**Taft College**

**Student Learning Outcomes Assessment Steering Committee**

**MINUTES**

Tuesday January 14, 2024

1:10 pm – 2:00 pm

T-12

**Call to Order:** 1:13 pm

**Attendees:** Paul Blake, Adam Bledsoe, Kamala Carlson, Terri Smith, Lori Travis

**Absent:** Becky Roth

**Public Commentary**

* None

**Action Items**

1. Approval of December 9, 2024, Minutes

* Minutes approved by unanimous consent.

**Information Items**

1. Insights Updates

* A. Bledsoe provided an update that SLOs are currently not transferring over to Canvas through Insights. The IT department with Insights is working on a solution and is expecting a resolution shortly.
* Training on 1/15 will be focused on mapping the CSLO to the PSLO and ISLO by division for non-pilot group. Pilots will be trained in how to set up SLO assessments in Canvas through Insights.
  + There will be some gaps in the mapping process. Not all courses have SLOs that are showing up in Insights. Part of the exercise will be identifying all the gaps so that they can be corrected.

1. **Old Business**

* None

**New Business**

1. COMM 1580

* Motion by T. Smith to send SLOs forward to Curriculum Committee with a recommendation of approval following a change of “Identify” to “Apply” in the first SLO and recommendation to remove “Students” from each SLO. K. Carlson seconded the motion.
  + Motion passed unanimously.

**Discussion Items**

1. SLO Review Process

* Discussion over whether or not SLOs that have not been changed should still come through the committee during the COR review process.
  + The committee felt we have not been during the current process long enough to fully evaluate if a change is needed.
  + The hope is that evaluating SLOs directly in Canvas through Insights moving forward will lead to more intrinsic motivation from faculty to see the need to update any SLOs that may not be currently worded in terms that are measurable.
  + No changes for Spring 2025 are recommended.

**Other**

* None

**Adjournment:** 2:05pm

**Next Meeting:** February 10, 12:10 – 1:00 in Cafeteria Conference Room