL DEPOSIT: **\$582.48**

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$582.48 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
CARD: \$0.00  
NOTES: DEPOSIT #170054

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/27/2016 To 10/27/2016  
Transaction Number from: 170054 To 170054  
Date entered from: 00/00/0000 To 99/99/9999

J90656 DC0100 L.00.01 10/27/16 PAG

APPROVED AND UNAPPROVED TRANSACTIONS					
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170054	10/27/2016	10/27/2016	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	582.48
					TOTAL AMOUNT 582.48
					DISTRICT TOTAL 582.48
					GRAND TOTAL 582.48

ENTERED BY: MDJB UNAPPROVED

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Mindy Jewell  
SUBMIT DATE  
Oct 27, 2016 01:45:24PM  
PROCESS DATE  
**NOT PROCESSED AT  
THIS TIME**  
EROD NO.  
424227

DEPT NO.  
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$10,589.32**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$10,589.32	\$10,589.32

TOTAL DEPOSIT: **\$10,589.32**

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$10,589.32 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
CARD: \$0.00  
NOTES: DEPOSIT #170055

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/27/2016 To 10/27/2016  
Transaction Number from: 170055 To 170055  
Date entered from: 00/00/0000 To 99/99/9999

J90657 DC0100 L.00.01 10/27/16 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170055	10/27/2016	10/27/2016	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	10,589.32
				TOTAL AMOUNT	10,589.32
				DISTRICT TOTAL	10,589.32
				GRAND TOTAL	10,589.32

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Oct 27, 2016 01:47:07PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 424229

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL**  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$194,748.05**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$4,320.56	\$4,320.56
RESTRICTED FUND	84097	0886	5490	\$6,292.34	\$6,292.34
CHILD DEVELOPMENT	84496	0886	5490	\$181,515.00	\$181,515.00
CAFETERIA	84699	0886	5490	\$2,620.15	\$2,620.15

TOTAL DEPOSIT: **\$194,748.05**

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$194,748.05 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #170056
--

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 10/27/2016 To 10/27/2016  
 Transaction Number from: 170056 To 170056  
 Date entered from: 00/00/0000 To 99/99/9999

J90659 DC0100 L.00.01 10/27/16 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170056	10/27/2016	10/27/2016	WKCCD DEPOSIT		
ENTERED BY: MDJB UNAPPROVED					
1.	78	GED/HISET TESTING		11000-306-8889-49306	2,505.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	695.84
3.	78	REIMBURSEMENT		11000-202-1110-09567	1,119.72
4.	78	PELL		12000-353-8154-64600	6,292.34
5.	78	CAFETERIA SALES		32000-422-8841-69400	2,620.15
6.	78	CC GENERAL		33428-310-8621-69200	73,790.00
7.	78	CC STATE PRESCHOOL		33528-310-8621-69200	38,064.00
8.	78	CC MIGRANT BILINGUAL		33591-310-8621-69200	6,081.00
9.	78	CC MIGRANT ED GRANT		33588-310-8621-69200	63,580.00
TOTAL AMOUNT					194,748.05
DISTRICT TOTAL					194,748.05
GRAND TOTAL					194,748.05

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Mindy Jewell  
SUBMIT DATE  
Oct 27, 2016 02:01:28PM  
PROCESS DATE  
NOT PROCESSED AT  
THIS TIME  
EROD NO.  
424234

DEPT NO.  
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$64,418.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
ADULT EDUCATION BLOCK GRANT	84097	0886	5490	\$64,418.00	\$64,418.00

TOTAL DEPOSIT: **\$64,418.00**

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$64,418.00 CREDIT  
CARD: \$0.00  
NOTES: DEPOSIT #170058

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 10/27/2016 To 10/27/2016  
Transaction Number from: 170058 To 170058  
Date entered from: 00/00/0000 To 99/99/9999

J90794 DC0100 L.00.01 10/27/16 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170058	10/27/2016	10/27/2016	WKCCD DEPOSIT		
1.	78	ADULT EDUCATION	BLOCK GRANT	12603-125-8643-68900	
ENTERED BY: MDJB UNAPPROVED					64,418.00
TOTAL AMOUNT					64,418.00
DISTRICT TOTAL					64,418.00
GRAND TOTAL					64,418.00



**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Oct 27, 2016 01:59:50PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 424233

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,346,270.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
OCTOBER SCHOOL APPORTIONMENT	84096	0886	5490	\$872,424.00	\$872,424.00
OCTOBER SCHOOL APPORTIONMENT	84097	0886	5490	\$473,846.00	\$473,846.00

TOTAL DEPOSIT: **\$1,346,270.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$1,346,270.00 CREDIT  
 CARD: \$0.00  
 NOTES: DEPOSIT #170057**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT


DEPOSIT TRANSACTIONS  
 Date last used from: 10/27/2016 To 10/27/2016  
 Transaction Number from: 170057 To 170057  
 Date entered from: 00/00/0000 To 99/99/9999

J90793 DC0100 L.00.01 10/27/16 PAG:

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
170057	10/27/2016	10/27/2016	WKCCD DEPOSIT		
ENTERED BY: MDJB UNAPPROVED					
1.	78	OCTOBER SCHOOL	APPORTIONMENT	11000-000-8612-00000	853,176.00
2.	78	OCTOBER SCHOOL	APPORTIONMENT	11495-202-8613-00000	9,000.00
3.	78	OCTOBER SCHOOL	APPORTIONMENT	11006-201-8633-00000	10,248.00
4.	78	OCTOBER SCHOOL	APPORTIONMENT	12551-353-8615-64600	4,248.00
5.	78	OCTOBER SCHOOL	APPORTIONMENT	12000-303-8622-64301	30,808.00
6.	78	OCTOBER SCHOOL	APPORTIONMENT	12000-311-8623-64200	26,507.00
7.	78	OCTOBER SCHOOL	APPORTIONMENT	12000-305-8624-64301	3,704.00
8.	78	OCTOBER SCHOOL	APPORTIONMENT	12551-353-8625-64600	15,658.00
9.	78	OCTOBER SCHOOL	APPORTIONMENT	12600-309-8627-64992	13,200.00
10.	78	OCTOBER SCHOOL	APPORTIONMENT	12000-304-8630-00000	92,067.00
11.	78	OCTOBER SCHOOL	APPORTIONMENT	12000-304-8631-00000	1,178.00
12.	78	OCTOBER SCHOOL	APPORTIONMENT	12563-000-8644-00000	38,081.00
13.	78	OCTOBER SCHOOL	APPORTIONMENT	12567-000-8645-00000	75,600.00
14.	78	OCTOBER SCHOOL	APPORTIONMENT	12599-309-8632-64992	2,907.00
15.	78	OCTOBER SCHOOL	APPORTIONMENT	12060-113-8634-67801	19,884.00
16.	78	OCTOBER SCHOOL	APPORTIONMENT	12050-431-8654-00000	19,884.00
17.	78	OCTOBER SCHOOL	APPORTIONMENT	12558-223-8647-60103	130,120.00
TOTAL AMOUNT					1,346,270.00
DISTRICT TOTAL					1,346,270.00
GRAND TOTAL					1,346,270.00

Date: October 19, 2016

Submitted by: Jim Nicholas, Director of Fiscal Services 

Area Administrator: Brock McMurray, EVP of Administrative Services 

Subject: Information Item

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**Board Meeting Date:** November 9, 2016

**Title of Board Item:**

Report of Investments as of the quarter ended September 30, 2016 held at: U.S. Bank Global Corporate Trust Services & The Bank of New York Mellon Trust Company, N.A.

**Background:**

These investments are not included in the District's Investment Portfolio, which is managed by Wells Fargo Investments and Morgan Stanley Smith Barney. Attached is a summary of the investments held at U.S. Bank Global Corporate Trust Services and The Bank of New York Mellon. This represents a summary of activity for the quarter ended September 30, 2016. Investments were held at these two institutions as part of the Districts General Obligation Bonds and/or Certificate of Participation (COP) Notes Program. This provided an investment vehicle for WKCCD to be used in conjunction with its construction programs and building on campus. This information is being submitted for informational purposes only.

**Terms (if applicable):** Not applicable.

**Expense (if applicable):** Not applicable.

**Fiscal Impact Including Source of Funds (if applicable):**

The U.S. Bank Global Corporate Trust Services accounts had a beginning balance of \$28,893,514 at July 1, 2016, and an ending balance of \$28,896,754 for its Certificates of Participation accounts, reflecting a slight increase in value for the period just ended. The growth in these funds represents interest earned in the accounts after the COP obligations were paid, net of any fees or account charges, and adjusted by market valuation adjustments. This balance represents the 2015 COP reserve portion that is designated for the District's debt obligation repayment.

The Bank of New York Mellon had a beginning and ending balance of \$18,520,409 in the accounts tied to the District's general obligation bonds for the period just ended. The stability is the result of only one escrow account being held for final payoff was active during the period. This balance represents the escrow obligation from the 2015 refinance of the General Obligation Bonds originally issued by the District in 2004.

Approved:   
Dr. Debra Daniels, Superintendent/President

# WEST KERN COMMUNITY COLLEGE DISTRICT

## INVESTMENT SUMMARY: Other Investments

### U.S. Bank Global Corporate Trust Services

July 1, 2016 through September 30, 2016

Investment Account	Type of Activity	Portfolio as of July 1, 2016	Deposits / Int / Dividends Transfers In	Withdrawals / Fees Transfers Out	Balance as of Sep. 30, 2016
West Kern CCD 2015 Refunding COP Lease Payment Fund	Treasury Portfolio	6	-	-	6
West Kern CCD 2015 Refunding COP Reserve Fund	Treasury Portfolio	-	-	-	-
West Kern CCD 2015 Refunding COP Reserve Fund	<b>Investment Agreement, Balance / Assured Guaranty Munic</b>	1,896,603	-	-	1,896,603
West Kern CCD 2015 Refunding COP Escrow Fund	Treasury Portfolio	26,996,905	5,399	(2,160)	27,000,145
<b>Grand Total</b>		<b>28,893,514</b>			<b>28,896,754</b>

### The Bank of New York Mellon

July 1, 2016 through September 30, 2016

Investment Account	Type of Activity	Portfolio as of July 1, 2016	Deposits Transfers In	Withdrawals Transfers Out	Balance as of Sep. 30, 2016
General Obligation Bond: Debt Service Pymnts	Portfolio	-	-	-	-
General Obligation Bond: WK 05 GOB-Rdmptnn Fund	Portfolio	-	-	-	-
General Obligation Bond: 05 Escrow 04	US Treasury Notes	-	-	-	-
West Kern CCD KC CA 15 GOB Ref Bonds Escrow	US Treasury Notes	18,520,409	-	-	18,520,409
<b>Grand Total</b>		<b>18,520,409</b>			<b>18,520,409</b>

**GRAND TOTAL OF INVESTMENTS HELD @ INVESTMENT COMPANIES**

**47,417,163**

**West Kern Community College District  
Board of Trustees Meeting**

November 9, 2016

**Agenda Item 17.**

**A. Academic Employment**

**1. Extra Duty Assignments**

Item	Name	Assignment	Class/Step	Hourly Rate	Effective Date
a.	Altenhofel, Jennifer	Student Equity: Student Resource Center	3	\$66.60*	10/1/16 - 5/19/17
b.	Mendoza, Tina	Student Equity: Veteran's Student Success	3	\$66.60*	10/1/16 - 5/19/17
c.	Avina, Nicole	Student Equity: AVE	3	\$66.60*	10/24/16 - 5/19/17
↓	Carlson, Kamala	Student Equity: AVE	3	\$66.60*	10/24/16 - 5/19/17
↓	Rangel-Escobedo, Juana	Student Equity: AVE	3	\$66.60*	10/24/16 - 5/19/17
d.	Bogle, Darcy	Interim Title IX Investigator	3	\$66.60	11/1/16 - 6/30/17
e.	Brown, Jill	Growth Mindset	3	\$66.60**	9/26/16 - 5/19/17
↓	Carlson, Kamala	Growth Mindset	3	\$66.60**	9/26/16 - 5/19/17
↓	Getty, Shelley	Growth Mindset	3	\$66.60**	9/26/16 - 5/19/17
↓	Grimes, Jessica	Growth Mindset	3	\$66.60**	9/26/16 - 5/19/17
↓	Kerr, Danielle	Growth Mindset	3	\$66.60**	9/26/16 - 5/19/17
↓	Mendoza, Tina	Growth Mindset	3	\$66.60**	9/26/16 - 5/19/17
↓	Oja, Michelle	Growth Mindset	3	\$66.60**	9/26/16 - 5/19/17
↓	Polski, Robin	Growth Mindset	3	\$66.60**	9/26/16 - 5/19/17
↓	Rodenhauser, Debora	Growth Mindset	3	\$66.60**	9/26/16 - 5/19/17

\*Up to 10 hours/week \*\*Up to 30 hours

**2. 2016-17 Substitutes**

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Bynum, Steven	POSC Courses	3	\$66.60	10/1/16 - 6/30/17
b.	Starkey, Harry	WTER Courses	3	\$66.60	10/1/16 - 6/30/17

**3. 2016-17 Adjunct Counselor Assignments**

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Andrews, Megan	MAPP Counselor	3	\$66.60**	10/3/16 - 6/30/17
b.	Ramirez, Natalie	CalWORKs/CARE/EOPS Counselor	3	\$66.60*	9/12/16 - 6/30/17

\* Up to 35 hours/week \*\*Up to 20 hours/week

**4. 2016-17 Athletic Assignments**

Item	Name	Assignment	Class/Step	Stipend	Effective Date
a.	Chavez, Emmanuel	Assistant Women's Basketball Coach	--	\$4,600.10	10/15/16 - 3/31/17
b.	Dickey, Josh	Volunteer Assistant Baseball Coach	--	--	1/17/17 - 5/19/17

West Kern Community College District  
Board of Trustees Meeting  
November 9, 2016

Agenda Item 17.

B. Educational Administrator Employment

Item	Name	Assignment	Grade/Step	Salary	Effective Date
1.	Balason, Jr., Severo	Vice President of Student Services	24/5	\$11,576.50/month	1/3/17 - 6/30/17

C. Classified Employment

Item	Name	Position	%Assignment	Range/Step	Salary	Term	Effective Date
<b>1. Instruction</b>							
a.	Hudson, Brandi	Working Out of Class Stipend In Absence of Children’s Center Office Manager	Temporary	--	\$5.65/hr.	A/N	7/1/16 - 6/30/17
b.	Reynolds, Tammy	Social Security Expertise and Planning for TIL Program	Temporary	--	\$25.00/hr.	A/N	7/1/16 - 6/30/17
c.	Tofte, Miranda	Library and Learning Resources Assistant	Temporary	18D	\$20.90/hr.	A/N	10/3/16 - 10/31/16
d.	Tofte, Miranda	Library and Learning Resources Assistant	100%	18D	\$3,622.00/mo.	12 mo.	11/1/16 - 6/30/17