**Taft College**

**Student Learning Outcomes Assessment Steering Committee**

**MINUTES**

Monday February 10, 2025

12:10 pm – 1:00 pm

T-12

**Call to Order:** 12:10 pm

**Attendees:** Paul Blake, Adam Bledsoe, Kamala Carlson, Becky Roth, Lori Travis

**Absent:** Terri Smith

**Public Commentary**

* None

**Action Items**

1. Approval of January 14, 2025, Minutes

• Minutes approved by unanimous consent.

**Information Items**

* None

**Old Business**

* None

**New Business**

1. COMM 1505
* Motion by K. Carlson to send SLOs forward to the Curriculum Committee with a recommendation of approval. P. Blake seconded the motion.
	+ Motion passed unanimously.
1. DS 0050
* Motion by P. Blake to send SLOs back to faculty with the following recommendations: If implemented, the committee approves sending the SLOs forward to the Curriculum Committee with a recommendation for approval:
	+ SLO #1: Demonstrate the connections between budget development and the traditional service delivery system.
		- The committee would like to see "Demonstrate" replaced with "Analyze".
	+ SLO#3: Develop knowledge of the Self Determination Program to meet their professional or personal goals.
		- The committee would like to see the SLO worded as "Explain how the Self Determination Program can be used to meet their professional or personal goals."
* K. Carlson seconded the motion.
	+ Motion passed unanimously.
1. DS 0060
* Motion by P. Blake to send SLOs forward to the Curriculum Committee with a recommendation of approval. L. Travis seconded the motion.
	+ Motion passed unanimously.
1. DS 0080
* Motion by P. Blake to send SLOs back to faculty with the following recommendations:
	+ SLO#2: Identify and reduce areas of conflict.
		- The committee would like to see the SLO worded as “Identify and reduce areas of conflict by applying appropriate strategies."
	+ SLO#3: Understand and solve problems in teams.
		- The committee would like to see clarification added to both "problems" and "teams."
* K. Carlson seconded the motion.
	+ Motion passed unanimously.
1. ENGL 1650
* Motion by L. Travis to send SLOs forward to the Curriculum Committee with a recommendation of approval. B. Roth seconded the motion.
	+ Motion passed unanimously.

**Discussion Items**

1. Insights Pilot
* Discussion on how the new Insight Pilot has been going for pilots. There was mixed feedback in that some members found the process to be easy, some had yet to start the process, and others were having difficulty identifying the correct rubric to use.
* The committee discussed ways to improve future training that will occur during fall in-service. It was suggested that the training be separated into multiple breakouts by division and include hands-on instruction by meeting in a classroom with computers so faculty can be actively working in Insights throughout the training.
1. SLO section of the Accreditation Midterm Report
* A. Bledsoe reminded the committee that the report is due the beginning of March and that he will incorporate what was discussed the last time the committee reviewed the report.

**Other**

* None

**Adjournment:** 12:57 pm

**Next Meeting:** March 10, 12:10 – 1:00 in E Tech 1