# SEMCOM Minutes

Date | time 9/19/2024 9:00 AM|

Location : Library 311

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| |  |  | | --- | --- | | Meeting called by | Leslie Minor | | Note taker | Danielle Garza | |  |  | | Attendees Joe’ll Chaidez, Shelley Getty, Vicki Jacobi, David Mitchell, David Reynolds, Manny Campos, Jaime Lopez, Tiffany Payne, Jonathan Farmer, Xiaohong Li  Absent: Cecilia Alvarado  Please read/bring (nothing for today) |

## Agenda Items

Information/Discussion:

* Welcome

Leslie welcomed the committee members back, and introduced the new member, Manny Campos.

* Approve Minutes

The group approved the minutes by consensus.

* Review Charter

The group reviewed the charter and made changes to the mission/purpose and membership. Danielle will update the charter.

* Self-eval of last year

The group reviewed the self-evaluation form that was sent out. Leslie will expand the explanation of why SEMP isn’t complete on the self-evaluation form.

* Committee training

Leslie reviewed the training PDF that was sent out to committee members. She also reviewed the current enrollment situation at Taft College including the bot students who artificially inflated our FTES prior to school starting. TC is trending the same as the rest of the State. Discussion also included what was learned at the Enrollment Summit that several members went to over the summer. The group shared a bit of what they learned and how it relates to TC classes/enrollment.

* Update – progress report

This item was discussed briefly while reviewing the training documents. This item will be discussed further at the next meeting.

* Annual student survey

Leslie said the annual student survey will launch after late start classes begin.

## Other Information